



BUDGET COMMITTEE AGENDA

AUGUST 07, 2025 AT 4:00 pm, ROOM 312

1. Appearance of Citizens
2. Approval of Agenda
3. Contracts with Legal Approval
 - A. **Knox County, Office of the Mayor, Contract #23-0010** – One-year extension to the Medical Examiner contract.
 - B. **Norvex, Detention Facility, Contract #26-0014** – Five-year contract for Janitorial Supplies. Prices from competitive bid.
 - C. **Ellison, Detention Facility, Contract #26-0015** – Five-year contract for Janitorial Supplies. Prices from competitive bid.
 - D. **Euna Solutions, Finance Department, Contract #26-0017** – Three-year Grant Management Software. Implementation cost of \$21,250 and yearly subscription cost of \$34,500. Pricing from Sourcewell Cooperative contract.
 - E. **My Government Online Software, Office of the Mayor, Contract #26-0024** – Two-year Permitting software contract for \$260.42 per month.
4. Contract Pending Legal Approval
 - A. **University of TN Medical Center Home Care Services, EMS, Contract #26-0018** – One-year transport agreement for Hospice patients.
 - B. **Mark Brown, EMS, Contract #26-0019** – Agreement to provide EMS employee tuition in the amount of \$895 for the Anderson County Community Paramedic Course with the conditions that the employee passes the course and does not terminate employment prior to the completion of the year after obtaining the Critical Care Paramedic State EMS license.
 - C. **Devin Burnett, EMS, Contract #26-0020**
 - D. **Brian Rozmus, EMS, Contract #25-0021**



BUDGET COMMITTEE AGENDA

AUGUST 07, 2025 AT 4:00 pm, ROOM 312

E. Scott Thomas, EMS, Contract #26-0022

F. Scott Prosise, EMS, Contract #26-0023

5. Capital Asset Surplus Request

Description	Department	Condition	Starting Bid
2001 Dodge Durango	Sheriff	Totaled, scrap only	\$100
2017 Jeep Grand Cherokee	Sheriff	Inoperable	\$500
2016 Dodge Charger	Sheriff	Operable	\$500
2011 Ford Crown Victoria	Sheriff	Operable	\$500
2015 Dodge Charger	Sheriff	Operable	\$500

6. Cash and Fund Balance Report, etc..... Robby Holbrook
7. Consent Agenda..... Transfer, not requiring Commission approval (1)
8. AC Schools / Marcus Bullock..... Appropriations (2-4)
9. Highway / Gary Long..... Appropriation (5)
10. Circuit Clerk / Rex Lynch..... Appropriation (6)
11. EMS / Nathan Sweet..... Appropriation (7)
12. Finance-Grants / John Prince..... Appropriations (8-9)
13. Sheriff's Dept / Russell Barker..... Appropriation (10)



BUDGET COMMITTEE AGENDA

AUGUST 07, 2025 AT 4:00 pm, ROOM 312

14.Law Director / Jamie Brooks..... Transfer (11)

SECTIONS:

- Grant Application/Tourism(A)
- Solar Signs at Carroll Hollow/Commission (B)
- Health Dept. Renovation Bids/Mayor Frank (C)
- Pre-trial Revenue/Mayor Frank (D)
- Detention Facility Work Release Program (E)
- Capital Outlay Requests/Robby Holbrook (F)
- New Business (G)
- Unfinished Business..... (H)

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
July 31, 2025**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,021,423	\$ 211,804	\$ 2,241,909	\$ 14,540,610 *	\$ 18,015,746	\$ 17,614,261
115	Library Fund	\$ -	\$ 169,584		\$ -	\$ -	\$ 169,584	\$ 231,676
116	Solid Waste/Sanitation Fund	\$ -	\$ 701,102	\$ -	\$ -	\$ -	\$ 701,102	\$ 862,855
121	American Rescue Plan							\$ 2,107,946
122	Drug Control Fund	\$ -	\$ 133,243	\$ 8,754	\$ -	\$ -	\$ 141,997	\$ 146,073
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 20,518	\$ -	\$ 20,518	\$ 44,328
128	Tourism Fund	\$ -	\$ 1,015,923	\$ -	\$ -	\$ -	\$ 1,015,923	\$ 983,242
131	Highway Fund	\$ 45,009	\$ 269,737	\$ 3,597,983	\$ -	\$ -	\$ 3,912,729	\$ 4,186,326
141	General Purpose School Fund	\$ -	\$ -	\$ 12,636,377	\$ -	\$ -	\$ 12,636,377	\$ 10,899,906
143	Central Cafeteria	\$ 112,744	\$ 3,898,937	\$ -	\$ -	\$ -	\$ 4,011,681	\$ 4,631,307
151	General Debt Service Fund	\$ -	\$ 1,181,391	\$ -	\$ -	\$ -	\$ 1,181,391	\$ 1,789,447
152	Rural Debt Service Fund	\$ -	\$ 586,644	\$ -	\$ -	\$ -	\$ 586,644	\$ 1,161,835
156	Education Debt Service Fund	\$ -	\$ 92,843	\$ -	\$ -	\$ -	\$ 92,843	\$ 93,618
171	Capital Projects Fund	\$ -	\$ 506,211	\$ -	\$ -	\$ -	\$ 506,211	\$ 654,159
177	Education Capital Projects Fund		\$ 984,424	\$ -	\$ -	\$ -	\$ 984,424	\$ 1,070,637
263	Employee Benefit Fund	\$ 27,936	\$ -	\$ -	\$ 759,224	\$ -	\$ 787,160	\$ 1,127,427
		\$ 185,689	\$ 10,561,462	\$ 16,454,918	\$ 3,021,651	\$ 14,540,610	\$ 44,764,330	\$ 47,605,043

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends

July

Cash 20/21	10,101,594
Cash 21/22	15,225,725
Cash 22/23	15,379,674
Cash 23/24	17,794,773
Cash 24/25	18,744,836
Cash 25/26	17,614,261

General Fund Cash Trends



FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	6%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-5%
March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	4%
April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	4%
May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5%
June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	3%
Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	4%
FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May	\$557,524.13	\$964,901.26	\$100,437.63	\$42,535.44	\$2,632,140.41	\$133,489.15	\$80,207.03	\$4,511,235.05	1.7%
June	\$560,683.20	\$1,046,259.14	\$103,912.07	\$44,201.70	\$2,756,562.11	\$130,311.67	\$56,019.68	\$4,697,949.57	8.1%
Totals:	\$6,209,056.57	\$11,073,070.68	\$1,218,029.46	\$528,616.32	\$30,779,353.22	\$1,540,797.11	\$627,432.49	\$51,976,319.25	

Local Option Sales Tax - Total Net Collections

The chart displays the monthly net collections for four fiscal years. FY2022 (green line) and FY2023 (blue line) show relatively stable collections between \$3,500,000 and \$4,500,000. FY2024 (black line) shows a sharp increase in January, peaking at approximately \$5,500,000. FY2025 (orange line) shows a peak in April, reaching nearly \$5,000,000, and another high point in June.

Current Projects as of 7-31-25

Inventory List

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday
before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: X

APPROPRIATION:

DEPARTMENT: Emergency Medical Services

FROM: Nathan Sweet

August 4, 2025

0083806

DECREASE	CODE DESCRIPTION	AMOUNT
55130-307-0100	Communication	\$ 7,000.00 5,000.00
		\$ 7,000.00 5,000.00

39,000

INCREASE	CODE DESCRIPTION	
55130-338	Repairs and Maintenance Vehicles	\$ 7,000.00 5,000.00
		\$ 7,000.00 5,000.00

Detailed Justification / Explanation :

Taking funds we were going to use to add FirstNet to our mobile wifi in ambulances to improve connectivity
and moving it to make repairs to ambulances. Have already seen an increase in ambulance repairs.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or
permanent increase)

One time amendment

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TRANSFER: ☐

APPROPRIATION: ☒

FROM: KIM TOWE

DATE: 7/28/2025

Total	\$ 265,100.00
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Total	\$	265,100.00
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Motion _____☐ To Approve

 To Refer

 With

☐ W/O

Seconded

Motion

FISCAL YEAR 2026 - To appropriate funds for Special Education Fees for Services.

