



BUDGET COMMITTEE AGENDA

April 09, 2026, at 4:00 PM, Room 312

1. Appearance of Citizens
2. Approval of Agenda
3. Contracts with Legal Approval
4. Contracts Pending Legal Approval
 - A. **Rose Property Services, School Maintenance, Contract #26-0121** – One-year contract with renewal options for mowing Andersonville Elementary School. Pricing based on competitive bid.
 - B. **Blue Ridge Grounds Maintenance, School Maintenance, Contract #26-0122** – One-year contract with renewal options for mowing Fairview and Dutch Valley Elementary Schools. Pricing based on competitive bid.

5. Capital Asset Surplus Request

Description	Department	Condition	Starting Bid
2002 E150 Ford Van	ACCTC	Non-working, parts only	\$100
2015 Ford Explorer	Sheriff	Operable	\$500

6. **EMA Purchase Request** - Request from EMA to Purchase Three Motorola Radios from Burrell Enterprises, a company owned by part-time EMA employee Matt Burrell. The purchase totals \$14,640.50. Quotes from other vendors came in at \$26,149.41 and \$24,251.40.

- 7. Cash and Fund Balance Report, etc.....Robby Holbrook
- 8. Consent Agenda . Transfers, not requiring Commission approval (1-20)
- 9. AC Schools / Marcus Bullock.....Appropriation (21)
- 10.Highway/Gary Long Appropriations (22-24)
- 11.EMS/Nathan Sweet.....Appropriation (25)
- 12.Circuit Clerk/Rex LynchAppropriation (26)
- 13.Library Board Appropriations (27-28)
- 14.Property Assessor/Johnny AlleyAppropriation (29)
- 15.County Clerk/Jeff Cole Appropriations (30-32)
- 16.Mayor/Terry Frank Appropriations (33-34)
- 17.Sheriff/Russell Barker Transfers (35-37)

SECTIONS:

- Grant Application/6 Grants..... (A)
- Claxton Bond #2 Report on Debt Obligation (B)
- Fire Commission/Budget Funding.....(C)
- Park Road/Gary Long (D)
- Rex Lynch/Bonus Request.....(E)
- FY 26/27 Proposed Budgets.....(F)
- New Business (G)
- Unfinished Business..... (H)

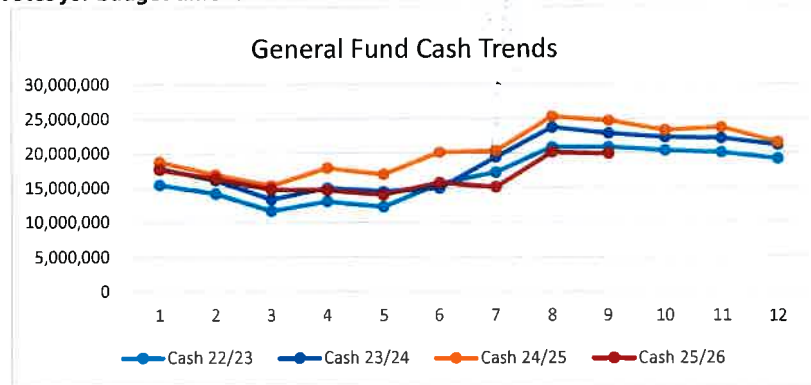
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
March 31, 2026**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,064,065	\$ 333,725	\$ 1,741,730	\$ 11,353,618	* \$ 14,493,138	\$ 19,918,893
115	Library Fund	\$ -	\$ 181,320		\$ -	\$ -	\$ 181,320	\$ 313,651
116	Solid Waste/Sanitation Fund	\$ -	\$ 693,436	\$ 17,726	\$ -	\$ -	\$ 711,162	\$ 1,365,978
120	Opioid Abatement			\$ 797,504			\$ 797,504	\$ 795,135
121	American Rescue Plan							\$ 1,052,293
122	Drug Control Fund	\$ -	\$ 139,101	\$ 8,754	\$ -	\$ -	\$ 147,855	\$ 154,303
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 21,056	\$ -	\$ 21,056	\$ 23,620
128	Tourism Fund	\$ -	\$ 788,306	\$ -	\$ 101,440	\$ -	\$ 889,746	\$ 915,668
131	Highway Fund	\$ 47,550	\$ 269,737	\$ 2,243,833	\$ -	\$ -	\$ 3,582,370	\$ 4,752,549
141	General Purpose School Fund	\$ -	\$ -	\$ 10,639,119	\$ -	\$ -	\$ 10,639,119	\$ 22,379,451
143	Central Cafeteria	\$ 112,744	\$ 4,358,986	\$ -	\$ -	\$ -	\$ 4,358,986	\$ 4,403,413
151	General Debt Service Fund	\$ -	\$ 872,902	\$ -	\$ -	\$ -	\$ 872,902	\$ 3,268,586
152	Rural Debt Service Fund	\$ -	\$ 587,730	\$ -	\$ -	\$ -	\$ 587,730	\$ 1,151,652
156	Education Debt Service Fund	\$ -	\$ 96,991	\$ -	\$ -	\$ -	\$ 96,991	\$ 1,822,310
171	Capital Projects Fund	\$ -	\$ 58,601	\$ -	\$ -	\$ -	\$ 58,601	\$ 6,774,736
177	Education Capital Projects Fund	\$ -	\$ 64,899	\$ -	\$ -	\$ -	\$ 64,899	\$ 10,474,824
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 821,748	\$ -	\$ 821,748	\$ 1,175,399
		\$ 188,230	\$ 9,176,074	\$ 14,040,661	\$ 2,685,974	\$ 11,353,618	\$ 38,325,127	\$ 80,742,461

* General Unassigned Fund Balance limit of \$8M requiring 2/3 (11) votes for budget amendments.

Cash Trends
March

Cash 21/22	19,126,638
Cash 22/23	20,811,036
Cash 23/24	22,844,864
Cash 24/25	24,704,451
Cash 25/26	19,918,893

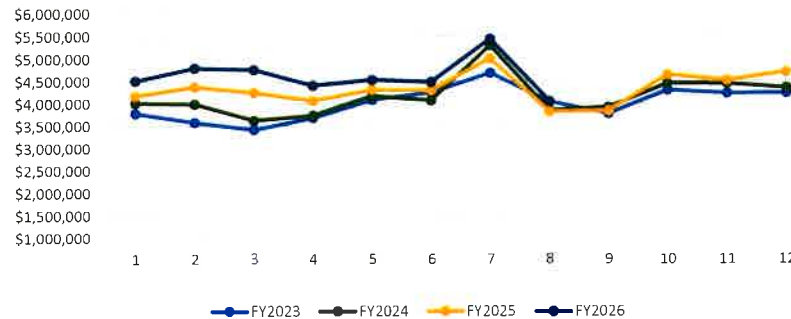


Copy of Local Option Sales Tax - Net Breakdown by FY

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%
June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%
Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	4.2%
FY2026	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$507,648.99	\$978,010.26	\$103,015.61	\$47,199.51	\$2,685,169.88	\$128,128.33	\$64,001.18	\$4,513,173.76	8.0%
August	\$551,353.91	\$1,006,909.31	\$105,299.07	\$46,667.94	\$2,941,555.02	\$127,918.15	\$19,038.15	\$4,798,741.55	9.6%
September	\$544,006.51	\$987,949.30	\$99,955.24	\$44,455.23	\$2,919,298.05	\$137,201.46	\$30,527.34	\$4,763,393.13	12.1%
October	\$611,382.00	\$927,031.25	\$100,382.46	\$47,428.45	\$2,556,417.96	\$133,076.18	\$27,730.35	\$4,403,448.65	8.2%
November	\$547,668.76	\$993,116.16	\$92,120.31	\$43,525.04	\$2,697,182.84	\$127,783.95	\$30,294.87	\$4,531,691.93	5.1%
December	\$630,239.61	\$1,020,056.12	\$98,438.40	\$60,473.20	\$2,510,022.84	\$126,380.12	\$38,475.82	\$4,484,086.11	4.3%
January	\$704,177.18	\$1,155,055.15	\$116,047.87	\$67,072.80	\$3,220,646.12	\$138,691.87	\$38,075.94	\$5,439,766.93	8.7%
February	\$499,389.57	\$923,402.71	\$89,350.53	\$40,086.01	\$2,350,538.52	\$124,907.83	\$19,222.32	\$4,046,897.49	6.2%
March									
April									
May									
June									
Totals:	\$4,595,866.53	\$7,991,530.26	\$804,609.49	\$396,908.18	\$21,880,831.23	\$1,044,087.89	\$267,365.97	\$36,981,199.55	

3.36%
7.72%
6.25%
22.90%
8.16%
24.14%
16.84%
9.97%

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date		\$ (10,262,639.51)	\$ (5,120,393.55)	\$ (15,383,033.06)			
Remaining Allocation		\$ (262,639.51)	\$ (168,319.55)	\$ (430,959.06)			
<i>Interest earned and balance of allocations</i>		\$ 465,422.42	\$ (430,959.06)				
Total Interest Remaining				\$ 34,463.36			
Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission	
1 Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022	
2 Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022	
3.1 TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022	
4 GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022	
5 Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022	
6 Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021	
7 County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022	
7.1 County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022	
8 County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022	
9 Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022	
10 Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022	
11 Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022	
12 A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022	
13 IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 150,000.00	\$ -	Complete	YES	8/15/2022	
15 Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022	
16 Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022	
18 Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022	
19 EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022	
21 Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022	
22 Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022	
23 Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023	
24 A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023	
25 Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023	
26 EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023	
28 Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023	
29 EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023	
30 Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023	
31 Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 604,000.00	\$ -	Complete	YES	9/18/2023	
32 Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024	
33 County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	12/18/2023	
34 Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024	
35 Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	5/20/2024	
36 Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	6/17/2024	
37 EMS Vehicles FY25	\$ 422,819.10	\$ 422,819.10	\$ -	Complete	NO	8/19/2024	
38 Sheriff's Vehicles FY25	\$ 571,962.02	\$ 571,962.02	\$ -	Complete	YES	8/19/2024	
39 Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	8/19/2024	
40 Senior Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	9/16/2024	
42 County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	11/18/2024	
44 Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	12/16/2024	
3 TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022	
14 EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 923,707.66	\$ 423,196.00	In Progress	NO	8/15/2022	
27 TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 327,094.95	\$ 52,419.97	In Progress	YES	6/19/2023	
41 Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	10/21/2024	
43 Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	12/16/2024	
45 Health Dept Reno ARPA Interest Last Dollar	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	9/15/2025	
	\$ 15,383,033.06	\$ 14,369,317.09	\$ 1,013,715.97				

2025-2026 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500	\$ -	7/1/2025	6/30/2026		\$ 133,500		TDMHSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2025	6/30/2026	\$ 200,000	-		OCJP/VOCA	\$ 3,685
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 95,350	\$ -	7/1/2025	6/30/2026	\$ 76,280	\$ 19,070		OCJP/VOCA	\$ 11,850
363-53600-CTF01	District Attorney's Office	JAG - 7th CTF	\$ 225,000	\$ -	7/1/2025	6/30/2028	\$ 225,000	\$ -	\$ -	OCJP	
55130-131-EMST1	EMS	EMS Training Supplement	\$ 28,800	\$ 2,203	12/31/2024	6/30/2025	\$ -	\$ 28,800		TDH	
58190-706-ARC	EMS	EMS Training Facility	\$ 857,840	\$ 857,841	10/1/2024	12/31/2027	\$ 857,840	\$ -		TEMA/DHS	
54710-790-EMSE2	EMS	EMS Equipment Grant	\$ 30,303	\$ -	7/1/2025	6/30/2026	\$ -	\$ 30,303		TDH	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
54410-706-EOC	Emergency Management	Emergency Operations Center	\$ 2,942,940	\$ 980,980	9/1/2024	4/30/2027	\$ 2,942,940	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000	\$ -	12/1/2024	11/30/2025	\$ 21,000	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 849,000	\$ 616,400	1/13/2023	6/30/2026		\$ 849,000		TDH	
55190	Health Department	Reimburse County for Contract employees Salaries	\$ 684,000	\$ -	7/1/2025	6/30/2026	\$ 181,724	\$ 502,276		TDH	
55160-2001	Health Department	Safety Net Grant for Dental	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
55160-2001	Health Department	Safety Net Grant for Dental (Emory Valley)	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
	Highway/Mayors Office	TDOT Old State Circle Bridge (State Run Project)	\$ 950,900				\$ 950,900			TDOT	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
171-91150-FLAP1	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
58190-ARPBR	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
58190-BRAG1	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
56300-TCAD1	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
58190-BRAG2	Mayors Office	ORHA Brownfield Identification Grant	\$ 100,000	\$ -	8/1/2024	7/31/2026	\$ -	\$ 100,000	\$ -	TDEC	
55120-399-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		8/1/2025	6/30/2026		\$ 1,200		TDA	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
51900-ORRCA	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 797,090	\$ -	4/15/2024	6/30/2028	\$ 797,090	\$ -		TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 196,181	\$ 28,420	7/1/2024	6/30/2026	\$ 166,419	\$ 29,762		ETHRA/ETAAD	
53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2026		\$ 13,005		OCJP	
56300-499	Mayor's Office/Senior Center	Senior Center Sound Panels	\$ 50,000	\$ -	11/1/2025	3/31/2027	\$ -	\$ 50,000		TNDDA	
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100	\$ -	7/1/2025	6/30/2026		\$ 52,100		TDOT	
	Norris Library	TOP Grant	\$ 1,341	\$ 70	7/1/2025	6/30/2026		\$ 1,341		TSLA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 317,141		5/15/2023	6/30/2027		\$ 317,141		OCJP	
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2029		\$ 200,000		TDCI	
54110-9007	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800	-		TDSSH/ NHSTA	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 290,270	\$ -	7/1/2025	6/30/2026		\$ 290,270		OCJP	
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2025	6/30/2026		\$ 1,275,000		TDHS	
54110-9007	Sheriff's Department	Traffic Safety Enforcement and Education	\$ 21,760	\$ -	10/1/2025	9/30/2026	\$ 21,760	\$ -	\$ -	TDSSH/ NHSTA	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2025	6/30/2026		\$ 30,000		TDTD	
128-58110-799-TEGLB	Tourism	Tourism Enhancement Grant - Lost Bottom Park	\$ 49,000	\$ 21,000	7/1/2025	6/30/2027	\$ -	\$ 49,000	\$ -	TDTD	
55130-790-TNRMT2	EMS	TNRMT Grant	\$ 2,151		7/1/2025	6/30/2026		\$ 2,151		TNRMT2	
										Total	
						Current Year Grants	\$12,207,517	\$13,025,939	\$ 1,860,000	\$ 27,093,456	\$ 23,795
						Prior Year Grants	\$12,605,736	\$14,456,770	\$ 1,860,000	\$ 28,922,507	\$ 28,845

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: **0084043**
 DEPARTMENT: FROM:
 County Commission 4/6/2026

Increase	CODE DESCRIPTION	AMOUNT
101-51100-524	Staff Development	\$ 1,000.00
	TOTAL	\$ 1,000.00

Decrease	CODE DESCRIPTION	AMOUNT
101-51100-355	Travel	\$ 1,000.00
	TOTAL	\$ 1,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	

Detailed Justification / Explanation :
 To cover shortage in staff development to have enough funds to pay registration fees
 for commissioners to attend May Conference.

Impact on 22/23 budget
 One time increase

15730

T

ANDERSON COUNTY GOVERNMENT BUDGET AMENDMENT REQUEST

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

84044

TRANSFER:

APPROPRIATION:

DEPARTMENT: Register of Deeds

FROM: Tim Shelton Register
(Department Contact Person)

DATE: March 23, 2026

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
<u>101-51600-524</u>	<u>Staff Development</u>	<u>\$ 95.00</u>
<u>101-51600-309-0100</u>	<u>Communications / Cellular</u>	<u>50.00</u>

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
<u>101-51600-320</u>	<u>Membership & Dues</u>	<u>\$ 95.00</u>
<u>101-51600-348</u>	<u>Postal Charges</u>	<u>50.00</u>

333*
882*

Justification / Explanation: Standard Budget Adjustments

***Please attach additional sheet if necessary for additional information.*

Important Note: This form is due to the Budget Director's Office by 2:00 P.M. On April 6, 2026

TYPE OF AMENDMENT

TRANSFER: X
 DEPARTMENT: PLANNING & DEVELOPMENT

APPROPRIATION: **0084045**
 FROM: Marjorie Tinker
 DATE: 3/11/2026

INCREASE / <u>DECREASE</u> (circle one)		AMOUNT
101.51720-355	Travel	\$684.00

1540

INCREASE / <u>DECREASE</u> (circle one)		AMOUNT
101.51720-451	Uniforms	\$684.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	\$ 684.00

Detailed Justification / Explanation :
 Code Enforcement Officer, Josh Vickery, needs uniforms.

permanent increase)

3

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084047

DEPARTMENT: IT Dept

FROM: Brian Young, IT Director

DATE Mar-26

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
	101-52600-338 Vehicle Repair and Maintenance	\$ 1,715.00
		\$ 1,715.00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	AMOUNT
	101-52600-399 Other Contracted Services	\$ 1,715.00

9367

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion

\$ 1,715.00

Detailed Justification / Explanation :

IT Van service engine light is on, Fleet Svcs unable to trace down

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

5

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0084050

TRANSFER:

APPROPRIATION:

DEPARTMENT:

FROM:

CIRCUIT COURT

REX LYNCH

Rep 3.25.24

INCREASE	DECREASE	CODE DESCRIPTION	AMOUNT
101-53100	349	Printing	\$ 1,198.66
			\$ 1,198.66

1178.66

INCREASE / DECREASE	CODE DESCRIPTION	AMOUNT
101-53100	451 Uniform	\$ 1,198.66
		\$ 1,198.66

Detailed Justification / Expl

Move funds to appropriate code

Purchase made from incorrect code of PAED

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None

8

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

3/27/2025

DEPARTMENT:
Drug Court

FROM:
Judge Spitzer 0084051

Increase	CODE DESCRIPTION	AMOUNT
101-53330-338	Drug Court - Maintenance and Repair Services - Vehicles	\$ 500.00
	TOTAL	\$ 500.00

Decrease	CODE DESCRIPTION	AMOUNT
101-53330-499	Drug Court - Other Supplies & Materials	\$ 500.00
	TOTAL	\$ 500.00

Detailed Justification / Explanation :
 To pay for a battery completed by AC Fleet Services and budget for any additional costs that may arise.

Impact on 26/27 budget - No effect

9

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084053

DEPARTMENT:

FROM:

Sheriff's Department

Zach Allen / Russell Barker

4/6/2026

Increase		CODE DESCRIPTION						AMOUNT
101-54210-718-SMHT4		Motor Vehicle-State Mental Health Transport						\$35,000.00
						TOTAL	\$35,000.00	

Decrease		CODE DESCRIPTION						AMOUNT
101-54210-312-SMHT4		Contract w/ Private Agencies- State Mental Health Transport						\$35,000.00
						TOTAL	\$35,000.00	

83,303

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion _____	

Detailed Justification / Explanation :

These transfer is purchase mental health transport vehicle

11

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084054

DEPARTMENT:

FROM:

Sheriff's Department

Zach Allen /Russell Barker

4/6/2026

Increase	CODE DESCRIPTION	AMOUNT
101-54210-499	Other Supplies	\$13,000.00
101-54210-399	Contracted Services	\$40,000.00
	TOTAL	\$53,000.00

Decrease	CODE DESCRIPTION	AMOUNT
101-54210-451	Uniforms	\$7,700.00
101-54210-441	Inmate Clothing & linens	\$2,000.00
101-54210-507	Inmate- Medical Dental	\$40,000.00
101-54210-708	Communcation Equipment	\$3,300.00
	TOTAL	\$53,000.00

10,733
2,689
120,005
7,000

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

These transfers are needed to cover supplies and contract services at ACDF

12

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084055

DEPARTMENT:

FROM:

Sheriff's Department

Steve Owens / Russell Barker

4/6/2026

Increase		CODE DESCRIPTION				AMOUNT
101-54110-718		Motor Vehicles				\$35,000.00
101-54110-312		Contract with Private Agencies				\$11,500.00
					TOTAL	\$46,500.00

Decrease		CODE DESCRIPTION				AMOUNT
101-54110-207		Sheriff Dept..- Medical Insurance				\$35,000.00
101-54110-708-1000		Communcation Equipment				\$11,500.00
					TOTAL	\$46,500.00

130,000+
11,500

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion _____	

Detailed Justification / Explanation :

These transfers are to purchase SRO Vehicle and to pay Flock Safety contract

13

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084056

DEPARTMENT:

FROM:

Sheriff's Department

Steve Owens / Russell Barker

4/6/2026

Increase		CODE DESCRIPTION	AMOUNT
101-54490-201		Other Emergency Mgmt- Overtme - Social Security	\$1,700.00
101--54490-204		Other Emergency Mgmt. - State Retirement	\$400.00
101-54490-210		Other Emergency Mgmt. - Unemployment Compensation	\$300.00
101-54490-212		Other Emergency Mgmt - Employer Medicare	\$400.00
101-54490-307		Other Emergency Mgmt- Communication	\$730.00
		TOTAL	\$3,530.00

Decrease		CODE DESCRIPTION	AMOUNT
101-54490-207		Other Emergency Mgmt.- Medical Insurance	\$3,530.00
		TOTAL	\$3,530.00

40,000+

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion _____	

Detailed Justification / Explanation :

These transfers are to cover salary codes and communication services

14

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084058

DEPARTMENT:

FROM:

Agricultural Extension

Seth Whitehouse

Increase	CODE DESCRIPTION	AMOUNT
101-57100-709	Data Processing Equipment	\$ 1,000.00
	TOTAL	

Decrease	CODE DESCRIPTION	AMOUNT
101-57100-399	Appropriation	\$ 1,000.00
	TOTAL	\$ 1,000.00

29,000

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Canon printer bill for March was higher than usual due to color print overage

Impact on 25/26 budget - none

16

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0064059

DEPARTMENT:
Agricultural Extension

FROM:
Seth Whitehouse

Increase	CODE DESCRIPTION	AMOUNT
101-57100-355	Travel	\$ 821.53
	TOTAL	\$ 821.53

Decrease	CODE DESCRIPTION	AMOUNT
101-57100-499	Educ. & Demo Materials	\$ 446.27
101-57100-524	Staff Development	\$ 286.76
101-57100-320	Dues and Memberships	\$ 88.50
	TOTAL	\$ 821.53

446.27
286.76
88.50

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	

Detailed Justification / Explanation :

Increase of travel funds for 4-H Program Assistant, Natalie Lindsay.

