
Anderson County Board of Commissioners

Regular Agenda Monday, May 18, 2026 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Public Hearing Report** – by Vice Chairwoman Vandagriff
7. **Presentation of Reports:**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Request motion to approve Resolution No. 25-11-1242
 - Request motion to confirm appointment of Nikki Swisher to Anderson County Economic Development Association to fill unexpired term for a member who had to step down for work scheduling. Term ends 9/2026
 - Request motion to confirm appointment of Casey Flack to Anderson County Development Corporation to fill vacancy by H. Von Evans.
 - Recommendation that the Anderson County Board of Commissioners formalize a position/interpretation through a recorded motion in its minutes, and maintain copies of those minutes to guide future appointments (see document in Law Director’s Report)
 - Request motion to authorize acceptance of the high bids for Cobb Hollow Road, Rocky Top for \$13,000 and 213 Duncan Road, Briceville for \$3,000.
 - Status only: Monthly Shelter Statistics. See attached.
 - Status only: Emergency Operations Center. City of Clinton approved the site plan. Bid opening is currently scheduled for June 4,2026 10:00 am.
 - Status only: Anderson County EMS Training Academy. Anderson County Planning Commission approved the site plan. Bid opening is currently scheduled for May 28, 2026 2:30 p.m.
 - Status only: 1st Quarter Medical Examiner Report.
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget & Purchasing Report
 2. Director of Schools – Dr. Tim Parrott
 - Written Report including Board of Education Minutes (5/7/26)
 3. Law Director’s Office – Jamie Brooks
 - A. Action Items
 - B. Contracts
 - C. Zoning Violations
 - D. Bankruptcies
 - E. Status of Pending Lawsuits
 - F. Information Items

C. Committees/Boards

1. Operations Committee Report – Commissioner Isbel

- Request motion to approve Proclamation honoring Robert “Bob” Jameson
- Request motion to approve the Rails to Trails Resolution with revisions and Law Director’s approval.
- Request motion to accept Erin Russell to replace the Veterans Services Advisory Committee member that resigned.
- Request motion that the Veterans Services Advisory Committee bylaws be changed from eight (8) members to twelve (12).
- Request motion to approve the Veterans Services Advisory Committee meetings from quarterly to ten (10) meetings per year.
- Request motion to consider the pay raise for the Director of Veterans Services as a sign of support with no funds attached.

8. New Business

9. Announcements

10. Adjourn

Respectfully Submitted
B. Denise Palmer, Chairman



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 13, 2026

Commissioner Denise Palmer
Chairman, Anderson County Board of Commissioners

RE: AGENDA

Dear Chairman Palmer and Honorable Members of Commission,

I wish to add the following items to the Agenda:

Public Hearing: Under the public hearing section, we need to add Resolution No. 25-11-1242. The attachment includes Page 1511 from the February 2026 Commission minutes that reflects the legislative body's approval of Resolution No. 25-11-1242 at that meeting. I have included the email chain between Jamie Brooks and me about the resolution and public hearing.

Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a public hearing on Monday, May 18, 2026, at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider Resolution #25-11-1242 to amend Anderson County's Regional Zoning Resolution regulating development within the jurisdiction of Anderson County, Tennessee, to minimize danger to life and property due to flooding, and to maintain eligibility for participation in the National Flood Insurance Program. A copy of the proposed resolution is available at the Office of Planning & Development, Room 127 at the Courthouse. The hearing is open to the public.

Action Item: I am also requesting a motion to approve Resolution No. 25-11-1242. (While we voted once prior, we failed to have a public hearing, therefore the approval is null.)

Regular Mayor's Report:

1. **Request motion to confirm appointment of Nikki Swisher** to the Anderson County Economic Development Association to fill unexpired term for a member who had to step down for work scheduling. Term ends 9/2026.

2. **Request motion to confirm appointment of Casey Flack** to Anderson County Development Corporation to fill vacancy by H. Von Evans.

3. **Planning Commission and Board of Zoning Appeals.** Background: The county mayor appoints members of Planning Commission and county commission appoints members of the BZA. We currently have one individual who serves on both Planning Commission and BZA. At the time the board was filling vacancies, Anderson County was without a Law Director and was in process of hiring current Law Director Jamie Brooks. Planning and Development reached out to our planner at ETDD for the inquiry who advised that there was nothing to prohibit dual service, and as an example, both Clinton Planning Commission and Clinton BZA are the same members.

At some point following the appointment to BZA, I had a member of the BZA contact me and ask if a member of Planning Commission can also serve as a member of the BZA, and that he had spoken with prior Law Director Yeager about this in the past. I reached out to Mr. Brooks who began research. Mr. Brooks did locate a 2023 Memo from Jay Yeager written to the Board of Commissioners nominating committee that indicated there could *not* be simultaneous service. Mr. Brooks reviewed minutes at the time and could not find that this memo was entered into the minutes of the Nominating Committee. We have located no verification that the memo was distributed.

In light of this inquiry, I asked Mr. Brooks to provide commission with some legal guidance. It is my recommendation that the Anderson County Board of Commissioners formalize a position/interpretation through a recorded motion in its minutes, and maintain copies of those minutes to guide future appointments.

3. **Delinquent Tax Auction.** Anderson County submitted properties that came into our possession via a delinquent tax auction. Six properties were presented for auction and I have attached the sale sheet. The high bidder backed out on the Young Lane property so we will submit that property for sale at a future auction. Funds have been received and deeds have been executed on 103 Circle Cemetery, 121 Houston Avenue, and 702 Railroad Avenue. **I am requesting a motion to authorize acceptance of the high bids for Cobb Hollow Road, Rocky Top for \$13,000 and 213 Duncan Road, Briceville for \$3,000.**

4. **Status only:** Monthly Shelter Statistics. See attached.

5. **Status only:** Emergency Operations Center. City of Clinton approved the site plan. Bid opening is currently scheduled for June 4, 2026 10:00 a.m.

6. **Status only:** Anderson County EMS Training Academy. Anderson County Planning Commission approved the site plan. Bid opening is currently scheduled for May 28, 2026 2:30 p.m.

7. **Status only:** 1st Quarter Medical Examiner Report.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Brown", with a large, sweeping flourish at the beginning.

Board of Zoning Appeals

Board of Zoning Appeals

Board of Zoning Appeals

Reference Number: CTAS-612

The county legislative body is authorized to create a board of zoning appeals to make special exceptions to zoning regulations, assist in settling boundary line disputes, interpret zoning maps, and consider similar questions. T.C.A. §§ 13-7-106 through 13-7-109. The county legislative body appoints three, five, seven or nine regular members of the appeals board, along with one or more associate members who can sit for regular members under some temporary disability. A joint board of zoning appeals may be appointed by two or more counties. Compensation and length of terms are determined by the county legislative body within certain statutory guidelines. Vacancies are filled for the unexpired term and in the same manner as the original appointments. The county legislative body may remove any member for cause upon written charges and after a public hearing. T.C.A. § 13-7-106.

The county legislative body must provide and specify, in its zoning or other ordinance, general rules to govern the organization, procedure, and jurisdiction of the board of appeals. The board may adopt supplemental rules of procedure. The general and supplemental rules of procedure must require:

- (i) Maintenance of a record of the board's proceedings, including resolutions, transactions, motions, and actions, which are public records;
- (ii) Election from its membership of a chair and other officers as the board deems necessary; and
- (iii) The presentation of relevant proof by parties to the proceedings; and

May address the inclusion of statements of reasons for the board's actions as part of each motion or action, including such findings of fact and statements of material evidence as the board may deem pertinent. T.C.A. § 13-7-107.

The zoning ordinance may provide that the board of appeals may, in appropriate cases and subject to appropriate principles, standards, rules, conditions and

safeguards set forth in the ordinance, make special exceptions to the terms of the zoning regulations in harmony with their general purpose and intent. The county legislative body may also authorize the board of appeals to interpret the zoning maps and pass upon disputed questions of lot lines or district boundary lines or similar questions as they arise in the administration of the zoning regulations. T.C.A. § 13-7-107.

Under T.C.A. § 13-7-108, grants or denial of a building permit be in writing and include information of the right to appeal the decision to the board of zoning appeals. Under T.C.A. § 13-7-109, the board must inform parties of their right to seek judicial review of the board's decisions pursuant to Title 27, Chapter 9.

Land use decisions made by the board of zoning appeals, other than variances, must be consistent with the regional plan if the county legislative body adopts the general regional plan in the form of a resolution. T.C.A. § 13-3-304.

Source URL: <https://www.ctas.tennessee.edu/eli/board-zoning-appeals>

March 26, 2026 Anderson County, TN Excess Property Sale

	Address	Bid Price	Taxes Owed	
1	103 Circle Cemetery Road, Briceville, 01 41G D 41B 004.00	\$5,100.00	\$5,050.35	
2	Cobb Hollow Road, Rocky Top, 12 008 008 073.00	\$13,000.00	\$14,587.67	
3	213 Duncan Road, Briceville, 01 41B D 41B 27.00	\$3,000.00	\$7,699.52	
4	121 Houston Avenue, Oak Ridge, 02 105F C 105F 050.00	\$41,000.00	\$5,293.14	
5	702 Railroad Avenue, Rocky Top, 12 018E B 018E 018.00	\$26,000.00	\$15,001.74	
6	620 Young Lane, Clinton, 01 74H B 74H 006.00	\$11,000.00	\$3,495.75	
		Totals:	\$99,100.00	\$51,128.17

Net Gain = \$47,971.83

Bids for Properties #2 and #3 need County Commission approval



Shelter Stats: April 2026

Adoption:

Dog: 16 / Cat: 26

Rooster: 1

Total = 43

Reclaim:

Dog: 9 / Cat: 2

Total = 11

Xfer:

Dogs: 4 / Cats: 0

Total = 4

Rescue:

Dog: 1 / Cat: 5

Total = 6

DIC:

Dog: 0 / Cat: 2

Finalized Total:

Dogs: 30 / Cats: 35 / Rooster: 1 (66)

In House Numbers:

In Shelter

Dogs: 11 / Cats: 41

Total = 52

In Foster

Dogs: 9 / Cats: 27

Total = 35

PetSmart:

Cats: 0

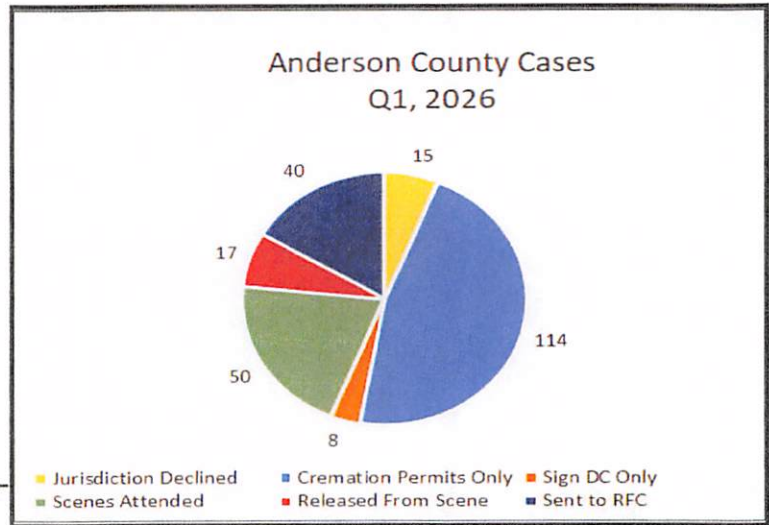
Total = Dog: 20 / Cat: 68 (88)

Volunteer Hours: 41



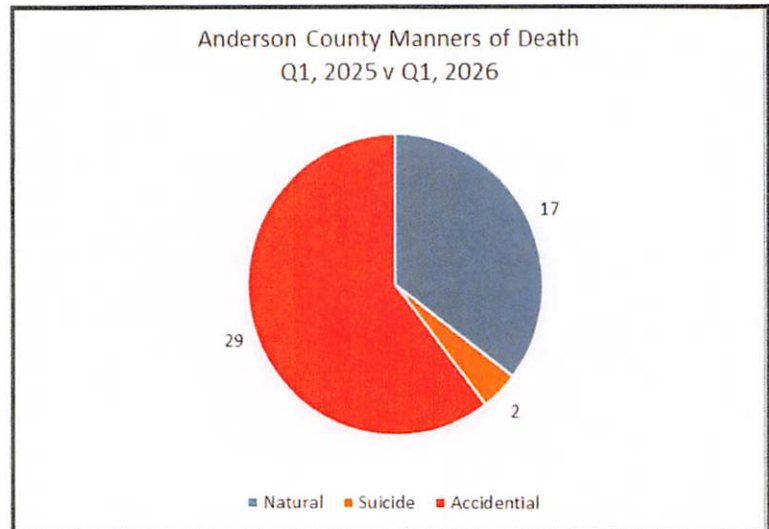
Anderson County First Quarter 2026

In the first quarter (January-March) of 2026, Anderson County had a total of 194 deaths reported to the Regional Forensic Center (RFC). Of those 194 total cases, 15 cases were jurisdiction declined, 114 were cremation permits only, 165 cremation permits were signed total, 8 were RFC sign DC only, 50 scenes were attended by RFC medicolegal death investigators, 17 cases were released from scene, and 40 cases were sent to the RFC.



Of the 40 cases sent to the RFC, there were 10 autopsies, 26 exams, and 4 storage cases.

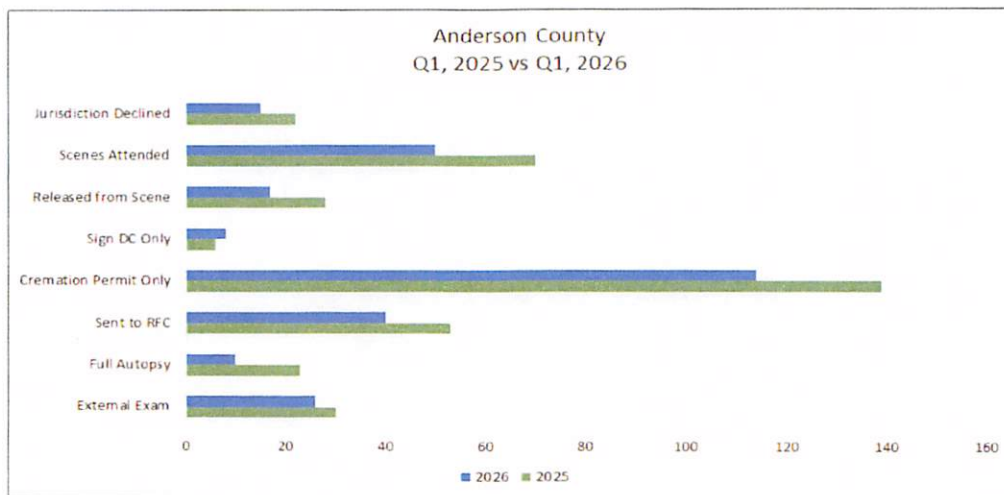
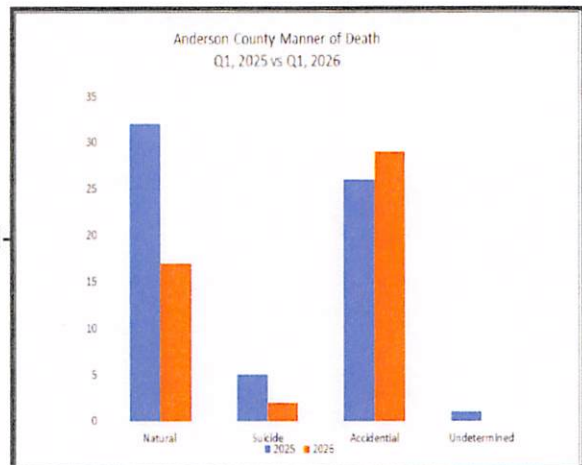
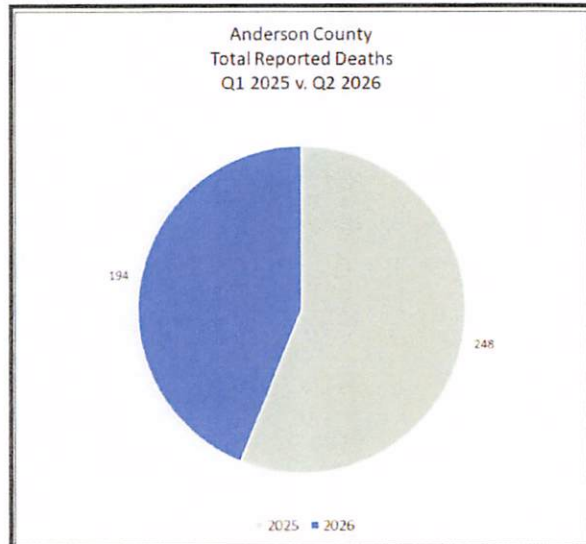
The manners of death in Anderson County during the first quarter of 2026 consisted of 17 natural deaths, 2 suicides, and 29 accidental deaths. Causes of death for quarter one 2026, were 9 fall related deaths, 5 motor vehicle related deaths, 1 carbon monoxide related death, and 14 drug related deaths.



