
Anderson County Board of Commissioners

6:00 P.M. Presentations

Proclamation – Honoring the Life and Legacy of Charles “Charlie” James Kirk – requested by Commissioner Allen

Public Hearing – to discuss the accomplishments of the 2020 Community Development Block Grant Project known as Rural Waterline Project.

Public Hearings- Resolution No. 25-11-1236 Amending the “Zoning Resolution of Anderson County, Tennessee” by amending the minimum lot size from 22,000 square feet to 20,000 square feet in area.
Resolution No. 25-11-1237 Amending the “Zoning Resolution of Anderson County, Tennessee” by amending the General Purpose, Authority, and Amendments to the Resolutions Sections.
Resolution No. 25-11-1238 Amending the “Zoning Resolution of Anderson County, Tennessee” by amending the Nonconforming Use Section to include the Original Adoption Date of the Zoning Resolution.
Resolution No. 25-11-1239 Amending the “Zoning Resolution of Anderson County, Tennessee” by the Addition of Short-Term Rental Provisions.

6:30 P.M. Consent Agenda Monday, November 17, 2025

1. **Approval and corrections of October 20, 2025 Minutes**
2. **Approval of Notary and Bonds** (Notary List included in packet)
3. **Waste Management**
 - Claxton Elementary School is requesting \$1,000 donation for learning environment and resources for STEAM education.
4. **Committee Reports**
 - Conservation Board Minutes (11/12/25)
 - ACWA Agenda (11/18/25) Minutes (10/21/25)

Respectfully Submitted,
B. Denise Palmer, Chairman

Board of Commissioners For Anderson County, Tennessee

A PROCLAMATION HONORING THE LIFE AND LEGACY OF CHARLES “CHARLIE” JAMES KIRK FOR COURAGE TO STAND FOR HIS FAITH, FAMILY AND FREEDOM (INCLUDING THE FIRST AMENDMENT)

WHEREAS, Charles “Charlie” James Kirk, born October 14, 1993, was a courageous American patriot, whose life was tragically and unjustly cut short in an act of political violence on September 10, 2025, at Utah Valley University; and

WHEREAS, Charlie Kirk was a devoted Christian, who boldly lived out his faith with conviction, courage, and compassion; and

WHEREAS, Charlie Kirk was a dedicated husband to his beloved wife, Erika Kirk, and a loving father to their daughter and son, exemplifying the virtues of faith, fidelity, and fatherhood; and

WHEREAS, Charlie Kirk was a fierce defender of the American founding and its timeless principles of life, liberty, limited government, and individual responsibility; and

WHEREAS, Charlie Kirk, at 18 years old, founded Turning Point USA in 2012, a student movement with the mission to “identify, educate, train, and organize students to promote the principles of fiscal responsibility, free markets, and limited government”; and

WHEREAS, Charlie Kirk became one of the most prominent voices in America, engaging in respectful, civil discourse across college campuses, media platforms, and national forums, always seeking to elevate truth, foster understanding, and strengthen the Republic; and

WHEREAS, Charlie Kirk personified the values of the First Amendment, exercising his God-given right to speak freely, challenge prevailing narratives, and did so with honor, courage, and respect for his fellow Americans; and

WHEREAS, Charlie Kirk’s commitment to civil discussion and debate stood as a model for young Americans across the political spectrum, and he worked tirelessly to promote unity without compromising on conviction; and

WHEREAS, Charlie Kirk spoke at the University of Tennessee at Knoxville, Knox County, on March 13, 2025, as part of his American Comeback Tour which drew thousands of students to hear question and answer debate and was considered by Kirk to be one of his most memorable campus stops; and

WHEREAS, the assassination of Charlie Kirk was not only a heinous act of violence, but a sobering reminder of the growing threat posed by political extremism and hatred in our society; and

WHEREAS, such acts of politically motivated violence are antithetical to the principles of a free republic, in which differences of opinion are to be debated—not silenced—with civility, reason, and mutual respect; and

WHEREAS, the rise in targeted violence against individuals for their political beliefs undermines the very fabric of our constitutional democracy and chills the free exchange of ideas essential to a healthy civic

society; and

WHEREAS, leaders at every level—government, education, media, and beyond—must stand united in unequivocal condemnation of political violence, regardless of their ideology; and

