

# ANDERSON COUNTY CONSERVATION BOARD

## AGENDA

March 3<sup>rd</sup>, 2025  
Room 118A at 5:00pm

Purpose of Meeting: Regularly scheduled meeting to discuss topics as they relate to Anderson County Parks

Meeting Facilitator: Conservation Board

Invitees: Commissioner Denise Palmer, Lewis Ridenour, Scott Burton, Tony Powers, Matthew Bader, Ben Taylor, Terry Frank – Mayor, Jamie Brooks – Law Director, Nichole Brooks – Chief Deputy Admin., Stephanie Wells – Tourism Director

- I. Call to Order
- II. Selection of New Chairman & Vice-Chairman
- III. Approval of Prior Meeting Minutes – February 3<sup>rd</sup>, 2025 Meeting
- IV. Acknowledgement of Visitors
- V. Unfinished Business
  - a. Park Road Erosion: Closure Update – Ben Taylor
  - b. Tree Removal Update – Ben Taylor
  - c. Food Vendor Application & Liability Waiver – Law Director’s Office
- VI. New Business
- VII. Adjourn

# ANDERSON COUNTY CONSERVATION BOARD MINUTES

February 3<sup>rd</sup>, 2025

Members Present:

Chairman Josh Anderson, Commissioner Denise Palmer, Scott Burton, Ben Taylor – Parks Director

Members Absent:

Lewis Ridenour, Tony Powers

Others Present:

Terry Frank – Mayor, Jamie Brooks – Law Director, Nichole Brooks, Chief Deputy Administrator (Law Director), Andrew Stone – Secretary

Chairman Anderson called the Conservation Board meeting to order at 5:00pm on February 3<sup>rd</sup>, 2025.

**1<sup>st</sup> Item of Business:**

Motion by Scott Burton, seconded by Denise Palmer to approve prior meeting Minutes from January 6<sup>th</sup>, 2025 meeting.  
Motion carried unanimously.

**2<sup>nd</sup> Item of Business:**

Update provided on the grant application for the construction plan at Lost Bottom Park by Mayor Terry Frank.  
Motion by Scott Burton, seconded by Denise Palmer, to present the project as a whole in the grant application, with funding to be directed in phase 1 of the project to all water-related areas within the plan.  
Motion carried unanimously

**3<sup>rd</sup> Item of Business:**

Update provided on shore-line erosion project with the tree removal process needing to be completed by March 15<sup>th</sup> by Ben Taylor.  
Motion by Scott Burton, seconded by Denise Palmer, to request an additional bid for tree removal at Anderson County Park with a bid deadline of February 20, 2025. The bid should include terms comparable to bids already received as well as come, in, at, or below the amount in bids already received. Board approves utilizing the designated funds from the Monsanto Settlement to move forward with the least expensive bid, contingent that it meets the necessary requirements of the project and does not exceed \$28,500.00.  
Motion carried unanimously.

**4<sup>th</sup> Item of Business**

Update provided on the liability release and application for food truck vendors to operate at Anderson County Park by Nichole Brooks. Board requests the Law Director's office to take the recommendations discussed and provide a draft for the March meeting.  
Item deferred to next meeting.

**Meeting Adjourned**

Next meeting scheduled for March 3<sup>rd</sup>, 2025



