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# Anderson County Board of Commissioners

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## Regular Agenda

Tuesday, January 20, 2026 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
  - Consent Agenda
  - Regular Agenda
6. **Courtesy Resolutions / Proclamations / Presentations**
  - **Proclamation** - Jan Smith, Clinton High School Aquatics Coach – requested by Commissioner Foster
7. **Presentation of Reports:**
  - A. Elected Officials
    1. County Mayor – Terry Frank
      - No Report
  - B. Department Heads
    1. Director of Finance – Robby Holbrook
      - Audit Report
      - Purchasing & Budget Reports
    2. Director of Schools – Dr. Tim Parrott
      - Written Report & BOE Minutes (12/11/25) (1/8/26)
    3. Law Director's Office Report – Jamie Brooks
      - A. Action Items
        - Tennessee Waste to Jobs Letters
        - Resolution 26-01-1248 Real Estate Transfer Tax
        - Letter to State Representatives regarding Community Mapping in District 4
      - B. Contracts
      - C. Zoning Violations
      - D. Bankruptcies
      - E. Status of Pending Lawsuits
      - F. Newly filed Lawsuits
      - G. Other
  - C. Committees/Boards Reports
    1. Operations Committee Report – Commissioner Isbel
      - Request approval to send a letter to State Representatives Butler and Scarbrough concerning applying for a TVA permit concerning the Anderson County Park Road shoreline erosion and for grant money to help with repairs.
      - Request approval to draft a resolution of support to be sent to the State legislative body for a mental health facility to be constructed in this area.
      - Request to approve A-F changes to the Policy Handbook.
      - Request approval to ban groups soliciting funds at roadblocks.

- Request approval to draft a letter to the State to give property back to residents, for more help with water, more infrastructure, need identity back starting with the zip code.
  - Request motion that Anderson County approach ACWA to pursue funds from TDEC to install a clean water well in the Rosedale Community.
  - Request motion that Anderson County request ACWA to establish a contact system for the customers of ACWA to address the specific requests on sewer complaints.
  - Request motion to have our State Legislators Butler and Scarbrough address scam calls that come in on a regular basis through our system in Anderson County.
  - Request motion that the Chairman of Operations Committee draft a letter with the Mayor and the Law Director to request a joint workshop with the City of Oak Ridge.
2. Fire Commission Report – Commissioner Wandell
  3. Rules Committee Report – Commissioner Smallridge
    - Request motion to have the Law Director research resolutions and proclamations, how we go about honoring people and putting rule in place including just related to Anderson County.
    - Request motion to make all agendas and minutes standardized from all committees, only action items go before full commission, the Law Director and Mayor's report to stay the same, any item previously discussed goes under unfinished business, no action taken on an item it comes off the agenda until someone requests to put it back on.

**8. New Business**

**9. Announcements**

**10. Adjourn**

**Respectfully Submitted**  
**B. Denise Palmer, Chairman**

# **Anderson County Board of Commissioners**

## **Audit Committee Minutes**

**January 8, 2026**

**3:30p.m. Room 312**

**Members Present:** Commissioner Shain Vowell – Chair, Commissioner Denise Palmer, Commissioner Robert Smallridge, Commissioner Sabra Beauchamp, and Commissioner Anthony Allen, Commissioner Chad McNabb.

**Members Absent:** Commissioner Shelly Vandagriff.

**Call to Order:** The meeting was called to order by Commissioner Shain Vowell, Committee Chair.

**I. Appearance of Citizens**

No citizens appeared.

**II. Approval of Agenda**

Motion by Commissioner Anthony Allen, seconded by Commissioner Chad McNabb, and passed to approve the agenda as presented. *Motion Passed.*

**III. Election of Officers**

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Chad McNabb, to nominate Commissioner Shain Vowell as Committee Chair and Denise Palmer as Vice-Chair. *Motion Passed*

**IV. 2025 Fiscal Year Audit**

Finance Director Robby Holbrook presented the results of the FY 2024–2025 audit. Overall, the audit was completed successfully and resulted in one finding, with no additional issues noted. The sole finding 2025-001 relates to the Clerk & Master's Office and involves deficiencies in computer system backup procedures. A corrective action plan was adopted on the day the issue was brought to the Clerk's attention.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to refer the audit report to County Commission with a recommendation for acceptance.

**V. New Business**

None.

**VI. Meeting adjourned.**

# ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

January 8, 2026

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
<b>Group 1 Financial Reports</b>			
		Cash & Fund Balance, Sales Tax, ARPA and Grant Reports	
<b>Group 2 Purchasing Contracts &amp; Surplus Vehicles - Legal Review - Commission Approval</b>			
1	3A	The Lamar Companies, Tourism, Contract #26-0078	
1	4A	7 EMS Tuition Contracts, Contract #'s 26-0081-0087	
<b>Group 3 Consent Agenda - Transfers (No Commission Action Necessary)</b>			
2	1	General Fund 101 - EMS	\$ 12,000.00
2	2	General Fund 101 - Property Assesor	\$ 373.00
2	3	Fund 143 - Central Cafeteria	\$ 6,500.00
3	20	General Fund 101 - Veteran's Office	\$ 2,000.00
<b>Group 4 - Appropriations - School (Commission Approval by Board Vote)</b>			
3	4	Fund 143 - Central Cafeteria	\$ 5,151.08
4	5	Fund 141 - Fiscal Services	\$ 45,632.00
4	6	Fund 141 - Fiscal Services	\$ 10,000.00
4	7	Fund 141 - Fiscal Services	\$ 50,000.00
<b>Group 5 - Transfers - School (Commission Approval by Board Vote)</b>			
5	8	Fund 141 - Fiscal Services	\$ 39,383.06
<b>Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)</b>			
5	9	General Fund 101 - General Administration	\$ 9,980.63
6	10	General Fund 101 - Animal Control	\$ 1,000.00
6	11	General Fund 101 - Office on Aging & Sr. Center	\$ 2,800.00
6	12	General Fund 101 - Sheriff	\$ 8,675.25
7	15	General Fund 101 - EMS	\$ 2,536.00
9	18	General Fund 101 - Finance (ARC Grant)	\$ 1,715,681.00
9	19	General Fund 101 - Finance (EOC Grant)	\$ 3,923,920.00
<b>Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)</b>			
<b>Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)</b>			
7	13	General Fund 101 - Sheriff (Payroll)	\$ 8,000.00
7	14	General Fund 101 - Sheriff (Payroll)	\$ 110,000.00
8	16	Fund 131 - Highway (Payroll)	\$ 190,800.00
8	17	Fund 131 - Highway (Payroll)	\$ 15,000.00
<b>Group 9 - Miscellaneous</b>			
10	A	Report on Debt Obligation	Information
10	B	FY 26/27 Budget Calendar & Guidelines	Motion To Approve
10	C	Unfinished Business - Park Rd. (Refer to Highway Committee)	Motion To Approve
10	D	New Business - County Planner Position	Motion To Approve
<b>Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)</b>			

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
December 31, 2025**

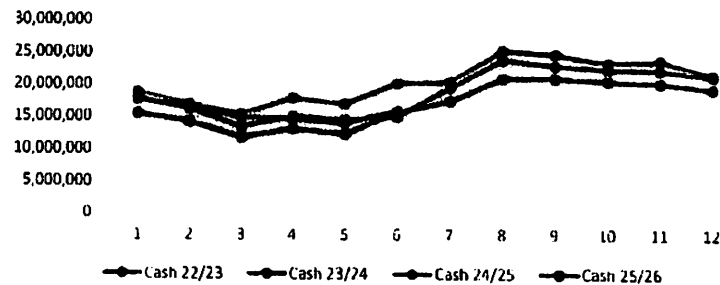
FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,182,365	\$ 343,761	\$ 1,587,354	\$ 13,450,507 *	\$ 16,563,987	\$ 15,722,793
115	Library Fund	\$ -	\$ 181,320		\$ -	\$ -	\$ 181,320	\$ 228,858
116	Solid Waste/Sanitation Fund	\$ -	\$ 703,936	\$ 17,726	\$ -	\$ -	\$ 721,662	\$ 1,070,223
120	Opioid Abatement			\$ 752,610			\$ 795,135	\$ 795,135
121	American Rescue Plan							\$ 1,275,018
122	Drug Control Fund	\$ -	\$ 139,101	\$ 8,754	\$ -	\$ -	\$ 147,855	\$ 155,775
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 21,056	\$ -	\$ 21,056	\$ 35,489
128	Tourism Fund	\$ -	\$ 788,306	\$ -	\$ 101,440	\$ -	\$ 889,746	\$ 931,589
131	Highway Fund	\$ 47,550	\$ 269,737	\$ 2,387,633	\$ -	\$ -	\$ 3,582,370	\$ 4,602,690
141	General Purpose School Fund	\$ -	\$ -	\$ 10,908,412	\$ -	\$ -	\$ 10,908,412	\$ 15,793,438
143	Central Cafeteria	\$ 112,744	\$ 4,328,521	\$ -	\$ -	\$ -	\$ 4,328,521	\$ 4,309,138
151	General Debt Service Fund	\$ -	\$ 872,902	\$ -	\$ -	\$ -	\$ 872,902	\$ 2,186,405
152	Rural Debt Service Fund	\$ -	\$ 587,730	\$ -	\$ -	\$ -	\$ 587,730	\$ 1,055,815
156	Education Debt Service Fund	\$ -	\$ 96,991	\$ -	\$ -	\$ -	\$ 96,991	\$ 936,075
171	Capital Projects Fund	\$ -	\$ 58,600	\$ -	\$ -	\$ -	\$ 58,600	\$ 731,736
177	Education Capital Projects Fund	\$ -	\$ 64,899	\$ -	\$ -	\$ -	\$ 64,899	\$ 2,944,444
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 821,748	\$ -	\$ 821,748	\$ 1,153,591
		\$ 188,230	\$ 9,274,408	\$ 14,418,896	\$ 2,531,598	\$ 13,450,507	\$ 40,642,934	\$ 53,928,172

\* General Unassigned Fund Balance limit of \$8M requiring 2/3 (11) votes for budget amendments.