WHEREAS, the tragic loss of Charlie Kirk must not be allowed to deepen the divides in our Nation, but instead serve as a turning point to recommit ourselves to better angels, and to the timeless American principles of liberty governed by truth and the virtues of peaceful dialogue; and

WHEREAS, Charlie Kirk would not have us respond to his death with despair, but rather with renewed purpose—to speak truth with courage, to stand firm in faith, to seek unity while standing firm in principle, and to serve as living reminders of the values he championed: faith, family, and freedom; and

WHEREAS, Charlie Kirk was awarded the Presidential Medal of Freedom, the highest honor a civilian can receive; and

WHEREAS, Congress has voted to approve a similar resolution on September 19, 2025 that was submitted by Speaker Mike Johnson.

NOW THEREFORE, in recognition of Charlie Kirk’s life work and in honor of his life, we the Anderson County Mayor and the Anderson County Board of Commissioners adopt the five following clauses;

(1) condemn in the strongest possible terms the assassination of Charles “Charlie” James Kirk, and all forms of political violence;

(2) commend and honor the dedicated law enforcement and emergency personnel for their tireless efforts in finding the suspect responsible for the assassination of Charlie Kirk and urges the administration of swift justice to the suspect;

(3) extend our deepest condolences and sympathies to Charlie Kirk’s family, including his wife, Erika, and their two young children, and prays for comfort, peace, and healing in this time of unspeakable loss;

(4) honor the life, leadership, and legacy of Charlie Kirk, whose steadfast dedication to the Constitution, civil discourse, and Biblical truth inspired a generation to cherish and defend the blessings of liberty; and

(5) call upon all Americans—regardless of race, party affiliation, or creed—to reject political violence, recommit to respectful debate, uphold American values, and respect one another as fellow Americans.

BE IT FURTHER PROCLAIMED that, "Everyone should be quick to listen, slow to speak, and slow to become angry", James 1:19. - A principle witnessed by thousands at Charlie Kirk’s American Comeback Tour event at the University of Tennessee on March 13, 2025, where he urged young Americans to "argue ideas, not people."

IN WITNESS WHEREOF, we have set our hands and caused this Official Seal of Anderson County, Tennessee to be affixed on this 17th day of November, 2025.

Denise Palmer, Chair A.C. Comm.

Terry Frank, Mayor

ATTEST:

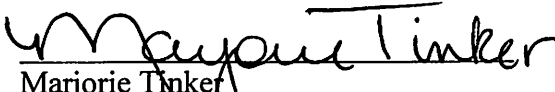
Jeff Cole, County Clerk



ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on November 17, 2025 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the “Anderson County Zoning Resolution” by amending the minimum lot size from 22,000 square feet to 20,000 square feet in area. A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.


Marjorie Tinker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the “Zoning Resolution of Anderson County, Tennessee,” in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Chair, AC Commission

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 25-11-1236

A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY, TENNESSEE” BY AMENDING THE MINIMUM LOT SIZE FROM 22,000 SQUARE FEET TO 20,000 SQUARE FEET IN AREA

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning “Zoning Resolution of Anderson County, Tennessee”; and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Resolution of Anderson County, Tennessee”.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 17th day of November, 2025, in Clinton, Tennessee, that:

SECTION 1. All references to a minimum lot size of 22,000 square feet be amended to 20,000 square feet in area.

SECTION 2. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

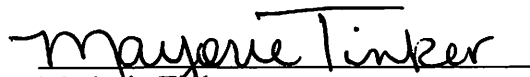
Jeff Cole, County Clerk



ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on November 17, 2025 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the “Anderson County Zoning Resolution” by amending the general purpose section. A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.


Marjorie Tucker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the “Zoning Resolution of Anderson County, Tennessee,” in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Chair, AC Commission

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 25-11-1237

A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY, TENNESSEE” BY AMENDING THE GENERAL PURPOSE, AUTHORITY, AND AMENDMENTS TO THE RESOLUTION SECTIONS OF THE ZONING RESOLUTION

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning “Zoning Resolution of Anderson County, Tennessee”; and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Resolution of Anderson County, Tennessee”.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 17th day of November, 2025, in Clinton, Tennessee, that:

SECTION 1. Division 05, General Provisions, Section 05-020, General Purpose is hereby amended as follows:

Sec. 05-020. General Purpose.