②

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒DEPARTMENT: 141 General Purpose SchoolFROM: Marcus Bullock, CFODATE: 8/4/2025

0083808

INCREASE ☒	CODE DESCRIPTION	AMOUNT
DECREASE ☐		
141-46590	Other State Education Funds	\$ 1,245,163.20
		Total \$ 1,245,163.20

INCREASE ☒	CODE DESCRIPTION	AMOUNT
DECREASE ☐		
141-71100-188	Regular Instruction - Teacher Bonus	\$ 730,000.00
141-71100-201	Regular Instruction - Social Security	\$ 45,260.00
141-71100-204	Regular Instruction - Retirement	\$ 54,265.80
141-71100-212	Regular Instruction - Medicare	\$ 10,585.00
141-71200-188	Special Education - Teacher Bonus	\$ 190,000.00
141-71200-201	Special Education - Social Security	\$ 11,780.00
141-71200-204	Special Education - Retirement	\$ 14,386.80
141-71200-212	Special Education - Medicare	\$ 2,755.00
141-71300-188	Vocation Education - Teacher Bonus	\$ 74,000.00
141-71300-201	Vocation Education - Social Security	\$ 4,588.00
141-71300-204	Vocation Education - Retirement	\$ 5,432.60
141-71300-212	Vocation Education - Medicare	\$ 1,073.00
141-72130-188	Student Support - Teacher Bonus	\$ 46,000.00
141-72130-201	Student Support - Social Security	\$ 2,852.00
141-72130-204	Student Support - Retirement	\$ 3,494.00
141-72130-212	Student Support - Medicare	\$ 667.00
141-72210-188	Regular Instruction - Teacher Bonus	\$ 14,000.00
141-72210-201	Regular Instruction - Social Security	\$ 868.00
141-72210-204	Regular Instruction - Retirement	\$ 872.40
141-72210-212	Regular Instruction - Medicare	\$ 203.00
141-72220-188	Special Education - Teacher Bonus	\$ 8,000.00
141-72220-201	Special Education - Social Security	\$ 495.00
141-72220-204	Special Education - Retirement	\$ 590.80
141-72220-212	Special Education - Medicare	\$ 116.00
141-73300-188	Community Services - Teacher Bonus	\$ 10,000.00
141-73300-201	Community Services - Social Security	\$ 620.00
141-73300-204	Community Services - Retirement	\$ 641.60
141-73300-212	Community Services - Medicare	\$ 145.00
141-73400-188	Early Childhood Education - Teacher Bonus	\$ 10,000.00
141-73400-201	Early Childhood Education - Social Security	\$ 620.00
141-73400-204	Early Childhood Education - Retirement	\$ 706.20
141-73400-212	Early Childhood Education - Medicare	\$ 145.00
		Total \$ 1,245,163.20

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation :

Appropriation for the state funded teacher bonus per Chapter 7 of the Public Acts of 2025, 1st Extraordinary Session (PC 7).

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☒

DEPARTMENT: Federal Programs - LEAPS FROM: Katrina Oakley, Federal Programs Director

DATE: 7-28-25

0083809

#1

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141-46590-LEAPS	Lottery for Education Afterschool Programs	\$ 325,000.00
Total		\$ 325,000.00

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141-71400-105	Program Director	\$ 14,820.00
141-71400-116	Teacher Salaries	\$ 108,000.00
141-71400-162	Clerical Personnel	\$ 9,750.00
141-71400-163	Classified	\$ 54,000.00
141-71400-189	Other Salaries & Wages - Site Coordinators	\$ 109,890.00
141-71400-201	Social Security- 6.2%	\$ 12,668.80
141-71400-204	Retirement- 5.77/6.05%	\$ 11,572.53
141-71400-212	Medicare 1.45%	\$ 4,298.67
Total		\$ 325,000.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : 2025-2026 allocations for the LEAPs Grant (Lottery for Education Afterschool Programs)
as approved by TN Dept. of Ed. LEAPs provides after school programming at Briceville, Claxton, Dutch Valley, Grand Oaks,
Norris, and Norwood Elementary

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

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Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT:

FROM: Gary Long

131-ACHD

0083810

DATE 7/31/2025

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-62000-402	Asphalt	\$ 350,000.00
131-62000-443	Road Signs	\$ 10,000.00
131-63100-336	Equipment Maintenance	\$ 30,000.00
Total		\$ 390,000.00

INCREASE / DECREASE (circle one)	CODE DESCR	
131-34550	Restricted for Highway	\$ 390,000.00
Total		\$ 390,000.00

3.6m

Motion ☐ To Approve ☐ To Refer ☐ With ☐ W/O Seconded _____ Motion		

Detailed Justification / Explanation :

To cover asphaltting Anderson County roads, materials to make county signs and maintenance
of highway equipment

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

5

6

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday
before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: _____ APPROPRIATION: ☒ X
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet
August 1, 2025

0083812

INCREASE	CODE DESCRIPTION	AMOUNT
101-49700	Insurance Recovery	\$ 17,196.29
		\$ 17,196.29

INCREASE	CODE DESCRIPTION	
101-55130-338	Reparis and Maintenance Vehicles	\$ 17,196.29
		\$ 17,196.29

Detailed Justification / Explanation :

Supervisor SUV was involved in a motor vehicle collision. The other driver was responsible. These are the funds
to get the SUV repaired and back to operational condition.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or
permanent increase)

One time amendment

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: [REDACTED]

0083813

DEPARTMENT:

FROM:

Finance

John Prince

Increase	CODE DESCRIPTION	AMOUNT
101-46190-FIG	Other General Government Grants - Food Insecurity Grant	\$ 192,000.00
	TOTAL	\$ 192,000.00

Increase	CODE DESCRIPTION	
101-58190-399-FIG	Other Economic & Comm Develop - Other Contracted Services - Food Insecurity Grant	\$ 8,000.00
101-58190-499-FIG	Other Economic & Comm Develop - Other Supplies & Materials - Food Insecurity Grant	\$ 2,500.00
101-58190-799-FIG	Other Economic & Comm Develop - Other Capital Outlay - Food Insecurity Grant	\$ 181,500.00
	TOTAL	\$ 192,000.00

Detailed Justification / Explanation :

To move grant activities forward to current FY.

Impact on Next Year's Budget - No effect

8

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0083814

Finance

John Prince

Decrease	CODE DESCRIPTION	AMOUNT
101-39000-	Fund Balance	\$ 3,524.00
	TOTAL	\$ 3,524.00

Increase	CODE DESCRIPTION	
101-56300-718-TCAD1	Senior Citizens Assistance - Motor Vehicle - Aging Programs	\$ 3,524.00
	TOTAL	\$ 3,524.00

Detailed Justification / Explanation :

To move grant activities forward to current FY.