**Cash Trends  
November**

Cash 21/22	16,064,200
Cash 22/23	15,520,868
Cash 23/24	14,895,472
Cash 24/25	20,138,171
Cash 25/26	15,722,793

**General Fund Cash Trends**



# Copy of Local Option Sales Tax - Net Breakdown by FY

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%
June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%
Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	4.2%
FY2026	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$507,648.99	\$978,010.26	\$103,015.61	\$47,199.51	\$2,685,169.88	\$128,128.33	\$64,001.18	\$4,513,173.76	8.0%
August	\$551,353.91	\$1,006,909.31	\$105,299.07	\$46,667.94	\$2,941,555.02	\$127,918.15	\$19,038.15	\$4,798,741.55	9.6%
September	\$544,006.51	\$987,949.30	\$99,955.24	\$44,455.23	\$2,919,298.05	\$137,201.46	\$30,527.34	\$4,763,393.13	12.1%
October	\$611,382.00	\$927,031.25	\$100,382.46	\$47,428.45	\$2,556,417.96	\$133,076.18	\$27,730.35	\$4,403,448.65	8.2%
November	\$547,668.76	\$993,116.16	\$92,120.31	\$43,525.04	\$2,697,182.84	\$127,783.95	\$30,294.87	\$4,531,691.93	5.1%
December									
January									
February									
March									
April									
May									
June									
Totals:	\$2,762,060.17	\$4,893,016.28	\$500,772.69	\$229,276.17	\$13,799,623.75	\$654,108.07	\$171,591.89	\$23,010,449.02	

8.16%

Local Option Sales Tax - Total Net Collections

**ARPA PROJECTS**

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (10,262,639.51)	\$ (5,120,393.55)	\$ (15,383,033.06)			
	Remaining Allocation	\$ (262,639.51)	\$ (168,319.55)	\$ (430,959.06)			
	Interest earned and balance of allocations	\$ 454,676.23	\$ (430,959.06)				
		Total Interest Remaining		\$ 23,717.17			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	Comp/Building/Contents(MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 150,000.00	\$ -	Complete	YES	8/15/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	12/18/2023
34	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
35	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	5/20/2024
36	Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	6/17/2024
38	Sheriff's Vehicles FY25	\$ 571,962.02	\$ 571,962.02	\$ -	Complete	YES	8/19/2024
39	Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	8/19/2024
40	Senior Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	9/16/2024
42	County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	11/18/2024
44	Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	12/16/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022
14	EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 923,707.66	\$ 423,196.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 307,735.98	\$ 71,778.94	In Progress	YES	6/19/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 506,538.99	\$ 97,461.01	In Progress	YES	9/18/2023
37	EMS Vehicles FY25	\$ 422,819.10	\$ 284,669.10	\$ 138,150.00	In Progress	NO	8/19/2024
41	Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	10/21/2024
43	Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	12/16/2024
45	Health Dept Reno ARPA Interest Last Dollar	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	9/15/2025
		\$ 15,383,033.06	\$ 14,114,347.11	\$ 1,268,685.95			

Current Projects as of 12-31-25

*8 projects*

## 2025-2026 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500	\$ -	7/1/2025	6/30/2026		\$ 133,500		TDMHSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2025	6/30/2026	\$ 200,000	-		OCJP/VOCA	\$ 3,685
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 95,350	\$ -	7/1/2025	6/30/2026	\$ 76,280	\$ 19,070		OCJP/VOCA	\$ 11,850
363-53600-CTF01	District Attorney's Office	JAG - 7th CTF	\$ 225,000	\$ -	7/1/2025	6/30/2028	\$ 225,000	\$ -	\$ -	OCJP	
55130-131-EMST1	EMS	EMS Traingng Supplement	\$ 28,800	\$ 2,203	12/31/2024	6/30/2025	\$ -	\$ 28,800		TDH	
58190-706-ARC	EMS	EMS Training Facility	\$ 857,840	\$ 857,841	10/1/2024	12/31/2027	\$ 857,840	\$ -		TEMA/DHS	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
54410-706-EOC	Emergency Management	Emergency Operations Center	\$ 2,942,940	\$ 980,980	9/1/2024	4/30/2027	\$ 2,942,940	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000	\$ -	12/1/2024	11/30/2025	\$ 21,000	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 699,000	\$ 616,400	1/13/2023	6/30/2026		\$ 1,315,400		TDH	
55190	Health Department	Reimburse County for Contract employees Salaries	\$ 684,000	\$ -	7/1/2025	6/30/2026	\$ 181,724	\$ 502,276		TDH	
55160-2001	Health Department	Safety Net Grant for Dental	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
55160-2001	Health Department	Safety Net Grant for Dental (Emory Valley)	\$ 4,000,000		7/1/2025	6/30/2028		\$ 4,000,000		TDH	
	Highway/Mayors Office	TDOT Old State Circle Bridge (State Run Project)	\$ 950,900				\$ 950,900			TDOT	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	\$ 45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
171-91150-FLAP1	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
58190-ARPBR	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
58190-BRAG1	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
56300-TCAD1	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
58190-BRAG2	Mayors Office	ORHA Brownfield Identification Grant	\$ 100,000	\$ -	8/1/2024	7/31/2026	\$ -	\$ 100,000	\$ -	TDEC	
55120-399-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		8/1/2025	6/30/2026		\$ 1,200		TDA	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
51900-ORRCA	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 797,090	\$ -	4/15/2024	6/30/2028	\$ 797,090	\$ -		TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 196,181	\$ 28,420	7/1/2024	6/30/2026	\$ 166,419	\$ 29,762		ETHRA/ETAAD	
53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2026		\$ 13,005		OCJP	
56300-499	Mayor's Office/Senior Center	Senior Center Sound Panels	\$ 48,000	\$ -	11/1/2025	3/31/2027	\$ -	\$ 48,000		TNDDA	
	Norris Library	TOP Grant	\$ 1,341	\$ 70	7/1/2025	6/30/2026		\$ 1,341		TSLA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 317,141		5/15/2023	6/30/2027		\$ 317,141		OCJP	
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2029		\$ 200,000		TDCl	
54110-9007	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800	-		TDSHS/ NHSTA	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 290,270	\$ -	7/1/2025	6/30/2026		\$ 290,270		OCJP	
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2025	6/30/2026		\$ 1,275,000		TDHS	
54110-9007	Sheriff's Department	Traffic Safety Enforcement and Education	\$ 27,200	\$ -	10/1/2025	9/30/2026	\$ 27,200	\$ -	\$ -	TDSHS/ NHSTA	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2025	6/30/2026		\$ 30,000		TDTD	
128-58110-799-TEGLB	Tourism	Tourism Enhancement Grant - Lost Bottom Park	\$ 49,000	\$ 21,000	7/1/2025	6/30/2027	\$ -	\$ 49,000	\$ -	TDTD	
										Total	
Current Year Grants							\$12,212,957	\$13,405,785	\$ 1,860,000	\$ 27,478,742	\$ 23,795
Prior Year Grants							\$12,605,736	\$14,456,770	\$ 1,860,000	\$ 28,922,507	\$ 28,845



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## BUDGET COMMITTEE MINUTES

### JANUARY 8, 2026

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#### Members Present:

Shain Vowell, Commissioner-Chairman  
Denise Palmer, Commissioner-Vice-Chair  
Chad McNabb, Commissioner  
Sabra Beauchamp, Commissioner  
Shelly Vandagriff, Commissioner  
Bob Smallridge, Commissioner  
Jerry White, Commissioner  
Anthony Allen, Commissioner

#### Members Absent:

#### Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

#### 1. Appearance of Citizens

Colt Jennings  
Stephen Verran

#### 2. Approval of Agenda

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to add under New Business budget amendment items NB1, NB2, NB3, the Mayor's County Planner discussion, and under Old Business the Park Road discussion. *Motion Passed*

#### 3. Contracts with Legal Approval

**The Lamar Companies, Tourism, Contract #26-0078** – One-year billboard rental for \$1323 per month.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, to approve. *Motion Passed.*

#### Contracts Pending Legal Approval (approved status at time of meeting)

**EMS Contracts #26-0081 to #26-0087** – Agreements to provide \$2,500 AEMT program funding to the following 7 EMS employees:

Katelyn Claxton, Lily Edmonson, Misty Green, Lorelei Hefferman, Hannah Rhoton, Errionna Chadwick, and Nicholas Hill.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Bob Smallridge**, to approve. *Motion Passed.*

## **TRANSFERS (Approved through Consent Agenda)**

**THE 1<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in General Fund 101 be approved.

**Increase Expenditure Codes:**

101-55130-338	Maintenance and Repairs	5,000.00
101-55130-499	Other Supplies and Materials	2,500.00
101-55130-524	Staff Development	<u>4,500.00</u>
		<b>\$12,000.00</b>

**Decrease Expenditure Code:**

101-55130-309-KICK	Other Capital Outlay	<b>\$12,000.00</b>
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**Justification:** Increasing the vehicle maintenance code for repairs to ambulances. Increasing other supplies to purchase front cab consoles for ambulances. Transferring funds to staff development to send 12 staff to a Peer Support Provider Course with the Oak Ridge Fire Fighters' Association. This course is to help develop our peer support team in our response to helping personnel deal with mental health and post-traumatic stress.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to approve the transfer request.

**THE 2<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

**Increase Expenditure Code:**

101-52300-320	Memberships	<b>\$373.00</b>
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**Decrease Expenditure Code:**

101-52300-451	Uniforms	<b>\$373.00</b>
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**Justification:** ETAAO \$75.00 – TNAAO \$2,360.00 -Membership Increase – TIAAO – Dues 170”

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to approve the transfer request.

**THE 3<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **TRANSFER** in Fund 143 be approved.

Increase Expenditure Code:

143-73100-336	Food Service – Maintenance & Repair Equipment	\$6,500.00
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Decrease Expenditure Code:

143-73100-718	Food Service – Motor Vehicles (B)	\$6,500.00
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Justification: A.) Increase based on the projected needs for the remainder of the school year to cover equipment maintenance. B.) Decrease based on the projected needs for the remainder of the school year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to approve the transfer request.

**THE 20<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veteran Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-58300-334	Maintenance Agreement	500.00
101-58300-355	Travel	500.00
101-58300-399	Other Contract Services	<u>1,000.00</u>
		\$2,000.00

Increase Expenditure Code:

101-58300-499	Other Supplies and Materials	\$2,000.00
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Justification: To purchase all service flags with spreaders to be used for events and during the Veterans Treatment Court.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to approve the transfer request.

## **APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL**

**THE 4<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **APPROPRIATION** in Fund 143 be approved.

Increase Revenue Code:

143-47114-RBATE	Food Service – USDA OTHER Rebate Costs for Storage	\$5,151.08
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Increase Expenditure Code:

143-73100-336	Food Service – Repair and Maintenance	\$5,151.08
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Justification: A.) Increase based on the increased reimbursement for storing USDA foods. B.) Increase for repair and maintenance on storage units.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 5<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46510	TN Investment in Student Achievement	\$45,632.00
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Increase Expenditure Codes:

141-71100-599	Regular Instruction – Other Charges	34,000.00
141-72620-718	Maintenance of Plant – Motor Vehicle	<u>11,632.00</u>
		\$45,632.00

*Justification:* Appropriation of additional TISA revenue to include stipends for individual schools based on academic performance and the remaining funding needed for Food Truck Bid 2606.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 6<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-44990	Other Local Revenue	\$10,000.00
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Increase Expenditure Code:

141-71100-599	Regular Instruction – Other Charges	\$10,000.00
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*Justification:* Grant funds received at the district level from Battelle will be allocated and disbursed to individual schools in accordance with the specific Battelle award letters.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 7<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-46790-ISM	Other Vocational – Innovative School Models Grant	\$50,000.00
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Increase Expenditure Code:

141-71300-399-ISM	Career and Technical – Other Contracted Services	\$50,000.00
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*Justification:* Innovative School Models Grant funds to be paid as a contribution to the Tennessee College of Applied Technology (TCAT). In return, TCAT agrees to provide an instructor, paid by TCAT, for the welding program at CHS.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 8<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Major Line Item)** in Fund 141 be approved.

Increase Expenditure Code:

141-72620-790-SPSSG	Other Equipment – State Public School Security Grant	\$39,383.06
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Decrease Expenditure Codes:

141-72810-309	Safety – Contracts with Governmental Agencies	33,067.78
141-72810-718	Safety – Motor Vehicle	<u>6,315.28</u>
		\$39,383.06

*Justification:* To transfer local funds in support of the State Public School Security Grant door lock project.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to approve the transfer request.

