



## BUDGET COMMITTEE AGENDA

October 09, 2025 at 4:00 PM, Room 312

1. Appearance of Citizens
2. Election of Chair and Vice Chair
3. Approval of Agenda
4. Contracts with Legal Approval
  - A. **Data Records Management Services LLC, County Clerk, Contract #26-0041** – Three-year legal research software agreement for \$300/month.
  - B. **Ridgeview Psychiatric Hospital and Center, EMS, Contract #26-0047**  
– One-year agreement to provide no-cost training courses to EMS Paramedics.
  - C. **State of TN Department of Safety and Homeland Security, Sheriff, Contract #26-0057** – One-year Community Traffic Safety Enforcement and Education Grant in the amount of \$27,200.
  - D. **State of TN, Department of Business and Finance, District Attorney, Contract #26-0053** – Three-year Drug and Violent Crime Task Force Support (JAG) Grant for \$75,000 per year.
5. Contracts Pending Legal Approval
  - A. **Canon, Circuit Court Clerk, Contract #26-0054** – Five-year copier rental agreement. Cost is \$67.08/month and per copy fees (\$0.0052 per black & white and 0.0375 for color copy).
  - B. **Canon, Circuit Court Clerk, Contract #26-0055** – Five-year copier rental agreement. Cost is \$76.42/month per copy fees (\$0.0030 per copy).



## BUDGET COMMITTEE AGENDA

October 09, 2025 at 4:00 PM, Room 312

- C. Skilled Services, Health Department, Contract #26-0058** – Construction contract to renovate Health Department in the amount of \$1,284,500. Work to be completed with 365 days.

### 6. Capital Asset Surplus Request

Description	Department	Condition	Starting Bid
2006 Dodge Caravan	Dental Clinic	Operable, battery drains quickly	\$500
2017 Ford Explorer	Sheriff	Needs Repair	\$500
2006 Ford Crown Victoria	Sheriff	Needs Repair	\$250
2017 Ford Explorer	Sheriff	Needs Repair	\$500
2016 Dodge Charger	Sheriff	Operable	\$500
2016 Dodge Charger	Sheriff	Operable	\$500

7. Cash and Fund Balance Report, etc.....Robby Holbrook
8. Consent Agenda ..... Transfers, not requiring Commission approval (1-3)
9. AC Schools/Marcus Bullock ..... Appropriations (4-6)
- 10.Highway/Gary Long ..... Appropriations (7-8)
- 11.Library/ACLB ..... Appropriations (9-10)
- 12.General Fund/Mayor Frank .....Appropriations (11-15)
- 13.Finance/Robby Holbrook ..... Appropriations (16-21)
- 14.Solid Waste/Geoff Trabalka ..... Appropriation (22)



## **BUDGET COMMITTEE AGENDA**

**October 09, 2025 at 4:00 PM, Room 312**

### **SECTIONS:**

- Grant Applications/EMS ..... (A)
- Highway Capital Equipment/Gary Long ..... (B)
- ASAP Resolution from July Commission Meeting ..... (C)
- Fire Marshall/Mayor Frank ..... (D)
- Historic Development Grant/Mayor Frank..... (E)
- Surplus Property and Facilities Update/Mayor Frank..... (F)
- Unfinished Business..... (G)
- New Business..... (H)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
September 30, 2025**

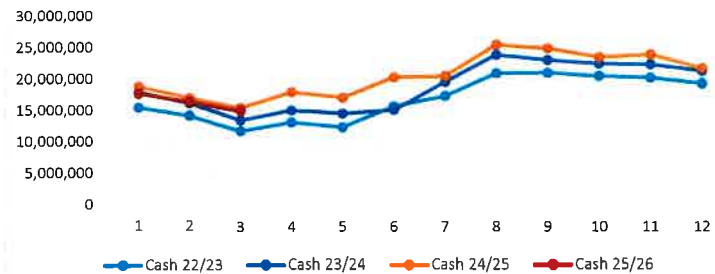
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,379,573	\$ 357,761	\$ 1,627,152	\$ 13,627,481	* \$ 16,991,967	\$ 14,781,286
115	Library Fund	\$ -	\$ 181,520		\$ -	\$ -	\$ 181,520	\$ 169,484
116	Solid Waste/Sanitation Fund	\$ -	\$ 774,813	\$ -	\$ -	\$ -	\$ 774,813	\$ 828,555
120	Opioid Abatement			\$ 752,610			\$ 795,135	\$ 795,135
121	American Rescue Plan							\$ 1,800,328
122	Drug Control Fund	\$ -	\$ 139,101	\$ 8,754	\$ -	\$ -	\$ 147,855	\$ 156,945
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 21,056	\$ -	\$ 21,056	\$ 25,940
128	Tourism Fund	\$ -	\$ 903,997	\$ -	\$ -	\$ -	\$ 903,997	\$ 932,656
131	Highway Fund	\$ 47,550	\$ 269,737	\$ 3,331,764	\$ -	\$ -	\$ 3,649,051	\$ 4,626,331
141	General Purpose School Fund	\$ -	\$ -	\$ 12,778,230	\$ -	\$ -	\$ 12,778,230	\$ 16,102,835
143	Central Cafeteria	\$ 112,744	\$ 3,925,789	\$ -	\$ -	\$ -	\$ 4,038,533	\$ 4,289,461
151	General Debt Service Fund	\$ -	\$ 1,172,902	\$ -	\$ -	\$ -	\$ 1,172,902	\$ 1,278,267
152	Rural Debt Service Fund	\$ -	\$ 587,730	\$ -	\$ -	\$ -	\$ 587,730	\$ 1,203,946
156	Education Debt Service Fund	\$ -	\$ 96,991	\$ -	\$ -	\$ -	\$ 96,991	\$ 104,482
171	Capital Projects Fund	\$ -	\$ 652,382	\$ -	\$ -	\$ -	\$ 652,382	\$ 522,630
177	Education Capital Projects Fund		\$ 973,838	\$ -	\$ -	\$ -	\$ 973,838	\$ 970,075
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 522,415	\$ -	\$ 550,351	\$ 627,021
		\$ 188,230	\$ 11,058,373	\$ 17,229,119	\$ 2,170,623	\$ 13,627,481	\$ 44,316,351	\$ 49,215,377

\* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends**  
September

Cash 21/22	12,898,667
Cash 22/23	11,577,571
Cash 23/24	13,285,269
Cash 24/25	15,330,916
Cash 25/26	14,781,286

**General Fund Cash Trends**



### Copy of Local Option Sales Tax - Net Breakdown by FY

[illegible]



## ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (10,262,639.51)	\$ (5,120,393.55)	\$ (15,383,033.06)			
	Remaining Allocation	\$ (262,639.51)	\$ (168,319.55)	\$ (430,959.06)			
	Interest earned and balance of allocations	\$ 438,199.20	\$ (430,959.06)				
		Total Interest Remaining		\$ 7,240.14			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 150,000.00	\$ -	Complete	YES	8/15/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	12/18/2023
34	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
35	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	5/20/2024
36	Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	6/17/2024
38	Sheriff's Vehicles FY25	\$ 571,962.02	\$ 571,962.02	\$ -	Complete	YES	8/19/2024
39	Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	8/19/2024
40	Senior Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	9/16/2024
42	County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	11/18/2024
44	Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	12/16/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022
14	EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 500,511.66	\$ 846,392.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 263,225.98	\$ 116,288.94	In Progress	YES	6/19/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 432,456.67	\$ 171,543.33	In Progress	YES	9/18/2023
37	EMS Vehicles FY25	\$ 422,819.10	\$ 284,669.10	\$ 138,150.00	In Progress	NO	8/19/2024
41	Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	10/21/2024
43	Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	12/16/2024
45	Health Dept Reno ARPA Interest Last Dollar	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	9/15/2025
		\$ 15,383,033.06	\$ 13,572,558.79	\$ 1,810,474.27			

Current Projects as of 9-30-25

## 2025-2026 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500	\$ -	7/1/2025	6/30/2026		\$ 133,500		TDMHSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2025	6/30/2026	\$ 200,000	-		OCJP/VOCA	\$ 3,685
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 95,350	\$ -	7/1/2025	6/30/2026	\$ 76,280	\$ 19,070		OCJP/VOCA	\$ 11,850
55130-131-EMST1	EMS	EMS Training Supplement	\$ 28,800	\$ 2,203	12/31/2024	6/30/2025	\$ -	\$ 28,800		TDH	
	EMS	EMS Training Facility	\$ 857,840	\$ 857,841	10/1/2024	12/31/2027	\$ 857,840	\$ -		TEMA/DHS	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
54410-706-EOC	Emergency Management	Emergency Operations Center	\$ 2,942,940	\$ 980,980	9/1/2024	4/30/2027	\$ 2,942,940	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000	\$ -	12/1/2024	11/30/2025	\$ 21,000	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000		TDH	
55190-3000	Health Department	Reimburse County for Contract employees Salaries	\$ 684,000	\$ -	7/1/2025	6/30/2026	\$ 181,724	\$ 502,276		TDH	
	Highway/Mayors Office	TDOT Old State Circle Bridge (State Run Project)	\$ 950,900				\$ 950,900			TDOT	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
	Mayors Office	ORHA Brownfield Identification Grant	\$ 100,000	\$ -	8/1/2024	7/31/2026	\$ -	\$ 100,000	\$ -	TDEC	
55120-399-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		8/1/2025	6/30/2026		\$ 1,200		TDA	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
TBD	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 797,090	\$ -	4/15/2024	6/30/2028	\$ 797,090	\$ -		TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 196,181	\$ 28,420	7/1/2024	6/30/2026	\$ 186,419	\$ 29,762		ETHRA/ETAAAD	
53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2026		\$ 13,005		OCJP	
	Norris Library	TOP Grant	\$ 1,341	\$ 70	7/1/2025	6/30/2026		\$ 1,341		TSLA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 317,141		5/15/2023	6/30/2027		\$ 317,141		OCJP	
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2029		\$ 200,000		TDCI	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800	-		TDHS/ NHSTA	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 290,270	\$ -	7/1/2025	6/30/2026		\$ 290,270		OCJP	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2025	6/30/2026		\$ 30,000		TDTD	
										Total	
						Current Year Grants	\$11,960,757	\$ 3,067,385	\$ 1,860,000	\$ 16,888,142	\$ 23,796
						Prior Year Grants	\$12,805,736	\$14,456,770	\$ 1,860,000	\$ 28,922,507	\$ 28,846





