
BUDGET COMMITTEE MINUTES
MAY 7, 2026

Members Present:

Shain Vowell, Commissioner-Chairman
Chad McNabb, Commissioner
Bob Smallridge, Commissioner
Anthony Allen, Commissioner
Shelly Vandagriff, Commissioner
Sabra Beauchamp, Commissioner
Jerry White, Commissioner (Present at 4:40 pm)

Members Absent:

Denise Palmer, Commissioner-Vice-Chair

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Appearance of Citizens (None)

2. Approval of Agenda

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve the agenda as presented, with the addition of New Business Item 1 under Section C. *Motion Passed.*

3. Purchasing Contracts with Legal Review

- A. Dex Imaging, Clerk & Master, Contract #26-0126 – Five-year copier lease \$70 per month plus copy charges.
- B. Canon, Detention Facility Booking Office, Contract #26-0127 – Five-year copier lease for \$48.83 per month plus copy charges.
- C. Canon, Detention Facility Booking Office, Contract #26-0128 – Five-year copier lease for \$48.83 per month plus copy charges.
- D. City of Clinton, Office of the Mayor, Contract #26-0137 – Intergovernmental agreement for the new EOC Land/Building.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, to approve Items 3A through 3D. *Motion Passed.*

4. Purchasing Contracts Pending Legal Review

- A. Sysco Corporation, School Nutrition, Contract #26-0135 – Five-year contract for food, non-food and small wares, with pricing established through a competitive bidding process.
- B. US Cellular, IT Department, Contract #26-0133 – Five-year phone services agreement for \$107 per month.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve items 4A and 4B pending legal approval. *Motion Passed.*

5. EMA Purchase Request

Request from EMA to purchase three demos (used for 10 hours each) Kenwood radios from Burrell Enterprises, a company owned by part-time EMA employee Matt Burrell. The purchase totals \$16,362.30. State contract pricing is \$27,489.60. Per the Law Director, conflict of interest is on file.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, to approve the purchase request. *Motion Passed.*

6. Capital Asset Surplus Request

School Maintenance is requesting to surplus a portable basketball court purchased in September 2025. It is operable but took up too much space in the Clinton High School Sportsplex. Starting bid is \$30,000.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, to approve the capital asset surplus request. *Motion Passed.*

7. Capital Assets Sold – Informational only.

Description	Department	Condition	Starting Bid	Winning Bid
2015 Ford Explorer	Sheriff	Operable	\$500	\$2,225

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following TRANSFER in General Fund 101 be approved.

Increase Expenditure Codes (Conservation):

101-51240-204	Retirement	10.00
101-51240-207	Health	750.00
101-51240-208	Dental	156.00
101-51240-299	Vision	<u>25.00</u>
		\$941.00

Decrease Expenditure Codes (Conservation):

101-51240-201	Social Security	900.00
101-51240-212	Medicare	<u>41.00</u>
		\$941.00

Increase Expenditure Codes (HR):

101-51310-208	Dental	300.00
101-51310-210	Unemployment	<u>40.00</u>
		\$340.00

Decrease Expenditure Code (HR):

101-51310-204	Retirement	\$340.00
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Increase Expenditure Codes (Planning):

101-51720-206	Life	15.00
101-51720-207	Health	1,020.00
101-51720-208	Dental	35.00
101-51720-210	Unemployment	<u>20.00</u>
		\$1,090.00

Decrease Expenditure Code (Planning):

101-51720-201	Social Security	\$1,090.00
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Increase Expenditure Codes (County Clerk):

101-52500-208	Dental	850.00
101-52500-299	Vision	<u>80.00</u>
		\$930.00

Decrease Expenditure Code (County Clerk):

101-52500-201	Social Security	\$930.00
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Justification: Cleanup of benefit codes for year-end using transfers within departments.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request. Total BA \$3,301.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-207	Finance – Health Insurance	3,000.00
101-52100-208	Finance – Dental	<u>40.00</u>
		\$3,040.00

Decrease Expenditure Codes:

101-52100-201	Finance – Social Security	1,520.00
101-52100-204	Finance – Retirement	<u>1,520.00</u>
		\$3,040.00

Justification: Health and dental budget codes are running short due to five employee changes this fiscal year, as well as the selection of new, unbudgeted plans. These changes have also impacted social security, with gaps in employment and retirement contributions, as new employees are required to wait six months before becoming eligible for retirement benefits.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52200-348	Purchasing – Postage	300.00
101-52200-435	Purchasing – Office Supplies	<u>450.00</u>
		\$750.00

