
BUDGET COMMITTEE MINUTES
JUNE 4, 2026

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Chad McNabb, Commissioner
Bob Smallridge, Commissioner
Anthony Allen, Commissioner
Shelly Vandagriff, Commissioner
Jerry White, Commissioner (Present at 4:27 pm)

Members Absent:

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Appearance of Citizens (None)

2. Approval of Agenda

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to approve the agenda as presented, with the addition of six New Business Budget Amendments under Section D. *Motion Passed*

3. Purchasing Contracts with Legal Review

A. Browder Properties, Fleet Services, Contract #26-0140 – Three-year lease agreement for Fleet Services building/ Cost is \$2,026.33 per month. The landlord has held this rate since September 2022.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve item 3A. *Motion Passed.*

4. Capital Asset Surplus Request

EMS is requesting approval to donate a total of ten mobile radios to two neighboring EMS departments and one neighboring Rescue Squad. Four to Morgan County EMS, three to Morgan County Volunteer Rescue Squad, and three to Scott County EMS.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen** to approve the capital asset surplus request. *Motion Passed.*

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51210-332	Board of Equalization – Legal Notices	\$100.00
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Decrease Expenditure Code:

101-51210-201	Board of Equalization – Social Security	\$100.00
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Justification: Transferring funds to complete year-end adjustments. The legal notices code is short due to a budget cut.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

ITEM 1A, to be presented to the Anderson County Budget Committee, was a written request from Judge Daniel Forrester, Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53700-414	Judicial Chancery – Chancellor – Duplicating Supplies	\$800.00
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Increase Expenditure Code:

101-53700-435	Judicial Chancery – Chancellor – Office Supplies	\$800.00
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Justification: Purchase of general office supplies is not supported by the current budget.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marjorie Tinker, Planning & Development, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51720-317	Data Processing Services	\$250.00
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Increase Expenditure Code:

101-51720-334	Maintenance Agreements	\$250.00
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Justification: There is \$63.55 in the budget code, which will not be enough to pay the Centri Works maintenance agreement for the rest of the fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 3rd ITEM, Cancelled before meeting by Department.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-425	Gasoline	4,500.00
101-55130-711	Furniture and Fixtures	3,320.00
101-55130-307-0200	Communication	<u>105.00</u>
		\$7,925.00

Decrease Expenditure Codes:

101-55130-329	Laundry	4,144.00
101-55130-451	Uniforms	1,000.00
101-55130-336	Maintenance and Repairs Equipment	1,400.00
101-55130-320	Dues	675.00
101-55130-359	Disposal Fees	257.00
101-55130-349	Printing Stationery and Forms	400.00
101-55130-499	Other Supplies and Materials	<u>49.00</u>
		\$7,925.00

Justification: Balancing the gasoline code to finish the FY. Transfer to furniture to replace mattresses at stations, not expecting to have these funds in the next FY budget, as it was not in budget option 3.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52300-317	Data Processing	\$5,000.00
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Increase Expenditure Code:

101- 52300-331	Legal	\$5,000.00
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Justification: Stephanie Coleman, Attorney Fees for value appeals.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Spitzer, Drug Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53330-499	Drug Court – Other Supplies & Materials	\$6,500.00
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Decrease Expenditure Codes:

101-53330-399	Drug Court – Other Contracted Services	1,000.00
101-53330-320	Drug Court – Dues	250.00
101-53330-355	Drug Court – Travel	1,500.00
101-53330-524	Drug Court – Staff Development	750.00
101-53330-599	Drug Court – Other Charges	<u>3,000.00</u>
		\$6,500.00

Justification: To purchase additional drug screening kits.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Drug Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-210	Drug Court – Unemployment	60.00
101-53330-524-OVETC	Drug Court – Staff Development – Opioid Veterans Court	<u>780.00</u>
		\$840.00

Decrease Expenditure Codes:

101-53330-204	Drug Court – Retirement	60.00
101-53330-355-OVETC	Drug Court – Travel – Opioid Veterans Court	<u>780.00</u>
		\$840.00

Justification: Transferring funds to complete year-end adjustments. Additional funds are needed for unemployment and staff development.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53400-411	Chancery Court – Data Processing Supplies	2,250.00
101-53400-414	Chancery Court – Duplicating Supplies	<u>1,250.00</u>
		\$3,500.00

Increase Expenditure Code:

101-53400-435	Chancery Court – Office Supplies	\$3,500.00
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Justification: Purchase of general office supplies that are not supported by the current budget. List of purchases provided.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the DA’s Office/Family Justice Center, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53600-524-FJC	Staff Development	\$500.00
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Increase Expenditure Code:

101-53600-355-FJC	Staff Travel	\$500.00
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Justification: The New FJC Director charged conference/training travel expenses to the wrong budget line. FJC staff have expended money out of pocket and need reimbursement.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes

101-53800-349	Probate Court – Printing, Stationery, & Forms	500.00
101-53800-414	Probate Court – Duplicating Supplies	500.00
101-53800-499	Probate Court – Other Supplies & Materials	<u>150.68</u>
		\$1,150.68

Increase Expenditure Code:

101-53800-435	Probate Court – Office Supplies	\$1,150.68
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Justification: Purchase of general office supplies that are not supported by the current budget.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff’s Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-312	Private Contracts	4,204.00
101-54210-320	Dues & Memberships	300.00
101-54210-340	Medical Services	5,200.00
101-54210-347	Pest Control	20.00
101-54210-349	Printing	390.00
101-54210-524	Staff Development	361.00
101-54210-708	Communication Equipment	3,700.00
101-54210-716	Law Enforcement Equipment	<u>2,216.00</u>
		\$16,391.00

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$16,391.00
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Justification: To cover food and pharmaceuticals for inmates.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Joe Mead, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54410-355	Travel	500.00
101-54410-450	Tires & Tubes	800.00
101-54410-599	Other Charges	1,790.00
101-54410-307-0100	Cell Phone/Pager	500.00
101-54410-499	Other Supplies & Materials	2,159.00
101-54410-451	Uniforms	<u>306.00</u>
		\$6,055.00

Decrease Expenditure Codes:

101-54410-524	Staff Development	500.00
101-54410-338	M&R of Vehicles	800.00
101-54410-524	Staff Development	1,790.00
101-54410-336	M&R of Equipment	500.00
101-54410-336	M&R of Equipment	2,159.00
101-54410-711	Office Equipment	<u>306.00</u>
		\$6,055.00

Justification: To cover scheduled training in June. To purchase tires for an EMA vehicle. Purchasing supplies and materials for the Disaster Animal Response Team. Billing for the remainder of the 25/26 FY. Hazmat response tools and a weather station for the Emergency Operations Center. Replacing damaged/worn boots for EMA personnel.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54410-351	Fire Hydrant Rental Fees	\$3,500.00
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Increase Expenditure Code:

101-54410-708-HOST	Communications Equipment	\$3,500.00
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Justification: EMA must purchase new phone equipment with HostMy as part of the county's transition to new phones. Equipment shall be transferred and used at the new EOC once constructed. Equipment is needed now to work with the camera system.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-320	Dues and Membership	\$4,000.00
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Decrease Expenditure Code:

101-54900-353	Tow-In-Service	\$4,000.00
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Justification: Entered the wrong line item (320) on last month's amendment, causing it to go into the red. It should have come from (353). This amendment is to correct my mistake.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Health, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-415	Health Department – Electricity	\$5,000.00
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Decrease Expenditure Codes:

101-55110-201	Health Department – Social Security	3,000.00
101-55110-204	Health Department – Retirement	<u>2,000.00</u>
		\$5,000.00

Justification: Transferring funds to complete year-end adjustments. Additional funds are needed in the utilities code due to increased costs.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-320	Dues and Memberships	\$125.00
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Decrease Expenditure Code:

101-55120-450	Tires and Tubes	\$125.00
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Justification: There is \$0.10 left in the dues and memberships budget code. It is time to renew the NACA Organization Membership. The Organization Membership is \$125.00

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veteran Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-58300-302	Advertising	500.00
101-58300-399	Other Contracted Services	1,500.00
101-58300-709	Data Processing Equipment	<u>1,000.00</u>
		\$3,000.00

Increase Expenditure Codes:

101-58300-351	Rentals	200.00
101-58300-499	Other Supplies & Materials – Flowers – Monument	<u>2,800.00</u>
		\$3,000.00

Justification: To purchase items for the office.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Norris Community Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Code:

115-56500-307-4000	Communications	\$114.00
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Increase Expenditure Code:

115-56500-432-4000	Book Purchases	\$114.00
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Justification: The rest of the communications purchases for the fiscal year will be paid by Friends of the Norris Community Library, as there's not enough in the line to cover it. These funds will be transferred into book purchases.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Briceville Public Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-355-1000	Travel	100.00
115-56500-437-1000	Magazines	200.00
115-56500-711-1000	Furniture & Fixtures	165.00
115-56500-790-1000	Other Equipment	<u>300.00</u>
		\$765.00

Increase Expenditure Code:

115-56500-307-1000	Communications	\$765.00
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Justification: This is a one-time transfer of funds to cover the projected shortage in communications for the remainder of the fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in Funds 151, 152, and 156 be approved.