**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**TRANSFER: ☒APPROPRIATION: ☐

DEPARTMENT:

FROM:

**0083876**

Sheriff's Department

Zach Allen/ Russell Barker

10/6/2025

Decrease		CODE DESCRIPTION				AMOUNT
101-54260-717		Commissary- Maintenance Equipment				\$5,000.00
101-54260-711		Commissary- Furniture & Fixtures				\$3,617.47
101-54260-599		Commissary- Other Charges				\$4,000.00
TOTAL						\$12,617.47

5,000  
3,617.47  
5,000

Increase		CODE DESCRIPTION				
101-54260-799		Commissary- Other Capital Outlay				\$12,617.47
TOTAL						\$12,617.47

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

This transfer is to purchase a Kawasaki Mule to be used at ACDF by outdoor maintenance workers

(2)

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: ☒

APPROPRIATION: ☐

9/11/2025

DEPARTMENT:

FROM:

**0083877**

Drug Court

Judge Spitzer

Increase	CODE DESCRIPTION	AMOUNT
101-53330-338	Drug Court - Maintenance and Repair Services - Vehicles	\$ 56.05
	TOTAL	\$ 56.05

Decrease	CODE DESCRIPTION	
101-53330-499	Drug Court - Other Supplies & Materials	\$ 56.05
		(7,671)
	TOTAL	\$ 56.05

Detailed Justification / Explanation :

To pay for an oil change completed by AC Fleet Services.

Impact on 26/27 budget - No effect

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER: 

APPROPRIATION: 

DEPARTMENT: Fiscal Services

FROM: Marcus Bullock, CFO

DATE: 9/26/2025

0083878

INCREASE <input checked="checked" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-44990	Other Local Revenue	\$ 6,840.00
	<b>Total</b>	<b>\$ 6,840.00</b>

INCREASE <input checked="" type="checkbox"/>		AMOUNT
DECREASE <input type="checkbox"/>	CODE DESCRIPTION	
141-71100-599	Regular Instruction - Other Charges	\$ 6,840.00
		<b>Total \$ 6,840.00</b>

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :**

Detailed Justification / Explanation:  
Grant funds received at the district level from Battelle will be allocated and disbursed to individual schools in accordance with the specific Battelle award letters.

4

# **ANDERSON COUNTY BUDGET AMENDMENT REQUEST**

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER: ☐

APPROPRIATION: ☒

0083879

DEPARTMENT: SPECIAL EDUCATION DEPARTMENT

FROM: KIM TOWE

DATE: 9/22/2025

INCREASE <input checked="" type="checkbox"/>		CODE DESCRIPTION	AMOUNT
DECREASE <input type="checkbox"/>			
141	48990	Project RAISE Recruitment & Retention Grant (RRG Award)	\$ 22,500.00
<b>Total</b>			<b>\$ 22,500.00</b>

INCREASE <input checked="" type="checkbox"/>		CODE DESCRIPTION	AMOUNT
DECREASE <input type="checkbox"/>			
141	72220-189-RRG	Other Salaries & Wages	\$ 19,347.75
141	72220-201	Social Security	\$ 1,395.00
141	72220-204	State Retirement	\$ 1,431.00
141	72220-212	Employer Medicare	\$ 326.25
<b>Total</b>			<b>\$ 22,500.00</b>

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :**

Appropriation for Project RAISE Recruitment & Retention Grant. These funds are to assist in filling licensed school psychologists and school social worker vacancies within the district and retaining licensed school psychologists and school social workers that are currently employed by the district.

5



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

### TYPE OF AMENDMENT

TRANSFER: ☒*Revol*APPROPRIATION: ☐

0083880

DEPARTMENT: School NutritionFROM: RaeAnn OwensDATE: 9/22/2025

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
143-73100-119	Food Service - Accountants/Bookkeepers (A)	\$ 32,000.00
143-73100-320	Food Service - Dues and Memberships (B)	\$ 500.00
143-73100-338	Food Service - Repairs and Maintenance Vehicles (C)	\$ 1,000.00
<b>Total</b>		<b>\$ 33,500.00</b>

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
143-73100-718	Food Service - Motor Vehicles (D)	\$ 33,500.00
<b>Total</b>		<b>\$ 33,500.00</b>

50K

Motion _____	
<input type="checkbox"/> To Approve	
<input type="checkbox"/> To Refer	
<input type="checkbox"/> With	<input type="checkbox"/> W/O
Seconded Motion _____	

### Detailed Justification / Explanation :

- A. Increase based on the projected needs for the remainder of the school year to cover SNP portion of shared tech employee.
- B. Increase based on the projected needs for the remainder of the school year. (SNA membership fees increased more than projected.)
- C. Increase based on the projected needs for the remainder of the school year.
- E. Decrease based on the projected needs for the remainder of the school year.

6

October

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0083881

DEPARTMENT:

FROM:

Highway

Gary Long Road Superintendent

DATE: 9/29/2025

Increase	CODE DESCRIPTION	AMOUNT
131 - 63100-450	BLANKET FOR TIRES AND TUBES	\$ 25,000.00
131 - 63100-433	LUBRICANTS	\$ 20,000.00
	TOTAL	\$ 45,000.00

Decrease	CODE DESCRIPTION	
131 - 34550	RESTRICTED FOR HIGHWAY	\$ 45,000.00
	TOTAL	\$ 45,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Future purchase of equipment tires &amp; lubricants

Please attach additional sheet if more information is needed

7

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0083882

DEPARTMENT:

FROM:

Highway

Gary Long Road Superintendent

DATE: 9/30/2025

Increase	CODE DESCRIPTION	AMOUNT
131-62000-402	Asphalt AC Roads	\$ 500,000.00
	TOTAL	\$ 500,000.00

Decrease	CODE DESCRIPTION	
131-34550	Restrictd for Hwy	\$ 500,000.00
	TOTAL	\$ 500,000.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation

Asphalt Anderson County Roads

Please attach additional sheet if more information is needed

8

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 8/22/2025TRANSFER: ☐

APPROPRIATION:

0083883

DEPARTMENT: **AC LIBRARY BOARD**FROM: Briceville Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115- <del>34535</del> -1001	Local Restricted Funds	\$200.00
		\$ 200.00

181,520

INCREASE	CODE DESCRIPTION	\$ -
115-56500-335-1000	Bldg. Maintenance & Repair	\$200.00
		\$ 200.00

Detailed Justification / Explanation :

This is a one time transfer of funds.

Backflow repair

What Impact does this amendment/appropriation have on next year's budget? - **One time amendment**

Request Approved by the ACLB

Date: September 11, 2025

Please attach additional sheet if more information is needed

9



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 9/3/2025TRANSFER: ☐APPROPRIATION: ☒

0083884

DEPARTMENT: **AC LIBRARY BOARD**FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-47590-4001	Local Restricted Funds	\$4,448.00
		\$ 4,448.00

101,520

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-709-4001	Data Processing Equip.	\$4,448.00
		\$ 4,448.00

**DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :**

Money to be spent on the 25/26 Technology Grant to purchase technology items for the library. This grant is a 50% match/reimbursement grant - purchasing chromebooks, handheld scanners, keyboards, and thermal printers

Impact on next year's budget? (One time amendment or a permanent increase) **One Time**

Request Approved by the ACLB

Date: September 11, 2025

Submitted By: Susan Miceli, Treasurer

Please attach additional sheet if more information is needed

10





### TYPE OF AMENDMENT

83887

FROM:

Mayor Frank

10/6/25

DECREASE	CODE DESCRIPTION	AMOUNT
101-34530 -ANML	Animal-Restricted for Animals	\$5,000.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$5,000.00

**Detailed Justification / Explanation** Fencing on shelter runs needs replacing to correct damage and install heavier gauge

volunteer identifiable T-shirts with logo, table covers, tent with logo for community adoption events, and brochures.

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

*Please attach additional sheet if more information is needed*

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☐

DEPARTMENT:

FROM:

0083888

General Administration

Mayor Terry Frank

Increase	CODE DESCRIPTION	AMOUNT
101-58190-399-ARPBR	Other Economic & Comm Develop - Other Contracted Services	\$ 99,000.00
101-58190-472-ARPBR	Other Economic & Comm Develop - Technology Supplies	\$ 1,000.00
	TOTAL	\$ 100,000.00

Increase	CODE DESCRIPTION	
101-47590-ARPBR	Other Fed thru State- ARP Broadband Ready Grant	\$ 100,000.00
	TOTAL	\$ 100,000.00

Detailed Justification / Explanation :


To allocate ARP Broadband Ready Grant Funds for digital skills training at senior centers and other facilities.