**THE 9<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48990-ORCC1	Other – ORRCA Grant	\$9,980.63
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Increase Expenditure Codes:

101-51900-320-ORRCA	Other General Administration – Dues and Memberships	2,500.00
101-51900-399-ORRCA	Other General Administration – Other Contracted Services	<u>7,480.63</u>
		\$9,980.63

*Justification:* Accounting for reimbursement revenue from the TN Department of Environment and Conservation – Office of Remediation for the Oak Ridge Reservation Communities Alliance (ORRCA) Grant, for which Anderson County Government serves as fiscal agent.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 10<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-499	Other Supplies & Materials	\$1,000.00
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Increase Revenue Code:

101-48610-ANML	Donations – Animal Holding	\$1,000.00
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Justification: Additional funds are needed for miscellaneous supplies for the animal shelter.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 11<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-499	Other Supplies & Materials	\$2,800.00
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Increase Revenue Code:

101-48610-SENR	Donations – Office of Aging	\$2,800.00
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Justification: Grant funds received from the East Tennessee Foundation to the Anderson County Senior Center for supporting senior citizens.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 12<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$8,675.25
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Increase Expenditure Code:

101-54110-338	Sheriff's Dept – Vehicle Repairs & Maintenance	\$8,675.25
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Justification: Insurance Recovery for ACSD vehicles.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 13<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54490-186	Dispatch – Longevity Pay	\$8,000.00
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Decrease Expenditure Code:

101-54490-148	Dispatch – Radio Operators	\$8,000.00
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Justification: Longevity pay was included in the regular salary code in budget prep. This separates it into its own object code.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 14<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-160	Jail – Jailer's Pay	\$110,000.00
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Increase Expenditure Code:

101-54210-187	Jail – Overtime Pay	\$110,000.00
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Justification: This Transfer is needed to cover overtime pay at ACDF due to staff shortages.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 15<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,536.00
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(Amendment will be from 101-34630-FMS, Committed for Public Health & Welfare Tuition Funds from Lash Grant, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-55130-524-LASH	Staff Development LASH Grant	\$2,536.00
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Justification: Transferring grant funds to purchase books for an upcoming class. Grant funds received last FY and committed at year's end.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 16<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Anderson County Highway Department, that the following **TRANSFER (Payroll)** in Fund 131 be approved.

Increase Expenditure Codes:

131-62000-149	Laborers	120,000.00
131-62000-206	Life Insurance	500.00
131-62000-207	Medical Insurance	65,000.00
131-62000-208	Dental Insurance	1,800.00
131-62000-299	Other Fringe Benefits	500.00
131-62000-451	Uniforms	<u>3,000.00</u>
		\$190,800.00

Decrease Expenditure Code:

131-62000-147	Truck Drivers	\$190,800.00
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Justification: To adjust proper pay codes due to new hires.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 17<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Anderson County Highway Department, that the following **TRANSFER (Payroll)** in Fund 131 be approved.

Increase Expenditure Code:

131-63100-207	Medical Insurance	\$15,000.00
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Decrease Expenditure Code:



131-63100-142	Mechanics Salary	\$15,000.00
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Justification: To adjust to proper pay codes. Medical Insurance.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 18<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-58190-706-ARC	Other Economic & Community Development – ARC Grant Match	1,715,681.00
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Increase Revenue Code:

101-47590-ARC	Other Fed thru State – ARC Grant	\$857,840.00
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Decrease Reserve Code:

101-39000	Unassigned	\$857,841.00
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Justification: The ARC Grant Matching funds were approved last FY in August of 24. However, because the funds were never committed via a purchase order, they rolled into the fund balance at year-end. The issue was noted during the audit, but no audit adjustment was requested. The project is now scheduled to begin, and the matching funds, as well as the grant funds, need to be reinstated and available to support the project activities.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 19<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-706-EOC	Building Construction	\$3,923,920.00
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Increase Revenue Code:

101-47590-EOC	Other Fed Thru State – EOC FEMA Grant	\$2,942,940.00
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Decrease Reserve Code:

101-39000	Unassigned	\$980,980.00
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**Justification:** The EOC Grant matching funds were approved last FY in February of 25. However, because the funds were never committed via purchase order, they rolled into fund balance at year-end. The issue was noted during the audit, but no audit adjustment was requested. The project is now scheduled to begin, and the matching funds, as well as the grant funds, need to be reinstated and available to support the project activities.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

#### **SECTION A, Report on Debt Obligation for Animal Shelter**

Finance Director Robby Holbrook presented information regarding the debt obligation for the Animal Shelter in accordance with required guidelines.

#### **SECTION B, FY 26/27 Budget Guidelines & Calendar**

Finance Director, Robby Holbrook, presented the proposed Budget Guidelines and Calendar for the committee review.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Sabra Beauchamp**, to approve the FY 26/27 Budget Guidelines and Calendar. *Motion Passed*

#### **SECTION C, Unfinished Business**

Commissioner Denise Palmer discussed the condition of Park Road repairs and emphasized the critical timing of the project.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Sabra Beauchamp**, to refer the discussion to the next Highway Committee meeting. *Motion Passed.*

#### **SECTION D, New Business**

Mayor Terry Frank presented a proposal to consider establishing a County Planner position to develop sustainable growth plans through functional policies and regulations. The position may potentially be shared with Roane County.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Sabra Beauchamp**, to begin discussion with Roane County and bring proposals back to budget committee. *Motion Passed.*

NB1 & NB2 – Finance Director, Robby Holbrook presented previously approved grant matching funds that rolled into the Unassigned Fund Balance and need to be moved for the project to begin.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

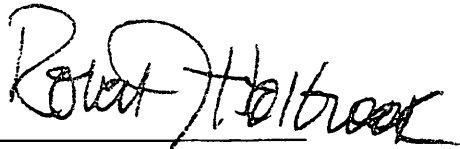
*Reflected as “The 18<sup>th</sup> & 19<sup>th</sup> Item” above.*

NB3 – Veterans Service Officer, Scott Nation, requested a Budget Amendment to purchase service flags for events and Veterans Treatment Court.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

*Reflected as “The 20<sup>th</sup> Item” above.*

Meeting Adjourned.

A handwritten signature in black ink, appearing to read "Robby Holbrook", written over a horizontal line.

**Robby Holbrook, Finance Director**



**Office of the Director of Schools**  
101 South Main Street, Suite 501  
Clinton, Tennessee 37716  
Office: (865) 463-2800  
Fax: (865) 457-9157

**Dr. Tim Parrott, Director**

## **MEMORANDUM**

TO: County Commission Members  
Terry Frank, County Mayor  
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: January 2026

RE: Report to County Commission

## **ATTENDANCE**

Student enrollment stands at 5,656 students including Kindergarten standing at 355 students.

## **HIGH SCHOOL**

### **Clinton**



The CHS AFJROTC program earned a perfect score during their annual Unit Assessment from the USAF Holm Center! During this assessment, cadets were evaluated on several key areas including 30-step drill sequence, color guard performance, unit mission brief, and logistics management. Cadets Tyler Gomez and Sarah Linkes were also awarded Top Performers Certificates for their outstanding performance.

Congratulations to Tyler, Sarah, and the entire AFJROTC team on this impressive achievement!

The CHS F1 in Schools team is bringing in top honors, too! Clinton's very own NOVUM Racing has been crowned the 2025 Tennessee State Champion in the STEM Racing Competition.

STEM Racing is an international competition endorsed by Formula 1 in which students design and manufacture a miniature F1 car using CAD and CFD software as well as CNC machines. The cars are powered by CO<sub>2</sub>, incorporate wing design with aerodynamic features, and must follow extensive regulations, similar to Formula 1. In addition to design and manufacturing, students gain real-world experience in brand development and project management. Congratulations to these students whose hard work and success has qualified them for the National Competition in April!



## Anderson County



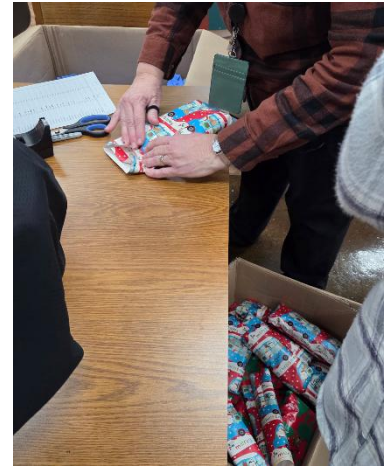
December at ACHS reflects both a strong spirit of service and a continued focus on hands-on learning. Service learners working in the guidance office led efforts to support our Angel Tree, raising funds and wrapping gifts to ensure 68 students received holiday support, demonstrating compassion and responsibility within our school community. In classrooms, learning remained active and engaging as biology students transitioned from EOC testing to laboratory experiences. Students in Mrs. Myers's classes conducted rat dissections, Mr. Ortstadt's students examined perch, and Mr. Harrington's students dissected fetal pigs, allowing them to apply their

knowledge of anatomy and biological systems through authentic, experiential learning. Together, these moments highlight ACHS's commitment to academic rigor, real-world application, and service to others as they wrap up the first semester of the school year.



## MIDDLE SCHOOL

### Clinton



The Positive Behavior Support sale is always a great way to “buy” Christmas presents for family members! Thanks to the staff, every CMS student received a wrapped present the last week of school - A CMS t-shirt! Students participated in an Anti-Vape poster contest. CMS Choir students join the CHS choir at the Clinton Christmas Parade. Cheerleaders and the Dance Team participated as well!

### Lake City



### LCMS Fuzzy Socks for a 100%



Lake City Middle School is collecting WARM, FUZZY, GRIPPER SOCKS for Summit View Nursing Home residents.

**\*If any student brings in (1) Pair of WARM, FUZZY, GRIPPER SOCKS they will be awarded a 100% as an assignment grade in any class they choose.**

We will be collecting the Fuzzy Socks from **Dec. 1st through Dec. 5th** so this is an **EASY 100%** you can earn.

**GO LAKERS!!!**

Students and staff of ACS, along with dozens of other volunteers, helped feed over 500 families at the Mobile Food Pantry hosted by LCMS. The school also collected dozens of fuzzy socks for residents of Summit View Nursing Home! Students had the chance to purchase items created by their classmates at the Laker Shop.

### Norwood



Norwood improved from a C to a B letter grade status! The band celebrated the season with a concert and chili dinner. Staff had some fun finding their sELFie and winning gift cards and then joined the cheerleaders for a festive holiday show for students!



## Norris



NMS added Letter Grade A and Reward School to their Level 5 status! Students participated in a virtual visit from a local meteorologist. Students caroled around the school! Students and staff collected over 2000 items for the Good Neighbors Food Drive. Four NMS student athletes participated in the TMSAA Girls Wrestling Tournament. Fifty-five 6th graders enjoyed a cold and rainy overnight trip to Tremont!

## ELEMENTARY

### Andersonville



Our 3rd, 4th, and 5th graders did a great job with their Christmas program. Thank you to Ms. Butler for making this special program so amazing!





Dr. Parrott had the honor of presenting our very own Mrs. Sprouse with a token of recognition after she was voted by her peers for consistently going above and beyond as an Educational Assistant.

Our Good Neighbors Food Drive brought in a lot of food to help feed those in need. Andersonville has an amazing community!

**GOOD NEIGHBORS**

**FOOD DRIVE**

Good Neighbors Food Drive this year will be from December 8th-12th. We have a list of the foods on the right and a few pictures below of the foods we are requesting. We would prefer donations from our list but will accept canned goods that are not damaged, or out of date. We at Good Neighbors appreciate all the food that we receive from the students to help feed local families in need.