The zoning regulations and districts, as herein set forth, have been made in accordance with a comprehensive plan for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of *present and future inhabitants of* Anderson County. They have been designed to lessen congestion in the streets and prevent overcrowding; to secure safety from fires, flood, panic and other danger; to provide adequate light and air, sewerage, schools, parks, and other public requirements. *Promoting such distribution of population, classification of land use activities, and distribution of land development that will facilitate and conserve adequate provisions for transportation, water distribution, drainage, sanitation, educational opportunities, recreation, the protection of both urbanized and rural areas, and identify areas with inadequate or non-existent services and facilities with suitable classifications for the level of support services available.* This zoning resolution has been designed with reasonable consideration among other things, as to the character of each district and its particular suitability for particular uses, and with the intent of conserving the value of buildings and encouraging the most appropriate use of land throughout Anderson County.

SECTION 2. Division 05, General Provisions, Section 05-030, Authority is hereby amended as follows:

Sec. 05-030. Authority.

A resolution, in pursuance of the authority granted by Tennessee Code Annotated (TCA) §§13-7-101–13-7-119, to regulate, in the portions of Anderson County, Tennessee which lie outside of municipal corporations, the location, heights, and size of buildings and other structures; the percentage of lot which may be occupied; the sizes of yard, courts, and other open spaces; the density and distribution of population; the uses of buildings and structures for trade, industry, residence, recreation or other purposes; and the uses of land for trade, industry, residence, recreation, agriculture, forestry, soil conservation, water supply conservation or other purposes.

SECTION 3. Division 05, General Provisions, Section 05-060, Amendments to the Resolution is hereby amended as follows:

Sec. 05-060. Amendments to the Resolution.

The regulations and the number of boundaries of districts established by this resolution may be amended, supplemented, changed, modified or repealed by the Legislative Body of Anderson County, in accordance *with*

the applicable enabling legislation of the Tennessee Code Annotated. No amendment shall become effective unless it is first submitted to and approved by the Planning Commission or, if disapproved, shall receive a majority vote of the entire membership of the Board of Commissioners. Before finally adopting any such amendment, the County Legislative Body shall hold a Public Hearing thereon, providing at least 15¹ days notice of the time and place of which shall be given by at least one publication in a newspaper of general circulation in the county. ²A complete summary of such amendment shall be published at least once in a newspaper of general circulation in the county. The summary shall include a statement that a complete copy of the amendment is available and where such copy may be obtained.

SECTION 4. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk

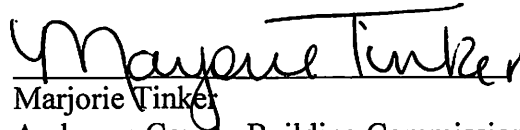
¹ 4/21/97
² 3/20/00



ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on November 17, 2025 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the “Anderson County Zoning Resolution” by amending the nonconforming use section. A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.


Marjorie Tinker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the “Zoning Resolution of Anderson County, Tennessee,” in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Chair, AC Commission

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 25-11-1238

A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY, TENNESSEE” BY AMENDING THE NONCONFORMING USE SECTION TO INCLUDE THE ORIGINAL ADOPTION DATE OF THE ZONING RESOLUTION

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning “Zoning Resolution of Anderson County, Tennessee”; and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Resolution of Anderson County, Tennessee”.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 17th day of November, 2025, in Clinton, Tennessee, that:

SECTION 1. Division 05, General Provisions, Section 05-120 A & B, Nonconforming Uses is hereby amended as follows:

Sec. 05-120. Nonconforming Uses

It is the intent of this resolution to recognize the elimination, as expeditiously as is reasonable, of the existing buildings and structures or uses that are not in conformity with the provisions of this resolution. It is also the intent of this resolution to so administer the elimination of nonconforming uses, buildings and structures as to avoid unreasonable invasion of established private property rights. Lawful nonconforming uses, buildings and structures existing before the Zoning Resolution was adopted in 1977 shall be allowed to remain, subject to the following provisions:

- A. An existing nonconforming use of a building may be changed to a conforming use or to another nonconforming use of the same *or less intensive land use classification*, provided, however, that establishment of another nonconforming use shall be subject to the written approval of the Board of Zoning Appeals and subject to such conditions as the Board may require in order to protect the area.