Impact on Next Year's Budget -

No effect

25-0047 A1

10-31-24 AMEND-G

 <b>GRANT AMENDMENT</b>					
<b>Agency Tracking #</b> 33023-49124		<b>Edison ID</b> 16375		<b>Contract #</b> 16375	
<b>Amendment #</b> 1					
<b>Contractor Legal Entity Name</b> Anderson County Government					<b>Edison Vendor ID</b> 4145
<b>Amendment Purpose &amp; Effect(s)</b>  Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A, attached hereto. Grant Contract Attachment D is deleted in its entirety and replaced with the new attachment D, attached hereto. Grant Contract Section A.2 is deleted in its entirety and replaced with the new grant contract section A.2. - ARP Broadband Ready Grant Program					
<b>Amendment Changes Contract End Date:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				<b>End Date:</b> 10/31/2026	
<b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):</b>					<b>\$ 0.00</b>
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2024		\$100,000.00			\$100,000.00
<b>TOTAL:</b>		<b>\$100,000.00</b>			<b>\$100,000.00</b>
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.					<b>CPO USE</b>
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			

(14)

**AMENDMENT 1  
OF GRANT CONTRACT PO 16375**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, **DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT**, hereinafter referred to as the "State" and **ANDERSON COUNTY GOVERNMENT**, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A, attached hereto.
2. Grant Contract Attachment D is deleted in its entirety and replaced with the new attachment D, attached hereto.
3. Grant Contract Section A.2 is deleted in its entirety and replaced with the following:

A.2. This Grant Contract is being executed in furtherance of the goals of the Broadband Ready Communities – Adoption Ready Program (the "Program") for the purpose of enhancing broadband access and adoption for those affected during the COVID-19 pandemic through planning, training opportunities, connected devices, and broadband-related educational or workforce development programming. As part of its application for funding under the Program, the Grantee has agreed to complete the activities selected below in this Section A.2 and further described in Attachment A (*Detailed Scope of Services*) (hereinafter, the "Project Activities").

- ☒ Digital Skills Training
- ☐ Education and Workforce Development
- ☐ Equipment / Devices
- ☐ Public Wi-Fi
- ☐ Other

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

ANDERSON COUNTY GOVERNMENT:



GRANTEE SIGNATURE

6/17/2025

DATE

TERRY FRANK, COUNTY MAYOR

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

STATE OF TENNESSEE, DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT:

STUART C. MCWHORTER, COMMISSIONER

DATE

APPROVED AS TO LEGAL FORM

James W. Brooks  
Anderson County Law Director

APPROVED  
  
Anderson County Finance Director



## ATTACHMENT A

PROJECT ACTIVITIES	
CATEGORY	DETAIL
Digital Skills Training	<p>The Grantee shall provide digital skills trainings to a minimum of one hundred and forty-three (143) individuals in Anderson County. Grant-funded services shall be located at senior centers, and other municipal and county government facilities.</p> <p>Grant funds shall be utilized to purchase marketing supplies and procure a contractor who shall provide services to include curriculum development, participant training, IT support, and participant device purchases.</p> <p>Grant-funded contractor responsibilities and work time shall be dedicated only to BRC program activities.</p>

**ATTACHMENT D**  
Page 1

<b>GRANT BUDGET</b>			
<b>GRANT CONTRACT #:</b> <u>16375</u>			
<b>GRANTEE:</b> <u>Anderson County Government</u>			
<b>GRANTEE CONTACT:</b> <u>Terry Frank, tfrank@andersoncountyttn.gov</u>			
<b>PROGRAM AREA:</b> <u>ARP Broadband Ready Grant Program (ARPA-SLFRF)</u>			
<b>The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following period:</b>			
<b>BEGIN: October 14, 2024</b>		<b>END: October 31, 2026</b>	
EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT*	GRANTEE PARTICIPATION	TOTAL PROJECT
Construction	\$ 0.00	\$ 0.00	\$ 0.00
Architect Fees / Engineering Fees	\$ 0.00	\$ 0.00	\$ 0.00
Professional Fee, Grant, and Award <sup>2</sup>	\$93,000.00	\$ 0.00	\$93,000.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$1,000.00	\$ 0.00	\$1,000.00
Grantee/Project Administration	\$6,000.00	\$ 0.00	\$6,000.00
Capital Purchase <sup>2</sup>	\$ 0.00	\$ 0.00	\$ 0.00
Other Non-Personnel <sup>2</sup>	\$ 0.00	\$ 0.00	\$ 0.00
<b>GRAND TOTAL</b>	<b>\$100,000.00</b>	<b>\$ 0.00</b>	<b>\$100,000.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.in.gov/generalservices/procurement/central-procurement-office-cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

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**ATTACHMENT D**  
Page 2**GRANT BUDGET LINE-ITEM DETAIL:**

<b>PROFESSIONAL FEE, GRANT, AND AWARD</b>	<b>AMOUNT</b>
Curriculum development, participant training, IT support, participant devices	\$93,000.00
<b>TOTAL</b>	<b>\$93,000.00</b>

<b>OTHER NON-PERSONNEL</b>	<b>AMOUNT</b>
N/A	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>

<b>CAPITAL PURCHASE</b>	<b>AMOUNT</b>
N/A	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**TRANSFER: ☐APPROPRIATION: ☐

0083889

DEPARTMENT:

FROM:

General Administration

Mayor Terry Frank

Increase	CODE DESCRIPTION	AMOUNT
101-47590-ORRCA	Other Fed thru State- ORRCA Grant	\$ 290,014.25
	TOTAL	\$ 290,014.25

Increase	CODE DESCRIPTION	
101-51900-169-ORRCA	Other General Administration- Part-time Personnel - ORRCA Grant	\$ 14,500.00
101-51900-189-ORRCA	Other General Administration- Other Salaries & Wages - ORRCA Grant	\$ 40,000.00
101-51900-201-ORRCA	Other General Administration- Social Security - ORRCA Grant	\$ 3,410.00
101-51900-204-ORRCA	Other General Administration- State Retirement - ORRCA Grant	\$ 3,260.00
101-51900-207-ORRCA	Other General Administration- Medical Insurance - ORRCA Grant	\$ 15,720.00
101-51900-208-ORRCA	Other General Administration- Dental Insurance - ORRCA Grant	\$ 297.00
101-51900-210-ORRCA	Other General Administration- Unemployment Comp - ORRCA Grant	\$ 21.00
101-51900-212-ORRCA	Other General Administration- Employer Medicare - ORRCA Grant	\$ 798.00
101-51900-320-ORRCA	Other General Administration- Dues and Memberships - ORRCA Grant	\$ 2,000.00
101-51900-355-ORRCA	Other General Administration- Travel - ORRCA Grant	\$ 52,263.48
101-51900-399-ORRCA	Other General Administration- Other Contracted Services - ORRCA Grant	\$ 117,146.00
101-51900-499-ORRCA	Other General Administration- Other Supplies & Mats - ORRCA Grant	\$ 8,500.00
101-51900-513-ORRCA	Other General Administration- Workman's Comp - ORRCA Grant	\$ 72.00
101-54410-399-ORRCA	Civil Defence- Other Contracted Services - ORRCA Grant	\$ 32,026.77
	TOTAL	\$ 290,014.25

Detailed Justification / Explanation :

To allocate FY26 ORRCA grant funds

Impact on Next Year's Budget -

No effect

### TYPE OF AMENDMENT

0083890

Detailed Justification / Explanation :
Increasing revenue and expenditures for Fleet Service parts, with added SRO revunue from State grant.
Impact on 26/27 Budget - No



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☐

DEPARTMENT:

FROM:

0083891

Finance/Mayor's Office

John Prince

Increase	CODE DESCRIPTION	AMOUNT
101-58190-399-BRAG2	BRAG Investigation Grant- Other Contracted Services	\$ 16,575.00
	TOTAL	\$ 16,575.00

Increase	CODE DESCRIPTION	
101-46190-BRAG2	BRAG Investigation Grant- Other General Government Grants	\$ 16,575.00
	TOTAL	\$ 16,575.00

Detailed Justification / Explanation :

To allocate funds for the increase in funding of the BRAG investigation grant with ORHA.

Impact on Next Year's Budget -

No effect

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**TRANSFER: ☐APPROPRIATION: ☐

0083892

DEPARTMENT:

FROM:

Finance/Sheriff's Dept

John Prince

Increase	CODE DESCRIPTION	AMOUNT
101-48610-CSXT1	Other Donations - CSX Transportation Grant	\$ 5,000.00
	TOTAL	\$ 5,000.00

Increase	CODE DESCRIPTION	
101-54110-716-CSXT1	Law Enforcement Equipment - CSX Transportation Grant	\$ 5,000.00
	TOTAL	\$ 5,000.00

Detailed Justification / Explanation :

Donation received from CSX Transportation for the purchase of a Leica 3D Scanner. Estimated total cost of \$30,000

Impact on Next Year's Budget - No effect





## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 6, 2025

Ashley Lyons, Regional Director  
East Regional Office  
2201 Medical Center Way  
Knoxville, TN 37920

Ms. Lyons,

Please accept this letter as a request for the ARP funding to renovate the Anderson County Health Department. Anderson County was designated to receive \$349,000 in ARP funding for facilities improvement. This grant contract was designated at \$465,400 state match with Grantee participation of \$116,400. Anderson County is dedicated to follow all policies and procedures set forth by the State of TN with the contracting agency facilitating.

Our new request entails the state designate \$699,000 to the new grantee match of \$616,400 for a new total of \$1,315,400.

The following plans are in place for improvements:

Clinic area updates  
Clerical area updates

We appreciate the opportunity to receive these funds as this will allow Anderson County Health Department to provide care for our patients by protecting, promoting, and improving the health and prosperity of the people of Anderson and surrounding counties.

