
Anderson County Board of Commissioners

6:00 P.M.

Public Hearing – To consider Resolution No. 26-07-1261 and Resolution No. 26-07-1262 Amendments to the “Anderson County Zoning Resolution” by amending joint permanent easements.

Presentation – Resolution No. 26-6-1260 Honoring the career of Detective Jeffery Neal Gilliam – requested by Commissioner Vowell

6:30 P.M.

Consent Agenda Monday, July 20, 2026

- 1. Approval and corrections of June 15, 2026 Minutes**
- 2. Approval of Notary and Bonds** (Notary List included in packet)
- 3. Committee Reports**
 - ADA Oversight Committee Minutes (5/04/26)
 - Animal Advisory Committee Minutes (5/26/26)
 - Conservation Board Minutes (4/6/26)
 - Finance Committee Minutes (7/13/26)
 - Opioid Settlement Committee Minutes (3/2/26)

**Respectfully Submitted,
B. Denise Palmer, Chairman**

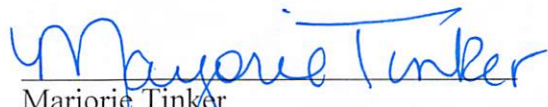


ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing

Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on July 20, 2026 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider amendments to the "Anderson County Zoning Resolution" by amending joint permanent easements. A copy of the proposed zoning amendments is available at the Office of Planning & Development, Room 127 at the Courthouse.


Marjorie Tinker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendments of the "Zoning Resolution of Anderson County, Tennessee," in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Chair, AC Commission

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 26-07-1261

**A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY,
TENNESSEE” BY AMENDING JOINT PERMANENT EASEMENTS**

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the zoning amendment.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 20th day of July, 2026, in Clinton, Tennessee, that:

SECTION 1. Sec. 045-080. Joint Permanent Easements. C. 1 & 2 is hereby amended by removing the last sentence of the section in its entirety:

C. 1) “All joint permanent easements that serve one (1) to two (2) dwelling units shall be named in conformance with applicable street naming ordinances”.

C. 2) “All joint permanent easements that serve three (3) to four (4) dwelling units shall be named in conformance with applicable street naming ordinances”.

SECTION 2. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 26-07-1262

**A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY,
TENNESSEE” BY AMENDING JOINT PERMANENT EASEMENTS**

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the zoning amendment.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 20th day of July, 2026, in Clinton, Tennessee, that:

SECTION 1. Sec. 045-080. Joint Permanent Easements. A.; the sixth paragraph is hereby amended by adding the following highlighted portion as follows:

Joint permanent easements shall not be less than thirty (30) feet in width except when used as a Common Driveway Easement **and a Joint Permanent Easement serving one (1) to two (2) lots.** The area of the joint permanent easement shall be designated as a private right-of-way and shall not be included as part of the lots and lot area calculation. The area of the joint permanent easement shall be included in the plat.

SECTION 2. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners
RESOLUTION No: 26-6-1260

**A RESOLUTION HONORING THE CAREER AND SERVICE OF
DETECTIVE JEFFERY NEAL GILLIAM**

WHEREAS, Jeffery Neal Gilliam began his service with the Anderson County Sheriff's Office (ACSO) on March 17, 1997 as a Corrections Deputy; and

WHEREAS, he was selected to attend the Tennessee Law Enforcement Training Academy and graduated from the Academy on November 12, 1999; and

WHEREAS, shortly after graduating from the Academy, Detective Gilliam transferred to the Operations Section where he would faithfully serve as a Patrol Deputy; and

WHEREAS, through his dedication, professionalism and leadership, Detective Gilliam transferred to the Criminal Investigation Division in July, 2008, a position in which he continued to serve with distinction until his retirement on June 18, 2026; and

WHEREAS, throughout his career, Detective Gilliam received numerous commendations and letters of appreciation recognizing his integrity, skill and commitment to public safety; and