Increase Expenditure Codes:

151-82310-510	General Debt Service – Trustee’s Commission	5,125.00
152-82330-325	Rural Elem. Debt Service – Fiscal Agent Charges	500.00

156-82330-325	High School Debt Service – Fiscal Agent Charges	700.00
		\$6,325.00

Decrease Expenditure Codes:

151-82310-325	General Debt Service – Fiscal Agent Charges	5,125.00
152-82230-510	Rural Elem. Debt Service – Trustee’s Commission	500.00
156-82230-510	High School Debt Service – Trustee’s Commission	700.00
		\$6,325.00

Justification: Transferring funds to complete year-end adjustments. Trustee’s commission is short in Fund 151, and fiscal agent charges in Funds 152 and 156 require additional funding.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in Fund 263 be approved.

Decrease Expenditure Codes:

263-51900-340-BCBS	Self Insurance Fund – Medical Services – BCBS Claims	535,000.00
263-51900-503	Self Insurance Fund – Stop Loss	50,000.00
263-51900-340-THRV	Self Insurance Fund – Clinic Fees	25,000.00
		\$610,000.00

Increase Expenditure Codes:

263-51900-340-PRES	Self Insurance Fund – Medical Services – Prescription	450,000.00
263-51900-399-PRES	Self Insurance Fund – Contracted Services – Prescription	50,000.00
263-51900-399-BCBS	Self Insurance Fund – Contracted Services – BCBS Fees	110,000.00
		\$610,000.00

Justification: Due to the fluctuating nature of health insurance and prescription claims, year-end adjustments were required for these codes.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from the Fiscal Services, Marcus Bullock, that the following **TRANSFER** in Fund 141 be approved.

Increase Expenditure Code:

141-72810-790	Safety – Other Equipment	\$10,500.00
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Decrease Expenditure Code:

141-72810-499	Safety – Other Supplies and Materials	\$10,500.00
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Justification: Transfer of funds to purchase a trailer, generator, and battery backup system to support the district's emergency response plan.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 57th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the Dental Clinic, Dr. Lacy Hudson, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-55160-399	Other Contracted Services	1,000.00
101-55160-599	Other Charges	<u>529.80</u>
		\$1,529.80

Increase Expenditure Code:

101-55160-709	Data Processing and Equipment	\$1,529.80
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Justification: Replace the older laptop computer for Dr. Hudson with a new desktop computer.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to approve the transfer request.

THE 58th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the Dental Clinic, Dr. Lacy Hudson, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-55160-524	Staff Development	\$1,251.64
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Increase Expenditure Code:

101-55160-499	Other Supplies	\$1,251.64
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Justification: To purchase a dental hygiene chair.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to approve the transfer request.

THE 59th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the Dental Clinic, Dr. Lacy Hudson, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-55160-336-2100	Maintenance and Repair Equipment	200.00
101-55160-355	Travel	<u>364.06</u>
		\$564.06

Increase Expenditure Code:

101-55160-435 Office Supplies \$564.06

Justification: Pay for the school program printing.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to approve the transfer request.

THE 60th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the Juvenile Courts, Tracy Spitzer, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53500-711 Juvenile Court – Furniture and Fixtures \$8,000.00

Decrease Expenditure Codes:

101-53500-201	Juvenile Court – Social Security	6,200.00
101-53500-212	Juvenile Court – Medicare	1,200.00
101-53500-208	Juvenile Court – Dental Insurance	50.00
101-53500-425	Juvenile Court – Gasoline	50.00
101-53500-338	Juvenile Court – Repair & Maint. Vehicle	<u>500.00</u>
		\$8,000.00

Justification: To purchase new office furniture for the Judge, the current furniture is over 20 years old and dilapidated.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46590 Other State Education Funds \$1,134.20

Increase Expenditure Codes:

141-72320-189	Director of Schools – Other Salaries	1,000.00
141-72320-201	Director of Schools – Social Security	62.00
141-72320-204	Director of Schools – Retirement	57.70
141-72320-212	Director of Schools – Medicare	<u>14.50</u>
		\$1,134.20

Justification: Appropriation of the state provided CEO supplement.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Summer Learning Camps, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46590	Summer Learning Camp	\$640,981.75
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Increase Expenditure Codes:

141-71150-116	Teachers	276,105.42
141-71150-163	Educational Assistants	63,440.00
141-71150-201	Social Security	21,051.82
141-71150-204	State Retirement	28,687.61
141-71150-212	Medicare	4,923.41
141-71150-429	Instructional Supplies & Materials	162,147.25
141-71150-599	Other Charged – Field Trips	4,025.00
141-71150-131	Medical Personnel	19,008.00
141-71150-201	Social Security	1,178.50
141-71150-204	State Retirement	1,710.72
141-71150-212	Medicare	275.62
141-71150-105	Supervisor/Director	14,000.00
141-71150-189	Other Salaries & Wages	2,000.00
141-71150-201	Social Security	992.00
141-71150-204	State Retirement	1,440.00
141-71150-212	Medicare	232.00
141-71150-355	Travel	371.20
141-71150-312	Contracts with Private Agencies – Transportation	16,245.00
141-71150-165	Cafeteria Personnel	18,600.00
141-71150-201	Social Security	1,153.20
141-71150-204	State Retirement	1,125.30
141-71150-212	Medicare	269.70
141-71150-422	Food Supplies	<u>2,000.00</u>
		\$640,981.75

Justification: To budget for the Summer Camp Programs hosted at Claxton, Fairview, Grand Oaks, Lake City, Norwood Elementary, and Norwood Middle Schools.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **TRANSFER (Payroll)** in Fund 141 be approved.

Decrease Expenditure Codes:

141-71200-171	Speech Pathologists	43,000.00
141-71200-204	State Retirement	<u>20,494.46</u>
		\$63,494.46

Increase Expenditure Code:

141-71200-116	Teachers	\$63,494.46
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Justification: To transfer funds into 141-71200-116 Teachers to cover salary for the remainder of the fiscal year.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll & Major Line Item)** in Fund 141 be approved.

Increase Expenditure Codes:

141-72120-131	Health Services – Medical Personnel	15,000.00
141-72130-123	Other Student Support – Guidance Personnel	8,000.00
141-72130-201	Other Student Support – Social Security	500.00
141-72130-212	Other Student Support – Medicare	120.00
141-72320-161	Director of Schools – Secretary	30.00
141-72510-105	Human Resources – Supervisor	90.00
141-72610-166	Operation of Plant – Custodial Personnel	5,000.00
141-72620-161	Maintenance of Plant – Secretary	<u>2,000.00</u>
		\$30,740.00

Decrease Expenditure Codes:

141-72120-105	Health Services – Director	7,000.00
141-72120-195	Health Services – Sub Nurses	5,000.00
141-72610-204	Operation of Plant – Retirement	5,000.00
141-72610-207	Operation of Plant – Medical Insurance	5,000.00
141-72620-204	Maintenance of Plant – Retirement	<u>8,740.00</u>
		\$30,740.00

Justification: To transfer funds for anticipated end-of-the-year expenses.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Code:

131-62000-399	Guard Rail Blanket for AC Park	\$70,000.00
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Increase Reserve Code:

131-34550	Restricted for Highway	\$70,000.00
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Justification: To do a blanket for the AC Park Guard Rail until money is transferred back to the Highway for the project.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Codes:

131-62000-399	Other Contracted Services	6,700.00
131-65000-434	Natural Gas	<u>5,000.00</u>
		\$11,700.00

Increase Revenue Code:

131-49700	Insurance Recovery Guard Rail	\$6,700.00
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Decrease Reserve Code:

131-34550	Restricted for Hwy	\$5,000.00
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Justification: Farm Bureau reimbursed ACHD for the insured destroying the guardrail on Hillvale Road. Restricted for Hwy to finish paying the budget 25/26 natural gas for ACHD.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Codes:

131-62000-402	Asphalt	107,020.00
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131-62000-321	Engineering	<u>27,500.00</u>
		\$134,520.00
<u>Decrease Reserve Code:</u>		
131-34550	Restricted for Hwy	\$134,520.00

Justification: There is an estimated cost for the AC park for asphalt and engineering. I already have money moved into purchase orders for stone and culvert that are large enough to pay out of. This is reimbursement upon settlement for the AC park and proof of payment.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

<u>Increase Expenditure Codes:</u>		
131-62000-399	Striping	35,000.00
131-63100-336	Maintenance & Repair	<u>20,000.00</u>
		\$55,000.00
<u>Decrease Reserve Code:</u>		
131-34550	Restricted for Highways	\$55,000.00

Justification: Striping on AC Roads. Service maintenance of highway equipment and parts.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Fund 128 be approved.