- B. ¹*When a nonconforming use of any structure or land has been discontinued for a period of (6) six months, it shall not be re-established or changed to any use not in conformity with the provisions of this ordinance. Non-conforming individual mobile homes shall be allowed to be replaced provided such replacement is completed within six (6) months with a newer certified (HUD tag) mobile home. Non-conforming mobile home parks shall not be expanded or enlarged further than the perimeter area that is developed specifically for the mobile home park.*

SECTION 2. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

¹ 5/17/82

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk



ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on November 17, 2025 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the “Anderson County Zoning Resolution” to add Short-Term Rental Provisions. A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.

A handwritten signature in black ink that reads "Marjorie Tinker".

Marjorie Tinker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the “Zoning Resolution of Anderson County, Tennessee,” in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Chair, AC Commission

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 25-11-1239

**A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY,
TENNESSEE” BY THE ADDITION OF SHORT-TERM RENTAL PROVISIONS**

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning “Zoning Resolution of Anderson County, Tennessee”; and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Resolution of Anderson County, Tennessee”.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 17th day of November, 2025, in Clinton, Tennessee, that:

SECTION 1. Division 10, Definitions, Section 010-020, is hereby amended by the addition of a new Definition as follows:

Section 010-020. Definitions.

Dwelling, Short-Term Rental Residences: A single family dwelling which offers the entire dwelling or a part of the dwelling unit that is designed with a separate entrance for short-term rental, under thirty (30) days to overnight guests. There are two types of this use that include owner-occupied (homestay) and non-owner-occupied rentals. Both types are not considered a customary home occupation.

SECTION 2. Division 20, Agricultural-Forestry (A-1) District, Section 020-010 A, Uses Permitted is hereby amended by the addition as follows:

Section 020-010. A. Uses Permitted

13. Owner-occupied (Homestay) and non-owner-occupied short-term residences

SECTION 3. Division 25, Residential District, Section 025-010, Rural-Residential (A-2), B, Section 025-020, Suburban-Residential (R-1), B, Uses Permitted is hereby amended by the addition as follows:

Section 025-010. Rural-Residential (A-2), B. Uses Permitted

11. Owner-occupied (Homestay) and non-owner-occupied short-term residences

Section 025-020. Suburban-Residential (R-1), B. Uses Permitted

3. Owner-occupied (Homestay) short-term residences

SECTION 4. Division 45, Special Provisions of Article 3, is hereby amended by the addition of Section 045-190, Short-Term Residences, as follows:

Section 045-190. Short-Term Rental Residences. The county has determined that passage of a “generally applicable local law” incorporated within the zoning resolution for the regulation of short-term rental residences is necessary to protect the health, safety, and welfare of the public, as well as to promote the public interest by regulating the areas and methods of operation. All persons or entities that were operating short-term rentals prior to November 17, 2025 and have confirmed prior operation by the remittance of taxes due on rental property pursuant to Title 67, Chapter 6, Part of the *Tennessee Code Annotated* for filing periods that cover at least six (6) months within the twelve-month period prior to the effective date of the applicable requirements of the zoning resolution are not subject to these requirements. Following the noted effective date, operation of Short-Term Rental Residences within the county must adhere to the following standards and requirements:

1. A valid business license must be obtained from the county.
2. An application for an Annual Short-Term Residential Permit (STRP) must be approved by the county. As part of the application, the property owner or management company must confirm tax registration on the Tennessee Taxpayer Access Point (TNTAP) for applicable sales and use taxes within the jurisdiction that the rental is operating has been completed to ensure remittance of appropriate taxes to the county.
3. Submittal of an Affidavit of Life Safety Compliance certifying installation of smoke alarms, a carbon monoxide detector, and a fire extinguisher. The affidavit must also include the number and location of this equipment.
4. The property owner must confirm effective comprehensive commercial insurance coverage of a minimum of \$1,000,000 for liability and property damage. (*preferably coverage specifically for short-term rentals*)
5. The applicant must sign an indemnification form to hold the county harmless related to the rental operation.
6. The building in which the short-term residential rental operates from shall be in compliance with all applicable building, housing, fire, and other adopted codes.
7. The short-term residential rental is considered the principal use of the property under county zoning. The county is not responsible for enforcing any private restrictions, deed restrictions, private covenants, or other private controls applicable to property with a short-term residential rental operation.
8. Administrative plan approval is required prior to operation of the short-term rental. The plan shall include the location of the operation, approximate square footage, ingress/egress, available parking, and a floor plan depicting all exits and the locations of the required life safety equipment.
9. Perimeter fencing at least four (4) feet in height around pools on the property is required.

