
Anderson County Board of Commissioners

Regular Agenda **Monday, June 16, 2025 @ 6:30 P.M.**

- 1. Call to Order / Roll Call**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Appearance of Citizens** – Items on or not on the agenda
- 5. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 6. Presentation of Reports:**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Requesting motion to confirm appointment of Anthony Braden to the E-911 Board to fill unexpired term of Jim Shetterly, also reappointment of Anne Jordan to the E-911 Board.
 - Requesting motion to confirm the appointment of Dr. Thomas Myers to fill the vacancy for the position of dental representative on the Anderson County Board of Health.
 - Requesting authorization to renew lease with East TN Futbol Club.
 - Grant Amendment
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Purchasing and Budget Report
 2. Director of Schools – Dr. Tim Parrott
 - No Report
 3. Law Director's Office Report
 - A. Contract Approvals
 - B. Zoning Violations
 - C. Bankruptcies
 - D. Other
 - MOU for Sheriff's Office and Rocky Top
 - MOU for Sheriff's Office and Norris
 - MOU For Sheriff's Office and AC EMS
 - E. Litigation Updates
 - F. Request for an Executive Session
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 - Motion to allow the Mayor to pursue making Malitia Hill/Fort Anderson a state park/historic site.
 - Motion to approve sending the letter asking TVA to refrain from closing the Claxton Kids Palace Recreation Area.
 2. Fire Commission Report – by Commissioner Wandell

7. **New Business**
8. **Announcements**
9. **Adjourn**

Respectfully Submitted
H. Tyler Mayes, Chairman



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

June 11, 2025

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Mayes and Honorable Members of Commission,

I wish to add the following items to the Agenda:

1. Requesting motion to confirm appointment of Anthony Braden to the E911 Board to fill unexpired term of Jim Shetterly.
2. Requesting motion to confirm the appointment of Dr. Thomas Myers to fill the vacancy for the position of dental representative on the Anderson County Board of Health.
3. Requesting authorization to renew lease with East TN Futbol Club. Commission approved the five year lease, but stipulation is that each annual renewal is contingent upon the Board of Commissioners approval. (I included original contract, renewal sheet from Purchasing, and picture of the girls' team as the Tennessee State Cup D3 champions.)
4. May 2025 Shelter statistics. Attached.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Frank", is written over a horizontal line.

Terry Frank

This Instrument Prepared by:
Anderson County Law Director
Assistant County Attorney
Rachel S. Wallace, Esq.
101 S. Main St., Suite 310
Clinton, TN 37716

SOCCER FIELD LEASE AGREEMENT

This Non-Exclusive Lease Agreement is made on this the ____ day of _____, 2024 between the parties of Anderson County, TN, Lessor, a governmental entity and political subdivision of the State of TN (hereinafter, "County") and East TN Futbol Club, Lessee (hereinafter, "East TN").

WHEREAS, the Parties wish to jointly agree to provide recreational soccer activities to the citizens of Anderson, County.

WHEREAS, primarily the County will supply the soccer fields, including all hereditaments and appurtenances for the joint project, and East TN will provide the daily operations, maintenance, supplies and supervision of the facility.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained in this Non-Exclusive Lease Agreement, the sufficiency of which is hereby acknowledged, the parties hereto, intending to be legally bound by this Lease Agreement hereby, covenant and agree as follows:

SECTION 1. DEMISED PREMISES

County hereby demises and lets to East TN all that property indicated on the map attached hereto (Exhibit 1), and further identified as a portion of Map 65, Parcel 83 of the Anderson County land records and being a certain tract of land known as the "Soccer Fields" located at the intersection of State Highway 61 and Public Safety Drive in the City of Clinton, TN.

SECTION 2. LEASE TERM

This Lease shall be valid and in effect from the date of above and for a period of one (1) year. Lease is subject to four (4) future renewals of one (1) year each contingent upon the approval by the Anderson County Board of Commissioners and execution of a subsequent renewed Lease Agreement.

SECTION 3. RENT

East TN shall pay the County, as annual rent for the premises, the sum of One Dollar (\$1.00) per year, for a total of One Dollar (\$1.00) contemporaneous with the execution of this Lease Agreement and for each renewal period, as approved by the Anderson County Board of Commissioners, thereafter.

SECTION 4. UTILITIES

County shall pay all power, sewer, and water utilities for the premises. All other fees, utilities and maintenance supplies, not specifically contemplated under the terms of this Lease Agreement shall be the responsibility of East TN

SECTION 5. REVENUES

East TN will receive all revenues generated from the use of Soccer Fields, including, but not limited to, concessions, tournament fees, registration fees, entrance fees and all other sources of revenue deemed necessary to support the activities of East TN.

SECTION 6. MAINTENANCE

East TN will provide all maintenance for the premises except for mowing and associated mowing equipment. Directions for mowing shall be provided by East TN to the Chief Jailor. East TN shall provide for all other maintenance and supplies, including, but not limited to, trash removal, field striping, restroom facility cleaning and supplies, light bulbs, fertilizer and the like. East TN agrees it will maintain the premises at a reasonable standard of care, and will clean and inspect facility after each use, including, checking for water leaks from toilets and faucets, cleanliness, hazards, and dangerous conditions before each use. East TN agrees to lock all doors and windows after each use.

SECTION 7. USE OF PROPERTY

East TN agrees that the sole purpose if the premises shall be for use as a recreational facility. At no time shall East TN use the premises for purposes other than recreational activities. East TN shall not use the premises for any purpose other than the purposes set forth herein, and will not permit the property to be used for any purpose contrary to the terms of this Lease Agreement. East TN warrants that it will not utilize the premises in a manner injurious to the public health, safety and welfare and shall keep the property free from defects. East TN agrees that it will maintain a reasonable standard of maintenance for the premises. East TN agrees that youth recreational soccer clubs may use the soccer fields when not in use by East TN, provided that, permission is obtained from County. Additionally, County reserves the right to utilize the parking area when needed and to expand the existing Anderson County Detention Facility or construct a future Justice Center adjacent to the demises premises with one hundred and twenty (120) days' notice given to East TN of such intent to expand. In case of an emergency, East TN agrees to contact 911 immediately without delay.

SECTION 8. OPTION TO CANCEL

Either party shall have the option to cancel Lease with one hundred and twenty (120) days' written notice to the other party. East TN shall not be entitled to any reimbursement of annual rent payments if either party decides to cancel Lease. East TN agrees that if it fails to perform any of the terms and conditions of this Lease Agreement, County shall have the right to declare this Lease null and void and upon so declaring County shall have the right to forthwith re-enter and repossess the premises. Upon cancellation of the Lease Agreement, East TN agrees that all improvements to the premises shall become property of County.

SECTION 9. INSURANCE

East TN will provide insurance coverage in the following amounts and sufficient to cover any and all claims that may arise from its activities and use of leased premises. East TN shall furnish certified copies of such policy or policies to the County Mayor with each renewed lease.

(A) Property Loss or Damage. Insurance against loss or damage to the land, buildings and improvements, now and hereafter located on the premises sustained by fire, theft, vandalism, weather occurrence, or any act that results in property damage or loss to the premises in the amount not less than Two Million Dollars (\$2,000,000.00); and

(B) Personal Injury or Death. Insurance against claims for personal injury liability (including death), under policies of general public umbrella coverage, and excess third party liability insurance, with limits of liability of not less than Two Million Dollars (\$2,000,000.00) in respect to bodily injury including death.

(C) Evidence of Coverage and Payment If East TN shall fail or refuse, or neglect to maintain such insurance or to furnish County with satisfactory evidence of payment of the insurance premium of any policy, within sixty (60) days of the execution of this Lease Agreement or any subsequent renewal Lease Agreement, County shall have the right at County's option to purchase such insurance and to pay the premiums hereon or to pay the premiums on insurance East TN should have obtained. All such payment made by County, shall be recoverable by County from East TN on demand as additional consideration hereunder together with interest, at the rate of ten percent (10%) per annum from the perspective date of County's making of the insurance payments. A policy of insurance so procured by County shall be written for the shortest period of time available from comparable insurers in the area and East TN shall be given prompt notice of the payment of insurance premiums by County, the amount paid, the name of the insurer, or insurers, and the duration of the coverage obtained. East TN shall have the right to replace said insurance coverage as of any expiration date, and East TN shall duly notify County of such replacement.

SECTION 10. EAST TN BUDGET

East TN agrees to submit a yearly budget and/or financial statement, showing all revenues and expenses, to County on or before January 1st of each calendar year.

SECTION 11. EAST TN MEMBERS AND STAFF

East TN agrees to submit the names and office addresses of all members and staff, including but not limited to, the Director, Secretary, Financial Officer, Coaches, Assistant Coaches, and all administrative staff members, to County on an annual basis, and upon any change in the members or staff. East TN agrees that all members and staff will receive first aid, cardiopulmonary resuscitation (CPR) and concussion protocol training. East TN may obtain this training free of charge from Anderson County EMS by contacting Nathan Sweet, Director of Anderson County EMS, at (865) 457-8609. East TN agrees to provide certification for all members and staff to County.

SECTION 12. NOTICE

Any notice required or provided to this Agreement shall be in writing and sent or delivered to the parties at the following addresses:

COUNTY: Anderson County Government
Office of the County Mayor
208 Anderson County Courthouse
100 N. Main Street
Clinton, TN 37716

LESSEE: East TN Futbol Club
104 Mohawk Rd
Oak Ridge, TN 37830

In the event of any change to the Director of East TN, notice to the County regarding change is required. All notices and written communications hereunder shall be sent by certified return receipt or registered return receipt mail.

SECTION 13. DEFAULT

In the event of default by East TN hereto, the County may bring suit against East TN to enforce the terms of this Lease Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

SECTION 14. NO ORAL MODIFICATION

No modification, amendment, supplement to or waiver of this Lease Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and dully signed by all parties.

SECTION 15. WAIVER

A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

SECTION 16. ENTIRE AGREEMENT

This Lease Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

SECTION 17. SEVERABILITY

In the event any one or more of the provisions of this Lease Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

SECTION 18. EXHIBITS

Any Exhibits attached hereto or incorporated herein are made a part of this Lease Agreement for all purposes. The expression "this Agreement" means the body of this Lease Agreement and the Exhibits.

SECTION 19. MULTIPLE COUNTERPARTS; EFFECTIVENESS

This Lease Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, on Lease Agreement. This Lease Agreement shall become effective when executed and delivered by all the parties.

SECTION 20. JURISDICTION; CHOICE OF LAW

Each party hereby irrevocably consents to the jurisdiction of all state courts sitting in TN or all federal courts sitting in Knoxville, TN and agrees that venue for all legal action brought in connection with this Lease Agreement shall lie exclusively in such courts. This Lease Agreement shall be governed and construed in accordance with the laws of the State of TN.

SECTION 21. EFFECT OF CAPTIONS, TITLES AND SUBTITLES

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Lease Agreement.

SECTION 22. ASSIGNMENT

This Lease Agreement shall be non-assignable. Any attempt to assign this Lease Agreement shall be deemed a material breach of the terms of this Agreement and County shall have the right to declare this Lease null and void upon proper written notice to East TN.

SECTION 23. FURTHER DOCUMENTATION

The parties agree to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Lease Agreement.

SECTION 24. GOOD FAITH

The parties, their agents and employees agree to cooperate in good faith while fulfilling the terms of this Lease Agreement. Unforeseen difficulties shall be resolved by the County Mayor.

IN WITNESS WHEREOF, the parties have hereto, each acting under due and proper legal authority, execute this Lease Agreement as of the day and year first written above.