\$3,524 still available from grant funds, rolled into fund balance.
Received \$45,000 in revenue on 2/18/15

Impact on Next Year's Budget - No effect

9

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT:

FROM:

9083815

Sheriff's Department

Kenny Sharp/ Russell Barker

8/4/2025

Decrease			CODE DESCRIPTION					AMOUNT
122-34525-1000			Drug - Unassigned fund balance					\$31,150.00
TOTAL								\$31,150.00

Increase			CODE DESCRIPTION					
122-54150-718			Motor Vehicle					\$31,150.00
TOTAL								\$31,150.00

Motion ☐ To Approve ☐ To Refer ☐ With ☐ W/O Seconded _____ Motion _____	
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Detailed Justification / Explanation :

Insurance recovery funds received in last fiscal year. Fund will be used to purchase vehicle

10

0083816

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

X Payroll

DEPARTMENT:

APPROPRIATION

FROM:

INCREASE	CODE DESCRIPTION	AMOUNT
51400 - 103	County Attorney - Paraprofessional	3200.00
	Total	
DECREASE		
51400 - 166	County Attorney - Secretary	3200.00
	Total	

Motion

☐ To Approve☐ To Refer☐ With☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

1. Secretary position was filled at a rate below budgeted amount
2. Morgan Jones has obtained additional certification from NALA, the Paralegal association
3. We have redistributed the responsibilities of our former Secretary b/w Cassandra and Morgan
4. Morgan's new work assignments - Preliminary contract reviews and Drafting resolutions are additions - merit increase when added to her certification

Impact on 26/27 Budget - NO

5. Increase will equalize pay of staff. Office is still on pace to save county \$13,000 out of code 51400 - 133 after increase requested

for an

11



Certified Paralegal (CP) - Knowledge Exam

Jones, Morgan Lee
108 Allen Ln
Clinton, TN 37716-7066

CANDIDATE ID NUMBER: **NAL272492**
EXAMINATION DATE: **07/19/2025**
CONTROL ID: **504598966**
BOOKING ID: **QXNYNUY4**

Congratulations. You have **passed** this examination.

For further information, please visit NALA's website at www.nala.org/certification and review the **Exam Results** section under the **Examinee Information** tab.

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: Tourism	Application Deadline: 8/1/2025
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State	
Funding Agency Name: Tennessee Department of Tourist Development	
Grant/Program Title: Tourism Marketing Grant	
Grant Period Begins: 9/5/2025	
Grant Period Ends: 5/29/26	
Total Grant Project Costs: \$ \$60,000	
Grant Amount Provided by Funding Agency: \$30,000	
Is a County Match Required? (Yes/No): Cash ☒ or In-Kind ☐ or Both ☐	
County Matching Amount Required: \$ 30,000	
Grant Revenue Type (Advance Payment or Reimbursement) : Reimbursement	
Indirect Cost Availability (Yes/No):	
Purpose of Grant: See attached.	
Person Responsible for Grant Program Management (Program Manager): Stephanie Wells	
Person Responsible for Approving Allowable Costs: Stephanie Wells	
Person Responsible for Requesting Revenue Claims: Stephanie Wells	
Post Grant Obligations(Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): N/A	
Grant Requirements for Equipment, Ownership & Insurance : N/A	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: N/A	
Grant Requirements for Contracted Services: N/A	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Funding Agency Contact Information	
Contact Name/Title	Andi Grindley
Phone	615-741-7994
Email	Andi.Grindley@tn.gov
Submitting Department Head Signature: 	Date: 7/31/2025
Grant Coordinator Signature: 	Date: 7/31/25

SECA



TENNESSEE DEPARTMENT OF TOURIST DEVELOPMENT FY 2025 - 2026 TOURISM MARKETING GRANT OVERVIEW

Overview:

The Tennessee Department of Tourist Development (TDTD) is pleased to announce that we will once again provide matching funds for FY 2025 - 2026 through the Tourism Marketing Grant Program.

This grant provides tourism organizations the opportunity to expand the impact of their marketing message, increase visitation to their community and increase travel-generated revenue, while leveraging TDTD's brand and marketing efforts/initiatives.

Contracts awarded are limited to available funds, as well as the number of requests. Below is a snapshot of the details for the 2025 - 2026 Tourism Marketing Grant:

- \$1,500,000 TDTD budget
- **Eligible projects must be completed between July 1, 2025 – May 29, 2026.**
- **Project completion and appropriate proof of payment must be received by May 29, 2026.**
- Organizations within counties that are designated as at-risk per the current or previous two FYs Appalachian Regional Commission guidelines are eligible for a 70/30 reimbursable grant. Organizations within counties that are designated as distressed per the current or previous two FYs Appalachian Regional Commission guidelines are eligible for an 80/20 reimbursable grant. All other qualified organizations will be eligible for the regular 50/50 reimbursable grant as offered in years past.
- For tourism marketing only
- Contracts will be issued
- ***All State logo usage must be approved. See FAQ and Brand Guidelines. Department logo is *not* required on advertising.**
- Projects included in approved scope of work for this grant will ***not*** be eligible for ARPA reimbursement. No overlap between the two programs is allowed.
- Partners will be required to submit their final report via an online form.

What organizations are eligible:

- Official Destination Marketing Organization for each county or region, such as, Chambers of Commerce with dedicated tourism funding.
- Official Tourism Organizations, such as, Middle East Tennessee Tourism Council.
- Regional Organizations, such as, Tennessee Distillers Guild.

What organizations are *NOT* eligible?

Tourism partners that are not considered one of the above, such as:

- Attractions, Museums, Tennessee Main Street organizations, Festivals – although an organization can use funds to market an event that is a draw for tourists
- Multi-state programs
- The following DMOs in the top five counties (*Nashville CVC, Chattanooga Tourism, Visit Knoxville, Gatlinburg CVB, Pigeon Forge Dept. of Tourism, Sevierville CVB and Memphis Tourism*)

SEC A

TENNESSEE

SOUNDS PERFECT

Definitions

“Tourism” means attracting tourists to visit a particular municipality for day and overnight travel and encouraging those tourists to spend money in the municipality, which includes travel related to both leisure and business activities.

“Tourism promotion” means planning, conducting, or participating in programs of information, publicity, and advertising that are designed to attract tourists and foster economic activity through tourism.

What projects/expenditures are eligible?

The grant projects should be for tourism marketing and should align with the state’s pillars and brand, and they should allow for strong measurement capabilities. The following is a list of potential marketing projects that are eligible:

- Tourism related rack cards, brochures, visitor guides, newsletters, etc.; the distribution must reach consumers, not the organization’s members
- Photography and videography
- Rack card design
- Interpretive or directional signage
- Print advertising
- Broadcast advertising
- Digital support programs, such as paid media/ads, social media (i.e. Facebook boosts) or paid search (This does not pay admin for someone to post to social media)
- Website development (*includes the enhancement of an existing website or a new site*)
- Tourism-related tradeshow and exhibit promotional materials (*does **not** include travel expenses, registration, or expenses while on-site*)

If you have an idea that is not listed above, but you think it directly promotes Tennessee’s brands, message, and tourism to Tennessee, please contact Andi.Grindley@tn.gov to determine eligibility.

What projects are NOT eligible?

- Projects included in approved scope of work for ARPA. No overlap between the two programs is allowed.
- Agency time - projects completed by an agency are eligible but commission for ad buys is not
- Reprinting of an existing brochure, etc. without changes or updates
- Salaries or administrative expenses, such as travel reimbursement, office equipment or staff time.
- Fees paid to TDTD for program participation (Retire TN, Sales program sponsorships, state sponsored advertising co-ops)
- Development or enhancements to infrastructure
- Speaker fees, entertainment, event supplies, trophies, or prize money
- Promotions for events or campaigns that are community-based and are not a draw for visitors more than 50 miles away
- Hosting expenses for influencers such as hotels, gift cards, travel expenses, etc.

TDTD maintains the discretionary right to create exceptions or additional eligibility regulations on a case-by-case basis.

THINGS TO CONSIDER BEFORE APPLYING:

- Total requests typically far exceed the allocated budget. All proposed projects may not be funded.
- This is a competitive grant; you must give a compelling case of why this will increase tourism.

SECA

TENNESSEE

SOUNDS PERFECT

- Is this project going to move the needle in your marketing efforts?
- Are there new projects that would increase exposure for your destination?
- Will your marketing budget accommodate your ask? Can your organization pay for the entire project and get reimbursed for 80%, 70%, or 50%, depending on county economic status?
 - Do not apply for funds that you aren't certain you can spend. We realize things happen, but we have to consider future funding decreases if funds are not used.
 - Is there a commitment to seeing the project through?
- Please be mindful of the timeline and deadlines when choosing projects.
- You must show proof the payment was processed (bank statement, credit card statement, cleared check or zero balance statement from vendor) for reimbursement; QuickBooks-type reports or copies of the front of the check will **not** fulfill this requirement.