10. The property owner operating a short-term rental following the effective date of passage of these requirements may continue to operate such use with a valid business license and STRP until such time as property is sold, transferred, or discontinues operation for at least thirty (30) continuous months.

SECTION 5. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Chair, AC Commission

Terry Frank, County Mayor

Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk

ANDERSON COUNTY CLERK
JEFF COLE COUNTY CLERK
100 MAIN STREET ROOM 111
CLINTON TN 37716
Telephone 8654576226
Fax 8654636892

Notaries to be elected November 17, 2025

ELLEN KOON CARR
NANCY CAROL CHRISMAN
NANCY CAROL CHRISMAN
LISA CROWLEY
AMANDA AURORA HALL
JEANA MICHELLE JEFFRIES
SAMIR KOKO
MELINDA SUZANNE LONG-HOLSTEIN

JENNIFER MORRIS
NICKY AN NGUTEN
CAITLIN MAREE PARKER
PHILLIP SPINA
KIMBERLY KRISTA STEVENSON
DARRYL E SWIGGETT
JOSEPH H VANHOOK
EMELIA YELENCICH

PERSONAL SURETY



Claxton Elementary School • 2218 Clinton Hwy • Powell, TN 37849

(865) 945-2222 • Fax (865) 945-3797 • www.ces.acs.ac

Jennifer Coleman, Principal

James Scheele, Vice Principal

Dr. Parrott and Commissioner White,

I hope this letter finds you well. I am writing to request your support in securing a \$1,000 donation from the Waste Management Fund for Claxton Elementary School. This funding will greatly benefit our students and staff by enhancing the learning environment and expanding our resources for STEAM (Science, Technology, Engineering, Arts, and Mathematics) education.

Our elementary teaching staff is dedicated to providing every student with a strong academic foundation and a safe, supportive environment in which to grow. As the demands of education continue to evolve, so too must the training and resources available to our teachers. This year, we are seeking donations to support high-quality professional development focused on the following critical areas:

- **Reading and Writing Instruction:** Equipping teachers with the latest research-based strategies to support literacy development across all levels.
- **STEAM Integration:** Helping students connect science, technology, engineering, art, and math through hands-on, inquiry-based learning experiences.
- **Social and Emotional Learning (SEL):** Giving teachers tools to nurture resilience, empathy, and emotional well-being in their classrooms.

By supporting this initiative, you are investing directly in the growth of our educators and the success of our students. Donations will be used to fund training, provide workshop materials, and offer access to high-quality learning resources for teachers throughout the year.

We are confident that with your support, these resources will have a significant and lasting impact on our students' learning and engagement. Thank you for considering our request. We look forward to the opportunity to partner with you in continuing to improve the educational experiences for our students at Claxton Elementary School.

Sincerely,

Jennifer Coleman

Principal, Claxton Elementary School

Approved 11/17/2025
D. Y. [Signature]

ANDERSON COUNTY CONSERVATION BOARD
MINUTES

November 12th, 2025

Members Present:

Denise Palmer – Board Chair, Scott Burton, Tony Powers, Matthew Bader, Ben Taylor – Parks Director

Members Absent:

Lewis Ridenour

Others Present:

Terry Frank – Mayor, Commissioner Chad McNabb, Stephanie Wells – Tourism Director, Robert Holbrook – Finance Director, Andrew Stone – Secretary

The Conservation Board meeting was called to order at 5:00pm on November 12th, 2025.

Approval of Agenda:

Motion by Scott Burton, seconded by Tony Powers, to approve the Agenda as presented.
Motion carried unanimously.

Approval of Minutes:

Motion by Matt Bader, seconded by Tony Powers, to approve the prior meeting Minutes from the October 6th, 2025 meeting.
Motion carried unanimously.

Public Comment Period:

No public present.

