

**Legal Services Advisory Committee**  
**Meeting Agenda**  
**October 31, 2025 at 10 a.m. (Room 118A)**

1. Call to Order
2. Public Comment
3. Approval of minutes: May 5, 2025 meeting
4. New Business
  - A. Litigation Update from Law Director
    - (a) Status report on pending litigation, major case developments, settlement considerations, and anticipated actions.
  - B. Staffing Update from Law Director
    - a) Proposed title change for current “Chief Deputy Law Director” position.
    - b) Proposal to hire a Legal Assistant instead of a certified paralegal
  - C. Succession Planning / Interim Successor Discussion
  - D. Law Director’s Office Operational Planning & Policy (status only): In Progress
  - E. Law Director’s Office Mission Statement (status only): In Progress
  - F. Policy: Requests for Legal Opinions
  - G. General Sessions II – Authority to Negotiate to Highest and Best
  - H. Claxton Park Issue: Referral from Operations Committee
5. Unfinished Business
  - A. Law Director’s Private Act
6. Adjourn

## **Anderson County Legal Services Advisory Committee**

### **Meeting Minutes: May 5, 2025**

**Members Present:** Terry Frank, Russell Barker, Robby Holbrook, Johnny Alley, Tracy Wandell, Tim Shelton, Jeff Cole, Sabra Beauchamp, Josh Anderson, Rex Lynch, and Gary Long.

**Members Absent:** Regina Copeland

**Others Present:** LEEAN TUPPER, Nichole Brooks, Jamie Brooks Jr., Denise Palmer, Shain Vowell, Coby Melton, and Rebecca McCulley

Mayor Frank called the meeting to order at 10 a.m.

**Public Comments** — none

**Approval of Prior Meeting Minutes** — Sabra Beauchamp made a motion and second by Russell Barker to approve the minutes as presented. Motion carried by voice vote.

**Updates/Questions for the Law Director** — There are seven new zoning violations cases; also provided a few updates about other cases.

**Legal Opinions** — Commissioner Palmer asked for a draft policy addressing distribution of policies or legal opinions that impact the whole county.

#### **Changes to the Private Act**

Mayor Frank distributed her Memorandum, stating she believes the county's current system for legal services is very costly, and can be done more efficiently for the county and taxpayers. The committee members agreed they want information from other counties about how they handle legal work; who writes the resolutions; they want to see the job description for the part-time county attorney from the 1990s; as well as input from Attorney General Dave Clark, former County Attorney David Stuart, and possibly another county attorney. They also said they want input from more Anderson County Commissioners.

#### **Budget Committee Referral**

Tracy Wandell made a motion, seconded by Gary Long, to approve the Law Director's proposed office budget for FY25/26. Motion carried, 10-1, with Mayor Frank voting "no".

The meeting was adjourned at 10:52 a.m.