
Anderson County Board of Commissioners

6:00 P.M.

Courtesy Resolutions/Proclamations, Presentations

Proclamation – In honor of the Appalachian Storyteller, JD Phillips – requested by Commissioner Allen

6:30 P.M.

Consent Agenda

Monday, June 16, 2025

- 1. Approval and corrections of May 19, 2025 County Commission Minutes**
- 2. Approval of Notary and Bonds**
- 3. Waste Management Funds**
 - Robertsville Middle School is requesting \$500.00 in support of the Lady Rams Basketball team to help meet immediate needs such as training equipment and uniforms, and team-building activities.
- 4. Committee Reports**
 - ADA Oversight Committee Minutes (06/02/25)
 - Board of Education Minutes (06/12/25)
 - Library Board Minutes (05/08/25 final) (06/12/25 draft)

**Respectfully Submitted,
H. Tyler Mayes, Chairman**



Robertsville

MIDDLE SCHOOL

245 ROBERTSVILLE ROAD • OAK RIDGE, TN 37830

June 10, 2025

Chief Deputy Annette Prewitt
Anderson County Commission
aprewitt@andersoncountyttn.gov

Dear Chief Deputy Prewitt,

I hope this letter finds you well. I am writing to formally request an allocation of \$500 from the Anderson County Commission to support the Lady Rams Basketball team at Robertsville Middle School as we begin an exciting new chapter under the leadership of Coach Dowdell. These funds will serve as a critical jumpstart to reenergize the program and provide our student-athletes with the tools and experiences necessary for both athletic and personal growth.

This \$500 contribution will help meet immediate needs such as training equipment and uniforms, and team-building activities—resources that will directly benefit our student-athletes and contribute to a strong, confident start for the season ahead. Community support like this is vital to the success of our programs, and we are grateful for the County Commission's consideration.

If any additional documentation or information is needed, please feel free to reach out to me directly. On behalf of the Lady Rams and Robertsville Middle School, thank you for your commitment to supporting youth development and education in Anderson County.

Sincerely,
Christy Free
Interim Principal
Robertsville Middle School

Allen \$500

Anderson County ADA Oversight Committee
Minutes of the June 2, 2025 meeting

Present were Roger Lloyd, the County's ADA Coordinator, Commissioners Anthony Allen and Stephen Verran, and Louise McKown, the chair of the ADA Oversight Committee.

Braille and Raised Print Signs:

Roger said that Dr. Timothy Parrott told Roger that the teacher at Anderson County High School could not have the 3D printer do Braille dots on the signs. Therefore, we will have to go back to the local vendor that Roger initially found to our signs.

Louise asked Roger that some of the signs needed to have a larger paper insert, citing the Commissioners and the Jo Clark's Court meet in the same room. Roger said he will find a way to do this.

Wide Screen Directory Above the Sheriff's Desk near the Courthouse Entrance:

Roger said he has talked with Brian Young, the head of the Information Technology Department said this will cost \$15,000 to \$18,000 for this. Louise asked if Roger if has the money in Buildings and Ground's budget. He said that he did.

Health Department:

The Health Department is doing a major renovation including the dental work. Roger called Dr. Charles Turner, the director of this department, for the ADA committee to come see the medical part and the dental part of the building and to show him the accessible parking signs as well as the marking on the pavement. Plus, we want to show Dr. Turner a possible new entrance to the health side of the building/ This is because our ADA survey showed the present entrance health side of the building is not ADA compliant.

The date of the trip to Health Department has yet to be decided. Louise will call all of the ADA Oversight Committee members to ask them when they can do this.

Polling places in Schools in Anderson County, City of Clinton and Oak Ridge:

Louise asked Roger to ask Bobby Crawford, the maintenance person for Anderson County schools, to ask him what he will do to make their schools more ADA accessible.