**WHAT WE NEED?**

- CEREAL IN LARGE & INDIVIDUAL BOXES
- RAISINS/TRAIL MIX/ SMALL PACKAGES NUTS
- MAC & CHEESE WITH CHEESE SAUCE-NO MILK REQUIRED
- READY TO EAT PASTAS SUCH AS: RAVIOLI, LASAGNA, SPAGETTIOS, ETC.
- INDIVIDUAL PACKAGES OF: OATMEAL, CEREAL, FRUIT SNACKS, PEANUT BUTTER AND CRACKERS, POPCORN, POP TARTS, GRANOLA/CEREAL BARS, MICROWAVE POPCORN

**MERRY CHRISTMAS! "NORRIS GOOD NEIGHBORS"**

## Briceville



BES is incredibly grateful for the generosity of Clayton's, whose continued support ensures that every PreK-5 student receives a special Christmas gift. Because of this partnership, every child goes home feeling celebrated this holiday season.



Big shoutout to our outstanding 4th and 5th grade 4-H students who confidently delivered their speeches in class. Speaking in front of peers takes courage, and students demonstrated strong knowledge, thoughtful topics, and impressive delivery skills.

Congratulations to our purple ribbon winners. They will advance to the county competition, representing their club with pride. Their hard work and dedication were evident, and we look forward to seeing them continue to grow and share their voices.



We recognized our 2nd - 5th graders during our weekly assembly who either scored the highest or showed the most growth on their winter benchmarks. Congratulations, Hornets!



## Claxton



Claxton 3rd and 4th grade students have been busy wrapping up their quarter 2 learning projects. 3rd grade students are designing a website to share information about space. To support their learning, students got to experience a mobile planetarium. 4th grade students have been designing an outdoor survival shelter inspired by the book, Hatchet. 4th grade students got to experience a lesson about survival with a wilderness expert. Students learned how to use resources around them to build a shelter.



Our Claxton Elementary Lego Robotics team just crushed it at their VERY FIRST First Lego League competition. These kids showed composure and maturity way beyond their years. They worked together like a dream—cheering each other on and brainstorming on the spot! Even in moments when things didn't go exactly as planned, they stayed calm, kept smiling, supported each other, and pushed through every challenge like the true champions they are.



We're so proud of our 4th graders! Thirteen students earned purple ribbons in speech, qualifying them to move on to the district competition. These kids worked hard, spoke with confidence, and represented CES beautifully. Help us cheer them on as they take the next step.





Our kindergarteners took over the halls and showed off just how much they've learned. From giant turkeys rolling through the hallway to kiddos proudly showing off their letter creations, every moment was pure joy. Our little learners have worked hard, and it showed in every smile, wiggle, and wave today.

### Dutch Valley



This afternoon, we had the pleasure of welcoming friends from Meadow Baptist Church in Comer, Georgia, to our school. The church congregation works tirelessly throughout the year to gather toys, snacks, supplies, and hygiene items. They are then gifted to our students in new backpacks. Our students look forward to this special day each year, and the backpacks are always completely packed with lots of items. We are grateful for the ongoing support of this remarkable group, who have been blessing our school for nearly 10 years. Please join us in thanking these friends for their unwavering dedication and kindness towards our students.



This afternoon our 4th and 5th graders stepped out of their comfort zone and gave individual speeches as part of their class and 4H participation requirements. They have been working on these speeches for the last few weeks and did an awesome job delivering them. The purple ribbon winners will go on to compete at the county level. Way to go Pioneers!





Yesterday, Dr. Parrott visited us and recognized Mrs. Melanie Hahn for going above and beyond for the students and staff at DVES. Mrs. Hahn manages the front office, helps direct after-school activities, is an active member of PTO, and is our local Girl Scout Troop Leader. Thank you, Mrs. Hahn, for all you do to help keep our school running smoothly and for always being willing to go the extra mile for all of us.

## Fairview



Things have been incredibly busy for Fairview this month. We have had lots of great things happening in our building. We had students involved in the Good Neighbors Food Drive where our school brought in 136 items to help our local food pantry.



Our school Admin team was able to treat the staff to some goodies last week. Santa sent word that Fairview was on the 'Good' list. The staff were able to enjoy something every day of the week. They had 'Tree-ts' (Christmas tree cakes), donuts and coffee, a popcorn bar, a hot cocoa bar as well as salty and sweets to round out the week.





Fairview was excited to host the annual Christmas Program for our students and community. This year we had Elfis



who taught us a valuable lesson to treat others how we want to be treated, even if they are different from us. Fun was had by the students and the audience. It was a great show!



Fairview students in 3rd and 5th grades were gifted homemade knitted toboggans for Christmas. We had a parent

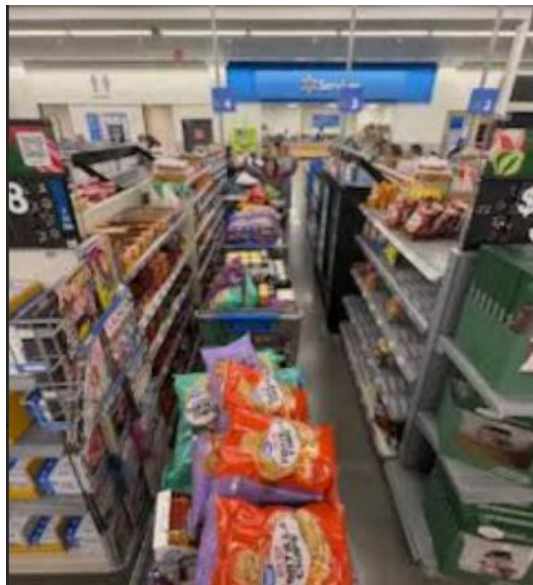


who asked the students to color/decorate a toboggan. She then knitted each student in 3rd grade and each student in 5th grade their own toboggan. The kids were so surprised when they opened their packages!



## Lake City

LCES has been very fortunate to give and receive during this Season of Giving. With the money raised from our 1st Annual Chili Cook-off and the generosity of private donors to our LCES Food Pantry, we were able to supplement our normal pantry items with complete meals and recipes just in time for our two-week winter break. The families who came in were so grateful!



Our student council president and vice president had the privilege to present a check and a basket of toiletries to 2 deserving organizations: Blood Cancer United and Isaiah House. These items were raised during our Red Ribbon Week and Director of Schools Appreciation. We raised \$610 and a multitude of toiletries! We are so proud of our students and their hearts of giving.



Congratulations to Chelsi Meredith for truly going above and beyond for our kids! Dr. Parrott awards an Above and Beyond Award each semester to one staff member from each school, and Chelsi proudly received this honor for LCES. Her patience, kindness, and commitment to individualized student success, along with her focus on promoting positive behaviors, make a lasting difference every day. She gives her all, all of the time.

## Norris

Thank you to everyone that donated to our annual Good Neighbors food drive. The items collected will be used to fill Christmas baskets for local families in need. This year we collected over 1000 items.



Norris Elementary is proud of our fourth grade students for delivering their era-appropriate, hand-made ornaments to the Museum of Appalachia. These ornaments were carefully created by students at school and reflect the types of celebrations common during the 18th and 19th centuries. Their work will now help decorate the historic buildings at the museum, bringing Appalachian history to life in a meaningful and authentic way. What a wonderful example of learning beyond the classroom and students sharing their creativity with the community

Big congratulations to Mrs. Carden on graduating with her EMT certification! We are so proud to have such a dedicated role model in our school family. She works with our third grade team and is a valued member of our school community.





## Norwood



At Norwood Elementary, we celebrate kindness through our Bucket Fillers program. When students are “caught” doing something kind—helping a classmate, showing respect, including others, or going above and beyond—they are recognized as a Bucket Filler. These positive actions help fill others’ buckets and create a caring, supportive school community. Students who are recognized may receive a special shout-out and can earn a free pizza coupon or a DQ Blizzard as a fun reward for spreading kindness. We’re so proud of our kids for choosing kindness and making Norwood a great place to learn and grow!

NES was honored to welcome former staff member David Allen and his wife April Allen, owners of Windrock Shooting Range & Training Center, they generously donated \$5,000 to our school! The Allens have been long-time supporters of Norwood, and today’s gift is another amazing example of their dedication to the students of our school and community. We are beyond grateful for their continued support. This donation will directly enrich and enhance our STEM education programs, providing new opportunities and resources for our students. We also want to recognize that April serves our community in another incredible way—as an Oliver Springs firefighter!



Thank you, David and April, for your generosity, your service, and your unwavering commitment to Norwood Elementary and the Norwood community!



We are SO proud of our Robotics Team! This was their very first time competing in the FIRST LEGO League Challenge, and they absolutely shined! From their impressive innovation project to their hard work in the robot games, they showed creativity, teamwork, and determination every step of the way. We couldn’t be prouder of their effort, their growth, and their amazing representation of our school. Way to go, team! The future is bright, and YOU are shaping it!



Hour of Code at Norwood Elementary STEM! Our Jaguars jumped into the world of computer science today during our ORNL-sponsored Hour of Code! Students explored real coding concepts, strengthened problem-solving skills, and discovered how technology powers the world around us. A huge thank-you to Oak Ridge National Laboratory for inspiring our young innovators and supporting high-quality STEM learning in our school.

## 2025-2030+ Capital Projects

- Yearly maintenance priorities - \$1 million per year for roofs, safety cameras, floors, gym floors refinished, painting, playground mulch, and other needed maintenance
- CES- new Claxton Elementary School – construction at 20% completed. \$28,474,000 and 672 days to complete – April 2027
- CHS softball locker room - \$\$200,000 project is started and concrete scheduled 1/8/26
- GOES- new parking lot – Est. \$125,000 Working with AC Road Department
- CHS football locker room at football field – design phase – partnership with community
- CHS - Welding and Agriculture building, building is 99% completed \$3,000,000
- ACHS - multi-sport facility - ½ cost from district ½ cost from donors- Building purchased for \$625,000.00 work to start 11/15/25
- CES HVAC – scheduled to start in the spring of 2025
- BES - Waste water upgrade – design completed and waiting on state approval \$500,000
- LCMS – new fire alarm system – design phase
- CHS – new fire alarm system – design phase
- NES/GOES – add safety vestibule to school main entrance – design phase
- NES/AES/DVES/FES – replace gym floors est. \$60,000 per floor. NES scheduled to start on Winter Break, one new floor per year
- CHS – replace windows in walkway
- BES – update gym est. \$200,000
- ACHS – replace turf 2028 – field conditioned Summer of 2024 – est. \$500,000
- NES – replace classrooms to provide space for growth and safety 2029-30
- Start replacing HVC from first ESG – 2028?
- All schools – upgrade door scanners for safety 2024-25 CHS, next is ACHS \$300,000
- NWMS – replace lights on softball field Spring 2026
- NWES – remove old playground and build new parking lot
- NMS – update lower hallway and stairs
- ACHS – update science labs

**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

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[djustice@andersoncountyttn.gov](mailto:djustice@andersoncountyttn.gov)

January 13, 2026

Denise Palmer, Chairwoman  
Anderson County Commission

RE: Law Director's Report – January 20, 2026

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Chairman Palmer and  
Commission Members:

We are updating the format of our report this month and welcome your suggestions for its contents and format.