Impact on 25/26 budget - none

17

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 3/7/2026

TRANSFER:

APPROPRIATION:

0084060

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-317-4000	Data Processing and Equipment	\$2,824.00
		\$ 2,824.00

2925

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-307-4000	Communications	\$800.00
115-56500-348-4000	Postage	\$10.00
115-56500-432-4000	Book Purchases	\$1,414.00
115-56500-499-4000	Other Supplies/Miscellaneous	\$600.00
		\$ 2,824.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Transfer to cover expected shortfall in Communications and Postage. Excess moved out of budget lines to be used for book purchases and supplies.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time

Request Approved By the ACLB
 Date: March 12, 2026
 Submitted By: [Signature]

Please attach additional sheet if more information is needed

18

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: 0084061

DEPARTMENT: OOT FROM: Wade Haney

DATE: 3/30/2026

INCREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
DECREASE <input checked="" type="checkbox"/>		
141-72250-350	Internet Connection	\$ 120,000.00
Total		\$ 120,000.00

137,597

INCREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
DECREASE <input type="checkbox"/>		
141-72250-399	Other Contracted Services	\$ 42,000.00
141-72250-499	Other Supplies and Materials	\$ 78,000.00
Total		\$ 120,000.00

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation : Moving money to 399 will cover the costs of boxlight managment and a fiber cabling project to run cameras to CHS softball. The money moving to 499 will be used to complete a door lock upgrade for front doors district-wide, and for classroom audio enhancement equipment.

19

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION:
 DEPARTMENT: Fiscal Services FROM: Marcus Bullock
 DATE: 4/6/2026

0084062

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72810-524	Safety - Professional Development	\$ 1,100.00
Total		\$ 1,100.00

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72810-499	Safety - Other Supplies and Materials	\$ 1,100.00
Total		\$ 1,100.00

17,984

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation :
 In anticipation of charges for the Tennessee Student Transportation Conference.

20

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT:
131- ACHD

FROM: Gary Long

0084064

DATE 3/31/2026

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-68000-705	Bridge Construction	\$ 700,000.00
Total		\$ 700,000.00

INCREASE / DECREASE (circle one)	CODE DESCF	
131-34550	Restricted for Highway	\$ 700,000.00
Total		\$ 700,000.00

2.2M

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion

Detailed Justification / Explanation :

Bridge Replacement / Bridges Road over Byrams Fork Creek

Not State Aid

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

22

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: 131- ACHD

FROM: Gary Long

0084065

DATE 3/20/26

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-62000-351	Rental Equipment	\$ 50,000.00
131-62000-409	Crushed stone & rock	\$ 200,000.00
131-63100-425	Fuel	\$ 200,000.00
Total		\$ 450,000.00

INCREASE / DECREASE (circle one)	CODE DESCR	
131-34550	Restricted for Hwy	\$ 450,000.00
Total		\$ 450,000.00

22M

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

Crushed stone for Ac Roads

Rental Equipment and Fuel

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

23

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084066

DEPARTMENT:
131- ACHD

FROM: Gary Long

DATE 3/30/2026

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-62000-402	Asphalt	\$ 300,000.00
131-63100-599	Other Charges	\$ 3,000.00
131-63100-399	Other Contracted Services	\$ 3,500.00
Total		\$ 306,500.00

INCREASE / DECREASE (circle one)	CODE DESCR	
131-34550	Restricted for Highway	\$ 306,500.00
Total		\$ 306,500.00

22M

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

Asphalt for Roads

Hand tools, chains, rags and other parts

Towing, Tool Washing fluid and tool washing equipment services

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

24

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: _____ APPROPRIATION: X
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet
 March 24, 2026

0084067

INCREASE	CODE DESCRIPTION	AMOUNT
101-46390-EMST1	State EMS Training Supplement	\$ 44,800.00
		\$ 44,800.00

INCREASE	CODE DESCRIPTION	AMOUNT
101-55103-105-EMST1	Supervisor/Director State EMS Training Supplement	\$ 800.00
101-55103-131-EMST1	Medical Personnel State EMS Training Supplement	\$ 44,000.00
		\$ 44,800.00

Detailed Justification / Explanation :

State EMS Training Supplement grant.

Revenue received March 24

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

25

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0084068

DEPARTMENT:

FROM:

CIRCUIT COURT

REX LYNCH

Rex

3.25.26

INCREASE / DECREASE	CODE DESCRIPTION	AMOUNT
101-34520 6000	DATA PROCESSING REVENUE	\$ 5,000.00
		\$ 5,000.00

41,008

INCREASE / DECREASE	CODE DESCRIPTION	AMOUNT
101-53100 709	DATA PROCESSING	\$ 5,000.00
		\$ 5,000.00

Detailed Justification / Expl

To replace outdated computers and laptop

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None.

26

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 2/18/2026

TRANSFER:

APPROPRIATION:

0084069

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Briceville Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-1001	Local Restricted Funds	\$117.00
		\$ 117.00

19,794

INCREASE	CODE DESCRIPTION	\$ -
115-56500-317-1000	Data Processing Services	\$117.00
		\$ 117.00

Detailed Justification / Explanation :

This one time transfer will cover unexpected increase in Data Processing Services.

What Impact does this amendment/appropriation have on next year's budget? **(One time amendment or a permanent increase) This is a One time increase.**

Request Approved by the ACLB
 Date: March 12, 2026
 Submitted by: Jessamine

Please attach additional sheet if more information is needed

29

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 1/8/2026

TRANSFER:

APPROPRIATION:

0084070

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Clinton Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-2000	Local Restricted Funds	5,570.00
		\$ 5,570.00

25,869

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-709-2001	Data Processing Equip.	5,570.00
		\$ 5,570.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

This is to cover purchases with the LSTA grant we have recieved. LSTA requires a 50% match. The state will be reimbursing us 50% of the funds after purchase.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time

Request Approved by the ACLB
 Date February 12, 2026
 Submitted by: [Signature]
 Treasurer

Please attach additional sheet if more information is needed

28

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: ████████

0084072

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole _____

3/31/2026

Increase	CODE DESCRIPTION	AMOUNT
101-43383	Additional Fees-	\$ 7,200.00
	Titling and Registration	
	TOTAL	\$ 7,200.00

Increase	CODE DESCRIPTION	AMOUNT
101-52500-399	Service Contracts	\$7,200.00
	TOTAL	\$7,200.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		

Detailed Justification: _____

Cover contracts for rest of year. _____

MOR 3/12/26 PM 2:02 F 1 PNO

Impact on 25/26 Budget

One Time Increase

30

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: ██████████

0084073

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole

3/31/2026

Increase	CODE DESCRIPTION	AMOUNT
101-43383	Additional Fees-	\$ 760.00
	Titling and Registration	
	TOTAL	\$ 760.00

Increase	CODE DESCRIPTION	
101-52500-351	Rentals	\$760.00
	TOTAL	\$760.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	

Detailed Justification: _____

Cover Rent at Andersonville Office for rest of year.

Impact on 25/26 Budget

One Time Increase

31

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: ██████████

DEPARTMENT:

FROM:

0084074

County Clerk _____

Jeff Cole

3/31/2026

Increase	CODE DESCRIPTION	AMOUNT
101-45510-1000	Postage	\$ 15,000.00
	TOTAL	\$ 15,000.00

Increase	CODE DESCRIPTION	AMOUNT
101-52500-348	Postal Charges	\$15,000.00
	TOTAL	\$15,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	

Detailed Justification: _____

Postage to finish out year. _____

Impact on 25/26 Budget

One Time Increase

32

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: Animal Care & Control

FROM: Mayor Frank 0084076

4/6/26

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned Fund Balance	\$20,000.00
		\$20,000.00

11.3m

INCREASE	CODE DESCRIPTION	AMOUNT
101-55120-399	Other Contracted Services	\$20,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	\$20,000.00

Detailed Justification / Explanation request is for funding shelter evaluation. I spoke with Mr. Crum and he answered all my questions. I encourage members to read the information about the company. Animal Shelter Services will provide a comprehensive report that identifies and recommends areas for improvement.

34

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)? None

Please attach additional sheet if more information is needed

PROPOSAL ANIMAL SHELTER EVALUATION ANDERSON COUNTY, TN



Submitted by:
Tim Crum, CEO and Founder

March 2026



● PROPOSAL: ANDERSON COUNTY, TN

EXECUTIVE SUMMARY

Objective

Anderson County, TN is seeking an animal shelter consultant to provide the County with a comprehensive independent, objective, and impartial shelter evaluation of its Animal Care and Control Department.

Outsourcing this service will help Anderson County, TN leadership receive unbiased, objective and critical insight into current animal sheltering policies, procedures, practices, and program delivery from an award-winning and nationally respected animal shelter services consulting firm using industry-wide best practices and methods, including examination of the following areas:

- Operations
- Animal care
- Volunteers
- Marketing, Public and Community Relations
- Field Services



About Us

Animal Shelter Services is a leading, full-service company whose mission is to help animal shelters and rescue groups operate more efficiently and effectively. Our company has over 15 years' experience completing evaluations, with many similar in size and scope as Anderson County, TN.

We offer a wide array of services to nonprofit and municipally-run animal shelters. Our dedicated professionals can evaluate, recommend and even help you implement strategic solutions to address the challenges of your organization.

When you select Animal Shelter Services, you are getting the most qualified company in the entire industry. Simply put, no other company offers professionals with as much experience, knowledge, and level of success as the professionals at Animal Shelter Services.

We are one of the country's leading animal shelter consultation companies - **AND** the only **four-time award winner (2015, 2016, 2020, 2024)** of the Global Excellence Awards!

Our founder and CEO, Tim Crum, has worked in the animal sheltering industry for more than two-and-a-half decades. Prior to forming his company and consulting with more than 400 animal shelters nationwide, Tim served as an executive director of three animal shelters throughout the United States: a small, rural shelter in Maryland; a mid-size animal care and control department in Virginia; and one of the largest animal shelters in the country in Arizona. Tim also served as the National Director of Development & Marketing for PetSmart Charities and under his directorship led the largest period of fundraising growth in the organization's history.

You can discover more about me and my company at these URLs:

www.timcrum.com

www.animalshelterservices.com

www.animalshelterevaluations.com



The National Center for Animal Shelter Evaluations

Animal Shelter Services created the National Center for Animal Shelter Evaluations to emphasize the work that we perform. As the leading provider of animal shelter evaluations in the U.S., we conduct the most comprehensive evaluation in the industry. We are often time called upon to speak at regional and statewide conferences and have been selected, three separate times as the neutral party, to evaluate animal shelters involved in litigation.

We use industry standards including **source material** from:

- ASPCA (American Society for the Prevention of Cruelty to Animals)
- HSUS (Humane Society of the United States)
- AVMA (American Veterinary Medical Association)
- NACA (National Animal Care and Control Association)
- ASV (Association of Shelter Veterinarians)
- The Best Practice Playbook for Animal Shelters (Sara Pizano, DVM)
- AAWA (Association for Animal Welfare Advancement)
- AFP (Association of Fundraising Professionals)
- NCNP (National Council of NonProfits)
- NHRA (National Humane Resources Association)
- NARC (National Association of Regional Councils)
- Federal, State and Local Codes, Laws, and Regulations related to animal care and control.





Past Clients

The following list is just a sampling of some of the many shelters across the United States that we have provided consultation services for:

- New York City Animal Care & Control (New York, NY)
- DeKalb County Animal Services (Chamblee, GA)
- Animal Protectors of Allegheny County (New Kensington, PA)
- City of Brenham Animal Services (Brenham, TX)
- Foothills Animal Shelter (Golden, CO)
- Hawaiian Island Humane Society (Kaileah-Kona, HI)
- Humane Educational Society (Chattanooga, TN)
- Juneau Animal Rescue (Juneau, AK)
- Tupelo-Lee Humane Society (Tupelo, MS)
- City of Denton Animal Shelter (Denton, TX)
- City of Hesperia Animal Shelter (Hesperia, CA)
- Humane Society of Ventura County (Ojai, CA)
- Tipton County Animal Control (Tipton, IN)
- City Lawton Animal Shelter (Lawton, OK)
- Pearl River County SPCA (Picayune, MS)
- Scott County Humane Society (Davenport, IA)
- Hill Country SPCA (Fredericksburg, TX):
- Austin Animal Center (Austin, TX)



Our Services

Animal Shelter Services will conduct a comprehensive evaluation of the Anderson County Animal Care and Control which consists of the following areas:

Organization Overview

- Mission & Vision
- Location
- Oversight & leadership (committees, commissions, advisory board)
- Strategic or long-term plan

Operations

- Hours of operation
- Policies, procedures & practices
- Funding/budget review
- Organizational structure, staffing, & management
- Staff training, compensation, benefits
- Job descriptions, goals & expectations
- Uniforms
- Review of Fees and Forms
- Software & record-keeping
- Programs & services
- Customer-service
- Animal intake (procedures & identification)
- Lost & Found
- Adoptions
- Statistical data

Field Services

- Staffing
- Vehicles
- Equipment
- Training
- Animal Handling
- Field Work



PROPOSAL: ANDERSON COUNTY, TN

Animals

- Animal care & handling
- Capacity for care
- Feeding & nutrition
- Population management & inventory
- Animal records
- Cleaning & sanitation
- Viral & disease control and containment
- Animal housing conditions (including temperature & humidity readings)
- Animal enrichment & well-being
- Behavior evaluations
- Fostering
- Adoptions (including off-site adoptions)
- Lost & Found
- Animal transfer & transport
- Animal control activities
- Animal inventory

Marketing, Public & Community Relations

- Plan
- Activity
- Staffing,
- Image, brand, reputation, logo
- Community relationships, collaborations & partners,
- Media contacts
- Humane education & other outreach efforts
- Social media

Volunteers

- Activity
- Hours, schedule & shifts
- Policies, procedures, practices
- Volunteer management
- Volunteer duties, job descriptions, expectations, recognition and reviews
- Training (process, manual, development)
- Meetings
- Volunteer management software
- Volunteer-staff relationship



● PROPOSAL: ANDERSON COUNTY, TN

A shelter evaluation is comprised of three parts:

PART I. Animal Shelter Services will review material & documents related to Anderson County, TN operational policies, procedures, and practices. (Materials/documents provided by Anderson County, TN.) This usually takes 4-8 weeks to complete depending on the amount of time it takes to supply us with materials & documents related to animal shelter operations.

PART II. Animal Shelter Services will schedule and complete an evaluation of Anderson County, TN consisting of observing and documenting the various aspects of shelter operations. The on-site portion of the evaluation is scheduled 4-6 weeks after we have received all materials & documents.

PART III. Following its review of Anderson County, TN material & documents AND the evaluation, Animal Shelter Services will prepare a comprehensive written report of its findings that identifies and recommends areas for improvement. The final report takes 4-8 weeks to complete depending on the amount of findings and recommendations which we observe and document in Part I & II.

Most shelter evaluations are completed in 3-4 months from first engagement to delivery of final report.

Animal Shelter Services will present its summary findings to organizational leadership via an online video or audio conference and then deliver a final written report in PDF format. (An in-person presentation can be arranged for an additional fee > see next page for (optional) fee.)



PROPOSAL: ANDERSON COUNTY, TN

COST SUMMARY

The following is a summary of the costs associated with provision of services by Animal Shelter Services.

Service	Fee
Comprehensive Shelter Evaluation	\$20,000
<i>All travel fees included</i>	
TOTAL	\$ 20,000
In-person presentation of Final Report + Q & A (optional)	\$5,000

Costs presented above are accurate as of the date of this proposal. Estimates are subject to change if the project specification and/or terms of contract are changed in any way and/or if the approval for this project is prolonged more than 30 days or such that our fee structure is amended.

Standard Payment Structure

- 50% *deposit/retainer to initiate work (\$10,000)*
- 30% *at conclusion of on-site work (\$5,000)*
- 20% *upon delivery of final report (\$5,000)*

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METHODOLOGY

Animal Shelter Services uses a triangulated approach to shelter evaluations by first examining HOW YOU DIRECT THE WORK (through written policies & procedures) then comparing that to HOW WORK IS ACTUALLY PERFORMED (through observation and documentation) then comparing and contrasting both to INDUSTRY STANDARDS. This methodology allows us to identify your organization strengths, weaknesses, opportunities and threats.



Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: *Payroll*
 DEPARTMENT: Sheriff's Department

APPROPRIATION: *0084077*
 FROM: Steve Owens / Russell Barker

4/6/2026

Increase	CODE DESCRIPTION				AMOUNT
101-54110-105		Sheriff Dept. -Supervisor/Director			\$1,000.00
101-54110-161		Sheriff Dept- Secretary			\$9,000.00
101-54110-210		Sheriff Dept- Unemployment Compensation			\$100.00
101-54110-307-0200		Sheriff's Dept- Communication- Internet Service			\$200.00
				TOTAL	\$10,300.00

Decrease	CODE DESCRIPTION				AMOUNT
101-54110-201		Sheriff's Dept- Social Security			\$10,300.00
				TOTAL	\$10,300.00

20,000

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
	Seconded _____	
	Motion _____	

Detailed Justification / Explanation :

These transfers are to cover salary codes and internet services

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Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: *Payroll - Major Line Item*

APPROPRIATION: *0084078*

DEPARTMENT:

FROM:

Sheriff's Department

Steve Owens / Russell Barker

4/6/2026

Increase		CODE DESCRIPTION				AMOUNT
101-54490-187		Other Emergency Mgmt-Overtime				\$130,000.00
				TOTAL	\$130,000.00	

Decrease		CODE DESCRIPTION				AMOUNT
101-54490-207		Other Emergency Mgmt.- Medical Insurance				\$25,000.00
101-54490-148		Other Emergency Mgmt.- Dispatchers Salaries				\$45,000.00
101-54110-106		Sheriiff Dept.-Deputy Wages				\$60,000.00
				TOTAL	\$130,000.00	

*40,000
80,000
200,000+*

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With	<input type="checkbox"/> W/O	
Seconded		
Motion		

Detailed Justification / Explanation :

These transfers are to cover communications overtime

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ANDERSON County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant : Emergency Management	
Grant/Program Title: Emergency Management Performance Grant	
Grant Beginning Period : 9/30/2025	
Grant Ending Period : TBD	
Grant Amount: Unkown at this time	
Funding Agency (i.e. State, Federal , Private): State	
Funding Agency Contact Information	
Name	Tennessee Emergency Management Agency
Address	803 N Concord St, Knoxville, TN 37919
Phone	865-594-5664
Fax	
Email	Todd.jones@tn.gov
Funding Percentage or Match (i.e. 100% or 75%/ 25%): 50 %	
Funding Type (Revenue Advanced or Reimbursed) : Reimbursed	
Ongoing Funding Requirements(Yes/No & Length Required):	
Indirect Cost Availability (Yes/No) : Yes but no funds available in budget	
Grant Beneficiary: Anderson County EMA	
Purpose of Grant: Funding of training, exercises, planning, management, administration and equipent	
Person/Dept. Responsible for Grant Program Management : Karen Ooten	
Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten	
Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten	
Grant Requirements for Continuation of Program or Cooperative Agreements:	
Equipment avaiable as regional resource	
Grant Requirements for Equipment, Ownership & Insurance :	
Equipment purchased on grant will be owned and insured by Anderson County	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Maintence and upgrades to any equipment purchased on grant would be funded by EMA	
Grant Requirements for Employment or Contracted Services:	
Such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): Yes	
Approving Official Signature:	Date:



3/11/26


SEC A

ANDERSON County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant : Emergency Management	
Grant/Program Title: DOE Grant	
Grant Beginning Period : TBD	
Grant Ending Period : TBD	
Grant Amount: Unkown at this time	
Funding Agency (i.e. State, Federal , Private): State	
Funding Agency Contact Information	
Name	Department Of Energy Roger Thompson
Address	
Phone	865-594-5660
Fax	
Email	Roger.thompson@tn.gov
Funding Percentage or Match (i.e. 100% or 75%/ 25%): N/A	
Funding Type (Revenue Advanced or Reimbursed) : Reimbursed	
Ongoing Funding Requirements(Yes/No & Length Required):	
Indirect Cost Availability (Yes/No) : Yes but no funds available in budget	
Grant Beneficiary: Anderson County EMA	
Purpose of Grant:	
Person/Dept. Responsible for Grant Program Management : Karen Ooten	
Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten	
Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten	
Grant Requirements for Continuation of Program or Cooperative Agreements:	
Equipment avaiable as regional resource	
Grant Requirements for Equipment, Ownership & Insurance :	
Equipment purchased on grant will be owned and insured by Anderson County	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Maintence and upgrades to any equipment purchased on grant would be funded by EMA	
Grant Requirements for Employment or Contracted Services:	
Such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): Yes	
Approving Official Signature:	Date:



3/11/26

SEC A

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: EMS	Application Deadline: 4/03/2026
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): Other	
Funding Agency Name: Robert F. Lash, M.D. Emergency Medicine Fund	
Grant/Program Title: Robert F. Lash grant	
Grant Period Begins: 4/3/2026	
Grant Period Ends: 6/30/2027	
Total Grant Project Costs: \$6,538.76	
Grant Amount Provided by Funding Agency: \$6,538.76	
Is a County Match Required? (Yes/No): No Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$0	
Grant Revenue Type (Advance Payment or Reimbursement): Advance Payment	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant:	
Purchase of training textbooks for EMS courses (EMR, EMT, AEMT, Community Paramedic)	
Person Responsible for Grant Program Management (Program Manager): Nathan Sweet	
Person Responsible for Approving Allowable Costs: Anderson County Finance	
Person Responsible for Requesting Revenue Claims: N/A	
Post Grant Obligations (Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
None	
Grant Requirements for Equipment, Ownership & Insurance :	
None	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
None	
Grant Requirements for Contracted Services:	
None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Funding Agency Contact Information	
Contact Name/Title	Jill Blythe
Phone	
Email	jbblythe@utmck.edu
Submitting Department Head Signature: _____ Date: _____	
Grant Coordinator Signature:  Date: 3-30-26	

