**BUDGET COMMITTEE MINUTES**

**SEPTEMBER 4, 2025**

Members Present:

Shain Vowell, Commissioner-Chairman

Denise Palmer, Commissioner-Vice-Chair

Anthony Allen, Commissioner

Bob Smallridge, Commissioner

Jerry White, Commissioner

Sabra Beauchamp, Commissioner

Shelly Vandagriff, Commissioner

Members Absent:

Tyler Mayes, Commissioner

Meeting Facilitator:

Robby Holbrook, Finance Director

**Committee Chair Shain Vowell called the meeting to order.**

1. **Appearance of Citizens**

No citizens appeared.

1. **Approval of Agenda**

Motion by **Commissioner Bob Smallridge,** second by **Commissioner Anthony Allen,** to approve the agenda as presented with inclusion of New Business Items 1, 2, 3, and one Unfinished Business item.  
*Motion Passed*

1. **Purchasing Contracts with Legal Review**
2. **Canon, Dental Clinic, Contract #26-0025** – Five-year copier rental agreement. Cost is $31.77/month and per copy fees ($0.0052 per copy).
3. **Patrick Donnelly, EMS, Contract #26-0029** – Agreement to provide EMS employee tuition in the amount of $895 for the Anderson County Community Paramedic Course with the conditions that the employee passes the course and does not terminate employment prior to the completion of the year after obtaining the Critical Care Paramedic State EMS license.
4. **Cherokee Health Systems, Board of Education, Contract #23-0031** – One-year Mental Health Services agreement. The cost is $5,000 per therapist with a maximum amount of four therapists.
5. **Lexis Nexis,** **Sheriff, Contract #26-0038** – One-year contract for Accurint Virtual Crime Center software. The cost is $9,000. *Correction to $11,000.*

Motion by **Commissioner Anthony Allen,** seconded by **Commissioner Denise Palmer,** to approve **Items 3A through 3D with correction to 3D totaling $11,000.** *Motion Passed.*

1. **Purchasing Contracts Pending Legal Review**

None

1. **Capital Asset Surplus Request**

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Department** | **Condition** | **Starting Bid** |
| 2002 Chevy Impala | Juvenile Court | Good Condition | $500 |
| 2009 Ford Crown Victoria | Fleet Services | Good Condition | $500 |

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, to approve the request. *Motion Passed*

1. **Capital Assets Sold – Informational Only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Department** | **Condition** | **Starting Bid** | **Winning Bid** |
| 2001 Dodge Durango | Sheriff | Totaled, scrap only | $100 | $139.75 |
| 2017 Jeep Grand Cherokee | Sheriff | Inoperable | $500 | $4100 |
| 2011 Ford Crown Victoria | Sheriff | Operable | $500 | $3800 |
| 2015 Dodge Charger | Sheriff | Operable | $500 | $2975 |

TRANSFERS (Approved through Consent Agenda)

**THE 0ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53500-307 Juvenile – Communication $400.00

Increase Expenditure Codes:

101-53500-320 Dues and Membership $400.00

*Justification:* An error occurred during the budget process and these funds now need to be added to this code.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 1st ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veterans Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-58300-435 Office Supplies $510.00

101-58300-399 Other Contracted Services $500.00

$1,010.00

Increase Expenditure Codes:

101-58300-499 Other Supplies and Materials $1,010.00

*Justification:* Finance directed that I needed to pay for flags out of 499 code and recommended that I do a budget transfer to the code.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 2nd ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53100-337 Maintenance and Repair $1,200.00

Increase Expenditure Codes:

101-53100-711 Furniture and Fixtures $1,200.00

*Justification:* To purchase new filing cabinets for Collections Department.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 3rd ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-524 Jail-Staff Development $9,000.00

Increase Expenditure Codes:

101-54210-355 Jail-Travel/Transportation of Prisoners $9,000.00

*Justification:* This transfer is needed to cover inmate transports and travel for employees while training out of town.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL**

**THE 4th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, CFO, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000 Unassigned Fund Balance $256,938.78

**(Amendment will be from 141-34615 Unassigned Fund Balance and a JE will replenish the reserve for 39000)**

Increase Expenditure Codes:

141-71100-201 Regular Instruction - Social Security $5,902.69

141-71100-212 Regular Instruction - Medicare $1,380.47

141-71100-213 Regular Instruction – Payment to Retirees $95,204.62

141-71100-214 Regular Instruction – Retiree Insurance $60,000.00

141-71200-201 Special Education – Social Security $2,275.87

141-71200-212 Special Education – Medicare $532.26

141-71200-213 Special Education – Payments to Retirees $36,707.50

141-71300-201 CTE Education – Social Security $825.69

141-71300-212 CTE Education – Medicare $193.10

141-71300-213 CTE Education – Payments to Retirees $13,317.50

141-72120-201 Health Services – Social Security $930.04

141-72120-212 Health Services – Medicare $217.51

141-72120-213 Health Services – Payments to Retirees $16,188.54

141-72610-201 Operation of Plant – Social Security $1,339.81

141-72610-212 Operation of Plant – Medicare $313.34

141-72610-213 Operation of Plant – Payments to Retirees $21,609.84

$256,938.78

*Justification:* Appropriation for retiree payouts and retiree health insurance contributions.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 5th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, CFO, Fiscal Services, that the following **APPROPRIATION** in School Fund 141 be approved.

Decrease Reserve Code:

141-39000 Unassigned Fund Balance $135,000.00

**(Amendment will be from 141-34690 Committed for Other Purposes and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

141-71100-429 Regular Instruction – Instructional Supplies $135,000.00

*Justification:* Appropriation for Mastery Connect curriculum and TISA teacher supply funds.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 6th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, CFO, General Purpose School, that the following **APPROPRIATION** in School Fund 141 be approved.

Increase Revenue Code:

141-46980-SPSSG Other State Grants – State Public School Security Grant $116,775.10

Increase Expenditure Code:

141-72620-790-SPSSG Maintenance – Other Equipment – State Public School - $116,775.10

Security Grant

*Justification:* To appropriate the State Public School Security Grant for the purchase and installation of Avigilon electronic door locking systems at Clinton Middle School and Norwood Elementary School approved by the TN Department of Education in ePlan.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 7th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, CFO, General Purpose School, that the following **APPROPRIATION** in School Fund 141 be approved.

Increase Revenue Code:

141-48610 Donations $6,088.88

Increase Expenditure Code:

141-71100-599 Regular Instruction – Other Charges $6,088.88

*Justification:* To appropriate a donation for individual teacher grants awarded by the Civitan Club.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 8th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in School Fund 141 be approved.

Increase Revenue Code:

141-46515-STSEP State Special Education Preschool Grant $96,410.51

Increase Expenditure Codes:

141-71200-116-STSEP Teachers $59,962.00

141-71200-163-STSEP Educational Assistants $18,275.00

141-71200-201-STSEP Social Security $4,664.69

141-71200-204-STSEP State Retirement $5,036.25

141-71200-207-STSEP Medical Insurance $5,100.00

141-71200-212-STSEP Employer Medicare $1,090.94

141-71200-429-STSEP Instructional Supplies & Materials $5,281.63

$96,410.51

*Justification:* FY 2026 State Special Education Preschool Grant allocations: Budgeted in this grant are 1.0 FTE Pre-K Teacher and 1.0 FTE Pre-K Assistant.

Motion by **Commissioner Bob Smallridge**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 9th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000 Unassigned Fund Balance $50,000.00

**(Amendment will be from 101-34510 Data Processing Reserve and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-51600-799 Book Restoration $50,000.00

*Justification:* Digitizing Historical Books with AI Indexing.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 10th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383 County Clerk - Additional Fees – $25,000.00

Tilting and Registration

Increase Expenditure Codes:

101-52500-709 Data Processing Equipment $22,858.00

101-52500-435 Office Supplies $1,500.00

101-52500-317 Data Processing Services $642.00

$25,000.00

*Justification:* New Software for County Commission Minutes/Replacing old equipment and old PC’s.