<u>Increase Revenue Code:</u>		
128-40220	Hotel Motel Tax	\$66,000.00
<u>Increase Expenditure Codes:</u>		
128-58110-316	Tourism Contributions – Chamber	60,000.00
128-58110-510	Trustee Commission	<u>6,000.00</u>
		\$66,000.00

Justification: Appropriating funds at the end of the year for the expected increase in occupancy tax and subsequent increase to the Chamber’s 10% contribution and the Trustee’s 1% commission. The occupancy tax increase is the result of the change from the Private Act to the adoption of current legislation and delinquent payments received.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58400-510	General Fund – Trustee’s Commission	\$20,000.00
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Decrease Reserve Code:

101-39000	General Fund – Unassigned Fund Balance	\$20,000.00
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Justification: Transferring funds to complete year-end adjustments. Additional funds are needed in the Trustee’s Commission due to increased revenues.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$5,863.26
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(Amendment will be from 101-34525-AEM1, Restricted for Public Safety – AEM1 Grant, and a JE will replenish the reserve for 39000)

Decrease Expenditure Code:

101-53310-399-AEM1	General Sessions Judge – Contracted Services – AEM1	\$5,863.26
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Justification: Restricting unspent AEM1 Grant funds until the new fiscal year, so they will not roll into the fund balance. The BA will be updated to reflect any changes in the expenditure code balance. Revenue of \$13,430 received in FY 23/24, and with expenditures at \$7,566.24, leaving a balance of \$5,863.26.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-TVMF	Donations – Tennessee Veterans Museum Funds	\$10,019.20
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Increase Reserve Code:

101-39000	Unassigned	\$10,019.20
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(Amendment will be from 101-34590-TVMF, Restricted for Other Purposes – Tennessee Veterans Museum Funds, and a JE will replenish the reserve for 39000)

Justification: Restricting donations for the Tennessee Veterans Museum.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$555,000.00
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(Amendment will be from 101-34535-LOST, Restricted for Social, Cultural, & Rec Services – LOST – Lost Bottom Park, and a JE will replenish the reserve for 39000)

Decrease Expenditure Code:

101-56700-799-LOST	Parks & Fair Boards – Other Capital Outlay – Lost Bottom	\$555,000.00
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Justification: Restricting grant and match funds for Lost Bottom Park. BA may need to be adjusted if any funds are spent from this grant before yearend.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Codes:

101-39000	Unassigned	250,000.00
101-39000	Unassigned	<u>50,000.00</u>

\$300,000.00

(Amendment will be from 101-34535-TVACP, Restricted for Social, Cultural & Recreation – Claxton Park Contribution, and a JE will replenish the reserve for 39000)

(Amendment will be from 101-34535-TVALB, Restricted for Social, Cultural, & Recreation – Lost Bottom Park Contribution – TVA Contributions, and a JE will replenish the reserve for 39000)

Decrease Expenditure Codes:

101-56700-799-TVACP Parks & Fair Boards – Other Capital Outlay – TVA Contribution for Claxton Park	250,000.00
101-56700-799-TVALB Parks & Fair Boards – Other Capital Outlay – TVA Contribution Lost Bottom	<u>50,000.00</u> \$300,000.00

Justification: Restricting TVA contributions for Claxton Park and Lost Bottom Parks. Revenue has been received for both, and the County will be unrestricted when funds are ready to be spent.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$58,570.63
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(Amendment will be from 101-34545-BRAG2, Restricted for Other Operations – BRAG2 Grant, and a JE will replenish the reserve for 39000)

Decrease Expenditure Code:

101-58190-399-BRAG2 Other Economic & Community Development – Contracted Services	\$58,570.63
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Justification: Restricting unspent BRAG Grant funds until the new fiscal year, so they will not roll into the fund balance. The BA will be updated to reflect any changes in the expenditure code balance.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$3,610,170.00
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(Amendment will be from 101-34525-EOC, Restricted for Public Safety – EOC Grant and Matching Funds, and a JE will replenish the reserve for 39000)