Checklist:

- ☐ Budget Survey by the TDTD Research Team has been completed
- ☐ Projects are prioritized and itemized in the chart on the application
- ☐ I have read and understand Tennessee Sounds Perfect brand guidelines
- ☐ I currently receive the industry e-newsletter or have registered
- ☐ The Tennessee Sounds Perfect logo is on the home page of the organization's tourism website.
 - The logo must be within the current TDTD brand guidelines. Click here to read the latest brand guidelines and download the logo. **All department logo usage must be approved.**

Deadlines

Submit your application and required documents by **August 1, 2025** to: Andi.Grindley@tn.gov

If you have any questions about your application, contact Andi.Grindley@tn.gov.

Timeline:

Jul 14, 2025	Applications open
Aug 1, 2025	Applications due
Aug 15, 2025	Award notifications and contracts sent to partners
Oct 31, 2025	Signed contracts due
Feb 6, 2026	Progress reports due
May 29, 2026	Project completion date. Grant reimbursement paperwork and final reports due without justification statement

- This is the **FINAL date** to complete your project. You must have all documentation including appropriate proof of payment which includes bank statements or cleared checks, etc. **All paperwork must be submitted via email.**

*Invoices must be submitted within ninety (90) days of your accrual. We encourage you to submit this paperwork throughout the year or a justification statement will be necessary.

Sec A

13. Commissioner Smallridge made a motion to approve Resolution No. 25-07-1222 Fixing the Tax Levy for F/Y beginning July 1, 2025 (EXHIBIT C). Seconded by Commissioner Capshaw. Voting Aye: Verran, Capshaw, Vowell, Isbel, Wandell, Mayes, Yager, Smallridge, Beauchamp, Palmer, Vandagriff, Anderson, White and Allen. Voting No: None. Absent: Foster and McKamey. Motion passed.

14. Commissioner Wandell made a motion to approve the Grant Application for the Highway Department. Seconded by Commissioner Allen. Motion passed by voice vote.

Director of Schools

No Report.

Law Director

15. Commissioner Yager made a motion to defer to October Budget Committee meeting Resolution No. 25-07-1223 to Increase the funding amount ASAP receives from the Litigation Tax. Seconded by Commissioner Beauchamp. Voting Aye: Verran, Capshaw, Mayes, Yager, Smallridge, Beauchamp, Palmer, Vandagriff and White. Voting No: Vowell, Isbel, Wandell, Anderson and Allen. Absent: Foster and McKamey. Motion passed.

16. Commissioner Wandell made a motion to confirm if Resolution No. 25-05-1214 has been sent to representatives, if not, amend the resolution to include Rosedale. Seconded by Commissioner Isbel. Motion passed by voice vote.

Operations

17. Commissioner Yager made a motion to approve Resolution No. 25-07-1218 to increase the Mineral Severance Tax. Seconded by Commissioner Wandell. Voting Aye: Verran, Capshaw, Wandell, Mayes, Yager, Beauchamp, Anderson and White. Voting No: Vowell, Isbel, Vandagriff, Smallridge, Palmer and Allen. Absent: Foster and McKamey. Motion failed.

18. Commissioner Wandell made a motion to have the Law Director draft a resolution to address the coal severance, oil & natural gas taxes in Anderson County and for those funds be earmarked for clean water. Seconded by Commissioner Capshaw. Motion passed by voice vote.

19. Commissioner Yager made a motion to approve Resolution No. 25-07-1204 Repealing the 2018 International Building Code and adopting the 2024 Edition (EXHIBIT D). Seconded by Commissioner Verran. Motion passed by voice vote.

20. Commissioner Capshaw made a motion to approve for the Law Director to draft a letter to the State to enforce the law on unwanted, spoofed & robo calls. Seconded by Commissioner Allen. Motion passed by voice vote.

21. Commissioner Yager made a motion to abolish the Nominating Committee. Seconded by Commissioner Smallridge. Motion passed by voice vote.

22. Commissioner Beauchamp made a motion to defer eliminating all committees back to August Operations for the Law Director to advise the committee of the statutory committees. Seconded by Commissioner Palmer. Motion passed by voice vote.

→ 23. Commissioner Wandell made a motion to forward to Budget Committee to discuss getting solar signs installed at Carroll Hollow Rd. and Hwy 116. Seconded by Commissioner Verran. Motion passed by voice vote.

Intergovernmental

24. Commissioner Wandell made a motion to conduct a workshop for General Sessions Court Division II at the Oak Ridge Courtroom on a date to be determined. Seconded by Commissioner Capshaw. Motion passed by voice vote.

**ANDERSON COUNTY
COMMISSION
MINUTES
JULY 21, 2025
REGULAR SESSION**

Sec B



Anderson County Detention Facility Work Release Program Employer Information packet



Anderson County Detention Facility is a secure correctional facility for both pre-trial and sentenced offenders. Our goal is to provide offenders with the opportunity for positive change. The Work Release Program is one of these opportunities.

This packet has been designed to answer frequently asked questions regarding the work release program. It was specifically written with the work release employer in mind. It outlines what is expected of an employer as well as what an employer can expect of the Department's staff.

Program Overview

Work release coordinator: A staff member whose job duties include being responsible for developing a work release program, reviewing the inmate record prior to work release placement, and monitoring of inmates on work release status.

Work release committee: Committee of 3 or more members appointed by the detention facility administration that is authorized and empowered to permit the defendant to leave the facility during approved working hours to work at a place of employment and to earn a living to meet in whole or in part the costs of the inmate's current financial obligations.

The work release program allows participants to maintain regular employment while serving sentences of confinement, thereby facilitating payment of fines, court costs, taxes, family support and restitution. A screening mechanism is in place to assess participants' readiness for the work release environment. Job assistance is provided to participants who are unemployed.

Upon approval for participation of work release, participants receive a comprehensive orientation including a thorough review of program rules and the penalties associated with violations. Inmates who participate in this program will be moved to a lower security unit where they can begin learning the tools needed to be successful upon the integration back into society. They hold regular jobs in the community and return to the facility after their non-work hours. Inmates do not have the option to sleep late and miss work or leave work early. Both types of behavior would violate program rules and could result in removal of the program. Any attempt to leave the job site without permission from the facility first would result in an escape charge being filed.

Because work release participants will be in the community, however, the review board will be especially careful about selecting inmates to participate in such programs. Accordingly, violent or high-risk individuals will not be eligible for work-release programs. Further, work release should be reserved for those inmates who show an interest in improving their skills or securing stable and productive employment upon release.

SEC E

Inmates must agree to the specific conditions of the work release program regarding employment hours and location.

1. All work release inmates shall agree to incur the costs of daily housing fee, drug tests, transportation and other expenses as directed in policy.
2. The inmate shall agree to incur the costs of any specific restitution cost ordered by the courts.
3. The inmate shall be serving a minimum of 180 days to participate in the work release program.

Inmates must pass a drug test prior to work release approval. Drug tests will then be conducted no less than once a week and at random intervals for the duration of the time in the work release program.

Prior to the inmate beginning employment, the work release committee or designee will ensure that both the employer and the inmate read and sign the Work Release Code of Conduct Agreement.

All work release jobs and locations shall be screened and approved through the work release committee.

- The work hours will be established by the appropriate institutional staff.
- The total workweek hours must not exceed 48 hours. If special circumstances require additional hours, any hours over 48 hours will be approved in advance by a member of the work release committee.
- All job locations must be located within a reasonable distance from the detention facility.
- Prior to beginning employment, the work release committee or designee will meet with the employer and the inmate to discuss the Rules of Employment.
- Employers of inmates in work release programs must agree to provide work schedules once per week, if other than a fixed schedule, and notify the work release committee in writing of any changes at least 24 hours in advance, excluding weekends.
- Every inmate shall have at least one day off per week.
- Employers shall provide worker's compensation insurance as required by law.