If you need any further information, please feel free to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

Mrs. Terry Frank  
Anderson County Mayor

Cc: Josh Gipson  
Regional & Local Health Facilities Specialist  
Community Health Services

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: X

DEPARTMENT: Finance

FROM: Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
128-46980-TEGLB	Tourism Enhancement Grant - Lost Bottom Park	\$ 49,000.00
DECREASE		
128-34535	Tourism - Restricted for Social, Cultural & Recreational Services	\$ 21,000.00
	<b>Total</b>	<b>\$ 70,000.00</b>
INCREASE		
128-58110-799-TEGLB	Tourism - Other Capital Outlay - Tourism Enhancement Grant	\$ 70,000.00
	<b>Total</b>	<b>\$ 70,000.00</b>
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		
Detailed Justification / Explanation :		
Tourism Enhancement Grant approved in September County Commission meeting for Lost Bottom Park.		
<b>Impact on 26/27 Budget - No</b>		

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

11683895

DEPARTMENT: Finance

FROM: Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
171-34585	Restricted For Capital Project	\$ 46,700.00
	<b>Total</b>	<b>\$ 46,700.00</b>
<b>INCREASE</b>		
171-91110-799	General Administration Projects - Other Capital Outlay	\$ 46,700.00
		(152,382)
	<b>Total</b>	<b>\$ 46,700.00</b>

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

A prior year PO for a project was closed in error. We have to re-appropriate the funds in the new year and re-issue a PO.

Funds from PO rolled in to fund balance at year end when PO was closed

Impact on 26/27 Budget - No

Please attach additional sheet if more information is needed

21



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: ☐

APPROPRIATION: ☒

83896

DEPARTMENT:

FROM:

Solid Waste

Geoff Trabalka

DATE October 2025 Meeting

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/> (circle one)	CODE DESCRIPTION	AMOUNT
116-34530	Restricted For Public Health & Welfare	\$ 151,042.00
Total		\$ 151,042.00

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/> (circle one)	CODE DESCRIPTION	
116-55751-312	Contracts with Private Agencies	\$ 9,000.00
116-55732-733	Solid Waste Equipment	\$ 4,000.00
116-55710-169	Part-time Labor	\$ 126,096.00
116-55732-351	Rentals	\$ 1,300.00
116-55732-415	Electrical	\$ 1,000.00
116-55732-201	Social Security	\$ 7,818.00
116-55732-212	Medicare	\$ 1,828.00
Total		\$ 151,042.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

**See Justification Page**

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment for part and permanent increase for part - please see Justification Page

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## October 2025 Budget Amendment Justification

Please Reference Solid Waste Board Minutes

**116-55751-312** – This appropriation is to add funds for having an electric meter placed at the location (Cagis Creek Green Box Site – 6200 Hwy 116), and for permit and electrical work on new attendant shed, including lights, wiring, and heat/air. Any unused fund will roll back into the Solid Waste Reserve Code. One Time Amendment.

**116-55732-733** – This appropriation is to funds for an attendant shed at the location (Cagis Creek Green Box Site – 6200 Hwy 116), includes delivery and installation. Any unused fund will roll back into the Solid Waste Reserve Code. One Time Amendment.

**116-55710-169** – This appropriation is to create a Part-time labor code and add funds for an off-duty officer/security/reserve officer to be in place at the location (Cagis Creek Green Box Site – 6200 Hwy 116), on a part-time basis to monitor the site, including tracking of users of the facility to turn away out-of-county persons trying to use the facility, hours would be 7am-5pm, 10 hrs., Monday-Saturday, split into 10, 20, or 30 hrs. per person so as not to exceed 30 hrs. per week. The appropriation is to cover a rate of \$40.00/hour in case there are not enough reserve officers to cover the time required. If reserves can be found to perform the duties, the rate will be at \$30.00/hour. At \$40.00/hr. the needed 60 hours per week for 52 weeks will be the \$126,096.00 in the appropriation, if reserves can cover the necessary hours the total will be \$96,890.00. Any unused fund will roll back into the Solid Waste Reserve Code. Permanent Increase.

*Codes 201 + 212 go with payroll increase.*

**116-55732-351** – This appropriation is to add funds to cover the rental of a Porta-John for the location (Cagis Creek Green Box Site – 6200 Hwy 116) @ \$108.00/month for the off-duty officer/security/reserve officer's use. Any unused fund will roll back into the Solid Waste Reserve Code. Permanent Increase.

**116-55732-415** – This appropriation is to cover the cost of Electricity to the new attendant shed at location (Cagis Creek Green Box Site – 6200 Hwy 116). Any unused fund will roll back into the Solid Waste Reserve Code. Permanent Increase.

**Solid Waste Advisory Board Meeting Minutes**  
**Wednesday, September 10, 2025 – 4:00PM – Room 118A**

Members in attendance: Robert McKamey, Anthony Allen, Steven Poppick, Harold Edwards, Cory Jenkins, Mike Ellis

Members absent: Jerry White, Patrick Berge, Charles Ledford, Bill Riggs

Also present: Karen McKamey, Christopher McCoy, Tim Isbel, Shain Vowell, Kyle Petropolis, Jason Bagnell, Josh Metcalf, Ron Langley, Robin Graham, Terry Frank, Geoff Trabalka

Meeting called to order at 4:00pm by Chairman McKamey.

ITEM 1 – Discussion of how to deal with fires set in the d at Cagis Creek and damage to dumpsters without pulling of dumpsters and shutdown of the facility.

Discussion began with a brief history of the fires at the location which have occurred periodically at the location for the last 18 years, and although there had not been a fire in several months, the last three Tuesdays (August 12, 19, & 26) when the driver had gone to pull the dumpsters to unload they were on fire, severely damaging the structure of the boxes, warping the doors, and rendering them unusable, and in need of repair or replacement. Waste Connections contacted Geoff Trabalka, and the boxes were pulled and the facility was temporarily shut down Thursday and Friday, September 4 & 5, a Solid Waste Board meeting was set for September 10, and boxes were replaced and facility reopened Saturday, September 6. Discussion continued in regard to 5 different trail cameras that had been placed by the Solid Waste Department and the attendant at the location over the last five years to try to catch the persons responsible with no success, and ultimately all cameras were stolen or destroyed. Discussion continued as to whether the fires were set for fun or due to multiple occasions when dumpsters were pulled a day, or more than a day late, due to mechanical issues or driver shortages at certain times. Discussion moved on to cost of repair and replacement of dumpsters which ranged from \$4000-5000 for repairs or \$13,000-14,000 for replacement, and that it would be an the cost could be passed on to the County if repairs or replacement had to be done multiple times a year. It was noted that at other locations serviced by Waste Connections the cost for damage was on to the user (Contractee) but it was infrequent, and this was the only location that had fires, and damage on a semi-regular basis. There had been a few occasions in the past 18 years when the dumpsters were pulled for weeks or more due to fire. At one point a 3 ft. by 4 ft. sign was placed at the facility indicating that the Dumpsters would be removed by the Contractor if the fires continued. The sign was stolen within a couple months of being placed at the facility. Discussion then shifted to possible solutions, with the idea of having someone at the site during operating hours to stop fires from being set, and to stem any out of County garbage that may be coming into the facility. It was noted that having someone onsite would not prevent fires from being set after hours. It was also noted that past attendants and a

driver that pulled the dumpsters had been threatened when confronting people at the facility for dumpster diving, and safety was a concern due to the remote location, with issues of no phone/cell service, and spotty radio contact. It was suggested that part-time off-duty law enforcement might be used at the location to monitor the facility. It was also suggested that the location be turned into a full-fledged Convenience Center, or that closed dumpsters with chutes be placed at the location, those concepts were dismissed due to the cost of infrastructure, and the lack of water, phone and 3 phase power. Anthony Allen made a motion to hire off-duty law enforcement, security personnel, or reserve officers on a part-time basis to monitor the site, including tracking of users of the facility to turn away out-of-county persons trying to use the facility, hours would be 7am-5pm, 10 hrs., Monday-Saturday, split into 10, 20, or 30 hrs. per person so as not to exceed 30 hrs. per week and be part-time. Additionally, a Porta-john would need to be placed on site, and possibly a small attendants shed, which would require an electric meter, and wiring for heat/air, and lights. It was noted that there is no water onsite, currently. Harold Edwards seconded the motion. Motion passed unanimously.

Aye: 7

Nay: 0

Geoff Trabalka was instructed to contact Kenny Sharp to determine the cost for hiring off-duty/security/reserves for the position, and to do a Budget Amendment for the cost.

Robin Graham presented information on the Waste To Jobs Act recycling initiative. Harold Edwards made a motion that the Solid Waste Board support the recycling initiative. Anthony Allen seconded the motion. Motion passed unanimously.

Aye: 7

Nay: 0

OTHER BUSINESS – None

Meeting adjourned at 5:45 pm.

**CAGIS CREEK SITE COST BREAKDOWN****Current****2 X 30YD DUMPSTERS**

HAUL	per haul	total/mo.	rent/mo.	TOTAL
8/month	\$471.60	\$3,772.80	\$35.00	\$3,807.80
8/month	\$471.60	\$3,772.80	\$35.00	\$3,807.80

Total Per Month Site Cost \$7,615.60

Total Annual Site Cost **\$91,387.20**

**Cagis Creek Plan Per Solid Waste Board**

**Cost For Off-Duty** \$40.00/hr \*\$30.00/hr if reserves can be used  
 7am-5pm 10 hrs.  
 60 hrs./week \$2,400.00 (\*unless augmented by reserves - volunteers limited with no guarantee)  
 52 weeks **\$1800.00**  
**\$124,800.00**  
 \*\$93,600.00 - using reserves

**Cost for Porta-john Rental**

Per month \$108.00 Annual **\$1,296.00**

Radio/Starlink Cost ? Annual ?

Water To Site ? Annual ?