Anderson County First Quarter 2025 v. 2026

Overall, the first quarter of 2025, had 54 more cases reported to the RFC than the first quarter of 2026. In the first quarter of 2025, a total of 248 cases were reported to the RFC. The deaths reported to the RFC in the first quarter of 2025 had 22 jurisdiction declined cases, 139 cremation permits signed only, 205 cremation permits signed total, 6 RFC to sign DC only, 70 scenes were attended, 28 were released from scene, and 53 were sent to the RFC.

Of the 53 cases sent to the RFC in the first quarter of 2025, 1 was a county cremation, 5 cases needed an anthropology consult, 23 had full autopsies, and 30 had external exams only. The manner of deaths for the cases certified by the RFC were 32 natural, 1 undetermined death, 5 suicides, and 26 accidental deaths. Causes of death in quarter one of 2025, were 1 choking related death, 2 unsafe sleep/asphyxia related deaths, 10 drug related deaths, 7 fall related deaths, 1 fire related death, 4 gun related deaths, 1 undetermined death, and 6 motor vehicle related death.



**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

May 7, 2026

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Financial Reports			
Cash & Fund Balance, Sales Tax, ARPA and Grant Reports			
Group 2 Purchasing Contracts & Surplus Vehicles - Legal Review - Commission Approval			
1	3A	Dex Imaging, Clerk & Master, Contract #26-0126	
1	3B	Canon, Detention Facility, Contract #26-0127	
1	3C	Canon, Detention Facility Booking Office, Contract #26-0128	
1	3D	City of Clinton, Office of Mayor, Contract #26-0137	
2	4A	Sysco Corporation, School Nutrition, Contract #26-0135	
2	4B	U S Cellular, IT Department, Contract #26-0133	
2	6	Capital Asset Surplus Request - Portable basketbal court from Clinton High School Sportsplex	
Group 3 Consent Agenda - Transfers (No Commission Action Necessary)			
3	1	General Fund 101 - Finance	\$ 3,301.00
4	2	General Fund 101 - Finance	\$ 3,040.00
4	3	General Fund 101 - Finance	\$ 750.00
5	4	General Fund 101 - Trustee	\$ 3,505.00
5	5	General Fund 101 - Drug Court	\$ 9,236.00
5	6	General Fund 101 - Juvenile Court	\$ 1,500.00
6	7	General Fund 101 - Family Justice Center	\$ 1,800.00
6	8	General Fund 101 - Pre Trial Release	\$ 2,700.00
7	9	General Fund 101 - Sheriff/Dentention Facility	\$ 110,000.00
7	10	General Fund 101 - Sheriff/Dentention Facility	\$ 320.00
7	11	General Fund 101 - Fire Prevention & Control	\$ 317.16
8	12	General Fund 101 - EMA	\$ 31,410.00
8	13	General Fund 101 - Sheriff/Dispatch	\$ 1,350.00
9	14	Fund 101 - Fleet Services	\$ 11,800.00
9	15	Fund 101 - Animal Control	\$ 261.26
10	16	Fund 101 - Animal Control	\$ 104.00
10	17	General Fund 101 - EMS	\$ 13,750.00
11	18	Fund 115 - Rocky Top Library	\$ 430.00
11	19	Fund 115 - Rocky Top Library	\$ 800.00
11	19A	General Fund 101 - Register of Deeds	\$ 370.00
Group 4 - Appropriations - School (Commission Approval by Board Vote)			
12	20	Fund 141 - Fiscal Services	\$ 120,000.00
12	21	Fund 141 - Fiscal Services	\$ 124,750.00
13	22	Fund 141 - Special Education	\$ 622.00
13	23	Fund 143 - School Nutrition	\$ 260,000.00
Group 5 - Transfers - School (Commission Approval by Board Vote)			
14	24	Fund 141 - Fiscal Services (Major Line Item)	\$ 4,000.00
14	25	Fund 141 - Special Education (Payroll/Major Line Item)	\$ 126,910.00
15	26	Fund 141 - Fiscal Services (Payroll)	\$ 1,200.00
Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)			
15	27	Fund 131 - Highway	\$ 20,000.00
15	28	General Fund 101 - EMS	\$ 4,379.64
16	30	General Fund 101 - Sheriff/Dentention Facility	\$ 2,000.00
17	31	General Fund 101 - Sheriff	\$ 49,600.00
17	32	General Fund 101 - Sheriff	\$ 7,000.00
19	35	General Fund 101 - Mayor/EMA	\$ 22,000.00
19	36	General Fund 101 - Mayor/Senior Center	\$ 700.00
20	37	Fund 171 - Mayor/Animal Care & Control	\$ 23,500.00
20	39	General Fund 101 - Conservation	\$ 13,250.00
21	40	General Fund 101 - Drug Court Grant	\$ 4,040.00

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)			
16	29	General Fund 101 - EMS (Payroll)	\$ 92,875.00
18	33	General Fund 101 - Sheriff (Payroll)	\$ 890.00
18	34	General Fund 101 - Sheriff (Payroll)	\$ 3,955.00
20	38	General Fund 101 - Mayor/IT (Payroll)	\$ 5,000.00
22	41	General Fund 101 - Finance (Payroll)	\$ 11,068.00
22	42	General Fund 101 - Finance (Payroll/Major Line Item)	\$ 61,384.00
24	43	General Fund 101 - Health Dept. (Payroll)	\$ 35,000.00
Group 9 - Miscellaneous			
24	A	Grant Applications - Norris Library Grant Application	Motion to Approve
24	B	FY 26/27 Proposed Budget Hearings	Information/No Action
25	C	New Business - Creation of Task Force for sale of Claxton Elem. Property	Motion to Approve
25	D	Unfinished Business -Park Road Stabilization	Motion to Approve
Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
26-28	1	Blockhouse Valley Lease/Approved by Law Director	

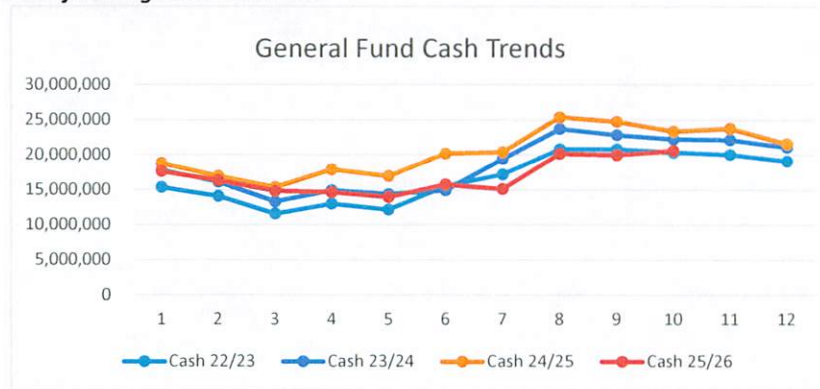
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
April 30, 2026**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,064,065	\$ 333,725	\$ 1,741,730	\$ 11,335,654 *	\$ 14,475,174	\$ 20,573,432
115	Library Fund	\$ -	\$ 175,633		\$ -	\$ -	\$ 175,633	\$ 298,814
116	Solid Waste/Sanitation Fund	\$ -	\$ 693,436	\$ 17,726	\$ -	\$ -	\$ 711,162	\$ 1,354,460
120	Opioid Abatement			\$ 797,504			\$ 797,504	\$ 795,135
121	American Rescue Plan						\$ -	\$ 1,055,353
122	Drug Control Fund	\$ -	\$ 139,101	\$ 8,754	\$ -	\$ -	\$ 147,855	\$ 150,757
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 21,056	\$ -	\$ 21,056	\$ 30,654
128	Tourism Fund	\$ -	\$ 788,306	\$ -	\$ 101,440	\$ -	\$ 889,746	\$ 1,071,442
131	Highway Fund	\$ 47,550	\$ 269,737	\$ 834,883	\$ -	\$ -	\$ 1,152,170	\$ 4,145,451
141	General Purpose School Fund	\$ -	\$ -	\$ 10,446,365	\$ -	\$ -	\$ 10,446,365	\$ 20,861,549
143	Central Cafeteria	\$ 112,744	\$ 4,358,986	\$ -	\$ -	\$ -	\$ 4,471,730	\$ 43,345,940
151	General Debt Service Fund	\$ -	\$ 872,902	\$ -	\$ -	\$ -	\$ 872,902	\$ 1,979,994
152	Rural Debt Service Fund	\$ -	\$ 587,730	\$ -	\$ -	\$ -	\$ 587,730	\$ 602,065
156	Education Debt Service Fund	\$ -	\$ 96,991	\$ -	\$ -	\$ -	\$ 96,991	\$ 198,383
171	Capital Projects Fund	\$ -	\$ 58,601	\$ -	\$ -	\$ -	\$ 58,601	\$ 6,548,512
177	Education Capital Projects Fund	\$ -	\$ 64,899	\$ -	\$ -	\$ -	\$ 64,899	\$ 9,568,877
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 821,748	\$ -	\$ 849,684	\$ 1,204,906
		\$ 188,230	\$ 9,170,387	\$ 12,438,957	\$ 2,685,974	\$ 11,335,654	\$ 35,819,202	\$ 113,785,724

* General Unassigned Fund Balance limit of \$8M requiring 2/3 (11) votes for budget amendments.

Cash Trends
April

Cash 21/22	17,847,755
Cash 22/23	20,337,855
Cash 23/24	22,262,740
Cash 24/25	23,341,403
Cash 25/26	20,573,432



ARPA PROJECTS

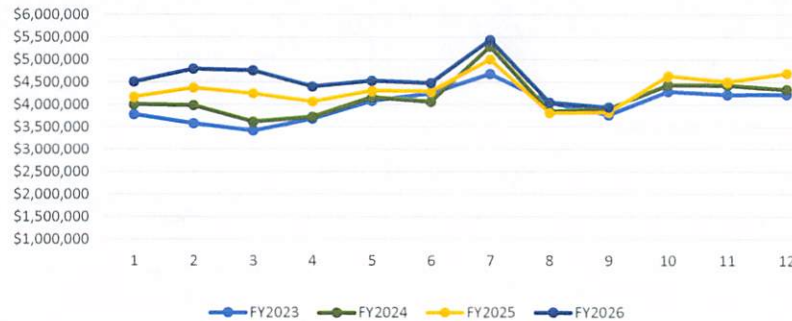
	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (10,262,639.51)	\$ (5,120,393.55)	\$ (15,383,033.06)			
	Remaining Allocation	\$ (262,639.51)	\$ (168,319.55)	\$ (430,959.06)			
	<i>Interest earned and balance of allocations</i>	\$ 468,482.27	\$ (430,959.06)				
		Total Interest Remaining		\$ 37,523.21			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 150,000.00	\$ -	Complete	YES	8/15/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 603,999.99	\$ 0.01	Complete	YES	9/18/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	12/18/2023
34	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
35	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	5/20/2024
36	Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	6/17/2024
37	EMS Vehicles FY25	\$ 422,819.10	\$ 422,819.10	\$ -	Complete	NO	8/19/2024
38	Sheriff's Vehicles FY25	\$ 571,962.02	\$ 571,962.02	\$ -	Complete	YES	8/19/2024
39	Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	8/19/2024
40	Senior Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	9/16/2024
42	County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	11/18/2024
44	Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	12/16/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022
14	EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 923,707.66	\$ 423,196.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 327,094.95	\$ 52,419.97	In Progress	YES	6/19/2023
41	Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	10/21/2024
43	Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	12/16/2024
45	Health Dept Reno ARPA Interest Last Dollar	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	9/15/2025
		\$ 15,383,033.06	\$ 14,369,317.08	\$ 1,013,715.98			

Copy of Local Option Sales Tax - Net Breakdown by FY

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%
June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%
Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	4.2%
FY2026	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$507,648.99	\$978,010.26	\$103,015.61	\$47,199.51	\$2,685,169.88	\$128,128.33	\$64,001.18	\$4,513,173.76	8.0%
August	\$551,353.91	\$1,006,909.31	\$105,299.07	\$46,667.94	\$2,941,555.02	\$127,918.15	\$19,038.15	\$4,798,741.55	9.6%
September	\$544,006.51	\$987,949.30	\$99,955.24	\$44,455.23	\$2,919,298.05	\$137,201.46	\$30,527.34	\$4,763,393.13	12.1%
October	\$611,382.00	\$927,031.25	\$100,382.46	\$47,428.45	\$2,556,417.96	\$133,076.18	\$27,730.35	\$4,403,448.65	8.2%
November	\$547,668.76	\$993,116.16	\$92,120.31	\$43,525.04	\$2,697,182.84	\$127,783.95	\$30,294.87	\$4,531,691.93	5.1%
December	\$630,239.61	\$1,020,056.12	\$98,438.40	\$60,473.20	\$2,510,022.84	\$126,380.12	\$38,475.82	\$4,484,086.11	4.3%
January	\$704,177.18	\$1,155,055.15	\$116,047.87	\$67,072.80	\$3,220,646.12	\$138,691.87	\$38,075.94	\$5,439,766.93	8.7%
February	\$499,389.57	\$923,402.71	\$89,350.53	\$40,086.01	\$2,350,538.52	\$124,907.83	\$19,222.32	\$4,046,897.49	6.2%
March	\$469,982.16	\$862,100.68	\$89,004.09	\$41,914.84	\$2,331,101.06	\$116,309.71	\$34,088.05	\$3,944,500.59	3.0%
April									
May									
June									
Totals:	\$5,065,848.69	\$8,853,630.94	\$893,613.58	\$438,823.02	\$24,211,932.29	\$1,160,397.60	\$301,454.02	\$40,925,700.14	

3.36%
7.72%
6.25%
22.90%
8.16%
24.14%
16.84%
9.97%
3.51%

Local Option Sales Tax - Total Net Collections



BUDGET COMMITTEE MINUTES
MAY 7, 2026

Members Present:

Shain Vowell, Commissioner-Chairman
Chad McNabb, Commissioner
Bob Smallridge, Commissioner
Anthony Allen, Commissioner
Shelly Vandagriff, Commissioner
Sabra Beauchamp, Commissioner
Jerry White, Commissioner (Present at 4:40 pm)

Members Absent:

Denise Palmer, Commissioner-Vice-Chair

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. **Appearance of Citizens (None)**

2. **Approval of Agenda**

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve the agenda as presented, with the addition of New Business Item 1 under Section C.
Motion Passed.

3. **Purchasing Contracts with Legal Review**

A. **Dex Imaging, Clerk & Master, Contract #26-0126** – Five-year copier lease \$70 per month plus copy charges.

B. **Canon, Detention Facility Booking Office, Contract #26-0127** – Five-year copier lease for \$48.83 per month plus copy charges.

C. **Canon, Detention Facility Booking Office, Contract #26-0128** – Five-year copier lease for \$48.83 per month plus copy charges.