WORK RELEASE CRITERIA/ACCEPTABILITY FOR WORK RELEASE

The following is a list of screening criteria used to determine an inmate's acceptability for the program. Inmates who have one or more of these convictions in their criminal history within the last three (3) years shall be considered an exception and must be approved before acceptance.

1. A conviction or revocation for felony escape.
2. A conviction of a criminal act, which was instrumental in the serious injury or death of a victim.
3. A conviction of sexual assault or a criminal act, which was of a sexual nature.
4. A conviction of felony arson.
5. A conviction of felony burglary.
6. A conviction in which a deadly weapon was used, or was threatened to be used, during the commission of a crime.
7. A conviction of felony assault.
8. A conviction of felony robbery.
9. A person who has been rejected by the work release committee within the last two years.
10. A person convicted of multiple misdemeanor assaults, harassments or violations of restraining order / no contact order. Multiple misdemeanor assaults for this purpose are defined as three or more assaults within a two-year period against the same victim or against different victims but exhibiting a behavior, which shows a lack of self-control or problem solving skills.
11. A person who has an active hold or pending court date.
12. A person who has been previously regressed from Community Sanctions for behavior issues within two years. Persons in this category may be required to meet with the work release committee to explain why they should be accepted into the program.

All individuals that are ineligible for placement according to the above may be accepted for good cause through formal action of the work release committee. This may consist of interviews with the offender or individuals involved in the case (i.e.: probation, sheriff's deputies, police officers), ability to verify & job location and location of the victim. In no way is the committee held to a hard and fast list of criteria that must have a totally objective score. In fact, it is necessary that they feel comfortable with the decision from subjective information as well. The Committee then determines whether the above exclusions will still apply or whether an exception will be made.

Work Release participants are assigned to the coordinator who is responsible for monitoring work schedules, maintaining communication with employers, conduct job site checks, telephone job checks and schedule random urinalysis. The work release program is aimed for participants to have a successful reintegration into the community. Work release, like any program, works for those who want to help themselves. Inmates can learn the difference between appropriate interpersonal skills in the community and workplace. Inmates will get to see firsthand the type of work ethic needed in the workforce to avoid reincarceration in the future.

Employers who hire work release participants know these employees are motivated to report to work as scheduled time, also that they are regularly tested for drugs and alcohol at the correctional facility. It includes a reduced rate of absenteeism, better job performance, availability of background information on the individual, certain indirect benefits, and emphasizing the screening procedure.

Employer Benefits

- Inmates are regularly tested for drug and alcohol by the Correctional Facility at no cost to the Employer.
- A thorough criminal background check is conducted before an inmate is approved for Work Release.
- Employers are not assessed "temporary agency" costs by the work release program.
- Employers have a first right refusal regarding workers and association with the work release program.
- Inmates will not have any unemployment benefits in the event a worker is terminated.
- Inmates are not required to earn sick, holiday or vacation time.
- Employers will have an ability to assess work ethic and quality for potential future employment.
- Inmates are pre-screened by the work release program regarding their work history and job skills.
- Inmates are transported to the employer by the work release program at inmates cost.
- Inmates have the ability to work overtime with prior notice.

One of the greatest challenges for newly released inmates is avoiding the previous lifestyle that they had. Not only does the inmate benefit from returning to society with the tools needed to be successful, but their family, friends, and community are better for it.

We hope that reviewing this packet has highlighted the importance of this program and inspired you to take part in helping these individuals successfully rehabilitate and reintegrate into society.

Chief Zach Allen

Phone: (865) 659-7585

Email: zallen@tnacso.net

Lieutenant Melanie Morgan

Phone: (865) 369-9082

Email: mmorgan@tnacso.net

Sergeant Rylee Gustafson

Phone:

Email: rgustafson@tnacso.net

Director Lachesha Logan

Phone:

Email: llogan@tnacso.net

Jacob Floyd

Phone:

Email: jfloyd@tnacso.net

Work release committee Meeting

Committee Members Present: _____

Staff Members Present: _____

Inmate Name: _____ DOB: _____

Type: Misdemeanor ☐ Felony ☐ Booking Number: _____

Classification Level: _____ Housing Location: _____ Estimated Release Date: _____

During the screening process of an inmate for possible entry into the work release program, checks need to be made from the following sources: Intake sheet, current (JMS) charges, TOMIS, disciplinary/incident reports (if any), classification reports, Work Release application and Work Release checklist, and any other source of information.

The following is a list of various types of offenses for reviewing the above inmate's criminal history. Only charges in which the inmate is found guilty of will be calculated towards the inmate's overall score. A high score may indicate a greater risk for placement in the work release program.

TYPE OF OFFENSES	# Of Instances	Year of offenses
ASSAULT		
CONTEMPT OF COURT or FAILURE TO APPEAR		
VIOLATION OF PROBATION or VIOLATION OF PAROLE		
DRIVING UNDER THE INFLUENCE		
STALKING		
HARASSMENT		
THEFT		
BURGLARY		
TOTAL		

Recommendation: Eligible: _____ Ineligible: _____ Deferred: _____

Date Eligible to return to committee (if applicable): _____

Special Conditions: MRT() GED() Parenting() Anger Management()

Other (specify): _____

Comments: _____

Committee Chairperson: _____ Date: _____

Work release committee: _____ Date: _____

Anderson County Detention Facility Work Release Application

Applicant Instructions:

Fill in all spaces completely. If any area does not apply, write N/A in the space.

Copy of 2 forms of identification- photo ID, social security, birth certificate, school ID, voter registration card, military ID, etc.

Date:

Personal Information:		
Name:	SSN:	DOB:
Current Charges:		Estimated release date:
Marital Status:	Number/ Ages of Children:	Other Dependents:
Home Address:	City/State/Zip:	Phone #:
Driver's License #:	License State/ Exp:	High School Diploma or GED: (yes / no)
Name of Schools and Years Attended:	List School Achievements:	What qualifications/ Certifications do you have?
Work Skills:	Which programs have you completed or are involved in?	List extracurricular activities/hobbies:

Work History: (Most Recent First)	From (Month/Year)
Employer:	To (Month/Year)
Address:	
Job Title:	Hours Per Week
Specific Duties:	Last Salary
	Supervisor
Reason for leaving:	Telephone #
	From: (Month/Year)
Employer:	To: (Month/Year)
Address:	
Job Title	Hours Per Week:
Specific Duties:	Last Salary:
	Supervisor:
Reason for leaving:	Telephone #
	From: (Month/Year)
Employer:	To: (Month/Year)
Address:	
Job Title:	Hours Per Week:
Specific Duties:	Last Salary:
	Supervisor:
Reason for leaving:	Telephone #

I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED WITHIN THIS DOCUMENT HAS BEEN EXAMINED BY ME, AND IS FOUND TO BE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature

Date

ANDERSON COUNTY DETENTION FACILITY
EMPLOYER/INMATE
WORK RELEASE CODE OF CONDUCT

Inmate Name:

Inmate Number

Work Release Coordinator:

Telephone No.

