
BUDGET COMMITTEE MINUTES

JULY 9, 2026

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Chad McNabb, Commissioner
Bob Smallridge, Commissioner
Anthony Allen, Commissioner
Shelly Vandagriff, Commissioner
Jerry White, Commissioner

Members Absent:

Sabra Beauchamp, Commissioner

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. **Appearance of Citizens (None)**

2. **Approval of Agenda**

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, to approve the agenda as presented, removing contracts with legal approval B & C, and adding Soil Conservation to New Business. *Motion Passed*

3. **Purchasing Contracts with Legal Review**

A. Southeastern Emergency Physicians, EMS, Contract #24-0023A1 – Three-year extension of the Medical Director Contract.

D. Security Equipment Company, EMA, Contract #26-0160 – One-year security monitoring agreement for EMA Hanger. Only cost increase is the \$135 Runner Service fee. Previous cost was \$105.

E. Security Equipment Company, EMA, Contract #26-0161 – One-year security monitoring agreement for EMA building. Only cost increase is the \$135 Runner Service fee. Previous cost was \$105.

F. TDEC, EMA, Contract #26-0168 – Mutual Aid Agreement between EMA and Norris Dam State Park Rangers.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, to approve items 3A, 3D, 3E, and 3F. *Motion Passed.*

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned	\$87,000.00
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(Amendment will be from 141-34555-SEFFS, Restricted for Education – Special Education Equipment, and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

141-72220-399-SEFFS	Special Education Program – Other Contracted Services	72,000.00
141-72220-499-SEFFS	Special Education Program – Other Supplies and Materials	<u>15,000.00</u>
		\$87,000.00

Justification: To appropriate funds for Special Education Fees for Service.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Fund 128 be approved.

Decrease Reserve Code:

128-34535	Restricted for Social, Cultural	23,985.00
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Increase Revenue Code:

128-46980	State Grant Enhancement Grant	44,380.00
		<u>\$68,365.00</u>

Increase Expenditure Codes:

128-58110-799-TEGLB	Tourism Enhancement Grant	\$68,365.00
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Justification: Appropriating funds for continuation of the Tourism Enhancement Grant project at Lost Bottom Park.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Fund 128 be approved.

Decrease Reserve Code:

128-34535	Restricted for Social, Cultural	\$5,000.00
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Increase Expenditure Code:

128-58110-302-TN250	Tourism – Marketing – TN 250 Grant	\$5,000.00
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Justification: Appropriating funds for TN 250 Grant from the restricted funds to the expense code. The funds were received in FY 2026.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Opioid Committee, that the following **APPROPRIATION** in Fund 120 be approved.

Decrease Reserve Code:

120-34530-46845	Restricted for Public Health & Welfare – Opioid Funds	755,024.78
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Increase Expenditure Codes:

120-99100-590-46845	Transfers Out – Opioid Abatement	44,500.00
120-55170-316-46845	Alcohol & Drug Programs – Contributions	<u>710,524.78</u>
		\$755,024.78

Justification: Transfer of Opioid abatement funds awarded by the Opioid Committee.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 171 be approved.

Decrease Reserve Code:

171-39000	Unassigned	\$1,922,800.00
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(Amendment will be from 101-34535-FLAP1, Restricted for Social, Cultural, & Rec – FLAP1 Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

171-91150-321-FLAP1	Capital Projects – Engineering Services	151,400.00
171-91150-799-FLAP1	Capital Projects – Other Capital Outlay	<u>1,771,400.00</u>
		\$1,922,800.00

Justification: Unrestricting FLAP grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$5,863.26
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(Amendment will be from 101-34525-AEM1, Restricted for Public Safety – AEM1 Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53310-399-AEM1	General Sessions Judge – Contracted Services – AEM1	\$5,863.26
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Justification: Unrestricting unspent AEM1 grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$555,000.00
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(Amendment will be from 101-34535-LOST, Restricted for Social, Cultural, & Rec – Lost Bottom Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-56700-799-LOST	Parks & Fair Board – Capital Outlay – Lost Bottom	\$555,000.00
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Justification: Unrestricting unspent LOST grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$58,570.63
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(Amendment will be from 101-34545-BRAG2, Restricted for Other Operations – BRAG2 Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-58190-399-BRAG2	Other Economic Development – Contracted Services	\$58,570.63
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Justification: Unrestricting unspent BRAG2 grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$3,610,170.00
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(Amendment will be from 101-34525-EOC, Restricted for Public Safety – EOC Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54410-706-EOC	Civil Defense – Building Construction - EOC	\$3,610,170.00
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Justification: Unrestricting unspent EOC grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$1,733,181.00
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(Amendment will be from 101-34530-ARC, Restricted for Public Health & Welfare – ARC Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-58190-706-ARC	Other Economic & Community Development Building Construction – ARC Grant	\$1,733,181.00
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Justification: Unrestricting unspent ARC grant funds from last fiscal year.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$13,220.00
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Increase Expenditure Codes:

101-53330-399-OVETC	Contracted Services – Opioid Veterans Court	8,000.00
101-53330-599-OVETC	Other Charges – Opioid Veterans Court	3,000.00
101-53330-355-OVETC	Travel – Opioid Veterans Court	1,000.00
101-53330-524-OVETC	Staff Development – Opioid Veterans Court	<u>1,220.00</u>
		\$13,220.00

Justification: Opioid Veterans Court rollover funds from fiscal year 25/26 that rolled into fund balance.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Codes:

101-34785	Assigned for Capital Projects	1,065,401.00
101-34575	Restricted for Capital Outlay	<u>194,429.00</u>
		\$1,259,830.00

Increase Expenditure Code:

101-54410-706-EOC	Civil Defense – Building Construction - EOC	\$1,259,830.00
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Justification: This request is to approve the funding gap on the Anderson County EOC project to award the low bidder.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting no, Commissioner Chad McNabb and Commissioner Jerry White.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, EMS, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Codes:

101-34785	Assigned for Capital Projects	508,964.00
101-34685-1000	Committed Industrial/Land	<u>174,000.00</u>
		\$682,964.00

Increase Expenditure Code:

101-58190-706-ARC	Other Economic & Community Development – Building Construction	\$682,964.00
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Justification: Request to fund the award for the construction of the EMS Academy.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting no, Commissioner Chad McNabb and Commissioner Jerry White.

SECTION A, Grant Approvals

Finance Director Robby Holbrook presented three grant applications, one grant for EMA and two for EMS.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, to approve the three grant applications. *Motion Passed.*

SECTION B, Vacation Policy

Finance Director Robby Holbrook presented the County Commission Minutes from May 19th, 2025, highlighting the policy to accrue vacation time monthly.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, to continue the front loading of vacation instead of monthly accrual. *Motion Passed.*

SECTION C, FY 26-27 Proposed Budget

Finance Director, Robby Holbrook, presented the proposed budget for FY 26-27.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Bob Smallridge**, to approve a 5.4% increase to EMS transport rates with the increase going to fund a newly staffed 12-hour truck. *Motion Passed.*

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve the Law Directors request of 412,979 which includes raises for his two employees so they will not participate in the county wide 3% raise. *Motion Passed.*

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Jerry White**, to reallocate the Cable TV franchise revenue 50% to 101 General Fund and 50% to 127 ACTV Fund and for the 141 General Purpose School Fund to contribute another \$25,000 to 127 ACTV Fund. *Motion Passed.*

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Bob Smallridge**, to approve 141 General Purpose School Fund budget as presented. *Motion Passed.*

Motion by **Commissioner Shelly Vandagriff Shelly**, seconded by **Commissioner Chad McNabb**, to approve the 143 School Cafeteria Fund as presented. *Motion Passed.*

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Chad McNabb**, to reduce the library part-time budget by \$45,000 and create a new Supervisor Code to oversee the different library directors and report to the Library Board. *Motion Passed.*

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Denise Palmer**, to create a working group to address Civil Service with the Sheriff, Mayor, Finance Director, Law Director, Commission Chair, and a member of the Civil Service board. *Motion Passed.*

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to provide an inflationary increase of \$1,500 each to the volunteer fire departments and rescue squad and reduce the municipal fire department funding to \$10,000 each. Motion to Amend by Commissioner Palmer, seconded by Commissioner Jerry White, to leave the way it is. *Motion to Amend Passed. Amended Motion Passed.*

Motion by **Commissioner Jerry White**, seconded by **Commissioner Anthony Allen**, to approve the budget for Funds 115, 116, 122, 127, 128, 131, 151, 152, 156, 171, 177, 263. *Motion Passed.*

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Shelly Vandagriff**, to change the August meeting to Monday August 10th at 4:00pm. *Motion Passed.*

SECTION D, New Business

Matthew McClannahan spoke on the soil conservation department and what it provides the county.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, to rescind the motion to not fund the soil conservation position funded by the county. *Motion Passed.*

Meeting Adjourned.

Robby Holbrook, Finance Director