D. **City of Clinton, Office of the Mayor, Contract #26-0137** – Intergovernmental agreement for the new EOC Land/Building.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, to approve Items 3A through 3D. *Motion Passed.*

4. Purchasing Contracts Pending Legal Review

- A. Sysco Corporation, School Nutrition, Contract #26-0135 – Five-year contract for food, non-food and small wares, with pricing established through a competitive bidding process.
- B. US Cellular, IT Department, Contract #26-0133 – Five-year phone services agreement for \$107 per month.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve items 4A and 4B pending legal approval. *Motion Passed.*

5. EMA Purchase Request

Request from EMA to purchase three demos (used for 10 hours each) Kenwood radios from Burrell Enterprises, a company owned by part-time EMA employee Matt Burrell. The purchase totals \$16,362.30. State contract pricing is \$27,489.60. Per the Law Director, conflict of interest is on file.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, to approve the purchase request. *Motion Passed.*

6. Capital Asset Surplus Request

School Maintenance is requesting to surplus a portable basketball court purchased in September 2025. It is operable but took up too much space in the Clinton High School Sportsplex. Starting bid is \$30,000.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, to approve the capital asset surplus request. *Motion Passed.*

7. Capital Assets Sold – Informational only.

Description	Department	Condition	Starting Bid	Winning Bid
2015 Ford Explorer	Sheriff	Operable	\$500	\$2,225

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes (Conservation):

101-51240-204	Retirement	10.00
101-51240-207	Health	750.00
101-51240-208	Dental	156.00
101-51240-299	Vision	<u>25.00</u>
		\$941.00

Decrease Expenditure Codes (Conservation):

101-51240-201	Social Security	900.00
101-51240-212	Medicare	<u>41.00</u>
		\$941.00

Increase Expenditure Codes (HR):

101-51310-208	Dental	300.00
101-51310-210	Unemployment	<u>40.00</u>
		\$340.00

Decrease Expenditure Code (HR):

101-51310-204	Retirement	\$340.00
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Increase Expenditure Codes (Planning):

101-51720-206	Life	15.00
101-51720-207	Health	1,020.00
101-51720-208	Dental	35.00
101-51720-210	Unemployment	<u>20.00</u>
		\$1,090.00

Decrease Expenditure Code (Planning):

101-51720-201	Social Security	\$1,090.00
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Increase Expenditure Codes (County Clerk):

101-52500-208	Dental	850.00
101-52500-299	Vision	<u>80.00</u>
		\$930.00

Decrease Expenditure Code (County Clerk):

101-52500-201	Social Security	\$930.00
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Justification: Cleanup of benefit codes for year-end using transfers within departments.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request. Total BA \$3,301.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-207	Finance – Health Insurance	3,000.00
101-52100-208	Finance – Dental	<u>40.00</u>
		\$3,040.00

Decrease Expenditure Codes:

101-52100-201	Finance – Social Security	1,520.00
101-52100-204	Finance – Retirement	<u>1,520.00</u>
		\$3,040.00

Justification: Health and dental budget codes are running short due to five employee changes this fiscal year, as well as the selection of new, unbudgeted plans. These changes have also impacted social security, with gaps in employment and retirement contributions, as new employees are required to wait six months before becoming eligible for retirement benefits.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52200-348	Purchasing – Postage	300.00
101-52200-435	Purchasing – Office Supplies	<u>450.00</u>
		\$750.00

Decrease Expenditure Codes:

101-52200-524	Purchasing – Staff Development	300.00
101-52200-349	Purchasing – Printing, Stationery, and Forms	250.00
101-52200-355	Purchasing – Travel	<u>200.00</u>
		\$750.00

Justification: The Purchasing Department has experienced postage cost increases over the past two years, yet the budget has not been adjusted accordingly. We have been exploring alternative methods for sending purchase orders that don't rely on traditional mail.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52400-348	Postage	1,200.00
101-52400-320	Membership & Dues	905.00
101-52400-524	Staff Development	<u>1,400.00</u>
		\$3,505.00

Increase Expenditure Code:

101-52400-435	Office Supplies	\$3,505.00
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Justification: Needing to upgrade the remaining computer to Windows 11 per the auditor.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Spitzer, Drug Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-207	Drug Court – Medical Insurance	8,740.00
101-53330-208	Drug Court – Dental Insurance	450.00
101-53330-299	Drug Court – Other Fringe Benefits	<u>46.00</u>
		\$9,236.00

Decrease Expenditure Codes:

101- 53330-201	Drug Court – Social Security	272.00
101-53330-204	Drug Court – State Retirement	964.00
101-53330-435	Drug Court – Office Supplies	3,000.00
101-53330-499	Drug Court – Other Supplies & Materials	<u>5,000.00</u>
		\$9,236.00

Justification: To pay benefits not accounted for in the original budget. Grant allowed a change in the budget.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53500-355	Travel	\$1,500.00
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Increase Expenditure Code:

101-53500-435 Office Supplies \$1,500.00

Justification: IT Department head, Brian Young, states that the State of TN Comptroller's office has demanded that all computers be updated to Windows 11. I have 5 mandatory computers to update; however, I can only afford 3 at this time. I will be asking for money to update the other two.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Joey Collins/John Prince, Family Justice Center/Finance, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53600-415-FJC District Attorney General – Electricity – Family Justice Center \$1,800.00

Increase Expenditure Code:

101-53600-499-FJC District Attorney General – Other Supplies & Materials – Family Justice Center \$1,800.00

Justification: To purchase 1 laptop and 3 printers with ink for the FJC.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tyler Lamb (Interim Director), Pre-Trial Release, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53900-709 Data Processing \$2,700.00

Decrease Expenditure Code:

101-53900-499 Other Supplies \$2,700.00

Justification: Two replacement computers are needed for the current computers that are nearing the end of their life cycle and are not compatible with Windows 11. These devices will no longer receive security updates, which could pose a security risk, per the comptroller. This request is a one-time budget transfer to the correct amount for the purchase of two new computers. IT approved.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-415	Jail – Electricity	80,000.00
101-54210-454	Jail – Water & Sewer	<u>30,000.00</u>
		\$110,000.00

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$110,000.00
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Justification: To cover food and pharmaceuticals for inmates.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-201	Jail – Social Security	\$320.00
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Increase Expenditure Codes:

101-54210-206	Jail – Life Insurance	20.00
101-54210-210	Jail – Unemployment Compensation	<u>300.00</u>
		\$320.00

Justification: To cover jail benefit codes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Fire Prevention & Control that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54310-499	Fire Prevention & Control – Other Supplies & Materials	\$317.16
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Increase Expenditure Codes:

101-54310-524	Fire Prevention & Control – Staff Development	50.00
101-54310-355	Fire Prevention & Control – Travel	245.34
101-54310-451	Fire Prevention and Control – Uniforms	<u>21.82</u>
		\$317.16

Justification: Cleaning up budget codes for auditing purposes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Joe Mead, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54410-708	Communications Equipment	20,000.00
101-54410-499	Other Supplies	2,118.00
101-54410-307-0200	Internet Service	2,760.00
101-54410-719	Office Equipment	3,732.00
101-54410-434	Natural Gas	2,000.00
101-54410-450	Tires & Tubes	<u>800.00</u>
		\$31,410.00

Decrease Expenditure Codes:

101-54410-399-ORRCA	Other Contracted Services - ORRCA	20,000.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	2,118.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	2,760.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	3,732.00
101-54410-399	Other Contracted Services	1,300.00
101-54410-435	Office Supplies	700.00
101-54410-338	Maintenance & Repair of Vehicles	<u>800.00</u>
		\$31,410.00

Justification: Year-end cleanup as well as computer and radio purchase.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff’s Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54490-207	Other Emergency Management – Medical Insurance	\$1,350.00
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Increase Expenditure Code:

101-54490-204	Other Emergency Management – State Retirement	\$1,350.00
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Justification: To cover emergency management benefit codes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-435	Office Supplies	800.00
101-54900-452	Utilities	2,000.00
101-54900-450	Tires	4,000.00
101-54900-524	Staff Development	1,000.00
101-54900-790	Other Equipment	<u>4,000.00</u>
		\$11,800.00

Decrease Expenditure Codes:

101-54900-320	Dues & Memberships	4,000.00
101-54900-355	Travel	2,000.00
101-54900-338	Repairs & Maintenance Vehicles	2,000.00
101-54900-453	Vehicle Part	<u>3,800.00</u>
		\$11,800.00

Justification: Utilities 101-54900-452, increased due to waste oil heaters being inoperative. 101-54900-435, 450 Office Supplies and tires for the rest of the budget year. 101-54900-790, to purchase equipment that does not meet capital outlay.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-355	Travel	\$261.26
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Decrease Expenditure Code:

101-55120-450	Tires and Tubes	\$261.26
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Justification: The travel budget is zero. The cost of the hotel stays for livestock 911 training in Wilson County is \$261.26.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-320	Dues and Memberships	\$104.00
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Decrease Expenditure Code:

101-55120-450	Tires and Tubes	\$104.00
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Justification: There is \$46 left in the dues and membership budget code. It is time to renew the NACA membership, which is \$150.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-434	Natural Gas	1,000.00
101-55130-524	Staff Development	500.00
101-55130-413	Drugs and Medical Supplies	9,750.00
101-55130-307-0100	Communication Cellular/Pager Service	<u>2,500.00</u>
		\$13,750.00

Decrease Expenditure Codes:

101-55130-452	Utilities	2,500.00
101-55130-356	Tuition	5,950.00
101-55130-336	Maintenance and Repair Equipment	1,500.00
101-55130-355	Travel	2,500.00
101-55130-307-0200	Communication Internet Service	<u>1,300.00</u>
		\$13,750.00

Justification: Balancing codes to finish the year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Rocky Top Public Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Code:

115-56500-432-3000 Books \$430.00

Increase Expenditure Code:

115-56500-317-3000 Data Processing \$430.00

Justification: Verso raised its price this year unexpectedly, and I didn't have enough in the budget line to cover the increase.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Rocky Top Public Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Code:

115-56500-432-3000 Books \$800.00

Increase Expenditure Code:

115-56500-307-3000 Communications \$800.00

Justification: Transfer needed to cover extremely high communication costs.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

ITEM 19A, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51600-709 Data Processing Equipment \$370.00

Increase Expenditure Codes:

101-51600-524 Staff Development 200.00

101-51600-414 Duplicating Supplies 20.00

101-51600-355 Travel 150.00

\$370.00

Justification: Registration Fee for Spring Conference 2026, to give a positive balance, East TN Register's Meeting Spring 2026.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46513	TISA On – Behalf Payments	\$120,000.00
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Increase Expenditure Code:

141-71100-595	TISA On – Behalf Payments	\$120,000.00
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Justification: To authorize the appearance of funds paid on behalf of the district by the Tennessee Department of Education. This appropriation and corresponding end-of-fiscal-year journal entry are required by TDOE under TISA guidelines for reporting purposes.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46510	Tennessee Investment in Student Achievement	\$124,750.00
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Increase Expenditure Codes:

141-72310-331	Board of Education – Legal Services	15,000.00
141-72610-189	Operation of Plant – Other Salaries	30,000.00
141-72610-201	Operation of Plant – Social Security	1,900.00
141-72610-204	Operation of Plant – Retirement	2,400.00
141-72610-212	Operation of Plant – Medicare	450.00
141-72610-434	Operation of Plant – Natural Gas	55,000.00
141-72610-454	Operation of Plant – Water and Sewer	<u>20,000.00</u>
		\$124,750.00

Justification: Appropriation of remaining TISA Outcomes funding for legal fees, utilities, and summer custodial help.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-48610	Donations	\$622.00
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Increase Expenditure Code:

141-72220-499	Other Supplies & Materials	\$622.00
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Justification: To appropriate grant award funds for the purchase of supplies and materials required by Physical Therapists to support students with disabilities who receive physical therapy services.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **APPROPRIATION** in Fund 143 be approved.

Increase Revenue Code:

143-47114	Food Service – USDA – Other – ETHRA Summer	\$260,000.00
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Increase Expenditure Codes:

143-73100-162	Food Service – Clerical Personnel	25,000.00
143-73100-165	Food Service – Cafeteria Personnel	8,500.00
143-73100-201	Food Service – Social Security	2,000.00
143-73100-204	Food Service – Retirement	1,700.00
143-73100-212	Food Service – Medicare	500.00
143-73100-421	Food Service – Food Prep Supplies	30,000.00
143-73100-422	Food Service – Food Supplies	<u>192,300.00</u>
		\$260,000.00

Justification: A: Projected revenue from ETHRA for Summer Feeding. B-H: Increases based on needs for payroll and supplies for summer school.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Major Line Item)** in Fund 141 be approved.

Increase Expenditure Code:

141-72320-307	Director of Schools – Communication	\$4,000.00
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Decrease Expenditure Code:

141-72410-307	Office of Principal – Communication	\$4,000.00
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Justification: District Cellular communications through the end of the year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **TRANSFER (Payroll/Major Line Item)** in Fund 141 be approved.

Decrease Expenditure Codes:

141-71200-399	Other Contracted Services	35,000.00
141-71200-499	Other Supplies & Materials	3,500.00
141-71200-725	Special Education Equipment	5,000.00
141-72220-189	Other Salaries & Wages	62,310.00
141-72220-206	Life Insurance	900.00
141-72220-355	Travel	2,000.00
141-72220-399	Other Contracted Services	12,000.00
141-72220-599	Other Charged	<u>6,200.00</u>
		\$126,910.00

Increase Expenditure Codes:

141-71200-206	Life Insurance	400.00
141-71200-207	Medical Insurance	90,000.00
141-72220-131	Medical Personnel	30,452.00
141-72220-172	Instructional Coaches	<u>6,058.00</u>
		\$126,910.00

Justification: To transfer funds into 71200 to cover life insurance and medical insurance for the

remainder of the fiscal year. To transfer funds into 72220 to cover medical personnel and instructional coaches' salaries for the remainder of the fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in Fund 141 be approved.

Increase Expenditure Code:

141-72110-207	Attendance – Medical Insurance	\$1,200.00
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Decrease Expenditure Code:

141-72110-189	Attendance – Other Salaries	\$1,200.00
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Justification: Health Insurance costs through the end of the year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Revenue Code:

131-65000-510	Trustee Commission	\$20,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highway	\$20,000.00
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Justification: To balance the Trustee Commission.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$4,379.64
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(Amendment will be from 101-34630-EMS, Committed for Public Health & Welfare, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-55130-524-TRMT1 Other Equipment TMRT Grant FY 25 \$4,379.64

Justification: Transferring funds from the grant received in FY 25 to a different expense code to purchase equipment applied for on FY 26 grant submitted with Tennessee Risk Management Trust that was not funded. Written approval received from the grantor to make this transfer. Funds were in 24/25 524 code but restricted at year-end.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-119	Bookkeepers	2,250.00
101-55130-131	Medical Personnel	40,000.00
101-55130-169	Part Time	10,000.00
101-55130-187	Over Time	40,000.00
101-55130-210	Unemployment	<u>625.00</u>
		\$92,875.00

Decrease Expenditure Codes:

101-55130-201	Social Security	10,000.00
101-55130-204	State Retirement	13,000.00
101-55130-207	Medical Insurance	31,000.00
101-55130-208	Dental Insurance	1,500.00
101-55130-212	Employer Medicare	2,500.00
101-55130-309-KICK	Contracts with Governmental Agencies Kicker	25,500.00
101-55130-329	Laundry	<u>9,375.00</u>
		\$92,875.00

Justification: Balancing budget codes to finish the year. Payroll expenses are due to turnover and filling vacant positions on ambulances. Using projected “savings” in benefits to offset the increase. Due to turnover, some benefits are usually less than budgeted.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$2,000.00
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(Amendment will be from 101-34520-4000, Sexual Offender – Restricted Funds, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54210-599-5700	Sexual Offender – Other Charges	\$2,000.00
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Justification: This appropriation is needed to pay the TBI sexual offender registry collection fees.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46210	Law Enforcement Training Program	\$49,600.00
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Increase Expenditure Code:

101-54110-188	Sheriff Department – Bonus Payments	\$49,600.00
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Justification: 2025 Salary Supplement from the Tennessee Peace Officers Standards (POST)

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46290-SORR1	Other Public Safety Grants – Sheriff's Office Recruitment and Retention	\$7,000.00
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Increase Expenditure Code:

101-54110-188-SORR1	Sheriff Department – Sheriff's Office Recruitment	\$7,000.00
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and Retention

Justification: To allocate funds for the Tennessee Law Enforcement Hiring, Training, and Recruitment Grant administered by the Tennessee Department of Commerce and Insurance.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-207-EBP1	Correct Incentive Program Improvement – Medical Insurance	\$890.00
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Increase Expenditure Codes:

101-54230-204-EBP1	Correct Incentive Program Improvements – State Retirement	35.00
101-54230-189-EBP1	Correct Incentive Program Improvements – Other Salaries	705.00
101-54230-212-EBP1	Correct Incentive Program Improvements – Employer Medicare	<u>150.00</u> \$890.00

Justification: To cover payroll and benefits for the EBP1 codes.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-399	Correct Incentive Program Improvements – Other Contracted Services	\$3,955.00
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Increase Expenditure Codes:

101-54230-105	Correct Incentive Program Improvements – Supervisor	3,550.00
101-54230-201	Correct Incentive Program Improvements – Social Security	125.00
101-54230-204	Correct Incentive Program Improvements – State Retirement	250.00

101-54230-212	Correct Incentive Program Improvements – Employer Medicare	30.00 \$3,955.00
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Justification: To cover payroll and benefits for the Correct Incentive Program.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$22,000.00
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(Amendment will be from 101-34575, Restricted for Capital, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54110-706-EOC	Building Construction – EOC	\$22,000.00
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Justification: This request is to add civil engineering costs to the EOC grant project. The City of Clinton will be waiving the building permit fee for the project, which they indicated will cover approximately half of the cost of the civil engineering fees in lieu of their share of engineering costs.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Office on Aging & Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-SENR	Donations – Office on Aging	\$700.00
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Increase Expenditure Codes:

101-56300-335	Senior Citizens Assistance – Maintenance & Repair- Building	250.00
101-56300-348	Senior Citizens Assistance – Postal Changed	200.00
101-56300-454	Senior Citizens Assistance – Water & Sewer	<u>250.00</u>
		\$700.00

Justification: This request is to allocate restricted funds donated for use by the Senior Center & Office on Aging to finish the current fiscal year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Animal Care & Control, that the following **APPROPRIATION** in Fund 171 be approved.