Decrease Expenditure Codes:

101-52200-524	Purchasing – Staff Development	300.00
101-52200-349	Purchasing – Printing, Stationery, and Forms	250.00
101-52200-355	Purchasing – Travel	<u>200.00</u>
		\$750.00

Justification: The Purchasing Department has experienced postage cost increases over the past two years, yet the budget has not been adjusted accordingly. We have been exploring alternative methods for sending purchase orders that don't rely on traditional mail.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52400-348	Postage	1,200.00
101-52400-320	Membership & Dues	905.00
101-52400-524	Staff Development	<u>1,400.00</u>
		\$3,505.00

Increase Expenditure Code:

101-52400-435	Office Supplies	\$3,505.00
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Justification: Needing to upgrade the remaining computer to Windows 11 per the auditor.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Spitzer, Drug Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-207	Drug Court – Medical Insurance	8,740.00
101-53330-208	Drug Court – Dental Insurance	450.00
101-53330-299	Drug Court – Other Fringe Benefits	<u>46.00</u>
		\$9,236.00

Decrease Expenditure Codes:

101- 53330-201	Drug Court – Social Security	272.00
101-53330-204	Drug Court – State Retirement	964.00
101-53330-435	Drug Court – Office Supplies	3,000.00
101-53330-499	Drug Court – Other Supplies & Materials	<u>5,000.00</u>
		\$9,236.00

Justification: To pay benefits not accounted for in the original budget. Grant allowed a change in the budget.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53500-355	Travel	\$1,500.00
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Increase Expenditure Code:

101-53500-435 Office Supplies \$1,500.00

Justification: IT Department head, Brian Young, states that the State of TN Comptroller's office has demanded that all computers be updated to Windows 11. I have 5 mandatory computers to update; however, I can only afford 3 at this time. I will be asking for money to update the other two.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Joey Collins/John Prince, Family Justice Center/Finance, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53600-415-FJC District Attorney General – Electricity – Family Justice Center \$1,800.00

Increase Expenditure Code:

101-53600-499-FJC District Attorney General – Other Supplies & Materials – Family Justice Center \$1,800.00

Justification: To purchase 1 laptop and 3 printers with ink for the FJC.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tyler Lamb (Interim Director), Pre-Trial Release, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53900-709 Data Processing \$2,700.00

Decrease Expenditure Code:

101-53900-499 Other Supplies \$2,700.00

Justification: Two replacement computers are needed for the current computers that are nearing the end of their life cycle and are not compatible with Windows 11. These devices will no longer receive security updates, which could pose a security risk, per the comptroller. This request is a one-time budget transfer to the correct amount for the purchase of two new computers. IT approved.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff’s Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-415	Jail – Electricity	80,000.00
101-54210-454	Jail – Water & Sewer	<u>30,000.00</u>
		\$110,000.00

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$110,000.00
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Justification: To cover food and pharmaceuticals for inmates.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff’s Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-201	Jail – Social Security	\$320.00
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Increase Expenditure Codes:

101-54210-206	Jail – Life Insurance	20.00
101-54210-210	Jail – Unemployment Compensation	<u>300.00</u>
		\$320.00

Justification: To cover jail benefit codes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Fire Prevention & Control that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54310-499	Fire Prevention & Control – Other Supplies & Materials	\$317.16
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Increase Expenditure Codes:

101-54310-524	Fire Prevention & Control – Staff Development	50.00
101-54310-355	Fire Prevention & Control – Travel	245.34
101-54310-451	Fire Prevention and Control – Uniforms	<u>21.82</u>
		\$317.16

Justification: Cleaning up budget codes for auditing purposes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Joe Mead, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54410-708	Communications Equipment	20,000.00
101-54410-499	Other Supplies	2,118.00
101-54410-307-0200	Internet Service	2,760.00
101-54410-719	Office Equipment	3,732.00
101-54410-434	Natural Gas	2,000.00
101-54410-450	Tires & Tubes	<u>800.00</u>
		\$31,410.00

Decrease Expenditure Codes:

101-54410-399-ORRCA	Other Contracted Services - ORRCA	20,000.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	2,118.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	2,760.00
101-54410-399-ORRCA	Other Contracted Services – ORRCA	3,732.00
101-54410-399	Other Contracted Services	1,300.00
101-54410-435	Office Supplies	700.00
101-54410-338	Maintenance & Repair of Vehicles	<u>800.00</u>
		\$31,410.00