ANDERSON County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant : Emergency Management	
Grant/Program Title: Homeland Security Grant	
Grant Beginning Period : 9/01/2026	
Grant Ending Period : TBD 2028	
Grant Amount: Unkown at this time	
Funding Agency (i.e. State, Federal , Private): State	
Funding Agency Contact Information	
Name	Gary Baker; Homeland Security Grant Program Manager
Address	3041 Sidco Dr, Nashville, TN 37204
Phone	615-7417037
Fax	
Email	Gary.baker@tn.gov
Funding Percentage or Match (i.e. 100% or 75%/ 25%): N/A	
Funding Type (Revenue Advanced or Reimbursed) : Reimbursed	
Ongoing Funding Requirements(Yes/No & Length Required):	
Indirect Cost Availability (Yes/No) : Yes but no funds available in budget	
Grant Beneficiary: Anderson County EMA	
Purpose of Grant: Funding of training, exercises, planning, management, and allowable equipment	
Person/Dept. Responsible for Grant Program Management : Karen Ooten	
Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten	
Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten	
Grant Requirements for Continuation of Program or Cooperative Agreements:	
Equipment avaiable as regional resource within HS region 2	
Grant Requirements for Equipment, Ownership & Insurance :	
Equipment purchased on grant will be owned and insured by Anderson County. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing the reasons for the loss	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Maintence and upgrades to any equipment purchased on grant would be funded by EMA	
Grant Requirements for Employment or Contracted Services:	
Such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): Yes	
Approving Official Signature:	Date:



3/11/26



SECA

ANDERSON County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant : ANDERSON COUNTY ELECTION COMMISSION	
Grant/Program Title: TECHNOLOGY GRANT	
Grant Beginning Period : JULY 1, 2026	
Grant Ending Period : DECEMBER 31, 2026	
Grant Amount: \$ 2300.00	
Funding Agency (i.e. State, Federal, Private): STATE OF TENNESSEE	
Funding Agency Contact Information	
Name	STATE OF TENNESSEE
Address	312 ROSA L. PARKS AVE, SUITE 700, 37243-1102
Phone	615.741.7956
Fax	
Email	ANDREW.DODD@TN.SOS.GOV
Funding Percentage or Match (i.e. 100% or 75%/ 25%):	100%
Funding Type (Revenue Advanced or Reimbursed) :	REIMBURSED
Ongoing Funding Requirements(Yes/No & Length Required):	NO
Indirect Cost Availability (Yes/No) :	N/A
Grant Beneficiary:	ANDERSON COUNTY ELECTION COMMISSION
Purpose of Grant:	TECHNOLOGY UPDATE FOR STATE COMPUTER NEEDED FOR DAILY TRANSFER OF DATA TO STATE.
Person/Dept. Responsible for Grant Program Management :	ANDREW DODD
Person/ Dept. Responsible for Reporting Expenditures:	MARK STEPHENS
Person/ Dept. Responsible for Requesting Revenue Claims:	N/A
Grant Requirements for Continuation of Program or Cooperative Agreements:	N/A
Grant Requirements for Equipment, Ownership & Insurance :	N/A
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	N/A
Grant Requirements for Employment or Contracted Services:	N/A
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No):	YES
Will this grant add Expense to Anderson County's Insurance Expense?(Yes/No):	NO
Approving Official Signature:	UMSEJ
Date:	2-27-26

[Handwritten signature]

3/11/26

Sec A

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: Norris Community Library Application Deadline: 03/31/2026	
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State Direct (TSLA)	
Funding Agency Name: Tennessee State Library and Archives	
Grant/Program Title: Training Opportunities Grant	
Grant Period Begins: July 1st, 2026	
Grant Period Ends: April 30th, 2027	
Total Grant Project Costs: \$ 1470	
Grant Amount Provided by Funding Agency: \$1396.50	
Is a County Match Required? (Yes/No): Y Cash <input checked="" type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ 73.50	
Grant Revenue Type (Advance Payment or Reimbursement) : Reimbursement	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant: The grant is to pay for the monthly bills of the circulating mobile hotspot program already in place at the Norris Community Library. Currently we pay \$133-\$147 monthly for hotspots. This grant would cover 10 months of cost.	
Person Responsible for Grant Program Management (Program Manager): Kimberlee Byrge, Norris Community Library	
Person Responsible for Approving Allowable Costs: Kimberlee Byrge, Norris Community Library	
Person Responsible for Requesting Revenue Claims: Kimberlee Byrge, Norris Community Library	
Post Grant Obligations(Yes/No): Yes	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): Recipients of the TOP grants are required to host computer or digital literacy training at least four times during the grant period. There may be a survey component for each class.	
Grant Requirements for Equipment, Ownership & Insurance : Because this request is for mobile hotspots, the library cannot charge a fee for hotspot checkout while the grant period is active. Currently the library charges \$7 per check out of a hotspot. The hotspot check out fee does not cover the yearly cost of the devices, so this grant provides greater benefit as it will pay for the majority of the yearly cost.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: After the grant period ends, the library would continue to pay monthly for the devices without reimbursement. This is already a regular portion of the budget. The TOP grant is a yearly grant provided by the Tennessee State Library and Archives.	
Grant Requirements for Contracted Services: Since we are not requesting funds for training, the library would have a member of the staff conduct the computer class as part of their regular hours.	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Funding Agency Contact Information	
Contact Name/Title	Karye Cook/ Lead Grant Analyst (Planning and Development)
Phone	612-253-3456
Email	Karye.cook@tnsos.gov
Submitting Department Head Signature: 	Date: 3/24/26
Grant Coordinator Signature: 	Date: 3/26/26



Report On Debt Obligation

Entity and Debt Information		
Entity Name		
Anderson County		
Entity Address		
100 Main Street, Room 208 Clinton, Tennessee 37716-3687		
Debt Issue Name		
Rural Elementary School Bonds, Series 2026		
Series Year		
2026		
Debt Issue Face Amount		
\$9,780,000.00		
Face Amount Premium or Discount?	Premium Amount	
Premium	\$216,787.00	
Tax Status		
Tax - Exempt		
Interest Type	True Interest Cost(TIC)	
True Interest Cost (TIC)	4.0168712%	
Debt Obligation		
Bond		
Moody's Rating	Standard & Poor's Rating	Fitch Rating
Aa2	Unrated	Unrated
Other Rating Agency Name	Other Rating Agency Rating	
N/A	N/A	
Security		
General Obligation		
Type of Sale Per Authorizing Document		
Competitive Bid		
Dated Date	Issue/Closing Date	Final Maturity Date
3/6/0026	3/6/2026	3/1/2056

Debt Purpose		
Purpose	Percentage	Description
Education	100%	Claxton Elementary School
General Government	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals			
Does your Debt Issue have costs or professionals?			
Yes			
Description	Amount	Recurring Portion	Firm Name
Financial Advisor Fees	\$49,995.00	N/A	Cumberland Securities Company, Inc.
Legal Fees - Bond Counsel	\$18,000.00	N/A	Bass, Berry & Sims PLC
Rating Agency Fees	\$24,000.00	N/A	Moody's Investor Service
Underwriter's Management Fee	\$119,392.08	N/A	Stifel, Nicolaus & Co., Inc.
Paying Agent Fees	\$1,500.00	1000	Regions Bank
Printing and Advertising Fees	\$1,000.00	N/A	MuniHub
Preliminary Official Statement / OS	\$8,510.00	N/A	Cumberland Securities Company, Inc.
Miscellaneous	\$4,995.00	N/A	N/A
TOTAL COSTS	\$227,392.08		

Maturity Dates, Amounts, and Interest Rates

Comments

Year	Amount	Interest Rate
2029	\$100,000.00	5.00
2030	\$200,000.00	5.00
2031	\$210,000.00	5.00
2032	\$220,000.00	5.00
2033	\$230,000.00	5.00
2034	\$240,000.00	4.00
2035	\$250,000.00	4.00
2036	\$260,000.00	4.00
2037	\$270,000.00	4.00
2038	\$280,000.00	4.00
2039	\$295,000.00	4.00
2040	\$305,000.00	4.00
2041	\$315,000.00	4.00
2042	\$330,000.00	4.00
2043	\$340,000.00	4.00
2044	\$355,000.00	4.00
2045	\$370,000.00	4.00
2046	\$385,000.00	4.00
2047	\$400,000.00	4.00
2048	\$415,000.00	4.00
2049	\$435,000.00	4.00
2050	\$450,000.00	4.125
2051	\$470,000.00	4.125
2052	\$490,000.00	4.125
2053	\$510,000.00	4.125
2054	\$530,000.00	4.125
2055	\$550,000.00	4.125

Year	Amount	Interest Rate
2056	\$575,000.00	4.125
TOTAL AMOUNT	\$9,780,000.00	

See final page for Submission Details and Signatures

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

Yes

Name and title of individual responsible for posting continuing disclosure information to EMMA

Robby Holbrook, Finance Director

Signature - Chief Executive or Finance Officer of the Public Entity

Name

Terry Frank

Title/Position

County Mayor

Email

tfrank@andersontn.org

Alternate Email

rholbrook@andersontn.org

Signature - Preparer (Submitter) of This Form

Name

Scott P. Gibson

Title/Position

Senior Vice President

Email

scott.gibson@cumberlandsecurities.com

Alternate Email

N/A

Relationship to Public Entity

Municipal Advisor

Organization

Cumberland Securities Company, Inc.

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

Verify Form Accuracy

Date to be Presented at Public Meeting

03/16/2026

Date to be emailed/mailed to members of the governing body

03/13/2026

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

Robby Holbrook

From: Commissioner Tracy Wandell
Sent: Wednesday, March 25, 2026 8:44 PM
To: Captain Shain Vowell; Annette Prewitt; Robby Holbrook
Subject: Fire Commission Request

Dear Chairman Vowell and Budget Committee members,

The Fire Chiefs and Fire Commission request to be added on then next Budget committee agenda to request funding.

Thank you.

Respectfully,
Tracy

Tracy Wandell
Anderson County Commissioner
District 1
865-388-0921
twandell@andersoncountyttn.gov

SEC C



Rex Lynch
Circuit Court Clerk of Anderson County

Seventh Judicial District of Tennessee

100 N. Main Street, Suite 301

Clinton, TN 37716-3618

865-463-6821

865-264-6345 (fax)



General Sessions Court

Hon. Victoria Bowling, Div I Judge
Hon. Matthew Tuck, Div II Judge

Juvenile Court

Hon. Brian J Hunt, Judge

Circuit & Criminal Courts

Hon. Ryan M. Spitzer, Judge
Hon. H. Daniel Forrester, III, Chancellor

To: Anderson County Budget Committee
From: Rex Lynch, Circuit Court Clerk
Date: April 2, 2026
Re: Budget cut and one-time bonus request

Budget Committee Members:

Per the request from budget committee, I have reviewed the FY26/27 budget request submitted from my office and the only cuts that I can recommend are as follows:

101-53100-194 Jury and Witness Fees

This can be reduced by \$10,000 with the understanding that if we have an unexpected number of jury trials, I may be back asking for additional funds.

101-101-53100-709 Data Processing Equipment

This can be reduced by \$2,000. I have data processing funding available in a reserve code.

These are the only cuts that I can propose without impacting the operation of the office. I will be glad to discuss it further at your meeting.

Please add the following item to the budget meeting on April 9th:

When I took office in 2018, the revenue collected by this office in line item 101-45540- In Lieu of Salary-Circuit Clerk was approximately \$620,000. In FY 12/13 revenues reached \$1M in this code for the first time and I felt that with the correct training and motivation, our office could get revenues back to this level.

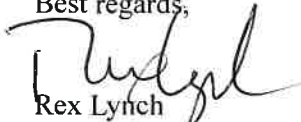
In 2018 I met with my staff and court staff, we re-trained and enhanced our Collections Department and set a goal of reaching \$1M. I told my staff then if we ever reached \$1M I would do what I could to reward them for their effort.

During my tenure over the last eight years, we have been able to increase revenues for the general fund by almost \$2M. In FY 24/25, revenues were over \$1M. This had not happened since FY12/13. See attached chart.

SEC E

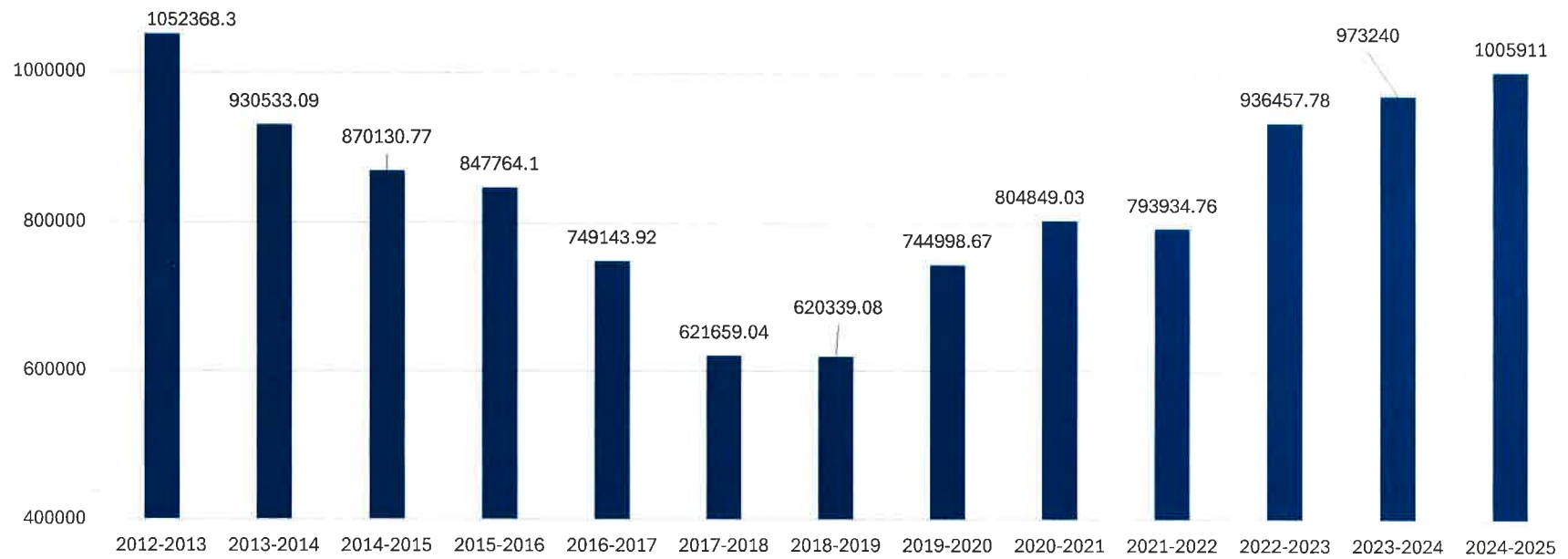
With the increase in revenue, I recommend a one-time bonus from the balance of payroll code #101-53100 as of June 30, 2026. This will be a maximum of \$2,500 for each of the nineteen full-time employees, and \$1,000 for each of the two full-time/part-time employees.

Best regards,



Rex Lynch
Circuit Court Clerk

Attachment



CIRCUIT COURT CLERK

**ANDERSON COUNTY GOVERNMENT
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2026**

Fund Description	Estimated Unrestricted Fund Equity July 1, 2026	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated Unrestricted Fund Equity June 30, 2027
101 County General Fund	\$12,000,000	\$44,687,533	\$49,489,609	(\$4,802,076)	\$7,197,924
115 Library Fund	\$185,000	\$594,616	\$679,494	(\$84,878)	\$100,122
116 Solid Waste Fund	\$750,000	\$2,431,924	\$2,681,635	(\$249,711)	\$500,289
122 Drug Control Fund	\$150,000	\$60,000	\$60,000	\$0	\$150,000
127 Channel 95 Fund	\$21,000	\$154,000	\$196,231	(\$42,231)	(\$21,231)
128 Tourism Fund	\$950,000	\$1,047,285	\$1,039,157	\$8,128	\$958,128
131 Highway / Public Works Fund	\$3,500,000	\$6,882,125	\$6,935,276	(\$53,151)	\$3,446,849
141 General Purpose School Fund					
143 Central Cafeteria Fund					
151 General Debt Service Fund					
152 Rural School Debt Service Fund					
156 High School Debt Service Fund					
171 General Capital Project Fund	\$58,650	\$457,864	\$457,864	\$0	\$58,650
177 Education Capital Project Fund	\$64,899	\$915,022	\$915,022	\$0	\$64,899
263 Anderson County Benefit Plan				\$0	\$0
TOTAL FOR ALL FUNDS	\$17,679,549	\$57,230,369	\$62,454,288	(\$5,223,919)	\$12,455,630

Anderson County, Tennessee		FY2026	FY 2026	FY 2027	FY 2027										
General Fund		Original	Amended	Proposed	2% Cut	No Increase									
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses										
<u>Revenues</u>															
40000	Local Taxes	\$21,533,120	\$21,533,120	\$21,945,769	\$21,945,769										
41000	Licenses and Permits	\$361,000	\$361,000	\$341,000	\$341,000										
42000	Fines, Forfeitures, and Penalties	\$369,600	\$369,600	\$340,125	\$379,625										
43000	Charges for Current Services	\$8,049,700	\$8,119,700	\$8,049,200	\$8,049,200										
44000	Other Local Revenues	\$930,500	\$930,500	\$894,250	\$894,250										
45000	Fees Received From County Officials	\$5,150,000	\$5,150,000	\$4,950,000	\$4,950,000										
46000	State of Tennessee	\$6,951,217	\$7,605,539	\$6,970,317	\$6,970,317										
47000	Federal Government	\$717,397	\$5,954,090	\$747,232	\$747,232										
48000	Other Governments and Citizens Groups	\$415,140	\$491,421	\$410,140	\$410,140										
49000	Other Sources	\$0	\$32,768	\$0	\$0										
	Total Revenues	\$44,477,674	\$50,547,738	\$44,648,033	\$44,687,533	\$44,687,533									
<u>Expenditures</u>															
<u>General Government</u>															
51100	County Commission	\$406,439	\$406,439	\$392,942	\$383,983	\$381,917	<input type="checkbox"/>	2.63% CTAS							
51210	Board of Equalization	\$31,148	\$31,148	\$21,530	\$21,530	\$21,530	<input type="checkbox"/>	Never spent more than \$6,000 in a fiscal year even reappraisal years							
51240	Conservation/Parks & Recreation	\$400,498	\$555,498	\$400,209	\$402,187	\$402,187	<input type="checkbox"/>	\$15,000 utilities increase							
51300	County Mayor/Executive	\$345,586	\$345,586	\$348,544	\$349,326	\$349,326	<input type="checkbox"/>	2.63% CTAS Raise							
51310	Personnel Office	\$229,200	\$229,200	\$228,062	\$226,488	\$226,488	<input type="checkbox"/>								
51400	County Attorney	\$427,157	\$427,157	\$529,138	\$530,088	\$401,659	<input type="checkbox"/>	2.7% COL Raise for LD, Added Position additional \$113,721 + benefits?							
51500	Election Commission	\$532,268	\$532,268	\$625,448	\$616,675	\$610,244	<input type="checkbox"/>	2.63% ctas \$60,000 Pollworker Increase, 2 elections this FY							
51600	Register of Deeds	\$516,395	\$566,395	\$519,759	\$499,759	\$499,759	<input type="checkbox"/>								
51720	Planning	\$410,880	\$410,880	\$413,830	\$413,830	\$413,830	<input type="checkbox"/>								
51800	County Buildings	\$968,166	\$968,166	\$997,729	\$980,567	\$980,567	<input type="checkbox"/>	Utility increases							
51810	Other Facilities	\$89,378	\$91,878	\$93,665	\$92,260	\$92,260	<input type="checkbox"/>								
51900	Other General Administration	\$590,900	\$1,108,868	\$644,500	\$644,500	\$644,500	<input type="checkbox"/>								
51910	Preservation of Records	\$94,736	\$117,833	\$93,337	\$93,188	\$93,188	<input type="checkbox"/>								
<u>Finance</u>															
52100	Accounting	\$759,715	\$815,465	\$781,320	\$780,537	\$780,537	<input type="checkbox"/>	2.63% CTAS for Director \$34,000 added for EUNA Grant contract, \$13,178 in cuts							
52200	Purchasing	\$221,650	\$221,650	\$200,061	\$198,603	\$198,603	<input type="checkbox"/>	Cut 11.5%							
52300	Property Assessor's Office	\$958,043	\$958,043	\$986,471	\$986,471	\$986,471	<input type="checkbox"/>	2.63% CTAS							
52400	County Trustee's Office	\$855,638	\$855,638	\$862,896	\$853,650	\$853,650	<input type="checkbox"/>	2.63% CTAS							
52500	County Clerk's Office	\$1,207,771	\$1,262,771	\$1,229,259	\$1,211,785	\$1,211,785	<input type="checkbox"/>	2.63% CTAS							
52600	Data Processing	\$493,178	\$552,370	\$492,918	\$485,993	\$485,993	<input type="checkbox"/>								
<u>Administration of Justice</u>															
53100	Circuit Court	\$1,514,133	\$1,546,133	\$1,536,585	\$1,524,585	\$1,507,074	<input type="checkbox"/>	2.63% CTAS							