Increase Revenue Code:

171-44110-ANMLS	General Capital Projects – Investment Income	\$23,500.00
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Increase Expenditure Code:

171-91150-706-ANMLS	General Capital Projects – Social, Cultural & Recreation – Construction	\$23,500.00
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Justification: This request is for the required verification for engineering, testing, and inspection services for the construction project.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Information Technology, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-162	Clerical	\$5,000.00
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Increase Expenditure Code:

101-52600-121	IT Personnel	\$5,000.00
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Justification: This request is to add on-call pay for two (non-Director) IT staff personnel who are responding to after-hours IT events and needs. Proposal for next year’s budget will also reduce clerical and place funds in on-call pay.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Parks, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-434	Conservation – Natural Gas	550.00
101-51240-452	Conservation – Utilities	12,000.00
101-51240-454	Conservation – Recreation Fees	<u>700.00</u>
		\$13,250.00

Increase Revenue Code:

101-43340	Recreation Fees	\$13,250.00
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Justification: Both natural gas and utility costs continue to rise across all parks, particularly with Anderson County Park now open year-round. Revenue is expected to exceed budget numbers by \$25,000.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Drug Court Grant/Finance, that the following **APROPRIATION** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53330-201-DRUG	Drug Court – Social Security	315.00
101-53330-204-DRUG	Drug Court – Retirement	650.00
101-53330-212-DRUG	Drug Court – Medicare	<u>75.00</u>
		\$1040.00

Decrease Reserve Code:

101-39000	Unassigned	\$3,000.00
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(Amendment will be from 101-34520-3000, Drug Court Assessment, and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-53330-189-DRUG	Drug Court – Other Salaries and Wages	500.00
101-53330-206-DRUG	Drug Court – Life Insurance	83.00
101-53330-207-DRUG	Drug Court – Health Insurance	3,228.00
101-53330-208-DRUG	Drug Court – Dental Insurance	162.00
101-53330-210-DRUG	Drug Court – Unemployment	23.00
101-53330-299-DRUG	Drug Court – Vision	<u>44.00</u>
		\$4,040.00

Justification: One employee's salary and benefits, originally funded in part by grant funds, are also supported by opioid funds. At year-end, funds are being transferred to cover coding shortfalls and offset a deficit in the opioid funding allocation.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-105	Conservation Director	300.00
101-51240-167	Maintenance Personnel	250.00
101-51800-166	Buildings Custodial Personnel	300.00
101-51800-167	Maintenance Personnel	150.00
101-53900-105	Pre-Trial Director	5,343.00
101-54410-189	EMA-Other Salaries & Wages	3,075.00
101-55120-189	Animal Control Other Salaries & Wages	<u>1,650.00</u>
		\$11,068.00

Decrease Expenditure Codes:

101-51240-160	Conservation Guards	550.00
101-51800-187	Maintenance Overtime	450.00
101-53900-111	Personnel/Pretrial Probation	5,343.00
101-54410-105	EMA Director	3,075.00
101-55120-169	Animal Control Part-Time	<u>1,650.00</u>
		\$11,068.00

Justification: This amendment authorizes adjustments to multiple payroll transfers to ensure accurate accrual accounting for the current fiscal year end.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll/Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Codes (Property Assessor/Major Line Item):

101-52300-206	Life Insurance	20.00
101-52300-207	Health Insurance	9,530.00
101-52300-208	Dental Insurance	160.00
101-52300-299	Vision Insurance	<u>50.00</u>
		\$9,760.00

Decrease Expenditure Codes:

101-52200-204	Purchasing Retirement	760.00
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101-52200-207	Purchasing Health Insurance	7,500.00
101-52300-201	Property Assessor Social Security	<u>1,500.00</u>
		\$9,760.00

Increase Expenditure Codes (Fire Marshall/Payroll):

101-54310-206	Life Insurance	25.00
101-54310-207	Health Department	2,000.00
101-54310-208	Dental Insurance	70.00
101-54310-299	Vision Insurance	<u>8.00</u>
		\$2,103.00

Decrease Expenditure Code (Fire Marshall/Payroll):

101-54310-105	Director	\$2,103.00
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Increase Expenditure Codes (Animal Control/Major Line Item):

101-55120-207	Health Insurance	10,455.00
101-55120-208	Dental Insurance	400.00
101-55120-210	Unemployment	45.00
101-55120-299	Vision Insurance	<u>25.00</u>
		\$10,925.00

Decrease Expenditure Codes (Major Line Item):

101-55120-201	Animal Control Social Security	750.00
101-55120-204	Animal Control Retirement	1,500.00
101-55120-212	Animal Control Medicare	150.00
101-51100-207	Commission Health Insurance	<u>8,525.00</u>
		\$10,925.00

Increase Expenditure Code (Juvenile/Payroll):

101-53500-204	Retirement	\$26,600.00
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Decrease Expenditure Code (Juvenile/Payroll):

101-53500-189	Other Salaries & Wages	\$26,600.00
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Increase Expenditure Codes (Soil Conservation/Major Line Item):

101-57500-204	Retirement	18.00
101-57500-207	Health Insurance	11,900.00
101-57500-599	Other Charges	<u>78.00</u>
		\$11,996.00

Decrease Expenditure Codes (Major Line Item):

101-57500-201	Soil Conservation Social Security	273.00
101-57500-212	Soil Conservation Medicare	50.00

101-55110-207	Health Department Health Insurance	4,700.00
101-53500-207	Juvenile Health Insurance	<u>6,973.00</u>
		\$11,996.00

Justification: Benefit cleanup at year-end using payroll or another department. Total budget amendment \$61,384.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Charles Turner, Health Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-707	Building Improvements	\$35,000.00
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Decrease Expenditure Code:

101-55110-162	Clerical Personnel	\$35,000.00
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Justification: Transfer funds for key card update and change due to renovation not included in the renovation contract.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Application/Norris Library

Finance Director, Robby Holbrook, presented a grant application for Norris Library.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to approve grant application.

SECTION B, FY 26/27 Budget Hearings

Presenting budget increase requests:

- Scott Nation – Veterans Services
- Seth Whitehouse – UT Extension
- Mayor Terry Frank – Senior Center
- Johnny Alley – Property Assessor

SECTION C, New Business/Claxton Elementary Sale Task Force

Superintendent Dr. Parrot discussed with the committee the desire to create a task force comprised of four School Board members and four County Commission members. The purpose of the task force is to ensure representation from the Claxton community, the County, and the school system in developing a Request for Proposal (RFP) that outlines what is best for all three parties. This matter was first discussed during a workshop held on May 4, which included County Commissioners, School Board members, the Mayor, and the Finance Director.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, to form a task force including four School Board members and four County Commissioners following policies and procedures to appoint Commissioners. Members of the task force will not score the request for proposal. *Motion Passed.*

SECTION D, Unfinished Business/Park Road Project Funding

Finance Director Robby Holbrook discussed funding changes for the project to ensure compliance following a new opinion issued by Law Director Brooks, which stated that ad valorem revenue from the General Fund could not be used for the project. It was determined that both Sports Gaming revenue and ARP interest funds are appropriate funding sources for highway projects. This action will require previous appropriations this fiscal year to be reclassified to the unassigned fund balance, after which those funds may be used to fund the Park Road project.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to fund the project \$253,500 out of sports gaming tax, and \$141,500 out of ARP interest. *Motion Passed.*

Meeting Adjourned.



Robby Holbrook, Finance Director

JAMES W. BROOKS, JR.
ANDERSON COUNTY LAW DIRECTOR

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April 8, 2026

Via Email To: tfrank@andersoncountyttn.gov

Mayor, Terry Frank
100 N. Main St. Room 208
Clinton, TN 37716

RE: Updated Blockhouse Valley Lease

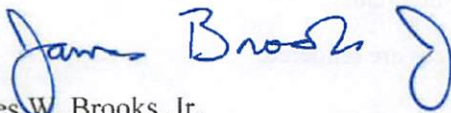
Dear Mayor Frank,

Attached please find the updated lease agreement for the Blockhouse Valley property with Austin Eldridge, as requested.

The agreement has been prepared to reflect a one-year term with an option for four additional one-year renewals upon mutual agreement of the parties. Please review the document at your convenience and let me know if you would like any revisions or have any questions.

If the agreement meets your approval, I am happy to assist with finalization and execution.

Thank you,



James W. Brooks, Jr.
Anderson County Law Director

This instrument prepared by:
James W. Brooks, Jr.
Anderson County Law Director

Contract for Security Services at the Blockhouse Valley Property

This Agreement is made this 1st day of June, 2026, between Anderson County, Tennessee, a political subdivision of the State of Tennessee (hereinafter, "County") and **Austin Eldridge, whose address is 1497 Blockhouse Valley Rd., Clinton, Tennessee 37716** (hereinafter, "Contractor"), and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide security services to the County and Anderson County Board of Education (ACS) as follows:

1. Provide night and weekend security for the Blockhouse Valley Landfill site, Sheriff's Training facility, CRESO, County Recycling Center on Blockhouse Valley Road and the former American Nuclear Site.
2. Patrol the perimeter of the facility at least two times each day.
3. Check the interior of the property grounds for trespassers and hunters.
4. Check all locks on gates and doors after hours with the exception of doors to the Recycling Center and American Nuclear.
5. Protect all County and ACS assets on the property.
6. Report problems to the appropriate emergency services agency and site administrator.
7. Other duties as directed by the site administrator.

Standard of Performance. Contractor agrees to perform the contract requirements in a manner consistent with the standards of the industry and to the satisfaction of the County and ACS. Contractor assumes all risks associated with the performance of contract requirements.

Purchase Order. A Purchase Order must be in place before services are rendered.

Independent Contractor. Contractor acknowledges that he is independently controlled and therefore, not eligible for the County's insurance coverages.

Contractor Compensation. In consideration for his security services, Contractor shall have use of a lot provided by the County for contractor's mobile home, rent free, and free utilities provided by ACS. Contractor shall not receive additional compensation for expenses including travel, hotel, food, etc.

Term. The initial term of this Agreement shall begin June 1, 2026, and shall continue for a period of one (1) year. This Agreement may be renewed for up to four (4) additional one (1) year terms, upon the mutual written agreement of the parties prior to the expiration of the then-current term.

Release. Contractor hereby agrees to release, indemnify, and hold County harmless from and against any and all claims, lawsuits or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of Contractor's services under this Agreement.

Default. In the event of default by the Contractor hereto, the County may bring suit against the Contractor to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

No Oral Modification. No modification, amendment, supplement or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

Waiver. A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Severability. In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Cancellation. In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause upon thirty (30) days written notice to the other in the event the breach, default or failure is not cured during that time. County and ACS reserve the right to cancel this contract at any time during the contract period upon sixty (60) day notice to Contractor.

Termination. The County reserves the right to terminate this contract in whole or in part upon thirty (30) days written notification to the Contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

Jurisdiction and Venue. Each party hereby irrevocably consents to the jurisdiction in state courts sitting in Clinton, Tennessee and agrees that venue for any legal action brought in connection with this Agreement shall lie exclusively in such courts.

Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and upon their respective successors, heirs, or assigns.

Appropriated Funds. The County's obligation to pay under this Contract is contingent upon funds appropriated in the current fiscal year's budget as approved by the County Board of Commissioners. Any contract requiring appropriated funds beyond the current fiscal year may be cancelled without notice in the event that funding to support the contract are unavailable in the subsequent fiscal year.

Warranty. The Contractor warrants to the County that all goods and services furnished hereunder shall be free of defects in materials, workmanship, and from defect in design. In addition, Contractor warrants the goods and services are suitable for and will perform in accordance with the purposes for which they were intended.

Insurance Requirement. Contractors awarded bids or contracts are required to maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act., if applicable any and all claims for bodily injury and property damage to the contractor and to the County

while completing delivery and services. A certificate of insurance may be required before work begins and be maintained until work is completed. Certificate holder shall be Anderson County Government, Clinton, Tennessee. Anderson County Government shall be named as an additional insured on all policies except worker's compensation and auto Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate shall strike out "endeavor to" and include a 30 day notice of cancellation where applicable. Any deviations from the above requirements must be disclosed to the County Purchasing Agent. Any liability deductibles or exclusions must also be disclosed.

Non-discrimination. The Contractor shall comply with the Tennessee Human Rights Act. T.C.A. § 4-21-101 et. Seq, as amended and any rules and regulations promulgated in accordance therewithin.

Equal Employment Opportunity. It shall also be an unlawful employment practice for the Contractor (1) to fail or refuse to hire or to discharge any individual or otherwise discriminate against any individual with respect to their compensation, or the terms, conditions, or privileges of their employment, because of such individual's race, color, religion, sex, age, handicap or national origin, or (2) to limit, segregate or classify their employees or applicants for employment in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect their status as an employee because of such individual's race, color, religion, sex, age, handicap or national origin. Contractor shall comply with the Civil Rights Act of 1964. 42 U.S.C. sec 2000 et seq. (2000) as amended.

Anti-Boycott of Israel. By signing this contract the Contractor certifies that it is not currently engaged and agrees for the duration of this Contract not to engage in, the boycott of Israel.

Notice. Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties at the following address:

**Anderson County Government
101 S. Main Street, Room 214
Clinton, TN 37716
Attn: Terry Frank, County Mayor**

**Austin Eldridge
1497 Blockhouse Valley Rd.
Clinton, TN 37716**

Titles and Subtitles. Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Agreement.

Assignment. This Agreement shall be assignable only upon the written consent of the non-assigning party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this Agreement shall be binding upon the parties and their successors, assigns, heirs, executors, and/or administrators.

Further Documentation. The parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Agreement.

SIGNATURES

Contractor

Signature
Austin Eldridge
Printed Name

Date

Title

Name of Company

Address

City, State Zip

**Anderson County Government
Administrative Approval:**

Finance Director

Date

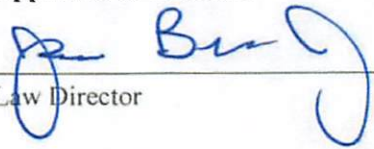
Mayor

Date

Director of Schools

Date

Approved as to Form:



Law Director

04-08-2026

Date



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: May 2026

RE: Report to County Commission

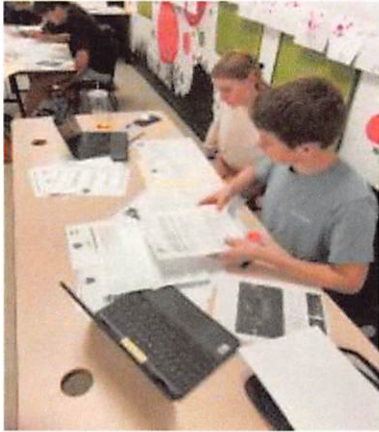
ATTENDANCE

Student enrollment stands at 5,496 students. Kindergarten standing at 350 students.

HIGH SCHOOL

Anderson County





Over the past month at Anderson County High School, classrooms have reflected a balance of rigorous test preparation and rich, hands-on learning. While many teachers focused on readying students for AP, SDC, and EOC assessments, elective classes provided dynamic opportunities for applied learning. In Betsy Julian's Advanced Art class, students used clay to design and sculpt original pieces that demonstrated both creativity and craftsmanship. Meanwhile, in Paul Ortstadt's Forensics class, students collaborated to solve a mock crime and analyzed blood stain patterns at various impact angles. Together, these experiences highlight the diverse and engaging learning opportunities that continue to take place during the intense test prep time.

Clinton



It's competition season, and our students are shining bright! Our Envirothon Team took first place at the Cumberland Mountain RC&D Envirothon competition. Congratulations to Shollie and Ella Thomas, Isabella Morabito, Shaynna Jones, and Mason Chambers. In addition to their hard work for Envirothon, these students have also been shining bright for CHS in other ways. Mason recently brought home a state title for the fishing team, and Shaynna recently earned her State FFA Degree. Each of these students helped our chapter of FFA earn a Superior Chapter Award at the Tennessee FFA Convention, and we can't wait to see how they do at the state Envirothon competition in May.