Unfinished Business:

1st Item of Unfinished Business:

Discussion held on the status of the road erosion repair at Anderson County Park.
Motion by Tony Powers, seconded by Scott Burton, that in light of the grant secured to pave Park Road, and the original agreement with the Road Superintendent, the Conservation Board requests that County Commission authorize the Highway Department to proceed with repairing of Park Road before water levels rise.
Motion carried unanimously.

2nd Item of Unfinished Business:

Discussion held on the preliminary concept design of the new Claxton Community Park and the previously discussed community survey.
Motion by Scott Burton, seconded by Matt Bader, to proceed with the distribution of the amended survey to the Claxton community accompanied by a press release, utilizing SurveyMonkey posted on Facebook and the Clinton Courier. The Board further requests

that the timing and release of the survey and press materials be coordinated at the discretion of the Conservation Board Chair, the Mayor, and the Tourism Director.
Motion carried unanimously.

3rd Item of Unfinished Business:

Mayor Terry Frank provided updates on multiple park projects and the status of current and potential grants for each.

Motion by Scott Burton, seconded by Tony Powers, to authorize the Mayor to pursue additional grant funding for the Gibbs Ferry project in connection with the Pellissippi Blueway initiative.

Motion carried unanimously.

New Business:

1st Item of New Business:

Ben Taylor discussed the current state of the Park dump truck.

Motion by Scott Burton, seconded by Matt Bader, to approve funding in the amount of \$7,500 from the current Park budget for the repair of the dump truck.

Motion carried unanimously.

2nd Item of New Business:

Ben Taylor provided an update on a previously received quote for the repair of shoreline erosion near the campground.

Motion by Scott Burton, seconded by Matt Bader, to proceed with the shoreline erosion control project on the campground side of the Park, utilizing reserved Monsanto funding, with the remaining project costs to be covered by Sports Gambling Revenue.

The total project expense is not to exceed \$68,500.00.

Motion carried unanimously.

3rd Item of New Business:

Discussion held on the current meeting schedule for the Conservation Board.

The Board requests that the Board Chair and Secretary review the Board's charter regarding meeting requirements and present their findings at the next meeting.

No motion required.

Meeting Adjourned

Next meeting scheduled for December 1st, 2025



Anderson County Water Authority

1611 N Charles G. Seivers Blvd
Clinton, TN 37716

AGENDA

November 18th, 2025

- I. APPROVE OCTOBER 21ST, 2025, MINUTES
- II. APPROVE NOVEMBER 18TH, 2025, AGENDA
- III. APPROVE THE OCTOBER 2025 INVOICE HISTORY REPORT
- IV. APPROVE OCTOBER 2025 EXPENDITURE REPORT
- V. APPROVE OCTOBER 2025 REVENUE REPORT
- VI. APPROVE OCTOBER 2025 PROFIT AND LOSS REPORT
- VII. PUBLIC COMMENT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS

A. MANAGER'S REPORT

- 1. HINDS CREEK TOWNHOMES SUBDIVISION
- 2. ACTION REPORT
 - ARP PROJECTS
 - A. HPUD BOOSTER STATION UPDATE
 - B. AIRBASE UPDATE
 - C. LONGMIRE RD/BEECH GROVE UPDATE
 - D. INDUSTRIAL TANK UPDATE
- 3. SURPLUS VEHICLES
 - REQUEST FOR SURPLUS PROPERTY DESIGNATION
- 4. NEW RIVER UPDATE - CCI
- 5. WATER TREATMENT PLANT UPDATE - CCI
- 6. HEALTH INSURANCE
 - REQUEST FOR APPROVAL OF POLICY FOR 2025-2026
- 7. COST OF SERVICE STUDY UPDATE
 - REQUEST FOR APPROVAL OF RECOMMENDED INCREASES TO BE ACTIVE
 - STARTING FEBRUARY 1, 2026



Anderson County Water Authority

MINUTES OCTOBER 21, 2025 @ 5:00 PM

MEMBERS PRESENT

GEORGE HORTON
JACK SHELTON
RICKEY ROSE(ABSENT)
DUSTY IRWIN
ERNIE BOWLES(ABSENT)

OTHERS PRESENT

JEFF ELROD
JOHN MITCHELL
TERESA RIDENOUR

On October 21, 2025, Chairman Horton called the ACWA Board Meeting to order at 5: 00 p.m.

