
BUDGET COMMITTEE MINUTES

NOVEMBER 6, 2025

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Anthony Allen, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Chad McNabb, Commissioner

Members Absent:

Meeting Facilitator:

Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Appearance of Citizens (None)

2. Approval of Agenda

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, to approve the agenda as presented, with the inclusion of Leads Contract Item 4b. *Motion Passed.*

3. Purchasing Contracts with Legal Review

- A. State of TN Department of Health, Clinton Dental Clinic, Contract #26-0066 – Three-year dental services grant for uninsured adults for up to \$4,000,000 per year.
- B. State of TN Department of Health, Emory Valley Dental Clinic, Contract #26-0066 – Three-year dental services grant for uninsured adults for up to \$4,000,000 per year.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Bob Smallridge**, to approve Items 3A and 3B. *Motion Passed.*

4. Purchasing Contracts Pending Legal Review

- A. Comcast, IT Department, Contract #26-0069 – Five-year internet contract for eleven locations for \$1,496 per month.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, to approve Items 4A. *Motion Passed.*

B. LEADS Online, Sheriff, Contract #26-0071 – Three-year real time crime investigations system subscription. First year is \$10,845.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Denise Palmer**, to approve Items 4B. *Motion Passed.*

5. Capital Asset Surplus Request

Description	Department	Condition	Starting Bid
2008 Nissan Quest	Senior Center	Operable	\$500
2006 Dodge Caravan	Dental Clinic	Operable, battery drains quickly	\$500
2017 Ford Explorer	Sheriff	Needs Repair	\$500
2006 Ford Crown Victoria	Sheriff	Needs Repair	\$250
2017 Ford Explorer	Sheriff	Needs Repair	\$500
2016 Dodge Charger	Sheriff	Operable	\$500
2016 Dodge Charger	Sheriff	Operable	\$500

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, to approve the sale of Capital Assets. *Motion passed.*

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-708	Communication Equipment	12,500.00
101-55130-335	Maintenance and Repair Building	5,000.00
		\$17,500.00

Decrease Expenditure Code:

101-55130-309-KICK	Contracts with Governmental Agencies Kicker Payments	\$17,500.00
--------------------	--	-------------

Justification: Increase in communication equipment due to the state replacing ambulance radios, but it does not include a third radio head that we use in our 911 ambulances. This will save us over \$250,000 compared to replacing the radios ourselves. Decreasing the budget for Medicaid kicker

payment, these payments are lower than expected. Building maintenance is increasing due to unexpected repairs.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in Fund 141 be approved.

Increase Expenditure Code:

141-72210-524	Regular Instruction Program – Staff Development	\$4,604.00
---------------	---	------------

Decrease Expenditure Code:

141-72210-432	Regular Instruction Program – Library Books	\$4,604.00
---------------	---	------------

Justification: To transfer funding for increased staff development costs.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Raeann Owens, School Nutrition, that the following **TRANSFER** in Fund 143 be approved.

Increase Expenditure Code:

143-73100-336	Food Services – Maintenance & Repair Equipment (A)	\$10,000.00
---------------	--	-------------

Decrease Expenditure Code:

143-73100-718	Food Service – Motor Vehicles (B)	\$10,000.00
---------------	-----------------------------------	-------------

Justification:

A. Increase based on the projected needs for the remainder of the school year to cover equipment maintenance.

B. Decrease based on the projected needs for the remainder of the school year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Sabra Beauchamp**, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, CFO, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$852,750.00
-----------	-------------------------	--------------

(Amendment will be from 141-34685 Committed for Capital Projects, and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

141-71900-188	Other – Bonus Payments	750,000.00
141-71900-201	Other – Social Security	46,500.00
141-71900-204	Other – Retirement	45,375.00
141-71900-212	Other – Medicare	<u>10,875.00</u>
		\$852,750.00

Justification: Funds will provide a \$1,500 locally funded bonus to essential school staff excluded from the State’s teacher bonus, ensuring fairness, supporting morale, and recognizing the critical role all employees play in student success.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in Fund 141 be approved.

Increase Revenue Code:

141-44990	Other Local Revenue	\$10,000.00
-----------	---------------------	-------------

Increase Expenditure Code:

141-71100-599	Regular Instruction – Other Charges	\$10,000.00
---------------	-------------------------------------	-------------

Justification: Grant funds received at the district level from Battelle will be allocated and disbursed to individual schools in accordance with the specific Battelle award letters.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Payroll)** in Fund 141 be approved.

Decrease Expenditure Codes:

141-71200-429-STSEP	Instructional Supplies & Materials	5,281.63
141-71200-204-STSEP	State Retirement	<u>286.92</u>
		\$5,568.55

Increase Expenditure Codes:

141-71200-116-STSEP	Teachers	0.99
141-71200-163-STSEP	Educational Assistants	2,725.00
141-71200-201-STSEP	Social Security	149.34
141-71200-207-STSEP	Medical Insurance	2,668.20
141-71200-212-STSEP	Employer Medicare	<u>25.02</u>
		\$5,568.55

Justification: FY 2026 State Special Education Preschool Grant (STSEP) transferring funds to cover payroll and fringe benefits for one FTE Pre-K teacher and one FTE Pre-K assistant.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Code:

131-68000-714	Capital Outlay Equipment	\$500,000.00
---------------	--------------------------	--------------

Decrease Reserve Code:

131-34550	Restricted for Highway	\$500,000.00
-----------	------------------------	--------------

Justification: Capital outlay funding to purchase backhoe and tractor.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Code:

131-62000-399	Other Contracted items	\$25,000.00
---------------	------------------------	-------------

Decrease Reserve Code:

131-34550	Restricted for Highway	\$25,000.00
-----------	------------------------	-------------

Justification: This code is used for striping, guard rail, drug tests, petroleum equipment tests, housekeeping, and windshield repair services.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, pulled from presentation, duplicated from last month.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Fund 116 be approved.