Clinton High School HOSA attended the State Leadership Conference (SLC) in Chattanooga with multiple students earning Top 10 honors in multiple events. Leia Wyrick, however, soared all the way to the top earning 1st Place in Extemporaneous Writing - Health Policy! This year's conference was all about STEM in action. Our students didn't just compete, they applied real-world science, technology, engineering, and math skills in high-level healthcare scenarios. From medical problem-solving to critical thinking and hands-on applications, they showed exactly what it means to be future-ready. They attended academy sessions focused on emerging healthcare technologies, collaborated with peers from across the state, and participated in voting sessions, using both leadership and analytical skills to make informed decisions. This is what STEM looks like beyond the classroom! We couldn't be more proud of how our students represented Clinton High School—with confidence, professionalism, and HEART. They are the future of healthcare, and they're already making an impact.

MIDDLE SCHOOL

Clinton



CMS staff enjoyed lunch from ASAP of Anderson for going above and beyond!

Several CMS students participated in the Clinch River Antique Festival!





CMS teachers were honored with Ceiling Art Tiles.

All of our middle schools, including CMS, sent a group of student actors to help in Tenna's disaster drill for hospital staff!



Clinton Middle and Norwood Bands received a Superior Rating at the Tennessee Secondary Schools Band Directors Association Concert Festival!

In addition, Girls Golf placed 3rd in the district. Boys Track and Field had 8 regional winners, including state qualifiers who will compete on Monday, May 18!

Norris



Our middle school students continue to explore the incredible CTE programs of our high schools and ACCTC. Here, a group of Senators visited the CRCS Greenhouse to choose what plants to grow in the Norris Community Garden.

8th graders visited ACHS and ACCTC to gear up for all of the great opportunities that will be available to them next year.



Honor Roll students were celebrated across grade levels, which included an in-school Cruze Farm visit for 6th grade.

Several NMS students placed in the top 3 at the State TSA Competition.

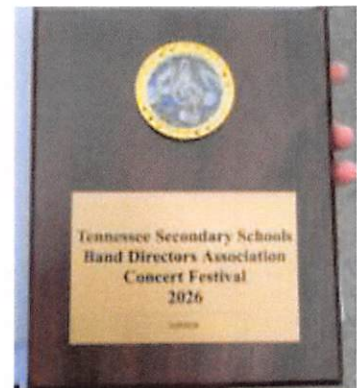


Shark Week for 6th graders allowed for super interactive experiences with a shark theme across all classes, while 7th grade hosted TCAP Bootcamp.



Norwood

Clinton Middle and Norwood Middle Bands received a Superior Rating at the Tennessee Secondary Schools Band Directors Association Concert Festival.



Norwood's Mr. Ooten is named the ACS Middle School Sub of the Year.



The softball team placed 3rd in their district.



Prizes and fun were had by all in preparation for testing week; and the students celebrated a 99% attendance day with popsicles on the lawn.

Lake City



8th Grade Lakers got some hands-on experiences at ACCTC on their field trip to check out their future opportunities!

The ACS Art Show was a huge success and showcased incredible art work from all 4 middle schools. Here, Ms. Owens shows off some art and some fantastic artists!



Dozens of staff and students helped out with the Mobile Food Pantry at LCMS!



This LCMS student placed 3rd in the NATION with her team in the NWBA National Championship at the Olympic Paralympic training center in Colorado Springs!

Students and Staff ran in the Mosaic Arts 5K



ELEMENTARY SCHOOL

Andersonville



Kindergarten is on "I" on their ABC countdown. Today was insect day. Mrs. Mayhle's class made insects out of Play-Doh and went outside for an insect hunt.

We had a staff potluck in the lounge to help with the craziness of testing week. Our sweet Miss Pauline blessed us with cakes to make it all better. We are so lucky!



Ms. Baker, Mrs. Hall, and all of 2nd grade showered our 5th graders with treats, supportive letters, and kind words in preparation for the upcoming TCAP tests!

Briceville



We had a little celebration for our students to get them excited before TCAP testing starts. They are feeling confident because they have worked so hard all year.





Our school's EGGstravaganza was a tremendous success. From engaging egg hunts to student-centered activities, the event created a joyful and memorable experience for our students. We extend our sincere appreciation to all who contributed to making this event possible, including those who generously donated eggs and candy. Your continued support plays a vital role in creating positive, enriching experiences for our school community.

Claxton



Claxton Elementary was lucky enough to have our community partners donate a sweet treat from Kona Ice. It was the perfect ending to our first two days of state testing.

The Claxton Elementary Cross Country Team has been having a great time competing at elementary district meets. This is the first season that we have had students earning medals. We are excited to see our Cross Country program growing.



We are so proud to celebrate our LEAD (Law Enforcement Against Drugs) poster contest winners! Students did an amazing job using their creativity to share powerful messages about making healthy, drug-free choices.

We are so proud of our students for participating in their very first Special Olympics track meet. After weeks of hard work, practice, and determination, our athletes showed up ready to give it their all and they did just that. One of our students even got to carry the torch!



Dutch Valley



Happy Administrative Assistants Day to Mrs. Melanie who keeps our school running smoothly. She goes above and beyond helping, organizing, and planning school functions, and special days.



It's TCAP time. "Try your hardest and do your best, but always remember you're more than a test!"

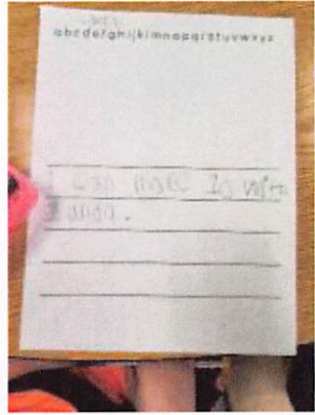
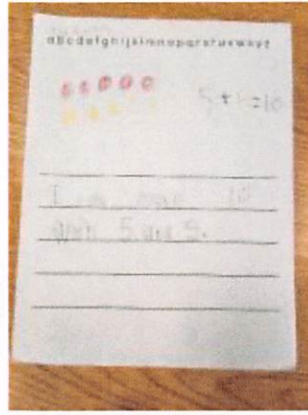
Check out these
Pioneers at the
Anderson County
Schools Art Show.



Fairview

Our amazing PTO surprised our Teachers and Staff with a stocked lounge of some sweet treats and goodies in preparation for TCAP week. We are grateful for a PTO who supports our staff and shows them extra love during our state testing weeks.





Our Kindergarten students are working so hard and learning so much. During their reading group time, they have also been working on implementing some writing. The students are learning to write a complete sentence. Students are learning to sound out words and spell them phonetically, find their 'known' words on a chart and copy them and write words they know quickly, as well as learning about using capital letters at the beginning of a sentence and punctuation at the end. In this particular lesson, students wrote a sentence about a way that they have learned to 'make 10.' These students were so proud of their work and couldn't wait to show it off.



Our Kindergarten students were also super excited to 'Pump Up' their 3rd, 4th, and 5th grade peers in preparation for their big TCAP tests. The kindergarten students and their teachers worked on creating a banner for the students, as well as coloring and creating inspirational quotes to share with their peers. Our upperclassmen were surprised and thrilled to see the support from their Kindergarten buddies.





Our 5th Grade students had the chance to D.E.A.R., Drop Everything and Read. They had the chance after some TCAP review to take a few minutes and enjoy the nice weather, while practicing their reading skills. 5th grade students were able to bring a towel and book of choice outside with them. They could find a nice quiet spot and spend a few minutes in a good book. It was a great way to refresh their minds and enjoy some reading time before TCAPs started.

Grand Oaks



Our 5th graders have been participating in L.E.A.D. (Law Enforcement Against Drugs & Violence) lessons with our SRO, Corporal Siler. After finishing the program, all students had the chance to enter a school-wide poster contest, and we're now proud to announce our top 3 winners: 1st Place: Theia. 2nd Place: Emery. 3rd Place: Liam



So proud of our Grand Oaks students who were represented at the Anderson County Art Show. Their creativity and hard work truly shined. A big thank you to Mrs. Chromczak for inspiring our young artists and helping them share their talents with the community.





Today our kindergarten students had a wild and wonderful time on their field trip to the zoo. From spotting towering giraffes to watching playful monkeys swing and learning about amazing animals from around the world, the day was filled with excitement, curiosity, and lots of smiles. Our students practiced great listening skills, asked thoughtful questions, and showed wonderful behavior throughout the trip—we are so proud of them. A big thank you to our teachers, staff, and families who helped make today such a fun and memorable experience. These are the moments our students will remember for years to come.

Lake City



Ms. Claire's kindergarten class has been stepping back in time to explore the Colonial period. They have been learning how people made everything by hand—from clothes and houses to tools and food.



The students got to experience it for themselves by making homemade butter. It took lots of shaking and teamwork, but the excitement when it finally turned to butter was priceless! Such a fun way to see how different life was back then—and to appreciate how we live today.



Proud of our Lakers on their first cross country meet. They all ran hard and two students got 4th place overall. The boys team was 3rd overall. Congratulations!

Lake City Elementary + Anderson County High School = the BEST TCAP Pep Rally ever! Over 20 high school student athletes brought the energy—cheering, hyping up, and encouraging our students as they get ready to shine on their big tests. They even shared awesome tips on how they prepare for big games (and big tests), reminding our students that confidence and preparation go a long way. We also had some FUN trivia rounds—3rd, 4th, and 5th graders vs. the high schoolers. We wrapped it all up with an epic teachers vs. students basketball game... and with a little help from our high schoolers, it was a CLOSE one! But in the end... THE TEACHERS TOOK THE WIN! Such a fun way to end the week and bring smiles, excitement, and a little extra confidence before TCAP testing begins.



Norris



Our annual “Biscuits Before Brilliance” tradition kicked off testing week in the best way possible. Students and teachers in grades 3–5 were welcomed with warm sausage biscuits from McDonald's, setting a positive and energizing tone before diving into TCAP. The celebration didn't stop there—staff shared a motivational video to encourage confidence and perseverance, followed by a crowd-favorite teacher dance-off that had everyone smiling and cheering. It's a simple but powerful way to remind our students that we believe in them and are rooting for their success. This tradition continues to be a highlight of the year, proving that a little fun, encouragement, and community spirit go a long way!



Our annual "Oscars of Learning" Dance brought glamour, laughter, and celebration to campus the Friday night before TCAP testing. Third, fourth, and fifth grade students arrived dressed in their finest, ready to shine as they walked the red carpet and stepped into an evening designed just for them. The music kept the energy high all night long, thanks to our talented DJs by night—and 4th grade teachers by day—Jana Haun and Kelsey Mitzelfed. Students filled the dance floor, letting loose with their classmates and teachers in a joyful celebration of all their hard work this year. This special tradition gives our students a chance to relax, connect, and feel celebrated before a big testing week. The smiles, laughter, and confidence they carry with them afterward say it all—our students are ready to shine!



Our annual Spelling Bee produced a fourth grade winner and two fifth grade runners up. All our spellers did a t-e-r-r-i-f-i-c job. Our top placers will go on to represent Norris Elementary at the district spelling bee held in May at Norwood Elementary School.

Norwood



We are feeling so appreciated at Norwood Elementary this week. A huge THANK YOU to Becky Bass Stone and Lisa Henry for truly spoiling our staff during Teacher Appreciation Week. Not only did they provide lunch, but they cooked it themselves—grilling delicious hamburgers and hotdogs for everyone! We are so grateful for their generosity and the constant support they show our teachers and staff. To add to the fun, we've been playing 90s trivia throughout the day, and several of our teachers took home some awesome 90s-themed prizes! It's been such a fun and meaningful way to celebrate our amazing educators.



2nd-5th grades have been playing hockey in PE for the past two weeks. Officer Vinny even jumped in to catch a few games!.



Kindergarten and 1st graders have been having a great time practicing on their balance bikes in P.E. They are so excited about them. Check the comment section for some awesome videos.

This one is a little bittersweet for us at Norwood Elementary.

This year marks Ms. Angie Cox's final art show as our music/art teacher as she prepares for her well-deserved retirement. While we are so excited for her and this next chapter, it's hard to imagine Norwood without her. Mrs. Cox has done an absolutely amazing job over the years, sharing her love of music with our students and creating opportunities for them to shine. From performances to special events like the art show, her passion, dedication, and talent have made a lasting impact on so many children. Check out some of these pictures of some of the amazing artwork our Norwood Jaguars have done!



Capital Projects

- Yearly maintenance priorities - \$1 million per year for roofs, safety cameras, floors, gym floors
- refinished, painting, playground mulch, and other needed maintenance
- CES- new Claxton Elementary School- construction at 50 % completed Payment to date
- \$14,014,973.00 complete April 2027
- GOES- new parking lot – Est. \$125,000 Working with AC Road department
- CHS football locker room at Football field design phase partnership with community
- ACHS - multi-sport facility - 1/2 cost from district 1/2 cost from donors- Building purchased for
- \$625,000.00 Site prep complete, Footers out for bid
- CES HVAC – scheduled to start in the spring of 2025
- BES - Waste water upgrade – design completed waiting on State approval \$500,000.00
- LCMS – new fire alarm system out for bid
- CHS – new fire alarm system out for bid
- NES, GOES add safety vestibule to school main entrance waiting on state approval
- NES, AVES, DVES, and FES - replace gym floors Est \$60,000.00 per floor NES complete
- CHS – replace windows at CHS in Walkway
- BES - update gym Est \$200,000.00
- ACHS - replace turf at ACHS 2028- Field conditioned in the summer of 2024. Est \$500,000.00
- NES - replace classrooms to provide space for growth and safety. 2029-30
- Start replacing HVC from first ESG -2028?
- All schools - upgrade door scanners for safety, 2024-25 CHS – work started \$300,000.00
- NWES – Remove old playground and build new parking lot
- NMS – Update lower hallway and stairs
- CMS- replace science lab
- ACHS – update science labs

ANDERSON COUNTY BOARD OF EDUCATION
 101 S. Main Street
 Clinton, TN 37716
 Board of Education Meeting
 May 7, 2026
 6:00 PM

Board Members	Present	Absent
Sherri Beaty	✓	
Don Bell	✓	
Katherine Birkbeck	✓	
Dail Cantrell	✓	
Darren Carden	✓	
Scott Gillenwaters, Chairman	✓	
David Miller	✓	
Jo Williams, Vice Chair	✓	
Dr. Tim Parrott	✓	
Student Board Members		
Chloe Freeman		✓
Brooklin Wilkerson	✓	

OTHERS PRESENT

Alexis West, Paula Sellers, Kathryn Price, Anne Ford, Ged Degenhart, Gavin Degenhart, Kim Towe, Chris Towe, Kelly Myers, Rhonda Phillips, April Meyers.

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. David Miller led the Pledge of Allegiance.

II. RECOGNITION OF GUESTS

A. Meaghan Ownby with ESS came to recognize the Substitutes of the Year which are as follows:

- Preschool – Katrina Bass
- Elementary – Sherri Hamner
- Middle – Joshua Ooten
- High – Mona Templin

B. Gavin Degenhart from ACHS was recognized by the Board for winning the Presidential 1776 Award.

III. **RESOLUTIONS** - None

IV. **PERSONS TO BE HEARD** – None

V. **APPROVAL OF AGENDA**

Motion by Jo Williams and seconded by Darren Carden to approve the agenda. **Motion carried.**

VI. **APPROVAL OF CONSENT AGENDA**

- A. Regular Meeting Minutes – [April 9, 2026](#)
- B. Human Resources [Report](#)
- C. Student Services [Report](#)
- D. [Field Trips](#)
- E. 141 Expenditure [Report](#)
- F. Policies for Second Reading
 - a. [1.404](#) – Appeals to and Appearances before the Board
 - b. [2.400](#) – Revenues
- G. Motion of support for Scott Gillenwaters to seek office of TSBA Vice President for 2027

Motion by Don Bell and seconded by Jo Williams to approve of the Consent Agenda. **Motion carried.**

VII. **EXECUTIVE APPROVAL**

VIII. **COMMENTS FROM THE CHAIR**

Above and Beyond Awards – Teacher Appreciation week celebrated within schools; special congratulations to graduating Seniors; and wishing those with negative thoughts about Anderson County Schools could come witness the high-end colleges our graduates will be attending!