Louise told the ADA committee members that the South Elementary School's Parking lot is on a very steep hill and parking signs are few and far in between. There is a very flat parking lot on the back side of the building, where the playground is, but the number of accessible parking spaces is just one instead of two without an access aisle. The Election office has a button to push to let an election worker to know when a person is there to vote. But the Clinton Fire Marshall said this was not possible because the door had to be locked.

We will have to ask the Election Administrator to find another polling place in that district for people to vote.

Louise has emailed the maintenance person for Oak Ridge Schools but he has yet to reply my email. Louise even gave him things he could do. She will have to call him and hopefully, he will do something this year.

The next ADA Oversight Committee will be August 4th at 3:00 pm in Room 118A.

Respectfully written and submitted by Louise McKown, the chair of the Anderson County ADA Oversight Committee.

AC Library Board Meeting
Rocky Top Library
8 May 2025 @ 1730 EDT

The May 2025 Anderson County Library Board meeting was called to order by ACL Board Vice Chair Vickie Underwood at 1745 EDT on 8 May, hosted at the Rocky Top Library. The start was delayed due to traffic delays on I-40 and US 25W impeding ACLB members arrival in Rocky Top.

The Chair asked for the roll to be called.

Board members present were:

Josh Anderson, ACLB Chair,	Present	
Vickie Underwood, ACLB Vice Chair,	___√___	Arrived @ 1750
Carolyn Boswell, ACLB Treasurer,	___√___	
Tommy Mariner, ACLB Secretary,	___√___	
Jess Ann Cole,	___√___	
Christy Hibbler,	___	Absent
Charlotte Johnson,	___	Absent
Terri Ryan,	___√___	
Christina Duffey, (new Rocky Top Trustee)	___	Absent

Regional Director Matthew Jordan	___√___
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Four library directors,

Kimberlee Byrge (Norris),	Present	
Kelly Harris (Rocky Top),	___√___	Arrived @ 1755
Miria Webb (Clinton),	___	Absent - Stuck in US 25W traffic
Daphne Windham (Briceville),	___√___	

Quorum was present with arrival of Trustee Ryan. Director Webb was initially delayed due to student disruption at the Clinton Library which resulted in a call for assistance from the Clinton Police Department. Once this was resolved, Director Webb was entangled in the severe traffic disruption on northbound traffic on I-75 and US 25W.

No members of the public were in attendance as the meeting started.

The meeting agenda was reviewed. One agenda item was added concerning the revision of library director evaluation forms as proposed by new AC HR manager Drew Stone. The revised agenda was moved for approval by Trustee Boswell and seconded by Trustee Ryan. The revised agenda was approved by a unanimous 5-0 vote prior to Board Chair Anderson's joining the meeting.

Chair Anderson assumed the gavel upon his arrival confirming that traffic movement continued to be delayed on major highways.

The minutes of the March 2025 meeting were reviewed. Each ACLB member has received draft minutes by Email prior to the meeting. No editorial changes were made. A motion to accept the minutes was made by ACLB Trustee Boswell, seconded by Trustee Ryan, and unanimously approved, 6- 0.

Trustee Boswell provided a Treasurer's Report. Three (3) small transfers within library budgets for the Briceville (\$765 moved to communications), Clinton (\$1,800 moved to utilities and \$50 to postage), and Rocky Top(\$1,200 from office supplies to communications) were outlined. These modifications within the library budgets were moved to be approved by Trustee Mariner; seconded by Trustee Underwood, and unanimously approved, 6- 0.

New business -

No additional book reconsiderations have been submitted.

AC Commissioner Mayes's letter to the ACLB concerning Parental Control/Child Safety policy and ideas to better inform parents of the public library collection, how it is arranged, and the Child Safety Policy that is currently in place was discussed. Commissioner Mayes had planned to attend the ACLB meeting, but he was also delayed and did not arrive before the meeting ended. A motion to table the policy discussion until Commissioner Mayes could be present was made by Trustee Mariner and seconded by Trustee Cole. This table motion was approved 6-0.