Decrease Expenditure Code:

101-54410-706-EOC	Civil Defense – Building Construction – Emergency Operations Center	\$3,610,170.00
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Justification: Restricting unspent EOC Grant funds until the new fiscal year, so they will not roll into the fund balance. (Emergency Operations Center)

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$1,733,181.00
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(Amendment will be from 101-34530-ARC, Restricted for Public Health & Welfare – ARC Grant and Matching Funds, and a JE will replenish the reserve for 39000)

Decrease Expenditure Code:

101-58190-706-ARC	Other Economic & Community Development – Building Construction ARC Grant	\$1,733,181.00
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Justification: Restricting unspent ARC Grant funds until the new fiscal year, so they will not roll into the fund balance. (EMS Training Facility)

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 171 be approved.

Increase Reserve Code:

171-34535-FLAP1	Restricted for Social, Cultural & Recreational – FLAP1 Grant and Matching Funds	\$1,922,800.00
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Decrease Expenditure Codes:

171-91150-321-FLAP1	Social, Cultural & Recreation Projects – Engineering Services – FLAP Grant	151,400.00
171-91150-799-FLAP1	Social, Cultural & Recreation Projects – Other Capital Outlay – FLAP Grant	<u>1,771,400.00</u> \$1,922,800.00

Justification: Restricting unspent FLAP Grant funds until the new fiscal year, so they will not roll into the fund balance.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 263 be approved.

Increase Revenue Code:

263-43102-FLEX	Self Insurance Fund – Flex Spending Account	\$25,000.00
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Decrease Expenditure Code:

263-51900-340-FLEX	Self Insurance Fund – Medical and Dental Services – Flex Spending Program	\$25,000.00
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Justification: Increasing the employee Flexible Spending Account (FSA) to finish the year-end.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-58900-307	Miscellaneous – Communications	8,147.00
101-58900-333	Miscellaneous – Licenses	<u>6,503.00</u>
		\$14,650.00

Decrease Expenditure Codes:

101-58900-169	Miscellaneous – Part – Time	2,000.00
101-58900-201	Miscellaneous – Social Security	150.00
101-52600-399	IT – Contracted Services	<u>12,500.00</u>
		\$14,650.00

Justification: Transferring funds to complete year-end adjustments. Microsoft license and communication code increase in case needed.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-101	Law Director – Attorney	\$1,778.94
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Decrease Expenditure Code:

101-51400-161	Law Director – Secretary	\$1,778.94
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Justification: Transferring funds to complete year-end adjustments. Additional funds are needed in the Law Director’s salary code due to the COLA increase required by the State of Tennessee. It was calculated incorrectly at the beginning of the fiscal year.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 44th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51900-599	Other General Administration – Other Charges	\$34,615.00
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Decrease Expenditure Codes:

101-51900-305	Other General Administration – Audit Services	2,795.00
101-51900-331-100	Other General Administration – Legal Services	1,200.00
101-51900-332	Other General Administration – Legal Notices	200.00
101-51900-399	Other General Administration – Contracted Services	13,500.00
101-51900-399-3311	Other General Administration – Contracted Services – Blockhouse Valley	13,705.00
101-52100-201	Finance – Social Security	<u>3,215.00</u>
		\$34,615.00

Justification: Transferring funds to complete the year-end adjustments. After TN Risk Management Trust’s audit for FY 2024/2025 workers’ compensation coverage, an additional premium was owed.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 45th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Family Justice Center, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-53600-207-FJCD	Family Justice Center – Health Insurance	\$6,348.00
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Decrease Expenditure Code:

101-51400-207	Law Director – Health Insurance	\$6,348.00
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Justification: Transferring funds to complete year-end adjustments. Additional funds are needed for health insurance due to the change in the director’s position.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 46th ITEM, to be presented to the Anderson County Budget Committee, was a written request from, Clinton Public Library, Anderson County Library Board, that the following **APPROPRIATION** in Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Local Restricted Funds	4,384.00
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Decrease Expenditure Codes:

115-56500-499-2001	Miscellaneous Supplies	50.00
115-56500-355-2001	Travel/Entertainment/Dues	<u>250.00</u>
		\$4,684.00

Increase Expenditure Codes:

115-56500-129-2000	Full Time Librarians	827.00
115-56500-169-2000	Part Time Librarians	757.00
115-56500-452-2000	Utilities	2,800.00
115-56500-348-2000	Postage	50.00
115-56500-307-2000	Communications	<u>250.00</u>
		\$4,684.00

Justification: This is to cover projected overages. The staffing overages are caused by an employee being on paid leave for three months. Other staff had to be brought in to cover that vacancy. The utility costs have, unfortunately, been rising exponentially each year in a way that makes it hard to anticipate. This is also to cover the shortage in our postal charges and to cover

the rest of the fiscal year's interlibrary loan shipments. The \$250 is to cover prospected shortfall in the communications line.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 47th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Library, that the following **TRANSFER (Payroll & Major Line Item)** in Fund 115 be approved.

