
Anderson County Board of Commissioners

Regular Agenda

Tuesday, February 17, 2026 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Public Hearing Report** – Vice Chair Vandagriff
7. **Applications**
 - Commissioner Tracy Wandell for Animal Shelter Advisory Committee
8. **Presentation of Reports:**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - No Report
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Finance Report
 - Budget & Purchasing Report
 2. Director of Schools – Dr. Tim Parrott
 - Written Report
 3. Law Director's Office Report – Jamie Brooks
 - A. Action Items
 - B. Contracts
 - C. Zoning Violations
 - D. Bankruptcies
 - E. Status of Pending Lawsuits
 - F. Newly filed Lawsuits
 - G. Information Items
 - C. Committees/Boards Reports
 1. Operations Committee Report – Commissioner Isbel
 - Request approval of updated Resolution No. 25-11-1242 County Flood Damage Prevention Resolution.
 - Request approval to have a dedicated space under the Jolly Building to park the Crime Scene Vehicle.
 - Request approval of the letter to State Representatives regarding illegal Robo-Calls.
 - Request motion to allow the Mayor to draft a letter to State Legislature and respectfully request that they provide emergency funding to immediately make repairs to Highway 116 as soon as possible.
 - Request approval for the Law Director to draft a letter to State Legislators to rectify the issue of no longer being able to purchase medicine for livestock without the field veterinarian coming to write a prescription or use telehealth to be able to get the prescription.

- Request approval for the Mayor to set up a joint meeting with Roane County, Anderson County and the City of Oak Ridge to go to ORNL for a meet & greet.
2. Rules Committee Report – Commissioner Smallridge
- Request motion for the Law Director to rewrite rule II number 6 to include “Commission will not address non agenda items”.
 - Request motion to have all agendas structured the same for all commission committees.
 - Request motion to allow the commission chairman to have discretion over including the prayer and pledge.

9. New Business

- Request motion to approve Resolution No. 26-02-1251 Encouraging Tennessee to Participate in the Summer EBT Program Funded by the United States Federal Government. – Requested by Commissioner Verran
- Request motion to approve Resolution No. 26-02-1252 Requesting the 114th Session of the Tennessee General Assembly to Reject the Education Freedom Scholarship Act or Similar Voucher Initiatives. – Requested by Commissioner Verran
- Request motion to approve Resolution No. 26-02-1253 Supporting Continued ACA Access for Uninsured Citizens of Anderson County. - Requested by Commissioner Verran

10. Announcements

11. Adjourn

Respectfully Submitted
B. Denise Palmer, Chairman

Annette Prewitt

From: Commissioner Tracy Wandell
Sent: Monday, February 9, 2026 7:46 PM
To: Annette Prewitt
Subject: Animal Committee

Annette,

I Respectfully request to join the proposed new animal board as one of the 3 required Commissioners.

Thank you.

Respectfully,
Tracy

Tracy Wandell
Anderson County Commissioner
District 1
865-388-0921
twandell@andersoncountyttn.gov

Anderson County Board of Commissioners
Financial Management Committee
Meeting Minutes

February 9, 2026
4:00 PM, Room 312

Members Present: Mayor Terry Frank (Committee Chair), Commissioner Tracy Wandell (Vice-Chair), Commissioner Denise Palmer, Commissioner Michael Foster, Director of Schools Dr. Tim Parrott, and Commissioner Tim Isbell.

Members Absent: Highway Superintendent Gary Long

Others Present: Finance Director Robby Holbrook, Deputy Finance Director Paul Richardson, and Finance Department Employee Libby Smith.

Call to Order: Committee Chair Mayor Terry Frank called the meeting to order.

- I. **Appearance of Citizens:** No citizens were present to speak.
- II. **Approval of Agenda:** Motion by Director of Schools Dr. Tim Parrott, seconded by Commissioner Michael Foster, to approve the agenda as presented. *Motion passed.*
- III. **Claxton Bond #2/Summary of Outstanding Debt:**
Finance Director Robby Holbrook presented the current summary of outstanding debt and informed the committee that the bond sale is scheduled for February 11, with the bond closing set for March 6.
- IV. **FMPP Chapters 5, 8, 10, & 13 from July 2025 meeting:**
Finance Director Robby Holbrook presented revisions to the Financial Management Policies and Procedures (FMPP) that were approved by the Law Director and had been previously approved at the July 2025 meeting pending LD approval. He further advised that the Finance Department will present Chapter 5 for additional review at the next meeting.

Motion by Commissioner Michael Foster, seconded by Commissioner Tim Isbell, to approve the policy changes to chapters 8, 10, & 13 of the Financial Management Policies and Procedures (FMPP). *Motion Passed.*
- V. **FMPP Chapter 9 Purchasing/P-card Policy update and rebates:**
Finance Director Robby Holbrook presented proposed revisions to Chapter 9 of the Financial Management Policies and Procedures (FMPP) that strengthen requirements related to P-Card purchases, coding, and blanket requisitions. He also informed the committee of increased rebates being received under the new P-Card vendor, U.S. Bank.

Motion by Commissioner Michael Foster, seconded by Commissioner Tracy Wandell, to approve the policy changes to Chapter 9 of the FMPP. *Motion Passed.*

VI. Comptroller Memo Regarding Penny Discontinuance/Policy Changes:

Finance Director Robby Holbrook presented a memorandum from the Comptroller regarding the discontinuance of the penny and possible related policy changes.

VII. FY 25 Audit Exit Policy Recommendation on County Vehicle Identification:

Finance Director Robby Holbrook presented the audit recommendation to require county vehicles to be clearly marked as such. He also reviewed the County Vehicle Identification Policy previously approved by this body on February 12, 2024.

Motion by Commissioner Tim Isbell, seconded by Director of Schools Dr. Tim Parrott, to authorize Director Holbrook to distribute a memo to all departments to ensure compliance.

VIII. Review of Current Revenue Collections and Expenditures in the General Fund:

Finance Director Robby Holbrook presented current revenue collections and expenditures in the General Fund for informational purposes.

IX. New Business – None.

X. Unfinished Business – None.

XI. Meeting Adjourned

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

February 5, 2026

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Financial Reports			
		Cash & Fund Balance, Sales Tax, ARPA and Grant Reports	
Group 2 Purchasing Contracts & Surplus Vehicles - Legal Review - Commission Approval			
1	3A	Cannon Copier Rental Contract #26-0089 & 26-0090 - Juvenile	
1	4A	State & Local Tax Advisers, Contract #26-0092 - Property Assessor	
1	4A	Skilled Services Contract 26-0058A1 - Health Dept.	
2	4B	State of TN, Dept. of Health Contract #23-0088A2 - Health Dept.	
2	4C	NuCycle Copier Rental Contract #26-0095 - County Clerk	
2	4D	TDEC Contract #26-0097 - Office of Mayor	
2	5	Capital Asset Surplus Request - 3 Sheriff Vehicles	
Group 3 Consent Agenda - Transfers (No Commission Action Necessary)			
3	1	General Fund 101 - Sheriff	\$ 6,000.00
3	2	General Fund 101 - Property Assesor	\$ 800.00
3	3	Fund 141 - Fiscal Services	\$ 5,000.00
4	17	General Fund 101 - Juvenile	\$ 50.00
4	18	General Fund 101 - Sheriff	\$ 16,210.00
Group 4 - Appropriations - School (Commission Approval by Board Vote)			
5	4	Fund 141 - Fiscal Services	\$ 3,000.00
10	16	Fund 141 - Fiscal Services	\$ 200,000.00
Group 5 - Transfers - School (Commission Approval by Board Vote)			
5	5	Fund 143 - Central Cafeteria	\$ 33,120.00
Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)			
6	6	General Fund 101 - Health Department	\$ 150,000.00
6	7	General Fund 101 - Sheriff	\$ 15,000.00
7	8	General Fund 101 - EMS	\$ 2,151.00
7	9	Fund 131 - Highway	\$ 141,000.00
8	10	Fund 131 - Highway	\$ 7,237.50
8	11	General Fund 101 - Clerk & Master	\$ 1,300.00
9	12	Fund 116 - Solid Waste	\$ 10,500.00
9	13	General Fund 101 - Finance	\$ 5,100.00
11	19	General Fund 101 - IT	\$ 59,192.00
Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
9	14	General Fund 101 - Finance/Fire Marshall	\$ 3,000.00
10	15	General Fund 101 - Finance	\$ 255,068.00
Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)			
4	3A	General Fund 101 - EMA	\$ 3,500.00
Group 9 - Miscellaneous			
11	A	Grant Application - Family Justice Center	Motion To Approve
11	B	Firewall Infrastructure - IT	Motion To Approve
12	C	Unfinished Business - Sheriff Salary Discussion	No Action
13	D	New Business - Resolution 26-02-1250	Motion To Approve
Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
14	20	Conservation Board - Shoreline Stabilization at AC Park	\$ 155,000.00

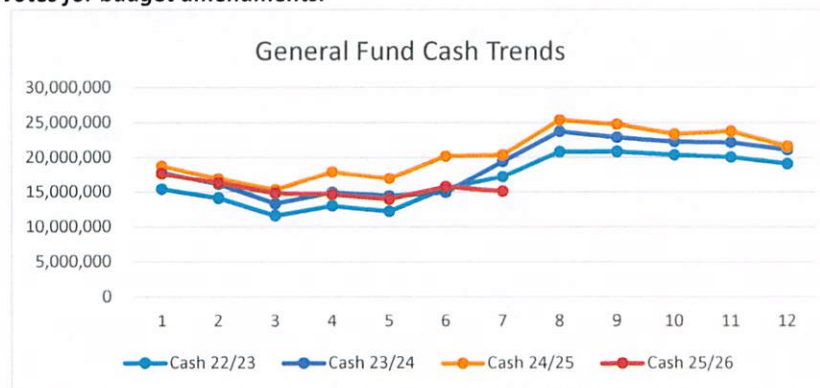
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
January 31, 2026**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,182,365	\$ 263,951	\$ 1,587,354	\$ 11,611,686 *	\$ 14,645,356	\$ 15,097,059
115	Library Fund	\$ -	\$ 181,320		\$ -	\$ -	\$ 181,320	\$ 213,068
116	Solid Waste/Sanitation Fund	\$ -	\$ 703,936	\$ 17,726	\$ -	\$ -	\$ 721,662	\$ 1,078,562
120	Opioid Abatement			\$ 797,504			\$ 797,504	\$ 795,135
121	American Rescue Plan							\$ 1,183,705
122	Drug Control Fund	\$ -	\$ 139,101	\$ 8,754	\$ -	\$ -	\$ 147,855	\$ 155,357
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 21,056	\$ -	\$ 21,056	\$ 45,200
128	Tourism Fund	\$ -	\$ 788,306	\$ -	\$ 101,440	\$ -	\$ 889,746	\$ 892,595
131	Highway Fund	\$ 47,550	\$ 269,737	\$ 2,387,633	\$ -	\$ -	\$ 3,582,370	\$ 4,439,743
141	General Purpose School Fund	\$ -	\$ -	\$ 11,908,433	\$ -	\$ -	\$ 11,908,433	\$ 17,461,089
143	Central Cafeteria	\$ 112,744	\$ 4,328,986	\$ -	\$ -	\$ -	\$ 4,328,986	\$ 4,375,431
151	General Debt Service Fund	\$ -	\$ 872,902	\$ -	\$ -	\$ -	\$ 872,902	\$ 2,334,750
152	Rural Debt Service Fund	\$ -	\$ 587,730	\$ -	\$ -	\$ -	\$ 587,730	\$ 1,075,785
156	Education Debt Service Fund	\$ -	\$ 96,991	\$ -	\$ -	\$ -	\$ 96,991	\$ 1,086,522
171	Capital Projects Fund	\$ -	\$ 58,600	\$ -	\$ -	\$ -	\$ 58,600	\$ 6,644,424
177	Education Capital Projects Fund		\$ 64,899	\$ -	\$ -	\$ -	\$ 64,899	\$ 2,853,848
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 821,748	\$ -	\$ 821,748	\$ 1,411,144
		\$ 188,230	\$ 9,274,873	\$ 15,384,001	\$ 2,531,598	\$ 11,611,686	\$ 39,727,158	\$ 61,143,417

* General Unassigned Fund Balance limit of \$8M requiring 2/3 (11) votes for budget amendments.

Cash Trends
January

Cash 21/22	15,870,096
Cash 22/23	17,197,688
Cash 23/24	19,384,181
Cash 24/25	20,373,626
Cash 25/26	15,097,059



Copy of Local Option Sales Tax - Net Breakdown by FY

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%
June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%
Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	4.2%
FY2026	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$507,648.99	\$978,010.26	\$103,015.61	\$47,199.51	\$2,685,169.88	\$128,128.33	\$64,001.18	\$4,513,173.76	8.0%
August	\$551,353.91	\$1,006,909.31	\$105,299.07	\$46,667.94	\$2,941,555.02	\$127,918.15	\$19,038.15	\$4,798,741.55	9.6%
September	\$544,006.51	\$987,949.30	\$99,955.24	\$44,455.23	\$2,919,298.05	\$137,201.46	\$30,527.34	\$4,763,393.13	12.1%
October	\$611,382.00	\$927,031.25	\$100,382.46	\$47,428.45	\$2,556,417.96	\$133,076.18	\$27,730.35	\$4,403,448.65	8.2%
November	\$547,668.76	\$993,116.16	\$92,120.31	\$43,525.04	\$2,697,182.84	\$127,783.95	\$30,294.87	\$4,531,691.93	5.1%
December	\$630,239.61	\$1,020,056.12	\$98,438.40	\$60,473.20	\$2,510,022.84	\$126,380.12	\$38,475.82	\$4,484,086.11	4.3%
January									
February									
March									
April									
May									
June									
Totals:	\$3,392,299.78	\$5,913,072.40	\$599,211.09	\$289,749.37	\$16,309,646.59	\$780,488.19	\$210,067.71	\$27,494,535.13	

24.14%

Local Option Sales Tax - Total Net Collections

Month	FY2023	FY2024	FY2025	FY2026
1	\$4,000,000	\$3,800,000	\$4,200,000	\$4,100,000
2	\$4,200,000	\$4,000,000	\$4,400,000	\$4,300,000
3	\$4,100,000	\$3,900,000	\$4,300,000	\$4,200,000
4	\$4,000,000	\$3,800,000	\$4,200,000	\$4,100,000
5	\$4,100,000	\$3,900,000	\$4,300,000	\$4,200,000
6	\$4,200,000	\$4,000,000	\$4,400,000	\$4,300,000
7	\$4,300,000	\$4,100,000	\$5,400,000	\$4,400,000
8	\$4,000,000	\$3,800,000	\$4,200,000	\$4,100,000
9	\$4,100,000	\$3,900,000	\$4,300,000	\$4,200,000
10	\$4,200,000	\$4,000,000	\$4,400,000	\$4,300,000
11	\$4,100,000	\$3,900,000	\$4,300,000	\$4,200,000
12	\$4,200,000	\$4,000,000	\$4,400,000	\$4,300,000