Increase \$126,096.00 + two unknown variables ? Cost unknown  
 \*\$94,896.00 - using reserves

New Total Annual Cost **\$217,483.20** + two unknown variables ? Cost unknown  
 \*\$186,283.20 - using reserves

**\* If the presence of a Deputy decreased the out of county garbage to one haul per week**

Total Per Month Site Cost \$3,842.80

Total Annual Site Cost **\$46,113.60**

New Total Annual Cost **\$172,209.60** + two unknown variables ? Cost unknown  
 \*\$141,009.60 - using reserves

**Alternate Cagis Creek Plan**

22

## 2 X 30YD DUMPSTERS

Switch from Tues./Fri. (2x per week) to Mon./Wed./Fri. (3x per week)

HAUL	per haul	total/mo.	rent/mo.	TOTAL
12/month	\$471.60	\$5,659.20	\$35.00	\$5,694.20
12/month	\$471.60	\$5,659.20	\$35.00	\$5,694.20

Total Per Month Site Cost \$11,388.40

Total Annual Site Cost **\$136,660.80**

Savings \$49,622.40

County could buy two new dumpsters \$14,000.00  
for the location and still save \$35,622.40

## Alternate Cagis Creek Plan compared to:

\* If the presence of a Deputy decreased the out of county garbage to one haul per week

Savings \$4,348.80

County could buy two new dumpsters \$14,000.00  
for the location with cost of \$9,651.20

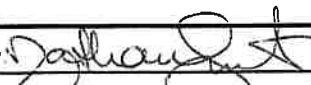

## Cagis Creek Disposal At Landfill & Cost

24/25 FY	Annual	Monthly
Tons	112.11	9.34
Cost	\$3,250.07	\$270.77

\* If pulls cut in half due to deputy presence

	Annual	Monthly
Tons	56.06	4.67
Cost	\$1,625.03	\$153.38
Savings		



<b>ANDERSON County Government Grant Pre-Application Notification Form</b>	
Department/Office/Agency Applying for Grant: <b>EMS</b>	Application Deadline: 10/22/2025
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State	
Funding Agency Name: State of Tennessee Department of Health	
Grant/Program Title: Essential Purchases for Licensed Ambulance Services in Tennessee	
Grant Period Begins: July 1, 2025	
Grant Period Ends: June 30, 2026	
Total Grant Project Costs: \$23,000	
Grant Amount Provided by Funding Agency: <b>\$23,000</b>	
Is a County Match Required? (Yes/No): <b>No</b> Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$0	
Grant Revenue Type (Advance Payment or Reimbursement): <b>Advance Payment</b>	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant:	
<b>Purchase of essential equipment for ambulance service.</b>	
Person Responsible for Grant Program Management (Program Manager): Nathan Sweet	
Person Responsible for Approving Allowable Costs: Finance Department	
Person Responsible for Requesting Revenue Claims: Not applicable	
Post Grant Obligations (Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
Depending on the equipment purchased there may be maintenance. Anderson County would be responsible for this maintenance.	
Grant Requirements for Equipment. Ownership & Insurance:	
Anderson County would be the owner and responsible party for this equipment.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: None known at this time.	
Grant Requirements for Contracted Services: None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
<b>Funding Agency Contact Information</b>	
Contact Name/Title	Melissa Painter / Assistant Director Procurement Management Office
Phone	615-741-0285
Email	Competitive.Health@tn.gov
Submitting Department Head Signature	 Date <b>9/11/2025</b>
Grant Coordinator Signature	 Date <b>9/11/2025</b>

SECA



ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: EMS	Application Deadline: 9/30/2025
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): Other	
Funding Agency Name: TNRMT	
Grant/Program Title: TNRMT Safety Grant	
Grant Period Begins: July 1, 2025	
Grant Period Ends: June 30, 2026	
Total Grant Project Costs: \$9,000	
Grant Amount Provided by Funding Agency: \$9,000	
Is a County Match Required? (Yes/No): No Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$0	
Grant Revenue Type (Advance Payment or Reimbursement): Advance Payment	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant:	
Pay for International Association of Fire Fighters (IAFF) Peer Support training program. We are working with the Oak Ridge Fire Fighters IAFF to get this class taught locally to train our newly established Peer Support Program.	
Person Responsible for Grant Program Management (Program Manager): Nathan Sweet	
Person Responsible for Approving Allowable Costs: Anderson County Finance	
Person Responsible for Requesting Revenue Claims: N/A	
Post Grant Obligations (Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
None	
Grant Requirements for Equipment, Ownership & Insurance :	
None	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
None	
Grant Requirements for Contracted Services	
None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No, may positively impact Worker's Comp	
Funding Agency Contact Information	
Contact Name/Title	Chris Stites
Phone	615-289-4101
Email	Grants@tnrmt.com
Submitting Department Head Signature	Date 9/23/25
Grant Coordinator Signature	Date 9/23/25

SEC A

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: EMS	Application Deadline: 9/30/2025
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): Other	
Funding Agency Name: TNRMT	
Grant/Program Title: TNRMT Safety Grant	
Grant Period Begins: July 1, 2025	
Grant Period Ends: June 30, 2026	
Total Grant Project Costs: \$6,272.00	
Grant Amount Provided by Funding Agency: \$6,272.00	
Is a County Match Required? (Yes/No): No Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ 0	
Grant Revenue Type (Advance Payment or Reimbursement): Advance Payment	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant:	
Purchase of two weighted manikins for our Injury Prevention Systems course	
Person Responsible for Grant Program Management (Program Manager): Nathan Sweet	
Person Responsible for Approving Allowable Costs: Anderson County Finance	
Person Responsible for Requesting Revenue Claims: N/A	
Post Grant Obligations (Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
None	
Grant Requirements for Equipment, Ownership & Insurance :	
Anderson County will own the equipment and be responsible for it.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
None	
Grant Requirements for Contracted Services:	
None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No, may positively impact Worker's Comp	
Funding Agency Contact Information	
Contact Name/Title	Chris Stites
Phone	615-289-4101
Email	Grants@tnrmt.com
Submitting Department Head Signature	Date 9/23/25
Grant Coordinator Signature	Date 9/23/25

SECA



<b>ANDERSON County Government Grant Pre-Application Notification Form</b>	
Department/Office/Agency Applying for Grant: <b>EMS</b>	Application Deadline: 10/13/2025
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State	
Funding Agency Name: State of Tennessee Department of Health	
Grant/Program Title: Rural Healthcare Training	
Grant Period Begins: 1 November 2025	
Grant Period Ends: 30 June 2029	
Total Grant Project Costs: \$ 50,000	
Grant Amount Provided by Funding Agency: \$ 50,000	
Is a County Match Required? (Yes/No) <b>NO</b> Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ 0	
Grant Revenue Type (Advance Payment or Reimbursement): Advance Payment	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant:	
Provide for Initial and Continuing Medical Education including licensure required continuing education. Provide opportunity to teach additional Emergency Medical Technician (EMT), Night EMT, Advanced EMT (AEMT), Night AEMT, and Community Paramedic courses.	
Person Responsible for Grant Program Management (Program Manager): Scott Thomas	
Person Responsible for Approving Allowable Costs: Finance Department	
Person Responsible for Requesting Revenue Claims: Not Applicable	
Post Grant Obligations (Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
Continuation of courses based upon availability of instructor cadre would be EMS responsibility. All maintenance for non-consumable items would be EMS responsibility.	
Grant Requirements for Equipment, Ownership & Insurance	
Anderson County would retain ownership of all non-consumable educational materials purchased.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: None known at this time	
Grant Requirements for Contracted Services: None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
<b>Funding Agency Contact Information</b>	
Contact Name/Title	Melissa Painter / Assistant Director Procurement Management Office
Phone	615-741-0285
Email	Competitive.Health@tn.gov
Submitting Department Head Signature: 	Date: 9/11/25
Grant Coordinator Signature: 	Date: 9/11/25

SECH

## **Robby Holbrook**

---

**From:** Annette Prewitt  
**Sent:** Friday, September 26, 2025 9:01 AM  
**To:** Robby Holbrook  
**Subject:** Highway Dept

Robbie,  
Gary Long would like to be put on the Budget Agenda for October. He has a discussion regarding equipment he would like to discuss.

*Annette Prewitt*

County Commission  
Deputy Clerk  
Certified Public Administrator  
100 N. Main Street Room 118  
Clinton, TN 37716  
[aprewitt@andersoncountyttn.gov](mailto:aprewitt@andersoncountyttn.gov)  
office #865-463-6866  
fax #865-264-6264

SeB

# Anderson County, Tennessee

## Board of Commissioners

### RESOLUTION No: 25-07-1223

**A RESOLUTION INCREASING THE FUNDING AMOUNT ASAP OF ANDERSON COUNTY RECIEVES FROM THE LITIGATION TAX ON ALL CRIMINAL AND CIVIL CASES IN ALL COURTS AND BEER BOARD FINES WHICH FUNDING WAS RE-ESTABLISHED BY RESOLUTION NO.19-11-783.**

**WHEREAS**, the Anderson County Board of Commissioners meeting in regular session on November 18, 2019, passed Resolution No. 19-11-783 which re-established a levy on litigation tax pursuant to Tennessee Code Annotated § 67-4-601 on all criminal cases and all civil cases filed in all courts, where not precluded by state law, for the use and benefit of ASAP of Anderson County;

**WHEREAS**, in addition, Resolution No. 19-11-783 provided for the fines collected by the Anderson County Beer Board to be directed for the use and benefit of ASAP of Anderson County;

**WHEREAS**, the authority granted to the Anderson County Board of Commissioners by Tennessee Code Annotated § 67-4-601 authorizes Anderson County to establish and levy a litigation tax of up to twenty-five (\$25) to fund drug awareness, treatment and prevention programs;

**WHEREAS**, ASAP of Anderson County has been an important partner with Anderson County in this mission as well as working to reducing underage sales of alcohol in our community;

**NOW THEREFORE, BE IT RESOLVED** by the Anderson County Board of Commissioners meeting in regular session this 21<sup>st</sup> day of July 2025 that we hereby authorize an increase in the litigation tax permitted by Tennessee Code Annotated § 67-4-601 from ten (\$10) dollars to \_\_\_\_\_ dollars on all criminal cases and juvenile cases involving tobacco and from five (\$5) dollars to \_\_\_\_\_ dollars on all civil cases filed in all courts where not the precluded by state law, for the use and benefit of ASAP of Anderson County to assist in the execution of their mission to fund drug awareness, education, treatment and prevention programs.<sup>1</sup>

**RESOLVED, AND APPROVED** by two thirds (2/3) vote this \_\_\_\_ of October, 2025. This resolution shall take effect immediately upon the public welfare requiring same.