Justification: Year-end cleanup as well as computer and radio purchase.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff’s Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54490-207	Other Emergency Management – Medical Insurance	\$1,350.00
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Increase Expenditure Code:

101-54490-204	Other Emergency Management – State Retirement	\$1,350.00
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Justification: To cover emergency management benefit codes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-435	Office Supplies	800.00
101-54900-452	Utilities	2,000.00
101-54900-450	Tires	4,000.00
101-54900-524	Staff Development	1,000.00
101-54900-790	Other Equipment	<u>4,000.00</u>
		\$11,800.00

Decrease Expenditure Codes:

101-54900-320	Dues & Memberships	4,000.00
101-54900-355	Travel	2,000.00
101-54900-338	Repairs & Maintenance Vehicles	2,000.00
101-54900-453	Vehicle Part	<u>3,800.00</u>
		\$11,800.00

Justification: Utilities 101-54900-452, increased due to waste oil heaters being inoperative.

101-54900-435, 450 Office Supplies and tires for the rest of the budget year.

101-54900-790, to purchase equipment that does not meet capital outlay.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-355	Travel	\$261.26
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Decrease Expenditure Code:

101-55120-450	Tires and Tubes	\$261.26
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Justification: The travel budget is zero. The cost of the hotel stays for livestock 911 training in Wilson County is \$261.26.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-320	Dues and Memberships	\$104.00
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Decrease Expenditure Code:

101-55120-450	Tires and Tubes	\$104.00
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Justification: There is \$46 left in the dues and membership budget code. It is time to renew the NACA membership, which is \$150.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-434	Natural Gas	1,000.00
101-55130-524	Staff Development	500.00
101-55130-413	Drugs and Medical Supplies	9,750.00
101-55130-307-0100	Communication Cellular/Pager Service	<u>2,500.00</u>
		\$13,750.00

Decrease Expenditure Codes:

101-55130-452	Utilities	2,500.00
101-55130-356	Tuition	5,950.00
101-55130-336	Maintenance and Repair Equipment	1,500.00
101-55130-355	Travel	2,500.00
101-55130-307-0200	Communication Internet Service	<u>1,300.00</u>
		\$13,750.00

Justification: Balancing codes to finish the year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Rocky Top Public Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Code:

115-56500-432-3000 Books \$430.00

Increase Expenditure Code:

115-56500-317-3000 Data Processing \$430.00

Justification: Verso raised its price this year unexpectedly, and I didn't have enough in the budget line to cover the increase.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from the AC Library Board, Rocky Top Public Library, that the following **TRANSFER** in Fund 115 be approved.

Decrease Expenditure Code:

115-56500-432-3000 Books \$800.00

Increase Expenditure Code:

115-56500-307-3000 Communications \$800.00

Justification: Transfer needed to cover extremely high communication costs.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

ITEM 19A, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51600-709 Data Processing Equipment \$370.00

Increase Expenditure Codes:

101-51600-524 Staff Development 200.00

101-51600-414 Duplicating Supplies 20.00

101-51600-355 Travel 150.00

\$370.00

Justification: Registration Fee for Spring Conference 2026, to give a positive balance, East TN Register’s Meeting Spring 2026.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46513	TISA On – Behalf Payments	\$120,000.00
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Increase Expenditure Code:

141-71100-595	TISA On – Behalf Payments	\$120,000.00
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Justification: To authorize the appearance of funds paid on behalf of the district by the Tennessee Department of Education. This appropriation and corresponding end-of-fiscal-year journal entry are required by TDOE under TISA guidelines for reporting purposes.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46510	Tennessee Investment in Student Achievement	\$124,750.00
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Increase Expenditure Codes:

141-72310-331	Board of Education – Legal Services	15,000.00
141-72610-189	Operation of Plant – Other Salaries	30,000.00
141-72610-201	Operation of Plant – Social Security	1,900.00
141-72610-204	Operation of Plant – Retirement	2,400.00
141-72610-212	Operation of Plant – Medicare	450.00
141-72610-434	Operation of Plant – Natural Gas	55,000.00
141-72610-454	Operation of Plant – Water and Sewer	<u>20,000.00</u>
		\$124,750.00

Justification: Appropriation of remaining TISA Outcomes funding for legal fees, utilities, and summer custodial help.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-48610	Donations	\$622.00
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Increase Expenditure Code:

141-72220-499	Other Supplies & Materials	\$622.00
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Justification: To appropriate grant award funds for the purchase of supplies and materials required by Physical Therapists to support students with disabilities who receive physical therapy services.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **APPROPRIATION** in Fund 143 be approved.