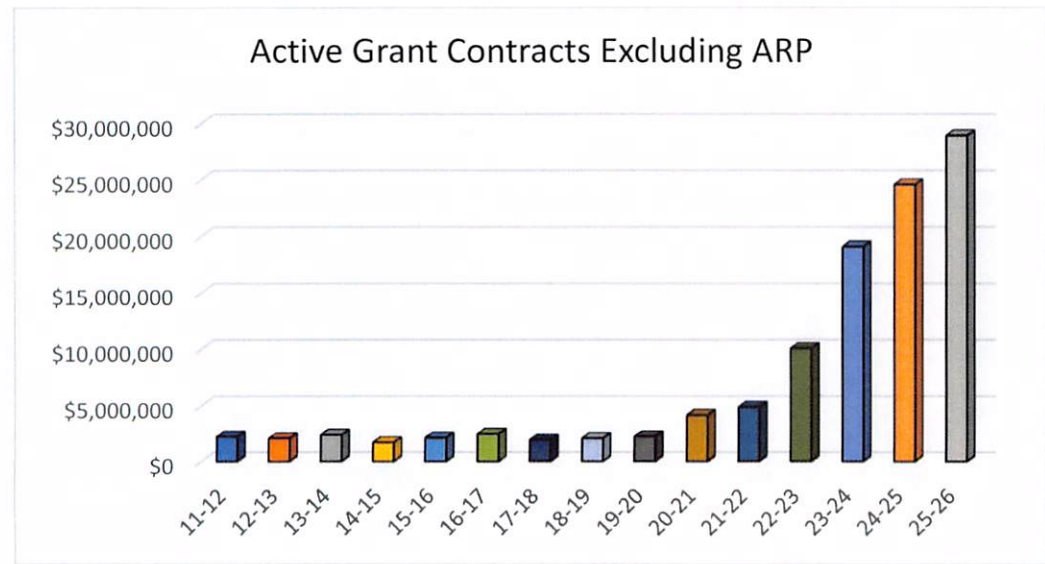
Copy of Local Option Sales Tax - Net Breakdown by FY

	FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-	
	July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6%	
	August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11%	
	September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	6%	
	October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1%	
	November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2%	
\$2,998,453	December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4%	\$23,598,501
	January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13%	
	February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-5%	
	March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	4%	
	April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	4%	
	May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5%	
	June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	3%	
	Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	4%	
	FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-	
	July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%	
	August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%	
	September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%	
	October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%	
	November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%	
\$3,026,517	December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%	\$25,483,060
	January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%	
	February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%	
	March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%	
	April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%	
	May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%	
	June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%	
	Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	4.2%	
	FY2026	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-	
	July	\$507,648.99	\$978,010.26	\$103,015.61	\$47,199.51	\$2,685,169.88	\$128,128.33	\$64,001.18	\$4,513,173.76	8.0%	
	August	\$551,353.91	\$1,006,909.31	\$105,299.07	\$46,667.94	\$2,941,555.02	\$127,918.15	\$19,038.15	\$4,798,741.55	9.6%	
	September	\$544,006.51	\$987,949.30	\$99,955.24	\$44,455.23	\$2,919,298.05	\$137,201.46	\$30,527.34	\$4,763,393.13	12.1%	
	October	\$611,382.00	\$927,031.25	\$100,382.46	\$47,428.45	\$2,556,417.96	\$133,076.18	\$27,730.35	\$4,403,448.65	8.2%	
	November	\$547,668.76	\$993,116.16	\$92,120.31	\$43,525.04	\$2,697,182.84	\$127,783.95	\$30,294.87	\$4,531,691.93	5.1%	
\$3,392,300	December	\$630,239.61	\$1,020,056.12	\$98,438.40	\$60,473.20	\$2,510,022.84	\$126,380.12	\$38,475.82	\$4,484,086.11	4.3%	\$27,494,535
+ 365,784											+ \$2,011,475
	DEC	General		Highway		GPS					
	26	\$1,091,209	\$269,076	\$640,869	\$159,029	\$7,418,080	\$1,615,335				
	25	\$822,133		\$482,840		\$5,802,745					
	24	\$805,082		\$472,826		\$5,319,501					
	Projected	\$550,000			\$325,000		\$3,250,000				

2025-2026 Grant Inventory for Anderson County Government

	Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
	53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500	\$ -	7/1/2025	6/30/2026		\$ 133,500		TDMHSAS	\$ 8,260
	53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2025	6/30/2026	\$ 200,000	-		OCJP/VOCA	\$ 3,685
	53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 95,350	\$ -	7/1/2025	6/30/2026	\$ 76,280	\$ 19,070		OCJP/VOCA	\$ 11,850
	363-53600-CTF01	District Attorney's Office	JAG - 7th CTF	\$ 225,000	\$ -	7/1/2025	6/30/2028	\$ 225,000	\$ -	\$ -	OCJP	
	55130-131-EMST1	EMS	EMS Trainging Supplement	\$ 28,800	\$ 2,203	12/31/2024	6/30/2025	\$ -	\$ 28,800		TDH	
	58190-706-ARC	EMS	EMS Training Facility	\$ 857,840	\$ 857,841	10/1/2024	12/31/2027	\$ 857,840	\$ -		TEMA/DHS	
	54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
	54410-706-EOC	Emergency Management	Emergency Operations Center	\$ 2,942,940	\$ 980,980	9/1/2024	4/30/2027	\$ 2,942,940	\$ -		TEMA/DHS	
	54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
	54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000	\$ -	12/1/2024	11/30/2025	\$ 21,000	\$ -		TEMA/DHS	
	54410-499-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
	55110-707-SPNMG	Health Department	Health Department Renovation	\$ 699,000	\$ 616,400	1/13/2023	6/30/2026		\$ 1,315,400		TDH	
	55190	Health Department	Reimburse County for Contract employees Salaries	\$ 684,000	\$ -	7/1/2025	6/30/2026	\$ 181,724	\$ 502,276		TDH	
	55160-2001	Health Department	Safety Net Grant for Dental	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
	55160-2001	Health Department	Safety Net Grant for Dental (Emory Valley)	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
		Highway/Mayors Office	TDOT Old State Circle Bridge (State Run Project)	\$ 950,900				\$ 950,900			TDOT	
	53500-1000	Juvenile Court	Juvenie Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
	51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
	51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
	171-91150-FLAP1	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
	58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
	91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
	58190-ARPBR	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
	58190-BRAG1	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
	56300-TCAD1	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
	58190-BRAG2	Mayors Office	ORHA Brownfield Identification Grant	\$ 100,000	\$ -	8/1/2024	7/31/2026	\$ -	\$ 100,000	\$ -	TDEC	
	55120-399-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		8/1/2025	6/30/2026		\$ 1,200		TDA	
	171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
	51900-ORRCA	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 797,090	\$ -	4/15/2024	6/30/2028	\$ 797,090	\$ -		TDEC	
	101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 196,181	\$ 28,420	7/1/2024	6/30/2026	\$ 166,419	\$ 29,762		ETHRA/ETAAAD	
	53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2026		\$ 13,005		OCJP	
	56300-499	Mayor's Office/Senior Center	Senior Center Sound Panels	\$ 48,000	\$ -	11/1/2025	3/31/2027	\$ -	\$ 48,000		TNDDA	
		Norris Library	TOP Grant	\$ 1,341	\$ 70	7/1/2025	6/30/2026		\$ 1,341		TSLA	
	54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 317,141		5/15/2023	6/30/2027		\$ 317,141		OCJP	
	54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2029		\$ 200,000		TDCI	
	54110-9007	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800	-		TDSHS/ NHSTA	
	54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 290,270	\$ -	7/1/2025	6/30/2026		\$ 290,270		OCJP	
	54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2025	6/30/2026		\$ 1,275,000		TDHS	
	54110-9007	Sheriff's Department	Traffic Safety Enforcement and Education	\$ 27,200	\$ -	10/1/2025	9/30/2026	\$ 27,200	\$ -	\$ -	TDSHS/ NHSTA	
	128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
	128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2025	6/30/2026		\$ 30,000		TDTD	
	128-58110-799-TEGLB	Tourism	Tourism Enhancement Grant - Lost Bottom Park	\$ 49,000	\$ 21,000	7/1/2025	6/30/2027	\$ -	\$ 49,000	\$ -	TDTD	
	54710-790-EMSE2	EMS	EMS Equipment Grant	\$ 30,303	\$ -	7/1/2025	6/30/2026	\$ -	\$ 30,303		TDH	
	116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100	\$ -	7/1/2025	6/30/2026		\$ 52,100		TDOT	

Fiscal Year	Active Grant Contracts Excluding ARP
11-12	\$2,208,720
12-13	\$2,041,578
13-14	\$2,373,529
14-15	\$1,678,907
15-16	\$2,106,966
16-17	\$2,457,789
17-18	\$1,899,144
18-19	\$2,054,596
19-20	\$2,206,092
20-21	\$4,133,659
21-22	\$4,859,860
22-23	\$10,028,871
23-24	\$19,067,927
24-25	\$24,571,546
25-26	\$28,922,507



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date		\$ (10,262,639.51)	\$ (5,120,393.55)	\$ (15,383,033.06)			
Remaining Allocation		\$ (262,639.51)	\$ (168,319.55)	\$ (430,959.06)			
Interest earned and balance of allocations		\$ 458,684.13	\$ (430,959.06)				
		Total Interest Remaining		\$ 27,725.07			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 150,000.00	\$ -	Complete	YES	8/15/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 603,999.99	\$ 0.01	Complete	YES	9/18/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	12/18/2023
34	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
35	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	5/20/2024
36	Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	6/17/2024
38	Sheriff's Vehicles FY25	\$ 571,962.02	\$ 571,962.02	\$ -	Complete	YES	8/19/2024
39	Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	8/19/2024
40	Senior Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	9/16/2024
42	County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	11/18/2024
44	Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	12/16/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022
14	EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 923,707.66	\$ 423,196.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 327,094.95	\$ 52,419.97	In Progress	YES	6/19/2023
37	EMS Vehicles FY25	\$ 422,819.10	\$ 284,669.10	\$ 138,150.00	In Progress	NO	8/19/2024
41	Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	10/21/2024
43	Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	12/16/2024
45	Health Dept Reno ARPA Interest Last Dollar	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	9/15/2025
		\$ 15,383,033.06	\$ 14,231,167.08	\$ 1,151,865.98			

Current Projects as of 1-31-26

* 7 projects not completed

BUDGET COMMITTEE MINUTES

FEBRUARY 5, 2026

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Chad McNabb, Commissioner
Bob Smallridge, Commissioner
Anthony Allen, Commissioner
Jerry White, Commissioner

Members Absent:

Shelly Vandagriff, Commissioner
Sabra Beauchamp, Commissioner

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Appearance of Citizens (None)

2. Approval of Agenda

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, to move the Unfinished Business section prior to the Consent Agenda. Add 3 new Budget Amendments, and a Resolution #26-02-1250 to the New Business section. *Motion Passed.*

3. Purchasing Contracts with Legal Review

Canon, Juvenile Court, Contracts #26-0089 & 26-0090 – Two five-year copier rental agreements. Cost is \$13.88/month and per copy fees (\$0.0219 per copy).

State and Local Tax Advisors, Property Assessor, Contract #26-0092 – State Mandated Audit Program for FY 2027.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to approve the purchasing contracts with legal review as a group. *Motion Passed.*

4. Purchasing Contracts Pending Legal Review

Skilled Services, Health Department, Contract #26-0058A1 – Amendment to add additional construction to the Health Department renovations projects in the amount of \$150,000 as provided by a grant increase.

State of Tennessee Department of Health, Health department, Contract #23-0088A2 – Amends the Health Department Capital Investment Grant to increase amount from \$349,000 to \$849,000.

NuCycle, County Clerk, Contract #26-0095 – Five-year copier rental agreement. Cost is \$66.41/month and per copy fees (0.025 per copy if over allotted monthly 1,500 copies).

TDEC, Office of the Mayor, Contract #26-0097 – Four-year grant in the amount of \$327,450 for Lost Bottom Park and to establish the budget for the grant.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, to approve Items 4A-D as a group, pending legal approval. *Motion Passed.*

5. Capital Asset Surplus Request

Description	Department	Condition	Starting Bid
2017 Ford Explorer	Sheriff	Operable	\$500
2017 Ford Explorer	Sheriff	Operable	\$500
2014 Ford Explorer	Sheriff	Operable	\$500

6. Capital Assets Sold – Informational Only

Description	Department	Condition	Starting Bid	Winning Bid
2006 Dodge Durango	Sheriff	Totaled, scrap only	\$100	\$1,650.00
2009 Crown Victoria	Sheriff	Operable	\$500	\$3,325.00

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-338	Vehicle Maintenance	\$6,000.00
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Decrease Expenditure Code:

101-54110-425	Gasoline	\$6,000.00
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Justification: This transfer is needed to pay for vehicle maintenance on ACSO vehicles.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-348	Postal Charges	\$800.00
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Decrease Expenditure Code:

101-52300-344	Maintenance Agreements	\$800.00
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Justification: Personal Property accounts have increased, so more postage is needed.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in Fund 141 be approved.

Increase Expenditure Code:

141-72210-524	Regular Instruction – Staff Development	\$5,000.00
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Decrease Expenditure Code:

141-71100-449	Regular Instruction - Textbooks	\$5,000.00
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Justification: Fund for staff training and development.

Motion by **Commissioner Chad McNabb**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53500-425	Gasoline	\$50.00
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Increase Expenditure Code:

101-53500-349	Printing, Stationary, & Forms	\$50.00
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Justification: We had to order new business cards due to the email changes that occurred and had to order more envelopes with printed return addresses.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54210-355	Travel/Transportation	6,210.00
101-54210-335	Building Maintenance	<u>10,000.00</u>
		\$16,210.00

Decrease Expenditure Codes:

101-54210-524	Staff Development	2,000.00
101-54210-309	Contracts with Government Agencies	2,210.00
101-54210-312	Contracts with Private Agencies	2,000.00
101-54210-415	Electricity	<u>10,000.00</u>
		\$16,210.00

Justification: These transfers are needed to cover travel/transportation costs and building maintenance at ACDF.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

ITEM 3A, to be presented to the Anderson County Budget Committee, was a written request from Joe Mead, EMA, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54410-307-0100	Cell Phone/Pager	500.00
101-54410-169	Part Time	<u>3,000.00</u>
		\$3,500.00

Decrease Expenditure Codes:

101-54410-708	Communications Equipment	2,000.00
101-54410-719	Office Equipment	<u>1,500.00</u>
		\$3,500.00

Justification: Upgrade cell phone equipment for better service in the field. Part-time: to have funds available until the end of the FY.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-44990	Other Local Revenue	\$3,000.00
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Increase Expenditure Code:

141-71100-599	Regular Instruction – Other Charges	\$3,000.00
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Justification: Grant funds received at the district level from Battelle will be allocated and disbursed to individual schools in accordance with the specific Battelle award letters.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **TRANSFER (Payroll)** in Fund 143 be approved.