Anderson County, Tennessee		FY2026	FY 2026	FY 2027	FY 2027						
General Fund		Original	Amended	Proposed	2% Cut						
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses						
53200	Criminal Court	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	<input type="checkbox"/>				
53310	General Sessions Judge	\$645,805	\$652,178	\$667,070	\$667,070	\$667,070	<input type="checkbox"/>	2.7 % COL Adjustment for Judges			
53330	Drug Court	\$134,500	\$199,500	\$218,829	\$219,929	\$219,929	<input type="checkbox"/>	Grant Funds			
53400	Chancery Court	\$618,113	\$620,913	\$625,168	\$623,368	\$623,368	<input type="checkbox"/>	2.63% CTAS increase for Director			
53500	Juvenile Court	\$714,749	\$714,749	\$694,198	\$694,198	\$694,198	<input type="checkbox"/>	2.7% COL Adjustment for Judges			
53600	District Attorney General	\$148,369	\$148,369	\$159,507	\$159,507	\$154,782	<input type="checkbox"/>				
53600	DA'S Office Grants	\$295,350		\$503,425	\$503,425	\$503,425	<input type="checkbox"/>	Grant Funds			
53610	Office of Public Defender	\$41,895	\$41,895	\$41,895	\$41,895	\$41,895	<input type="checkbox"/>				
53700	Judicial Commissioners	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	<input type="checkbox"/>				
53800	Probate Court	\$2,200	\$2,200	\$2,200	\$1,800	\$1,800	<input type="checkbox"/>				
53900	Pre-Trial/Other Administration of Jus	\$217,896	\$217,896	\$206,590	\$206,590	\$206,590	<input type="checkbox"/>				
53920	Courtroom Security	\$23,000	\$23,000	\$23,000	\$19,000	\$19,000	<input type="checkbox"/>				
53930	Victim Assistance Programs	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	<input type="checkbox"/>	Revenue codes 42192 & 42932			
Public Safety											
54110	Sheriff's Department	\$7,706,319	\$8,231,294	\$8,870,840	\$8,859,340	\$7,681,096	<input type="checkbox"/>	2.63% CTAS, 15% salary increases			
54210	Jail	\$8,579,091	\$9,479,979	\$9,363,625	\$9,302,825	\$8,621,330	<input checked="" type="checkbox"/>	15% salary increases			
54230	Correctional Incentive Prog Improver	\$238,878	\$238,878	\$249,928	\$249,928	\$211,865	<input type="checkbox"/>	15% salary increases			
54260	Commissary	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	<input type="checkbox"/>				
54310	Fire Prevention & Control	\$0	\$42,799	\$88,520	\$88,520	\$88,520	<input type="checkbox"/>	Opioid Funds for Salary and Benefits in FY 26/27			
54410	Civil Defense	\$880,122	\$4,882,968	\$927,052	\$890,591	\$890,591	<input type="checkbox"/>	EMA Director salary increase from last FY			
54420	Rescue Squad	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	<input type="checkbox"/>				
54490	Dispatch/Other Emergency Managem	\$1,211,327	\$1,211,327	\$1,377,270	\$1,387,852	\$1,229,040	<input type="checkbox"/>	15% salary increases			
54610	County Coroner/Medical Examiner	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	<input type="checkbox"/>				
54900	Other Public Safety/Fleet Services	\$605,093	\$660,093	\$605,066	\$587,990	\$587,990	<input type="checkbox"/>				
Public Health and Welfare											
55110	Local Health Center	\$671,133	\$2,020,133	\$277,733	\$271,715	\$271,715	<input type="checkbox"/>				
55120	Rabies and Animal Control	\$462,428	\$481,936	\$487,971	\$480,666	\$480,666	<input type="checkbox"/>	Benefits increased \$12,650			
55130	EMS	\$7,841,043	\$8,883,426	\$9,269,993	\$9,269,993	\$8,045,994	<input type="checkbox"/>	3 Options, Budget Hearings			
55160	Dental Health Program	\$524,877	\$524,877	\$516,541	\$517,042	\$517,042	<input type="checkbox"/>				
55190	Other Local Health Services	\$684,000	\$684,000	\$684,000	\$684,000	\$684,000	<input type="checkbox"/>	All Grant funded			
55390	Appropriation to State	\$123,486	\$123,486	\$123,486	\$123,486	\$123,486	<input type="checkbox"/>	Can't be lowered			
Social, Cultural, and Recreational Services											
56300	Senior Citizens Assistance	\$200,615	\$378,839	\$228,811	\$226,582	\$207,661	<input type="checkbox"/>	Adding FT position			
56700	Parks and Fair Boards	\$3,000	\$303,000	\$3,000	\$3,000	\$3,000	<input type="checkbox"/>				
Agriculture and Natural Resources											
57100	Agricultural Extension Service	\$223,462	\$223,462	\$253,255	\$253,255	\$223,462	<input type="checkbox"/>	Raises May need to consider looking at deleting added grant position			
57500	Soil Conservation	\$48,277	\$48,277	\$65,077	\$65,496	\$65,496	<input type="checkbox"/>	Only Payroll & Benefits Benefit Increase			

Anderson County, Tennessee		FY2026	FY 2026	FY 2027	FY 2027										
General Fund		Original	Amended	Proposed	2% Cut										
Dept		Budget	Budgeted	Revenues &	Revenues &										
			Expenses	Expenses	Expenses										
58300	Veterans' Services	\$118,138	\$118,138	\$121,108	\$117,845	\$110,665	<input type="checkbox"/>	Salary increases Budget Hearings							
58400	Other Charges	\$664,700	\$664,700	\$813,500	\$813,500	\$813,500	<input type="checkbox"/>	TNRMT invocie increase							
58500	Contributions to Other Agencies	\$0	\$0				<input type="checkbox"/>								
58900	Miscellaneous	\$314,091	\$314,091	314,091	298,686	\$298,686	<input type="checkbox"/>								
	<u>Capital Projects</u>						<input type="checkbox"/>								
91130	Public Safety Projects	\$0	\$0	\$0			<input type="checkbox"/>								
91170	Public Utility Projects	\$0	\$0	\$0			<input type="checkbox"/>								
99100	Transfers Out	\$0	\$50,000	\$0			<input type="checkbox"/>								
	Total Expenditures	\$45,560,996	\$56,899,601	\$49,747,112	\$49,489,609	\$45,986,440									
	Excess (Deficiency) of Revenues														
	Over Expenditures	(\$1,083,322)	(\$6,351,863)	(\$5,099,079)	(\$4,802,076)	(\$1,298,907)									
						\$793,282		3% Raise for General Fund							
						(\$2,092,189)									

EMS	Options	1	2	3
	Request	\$9,269,934	\$8,540,598	\$8,045,994
	Last Year's Budget	\$7,896,453	\$7,896,453	\$7,896,453
		\$1,373,481	\$644,145	\$149,541



Anderson County Emergency Medical Services

We Care for Our Community

Anderson County EMS FYE 27 Budget Requests

FYE 26 Original Budget: \$7,896,543

Option #1 Budget: \$9,214,716 (increase \$1,318,173 over FYE 26 Budget)

- Staffing for additional 12-hour Oak Ridge AEMT ambulance. Projected net cost: \$165,000
- Add a new SUV to replace our current supervisor SUV. \$18,080.50 is due in the first year and then \$12,500 per year for the remainder of the agreement (5-year agreement)
- Full funding of pay increases: \$730,000
 - Admin pay will follow the same increase for other County employees
- Mandatory, Holiday, Weather, Longevity, Degree pay, and recognition banquets. Projected cost: \$156,000
- Increase transport rates to match 3% Medicare increase, this would generate an additional \$100,000 of revenue a year

Option #2 Budget: \$8,490,972 (increase \$594,429 over FYE 26 Budget)

- Add a new SUV to replace our current supervisor SUV. \$18,080.50 is due in the first year and then \$12,500 per year for the remainder of the agreement (5-year agreement)
- Spread 15% AEMT and Paramedic pay increase over two years. FYE 27 7.5% pay increase for AEMT and Paramedic cost: \$352,000
 - EMT and admin pay will follow the same increase as other County employees
- Mandatory, Holiday, Weather pay, and recognition banquets Projected cost: \$77,000
- Increase transport rates to match 3% Medicare increase, this would generate an additional \$100,000 of revenue a year

Option #3 Budget: \$7,999,879 (increase \$103,336 over FYE 26 Budget)

- No operational changes and no pay increases
- Increase transport rates to match 3% Medicare increase, this is projected to generate an additional \$100,000 of revenue a year
- This option is detrimental to emergency responses, staffing, recruitment, and retention



Anderson County Emergency Medical Services *We Care for Our Community*

Additional 12-Hour AEMT Ambulance in Oak Ridge

Code White events increased in FYE 26 by over 90 events from the previous year. Call volume increased by about 1,000 in 2025 over 2024. The population increase in Oak Ridge City and throughout the County, is a cause for concern regarding response capabilities and readiness. A 12-hour daytime ambulance in Oak Ridge would:

- Help with lower-acuity calls and help with hospital transfers/discharges, keeping paramedic-staffed units available in their area for critical emergencies
- Reduce Code White events
- Improves overall coverage and response times across all of Anderson County
- Further reduce the use of 911 ambulances for non-emergency scheduled transports
- Projected to increase revenues by \$125,000 due to adding 400 more convalescent calls
- Projected net cost is \$165,000 for payroll and benefits
 - Staffing cost \$290,000 – Increased revenues \$125,000 = Net cost \$165,000

Shift Supervisor SUV

Our Shift Supervisors share an SUV. This unit was purchased in 2021 and has almost 100,000 miles on it and was involved in an accident that almost totaled the vehicle (it has been repaired). We would like to add a new SUV to our Enterprise plan, with \$18,080.50 being due in the first year and then \$12,500 per year for the remainder of the agreement (5-year agreement). The current Supervisor SUV will become a backup SUV, which we currently do not have, but is needed.

****Claxton Ambulance Operational Change FYE 28****

We are planning to request asking for four more personnel in the FYE 28 budget. This is to move the Claxton ambulance from its current 12-hour operation to a 24-hour operation. A station is necessary to accommodate this change.



Anderson County Emergency Medical Services

We Care for Our Community

FYE 27 Proposed Recruitment/Retention Options

Pay Increases:

Level	Current Level 1 Pay	Requested Increase	% Increase
EMT	\$16.61	\$18.00	8.36%
AEMT	\$19.11	\$21.98	15%
Paramedic	\$22.11	\$25.43	15%

Total Cost (pay, social security, retirement, Medicare): \$730,000

*Option to implement half of the raise now for AEMT and Paramedic and the other half in FYE 28. Projected FYE 27 cost: \$352,000

*Does not include raises for Admin personnel, theirs should match any raise for general fund employees



Anderson County Emergency Medical Services

We Care for Our Community

"Outside the Box" Ideas:

- Biannual recognition banquet: Event to recognize advancements such as promotions, CPR saves, baby deliveries, significant events, annual awards. Held during EMS Week (May) and week of September 11th. Projected cost: \$3,000 each, total of \$6,000
- Employee of the Year reward: EMT of the Year, Paramedic of the Year, Officer of the Year, and Director's Award* recipients receive a \$250 award for their achievements and recognition (*Only offered if the recipient is an Anderson County EMS employee). Cost: \$1,140
- Holiday Pay: EMS policy is to pay all hourly EMS personnel an additional 8 hours of straight pay for every County holiday, regardless of working the holiday. This practice has been in place for over 25 years. County policy is to pay anyone who works a holiday 1.5 hour additional pay for hours worked. We are requesting to add a supplement of \$75 per 12 hours worked for each non-exempt employee for holidays (actual holiday day). Projected cost: \$36,000
- Weather "Hazard" Pay: Presently when the courthouse is shut down due to weather conditions all EMS personnel who work that day currently get an additional 8 hours of regular pay (or equivalent hours the courthouse was closed). County policy is to give the employee comp time for the hours worked. We are requesting to maintain the current practice and add an additional \$75 per 12 hours worked for each non-exempt employee. This pay would apply to times that the courthouse would have been shut down, but they were already closed (weekends). Our personnel are working on these days and facing increased threats and dangerous operating conditions. Any employee who is off on these days does not get paid for any extra time. Admin reporting into work and are not exempt would receive the same pay benefit. Projected cost: \$17,000



Anderson County Emergency Medical Services

We Care for Our Community

- **Mandatory Overtime Pay:** For any employee who is required to work mandatory overtime they are currently paid \$75 in addition to their hourly pay. Mandatory assignment is for a max of 12 hours. In 2025 we used mandatory overtime 133 times, in 2024 it was used 152 times, and 131 times in 2023. The practice of mandatory overtime is poorly received, and harmful to morale, this would provide good financial offset and help decrease the negative morale impact. We are requesting to increase this from \$75 to \$150. Projected cost: \$10,500
- **Longevity Pay:** Mirroring the plan ACSO already has. Provide \$100 a year for every year full-time with Anderson County. This will have greater impact in later years of employment. This includes admin personnel. Projected cost: \$51,200
- **Degree Pay:** Mirroring the plan ACSO already has. Provide an annual bonus for degree level employee has completed. \$600 for an Associates, \$1,200 for a Bachelors, \$1,800 for a Masters. This includes admin personnel. Projected cost: \$34,110
- **Employee Health Benefits Cost Reduction:** After a set of time as a full-time employee the employee's cost for health benefits would start to decrease, to where they would eventually not pay anything for their health benefits. No impact to deductibles or copay, all that is still the employee's responsibility. This includes admin personnel. Further discussion is necessary.
- **Earned Retirement Rewards:** Every 5 years working full-time at Anderson County EMS the employee would earn 1 year toward retirement. County would pay the cost for that one year. Max of 5 years earned. Years worked should be consecutive and only apply if they remain with Anderson County EMS full-time. This includes admin personnel. Further discussion is necessary.



Anderson County Emergency Medical Services

We Care for Our Community

Projected Revenues FYE 27

Transport \$6,800,000
 Kicker \$320,000
 Roane County Contract \$59,000
 MMC Contract \$65,000
 Training \$20,000

Total Revenues: \$7,264,000

Additional options:

- Transport Rate increase 3%: Add \$100,000 to projected revenues
- Addition of 12-hour ambulance: Add \$125,000 to projected revenues

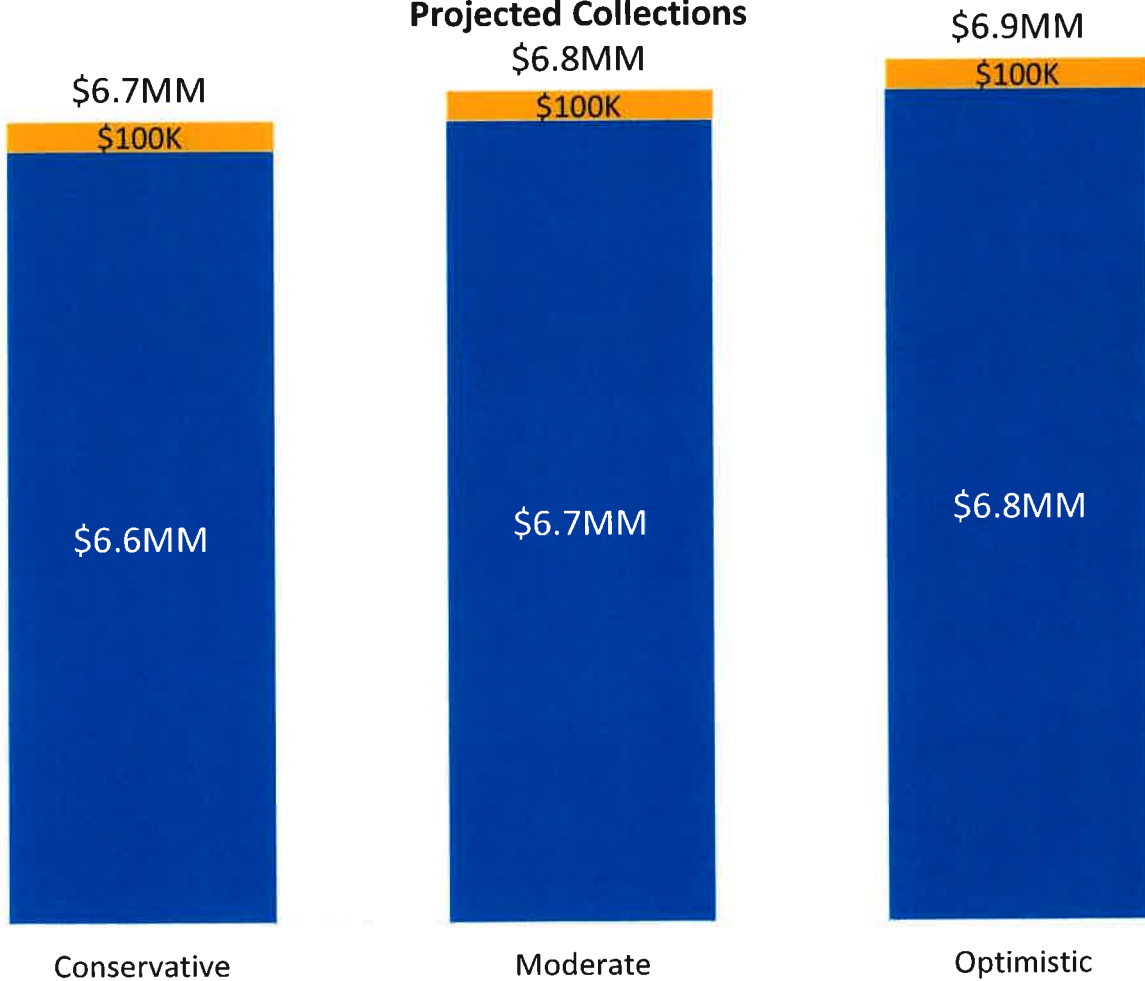
Total projected revenues with additions: \$7,489,000

<u>Transport Rates</u>	<u>Current</u>	<u>3% increase</u>
Mileage	\$28.13	\$28.97
ALS 1 NE	\$966.42	\$995.41
ALS 1	\$1,531.24	\$1,577.18
BLS NE	\$743.92	\$766.24
BLS	\$1,289.47	\$1,328.39
ALS 2	\$2,216.31	\$2,282.80
SCT	\$2,672.71	\$2,752.89
TNT	\$130	\$134

Anderson County EMS Rate Increase Projection

Level of Service	Current Rates	New Rates
BLS E (A0429)	\$1,289.47	\$1,328.15
BLS NE (A0428)	\$805.91	\$830.09
ALS E (A0427)	\$1,531.24	\$1,577.18
ALS NE (A0426)	\$966.42	\$995.41
ALS 2 (A0433)	\$2,216.31	\$2,282.80
SCT (A0434)	\$2,672.71	\$2,752.89
TNT (A0998)	\$130.00	\$133.90
Mileage	\$28.13	\$28.97

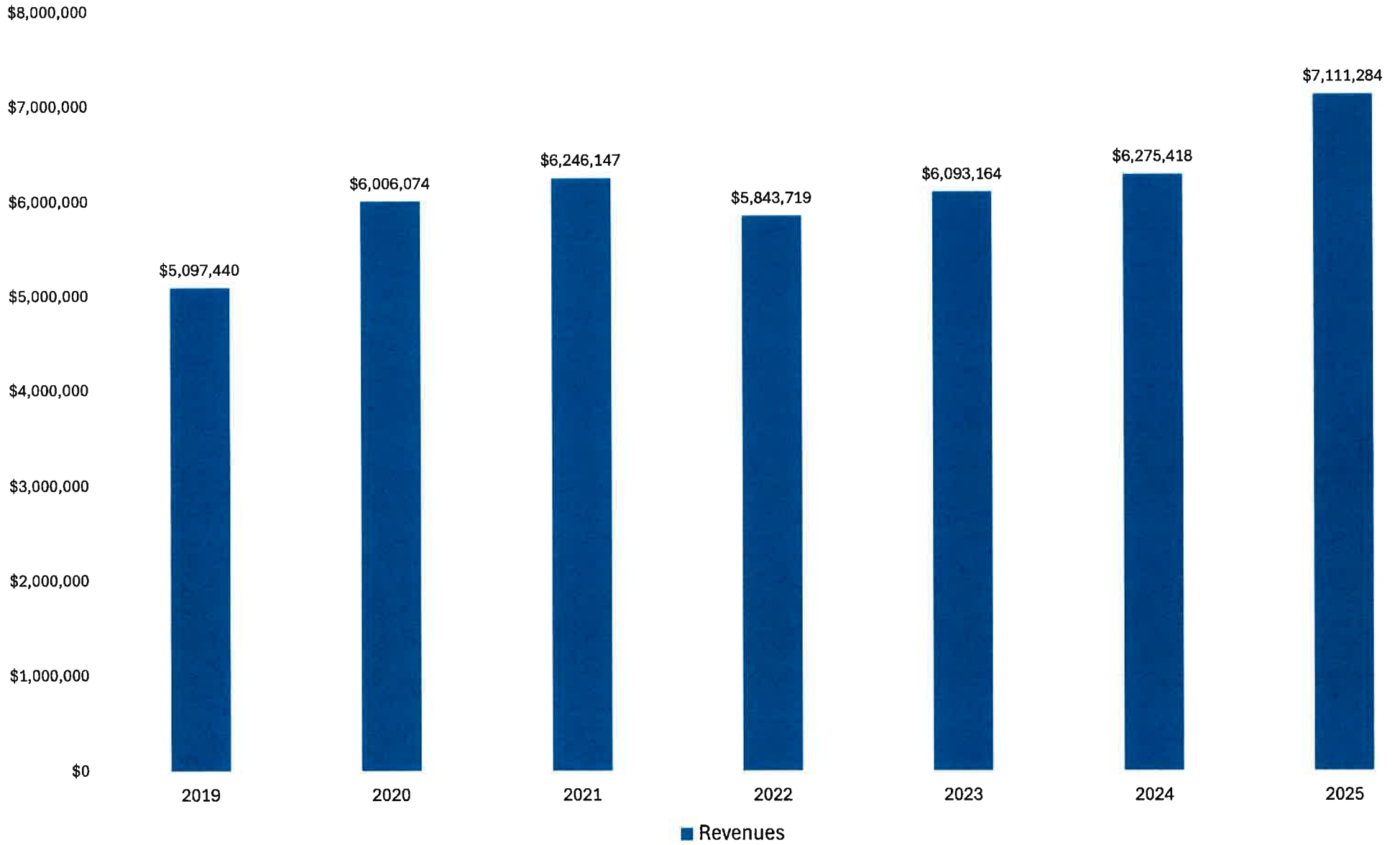
Projected Collections



- Billable claims volume is consistent with historical claims
- Payor Mix is consistent with historical claims
- Level of Service Mix is consistent with historical claims
- Medicare and Medicaid Fee Schedule remains constant
- Contracted rates remain constant