\_\_\_\_\_  
H. Tyler Mayes, Chair A.C. Comm.

\_\_\_\_\_  
Terry Frank, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Cole, County Clerk

<sup>1</sup> Specifically, Tennessee Code Annotated §67-4-604(b)(3) exempts adoption cases filed in circuit, chancery and juvenile court from the levee of a litigation tax. Tenn. Code Annotated §67-5-241(c)(2) provided no litigation tax shall be imposed upon delinquent tax sales. If Juvenile Court, as defined by Tenn. Code Annotated §37-1-102(b)(19) is not excluded from the assessment of a litigation tax by Tenn. Code Annotated §67-4-604(b)(1) the tax will apply only to vaping cases.



## **Robby Holbrook**

---

**From:** James Brooks  
**Sent:** Tuesday, September 30, 2025 1:56 PM  
**To:** Robby Holbrook  
**Subject:** RE: ASAP Resolution  
**Attachments:** ASAP Litigation Tax Resolution.docx

Robby,

A rough draft of the Resolution prepared in July is attached. If Budget Committee entertains a change in the amount, the statute allows the tax to set in any amount \$0 up to \$25.00.

James Brooks, Jr.

**From:** Robby Holbrook  
**Sent:** Tuesday, September 30, 2025 1:42 PM  
**To:** James Brooks <jbrooks@andersoncountyttn.gov>  
**Subject:** ASAP Resolution

Mr. Brooks,

The ASAP resolution was referred to the October budget meeting in Commission. Can I get a copy of the resolution to place on the agenda, or I can copy the one placed on the Commission agenda. Was that the July meeting?

Is there anything else I might need for the meeting?



Robert J. Holbrook  
Anderson County Finance Director  
100 N Main St, Suite 212  
Clinton, TN 37716  
P: 865-264-6311 F: 865-264-6254

SEC



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 6, 2025

Commissioner Shain Vowell

Chairman, Budget Committee

RE: AGENDA

Dear Chairman Vowell and Honorable Members of Budget Committee,

I would like to request the following motion:

Motion to approve funding for an Anderson County Fire Marshal utilizing 101-34790-48991, opioid past remediation (damages fund) with an effective date of 1/1/2026 at a range of \$58,000-\$65,000 depending upon experience.

As you will note from the attached CTAS recommendation, the job responsibilities include serving in a liaison role with the volunteer fire departments- agencies that are crucial entities in our public safety system--and use of these funds would further enhance our public safety capabilities. Enhancing public safety capabilities is a key factor in addressing the harm caused by the prevalence of opioid addiction.

I have attached the minutes from the August 5<sup>th</sup>, 2025 Fire Commission meeting as well as the letter from Anderson County Fire Chief's Association endorsing the position.

I have also attached the recommendation from MissionCIT that suggests a starting salary of \$80,000. In addition, I enclosed some information from salary data online that shows the average at \$92,101, and one that shows the median at \$65,120. I am recommending starting at a lower level to see if we can attract more of an entry level candidate that meets state qualifications. I am also suggesting a later implementation date to afford time to work with the ACFCA on the procedures, protocols, description, etc. referenced in the support letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

100 NORTH MAIN STREET, SUITE 208 • CLINTON, TENNESSEE • 37716  
PHONE: (865) 457-6200

SEC D

## **County Fire Marshal Role and Responsibilities in Compliance with TCA Code - Title 5, Chapter 6, Section 5-6-121**

### **Introduction**

The role of the County Fire Marshal is defined under Tennessee Code Annotated (TCA) Title 5, Chapter 6, Section 5-6-121. The county mayor is empowered to appoint a fire marshal whose responsibilities include coordinating volunteer fire departments, enforcing fire safety regulations, and assisting in the prevention of fire and arson. This paper aims to delve into the statutory provisions concerning the County Fire Marshal's position, its qualifications, and the broader administrative and safety responsibilities within counties lacking a countywide fire department. Additionally, the paper explores the practical application of these responsibilities in fire safety, fire prevention, and coordination with local fire departments.

### **Statutory Provisions under TCA Section 5-6-121**

The County Fire Marshal's duties are outlined in TCA Section 5-6-121, which stipulates the following:

#### **1. Appointment and Compensation:**

- The county mayor has the authority to appoint a county fire marshal.
- The fire marshal's duties include coordinating efforts of volunteer fire departments, enforcing local fire safety regulations, and aiding in fire and arson prevention.
- The county mayor is also tasked with determining the fire marshal's compensation within the budgetary limits approved by the county legislative body.

#### **2. Qualifications of the County Fire Marshal:**

- The fire marshal must have at least five years of experience as a firefighter.
- The fire marshal is required to possess and maintain certification from the state fire marshal, in line with § 68-120-113.
- The fire marshal serves at the pleasure of the county mayor.

### **Administrative Role and Fire Prevention Responsibilities**

For counties that do not have a countywide fire department, the County Fire Marshal plays a crucial administrative role in fire safety and prevention. Below is a breakdown of the essential responsibilities associated with this position:

#### **1. Fire Code and Site Plan Review:**

- One of the fire marshal's first duties is to review commercial and development site plans before they are presented to the planning commission. This review ensures compliance with fire codes, sufficient fire department access, adequate water supply access, and the ability to handle fire flows.



- The fire marshal also evaluates multi-family building and commercial construction plans with building inspectors, working to create a unified list of deficiencies for correction before construction begins.
- 2. **Fire Protection Systems Review:**
  - The fire marshal is responsible for reviewing fire protection systems' plans before installation. This ensures that the designs meet fire safety standards.
- 3. **Inspections and Compliance:**
  - The marshal supervises or directly conducts inspections during construction to verify compliance with adopted fire codes.
- 4. **Coordinating with Local Authorities:**
  - The fire marshal works closely with the building department, addressing miscommunication and facilitating coordinated compliance reviews between developers, builders, and fire safety authorities.
- 5. **Annual Inspections and Pre-Incident Planning:**
  - The fire marshal organizes an annual inspection program for existing commercial and multi-family properties, working with local fire departments to improve pre-incident planning, which may include assessing building layouts, identifying hazards, and refining emergency response plans.
- 6. **Public Education Programs:**
  - The fire marshal analyzes fire trends within the jurisdiction and develops an aggressive public education campaign. These programs aim to reduce the occurrences of injury, death, and property loss due to fire, targeting both residents and businesses.
- 7. **Review of County Rules and Regulations:**
  - The fire marshal evaluates the county's fire-related rules and regulations, providing recommendations to the county mayor, county commission, planning commission, and other departments to address fire-related concerns effectively.
- 8. **Fire Mitigation Plan Development:**
  - The fire marshal develops an overall fire mitigation plan that includes integrating existing volunteer fire departments into the plan where applicable. This plan is essential in reducing the risk and impact of fires within the county.
- 9. **Coordination of Fire Investigations:**
  - The marshal coordinates the investigation of all structure fires and hostile fires to determine the origin and cause. They also work closely with law enforcement to assist in the arrest and prosecution of individuals involved in arson.
  - The fire marshal then uses this information to promote public education and implement engineering solutions to prevent similar incidents.
- 10. **Liaison Role with Volunteer Fire Departments:**
  - The fire marshal serves as the point of contact for volunteer fire departments in relation to county government, budget matters, and public safety committees. This role is vital for maintaining clear communication and supporting the operations of volunteer fire units.

SEC D

## Conclusion

The position of County Fire Marshal, as defined by TCA Section 5-6-121, is integral to enhancing fire safety, prevention, and the coordination of fire-related efforts within a county. The duties, from overseeing fire code compliance and conducting inspections to coordinating public education and investigating fire incidents, demonstrate the essential role that fire marshals play in safeguarding communities. For counties without a countywide fire department, this position helps bridge the gap between volunteer fire departments and county government, ensuring a cohesive and effective fire safety program. As counties continue to grow and develop, the fire marshal's role will likely expand, with continued emphasis on public safety, efficient emergency response, and proactive fire prevention strategies.

## Anderson County Fire Commission

August 5th, 2025 Minutes

Time: 6:30pm

Date: Tuesday, August 5th, 2025

Location: Anderson County Courthouse-Room 312

Call to Order: 6:32pm

Prayer

Pledge



ANDERSON COUNTY  
FIRE COMMISSION

**1. Approval of August Agenda-attached**

Motion made by Anthony Grande and seconded by Josh Lane to add election of officers under Item 1 labeled as "1a."

1a: The motion was made to nominate Tracy Wandell as the Chairman by Josh Lane and seconded by Justin Bailey, motion carried unanimously. Motion made by Josh Lane and seconded by Justin Bailey to nominate Elliot Mitzelfeld to be the Vice Chairman, motion carried unanimously.

Motion made to approve the August agenda by Anthony Braden and seconded by Dusty Sharpe

**2. Approval of June Minutes-attached**

Motion made to approve the June minutes by Anthony Grande and seconded by Josh Lane

**3. Unfinished Business**

**a. Ready Op Survey from Briceville Fires**

Push item to next meeting

**b. Current status of the county funding for fire departments**

The funding is available already. The line item has not been in any future agenda on the budget committee yet as far as discussion for next years funding.

**4. New Business**

**a. Discuss the 1947 Fireworks Private Act**

The draft of the new act will be available sometime in October, but it was requested that it be discussed amongst the Fire Commission prior to then to get an idea of our opinions. Overall, the sell of fireworks in the county could lead to a source of funding for the county departments, but there should be some wording in the act that would discourage any reckless acts with the fireworks and advocate safe usage.