Increase Expenditure Codes:

115-56500-207-2000	Clinton Library – Health Insurance	2,856.00
115-56500-210-2000	Clinton Library – Unemployment	<u>34.00</u>
		\$2,890.00

Decrease Expenditure Codes:

115-56500-129-2000	Clinton Library – Librarians	1,060.00
115-56500-169-1000	Briceville Library – PT Librarians	750.00
115-56500-201-2000	Clinton Library – Social Security	550.00
115-56500-204-2000	Clinton Library – Retirement	250.00
115-56500-212-2000	Clinton Library – Medicare	130.00
115-56500-208-2000	Clinton Library – Dental Insurance	60.00
115-56500-320-2000	Clinton Library – Dues	<u>90.00</u>
		\$2,890.00

Justification: Transferring funds to complete year-end adjustments. Additional funds are needed for health insurance due to employee changes throughout the year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 48th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rocky Top Library, Anderson County Library Board, that the following **TRANSFER (Payroll)** in Fund 115 be approved.

Increase Expenditure Codes:

115-56500-129-3000	Rocky Top – Librarians	450.00
115-56500-208-3000	Rocky Top – Dental	205.00
115-56500-452-3000	Rocky Top – Utilities	<u>1,500.00</u>
		\$2,155.00

Decrease Expenditure Code:

115-56500-169-3000	Rocky Top – Part Time	\$2,155.00
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Justification: Transferring funds to complete year-end adjustments. Additional funds are needed in the librarian's code to complete the accrual. Utilities have increased this fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

THE 49th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rocky Top Library, Anderson County Library Board, that the following **TRANSFER (Payroll)** in Fund 115 be approved.

Increase Expenditure Code:

115-56500-452-1000	Briceville – Utilities	\$1,200.00
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Decrease Expenditure Codes:

115-56500-201-1000	Briceville – Social Security	450.00
115-56500-212-1000	Briceville – Medicare	100.00
115-56500-169-1000	Briceville – Part Time	<u>650.00</u>
		\$1,200.00

Justification: Transferring funds to complete year-end adjustments. Additional funds are needed for utilities due to increased costs.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

THE 50th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$63,463.00
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(Amendment will be from 101-34525-4000, Jail Commissary, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$63,463.00
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Justification: To cover food and pharmaceuticals for inmates.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 51st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff’s Department, that the following **TRANSFER (Payroll & Major Line Item)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54490-148	Other Emergency Management – Dispatchers	17,600.00
101-54490-207	Other Emergency Management – Medical Insurance	10,000.00
101-54490-208	Other Emergency Management – Dental Insurance	950.00
101-54110-106	Sheriff’s Department – Deputies Wages	<u>3,000.00</u>
		\$31,550.00

Increase Expenditure Codes:

101-54490-186	Other Emergency Management – Longevity Pay	1,600.00
101-54490-187	Other Emergency Management – Overtime Pay	<u>29,950.00</u>
		\$31,550.00

Justification: To cover longevity and overtime pay for dispatchers.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 52nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff’s Department, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54260-790	Commissary – Other Equipment	5,000.00
101-54260-599	Commissary – Other Charges	1,000.00
101-54260-799	Commissary – Other Capital Outlay	<u>187.00</u>
		\$6,187.00

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$6,187.00
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Justification: To cover food and pharmaceuticals for inmates.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 53rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, General Administration, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$4,800.00
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(Amendment will be from 101-34635-LOST, Restricted for Lost Bottom Park, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-56700-799-LOST	Parks & Fair Boards – Other Capital Outlay – Lost Bottom Park	\$4,800.00
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Justification: To pull funds restricted for improvements to Lost Bottom Park into the expenditure code for improvements to Lost Bottom Park.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 54th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Clerk & Master, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53400-201	Chancery Court – Social Security	1,215.00
101-53400-204	Chancery Court – Retirement	<u>500.00</u>
		\$1,715.00