Employers Work Address: _____

Supervisor's Name: _____

Supervisor's Telephone No: _____

Work Days: _____

Days Off: _____

Pay Rate: _____

Job Title or Brief Description of Job Duties:

Anderson County Detention Facility is pleased to be able to work with your company and give the inmate the opportunity to work for your company. It is important that there is a clear understanding of the expectations for all parties involved: the employer, the inmate, and the department. Therefore, the following EMPLOYER/INMATE - WORK RELEASE CODE OF CONDUCT AGREEMENT is presented:

- A member of the work release committee will visit the worksite at least twice per month to get a progress report from the supervisor, and will contact the supervisor by telephone once per week. If there are any work habits or performance issues, they should be discussed with the work release committee.
- If the inmate is not going to be getting off work at the designated time or if the inmate is going to be terminated, the employer should call a member of the work release committee immediately. If termination is imminent, the department should be contacted prior to termination, if possible.
- Inmates shall be compensated by direct deposit. Cash payments are not allowed.
- The Employer must notify the Work release committee or designee of work hour changes or overtime hours required. A seventy-two (72) hour advance notice is requested in order to provide time for transportation preparations. Changes to work hours and/ or work days may be denied by the facility for any reason. Emergency requests will be considered on a case-by-case basis.
- Inmates are not allowed personal visits while at work.
- Inmates are not permitted to make or receive personal telephone calls while at work.
- Any inmate job assignment, which requires the inmate to be away from the primary job site, must be pre-arranged (72-hour advance notice requested).
- Inmates are not allowed to incur financial obligations (i.e. Christmas clubs, 401K, credit union deductions, etc.) without the prior written permission of the Chief.
- If an inmate is injured at work, employers shall provide worker's compensation insurance for the inmate.
- Possession and/or use of controlled substances are prohibited. Inmates cannot visit, nor work in establishments where the sale of alcohol beverages is allowed.
- Inmates are prohibited from accepting food, drinks, gifts, or gratuities from work associates, and civilians. Employers can have the option to provide meals, but must be approved by Anderson County Detention Facility.
- Inmates are not allowed to release any personal funds to work associates and employers.
- Inmates will be drug tested at minimum once a week.
- Inmates are not allowed to drive or operate any company vehicles. (Does not include forklifts, golf carts, or any other vehicle that does not require a valid driver's license.)
- Inmates cannot attend company parties, picnics, etc, without prior written permission from the Chief or his designee.
- The employer will provide any specialized training needed by the inmate with a dependable worker.
- Employers of work release program participants must agree to provide work schedules once per week, if other than a fixed schedule, and notify the work release committee in writing of any changes at least 24 hours in advance, excluding weekends. Every inmate shall have at least one day off per week.

Once the Inmate has completed their sentence with Anderson County Detention Facility their employment with _____ will be concluded.

(Print Company Name)

By affixing signatures below, all parties acknowledge their awareness and understanding of the above.

Employer (Supervisor)

Date

Work release committee

Date

Inmate

Date

Anderson County Detention Facility Work Release Program Fee Contract

Inmate Name: _____
(PRINT)

Date: _____

I, _____, do hereby agree that I have read and understand the following conditions:

- I understand the current housing rate is \$20.00 dollars per day that I participate in the Anderson County Detention Facility Work Release Program.
- Housing Rates are charged weekly. I understand the fees will be billed from my inmate account for housing fees due that week. (Mon-Sun)
- I understand that any amounts owed upon release will be reported to the appropriate court for collection.
- I understand that I will be issued an ankle electronic monitor device and will be charged \$8.30 dollars daily.
- I understand that if I inoperably damage or lose the electronic monitor device I will be billed \$675.00 for a replacement device.
- I understand at any given time a drug urinalysis will be given to me and will be billed \$10.00 from my inmate account.
- I understand that I will be placed on an individualized payment plan based on the amount of court costs and or fines that I may owe.

The scheduled fees described on the previous page, will be deducted in accordance with TCA Law 41-2-129, in the following manner:

1. Room and Board (Daily Housing Rate).
 2. Support of the inmate's dependents (amount, if any, ordered by the county legislative body).
 3. Payment of court costs and fines including any restitution or garnishment costs.
 4. Payment, either in full or partial payments, of the inmate's obligations acknowledged by the inmate in writing, or that has been reduced to a judgment.
- All wages received are to be turned over to the Tennessee Business Enterprises. These funds will be credited to my account and the Tennessee Business Enterprises is then responsible for paying the appropriate fees or scheduled payments that have been determined by the appropriate authorities. Any remaining funds will be given to the inmate on a debit card upon release or a check will be mailed to the inmate.

-Acknowledgment-

I hereby acknowledge that I have read and received the above contract and that my signature verifies my understanding and agreement to the conditions stated within.

Inmate Signature: _____

Date: _____

Work Release Staff Signature: _____

Date: _____

Anderson County Detention Facility

Inmate Work Release Code of Conduct Agreement

Inmates participating in the work release program are to adhere to the same rules and regulations given upon arrival at the Anderson County Detention Facility. Anderson County Detention Facility work release program has a **Zero Tolerance** policy and any of the following infractions will result in removal of the program.

Inmates guilty of the following infractions will result in automatic removal:

- A positive drug test or refusal of any screens given.
- Signing out for work and not reporting to the job site.
- Leaving the job site without authorization.
- Any phone calls, texts made by the inmate, or having another person make it for them.
- Having a relationship with a person at the company assigned to.
- Visit of inmate friends or family members while on the job.
- Possession of cell phone.
- Communicating with an inmate of the opposite gender at work.
- Payroll or cash advances.
- The possession or use of alcohol or drugs.
- Inmate taken to visit anyone for any reason.
- Receiving any package or mail at the job site.
- Driving any vehicle that requires valid driver's license to operate.
- Fighting, horseplay, or other disorderly conduct on or off work release.
- Tampering with ankle electronic device.
- Not reporting injuries to employer.
- Missing work on multiple occasions.
- Having or using any other contraband.
- Any behavior considered unbecoming by the work release committee.

I hereby acknowledge that I have read and received the above contract and that my signature verifies my understanding and agreement to the conditions stated within.

Inmate Signature: _____ Date: _____

Work Release Staff Signature: _____ Date: _____



Anderson County Detention Facility



Jail and Detention Policies and Procedures

Subject: Policy & Procedure Management System	Policy Number: 2.01
Issue Date:	Revision Date:
Approval Authority	
Title and Signature:	

- I. AUTHORITY: TCA 41-2-133, TCA 41-2-134, TCA 41-2-135,
TCA 41-2-136, TCA 41-2-137, TCA 41-2-141

- II. PURPOSE: Establish the criteria, procedures, and expectations for allowing eligible incarcerated individuals to participate in supervised employment opportunities outside the facility. This policy is intended to support successful reintegration, promote personal responsibility, and reduce recidivism while ensuring public safety and maintaining institutional security.

- III. DEFINITIONS:
 - a. Work Release Program: Program that allows participants to maintain regular employment while serving sentences of confinement, thereby facilitating payment of fines, court costs, taxes, family support and restitution.
 - b. Work release committee: Committee of 3 or more members appointed by the detention facility administration that is authorized and empowered to permit the defendant to leave the facility during approved working hours to work at a place of employment and to earn a living to meet in whole or in part the costs of the inmate's current financial obligations.
 - c. Work release coordinator: A staff member whose job duties include being responsible for developing a work release program, reviewing the inmate record prior to work release placement, and monitoring of inmates on work release status.

- IV. POLICY: Inmates shall be selected for participation in the work release program following specified criteria, and shall adhere to established guidelines for participation.