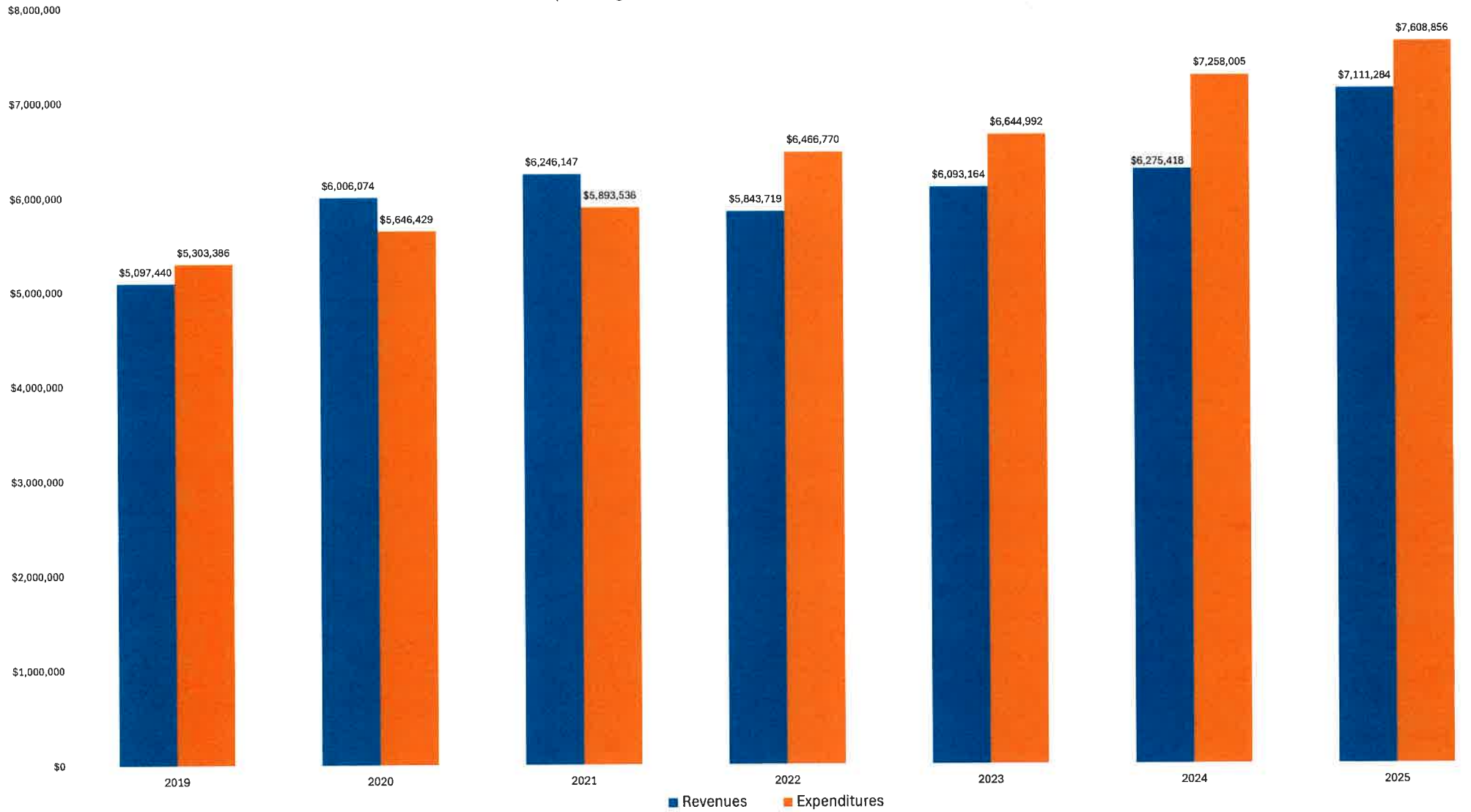
SECF

Revenues (excluding local tax contribution)



SECF

Revenues (excluding local tax contribution) vs Expenditures (excluding vehicles)



SECF

<u>Anderson County, Tennessee</u> <u>Other Funds</u>		FY 2026 Original Budget	FY 2026 Amended Budgeted Amounts	FY 2027 Revenues & Expenditures	2% Reduction w Retirement Increase	
Fund						
Libraries						
115	Revenues	\$597,265	\$601,713	\$594,616		Property Tax and City Contribution
	Expenditures	\$698,227	\$702,875	\$679,494		Projected Reserves of \$180,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$100,962)</u>	<u>(\$101,162)</u>	<u>(\$84,878)</u>		
Solid Waste/Sanitation						
116	Revenues	\$2,521,252	\$2,521,252	\$2,431,924	\$2,431,924	Property Tax and Other Revenues
	Expenditures	\$2,703,791	\$2,741,291	\$2,750,098	\$2,681,635	Reserves of \$711,162
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$182,539)</u>	<u>(\$220,039)</u>	<u>(\$318,174)</u>	<u>(\$249,711)</u>	
Drug Control (Financially Healthy Fund)						
122	Revenues	\$60,000	\$60,000	\$60,000		Fines, Proceeds from Confiscated Propert
	Expenditures	\$60,000	\$60,000	\$60,000		Reserves \$148,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		3
Channel 95						
127	Revenues	\$185,000	\$185,000	\$154,000		Special Revenue
	Expenditures	\$198,663	\$198,663	\$196,231		Reserves 21,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$13,663)</u>	<u>(\$13,663)</u>	<u>(\$42,231)</u>		
Tourism (Financially Healthy Fund)						
128	Revenues	\$849,000	\$898,000	\$1,047,285		Hotel Motel Tax
	Expenditures	\$850,961	\$921,150	\$1,039,157		Projected Reserves \$900,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$1,961)</u>	<u>(\$23,150)</u>	<u>\$8,128</u>		
Highways (Financially Healthy Fund)						
131	Revenues	\$7,742,948	\$7,756,386	\$6,882,125		Property & Sales Tax, State Revenues
	Expenditures	\$7,862,448	\$9,879,886	\$6,935,276		Projected Fund Balance over \$3,000,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$119,500)</u>	<u>(\$2,123,500)</u>	<u>(\$53,151)</u>		

SECF

**ANDERSON COUNTY, TN
SCENARIOS FOR COMPENSATION INCREASES**

FUND	INCREASE									
	PAYROLL	1%	2%	3%	4%	5%	6%	7%	8%	15%
GENERAL	\$23,256,569	\$264,427	\$528,854	\$793,282	\$1,057,709	\$1,322,136	\$1,586,563	\$1,850,990	\$2,115,418	\$3,966,408
LIBRARY	\$328,355	\$3,733	\$7,467	\$11,200	\$14,934	\$18,667	\$22,400	\$26,134	\$29,867	\$29,867
SOLID WASTE	\$133,884	\$1,522	\$3,045	\$4,567	\$6,089	\$7,611	\$9,134	\$10,656	\$12,178	\$12,178
TOURISM	\$125,888	\$1,431	\$2,863	\$4,294	\$5,725	\$7,157	\$8,588	\$10,019	\$11,451	\$11,451
HIGHWAY	\$1,775,278	\$20,185	\$40,370	\$60,555	\$80,740	\$100,925	\$121,109	\$141,294	\$161,479	\$161,479
CHANNEL 95	\$59,366	\$675	\$1,350	\$2,025	\$2,700	\$3,375	\$4,050	\$4,725	\$5,400	\$5,400
TOTAL	\$25,679,340	\$291,974	\$583,948	\$875,922	\$1,167,896	\$1,459,870	\$1,751,845	\$2,043,819	\$2,335,793	\$4,186,783

FUND	INCREASE									
	PAYROLL	1%	2%	3%	4%	5%	6%	7%	8%	15%
Sheriff	\$10,310,975	\$117,236	\$234,472	\$351,707	\$468,943	\$586,179	\$703,415	\$820,651	\$937,886	\$1,758,537
54110 Sheriff	\$4,856,661	\$55,220	\$110,440	\$165,661	\$220,881	\$276,101	\$331,321	\$386,542	\$441,762	\$441,762
54210 Detention	\$4,538,466	\$51,602	\$103,205	\$154,807	\$206,409	\$258,012	\$309,614	\$361,217	\$412,819	\$412,819
54230 Corrections Inc	\$61,300	\$697	\$1,394	\$2,091	\$2,788	\$3,485	\$4,182	\$4,879	\$5,576	\$5,576
54490 Dispatch	\$854,548	\$9,716	\$19,432	\$29,149	\$38,865	\$48,581	\$58,297	\$68,013	\$77,730	\$77,730
EMS	\$3,666,357	\$41,686	\$83,373	\$125,059	\$166,746	\$208,432	\$250,119	\$291,805	\$333,492	\$333,492
Other GF	\$9,279,237	\$105,505	\$211,010	\$316,515	\$422,020	\$527,525	\$633,030	\$738,534	\$844,039	\$844,039
TOTAL	\$13,977,332	\$264,427	\$528,854	\$793,282	\$1,057,709	\$1,322,136	\$1,586,563	\$1,850,990	\$2,115,418	\$2,936,068

SEC F

Mowing Contract

This Agreement, between Anderson County, Tennessee, a governmental entity and political subdivision of the State of Tennessee (hereinafter, "County") and Rose Property Services LLC (hereinafter, "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide Mowing Services to Andersonville and Elementary School per **Bid #2621, Exhibit 1**

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry and to the satisfaction of the County.

Purchase Order. A Purchase Order must in place before services are rendered.

Contractor Compensation. Contractor shall be paid by County for the Contractor's services within thirty (30) days of invoicing and completion of the contracted services. The compensation to Contractor shall be calculated by: **Bid#2621**. Contractor **shall not** receive additional compensation for expenses including travel, hotel, food, etc.

Term. The term of this agreement shall be one year with four one-year renewal options. The contract shall start on the date of final signature.

Release. Contractor hereby agrees to release, indemnify, and hold County harmless from and against any and all claims, lawsuits, or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of Contractor's services under this Agreement.

Default. In the event of default by the Contractor hereto, the County may bring suit against the Contractor to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

No Oral Modification. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

Waiver. A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Severability. In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Cancellation. In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause on thirty (30) days written notice to the other, if the event constituting the breach, default, or failure is not cured during that time.

Termination: Anderson County reserves the right to terminate this contract in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

Exhibits. Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits.

Multiple Counterparts: Effectiveness. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one Agreement. This Agreement shall become effective when executed and delivered by all the parties.

Jurisdiction. Each party hereby irrevocably consents to the jurisdiction of the Chancery Court and or the Circuit Court of Anderson County, Tennessee, which shall have exclusive and concurrent jurisdiction of any disputes which arise hereunder and to the jurisdiction of all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this Agreement shall lie exclusively in such courts.

Hold Harmless.

The Contractor agrees to indemnify and hold harmless Anderson County as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Contractor, its employees, or any person acting for or on its or their behalf relating to this Contract. The Contractor further agrees it shall be liable for the reasonable cost of attorneys' fees, court costs, expert witness fees, and other litigation expenses for Anderson County to enforce the terms of this Contract. In the event of any suit or claim, the Parties shall give each other immediate notice and provide all necessary assistance to respond. The failure of Anderson County to give notice shall only relieve the Contractor of its obligations under this Section to the extent that the Contractor can demonstrate actual prejudice arising from the failure to give notice. This Section shall not grant the Contractor, through its attorneys, the right to represent Anderson County in any legal matter.

Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and upon their respective successors, heirs, or assigns.

Choice of Law. This Agreement shall be governed and construed in accordance with the laws of the State of Tennessee. The Contractor certifies that in performing this contract they will comply with all applicable provisions of the federal, state, and local laws, regulations, rules, and orders.

Appropriated Funds. The County's obligation to pay under this Contract is contingent upon funds appropriated in the current fiscal year's budget as approved by the County Board of Commissioners. Any contract requiring appropriated funds beyond the current fiscal year may be cancelled without notice in the event that funding to support the contract are unavailable in the subsequent fiscal year.

Payment Terms. The County's payment terms are net 30. All invoices shall be addressed to Anderson County Director of Finance, Room 210, 100 North Main Street, Clinton, TN 37716, and must include Contractor's name, address and phone number, and clearly list quantities, item description and units of measure.

Warranty. The Contractor warrants to the County that all goods and services furnished hereunder shall be free of defects in materials, workmanship, and from defect in design. In addition, Contractor warrants the goods and services are suitable for and will perform in accordance with the purposes for which they were intended.

Insurance Requirement: Vendors awarded bids or contracts are required to maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Vendor and to Anderson County Government while completing delivery and services. A certificate of insurance may be required before work begins and be maintained until work is completed. Certificate Holder Shall Be: Anderson County Government, Clinton, Tennessee. Anderson County Government shall be named as an additional insured on all policies except worker's compensation and auto. Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate should strike out "endeavor to" and include a 30-day notice of cancellation where applicable. Any deviations from the above requirements must be disclosed to the Anderson County Purchasing Agent. Any liability deductibles or exclusions must also be disclosed.

Non-discrimination. The Contractor shall comply with all Federal nondiscrimination laws, regulations, instructions, policies, and guidelines and the Tennessee Human Rights Act, T. C. A. §4-21-101 et. seq., as amended and any rules and regulations promulgated in accordance therewith.

Equal Employment Opportunity. It shall also be an unlawful employment practice for the Contractor (1) to fail or refuse to hire or to discharge any individual or otherwise to discriminate against any individual with respect to their compensation, or the terms, conditions, or privileges of their employment, because of such individual's race, color, religion, sex, age, handicap or national origin; or (2) to limit, segregate, or classify their employees or applicants for employment in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect their status as an employee, because of such individual's race, color, religion, sex, age, handicap or national origin. Contractor shall comply with The Civil Rights Act of 1964, 42 U.S.C. sec. 2000 et seq. (2000), as amended.

Anti-Boycott of Israel: By signing this contract the Contractor certifies that it is not currently engaged in and agrees for the duration of this Contract not to engage in, the boycott of Israel.

Notice. Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties.

Titles and Subtitles. Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Agreement.

Assignment. This Agreement shall be assignable only upon the written consent of the non-assigning party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this Agreement shall be binding upon the parties and their successors, assigns, heirs, executors, and/or administrators.

Further Documentation. The parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Agreement.

Contractor:

Anderson County Government
Administrative Approval:

Signature Date

Robert J. Holbrook, Finance Director Date

Printed Name

Anderson County Department Head
Approval:

Title

Date

Name of Company

Approved as to Form

Address

Law Director Date

City, State Zip

Anderson County Government

Request for Bids

100 North Main Street, Suite 214
Courthouse
Clinton, Tennessee 37716
(865) 457-6218 Office
(865) 457-6252 Fax

purchasing@andersoncountyttn.gov

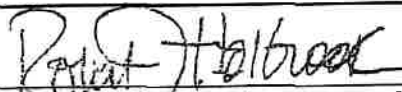
Bid #2621

Date Issued: March 16, 2026

Bids will be received until
2:30 p.m. Eastern Time on March 30, 2026

Sealed bids are subject to the General Terms and Conditions of this bid, and any other data attached or incorporated by reference. Bids will be received in the Anderson County Purchasing Office until the date and time specified above, and at that time publicly opened and read aloud.

ANDERSON COUNTY RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES
IN OR TO REJECT ANY OR ALL BIDS AND TO ACCEPT THE BID DEEMED
FAVORABLE AND IN THE BEST INTEREST OF ANDERSON COUNTY.



Robert J. Holbrook, Director of Finance

BID DESCRIPTION

Bid for mowing three schools.

Vendors shall provide one original and one copy.

Questions are to be emailed to purchasing@andersoncountyttn.gov and kkleehammer@andersoncountyttn.gov.

Bid #2621- Anderson County Schools Mowing

Anderson County is seeking bids for weekly mowing at the Schools listed below.

Job Specifications:

- Mow grass
- Trim around all obstacles
- Blow or otherwise remove debris from sidewalks and walking surfaces

Submit price for one cut at each location. The County anticipates needing 30 cuts per season but that is not a guaranteed number. The County anticipates issuing a one-year contract with four one-year renewal options.

The County reserves the right to only award select locations and the County reserves the right to award to multiple vendors.

Contact Bobby Crawford at 865-457-2519 to schedule any on-site visits. Property lines of each school are attached in separate files.

Schools:	Cost per Cut:
Andersonville Elementary School 1951 Mountain Road, Andersonville, TN 37705	275
Dutch Valley Elementary School 1044 Old Dutch Valley Road, Clinton, TN 37716	350
Fairview Elementary School 6715 Hickory Valley Road, Heiskell, TN 37754	285

Vendor Name: Rose Property Services LLC

Attachment 1
BID NUMBER: 2621 - Mowing

SECTION 1 - BID INFORMATION

Acknowledgment of Addenda (if any):
(Write "Yes" if received)

Addenda 1 N/A Addenda 2 N/A
Addenda 3 N/A Addenda 4 N/A

SECTION 2 - VENDOR INFORMATION

Rose Property Services LLC

Vendor Name

1229 Wolf Creek River Rd

Vendor Address

Williamsburg

City

Kentucky

State

40769

Zip

Telephone Number

606-261-4356

Caden Rose

Lead Contact Person (Please Print)

rppropertyservices@yahoo.com

E-Mail Address

Taxpayer Identification Number, Social Security or
Employer Identification Number:

33-4172960

State of Tennessee Business License Number:

License # 0248774

I agree to abide by all Terms and Conditions of this invitation to Bid and certify that I am authorized to sign this bid for the vendor. Failure to include any information mentioned in the bid or to comply with these bid instructions may result in rejection of your entire bid. Signing this form affirms that the original invitation for Bid document has not been altered in any way.

Authorizing Signature: Caden Rose

(Please sign original in blue ink)

Attachment 2

Non-Collusion Affidavit

- This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid.
- This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
- Bid rigging and other efforts to restrain competition and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the affidavit should examine it carefully before signing and assure himself or herself that such statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval, or submission of the bid.
- In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an affidavit must be submitted separately on behalf of each party.
- The term "complementary bid" as used in the affidavit has the meaning commonly associated with that term in the bidding process and includes the knowing submission of bids higher than the bid of another firm, an intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
- Failure to file an affidavit in compliance with these instructions may result in disqualification of the bid.

Non-Collusion Affidavit

STATE OF Kentucky

COUNTY OF Whitley County

I state that I am (Title) Owner of (Name of My Firm) Rose Property Services LLC and that I am authorized to make this affidavit on behalf of my firm and its owners, directors, and officers. I am the person responsible in my firm to the price(s) and the amount of this bid.

I STATE THAT:

- The price(s) and amount of this bid have been arrived at independently and without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
- Neither the price(s) nor the amount of this bid and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
- The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
- (Name of My Firm) Rose Property Services LLC, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract, except as follows:
None

I state that (Name of My Firm) Rose Property Services LLC understands and acknowledges that the above representation are material and important and will be relied on by Anderson County in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Anderson County of the true facts relating to submission of bids for this contract.

Cliden Rose
Representative's Signature

Owner
Title

Sworn to and subscribed before me this 27 day of March, 2020

Laura A. Adleman
Notary Public

My commission expires: Oct 28, 2029



Attachment 3

**DIVERSITY BUSINESS INFORMATION
ANDERSON COUNTY GOVERNMENT**

NOTE: This form is to be submitted only by those who qualify. Bidders do not have to be a minority business to be considered.

IMPORTANT! NOTARY AND COPY OF CERTIFICATION REQUIRED

SECTION 6 - DIVERSITY INFORMATION

VENDOR/CONTRACTOR NAME: Rose Property Services LLC

Type of Company: (Check One)

Corporation Partnership Limited Liability Sole Proprietor

Is your company 51% Owned or Operated by a Minority Group? Yes ___ No

If yes, check the ethnic category and indicate % of ownership:

- American Indian/Alaskan Native ___%
- African American ___%
- Hispanic ___%
- Asian/Pacific Islander ___%
- Other ___% _____ (please indicate)

Please name the entity of certification: N/A

Please provide copy of certification letter or certificate

I, HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

Signature: Caden Rose OFFICER OF THE COMPANY
Name: Caden Rose Title: owner

NOTARY ACKNOWLEDGEMENT:

STATE OF Tennessee
COUNTY OF Anderson

ON March 27, 2020 BEFORE ME Laura A Hileman

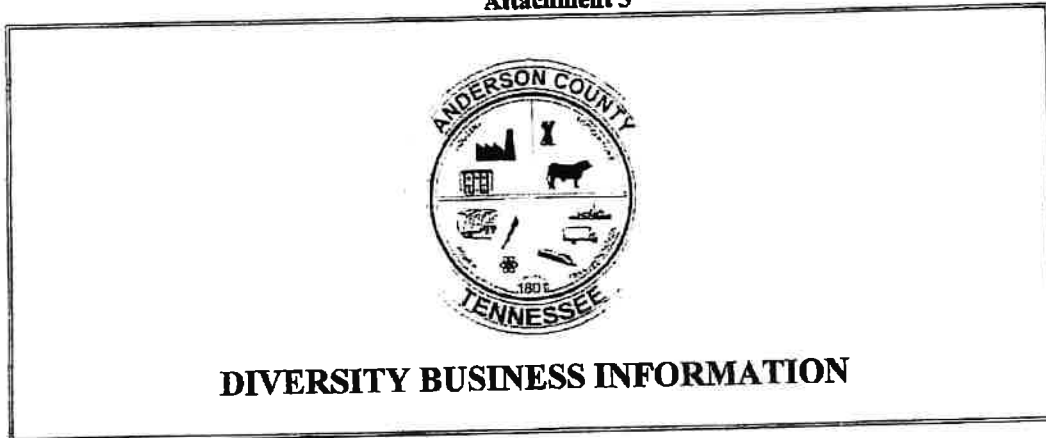
PERSONALLY APPEARED Caden Rose PERSONALLY KNOWN TO ME (OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/ THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON (S) ACTED, EXECUTED THE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE OF NOTARY: Laura A Hileman
PRINTED FULL NAME OF NOTARY: Laura A Hileman
MY COMMISSION EXPIRES: Oct 28, 2029



Attachment 3



Definitions for Determining Minority, Women And Small-Owned Firms

The guidelines for determining minority, women and small-owned firms are defined as follows:

"MINORITY" means a person who is a citizen or lawful permanent resident of the United States and who is:

- o Black (a person having origins in any of the black racial groups of Africa);
- o Hispanic (a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race);
- o Asian American (a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands); or
- o American Indian and Alaskan Native (a person having origins in any of the original peoples of North America).

"MINORITY BUSINESS ENTERPRISE" shall mean a minority business:

A continuing, independent, for profit business which performs a commercially useful function, and is at least 51 percent owned and controlled by one or more minority individuals; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned and controlled by one or more minorities. Whose management and daily business operations are controlled by one or more of minority individuals. "Control" as used in the above clause, means exercising the power to make policy decision. "Operate," as used in the above clause, means being actively involved in the day-to-day management of the business.

"WOMEN BUSINESS ENTERPRISE" shall mean women business:

A continuing, independent, for profit business which performs a commercially useful function, and which is at least 51 percent owned and controlled by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned and controlled by one or more women. Whose management and daily business operations are controlled by one or more of such individuals. "Control" as used in the above clause, means exercising the power to make policy decision. "Operate," as used in the above clause, means being actively involved in the day-to-day management of the business.