WHEREAS, in addition to his law enforcement service, Detective Gilliam served his country in the United States Marine Corps from August 1981 through October 1986, and in the United States Army Reserves from October 1986 through January 1989; and

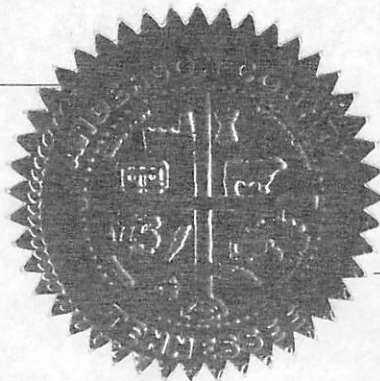
WHEREAS, Detective Gilliam has faithfully and honorably served the citizens of our community through his military service and his long and distinguished career in law enforcement leaving behind a legacy of honor, courage and commitment.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners, meeting in regular session on this 15th day of June, 2026, that we hereby recognize Detective Jeffery Neal Gilliam upon his retirement and express our sincere appreciation for his distinguished law enforcement career, his honorable military service, and his dedication to the safety and security of our community.

BE IT FURTHER RESOLVED that the Anderson County Board of Commissioners hereby proclaims July 20, 2026, as "**Jeffery Neal Gilliam Day**" in Anderson County, Tennessee, in recognition of his many years of faithful and dedicated service to the citizens of Anderson County.

APPROVED, DULY PASSED AND EFFECTIVE this the 20th day of July, 2026.

Denise Palmer, Chair
Anderson County Commission



Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

ANDERSON COUNTY CLERK
JEFF COLE COUNTY CLERK
100 MAIN STREET ROOM 111
CLINTON TN 37716
Telephone 8654576226
Fax 8654636892

Notaries to be elected __/__/__

JARED ANDERSON	VIRGINIA O'SHIELDS
SARA BARRETT	ALEXIS G PRICE
RACHEL BITTINGER	BETTY JO RADFORD
MARY M. CASTEEL-WATERS	PAMELA RIDENOUR
WILSON COCHRAN	KATELYN ROBERTS
CAELAN RAIN FOSTER	KATHY L SEIBER
DEBORAH G JOHNSON	REBECCA-LYNN MONAE SHERIDAN
TINA M. LOFLIN	KNOX C TOWE
BAILEY MATTESON MARTIN	KIMBERLY ANN WILLIAMS
LANDON MCKAMEY	SARAH YOUNG

PERSONAL SURETY

Anderson County ADA Oversight Committee
Minutes for May 4, 2026

Present were ADA Coordinator Roger Lloyd, County Commissioners Anthony Allen and Steven Vernan, Marian Wildgruber, and Louise McKown.

1: Roger said the amount of funds the ADA committee has is over all \$42,900.20, \$26,545 in reserves and \$16,328 that are available now.

2. Roger told us that he has taken \$200 from Buildings and Grounds for a manual step-climber that would need two people to take someone who cannot walk in an emergency and/or when the elevators are not available. This only is for the courthouse. We did not consider if this could be used in the Jolley Building in an emergency when that building's elevators did not work or are not available because of a fire.

3. At the request from Commissioner Allen, we decided to spend our funds for signs beside every door in the courthouse. Roger said that the idea of a directory at the entrance at the courthouse is not going to happen. Ideally, we would prefer to have paper insert to tell people where an office or meeting room is. Otherwise, the signs will just have a number with raised print and Braille on it. Louise was on the committee when we had someone show us their signs with a paper insert, but she could remember who the company who made them decades ago. Roger has often told us that these signs are very expensive. And the ADA regulations say that just a number with Braille and raised print is sufficient, except a sign that says AREA OF REFUGE that must also have it with Braille and raised print.

4: Roger asked why Louise met with Mayor Frank and Commissioner of Elections Mark Stephens to discuss issues about people with disabilities needs in parking lots and door handles where people vote. Louise said at the beginning we have too many hills. which is often a problem.