IX. **COMMENTS FROM STUDENT BOARD MEMBERS**

- A. ACHS – Chloe Freeman - Absent
- B. CHS – Brooklin Wilkerson – Finally wrapped up EOCs; girls' Flag Football made it to regionals and playing Bearden tomorrow; this year's scholarship numbers have doubled from last year; Drama performance tonight at 7:00 PM; Track and Field were at Sectionals all day today; May 13th is Spring Choir concert; Softball is going to the District Championship; Senior Sunset was two

Saturdays ago; graduation is next Friday; Awards Night is Tuesday; Senior Breakfast is Friday; CHS hosting a teacher appreciation Hibachi cookout tomorrow; huge thank you to the Board for the opportunity to be a Student Board Member, and thanks for everything the Board does for Anderson County Schools.

X. DIRECTOR'S REPORT

Dr. Parrott congratulated Seniors on a job well done; other than make-ups, testing is done and we are looking forward to seeing results; attended ACHS Awards Night and proud to say over \$13,000 worth of scholarships were awarded; big thanks to teachers and staff in lieu of Teacher Appreciation Week for working tirelessly mentally, physically, and monetarily to ensure students are successful; still on time and on budget for new Claxton.

XI. WORKSHOP ACTION ITEMS

A. 26-27 Projected [Budget](#)

Motion by Jo Williams and seconded by Sherri Beaty to approve of the 26-27 Proposed Budget on First Reading. **Motion carried.**

B. 26-27 Proposed Salary [Schedules](#)

Motion by Don Bell and seconded by Darren Carden to approve of the 26-27 Proposed Salary Schedules. **Motion carried.**

C. Preschool

a. ECC [Request](#)

b. Preschool Program [Restructure](#)

Motion by Jo Williams and seconded by Katherine Birkbeck to approve of the Preschool Request. **Motion carried.**

D. New Claxton Taskforce

Motion by Dail Cantrell and seconded by Sherri Beaty to approve of Jo Williams, Scott Gillenwaters, Katherine Birkbeck, and Dr. Tim Parrott to be on the New Claxton Taskforce working with County Commission. **Motion carried.**

XII. FINANCIAL REPORT

Motion by Jo Williams and seconded by David Miller to approve budget appropriations 1a-1e. **Motion carried.**

Scott Gillenwaters	Yea
Katherine Birkbeck	Yea

5-7-26 Minutes of Anderson County Board of Education Regular Meeting

Don Bell	Yea
Darren Carden	Yea
Dail Cantrell	Yea
David Miller	Yea
Sherri Beaty	Yea
Jo Williams	Yea

A. Transfers

Motion by Darren Carden and seconded by Don Bell to approve of Transfers 2a-2i. **Motion carried.**

XIII. PERSONS TO BE HEARD (Items not listed on the agenda)

Adjourned at 6:37 PM

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools

CERTIFIED ON: _____

BY: _____

JAMES W. BROOKS, JR.
ANDERSON COUNTY LAW DIRECTOR

101 S. MAIN STREET, STE. 310
CLINTON, TENNESSEE 37716
jbrooks@andersoncountyttn.gov
(865) 457-6290

CASSANDRA M. POWELL, PARALEGAL
cpowell@andersoncountyttn.gov

DENISE R. JUSTICE, LEGAL ASSISTANT
djustice@andersoncountyttn.gov

May 13, 2026

Denise Palmer, Chairwoman
Anderson County Commission

RE: Law Director's Report – May 18, 2026 Commission Meeting

Chairman Palmer and
Commission Members:

I will not be present Monday night. If any Commission member or Mayor Frank has a question about any item in our report please contact me. I will be available Monday evening by email, text, and phone for any questions which arise during the meeting.

A. ACTION ITEMS

We do not have any Action Items on this report that are not covered by Committee Reports.

B. CONTRACTS

We have reviewed, revised or approved the following contracts:

1. Canon – Sheriff's Department
2. Dex Imaging, LLC – Chancery Clerks
3. EMPG Grant
4. Fiscal Agent MOU
5. Grant Amendment
6. Huntington Billboards (2) Tourism
7. Information Sharing Agreement
8. Liberty Tire Recycling
9. Marshall – Tourism Lease Agreement
10. Oak Ridge Pest Control
11. Trigreen (2)
12. CMI Equipment
13. Duracap
14. Rogers Group (4)
15. Straight Path

16. BWB
17. Meade Tractor
18. Roger's Petroleum
19. Roadway Solutions
20. Rx Benefits Addendum
21. US Able Renewal
22. USCC Services, LLC
23. Blue Titanium Media
24. Homeland Security Grant
25. Browder Properties
26. Purdue
27. Momentum
28. Sysco
29. Dex Imaging
30. Ellison
31. Grace Rehab
32. Whaley Construction

C. CASES IN LITIGATION INVOLVING VIOLATIONS OF THE ANDERSON COUNTY ZONING RESOLUTION

1. Newly Filed:

- 328 Marlow Road
- 606 Sulphur Springs Road

2. Status of cases filed with pending deadlines:

- 301-347 Old Lake City Highway – Pending Plaintiffs Motion to Compel Defendants Discovery Responses. Trial Date set for July 22, 2026.
- 3708 Lake City Highway – Pending Plaintiffs Motion to Compel Defendants Discovery Responses. Trial Date set for July 22, 2026.
- 482 Old Lake City Highway – Defendants filed their Answer to Complaint on March 30, 2026. Pending Discovery.
- 1820 Old Lake City Highway – Pending Motion for Default Judgment. Hearing Date TBD

3. Motions for Default Judgment (MDJ):

- 1036 Byrams Fork Rd. Pending Hearing on Plaintiffs Motion for Default Judgment – reset from March 30, 2026 to June 1, 2026 to allow period for compliance.

- 2913 Hinds Creek Rd. Plaintiffs Motion for Default Judgment Granted on March 30, 2026.

4. Contempt Petitions Pending: None currently
5. Closed Cases: None during this reporting period
6. Status of Recorded Liens:

Each of these properties is subject to daily fines and penalties per court order. Liens have been executed on each property, monitoring, enforcement, and collection activities are ongoing.

- 230 Haney Hollow Road- daily fine of \$100 beginning August 26, 2024
- 177 Scott Brogan Lane- daily fine of \$50 beginning December 9, 2024
- 1824 Lake City Highway- daily fine of \$20 beginning August 8, 2025
- 438 Old Fratersville Hollow Road - daily fine of \$10 beginning March 26, 2026

D. BANKRUPTCIES

My report includes only new filings and status updates for existing cases. In addition to the five (5) cases outlined below, this office is currently monitoring fourteen (14) active bankruptcy cases and has reviewed seven (7) additional cases in which the County has no interest.

1. Morgan-Motion to Dismiss for lack of payments to Trustee filed; hearing set for 05/20/26
2. Fine-Objection to Confirmation of Chapter 13 plan filed; hearing set for 05/20/26
3. Weber-Motion to dismiss case filed; Debtor passed away on 02/01/26
4. Asher-Order Confirming Chapter 13 plan entered; awaiting discharge
5. Burt-Partial payment on outstanding 2025 taxes; awaiting discharge

E. STATUS OF PENDING LAWSUITS

1. *Barker v. Provision.* Pending Review of Discovery
2. *Butler v. Anderson Co. Gov't.* Pending Order of Dismissal after negotiated settlement.
3. *Dietlin v. Kirk, et al.* Attorney Alix Michael is defending the lawsuit filed in Anderson County Circuit Court. The Plaintiff's case survived a Motion to Dismiss. We will monitor and report any developments.
4. *Partin v. ACSO et al.* Attorney Reid Spaulding is defending the lawsuit filed in Federal District Court which alleges civil rights violations. A third amended Complaint has been filed naming additional Defendants. Trial date is set for March 2, 2027. We will monitor and report on any developments.

5. *Harber et al. v. Anderson Co. Gov't and Estate of Jay Yeager*. We are in the discovery phase for this Anderson County Chancery Court case.
6. *Williams Manor, Inc. v. Anderson Co. Gov't and the BZA*. Our office has assumed representation of Anderson County Government in this matter, which is currently set for hearing in Anderson County Chancery Court on November 12, 2026.
7. *King v. Anderson County Detention Facility*. Pro se filing in U.S. District Court alleging civil right violations. Ried Spaulding has been assigned as Defense Counsel. Plaintiff has filed a Motion for Leave to Amend Complaint and Defense Counsel has filed a request for extension to file Answer and the case is pending a ruling from the court on those Motions. Our office will continue to monitor and report on any developments.
8. *Smith et ux. v. Anderson Co.* Our Motion to Dismiss set for hearing on June 1, 2026.
9. *Michelle Lewellen v. Anderson County Schools*. Submitted to Insurance Defense Counsel. I anticipate Anderson County will be dismissed leaving Anderson County Schools as the Defendant.
10. *Colt Jennings v. Russell Barker and Anderson County*. Former deputy who was dismissed for violating Section 17 of the Rules of Civil Service has filed suit alleging violation of his civil rights. Our insurance company has assigned attorney Dan Pilkington to defend Russell Barker and Mary De'Camp to defend Anderson County.

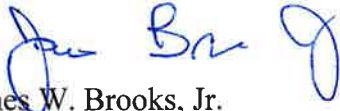
F. INFORMATION ITEMS

These items require no action and are for Informational Purposes.

1. Prepared proclamation honoring Robert "Bob" Jameson at request of Commissioner Isbel.
2. Completed and recorded Lease Agreement between Anderson County and Second Baptist Church of Clinton. Copy of recorded Lease attached.
3. Finalized proclamation recognizing May as ALA Awareness Month as requested by Commissioner Beauchamp.
4. Reviewed recent statutory change by the Tennessee General Assembly regarding public comment at commission meetings preparing a draft of proposed revision to the Rules of Procedure to be considered by our Rules Committee at the request of Commissioner Smallridge.
5. Prepared Agreement regarding dissolution of Tennessee Veterans Museum and donation to the Veterans Service Office for operation of the museum. Draft is attached
6. Researched and Prepared Fire Code Resolution Pending Finalization and Approval of Fire Marshall and Mayor.
7. Reviewed Sheriff's Office General Orders and made recommendations
8. Reviewed Library Board Personnel Policy; preparing recommendations to add disciplinary and personnel records review procedure
9. Reviewed 264 Sherwood Rd. Zoning Variance Request and Prepared Memorandum of Law and Fact for BZA consideration. Attended May 12, 2026

10. Attended the TCAA Conference in Knoxville on May 8 and 9. Many subjects, which provided important and timely information. This includes conflicts of interest, zoning, environmental clean-up and a legislative updates.
11. Prepared Memorandum Outlining the Procedure to Enact a Private Act (Memorandum attached)
12. Prepared Memorandum regarding simultaneous service on Board of Planning Commission and Board of Zoning Appeals requested by Mayor Frank. Copy Attached. See also, report of Mayor Frank.
13. Preparing Reply Brief in Smith et ux. V. Anderson Co.
14. Finalizing Litigation Update Memorandum to be circulated to County Commission and all relevant departments prior to the end of Fiscal Year 25/26.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James W. Brooks, Jr.", with a large, stylized flourish at the end.

James W. Brooks, Jr.
Law Director

cc: Annette Prewitt

Book/Page: 1890/40-48 (9) 26004164
 9 PG(s): LSE - LEASE (LR) 4/30/2026, 3:15:03 PM
 VALUE
 MORTGAGE TAX \$0.00
 TRANSFER TAX \$0.00 TOTAL AMOUNT \$0.00
 TIM SHELTON REGISTER OF DEEDS ANDERSON CO, TN

This Instrument Prepared by:
 James W. Brooks, Jr., Esq.
 Anderson County Law Director
 101 S. Main St., Suite 310
 Clinton, TN 37716

LEASE AGREEMENT

THIS AGREEMENT made and entered into on this the 24th day of April, 2026, by and between **Anderson County, Tennessee**, a governmental entity and political subdivision of the State of Tennessee, hereinafter referred to as Lessor, whether one or more, and **Second Baptist Church of Clinton, Inc.**, a Tennessee non-profit religious corporation, hereinafter referred to as Lessee.

WITNESSETH:

WHEREAS, Lessor is the current owner of certain real property situate in First (1st) Civil District of Anderson County, Tennessee, as is more accurately described in that certain Warranty Deed dated November 20, 1991 and recorded in Book F-18, at Page 740 in the Office of the Register for Anderson County, Tennessee, on November 21, 1991, a copy is attached hereto as Exhibit "A", hereinafter referred to as the demised premises; and

WHEREAS, Lessor desires to let and Lessee desires to lease the demised premises and create the relationship of Landlord and Tenant between them.

NOW, THEREFORE, that for and in consideration of the sum of One Dollar (\$1.00) cash in hand paid and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by each party to the other, the parties covenant and agree as follows:

1. **DEMISED PREMISES.** Lessor shall lease and the Lessee shall accept a Lease of the following described property, to-wit:

A twenty-foot (20') by twenty-foot (20') portion of real property located near the intersection of N. Charles Seivers Blvd. and Public Safety Lane, Anderson County, Tennessee, identified as a portion of Map 065, Parcel 083.00 in the Anderson County land records and more particularly described in Exhibit "B" attached hereto.

2. **LEASE TERM.** Lessor is to have and hold the above demised premises unto the Lessee for a term of fifty (50) years, commencing upon the date of execution of this instrument. This lease shall automatically renew every fifty (50) years.

3. **RENT.** Lessee shall pay Lessor, as rent for the premises, the sum of One Dollar (\$1.00) contemporaneous with the execution of this Lease Agreement and One Dollar (\$1.00) for the renewal period.

4. **USE OF PROPERTY.** Lessee shall use the leased premises solely for the installation and maintenance of a church monument/marquee/message board/directional sign. Lessee

shall in no manner use the premises in violation of provisions of any administrative rules, regulations and orders, or Federal, State or local statutes or ordinances now in force or hereinafter enacted.

5. **MAINTENANCE.** Lessee shall, at its sole cost and expense, keep and maintain the demised premises in a clean, orderly, sightly, and sanitary condition at all times and shall promptly remove all trash, debris, weeds, and other unsightly or hazardous conditions.

6. **UTILITIES AND INSURANCE.** Lessee shall pay for all utility services provided to the demised premises. Lessee shall maintain liability insurance on the demised premises for the benefit of Lessor in the amount of One Million Dollars (\$1,000,000.00). Lessee shall name Lessor as an additional insured.

7. **INDEMNITY.** Lessee shall at all times prior to the termination of this lease and delivery to the Lessor of possession of the demised premises, indemnify Lessor against all liabilities, loss, damage, cost or expense sustained by the Lessor, including attorneys' fees and other expenses of litigation, arising prior to the termination of the Lease and delivery to the Lessor possession of the premises, for death or injuries to persons or for loss or damage to property arising out of or in connection with the use of the demised premises by the Lessee, Lessee's agents, employees or invitees, etc. In the event any such claims are made or suits filed, the party sued shall give prompt written notice to the other and the Lessee shall have the right to defend or settle the same to the extent of Lessee's interest hereunder.

8. **ASSIGNMENT.** This Lease Agreement shall be non-assignable without written consent of Lessor. Any attempt to assign this Lease Agreement shall be deemed a material breach of the terms of this Agreement and Lessor shall have the right to declare this Lease null and void upon proper written notice.

9. **DEFAULT.** In the event of default by Lessee, Lessor may bring suit against Lessee to enforce the terms of this Lease Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

10. **REMEDIES OF LESSOR.** If Lessee shall neglect or fail to perform or observe any of the covenants contained herein, Lessor has the option to terminate this Lease if said defaults are not remedied within sixty (60) days without further demand or notice.

11. **NO ORAL MODIFICATION.** No modification, amendment, supplement to or waiver of this Lease Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all parties.

12. **TERMINATION OF AGREEMENT.** This Agreement shall terminate upon its normal expiration or upon thirty (30) days written notice from Lessee to Lessor.

13. **NOTICES.** Any notice, request, demand, instruction or other communication hereunder shall be in writing and shall be deemed to have been duly given if

delivered in person or sent by first class, registered or certified mail, postage fully paid, or by telegram or courier, addressed as follows:

LESSOR: Anderson County Government
Office of the County Mayor, Terry Frank
208 Anderson County Courthouse
100 N. Main Street
Clinton, TN 37716

LESSEE: Second Baptist Church of Clinton, Inc.
P.O. Box 297
777 Public Safety Lane
Clinton TN 37716
Registered Agent: Mike Thompson

The addresses for the purpose of this paragraph may be changed by giving notice as provided herein. Notice shall also be deemed to have been given upon receipt of actual knowledge by any means of the information contained in said notice.

14. **TIME IS OF THE ESSENCE.** Time is of the essence of this Agreement.