**Attachment 4
Insurance Requirement Acknowledgment**

The bidder awarded this bid or contract will maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Bidder and to Anderson County Government while delivery and service are being done. A certificate of insurance must be on file in the Purchasing Department before work may begin and must be maintained until work is completed.

Only the items marked with an "X" are applicable to this bid and or contract.

- | | | | |
|----|-------------------------------------|--|---|
| 1. | <input checked="" type="checkbox"/> | Workers Compensation
Employers Liability | Statutory limits
100,000/100,000/500,000 |
| 2. | <input checked="" type="checkbox"/> | Commercial General Liability | \$500,000 per occurrence
\$1,000,000 aggregate |
| | | <input checked="" type="checkbox"/> Occurrence Form Only | |
| | | <input checked="" type="checkbox"/> Include Premises Liability | |
| | | <input checked="" type="checkbox"/> Include Contractual | |
| | | <input checked="" type="checkbox"/> Include XCU | |
| | | <input checked="" type="checkbox"/> Include Products and Completed Operations | |
| | | <input checked="" type="checkbox"/> Include Personal Injury | |
| | | <input checked="" type="checkbox"/> Include Independent Contractors | |
| | | <input checked="" type="checkbox"/> Include Vendors Liability | |
| | | <input checked="" type="checkbox"/> Include Professional or E&O Liability | |
| 3. | <input type="checkbox"/> | Business Auto | |
| | | <input type="checkbox"/> Include Garage Liability | |
| | | <input type="checkbox"/> Include Garage Keepers Liability | |
| | | <input type="checkbox"/> Copy of Valid Driver's License | |
| | | <input type="checkbox"/> Copy of Current Motor Vehicle Record | |
| | | <input type="checkbox"/> Copy of Current Auto Liability Declarations Page | |
| 4. | <input type="checkbox"/> | Crime Coverages | |
| | | <input type="checkbox"/> Employee Dishonesty | |
| | | <input type="checkbox"/> Employee Dishonesty Bond | |
| 5. | <input type="checkbox"/> | Property Coverages | |
| | | <input type="checkbox"/> Builders Risk | |
| | | <input type="checkbox"/> Inland Marine | |
| | | <input type="checkbox"/> Transportation | |
| 6. | <input checked="" type="checkbox"/> | Performance Bond Required – A <u>One Hundred Percent (100%)</u> performance or an irrevocable letter of credit in favor of Anderson County Government at a federally insured financial institution in accordance with T.C.A. 12-4-201. This <u>MUST</u> be submitted before purchase order issued. REQUIRED IF BID IS OVER \$100,000. | |

Certificate Holder Shall Be: Anderson County Government, Clinton, Tennessee, and shall show the bid number and title. Anderson County Government shall be named as an additional insured on all policies except worker's compensation and auto. Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate should strike out "endeavor to" and include a 30-day notice of cancellation where applicable. Any deviations from the above requirements must be disclosed to the Anderson County Purchasing Agent. Any liability deductibles or exclusions must also be disclosed. Exceptions can be granted if applicable.

Bidders Statement and Certification

I understand the insurance requirements of these specifications and will comply in full within 21 (twenty-one) calendar days if awarded this bid and or contract. I agree to furnish the county with proof of insurance for the entire term of the bid and or contract.

Rose Property Services LLC
Vendor Name

Caden Rose
Bid Representative Name (Please Print)

Caden Rose
Authorized Signature

3/27/26
Date

**Attachment 5
ANDERSON COUNTY GOVERNMENT
PURCHASING DEPARTMENT**

CONFLICT OF INTEREST AFFIDAVIT/STATEMENT

NOTE: PLEASE SIGN AND RETURN PAGE TWO IN YOUR BID PACKET.

T. C. A. 5-14-114. Conflicts of interest -- Illegal payments.

(a) Neither the county purchasing agent, nor members of the county purchasing commission, nor members of the county legislative body, nor other officials of the county, shall be financially interested, or have any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services used by or furnished to any department or agency of the county government.

(b) Nor shall any such persons accept or receive, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded, by rebate, gift or otherwise, any money or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation.

(c) A violation of this section is a Class D felony.

T. C. A. 12-4-101 Personal interest of officers prohibited.

(a) (1) It is unlawful for any officer, committee member, director, or other person whose duty it is to vote for, let out, overlook, or in any manner to superintend any work or any contract in which any municipal corporation, county, state, development district, utility district, human resource agency, or other political subdivision created by statute shall or may be interested, to be directly interested in any such contract. "Directly Interested" means any contract with the official personally or with any business in which the official is the sole proprietor, a partner, or the person having the controlling interest. "Controlling Interest" includes the individual with the ownership or control of the largest number of outstanding shares owned by any single individual or corporation. This subdivision (a)(1) shall not be construed to prohibit any officer, committee person, director, or any person, other than a member of a local governing body of a county or municipality, from voting on the budget, appropriation resolution, or tax rate resolution, or amendments thereto, unless the vote is on a specific amendment to the budget or a specific appropriation or resolution in which such person is directly interested.

(2) (A) Subdivision (a)(1) shall also apply to a member of the board of directors of any not-for-profit corporation authorized by the laws of Tennessee to act for the benefit or on behalf of any one (1) or more counties, cities, towns and local governments pursuant to title 7, chapter 54 or 58.

(B) Subdivision (a)(2)(A) does not apply to any county with a metropolitan form of government and having a population of four hundred thousand (400,000) or more, according to the 1980 federal census or any subsequent federal census.

(b) It is unlawful for any officer, committee member, director, or other person whose duty it is to vote for, let out, overlook, or in any manner to superintend any work or any contract in which any municipal corporation, county, state, development district, utility district, human resource agency, or other political subdivision created by statute shall or may be interested, to be indirectly interested in any such contract unless the officer publicly acknowledges such officer's interest. "Indirectly interested" means any contract in which the officer is interested but not directly so, but includes contracts where the officer is directly interested but is the sole supplier of goods or services in a municipality or county.

**Attachment 5
ANDERSON COUNTY GOVERNMENT
PURCHASING DEPARTMENT**

CONFLICT OF INTEREST AFFIDAVIT/STATEMENT

(c) (1) Any member of a local governing body of a county or a municipality who is also an employee of such county or municipality and whose employment predates the member's initial election or appointment to the governing body of the county or municipality may vote on matters in which the member has a conflict of interest if the member informs the governing body immediately prior to the vote as follows: "Because I am an employee of (name of governmental unit), I have a conflict of interest in the proposal about to be voted. However, I declare that my argument and my vote answer only to my conscience and to my obligation to my constituents and the citizens this body represents." The vote of any such member having a conflict of interest who does not so inform the governing body of such conflict shall be void if challenged in a timely manner. As used in this subdivision (c)(1), "timely manner" means during the same meeting at which the vote was cast and prior to the transaction of any further business by the body.

(2) Any member of a local governing body of a county or a municipality who is also an employee of such county or municipality and whose employment began on or after the date on which the member was initially elected or appointed to serve on the governing body of the county or municipality shall not vote on matters in which the member has a conflict of interest.

(3) (A) In the event a member of a local governing body of a county or a municipality has a conflict of interest in a matter to be voted upon by the body, such member may abstain for cause by announcing such to the presiding officer.

(B) (i) Any member of a local governing body of a municipality who abstains from voting for cause on any issue coming to a vote before the body shall not be counted for the purpose of determining a majority vote.

(ii) This subdivision (c)(3)(B) shall in no way be construed to apply to any county having a metropolitan form of government and having a population in excess of five hundred thousand (500,000), according to the 1990 federal census or any subsequent federal census.

(d) This section shall apply to a member of the board of directors or officer of any nonprofit corporation required under § 8-44-102(b)(1)(E) to conduct all meetings of its governing body as open meetings.

I have read and understand **both** T.C. A. 5-14-114 and T. C. A. 12-4-101, and will comply.

NOTE: PLEASE SIGN AND RETURN PAGE TWO IN YOUR BID PACKET.

Caden Rose
Contractor or Company Owner (signature)

3/27/26
Date

Rose Property Services LLC
Contractor or Company Name (print)

Attachment 6

Rev. December 6, 2007

BACKGROUND CHECK COMPLIANCE FORM**ANDERSON COUNTY GOVERNMENT**

PURCHASING DEPARTMENT
100 N. MAIN STREET, ROOM 214 or 218
CLINTON, TN 37716
(865) 457-6251
(865) 457-6252 (Fax)

BID NUMBER 2621

CONTRACT NUMBER

BACKGROUND CHECKS Contractors shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

Any person, corporation or other entity who enters or any employee of any person, corporation or entity who enters into or renews a contract with a local board of education or child care program on or after September 1, 2007, must:

- (1) Provide a fingerprint sample
- (2) Submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigations and the Federal Bureau of Investigations.

Contact the Anderson County School's Human Resources Department at (865) 463-2800 ext. 2811 for fingerprint instructions.

Company or Individuals (Name) <u>Rose Property Services LLC</u>	Address <u>1229 Wolf Creek River Rd</u>
City, State, Zip Code <u>Williamsburg, KY, 40769</u>	Telephone Number <u>(606) 261-4356</u>
Contractor License Number (If Applicable) <u>0748771</u>	

I agree to abide by Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, and certify that I am authorized to sign. The undersigned further agrees if this bid or contract is accepted, to furnish any and all of the Background Check Information on himself and all of his employees as required by law, at the request of Anderson County Government. I hereby agree to release all criminal history and other required information to Anderson County Government, the Tennessee Bureau of Investigation and the Federal Bureau of Investigation in accordance with Tennessee law and I further certify that all information supplied by me regarding this inquiry is true and accurate. I agree to release and hold harmless the above-mentioned governmental entities for the use of this information related to the purposes mandated under Tennessee law. I further certify that I have obtained acceptable criminal history information on all current employees and will obtain said information on future employees associated with the performance of the work defined in this bid or contract, pursuant to Tennessee Code Annotated 49-5-413 and that neither I nor any employee of mine is prohibited from direct contact with school children for the reasons enumerated in Tennessee Code annotated Section §§ 49-5-401 et seq.

Signature Caden Rose Title Owner
Printed Name: Caden Rose Date 3/27/26
(Please Print Clearly) (Month, Day, Year)

INTERNAL OFFICE USE ONLY

Notes _____

XX-XXXX**Attachment 7 – Sample Contract for Services**

This Agreement, between Anderson County, Tennessee, a governmental entity and political subdivision of the State of Tennessee (hereinafter, "County") and _____ (hereinafter, "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide _____ per **Bid #XXXX, Exhibit 1**

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry and to the satisfaction of the County.

Purchase Order. A Purchase Order must in place before services are rendered.

Contractor Compensation. Contractor shall be paid by County for the Contractor's services within thirty (30) days of invoicing and completion of the contracted services. The compensation to Contractor shall be calculated by: **Bid #XXXX**. Contractor **shall not** receive additional compensation for expenses including travel, hotel, food, etc.

Term. The term of this agreement shall be one year with four one-year renewal options. The contract shall start on the date of final signature.

Release. Contractor hereby agrees to release, indemnify, and hold County harmless from and against any and all claims, lawsuits, or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of Contractor's services under this Agreement.

Default. In the event of default by the Contractor hereto, the County may bring suit against the Contractor to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

No Oral Modification. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

Waiver. A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Severability. In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Cancellation. In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause on thirty (30) days written notice to the other, if the event constituting the breach, default, or failure is not cured during that time.

Termination: Anderson County reserves the right to terminate this contract in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

Exhibits. Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits.

General Terms and Conditions

BID ENVELOPE SUBMISSION INSTRUCTIONS:

Bids are to be received in a sealed envelope/package with the bid number, company name and opening date clearly marked. Failure to comply may result in rejection of the entire bid. Anderson County will not be responsible for any lost or misdirected mail. Late bids, e-mailed bids and faxed bids will not be considered nor returned. It is the sole responsibility of the bidder to ensure their bid is delivered to the Purchasing Department.

Please note that Anderson County Government does not receive a guaranteed delivery time for express mail and/or packages. PLEASE MAIL ACCORDINGLY.

**ANDERSON COUNTY FINANCE DEPARTMENT
100 NORTH MAIN STREET, SUITES 214 AND 218
CLINTON, TN 37716**

Email: purchasing@andersoncountyttn.gov
Website: <http://andersontn.org/purchasing>

(865) 457-6218 Phone
(865) 457-6252 Fax

**Bid documents must be completed in ink or typed, signed in ink,
and free from alterations, erasures or mark-throughs.**

SECTION 1 - GENERAL TERMS AND CONDITIONS

1.1 ALTERATIONS OR AMENDMENTS: Alterations, amendments, changes, modifications or additions to this solicitation shall not be binding on Anderson County without prior written approval.

1.2 NO CONTACT POLICY: After vendor receives a copy of this bid, any contact initiated by any vendor with any Anderson County representative, other than the Purchasing Department, concerning this invitation for bid is prohibited and agreements made thereto will not be considered binding on Anderson County. Any such unauthorized contact may cause the disqualification of the bidder from this procurement transaction.

1.3 QUESTIONS: Pursuant to TCA §12-4-113, questions regarding the specifications or bid procedures must be received by the Purchasing Agent and/or designer no less than ninety-six (96) hours before the bid opening date. No addenda within less than forty-eight (48) hours of the bid opening date shall be permitted. Any questions concerning the bid document must be submitted to purchasing@andersontn.org no less than ninety-six (96) hours before bid opening date.

1.4 BID CLOCK: The bid/time clock in the Anderson County Purchasing office will be the time of record.

1.5 TAXES: Anderson County is not liable for Federal excise or State sales tax. Tax exemption certificates will be provided upon request.

1.6 CONFLICT OF INTEREST: If requested by the Purchasing Agent, vendors must complete and submit a "Conflict of Interest Affidavit Statement" prior to contract award, see T.C.A. 5-14-114 and T. C. A. 12-4-101.

1.7 NON-COLLUSION: Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or United States law.

1.8 NON-DISCRIMINATION: Contracted vendors will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

1.9 SAME AS OR EQUIVALENT TO: Vendors are to bid as specified herein or propose an approved equal. Determination of equality is solely Anderson County's responsibility. Any designated brands are for reference purpose only, not a statement of preference. When an alternate manufacturer, brand, model or make is bid, Anderson County will determine if the item bid meets or exceeds the items as specified. If the bidder does not indicate that an alternate manufacturer, brand, model or make is being bid, it is understood that the item(s) bid are the same manufacturer, brand, model or make as requested in the Invitation to Bid. Comparable products of other manufacturers will be considered if proof of comparability is contained in the bid submission. It shall be the responsibility of the vendors, including vendors whose product is referenced to furnish upon request catalog pages, brochures or other data to provide an adequate basis for determining the quality and functional capabilities of the product offered. Failure to provide this data may be considered valid justification for rejection of bid.

1.10 MULTIPLE BIDS/AWARDS: Anderson County may consider multiple bid awards.

1.11 STATE OF TENNESSEE CONTRACTORS' LICENSE LAW (T.C.A. 62-6-119) b): Bids for which the total cost of the project is twenty-five thousand dollars (\$25,000) or more, the outside of the sealed bid envelope/package containing the bid provides the following information: the Company Name, the Contractor's license number, license classification, the date of the license expiration and that part of each license classification applying to the bid. In addition, each heating ventilation or air conditioning, plumbing and electrical subcontractor's license number, date of the license expiration and that part of each classification applying to the bid if the value of the work is \$25,000 or greater, must be notated. If the value of either the contractor or the subcontractor's work is less than \$25,000, the bid envelope/package containing the bid is to be notated with the phrase "Contractor or Subcontractor's Bid is Less than \$25,000" after each appropriate heading. In the case of joint ventures, each party submitting the bid must provide this information. If no subcontractors are being used, the outside of the envelope/package containing the bid must state, "No Subcontractors are being used on this project."

1.12 ACCEPTANCE: Vendors shall hold their price firm and subject to acceptance by Anderson County for a minimum period of sixty (60) working days from the date of the bid opening, unless otherwise indicated in their bid. Any or all bids may be rejected for good cause.

1.13 BID AWARDS: Bids will be awarded to the lowest and best bidder, taking into consideration the qualities of the articles to be supplied, their conformity with specifications and their suitability to the requirements of Anderson County and the delivery terms. Anderson County also reserves the right to not award this bid.

1.14 BIDDER'S MINIMUM QUALIFICATIONS: Bidders must have the resources and capability to provide the materials and services as described in the solicitation. Anderson County reserves the right to request additional information and/or material not specified as a bid requirement from any bidder to confirm qualifications.

1.15 DEBARMENT: By submitting a response to this solicitation, bidders are certifying that bidder is not currently debarred from doing business with any local or state Government or the Federal Government. Bidders shall provide documentation relating to any and all debarments that occurred within the last ten

years. The County will search the "System for Award Management" for federally excluded vendors before awarding a bid.

1.16 PROTEST: Any vendor wishing to protest the bid award shall notify in writing the Anderson County Purchasing Agent and the County Law Director, 101 S. Main Street, Suite 310, Clinton, TN 37716. No protest will be accepted, except those protests made in writing and received within (10) ten calendar days of the bid award. Protests must be in writing and envelopes/package containing protest must be clearly marked with bid number and words "BID PROTEST". The Purchasing Agent, in conjunction with the Purchasing Committee, and with the advice and counsel of the County Law Director, shall review and make a final decision as to any bid protest. Appeals shall be filed in the Circuit or Chancery Courts of Anderson County within sixty (60) days of the final decision.

VENDORS PLEASE NOTE: ANDERSON COUNTY WILL NOT STOP THE PURCHASE PROCESS. THE PURCHASE MAY BE COMPLETED OR THE PROJECT MAY BE RE-BID WHILE THE PROTEST PROCEDURE IS STILL IN OPERATION. IF A RE-BID IS MADE, THE PROTESTING VENDOR SHOULD SUBMIT A NEW BID. OTHERWISE, THEY WILL BE WITHOUT A BID ON THE RE-BID. FURTHER, THE RE-BIDDING WILL NOT END THE APPEALS PROCESS. IT WILL CONTINUE UNTIL A FINAL DECISION IS REACHED OR THE COMPLAINANT WITHDRAWS THE APPEAL.

1.17 DELIVERY: Bid pricing is to include complete supply and delivery to Anderson County, Tennessee. Vendors are to state the delivery time in the bid. Anderson County requires that vendors deliver all products "free on board" to final destination unless indicated otherwise in the bid requirements.

1.18 PROOF OF FINANCIAL AND BUSINESS CAPABILITY: Bidders must, upon the request of Anderson County, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Anderson County will make the final determination as to the bidder's ability.

1.19 VENDOR'S DEFAULT: Anderson County reserves the right, in case of vendor default, to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess costs occasioned thereby.

1.20 DUPLICATE COPIES: Vendors are to submit one original and at least one exact copy of their bids, including brochures; unless additional copies are requested in bid specifications.

1.21 DRUG-FREE WORKPLACE: Under the provisions of Tennessee Code Annotated §50-9-113 enacted by the General Assembly effective 2001, all employers with five (5) or more employees who contract with either the state or a local government to provide construction services are required to submit an affidavit stating that they have a drug free workplace program that complies with Title 50, Chapter 9, in effect at the time of submission of a bid at least to the extent required of governmental entities. The statute imposes other requirements on the contractor and contractors should consult private legal counsel if legal questions arise under this section or any other provision of this document. All contractors with five (5) or more employees that will be providing construction services are to return the provided written affidavit signed by the principal officer of a covered employer acknowledging that the contracting entity is in compliance with the Drug Free Workplace laws of State of Tennessee.

1.22 COMPETITION INTENDED: It is the responsibility of the bidder to review the entire Invitation to Bid document and to notify the Purchasing Department if the Invitation to Bid is formulated in a manner that would unnecessarily restrict competition or if it is ambiguous in what is being requested. The Purchasing Agent must receive questions regarding the specifications or bid procedures no less than ninety-six (96) hours prior to the time set for the bid opening.

1.23 SCHOOL CAFETERIA BIDS: If this bid is for Anderson County School's Cafeteria Food Service Department, bidders must be in compliance with Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 which requires school and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to "Buy American" to the maximum extent practicable.

1.24 TERMINATION: Anderson County reserves the right to terminate contracts in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

1.25 OSHA SAFETY: The Vendor is responsible for training their employees in Safety and Health Regulations for the job, assuring compliance with Tennessee Occupational Safety and Health regulations and any other Regulatory Agency.

1.26 PERFORMANCE BOND: A standard surety or performance bond or an irrevocable letter of credit in favor of Anderson County Government at a federally insured financial institution will be required to be submitted with bid, if indicated in section four, item six insurance requirement checklist.

1.27 BACKGROUND CHECKS: Contractors shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

1.28 AWARD RESULTS: As soon as practicable after proposal or bid evaluations, Anderson County shall post the award decision to Vendor Registry at www.vendorregistry.com. Individual notices are normally not mailed or e-mailed except to the successful vendor.

1.29 INDEMNIFICATION/HOLD HARMLESS: Vendor shall indemnify, defend, save and hold harmless Anderson County and, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Vendor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of Vendor, its subcontractors, suppliers, agents or employees.

1.30 DECLARATIVE STATEMENT: Any statement or words (i.e.: must, shall, will, etc.) are declarative statements and the proposer must comply with the condition. Failure to comply with any such condition may result in their bid being non-responsive and disqualified.

1.31 WAIVING OF INFORMALITIES: Anderson County reserves the right to waive minor informalities or technicalities when it is in the best interest of Anderson County.

1.32 APPROPRIATION: Funding for multi-year contracts are subject to budget appropriations. In the event no funds are appropriated by Anderson County for the goods or services in any fiscal year or insufficient funds exist to purchase the goods or services of a contract, then that contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.

1.33 ASSIGNMENT: Vendor shall not assign or sub-contract any agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written specific consent of Anderson County.

1.34 QUANTITIES: Anderson County does not guarantee quantities to be purchased off this bid.

1.35 UNIT PRICE: In case of discrepancy between any unit price and an extended price, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.

1.36 MODIFICATION OR WITHDRAWAL OF BIDS: When it is certain that a mistake has been made in the preparation of the bid, a request will be made to the bidder to confirm the bid. Provisions must be made so that mistakes can be taken care of and the ambiguity resolved satisfactorily. Bids may be modified or withdrawn by written notice received in the Purchasing Department prior to the time and date set for the bid

opening. The changes or withdrawal of the bids shall be in writing and signed by an official of the company. The envelope containing the modification should clearly state "modification to bid." Either the entire bid or a particular item may be withdrawn or modified in this manner.