Increase Revenue Code:

143-47114	Food Service – USDA – Other – ETHRA Summer	\$260,000.00
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Increase Expenditure Codes:

143-73100-162	Food Service – Clerical Personnel	25,000.00
143-73100-165	Food Service – Cafeteria Personnel	8,500.00
143-73100-201	Food Service – Social Security	2,000.00
143-73100-204	Food Service – Retirement	1,700.00
143-73100-212	Food Service – Medicare	500.00
143-73100-421	Food Service – Food Prep Supplies	30,000.00
143-73100-422	Food Service – Food Supplies	<u>192,300.00</u>
		\$260,000.00

Justification: A: Projected revenue from ETHRA for Summer Feeding. B-H: Increases based on needs for payroll and supplies for summer school.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Major Line Item)** in Fund 141 be approved.

Increase Expenditure Code:

141-72320-307	Director of Schools – Communication	\$4,000.00
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Decrease Expenditure Code:

141-72410-307	Office of Principal – Communication	\$4,000.00
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Justification: District Cellular communications through the end of the year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **TRANSFER (Payroll/Major Line Item)** in Fund 141 be approved.

Decrease Expenditure Codes:

141-71200-399	Other Contracted Services	35,000.00
141-71200-499	Other Supplies & Materials	3,500.00
141-71200-725	Special Education Equipment	5,000.00
141-72220-189	Other Salaries & Wages	62,310.00
141-72220-206	Life Insurance	900.00
141-72220-355	Travel	2,000.00
141-72220-399	Other Contracted Services	12,000.00
141-72220-599	Other Charged	<u>6,200.00</u>
		\$126,910.00

Increase Expenditure Codes:

141-71200-206	Life Insurance	400.00
141-71200-207	Medical Insurance	90,000.00
141-72220-131	Medical Personnel	30,452.00
141-72220-172	Instructional Coaches	<u>6,058.00</u>
		\$126,910.00

Justification: To transfer funds into 71200 to cover life insurance and medical insurance for the

remainder of the fiscal year. To transfer funds into 72220 to cover medical personnel and instructional coaches' salaries for the remainder of the fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in Fund 141 be approved.

Increase Expenditure Code:

141-72110-207	Attendance – Medical Insurance	\$1,200.00
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Decrease Expenditure Code:

141-72110-189	Attendance – Other Salaries	\$1,200.00
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Justification: Health Insurance costs through the end of the year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Revenue Code:

131-65000-510	Trustee Commission	\$20,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highway	\$20,000.00
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Justification: To balance the Trustee Commission.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$4,379.64
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(Amendment will be from 101-34630-EMS, Committed for Public Health & Welfare, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-55130-524-TRMT1 Other Equipment TMRT Grant FY 25 \$4,379.64

Justification: Transferring funds from the grant received in FY 25 to a different expense code to purchase equipment applied for on FY 26 grant submitted with Tennessee Risk Management Trust that was not funded. Written approval received from the grantor to make this transfer. Funds were in 24/25 524 code but restricted at year-end.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-119	Bookkeepers	2,250.00
101-55130-131	Medical Personnel	40,000.00
101-55130-169	Part Time	10,000.00
101-55130-187	Over Time	40,000.00
101-55130-210	Unemployment	<u>625.00</u>
		\$92,875.00

Decrease Expenditure Codes:

101-55130-201	Social Security	10,000.00
101-55130-204	State Retirement	13,000.00
101-55130-207	Medical Insurance	31,000.00
101-55130-208	Dental Insurance	1,500.00
101-55130-212	Employer Medicare	2,500.00
101-55130-309-KICK	Contracts with Governmental Agencies Kicker	25,500.00
101-55130-329	Laundry	<u>9,375.00</u>
		\$92,875.00

Justification: Balancing budget codes to finish the year. Payroll expenses are due to turnover and filling vacant positions on ambulances. Using projected “savings” in benefits to offset the increase. Due to turnover, some benefits are usually less than budgeted.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned	\$2,000.00
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(Amendment will be from 101-34520-4000, Sexual Offender – Restricted Funds, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54210-599-5700	Sexual Offender – Other Charges	\$2,000.00
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Justification: This appropriation is needed to pay the TBI sexual offender registry collection fees.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46210	Law Enforcement Training Program	\$49,600.00
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Increase Expenditure Code:

101-54110-188	Sheriff Department – Bonus Payments	\$49,600.00
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Justification: 2025 Salary Supplement from the Tennessee Peace Officers Standards (POST)