15. **WAIVER.** A failure of any party to exercise any right provided for herein shall not be deemed to be a waiver of any right hereunder.

16. **ENTIRE AGREEMENT.** This Lease Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

17. **EXHIBITS.** Any Exhibits attached hereto or incorporated herein are made a part of this Lease Agreement for all purposes. The expression "this Agreement" means the body of this Lease Agreement and the Exhibits.

18. **SEVERABILITY.** In the event any one or more of the provisions of this Lease Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

19. **EFFECT OF CAPTIONS, TITLES AND SUBTITLES.** Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Lease Agreement.

20. **JURISDICTION; CHOICE OF LAW.** Each party hereby irrevocably consents to the jurisdiction of the state courts sitting in Anderson County, Tennessee and agrees that venue for all legal action brought in connection with this Lease Agreement shall lie exclusively in such courts. This Lease Agreement shall be governed and construed in accordance with the laws of the State of Tennessee.

21. **FURTHER DOCUMENTATION.** The parties agree to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Lease Agreement.

22. **BINDING EFFECT OF AGREEMENT.** This agreement shall be binding on the successors and assigns of each party hereto.

IN WITNESS WHEREOF, the parties have hereto, each acting under due and proper legal authority, execute this Lease Agreement as of the day and year first written above.

ACCEPTANCE BY LESSEE:

**SECOND BAPTIST CHURCH
OF CLINTON, INC.**

BY: ALH
Signature and Title
Chairman of Bd of Trustees
Date: April 24, 2026

ACCEPTANCE BY LESSOR:

ANDERSON COUNTY GOVERNMENT

BY: [Signature]
County Mayor
[Signature]
County Commission Chair
Date: 4/29/2020

APPROVED AS TO FORM:

[Signature]
Anderson County Law Director

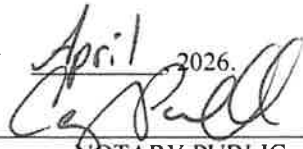
ATTEST:

[Signature]
County Clerk

ACKNOWLEDGMENT

STATE OF TENNESSEE
COUNTY OF ANDERSON

Personally appeared before me, the undersigned, a Notary Public of said county, **TERRY FRANK**, with whom I am personally acquainted and who acknowledged that she executed the within instrument for the purposes therein contained, and who further acknowledged that she is the Mayor of Anderson County, Tennessee and is authorized by Anderson County, Tennessee, to execute this instrument on behalf of Anderson County, Tennessee.

Witness my hand, at office, this the 27th day of April, 2026.


NOTARY PUBLIC

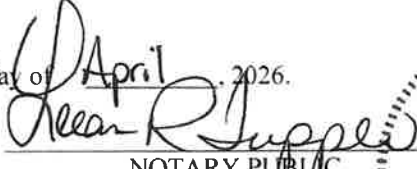
My Commission Expires: 7/8/2029



ACKNOWLEDGMENT

STATE OF TENNESSEE
COUNTY OF ANDERSON

Personally appeared before me, the undersigned, a Notary Public of said county, **DENISE PALMER**, with whom I am personally acquainted and who acknowledged that she executed the within instrument for the purposes therein contained, and who further acknowledged that she is the Chair of the Anderson County Board of Commissioners and is authorized to execute this instrument on behalf of Anderson County, Tennessee.

Witness my hand, at office, this the 30th day of April, 2026.


NOTARY PUBLIC

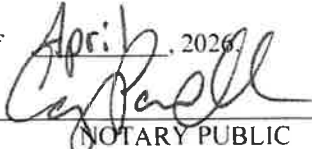
My Commission Expires: 3/6/2029



ACKNOWLEDGMENT

STATE OF TENNESSEE
COUNTY OF ANDERSON

Personally appeared before me, the undersigned, a Notary Public of said county, Brian L Sparks, with whom I am personally acquainted and who acknowledged that he executed the within instrument for the purposes therein contained, and who further acknowledged that he is the Chair Bd of Trustees of Second Baptist Church of Clinton, Inc. and is authorized by Second Baptist Church of Clinton, Inc., to execute this instrument on behalf of the church.

Witness my hand, at office, this the 24th day of April, 2026.


NOTARY PUBLIC

My Commission Expires: 7/8/2029



EXHIBIT "A"

793.1.05237

740

RECORDED
CLINTON OFFICE SUPPLY, CLINTON, TN 37716
NOV 21 1991
BY GWEN K. RICHARDSON
PROPERTY ASSESSOR

TENNESSEE WARRANTY DEED

WARRANTY DEED

This Indenture, Made this 20th day of November A.D. 19 91 between

BEATRICE D. WORTHINGTON

of Anderson County in the State of Tennessee, party of the first part, and

ANDERSON COUNTY, TENNESSEE

of Anderson County, Tennessee, party of the second part

Witnesseth: That the said party of the first part for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations

to her in hand paid by the said party of the second part the receipt of which is hereby acknowledged.

State of Tennessee, County of ANDERSON
Received for record the 21 day of
NOVEMBER 1991 at 1:35 PM. (RECH 11297)
Recorded in Book F18 pages 740- 742

State Tax \$.00 Clerks Fee \$ 00,
Recording \$ 12.00, Total \$ 12.00,
Register of Deeds RICKY MEREDITH
Deputy Register SHARON GRAY

has granted, bargained, sold and conveyed, and does hereby grant, bargain, sell, and convey unto the said

party of the second part, the following described premises and land, to wit ~~XXXXXXXXXXXX~~

SITUATED, LYING AND BEING in the First (1st) Civil District of Anderson County, Tennessee and without the city limits of the City of Clinton, Tennessee and being more particularly described as follows:

COMMENCING at an iron pin located at a right of way monument which is located in the westernly right of way line of Highway 61 at the point of intersection of the City of Clinton city limits line, said iron pin being further located at a right of way monument; thence along the city of Clinton city limits line N 43°20' W, a distance of 1,391.97 feet to an iron pin; thence across an access road to the property of Vesta Underwood N 37°08'05" W, and a chord distance of 27.05 feet to an iron pin; thence along the property of Vesta Underwood N 39°14'24" E, a distance of 502.55 feet to an iron pin by an oak snag on the lower bank of the Clinch River; thence along the Clinch River S 55°30'31" E, a distance of 1,244.96 feet to a right of way monument on the bank of the Clinch River and along Highway 61; thence along Highway 61 S 27°18'56" W, a distance of 611.44 feet to a right of way monument; thence S 27°41'42" W, a distance of 197.65 feet to an iron pin and being the point of beginning and containing 19.64 acres as shown on that survey entitled "Survey for Kent Worthington, prepared by Mark V Surveyors, George A. McGrew, Registered Land Surveyor, dated 1-10-90, revised 7-20-90".

THE AFOREMENTIONED property is located and shown on Tax Map No. 65.

CONTINUED ON ATTACHMENT A

I, or we, hereby swear or affirm that the actual consideration for this transfer or value of the property transferred, whichever is greater, is \$ _____ which amount is equal to or greater than the amount which the property transferred would command at a fair and voluntary sale
Subscribed and sworn to before me this _____ day of _____ 19 _____
My commission expires _____ Notary Public

This instrument prepared by JAMES M. WEBSTER, ATTORNEY Address P.O. BOX 5029, OAK RIDGE, TN

Name _____ Address _____
Taxpayer

Name _____ Address _____
Mortgagee

THIS CONVEYANCE is subject to the following easements and restrictions:

- a) An easement for an access road to the property of Vesta Underwood, which access road is located in the Southwesternly corner of the aforescribed property.
- b) Any easement rights of the Southern Railroad for that property which lies along the southern boundary of the aforementioned property and along side said Southern Railroad. The easement rights of the Southern Railroad may include an easement of 50.00 feet in width from the center line of said Southern Railroad and any portion of the property conveyed herein that may be within that 50 foot center line will be subject to the easement rights of the Southern Railroad.
- c) Any rights of the Tennessee Valley Authority for any easement rights that it may have along the Clinch River.
- d) Subject to the rights, if any, of Joe Hollingsworth, Jr. to maintain a sign which is known as the Centre Plaza sign which is located in the Southeasternly corner of the herein described property. Said sign exists by reference to an agreement between the Grantor herein and Joe Hollingsworth, Jr. which pursuant to his terms said agreement is to expire upon the conveyance of the property from the Grantor to any Grantee. However, as of the date of this conveyance the sign is still located upon the property conveyed herein.

BY THIS INSTRUMENT Grantee assumes no liability, responsibility or obligations under said lease agreement that may exist between Hollingsworth and the Grantors herein.

e) THE PROPERTY CONVEYED herein is a portion of that property described as tract 2 in said Deed and tract 2 in said Deed contains the following language:

"That there is a utility easement for power and water lines which are established and in existence at the time the Deed was executed on November 30, 1970". This conveyance is subject to any such power or water lines.

THIS BEING a portion of that property conveyed to Beatrice D. Worthington by Deed from Elmo Worthington to create a Tenancy by the Entirety which Deed is dated 11-30-70 recorded 11-30-70 in Book of Deeds X, Volume 10, page 229 in the Register's Office for Anderson County, Tennessee.

ELMO WORTHINGTON is now deceased his date of death being 11/7/91 and is survived by Beatrice D. Worthington his surviving wife and tenant by the entireties

with the hereditaments and appurtenances thereto appertaining hereby releasing all claims to homestead and dower therein.

To have and to hold the said premises to the said part y of the second part its heirs and assigns forever

And the said part y of the first part, for herself and for her

heirs, executors and administrators, do es hereby covenant with the said part y of the second part. its

heirs and assigns, that she is lawfully seized in fee-simple of the premises and land above conveyed, and

she has full power, authority and right to convey the same; that said premises and land are free from all encumbrances;

and that she will forever warrant and defend the said premises and land and the title thereto against

the lawful claims of all persons whomsoever

In Witness Whereof the said part y of the first part has hereunto set her

hand and seal the day and year first above written.

Beatrice D. Worthington (L.S.)
BEATRICE D. WORTHINGTON

Signed, sealed and delivered in presence of _____ (L.S.)

_____ (L.S.)

_____ (L.S.)

STATE OF TENNESSEE }
ANDERSON County } ss.

Personally appeared before me _____ a Notary Public
(Name of officer) (Official capacity of officer)

BEATRICE D. WORTHINGTON with whom I am personally acquainted, (or proved to me on the
(Name of the natural person executing instrument)

basis of satisfactory evidence), and who acknowledged that she executed the within instrument for the purposes therein contained.

Witness my hand, at office, the 20th day of November 1991

My Commission Expires June 21, 1992

J. M. ...
Notary Public



EXHIBIT "B"

LEGEND

THESE STANDARD SYMBOLS WILL BE FOUND IN THE DRAWING:

- PROPERTY CORNER AS NOTED
- UNMONUMENTED POINT
- POWER POLE
- PROPERTY LINE
- - - - - ADJOINING PROPERTY LINE
- - - - - REMOVED PROPERTY LINE
- E — POWER LINE
- X — FENCE LINE
- S — SEWER LINE
- W — WATER LINE
- ▨ EXISTING BUILDINGS

NOTES

NORTH FOR THIS SURVEY AND MAP IS TENNESSEE LAMBERT GRID NORTH. REFERENCE IS NORTH AMERICAN DATUM 1983. DISTANCES SHOWN ON THIS MAP ARE NOT REDUCED TO GRID DATUM AND NO GEODETIC CORRECTIONS WERE APPLIED.

PLAT FOUND ON TAX MAP 155 PARCEL 255

REFERENCE DEED

THIS PROPERTY IS LOCATED IN ZONE A (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAINS) BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS SHOWN ON FLOOD INSURANCE RATE MAP 4700C0251G WITH AN EFFECTIVE DATE OF 5/4/2009 FOR COMMUNITY NO. 470217 IN ANDERSON COUNTY, TN.

ALL UNDERGROUND UTILITIES SHOWN ON THIS DRAWING WERE TAKEN FROM BEST AVAILABLE INFORMATION AT THE TIME OF THE SURVEY. MCGREW ENGINEERING AND SURVEYING HAS NOT FIELD VERIFIED THE LOCATION OF ANY UNDERGROUND UTILITIES SHOWN HEREON. BEFORE ANY GRADING OR DIGGING TENNESSEE ONE CALL (811) SHOULD BE CONTACTED TO VERIFY UNDERGROUND UTILITY LOCATION.

PROPERTY IS SUBJECT TO ANY FINDINGS AN ACCURATE TITLE SEARCH MIGHT REVEAL. NO TITLE REPORT WAS FURNISHED AT THE TIME OF THIS SURVEY.



CERTIFICATE OF ACCURACY

I HEREBY CERTIFY THAT (1) THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY AND THE MONUMENTS HAVE BEEN PLACED AS SHOWN HEREON. (2) THE SURVEY SHOWN HEREON WAS DONE IN COMPLIANCE WITH THE CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE. (3) THE PROPERTY OWNERS TO BE SURVEYED BY REMOTE SENSING SURVEY. RTK GPS WAS USED ON 100% OF THIS SURVEY. THE CURVES FOR THE BARED STATIONS SHOWN WERE DERIVED USING THE METHOD OF CHORDS. THE GPS VECTORS STATIONS REFERENCED TO NAD 83 GEODETIC POINTS WITH AN ACCURACY THAT DOES NOT EXCEED 0.05 METERS. THIS SURVEY WAS PERFORMED USING A DUAL FREQUENCY GPS RECEIVER. MEASURED POINTS WERE MEASURED ON 10/13/2016. THE SCALE FACTOR OF 1.000000000 FOR THIS SURVEY IS A COMBINED SCALE FACTOR OF 0.9978984432 AS MEASURED BY 10000 FEET DATA COLLECTED BETWEEN 04/09/2016.

4/13/20
DATE



LEASE AREA FOR SECOND BAPTIST CHURCH



SURVEY OF A ±419 SQ. FT. LEASE AREA ON PUBLIC SAFETY LANE IN THE FIRST CIVIL DISTRICT OF ANDERSON COUNTY, TN

353 N. CULLOM ST. CLINTON, TN 37716
PHONE (865) 457-1664 FAX (865) 463-7609
EMAIL MCGREWENG@GMAIL.COM

DRAWN BY	III
APPROVED BY	GAM
SCALE	1" = 30'
DATE	4/13/2016
DRAWING NO	5769D

This Instrument Prepared by:
James W. Brooks, Jr., Esq.
Anderson County Law Director
101 S. Main St., Suite 310
Clinton, TN 37716

AGREEMENT

THIS AGREEMENT made and entered into on this the ____ day of May, 2026 by and between **Tennessee Veterans Museum**, whose address is 139 Pheasant Road, Clinton, Tennessee 37716, (hereinafter referred to as “TVM”) and **Veterans Service Office**, whose address is 100 North Main Street, Room 114, Clinton, Tennessee 37716, (hereinafter referred to as “the VSO”.)

WITNESSETH:

WHEREAS, TVM is a Tennessee not-for-profit corporation in good standing with the Tennessee Secretary of State; and

WHEREAS, TVM is dissolving which will require it to cease operating a local Veterans Museum; and

WHEREAS, TVM desires the VSO to take over the day-to-day operation of the museum; and

WHEREAS, the VSO has agreed to take over the day-to-day operation of the museum; and

WHEREAS, the balance of funds in the TVM operating account for the museum is \$10,019.20;

WHEREAS, VSO wishes to donate the balance of the museum’s operations accounts to the VSO; and

WHEREAS, the VSO has agreed to accept the donation of funds which will be deposited into the Anderson County General Fund under code number 101-48610-TVMF; and

WHEREAS, the use of the funds deposited into code number 101-48610-TVMF will be restricted to the day-to-day operation of the museum.

NOW, THEREFORE, the parties covenant and agree as follows:

1. The Tennessee Veterans Museum shall donate the amount of \$10,019.20 to the Anderson County Office of Veterans Service.
2. The Anderson County Office of Veterans Service shall deposit these funds into the Anderson County General Fund under code number 101-48610-TVMF and the use of

these funds will be restricted to the day-to-day operation of the Veterans Museum in Anderson County.

IN WITNESS WHEREOF, the parties have hereto, each acting under due and proper legal authority, execute this Agreement as of the day and year first written above.