V. PROCEDURES:

- A. The following is a list of screening criteria used to determine an inmate's acceptability for the program. Inmates who have one or more of these convictions in their criminal history within the last three (3) years shall be considered an exception and must be approved before acceptance.
- 1) A conviction or revocation for felony escape.
 - 2) A conviction of a criminal act, which was instrumental in the serious injury or death of a victim.
 - 3) A conviction of sexual assault or a criminal act, which was of a sexual nature.
 - 4) A conviction of felony arson.
 - 5) A conviction of felony burglary.
 - 6) A conviction in which a deadly weapon was used, or was threatened to be used, during the commission of a crime.
 - 7) A conviction of felony assault.
 - 8) A conviction of felony robbery.
 - 9) A person who has been rejected by the work release committee within the last two years.
 - 10) A person convicted of multiple misdemeanor assaults, harassments or violations of restraining order / no contact order. Multiple misdemeanor assaults for this purpose are defined as three or more assaults within a two-year period against the same victim or against different victims but exhibiting a behavior, which shows a lack of self-control or problem solving skills.
 - 11) A person who has an active hold or pending court date.
 - 12) A person who has been previously regressed from Community Sanctions for behavior issues within two years. Persons in this category may be required to meet with the work release committee to explain why they should be accepted into the program.
 - a) The Work release committee reserves the right to review present and former charges of all applicants to the program, even if no conviction was entered, if these charges show a pattern of behavior that may be a liability to the program.
 - b) All individuals that are ineligible for placement according to the above may be accepted for good cause through formal action of the Work release committee. This may consist of interviews with the offender or individuals involved in the case (i.e.: probation, sheriff deputies, police officers), ability to verify & job location and location of the victim.
 - c) In no way is the committee held to a hard and fast list of criteria that must have a totally objective score. In fact, it is necessary that they feel comfortable with the decision from subjective information as well. The Committee then determines whether the above exclusions will still apply or whether an exception will be made.

- B. Inmates must agree to the specific conditions of the work release program regarding employment hours and location.
1. All work release inmates shall agree to incur the costs of daily housing fee, drug tests, transportation and other expenses as directed in policy.
 2. The inmate shall agree to incur the costs of any specific restitution cost ordered by the courts.
 3. The inmate shall be serving a minimum of 180 days to participate in the work release program.
- C. Inmates must pass a drug test prior to work release approval. Drug tests will then be conducted no less than once a week and at random intervals for the duration of the time in the work release program.
- D. Prior to the inmate beginning employment, the work release committee or designee will ensure that both the employer and the inmate read and sign the Work Release Code of Conduct Agreement.
- E. All work release jobs and locations shall be screened and approved through the work release committee.
- The work hours will be established by the appropriate institutional staff.
 - The total work week hours must not exceed 48 hours. If special circumstances require additional hours, any hours over 48 hours will be approved in advance by a member of the work release committee.
 - All job locations must be located within a reasonable distance from the detention facility.
 - Prior to beginning employment, the work release committee or designee will meet with the employer and the inmate to discuss the Rules of Employment.
 - Employers of inmates in work release programs must agree to provide work schedules once per week, if other than a fixed schedule, and notify the work release committee in writing of any changes at least 24 hours in advance, excluding weekends.
 - Every inmate shall have at least one day off per week.
 - Employers shall provide worker's compensation insurance as required by law.

SEC E

**ANDERSON COUNTY GOVERNMENT
FIVE-YEAR CAPITAL OUTLAY WORKSHEET
BUDGET YEAR 2025/2026**

DEPARTMENT: EMSPREPARED BY: Nathan Sweet

ASSET DESCRIPTION	ESTIMATED COSTS BY FISCAL YEAR					PRIORITY & JUSTIFICATION
	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	
AMBULANCES	745,000	765,000	785,000	805,000	825,000	(1) Replace three ambulances a year, with equipment, but not stretcher, stretcher retention system, or cardiac monitor. Reported at an 18-24 month delivery for ALS ambulance. 12 month or less for smaller ambulance.
AMBULANCE TABLET MOUNTS	21,000	0	0	0	0	(1) Tablet mounts in the cab of the ambulance to hold a tablet for the Mobile Data Terminal. Seven ambulances do not have these mounts.
BODY ARMOR VEST	80,000	15,000	15,000	17,000	17,000	(1) Bulltproof vests for each EMS provider. We do encounter verbal threats, and calls involving weapons. There is a growing risk of our personnel's safety. This would assign each employee their own vest.
BODY WORN CAMERAS	0	68,000	68,000	68,000	68,000	(3) Body worn cameras offer a lot of service capabilities and benefits. This new feature would increase and improve our quality assurance platform, and offer video and audio protection for our staff when conflicts arise. The pricing is based off of a five year AXON agreement.
CARDIAC MONITOR	745,000	0	0	0	0	(1) Replace 13 current cardiac monitors, life expectancy is 8 years, current monitors purchased in 2018. Need replaced by summer of 2026.
CARDIAC MONITOR MOUNTS	0	38,000	0	0	0	(1) Replace current cardiac mounts to those attached to stretchers. This allows for transfer from ambulance to ambulance. Current mounts are installed directly onto a cabinet and cannot be readily moved from one unit to another.
DATA PROCESSING HARDWARE	30,000	12,000	12,000	15,000	15,000	(1) Need 7 cradlepoint wifi data connectivity systems to have one in every ambulance. Replacement of tablets for ambulances, and computers.
FACILITY REPLACEMENT	TBD	TBD	TBD	TBD	TBD	(1) Ambulance stations (six in total) are in need of replacement and some need to be relocated. Need a facility in Claxton ASAP.
IV PUMPS	25,000	0	0	0	0	(3) Purchase 10 IV Pumps. Would be a great addition to our current level of care. Help cutdown on possible errors in fluid and medication administration.

SECF

NITROUS OXIDE TREATMENT EQUIPMENT	0	59,000	0	0	0	(3) Nitrous Oxide is an approved option for minor pain management. There is both an equipment cost and a cost for filling the bottles. This would decrease the use of narcotics in <u>pain management</u> .
OXYGEN GENERATOR SYSTEM	0	0	0	120,000	0	(2) Would replace outsourcing our medical oxygen. Saving \$20,000+ annually.
POWER STAIR-CHAIR EQUIPMENT	175,000	0	0	0	0	(1) Several current devices are 20+ years old, and have received no preventative maintenance. Currently have three new devices, looking to add 10 so each front line ambulance can <u>have one, and one additional</u> .
RE-SURFACE PARKING LOT	0	0	0	250,000	0	(3) Current parking lot around HQ and main garage in Clinton is needing to be paved.
ROOF AND GUTTERS	55,000	0	0	0	0	(2) Headquarters facility in need of roof and gutter replacement. Have some leaks we can't find <u>and fix</u> .
STATION GENERATOR	60,000	63,000	66,150	69,458	72,930	(1) no EMS facility has back up power. During power outages our facilities are without power, causing issues and delays in <u>operation</u> .
STRETCHERS	0	114,000	275,000	0	0	(1) Replace aged power cots, life expectancy is seven years. 3 in FYE 27, 7 in FYE 28.
STRETCHER RETENTION DEVICE	186,000	0	0	0	0	(1) Five ambulances do not have new/current stretcher loading system that is far safer than old systems for both the patient and the provider. This would purchase five systems so all ambulances would be fitted with <u>this equipment</u> .
TRAINING EQUIPMENT	56,000	0	20,000	35,000	0	(2) Replacement of old training aids, addition of some new training aids such as simulation <u>mannikins</u> .
ULTRASOUND EQUIPMENT	0	35,000	0	0	0	(3) Purchase 8 Butterfly Ultrasound equipment for ALS ambulances. This equipment is used in patient care as a diagnostic tool to help with <u>several medical situations</u> .