Decrease Reserve Code:

116-34530	Restricted for public health and welfare	\$27,000.00
-----------	--	-------------

Increase Expenditure Codes:

116-55751-312	Contracts with Private Agencies	6,000.00
116-55732-733	Solid Waste Equipment	<u>21,000.00</u>
		\$27,000.00

Justification: Referenced in Solid Waste Board Minutes:

Contracts with Private Agencies – This appropriation is to add funds as a contingency for repair of fire damage to dumpsters at Cagis Creek. Any unused fund will roll back into the Solid Waste Reserve Code.

Solid Waste Equipment – This appropriation is to add funds for purchase of three 30yd. open top dumpsters to be placed at the Cagis Creek Green Box Site. Any unused funds will roll back into the Solid Waste Reserve Code.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Chad McNabb**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Other County Facilities, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51810-335	Other Facilities Maintenance & Repair - Buildings	\$2,500.00
---------------	---	------------

Increase Revenue Code:

101-48610	Donations	\$2,500.00
-----------	-----------	------------

Justification: We utilized some maintenance funds to replace old, broken PVS boxes, repair wiring, and install new conduit for lighting at the soccer field at a total cost of \$4,900. East TN Futbol Club donated \$2,500 toward the project. This request is to put the funds back into the other buildings' maintenance code.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55120-169	Animal Control – Part-Time Help	4,000.00
101-55120-201	Animal Control – Social Security	250.00
101-55120-212	Animal Control – Employer Medicare	<u>58.00</u>
		\$4,308.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,308.00
-----------	-------------------------	------------

(Amendment will be from 101-34530-ANML Restricted for Public Health and Welfare – Animal Holding, and a JE will replenish the reserve for 39000)

Justification: This request is to add funds to pay part-time personnel to work at PetSmart for 8 hours on Saturday (or part Saturday, part Sunday). We do have some volunteers, but there is a lot of evening traffic as well, and we would like to increase adoptions by adding a guaranteed personnel presence.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Service Director, Anderson County Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-450	Tires & Tubes	\$5,000.00
---------------	---------------	------------

Increase Revenue Code:

101-48140-FLEET	Fleet Services Revenue	\$5,000.00
-----------------	------------------------	------------

Justification: Replenish the line item for purchasing tires for the county fleet.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Sabra Beauchamp**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Clerk & Master, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$1,500.00
-----------	-------------------------	------------

(Amendment will be from 101-34520-7000 Restricted C&M Data Processing, and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53400-399	Chancery Court – Other Contracted Services	\$1,500.00
---------------	--	------------

Justification: Additional funds are required for costs related to updating the Chancery Court docket display.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robert Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-56700-799-TVACP	Parks – Other Capital Outlay	250,000.00
101-56700-799-TVALB	Parks – Other Capital Outlay	<u>50,000.00</u>
		\$300,000.00

Increase Revenue Codes:

101-47990-TVACP	Other Direct Federal Revenue – TVA Contribution for Claxton Park	250,000.00
101-47990-TVALB	Other Direct Federal Revenue – TVA Contribution for Lost Bottom	<u>50,000.00</u>
		\$300,000.00

Justification: This budget amendment recognizes the contribution from TVA for two parks in the Claxton area. The funds are being moved to an appropriate expenditure account in the event that they are needed during the current fiscal year. If the funds are not utilized, they will be committed at year's end for future use on the two parks.

Motion by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Russell Barker/Kenny Sharp, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$6,896.00
-----------	--------------------	------------

Increase Expenditure Code:

101-54110-338	Sheriff's Department – Repairs and Maintenance Vehicle	\$6,896.00
---------------	--	------------

Justification: Amendment for insurance recovery related to a Sheriff's office vehicle.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Sheriff Grant Applications

Finance Director Robby Holbrook presented a Bureau of Justice grant application for \$650,000 not requiring matching funds for the Sheriff's department to purchase and implement a body-worn camera program.

Motion by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Bob Smallridge**, to approve. *Motion Passed.*

SECTION B, Law Director's Staffing Update / Legal Services Committee

Finance Director, Robby Holbrook presented the Legal Services Advisory Committee minutes highlighting the staffing update. Director Holbrook requested that, once the hire is made, funds within the Law Director's Office salary codes be adjusted to reflect the updated staffing model. This action will not change the total budgeted amount for salaries but simply reallocate funds to the appropriate pay codes.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, for the Finance Director to align the salary codes with the updated staffing model.

SECTION C, Litigation Tax increase funding ASAP

Stephanie Strutner from the Prevention Alliance of Tennessee, and Shayla Wilson from ASAP came requesting an increase to the Litigation Tax to help offset funding being cut at a federal level.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, to remove the \$5 from civil cases. A resolution for one year to increase the \$10 to \$12.50 for criminal cases, and adding juvenile cases at the \$12.50 rate. *Motion Passed.*

SECTION D, Anderson County Communications Director / Chief Galloway

Chief Galloway requested the creation of a Communications Director position within Dispatch to allow for increased focus on training and management. He proposed funding the position for the remainder of the fiscal year with \$44,000 from the opioid settlement funds. Beginning next FY this position will be incorporated into the Sheriff's Department budget.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to forward to County Commission with a recommendation for approval to fund a Communications Director. *Motion Passed.*

SECTION E, Unfinished Business None

SECTION F, New Business None

Meeting Adjourned.

Robby Holbrook, Finance Director