1.37 PRE-BID CONFERENCES: Attendance at Pre-bid Conferences is strongly encouraged. When deemed necessary a Mandatory Pre-bid Conference will be held. A company representative MUST be in attendance and sign the Pre-bid sign-in sheet in order to be considered for bid award.

1.38 ADDENDUM: § T.C.A. 12-14-113 Anderson County Government reserves the right to amend this solicitation by addendum. Addenda will be posted to the vendor registry up to 48 hours in advance of the bid/proposals due date and time. It is the bidder's responsibility to check the website for addendum. If in the County's opinion revisions are of such a magnitude, the deadline for this solicitation may be extended in an addendum. Addenda may change specifications, reply sheets, and times and dates for pre-bid meetings as well as due dates/deadlines for questions and bids/proposals.

1.39 OWNERSHIP: All bids, once received, become property of Anderson County Government and will not be returned.

1.40 WEATHER AND COURTHOUSE CLOSINGS: In the event of a situation severe enough to necessitate the closing of Anderson County Government offices during a planned bid opening, vendors will receive notification of the new date and time upon re-opening of county government offices. No bids will be opened until the rescheduled date for bid opening and all bidders/proposers whose submissions meet the extended deadline will be given equal consideration at that time. Anderson County shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

1.41 IRAN DIVESTMENT ACT OF 2014: Pursuant to the Iran Divestment Act of 2014, Tenn. Code Ann. § 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. Inclusion on this list makes a person ineligible to contract with Anderson County; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. The State of Tennessee list is available here: <http://tennessee.gov/generalservices/article/Public-Information-library>.

1.42 ANTI-BOYCOTT OF ISRAEL: By responding to this bid the Bidder certifies that it is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of Israel.

Mowing Contract

This Agreement, between Anderson County, Tennessee, a governmental entity and political subdivision of the State of Tennessee (hereinafter, "County") and Blue Ridge Grounds Maintenance (hereinafter, "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide Mowing Services to Dutch Valley and Fairview Elementary Schools per **Bid #2621, Exhibit 1**

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry and to the satisfaction of the County.

Purchase Order. A Purchase Order must in place before services are rendered.

Contractor Compensation. Contractor shall be paid by County for the Contractor's services within thirty (30) days of invoicing and completion of the contracted services. The compensation to Contractor shall be calculated by: **Bid 2621**. Contractor **shall not** receive additional compensation for expenses including travel, hotel, food, etc.

Term. The term of this agreement shall be one year with four one-year renewal options. The contract shall start on the date of final signature.

Release. Contractor hereby agrees to release, indemnify, and hold County harmless from and against any and all claims, lawsuits, or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of Contractor's services under this Agreement.

Default. In the event of default by the Contractor hereto, the County may bring suit against the Contractor to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

No Oral Modification. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

Waiver. A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Severability. In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Cancellation. In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause on thirty (30) days written notice to the other, if the event constituting the breach, default, or failure is not cured during that time.

Termination: Anderson County reserves the right to terminate this contract in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

Exhibits. Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits.

Multiple Counterparts: Effectiveness. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one Agreement. This Agreement shall become effective when executed and delivered by all the parties.

Jurisdiction. Each party hereby irrevocably consents to the jurisdiction of the Chancery Court and or the Circuit Court of Anderson County, Tennessee, which shall have exclusive and concurrent jurisdiction of any disputes which arise hereunder and to the jurisdiction of all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this Agreement shall lie exclusively in such courts.

Hold Harmless. The Contractor agrees to indemnify and hold harmless Anderson County as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Contractor, its employees, or any person acting for or on its or their behalf relating to this Contract. The Contractor further agrees it shall be liable for the reasonable cost of attorneys' fees, court costs, expert witness fees, and other litigation expenses for Anderson County to enforce the terms of this Contract. In the event of any suit or claim, the Parties shall give each other immediate notice and provide all necessary assistance to respond. The failure of Anderson County to give notice shall only relieve the Contractor of its obligations under this Section to the extent that the Contractor can demonstrate actual prejudice arising from the failure to give notice. This Section shall not grant the Contractor, through its attorneys, the right to represent Anderson County in any legal matter.

Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and upon their respective successors, heirs, or assigns.

Choice of Law. This Agreement shall be governed and construed in accordance with the laws of the State of Tennessee. The Contractor certifies that in performing this contract they will comply with all applicable provisions of the federal, state, and local laws, regulations, rules, and orders.

Appropriated Funds. The County's obligation to pay under this Contract is contingent upon funds appropriated in the current fiscal year's budget as approved by the County Board of Commissioners. Any contract requiring appropriated funds beyond the current fiscal year may be cancelled without notice in the event that funding to support the contract are unavailable in the subsequent fiscal year.

Payment Terms. The County's payment terms are net 30. All invoices shall be addressed to Anderson County Director of Finance, Room 210, 100 North Main Street, Clinton, TN 37716, and must include Contractor's name, address and phone number, and clearly list quantities, item description and units of measure.

Warranty. The Contractor warrants to the County that all goods and services furnished hereunder shall be free of defects in materials, workmanship, and from defect in design. In addition, Contractor warrants the goods and services are suitable for and will perform in accordance with the purposes for which they were intended.

Insurance Requirement: Vendors awarded bids or contracts are required to maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Vendor and to Anderson County Government while completing delivery and services. A certificate of insurance may be required before work begins and be maintained until work is completed. Certificate Holder Shall Be: Anderson County Government, Clinton, Tennessee. Anderson County Government shall be named as an additional insured on all policies except worker's compensation and auto. Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate should strike out "endeavor to" and include a 30-day notice of cancellation where applicable. Any deviations from the above requirements must be disclosed to the Anderson County Purchasing Agent. Any liability deductibles or exclusions must also be disclosed.

Non-discrimination. The Contractor shall comply with all Federal nondiscrimination laws, regulations, instructions, policies, and guidelines and the Tennessee Human Rights Act, T. C. A. §4-21-101 et. seq., as amended and any rules and regulations promulgated in accordance therewith.

Equal Employment Opportunity. It shall also be an unlawful employment practice for the Contractor (1) to fail or refuse to hire or to discharge any individual or otherwise to discriminate against any individual with respect to their compensation, or the terms, conditions, or privileges of their employment, because of such individual's race, color, religion, sex, age, handicap or national origin; or (2) to limit, segregate, or classify their employees or applicants for employment in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect their status as an employee, because of such individual's race, color, religion, sex, age, handicap or national origin. Contractor shall comply with The Civil Rights Act of 1964, 42 U.S.C. sec. 2000 et seq. (2000), as amended.

Anti-Boycott of Israel: By signing this contract the Contractor certifies that it is not currently engaged in and agrees for the duration of this Contract not to engage in, the boycott of Israel.

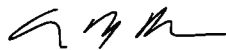
Notice. Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties.

Titles and Subtitles. Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Agreement.

Assignment. This Agreement shall be assignable only upon the written consent of the non-assigning party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this Agreement shall be binding upon the parties and their successors, assigns, heirs, executors, and/or administrators.

Further Documentation. The parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Agreement.

Contractor:



4/6/2026

Signature

Date

Curtis Brayman

Printed Name

Owner/ Operator

Title

Blue Ridge Grounds Maintenance LLC

Name of Company

124 Jackson Rd.

Address

Caryville, T.N., 37714

City, State Zip

Anderson County Government
Administrative Approval:

Robert J. Holbrook, Finance Director Date

Anderson County Department Head
Approval:

Date

Approved as to Form

Law Director

Date



(865) 617-3110

Executive Summary

Blue Ridge Grounds Maintenance is pleased to submit this bid for the comprehensive grounds maintenance of three Anderson County elementary schools. We understand that school grounds are more than just grass; they are the first impression for parents and a safe environment for students. Our team is prepared to provide consistent, high-quality service that aligns with the county's standards for excellence.

Scope of Work

We propose a seasonal maintenance schedule consisting of a minimum of 30 mows per year per location. Our service package includes:

- **Precision Mowing:** All turf areas will be mowed at a height appropriate for the grass type and seasonal conditions to ensure health and aesthetics.
- **Trimming & Edging:** String trimming around all obstacles (fences, playgrounds, signage) and mechanical edging of sidewalks and curbs for a crisp, clean finish.
- **Debris Clearing:** All clippings will be blown off walkways, parking lots, and play areas immediately following service.
- **Safety Protocol:** All gates will be secured upon departure, and we will ensure no debris is left in high-traffic student areas.

Service Schedule & Coordination

To minimize disruption to the learning environment, we commit to the following:

1. **Flexible Timing:** Scheduling mows during "off-peak" hours or specific windows provided by the school administration to avoid recess or bus loading times.
2. **Frequency:** A standard weekly rotation during the peak growing season.
3. **Communication:** A dedicated point of contact for the facility managers at Andersonville, Fairview, and Dutch Valley.

Investment Summary

Property	Per Mow Rate
Andersonville Elementary	\$275.00
Fairview Elementary	\$275.00
Dutch Valley Elementary	\$315.00

Why Choose Blue Ridge Grounds Maintenance?

- **Reliability:** We guarantee the 30-mow minimum, ensuring the schools never look overgrown during the summer months.
- **Safety First:** Our staff undergoes background checks and safety training to ensure a safe presence on school campus.
- **Local Commitment:** As a provider familiar with the East Tennessee climate, we know exactly how to handle our local turf transitions.

Anderson County Government

Request for Bids

100 North Main Street, Suite 214
Courthouse
Clinton, Tennessee 37716
(865) 457-6218 Office
(865) 457-6252 Fax

purchasing@andersoncountyttn.gov

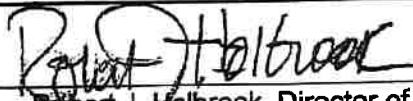
Bid #2621

Date Issued: March 16, 2026

Bids will be received until
2:30 p.m. Eastern Time on March 30, 2026

Sealed bids are subject to the General Terms and Conditions of this bid, and any other data attached or incorporated by reference. Bids will be received in the Anderson County Purchasing Office until the date and time specified above, and at that time publicly opened and read aloud.

ANDERSON COUNTY RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES
IN OR TO REJECT ANY OR ALL BIDS AND TO ACCEPT THE BID DEEMED
FAVORABLE AND IN THE BEST INTEREST OF ANDERSON COUNTY.



Robert J. Holbrook, Director of Finance

BID DESCRIPTION

Bid for mowing three schools.

Vendors shall provide one original and one copy.

Questions are to be emailed to purchasing@andersoncountyttn.gov and kkleehammer@andersoncountyttn.gov.

Bid #2621- Anderson County Schools Mowing

Anderson County is seeking bids for weekly mowing at the Schools listed below.

Job Specifications:

- Mow grass
- Trim around all obstacles
- Blow or otherwise remove debris from sidewalks and walking surfaces

Submit price for one cut at each location. The County anticipates needing 30 cuts per season but that is not a guaranteed number. The County anticipates issuing a one-year contract with four one-year renewal options.

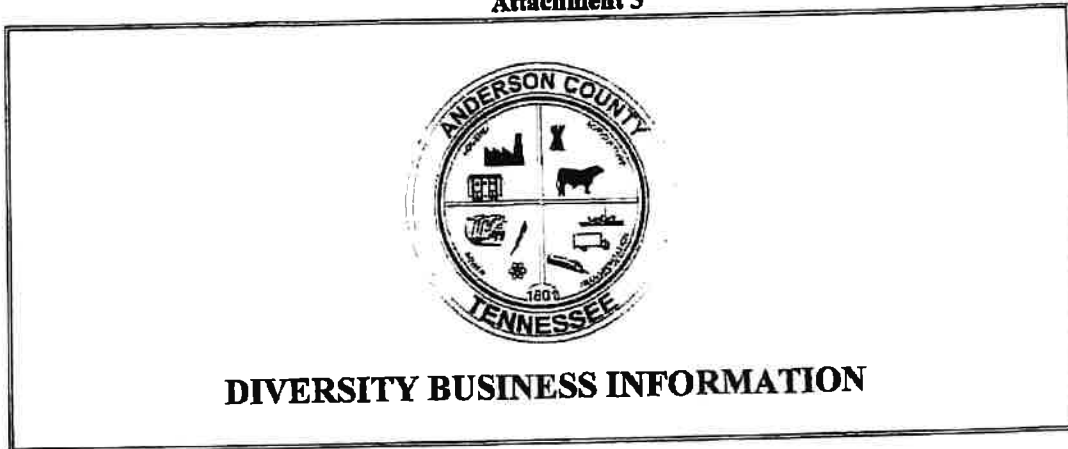
The County reserves the right to only award select locations and the County reserves the right to award to multiple vendors.

Contact Bobby Crawford at 865-457-2519 to schedule any on-site visits. Property lines of each school are attached in separate files.

Schools:	Cost per Cut:
Andersonville Elementary School 1951 Mountain Road, Andersonville, TN 37705	\$275.00
Dutch Valley Elementary School 1044 Old Dutch Valley Road, Clinton, TN 37716	\$315.00
Fairview Elementary School 6715 Hickory Valley Road, Heiskell, TN 37754	\$275.00

Vendor Name: Blue Ridge Grounds Maintenance L.L.C.

Attachment 3



Definitions for Determining Minority, Women And Small-Owned Firms

The guidelines for determining minority, women and small-owned firms are defined as follows:

- "MINORITY"** means a person who is a citizen or lawful permanent resident of the United States and who is:
- o Black (a person having origins in any of the black racial groups of Africa);
 - o Hispanic (a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race);
 - o Asian American (a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands); or
 - o American Indian and Alaskan Native (a person having origins in any of the original peoples of North America).

"MINORITY BUSINESS ENTERPRISE" shall mean a minority business:

A continuing, independent, for profit business which performs a commercially useful function, and is at least 51 percent owned and controlled by one or more minority individuals; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned and controlled by one or more minorities. Whose management and daily business operations are controlled by one or more of minority individuals. "Control" as used in the above clause, means exercising the power to make policy decision. "Operate," as used in the above clause, means being actively involved in the day-to-day management of the business.

"WOMEN BUSINESS ENTERPRISE" shall mean women business:

A continuing, independent, for profit business which performs a commercially useful function, and which is at least 51 percent owned and controlled by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned and controlled by one or more women. Whose management and daily business operations are controlled by one or more of such individuals. "Control" as used in the above clause, means exercising the power to make policy decision. "Operate," as used in the above clause, means being actively involved in the day-to-day management of the business.

**Attachment 4
Insurance Requirement Acknowledgment**

The bidder awarded this bid or contract will maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Bidder and to Anderson County Government while delivery and service are being done. A certificate of insurance must be on file in the Purchasing Department before work may begin and must be maintained until work is completed.

Only the items marked with an "X" are applicable to this bid and or contract.

- | | | |
|----|---|---|
| 1. | <input checked="" type="checkbox"/> Workers Compensation
Employers Liability | Statutory limits
100,000/100,000/500,000 |
| 2. | <input checked="" type="checkbox"/> Commercial General Liability | \$500,000 per occurrence
\$1,000,000 aggregate |
| | <input checked="" type="checkbox"/> Occurrence Form Only
<input checked="" type="checkbox"/> Include Premises Liability
<input checked="" type="checkbox"/> Include Contractual
<input checked="" type="checkbox"/> Include XCU
<input checked="" type="checkbox"/> Include Products and Completed Operations
<input checked="" type="checkbox"/> Include Personal Injury
<input checked="" type="checkbox"/> Include Independent Contractors
<input checked="" type="checkbox"/> Include Vendors Liability
<input checked="" type="checkbox"/> Include Professional or E&O Liability | |
| 3. | <input type="checkbox"/> Business Auto | |
| | <input type="checkbox"/> Include Garage Liability
<input type="checkbox"/> Include Garage Keepers Liability
<input type="checkbox"/> Copy of Valid Driver's License
<input type="checkbox"/> Copy of Current Motor Vehicle Record
<input type="checkbox"/> Copy of Current Auto Liability Declarations Page | |
| 4. | <input type="checkbox"/> Crime Coverages | |
| | <input type="checkbox"/> Employee Dishonesty
<input type="checkbox"/> Employee Dishonesty Bond | |
| 5. | <input type="checkbox"/> Property Coverages | |
| | <input type="checkbox"/> Builders Risk
<input type="checkbox"/> Inland Marine
<input type="checkbox"/> Transportation | |
| 6. | <input checked="" type="checkbox"/> Performance Bond Required – A <u>One Hundred Percent (100%)</u> performance or an irrevocable letter of credit in favor of Anderson County Government at a federally insured financial institution in accordance with T.C.A. 12-4-201. This <u>MUST</u> be submitted before purchase order issued. REQUIRED IF BID IS OVER \$100,000. | |

Certificate Holder Shall Be: Anderson County Government, Clinton, Tennessee, and shall show the bid number and title. Anderson County Government shall be named as an additional insured on all policies except worker's compensation and auto. Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate should strike out "endeavor to" and include a 30-day notice of cancellation where applicable. Any deviations from the above requirements must be disclosed to the Anderson County Purchasing Agent. Any liability deductibles or exclusions must also be disclosed. Exceptions can be granted if applicable.

Bidders Statement and Certification

I understand the insurance requirements of these specifications and will comply in full within 21 (twenty-one) calendar days if awarded this bid and or contract. I agree to furnish the county with proof of insurance for the entire term of the bid and or contract.

Blue Ridge Grounds Maintenance L.L.C.

Vendor Name

Curtis Braymen
Bid Representative Name (Please Print)


Authorized Signature
3/25/26
Date

Attachment 3

**DIVERSITY BUSINESS INFORMATION
ANDERSON COUNTY GOVERNMENT**

NOTE: This form is to be submitted only by those who qualify. Bidders do not have to be a minority business to be considered.

IMPORTANT! NOTARY AND COPY OF CERTIFICATION REQUIRED

SECTION 6 - DIVERSITY INFORMATION

VENDOR/CONTRACTOR NAME: Blue Ridge Grounds Maintenance L.L.C.

Type of Company: (Check One)

() Corporation () Partnership (X) Limited Liability () Sole Proprietor

Is your company 51% Owned or Operated by a Minority Group? Yes ___ No X

If yes, check the ethnic category and indicate % of ownership:

- American Indian/Alaskan Native ___%
- African American ___%
- Hispanic ___%
- Asian/Pacific Islander ___%
- Other ___% _____ (please indicate)

Please name the entity of certification: _____

Please provide copy of certification letter or certificate

I, HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

Signature: [Signature] **OFFICER OF THE COMPANY**

Name: Blue Ridge Grounds Maintenance **Title:** Owner/Operator

NOTARY ACKNOWLEDGEMENT:

STATE OF Tennessee

COUNTY OF Campbell

ON 25th 2026, BEFORE ME, [Signature] **Jeremy Andrew Kitts**

PERSONALLY APPEARED Curtis Brayman PERSONALLY KNOWN TO ME (OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/ THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON (S) ACTED, EXECUTED THE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE OF NOTARY: [Signature]

PRINTED FULL NAME OF NOTARY: Jeremy Andrew Kitts

MY COMMISSION EXPIRES: 1-29-28



Attachment 5
ANDERSON COUNTY GOVERNMENT
PURCHASING DEPARTMENT

CONFLICT OF INTEREST AFFIDAVIT/STATEMENT

NOTE: PLEASE SIGN AND RETURN PAGE TWO IN YOUR BID PACKET.

T. C. A. 5-14-114. Conflicts of interest -- Illegal payments.

(a) Neither the county purchasing agent, nor members of the county purchasing commission, nor members of the county legislative body, nor other officials of the county, shall be financially interested, or have any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services used by or furnished to any department or agency of the county government.

(b) Nor shall any such persons accept or receive, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded, by rebate, gift or otherwise, any money or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation.

(c) A violation of this section is a Class D felony.

T. C. A. 12-4-101 Personal interest of officers prohibited.

(a) (1) It is unlawful for any officer, committee member, director, or other person whose duty it is to vote for, let out, overlook, or in any manner to superintend any work or any contract in which any municipal corporation, county, state, development district, utility district, human resource agency, or other political subdivision created by statute shall or may be interested, to be directly interested in any such contract. "Directly interested" means any contract with the official personally or with any business in which the official is the sole proprietor, a partner, or the person having the controlling interest. "Controlling interest" includes the individual with the ownership or control of the largest number of outstanding shares owned by any single individual or corporation. This subdivision (a)(1) shall not be construed to prohibit any officer, committee person, director, or any person, other than a member of a local governing body of a county or municipality, from voting on the budget, appropriation resolution, or tax rate resolution, or amendments thereto, unless the vote is on a specific amendment to the budget or a specific appropriation or resolution in which such person is directly interested.

(2) (A) Subdivision (a)(1) shall also apply to a member of the board of directors of any not-for-profit corporation authorized by the laws of Tennessee to act for the benefit or on behalf of any one (1) or more counties, cities, towns and local governments pursuant to title 7, chapter 54 or 58.

(B) Subdivision (a)(2)(A) does not apply to any county with a metropolitan form of government and having a population of four hundred thousand (400,000) or more, according to the 1980 federal census or any subsequent federal census.

(b) It is unlawful for any officer, committee member, director, or other person whose duty it is to vote for, let out, overlook, or in any manner to superintend any work or any contract in which any municipal corporation, county, state, development district, utility district, human resource agency, or other political subdivision created by statute shall or may be interested, to be indirectly interested in any such contract unless the officer publicly acknowledges such officer's interest. "Indirectly interested" means any contract in which the officer is interested but not directly so, but includes contracts where the officer is directly interested but is the sole supplier of goods or services in a municipality or county.

**Attachment 5
ANDERSON COUNTY GOVERNMENT
PURCHASING DEPARTMENT**

CONFLICT OF INTEREST AFFIDAVIT/STATEMENT

(c) (1) Any member of a local governing body of a county or a municipality who is also an employee of such county or municipality and whose employment predates the member's initial election or appointment to the governing body of the county or municipality may vote on matters in which the member has a conflict of interest if the member informs the governing body immediately prior to the vote as follows: "Because I am an employee of (name of governmental unit), I have a conflict of interest in the proposal about to be voted. However, I declare that my argument and my vote answer only to my conscience and to my obligation to my constituents and the citizens this body represents." The vote of any such member having a conflict of interest who does not so inform the governing body of such conflict shall be void if challenged in a timely manner. As used in this subdivision (c)(1), "timely manner" means during the same meeting at which the vote was cast and prior to the transaction of any further business by the body.