This was started because someone said Louise told Mark that Rosedale Grocery Store was ADA compliant at a previous Election's Committee met. But Louise never said that and Mark said he never said that.

That grocery store is far from ADA complaint, but Mark told us at this meeting with Mayor Frank that he called the owner of the grocery store the next day to see if they could improve their parking lot and sidewalk, and they said yes! This grocery store is at the top of mountain where there are not any schools and only four churches that probably have steps and may not have any other place for voting machines.

Louise gave Mark and Mayor Frank a list of all the voting places in the county, except for Briceville Elementary School and Rosedale. He asked if he could give this to his Election Commissioners and Louise said yes. He also asked about how high the pole signs should. She said 60 inches from the ground to the bottom of the sign. Louise also said that the wheelchair sign should go under the pole, with a striped access aisle beside it for wheelchair users can easily unload and load their wheelchair.

The next ADA Oversight Committee will be July 6th, if that Monday is not an extended July 4th holiday.

Minutes were written and respectfully submitted by Louise McKown, the chair of the ADA Oversight Committee.

Anderson County Animal Advisory Committee

Anderson County Courthouse, Room 118A

May 26, 2026, 4:00 PM

MINUTES

Members Present: Commissioner Anthony Allen, Les Hunt, Steven Phillips

Ex-Officio Members Present: Mayor Terry Frank, Director Damon McKenna, Law Director Jamie Brooks, County Veterinarian Dr. Mark Garrett

Members Absent: Commissioner Sabra Beauchamp, Commissioner Tracy Wandell

Others present: Harry Varnis, Kim Dixon, Luann Keller, Rosemary Darden, Donna Hejtmanek, Lauren Biloski, Neil Phillips

Call to Order. Chairman Allen called the meeting to order at 4:02 p.m.

Prayer/Pledge of Allegiance. S. Phillips offered Prayer, and L. Hunt led the Pledge.

Approval of Agenda. Motion by S. Phillips and second by L. Hunt to approve amending the meeting agenda to add two items to the agenda. Motion carried.

Approval of Minutes. Motion by L. Hunt and second by S. Phillips to approve the minutes of the last meeting. Motion carried.

Appearance of Citizens. Donna Hejtmanek, Lauren Biloski

Chairman Allen stated that these meetings will follow the County Commission's rules for citizen involvement, and only committee members can request that items be added to agendas.

L. Hunt moved to reopen the Appearance of Citizens period; second by S. Phillips.

Appearance of Citizens. Kim Dixon, Lauren Biloski, Harry Varnis

Mayor's Report.

- Play area completed at current shelter location: Thank you to Matt Childress, Other Buildings & Grounds; and Gary Long, Highway Superintendent. Looking at options to provide shade in the new play area.
- Shelter Evaluation: Purchase Order is in place. Contract is currently under legal review by the county law director. Upon legal approval, work is anticipated to start June 1, 2026. If the contract requires Commission approval, July 1st.
- Mayor Frank has a meeting on May 27, 2026, with a prospective 501c3 candidate for committee appointment.

- Director McKenna updated the committee on staff training that has been completed or is underway.
- Exploring other options to improve/change the animal control website.

Items Requested by Commissioner Wandell to be added to the Agenda.

- Vetting for intake of cats and dogs. What are the procedures and tests done upon intake?
- Are the shelter staff providing the needed vaccines as well?
- For cats: FIV/FelV Testing
- For dogs and cats: Fecal Testing, Heartworm Test

Director McKenna will provide the shelter's protocols at the next meeting.

Animal Shelter Report. An on-site meeting was held with the county, the architect and contractor last week.

New Business. Discussion about reopening meetings to comments from citizens after committee business has been completed. Law Director Brooks said the Appearance of Citizens period can be moved to the end of the Agenda, but the period is a time for comments, not questions and answers discussion between citizens and committee members.