**b. Presentation and review of Letter of Support for the Fire Marshall position from the Anderson County Fire Chief's Association**

The letter was presented to Tracy Wandell and the motion to accept the letter of recommendation was made by Anthony Braden and seconded by Anthony Grande, motion carried unanimously.

**c. Next meeting date: September 9<sup>th</sup>, 2025 6:30PM Anderson County Courthouse Room 312**

SECRET



## Anderson County Fire Chief's Association

June 3rd, 2025



**Anderson County**  
FIRE CHIEFS ASSOCIATION

**To : Anderson County Fire Commission**

**RE: Letter of Support for County Fire Marshall/ Administrator**

**Dear Chairman Wandell,**

**The Fire Chief's Association met on 5/6/2025 and passed a unanimous motion for a letter of support to be forwarded to the Anderson County Fire Commission for consideration. Please see the DRAFT letter below:**

Support for the position of Fire Marshall/Fire Administrator in Anderson County, TN.

The ACFCA requests Anderson County legislative bodies consider the position of a county fire marshal, as the need for one persists. Filling this position would greatly benefit not only the county, but the fire personnel and citizens they serve as well. The ACFCA would like to offer their support for this position and would like to work with county officials in writing protocols/ procedures and providing samples of job duties/requirements. The ACFCA would also like the opportunity to have representation on the interview panel. Again, this position would be beneficial for all and improve the safety of our communities and fire personnel, whether it be through public outreach programs, fire inspections, etc.

**The ACFCA believes this would be a tremendous benefit not only to our fire safety but also a positive economic impact for our county. Thank you in advance for your consideration.**

**Respectfully,**

**Anderson County Fire Chief's Association**

**Dusty Sharpe – Chairman**

**Justin Bailey – Vice Chairman**

**Cameron James - Secretary**

*Sec D*



Anderson County, Tennessee  
Fire Protection Study

## IMPLEMENTATION COSTS

The costs to implement the action steps will require a commitment from the Mayor, County Commissioners and the public to take the steps necessary to address the issues identified by MissionCIT. The cost estimates below include the strategic items from the recommendations. These cost estimates do not include the current county contributions to the volunteer departments that would need to continue for them to sustain operations. There may be some other, lower cost, items that are part of the study recommendations that are not identified in this summary.

The costs identified below are made with the following assumptions:

- A starting salary for the County Fire Marshal/Fire Coordinator of \$80,000
- A starting firefighter/EMT salary of \$42,000, with Lieutenants being 10% greater
- A starting salary for the Fire Support Manager of \$55,000
- Personnel benefits are 45% of salary
- An annual cost increase for personnel and expenses of 3%

The total costs in each table are cumulative year-to-year.

FY2026	
Task	Cost
Hire County Fire Marshal/Fire Coordinator	\$116,000
PPE/Uniforms/Health Assessment for Fire Marshal	\$6,600
Fund a countywide volunteer recruitment campaign	\$50,000
Staff up a BLS QRV at peak hours (8am to 6pm) w/FF/EMT	\$60,900
PPE/Uniforms/Health Assessment for QRV position	\$6,600
Health Assessments for new volunteer applicants (Approx. 20)	\$12,000
Establish capital fire equipment fund	\$100,000
<b>Total</b>	<b>\$352,100</b>

Job Title

Fire Marshal

Where?

Tennessee

## Fire Marshal Salary in Tennessee

The average Fire Marshal salary in Tennessee is \$92,101. The salary range for a Fire Marshal is usually between \$74,191 and \$96,941 per year, representing the 25th to 75th percentiles respectively. The top 10% of earners, that is the 90th percentile, have an annual salary of \$120,459. The average hourly pay for a Fire Marshal is \$44.28 per hour.

The employer paying the highest salary for a Fire Marshal job in Tennessee is City of Brentwood with an average salary as high as \$113,171.

Are you looking for a specific Fire Marshal salary?

[Tennessee Fire Marshal Salary Lookup >](#)

Average Salary

**\$92,101<sub>/yr</sub>**

Records Number

**17**

Employers Number

**16**

Job Pay Rank

**18,547<sup>th</sup>**

Advertisement

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### Top Paying Employers for Fire Marshal Jobs

Employer	Average Salary
_____	\$113,171
_____	\$102,258
_____	\$98,966
_____	\$93,499
_____	\$89,544

### Similar Jobs

Job Title	Average Salary
_____	\$124,022
_____	\$90,253
_____	\$80,508
_____	\$163,625
_____	\$114,968
_____	\$115,736

*SPC D*

\$86,466

\$91,203

\$86,075

\$154,439

\$83,336

\$100,245

\$81,495

\$85,326

\$79,249

## Fire Marshal Salary in States

Select a state to view specific salary for Fire Marshal and other interesting information

Search:

Show 10 entries

State	Average Salary	Records Number
	\$159,543	208
	\$109,445	65
	\$265,153	47
	\$103,565	43
	\$100,558	31
	\$80,240	31
	\$51,666	30
	\$87,199	24
	\$53,740	21
	\$148,513	21

Showing 1 to 10 of 42 entries

Previous 1 2 3 4 5 Next

## Top Paid Fire Marshal in Tennessee

Name	State	Employer	
	TN	City of Memphis	<a href="#">View Details &gt;</a>
	TN	City of Memphis	<a href="#">View Details &gt;</a>
	TN	City of Chattanooga	<a href="#">View Details &gt;</a>
	TN	City of Brentwood	<a href="#">View Details &gt;</a>
	TN	City of Memphis	<a href="#">View Details &gt;</a>
	TN	City of Memphis	<a href="#">View Details &gt;</a>

SEC D

## Déjate llevar por tu imaginación en cualquier lugar

Descubre el plan Pro.

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Generar

Rana amarilla volando combinada con un cuerpo de abeja.

## How Much Does a Fire Marshal Make in Tennessee ? (2025 Salary Guide)

Search More Jobs

As of October 01, 2025, the average annual salary for Fire Marshal in Tennessee is **\$65,120**, equivalent to **\$31** per hour, **\$1,252** weekly, or **\$5,427** monthly. These figures, sourced from Salary.com's real-time job posting (<https://www.salary.com/business/compensation-software/iq/>) scans, highlight competitive earning potential for Fire Marshal in cities like Santa Clara, San Jose, and Fremont.

Annually Salaries for Fire Marshal in Tennessee vary widely, spanning from **\$52,926** to **\$78,349**. Most professionals fall between the 25th percentile (**\$58,737**) and 75th percentile (**\$72,045**), while top earners (90th percentile) make **\$78,349** per year. This **\$13,308** pay gap underscores opportunities for salary growth through certifications, specialized skills like Agility or CPR, or targeting high-paying regions like District of Columbia or California.

Location and experience significantly influence earnings. For example, Tennessee Fire Marshal often earn 6.6% lower than national averages due to demand from Fortune 73 companies. However, Tennessee currently ranks 43 nationwide for Fire Marshal job salary. Professionals are advised to focus on high-growth sectors like to offset market challenges.

### View Minimum Wage Values in Tennessee

(<https://www.salary.com/research/minimum-wage/tennessee/>)

Develop a Job description (<https://www.salary.com/resources/how-to/how-to-manage-job-descriptions/>)

Pay Equity (<https://www.salary.com/resources/how-to/5-tips-for-achieving-pay-equity/>)

Salary Grading Scale (<https://www.salary.com/blog/what-is-a-salary-grading-scale/>)

Pay Strategy (<https://www.salary.com/blog/crafting-the-perfect-pay-strategy-within-budget-constraints/>)

2025 Compensation Trend (<https://www.salary.com/resources/hr-glossary/top-5-compensation-trends-hr-needs-to-know>)

Compensation Consulting (<https://www.salary.com/resources/how-to/choose-your-right-compensation-consulting-services>)



### Sponsored

indeed.com

<https://www.indeed.com/>

### Fire Marshal Jobs, Employment | Indeed

1,319 **Fire Marshal** jobs available on Indeed.com. Apply to **Fire Marshall**, **Fire Alarm Inspector**, **Fire Sprinkler Inspector** and more. Easy Resume Upload. Find...

Be first to see new jobs

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Salary.com

<https://www.salary.com/>

### How to Become a Fire Marshal | Salary.com

How to become a **Fire Marshal**? Find out **Fire Marshal** duties, skills and certifications, tips to become a **Fire Marshal**, **Fire Marshal** lifestyle. Award-Winning Technology...

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Analytics

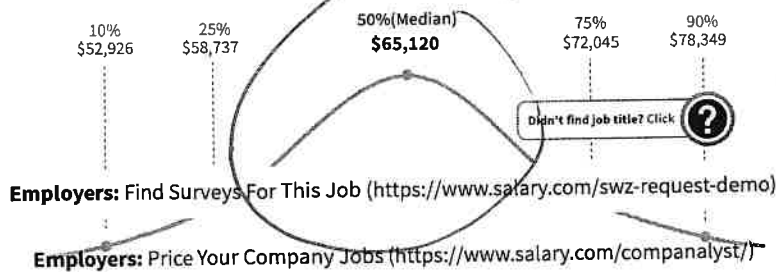
SEC D

Salary    Salary + Bonus    Benefits

How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-fire-marsha>)



Based on HR-reported data: a national average with a geographic difference



Employees: View your Salary (<https://www.salary.com/tools/salary-calculator/fire-marshal/tr>)

You may get higher pay by adjusting the following factors:

[Location] [Years of Exp.] [Education] [Direct Reports] [Performance] [Other]

#### Change Search Criteria

Enter a job title or keyword

Enter a city or zip code

Search

Check out **Fire Marshal** jobs in **Tennessee** →

Fire Alarm Installer(Nicet Level 2 or 3 Required)

**Tarazi LLC** - DAYTON, OH

Apply Now

NP/PA - Hematology Oncology

**Christus Health** - ALEXANDRIA, LA

Apply Now

RN, Registered Nurse - ICU Cardiovascular - PRN

**Christus Health** - SAN ANTONIO, TX

Apply Now

Medical Assistant Certified-Specialty OB GYN

**Christus Health** - LONGVIEW, TX

Apply Now

Search More **Fire Marshal** Jobs in **Tennessee**

(<https://www.salary.com/job/searchresults?jobtitle=fire%20marshal&location=tn>)

SECD





## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 6, 2025

Commissioner Shain Vowell  
Chairman, Budget Committee

RE: AGENDA

Dear Chairman Vowell and Honorable Members of Budget Committee,

I am requesting approval of the attached resolution for courthouse improvements via the Historic Development Grant Program.