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46290-SORR1	Other Public Safety Grants – Sheriff's Office Recruitment and Retention	\$7,000.00
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Increase Expenditure Code:

101-54110-188-SORR1	Sheriff Department – Sheriff's Office Recruitment	\$7,000.00
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and Retention

Justification: To allocate funds for the Tennessee Law Enforcement Hiring, Training, and Recruitment Grant administered by the Tennessee Department of Commerce and Insurance.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-207-EBP1	Correct Incentive Program Improvement – Medical Insurance	\$890.00
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Increase Expenditure Codes:

101-54230-204-EBP1	Correct Incentive Program Improvements – State Retirement	35.00
101-54230-189-EBP1	Correct Incentive Program Improvements – Other Salaries	705.00
101-54230-212-EBP1	Correct Incentive Program Improvements – Employer Medicare	<u>150.00</u> \$890.00

Justification: To cover payroll and benefits for the EBP1 codes.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-399	Correct Incentive Program Improvements – Other Contracted Services	\$3,955.00
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Increase Expenditure Codes:

101-54230-105	Correct Incentive Program Improvements – Supervisor	3,550.00
101-54230-201	Correct Incentive Program Improvements – Social Security	125.00
101-54230-204	Correct Incentive Program Improvements – State Retirement	250.00

Justification: This request is to allocate restricted funds donated for use by the Senior Center & Office on Aging to finish the current fiscal year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Animal Care & Control, that the following **APPROPRIATION** in Fund 171 be approved.

Increase Revenue Code:

171-44110-ANMLS	General Capital Projects – Investment Income	\$23,500.00
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Increase Expenditure Code:

171-91150-706-ANMLS	General Capital Projects – Social, Cultural & Recreation – Construction	\$23,500.00
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Justification: This request is for the required verification for engineering, testing, and inspection services for the construction project.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Information Technology, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-162	Clerical	\$5,000.00
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Increase Expenditure Code:

101-52600-121	IT Personnel	\$5,000.00
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Justification: This request is to add on-call pay for two (non-Director) IT staff personnel who are responding to after-hours IT events and needs. Proposal for next year’s budget will also reduce clerical and place funds in on-call pay.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Parks, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-434	Conservation – Natural Gas	550.00
101-51240-452	Conservation – Utilities	12,000.00
101-51240-454	Conservation – Recreation Fees	<u>700.00</u>
		\$13,250.00

Increase Revenue Code:

101-43340	Recreation Fees	\$13,250.00
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Justification: Both natural gas and utility costs continue to rise across all parks, particularly with Anderson County Park now open year-round. Revenue is expected to exceed budget numbers by \$25,000.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Drug Court Grant/Finance, that the following **APROPRIATION** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53330-201-DRUG	Drug Court – Social Security	315.00
101-53330-204-DRUG	Drug Court – Retirement	650.00
101-53330-212-DRUG	Drug Court – Medicare	<u>75.00</u>
		\$1040.00

Decrease Reserve Code:

101-39000	Unassigned	\$3,000.00
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(Amendment will be from 101-34520-3000, Drug Court Assessment, and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-53330-189-DRUG	Drug Court – Other Salaries and Wages	500.00
101-53330-206-DRUG	Drug Court – Life Insurance	83.00
101-53330-207-DRUG	Drug Court – Health Insurance	3,228.00
101-53330-208-DRUG	Drug Court – Dental Insurance	162.00
101-53330-210-DRUG	Drug Court – Unemployment	23.00
101-53330-299-DRUG	Drug Court – Vision	<u>44.00</u>
		\$4,040.00

Justification: One employee’s salary and benefits, originally funded in part by grant funds, are also supported by opioid funds. At year-end, funds are being transferred to cover coding shortfalls and offset a deficit in the opioid funding allocation.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-105	Conservation Director	300.00
101-51240-167	Maintenance Personnel	250.00
101-51800-166	Buildings Custodial Personnel	300.00
101-51800-167	Maintenance Personnel	150.00
101-53900-105	Pre-Trial Director	5,343.00
101-54410-189	EMA-Other Salaries & Wages	3,075.00
101-55120-189	Animal Control Other Salaries & Wages	<u>1,650.00</u>
		\$11,068.00

Decrease Expenditure Codes:

101-51240-160	Conservation Guards	550.00
101-51800-187	Maintenance Overtime	450.00
101-53900-111	Personnel/Pretrial Probation	5,343.00
101-54410-105	EMA Director	3,075.00
101-55120-169	Animal Control Part-Time	<u>1,650.00</u>
		\$11,068.00