S. Phillips made a motion to move the Appearance of Citizens to the end of Agendas. No second. S. Phillips amended his motion to add the matter to the Agenda for discussion at the next meeting. Second by L. Hunt. Motion carried.

Unfinished Business. Mayor Frank stated she had a good meeting and discussion today with Ashley Craven.

Law Director Brooks reminded the committee members of the need to approve the minutes of the April 28th meeting. S. Phillips moved to approve the April 28th meeting minutes. Second by L. Hunt. Motion carried.

Next Meeting. Tuesday, June 23 at 4 p.m.

Adjourn. There being no other business before the Committee, the meeting was adjourned without objection, at 4:40 p.m.

ANDERSON COUNTY CONSERVATION BOARD MINUTES

April 6th, 2026

Members Present:

Denise Palmer – Board Chair, Lewis Ridenour, Scott Burton, Matthew Bader

Others Present:

Mayor Terry Frank, Andrew Stone – Secretary

The Conservation Board meeting was called to order at 5:00pm on April 6th, 2026.

Approval of Agenda:

Motion by Lewis Ridenour, seconded by Matt Bader, to approve the Agenda as presented.

Motion carried unanimously.

Approval of Minutes:

Motion by Lewis Ridenour, seconded by Matt Bader, to approve the Minutes of the previous meeting held on February 10th, 2026.

Motion carried unanimously.

Public Comment Period:

No members of the public present.

Unfinished Business:

1st Item of Unfinished Business:

Discussion was held regarding the status of the road erosion repair at Anderson County Park. Board Chair Palmer reported that the Road Superintendent, Gary Long, will be meeting with the Budget Committee on Thursday, April 9th.

Item deferred to next meeting.

2nd Item of Unfinished Business:

Mayor Terry Frank provided an update regarding the preliminary concept design and location of the new Claxton Community Park.

3rd Item of Unfinished Business:

Mayor Terry Frank provided updates on designs and grant funding progress for the Lost Bottom and Gibbs Ferry projects.

4th Item of Unfinished Business:

Parks Director Ben Taylor, who was unable to be present for the meeting, provided an update that the shoreline erosion projects at the nature trail and at site C10 have been completed.

Campsite Leveling Project:

Discussion was held regarding the leveling of multiple campsites near the waterfront, with the project to begin sometime in the Fall.

The Board requested that Parks Director Ben Taylor provide additional cost estimates for equipment rental and labor to accompany the quote currently on file at the next meeting. Item deferred to next meeting.

Board Meeting Date & Time Review:

Discussion was held to potentially change the Conservation Board's scheduled meetings from the first Monday of each calendar month.

Currently, the Board has decided to stay with the current date.

No motion required.

Park Employee Salary Study:

Lewis Ridenour discussed the current salaries of Park Staff.

The Board requested that Mayor Terry Frank obtain salary comparisons for similar positions from neighboring jurisdictions. The Board also requested that Secretary Andrew Stone provide updated job descriptions for park staff, and that Parks Director Ben Taylor complete annual staff evaluations to assist with future salary discussions. Item deferred to next meeting.

New Business:

No new business discussed.

Meeting Adjourned

Next meeting scheduled for May 4th, 2026

Anderson County Board of Commissioners
Financial Management Committee
Meeting Minutes

July 13, 2026
3:30 PM, Room 312

Members Present: Mayor Terry Frank (Committee Chair), Commissioner Tracy Wandell (Vice-Chair), Commissioner Denise Palmer, Commissioner Michael Foster, Director of Schools Dr. Tim Parrott, Commissioner Tim Isbell, and Highway Superintendent Gary Long.

Members Absent:

Others Present: Finance Director Robby Holbrook, Deputy Finance Director Paul Richardson, and Deputy Purchasing Director Katherine Kleehammer.

Call to Order: Committee Chair Mayor Terry Frank called the meeting to order.