Director of Buildings and Grounds Roger Lloyd is working on finalizing the desired improvements and obtaining quotes, but currently, we have identified the following projects: repair to the courthouse columns (remove bands and repair), replacement of damaged windows and restoration of other windows at the front of the courthouse facing Main Street, restoration of the railing on porch, restoration of original lighting on porch and outside lights. Mr. Lloyd is looking at eligibility for a few other items that we must verify, such as restoration of courtroom benches.

I understand that we do not have a dollar amount inserted in the resolution at this time, but the grant is 70% funding from the state, with a 30% local match. The max funding is \$500,000, so I would suggest a motion that notes not to exceed \$500,000 with a county match of 30% or up to \$150,000. I don't believe the estimates will be near that amount, however, inserting the max allows us to proceed and have the required finalized resolution in place.

The application deadline is November 1, 2025.

Sincerely,

Resolution #

**A RESOLUTION AUTHORIZING ANDERSON COUNTY TO SUBMIT A 2025  
HISTORIC DEVELOPMENT GRANT PROGRAM GRANT APPLICATION**

**WHEREAS,** the Historic Development Grant Program (HDGP) as administered by the Tennessee Department of Economic and Community Development (TNECD) offers grants to fund historic courthouse rehabilitation projects, and

**WHEREAS,** Anderson County has need for courthouse improvements,

**NOW, THEREFORE, BE IT RESOLVED** by the Anderson County Commission as follows:

1. Anderson County is hereby authorized and directed to submit an HDGP application with the assistance of the East Tennessee Development District (ETDD) on behalf of Anderson County for the 2025 HDGP for a total amount not to exceed \$XXX.
2. Anderson County does hereby commit to provide matching funds in the amount of 30%, or up to \$XXX of the total eligible project costs.

Duly passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2025

APPROVED: \_\_\_\_\_  
Terry Frank, Mayor

ATTEST: \_\_\_\_\_

SECE

TN

Department of  
**Economic &  
Community Development**

Search ECD



# Historic Development Grant Program

At A Glance

Timeline

Application Tab

FAQs and Resources

Active Grantees

**ABOUT THE PROGRAM:**

In April 2021 the Tennessee General Assembly developed [the Historic Development Grant Program](#) (HDGP) and allocated funds to renovate and preserve the State's historic buildings. The legislators recognized that historic buildings and their preservation expand the state's economy, create new employment opportunities, revitalize and renew communities, create an environment for investment, and promote tourism and rural economic development.

For the 2025/2026 Budget year, the Tennessee General Assembly allocated funding to provide grants to eligible historic courthouses across the state. Counties with eligible courthouses will be notified by TN ECD staff.

A new round of Historic Development Grants will open October 1, 2025. **This round of funding is only for eligible courthouses.** The required match rate is dependent upon the current tax tier of the county where the project is located (Tier information located [here](#)).

**County Match for 2025/2026 Courthouse Round only**

- Tier 1: 50/50
- Tier 2: 70/30
- Tier 3: 90/10
- Tier 4: 95/5

The Historic Development Grant program requires that grants awarded \$75,000 hire a third-party grant administrator. The grant administrator must work for or be an employee of an established grant administration entity that has 3 or more years of experience managing state or federal grants. More info can be provided by TNECD staff.

SFC E



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 6, 2025

Commissioner Shain Vowell

Chairman, Budget Committee

RE: AGENDA/Budget & Purchasing

Dear Chairman Vowell and Honorable Members of Budget Committee,

1. PURCHASING: I have attached a survey of the property across the street from the courthouse to continue an ongoing discussion about the future surplus of this property. I would like to offer an update for purchasing.
2. BUDGET: I would like to apprise the committee of some ongoing discussions with the UT Agriculture Extension Office as well as ASAP regarding facilities. (See attachments)

My best,

Terry

SEC F



Anderson County  
100 N. Main St. Room 213  
Clinton, TN 37716  
Office phone (865) 457-9452  
anderson.tennessee.edu

**Anderson County Director, Seth Whitehouse, is requesting to move the Anderson County Extension Office to the old Chamber of Commerce building located at 245 N. Main St. Suite 200 Clinton, TN 37716.**

**The goal of this transition in office space would:**

- Improve accessibility for farmers, homeowners, producers, parents, 4-H members, etc.
- Increase office space for 7 full-time employees and 1 part-time employee.
- Provide meeting space to host educational trainings and storage for yearly programs.
- Open up available office space in the courthouse for other government agency.

**Current staff including cost-share between UT/TSU and Anderson County**

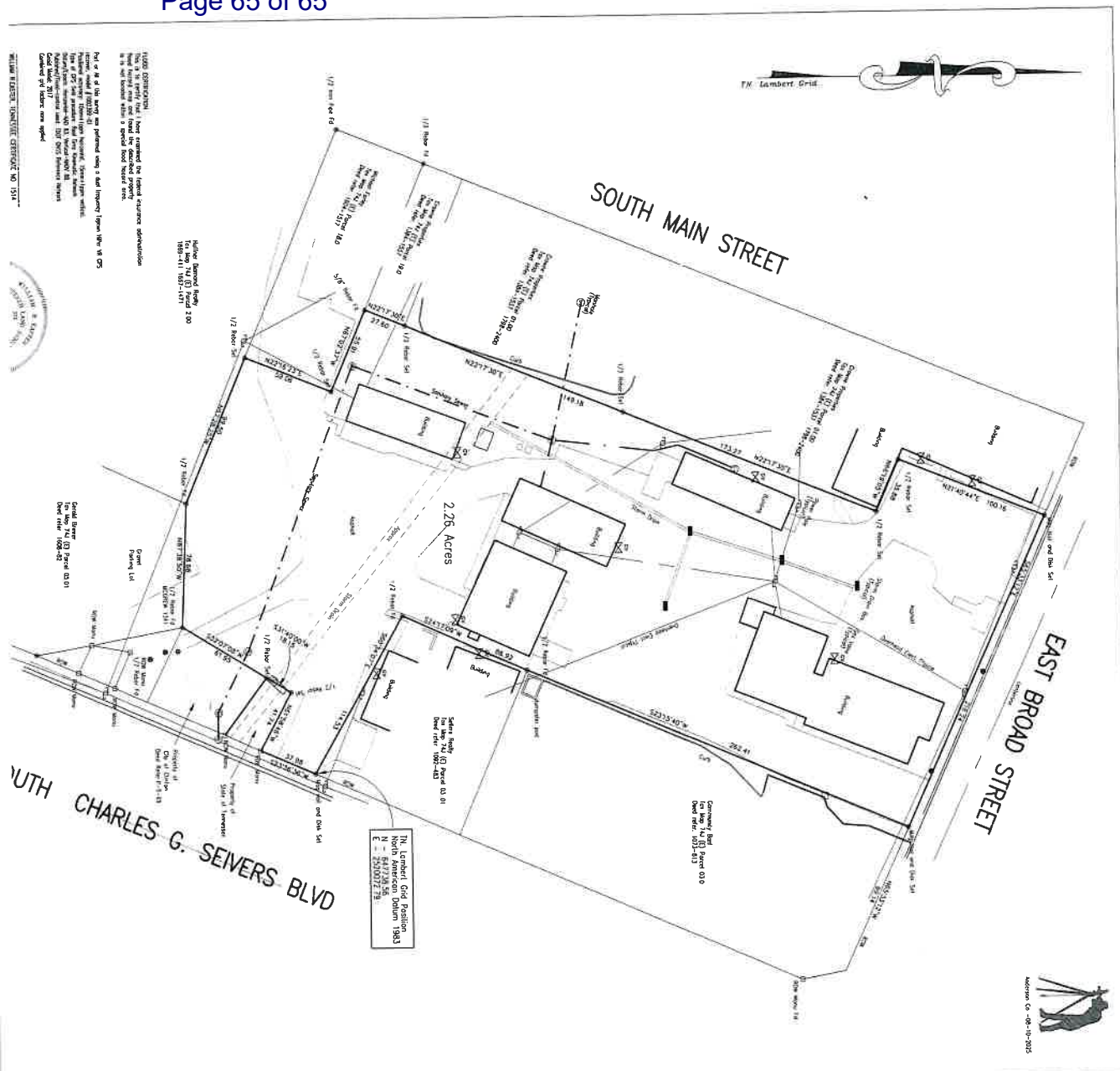
- County Director & Agriculture Extension Agent (55% UT, 45% county)
- 4-H & Agriculture Extension Agent (55% TSU, 45% county)
- 4-H Extension Agent (55% UT, 45% county)
- 4-H Program Assistant (100% county)
- Family & Consumer Sciences Extension Agent (55% UT, 45% county)
- TNCEP Program Assistant (100% grant-funded, no county cost)
- Administrative Assistant (55% UT, 55% county)
- Altria Plant Sciences 3-month summer intern (100% grant-funded, no county cost)

**County governments are responsible for providing space and utilities for county extension offices, while UT Extension is responsible for the furnishings. Please consider this request as an investment in program delivery directly to Anderson Countians. The county director would be happy to discuss this further.**

A handwritten signature in black ink, appearing to read "Seth Whitehouse".

SECF





SECF