Increase Expenditure Codes:

143-73100-336	Food Service – Repair and Maintenance	27,845.00
143-73100-119	Food Service – Accountants/Bookkeepers	1,000.00
143-73100-204	Food Service – State Retirement	2,375.00
143-73100-307-0100	Food Service – Communication – Cellular/Pager Service	1,000.00
143-73100-510	Food Service – Trustee’s Commission	<u>900.00</u>
		\$33,120.00

Decrease Expenditure Codes:

143-73100-207	Food Service – Medical Insurance	20,320.00
143-73100-306	Food Service – Bank Charges	1,800.00
143-73100-307	Food Service – Communication	2,000.00
143-73100-435	Food Service – Office Supplies	4,000.00
143-73100-709	Food Service – Data Processing Equipment	<u>5,000.00</u>
		\$33,120.00

Justification: Increase based on the projected needs for the remainder of the school year. Decrease based on the projected needs for the remainder of the school year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Health Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-SPNMG	Other Federal thru State – Special Needs Matching Grant	\$150,000.00
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Increase Expenditure Code:

101-55110-707-SPNMG	Local Health Center – Building Improvements – Special Needs Grant	\$150,000.00
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Justification: On the health department renovations, we added three alternatives to the construction project: Sidewalk replacement, drive-thru canopy at entrance, and conference room finish upgrade. We did not have funding for those alternatives. The State of TN has provided Anderson County with additional funds of \$150,000 to accomplish those alternates. (All totaled, this will be \$849,000 from the State of Tennessee improvements to our health department).

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/ Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43170-DFWRP	Work Release Charges for Board – Detention Facility	\$15,000.00
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Work Release Program

Increase Expenditure Codes:

101-54210-399-DFWRP Contracts Private Agencies	10,000.00
101-54210-499-DFWRP Other Supplies	<u>5,000.00</u>
	\$15,000.00

Justification: This appropriation is to pay for GPS monitoring and misc. supplies for work release inmates.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46980-TRMT2	TNRMT Grant	\$2,151.00
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Increase Expenditure Code:

101-55130-790	Other Equipment – TNRMT 2	\$2,151.00
-TRMT2		

Justification: Received a safety grant from Tennessee Risk Management Trust for the purchase of a training manikin to use in our in-house Injury Prevention System Program.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditures Codes:

131-61000-435	Office Supplies	1,000.00
131-62000-351	Rental	5,000.00
131-62000-399	Other Contracted Services	25,000.00
131-63100-418	Machinery & Equipment	100,000.00
131-63100-433	Lubricants	<u>10,000.00</u>
		\$141,000.00

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$141,000.00
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Justification: Funds moved to the codes listed above to purchase oil, parts, supplies, and rent equipment.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Revenue Codes:

131-49700	Insurance Recovery Guardrail State Farm	5,350.00
131-49700	Insurance Recovery Guardrail Progressive	<u>1,887.50</u>
		\$7,237.50

Increase Expenditure Code:

131-62000-399	Other Contracted Services/ Guardrail Replacement	\$7,237.50
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Justification: ACHD contacts insurance companies when Guardrail is struck and destroyed. These two are Loverly Bluff and Savage Garden. Insurance money is used to repair or replace destroyed rail, instead of taxpayers' money. If ACHD sees any damage while they are driving in the county, we call and ask for an accident report from the Sheriff's Office. Once we receive a copy of said report, ACHD files on the insurance of the person who destroyed the rail. We could collect more if we had Sheriff reports on all guardrail accidents.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Clerk & Master, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Codes:

101-39000	Unassigned	\$1,300.00
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(Amendment will be from 101-34520-7000 Restricted – C&M Data Processing, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53400-399	Chancery Court – Other Contracted Services	\$1,300.00
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Justification: Additional Funds are required for costs related to updating the Chancery Court docket display.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance/Grants, that the following **APPROPRIATION** in Fund 116 be approved.

Increase Expenditure Code:

116-55739-429	Other Waste Collections – Instructional Supplies	\$10,500.00
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Decrease Reserve Code:

116-34530	Restricted – Solid Waste	\$10,500.00
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Justification: Grant requires \$15,630 for litter prevention education.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-706-EOC	Emergency Operations Center Grant	\$5,100.00
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Increase Revenue Code:

101-47590-EOC	Other Fed thru State – EOC FEMA GRANT	\$5,100.00
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Justification: Additional revenue to pay for subsurface exploration for the construction of the EOC building.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54310-307	Fire Prevention & Control - Communication	500.00
101-54310-333	Fire Prevention & Control – Licenses	300.00
101-54310-425	Fire Prevention & Control – Gasoline	300.00
101-54310-524	Fire Prevention & Control – Staff Development	500.00

101-54310-451	Fire Prevention & Control – Uniforms	700.00
101-54310-499	Fire Prevention & Control – Other Supplies & Materials	<u>700.00</u>
		\$3,000.00

Decrease Reserve Code:

101-39000	Unassigned	\$3,000.00
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Justification: A communications code is being established for use with the Fire Marshal to support effective emergency coordination. The request is to make funds available for the Fire Marshal for software and database licensing, gasoline, required training, uniforms, and other supplies and materials for operating the Fire Marshal position.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned	\$255,068.00
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(Amendment will be from 101-34785 Assigned for Capital Projects, and a JE will replenish the reserve for 39000)

Decrease Reserve Code:

101-39000	Unassigned	\$255,068.00
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Justification: In December 2021, Commission approved a motion to annually dedicate 20% of the General Fund rollover at the fiscal year end. This policy was updated in November of this year to increase the dedication to 30%. For the current fiscal year, the General Fund rollover totaled \$850,228. Applying the updated 30% dedication results in the allocation of \$255,068.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Expenditure Code:

141-71100-722	Regular Instruction – Instruction Equipment	\$200,000.00
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Decrease Reserve Code:

141-39000 Unassigned \$200,000.00

(Amendment will be from 141-34690 Committed for Other Purposes, and a JE will replenish the reserve for 39000)

Justification: Funds are requested to provide support for the 1:1 Chromebook initiative. The technology products market has become increasingly volatile, making timely purchasing critical. Securing devices, while market conditions are favorable, it is essential to obtain the most competitive pricing and ensure cost-effective use of district resources.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52600-709-ITIP IT - Data Processing Equipment – IT Infrastructure \$59,192.00

Decrease Reserve Code:

101-39000 Unassigned \$59,192.00

(Amendment will be from 101-34785 Assigned for Capital Projects, and a JE will replenish the reserve for 39000)

Justification: The Budget Committee approved funding to replace firewall infrastructure equipment that had reached the end of life, with some components approximately 12 years old.

Motion by **Commissioner Jerry White**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Application/Family Justice Center

Three-year grant application for the FJC.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Chad McNabb**, to approve. *Motion Passed.*

SECTION B, Firewall Infrastructure/IT

Request by Brian Young, IT Director, for funding to replace firewall hardware that is 12 years old. Reflected as “The 19th Item” above.

Motion by **Commissioner Jerry White**, seconded by **Commissioner Anthony Allen**, to approve. *Motion Passed*

SECTION C, Unfinished Business/Sheriff Department Salaries

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to send the Sheriff's request without approval to full commission for discussion.

Chairman Vowell passed the gavel to Vice Chairwoman Palmer.

Motion to amend by **Commissioner Shain Vowell**, seconded by **Commissioner Anthony Allen**, to approve the Sheriff's request of 15% raises funded out of the Unassigned Fund Balance.

Amended Motion Failed. Voting "No" Commissioner's Denise Palmer and Bob Smallridge.

Original Motion Failed. Voting "No" Commissioner's Denise Palmer and Bob Smallridge.

SECTION D, New Business

NB1 Reflected as "The 16th Item" above.

NB2 Reflected as "The 17th Item" above.

NB3 Reflected as "The 18th Item" above.

NB4 Funding for Resolution 26-02-1250 in the amount of \$204,819 in matching funds for the 2026 Community Development Block Grant.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Bob Smallridge**, to approve. *Motion Passed*

Meeting Adjourned.



Robby Holbrook, Finance Director

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 26-02-1250

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A 2026 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO FUND PUBLIC,
HEALTH & SAFETY**

WHEREAS, the Community Development Block Grant (CDBG) Program as administered by the State of Tennessee offers grants to local jurisdiction to fund public infrastructure facilities; and

WHEREAS, counties and municipalities within the State of Tennessee may apply annually for such CDBG funding; and

WHEREAS, the Community Development Block Grant (CDBG) Program also offers a deduction in the percentage match for three-star communities; and

WHEREAS, the Three Star incentive makes the 2026 CDBG match for Anderson County 17% or \$204,819.00 based on a \$1,000,000.000 CDBG grant limit; and

WHEREAS, Anderson County will apply for the CDBG grant to fund a Public Health & Safety project; and

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Commission does hereby requests the County Mayor or her representatives to prepare and submit a 2026 Community Development Block Grant application for funding up to the maximum amount of \$1,000,000.00 (CDBG) funds with a local match of \$204,819.00 for a total project cost of \$1,204,819.00.

RESOLVED AND APPROVED this 17th day of February, 2026

Denise Palmer, Commission Chairwoman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT: Finance

FROM: Robert Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-399-SHOR	Conservation - Other Contracted Services - Shoreline Stabilization	\$ 155,000.00
	Total	
DECREASE		
101-34735-SHOR	Assigned For Social, Cultrual, Rec - Shoreline Stabilization	\$ 41,500.00
101-34510-SBGT	Restricted For General Government - Sports Betting Gaming Tax	\$ 113,500.00
	Total	\$ 155,000.00

Motion ☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

Appropriating funds for the Anderson County Park shoreline stabilization project up to \$155,000.

Commission approval of this budget amendment is requested to ensure completion prior to rising water levels.

Impact on 26/27 Budget - No



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: February 2026

RE: Report to County Commission

ATTENDANCE

Student enrollment stands at 5,639 students including 92 early grad. Kindergarten standing at 351 students.

HIGH SCHOOL

Clinton



Overall School Letter Grade



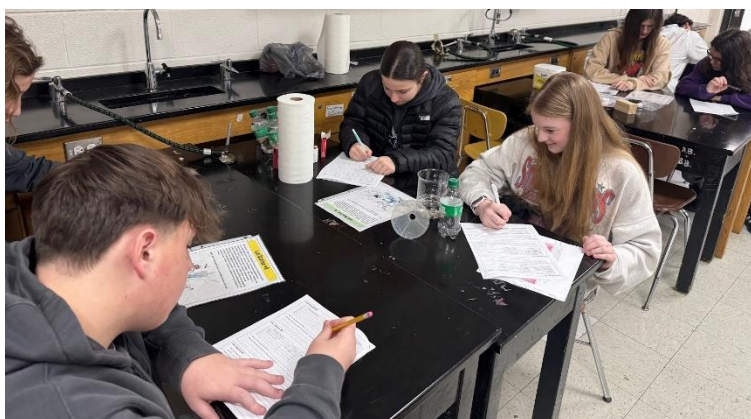
Clinton High School continues to grow and accomplish great things both inside and outside of the classroom. We recently learned that not only was Clinton High School a Level 5 in Growth, but also reaching a Level 5 in Achievement earned CHS the highest TN School Letter Grade of A! In addition to these accomplishments, CHS earned the highest federal rating in both Ready Graduate status and Graduation Rate all while improving our EL students' mastery of the English language and reducing our percentage of students who are chronically absent from school. Together, these accomplishments earned CHS the coveted federal designation of Reward School. We are so very proud of our students and staff! Way to go, CHS!



Speaking of our amazing students, we also learned that Jaxon Herrell has been selected for the Next Generation STEM Internship program at ORNL! This is a paid internship sponsored by a collaborative between ORISE, DOE, and ORAU that provides high school juniors, seniors, and recent graduates with the opportunity to participate in STEM or STEM-related projects with researchers at ORNL. Jaxon will spend the Spring 2026 semester learning from world-renowned scientists and engineers and receiving professional mentorship in nuclear safety practices and Hazardous Identification Assessment. He will also have the opportunity to engage in professional development opportunities including workshops, lab tours, lectures, poster sessions, seminars, and networking opportunities. Jaxon truly embodies the title of “student athlete” by achieving at the highest level both in the classroom and on the football field. We are so proud of Jaxon and all of his accomplishments!

Anderson County

The spring semester at Anderson County High School is off and running! Hoppy Merryman and the counseling team met with seniors to review graduation requirements and honors requirements while also discussing postsecondary plans, financial aid, and scholarship opportunities to ensure students are prepared for life after high school. Freshmen in Derek Wallace’s Honors Human Geography class dove right into engaging in rigorous, college-preparatory coursework. Meanwhile, in Lisa Overton’s honors chemistry class, students kicked off class with an introductory lab, building foundational skills through hands-on learning. Kayla Watson’s French II and III students actively practiced conversational French through tongue twisters, reinforcing language skills in a fun, immersive way.



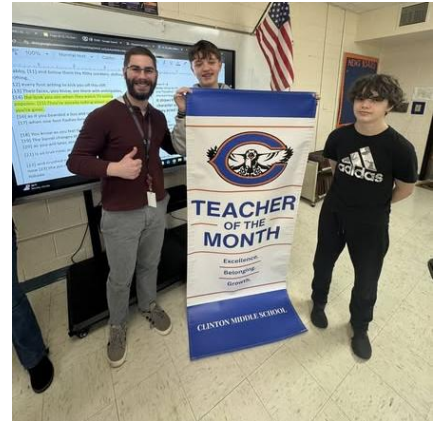
MIDDLE SCHOOL

Clinton

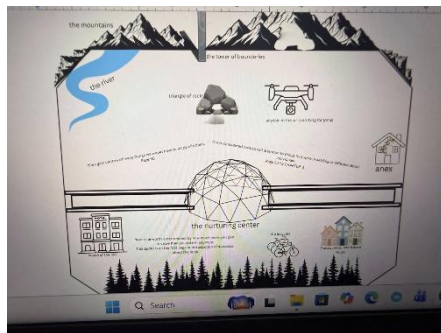


Second Baptist welcomed CMS teachers back from winter break with Chick-Fil-A!

Student nominations led to teacher recognition and celebration!