Motion by **Commissioner Sabra Beauchamp,** seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 11th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Emergency Management, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

141-54410-105 Supervisor/Director $10,000.00

Increase Expenditure Code:

101-47220-EMPG EMPG Grant $10,000.00

*Justification:* Needed Salary adjustment for full-time position of EMA Director per recommendation of industry standards for 24/7 critical demand position. Recommendations are to be in the $80,000 realm. This would put the position at $67,524.48.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 12th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47235-DHS Homeland Security Grant $25,425.00

Increase Expenditure Codes:

101-54410-499-DHS Emergency Management – Other Supplies & Materials $25,425.00

*Justification:* To purchase a portable camera surveillance trailer to be used for special events and/or disasters.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 13th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Codes:

101-47220-EMPG EMPG Grant $6,373.91

Increase Expenditure Codes:

101-54410-499-EMPG Emergency Management – Other Supplies & Materials $6,373.91

*Justification:* To purchase various hazmat supplies (boots, gloves, Tyvek suits, etc.) for emergency response.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 14th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Terry Frank, Tourism, that the following **APPROPRIATION** in Fund 128 be approved.

Increase Expenditure Codes:

128-58110-316-ACED1 Tourism – Contributions – Anderson County Economic $124,500.00

Development Board

Decrease Reserve Codes:

128-34535 Restricted for Tourism $124,500.00

*Justification:* Under the new statute for the collection of hotel/motel taxes, funds collected must be spent for tourism-related activities. ACEDA dues were appropriated from tourism revenues last FY, and this year’s budget included the same plan. However, as ACEDA is not a tourism-related expenditure, to ensure compliance with the new state law, this request is to move funds from the Tourism Fund Balance FY26 payments to ACEDA. The Tourism Fund current balance includes proceeds from sale of land as well as proceeds collected prior to the statutory change and adoption by Resolution 25-04-1213. Audit has agreed with this action. ACEDA payments will need to be funded from another source for FY27.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 15th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Health Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-707- SPNMG Local Health Center – Building Improvements – $349,000.00

Special Needs Matching Grant

Increase Revenue Code:

101-47590-SPNMG Other Fed. Thru State – Special Needs Matching Grant $349,000.00

*Justification:* The amendment recognizes the special needs Health Department grant and places in an expenditure code. This grant is for construction renovations at the Anderson County Health Department.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 16th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Control and Care, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55120-451 Uniforms $2,500.00

101-55120-499-ANML Other Supplies & Materials-Animal $2,500.00

101-55120-499 Other Supplies & Materials $3,000.00

$8,000.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance $8,000.00

**(Amendment will be from 101-34530-ANML Animal-Restricted for Animals and a JE will replenish the reserve for 39000)**

*Justification:* During budget process, we made an error and failed to fund uniform line item. This amendment adds funding for uniforms. The 499-ANML request is to add additional funds to ensure sufficient finding for the various disease tests for feline and canine. (e.g. SNAP testing) The 499 code is where we purchase health supplies or shelter specific supplies. This request for extra funding is to be able to purchase volunteer identifiable T-shirts with logo, table covers, tent with logo for community adoption events, and brochures.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 17th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-189 Drug Court-Other Salaries & Wages $29,500.00

101-53330-201 Drug Court-Social Security $3,782.00

101-53330-204 Drug Court-Retirement $3,660.00

101-53330-207 Drug Court-Health Insurance $2,173.00

101-53330-212 Drug Court-Medicare $885.00

Opioid/TN Abatement Council $40,000.00

Increase Revenue Code:

101-46845-DRUG Opioid Settlement Funds- $40,000.00 TN Abatement Council- Drug Court

*Justification:* Opioid Abatement award to increase the availability of the licensed alcohol & substance abuse counselor. This counselor will conduct evaluations and provide counseling for both Recovery Court and The AC Detention Facility.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 18th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-499-46845 Senior Citizens Assistance-Other Supplies $10,000.00

& Materials-Opioid/TN Abatement Council

Increase Revenue Code:

101-46845-SENR Opioid Settlement Funds-TN Abatement $10,000.00

Council-Office on Aging

*Justification:* Opioid abatement award to increase awareness and accessibility of at home medication disposals among AC seniors and dental clinic patients.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 19th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46845-OVETC Opioid Settlement Funds-Opioid Vet Court $25,000.00

Increase Expenditure Codes:

101-53330-355-OVETC Travel-Opioid Vet Court $5,000.00

101-53330-399-OVETC Other Contracted Services-Opioid Vet Court $15,000.00

101-53330-524-OVETC Staff Development-Opioid Vet Court $2,000.00

101-53330-599-OVETC Other-Opioid Vet Court $3,000.00

$25,000.00

*Justification:* To allocate Opioid Grant Funds to the Veterans Court.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 20th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55130-307-0100 EMS-Communication-Cellular/Pager $7,500.00

101-55130-356 EMS-Tuition $5,000.00

101-55130-399 EMS-Other Contracted Services $41,000.00

101-55130-450 EMS-Tires & Tubes $2,000.00

$55,500.00 Decrease Reserve Code:

101-39000 Unassigned $55,500.00

*Justification:* During budget season EMS submitted 3 budgets, and I entered the no increase budget as the initial budget. When Budget Committee approved Option 2 for EMS, I didn’t go back and make changes to the codes that had been increased in Option 2. This BA will correct EMS budget for the 25/26 budget season.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 21st ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000 Unassigned $6,373.00

Increase Expenditure Code:

101-53310-399-AEM1 General Sessions Judge-Other Contracted $6,373.00

Services-Alternate Electronic Monitoring

Grant

*Justification:* Funding still available from AEM Grant funds received in July of 24. Received $13,430, expenditures $7,057, for a balance of $6,373.00 that rolled into FB.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 22nd ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-312-SMHT4 Restricted for Public Safety-State Mental $163,303.00

Health Transport Grant

Decrease Reserve Code:

101-39000 Unassigned $163,303.00

*Justification:* Unspent funds available from State Mental Health Transport Grant State pays for the grant upfront and allows unspent funds to be moved into new fiscal year.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 23rd ITEM**, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-53330-189 Drug Court – Other Salaries and Wages $30,000.00

Decrease Reserve Code:

101-53330-399 Drug Court – Other Contracted Services $30,000.00

*Justification:* To shift allocation of funds to support a new permanent position rather than contracting for those services. State approved contract change.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 24th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff’s Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-160 Jail-Jailers Salary $75,000.00

Increase Expenditure Code:

101-54210-187 Jail-Overtime Pay $75,000.00

*Justification:* This transfer is needed to cover overtime pay at ACDF due to a staff shortage.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 25th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55130-790-STRYK EMS-Other Equipment-Stryker Equipment Contracts $360,000.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance $360,000.00

**(Amendment will be from 101-34785 Assigned for Capital Projects and a JE will replenish the reserve for 39000)**

*Justification:* First year funding the Stryker Medical Equipment contract, following 2 years will be $255,000.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to fund a contract for $255,000 the next 3 years out of Assigned for Capital Projects. Motion to Amended by **Commissioner Denise Palmer**, seconded by **Commissioner Anthony Allen** to fund $360,000 for the first year to cover the cost of data processing hardware, tablet mounts, and training equipment, motion amendment passed. Motion as amended by **Commissioner Bob Smallridge**, seconded by **Commissioner Anthony Allen**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 26th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-707-SPNMG Health Department-Building Improvements- $250,000.00

County Contributions

Decrease Reserve Code:

101-39000 Unassigned Fund Balance $250,000.00

**(Amendment will be from 101-34785 Assigned for Capital Projects and a JE will replenish the reserve for 39000)**

*Justification:* Contribution to the Health Department Building Renovation.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 27th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 171 be approved.

Increase Expenditure Codes:

171-82330-605 Education Underwriter’s Discount $131,181.25

171-82330-606 Education Other Debt Issuance Charges $108,000.00

171-95100-306 Capital Projects-Contributions to the School Department $9,935,358.80

$10,174,540.00

Increase Revenue Codes:

171-49100 Bonds Issued-Education-Claxton Elementary $10,000,000.00

171-49410 Premiums on Debt Issue-Education- $174,540.05

Claxton Elementary $10,174,540.05

*Justification:* Amendment needed to record Claxton School Bond.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 28th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, General Administration, that the following **APPROPRIATION** in Fund 171.