- I. Motion by Commissioner Shelton to approve September 16, 2025, Minutes
Seconded by Commissioner Irwin, 3 ayes, 2 absent, motion carried.
- II. Motion by Commissioner Shelton to approve October 21, 2025, Agenda,
Seconded by Commissioner Irwin, 3 ayes, 2 absent motion carried.
- III. Motion by Commissioner Irwin to approve the September 2025 Invoice History Report,
Second by Commissioner Shelton, 3 ayes, 2 absent, motion carried.
- IV. Motion by Commissioner Irwin to approve the September 2025 Revenue Report, Second by
Commissioner Shelton, 3 ayes, 2 absent, motion carried.
- V. Motion by Commissioner Irwin to approve the September 2025 Expenditure Report, Seconded
by Commissioner Shelton, 3 ayes, 2 absent, motion carried.
- VI. Motion by Commissioner Irwin to approve the September 2025 Profit and Loss Report,
Second by Commissioner Shelton, 3 ayes, 2 absent, motion carried.
- VII. Public comments-
- VIII. Old Business -
- VIII. ☐ New Business – Re-appointment of Commissioner Horton



A. MANAGER'S REPORT

1. **ACTION REPORT** - Manager Elrod reviewed the attached action report with the Board.

2. **ARP PROJECTS-**
 - a. HPUD Booster Station Update- Contract approved by TDEC.
 - b. Airbase Sewer Project- Scheduling in November-February.
 - c. Longmire Rd/Beech Grove- The project is going to be closed out entirely. Manager Elrod requested that we pay out the retainage. Motion by Commissioner Irwin to approve the release of retainage of \$ 98,715.22 Second by Commissioner Shelton, 3 ayes, 2 absent, motion carried.
 - d. Industrial Tank- Manager Elrod informed the board that ACWA is awaiting final design of the slope plan, a meeting was held onsite, and the decision was made that a block retaining wall was the choice to ensure the future protection of the area. Manager Elrod requested approval to move forward with the retaining wall; Commissioner Shelton made a motion to approve, Second by Commissioner Irwin, 3 ayes, 2 absent, motion carried. Motion by Commissioner Shelton for spending not to exceed \$250,000 from the Capital Budget for the retaining wall, Second by Commissioner Irwin, 3 ayes, 2 absent, motion carried.

2. **GRANTS** - Manager Elrod informed the board that ACWA was awarded the AMP Grant and the LCLI Grant and that he is awaiting notification on the EPA Grant.



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4. WATER TREATMENT PLANT RELOCATION REQUEST FOR CONTINUED RESEARCH-

Manager Elrod informed the board that CCI has one more model to run for a requested scenario. Initial feedback is that plant relocation would work and have benefits, but distribution system upgrades will be needed to support the path of the new plant.

5. NEW RIVER- Manager Elrod informed the board that CCI has not performed the hydraulic review of the area. Results are expected within a few weeks.

6. HEALTH INSURANCE- Manager Elrod discussed with the board that he had met with Mark Palmer with Madison Insurance, he reviewed the upcoming Insurance renewals and will have proposals in the November 2025 meeting.

7. COST OF SERVICE STUDY UPDATE – Manager Elrod discussed the attached water/sewer rate increase options to the board. Motion by Commissioner Shelton to approve the sewer increase the minimum to \$50.00, Woodcutters will be increased to \$35.00 minimum and \$26.00/1000, contingent on verbal approval from the absentee commissioners, Second by Commissioner Irwin, 3 ayes, 2 absent, motion carried.



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B. OTHER REPORTS

1. ENGINEERS REPORT

A. OFFICE MANAGERS REPORT- Teresa Ridenour requested to write off \$68,436.09 on FY 25/26, Motion by Commissioner Shelton to approve, Second by Commissioner Irwin, 3 ayes, 2 absent, motion carried.

B. HR REPORT

C. ASSISTANT MANAGER REPORT (JEREMIAH) –

D. ASSISTANT MANAGERS REPORT (JOHN)

A. **OVERTIME**- Assistant Manager John Mitchell briefly discussed September 2025

B. **WATER LOSS**- Assistant Manager John Mitchell reviewed the September water loss with the Board. He reported a water loss of 28.3% for September 2025.

MOTION TO ADJOURN BY COMMISSIONER SHELTON AT 6:17 PM.

Jack Shelton

Rickey Rose

George Horton

Dusty Irwin

Ernest Bowles