- I. **Appearance of Citizens:** No citizens were present to speak.
- II. **Approval of Agenda:** Motion by Director of Schools Dr. Tim Parrott, seconded by Commissioner Denise Palmer to approve the agenda as presented. *Motion passed.*
- III. **FY 2026/2027 Summary of Outstanding Debt:**
Finance Director Robby Holbrook presented the current summary of outstanding debt and provided the committee with an update for Fiscal Year 2026–2027. He explained that all three debt service funds remain in strong financial condition, including the debt associated with the Animal Shelter and both Claxton School bond issues.
- IV. **Finance Updates/P-Card Updates and Interest Earnings:**
Finance Director Robby Holbrook discussed the County's procurement card (P-Card) rebate program following the transition from Truist to U.S. Bank. He reported that annual rebates from U.S. Bank are approximately \$10,000 higher than those previously received through Truist. Mr. Holbrook also reviewed the interest income earned on the County's bank accounts during the current fiscal year.
- V. **Revision of County Standard Terms & Conditions and Contract Procedures:**
Finance Director Robby Holbrook presented proposed revisions to the County's procurement process as recommended by the Law Director's Office. The proposed changes pertain to the procedures governing purchase orders and contracts.

Motion by Commissioner Michael Foster, seconded by Commissioner Denise Palmer, to defer discussion to the next Finance meeting. *Motion Passed.*
- VI. **New Business – None.**

VII. Unfinished Business – None.

VIII. Meeting Adjourned

Anderson County Board of Commissioners
Opioid Settlement Committee
MINUTES

March 2, 2026
@ 5:00 P.M.
Room 312

Members Present: Shelly Vandagriff, Denise Palmer, Michael Foster, Joshua Anderson, Tim Isbel, Anthony Allen, Sabra Beauchamp

Members Absent: None

Others Present: Commissioner Vowell

Call to Order: Chairwoman Vandagriff called the meeting to order and led the prayer.

Appearance of Citizens: No citizens addressed the committee.

Commissioner Palmer made a motion to approve January 27, 2026 minutes. Second by Commissioner Foster. Motion passed.

Commissioner Capshaw submitted a letter of resignation to enter into the minutes.

Commissioner Foster made a motion to vote to break a tie while going down the list. Second by Commissioner Palmer. Motion carries.

Commissioner Foster made a motion to move New Purpose up. Second by Commissioner Isbel. Motion carries.

Commissioner Foster made a motion to move Ridgeview ahead. Second by Commissioner Anderson. Motion carries.

Commissioner Allen made a motion to leave Anderson County Recovery Court and First Recovery as is. Second by Commissioner Beauchamp. Motion carries.

Commissioner Isbel made a motion to keep Boys and Girls Club of East Tennessee at number 10 and ASAP Bridging the Gap at number 11. Second by Commissioner Beauchamp. Motion carries.

Commissioner Foster made a motion to move TORCH up to number 12 and Celebrate Recovery to number 13. Second by Commissioner Anderson. Motion carries.

Commissioner Foster made a motion to leave ASAP ahead at number 14 and Focus Ministries at number 15. Motion carries.

Commissioner Isbel made a motion to move Clinton Broadcaster to number 16 and Boys & Girls Club of Oak Ridge to number 17. Second by Commissioner Foster. Motion carries.

Anderson County Board of Commissioners
Opioid Settlement Committee
MINUTES

Commissioner Foster made a motion to move ASAP ahead to number 19 and Youturn to number 20. Second by Commissioner Palmer. Motion carries.

Commissioner Palmer made a motion to give out year 2 and year 3 for a total of \$755,024.78. Second by Commissioner Foster. Motion carries.

Commissioner Foster made a motion to fund the top 16 at the amounts presented with the two adjusted amounts for Heritage and Clinton Broadcaster noted on the chart (attached). Second by Commissioner Anderson. Motion carries.

New Business

None.

Unfinished Business

None.

Meeting Adjourned