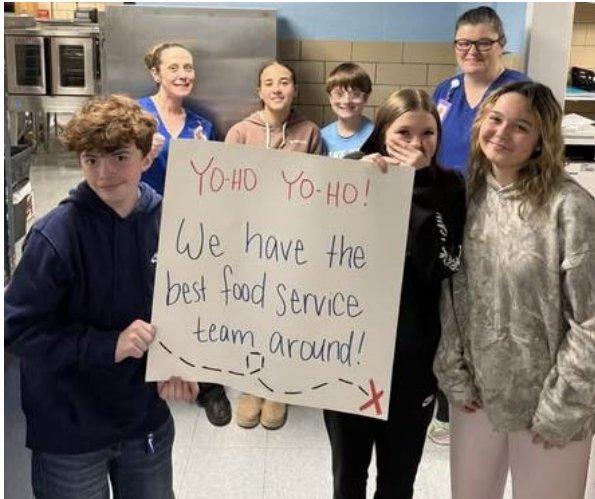


Clinton Middle School has financial literacy classes at all 3 grade levels. In January, Truist Bank came out to talk about financial foundations with the Hawks.



Sixth graders completed fantastic end of unit projects after their novel study of "The Giver" and 7th graders created cell models to learn about organelles and the difference between plants and animal cells, and 4H brought out lambs for some cuddles and learning!

Lake City



The Lakers celebrated their nutrition workers with a fun pirate flair!



Art classes created Ming Dynasty Vase paintings and "worm's eye view" paintings with incredible scale and perspective!

Norris

Before the weather turned, 6th graders had a chance to investigate energy transfer through an ecosystem by transporting cups with small holes, representing the loss of energy at each trophic level.





NMS & ACHS alumni Foster Madron took time out of his winter break between semesters to share his high school and college experiences with our 7th and 8th grade STEM and Career classes.



Quarter two Honor Roll students were recognized; and TSA students competed in the Regional Competition!

Norwood



8th Graders were celebrated all week long and beyond with a spirit week!



The Telehealth Clinic at Norwood saved families time and travel as they were able to be seen virtually right at Norwood Middle School!

After-school tutoring began for students who need extra homework help or other support!



ELEMENTARY

Andersonville



To all school food service staff: your hard work, care, and dedication do not go unnoticed. Thank you for every meal served, every smile shared, and every effort made to create a positive dining experience. You are invaluable to our school community, and we deeply appreciate all that you do for our students!

We had lots of fun at the GLOW Dance. Thank you to our Andersonville Elementary School PTO for all your hard work!





Happy 100 days of school. We had elderly visitors in the 'Ville and these tigers are looking old!

Briceville



Our Kindergarteners had so much fun celebrating 100 days of learning.

Mr. Hutcheson recognized this special group of students with a Principal's Award for making our school a better place to learn. Way to Go, Hornets!



Claxton



Third quarter project-based learning experiences are underway! Students are working on projects that range from “How to Create a Calm Cafeteria Culture” to “Focusing on Kindness” by studying the Civil Rights Movement to “Comparing Then and Now.” 5th grade students are looking at sound absorption. 4th grade is meeting with Revolutionary War reenactment presenters. 3rd grade is learning about how quilting can

help tell family stories. 2nd grade is creating plans to promote kindness around the school. 1st grade is learning about how to use wind energy. The cutest example is our Kindergarten students who learned about a “Johnny House.” Students were working to create replicas- and having interesting discussions about how bathrooms have changed.



Claxton is also proud to share that our campus earned a Tennessee School Letter Grade of “B.”

Dutch Valley





We welcomed a volunteer from the Oak Ridge Children's Museum to DVES to lead a read-aloud of The Snowy Day with our Pre-K students.



Fairview



Our Kindergarten got to celebrate 100 Days of School by dressing up as 100 year olds. Fun was had by all. Even our Kindergarten teachers and aide dressed up as well. The students thought it was the best day ever!



Fairview also got a visit from Jerry White. Mr. White is a magician and was able to teach the students how to 'Make Litter Disappear.' The students thought his show was amazing and they were so excited to help out with his program.



We also had our LEAD (Law Enforcement Against Drugs) Poster Contest. Officer Nick has been teaching our 5th grade students the importance of staying away from drugs and other substances. The students created a poster to promote being drug free, and these were our winners!

Grand Oaks



To our amazing food service staff: thank you for your hard work, your kindness, and the pride you take in serving our students each day. Your impact reaches far beyond the cafeteria, and our school community is better because of you.



Tennessee School Letter Grades
2024 ★ 2025

Briceville Elementary School
Claxton Elementary School
Fairview Elementary School
Grand Oaks Elementary School
Norris Elementary School
Norwood Elementary School
Norwood Middle School



CONGRATULATIONS
for outstanding student acceleration
and school success!



This letter grade means daily dedication, high expectations, loving kids, student growth across grade levels, consistent instruction, strong systems and supports, and momentum for next year.

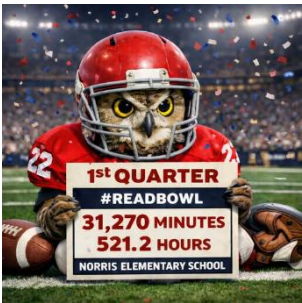
Lake City

Thanks to Jerry White for a captivating magic performance today for our K-2nd grade classes. The program was geared to Making Litter Disappear. Our 4th graders joined in also because they have started a recycling program at LCES.



When effort meets rewards Dojo Store Day! Our 2nd graders earned points by making great choices, working hard, being their best selves, and going above and beyond every day. On Fridays they get to shop and celebrate their amazing effort. Great job 2nd graders!

Norris



We’re excited to announce that Norris Elementary School is participating in ReadBowl, a fun four-week reading challenge designed to build strong reading habits and a lifelong love of books. During ReadBowl, students log their reading minutes at home each week. Reading can happen independently, with a family member, or by listening to audiobooks—every minute counts as we work together to make reading a daily habit.



Our school community is coming together to support Mr. Danny and Ms. Evie, our school custodians, after a devastating house fire. While we are thankful they are safe, they have lost their home and belongings.

A GoFundMe has been created to help with immediate needs. If you are able, please consider donating or sharing: https://www.gofundme.com/f/support-evie-and-danny-after-their-house-fire?attribution_id=sl:4211e83e-3dac-450f-b400-070ea3720c1d&lang=en_US&ts=1769625042&utm_campaign=man_sharesheet_dash&utm_content=amp17_td&utm_medium=customer&utm_source=copy_link

Thank you for supporting two valued members of our school family!



Third grade is starting their sewing unit in art class. Here are pics of Mrs. Cox's successfully sewing a button. The unit will conclude with students sewing their own recorder cases. They are doing a great job learning how to develop life skills.

Norwood

Our amazing music and art teacher, Ms. Angie, has kicked off the keyboard unit with our fourth and fifth graders. Over the next several weeks, these talented students will be learning all things keyboard—notes, chords, rhythms, and so much more! We can't wait to see (and hear) their progress. Keep an eye out for their musical journey!





First Graders Are Growing Future Pollinators!

This week our 1st graders stratified milkweed seeds by placing them in wet paper towels and then into the fridge so they'll be ready for planting in March! We got our seeds from tnpollinators.org as part of Project Milkweed, helping monarch butterflies and other pollinators thrive here in Tennessee.

This hands-on science experience connects to Tennessee's 1st Grade Science Standards — especially understanding how living things grow and change and what plants need to survive. According to the Tennessee science standards, 1st graders observe and analyze how living organisms grow and change over time and conduct

investigations to show how plants depend on water, air, soil, and light to grow — just like we are doing with our milkweed seeds!

We're excited to watch our seeds sprout and plant them soon to support monarchs and our local ecosystem!



Our 2nd graders are lighting up their learning with Snap Circuits! Students are exploring how electricity flows, building simple circuits, and problem-solving as real engineers. Hands-on activities like this help make big science concepts click in a fun and meaningful way—curiosity, teamwork, and critical thinking all powered on!

Preschool



The installation of new equipment was finalized on the preschool playground at Briceville through grant funds awarded by the Office of Head Start. Children are enjoying having the new outdoor structure to explore and learn age-appropriate gross motor skills.

2025-2030+ Capital Projects

- Yearly maintenance priorities - \$1 million per year for roofs, safety cameras, floors, gym floors refinished, painting, playground mulch, and other needed maintenance
- CES- new Claxton Elementary School – construction at 20% completed. \$28,474,000 and 672 days to complete.
- CHS softball locker room - \$90,000 design work completed.
- GOES- new parking lot – Est. \$125,000
- CHS - Welding and Agriculture building, building is 90% completed \$3,000,000.00
- ACHS - multi-sport facility - ½ cost from district ½ cost from donors- Building purchased for \$625,000.00
- CES HVAC – scheduled to start in the spring of 2025
- BES - Waste water upgrade - work in progress \$800,000.00
- CHS/CMS – Replace bleachers and fieldhouse at football stadium partnership with City of Clinton – design phase \$500,000.00.
- NES, GOES – add safety vestibule to school main entrances.
- NES, AVES, DVES, and FES - replace gym floors, Est. \$80,000.00 per floor, in bid process.
- LCMS- new auditorium seats 2025, in process Est. 85,000.00, installing mid-Oct.
- CHS – replace windows at CHS in Walkway
- BES - update gym Est \$200,000.00
- ACHS - replace turf at ACHS 2028- Field conditioned in the summer of 2024. Est \$500,000.00
- NES - replace classrooms to provide space for growth and safety. 2029-30
- Start replacing HVC from first ESG -2028?
- All schools - upgrade door scanners for safety, 2024-25 CHS, CHS completed ACHS-summer 2026, \$300,000.00
- NWES/ NWMS – replace lights on softball field, spring 2026
- NMS – update lower hallway

JAMES W. BROOKS, JR.
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DENISE R. JUSTICE, LEGAL ASSISTANT

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February 11, 2026

Denise Palmer, Chairwoman
Anderson County Commission

RE: Law Director's Report – February 17, 2026 Commission Meeting

Chairman Palmer and
Commission Members:

A. ACTION ITEMS

Prepared proposed revision to Rule II, 6-Appearence of Citizens-based upon Motion passed by the Operations Committee (*Copy is attached*). Request for Action will come up under the Report of Rules Committee.

B. CONTRACTS

We have reviewed, revised or approved the following contracts:

1. State and Local Tax Advisors – Property Assessors Office
2. Allpaid, Inc. – proof of agency relationship
3. Duracap Contract Amendment (now APAC Atlantic)
4. Kel-Shred, Law Directors Office
5. State of Tennessee Litter Grant
6. Double L Construction-approved extension of letter of credit
7. Bound Tree renewal-medical supplies for ACDF
8. UDT renewal

**C. CASES FILED IN CHANCERY COURT INVOLVING VIOLATIONS OF THE
ANDERSON COUNTY ZONING RESOLUTION**

1. Newly Filed:
 - 474 Old Lake City Highway
2. Status of cases filed with pending deadlines:
 - 301-347 Old Lake City Highway - Pending Motion to Set Trial Date.
Defendant's Discovery Responses due on 3/5/2026.

- 3708 Lake City Highway – Pending Discovery – Defendants Responses due on 3/5/2026
 - 482 Old Lake City Highway – Pending Motion for Default Judgment. Hearing Date TBD
 - 1820 Old Lake City Highway – Pending Motion for Default Judgment. Hearing Date TBD
 - 309 Foley Hill – Non-Suit pending demolition and transfer of property.
3. Motions for Default Judgment (MDJ):
- 1036 Byrams Fork Rd. Pending Motion for Default Judgment. Compliance Agreement has been entered and progress is being monitored.
4. Contempt Petitions Pending:
- 438 Old Fratersville Hollow Lane-Hearing on Petition for Contempt set for February 23, 2026.
5. Closed Cases / No Re-Opened Files:
- Old Shinlever School property, 783 Sulphur Springs Road. We do not have an open file on this property, which is currently owned by Dean Brock, et al.
 - No newly closed cases during this reporting period.
6. Status of Recorded Liens:

Each of these properties are subject to daily fines and penalties per court order. Liens have been executed on each property, monitoring, enforcement, and collection activities are ongoing.

- 230 Haney Hollow Road- daily fine of \$100 beginning August 26, 2024
- 177 Scott Brogan Lane- daily fine of \$50 beginning December 9, 2024
- 1824 Lake City Highway- daily fine of \$20 beginning August 8, 2025

D. BANKRUPTCIES

My report includes only new filings and status updates for existing cases.

1. Newman-Order of Dismissal entered in bankruptcy court; outstanding taxes paid; file closed
2. McClane-Order for Dismissal entered in bankruptcy court; outstanding taxes paid; file closed.
3. Kendall-Agreed Order Denying Discharge (prior bankruptcy timing rule) entered; Motion to Dismiss pending
4. Fine-Objections to Confirming Chapter 13 plan pending; confirmation hearing set for 03/04/26
5. Berry a/k/a Garner-outstanding taxes paid; awaiting discharge

6. Asher-outstanding taxes paid; awaiting Order Confirming Chapter 13 plan
7. Grubb-Amended Chapter 13 Plan received; awaiting Order Confirming Chapter 13 plan
8. Averill- outstanding taxes paid; awaiting Order Confirming Chapter 13 plan

E. STATUS OF PENDING LAWSUITS

1. *Barker v. Provision*. Discovery responses from Defendant are due March 1, 2026.
2. *Zayo v. Anderson Co. Commission et al.* Judgment granted in favor of Anderson County on February 5, 2026 (*Copy of opinion emailed to Mayor and all Commission Members*). Deadline for appeal by Zayo is March 11, 2026.
3. *Dietlin v. Kirk, et al.* Attorney Alix Michael is defending the lawsuit filed in Anderson County Circuit Court. Hearing on all pending Motions scheduled for May 1, 2026. We will continue to monitor and report any development.
4. *Partin v. ACSO et al.* Attorney Reid Spaulding is defending the lawsuit filed in Federal District Court which alleges civil rights violations. Trial date is set for March 27, 2027. We will monitor and report any developments.
5. *Harber et al. v. Anderson Co. Gov't and Estate of Jay Yeager*. We are in the discovery phase for this Anderson County Chancery Court case.
6. *Williams Manor, Inc. v. Anderson Co. Gov't and the BZA*. This Anderson County Chancery Court case is set for April 16, 2026.
7. *King v. Anderson County Detention Facility*. Pro se filing in U.S. District Court alleging civil right violations. This has been set to TRMT and is pending coverage indication and attorney assignment.
8. *Smith et ux. v. Anderson Co.* Complaint for Writ of Mandamus for enforcement of zoning violations. This has been sent to TRMT and we have received a declination of coverage which was attached to our February Operations Committee Report. Defendants have requested and obtained a 30-day extension to file a responsive pleading.

F. NEWLY FILED LAWSUITS

No newly filed cases during this reporting period.

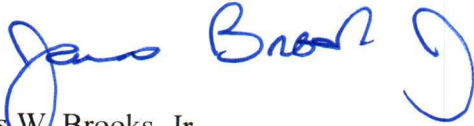
G. INFORMATION ITEMS

These items require no action and are for Informational Purposes.