Increase Expenditure Code:

101-53400-162	Chancery Court – Clerical Personnel	\$1,715.00
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Justification: Additional funds are required for a vacation payout for an employee retiring on June 30th.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 55th ITEM, to be presented to the Anderson County Budget Committee, was a written request from M. Stephens, Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51500-349	Printing Ballots	150.00
101-51500-336	Voting Machine Repairs/Maintenance	11,196.00
101-51500-334	Hardware/Licensing Fee	6,191.14
101-51500-206	Life Insurance	53.00
101-51500-207	Medical Insurance	2,292.00
101-51500-208	Dental Insurance	137.00
101-51500-299	Other Benefits	<u>18.00</u>
		\$20,037.14

Decrease Expenditure Codes:

101-51500-193	Poll Workers	6,500.00
101-51500-348	Postage	8,000.00
101-51500-332	Legal Notices	3,537.14
101-51500-399	Other Contracted Services	<u>2,000.00</u>
		\$20,037.14

Justification: Transfer necessary to pay additional expenses from the May election for ballots and repairs/maintenance of our voting system. Other line items include a change in billing schedule from one of our vendors and additional benefits expenses for our newest employee.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 56th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-119	Bookkeepers	600.00
101-55130-169	Part Time	5,500.00
101-55130-187	Over Time	10,000.00
101-55130-131	Medical Personnel	<u>6,500.00</u>
		\$22,600.00

Decrease Expenditure Codes:

101-55130-309-KICK	Contracts with Governmental Agencies Kicker	14,600.00
101-55130-356	Tuition	4,100.00
101-55130-355	Travel	1,900.00
101-55130-451	Uniforms	<u>2,000.00</u>
		\$22,600.00

Justification: Closing out payroll codes is expected to exceed the previously amended budget.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 61st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Fund 116 be approved.

Decrease Reserve Code:

116-34530	Restricted for Public Health & Welfare	\$52,000.00
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Increase Expenditure Code:

116-55754-312	Contracts with Private Agencies	\$52,000.00
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Justification: The amendment is to cover the unanticipated increase in landfill tonnage and a slightly higher CPI adjustment than expected when the original budget was prepared. Any unused funds will roll back into the reserve code.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 62nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54230-105	Correct Incentive Program Improvements – Director	1,200.00
101-54230-201	Correct Incentive Program Improvements – Social Security	200.00
101-54230-212	Correct Incentive Program Improvements – Medicare	<u>100.00</u> \$1,500.00

Decrease Expenditure Code:

101-54230-399	Correct Incentive Program Improvements – Other Contracted Services	\$1,500.00
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Justification: Transferring funds to complete year-end adjustments.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Opioid Contracts

Finance Director Robby Holbrook presented 16 applicants whose funding requests were approved by the Opioid Committee.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Shelly Vandagriff**, to approve funding for the 16 funding requests. *Motion Passed.*

SECTION B, Tennessee Veterans Museum Fund

Finance Director Robby Holbrook presented the agreement drafted by the Law Director between the Tennessee Veterans Museum, a 501(c)(3) organization, and the Veterans Service Office. The agreement provides for the acceptance of donated funds and restricts their use to the day-to-day operations of the Tennessee Veterans Museum.

Motion by **Commissioner Denise Palmber**, seconded by **Commissioner Anthony Allen**, to approve the agreement pending Mayor Frank's review and signature. *Motion Passed.*

SECTION C, FY 26-27 Proposed Budget

Finance Director, Robby Holbrook, presented the proposed budget for FY 26-27.

Motion by **Commissioner Bob Smallridge**, to approve a 3% salary increase across all budgets, No second. *Motion Fails.*

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve proposed budgets that have met the budget guidelines of no increases. *Motion Fails.* Voting "yes", Commissioners Anthony Allen, Bob Smallridge, and Shain Vowell. Voting "no" Commissioners Chad McNabb, Shelly Vandagriff, Denise Palmer, and Jerry White.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, to schedule another meeting on Tuesday June 16th at 4:00pm. *Motion Passed.*

SECTION D, New Business

Finance Director Robby Holbrook presented six new business budget amendments, identified as Items 57 through 60 under Transfers and Items 61 and 62 under Appropriations.

Meeting Adjourned.

Robby Holbrook, Finance Director