TENNESSEE VETERANS MUSEUM

**ANDERSON COUNTY VETERANS
SERVICE OFFICE**

BY: _____
EDWARD DONALD WILLIAMS
ITS PRESIDENT AND SOLE DIRECTOR

BY: _____
SCOTT NATION
DIRECTOR OF VETERAN SERVICES

APPROVED AS TO FORM:

ATTEST:

James W. Brooks, Jr.
Anderson County Law Director

Jeff Cole
County Clerk

JAMES W. BROOKS, JR.
ANDERSON COUNTY LAW DIRECTOR

101 S. MAIN STREET, STE. 310
CLINTON, TENNESSEE 37716
jbrooks@andersoncountyttn.gov

(865) 457-6290

CASSANDRA M. POWELL, EXECUTIVE ASSISTANT
cpowell@andersoncountyttn.gov

DENISE R. JUSTICE, LEGAL ASSISTANT
djustice@andersoncountyttn.gov

MEMORANDUM

TO: Denise Palmer, Chair of the Anderson County Commission and Tim Isbel, Chairman of the Anderson County Operations Committee
FROM: Anderson County Law Director
RE: General Procedure for Enactment of a Tennessee Private Act

This memorandum provides a general overview of the process for enacting a private act applicable to Anderson County under Tennessee law. The information below is based upon guidance published by the University of Tennessee County Technical Assistance Service (“CTAS”) and applicable Tennessee law.

General Procedure for Enacting a Private Act

1. Identify the Need for the Private Act

The County must first determine the governmental issue, authority, or structural change that cannot adequately be addressed through existing general law. See Tenn. Const. art. XI, § 9; CTAS, *Private Acts*, Reference No. CTAS-2186.

Examples may include changes to county governmental structure, additional local governmental authority, creation or modification of county offices or boards, local administrative procedures not addressed by general law.

Legal review should be conducted to determine, whether a private act is legally permissible, whether the proposal conflicts with existing law or constitutional provisions, whether referendum approval may ultimately be required. See Tenn. Const. art. VII, § 1.

2. Prepare Draft Legislation

Draft legislation is typically prepared in coordination with the County Law Director, members of the County Legislative Body, and CTAS or legislative drafting staff, when appropriate.

The proposed legislation should clearly identify the authority being requested any implementation procedures, effective date provisions, and whether local approval will occur by County Commission vote or referendum.

3. County Commission Resolution Requesting Introduction

When a county legislative body determines that a private act is in the best interest of the County, it commonly adopts a resolution requesting a member of the local legislative delegation to introduce the proposed legislation in the General Assembly. While such a resolution is not legally required in most circumstances, CTAS identifies the practice as customary and commonly accepted. CTAS, *Private Acts*, Reference No. CTAS-2186. We recommend the Resolution be approved at or before the December meeting of the County Commission.

4. Introduction in the Tennessee General Assembly

A member of the Tennessee House and/or Senate representing Anderson County introduces the proposed legislation during the legislative session.

The bill then proceeds through the normal legislative process, including committee review consideration by both chambers, and final passage by the General Assembly. See Tenn. Const. art. II, § 18.

5. Governor's Approval

After passage by the House and Senate, the bill is transmitted to the Governor.

The act becomes law upon signature by the Governor or by becoming law without signature after the constitutional review period expires. However, most county private acts do not become operative at the local level until local approval requirements are completed. See Tenn. Const. art. II, § 18.

6. Local Approval Requirement

Most private acts affecting counties require local approval before taking effect. See Tenn. Const. art. XI, § 9.

The private act itself will specify the required approval method, which is commonly approval by a two-thirds (2/3) vote of the County Commission or approval by referendum of the county electorate.

Certain governmental structure changes may constitutionally require referendum approval. See Tenn. Const. art. VII, § 1; CTAS, *Article VII, Section 1: Elected Officials and Governmental Form*, Reference No. CTAS-5.

7. Notification and Certification Process

Following passage by the General Assembly, the Tennessee Secretary of State transmits notice of the private act to the appropriate local officials for local approval action.

Once local approval is completed the presiding officer of the County Commission, or the Chair of the County Election Commission (if approved by referendum), must certify the results to the Tennessee Secretary of State.

Failure to timely certify approval may prevent the act from becoming effective.

See Tenn. Code Ann. §§ 8-3-201 through 8-3-204.

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See Tenn. Code Ann. §§ 8-3-201 through 8-3-204.

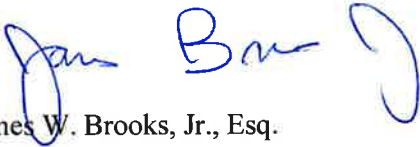
8. Effective Date

The private act becomes effective according to the date specified within the legislation.

If no effective date is stated, general statutory provisions govern.

In many cases, effectiveness is contingent upon completion of local approval and certification requirements. See Tenn. Const. art. XI, § 9; Tenn. Code Ann. §§ 8-3-201 through 8-3-205.

Prepared By:

A handwritten signature in blue ink that reads "James Brooks, Jr." with a stylized flourish at the end.

James W. Brooks, Jr., Esq.
JWB/cmp

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ANDERSON COUNTY LAW DIRECTOR

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MEMORANDUM

TO: Terry Frank, Anderson County Mayor
FROM: James W. Brooks, Jr., County Law Director
RE: Simultaneous Service on both the Anderson County Planning Commission and Board of Zoning of Appeals
DATE: May 13, 2026

Dear Mayor Frank:

Thank you for requesting an opinion from our office as to whether a member of the Anderson County Planning Commission can serve simultaneously as a member of the Anderson County Board of Zoning Appeals.

QUESTION

Is a member of the Anderson County Planning Commission disqualified by law from simultaneously serving as a member of the Anderson County Board of Zoning Appeals (BZA)?

ANSWER

An individual is not automatically precluded from serving simultaneously on both the planning commission and the BZA; however, based on best practices, I recommend we avoid dual service with future appointments to either body.

ANALYSIS

There is no Tennessee case that is directly on point. However, in *Woodlake Condominium Homeowner's Association, Inc., v. County of Wilson, et al.*, 1984 Tenn. App. LEXIS 3, the Court of Appeals for the middle section of Tennessee affirmed the decision of the Wilson County Chancery Court which held that there was no prohibition against any individual simultaneously serving as a member of the Board of Zoning Appeals, Planning Commission and Board of Commissioners for Wilson County.

Additionally, municipalities are allowed to designate their planning commission as the municipality's board of zoning appeals. See, Tenn. Code Ann. § 13-7-205(1)(1). By contrast, the statute that creates the county board of zoning appeals does NOT contain similar language. See, Tenn. Code Ann. § 13-7-106(a). The fact that the code section is silent does not mean simultaneous service on both committees is prohibited in the county in my opinion.

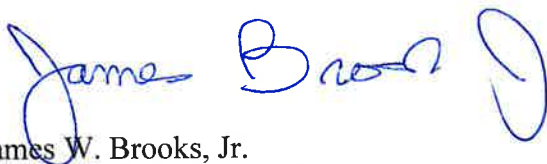
However, the objection Mr. Yeager raised in his MEMORANDUM of the Anderson County Nominating Committee dated January 3, 2023 has merit. A copy is attached. He expressed concern that the offices were incompatible; therefore, simultaneous service on both planning commission and BZA is not allowed. Jay opined that "serving [as] a member on both the planning commission and the board of zoning appeals create[d] an inherent conflict of interest due the incompatible duties of the two positions." His conclusion rested on the premise that the planning commission serves a quasi-legislative function, but the board of zoning appeals serves in a quasi-judicial function which creates a separation of powers issue.

The three distinct and separate powers of government are executive, legislative and judicial. With respect to zoning resolutions in Anderson County, the local planning commission fulfills the legislative function working with the county legislative body to enact and amend the zoning resolution. The Codes Enforcement Office, which is under the County Mayor, executes and enforces the zoning resolution. The BZA fulfills the judicial function because it is empowered to hear appeals from landowners and grant variances and special exceptions to the zoning resolution. The appearance of a conflict of interest exists because the individual sitting on the BZA is called upon to make an exception to an ordinance they are identified with as approving while sitting on the planning commission.

CONCLUSION

Tennessee law does not prohibit simultaneous service on both the planning commission and the BZA; however, parties who file appeals with the BZA could perceive serving on both as a conflict of interest and raise it as an issue in a Writ of Certiorari to Chancery Court if they are dissatisfied with the decisions of the BZA. I recommend that we avoid appointing one person to hold a seat on both the planning commission and BZA in the future because the potential issues with allegations of violation of separation of powers and a conflict of interest might provide a legal basis for the courts to overturn the decision of the BZA.

Respectfully submitted,

A handwritten signature in blue ink that reads "James Brooks, Jr." with a stylized flourish at the end.

James W. Brooks, Jr.
Anderson County Law Director

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

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MEMORANDUM

TO: Nominating Committee

FROM: N. Jay Yeager

DATE: January 3, 2023

RE: Simultaneous Service of a Planning Commission Member also serving on the BZA

I have been requested to determine if a Planning Commission member can serve simultaneously as a member of the Board of Zoning Appeals. As I understand the facts surrounding this request, we have an existing member of the Regional Planning Commission applying for a vacancy on the Board of Zoning Appeals. The Nominating Committee will be addressing this vacancy at its meeting at 5:00 P.M. today.

QUESTION

Can a member of the Anderson County Regional Planning Commission serve simultaneously as a member of the Board of Zoning Appeals?

OPINION

No, the Tennessee common law doctrine of incompatible offices would prohibit a member of the Regional Planning Commission from serving simultaneously as a member of the Board of Zoning Appeals.

ANALYSIS

The common law prohibition against a public officer holding two incompatible offices at the same time generally applies when an individual occupies two inherently inconsistent offices. 63C Am.Jur.2d Public Officers and Employees § 62 (2007). The question of incompatibility of necessity depends on the circumstances of the individual case, and the issue is whether the occupancy of both offices by the same person is detrimental to the public interest, or whether performance of the duties of one interferes with the performance of those of the other. 67 C.J.S. Officers § 38 (2007).

The Anderson County Zoning Resolution and its amendments are prepared by the Regional Planning Commission and adopted by the County Legislative Body pursuant to Tenn. Code Ann. §13-7-102. That statute reads in its entirety as follows:

13-7-102. Regional zoning plans — Execution by county legislative body.

From and after the time when the **regional planning commission** of any planning region defined and created by the [former] state planning office makes and certifies to the legislative body of any county located in whole or part in such region a **zoning plan**, including both the **text of a zoning ordinance** and the **zoning maps**, representing the recommendations of such planning commission for the regulation by districts or zones of the location, **height and size of buildings and other structures**, the percentage of lots that may be occupied, the sizes of yards, courts and other open spaces, the density and distribution of population, the location and **uses of buildings and structures for trade, industry, residence, recreation or other purposes** and the use of land for trade, industry, residence, recreation, agriculture, forestry, soil conservation, water supply conservation or other purposes, and identify areas where there are inadequate or nonexistent publicly or privately owned and maintained services and facilities when the planning commission has determined the services are necessary in order for development to occur, then the county legislative body may, by ordinance, exercise the powers granted in § 13-7-101 and, for the purpose of such exercise, may divide the territory of the county which lies within the region but outside of municipal corporations into districts of such number, shape or area as it may determine and within such districts may **regulate the erection, construction, reconstruction, alteration and uses of buildings and structures and the uses of land**. All such regulations shall be uniform for each class or kind of buildings throughout any such district, but the regulations in one (1) district may differ from those in other districts. The regional planning commission may make and certify a single plan for all the territory of the county which lies within the region but outside of municipal corporations, or may make and certify separate and successive plans for parts of such territory which it deems to be suitable for urban or nonurban development or which for other reasons it deems to be an appropriate territorial unit for a zone plan; and correspondingly, any ordinance enacted by the county legislative body may cover and include the whole territory of the county which lies within the region but outside of municipal corporations covered and included in any such single plan or in any such separate and successive plans. No ordinance covering more or less than the entire area covered by any such certified plan shall be enacted or put into effect until or unless it is first submitted to the regional planning commission and is approved by the commission or, if disapproved, shall receive the favorable vote of not less than two-thirds ($\frac{2}{3}$) of the entire membership of the county legislative body.

Tenn. Code Ann. §13-7-107 provides for the power and authority for the local Board of Zoning Appeals. That statute reads in relevant part as follows:

(b) The zoning ordinance may provide that the board of appeals may, in appropriate cases and subject to appropriate principles, standards, rules, conditions and safeguards set forth in the ordinance, **make special exceptions to the terms of the zoning regulations** in harmony with their

general purpose and intent. The county legislative body may also authorize the board of appeals to **interpret the zoning maps and pass upon disputed questions of lot lines or district boundary lines** or similar questions as they arise in the administration of the zoning regulations.

The Anderson County Zoning Resolution created by the Regional Planning Commission outlines the jurisdiction and function of the Board of Zoning Appeals within Anderson County. Section 075-040 covers the authority of the Board of Zoning Appeals states as follows:

Sec. 075-040. Powers of the Board.

The Board of Zoning Appeals shall have the following powers:

A. Administrative Review: To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination or refusal made by the Building Commissioner or other administrative official in the carrying out or enforcement of any provision of this resolution.

B. Special Exceptions: To hear and decide applications for special exceptions as specified in this resolution, hear requests for interpretation of the Zoning Map, and for decisions on any special questions upon which the Board of Zoning Appeals is authorized to pass.

C. Variances: To hear and decide applications for variances from the terms of this resolution.

In this case, we have two incompatible offices where the Planning Commission has the primary function of drafting the Zoning Resolution, creation of the zoning plan and permissible uses for each district, regulations concerning the height and size of buildings or other structures, the uses of these buildings and structures, regulate the erection, construction, reconstruction, alteration and the uses of land. On the other hand the Board of Zoning Appeals determines and settles appeals, variances, special exceptions, hardships created by the language of the Zoning Resolution.

Incompatibility, therefore, arises from the nature of the duties of the two offices. In this case one entity serves in the legislative function and the other in a quasi-judicial function. If this situation was allowed to occur, the inevitable result would be the attempt by one person to discharge the duties of both offices. As such, the nature and duties of the two offices are so misaligned as to render it repugnant and improper due to considerations of public policy for one person to retain both positions.

Therefore, it is the opinion of this office, that serving a member on both the planning commission and board of zoning appeals creates an inherent conflict due to the incompatible duties of the two positions.

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
May 11, 2026
6:00 PM Room 312

Members Present: Tim Isbel, Michael Foster, Phil Yager, Tracy Wandell, Robert McKamey, Joshua Anderson, and Stephen Verran.

Members Absent: Ebony Capshaw

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Vowell said the prayer.

Veterans Service Officer, Scott Nation led the Pledge.

Commissioner McKamey made a motion to approve the agenda as presented. Second by Commissioner Yager. Motion passed.

Appearance of Citizens
None

Commissioner Wandell made a motion to approve the Proclamation honoring former Commissioner Robert Jameson. Second by Commissioner Anderson. Motion passed to forward to full commission for approval.

Intergovernmental
Removed from agenda.

Legislative
Chairman asked that any documents going to legislators be submitted by August.
No Action Taken.

Robert Campbell & Associates
Update given by Commissioner Wandell. No Action Taken.
Robert Campbell & Associates are getting the final package and numbers of the proposals together to present to this Committee.

Mayor
No Report

Law Director
Commissioner Wandell made a motion to get a list of all county properties that Anderson County owns that's in Anderson County's name and the school systems name. Second by Commissioner McKamey. Motion passed.

Walking Trail between Rocky Top and Briceville
Commissioner Wandell made a motion to continue discussion on the Rocky Top/ Briceville Walking Trail and see if this can be in conjunction with Rails to Trails should it pass. Second by

Commissioner Verran. Motion passed.

Workshop with City of Oak Ridge, Anderson County and City of Rocky Top

Commissioner Yager made a motion to include all cities and Oliver Springs to put off for 30 days to allow commissioners to talk with them and come up with a date. Second by Commissioner Foster. Motion passed.

Rails to Trails

Commissioner Foster made a motion to approve resolution as presented. Second by Commissioner Yager. Motion passed to forward to full commission for approval with revisions - have the Law Director put in our form and approve it.

VSO Director

Commissioner Wandell made a motion to accept Erin Russell to replace the member that resigned. Second by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to allow that the bylaws be changed from eight members to twelve. Second by Commissioner Verran. Motion passed to forward with a recommendation to approve.

Commissioner Verran made a motion to approve changing the meetings from quarterly to ten meetings per year. Second by Commissioner Wandell. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion that we approve the requested budget for the pay increase for the Director of Veterans Service. Second by Commissioner Verran. Commissioner Wandell rescinded his motion.

Commissioner Wandell made a motion to consider the pay raise for the Director of Veterans Services as a sign of support with no funds attached. Second by Commissioner Verran. Motion passed to forward to full commission for approval.

Unfinished Business:

None

With No Further Business- Meeting Adjourned