1. Conducting investigation of complaint against Damon McKenna filed by Heather Kiser. Additional information requested from Attorney Lauren Biloski.
2. Prepared an opinion letter regarding exempt/non-exempt status of ACSO captains. Letter submitted to Steve Owens and Drew Morgan.

3. Preparation of Proclamation honoring Jan Smith.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James Brooks, Jr.", with a stylized flourish at the end.

James W. Brooks, Jr.
Law Director

cc: Annette Prewitt

Rules of Procedure

Rule I

The Anderson County Board of Commissioners (Commission) shall normally meet monthly at 6:30 p.m. on the third Monday of all months unless a majority of commissioners approve an alternate date. Should the third Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority.

The Chairman and the Vice Chairman of County Commission shall be elected at the first meeting held after August 31st each year. The Chairman and Vice Chairman shall serve until such election unless replaced during the year by a vote of 3/4 majority (12) of Commission.

Rule II

The following shall be the order of business:

1. Call to Order -- In the absence of the Chairman and Vice Chairman, the County Clerk shall call the meeting to order for the purpose of roll call and the election of a Chairman Pro Tem.
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Approval of the Minutes

6. Appearance of Citizens -- The purpose of this Agenda item is to provide citizens an opportunity to address their government for items or concerns on or not on the Agenda. Citizens are to state their name and address and limit remarks to less than three minutes. Generally, comments from Citizens regarding items not on the Agenda will not be addressed by Commission except to:

A. refer the item to a committee upon a properly passed motion, or

B. place the item on the Agenda under new business upon motion passed by a 2/3rd majority (11) of Commission.

If many individuals show an interest in commenting on a particular issue, County Commission may call a public hearing before taking action on that issue.

7. Approval and Correction of the Agenda -- Consent Agenda - The Commission Chairman may propose a consent agenda for routine or non controversial items. The consent items are voted by one motion with no debate. A commissioner may request an item to be moved from the consent agenda to the regular agenda.

The Commission Chairman shall prepare and distribute an agenda listing the items of business in their proper order by the Wednesday afternoon prior to the meeting. These shall include a listing of the committees, boards, and commissions scheduled to report with the names of those who will present the report; elections to be held; and resolutions/motions under unfinished business and new business filed with the Clerk of Commission by 12:00 noon on the Wednesday before the meeting. The agenda may be amended by a vote of 2/3 majority (11) of Commission.

Only for unpredictable emergencies should information or requests presented to Commission less than five days before the regular monthly Commission meeting, be considered. Any Commissioner wanting to bring a matter before Commission, that was not filed with the Clerk of Commission by 12:00 noon on the previous Wednesday, can rise to a Point of Personal Privilege and request that the matter be placed on the agenda. Commission shall, by a vote of 2/3 majority (11) of

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
February 9, 2026
6:00 PM Room 312

Members Present: Tim Isbel, Michael Foster, Phil Yager, Tracy Wandell, Robert McKamey and Stephen Verran.

Members Absent: Joshua Anderson and Ebony Capshaw

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Foster said the prayer.

Commissioner Wandell led the Pledge of Allegiance.

Commissioner Wandell made a motion to add under New Business, to request a joint meeting with Roane County Commission, Oak Ridge City Council and ORNL. Also, to move item 9A Robert Campbell & Associates up to under Appearance of Citizens. Motion passed.

Appearance of Citizens
Donna Hejzmanek

Commissioner Wandell made a motion to proceed to allow Robert Campbell & Associates to run two different studies; one to service all three, the church and two residents, second to run the numbers on what it will be to run water to 15-20 homes in the area and present this back to Operations Committee. Second by Commissioner Verran. Motion passed unanimously.

Commissioner Foster made a motion to refer the discussion of supplying first responders with a vehicle for Volunteer Fire Departments to the Fire Commission. Second by Commissioner Wandell. Motion passed.

Mayor

Commissioner Yager made a motion to approve Resolution No. 26-01-1246 for the acceptance of the proposal of the Tennessee Department of Transportation to construct a project designated as Federal Project No. STP-170(16), State Project No. 01024-1224-14, 01024-0224-14. Second by Commissioner Foster. Motion passed to forward to full commission for approval.

Commissioner Yager withdrew his motion.

Commissioner Wandell made a motion to refer to the Highway Department. Second by Commissioner Foster. Motion passed.

Commissioner Foster made a motion to approve update to Resolution No. 25-11-1242 County Flood Damage Prevention Resolution to forward to full commission for approval. Second by Commissioner McKamey. Motion passed.

Commissioner Foster made a motion to have a dedicated space under the Jolly Building to park the Crime Scene Vehicle. Second by Commissioner Yager. Motion passed to forward to full commission for approval.

Law Director

Commissioner Wandell made a motion to approve the letter to State Representatives regarding illegal Robo-Calls. Second by Commissioner Verran. Motion passed to forward to full commission for approval.

Budget Report Appropriation

Discussion. No Action.

PILT Revenue

Commissioner Wandell made a motion to defer the PILT Revenue discussion to next month's Operations Meeting. Second by Commissioner Foster. Motion passed.

State Route 116 – Emergency Maintenance Request

Commissioner Wandell made a motion to allow the Mayor to draft a letter to State Legislature and respectfully request that they provide emergency funding to immediately make repairs to Highway 116 as soon as possible. Second by Commissioner Foster. Motion passed to forward to full commission for approval.

Animal Shelter Updates

No Action Taken.

ACWA Minutes

Add to Consent Agenda for Information only. No Action.

Unfinished Business:**Rails To Trails in New River**

Commissioner Wandell made a motion to defer for 60 days. Second by Commissioner McKamey. Motion passed.

Telehealth for Animals

Commissioner Verran made a motion for the Law Director to draft a letter to State Legislators to rectify the issue of no longer being able to purchase medicine for livestock without the field veterinarian coming to write a prescription or use telehealth to be able to get the prescription. Second by Commissioner McKamey. Motion passed unanimously to forward to full commission for approval.

New Business:

Commissioner Wandell made a motion to have the Mayor set up a joint meeting for Roane County, Anderson County and the City of Oak Ridge to go to ORNL for a lunch & learn. Second by Commissioner Yager. Motion passed to forward to full commission for approval.

With No Further Business- Meeting Adjourned

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No: 26-01-1246

RESOLUTION FOR THE ACCEPTANCE OF THE PROPOSAL OF THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO CONSTRUCT A PROJECT DESIGNATED AS FEDERAL PROJECT NO. STP-170(16), STATE PROJECT NO. 01024-1224-14,01024-0224-14.

WHEREAS, the Tennessee Department of Transportation has presented a proposal to Anderson County, Tennessee, designated as Federal Project No. STP-170(16), State Project No. 01024-1224-14,01024-0224-14, that is described as “From near Melton Lake Drive to SR-9 (US-25W, Clinton Highway)(1A) Route: SR-170,”; and

WHEREAS, the Anderson County Commission has determined that the above referenced project will benefit Anderson County, Tennessee, and the citizens thereof; and

WHEREAS, the Anderson County Commission wishes to cooperate with the State of Tennessee, Department of Transportation, in efforts to make and bridge improvements in Anderson County, Tennessee; and

WHEREAS, members of the Anderson County Commission have had an opportunity to review the PROPOSAL, which is attached and incorporated into this RESOLUTION; and

WHEREAS, the terms and conditions of said PROPOSAL to Anderson County as submitted by the State of Tennessee, Department of Transportation, are accepted and approved by the Anderson County Commission, and Anderson County shall fulfill all obligations concomitant thereto.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Anderson County, Tennessee, that this Resolution is duly passed and approved this 20th day of January, 2026.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage, the public welfare requiring it.

ADOPTED this ____ day of _____, 2026 by the Anderson County legislative body.

APPROVED:

Denise Palmer, Chair A.C. Comm.

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

P R O P O S A L

OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF TENNESSEE

TO THE COUNTY OF ANDERSON COUNTY, TENNESSEE:

The DEPARTMENT OF TRANSPORTATION of the State of Tennessee, hereinafter "DEPARTMENT", proposes to construct a project in the County of Anderson County, Tennessee, hereinafter "COUNTY", designated as Federal Project No. STP-170(16), State Project No. 01024-1224-14,01024-0224-14 , that is described as "From near Melton Lake Drive to SR-9 (US-25W, Clinton Highway) (IA) Route: SR-170", provided the COUNTY agrees to cooperate with the DEPARTMENT as set forth in this proposal, so that the general highway program may be carried out in accordance with the intent of the General Assembly of the State.

Accordingly, the parties agree as follows:

1. That in the event any civil actions in inverse condemnation or for damages are instituted by reason of the DEPARTMENT, or its contractor, going upon the highway right-of-way and easements, and constructing said project in accordance with the plans and as necessary to make the completed project functional, the COUNTY will notify in writing the Attorney General of the State, whose address is 425 Fifth Avenue North, Nashville, Tennessee, 37243, of the institution of each civil action, the complaint and all subsequent pleadings, within ten (10) days after the service of each of the same, under penalty of defending such actions and paying any judgments which result therefrom at its own expense.

2. The COUNTY will close or otherwise modify any of its roads, or other public ways if indicated on the project plans, as provided by law.

3. The COUNTY will transfer or cause to be transferred to the DEPARTMENT without cost to the DEPARTMENT, all land owned by the COUNTY or by any of its instrumentalities as

required for right-of-way or easement purposes, provided such land is being used or dedicated for road or other public way purposes.

4. Where privately, publicly or cooperatively owned utility lines, facilities and systems for producing, transmitting or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water not connected with highway drainage, and other similar commodities, including publicly owned facilities such as fire and police signal systems and street lighting systems are located within the right-of-way of any road or other public way owned by the COUNTY, or any of its instrumentalities, the COUNTY agrees that it will take any action necessary to require the removal or adjustment of any of the above-described facilities as would conflict with the construction of the project. But the foregoing may not be a duty of the COUNTY since it shall become operative only after the DEPARTMENT has been unsuccessful in its efforts to provide for said removals or adjustments for the benefit of the COUNTY.

The foregoing does not apply to those utility facilities which are owned by the COUNTY or one of its instrumentalities, it being understood that the COUNTY has the duty to relocate or adjust such facilities, if required, provided the COUNTY is notified to do so by the DEPARTMENT with detailed advice as to this duty of the COUNTY.

5. The COUNTY will maintain any frontage road to be constructed as part of the project.

6. After the project is completed and open to traffic, the COUNTY will accept jurisdiction and maintenance such parts of any existing DEPARTMENT highway to be replaced by the project, as shown on the attached map.

7. The COUNTY will make no changes or alter any segment of a road on its road system that lies within the limits of the right-of-way acquired for any interchange to be constructed as

part of the project and will not permit the installation or relocation of any utility facilities within the right-of-way of any such a segment of one of its roads without first obtaining the approval of the DEPARTMENT.

8. No provision hereof shall be construed as changing the maintenance responsibility of the COUNTY for such part of the project as may presently be on its highway, street, road or bridge system.

9. It is understood and agreed between the DEPARTMENT and the COUNTY that all traffic control signs for the control of traffic on a street under the jurisdiction of the COUNTY and located within the DEPARTMENT's right-of-way shall be maintained and replaced by the COUNTY.

10. When traffic control devices for the direction or warning of traffic, lighting of roadways or signing, or any of them, which are operated or function by the use of electric current are constructed or installed as part of the project, they will be furnished with electricity and maintained by the COUNTY.

11. If, as a result of acquisition and use of right-of-way for the project, any building and/or structure improvements become in violation of a COUNTY setback line or building and/or structure requirement, including, but not limited to, on-premise signs, the COUNTY agrees to waive enforcement of the COUNTY setback line or building and/or structure requirement and take other proper governmental action as necessary to accomplish such waiver.

12. If, as a result of acquisition and use of right-of-way for the project, any real property retained by any property owner shall become in violation of a COUNTY zoning regulation or requirement, the COUNTY agrees to waive enforcement of the COUNTY zoning regulation or requirement and take other proper governmental action as necessary to accomplish such waiver.

13. The COUNTY will not authorize encroachments of any kind upon the right-of-way.

nor will the COUNTY authorize use of the easements for the project in any manner which affects the DEPARTMENT's use thereof.

14. The COUNTY will obtain the approval of the DEPARTMENT before authorizing parking on the right-of-way and easements for the project.

15. The COUNTY will not install or maintain any device for the purpose of regulating the movement of traffic on the roadway except as warranted and in conformity with the Manual on Uniform Traffic Control Devices.

16. If the project is classified as full access control (i.e. a project which has no intersecting streets at grade), then the DEPARTMENT will maintain the completed project. If the project is not classified as full access control, then the DEPARTMENT will maintain the pavement from curb to curb where curbs exist, or will maintain full width of the roadway where no curb exist. The COUNTY agrees to maintain all other parts of non-access control projects; provided, however, that any retaining walls, box culverts, or other like structures constructed as part of the project that supports the structural integrity or stability of the roadway surface shall be maintained by the DEPARTMENT.

17. If a sidewalk is constructed as a component of this project, the COUNTY shall be responsible for maintenance of the sidewalk and shall assume all liability for third-party claims for damages arising from its use of the sidewalk or premises beyond the DEPARTMENT'S maintenance responsibilities as set forth in section 16 of this proposal.

18. When said project is completed, the COUNTY thereafter will not permit any additional median crossovers, the cutting of the pavement, curbs, gutters and sidewalks, by any person, firm, corporation, or governmental agency, without first obtaining the approval of the DEPARTMENT.

19. The DEPARTMENT will acquire the right-of-way and easements, construct the project and defend any inverse condemnation for damage or civil actions of which the Attorney General has received the notice and pleadings provided for herein; provided, however, that if the project is being constructed pursuant to a contract administered by the DEPARTMENT's Local Programs Development Office, the terms of that contract shall control in the event of a conflict with this proposal.

20. The project plans hereinbefore identified by number and description are incorporated herein by reference and shall be considered a part of this proposal, including any revisions or amendments thereto, provided a copy of each is furnished the COUNTY.

21. The acceptance of this proposal shall be evidenced by the passage of a resolution or by other proper governmental action, which shall incorporate this proposal verbatim or make reference thereto.

IN WITNESS WHEREOF, the DEPARTMENT has caused this proposal to be executed by its
duly authorized official on this the ____ day of _____, 20 ____.