2,178,000

SECF

**ANDERSON COUNTY GOVERNMENT
FIVE-YEAR CAPITAL OUTLAY WORKSHEET
BUDGET YEAR 2025/2026**

DEPARTMENT: Emergency Management AgencyPREPARED BY: Brice Kidwell, Director

ASSET DESCRIPTION	ESTIMATED COSTS BY FISCAL YEAR					PRIORITY & JUSTIFICATION
	2024/2025	2025/2026	2026-2027	2027-2028	2028-2029	
Mobile Command Center LDV Stock Series 2025 Freightliner M2 106 2wd Diesel	\$740,000	\$880,00	\$1,057,600	\$1,269,120	\$1,522,944	See Attachment A
2025 Polaris Xpedition XP 5 Northstar 4 Seater side by side	\$43,999	\$46,999	\$49,999	\$52,999	\$55,999	See Attachment B
2025 Polaris Xpedition XP 5 Northstar 2 Seater side by side	\$39,999	\$41,999	\$43,999	\$45,999	\$47,999	See Attachment C
Stationary Weather Monitoring System Wireless Communication and Camera	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	Priority 4- To establish a network of Weather monitoring systems with cameras to collect real time data on impending weather or emergency scenes
25 Kenwood VP800 7/800 Mhz Portable Radio's (Every 2 Years)	\$125,000		\$145,000		\$160,000	Priority 4- To gradually replace radio's that were purchased off of ARP funds in 2024
10 Kenwood VM5930 7/800 Mhz Mobile Radio's (Every 5 Years)	\$50,000				\$65,000	Priority 4- To gradually replace radio's that were purchased off of ARP funds in 2024
Flock Safety Cameras	\$50,000	\$40,000	\$40,000	\$40,000	\$40,000	Priority 4- Non Licence Plate Reader Cameras to tie into the current Flock System for situational awareness during inclement weather and significant events.
	824,000.00					

SEC F

	A	B	C
1	Anderson County Sheriff's Office Fleet	2025 / 2026	
2	Description		5 units
3	2026 Ford Explorer (Eco boost)	\$ 48,400.00	Patrol
4	Vehicle police equipment (On Duty)	\$ 9,800.00	
5	Onduty Install	\$ 2,100.00	
6	3M Reflective stripe kit installed (RXE)	\$585.00	
7	Stalker Radar unit	\$ 2,045.00	
8	total	\$ 62,930.00	\$ 314,650.00
9			
10			
11	2026 Ford Explorer	\$ 45,550.00	2 units
12	Vehicle police equipment (On Duty)	\$ 5,000.00	Transportation
13	Onduty Install	\$ 1,000.00	
14	total	\$ 51,550.00	\$ 103,100.00
15			
16			
17	2023 Ford Explorer (MSHP)	\$ 30,000.00	2 units
18	Vehicle police equipment (On Duty)	\$ 5,000.00	Investigations
19	Onduty Install	\$ 1,000.00	
20	total	\$ 36,000.00	\$ 72,000.00
21			
22	Incidentals		\$ 2,250.00
23			
24	9 vehicles total		\$ 492,000.00

SEC F

stryker

Anderson County

Emergency Services



Stryker Equipment Review
Anderson Co future state budget planning

Lacey Robinette (Barr)
Account Manager- E TN
Stryker
C: 423.506.7747
lacey.robinette@stryker.com

Current State/ Future Planning

- **Equipment – Replacement Plan/ Expensive Repairs**
- **Standardization / Equipment Needs**
- **New Technology / Increased Costs**
- **Comprehensive Service- batteries, maintenance, repairs**



Current state



- **Price Increases**
- **Supply Chain Shortages- multi-month lead times**
- **FDA Regulations – Expected Service Life**
- **Industry Standards- SAE Compliance**
- **New Technology**

Price Increases

- Equipment has increased 19-39% since 2021
- Price increase Feb & Oct each year

[illegible]

Long Lead Times

- 20-40 week lead times
- Departments need to focus on a proactive replacement approach.
- Unable to be in service without equipment

[illegible]

What is the **expected service life**?



Seven years

- Power-PRO cots
- Power-LOAD cot fasteners
- All Stair-PRO models



Eight years

- LUCAS CPR Machines
- Cardiac Monitors
- AEDs



Discontinued/ End of Life



LIFEPAK 15-
Discontinued- TBD
NIESA- 4



Power-PRO XT-
Discontinued- 2025
NIESA- 5

Innovation **New Technology**



Anderson Co Current State- 2025



LifePak 15: 13 purchased 2018 – No Service
*Recommend Replacement



Powerload: 15 loads

- 2020 Qty 2 – No Service
- 2021 Qty 1 – No Service
- 2022 Qty 6 – Covered thru 2028
- 2023 Qty 2 – No Service
- 2024 Qty 4 – No Service



Lucas: 10 mechanical cpr

- 2022 Qty 9 – No Service
- 2023 Qty 1 – No Service



Power Pro 2: 12 cots

- 2023 – 12 Cots – Covered thru 2030



Xpedition: 3 Chairs

- 2024 – 4 Chairs – No Service

Anderson Co Equipment & Service - Need



LifePak 35: Replace 13 LP15 monitors with 13 LP35 monitors with 3 year full service coverage – PMs, repairs, battery replacements
*Trade-in value for loyalty program \$9500 per monitor



Powerload: Add 5 powerloads to complete fleet & service for 15 powerloads for 3 years



Lucas: Add 1 Lucas to complete fleet and service for 10 Lucas devices for 3 years



Power Pro 2: Replace 10 power pro xt cots with 10 Power Pro 2 Cots with 3 year full coverage – PMs, repairs, battery replacements
*Trade-in value for loyalty program \$4000 per cot



Xpedition: Add 10 Xpedition to complete fleet and service for 13 chairs for 3 years

Purchasing Options

Programs

Stryker Programs

All-inclusive, customizable program that offers fixed payments, standardization and asset management including all Stryker equipment under service.

New Program- 2024

EMS+

- 3-6 years plan for Stryker loyal customers (customizable)
- Ability to keep newer equipment
- Ownership option
- No minimum spend commitment

Department Type

- Services who want to use equipment for the full recommended service life & limit liability and costs through service contract

Anderson Co Equipment & Service - Need



LifePak 35: Replace 13 LP15 monitors with 13 LP35 monitors with 3 year full service coverage – PMs, repairs, battery replacements
*Trade-in value for loyalty program \$9500 per monitor



Powerload: Add 5 powerloads to complete fleet & service for 15 powerloads for 3 years



Lucas: Add 1 Lucas to complete fleet and service for 10 Lucas devices for 3 years



Power Pro 2: Replace 10 power pro xt cots with 10 Power Pro 2 Cots with 3 year full coverage – PMs, repairs, battery replacements
*Trade-in value for loyalty program \$4000 per cot



Xpedition: Add 10 Xpedition to complete fleet and service for 13 chairs for 3 years

EMS+ Pricing for Recommended Options:
\$504,000 fixed payments for 3 years

Savvik Buying Group Price
for Recommended Options if ALL
were purchased in 2025:
\$1,633,840.83

\$121,800+savings over Savvik and avoid
price increases ranging from 3 – 9%

EMS+ Program Benefits



EMS/ Community

- Standardization
- Same equipment for every patient
- Recruitment & Retention
- Safest Equipment- Reducing Injuries
- Interoperable amongst fleet
- AED Pad Program- extend pricing



Admin/ Training

- Standardization
- Seamless Training, implementation
- Service- PMs, Repairs, Battery /charger replacement (included)
- Reduction of multiple ProCare agreements
- Asset Management



Financial

- Group Buy Discount- Equipment & Accessories
- Increased Trade-Ins
- Additional savings on Freight
- Avoid annual price increase (3 years)
- 1 invoice for everything Stryker
- Avoid unknown expensive repairs
- Reduced liability- equipment age/technology
- Fixed costs for 3 years
- Accessories/Disposables- Contract Pricing



Anderson County Emergency Medical Services

We Care for Our Community

August 4, 2025

Projects for Consideration

Clinton Station 1 Roof Replacement: Currently has a leak we cannot find.
\$11,100 for code 335

Rocky Top Station 3 Roof Replacement: (Rocky Top City Manager has approved this work) Is not currently leaking, but the roof has aged and shingles are falling apart.
\$13,500

HQ Work: Window replacement (frame is rusted due to water damage over a long period of time), two exterior door replacements (one door is rusted completely through), partition wall to turn one office space into two (build wall, replace ceiling grid, add door to new office, paint, etc.).
\$26,000 for code 335

HVAC Replaced at Station 1: Work already done, emergency repair.
\$6,400

Unit 7 Engine Replacement: Claxton Ambulance needs a new engine, engine failed in June of 2025.
\$14,000 for Code 338

Headquarters IT system upgrades: Upgrades indicated after latest lightning strike. This has been discussed with the County IT Director.
\$16,000 for code 335