**A. ACTION ITEMS**

1. Tennessee Waste to Jobs Letters – *Operations voted to send both versions of letters prepared for vote in Full Commission. (copy attached)*
2. Resolution on Property Tax Rebate. *(copy attached)*
3. Letter to State Representatives regarding Community Mapping in District 4 – *Memorandum and Letter prepared for review by Full Commission. Request approval to issue proposed letter requesting support to State Representatives. (copy attached)*
4. Litigation against Ephant Group – Clinton, LLC., to enforce collection of unpaid Hotel-Motel Tax. - *For Discussion*

**B. CONTRACTS**

We have reviewed, revised or approved the following contracts:

1. Place Services – Animal Shelter
2. BCBS of Tennessee – (Revision)
3. EMS Tuition Contracts
4. Engineering & Testing Solutions (Revision)
5. Lamar (Revision)
6. Pie Consulting
7. Bill Dance Fishing Tournament – Tourism Dept.
8. Bass Tournament Sponsorship
9. Senior Center Grant
10. Engineering & Testing Solutions (Revision II)
11. EMS Grant

- 12. HIS Security
- 13. Canon – Juvenile Court

**C. CASES FILED IN CHANCERY COURT INVOLVING VIOLATIONS OF THE ANDERSON COUNTY ZONING RESOLUTION**

1. We did not file any new court cases during this reporting period.
2. Status of cases filed with pending deadlines:
  - a. Motions for Default Judgment (MDJ):
    - 1036 Byrams Fork Rd. MDJ is pending; however, the landowner has signed compliance agreement which may end the case.
  - b. Contempt Petitions Pending:
    - 438 Old Fratersville Hollow Lane- If contempt is granted it will allow us to record a lien on the property until it is brought into compliance.
3. Newly Closed Cases:
  - 143 Tobby Hollow Road- Agreed Order of Nonsuit filed on 1/12/26 cost taxed to Defendant. Property foreclosed. Enforcement action to continue with Planning & Development upon effective notice to substitute trustee.

4. Status of Recorded Liens:

*Each of these properties are subject to daily fines and penalties per court order. Liens have been executed on each property, monitoring, enforcement, and collection activities are ongoing.*

- 230 Haney Hollow Road- daily fine of \$100 beginning August 26, 2024
- 177 Scott Brogan Lane- daily fine of \$50 beginning December 9, 2024
- 1824 Lake City Highway- daily fine of \$20 beginning August 8, 2025

**D. BANKRUPTCIES**

*My report includes only new filings and status updates for existing cases.*

1. Kendall-received Order Denying Discharge; case to be dismissed
2. Berry a/k/a Garner-POC filed; awaiting discharge order

**E. STATUS OF PENDING LAWSUITS**

1. *Barker v. Provision.* Our Discovery responses are due January 23, 2026.

2. *Zayo v. Anderson Co. Commission et al.* Hearing took place on 01/09/2026. This matter is under advisement with Special Judge Kelly Thomas pending a decision.
3. *Dietlin v. Kirk, et al.* Attorney Alix Michael is defending the lawsuit filed in Anderson County Circuit Court. This case is pending a hearing on Motion to Dismiss which is expected to be scheduled in May 2026. We will continue to monitor and report any development.
4. *Partin v. ACSO et al.* Attorney Reid Spaulding is defending the lawsuit filed in Federal District Court which alleges civil rights violations. Trial date is set for March 27, 2027. We will monitor and report any developments.
5. *Harber et al. v. Anderson Co. Gov't and Estate of Jay Yeager.* We are in the discovery phase for this Anderson County Chancery Court case.
6. *Williams Manor, Inc. v. Anderson Co. Gov't and the BZA.* This Anderson County Chancery Court case is set for April 16, 2026.

#### **F. NEWLY FILED LAWSUITS**

7. *King v. Anderson County Detention Facility.* Pro se filing in U.S. District Court alleging civil right violations. This has been set to TRMT and is pending coverage indication and attorney assignment.
8. *Smith et ux. v. Anderson Co.* Complaint for Writ of Mandamus for enforcement of zoning violations. This has been sent to TRMT and we have received a declination of coverage which is attached hereto.

#### **G. OTHER**

*These items require no action and are for Informational Purposes.*

1. Liens against A&A Bonding regarding forfeited bonds have been recorded in Knox and Anderson Counties.
2. General Sessions II- I met Commissioner Palmer to discuss strategy. Mayor Gooch has received correspondence from our office enclosing requested information. Pending a meeting with Commissioner Palmer and Mayor Frank to prepare initial Demand.
3. Civil Air Patrol (CAP)-Negotiating language for MOU. Received favorable life safety report from COR. Received proof of insurance from CAP.
4. Commissioner Capshaw and I met with Roger Houck and continue to collaborate regarding improvements to intersection of N. Charles Seiver Blvd. and Sinking Springs Road. At this time, we are collecting information to be considered in preparation of correspondence with TDOT.
5. Assisted H.R. by preparing responses to two (2) Open Records Requests for material not subject to disclosure.
6. Conducting investigation of complaint against Damon McKenna and ACAS filed by Heather Kizer. Met with Ms. Kizer and her attorney.



7. Reviewed Open Records Requests submitted by Lauren Biloski on behalf of Heather Kizer.
8. Reviewed two (2) Open Records Request submitted by Jill Startup regarding ACAS.
9. Prepared an opinion letter to Library Board Chairman Shain Vowell regarding materials review mandated by Tre Hargett, Tennessee Secretary of State.
10. Prepared response to Pixsy regarding copyright claim allegation. *(copy attached)*

Respectfully submitted,

James W. Brooks, Jr.  
Law Director

cc: Annette Prewitt

**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

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January 20, 2026

**Via U.S. MAIL and E-mail to:**

[lt.gov.randy.mcnally@capitol.tn.gov](mailto:lt.gov.randy.mcnally@capitol.tn.gov)  
Senator Randy McNally  
425 Rep. John Lewis Way N.  
Suite 700 Cordell Hull Bldg.  
Nashville, TN 37243

**VIA U.S. MAIL and E-MAIL to:**

[rep.ed.butler@capitol.tn.gov](mailto:rep.ed.butler@capitol.tn.gov)  
Representative Ed Butler  
425 Rep. John Lewis Way N.  
Suite 578 Cordell Hull Bldg.  
Nashville, TN 37243

**VIA U.S. MAIL and E-MAIL to:**

[rep.rick.scarborough@capitol.tn.gov](mailto:rep.rick.scarborough@capitol.tn.gov)  
Representative Rick Scarborough  
425 Rep. John Lewis Way N.  
Suite 614 Cordell Hull Bldg.  
Nashville, TN 37243

**Re: Support of Tennessee Waste to Jobs Act**

Dear Lt. Governor McNally, Representative Scarbrough, and Representative Butler:

Waste and the management of waste and its disposal is one of the most critical issues impacting local governments across the State of Tennessee.

We have heard presentations from advocates of the TN Waste to Jobs Act (TWJA) and are positively interested in the opportunities it might provide. While we come short of full support for the legislation in its current form, understanding that legislation has been filed and may continue to change through the legislative process, we do express our full support for reduction of waste, new enhanced opportunities for recycling, and assistance for local government in this important area of responsibility for our citizens.

It is for these reasons we hope you will be active participants in the discussions around this legislation and the opportunities that may be afforded.

Anderson County currently provides solid waste services as part of county operations, but like many municipalities and counties across Tennessee, we face growing costs and operational constraints in sorting, processing, and managing recyclables. The TWJA's Producer Responsibility Organization (PRO) model could shift the cost of recycling from taxpayers and local governments to the producers of packaging waste, creating an appropriate pricing model and a sustained incentive for private-sector participation.

Under the TWJA, a properly structured PRO could:

January 20, 2026

- Facilitate and sustain private-sector recycling services that are otherwise unaffordable for many local governments;
- Improve recycling access and participation for our citizens;
- Reduce disposal volumes sent to county landfills, extending landfill life and lowering long-term capital and regulatory costs for county government; and
- Support job creation in the recycling and waste-management sectors while strengthening local recycling infrastructure.

The benefits mentioned above align with Anderson County's goal of responsibly managing taxpayer dollars, expand recycling and composting options, and reducing the environmental and financial burdens of landfill disposal.

The Anderson County Legislative Board and County Mayor, Terry Frank, appreciate your leadership in developing the Tennessee Waste to Jobs Act and look forward to tracking the legislation as it moves through the General Assembly. Please let us know if Anderson County can provide any additional information, local data, or testimony in support of this important bill.

Sincerely yours,

James W. Brooks, Jr., Esq.  
Anderson County Law Director



**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

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January 20, 2026

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Representative Rick Scarborough  
425 Rep. John Lewis Way N.  
Suite 614 Cordell Hull Bldg.  
Nashville, TN 37243

**Re: Support of Tennessee Waste to Jobs Act**

Gentlemen

The Anderson County Board of Commissioners (the Board) requested I write you on the Board's behalf to express our strong support for the Tennessee Waste to Jobs Act (TWJA).

Anderson County currently provides solid waste services as part of county operations, but like many municipalities and counties across Tennessee, we face growing costs and operational constraints in sorting, processing, and managing recyclables. The TWJA's Producer Responsibility Organization (PRO) model would shift the cost of recycling from taxpayers and local governments to the producers of packaging waste, creating an appropriate pricing model and a sustained incentive for private-sector participation.

Under the TWJA, a properly structured PRO would:

- Facilitate and sustain private-sector recycling services that are otherwise unaffordable for many local governments;
- Improve recycling access and participation for our citizens;
- Reduce disposal volumes sent to county landfills, extending landfill life and lowering long-term capital and regulatory costs for county government; and
- Support job creation in the recycling and waste-management sectors while strengthening local recycling infrastructure.

January 20, 2026

The benefits mentioned above align with Anderson County's goal of responsibly managing taxpayer dollars, expand recycling and composting options, and reducing the environmental and financial burdens of landfill disposal.

The Board appreciates your leadership in developing the Tennessee Waste to Jobs Act and look forward to tracking the legislation as it moves through the General Assembly. Please let us know if Anderson County can provide any additional information, local data, or testimony in support of this important bill.

Sincerely,

James W. Brooks, Esq.  
Anderson County Law Director's Office

On behalf of:  
Anderson County Board of Commissioners

**Anderson County, Tennessee  
Board of Commissioners**

**RESOLUTION NO. 25-10-1235**

**A RESOLUTION REQUESTING THE 114<sup>th</sup> SESSION OF THE TENNESSEE GENERAL ASSEMBLY TO ALLOCATE ONE HALF OF THE REAL ESTATE TRANSFER TAX TO THE COUNTY, WHERE THE TAX WAS COLLECTED, ON A RECURRING BASIS.**

**WHEREAS**, for many years, the State of Tennessee has imposed a tax of \$0.37 per \$100 of value for the privilege of publicly recording documents evidencing all transfers of realty, whether by deed, court deed, decree, partition deed, or other instrument evidencing transfer of any interest in real estate; and

**WHEREAS**, although this tax is collected locally, it is currently remitted to the State and the revenue is not made available for use by local officials to address needs in the community where the tax is collected; and

**WHEREAS**, county governments have few revenue options available to them for funding the many crucial governmental services mandated by state law and are therefore largely dependent upon property tax to fund these services; and

**WHEREAS**, county governments have been fiscally disciplined, allowing Tennessee to remain a low property tax burden state; however, county budgets are increasingly strained by factors such as inflation, challenges in recruiting and retaining qualified staff, and requirements to meet state mandates like increasing teacher compensation; and

**WHEREAS**, many counties are experiencing rapid population growth as families are choosing to move to Tennessee and settle in its communities, adding to the demand for county services and infrastructure which are necessary to maintain the quality of life all Tennesseans expect and deserve; and

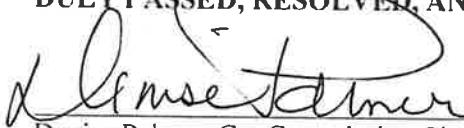
**WHEREAS**, as the State continues to experience revenue collections in excess of budgeted estimates, allocating one half of the real estate transfer tax on a recurring basis to the county where collected would take pressure off local property taxes and allow for investment in infrastructure and services without unduly burdening state finances and without increasing the rate of this tax;

**NOW, THEREFORE, BE IT RESOLVED**, meeting in regular session on Monday, October 20, 2025, that the Anderson County Board of Commissioners hereby requests that one half of the tax collected pursuant to *Tennessee Code Annotated* § 67-4-409 be shared with the County where collected on a recurring basis.