THE COUNTY OF _____, TENNESSEE

BY: _____
MAYOR

DATE: _____

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

BY: _____
WILL REID
COMMISSIONER

DATE: _____

APPROVED AS TO FORM AND LEGALITY:

BY: _____
LESLIE SOUTH
GENERAL COUNSEL

DATE: _____



STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

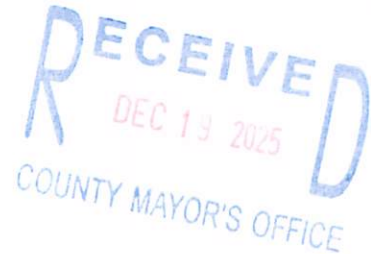
REGION 1
7345 REGION LANE
KNOXVILLE, TENNESSEE 37914
(865) 594-2400

WILL REID
COMMISSIONER

BILL LEE
GOVERNOR

December 15, 2025

The Honorable Terry Frank
Mayor of Anderson County
100 N. Main Street, Room 208
Clinton, Tennessee 37716-3617



RE: **PROPOSAL TO THE COUNTY OF ANDERSON**

Federal Project No.: STP-170(16)
State Project No.: 01024-1224-14
County of Anderson
Pin No.: 124121.02

From near Melton Lake Drive to SR-9 (US-25W, Clinton Highway) (LA) Route: SR-170

Dear Mayor Frank:

Enclosed please find (1) set of plans and three (3) copies of the proposal on the above referenced project. **Following acceptance, three (3) copies of each proposal should be returned to me, each accompanied by a certified copy of the ordinance or resolution, whichever is applicable.** An example of a resolution with the necessary legal language is attached.

It is to be noted that we cannot begin buying the rights-of-way for this project until the county has accepted the proposal and same has been reviewed and approved by the Department attorney. Therefore, your earliest attention to this matter will be appreciated.

We appreciate your cooperation and if we can be of assistance in any way, please do not hesitate to give us a call.

Yours truly,

Sheena Foster
ROW Manager
Right-of-Way Office

SF/bc
Enclosure

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 25-11-1242

COUNTY FLOOD DAMAGE PREVENTION RESOLUTION

A RESOLUTION ADOPTED FOR THE PURPOSE OF AMENDING THE ANDERSON COUNTY, TENNESSEE REGIONAL ZONING RESOLUTION REGULATING DEVELOPMENT WITHIN THE JURISDICTION OF ANDERSON COUNTY, TENNESSEE, TO MINIMIZE DANGER TO LIFE AND PROPERTY DUE TO FLOODING, AND TO MAINTAIN ELIGIBILITY FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM.

ARTICLE I. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

Section A. Statutory Authorization

The Legislature of the State of Tennessee has in Sections 13-7-101 through 13-7-115, Tennessee Code Annotated delegated the responsibility to the county legislative body to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the Anderson County, Tennessee, Mayor and Anderson County Board of Commissioners do resolve as follows:

Section B. Findings of Fact

1. The Anderson County, Tennessee, Mayor and its Legislative Body wish to maintain eligibility in the National Flood Insurance Program (NFIP) and in order to do so must meet the NFIP regulations found in Title 44 of the Code of Federal Regulations (CFR), Ch. 1, Section 60.3.
2. Areas of Anderson County, Tennessee are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
3. Flood losses are caused by the cumulative effect of obstructions in floodplains, causing increases in flood heights and velocities; by uses in flood hazard areas which are vulnerable to floods; or construction which is inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

Section C. Statement of Purpose

It is the purpose of this Resolution to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas. This Resolution is designed to:

1. Restrict or prohibit uses which are vulnerable to flooding or erosion hazards, or which result in damaging increases in erosion, flood heights, or velocities;
2. Require that uses vulnerable to floods, including community facilities, be protected against flood damage at the time of initial construction;
3. Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of floodwaters;
4. Control filling, grading, dredging and other development which may increase flood damage or erosion;
5. Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

Section D. Objectives

The objectives of this Resolution are:

1. To protect human life, health, safety and property;
2. To minimize expenditure of public funds for costly flood control projects;
3. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. To minimize prolonged business interruptions;
5. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodprone areas;
6. To help maintain a stable tax base by providing for the sound use and development of floodprone areas to minimize blight in flood areas;
7. To ensure that potential homebuyers are notified that property is in a floodprone area;
8. To maintain eligibility for participation in the NFIP.

ARTICLE II. DEFINITIONS

Unless specifically defined below, words or phrases used in this Resolution shall be interpreted as to give them the meaning they have in common usage and to give this Resolution its most reasonable application given its stated purpose and objectives.

"Accessory Structure" means a subordinate structure to the principal structure on the same lot and, for the purpose of this Resolution, shall conform to the following:

1. Accessory structures shall only be used for parking of vehicles and storage.
2. Accessory structures shall be designed to have low flood damage potential.
3. Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.
4. Accessory structures shall be firmly anchored to prevent flotation, collapse, and lateral movement, which otherwise may result in damage to other structures.
5. Utilities and service facilities such as electrical and heating equipment shall be elevated or otherwise protected from intrusion of floodwaters.

"Addition (to an existing building)" means any walled and roofed expansion to the perimeter or height of a building.

"Appeal" means a request for a review of the local enforcement officer's interpretation of any provision of this Resolution or a request for a variance.

"Area of Shallow Flooding" means a designated AO or AH Zone on a community's Flood Insurance Rate Map (FIRM) with one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate; and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

"Area of Special Flood-related Erosion Hazard" is the land within a community which is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area in preparation for publication of the FIRM, Zone E may be further refined.

"Area of Special Flood Hazard" see **"Special Flood Hazard Area"**.

"Base Flood" means the flood having a one percent chance of being equaled or exceeded in any given year. This term is also referred to as the 100-year flood or the one (1)-percent annual chance flood.

"Basement" means any portion of a building having its floor subgrade (below ground level) on all sides.

"Building" see **"Structure"**.

"Development" means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of equipment or materials.

"Elevated Building" means a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

"Emergency Flood Insurance Program" or "Emergency Program" means the program as implemented on an emergency basis in accordance with Section 1336 of the Act. It is intended as a program to provide a first layer amount of insurance on all insurable structures before the effective date of the initial FIRM.

"Erosion" means the process of the gradual wearing away of land masses. This peril is not "per se" covered under the Program.

"Exception" means a waiver from the provisions of this Resolution which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to this Resolution.

"Existing Construction" means any structure for which the "start of construction" commenced before the effective date of the initial floodplain management code or resolution adopted by the community as a basis for that community's participation in the NFIP.

"Existing Manufactured Home Park or Subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management code or resolution adopted by the community as a basis for that community's participation in the NFIP.

"Existing Structures" see **"Existing Construction"**.

"Expansion to an Existing Manufactured Home Park or Subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

"Flood" or "Flooding"

(a) A general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters.
2. The unusual and rapid accumulation or runoff of surface waters from any source.
3. Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (a)(2) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

(b) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

"Flood Elevation Determination" means a determination by the Federal Emergency Management Agency (FEMA) of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year.

"Flood Elevation Study" means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) or flood-related erosion hazards.

"Flood Hazard Boundary Map (FHBM)" means an official map of a community, issued by FEMA, where the boundaries of areas of special flood hazard have been designated as Zone A.

"Flood Insurance Rate Map (FIRM)" means an official map of a community, issued by FEMA, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

"Flood Insurance Study" is the official report provided by FEMA, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

"Floodplain" or **"Floodprone Area"** means any land area susceptible to being inundated by water from any source (see definition of "flooding").

"Floodplain Management" means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

"Flood Protection System" means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

"Floodproofing" means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities and structures and their contents.

"Flood-related Erosion" means the collapse or subsidence of land along the shore of a lake or other body of water as a result of undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood, or by some similarly unusual and unforeseeable event which results in flooding.

"Flood-related Erosion Area" or **"Flood-related Erosion Prone Area"** means a land area adjoining the shore of a lake or other body of water, which due to the composition of the shoreline or bank and high water levels or wind-driven currents, is likely to suffer flood-related erosion damage.

"Flood-related Erosion Area Management" means the operation of an overall program of corrective and preventive measures for reducing flood-related erosion damage, including but not limited to emergency preparedness plans, flood-related erosion control works and floodplain management regulations.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

"Freeboard" means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that

could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, and the hydrological effect of urbanization of the watershed.

"Functionally Dependent Use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

"Highest Adjacent Grade" means the highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

"Historic Structure" means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
4. Individually listed on the Anderson County, Tennessee inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:
 - a. By the approved Tennessee program as determined by the Secretary of the Interior or
 - b. Directly by the Secretary of the Interior.

"Letter of Map Change (LOMC)" means an official FEMA determination, by letter, that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of Map Change include:

"Letter of Map Amendment (LOMA)" An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property or structure is not located in a special flood hazard area.

"Conditional Letter of Map Revision Based on Fill (CLOMR-F)" A determination that a parcel of land or proposed structure that will be elevated by

fill would not be inundated by the base flood if fill is placed on the parcel as proposed or the structure is built as proposed.

"Letter of Map Revision Based on Fill (LOMR-F)" A determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer exposed to flooding associated with the base flood. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.

"Conditional Letter of Map Revision (CLOMR)" A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study; upon submission and approval of certified as-built documentation, a Letter of Map Revision may be issued by FEMA, to revise the effective FIRM.

"Letter of Map Revision (LOMR)" Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM), and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM, FBFM, or FIS report.

"Levee" means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

"Levee System" means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

"Lowest Floor" means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure used solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Resolution.

"Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "Manufactured Home" does not include a "Recreational Vehicle".

"Manufactured Home Park or Subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

"Map" means the Flood Hazard Boundary Map (FHBM) or the Flood Insurance Rate Map (FIRM) for a community issued by FEMA.

"Mean Sea Level" means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For the purposes of this Resolution, the term is synonymous with the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, or other datum, to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.

"National Geodetic Vertical Datum (NGVD)" means, as corrected in 1929, a vertical control used as a reference for establishing varying elevations within the floodplain.

"New Construction" means any structure for which the "start of construction" commenced on or after the effective date of the initial floodplain management Resolution and includes any subsequent improvements to such structure.

"New Manufactured Home Park or Subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of this resolution or the effective date of the initial floodplain management resolution and includes any subsequent improvements to such structure.

"North American Vertical Datum (NAVD)" means, as corrected in 1988, a vertical control used as a reference for establishing varying elevations within the floodplain.

"100-year Flood" see **"Base Flood"**.

"Person" includes any individual or group of individuals, corporation, partnership, association, or any other entity, including State and local governments and agencies.

"Reasonably Safe from Flooding" means base flood waters will not inundate the land or damage structures to be removed from the Special Flood Hazard Area and that any subsurface waters related to the base flood will not damage existing or proposed structures.

"Recreational Vehicle" means a vehicle which is:

1. Built on a single chassis;
2. 400 square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light duty truck;
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Regulatory Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

"Regulatory Flood Protection Elevation" means the "Base Flood Elevation" plus the "Freeboard". In "Special Flood Hazard Areas" where Base Flood Elevations (BFEs) have been determined, this elevation shall be the BFE plus 1 foot. In "Special Flood Hazard Areas" where no BFE has been established, this elevation shall be at least three (3) feet above the highest adjacent grade.

"Riverine" means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

"Special Flood Hazard Area" is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE or A99.

"Special Hazard Area" means an area having special flood, mudslide (i.e., mudflow) and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, or AH.

"Start of Construction" includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a foundation. Permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

"State Coordinating Agency" the Tennessee Emergency Management Agency, State NFIP Office, as designated by the Governor of the State of Tennessee at the request of FEMA to assist in the implementation of the NFIP for the State.

"Structure" for purposes of this Resolution, means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Substantial Damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred.

"Substantial Improvement" means any reconstruction, rehabilitation, addition, alteration or other improvement of a structure in which the cost equals or exceeds fifty percent (50%) of the market value of the structure before the "start of construction" of the initial improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The market value of the structure should be (1) the appraised value of the structure prior to the start of the initial improvement, or (2) in the case of substantial damage, the value of the structure prior to the damage occurring.

The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of State or local health, sanitary, or safety code specifications which

have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair project or; (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

"Substantially Improved Existing Manufactured Home Parks or Subdivisions" is where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds fifty percent (50%) of the value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

"Variance" is a grant of relief from the requirements of this Resolution.

"Violation" means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in this Resolution is presumed to be in violation until such time as that documentation is provided.

"Water Surface Elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, or other datum, where specified, of floods of various magnitudes and frequencies in the floodplains of riverine areas.

ARTICLE III. GENERAL PROVISIONS

Section A. Application

This Resolution shall apply to all areas within the unincorporated area of Anderson County, Tennessee.

Section B. Basis for Establishing the Areas of Special Flood Hazard

The Areas of Special Flood Hazard identified on the Anderson County, Tennessee, as identified by FEMA, and in its Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM), Community Panel Number(s) _____, dated _____, along with all supporting technical data, are adopted by reference and declared to be a part of this Resolution.

Section C. Requirement for Development Permit

A development permit shall be required in conformity with this Resolution prior to the commencement of any development activities.

Section D. Compliance

No land, structure or use shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this Resolution and other applicable regulations.

Section E. Abrogation and Greater Restrictions

This Resolution is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this Resolution conflicts or overlaps with another regulatory instrument, whichever imposes the more stringent restrictions shall prevail.

Section F. Interpretation

In the interpretation and application of this Resolution, all provisions shall be: (1) considered as minimum requirements; (2) liberally construed in favor of the governing body and; (3) deemed neither to limit nor repeal any other powers granted under Tennessee statutes.

Section G. Warning and Disclaimer of Liability

The degree of flood protection required by this Resolution is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This Resolution does not imply that land outside the Areas of Special Flood Hazard or uses permitted within such areas will be free from flooding or flood damages. This Resolution shall not create liability on the part of Anderson County, Tennessee or by any officer or employee thereof for any flood damages that result from reliance on this Resolution or any administrative decision lawfully made hereunder.

Section H. Penalties for Violation

Violation of the provisions of this Resolution or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance shall constitute a misdemeanor punishable as other misdemeanors as provided by law. Any person who violates this resolution or fails to comply with any of its requirements shall, upon adjudication therefore, be fined as prescribed by Tennessee statutes, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent Anderson County, Tennessee from taking such other lawful actions to prevent or remedy any violation.

ARTICLE IV. ADMINISTRATION

Section A. Designation of Resolution Administrator

The Anderson County Building Official is hereby appointed as the Administrator to implement the provisions of this Resolution.

