
BUDGET COMMITTEE MINUTES

JUNE 5, 2025

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Anthony Allen, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Public Hearing for FY25/26 Budget

Clerk and Master Harold Cousins spoke on behalf of a group of employees advocating for percentage-based pay increases instead of the proposed \$1,500 flat amount for permanent full-time employees. Several other employees also offered public comments in support of percentage-based adjustments.

2. Appearance of Citizens

No citizens appeared to address the committee.

3. Approval of Agenda

Motion by Commissioner Denise Palmer, seconded by Commissioner Jerry White, to approve the agenda as presented, with the inclusion of New Business Items NB1 and NB2. Motion passed. (Commissioner Anthony Allen was not present for the vote.)

4. Purchasing Contracts with Legal Review

A. State of Tennessee, Department of Commerce and Insurance, Sheriff Departments, Contract #24-0121 A4 – Amendment to extend the Law Enforcement Recruitment Grant by one-year and revise the definition of an “Eligible Officer”.

B. State of Tennessee, Office of Criminal Justice Programs, Office of the Mayor, Contract #25-0097 A1 – Amendment to extend the Family Justice Center Victim Service Supplemental Grant by one-year and increase the funding by \$200,000.

C. Canon, Office of the Mayor, Contract #25-0144 – Five-year copier contract for \$48.16/month.

D. BidNetDirect (formerly Vendor Registry), Purchasing Office, Contract #25-0145
– Three-year contract for bid and contract management.

E. Canon, Human Resources, Contract #25-0147 – Five-year copier contract for \$42.39/month.

F. North Knoxville Medical Center, EMS, Contract #25-0148 – Memorandum to outline safety and compliance points for Student Affiliation agreements.

G. Tennessee Business Enterprises, Courthouse and Detention Facility, Contract #25-0152 – Permit Agreement for Licensed Blind Vendors to provide vending machine services.

5. Purchasing Contracts Pending Legal Review

The following contracts obtained legal review after the agenda was published and prior to the meeting:

H. Canon, Archives, Contract #25-0151 – Five-year copier contract for \$31.77/month.

I. Canon, IT Department, Contract #25-0152 – Five-year copier contract for \$36.59/month.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, to approve Items 4A through 4G and Items 5H and 5I. Motion passed. (Commissioner Anthony Allen not present for vote.)

6. Surplus request to donate extra copies of Law Library Books to Loudon County. Loudon County experienced the loss of law books in a fire.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Denise Palmer, to approve the request. Motion passed. (Commissioner Anthony Allen not present for vote.)

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 and Library Fund 115 be approved.

Increase Expenditure Codes:

| | |
|---------------------|--------------------|
| 101-51100-208 | \$500.00 |
| 101-51400-207 | 3,500.00 |
| 101-51600-207 | 195.00 |
| 101-51720-206 | 25.00 |
| 101-51720-207 | 8,850.00 |
| 101-51720-208 | 95.00 |
| 101-52200-210 | 25.00 |
| 101-52300-210 | 75.00 |
| 101-52600-210 | 20.00 |
| 101-53100-208 | 615.00 |
| 101-53310-204 | 250.00 |
| 101-53330-206 | 67.00 |
| 101-53400-206 | 18.00 |
| 101-53400-207 | 1,672.00 |
| 101-53400-208 | 5.00 |
| 101-53500-201 | 25.00 |
| 101-53500-206 | 80.00 |
| 101-53500-208 | 270.00 |
| 101-53500-348 | 1,200.00 |
| 101-54110-201-VCIF2 | 2,000.00 |
| 101-54110-204-VCIF2 | 1,200.00 |
| 101-54110-212-VCIF2 | 750.00 |
| 101-54230-204-EBP1 | 500.00 |
| 101-54230-206-EBP1 | 25.00 |
| 101-54230-299-EBP1 | 30.00 |
| 101-55120-208 | 165.00 |
| 101-55120-210 | 65.00 |
| 101-55160-206 | 70.00 |
| 101-55160-208 | 290.00 |
| 101-55160-299 | 70.00 |
| 115-56500-208-3000 | 300.00 |
| 115-56500-210-3000 | 50.00 |
| 115-56500-307-3000 | 400.00 |
| 115-56500-348-2000 | 100.00 |
| | <u>\$23,502.00</u> |

Decrease Expenditure Codes:

| | |
|--------------------|----------|
| 101-51100-201 | \$500.00 |
| 101-51400-204 | 3,500.00 |
| 101-51600-201 | 295.00 |
| 101-51720-201 | 1,200.00 |
| 101-51720-399-ZNRM | 7,770.00 |
| 101-52200-201 | 25.00 |
| 101-52300-212 | 75.00 |
| 101-52600-201 | 20.00 |

| | |
|---------------------|---------------|
| 101-53100-201 | 615.00 |
| 101-53310-399-CLLN | 250.00 |
| 101-53330-207 | 67.00 |
| 101-53400-201 | 800.00 |
| 101-53400-204 | 895.00 |
| 101-53500-334 | 1,575.00 |
| 101-54110-207-VCIF2 | 3,950.00 |
| 101-54230-207-EBP1 | 555.00 |
| 101-55120-201 | 230.00 |
| 101-55160-201 | 430.00 |
| 115-56500-201-3000 | 400.00 |
| 115-56500-204-3000 | 350.00 |
| 115-56500-201-2000 | <u>100.00</u> |
| | \$23,502.00 |

Justification: Benefit code cleanup at yearend using transfers within the Department.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Daniel Forrester, Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

| | | |
|---------------|----------------------|----------|
| 101-53700-414 | Duplicating Supplies | \$766.45 |
|---------------|----------------------|----------|

Increase Expenditure Code:

| | | |
|---------------|-----------------|----------|
| 101-53700-435 | Office Supplies | \$766.45 |
|---------------|-----------------|----------|

Justification: Purchase of general office supplies not supported with current budget

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|-------------------------------|----------|
| 101-53400-320 | Membership and Dues | \$564.00 |
| 101-53400-337 | Maintenance & Repair Services | 711.50 |
| 101-53400-349 | Printing, Stationery, Forms | 454.00 |
| 101-53400-399 | Other Contracted Services | 1,302.00 |
| 101-53400-411 | Data Processing Supplies | 160.00 |
| 101-53400-414 | Duplicating Supplies | 417.51 |

| | | |
|---------------|-------------|-------------------|
| 101-53400-499 | Bound Books | 1,500.00 |
| | | <u>\$5,109.01</u> |

Increase Expenditure Code:

| | | |
|---------------|-----------------|------------|
| 101-53400-435 | Office Supplies | \$5,109.01 |
|---------------|-----------------|------------|

Justification: Purchase of general office supplies not supported with current budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Probate Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|-----------------------------|-------------|
| 101-53800-349 | Printing, Stationery, Forms | \$500.00 |
| 101-53800-499 | Other Supplies & Materials | <u>0.06</u> |
| | | \$500.06 |

Increase Expenditure Code:

| | | |
|---------------|-----------------|----------|
| 101-53800-435 | Office Supplies | \$500.06 |
|---------------|-----------------|----------|

Justification: Purchase of general office supplies not supported with current budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|--------------------|---|-----------------|
| 101-55130-309-Kick | Contracts with Governmental Agencies Kicker | \$11,000.00 |
| 101-55130-329 | Laundry Services | 11,000.00 |
| 101-55130-338-1000 | Repairs and Maintenance Vehicles 1000 | 2,500.00 |
| 101-55130-355 | Travel | 1,200.00 |
| 101-55130-356 | Tuition | 1,300.00 |
| 101-55130-451 | Uniforms | 7,500.00 |
| 101-55130-499 | Other Supplies | 1,500.00 |
| 101-55130-425 | Gasoline | <u>8,000.00</u> |
| | | \$44,000.00 |

Increase Expenditure Code:

| | | |
|---------------|---------------------------|-------------|
| 101-55130-399 | Other Contracted Services | \$44,000.00 |
|---------------|---------------------------|-------------|

Justification: Increase for billing services due to rate increase and increased revenues. Decrease in uniforms, laundry/linen to help with balancing the budget. Gasoline down from projected. Kicker

payment still working out due to issues with our reporting system and the states, it is getting better and cost will increase. Cut down on anticipated travel to help with balancing the budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

| | | |
|--------------------|-------------------------|-------------|
| 101-54110-708-1000 | Communication Equipment | \$10,200.00 |
|--------------------|-------------------------|-------------|

Increase Expenditure Code:

| | | |
|---------------|-------------------|-------------|
| 101-54110-312 | Private Contracts | \$10,200.00 |
|---------------|-------------------|-------------|

Justification: To pay for annual software support agreement (ASSA) for iSOMS.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|----------------------------------|------------------|
| 101-54210-716 | Jail – Law Enforcement Equipment | \$4,900.00 |
| 101-54210-312 | Jail – Private Contracts | 5,150.00 |
| 101-54210-415 | Jail – Electricity | 50,000.00 |
| 101-54210-454 | Jail – Water & Sewer | <u>10,000.00</u> |
| | | \$70,050.00 |

Increase Expenditure Codes:

| | | |
|--------------------|-----------------------------|------------------|
| 101-54210-307-0200 | Jail – Internet Services | \$5,000.00 |
| 101-54210-711 | Jail – Furniture & Fixtures | 4,900.00 |
| 101-54210-399 | Jail – Contract Services | 30,000.00 |
| 101-54210-335 | Jail – Maintenance | <u>30,150.00</u> |
| | | \$70,050.00 |

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|--------------------|----------------------------------|-----------------|
| 101-54110-336 | Radio Maintenance | \$6,000.00 |
| 101-54110-351 | Rentals | 1,000.00 |
| 101-54110-452 | Utilities | 2,000.00 |
| 101-54110-524 | Staff Development | 3,000.00 |
| 101-54110-708 | Communication Equipment | 5,000.00 |
| 101-54110-716-VEST | Law Enforcement Equipment – Vest | <u>3,000.00</u> |
| | | \$20,000.00 |

Increase Expenditure Codes:

| | | |
|---------------|--------------------------|-------------|
| 101-54110-431 | Law Enforcement Supplies | \$20,000.00 |
|---------------|--------------------------|-------------|

Justification: To purchase much needed law enforcement supplies.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veteran Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|-----------------------------|---------------|
| 101-58300-302 | Advertising | \$300.00 |
| 101-58300-348 | Postal Charges | 100.00 |
| 101-58300-349 | Printing Stationary & Forms | <u>350.00</u> |
| | | \$750.00 |

Increase Expenditure Code:

| | | |
|---------------|-----------------|----------|
| 101-58300-435 | Office Supplies | \$750.00 |
|---------------|-----------------|----------|

Justification: General Supplies for the Veterans Service Office, Flags, and additional items for office.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

| | | |
|--------------------|--|---------------|
| 101-51800-415 | Electricity | \$4,000.00 |
| 101-51800-415-1000 | Electricity (Jolly Bldg., General Fund pays 70%) | 3,500.00 |
| 101-51800-415-2000 | Electricity | 100.00 |
| 101-51800-434 | Natural Gas | 350.00 |
| 101-51800-454 | Water & Sewer | 900.00 |
| 101-51800-454-1000 | Water & Sewer | <u>100.00</u> |
| | | \$8,950.00 |

Decrease Expenditure Code:

| | | |
|---------------|---------------------|------------|
| 101-51800-328 | Janitorial Services | \$8,950.00 |
|---------------|---------------------|------------|

Justification: To shore up Utility expense for FY 2025.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rocky Top Public Library, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

| | | |
|--------------------|-----------------|------------|
| 115-56500-435-3000 | Office Supplies | \$1,200.00 |
|--------------------|-----------------|------------|

Increase Expenditure Code:

| | | |
|--------------------|---------------|------------|
| 115-56500-307-3000 | Communication | \$1,200.00 |
|--------------------|---------------|------------|

Justification: Transfer needed to cover increased communication costs. I have addressed it in next years budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Briceville Public Library, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

| | | |
|--------------------|----------------------|---------------|
| 115-56500-355-1000 | Travel | \$100.00 |
| 115-56500-437-1000 | Magazines | 200.00 |
| 115-56500-711-1000 | Furniture & Fixtures | 165.00 |
| 115-56500-790-1000 | Other Equipment | <u>300.00</u> |
| | | \$765.00 |

Increase Expenditure Codes:

| | | |
|--------------------|----------------|----------|
| 115-56500-307-1000 | Communications | \$765.00 |
|--------------------|----------------|----------|

Justification: This is a one time transfer of funds to cover projected shortage in communications for the remainder of the fiscal year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|-------------------|---------------|
| 101-52500-355 | Travel | \$1,287.44 |
| 101-52500-524 | Staff Development | <u>212.56</u> |
| | | \$1,500.00 |

Increase Expenditure Code:

| | | |
|---------------|---------------------------|------------|
| 101-52500-709 | Data Processing Equipment | \$1,500.00 |
|---------------|---------------------------|------------|

Justification: Electrical Work for Kiosk.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in Fund 151 be approved.

Increase Expenditure Code:

| | | |
|---------------|----------------------|------------|
| 151-82310-510 | Trustee's Commission | \$3,000.00 |
|---------------|----------------------|------------|

Decrease Expenditure Code:

| | | |
|---------------|---------------------|------------|
| 151-82310-325 | Fiscal Agent Charge | \$3,000.00 |
|---------------|---------------------|------------|

Justification: Possible increase needed in Trustee's commission to finish year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in Fund 141 be approved.

Increase Expenditure Code:

| | | |
|---------------|-------------------------------------|--------------|
| 141-72810-499 | Safety – Other Supplies & Materials | \$127,000.00 |
|---------------|-------------------------------------|--------------|

Decrease Expenditure Code:

| | | |
|---------------|---|--------------|
| 141-72810-309 | Safety – Contracts with Government Agencies | \$127,000.00 |
|---------------|---|--------------|

Justification: To transfer funds for the installation of door locks at Anderson County High School.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

| | | |
|---------------|--|------------------|
| 141-71100-429 | Regular Instruction – Instructional Supplies | \$120,000.00 |
| 141-71100-599 | Regular Instruction – Other Charges | <u>30,000.00</u> |
| | | \$150,000.00 |

Decrease Expenditure Code:

| | | |
|----------------|---|--------------|
| 141-711000-722 | Regular Instruction – Instructional Equipment | \$150,000.00 |
|----------------|---|--------------|

Justification: To transfer funds for the purchase of the Mastery Connect curriculum, Edmentum courseware for at-risk students and other anticipated end of the year expenditures.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from RaeAnn Owens, School Nutrition, that the following **TRANSFER** in Fund 143 be approved.

Decrease Expenditure Code:

| | | |
|---------------|-----------|------------|
| 143-73100-710 | Equipment | \$9,500.00 |
|---------------|-----------|------------|

Increase Expenditure Code:

| | | |
|---------------|----------------------------------|------------|
| 143-73100-207 | Food Service – Medical Insurance | \$9,500.00 |
|---------------|----------------------------------|------------|

Justification: The transfer will provide the unexpected increase in funds needed for medical insurance for SY24-25.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

| | | |
|-----------|-------------------------|-------------|
| 141-39000 | Unassigned Fund Balance | \$50,000.00 |
|-----------|-------------------------|-------------|

Increase Expenditure Code:

| | | |
|---------------------|----------------|-------------|
| 141-71200-725-SEFFS | SPED Equipment | \$50,000.00 |
|---------------------|----------------|-------------|

(Amendment will be from 141-34555 Special Education Fees for Service and a JE will replenish the reserve for 39000)

Justification: Appropriation of Special Education Fees of Services funds added to SPED Equipment budget. Funds will be used to purchase playground equipment for SPED Pre-K classroom at Andersonville Elementary School.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

| | | |
|---------------|--|--------------|
| 141-71100-207 | Regular Instruction – Medical Insurance | \$135,000.00 |
| 141-71100-214 | Regular Instruction – Termination Benefits | 60,000.00 |
| 141-71200-207 | Special Education – Medical Insurance | 155,000.00 |
| 141-71300-207 | Career and Technical Education – Medical Insurance | 95,000.00 |
| 141-72110-207 | Attendance – Medical Insurance | 1,200.00 |
| 141-72130-207 | Other Student Support – Medical Insurance | 7,000.00 |
| 141-72230-207 | Career and Technical - Medical Insurance | 4,800.00 |
| 141-72410-207 | Office of Principal - Medical Insurance | 15,000.00 |
| 141-72610-207 | Operation of Plant - Medical Insurance | 5,000.00 |
| 141-72710-207 | Transportation - Medical Insurance | 8,500.00 |
| | | \$486,500.00 |

Decrease Reserve Code:

| | | |
|-----------|-------------------------|--------------|
| 141-39000 | Unassigned Fund Balance | \$486,500.00 |
|-----------|-------------------------|--------------|

(Amendment will be from 141-34690 Committed for Other Purposes and a JE will replenish the reserve for 39000)

Justification: To appropriate funds for medical insurance.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

| | | |
|-----------|---------------------------|------------|
| 141-43990 | Other Charges for Service | \$2,523.00 |
|-----------|---------------------------|------------|

Increase Expenditure Codes:

| | | |
|---------------|---------------------------------------|------------|
| 141-72110-189 | Attendance – Other Salaries and Wages | \$2,200.00 |
| 141-72110-201 | Attendance – Social Security | 137.00 |

| | | |
|---------------|-------------------------|--------------|
| 141-72110-204 | Attendance - Retirement | 154.00 |
| 141-72110-212 | Attendance – Medicare | <u>32.00</u> |
| | | \$2,523.00 |

Justification: To appropriate funds for anticipated end of the year payroll expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs – Summer Camp, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

| | | |
|---------------|---------------------|---------------|
| 141-71150-165 | Cafeteria Personnel | \$7,495.95 |
| 141-71150-471 | Software | <u>352.80</u> |
| | | \$7,848.75 |

Increase Revenue Code:

| | | |
|-----------|----------------------|------------|
| 141-46590 | Summer Learning Camp | \$7,848.75 |
|-----------|----------------------|------------|

Justification: To budget for Summer Camps K-9 increase in allocation

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

| | | |
|---------------|--|-------------|
| 141-71150-312 | Contracts with Private Agencies - Transportation | \$15,200.00 |
|---------------|--|-------------|

Increase Revenue Code:

| | | |
|-----------|-----------------------------------|-------------|
| 141-46590 | Learning Program - Transportation | \$15,200.00 |
|-----------|-----------------------------------|-------------|

Justification: To budget for Summer Camp K-9.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from RaeAnn Owens, School Nutrition, that the following **APPROPRIATION** in Fund 143 be approved.

Increase Revenue Code:

| | | |
|-----------------|---------------------------|-------------|
| 143-47114-ETHRA | Central Cafeteria - Other | \$50,000.00 |
|-----------------|---------------------------|-------------|

Decrease Expenditure Code:

| | | |
|---------------|----------------------------------|-------------|
| 143-73100-422 | Central Cafeteria – Food Service | \$50,000.00 |
|---------------|----------------------------------|-------------|

Justification: Plans for food distribution suggest a greater revenue projection than previously determined. The food code has been adjusted to absorb any additional food costs associated with an increase in revenue.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Codes:

| | | |
|---------------------|-------------------|-----------------|
| 141-71200-116-STSEP | Teachers | \$9,000.00 |
| 141-71200-204-STSEP | State Retirement | 1,000.00 |
| 141-71200-212-STSEP | Employer Medicare | <u>1,890.00</u> |
| | | \$11,890.00 |

Increase Expenditure Codes:

| | | |
|---------------------|------------------------------------|------------------|
| 141-71200-201-STSEP | Social Security | \$1,300.00 |
| 141-71200-207-STSEP | Medical Insurance | 500.00 |
| 141-71200-429-STSEP | Instructional Supplies & Materials | <u>10,090.00</u> |
| | | \$11,890.00 |

Justification: Transfer of funds from Staff Development to Instructional Supplies & Materials to purchase instructional supplies and materials for SPED Pre-K classrooms. No carryover allowed in this grant for this fiscal year. All funds must be spent by June 30, 2025.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrine Oakley, Federal Programs, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

| | | |
|---------------|---------------------|------------|
| 141-71150-105 | Supervisor/Director | \$2,832.00 |
| 141-71150-116 | Teachers | 107,341.92 |

| | | |
|---------------|-----------------------------|---------------|
| 141-71150-165 | Cafeteria Personnel | 2,104.05 |
| 141-71150-201 | Social Security | 7,821.29 |
| 141-71150-204 | State Retirement | 4,547.45 |
| 141-71150-212 | Medicare | 1,838.17 |
| 141-71150-499 | Other Supplies & Materials | 63,672.09 |
| 141-71150-599 | Other Charges – Field Trips | 388.00 |
| 141-71150-355 | Travel | <u>274.56</u> |
| | | \$190,819.53 |

Decrease Expenditure Codes:

| | | |
|---------------|------------------------------------|-----------------|
| 141-71150-163 | Educational Assistants | \$24,920.00 |
| 141-71150-429 | Instructional Supplies & Materials | 161,899.53 |
| 141-71150-422 | Food Supplies | <u>4,000.00</u> |
| | | \$190,819.53 |

Justification: To budget for Summer Camps K-9.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll & Major Line Item)** in Fund 141 be approved.

Increase Expenditure Codes:

| | | |
|---------------|--|------------------|
| 141-72210-129 | Regular Instruction - Librarians | \$4,200.00 |
| 141-72210-162 | Regular Instruction – Clerical Personnel | 500.00 |
| 141-72220-189 | Special Education – Other Salaries & Wages | 104,000.00 |
| 141-72610-434 | Operation of Plant – Natural Gas | 30,000.00 |
| 141-72610-454 | Operation of Plant – Water & Sewer | <u>40,000.00</u> |
| | | \$178,700.00 |

Decrease Expenditure Codes:

| | | |
|---------------|---|-------------------|
| 141-72210-105 | Regular Instruction – Supervisor/Director | \$78,700.00 |
| 141-72220-124 | Psychological Personnel | <u>100,000.00</u> |
| | | \$178,700.00 |

Justification: To transfer funds for anticipated end of year expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Solid Waste, that the following **APPROPRIATION** in Fund 116 be approved.

Increase Expenditure Code:

116-55754-316 Landfill Operation & Maintenance - Contributions \$10,000.00

Decrease Reserve Code:

116-34630-WMCOM Committed For Public Health & Welfare \$10,000.00

Justification: Funds needed from contributions that have been reserved to finish out the fiscal year.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance, that the following **APPROPRIATION** in Fund 263 be approved.

Decrease Reserve Code:

263-39900 Net Assets – Unrestricted (Fund Balance) \$100,000.00

Increase Expenditure Code:

263-51900-340-PRES Other G&A – Medical Dental Services \$100,000.00

Justification: To cover a possible shortage based on the anticipated average expenses. Any funds left over will roll back to Fund Balance.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Clinton Library, AC Library Board, that the following **APPROPRIATION** in Fund 115 be approved.

Increase Expenditure Codes:

115-56500-452-2000 Utilities \$1,800.00
115-56500-348-2000 Postal Charges 50.00
\$1,850.00

Decrease Reserve Code:

115-34535-2001 Dedicated Reserve \$1,850.00

Justification: To cover predicted shortfall in utilities and postage.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Revenue Code:

| | | |
|-----------|--|------------|
| 131-49700 | Star Dust Marina hit ACHD truck mirror | \$1,200.00 |
|-----------|--|------------|

Increase Expenditure Code:

| | | |
|---------------|---------------------------------------|------------|
| 131-63100-418 | Operations & Maintenance of Equipment | \$1,200.00 |
|---------------|---------------------------------------|------------|

Justification: Star Dust Marina truck passed too close to ACHD truck on Mill Creek Road and tore off ACHD truck's mirror.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Code:

| | | |
|---------------|--------------------|-------------|
| 131-65000-510 | Trustee Commission | \$20,000.00 |
|---------------|--------------------|-------------|

Decrease Reserve Code:

| | | |
|-----------|------------------------|-------------|
| 131-34500 | Restricted for Highway | \$20,000.00 |
|-----------|------------------------|-------------|

Justification: To add money into Trustee's commission for budget year 2024-2025.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Codes:

| | | |
|---------------|-------------------|-----------------|
| 131-62000-206 | Life Insurance | \$80.00 |
| 131-62000-207 | Medical Insurance | 17,500.00 |
| 131-62000-208 | Dental Insurance | 75.00 |
| 131-62000-299 | Other Fringe | 110.00 |
| 131-63100-207 | Medical Insurance | <u>1,500.00</u> |
| | | \$19,265.00 |

Decrease Expenditure Codes:

| | | |
|---------------|----------------|-----------------|
| 131-62000-147 | Truck Drivers | \$17,765.00 |
| 131-63100-150 | Night Watchmen | <u>1,500.00</u> |
| | | \$19,265.00 |

Justification: To have money needed to balance for year end.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

| | | |
|---------------|-----------------|------------|
| 101-55120-790 | Other Equipment | \$8,500.00 |
|---------------|-----------------|------------|

Decrease Reserve Codes:

| | | |
|-----------|-------------------------|------------|
| 101-39000 | Unassigned Fund Balance | \$8,500.00 |
|-----------|-------------------------|------------|

Justification: Funds are to build fencing to separate recycling area from animal shelter area and create a separate space at the animal shelter for volunteers that will allow gate access to adjacent county land. Quote obtained is for 12' entrance gate, qty 2 4' side gates, 6' high fencing with barbed wire, with 9-guage chain-link and green visibility mesh.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Code:

| | | |
|---------------|--|-------------|
| 101-51900-599 | General Administration – Other Charges | \$25,314.00 |
|---------------|--|-------------|

Decrease Expenditure Codes:

| | | |
|--------------------|---|-----------------|
| 101-51900-301 | General Administration – Accounting Services | \$4,940.00 |
| 101-51900-305 | General Administration – Audit Services | 1,066.00 |
| 101-51900-331-1000 | General Administration – Legal Services – Interpreters | 984.00 |
| 101-51900-332 | General Administration – Legal Notices | 200.00 |
| 101-51900-399 | General Administration – Other Contracted Services | 10,000.00 |
| 101-51900-399-3311 | General Administration – Other Contracted Services – Legal Services | 3,624.00 |
| 101-51900-499 | General Administration – Other Supplies & Materials | 1,500.00 |
| 101-52200-399-GOVD | Other Contracted Services – Gov Deals | <u>3,000.00</u> |
| | | \$25,314.00 |

Justification: Additional premium for Workers Comp for FY 23/24 and deductibles for different claims at TN Risk.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll & Major Line Item)** in General Fund 101 and Library Fund 115 be approved.

Increase Expenditure Codes:

| | |
|---------------------|-----------|
| 101-51240-101 | \$150.00 |
| 101-51240-425 | 2,050.00 |
| 101-51240-451 | 825.00 |
| 101-51910-207 | 5,125.00 |
| 101-51910-210 | 10.00 |
| 101-52400-206 | 5.00 |
| 101-52400-207 | 11,220.00 |
| 101-52400-208 | 595.00 |
| 101-52500-206 | 40.00 |
| 101-52500-207 | 39,542.00 |
| 101-52500-208 | 485.00 |
| 101-52500-210 | 100.00 |
| 101-52500-299 | 33.00 |
| 101-52500-307-0200 | 910.00 |
| 101-53600-207 | 4,188.00 |
| 101-53600-208 | 5.00 |
| 101-53600-210 | 18.00 |
| 101-53900-204 | 300.00 |
| 101-53900-206 | 20.00 |
| 101-53900-207 | 2,660.00 |
| 101-53900-208 | 120.00 |
| 101-53900-299 | 15.00 |
| 101-54110-189-VCIF2 | 1,500.00 |
| 101-54110-201-VCIF2 | 1,850.00 |
| 101-54110-204-VCIF2 | 1,700.00 |
| 101-54110-212-VCIF2 | 550.00 |
| 101-54900-105 | 50.00 |
| 101-54900-142 | 175.00 |
| 101-54900-189 | 335.00 |
| 101-54900-207 | 13,995.00 |
| 101-54900-208 | 293.00 |
| 101-54900-299 | 68.00 |
| 101-56300-207 | 5,175.00 |

| | |
|--------------------|---------------|
| 101-56300-210 | 75.00 |
| 101-56300-434 | 375.00 |
| 115-56500-452-1000 | <u>600.00</u> |
| | \$95,157.00 |

Decrease Expenditure Codes:

| | |
|---------------------|---------------|
| 101-51240-160 | \$1,500.00 |
| 101-51240-201 | 1,000.00 |
| 101-51240-208 | 200.00 |
| 101-51240-212 | 250.00 |
| 101-51240-599 | 75.00 |
| 101-51300-201 | 1,000.00 |
| 101-51300-207 | 4,135.00 |
| 101-52400-169 | 11,820.00 |
| 101-52500-162 | 14,450.00 |
| 101-52500-169 | 18,910.00 |
| 101-52500-201 | 4,000.00 |
| 101-52500-204 | 3,000.00 |
| 101-52500-212 | 750.00 |
| 101-53600-201 | 300.00 |
| 101-53600-212 | 50.00 |
| 101-51310-207 | 3,861.00 |
| 101-53900-201 | 665.00 |
| 101-53900-212 | 150.00 |
| 101-53900-111 | 2,300.00 |
| 101-54110-187-VCIF2 | 1,500.00 |
| 101-54110-207-VCIF2 | 4,100.00 |
| 101-54900-169 | 7,085.00 |
| 101-54900-201 | 1,750.00 |
| 101-54900-212 | 425.00 |
| 101-51310-207 | 5,656.00 |
| 101-56300-169 | 5,625.00 |
| 115-56500-169-1000 | <u>600.00</u> |
| | \$95,157.00 |

Justification: Benefit code cleanup at year-end using payroll and major line item changes.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from M. Stephens, Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

| | | |
|---------------|-------------------|-----------------|
| 101-51500-201 | Social Security | \$2,203.00 |
| 101-51500-212 | Employer Medicare | 542.00 |
| 101-51500-208 | Employee Dental | 219.00 |
| 101-51500-106 | Deputy Registrar | <u>2,858.00</u> |
| | | \$5,822.00 |

Decrease Expenditure Codes:

| | | |
|---------------|---------------------|---------------|
| 101-51500-204 | State Retirement | \$1,900.00 |
| 101-51500-192 | Election Commission | 400.00 |
| 101-51500-332 | Legal Notices | 1,410.00 |
| 101-51500-355 | Travel | 1,200.00 |
| 101-51500-435 | Office Supplies | <u>912.00</u> |
| | | \$5,822.00 |

Justification: Transfer of funds needed to cover shortfalls in benefits codes with newest employee, and correct a miscalculation of available funds to offset a cut in another personnel code (169) from originally submitted budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|-------------------|-----------------|
| 101-55130-187 | Overtime | \$30,000.00 |
| 101-55130-201 | Social Security | 9,000.00 |
| 101-55310-204 | State Retirement | 16,000.00 |
| 101-55310-208 | Dental Insurance | 42.00 |
| 101-55130-212 | Employer Medicare | <u>1,000.00</u> |
| | | \$56,042.00 |

Increase Expenditure Codes:

| | | |
|---------------------|-------------------------|---------------|
| 101-55130-119 | Bookkeepers | \$3,000.00 |
| 101-55130-131 | Medical Personnel | 33,000.00 |
| 101-55130-169 | Part Time | 11,000.00 |
| 101-55130-207 | Medical Insurance | 6,000.00 |
| 101-55130-210 | Unemployment | 900.00 |
| 101-55130-201-EMST1 | Social Security State | 1,736.00 |
| 101-55130-212-EMST1 | Employer Medicare State | <u>406.00</u> |
| | | \$56,042.00 |

Justification: Balancing payroll and benefit codes. Overtime use was down, part-time and regular pay (Medical Personnel) was up. This is primarily due to vacant shifts from unfilled positions, staff off for vacation, sick, etc. Not all extra time worked is overtime until employee reaches 40

hours in the week. Increase in medical insurance wasn't accounted for when completing budget last year. Couple increases due to the state training stipend.

Motion by Commissioner Anthony Allen, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll & Major Line Item)** in General Fund 101 be approved.

Decrease Expenditure Codes:

| | | |
|---------------|--|------------------|
| 101-54110-106 | Sheriff Dept – Deputies Wages | \$25,000.00 |
| 101-54490-451 | Other Emergency Management – Uniforms | 2,700.00 |
| 101-54490-499 | Other Emergency Management – Other Supplies | 224.00 |
| 101-54490-524 | Other Emergency Management – Staff Development | 146.00 |
| 101-54490-340 | Other Emergency Management – Medical Services | 100.00 |
| 101-54210-160 | Detention Facility – Jailers | <u>24,250.00</u> |
| | | \$52,240.00 |

Increase Expenditure Codes:

| | | |
|---------------|--|---------------|
| 101-54490-187 | Other Emergency Management – Overtime Pay | \$46,000.00 |
| 101-54490-201 | Other Emergency Management – Social Security | 800.00 |
| 101-54490-206 | Other Emergency Management – Life Insurance | 50.00 |
| 101-54490-207 | Other Emergency Management – Medical Insurance | 5,000.00 |
| 101-54490-210 | Other Emergency Management – Unemployment Comp | 20.00 |
| 101-54490-212 | Other Emergency Management – Employer Medicare | 200.00 |
| 101-54490-307 | Other Emergency Management – Communication | <u>350.00</u> |
| | | \$52,240.00 |

Justification: Needed to cover other emergency management codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Lecresha Logan/Zach Allen, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

| | | |
|---------------|--|------------|
| 101-54230-399 | Correction Incentive Program – Other Contracted Services | \$3,750.00 |
|---------------|--|------------|

Increase Expenditure Codes:

| | | |
|---------------|--|------------|
| 101-54230-105 | Correction Incentive Program - Director | \$3,300.00 |
| 101-54230-201 | Correction Incentive Program – Social Security | 150.00 |

| | | |
|---------------|--|--------------|
| 101-54230-204 | Correction Incentive Program – State Retirement | 250.00 |
| 101-54230-212 | Correction Incentive Program – Employer Medicare | <u>50.00</u> |
| | | \$3,750.00 |

Justification: To cover Correction Incentive Program payroll and benefit codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff’s Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

| | | |
|---------------|---------------------|-------------|
| 101-54210-160 | Jail – Jailer’s Pay | \$75,200.00 |
|---------------|---------------------|-------------|

Increase Expenditure Codes:

| | | |
|---------------|----------------------------------|---------------|
| 101-54210-187 | Jail – Overtime Pay | \$75,000.00 |
| 101-54210-210 | Jail – Unemployment Compensation | <u>200.00</u> |
| | | \$75,200.00 |

Justification: To cover jail overtime and unemployment compensation.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff’s Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

| | | |
|---------------|-------------------------------|-------------|
| 101-54110-106 | Sheriff Dept – Deputies Wages | \$76,050.00 |
|---------------|-------------------------------|-------------|

Increase Expenditure Codes:

| | | |
|---------------|--|------------------|
| 101-54110-105 | Sheriff Dept – Supervisor/Director | \$2,000.00 |
| 101-54110-161 | Sheriff Dept – Secretary | 7,000.00 |
| 101-54110-162 | Sheriff Dept – Clerical Personnel | 9,600.00 |
| 101-54110-170 | Sheriff Dept – SRO Officer | 42,300.00 |
| 101-54110-210 | Sheriff Dept – Unemployment Compensation | 150.00 |
| 101-54110-207 | Sheriff Dept – Medical Insurance | <u>15,000.00</u> |
| | | \$76,050.00 |

Justification: To cover Sheriff’s Department payroll and benefit codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Drug Court, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

| | | |
|---------------|-------------------------|------------|
| 101-53330-105 | Drug Court - Supervisor | \$2,071.00 |
|---------------|-------------------------|------------|

Decrease Expenditure Codes:

| | | |
|---------------|------------------------------------|---------------|
| 101-53330-207 | Drug Court – Medical Insurance | \$1,813.00 |
| 101-53330-208 | Drug Court – Dental Insurance | 54.00 |
| 101-53330-299 | Drug Court – Other Fringe Benefits | 11.00 |
| 101-53330-355 | Drug Court – Travel | <u>193.00</u> |
| | | \$2,071.00 |

Justification: Retirement date 6/27, so payout in this fiscal year and grant is covering payout.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Sheriff’s Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

| | | |
|-----------|--------------------|------------|
| 101-49700 | Insurance Recovery | \$8,951.00 |
|-----------|--------------------|------------|

Increase Expenditure Codes:

| | | |
|---------------|---|------------|
| 101-54110-338 | Sheriff – Repairs and Maintenance Vehicle | \$8,951.00 |
|---------------|---|------------|

Justification: Moving funds received for insurance recovery to repair a Sheriff’s vehicle damaged in a police chase.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, FY 25/26 Budget/Finance Director Robby Holbrook

Director Holbrook answered various questions regarding the upcoming budget approval process and timeline. *No action taken.*

SECTION B, Grant Application/ Finance Director Robby Holbrook

Director Holbrook presented a Library Services and Technology Act (LSTA) grant application request on behalf of the Clinton Library.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to approve the application request. *Motion passed.*

SECTION C, CDBG Water Grant & Health Dept. Roof/Mayor Frank

1. Mayor Terry Frank provided background and an update on the status of the CDBG waterline project serving Buchanan Lane, Savage Garden Road, Foust Lane, Collins Gap Road, Judson Road, and Hinds Creek Road. *No action was taken.*
2. Mayor Terry Frank presented a request for \$250,000 in funding from Capital Projects Fund 101-34785 for the repair and/or replacement of the Health Department roof.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve the request and forward a recommendation to County Commission. *Motion passed.*

SECTION D, Chancery Courtroom Upgrade

Director Holbrook opened discussion of a \$24,830.99 request for technology upgrades in the Chancery Court. He recommended that the project be funded from Fund 171 after July 1, 2025.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to approve the request and Director Holbrook's funding recommendation, and to forward a recommendation to County Commission. *Motion passed.*

SECTION E, Year End Rollover of Code 207 for all Funds

Director Holbrook requested Budget Committee approval to authorize a year-end rollover of Code 207 (Medical Insurance) for all funds. For any fund that does not have a rollover amount in Code 207, a budget amendment shall be created in order to charge that fund 5% of its employer medical insurance premiums.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Bob Smallridge**, to approve the request. *Motion passed.*

SECTION F, New Business

Director Holbrook presented a Payroll Transfer request on behalf of the Drug Court for committee approval.

This is reflected as “The 42nd ITEM” above.

Director Holbrook presented an Appropriation Request on behalf of the Sheriff’s Department for approval.

This is reflected as “The 43rd ITEM” above.

SECTION G, Unfinished Business

None.

Meeting Adjourned.

Robby Holbrook, Finance Director