

# ANDERSON COUNTY CONSERVATION BOARD MINUTES

March 3<sup>rd</sup>, 2025

Members Present:

Commissioner Denise Palmer, Lewis Ridenour, Scott Burton, Matthew Bader, Ben Taylor – Parks Director

Members Absent:

Tony Powers

Others Present:

Terry Frank – Mayor, Jamie Brooks – Law Director, Nichole Brooks, Chief Deputy Administrator (Law Director), Stephanie Wells – Tourism Director, Andrew Stone – Secretary

The Conservation Board meeting was called to order at 5:00pm on March 3<sup>rd</sup>, 2025.

**Unfinished Business**

**1<sup>st</sup> Item of Unfinished Business:**

Motion by Lewis Ridenour, seconded by Scott Burton, to name Commissioner Denise Palmer as Chairwoman of the Conservation Board.

Motion carried unanimously.

Motion by Lewis Ridenour, seconded by Denise Plamer, to name Scott Burton the Vice Chairman of the Conservation Board.

Motion carried unanimously.

**2<sup>nd</sup> Item of Unfinished Business:**

Motion by Scott Burton, seconded by Lewis Ridenour, to approve prior meeting Minutes from February 3<sup>rd</sup>, 2025 meeting.

Motion carried unanimously.

**3<sup>rd</sup> Item of Unfinished Business:**

Update provided by Ben Taylor on the current road erosion closure at Anderson County Park. Board requests Denise Palmer to speak with Road Superintendent Gary Long on the next steps for funding and repairing the road.

No motion required.

**4<sup>th</sup> Item of Unfinished Business:**

Update provided by Ben Taylor on the tree removal project at Anderson County Park. Project has been completed by Chadwell Enterprises, LLC.

No motion required.

**5<sup>th</sup> Item of Unfinished Business:**

Discussion held on the application and liability waiver forms drafted by the Law Director's office for food vendors at Anderson County Park.

Motion by Lewis Ridenour, seconded by Scott Burton, to accept the application and liability waiver as presented by the Law Director's Office. The Law Director's office will approve applications which must be submitted by noon on Monday of each week, receipt all annual fees, and assist the Park Director with the scheduling of food vendors.

Further discussion led to an amendment to the original motion: Increase the annual fee from \$30 (thirty) to \$50 (fifty).

Amendment carried unanimously.

Motion by Lewis Ridenour, seconded by Scott Burton, to approve the application and liability waiver with the amendment of the annual fee to \$50 (fifty) as presented by the Law Director's Office. The Law Director's office will approve applications which must be submitted by noon on Monday of each week, receipt all annual fees, and assist the Park Director with the scheduling of food vendors.

Motion carried unanimously.

### **New Business**

- Update provided by Mayor Terry Frank on the Lost Bottom Park project, which has been divided into two phases for completion.  
No motion required
- Discussion held on the Pellissippi Blueway project, which includes Lost Bottom Park and Gibbs Ferry Park.  
Motion by Lewis Ridenour, seconded by Scott Burton, approving the Mayor to proceed with joining the memorandum of understanding and to bring back additional details to the Board.  
Motion carried unanimously.
- Update provided by Mayor Terry Frank on the Gibbs Ferry project, notifying the project just received approval from TDOT on the initial initiation.  
No motion required.
- Discussion held on Park staff salaries and prior increases. Board requests Andrew Stone to provide salary information to the Board for review.  
No motion required.

### **Meeting Adjourned**

Next meeting scheduled for April 7<sup>th</sup>, 2025