Section B. Permit Procedures

Application for a development permit shall be made to the Administrator on forms furnished by the community prior to any development activities. The development permit may include, but is not limited to the following: plans in duplicate drawn to scale and showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. Specifically, the following information is required:

1. Application stage

- a. Elevation in relation to mean sea level of the proposed lowest floor, including basement, of all buildings where Base Flood Elevations are available, or to certain height above the highest adjacent grade when applicable under this Resolution.
- b. Elevation in relation to mean sea level to which any non-residential building will be floodproofed where Base Flood Elevations are available, or to certain height above the highest adjacent grade when applicable under this Resolution.
- c. A FEMA Floodproofing Certificate from a Tennessee registered professional engineer or architect that the proposed non-residential floodproofed building will meet the floodproofing criteria in Article V, Sections A and B.
- d. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- e. In order to determine if improvements or damage meet the Substantial Improvement or Substantial Damage criteria, the applicant shall provide to the Floodplain Administrator a detailed cost to repair all damages and/or cost of improvements which includes the complete costs associated with all types of work necessary to completely repair or improve a building. These include the costs of all materials, labor, and other items necessary to perform the proposed work. These must be in the form of:
 - An itemized costs of materials, and labor, or estimates of materials and labor that are prepared by licensed contractors or professional construction cost estimators
 - Building valuation tables published by building code organizations and cost-estimating manuals and tools available from professional building cost-estimating services.
 - A qualified estimate of costs that is prepared by the local official using professional judgement and knowledge of local and regional construction costs.
 - A detailed cost estimate provided and prepared by the building owner. This must include as much supporting documentation as possible (such as pricing information from lumber companies, plumbing and electrical suppliers, etc). In addition, the estimate must include the value of labor, including the value of the owner's labor.

2. Construction Stage

Within AE Zones, where Base Flood Elevation data is available, any lowest floor certification made relative to mean sea level shall be prepared by or under the direct supervision of, a Tennessee registered land surveyor and certified by same. The Administrator shall record the elevation of the lowest floor on the development permit. When floodproofing is utilized for a non-residential building, said certification shall be prepared by, or under the direct supervision of, a Tennessee registered professional engineer or architect and certified by same.

Within approximate A Zones, where Base Flood Elevation data is not available, the elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade. The Administrator shall record the elevation of the lowest floor on the development permit. When floodproofing is utilized for a non-residential building, said certification shall be prepared by, or under the direct supervision of, a Tennessee registered professional engineer or architect and certified by same.

For all new construction and substantial improvements, the permit holder shall provide to the Administrator an as-built certification of the lowest floor elevation or floodproofing level upon the completion of the lowest floor or floodproofing.

Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The Administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby, shall be cause to issue a stop-work order for the project.

3. Finished Construction Stage

A final Finished Construction Elevation Certificate is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Administrator will keep the certificate on file in perpetuity.

Section C. Duties and Responsibilities of the Administrator

Duties of the Administrator shall include, but not be limited to, the following:

1. Review all development permits to assure that the permit requirements of this Resolution have been satisfied, and that proposed building sites will be reasonably safe from flooding.
2. Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
3. Notify adjacent communities and the Tennessee Emergency Management Agency, State NFIP Office, prior to any alteration or relocation of a watercourse and submit evidence of such notification to FEMA.
4. For any altered or relocated watercourse, submit engineering data/analysis within six (6) months to FEMA to ensure accuracy of community FIRM's through the Letter of Map Revision process.
5. Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.

6. Record the elevation, in relation to mean sea level or the highest adjacent grade, where applicable, of the lowest floor (including basement) of all new and substantially improved buildings, in accordance with Article IV, Section B.
7. Record the actual elevation, in relation to mean sea level or the highest adjacent grade, where applicable to which the new and substantially improved buildings have been floodproofed, in accordance with Article IV, Section B.
8. When floodproofing is utilized for a nonresidential structure, obtain certification of design criteria from a Tennessee registered professional engineer or architect, in accordance with Article IV, Section B.
9. Where interpretation is needed as to the exact location of boundaries of the Areas of Special Flood Hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this Resolution.
10. When Base Flood Elevation data and floodway data have not been provided by FEMA, obtain, review, and reasonably utilize any Base Flood Elevation and floodway data available from a Federal, State, or other sources, including data developed as a result of these regulations, as criteria for requiring that new construction, substantial improvements, or other development in Zone A on the Anderson County, Tennessee FIRM meet the requirements of this Resolution.
11. Maintain all records pertaining to the provisions of this Resolution in the office of the Administrator and shall be open for public inspection. Permits issued under the provisions of this Resolution shall be maintained in a separate file or marked for expedited retrieval within combined files.
12. A final Finished Construction Elevation Certificate (the latest edition of FEMA Elevation Certificate Form) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. The Finished Construction Elevation Certificate certifier shall provide at least 2 photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least 2 additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least 3" x 3". Digital photographs are acceptable.

ARTICLE V. PROVISIONS FOR FLOOD HAZARD REDUCTION

Section A. General Standards

In all areas of special flood hazard, the following provisions are required:

1. New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral movement of the structure;
2. Manufactured homes shall be installed using methods and practices that minimize flood damage. They must be elevated and anchored to prevent flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State of Tennessee and local anchoring requirements for resisting wind forces.
3. New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;
4. New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage;
5. All electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
6. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
7. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
8. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding;
9. Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this Resolution, shall meet the requirements of "new construction" as contained in this Resolution;
10. Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provision of this Resolution, shall be undertaken only if said non-conformity is not further extended or replaced;
11. All new construction and substantial improvement proposals shall provide copies of all necessary Federal and State permits, including Section 404 of the Federal Water Pollution Control Act amendments of 1972, 33 U.S.C. 1334;

12. All subdivision proposals and other proposed new development proposals shall meet the standards of Article V, Section B;
13. When proposed new construction and substantial improvements are partially located in an area of special flood hazard, the entire structure shall meet the standards for new construction;
14. When proposed new construction and substantial improvements are located in multiple flood hazard risk zones or in a flood hazard risk zone with multiple Base Flood Elevations, the entire structure shall meet the standards for the most hazardous flood hazard risk zone and the highest Base Flood Elevation.

Section B. Specific Standards

In all Areas of Special Flood Hazard, the following provisions, in addition to those set forth in Article V, Section A, are required:

1. **Residential Structures**

In AE Zones where Base Flood Elevation data is available, new construction and substantial improvement of any residential building (or manufactured home) shall have the lowest floor, including basement, elevated to no lower than one (1) foot above the Base Flood Elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures".

Within approximate A Zones where Base Flood Elevations have not been established and where alternative data is not available, the administrator shall require the lowest floor of a building to be elevated to a level of at least three (3) feet above the highest adjacent grade (as defined in Article II). Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures"

2. **Non-Residential Structures**

In AE Zones, where Base Flood Elevation data is available, new construction and substantial improvement of any commercial, industrial, or non-residential building, shall have the lowest floor, including basement, elevated or floodproofed to no lower than one (1) foot above the level of the Base Flood Elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures"

In approximate A Zones, where Base Flood Elevations have not been established and where alternative data is not available, new construction and substantial improvement of any commercial, industrial, or non-residential building, shall have the lowest floor, including basement, elevated or floodproofed to no lower than three (3) feet above the highest adjacent grade (as defined in Article II). Should solid foundation perimeter walls be used to elevate a structure, openings

sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: “Enclosures”

Non-Residential buildings located in all A Zones may be floodproofed, in lieu of being elevated, provided that all areas of the building below the required elevation are watertight, with walls substantially impermeable to the passage of water, and are built with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A Tennessee registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above, and shall provide such certification to the Administrator as set forth in Article IV, Section B.

3. Enclosures

All new construction and substantial improvements that include fully enclosed areas formed by foundation and other exterior walls below the lowest floor that are subject to flooding, shall be designed to preclude finished living space and designed to allow for the entry and exit of flood waters to automatically equalize hydrostatic flood forces on exterior walls.

- a. Designs for complying with this requirement must either be certified by a Tennessee professional engineer or architect or meet or exceed the following minimum criteria.
 - 1) Provide a minimum of two openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding;
 - 2) The bottom of all openings shall be no higher than one (1) foot above the finished grade;
 - 3) Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
- b. The enclosed area shall be the minimum necessary to allow for parking of vehicles, storage or building access.
- c. The interior portion of such enclosed area shall not be finished or partitioned into separate rooms in such a way as to impede the movement of floodwaters and all such partitions shall comply with the provisions of Article V, Section B.

4. Standards for Manufactured Homes and Recreational Vehicles

- a. All manufactured homes placed, or substantially improved, on: (1) individual lots or parcels, (2) in expansions to existing manufactured home parks or subdivisions, or (3) in new or substantially improved manufactured home parks or subdivisions, must meet all the requirements of new construction.

- b. All manufactured homes placed or substantially improved in an existing manufactured home park or subdivision must be elevated so that either:
 - 1) In AE Zones, with Base Flood Elevations, the lowest floor of the manufactured home is elevated on a permanent foundation to no lower than one (1) foot above the level of the Base Flood Elevation or
 - 2) In approximate A Zones, without Base Flood Elevations, the manufactured home chassis is elevated and supported by reinforced piers (or other foundation elements of at least equivalent strength) that are at least three (3) feet in height above the highest adjacent grade (as defined in Article II).
- c. Any manufactured home, which has incurred “substantial damage” as the result of a flood, must meet the standards of Article V, Sections A and B.
- d. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
- e. All recreational vehicles placed in an identified Special Flood Hazard Area must either:
 - 1) Be on the site for fewer than 180 consecutive days;
 - 2) Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions), or;
 - 3) The recreational vehicle must meet all the requirements for new construction.

5. Standards for Subdivisions and Other Proposed New Development Proposals

Subdivisions and other proposed new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding.

- a. All subdivision and other proposed new development proposals shall be consistent with the need to minimize flood damage.
- b. All subdivision and other proposed new development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.
- c. All subdivision and other proposed new development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
- d. In all approximate A Zones require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the

lessor, include within such proposals Base Flood Elevation data (See Article V, Section E).

Section C. Standards for Special Flood Hazard Areas with Established Base Flood Elevations and With Floodways Designated

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply:

1. Encroachments are prohibited, including fill, new construction, substantial improvements or other development within the adopted regulatory floodway. Development may be permitted however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the encroachment shall not result in any increase in flood levels or floodway widths during a base flood discharge. A registered professional engineer must provide supporting technical data and certification thereof;
2. A community may permit encroachments within the adopted regulatory floodway that would result in an increase in base flood elevations, floodway width or base flood discharge provided that the applicant first applies for a Conditional Letter of Map Revision (CLOMR) from FEMA prior to the start of construction. Upon completion of the project, the applicant shall apply for a Letter of Map Revision (LOMR) from FEMA. Submittal requirements and fees shall be the responsibility of the applicant as established under the the provisions of § 65.12.
3. ONLY if Article V, Section C, provisions (1) through (2) are satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of Article V, Sections A and B.

Section D. Standards for Areas of Special Flood Hazard Zones AE with Established Base Flood Elevations but Without Floodways Designated

Located within the Special Flood Hazard Areas established in Article III, Section B, where streams exist with base flood data provided but where no floodways have been designated (Zones AE), the following provisions apply:

1. Require until a regulatory floodway is designated, that no new construction, substantial improvements, or other development, including fill shall be permitted within Zone AE on the community's FIRM, unless it is demonstrated through hydrologic and hydraulic analyses performed that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the community.
2. A community may permit encroachments within Zones AE on the community's FIRM, that would result in an increase in the water surface elevation of the base flood, provided that the applicant first applies for a Conditional Letter of Map Revision (CLOMR) from FEMA prior to the start of construction. Upon completion of the project, the applicant shall apply for a Letter of Map Revision (LOMR) from FEMA. Submittal requirements

and fees shall be the responsibility of the applicant as established under the provisions of § 65.12.

3. ONLY if Article V, Section D, provisions (1) through (2) are satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of Article V, Sections A and B.

Section E. Standards for Streams without Established Base Flood Elevations and Floodways (A Zones)

Located within the Special Flood Hazard Areas established in Article III, Section B, where streams exist, but no base flood data has been provided and where a Floodway has not been delineated, the following provisions shall apply:

1. The Administrator shall obtain, review, and reasonably utilize any Base Flood Elevation and floodway data available from any Federal, State, or other sources, including data developed as a result of these regulations (see 2 below), as criteria for requiring that new construction, substantial improvements, or other development in approximate A Zones meet the requirements of Article V, Sections A and B.
2. Require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the lesser, include within such proposals Base Flood Elevation data.
3. Within approximate A Zones, where Base Flood Elevations have not been established and where such data is not available from other sources, require the lowest floor of a building to be elevated or floodproofed to a level of at least three (3) feet above the highest adjacent grade (as defined in Article II). All applicable data including elevations or floodproofing certifications shall be recorded as set forth in Article IV, Section B. Openings sufficient to facilitate automatic equalization of hydrostatic flood forces on exterior walls shall be provided in accordance with the standards of Article V, Section B.
4. Within approximate A Zones, where Base Flood Elevations have not been established and where such data is not available from other sources, no encroachments, including structures or fill material, shall be located within an area equal to the width of the stream or twenty feet (20), whichever is greater, measured from the top of the stream bank, unless certification by a Tennessee registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within Anderson County, Tennessee. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.
5. New construction and substantial improvements of buildings, where permitted, shall comply with all applicable flood hazard reduction provisions of Article V, Sections A and B. Within approximate A Zones, require that those subsections of

Article V Section B dealing with the alteration or relocation of a watercourse, assuring watercourse carrying capacities are maintained and manufactured homes provisions are complied with as required.

Section F. Standards For Areas of Shallow Flooding (Zone AO)

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to Article V, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

1. The lowest floor (including basement) shall be elevated at least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of one (1) foot above the highest adjacent grade; or at least three (3) feet above the highest adjacent grade, if no depth number is specified.
2. Non-residential structures may, in lieu of elevation, be floodproofed to the same level as required in Article V, Section F(1) so that the structure, together with attendant utility and sanitary facilities, below that level shall be watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required in accordance with Article IV, Section B(1) (c) and Article V, Section B(2).
3. Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

Section G. Standards For Areas of Shallow Flooding (Zone AH)

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as shallow flooding areas. These areas are subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are one (1) to three (3) feet. Base Flood Elevations are derived from detailed hydraulic analyses are shown in this zone. In addition to meeting the requirements of Article V, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

1. Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

Section H. Standards For Areas Protected by Flood Protection System (A-99 Zones)

Located within the Areas of Special Flood Hazard established in Article III, Section B, are areas of the 100-year floodplain protected by a flood protection system but where Base Flood Elevations have not been determined. Within these areas (A-99 Zones) all provisions of Article IV and Article V shall apply.

Section I. Standards for Unmapped Streams

Located within the Anderson County, Tennessee, are unmapped streams where areas of special flood hazard are neither indicated nor identified. Adjacent to such streams, the following provisions shall apply:

1. No encroachments including fill material or other development including structures shall be located within an area of at least equal to twice the width of the stream, measured from the top of each stream bank, unless certification by a Tennessee registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the locality.
2. When a new flood hazard risk zone, and Base Flood Elevation and floodway data is available, new construction and substantial improvements shall meet the standards established in accordance with Articles IV and V.
3. ONLY if Article V Section I, provisions (1) through (2) are satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of Article V, Sections A and B.

ARTICLE VI. VARIANCE PROCEDURES

Section A. Regional Board of Zoning Appeals

1. Authority

The Anderson County, Tennessee Regional Board of Zoning Appeals shall hear and decide appeals and requests for variances from the requirements of this Resolution.