(2) Any member of a local governing body of a county or a municipality who is also an employee of such county or municipality and whose employment began on or after the date on which the member was initially elected or appointed to serve on the governing body of the county or municipality shall not vote on matters in which the member has a conflict of interest.

(3) (A) In the event a member of a local governing body of a county or a municipality has a conflict of interest in a matter to be voted upon by the body, such member may abstain for cause by announcing such to the presiding officer.

(B) (i) Any member of a local governing body of a municipality who abstains from voting for cause on any issue coming to a vote before the body shall not be counted for the purpose of determining a majority vote.

(ii) This subdivision (c)(3)(B) shall in no way be construed to apply to any county having a metropolitan form of government and having a population in excess of five hundred thousand (500,000), according to the 1990 federal census or any subsequent federal census.

(d) This section shall apply to a member of the board of directors or officer of any nonprofit corporation required under § 8-44-102(b)(1)(E) to conduct all meetings of its governing body as open meetings.

I have read and understand both T.C. A. 5-14-114 and T. C. A. 12-4-101, and will comply.

NOTE: PLEASE SIGN AND RETURN PAGE TWO IN YOUR BID PACKET.


Contractor or Company Owner (signature)

3/25/20
Date

Blue Ridge Grounds Maintenance LLC
Contractor or Company Name (print)

Attachment 6

Rev. December 6, 2007

BACKGROUND CHECK COMPLIANCE FORM

ANDERSON COUNTY GOVERNMENT

PURCHASING DEPARTMENT
 100 N. MAIN STREET, ROOM 214 or 218
 CLINTON, TN 37716
 (865) 457-6251
 (865) 457-6252 (Fax)

BID NUMBER

CONTRACT NUMBER

BACKGROUND CHECKS Contractors shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

Any person, corporation or other entity who enters or any employee of any person, corporation or entity who enters into or renews a contract with a local board of education or child care program on or after September 1, 2007, must:

- (1) Provide a fingerprint sample
- (2) Submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigations and the Federal Bureau of Investigations.

Contact the Anderson County School's Human Resources Department at (865) 463-2800 ext. 2811 for fingerprint instructions.

Company or Individuals (Name) Curtis Brayman	Address 124 Jackson Rd.
City, State, Zip Code Caryville, T.N., 37714	Telephone Number (865) 617-3110
Contractor License Number (If Applicable) N/A	

I agree to abide by Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, and certify that I am authorized to sign. The undersigned further agrees if this bid or contract is accepted, to furnish any and all of the Background Check Information on himself and all of his employees as required by law, at the request of Anderson County Government. I hereby agree to release all criminal history and other required information to Anderson County Government, the Tennessee Bureau of Investigation and the Federal Bureau of Investigation in accordance with Tennessee law and I further certify that all information supplied by me regarding this inquiry is true and accurate. I agree to release and hold harmless the above-mentioned governmental entities for the use of this information related to the purposes mandated under Tennessee law. I further certify that I have obtained acceptable criminal history information on all current employees and will obtain said information on future employees associated with the performance of the work defined in this bid or contract, pursuant to Tennessee Code Annotated 49-5-413 and that neither I nor any employee of mine is prohibited from direct contact with school children for the reasons enumerated in Tennessee Code annotated Section §§ 49-5-401 et seq.

Signature  Title Owner/Operator

Printed Name: Curtis Brayman Date 3/25/26
(Please Print Clearly) (Month, Day, Year)

INTERNAL OFFICE USE ONLY

Notes _____

XX-XXXX**Attachment 7 – Sample Contract for Services**

This Agreement, between Anderson County, Tennessee, a governmental entity and political subdivision of the State of Tennessee (hereinafter, "County") and _____ (hereinafter, "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide _____ per Bid #XXXX, Exhibit 1

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry and to the satisfaction of the County.

Purchase Order. A Purchase Order must in place before services are rendered.

Contractor Compensation. Contractor shall be paid by County for the Contractor's services within thirty (30) days of invoicing and completion of the contracted services. The compensation to Contractor shall be calculated by: Bid #XXXX. Contractor shall not receive additional compensation for expenses including travel, hotel, food, etc.

Term. The term of this agreement shall be one year with four one-year renewal options. The contract shall start on the date of final signature.

Release. Contractor hereby agrees to release, indemnify, and hold County harmless from and against any and all claims, lawsuits, or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of Contractor's services under this Agreement.

Default. In the event of default by the Contractor hereto, the County may bring suit against the Contractor to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

No Oral Modification. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

Waiver. A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Severability. In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Cancellation. In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause on thirty (30) days written notice to the other, if the event constituting the breach, default, or failure is not cured during that time.

Termination: Anderson County reserves the right to terminate this contract in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

Exhibits. Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits.

General Terms and Conditions

BID ENVELOPE SUBMISSION INSTRUCTIONS:

Bids are to be received in a sealed envelope/package with the bid number, company name and opening date clearly marked. Failure to comply may result in rejection of the entire bid. Anderson County will not be responsible for any lost or misdirected mail. Late bids, e-mailed bids and faxed bids will not be considered nor returned. It is the sole responsibility of the bidder to ensure their bid is delivered to the Purchasing Department.

Please note that Anderson County Government does not receive a guaranteed delivery time for express mail and/or packages. PLEASE MAIL ACCORDINGLY.

**ANDERSON COUNTY FINANCE DEPARTMENT
100 NORTH MAIN STREET, SUITES 214 AND 218
CLINTON, TN 37716**

Email: purchasing@andersoncountyttn.gov
Website: <http://andersontn.org/purchasing>

(865) 457-6218 Phone
(865) 457-6252 Fax

**Bid documents must be completed in ink or typed, signed in ink,
and free from alterations, erasures or mark-throughs.**

SECTION 1 - GENERAL TERMS AND CONDITIONS

- 1.1 ALTERATIONS OR AMENDMENTS:** Alterations, amendments, changes, modifications or additions to this solicitation shall not be binding on Anderson County without prior written approval.
- 1.2 NO CONTACT POLICY:** After vendor receives a copy of this bid, any contact initiated by any vendor with any Anderson County representative, other than the Purchasing Department, concerning this invitation for bid is prohibited and agreements made thereto will not be considered binding on Anderson County. Any such unauthorized contact may cause the disqualification of the bidder from this procurement transaction.
- 1.3 QUESTIONS:** Pursuant to TCA §12-4-113, questions regarding the specifications or bid procedures must be received by the Purchasing Agent and/or designer no less than ninety-six (96) hours before the bid opening date. No addenda within less than forty-eight (48) hours of the bid opening date shall be permitted. Any questions concerning the bid document must be submitted to purchasing@andersontn.org no less than ninety-six (96) hours before bid opening date.
- 1.4 BID CLOCK:** The bid/time clock in the Anderson County Purchasing office will be the time of record.
- 1.5 TAXES:** Anderson County is not liable for Federal excise or State sales tax. Tax exemption certificates will be provided upon request.

1.6 CONFLICT OF INTEREST: If requested by the Purchasing Agent, vendors must complete and submit a "Conflict of Interest Affidavit Statement" prior to contract award, see T.C.A. 5-14-114 and T. C. A. 12-4-101.

1.7 NON-COLLUSION: Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or United States law.

1.8 NON-DISCRIMINATION: Contracted vendors will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

1.9 SAME AS OR EQUIVALENT TO: Vendors are to bid as specified herein or propose an approved equal. Determination of equality is solely Anderson County's responsibility. Any designated brands are for reference purpose only, not a statement of preference. When an alternate manufacturer, brand, model or make is bid, Anderson County will determine if the item bid meets or exceeds the items as specified. If the bidder does not indicate that an alternate manufacturer, brand, model or make is being bid, it is understood that the item(s) bid are the same manufacturer, brand, model or make as requested in the Invitation to Bid. Comparable products of other manufacturers will be considered if proof of comparability is contained in the bid submission. It shall be the responsibility of the vendors, including vendors whose product is referenced to furnish upon request catalog pages, brochures or other data to provide an adequate basis for determining the quality and functional capabilities of the product offered. Failure to provide this data may be considered valid justification for rejection of bid.

1.10 MULTIPLE BIDS/AWARDS: Anderson County may consider multiple bid awards.

1.11 STATE OF TENNESSEE CONTRACTORS' LICENSE LAW (T.C.A. 62-6-119) b): Bids for which the total cost of the project is twenty-five thousand dollars (\$25,000) or more, the outside of the sealed bid envelope/package containing the bid provides the following information: the Company Name, the Contractor's license number, license classification, the date of the license expiration and that part of each license classification applying to the bid. In addition, each heating ventilation or air conditioning, plumbing and electrical subcontractor's license number, date of the license expiration and that part of each classification applying to the bid if the value of the work is \$25,000 or greater, must be notated. If the value of either the contractor or the subcontractor's work is less than \$25,000, the bid envelope/package containing the bid is to be notated with the phrase "Contractor or Subcontractor's Bid is Less than \$25,000" after each appropriate heading. In the case of joint ventures, each party submitting the bid must provide this information. If no subcontractors are being used, the outside of the envelope/package containing the bid must state, "No Subcontractors are being used on this project."

1.12 ACCEPTANCE: Vendors shall hold their price firm and subject to acceptance by Anderson County for a minimum period of sixty (60) working days from the date of the bid opening, unless otherwise indicated in their bid. Any or all bids may be rejected for good cause.

1.13 BID AWARDS: Bids will be awarded to the lowest and best bidder, taking into consideration the qualities of the articles to be supplied, their conformity with specifications and their suitability to the requirements of Anderson County and the delivery terms. Anderson County also reserves the right to not award this bid.

1.14 BIDDER'S MINIMUM QUALIFICATIONS: Bidders must have the resources and capability to provide the materials and services as described in the solicitation. Anderson County reserves the right to request additional information and/or material not specified as a bid requirement from any bidder to confirm qualifications.

1.15 DEBARMENT: By submitting a response to this solicitation, bidders are certifying that bidder is not currently debarred from doing business with any local or state Government or the Federal Government. Bidders shall provide documentation relating to any and all debarments that occurred within the last ten

years. The County will search the "System for Award Management" for federally excluded vendors before awarding a bid.

1.16 PROTEST: Any vendor wishing to protest the bid award shall notify in writing the Anderson County Purchasing Agent and the County Law Director, 101 S. Main Street, Suite 310, Clinton, TN 37716. No protest will be accepted, except those protests made in writing and received within (10) ten calendar days of the bid award. Protests must be in writing and envelopes/package containing protest must be clearly marked with bid number and words "BID PROTEST". The Purchasing Agent, in conjunction with the Purchasing Committee, and with the advice and counsel of the County Law Director, shall review and make a final decision as to any bid protest. Appeals shall be filed in the Circuit or Chancery Courts of Anderson County within sixty (60) days of the final decision.

VENDORS PLEASE NOTE: ANDERSON COUNTY WILL NOT STOP THE PURCHASE PROCESS. THE PURCHASE MAY BE COMPLETED OR THE PROJECT MAY BE RE-BID WHILE THE PROTEST PROCEDURE IS STILL IN OPERATION. IF A RE-BID IS MADE, THE PROTESTING VENDOR SHOULD SUBMIT A NEW BID. OTHERWISE, THEY WILL BE WITHOUT A BID ON THE RE-BID. FURTHER, THE RE-BIDDING WILL NOT END THE APPEALS PROCESS. IT WILL CONTINUE UNTIL A FINAL DECISION IS REACHED OR THE COMPLAINANT WITHDRAWS THE APPEAL.

1.17 DELIVERY: Bid pricing is to include complete supply and delivery to Anderson County, Tennessee. Vendors are to state the delivery time in the bid. Anderson County requires that vendors deliver all products "free on board" to final destination unless indicated otherwise in the bid requirements.

1.18 PROOF OF FINANCIAL AND BUSINESS CAPABILITY: Bidders must, upon the request of Anderson County, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Anderson County will make the final determination as to the bidder's ability.

1.19 VENDOR'S DEFAULT: Anderson County reserves the right, in case of vendor default, to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess costs occasioned thereby.

1.20 DUPLICATE COPIES: Vendors are to submit one original and at least one exact copy of their bids, including brochures; unless additional copies are requested in bid specifications.

1.21 DRUG-FREE WORKPLACE: Under the provisions of Tennessee Code Annotated §50-9-113 enacted by the General Assembly effective 2001, all employers with five (5) or more employees who contract with either the state or a local government to provide construction services are required to submit an affidavit stating that they have a drug free workplace program that complies with Title 50, Chapter 9, in effect at the time of submission of a bid at least to the extent required of governmental entities. The statute imposes other requirements on the contractor and contractors should consult private legal counsel if legal questions arise under this section or any other provision of this document. All contractors with five (5) or more employees that will be providing construction services are to return the provided written affidavit signed by the principal officer of a covered employer acknowledging that the contracting entity is in compliance with the Drug Free Workplace laws of State of Tennessee.

1.22 COMPETITION INTENDED: It is the responsibility of the bidder to review the entire Invitation to Bid document and to notify the Purchasing Department if the Invitation to Bid is formulated in a manner that would unnecessarily restrict competition or if it is ambiguous in what is being requested. The Purchasing Agent must receive questions regarding the specifications or bid procedures no less than ninety-six (96) hours prior to the time set for the bid opening.

1.23 SCHOOL CAFETERIA BIDS: If this bid is for Anderson County School's Cafeteria Food Service Department, bidders must be in compliance with Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 which requires school and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to "Buy American" to the maximum extent practicable.

1.24 TERMINATION: Anderson County reserves the right to terminate contracts in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.

1.25 OSHA SAFETY: The Vendor is responsible for training their employees in Safety and Health Regulations for the job, assuring compliance with Tennessee Occupational Safety and Health regulations and any other Regulatory Agency.

1.26 PERFORMANCE BOND: A standard surety or performance bond or an irrevocable letter of credit in favor of Anderson County Government at a federally insured financial institution will be required to be submitted with bid, if indicated in section four, item six insurance requirement checklist.

1.27 BACKGROUND CHECKS: Contractors shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

1.28 AWARD RESULTS: As soon as practicable after proposal or bid evaluations, Anderson County shall post the award decision to Vendor Registry at www.vendorregistry.com. Individual notices are normally not mailed or e-mailed except to the successful vendor.

1.29 INDEMNIFICATION/HOLD HARMLESS: Vendor shall indemnify, defend, save and hold harmless Anderson County and, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Vendor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of Vendor, its subcontractors, suppliers, agents or employees.

1.30 DECLARATIVE STATEMENT: Any statement or words (i.e.: must, shall, will, etc.) are declarative statements and the proposer must comply with the condition. Failure to comply with any such condition may result in their bid being non-responsive and disqualified.

1.31 WAIVING OF INFORMALITIES: Anderson County reserves the right to waive minor informalities or technicalities when it is in the best interest of Anderson County.

1.32 APPROPRIATION: Funding for multi-year contracts are subject to budget appropriations. In the event no funds are appropriated by Anderson County for the goods or services in any fiscal year or insufficient funds exist to purchase the goods or services of a contract, then that contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.

1.33 ASSIGNMENT: Vendor shall not assign or sub-contract any agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written specific consent of Anderson County.

1.34 QUANTITIES: Anderson County does not guarantee quantities to be purchased off this bid.

1.35 UNIT PRICE: In case of discrepancy between any unit price and an extended price, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.

1.36 MODIFICATION OR WITHDRAWAL OF BIDS: When it is certain that a mistake has been made in the preparation of the bid, a request will be made to the bidder to confirm the bid. Provisions must be made so that mistakes can be taken care of and the ambiguity resolved satisfactorily. Bids may be modified or withdrawn by written notice received in the Purchasing Department prior to the time and date set for the bid

opening. The changes or withdrawal of the bids shall be in writing and signed by an official of the company. The envelope containing the modification should clearly state "modification to bid." Either the entire bid or a particular item may be withdrawn or modified in this manner.

1.37 PRE-BID CONFERENCES: Attendance at Pre-bid Conferences is strongly encouraged. When deemed necessary a Mandatory Pre-bid Conference will be held. A company representative **MUST** be in attendance and sign the Pre-bid sign-in sheet in order to be considered for bid award.

1.38 ADDENDUM: § T.C.A. 12-14-113 Anderson County Government reserves the right to amend this solicitation by addendum. Addenda will be posted to the vendor registry up to 48 hours in advance of the bid/proposals due date and time. It is the bidder's responsibility to check the website for addendum. If in the County's opinion revisions are of such a magnitude, the deadline for this solicitation may be extended in an addendum. Addenda may change specifications, reply sheets, and times and dates for pre-bid meetings as well as due dates/deadlines for questions and bids/proposals.

1.39 OWNERSHIP: All bids, once received, become property of Anderson County Government and will not be returned.

1.40 WEATHER AND COURTHOUSE CLOSINGS: In the event of a situation severe enough to necessitate the closing of Anderson County Government offices during a planned bid opening, vendors will receive notification of the new date and time upon re-opening of county government offices. No bids will be opened until the rescheduled date for bid opening and all bidders/proposers whose submissions meet the extended deadline will be given equal consideration at that time. Anderson County shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

1.41 IRAN DIVESTMENT ACT OF 2014: Pursuant to the Iran Divestment Act of 2014, Tenn. Code Ann. § 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-106. Inclusion on this list makes a person ineligible to contract with Anderson County; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. The State of Tennessee list is available here: <http://tennessee.gov/generalservices/article/Public-Information-library>.

1.42 ANTI-BOYCOTT OF ISRAEL: By responding to this bid the Bidder certifies that it is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of Israel.



Andersonville Vol. Fire
Department Station 1

Andersonville
Elementary School

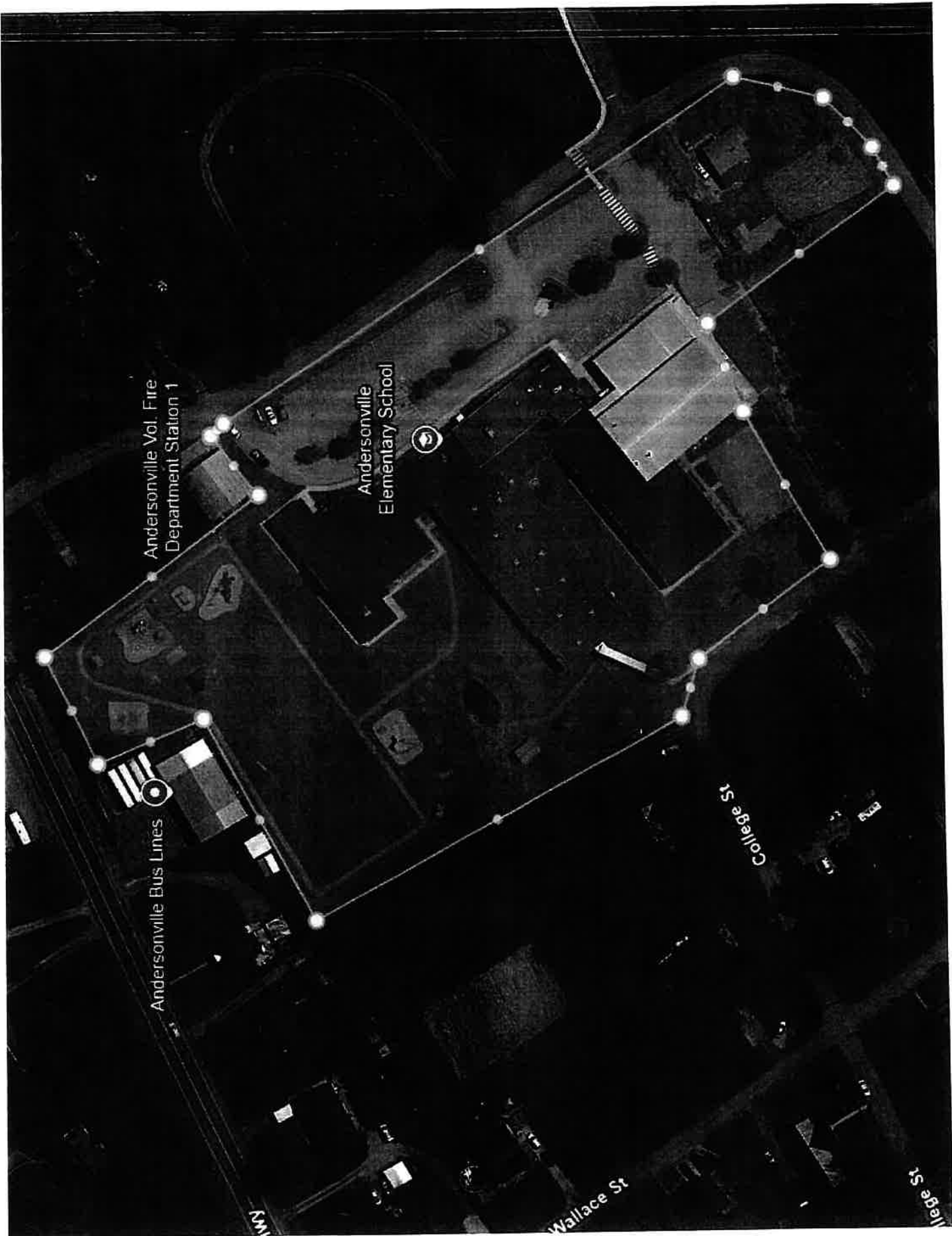
Andersonville Bus Lines

College St

Wallace St

College St





Andersonville Vol. Fire
Department Station 1

Andersonville
Elementary School

Andersonville Bus Lines

College St

Wallace St

College St

Bid #2621- Anderson County Schools Mowing

Questions & Answers #1

1. Are there any time constraints on the hours when the schools can be mowed? Or a specific day of the week?

Answer: The times are flexible but will need to be approved beforehand to ensure no school activities are taking place that would hinder mowing.

2. When would the work start?

Answer: Immediately after bid award.

3. In the bid, a pre-bid meeting is mentioned as mandatory. Is there a pre-bid meeting for this? Is so, when and where will this take place?

Answer: There is no pre-bid meeting.

Bid #2621- Anderson County Schools Mowing

Questions & Answers #2

1. Do you have the acreage for each school?

Answer: This information is not available. Potential bidders may use the provided property outlines and visit the schools to view the areas.

Bid #2621- Anderson County Schools Mowing

Question & Answer #3

1. Can you advise what the current contract bid amount is?

Answer:

Andersonville – \$325

Dutch Valley – \$425

Fairview - \$350