**BE IT FURTHER RESOLVED** that the Chairwoman of the Anderson County Board of Commissioners and the County Clerk certify and forward this resolution to the members of the Tennessee General Assembly representing Anderson County.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**DULY PASSED, RESOLVED, AND EFFECTIVE** this 20th day of October 2025.

  
Denise Palmer, Co. Commission Chairwoman

  
Mrs. Terry Frank, Anderson County Mayor

ATTEST:  
  
Jeff Cole, Anderson County Clerk



**Anderson County, Tennessee**  
**Board of Commissioners**  
**RESOLUTION No: 26-01-1248**

**A RESOLUTION REQUESTING THE 114<sup>th</sup> SESSION OF THE TENNESSEE GENERAL ASSEMBLY TO ENACT HB 0586/SB0469 WHICH ALLOCATES ONE HALF OF THE REAL ESTATE TRANSFER TAX TO THE COUNTY, WHERE THE TAX WAS COLLECTED ON A RECURRING BASIS.**

**WHEREAS**, for many years, the State of Tennessee has imposed a tax of \$0.37 per \$100.00 of value for the privilege of publicly recording documents evidencing all transfers of realty, whether by deed, court deed, decree, partition deed, or other instrument evidencing transfer of any interest in real estate; and

**WHEREAS**, although this tax is collected locally, it is currently remitted to the State and the revenue is not made available for use by local officials to address needs in the community where the tax is collected; and

**WHEREAS**, county governments have few revenue options available to them for funding the many crucial governmental services mandated by state law and are therefore largely dependent upon property tax to fund these services; and

**WHEREAS**, county governments have been fiscally disciplined, allowing Tennessee to remain a low property tax burden state; however, county budgets are increasingly strained by factors such as inflation, challenges in recruiting and retaining qualified staff, and requirements to meet state mandates like increasing teacher compensation; and

**WHEREAS**, many counties are experiencing rapid population growth as families are choosing to move to Tennessee and settle in its communities, adding to the demand for county services and infrastructure which are necessary to maintain the quality of life all Tennesseans expect and deserve; and

**WHEREAS**, the State continues to experience revenue collections in excess of budgeted estimates, allocating one half of the real estate transfer tax on a recurring basis to the county where collected would take pressure off local property taxes and allow for investment in infrastructure and services without unduly burdening state finances and without increasing the rate of this tax;

**NOW, THEREFORE, BE IT RESOLVED**, meeting in regular session on Monday, October 20, 2025, that the Anderson County Board of Commissioners hereby supports HB0586/SB0469 which provides for one half of the tax collected pursuant to *Tennessee Code Annotated* § 67-4-409 be shared with the County where collected on a recurring basis.

**BE IT FURTHER RESOLVED** that the Chairwoman of the Anderson County Board of Commissioners and the County Clerk certify and forward this resolution to the members of the Tennessee General Assembly representing Anderson County.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

**DULY PASSED, RESOLVED, AND EFFECTIVE** this 20<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Denise Palmer, Chair A.C. Comm.

\_\_\_\_\_  
Terry Frank, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Cole, County Clerk

**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

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DENISE R. JUSTICE, LEGAL ASSISTANT  
[djustice@andersoncountyttn.gov](mailto:djustice@andersoncountyttn.gov)

January 21, 2025

**Via U.S. MAIL and E-mail to:**

[lt.gov.randy.mcnally@capitol.tn.gov](mailto:lt.gov.randy.mcnally@capitol.tn.gov)

Senator Randy McNally  
425 Rep. John Lewis Way N.  
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425 Rep. John Lewis Way N.  
Suite 578 Cordell Hull Bldg.  
Nashville, TN 37243

**VIA U.S. MAIL and E-MAIL to:**

[rep.rick.scarborough@capitol.tn.gov](mailto:rep.rick.scarborough@capitol.tn.gov)

Representative Rick Scarbrough  
425 Rep. John Lewis Way N.  
Suite 614 Cordell Hull Bldg.  
Nashville, TN 37243

**RE: Request for Assistance Restoring Community Recognition on Mapping  
Services in Anderson County**

Gentlemen,

I am writing on behalf of residents of the Devonia, Tyoga, Briceville, Fork Mountain, and Rosedale communities located in Anderson County, Tennessee, to request your assistance with a matter that has significant implications for community identity, economic development, public safety, and basic civic recognition.

It has recently come to the attention of community members that several of these historically recognized communities do not appear on Google Maps or other commonly used digital mapping services. In some cases, community names are entirely absent; in others, addresses containing community identifiers such as "Tyoga" default incorrectly to "Briceville" or another nearby locality. As a result, residents and businesses are effectively stripped of their distinct geographic and historical identities in the digital space that now governs navigation, commerce, emergency response, and visitor access.

This issue is not merely cosmetic. These mapping inaccuracies have tangible and growing consequences, including:

- **Loss of Community Identity:** These communities have longstanding historical and cultural significance within Anderson County. Their absence from modern mapping platforms effectively erases that identity for residents, visitors, and future generations.

- **Economic Development Impacts:** Ongoing and planned commercial development in this area—including event venues, lodges, restaurants, and tourism-oriented enterprises—depends heavily on accurate digital mapping for visibility, navigation, and customer access. When communities cannot be found or are mislabeled, businesses suffer reduced traffic and lost revenue opportunities.
- **Emergency and Public Safety Concerns:** First responders, delivery services, and utility providers rely extensively on Google Maps and similar platforms. Inaccurate or misidentified community names can delay emergency response times and create confusion in urgent situations.

Anderson County Government and the residents of these communities respectfully request assistance and support from your offices to help engage with Google and other major mapping service providers to correct these inaccuracies and ensure that Devonias, Tyoga, Bryceville, Fork Mountain, Buffalo, Stainsville, Moores Camp, Braytown, Elias Fork, and Rosedale and the residents of these communities are appropriately recognized as distinct communities.

Specifically, we ask for your help in:

- Supporting formal requests or inquiries to Google Maps and other mapping services on behalf of the State and County;
- Coordinating with Anderson County officials, and the Tennessee Department of Transportation to provide authoritative documentation of these community names;
- Exploring whether legislative, administrative, or intergovernmental channels may be used to encourage timely corrections.

We believe your involvement would lend significant credibility and urgency to this effort and help ensure that these communities receive the recognition and accuracy they deserve in modern infrastructure systems.

Thank you for your time, attention, and continued service to Anderson County. We would welcome the opportunity to provide additional information or documentation and to work collaboratively toward a resolution.

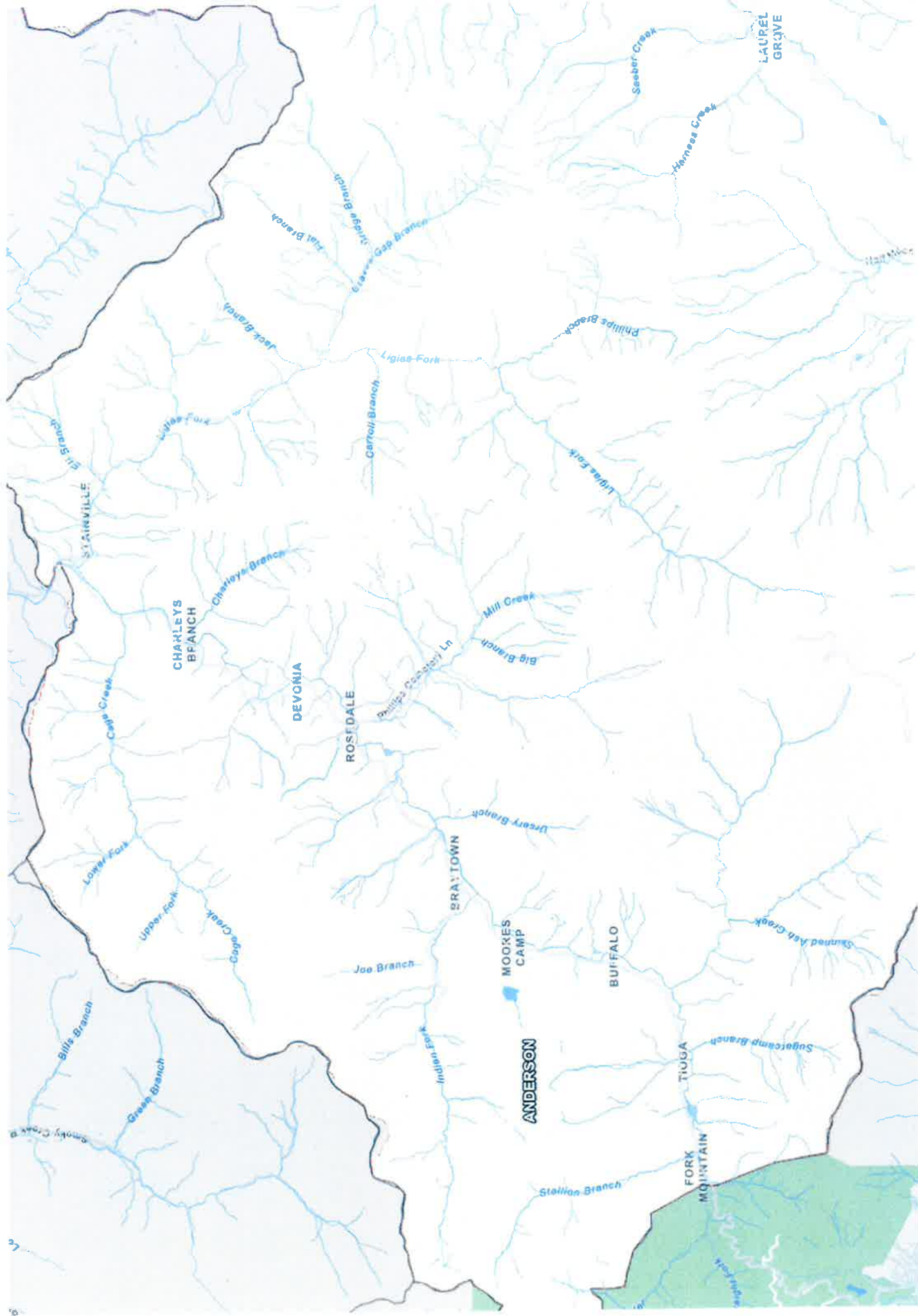
Respectfully,

James W. Brooks, Esq.  
Anderson County Law Director

Cc: Denise Palmer, Chairwoman, Anderson County Commission  
Shane Vowell, Commissioner  
Tim Isbel, Commissioner

Enclosure: ESRI Map identifying communities





ESRI Mapping

**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

101 S. MAIN STREET, STE. 310  
CLINTON, TENNESSEE 37716  
[jbrooks@andersoncountyttn.gov](mailto:jbrooks@andersoncountyttn.gov)  
(865) 457-6290

CASSANDRA M. POWELL, PARALEGAL  
[cpowell@andersoncountyttn.gov](mailto:cpowell@andersoncountyttn.gov)

DENISE R. JUSTICE, LEGAL ASSISTANT  
[djustice@andersoncountyttn.gov](mailto:djustice@andersoncountyttn.gov)

**MEMORANDUM**

**TO:** Anderson County Commission

**FROM:** James Brooks, Cassandra Powell

**DATE:** 1/14/2025

**RE:** Community Recognition on Public Mapping Platforms – Coordination with E-911 GIS and External Mapping Providers

---

**I. Purpose of Memorandum**

The purpose of this memorandum is to inform the Anderson County Commission of an identified issue affecting several unincorporated communities within Anderson County and to recommend a coordinated, reasonable path forward that supports community identity while protecting the operational integrity of Anderson County E-911 and its personnel.

**II. Background and Current Findings**

Recent community concerns have highlighted that several historically recognized Anderson County communities do not appear, or do not appear correctly, on Google Maps and other publicly available digital mapping platforms. These communities include, but may not be limited to:

- Fork Mountain
- Tyoga
- Buffalo
- Moores Camp
- Braytown
- Rosedale
- Devonia
- Charlie's Branch
- Stainsville

Following these concerns, I consulted with **Justin Massengale, Director of Anderson County E-911**, who provided a non-public excerpt from the County's internal GIS mapping system. This system is built on **ESRI mapping technology**.

**ESRI** stands for **Environmental Systems Research Institute**, a widely used geographic information system (GIS) platform that supports mapping, spatial analysis, and emergency response operations for governments nationwide.

The ESRI-based E-911 map does, in fact, identify the above-referenced communities in their general geographic locations; however, these communities are displayed **without defined boundary lines**. As such, they exist as reference points rather than formally delineated community areas.

### **III. Relationship Between E-911 GIS and Public Mapping Services**

It is important for the Commission to understand the following operational realities:

1. **Public mapping platforms such as Google Maps rely heavily on E-911 GIS data** to verify roadways, addresses, and place names.
2. Anderson County E-911 **regularly submits correction requests** to Google and other mapping services when inaccuracies are identified.
3. These submissions are **requests**, not mandates. Public mapping providers retain full discretion as to whether and when changes are implemented.
4. Director Massengale advised that when requested changes are **not directly tied to life safety, emergency response, or service execution**, mapping providers do not always act on them or respond in a timely manner.

This limitation is not a failure or omission by E-911; rather, it reflects the unilateral control exercised by private mapping companies over their public-facing products.

### **IV. Willingness of E-911 to Assist and Existing Constraints**

Director Massengale has expressly indicated a **willingness to update the E-911 GIS system** to include **community boundary layers** for the affected communities **if reliable boundary data can be identified**.

At present, E-911 does **not have access to verified historical or legal boundary line information** for these communities. Without such documentation, E-911 cannot independently define boundaries without risking inaccuracies or unintended consequences.

If historical maps, planning documents, or other authoritative sources identifying community boundaries can be located, E-911 can:

- Add those boundaries as a **community reference layer** within the ESRI GIS system; and
- Submit strengthened, evidence-based correction requests to Google and other public mapping services.

While this process does not guarantee that public mapping providers will adopt the changes, it establishes a credible, documented foundation for advocacy at the state and public levels.

## **V. Clarification of What These Changes Will and Will Not Do**

For transparency and expectation management, the following distinctions are important:

### **These changes WILL:**

- Restore and preserve historical community identity within mapping systems;
- Improve accuracy and recognition of place names for residents, visitors, and businesses;
- Provide state representatives with authoritative documentation to support further advocacy.

### **These changes WILL NOT:**

- Alter USPS mail addressing or postal delivery designations, which are governed solely by the United States Postal Service;
- Affect emergency response districts, response times, or service delivery, as those systems are already fully mapped and operational;
- Create new legal jurisdictions or regulatory boundaries.

The proposed community boundary layers would exist strictly as an **informational and historical overlay**, not an operational or regulatory change.

## **VI. Recommended Path Forward**

In my opinion, and based on discussions with E-911 leadership, the following represents the most practical and responsible approach:

### **1. Commission Support for Historical Research**

- Authorize or encourage identification of historical maps, county records, or regional documentation that reference community boundaries.

### **2. Collaboration with E-911**

- Upon identification of credible boundary data, allow E-911 to incorporate those boundaries into the County's GIS system as a reference layer.

### **3. Legislative and Public Advocacy**

- Equip Anderson County's state legislative delegation with verified GIS data to support direct engagement with Google and other mapping providers.
- Consider strategic media engagement to bring visibility to the issue and encourage responsiveness from public mapping services.



This approach balances community advocacy, operational integrity, and intergovernmental cooperation without placing undue burden or liability on E-911 or County staff.

## **VII. Conclusion**

This matter is fundamentally about **preserving the historical identity of Anderson County communities in modern digital infrastructure**. Beginning with verified GIS updates at the County level is the most responsible and defensible first step, while broader advocacy continues at the state and public levels.

I appreciate the Commission's consideration of this issue and stand ready to assist further as the County evaluates next steps.

Respectfully submitted,

Anderson County, Tennessee

**JAMES W. BROOKS, JR.**  
**ANDERSON COUNTY LAW DIRECTOR**

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CLINTON, TENNESSEE 37716

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DENISE R. JUSTICE, LEGAL ASSISTANT

[djustice@andersoncountyttn.gov](mailto:djustice@andersoncountyttn.gov)

January 13, 2025

**Via E-Mail to: [Resolution@Pixsy.com](mailto:Resolution@Pixsy.com)**

Dear Pixsy Legal Partner Team,  
Pixsy Inc.,  
440 N Barranca Ave  
Covina, CA 91723

RE: Response to Legal Escalation Notice – Case No. 002-257218

This office acknowledges receipt of your January 7, 2026 correspondence regarding Case No. 002-257218.

Anderson County is a political subdivision of the State of Tennessee. No officer or employee of the County has authority to bind the County to payment of funds absent approval of the Anderson County Legislative Body in accordance with Tennessee law and County fiscal policy. Any proposed resolution must therefore be presented to and approved by the County Commission. The next regularly scheduled meeting of the Commission is January 20, 2026.

Pending that review, and expressly without admission of liability, waiver of defenses, or concession as to damages, the County can convey a proposed settlement amount of **\$500.00 for full and final resolution of this matter**, contingent upon approval by the Anderson County Legislative Body and execution of mutually acceptable settlement documentation.

This proposed amount is grounded in **fair market valuation principles consistently recognized by federal courts**, rather than a punitive or inflated post-infringement demand. Courts routinely hold that the proper measure of actual damages in copyright matters is the fair market value of the license that would have been agreed upon at the time of the alleged use, based on the actual scope and nature of that use.

Given these facts, the County's proposed resolution reflects and exceeds what a willing buyer would have paid a willing seller for a comparable license at the time of use. The image at issue is abstract, non-distinctive, and not readily recognizable as a specific copyrighted work, particularly as used in a reduced size within a multi-page document. These facts materially limit any reasonable valuation and implicate de minimis and substantial-similarity considerations.

We expressly dispute the characterization of the **\$5,575.00** figure referenced in your prior correspondence as a fair market valuation. That figure represents your organization's internal settlement demand, not a judicially recognized measure of damages. Courts have repeatedly rejected the use of post-hoc licensing calculators, infringement multipliers, or private agency valuation models as substitutes for actual market evidence.

Additionally, assertions regarding statutory damages and attorney's fees presuppose facts not yet established, including the timing and eligibility of copyright registration under 17 U.S.C. § 412.

To date, Pixsy has not produced evidence demonstrating that the *specific image at issue* was timely registered with the U.S. Copyright Office in a manner that would permit recovery of statutory damages or attorney's fees.

Accordingly, the County formally requests that Pixsy provide **no later than January 20, 2026 at 4:00 p.m., Eastern Standard Time** proof that the specific image alleged to have been infringed is included within U.S. Copyright Registration No. VA0002248842. The registration number referenced reflects a **group registration of 281 photographs published over a multi-month period** and, standing alone, does not establish that the image at issue is included in that registration, nor does it establish a specific publication date applicable to that image.

To satisfy this request, Pixsy must produce the **U.S. Copyright Office registration certificate together with the accompanying deposit material or spreadsheet** identifying the individual photographs included in the group registration, sufficient to independently verify, at minimum, that the image at issue is included in the registration, the title of the work corresponding with the image, the author, date of first publication, and effective date of registration. Absent such documentation, the County cannot evaluate any claimed entitlement to statutory damages or attorney's fees.

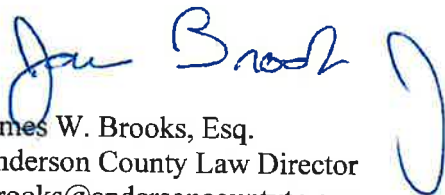
We further note that the January 9, 2026 deadline imposed in your notice does not allow reasonable time for a governmental entity subject to public meeting laws, and legislative approval requirements to review or negotiate this matter. Any suggestion that failure to meet that deadline constitutes refusal to resolve the matter is expressly rejected.

Finally, this office again requests direct attorney-to-attorney contact with licensed counsel authorized to represent your client. Much of the prior communication has occurred through automated electronic correspondence containing external links that County policy prohibits staff from opening due to cybersecurity concerns. Please provide the name, bar number, and jurisdiction of counsel authorized to engage substantively on this matter.

Nothing in this correspondence shall be construed as an admission of infringement, waiver of sovereign or governmental immunity, or consent to jurisdiction.

We look forward to your response.

Sincerely,

A handwritten signature in blue ink that reads "James W. Brooks". The signature is stylized, with the first name "James" written in a cursive-like script and the last name "Brooks" in a more formal, blocky script. There is a large, loopy flourish at the end of the signature.

James W. Brooks, Esq.  
Anderson County Law Director  
jbrooks@andersoncountyttn.gov  
cpowell@andersoncountyttn.gov  
(865) 457-6290

Anderson County Board of Commissioners  
**OPERATIONS COMMITTEE**  
**MINUTES**  
**January 12, 2026**  
**6:00 PM Room 312**

**Members Present:** Tim Isbel, Josh Anderson, Ebony Capshaw, Michael Foster, Phil Yager, Tracy Wandell, Robert McKamey and Stephen Verran.

**Members Absent:** None

**Call to Order:** Chairman Isbel called the meeting to order.

Commissioner Foster said the prayer.

Commissioner Wandell led the Pledge of Allegiance

Commissioner Capshaw made a motion that we add to the agenda to write a letter to Representative Rick Scarbrough and TVA concerning getting the permit for Anderson County Park road improvements to Legislative. Motion passed.

Commissioner Yager requested to move Telehealth, Norris Water Treatment, Waste to Jobs Act, Rails to Trails, Briceville Water Update and Claxton Playground Update to Unfinished Business.

Commissioner Wandell made a motion to keep the items on top of the agenda.

Motion to move everything to Old Business failed.

Motion to leave agenda as is passed.

Motion to add discussion from Highway Committee to Legislative passed.

**Appearance of Citizens**

Jennifer Smith

Robin Graham

Heather Kiser

**Intergovernmental**

Commissioner Foster made a motion to defer Telehealth for Animals to the February Operations meeting. Second by Commissioner Wandell. Motion Passed.

**Legislative**

> Commissioner Capshaw made a motion from the Highway Committee for approval to send a letter to State Representatives Butler and Scarbrough concerning applying for a TVA permit concerning the Anderson County Park Road shoreline erosion and for grant money to help with the repairs. Law Director and Mayor work together to draft the letters. Second by Commissioner Foster. Motion passed to forward to full commission for approval.

> Commissioner Vowell requested to add to Legislative that the Anderson County Commission would draft a resolution of support to be sent to the State legislative body for a mental health facility to be constructed in this area.

Commissioner Verran made the motion. Second by Commissioner Capshaw. Motion passed to forward to full commission for approval.



*under  
LD report*  
Mayor requested to add to Legislative, the Resolution in support of the Real Estate Transfer Tax. Commissioner Foster made a motion in support of Resolution 25-10-1235 Real Estate Transfer Tax and send back to Tennessee General Assembly again this year. Second by Commissioner Capshaw. Motion passed to forward to full commission for approval.

#### **Mayor**

Commissioner Foster made a motion to approve Resolution No. 26-01-1247 authorizing the county mayor and delinquent tax attorney to file for relief with the court on a property purchased at a tax sale identified as Tax Parcel ID 12-008-036.00 but send it to the February Commission meeting to allow the mayor time to communicate with Rocky Top. Second by Commissioner Anderson. Motion passed.

Commissioner Foster made a motion to refer to the Highway Committee Resolution No. 26-01-1246 for the Proposal of TDOT to construct a project designated as Federal Project No. STP-170(16), State Project No. 01024-1224-14, 01024-0224-14. Second by Commissioner Capshaw. Motion passed.

Norris Water Treatment Plant Update - No Action Taken.

#### **Letter for Waste to Jobs Act**

Commissioner Foster made a motion to send both the letter from the Law Director and Mayor to full commission for approval. Second by Commissioner McKamey. Motion passed.

> Commissioner Yager made a motion to approve A-F changes to Policy Handbook. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

#### **Law Director**

> Commissioner Wandell made a motion to ban groups soliciting funds at roadblocks. Second by Commissioner Foster. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to have the Law Director look into a Mutual Aid Agreement Anderson County may have with Knox County. Second by Commissioner Capshaw. Motion passed.

#### **Rails to Trails**

> Chairman Isbel passed the gavel to Commissioner Wandell and made a motion to draft a letter to the State to give the property back to the residents, for more help with water, more infrastructure, need identity back starting with the zip code. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner Wandell passed the gavel back to Chairman Isbel.

#### **EMS Review of incident involving 911 call**

No Action Taken.

#### **Veterans Service Office Update**

No Action Taken.

#### **Briceville / Rosedale clean water update**

> Commissioner Wandell made a motion that Anderson County approach ACWA to pursue funds from TDEC to install a clean water well in the Rosedale Community. Second by Commissioner Capshaw. Motion passed to forward to full commission for approval.

#### **Claxton Playground Update**

No Action.

> Commissioner Wandell made a motion that Anderson County request ACWA to establish a contact system for the customers of ACWA to address the specific requests on sewer complaints. Second by Commissioner Capshaw. Motion passed to forward to full commission for approval.

**ACWA Minutes**

No Action. For Information only.

**Strategic Planning Update**

No Action.

**Unfinished Business:**

> Commissioner Wandell made a motion to have our State Legislators Butler and Scarbrough address scam calls that come in on a regular basis through our system in Anderson County. Second by Commissioner Capshaw. Motion passed to forward to full commission for approval.

**New Business:**

Commissioner McKamey made a motion to refer to Rules Committee, the rule allowing citizens to speak about items on the agenda. Second by Commissioner Wandell. Motion passed.

> Commissioner Wandell made a motion that the Chairman of Operations Committee draft a letter with the mayor and the Law Director to request a joint workshop with the City of Oak Ridge. Second by Commissioner Verran. Motion passed unanimous to forward to full commission for approval.

**With No Further Business- Meeting Adjourned**

## **Human Resources Advisory Committee Meeting Minutes: December 19, 2025**

**Members Present:** Terry Frank, Johnny Alley, Tim Shelton, Robby Holbrook, Jeff Cole, Regina Copeland, Shain Vowell, and Jamie Brooks

**Members Absent:** Russell Barker, Rex Lynch, Gary Long, and Hal Cousins

**Others Present:** Andrew Stone, Cassandra Powell, Scott Nation, Paul Richardson, Brian Young, Brian Galloway, Kenny Sharp, Denise Palmer, Josh Acres, Stephanie Wells, and Leean Tupper

Mayor Frank called the meeting to order at 9:04 a.m.

**Appearance of Citizens** - none

**Approval of Prior Meeting Minutes** - Robby Holbrook made a motion, seconded by Jeff Cole, to approve the minutes of the prior meeting on November 14, 2025. Motion carried.

**Request from Veterans Service Officer Scott Nation** – Mr. Nation said he's concerned about the lack of employee participation in safety-related training. There was discussion among the members, and they asked Law Director Brooks to provide a legal opinion, given all the changes in state laws, about whether elected officials are allowed to carry weapons in the Courthouse.

### **Employee Handbook Policy Updates**

- **A) Payment of Unused Vacation Leave upon Separation:** Mr. Shelton moved to add the language on Attachment 1 to the current policy. Second by Mr. Holbrook. Motion carried.
- **B) Use and Payout of Accrued Compensatory Time:** Mr. Holbrook moved to include the language in Attachment 2, but changing the dates that any accrued comp time must be used by December 31<sup>st</sup> and June 30<sup>th</sup> each year. Second by Mr. Shelton. Motion carried.
- **C) Employee Responsibility for Pay Accuracy:** Mr. Vowell moved that the language in Attachment 3 be added. Second by Mr. Cole. Motion carried.
- **D) Bereavement Leave:** Mr. Holbrook moved to amend the final paragraph of Section 7.4 in the employee policy handbook to remove "consecutive". Second by Mr. Cole. Motion carried.
- **E) Military Reserves or National Guard Leaves of Absence:** Mr. Cole moved to include the suggested additional policy wording of Attachment 4 about use of available accrued vacation leave or comp time after county-paid military leave (up to 240 hours per calendar year) is exhausted, to align with FMLA language. Second by Mr. Holbrook. Motion carried.
- **F) Retirement Plan:** The removal of the six-month probationary period for new hires before the mandatory 5-percent contribution begins was approved at the HR Committee's November meeting. It is awaiting approval by Budget Committee and the County Commission. Mr. Cole moved that, if approved, the policy change will be effective July 1, 2026. Second by Mr. Holbrook. Motion carried.



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

January 7, 2026

Commissioner Tim Isbel

Chairman, Operations Committee

RE: Agenda

Dear Chairman Isbel and Honorable Members of the Operations Committee,

I wish to add the following items to the Agenda:

The Human Resources Advisory Committee met on November 14, 2025 and December 19, 2025 to address proposed policy changes. All policies have been reviewed and approved by the Law Director.

On behalf of the Human Resources Advisory Committee, I am requesting a motion to approve the policy changes as attached in items A-F with corresponding attachments.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

Terry Frank

# Anderson County Fire Commission

December 2nd, 2025 Minutes

Time: 6:30pm

Date: Tuesday, December 4th , 2025

Location: Anderson County Courthouse-Room 312

It was put to vote prior to start of meeting that with the Chairman and Vice Chairman being absent, the secretary will lead the meeting.

Call to Order: 6:32

Prayer

Pledge



ANDERSON COUNTY  
FIRE COMMISSION

1. Approval of November Agenda-attached: **Motion to approve the agenda made by Justin Bailey and seconded by Derick Duggar.**
2. Approval of September Minutes-attached: **Motion to approve the minutes made by Anthony Braden and seconded by Dusty Sharpe.**
3. Unfinished Business
  - a. Fireworks act open discussion: **Marlow Fire Department wishes to maintain a stance of opposition to allowing the sell of fireworks in the county. A motion was made by Justin Bailey and seconded by Dusty Sharpe that our body takes a position of neutrality on the sell of fireworks in the county, and will always lean towards the side of fire prevention and safety, and recommend that the state law is upheld at the bare minimum. Motion carried.**
  - b. Dispatch study update  
**The study has came back but is not published yet to allow for time for department review. It highlighted several challenges and 84 recommendations. There are 5 people on the committee that are working on reviewing the suggestions and going to start working out the issues.**
4. New Business
  - a. Presentation from Bruce Miller of TN division of Forrestry  
**There are more and more fires than ever starting to affect urban areas and present more danger. There is now a grant in place for counties to take part in to partner with Forrestry and a local non-profit to spread awareness to the communities and spread the knowledge of how to make our homes safer and lighten the fuel load around communities and promote proper land management. Bruce and his team would like to come back and go further in depth regarding the program and departments are encouraged to contact him to have him come to the departments to talk more.**
  - b. Next meeting date: **January 6th**



## 5. Department Reports

- Andersonville VFD – Tim Roche- The fire department email is back up and running. We are finalizing auto aid with Paulette Fire Department. 725 is out of service with the repair cost approved by the board. The boat is currently in a slip for winter. There will be a chili supper late winter.
- Briceville VFD – Steve Rice- No report
- Claxton VFD – Dusty Sharpe-747 has been sent for lettering and will be back in the morning, then will have tires put on it. It will be housed at station 2. Extrication class is coming up in February 16<sup>th</sup> – 20<sup>th</sup> for classroom and 21<sup>st</sup> and 22<sup>nd</sup> will be the drill field days.
- Marlow VFD – Brian Joesten- no report
- Medford VFD -Not present
- Anderson County Rescue Squad – Not present
- Clinton FD –Derick Duggar- No report
- Rocky Top FD – Anthony Braden- Mission CIT did the grant writing for our AFG grant and did a great job, we would recommend using their services. It has been used for 16 new packs. The Rocky Top Christmas Parade is Friday.
- Norris FD – Not present
- Oak Ridge FD – George Carroll- Anthony Grande is retiring on Friday.
- Oliver Springs FD – Justin Bailey- Thanks to those that participated in our recent class. There were 7 departments from East TN present. It was very educational. VFEAT is due by Friday. Remember there are 16 hours of free training that comes with that program.
- County Commissioner Tracy Wandell (Chairman) – Not present
- County Commissioner Joshua Anderson–Not present
- Non-voting Departments and Members
  - Anderson County EMS – Scott Thomas- If you haven't already, schedule your EMS audit.
  - Anderson County EMA – Joe Mead/Matt Burrell/ Josh Queener- Welcome Joe Mead the new director for EMA.
  - Anderson County Sheriff's Office – Not present
  - Y-12 – Not present
  - ORNL – Not present
  - E-911 – Justin Massengill- No report
- Anderson County Constable- Not present
- American Red Cross of East TN-Not present
- Codes enforcement/Zoning-Not present
- Adjourn: 7:35pm

Anderson County Board of Commissioners

**Rules Committee**

**Minutes**

**January 12, 2026 5:00 P.M.**

**Room 312**

**Members Present:** Bob Smallridge, Sabra Beauchamp, Michael Foster and Anthony Allen

**Members Absent:** Ebony Capshaw

**Call to Order:** Chairman Smallridge called the meeting to order.

**Others Present:**

Commissioner Allen made a motion to approve October 13, 2025 minutes. Second by Commissioner Foster. Motion passed.

**Appearance of Citizens**

No one addressed the committee.

Commissioner Foster made a motion to approve the agenda as presented. Second by Commissioner Allen. Motion passed.

**Rule II, number 8 – Honorary Proclamations / Resolutions**

Commissioner Foster made a motion to have the Law Director research resolutions and proclamations, how we go about honoring people and putting rules in place including just related to Anderson County to be part of the research, when to vote or not vote on these. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

**Standardized Agendas**

Commissioner Beauchamp made a motion to make all agendas and minutes standardized from all committees, only action items to go before full commission, the Law Director & Mayor's report to stay the same, any item previously discussed goes under Unfinished Business, no action taken on an item comes off the agenda until someone requests to put it back on. Second by Commissioner Foster. Motion passed to forward to full commission for approval.

**Unfinished Business**

**Rule XVII: Signs, Posters & Placards**

No Action Taken

**New Business:**

None

**Meeting Adjourned**