2. Procedure

Meetings of the Regional Board of Zoning Appeals shall be held at such times, as the Board shall determine. All meetings of the Regional Board of Zoning Appeals shall be open to the public. The Regional Board of Zoning Appeals shall adopt rules of procedure and shall keep records of applications and actions thereof, which shall be a public record. Compensation of the members of the Regional Board of Zoning Appeals shall be set by the Legislative Body.

3. Appeals: How Taken

An appeal to the Regional Board of Zoning Appeals may be taken by any person, firm or corporation aggrieved or by any governmental officer, department, or bureau affected by any decision of the Administrator based in whole or in part

upon the provisions of this Resolution. Such appeal shall be taken by filing with the Regional Board of Zoning Appeals a notice of appeal, specifying the grounds thereof. In all cases where an appeal is made by a property owner or other interested party, a fee of \$25.00 dollars for the cost of publishing a notice of such hearings shall be paid by the appellant. The Administrator shall transmit to the Regional Board of Zoning Appeals all papers constituting the record upon which the appeal action was taken. The Regional Board of Zoning Appeals shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to parties in interest and decide the same within a reasonable time which shall not be more than 30 days from the date of the hearing. At the hearing, any person or party may appear and be heard in person or by agent or by attorney.

4. Powers

The Regional Board of Zoning Appeals shall have the following powers:

a. Administrative Review

To hear and decide appeals where it is alleged by the applicant that there is error in any order, requirement, permit, decision, determination, or refusal made by the Administrator or other administrative official in carrying out or enforcement of any provisions of this Resolution.

b. Variance Procedures

In the case of a request for a variance the following shall apply:

- 1) The Anderson County, Tennessee Regional Board of Zoning Appeals shall hear and decide appeals and requests for variances from the requirements of this Resolution.
- 2) Variances may be issued for the repair or rehabilitation of historic structures as defined, herein, upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary deviation from the requirements of this Resolution to preserve the historic character and design of the structure.
- 3) In passing upon such applications, the Regional Board of Zoning Appeals shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this Resolution, and:
 - a) The danger that materials may be swept onto other property to the injury of others;
 - b) The danger to life and property due to flooding or erosion;
 - c) The susceptibility of the proposed facility and its contents to flood damage;

- d) The importance of the services provided by the proposed facility to the community;
 - e) The necessity of the facility to a waterfront location, in the case of a functionally dependent use;
 - f) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - g) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - h) The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - i) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;
 - j) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, water systems, and streets and bridges.
- 4) Upon consideration of the factors listed above, and the purposes of this Resolution, the Regional Board of Zoning Appeals may attach such conditions to the granting of variances, as it deems necessary to effectuate the purposes of this Resolution.
 - 5) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

Section B. Conditions for Variances

- 1. Variances shall be issued upon a determination that the variance is the minimum relief necessary, considering the flood hazard and the factors listed in Article VI, Section A.
- 2. Variances shall only be issued upon: a showing of good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship; or a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or Resolutions.
- 3. Any applicant to whom a variance is granted shall be given written notice that the issuance of a variance to construct a structure below the Base Flood Elevation will result in increased premium rates for flood insurance (as high as \$25 for \$100) coverage, and that such construction below the Base Flood Elevation increases risks to life and property.

4. The Administrator shall maintain the records of all appeal actions and report any variances to FEMA upon request.

ARTICLE VII. LEGAL STATUS PROVISIONS

Section A. Conflict with Other Resolutions

In case of conflict between this Resolution or any part thereof, and the whole or part of any existing or future Resolution of Anderson County, Tennessee, the most restrictive shall in all cases apply.

Section B. Severability

If any section, clause, provision, or portion of this Resolution shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this Resolution which is not of itself invalid or unconstitutional.

Section C. Effective Date

This Resolution shall become effective on _____, the public welfare demanding it.

Approved and adopted by the Anderson County, Tennessee, Mayor and the Anderson County Board of Commissioners.

Date

Mayor of Anderson County, Tennessee

County Commission Chairwoman

ATTEST: _____
County Clerk

Date of Public Hearing

Date of Publication of
Caption and Summary

JAMES W. BROOKS, JR.
ANDERSON COUNTY LAW DIRECTOR

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February 9, 2025

Via Email & US Mail:

rep.ed.butler@capitol.tn.gov

Rep. Ed Butler

425 Rep. John Lewis Way N.

Suite 578 Cordell Hull Building

Nashville, TN 37243

Via Email & US Mail:

rep.rick.scarbrough@capitol.tn.gov

Rep. Rick Scarbrough

423 Rep. John Lewis Way N.

Suite 614 Cordell Hull Bldg.

Nashville, TN 37243

Re: Continued Proliferation of Illegal Robocalls and Scam Text Messages

Dear Representatives Butler and Scarbrough:

I write on behalf of the Anderson County Commission to request your guidance and assistance regarding the ongoing proliferation of illegal robocalls and scam text messages impacting the residents and businesses of Anderson County. This correspondence follows concerns raised by constituents and subsequent discussion by the Commission regarding the limited effectiveness of existing enforcement mechanisms.

As you are well aware, robocalls, spoofed calls, and unsolicited scam text messages are already prohibited under federal law, and primary enforcement authority rests with federal agencies, including the Federal Communications Commission. Despite these legal prohibitions, local governments continue to receive a high volume of complaints, while meaningful enforcement remains limited due to jurisdictional constraints, caller anonymity, interstate and international call routing, and finite federal resources.

Anderson County recognizes that counties lack authority to regulate telecommunications providers or directly prevent these communications. Nevertheless, the Commission seeks your assistance in identifying whether there are realistic state-level tools, policy initiatives, or legislative options that could help address this issue, particularly those focused on telecommunications provider accountability, data collection and coordination, and collaboration with federal regulators.

Specifically, we respectfully request your guidance as to:

- Whether existing state authorities or agencies have a role that could be strengthened or better utilized;
- Whether legislative action could support improved coordination between Tennessee and federal enforcement efforts; and
- What practical, enforceable measures—if any—might reasonably be pursued at the state level, given operational and resource limitations.

Our goal is to better understand how the State of Tennessee may assist local governments and residents in mitigating the ongoing impact of illegal robocalls and scam communications. Any insight or direction you can provide would be greatly appreciated.

Thank you for your continued service and for your consideration of this matter. We look forward to your guidance.

Sincerely,

A handwritten signature in black ink that reads "James Brooks Jr." with a stylized flourish at the end.

James W. Brooks, Jr., Esq.
Anderson County Law Director

cc: Mayor Terry Frank
Anderson County Board of Commissioners

Anderson County Board of Commissioners

Rules Committee

Minutes

February 9, 2026 5:00 P.M.

Room 312

Members Present: Bob Smallridge, Sabra Beauchamp, Michael Foster and Anthony Allen

Members Absent: Ebony Capshaw

Call to Order: Chairman Smallridge called the meeting to order.

Commissioner Foster made a motion to approve January 12, 2026 minutes. Second by Commissioner Allen. Motion passed.

Appearance of Citizens

No one addressed the committee.

Commissioner Allen made a motion to approve the agenda as amended. Second by Commissioner Foster. Motion passed.

Commissioner Foster requested to move New Business up before Unfinished Business. Request withdrawn to leave as is going forward.

New Business – Rule II number 6

Commissioner Foster made a motion to have the Law Director rewrite rule to include “Commission will not address non agenda items”. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

Unfinished Business

Commissioner Foster made a motion to have all agendas, business operations, structured the same for all commission committees except for the prayer and pledge. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

Commissioner Allen amended the motion to allow the chairman to have discretion over including the prayer and pledge. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

Unfinished Business

None

New Business:

None

Meeting Adjourned

Rules of Procedure

Rule I

The Anderson County Board of Commissioners (Commission) shall normally meet monthly at 6:30 p.m. on the third Monday of all months unless a majority of commissioners approve an alternate date. Should the third Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority.

The Chairman and the Vice Chairman of County Commission shall be elected at the first meeting held after August 31st each year. The Chairman and Vice Chairman shall serve until such election unless replaced during the year by a vote of 3/4 majority (12) of Commission.

Rule II

The following shall be the order of business:

1. Call to Order -- In the absence of the Chairman and Vice Chairman, the County Clerk shall call the meeting to order for the purpose of roll call and the election of a Chairman Pro Tem.
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Approval of the Minutes
6. Appearance of Citizens -- The purpose of this Agenda item is to provide citizens an opportunity to address their government for items or concerns on or not on the Agenda. Citizens are to state their name and address and limit remarks to less than three minutes. Generally, comments from Citizens regarding items not on the Agenda will not be addressed by Commission except to:
 - A. refer the item to a committee upon a properly passed motion, or
 - B. place the item on the agenda under new business upon motion passed by a 2/3rd majority (11) of Commission.

If many individuals show an interest in commenting on a particular issue, County Commission may call a public hearing before taking action on that issue.

7. Approval and Correction of the Agenda -- Consent Agenda - The Commission Chairman may propose a consent agenda for routine or non controversial items. The consent items are voted by one motion with no debate. A commissioner may request an item to be moved from the consent agenda to the regular agenda.

The Commission Chairman shall prepare and distribute an agenda listing the items of business in their proper order by the Wednesday afternoon prior to the meeting. These shall include a listing of the committees, boards, and commissions scheduled to report with the names of those who will present the report; elections to be held; and resolutions/motions under unfinished business and new business filed with the Clerk of Commission by 12:00 noon on the Wednesday before the meeting. The agenda may be amended by a vote of 2/3 majority (11) of Commission.

Only for unpredictable emergencies should information or requests presented to Commission less than five days before the regular monthly Commission meeting, be considered. Any Commissioner wanting to bring a matter before Commission, that was not filed with the Clerk of Commission by 12:00 noon on the previous Wednesday, can rise to a Point of Personal Privilege and request that the matter be placed on the agenda. Commission shall, by a vote of 2/3 majority (11) of

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No: 26-02-1251

A RESOLUTION ENCOURAGING TENNESSEE TO PARTICIPATE IN THE SUMMER EBT PROGRAM FUNDED BY THE UNITED STATES FEDERAL GOVERNMENT

WHEREAS, in the weeks leading up to January 1, 2026, the deadline set by the federal government for states to opt in to the summer EBT program, lawmakers, faith leaders and county mayors, noting high levels of food insecurity among children in Tennessee, have publicly urged Governor Bill Lee to take advantage of these federal dollars; and

WHEREAS, in the past, the federal funding has helped feed an estimated 700,000 Tennessee kids during summer months when school is out.

WHEREAS, the Food Research and Action Center estimated the State of Tennessee had a positive \$115 million-dollar economic impact as a direct result the federal funding flowing into Tennessee because virtually all funding spent was spent on buying food in Tennessee grocery stores, farmers markets and convenience stores, and

WHEREAS, Anderson County has a poverty rate of 13.8% and a child poverty rate of 18.7% the Anderson County Board of Commissions is urging the governor and legislative body to seek the \$84 million available federal government's summer EBT program, also known as Sun Bucks.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this the 17th day of February 2026 that Tennessee seek funding to participate in the federal government's 2026 summer EBT program.

APPROVED, DULY PASSED AND EFFECTIVE this the 17th day of February 2026, the public welfare requiring it.

Denise Palmer
Chair A.C. Comm.

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners
RESOLUTION No: 26-02-1252

**A RESOLUTION REQUESTING THE 114th SESSION OF THE TENNESSEE
GENERAL ASSEMBLY TO REJECT THE EDUCATION FREEDOM
SCHOLARSHIP ACT OR SIMILAR VOUCHER INITIATIVES.**

WHEREAS, Article XI, Section 12 of the Constitution of the State of Tennessee, requires that the General Assembly “shall provide for the maintenance, support and eligibility standards of a system of free public schools”, and

WHEREAS, public schools that provide a free and appropriate education for all, including students with disabilities, require all available state funding in order to continue to improve without necessitating an increased burden on local taxpayers or reducing services for students, and

WHEREAS, vouchers often divert public funds from many who attend public schools to supplement those families who have already chosen a different option for the education of their children, and

WHEREAS, proponents have spent millions to convince the public and lawmakers of their efficacy, yet, more than five decades after introduction, vouchers still remain unproven, and

WHEREAS, the Anderson County Commission enthusiastically supports the mission, vision, beliefs and goals of the Anderson County Schools and believes public funds should be directed to public schools for the betterment of the student population and community overall, and

WHEREAS, the schools in Anderson County Schools are fully transparent to parents and the public as the districts adhere to open record requests and state mandated academic standards, and

WHEREAS, all educational institutions receiving public funds should have the same accountability and performance reporting expectations so that parents and public may better understand the use and efficacy of those public funds, and

WHEREAS, school choice already exists via district transfers, home schools, virtual schools, and private schools.

NOW, THEREFORE, BE IT RESOLVED, that the Anderson County Board of Commissioners meeting in regular session on the 17th day of February, 2026 strongly urge the Tennessee General Assembly to reject the Education Freedom Scholarship Act or similar voucher initiatives that would divert public dollars away from public schools.

DULY PASSED, RESOLVED, AND EFFECTIVE this 17th day of February 2026, the public welfare requiring it.

Denise Palmer, Chair A.C. Comm.

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No: 26-02-1253

A RESOLUTION SUPPORTING CONTINUED ACA ACCESS FOR UNINSURED CITIZENS OF ANDERSON COUNTY

WHEREAS, Tennessee has a healthcare uninsured rate of 9.7% with 643,000 citizens depending upon ACA for healthcare insurance, and

WHEREAS, residents in rural areas of Tennessee face higher mortality rates than their urban counterparts, with rural residents ages 25-64 fairing worse in nine of the top ten leading causes of death, and

WHEREAS, Tennessee ranks in the bottom ten states for health, with higher mortality rates than the national average for major causes of death, and

WHEREAS, the maternal mortality rate in Tennessee is higher than the national average, at 26 deaths per 100,000 live births, and

WHEREAS, Tennessee residents are increasingly affected by rural hospital closures, which restrict access to care for thousands, especially in medically underserved areas, and

WHEREAS, on the Shortage Area Ranking, a scale of one to ninety-five, Tennessee has a ranking of 35 for Primary Care and 33 for Pediatric Care with 95 being the best score, and

WHEREAS, Anderson County has 6,300 citizens on ACA receiving approximately \$562.00 each in credits through ACA, and

WHEREAS, uninsured patients clog our emergency rooms, causing increased costs upon hospitals, delays in ambulance services dropping off patients.

NOW THEREFORE BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 17th day of February 2026 that Anderson County Board of Commissioners wish for affordable ACA coverage to remain in effect and available until a full solution to our healthcare crisis for all our citizens can be implemented.

APPROVED, DULY PASSED and EFFECTIVE this 17th day of February, the public welfare requiring it.

Denise Palmer, Chair A.C. Comm.

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk