

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No: 25-08-1228

A RESOLUTION TO ESTABLISH THE ANDERSON COUNTY ANIMAL SHELTER ADVISORY COMMITTEE

WHEREAS, On May 19, 2003 the Anderson County Board of Commissioners (hereinafter referred to as "Commission") approved its first resolution to address the county wide problem of lost, abandoned and forgotten animals within the county by creating the Anderson County Animal Control Authority under the direction and control of the County Executive now known as County Mayor; and

WHEREAS, a full-time department and animal shelter has been created to address the continuing need for animal control and care and the many legal and operational issues that accompany this countrywide problem;

WHEREAS, there is a need to establish a committee of citizens to work with the County Mayor and her designee or designees to address the wide array of issues which develop at the county animal shelter while housing and caring for animals that are lost, abandoned or forgotten, in a professional and humane manner;

NOW THEREFORE, BE IT RESOLVED by the Commission meeting in regular session this 20th day of October, 2025 that we hereby create the Anderson County Animal Shelter Advisory Committee (ACASAC) to assist the County Mayor and her designee or designees in addressing and obtaining Anderson County Government's goal of professional and humane treatment of all animals housed in and cared for at the Anderson County Animal Shelter.

SECTION I. Composition of the Anderson County Animal Shelter Advisory Committee: The Committee shall be composed of nine (9) voting members and four (4) ex officio members:

1. Voting Members: The nine (9) voting members of the Committee shall be:
 - a. Three (3) members of Commission nominated by and voted on by Commission.
 - b. Four (4) at-large members appointed by the County Mayor and confirmed by Commission who are Anderson County citizens.
 - c. One (1) Veterinarian, retired Veterinarian in good standing with the State of Tennessee, or animal welfare professional with and advanced degree (Masters or higher) in animal science appointed by the County Mayor and confirmed by Commission.
 - d. One (1) representative from an animal welfare, non-profit, 501(c)(3) corporation appointed by the County Mayor and confirmed by Commission.

2. Ex-officio Members: The four non-voting members of the Committee shall be:
 - a. The County Mayor
 - b. The Director of Animal Care and Control
 - c. The County Veterinarian
 - d. Law Director or a representative of the Law Director's office

Initially, the terms of the Voting Members will be staggered as follows: one Commissioner and two voting members will serve a one (1) year term; one Commissioner and two voting members will serve a two (2) year term; and, one Commissioner and two voting members will serve a three (3) year term which will the cause the terms to be staggered. The term of one Commissioner and two voting members will end on August 31 of each year, or they are either reappointed a replacement is appointed whichever occurs last. Thereafter, all voting members will serve a three (3) year terms.

Thereafter all voting members will be appointed to a one-year term.

SECTION II. Meetings. The Committee may hold a public meeting monthly.

SECTION III. Goals, Objectives and Primary Duties: The committee shall strive to achieve the following goals with a collaborative effort among the members:

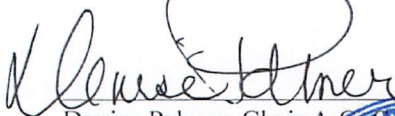
1. Monitor shelter performance.
2. Provide public accountability on matters of animal welfare and taxpayer-funded services.
3. Review shelter policies, procedures, performance data, and public complaints.
4. Serve as a liaison for public feedback and community concerns.
5. Promote best practices in animal sheltering, humane treatment, and transparency.
6. Submit an annual report to the County Mayor and Commission detailing board activity, findings, and recommendations.
7. The committee may establish its mandates after it is established.

The Committee is advisory only—no direct operational control.

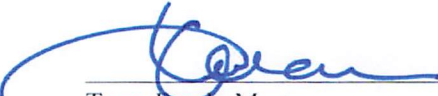
SECTION IV. Conflict with prior resolutions. All prior Resolutions regarding an Animal Shelter Advisory Committee, which is still in effect and conflicts with this Resolution are hereby repealed effective immediately. Specific conflicting provisions of an existing Resolution may be saved in its entirety by deleting only the conflicting provisions.

SECTION V. Effective date. This resolution shall take effect immediately upon passage by Commission the public welfare requiring it.

RESOLVED, adopted and effective this 20th day of October, 2025.


Denise Palmer, Chair A.C. Council




Terry Frank, Mayor

ATTEST:


Jeff Cole, County Clerk