Increase Revenue Codes:

171-47990-FLAP1 Other Direct Federal Revenue-Gibbs Ferry- $1,860,000.00

FLAP Grant

171-49800-FLAP1 Transfers In $201,400.00

$2,061,400.00

Increase Expenditure Codes:

171-91150-321-FLAP1 Engineering Services-Gibbs Ferry FLAP Grant $290,000.00

171-91150-799-FLAP1 Other Capital Outlay-Gibbs Ferry FLAP Grant $1,771,400.00

$2,061,400.00

*Justification:* To allocate matching funds and Federal Grant funds to the FLAP Gibbs Ferry Project.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 29th ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 and Fund 128 be approved.

Decrease Reserve Codes:

101-39000 Unassigned Fund Balance $50,000.00

128-34535 Restricted for Tourism $151,400.00 $201,400.00

**(Amendment will be from 101-34510-SBGT Restricted for General Government-Sports Gaming and a JE will replenish the reserve for 39000)**

Increase Expenditure Codes:

101-99100-590-FLAP1 Transfers Out-FLAP Grant Matching Funds $360,000.00

128-99100-590-FLAP1 Transfers Out-FLAP Grant Matching Funds $151,400.00

$201,400.00

*Justification:* Contribution of matching funds for the Gibbs Ferry FLAP Grant.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Denise Palmer**, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**SECTION A EMS / Stryker Equipment**

EMS Director Nathan Sweet presented capital outlay requests for EMS equipment. Director Sweet identified the highest priority requests that can be fulfilled for $225,000 a year through a Stryker program for three years. The next priorities Director Sweet identified were data processing hardware, terminals, tablet mounts, and training equipment. This request would be a one-time cost of $105,000

The EMS capital outlay request is reflected as “The 25th ITEM” above.

**SECTION B, Health Department Renovation Bids/ Mayor Frank**

Mayor Terry Frank discussed funding was approved for the Health Department renovation for $500,000 if the State would provide the extra funding required for the renovation. The State has agreed to provide a total of $350,000 additional funding. Mayor Frank mentioned different funding sources. The funding source decided upon by the committee is $250,000 out of Assigned for Capital Projects to be spent first, and the second funding source is $250,000 out of ARP interest to be used last so more interest is accrued.

The Health Department renovation funding is reflected as “The 26th ITEM” above.

**SECTION C, Pre-trial Fees / Mayor Frank**

Mayor Terry Frank opened discussion for fee changes and presented the current Pre-Trial Release administrative fee that has not changed since 1999. The Mayor provided fee structures from other counties in our region and the committee discussed the value of the program.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, to raise the fee to $100 to be paid within a six-month period, every six months they are on probation. Additionally, the individual would pay for their own drug testing including lab charges, if drug test is contested and comes back clean the county will pay the lab charges. Motion amended by **Commissioner Shelly Vandagriff**, seconded by **Commissioner Anthony Allen**, to include possible community service of 20 hours every 6 months in lieu of payment decided by the Judge. *Motion Passed.*

**SECTION D, FY 25/26 Budget/State Approval**

Finance Director presented the Committee with a letter from the State of Tennessee for the approval of Anderson County’s budget and commendation for timely adoption.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to accept the letter and enter in Budget Committee’s minutes. *Motion Passed.*

**SECTION E, New Business**

1. **Claxton Bond:** A budget amendment to put the bond proceeds on the books.

Reflected as “The 27th ITEM” above.

1. **Flap Grant:** Budget amendments allocating federal funding and county matching funds for the FLAP grant for Gibbs Ferry Park.

Reflected as “The 28th and 29th ITEM” above.

1. **Oak Ridge General Sessions II:**The Budget Committee discussed the Oak Ridge General Sessions II workshop. There was discussion on what a contract would look like with the City of Oak Ridge to contribute a portion of the incurred operating expenses.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Anthony Allen**, for a one-time payment of $50,000 for roof repairs and a contract with the City of Oak Ridge for $50,000 a year until 2030. This would be reviewed by the Law Director and Purchasing Agent every five years. Voting “no” Commissioner Shain Vowell, and Commissioner Bob Smallridge. *Motion passed.*

**SECTION F, Unfinished Business**

Budget Committee Chairman Commissioner Shain Vowell passed the gavel to Vice Chairwoman Denise Palmer. Commissioner Shain Vowell discussed solar flashing signs for Highway 116 and Carroll Hollow. This will be brought back next month with more information.

Meeting Adjourned.

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Robby Holbrook, Finance Director