ACCEPTANCE BY LESSEE:

East TN Futbol Club

ACCEPTANCE BY LESSOR:

Anderson County Government

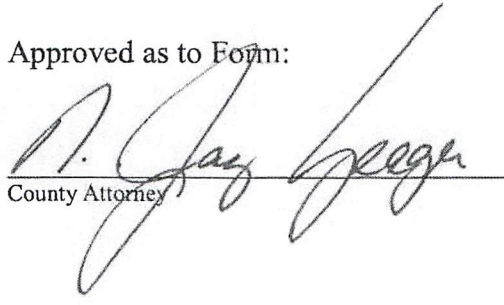
By: Matthew J Bader
Signature and Title

Date: 4-22-2024

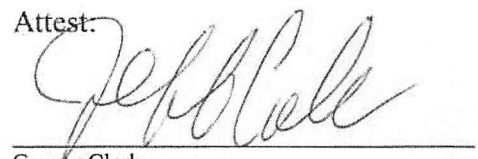
By: [Signature]
County Mayor
H. Tyler Mayan
County Commission Chair
Date: 4/23/24

APPROVED
[Signature] 4/25/24
Anderson County Finance Director

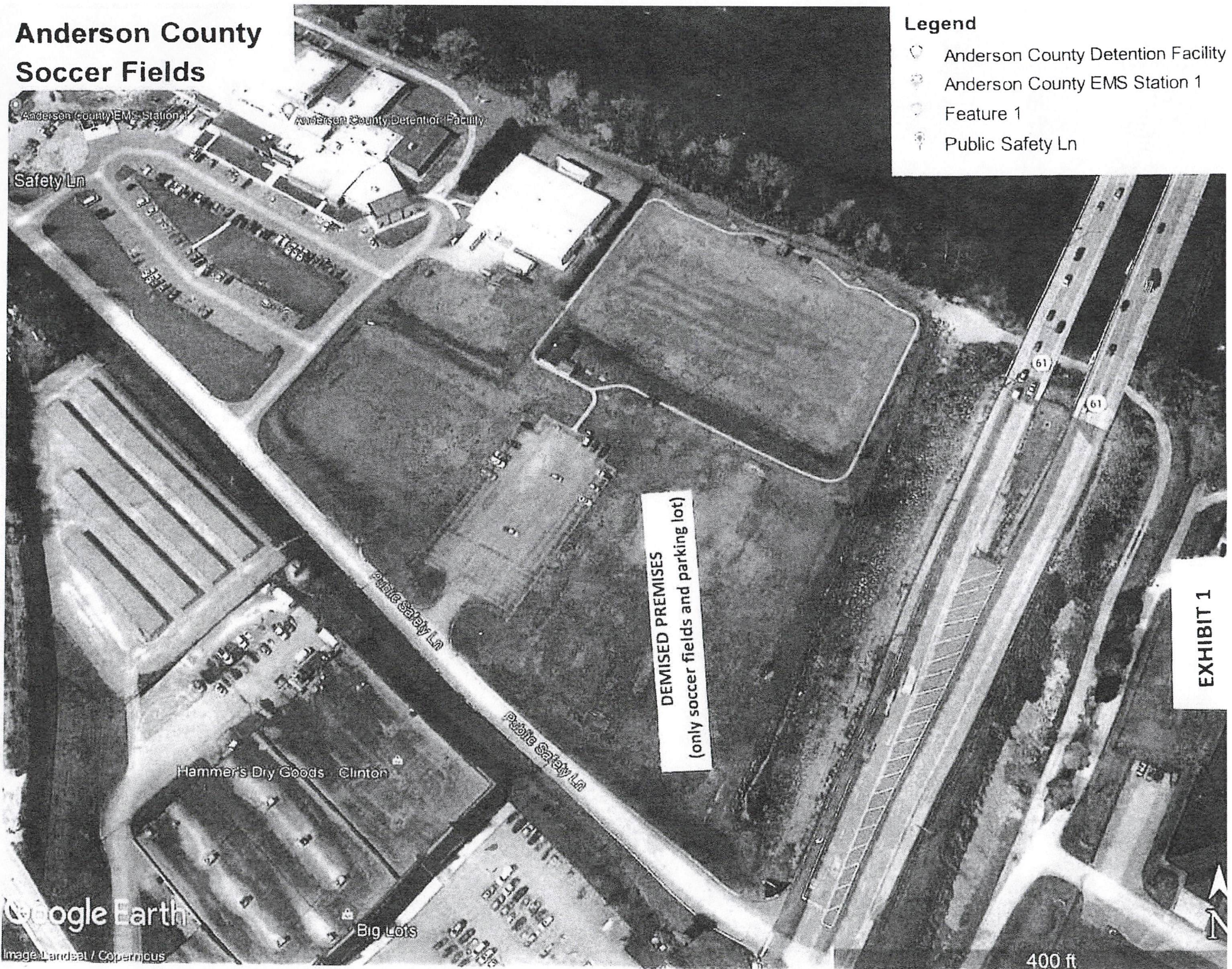
Approved as to Form:


County Attorney

Attest:


County Clerk

Anderson County Soccer Fields



Tennessee Property Viewer

Map Hide Property Lines

Zoom in

Measure

Search

Search Results

Property Detail

Hide Parcel Highlight(s) Clear Se

County: Anderson

Owner: ANDERSON COU

Owner 2:

Address: N CHAS G SEIVE

Parcel Number: 065 083.00

Deeded Acreage: 21.64

Calculated Acreage: 0

Subdivision:

Subdivision Lot:

Date of Imagery: 2019

[Click here for the most up-to-date c](#)

[Click here if there is a problem with](#)

[Export PDF of this map](#) [Export PDF](#)

PDF will be unavailable after 5 minut

**Notice: FEMA Flood Maps are not re-exporting a PDF*

The property maps represented on county Assessor's office and are a l to one another. The property lines deeds and by using surveys created property ownership in any court of contact your local Assessor's office

DEMISED PREMISES
(only soccer fields and parking lot)

Charles G Seive Blvd



Contract Renewal

Anderson County Courthouse
Purchasing Department
100 North Main Street, Room 214
Clinton, Tennessee 37716-3617

Phone - (865) 457-6218
Fax - (865) 264-6252
Email - purchasing@andersoncountyttn.gov
Web - www.andersoncountyttn.gov

June 3, 2025

❖ **Anderson County Government desires to exercise the option to renew the following contract:**

- Vendor/Contract Title: East TN Futbol Club/Soccer Field Lease
- Contract Number: 24-0126
- Original Term: July 1, 2024 to June 30, 2025 with renewal options
- Renewing for Period: July 1, 2025 to June 30, 2026

East TN Futbol Club

Please sign as evidence of your review and approval to renew the contract as specified above

Matthew Bader

6-3-2025

Authorized Signature

(SIGN IN BLUE INK)

Date

Matthew J. Bader

Director

Name and Title

ANDERSON COUNTY ELECTED OFFICIAL/DEPARTMENT HEAD

Authorized Signature

(SIGN IN BLUE INK)

Date

Name and Title

ANDERSON COUNTY FINANCE DIRECTOR

ANDERSON COUNTY LAW DIRECTOR (Approved as to Legal Form)

Robert Holbrook, Finance Director

Date

Law Director

Date

(SIGN IN BLUE INK)

Tennessee
State Cup D3
Champions
Who practice on
our fields! ❤️



May 5th- June 9th Numbers

Adoption:

Dog: 16 / Cat: 34

Total =50

Reclaim:

Dog: 8 / Cat: 0

Total = 8

Rescue:

Dog: 1 / Cat: 0

Total =1

Transfer

Dog: 0 / Cat: 4

Total = 4

DIC:

Cat: 1

Euthanasia:

Behavioral:

Dog: 2

Medical:

Cat: 1

Total Euthanasia:

Dog: 2 / Cat: 1

Finalized Total:

Dog: 27 / Cat: 40 (67)

In House Numbers:

In Shelter

Dogs: 9 / Cats: 34

Total = 43

In Foster

Dogs: 11 / Cats: 24

Total = 34

PetSmart:

Cats: 6

Total = Dog: 20 / Cat: 64 (84)

Intake Number YTD: 368

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

6/5/2025

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Financial Reports			
Cash & Fund Balance, Sales Tax, ARPA and Grant Reports			
Group 3 Purchasing Contracts & Surplus Vehicles - Legal Review - Commission Approval			
1	4A	State of TN, Dept. of Commerce & Insurance, Sheriff, #24-0121 A4	
1	4B	State of TN, Office of Criminal Justice, Mayor, #25-0097A1	
1	4C	Canon, Mayor, #25-0144	
2	4D	BidNetDirect, Purchasing, #25-0145	
2	4E	Canon, Human Resources, #25-0147	
2	4F	North Knoxville Medical Center, EMS, #25-0148	
2	4G	Tennessee Business Enterprises, Courthouse & Detention, #25-0152	
2	5H	Canon, Archives, #25-0151	
2	5I	Canon, IT, #25-0158	
2	6	Surplus Law Library Books	
Group 3 Consent Agenda - Transfers (No Commission Action Necessary)			
3	1	General Fund 101 - Finance	\$ 23,502.00
4	2	General Fund 101 - Chancery Court	\$ 766.45
4	3	General Fund 101 - Clerk & Master	\$ 5,109.01
5	4	General Fund 101 - Clerk & Master/Probate	\$ 500.06
5	5	General Fund 101 - EMS	\$ 44,000.00
6	6	General Fund 101 - Sheriff	\$ 10,200.00
6	7	General Fund 101 - Detention Facility	\$ 70,050.00
7	8	General Fund 101 - Sheriff	\$ 20,000.00
7	9	General Fund 101 - Veterans Service Office	\$ 750.00
7	10	General Fund 101 - Buildings	\$ 8,950.00
8	11	Fund 115 - Library/Rocky Top	\$ 1,200.00
8	12	Fund 115 - Library/Briceville	\$ 765.00
9	13	General Fund 101 - County Clerk	\$ 1,500.00
9	14	General Fund 101 - Finance	\$ 3,000.00
9	15	Fund 141 - Fiscal Services	\$ 127,000.00
10	16	Fund 141 - Fiscal Services	\$ 150,000.00
10	17	Fund 143 - School Nutrition	\$ 9,500.00
Group 4 - Appropriations - School (Commission Approval by Board Vote)			
10	18	Fund 141 - Special Education	\$ 50,000.00
11	19	Fund 141 - Fiscal Services	\$ 486,500.00
11	20	Fund 141 - Fiscal Services	\$ 2,523.00
12	21	Fund 141 - Federal Programs	\$ 7,848.00
12	22	Fund 141 - Federal Programs	\$ 15,200.00
13	23	Fund 143 - School Nutrition	\$ 50,000.00
Group 5 - Transfers - School (Commission Approval by Board Vote)			
13	24	Fund 143 - School Nutrition (Payroll)	\$ 11,890.00
13	25	Fund 141 - Federal Programs (Payroll)	\$ 190,819.53
14	26	Fund 141 - Fiscal Services	\$ 178,700.00
Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)			
15	27	Fund 116 - Solid Waste	\$ 10,000.00
15	28	Fund 263 - Self Insurance	\$ 100,000.00
15	29	Fund 115 - Library/Canton	\$ 1,850.00
16	30	Fund 131 - Highway	\$ 1,200.00

6/5/2025
ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
16	31	Fund 131 - Highway	\$ 20,000.00
16	32	Fund 131 - Highway	\$ 19,265.00
23	43	General Fund 101 - Sheriff	\$ 8,951.00

Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)

17	33	General Fund 101 - Mayor/Animal Control	\$ 8,500.00
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Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)

17	34	General Fund 101 - Finance (Major Line Item)	\$ 25,314.00
18	35	General Fund 101 - Finance (Major Line Item & Payroll)	\$ 95,157.00
20	36	General Fund 101 - Election (Payroll)	\$ 5,822.00
20	37	General Fund 101 - EMS (Payroll)	\$ 56,042.00
21	38	General Fund 101 - Sheriff (Major Line Item & Payroll)	\$ 52,420.00
21	39	General Fund 101 - Sheriff (Payroll)	\$ 3,750.00
22	40	General Fund 101 - Sheriff/Detention Facility (Payroll)	\$ 75,200.00
22	41	General Fund 101 - Sheriff (Payroll)	\$ 76,050.00
23	42	General Fund 101 - Drug Court (Payroll)	\$ 2,071.00

Group 9 - Miscellaneous

23	A	FY 25/26 Proposed Budgets	Discussion
24	B	Grant Application - Clinton Library	Motion To Approve
24	C1	CDBG Grant - Mayor Frank	Information
24	C2	Health Dept. Roof - Mayor Frank	Motion To Approve
24	D	Chancery Courtroom Tech Upgrade	Motion To Approve
24	E	Yearend Rollover of Budget Code 207 - BOT	Motion To Approve
25	F	NB 1 - Drug Court BA #42 and Sheriff BA #43	Motion To Approve
25	G	Unfinished Business	None

New Business Purchase SRO vehicle with existing grant funding *Motion To Approve*
Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)

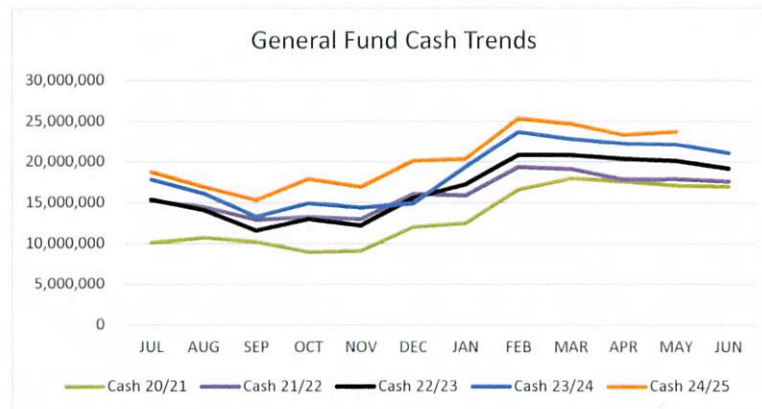
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
May 31, 2025**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,866,850	\$ 211,804	\$ 3,566,293	\$ 10,456,101 *	\$ 16,101,048	\$ 23,728,407
115	Library Fund	\$ -	\$ 269,205		\$ -	\$ -	\$ 269,205	\$ 350,835
116	Solid Waste/Sanitation Fund	\$ -	\$ 710,964	\$ -	\$ -	\$ -	\$ 710,964	\$ 1,186,346
121	American Rescue Plan							\$ 2,355,300
122	Drug Control Fund	\$ -	\$ 126,377	\$ 8,754	\$ -	\$ -	\$ 135,131	\$ 141,514
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 55,114	\$ -	\$ 55,114	\$ 31,769
128	Tourism Fund	\$ -	\$ 544,323	\$ 233,650	\$ -	\$ -	\$ 777,973	\$ 975,498
131	Highway Fund	\$ 75,128	\$ 269,737	\$ 641,902	\$ -	\$ -	\$ 986,767	\$ 3,292,486
141	General Purpose School Fund	\$ -	\$ -	\$ 8,227,641	\$ -	\$ -	\$ 8,227,641	\$ 13,406,442
143	Central Cafeteria	\$ 88,414	\$ 4,454,127	\$ -	\$ -	\$ -	\$ 4,542,541	\$ 4,227,997
151	General Debt Service Fund	\$ -	\$ 961,128	\$ -	\$ -	\$ -	\$ 961,128	\$ 2,234,535
152	Rural Debt Service Fund	\$ -	\$ 1,173,967	\$ -	\$ -	\$ -	\$ 1,173,967	\$ 1,160,053
156	Education Debt Service Fund	\$ -	\$ 128,972	\$ -	\$ -	\$ -	\$ 128,972	\$ 79,124
171	Capital Projects Fund	\$ -	\$ 482,565	\$ -	\$ -	\$ -	\$ 482,565	\$ 769,872
177	Education Capital Projects Fund		\$ 954,372	\$ -	\$ -	\$ -	\$ 954,372	\$ 1,271,754
263	Employee Benefit Fund	\$ 30,555	\$ -	\$ -	\$ 961,102	\$ -	\$ 991,657	\$ 651,985
		\$ 194,097	\$ 11,942,587	\$ 9,323,751	\$ 4,582,509	\$ 10,456,101	\$ 36,499,045	\$ 55,863,917

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
May

Cash 20/21	17,102,941
Cash 21/22	17,866,639
Cash 22/23	20,054,565
Cash 23/24	22,130,901
Cash 24/25	23,728,407



Copy of Local Option Sales Tax - Net Breakdown by FY

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	6%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-5%
March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	4%
April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	4%
May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5%
June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	3%
Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	4%
FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November	\$506,343.21	\$953,771.87	\$99,110.32	\$48,467.91	\$2,527,615.95	\$126,803.66	\$47,951.78	\$4,310,064.70	3.4%
December	\$507,665.20	\$971,899.48	\$105,362.12	\$40,481.03	\$2,490,047.05	\$136,616.12	\$46,588.25	\$4,298,659.25	5.6%
January	\$602,686.44	\$1,051,538.71	\$115,188.16	\$53,396.68	\$2,981,517.91	\$134,690.93	\$65,305.67	\$5,004,324.50	-5.5%
February	\$454,113.16	\$873,735.49	\$90,892.13	\$36,505.29	\$2,178,194.50	\$125,295.15	\$51,888.55	\$3,810,624.27	-1.1%
March	\$454,042.03	\$831,939.65	\$84,925.57	\$36,233.61	\$2,260,444.64	\$115,754.23	\$47,288.01	\$3,830,627.14	-2.1%
April	\$553,490.99	\$957,685.24	\$105,129.31	\$46,031.00	\$2,816,318.47	\$125,009.35	\$34,833.56	\$4,638,497.92	4.4%
May									
June									
Totals:	\$5,090,849.24	\$9,061,910.28	\$1,013,679.76	\$441,879.18	\$25,390,650.70	\$1,276,996.29	\$491,205.78	\$42,767,134.63	

Local Option Sales Tax - Total Net Collections

Month	FY2022	FY2023	FY2024	FY2025
July	\$3,800,000	\$3,800,000	\$4,000,000	\$4,200,000
August	\$3,500,000	\$3,500,000	\$4,000,000	\$4,500,000
September	\$3,500,000	\$3,500,000	\$3,800,000	\$4,200,000
October	\$3,500,000	\$3,500,000	\$3,800,000	\$4,000,000
November	\$4,000,000	\$4,000,000	\$4,200,000	\$4,500,000
December	\$4,000,000	\$4,000,000	\$4,200,000	\$4,500,000
January	\$4,500,000	\$4,500,000	\$5,200,000	\$5,400,000
February	\$3,500,000	\$3,500,000	\$4,000,000	\$4,000,000
March	\$3,500,000	\$3,500,000	\$4,000,000	\$4,000,000
April	\$4,000,000	\$4,000,000	\$4,200,000	\$4,500,000
May	\$4,000,000	\$4,000,000	\$4,200,000	\$4,500,000
June	\$4,000,000	\$4,000,000	\$4,200,000	\$4,500,000

ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL				
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00				
-Less Budgeted To-Date		\$ (10,012,639.51)	\$ (5,120,393.55)	\$ (15,133,033.06)				
Remaining Allocation		\$ (12,639.51)	\$ (168,319.55)	\$ (180,959.06)				
Interest earned and balance of allocations		\$ 407,147.77	\$ (180,959.06)					
		Total Interest Remaining		\$ 226,188.71				
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	COMPLETION DATE	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	FY22	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	FY22	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	FY23	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	FY24	11/21/2022
5	Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	FY23	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	FY22	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	FY24	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	FY24	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	FY24	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	FY24	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	FY24	8/15/2022
11	Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	FY24	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	FY22	5/16/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	FY24	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	FY24	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	FY24	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	FY24	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	FY23	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	FY24	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	FY24	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	FY24	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	FY24	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	FY24	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	FY24	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	FY24	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	FY24	8/21/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	FY24	3/18/2024
33	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	Complete	NO	FY25	12/18/2023
34	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	FY25	5/20/2024
35	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	Complete	YES	FY25	5/20/2024
36	Auto Purchases	\$ 170,281.35	\$ 170,281.35	\$ -	Complete	YES	FY25	6/17/2024
39	Archives Security Cameras	\$ 13,802.94	\$ 13,802.94	\$ -	Complete	YES	FY25	8/19/2024
40	Senlor Center Badge System	\$ 10,888.36	\$ 10,888.36	\$ -	Complete	YES	FY25	9/16/2024
42	County Auto Purchases	\$ 100,000.00	\$ 100,000.00	\$ -	Complete	YES	FY26	11/18/2024
44	Employee Retention Payments 2024	\$ 469,288.25	\$ 469,288.25	\$ -	Complete	YES	FY25	12/16/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	FY26	2/22/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 132,648.77	\$ 17,351.23	In Progress	YES	FY25	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,346,903.66	\$ 500,511.66	\$ 846,392.00	In Progress	NO	FY27	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 213,074.14	\$ 166,440.78	In Progress	YES	FY27	6/19/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ 238,333.00	\$ 365,667.00	In Progress	YES	FY26	9/18/2023
37	EMS Vehicles FY25	\$ 422,819.10	\$ 8,857.10	\$ 413,962.00	In Progress	NO	FY26	8/19/2024
38	Sheriff's Vehicles FY25	\$ 571,962.02	\$ 567,359.02	\$ 4,603.00	In Progress	YES	FY26	8/19/2024
41	Blockhouse Valley Recycling Center	\$ 56,500.00	\$ 22,600.00	\$ 33,900.00	In Progress	YES	FY26	10/21/2024
43	Blockhouse Valley Recycling Center	\$ 14,000.00	\$ 9,800.00	\$ 4,200.00	In Progress	YES	FY25	12/16/2024
		\$ 15,133,033.06	\$ 13,030,517.05	\$ 2,102,516.01				

Current Projects as of 5-31-25

2024-2025 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500		7/1/2024	6/30/2025		\$ 133,500		TDMSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2024	6/30/2025	\$ 200,000			OCJP/VOCA	\$ 3,685
	District Attorney's Office	JAG - 7th CTF	\$ 70,000		7/1/2024	6/30/2025	\$ 70,000			OCJP	
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 130,000		7/1/2024	6/30/2025	\$ 130,000			OCJP/VOCA	
54710-790-EMSE1	EMS	EMS Equipment Grant	\$ 134,180	\$ -	7/1/2023	9/30/2024	\$ -	\$ 134,180		TDH	
55130-131-EMST1	EMS	EMS Training Supplement	\$ 28,800	\$ 2,203	12/31/2024	6/30/2025	\$ -	\$ 28,800		TDH	
	EMS	EMS Training Facility	\$ 857,840	\$ 857,841	10/1/2024	12/31/2027	\$ 857,840	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 33,709	\$ 33,709	10/1/2022	9/30/2024	\$ 33,709			TEMA	
54410-499-DHS	Emergency Management	Homeland Security Grant 2023	\$ 28,250		9/1/2022	4/30/2025	\$ 28,250			TEMA/DHS	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
54410-706-EOC	Emergency Management	Emergency Operations Center	\$ 2,942,940	\$ 980,980	9/1/2024	4/30/2027	\$ 2,942,940	\$ -		TEMA/DHS	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000		12/1/2023	7/31/2024	\$ 21,000			TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000	\$ -	12/1/2024	11/30/2025	\$ 21,000	\$ -		TEMA/DHS	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 32,024	\$ 32,024	10/1/2023	9/30/2025	\$ 32,024			TEMA	
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000		TDH	
55110-707-AWN	Health Department	Immunization Funding Grant (awning)	\$ 227,000		3/1/2025	7/31/2026	\$ 227,000			TDH	
55190-3000	Health Department	Reimburse County for Contract employees Salaries	\$ 663,600		7/1/2024	6/30/2025	\$ 155,738	\$ 507,862		TDH	
55160-2001	Health Department	Safety Net Grant for Dental	\$ 4,000,000		7/1/2024	6/30/2025		\$ 4,000,000		TDH	
55160-2001	Health Department	Safety Net Grant for Dental (Emory Valley)	\$ 4,000,000		7/1/2024	6/30/2025		\$ 4,000,000		TDH	
	Highway/Mayors Office	TDOT Old State Circle Bridge (State Run Project)	\$ 950,900				\$ 950,900			TDOT	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	\$ 45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
91170-791-CDBG1	Mayors Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
	Mayors Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
	Mayors Office	ORHA Brownfield Identification Grant	\$ 100,000	\$ -	8/1/2024	7/31/2026	\$ -	\$ 100,000	\$ -	TDEC	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100		7/1/2024	6/30/2025		\$ 52,100		TDOT	
TBD	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 381,587		4/15/2024	6/30/2028	\$ 381,587			TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 143,687		7/1/2023	9/30/2024	\$ 128,961	\$ 14,726		ETHRA/ETAAAD	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 66,576		7/1/2024	6/30/2025	\$ 51,744	\$ 14,832		ETHRA/ETAAAD	
53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2025		\$ 13,005		OCJP	
	Norris Library	East Tennessee Foundation	\$ 3,000		5/1/2024	4/30/2025				ETF	
53310-DVCC	Sessions Judges	STOP, DV Court	\$ 201,000		7/1/2023	9/19/2024	\$ 201,000			OCJP	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 22,000		10/1/2023	9/30/2024	\$ 22,000			TDSHS/ NHSTA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 317,141		5/15/2023	6/30/2027		\$ 317,141		OCJP	
54110-VCIF2	Sheriff's Department	VCIF Collaborative	\$ 1,885,000		8/1/2023	6/30/2025		\$ 1,885,000		OCJP	\$ 16,900
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2028		\$ 200,000		TDCl	
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2024	6/30/2025		\$ 1,275,000		TDHS	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 280,208	\$ -	7/1/2024	6/30/2025		\$ 280,208		OCJP	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800	-		TDSHS/ NHSTA	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
128-58110-ENGR	Tourism	Tourism Enhancement Grant	\$ 100,000	\$ 30,000	7/1/2023	6/30/2025		\$ 70,000		TDTD	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2024	6/30/2025		\$ 30,000		TDTD	
Total											
Current Year Grants							\$12,190,233	\$14,457,374	\$ 1,860,000	\$ 28,507,608	\$ 28,845
Prior Year Grants							\$ 8,680,171	\$10,387,755		\$ 19,067,927	

BUDGET COMMITTEE MINUTES

JUNE 5, 2025

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Anthony Allen, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Public Hearing for FY25/26 Budget

Clerk and Master Harold Cousins spoke on behalf of a group of employees advocating for percentage-based pay increases instead of the proposed \$1,500 flat amount for permanent full-time employees. Several other employees also offered public comments in support of percentage-based adjustments.

2. Appearance of Citizens

No citizens appeared to address the committee.

3. Approval of Agenda

Motion by Commissioner Denise Palmer, seconded by Commissioner Jerry White, to approve the agenda as presented, with the inclusion of New Business Items NB1 and NB2. Motion passed. (Commissioner Anthony Allen was not present for the vote.)

4. Purchasing Contracts with Legal Review

A. State of Tennessee, Department of Commerce and Insurance, Sheriff Departments,

Contract #24-0121 A4 – Amendment to extend the Law Enforcement Recruitment Grant by one-year and revise the definition of an “Eligible Officer”.

B. State of Tennessee, Office of Criminal Justice Programs, Office of the Mayor,

Contract #25-0097 A1 – Amendment to extend the Family Justice Center Victim Service Supplemental Grant by one-year and increase the funding by \$200,000.

C. Canon, Office of the Mayor, Contract #25-0144 – Five-year copier contract for \$48.16/month.

D. BidNetDirect (formerly Vendor Registry), Purchasing Office, Contract #25-0145
– Three-year contract for bid and contract management.

E. Canon, Human Resources, Contract #25-0147 – Five-year copier contract for \$42.39/month.

F. North Knoxville Medical Center, EMS, Contract #25-0148 – Memorandum to outline safety and compliance points for Student Affiliation agreements.

G. Tennessee Business Enterprises, Courthouse and Detention Facility, Contract #25-0152 – Permit Agreement for Licensed Blind Vendors to provide vending machine services.

5. Purchasing Contracts Pending Legal Review

The following contracts obtained legal review after the agenda was published and prior to the meeting:

H. Canon, Archives, Contract #25-0151 – Five-year copier contract for \$31.77/month.

I. Canon, IT Department, Contract #25-0152 – Five-year copier contract for \$36.59/month.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, to approve Items 4A through 4G and Items 5H and 5I. Motion passed.
(Commissioner Anthony Allen not present for vote.)

6. Surplus request to donate extra copies of Law Library Books to Loudon County. Loudon County experienced the loss of law books in a fire.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Denise Palmer, to approve the request. Motion passed. (Commissioner Anthony Allen not present for vote.)

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 and Library Fund 115 be approved.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 and Library Fund 115 be approved.

Increase Expenditure Codes:

101-51100-208	\$500.00
101-51400-207	3,500.00
101-51600-207	195.00
101-51720-206	25.00
101-51720-207	8,850.00
101-51720-208	95.00
101-52200-210	25.00
101-52300-210	75.00
101-52600-210	20.00
101-53100-208	615.00
101-53310-204	250.00
101-53330-206	67.00
101-53400-206	18.00
101-53400-207	1,672.00
101-53400-208	5.00
101-53500-201	25.00
101-53500-206	80.00
101-53500-208	270.00
101-53500-348	1,200.00
101-54110-201-VCIF2	2,000.00
101-54110-204-VCIF2	1,200.00
101-54110-212-VCIF2	750.00
101-54230-204-EBP1	500.00
101-54230-206-EBP1	25.00
101-54230-299-EBP1	30.00
101-55120-208	165.00
101-55120-210	65.00
101-55160-206	70.00
101-55160-208	290.00
101-55160-299	70.00
115-56500-208-3000	300.00
115-56500-210-3000	50.00
115-56500-307-3000	400.00
115-56500-348-2000	<u>100.00</u>
	\$23,502.00

Decrease Expenditure Codes:

101-51100-201	\$500.00
101-51400-204	3,500.00
101-51600-201	295.00
101-51720-201	1,200.00
101-51720-399-ZNRM	7,770.00

101-52200-201	25.00
101-52300-212	75.00
101-52600-201	20.00
101-53100-201	615.00
101-53310-399-CLLN	250.00
101-53330-207	67.00
101-53400-201	800.00
101-53400-204	895.00
101-53500-334	1,575.00
101-54110-207-VCIF2	3,950.00
101-54230-207-EBP1	555.00
101-55120-201	230.00
101-55160-201	430.00
115-56500-201-3000	400.00
115-56500-204-3000	350.00
115-56500-201-2000	<u>100.00</u>
	\$23,502.00

Justification: Benefit code cleanup at yearend using transfers within the Department.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Daniel Forrester, Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53700-414	Duplicating Supplies	\$766.45
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Increase Expenditure Code:

101-53700-435	Office Supplies	\$766.45
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Justification: Purchase of general office supplies not supported with current budget

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53400-320	Membership and Dues	\$564.00
101-53400-337	Maintenance & Repair Services	711.50
101-53400-349	Printing, Stationery, Forms	454.00

101-53400-399	Other Contracted Services	1,302.00
101-53400-411	Data Processing Supplies	160.00
101-53400-414	Duplicating Supplies	417.51
101-53400-499	Bound Books	<u>1,500.00</u>
		\$5,109.01

Increase Expenditure Code:

101-53400-435	Office Supplies	\$5,109.01
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Justification: Purchase of general office supplies not supported with current budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Probate Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53800-349	Printing, Stationery, Forms	\$500.00
101-53800-499	Other Supplies & Materials	<u>0.06</u>
		\$500.06

Increase Expenditure Code:

101-53800-435	Office Supplies	\$500.06
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Justification: Purchase of general office supplies not supported with current budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-55130-309-Kick	Contracts with Governmental Agencies Kicker	\$11,000.00
101-55130-329	Laundry Services	11,000.00
101-55130-338-1000	Repairs and Maintenance Vehicles 1000	2,500.00
101-55130-355	Travel	1,200.00
101-55130-356	Tuition	1,300.00
101-55130-451	Uniforms	7,500.00
101-55130-499	Other Supplies	1,500.00
101-55130-425	Gasoline	<u>8,000.00</u>
		\$44,000.00

Increase Expenditure Code:

101-55130-399	Other Contracted Services	\$44,000.00
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Justification: Increase for billing services due to rate increase and increased revenues. Decrease in uniforms, laundry/linen to help with balancing the budget. Gasoline down from projected. Kicker payment still working out due to issues with our reporting system and the states, it is getting better and cost will increase. Cut down on anticipated travel to help with balancing the budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54110-708-1000	Communication Equipment	\$10,200.00
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Increase Expenditure Code:

101-54110-312	Private Contracts	\$10,200.00
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Justification: To pay for annual software support agreement (ASSA) for iSOMS.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-716	Jail – Law Enforcement Equipment	\$4,900.00
101-54210-312	Jail – Private Contracts	5,150.00
101-54210-415	Jail – Electricity	50,000.00
101-54210-454	Jail – Water & Sewer	<u>10,000.00</u>
		\$70,050.00

Increase Expenditure Codes:

101-54210-307-0200	Jail – Internet Services	\$5,000.00
101-54210-711	Jail – Furniture & Fixtures	4,900.00
101-54210-399	Jail – Contract Services	30,000.00
101-54210-335	Jail – Maintenance	<u>30,150.00</u>
		\$70,050.00

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54110-336	Radio Maintenance	\$6,000.00
101-54110-351	Rentals	1,000.00
101-54110-452	Utilities	2,000.00
101-54110-524	Staff Development	3,000.00
101-54110-708	Communication Equipment	5,000.00
101-54110-716-VEST	Law Enforcement Equipment – Vest	<u>3,000.00</u>
		\$20,000.00

Increase Expenditure Codes:

101-54110-431	Law Enforcement Supplies	\$20,000.00
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Justification: To purchase much needed law enforcement supplies.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veteran Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-58300-302	Advertising	\$300.00
101-58300-348	Postal Charges	100.00
101-58300-349	Printing Stationary & Forms	<u>350.00</u>
		\$750.00

Increase Expenditure Code:

101-58300-435	Office Supplies	\$750.00
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Justification: General Supplies for the Veterans Service Office, Flags, and additional items for office.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51800-415	Electricity	\$4,000.00
101-51800-415-1000	Electricity (Jolly Bldg., General Fund pays 70%)	3,500.00
101-51800-415-2000	Electricity	100.00

101-51800-434	Natural Gas	350.00
101-51800-454	Water & Sewer	900.00
101-51800-454-1000	Water & Sewer	<u>100.00</u>
		\$8,950.00

Decrease Expenditure Code:

101-51800-328	Janitorial Services	\$8,950.00
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Justification: To shore up Utility expense for FY 2025.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rocky Top Public Library, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-435-3000	Office Supplies	\$1,200.00
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Increase Expenditure Code:

115-56500-307-3000	Communication	\$1,200.00
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Justification: Transfer needed to cover increased communication costs. I have addressed it in next years budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Briceville Public Library, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-355-1000	Travel	\$100.00
115-56500-437-1000	Magazines	200.00
115-56500-711-1000	Furniture & Fixtures	165.00
115-56500-790-1000	Other Equipment	<u>300.00</u>
		\$765.00

Increase Expenditure Codes:

115-56500-307-1000	Communications	\$765.00
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Justification: This is a one time transfer of funds to cover projected shortage in communications for the remainder of the fiscal year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52500-355	Travel	\$1,287.44
101-52500-524	Staff Development	<u>212.56</u>
		\$1,500.00

Increase Expenditure Code:

101-52500-709	Data Processing Equipment	\$1,500.00
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Justification: Electrical Work for Kiosk.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in Fund 151 be approved.

Increase Expenditure Code:

151-82310-510	Trustee's Commission	\$3,000.00
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Decrease Expenditure Code:

151-82310-325	Fiscal Agent Charge	\$3,000.00
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Justification: Possible increase needed in Trustee's commission to finish year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in Fund 141 be approved.

Increase Expenditure Code:

141-72810-499	Safety – Other Supplies & Materials	\$127,000.00
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Decrease Expenditure Code:

141-72810-309	Safety – Contracts with Government Agencies	\$127,000.00
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Justification: To transfer funds for the installation of door locks at Anderson County High School.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-429	Regular Instruction – Instructional Supplies	\$120,000.00
141-71100-599	Regular Instruction – Other Charges	<u>30,000.00</u>
		\$150,000.00

Decrease Expenditure Code:

141-711000-722	Regular Instruction – Instructional Equipment	\$150,000.00
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Justification: To transfer funds for the purchase of the Mastery Connect curriculum, Edmentum courseware for at-risk students and other anticipated end of the year expenditures.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from RaeAnn Owens, School Nutrition, that the following **TRANSFER** in Fund 143 be approved.

Decrease Expenditure Code:

143-73100-710	Equipment	\$9,500.00
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Increase Expenditure Code:

143-73100-207	Food Service – Medical Insurance	\$9,500.00
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Justification: The transfer will provide the unexpected increase in funds needed for medical insurance for SY24-25.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$50,000.00
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Increase Expenditure Code:

141-71200-725-SEFFS	SPED Equipment	\$50,000.00
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(Amendment will be from 141-34555 Special Education Fees for Service and a JE will replenish the reserve for 39000)

Justification: Appropriation of Special Education Fees of Services funds added to SPED Equipment budget. Funds will be used to purchase playground equipment for SPED Pre-K classroom at Andersonville Elementary School.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-207	Regular Instruction – Medical Insurance	\$135,000.00
141-71100-214	Regular Instruction – Termination Benefits	60,000.00
141-71200-207	Special Education – Medical Insurance	155,000.00
141-71300-207	Career and Technical Education – Medical Insurance	95,000.00
141-72110-207	Attendance – Medical Insurance	1,200.00
141-72130-207	Other Student Support – Medical Insurance	7,000.00
141-72230-207	Career and Technical - Medical Insurance	4,800.00
141-72410-207	Office of Principal - Medical Insurance	15,000.00
141-72610-207	Operation of Plant - Medical Insurance	5,000.00
141-72710-207	Transportation - Medical Insurance	<u>8,500.00</u>
		\$486,500.00

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$486,500.00
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(Amendment will be from 141-34690 Committed for Other Purposes and a JE will replenish the reserve for 39000)

Justification: To appropriate funds for medical insurance.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43990	Other Charges for Service	\$2,523.00
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Increase Expenditure Codes:

141-72110-189	Attendance – Other Salaries and Wages	\$2,200.00
141-72110-201	Attendance – Social Security	137.00
141-72110-204	Attendance - Retirement	154.00
141-72110-212	Attendance – Medicare	<u>32.00</u>
		\$2,523.00

Justification: To appropriate funds for anticipated end of the year payroll expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs – Summer Camp, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-165	Cafeteria Personnel	\$7,495.95
141-71150-471	Software	<u>352.80</u>
		\$7,848.75

Increase Revenue Code:

141-46590	Summer Learning Camp	\$7,848.75
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Justification: To budget for Summer Camps K-9 increase in allocation

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71150-312	Contracts with Private Agencies - Transportation	\$15,200.00
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Increase Revenue Code:

141-46590	Learning Program - Transportation	\$15,200.00
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Justification: To budget for Summer Camp K-9.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from RaeAnn Owens, School Nutrition, that the following **APPROPRIATION** in Fund 143 be approved.

Increase Revenue Code:

143-47114-ETHRA	Central Cafeteria - Other	\$50,000.00
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Decrease Expenditure Code:

143-73100-422	Central Cafeteria – Food Service	\$50,000.00
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Justification: Plans for food distribution suggest a greater revenue projection than previously determined. The food code has been adjusted to absorb any additional food costs associated with an increase in revenue.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Codes:

141-71200-116-STSEP	Teachers	\$9,000.00
141-71200-204-STSEP	State Retirement	1,000.00
141-71200-212-STSEP	Employer Medicare	<u>1,890.00</u>
		\$11,890.00

Increase Expenditure Codes:

141-71200-201-STSEP	Social Security	\$1,300.00
141-71200-207-STSEP	Medical Insurance	500.00
141-71200-429-STSEP	Instructional Supplies & Materials	<u>10,090.00</u>
		\$11,890.00

Justification: Transfer of funds from Staff Development to Instructional Supplies & Materials to purchase instructional supplies and materials for SPED Pre-K classrooms. No carryover allowed in this grant for this fiscal year. All funds must be spent by June 30, 2025.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrine Oakley, Federal Programs, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-105	Supervisor/Director	\$2,832.00
141-71150-116	Teachers	107,341.92
141-71150-165	Cafeteria Personnel	2,104.05
141-71150-201	Social Security	7,821.29
141-71150-204	State Retirement	4,547.45
141-71150-212	Medicare	1,838.17
141-71150-499	Other Supplies & Materials	63,672.09
141-71150-599	Other Charges – Field Trips	388.00
141-71150-355	Travel	<u>274.56</u>
		\$190,819.53

Decrease Expenditure Codes:

141-71150-163	Educational Assistants	\$24,920.00
141-71150-429	Instructional Supplies & Materials	161,899.53
141-71150-422	Food Supplies	<u>4,000.00</u>
		\$190,819.53

Justification: To budget for Summer Camps K-9.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll & Major Line Item)** in Fund 141 be approved.

Increase Expenditure Codes:

141-72210-129	Regular Instruction - Librarians	\$4,200.00
141-72210-162	Regular Instruction – Clerical Personnel	500.00
141-72220-189	Special Education – Other Salaries & Wages	104,000.00
141-72610-434	Operation of Plant – Natural Gas	30,000.00
141-72610-454	Operation of Plant – Water & Sewer	<u>40,000.00</u>
		\$178,700.00

Decrease Expenditure Codes:

141-72210-105	Regular Instruction – Supervisor/Director	\$78,700.00
141-72220-124	Psychological Personnel	<u>100,000.00</u>
		\$178,700.00

Justification: To transfer funds for anticipated end of year expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Solid Waste, that the following **APPROPRIATION** in Fund 116 be approved.

Increase Expenditure Code:

116-55754-316	Landfill Operation & Maintenance - Contributions	\$10,000.00
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Decrease Reserve Code:

116-34630-WMCOM	Committed For Public Health & Welfare	\$10,000.00
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Justification: Funds needed from contributions that have been reserved to finish out the fiscal year.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance, that the following **APPROPRIATION** in Fund 263 be approved.

Decrease Reserve Code:

263-39900	Net Assets – Unrestricted (Fund Balance)	\$100,000.00
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Increase Expenditure Code:

263-51900-340-PRES	Other G&A – Medical Dental Services	\$100,000.00
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Justification: To cover a possible shortage based on the anticipated average expenses. Any funds left over will roll back to Fund Balance.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Clinton Library, AC Library Board, that the following **APPROPRIATION** in Fund 115 be approved.

Increase Expenditure Codes:

115-56500-452-2000	Utilities	\$1,800.00
115-56500-348-2000	Postal Charges	<u>50.00</u>
		\$1,850.00

Decrease Reserve Code:

115-34535-2001	Dedicated Reserve	\$1,850.00
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Justification: To cover predicted shortfall in utilities and postage.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Revenue Code:

131-49700	Star Dust Marina hit ACHD truck mirror	\$1,200.00
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Increase Expenditure Code:

131-63100-418	Operations & Maintenance of Equipment	\$1,200.00
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Justification: Star Dust Marina truck passed too close to ACHD truck on Mill Creek Road and tore off ACHD truck's mirror.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Code:

131-65000-510	Trustee Commission	\$20,000.00
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Decrease Reserve Code:

131-34500	Restricted for Highway	\$20,000.00
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Justification: To add money into Trustee's commission for budget year 2024-2025.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Fund 131 be approved.

Increase Expenditure Codes:

131-62000-206	Life Insurance	\$80.00
131-62000-207	Medical Insurance	17,500.00
131-62000-208	Dental Insurance	75.00
131-62000-299	Other Fringe	110.00

131-63100-207	Medical Insurance	<u>1,500.00</u>
		\$19,265.00

Decrease Expenditure Codes:

131-62000-147	Truck Drivers	\$17,765.00
131-63100-150	Night Watchmen	<u>1,500.00</u>
		\$19,265.00

Justification: To have money needed to balance for year end.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-790	Other Equipment	\$8,500.00
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Decrease Reserve Codes:

101-39000	Unassigned Fund Balance	\$8,500.00
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Justification: Funds are to build fencing to separate recycling area from animal shelter area and create a separate space at the animal shelter for volunteers that will allow gate access to adjacent county land. Quote obtained is for 12' entrance gate, qty 2 4' side gates, 6' high fencing with barbed wire, with 9-guage chain-link and green visibility mesh.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51900-599	General Administration – Other Charges	\$25,314.00
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Decrease Expenditure Codes:

101-51900-301	General Administration – Accounting Services	\$4,940.00
101-51900-305	General Administration – Audit Services	1,066.00
101-51900-331-1000	General Administration – Legal Services – Interpreters	984.00
101-51900-332	General Administration – Legal Notices	200.00
101-51900-399	General Administration – Other Contracted Services	10,000.00
101-51900-399-3311	General Administration – Other Contracted Services	– 3,624.00

	Legal Services	
101-51900-499	General Administration – Other Supplies & Materials	1,500.00
101-52200-399-GOVD	Other Contracted Services – Gov Deals	<u>3,000.00</u>
		\$25,314.00

Justification: Additional premium for Workers Comp for FY 23/24 and deductibles for different claims at TN Risk.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER (Payroll & Major Line Item)** in General Fund 101 and Library Fund 115 be approved.

Increase Expenditure Codes:

101-51240-101	\$150.00
101-51240-425	2,050.00
101-51240-451	825.00
101-51910-207	5,125.00
101-51910-210	10.00
101-52400-206	5.00
101-52400-207	11,220.00
101-52400-208	595.00
101-52500-206	40.00
101-52500-207	39,542.00
101-52500-208	485.00
101-52500-210	100.00
101-52500-299	33.00
101-52500-307-0200	910.00
101-53600-207	4,188.00
101-53600-208	5.00
101-53600-210	18.00
101-53900-204	300.00
101-53900-206	20.00
101-53900-207	2,660.00
101-53900-208	120.00
101-53900-299	15.00
101-54110-189-VCIF2	1,500.00
101-54110-201-VCIF2	1,850.00
101-54110-204-VCIF2	1,700.00
101-54110-212-VCIF2	550.00
101-54900-105	50.00
101-54900-142	175.00
101-54900-189	335.00

101-54900-207	13,995.00
101-54900-208	293.00
101-54900-299	68.00
101-56300-207	5,175.00
101-56300-210	75.00
101-56300-434	375.00
115-56500-452-1000	<u>600.00</u>
	\$95,157.00

Decrease Expenditure Codes:

101-51240-160	\$1,500.00
101-51240-201	1,000.00
101-51240-208	200.00
101-51240-212	250.00
101-51240-599	75.00
101-51300-201	1,000.00
101-51300-207	4,135.00
101-52400-169	11,820.00
101-52500-162	14,450.00
101-52500-169	18,910.00
101-52500-201	4,000.00
101-52500-204	3,000.00
101-52500-212	750.00
101-53600-201	300.00
101-53600-212	50.00
101-51310-207	3,861.00
101-53900-201	665.00
101-53900-212	150.00
101-53900-111	2,300.00
101-54110-187-VCIF2	1,500.00
101-54110-207-VCIF2	4,100.00
101-54900-169	7,085.00
101-54900-201	1,750.00
101-54900-212	425.00
101-51310-207	5,656.00
101-56300-169	5,625.00
115-56500-169-1000	<u>600.00</u>
	\$95,157.00

Justification: Benefit code cleanup at year-end using payroll and major line item changes.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from M. Stephens, Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51500-201	Social Security	\$2,203.00
101-51500-212	Employer Medicare	542.00
101-51500-208	Employee Dental	219.00
101-51500-106	Deputy Registrar	<u>2,858.00</u>
		\$5,822.00

Decrease Expenditure Codes:

101-51500-204	State Retirement	\$1,900.00
101-51500-192	Election Commission	400.00
101-51500-332	Legal Notices	1,410.00
101-51500-355	Travel	1,200.00
101-51500-435	Office Supplies	<u>912.00</u>
		\$5,822.00

Justification: Transfer of funds needed to cover shortfalls in benefits codes with newest employee, and correct a miscalculation of available funds to offset a cut in another personnel code (169) from originally submitted budget.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-55130-187	Overtime	\$30,000.00
101-55130-201	Social Security	9,000.00
101-55310-204	State Retirement	16,000.00
101-55310-208	Dental Insurance	42.00
101-55130-212	Employer Medicare	<u>1,000.00</u>
		\$56,042.00

Increase Expenditure Codes:

101-55130-119	Bookkeepers	\$3,000.00
101-55130-131	Medical Personnel	33,000.00
101-55130-169	Part Time	11,000.00
101-55130-207	Medical Insurance	6,000.00
101-55130-210	Unemployment	900.00
101-55130-201-EMST1	Social Security State	1,736.00
101-55130-212-EMST1	Employer Medicare State	<u>406.00</u>
		\$56,042.00

Justification: Balancing payroll and benefit codes. Overtime use was down, part-time and regular pay (Medical Personnel) was up. This is primarily due to vacant shifts from unfilled positions, staff off for vacation, sick, etc. Not all extra time worked is overtime until employee reaches 40 hours in the week. Increase in medical insurance wasn't accounted for when completing budget last year. Couple increases due to the state training stipend.

Motion by Commissioner Anthony Allen, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll & Major Line Item)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54110-106	Sheriff Dept – Deputies Wages	\$25,000.00
101-54490-451	Other Emergency Management – Uniforms	2,700.00
101-54490-499	Other Emergency Management – Other Supplies	224.00
101-54490-524	Other Emergency Management – Staff Development	146.00
101-54490-340	Other Emergency Management – Medical Services	100.00
101-54210-160	Detention Facility – Jailers	<u>24,250.00</u>
		\$52,240.00

Increase Expenditure Codes:

101-54490-187	Other Emergency Management – Overtime Pay	\$46,000.00
101-54490-201	Other Emergency Management – Social Security	800.00
101-54490-206	Other Emergency Management – Life Insurance	50.00
101-54490-207	Other Emergency Management – Medical Insurance	5,000.00
101-54490-210	Other Emergency Management – Unemployment Comp	20.00
101-54490-212	Other Emergency Management – Employer Medicare	200.00
101-54490-307	Other Emergency Management – Communication	<u>350.00</u>
		\$52,240.00

Justification: Needed to cover other emergency management codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Lecresha Logan/Zach Allen, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-399	Correction Incentive Program – Other Contracted Services	\$3,750.00
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Increase Expenditure Codes:

101-54230-105	Correction Incentive Program - Director	\$3,300.00
101-54230-201	Correction Incentive Program – Social Security	150.00
101-54230-204	Correction Incentive Program – State Retirement	250.00
101-54230-212	Correction Incentive Program – Employer Medicare	<u>50.00</u>
		\$3,750.00

Justification: To cover Correction Incentive Program payroll and benefit codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-160	Jail – Jailer's Pay	\$75,200.00
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Increase Expenditure Codes:

101-54210-187	Jail – Overtime Pay	\$75,000.00
101-54210-210	Jail – Unemployment Compensation	<u>200.00</u>
		\$75,200.00

Justification: To cover jail overtime and unemployment compensation.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Russell Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54110-106	Sheriff Dept – Deputies Wages	\$76,050.00
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Increase Expenditure Codes:

101-54110-105	Sheriff Dept – Supervisor/Director	\$2,000.00
101-54110-161	Sheriff Dept – Secretary	7,000.00
101-54110-162	Sheriff Dept – Clerical Personnel	9,600.00
101-54110-170	Sheriff Dept – SRO Officer	42,300.00
101-54110-210	Sheriff Dept – Unemployment Compensation	150.00
101-54110-207	Sheriff Dept – Medical Insurance	<u>15,000.00</u>

\$76,050.00

Justification: To cover Sheriff's Department payroll and benefit codes.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Drug Court, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-53330-105	Drug Court - Supervisor	\$2,071.00
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Decrease Expenditure Codes:

101-53330-207	Drug Court – Medical Insurance	\$1,813.00
101-53330-208	Drug Court – Dental Insurance	54.00
101-53330-299	Drug Court – Other Fringe Benefits	11.00
101-53330-355	Drug Court – Travel	<u>193.00</u>
		\$2,071.00

Justification: Retirement date 6/27, so payout in this fiscal year and grant is covering payout.

Motion by Commissioner Jerry White, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$8,951.00
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Increase Expenditure Codes:

101-54110-338	Sheriff – Repairs and Maintenance Vehicle	\$8,951.00
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Justification: Moving funds received for insurance recovery to repair a Sheriff's vehicle damaged in a police chase.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, FY 25/26 Budget/Finance Director Robby Holbrook

Director Holbrook answered various questions regarding the upcoming budget approval process and timeline. *No action taken.*

SECTION B, Grant Application/ Finance Director Robby Holbrook

Director Holbrook presented a Library Services and Technology Act (LSTA) grant application request on behalf of the Clinton Library.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to approve the application request. *Motion passed.*

SECTION C, CDBG Water Grant & Health Dept. Roof/Mayor Frank

1. Mayor Terry Frank provided background and an update on the status of the CDBG waterline project serving Buchanan Lane, Savage Garden Road, Foust Lane, Collins Gap Road, Judson Road, and Hinds Creek Road. *No action was taken.*
2. Mayor Terry Frank presented a request for \$250,000 in funding from Capital Projects Fund 101-34785 for the repair and/or replacement of the Health Department roof.

Motion by **Commissioner Anthony Allen**, seconded by **Commissioner Bob Smallridge**, to approve the request and forward a recommendation to County Commission. *Motion passed.*

SECTION D, Chancery Courtroom Upgrade

Director Holbrook opened discussion of a \$24,830.99 request for technology upgrades in the Chancery Court. He recommended that the project be funded from Fund 171 after July 1, 2025.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Shelly Vandagriff**, to approve the request and Director Holbrook's funding recommendation, and to forward a recommendation to County Commission. *Motion passed.*

SECTION E, Year End Rollover of Code 207 for all Funds

Director Holbrook requested Budget Committee approval to authorize a year-end rollover of Code 207 (Medical Insurance) for all funds. For any fund that does not have a rollover amount in Code 207, a budget amendment shall be created in order to charge that fund 5% of its employer medical insurance premiums.

Motion by **Commissioner Sabra Beauchamp**, seconded by **Commissioner Bob Smallridge**, to approve the request. *Motion passed.*

SECTION F, New Business

Director Holbrook presented a Payroll Transfer request on behalf of the Drug Court for committee approval.

This is reflected as “The 42nd ITEM” above.

Director Holbrook presented an Appropriation Request on behalf of the Sheriff’s Department for approval.

This is reflected as “The 43rd ITEM” above.

SECTION G, Unfinished Business

None.

Meeting Adjourned.

Robby Holbrook, Finance Director

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775

MEMORANDUM

TO: Ms. Annette Prewitt
CC: County Commission
FROM: Law Director's Office
DATE: June 11, 2025
RE: Law Director's Report –June 16, 2025 – County Commission

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Merit Construction- Claxton Elem. School
2. BABAA amendment to AIA Contract- Animal Shelter
3. State of TN- Amendment #4 (#77833-11)
4. State of TN- VSSG Grant for Family Justice Center
5. Medibag- Health Dept.
6. Roadway Solutions- Highway Dept.
7. Trigreen- Highway Dept.
8. Rogers Group (Renewal)- Cold Mix –Highway Dept.
9. Rogers Group (Renewal)- Asphalt –Highway Dept.
10. North Knox Medical Center- CHS
11. Moore & Foust (Renewal) – Highway Dept.
12. Signis- Ankle Monitoring Services
13. TN Business Enterprises- Detention Facility
14. Canon- Human Resources
15. CMI Equipment- Highway Dept.
16. Huette Roberson- Frost Bottom Convenience Center Lease
17. USABLE
18. Canon- IT
19. Canon- Archives
20. Law Enforcement Recruitment Grant- Amendment 1 & 2

21. East TN Futbol Club- Lease Renewal
22. LexisNexis- Law Director's Office
23. Sanorbix/My Benefits Channel – Human Resources
24. BlueCross Blue Shield Stop Loss Insurance Agreement
25. EMS Station #2 – Lease Agreement
26. ESS/Substitute Teachers
27. State of TN-VOCA Grant Amendment for FY 26

B. Anderson County Zoning Violations:

Newly Opened:

1. 354 Longmire Road
2. 267 Joe Owen Rd.

Closed:

1. 684 Oliver Springs Highway
2. 236 Rock House Lane
3. 267 Joe Owen Rd.

Newly Filed:

1. 774 Hillvale Road- Filed on March 7, 2025. Served on March 21, 2025. Chancellor granted 30-day extension for Defendants and their attorney. Defendants' attorney filed an Answer to Complaint on May 28, 2025. Will be scheduling for trial date.
2. 104 Massey Jones Lane- Filed April 16, 2025. Service on Defendants on April 24, 2025. Have 30 days from date of service.
3. 1036 Byram Forks Road- Filed April 16, 2025. Defendants served April 22, 2025. Have 30 days from date of service.

Motion for Default Judgment:

1. 3708 Lake City Highway- Hearing postponed. Defendants' attorney filed an Answer to Complaint before deadline.
2. 236 Rock House Lane- Hearing canceled. Defendant brought the property into compliance and the case is now closed.

Motion for Trial Date:

1. 301 Old Lake City Highway- Trial date to be scheduled for 90 days out.
2. 359 Old Lake City Highway- Trial date to be scheduled for 90 days out.

Liens:

1. 222 Old Tacora Hills Road- daily fine of \$100 beginning May 24, 2024.
2. 151 Moccasin Hollow Lane- daily fine of \$100 beginning July 8, 2024.
3. 230 Haney Hollow Road- daily fine of \$100 beginning August 26, 2024.
4. 177 Scott Brogan Lane- daily fine of \$50 beginning December 9, 2024.
5. 208 Old Lake City Highway- Release of Lien has been recorded. \$5,000 lien amount received from new owner.

6. 184 Buffalo Road- final lien recorded on May 7, 2025 for a total amount of \$2,000. Case is now complaint and closed in our office.

Pending Quotes for Cleanup:

1. 230 Haney Hollow Road- no quote, Zoning office advises that clean-up is cost prohibitive.
2. 222 Old Tacora Hills Road- no quote, Zoning office advises that clean-up is cost prohibitive.
3. 151 Moccasin Hollow Lane
4. 177 Scott Brogan Lane

C. Bankruptcies:

1. DuBois- Filed Chapter 13 Claim
2. Sewell- Motion to Modify
3. Roy- Notice of Chapter 7
4. Baker- Order Dismissing Chapter 13
5. Brooks- Notice of Amended Schedule
6. Langford- Order Confirming Chapter 13

D. Other:

1. Colt Jennings- Records Request
2. TVA Letter- Kids Palace
3. Ogle v. Jones- Copy of Signed Release
4. 2024 Court Security Survey
5. Assisted ACDF and DAG with inmate medical care issue.
6. MOU for Sheriff's Office and Rocky Top
7. MOU for Sherriff's Office and Norris
8. MOU for Sherriff's Office and AC EMS

E. Litigation Updates:

1. Pro-Vision- Filed Amended Complaint on 4/9/25. Hearing set for 7/11/25.
2. Rick Schubert v. Terry Frank- Filed a Motion to Dismiss on 5/15/25. Motion to Dismiss is pending. Respondent filed Response to Motion for Dismiss.
3. Zayo v. AC Commission, ACS, & AC Purchasing- Sworn Complaint filed on 5/20/25. Participated in conference call with counsel for all defendants to discuss both the Writ of Certiorari and Supersedeas (injunction). Motion to Set Aside Supersedeas scheduled for 1:00 p.m., June 17, 2025 in Anderson County Chancery Court.
4. Samuel Marra v. ACSO et. al- Deposition of Samuel Marra is scheduled for 6/27/25.

5. Shane Dietlin v. Kirk, et al.– forwarded to insurance claims representative for assignment to insurance defense counsel- Continue to monitor status.

EXECUTIVE SESSION WILL BE NEEDED FOR ADDITIONAL UPDATES

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
Clinton, Tennessee 37716

James Brooks, Jr.
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (866) 457-3775
EMAIL: jhrooks@andersoncountyttn.gov

June 16, 2025

VIA REGULAR MAIL

Tennessee Valley Authority
1101 Market Street
Chattanooga, TN 37402
ATTN: Aaron B. Nix, Senior Manager of
Realty Services

Re: Anderson County, Tennessee Recreational Easement, Bull Run Reservation
TVA tract number XBR SP-6 RE, S.1X

Dear Mr. Nix,

I am writing to you at the request of the Anderson County Commission, who want to express their gratitude to TVA on behalf of the Claxton Community for partnering with Anderson County and the Claxton community by providing a portion of the Bull Run Reservation's land use as the Claxton Kids Palace Recreation Area for over twenty years.

The recreational easement, which permitted the county to use the site as a playground, will expire December 1, 2025 as you know. However, we have not yet obtained a new site or funding for relocating the playground equipment.

Anderson County is asking TVA to please refrain from closing the facility to the public prior to November 1, 2025 or the playground equipment is relocated to a new site, whichever occurs first. I am asking for your help because it is not clear whether the playground will be closed to the public prior to November 1, 2025 in order for TVA to dismantle and/or remove the playground equipment from the easement.

We are working diligently to find a new site and secure funding to relocate the playground which is a vital part of the social fabric of the community and we would like to have a smooth transition to the new location.

Thanking you in advance for the consideration you have shown our county and the Claxton community, I remain,

Sincerely yours,

James W. Brooks, Jr.
Anderson County Law Director

RELEASE AND COMPROMISE OF CLAIM

The undersigned, **AMY OGLE n/k/a AMY BETH CARR** (the "**PLAINTIFF**"), for and in consideration of the sum of One Million Six Hundred Thousand Dollars and no/100 (\$1,600,000.00), to be paid in cash or equivalent upon the execution and in exchange for the delivery of this Release and Compromise of Claim (the "**Release**"), the sufficiency of which is hereby acknowledged, does hereby release and forever discharge **ANDERSON COUNTY, TENNESSEE, ITS EMPLOYEES, AGENTS, INSURERS, ATTORNEYS, PREDECESSORS, HEIRS, SUCCESSORS, AND ASSIGNS** (hereinafter, the "**RELEASED PARTIES**") from any and all claims, causes of action, damages or costs, known or unknown, now existing or which may hereafter accrue, including but not limited to, all matters relating to the allegations asserted in that suit initiated by the **PLAINTIFF** in the United States District Court for the Eastern of Tennessee at Knoxville presently styled *Amy Ogle v. William T. Jones, individually and in his official capacity, and Anderson County, Tennessee* bearing Case No. 3:20-cv-293 (the "**Suit**") and the appeal in the United States Court of Appeals, Sixth Circuit styled *Amy Ogle v. William T. Jones, et al* bearing Case No. 24-6127 (the "**Appeal**"). This document does not and is not intended to release William T. Jones from liability. Mr. Jones was an elected official and not an employee or agent of Anderson County, Tennessee.

It is specifically agreed that any and all attorneys' fee liens and all other liens whatsoever, regardless of validity or prior notice of such liens, and all subrogation claims relating to payments for medical services, as well as any and all unpaid charges from medical services, including but not limited to Medicare, Medicaid, TennCare, and/or any private insurance carriers, shall be satisfied from the proceeds of the sums tendered to the **PLAINTIFF** in consideration of this Release. It is further agreed that the satisfaction of such liens, and/or subrogation claims and the

payment of any unpaid medical expenses of the **PLAINTIFF** shall be the sole and exclusive responsibility of the **PLAINTIFF**.

It is further agreed that the **PLAINTIFF** shall be responsible for all federal, state, and local taxes that may be owed by his virtue of his receipt of any portion of the monetary payment provided upon the execution and in exchange for the delivery of this Release. The **PLAINTIFF** specifically agrees to indemnify and hold the **RELEASED PARTIES** harmless from any and all liability, including, without limitation, all penalties, interest, and other costs that may be imposed by the IRS or other governmental agencies regarding her share of any tax obligations that may arise from the monetary consideration made to the **PLAINTIFF** upon the execution and in exchange for the delivery of this Release.

The **PLAINTIFF** (the "Releasor") acknowledges that this constitutes a full and final settlement, release, discharge, and extinguishment of any and all claims against the **RELEASED PARTIES**. Further, that this instrument has been executed by the Releasor only after apprising himself of the relevant information sufficient to allow him to intelligently exercise independent judgment in determining its contents, terms, force and effect. Releasor further acknowledges that she fully knows and understands the contents and terms of this instrument, that she has had reasonable opportunity to discuss its contents and to otherwise consult with her counsel as she deems appropriate and that the execution of the instrument is voluntary, of her own free will, and not predicated or influenced by an declaration, representation, or promise by anyone, whether or not identified above, except as expressly stated in this Release. Finally, Releasor acknowledges that this Release may be pleaded as a complete and absolute defense in bar and abatement of any action of any kind whatsoever brought, instituted, or taken by her or any person purporting to act

on her behalf or with respect to any rights derived from them, so long as related in a way to the matters described in this Release, including all claims relating to the Suit.

It is further understood that the payment of the above sum has been tendered and received in the compromise and settlement of claims advanced by the Releasor in the Suit, but that such tender and receipt are not to be construed as an admission of any liability by the **RELEASED PARTIES**, such liability having been expressly denied by the **RELEASED PARTIES**.

Releasor acknowledges that this constitutes a full and final settlement, release, discharge and extinguishment of all claims against the **RELEASED PARTIES** and hereby authorizes and directs the dismissal of the Suit and hereby covenants and agrees with the **RELEASED PARTIES** that it is the intention of the parties to settle, release and to discharge any and all claims asserted, or intended to be asserted in the Suit and further waives any right to recovery discretionary costs or attorneys' fees from such Suit.

IN WITNESS WHEREOF, this Release has been executed by the undersigned on this 10th day of March, 2025.

PLAINTIFF/RELEASOR:

 03 / 10 / 2025

AMY OGLE n/k/a AMY BETH CARR

2024

COUNTY COURTROOM SECURITY REPORT

To comply with Tennessee Code Annotated section 16-2-505(d)(3), this survey must be completed annually. Completion of this survey may require input from multiple local sources to ensure accurate reporting, but only one report can be submitted. If you need additional space to adequately answer any question, please note that you are attaching additional information in response to the question within the survey.

COURTHOUSE(S) AND COURTROOMS

1. How many courthouses are in your county, including criminal justice centers with courtrooms or jails with courtrooms?	3
a. What is the address for each courthouse and what types of court are held in each courthouse (state circuit court, state criminal court, chancery court, general sessions, juvenile). Primary Courthouse is located at 100 N. Main Street, Clinton TN 37716, which houses General Sessions I, Family Court, State Criminal Court and Chancery Court. Juvenile Court is located in the Jolley Building at 101 S. Main Street, Clinton TN 37716. General Sessions II Court is located at 728 Emory Valley Road, Oak Ridge TN 37830.	
2. Number of courtrooms used for state Circuit Court, state Criminal Court, Chancery Court, General Sessions and Juvenile Court proceedings. <i>Do not count ceremonial courtrooms that are not regularly in use or courtrooms used exclusively for municipal court.</i>	6
3. My county has <u> 6 </u> courtrooms (answer to #2) located across <u> 3 </u> courthouses/buildings (answer to #1).	

SILENT BENCH PANIC BUTTONS (MCSS #1)

1. Number of courtrooms equipped with a silent bench panic button connected to law enforcement.	6
2. Number of court clerk public transaction counter areas in all of your courthouses. Please include public transaction counters for Circuit, Criminal, Chancery, General Sessions and/or Juvenile Court clerks.	5
a. Number of court clerk public transaction counters equipped with a silent bench panic button connected to law enforcement.	5

BULLET-PROOF BENCHES/WORK AREAS (MCSS # 2)

1. Number of courtrooms equipped with a bullet-proof bench.	6
2. Number of courtrooms with bullet-proof court clerk work area.	6

COURT OFFICERS (MCSS #3 and #4)

1. Is an armed, uniformed guard in each courtroom during court?	Yes
a. If no, is a court officer available in the courthouse?	
2. Does your county have dedicated court officers or does it utilize on-duty law enforcement when there are court proceedings? (dedicated, mix, on-duty)	Dedicated
3. Do court proceedings impact your county's ability to respond to emergencies in other areas of your county?	No
4. Did your court officers attend court security training in 2024?	Yes
a. If no, how often do court officers in your county attend training?	
5. Have the judicial staff and courthouse personnel from your county attended a court security briefing in 2024?	Yes

HAND-HELD DETECTORS/MAGNETOMETERS (MCSS # 5)

1. Total number of hand-held detectors in your county courthouse(s).	7
2. Total number of stand-alone magnetometers in each county courthouse.	3
3. Does your county have sufficient security staff to operate magnetometers during regular business hours (not just when court is in session)?	Yes

BUILDING ACCESS & SIGNAGE (MCSS # 6)

1. Does each of the court buildings in your county have signage posted at each court access entrance stating that persons are subject to search by security personnel, that prohibited items are subject to seizure and forfeiture, and include a listing of the prohibited items?	Yes
2. How many of your courthouses require visitors to go through a security screening, including a magnetometer, before entering the building <u>at all times</u> (do not count buildings that only have a security screening when court is in session. This question is asking the number of courthouses that have a manned security station during all business hours).	3

HAND-HELD INSPECTION MIRRORS (MCSS # 7)

1. Do you have at least one hand-held inspection security mirror per county courthouse?	Yes
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COURT SECURITY COMMITTEE

1. Does your county have a court security committee?	Yes
a. If yes, did the committee meet this year to review security issues and make recommendations?	Yes

VIDEO ARRAIGNMENT & CONFERENCING

1. Does your county utilize video arraignment and conferencing?	Yes
a. If yes, how many courtrooms have video arraignment and conferencing capabilities?	3
b. What type of video arraignment system do you utilize (i.e. BIS, Zoom)?	Lifesize
c. Can your county consistently connect with TDOC facilities for virtual proceedings?	No
d. If you cannot consistently connect with TDOC facilities, would doing so decrease the amount of inmate transfers to your county?	Yes

Please list any security measures that you have taken to improve your facilities and/or to protect personnel between **December 1, 2023 and November 30, 2024.**

We were able to improve on door security and camera upgrades at our General Sessions II location. We also were able to install bullet-proof court clerk work areas in all courtrooms. All of the other buildings had no new building changes or changes to our protocol in the last year. The main Courthouse has the single entrance with the x-ray machine and walk-thru magnetometer. All other courts have the walk-thru magnetometer only.

Please describe any recent court security incidents in your county or unique court security issues facing your county.

Our only issue is still building designs. The main Courthouse remains concerning due to the sheer number of egress doors that cannot be monitored at all times. Both of the other buildings that house courts were never designed to house a courtroom and have been renovated to do so.

Please provide any statistics your county has related to incidents at or calls to the courthouse for additional law enforcement.

We have not had any incidents this past year that required any additional law enforcement response.

What are your highest priority needs related to improving court security in your county?

Space and building design remain the issues.

2024
COUNTY COURTROOM SECURITY REPORT

Please include the name of the PERSON preparing this report, the COUNTY that you represent, and your full contact information.

This report was prepared by: Capt. Steve Owens
Date: November 26, 2024
Please print title: Operations Supervisor
County: Anderson County
Telephone Number: (865) 457-6210
Email Address: sowens@tnacso.net

**Please return this survey form to the
Presiding Judge of your Judicial District**

For questions regarding the survey, please contact:

Rachel Harmon and Ceesha Lofton
Administrative Office of the Courts
Email – rachel.harmon@tncourts.gov
Email – ceesha.lofton@tncourts.gov
Phone – (615) 253-2887

Memorandum of Understanding
Among the Anderson County Government, Anderson County Sheriff's Office,
Anderson County Emergency Communications District and the City of Rocky Top

1. Purpose. This Memorandum of Understanding (MOU) documents the cooperative relationship between the Anderson County Government, Anderson County Sheriff's Office, Anderson County Emergency Communications District and the City of Rocky Top for providing Dispatch Services to the City of Rocky Top.
2. Scope. This MOU applies to the Anderson County Government, Anderson County Sheriff's Office, Anderson County Emergency Communications District, and the City of Rocky Top.
3. Background. The Anderson County Sheriff's Office provides the staff for the Anderson County E-911 Center which services all of Anderson County with the exception of the City of Clinton and the City of Oak Ridge. The City of Rocky Top makes request that all dispatch services continue to be handled by the Anderson County Sheriff's Office in exchange for monetary payment to be made yearly.
4. Policy. Based on a mutual understanding of the key responsibilities and mission of all parties involved, the following agreements are made:
 - a. Upon the effective date, all emergency service requests will be routed to the Anderson County E-911 Center to be processed. This will include requests for EMS, Police, and Fire Services.
 - b. The Anderson County Sheriff's Office will provide staffing adequate to handle the additional requests for service in the E-911 Center so as to be able to dispatch the appropriate agency to these requests.
 - c. The City of Rocky Top agrees to pay the yearly amount of forty-five thousand and two hundred dollars (\$45,200.00) for these services, subject to change due to yearly salary increases.
 - d. The Anderson County Emergency Communications District agrees to supplement the City of Rocky Top's total amount due by paying an additional eighteen thousand dollars (\$18,000) on their behalf.
5. Coordination. The points of contact for this MOU are the Sheriff for Anderson County, the Mayor of Anderson County, the Anderson County Emergency Communications District Director and the Mayor for the City of Rocky Top.
6. Miscellaneous.
 - a. This MOU in no way restricts any of the agencies from participation in any activity with other public or private agencies, or organizations or individuals.

- b. This MOU may be amended by written agreement by each participant. This MOU may be terminated by mutual written agreement or by either party upon thirty (30) days written notice to the other party.
- c. This MOU shall become effective on the date all parties have signed and entered into the agreement and remain in effect one year.
- d. This MOU shall be reviewed annually unless terminated earlier in accordance with the terms in 6.b.
- e. Intent changes will require revision and re-approval by all parties.

Approved:

Russell S. Barker
Sheriff
Anderson County Sheriff's Office

Date: _____

Terry Frank
Mayor
Anderson County Government

Date: _____


Davi Shetterly
Director
Anderson County Emergency Communications District

Date: _____

Kerry Templin
Mayor
City of Rocky Top

Date: _____

APPROVED AS TO LEGAL FORM



James W. Brooks
Anderson County Law Director

06-11-2025

Memorandum of Understanding
Among the Anderson County Government, Anderson County Sheriff's Office and the
Anderson County Emergency Communications District

1. **Purpose.** This Memorandum of Understanding (MOU) documents the cooperative relationship between the Anderson County Government, Anderson County Sheriff's Office and the Anderson County Emergency Communications District.
2. **Scope.** This MOU applies to the Anderson County Government, Anderson County Sheriff's Office and the Anderson County Emergency Communications District.
3. **Background.** The Anderson County Sheriff's Office provides the staff for the Anderson County E-911 Center which services all of Anderson County with the exception of the City of Clinton and the City of Oak Ridge. The Cities of Norris, Rocky Top and Oliver Springs makes request that all dispatch services continue to be handled by the Anderson County Sheriff's Office in exchange for monetary payment to be made yearly.
4. **Policy.** Based on a mutual understanding of the key responsibilities and mission of all parties involved, the following agreements are made:
 - a. Upon the effective date, all emergency service requests will be routed to the Anderson County E-911 Center to be processed. This will include requests for EMS, Police, and Fire Services.
 - b. The Anderson County Sheriff's Office will provide staffing adequate to handle the additional requests for service in the E-911 Center so as to be able to dispatch the appropriate agency to these requests.
 - c. The Anderson County Emergency Communications District agrees to supplement the cost of dispatch services by paying thirty thousand dollars (\$30,000).
5. **Coordination.** The points of contact for this MOU are the Sheriff for Anderson County, the Mayor of Anderson County and the Anderson County Emergency Communications District Director.
6. **Miscellaneous.**
 - a. This MOU in no way restricts any of the agencies from participation in any activity with other public or private agencies, or organizations or individuals.
 - b. This MOU may be amended by written agreement by each participant. This MOU may be terminated by mutual written agreement or by either party upon thirty (30) days written notice to the other party.

- c. This MOU shall become effective on the date all parties have signed and entered into the agreement and remain in effect one year.
- d. This MOU shall be reviewed annually unless terminated earlier in accordance with the terms in 6.b.
- e. Intent changes will require revision and re-approval by all parties.

Approved:

Russell S. Barker
Sheriff
Anderson County Sheriff's Office

Date: _____

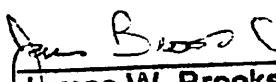
Terry Frank
Mayor
Anderson County Government

Date: _____

Davi Shetterly
Director
Anderson County Emergency Communications District

Date: _____

APPROVED AS TO LEGAL FORM

 06-11-2015
James W. Brooks
Anderson County Law Director

Memorandum of Understanding
Among the Anderson County Government, Anderson County Sheriff's Office,
Anderson County Emergency Communications District and the City of Norris

1. Purpose. This Memorandum of Understanding (MOU) documents the cooperative relationship between the Anderson County Government, Anderson County Sheriff's Office, Anderson County Emergency Communications District and the City of Norris for providing Dispatch Services to the City of Norris.
2. Scope. This MOU applies to the Anderson County Government, Anderson County Sheriff's Office, Anderson County Emergency Communications District, and the City of Norris.
3. Background. The Anderson County Sheriff's Office provides the staff for the Anderson County E-911 Center which services all of Anderson County with the exception of the City of Clinton and the City of Oak Ridge. The City of Norris makes request that all dispatch services continue to be handled by the Anderson County Sheriff's Office in exchange for monetary payment to be made yearly.
4. Policy. Based on a mutual understanding of the key responsibilities and mission of all parties involved, the following agreements are made:
 - a. Upon the effective date, all emergency service requests will be routed to the Anderson County E-911 Center to be processed. This will include requests for EMS, Police, and Fire Services.
 - b. The Anderson County Sheriff's Office will provide staffing adequate to handle the additional requests for service in the E-911 Center so as to be able to dispatch the appropriate agency to these requests.
 - c. The City of Norris agrees to pay the yearly amount of fifteen thousand and two hundred dollars (\$15,200.00) for these services, subject to change due to yearly salary increases.
 - d. The Anderson County Emergency Communications District agrees to supplement the City of Norris' total amount due by paying an additional eighteen thousand dollars (\$18,000) on their behalf.
5. Coordination. The points of contact for this MOU are the Sheriff for Anderson County, the Mayor of Anderson County, the Anderson County Emergency Communications District Director and the Mayor for the City of Norris.
6. Miscellaneous.
 - a. This MOU in no way restricts any of the agencies from participation in any activity with other public or private agencies, or organizations or individuals.

- b. This MOU may be amended by written agreement by each participant. This MOU may be terminated by mutual written agreement or by either party upon thirty (30) days written notice to the other party.
- c. This MOU shall become effective on the date all parties have signed and entered into the agreement and remain in effect one year.
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- e. Intent changes will require revision and re-approval by all parties.

Approved:

Russell S. Barker
Sheriff
Anderson County Sheriff's Office

Date: _____

Terry Frank
Mayor
Anderson County Government

Date: _____

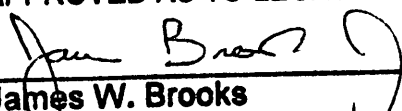
Davi Shetterly
Director
Anderson County Emergency Communications District

Date: _____

Chris Mitchell
Mayor
City of Norris

Date: _____

APPROVED AS TO LEGAL FORM



James W. Brooks
Anderson County Law Director

06-11-2025

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
June 9, 2025
6:00 PM Room 312

Members Present: Tim Isbel, Tracy Wandell, Joshua Anderson, Ebony Capshaw, Robert McKamey, Michael Foster and Stephen Verran.

Members Absent: Phil Yager

Call to Order: Chairman Isbel called the meeting to order.

Commissioner McKamey said the prayer.

Commissioner Anderson led the Pledge of Allegiance

Commissioner Anderson made a motion to approve the agenda as presented. Seconded by Commissioner Verran. Motion passed.

Appearance of Citizens

Barry Thacker

Beverly Kay

Commissioner Foster made a motion to allow the Mayor to pursue making Malitia Hill/Fort Anderson a state park/historic site through the State Equalization Board, also the Law Director to draft a letter to the Board. Seconded by Commissioner Wandell. Motion passed unanimously to forward to full commission for approval.

Commissioner McKamey made a motion for the Operations Committee to go to the Non-Profit Committee to see what type help they can get for paying the property taxes. Seconded by Commissioner Wandell. Motion passed unanimously.

ASAP Quarterly Report

No Action.

Mayor's Report

No report.

Law Director Report

Commissioner Wandell made a motion to approve sending the letter asking TVA to refrain from closing the Claxton Kids Palace Recreation Area prior to November 1, 2025 or the playground equipment is relocated to a new site, whichever comes first. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Anderson County Animal Shelter Update

No Action.

Flashing Signs for Carroll Hollow Road and Hwy 116

Commissioner McKamey made a motion to refer to the Highway Committee to add no turn signs at the entrance. Seconded by Commissioner Verran. Motion passed unanimously.

ACWA Minutes

No Action.

Strategic Planning Update

No updates at this time.

Unfinished Business

Commissioner Wandell made a motion to call an Intergovernmental Committee meeting in July to discuss General Sessions Court Division II. Seconded by Commissioner McKamey. Motion passed.

New Business

None

Announcements

None

Meeting Adjourned

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
Clinton, Tennessee 37716

James Brooks, Jr.
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (866) 457-3775
EMAIL: jbrooks@andersoncountyttn.gov

June 16, 2025

VIA REGULAR MAIL

Tennessee Valley Authority
1101 Market Street
Chattanooga, TN 37402
ATTN: Aaron B. Nix, Senior Manager of
Realty Services

Re: Anderson County, Tennessee Recreational Easement, Bull Run Reservation
TVA tract number XBR SP-6 RE, S.1X

Dear Mr. Nix,

I am writing to you at the request of the Anderson County Commission, who want to express their gratitude to TVA on behalf of the Claxton Community for partnering with Anderson County and the Claxton community by providing a portion of the Bull Run Reservation's land use as the Claxton Kids Palace Recreation Area for over twenty years.

The recreational easement, which permitted the county to use the site as a playground, will expire December 1, 2025 as you know. However, we have not yet obtained a new site or funding for relocating the playground equipment.

Anderson County is asking TVA to please refrain from closing the facility to the public prior to November 1, 2025 or the playground equipment is relocated to a new site, whichever occurs first. I am asking for your help because it is not clear whether the playground will be closed to the public prior to November 1, 2025 in order for TVA to dismantle and/or remove the playground equipment from the easement.

We are working diligently to find a new site and secure funding to relocate the playground which is a vital part of the social fabric of the community and we would like to have a smooth transition to the new location.

Thanking you in advance for the consideration you have shown our county and the Claxton community, I remain,

Sincerely yours,

James W. Brooks, Jr.
Anderson County Law Director

Anderson County Fire Commission

May 6th, 2025 Minutes

Time: 6:30pm

Date: Tuesday, May 6th , 2025

Location: Anderson County Courthouse-Room 312

Call to Order: 6:30pm

Prayer

Pledge



1. Approval of May Agenda-attached

Motion made to add Commissioner Beauchamp's letter of resignation under section 4 bullet point C by Chief Lane and seconded by Chief Sharpe. Motion carried. Motion made by Chief Lane and seconded by Chief Braden to approve the agenda. Motion carried.

2. Approval of April Minutes-attached

Motion to approve the minutes made by Chief Grande and seconded by Chief Lane. Motion carried.

3. Unfinished Business

a. Motion from Fire Chiefs Association to accept Mission CIT's report

Motion made to accept the report by Chief Sharpe and seconded by Chief Lane. Motion carried.

b. Review of By-laws

E911 needs to be added under non-voting members.

c. Recruitment opportunities for county agencies

Rocky Top Fire Department participated in Career day at the middle school.

4. New Business

a. Ready-Op survey from Briceville Fires

EMA is still awaiting all feedback to be returned.

b. Representative from AFLAC insurance speaking

Reschedule

c. Approval of Commissioner Beauchamp's resignation

Motion made to approve Commissioner Beauchamp's resignation and draft a letter of appreciation by Chief Grande and Chief Sharpe. Motion Carried

5. Department Reports

- **Andersonville VFD** – Tim Roche- Andersonville has some new board members, and have been busy as ever. Sent 2 units to a house fire in Marlow. Have 2 EMR's graduating and 1 EMT graduating soon.
- **Briceville VFD** – Not present
- **Claxton VFD** – Dusty Sharpe- We have a brush truck down, but will be fixed soon. Our air trailer is up and running again, looking forward to doing more dive training soon.
- **Marlow VFD** – Dylan Goins- Working on station 3 still. Marlow has received their truck from Clinton FD. Marlow is looking to host a cookout for all county departments, if interested, please contact Dylan. Marlow has 5 divers and a boat now. Marlow is hosting a movie night, all are welcome.
- **Medford VFD** -Josh Lane-Annual road block raised \$2500. Gym equipment is coming in and will be a way to incentivize recruitment.
- **Anderson County Rescue Squad** – Brandon Smith- No report
- **Clinton FD** –Derrick Duggar- No report
- **Rocky Top FD** – Anthony Braden- Recently completed ICS 300 training and will be hosting ICS 400 soon. Rocky Top participated in career day at the middle school.
- **Norris FD** – Not present
- **Oak Ridge FD** – Anthony Grande-Thank you mayor for your help with the Hazmat truck. Oak Ridge responded to a hazmat incident in Claxton on Clinton Hwy.
- **Oliver Springs FD** – Greg Fisher- 2 new firemen have been hired, they are EMT and Hazmat Tech
- **County Commissioner Tracy Wandell (Chairman)** –
- **County Commissioner Sabra Beauchamp** –Resigned
- **Non-voting Departments and Members**
 - **Anderson County EMS** – Scott Thomas- No fall EMT/AEMT class
 - **Anderson County EMA** – Brice Kidwell- no report
 - **Anderson County Sheriff's Office** – not present
 - **Y-12** – not present
 - **ORNL** – not present
 - **E-911** – Justin Massengill- Mission CIT has been hired to come in and do a study on the county dispatch system.
- **Anderson County Constable- Steven Williams-** The constables recently got to attend a conference in Maury County, there were a lot of good insights and information. Jeff Hardy is their contact for the Emergency Management program and is a great resource.
- **American Red Cross of East TN**-Melissa Gibson- report attached
- **Codes enforcement/Zoning**-Not present
- **Adjourn:** 7:22pm

Anderson County Fire Association Meeting (FY25 July-June)

May 6, 2025

- **Number of volunteers**
 - ◆ Currently we have 4 Seasoned/ 1 trainee volunteers in Anderson Co.
 - ◆ Looking for recruiting opportunities
- **Events**
 - ◆ Total of 235 fire events reported to ARC NHQ. (Anderson Co alone 19)
 - ◆ Total of 611 clients assisted. (Anderson Co alone 59)
 - ◆ Total of \$153,736.02 into the community from the assistance of clients. (Anderson Co alone \$14,930.00)
- **Reporting an event**
 - ◆ Direct Reporting Number
 - 833-583-3111
 - ◆ Information Needed
 - Event Address
 - Clients' Name and phone number
 - Number of Adults & Children
 - Number of injuries and/or fatalities
- **Fire Department on-scene contact.** Used for damage verification
 - Destroyed, Major, Uninhabitable (Financial & Resources) Minor, Affected Resources only)
 - Need: Agency, Name, Title (EMA, Chaplain, Chief, Captain, FF etc.), Badge number and Phone number.
 - Typically, not contacted by anyone other than our Duty Officer (dispatcher).
- **Chapter Contacts**
 - ◆ If you have issues or need to report a fire and can't reach ARC NHQ
 - Community Disaster Program Specialist
 - ◆ Robert Wardell 865-722-0701 robert.wardell@redcross.org
 - Community Disaster Program Specialist Volunteer Partner
 - ◆ Melissa Gibson 865-243-7642 melissa.gibson@redcross.org
- **Duty Officers**
 - Team calling to verify events and get more information for events.
 - ◆ Melissa Gibson 865-243-7642 Team Supervisor/ Coordinator
 - ◆ Brent Sadler 865-308-1202
 - ◆ Sam McNamee 301-928-9672
 - ◆ Bob Leonard 865-333-9909
 - ◆ Walt Reger 904-874-7512
 - ◆ Brian Salsbury 931-200-5334
 - ◆ Samara Roberts 850-960-1819
 - ◆ Gail Dyer 865-454-4090
 - ◆ Tavis Scholz 212-729-6542
 - ◆ Emilee Wagner 865-254-1649
 - ◆ Robert Wardell 865-722-0701 Community Disaster Program Specialist
 - ◆ **Vacant** Community Disaster Program Manager

Disaster Action Team Process

- **Duty Officer:** receives the call
 - Verifies event & damage assessment w/ 911 or Fire Dept
 - Calls Client to verify they want RC services, has supporting documents, and meeting location/time
 - Dispatch DAT team
- **Disaster Action Team:** begins to respond to call within 15mins
 - Meets with Fire Dept to take clients off their hands
 - Provides comfort kits/ blankets
 - Provides Immediate Assistant (for clothes, food, and shelter)
- **Recovery Team:** follows clients for up to 30 days
 - Reaching out every 3-4 days
 - Providing needed follow-up resources
 - Providing Disaster Health Services (replacement of Meds, Medical Equipment, Eyeglasses, Dentures up to \$500)
 - Disaster Mental Health (coping skills needed to deal with trauma)
 - Disaster Spiritual Care (providing spiritual needs to deal with trauma & \$50 for lost Bibles/Rosary etc.)
- **Fatality Assistance:** follows clients for 45 days
 - Providing all the same things above
 - Plus provides an additional \$1,000 to next of kin (**if applicable**)

Other Service Opportunities

- **Smoke Alarm Installation:**
 - Providing & installing FREE smoke alarms
 - Hearing impaired alarms
- **Pedro The Penguin Storybook:** 30-minute story
 - Fire preparedness
 - Coping skills
- **Be Red Cross Ready:** 30-minute presentation
 - Individual people disaster preparedness knowledge for the community
- **Ready Rating:** 30-minute presentation
 - Directed toward business preparedness awareness
- **Hands-Only CPR:** 30-minute presentation
 - No certification
 - Compression only to increase survivability during cardiac event