Justification: This amendment authorizes adjustments to multiple payroll transfers to ensure accurate accrual accounting for the current fiscal year end.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll/Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Codes (Property Assessor/Major Line Item):

101-52300-206	Life Insurance	20.00
101-52300-207	Health Insurance	9,530.00
101-52300-208	Dental Insurance	160.00
101-52300-299	Vision Insurance	<u>50.00</u>
		\$9,760.00

Decrease Expenditure Codes:

101-52200-204	Purchasing Retirement	760.00
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101-52200-207	Purchasing Health Insurance	7,500.00
101-52300-201	Property Assessor Social Security	<u>1,500.00</u>
		\$9,760.00

Increase Expenditure Codes (Fire Marshall/Payroll):

101-54310-206	Life Insurance	25.00
101-54310-207	Health Department	2,000.00
101-54310-208	Dental Insurance	70.00
101-54310-299	Vision Insurance	<u>8.00</u>
		\$2,103.00

Decrease Expenditure Code (Fire Marshall/Payroll):

101-54310-105	Director	\$2,103.00
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Increase Expenditure Codes (Animal Control/Major Line Item):

101-55120-207	Health Insurance	10,455.00
101-55120-208	Dental Insurance	400.00
101-55120-210	Unemployment	45.00
101-55120-299	Vision Insurance	<u>25.00</u>
		\$10,925.00

Decrease Expenditure Codes (Major Line Item):

101-55120-201	Animal Control Social Security	750.00
101-55120-204	Animal Control Retirement	1,500.00
101-55120-212	Animal Control Medicare	150.00
101-51100-207	Commission Health Insurance	<u>8,525.00</u>
		\$10,925.00

Increase Expenditure Code (Juvenile/Payroll):

101-53500-204	Retirement	\$26,600.00
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Decrease Expenditure Code (Juvenile/Payroll):

101-53500-189	Other Salaries & Wages	\$26,600.00
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Increase Expenditure Codes (Soil Conservation/Major Line Item):

101-57500-204	Retirement	18.00
101-57500-207	Health Insurance	11,900.00
101-57500-599	Other Charges	<u>78.00</u>
		\$11,996.00

Decrease Expenditure Codes (Major Line Item):

101-57500-201	Soil Conservation Social Security	273.00
101-57500-212	Soil Conservation Medicare	50.00

101-55110-207	Health Department Health Insurance	4,700.00
101-53500-207	Juvenile Health Insurance	<u>6,973.00</u>
		\$11,996.00

Justification: Benefit cleanup at year-end using payroll or another department. Total budget amendment \$61,384.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Charles Turner, Health Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-707	Building Improvements	\$35,000.00
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Decrease Expenditure Code:

101-55110-162	Clerical Personnel	\$35,000.00
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Justification: Transfer funds for key card update and change due to renovation not included in the renovation contract.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Application/Norris Library

Finance Director, Robby Holbrook, presented a grant application for Norris Library.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to approve grant application.

SECTION B, FY 26/27 Budget Hearings

Presenting budget increase requests:

Scott Nation – Veterans Services

Seth Whitehouse – UT Extension

Mayor Terry Frank – Senior Center

Johnny Alley – Property Assessor

SECTION C, New Business/Claxton Elementary Sale Task Force

Superintendent Dr. Parrot discussed with the committee the desire to create a task force comprised of four School Board members and four County Commission members. The purpose of the task force is to ensure representation from the Claxton community, the County, and the school system in developing a Request for Proposal (RFP) that outlines what is best for all three parties. This matter was first discussed during a workshop held on May 4, which included County Commissioners, School Board members, the Mayor, and the Finance Director.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Anthony Allen**, to form a task force including four School Board members and four County Commissioners following policies and procedures to appoint Commissioners. Members of the task force will not score the request for proposal. *Motion Passed.*

SECTION D, Unfinished Business/Park Road Project Funding

Finance Director Robby Holbrook discussed funding changes for the project to ensure compliance following a new opinion issued by Law Director Brooks, which stated that ad valorem revenue from the General Fund could not be used for the project. It was determined that both Sports Gaming revenue and ARP interest funds are appropriate funding sources for highway projects. This action will require previous appropriations this fiscal year to be reclassified to the unassigned fund balance, after which those funds may be used to fund the Park Road project.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to fund the project \$253,500 out of sports gaming tax, and \$141,500 out of ARP interest. *Motion Passed.*

Meeting Adjourned.

Robby Holbrook, Finance Director