

Anderson County Animal Advisory Board
Anderson County Courthouse, Room 118A 3/24/26 4:00 PM

AGENDA
Organizational Meeting

1. **Call to order** by Mayor Frank
2. **Welcome and introductions** of confirmed voting members:
Commissioner Anthony Allen, Commissioner Sabra Beauchamp, Commissioner Tracy Wandell, Les Hunt, Steve Phillips
Ex-officio, non-voting members: County Mayor, Director of Animal Care & Control, County Veterinarian, Law Director or Representative

Remaining members to appoint: representative of an animal welfare, non-profit, 501(c)(3); two additional citizen members, one veterinarian or welfare professional with advanced degree in animal science.

3. **Election of Chairman**

4. **Agenda**

- a. Who is responsible for agenda?
- b. Who is responsible for minutes?
- c. Who is responsible for posting minutes and the agenda on the website?
- d. Who is responsible for emailing members about the meetings?
- e. Will the Advisory Board use the standard agenda format of commission?
- f. When is the deadline for submitting information for the agenda?

5. **Meeting dates and time**

- a. Does the Board wish to meet monthly?
- b. What is the best day and time?
- c. Location?

6. **Public Comment Period**

- a. Is the Board required to have public comment?
- b. Does the Board wish to adopt the county policy for public comment, or modify?
- b. Does the Board wish to have a sign in sheet for those wishing to make a comment?

7. **Quorum:** does board wish to adopt 50% +1 as quorum, or set another minimum, such as 4?

8. **Other organizational discussion for the Board**

9. **Shelter updates; expectations by board** for effective meetings with shelter team

10. **Adjourn**