An addition to the language of the current Child Safety Policy had been forwarded to the ACLB by Email from Director Webb. This addition would state:

"If a child is asked to leave for the day for violating the library's behavior policy, the child's legal guardian will be required to come in and sign an acknowledgement of that policy and leave contact information with the library staff before the child is allowed back in the library without an adult guardian present."

After some discussion of the background of this addition, the addition to the Child Safety Policy was moved for approval by Trustee Mariner, seconded by Trustee Cole, and approved 5-0 with one abstention.

Old Business -

Library Director reviews have been completed. A new evaluation form is being crafted by the AC Human Resources Office.

Library Director reports were taken to review highlights of their written reports.

Briceville - The phone is not working at the library.

Clinton - Clinton's Library Report has been transmitted to the ACLB by Email and is available at the Clinton Library for inspection. The Clinton LSTA grant submission is underway. Other libraries are encouraged to look at their planned grant submissions now.

Norris - Easter Egg hunt for 47 children was a success. Summer reading registration is underway. The chalk to be used for the Chalk Walk has been funded by a volunteer. A State of Tennessee provided Kiosk for IDs and services is installed and working.

Rocky Top - An Arbor Day celebration was completed on 6 May. Seed library and garden was completed 11 April. A portable pump for creek water is available and working. Friends purchased a garden tool shed. The Dollar General \$1,000 summer reading grant has been received. PLMI training was completed by the Rocky Top Director. The graduation ceremony was attended by Regional Director Jordan.

Regional Library Director Jordan provided his report via Email that was submitted earlier to members of the ACLB. It was noted that federal library funding is currently in a state of flux though funding for this year appears to still be available though this could change. Library Directors are encouraged to make their purchases and grant submissions now rather than waiting for an uncertain future.

The next ACLB meeting will be held at the Briceville Library on 12 June 2025 at 1730 EDT.

The ACLB meeting was adjourned at 1922 EDT by Chairman Anderson.

AC Library Board Meeting
Briceville Library
12 June 2025 @ 1730 EDT

The June 2025 Anderson County Library Board meeting was called to order by ACL Board Chair Josh Anderson at 1735 EDT on 12 June, hosted at the Briceville Library.

The Chair asked for the roll to be called.

Board members present were:	Present	
Josh Anderson, ACLB Chair,	<input checked="" type="checkbox"/>	
Vickie Underwood, ACLB Vice Chair,	<input checked="" type="checkbox"/>	
Carolyn Boswell, ACLB Treasurer,	<input checked="" type="checkbox"/>	
Tommy Mariner, ACLB Secretary,	<input checked="" type="checkbox"/>	
Jess Ann Cole,	<input type="checkbox"/>	Absent
Christy Hibbler,	<input type="checkbox"/>	Absent
Charlotte Johnson,	<input checked="" type="checkbox"/>	
Terri Ryan,	<input type="checkbox"/>	Absent (in Japan)
Christina Duffey, (new Rocky Top Trustee)	<input type="checkbox"/>	Absent

Regional Director Matthew Jordan	<input checked="" type="checkbox"/>
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Four library directors,	Present
Kimberlee Byrge (Norris),	<input checked="" type="checkbox"/>
Kelly Harris (Rocky Top),	<input checked="" type="checkbox"/>
Miria Webb (Clinton),	<input checked="" type="checkbox"/>
Daphne Windham (Briceville),	<input checked="" type="checkbox"/>

Quorum was present.

1 member of the public was in attendance as the meeting started.

The meeting agenda was reviewed. The agenda was moved for approval by Trustee Mariner and seconded by Trustee Underwood. The agenda was approved by a 5-0 vote.

The minutes of the May 2025 meeting were reviewed. Each ACLB member has received draft minutes by Email prior to the meeting. No editorial changes were made. A motion to accept the minutes was made by ACLB Trustee Underwood, seconded by Trustee Johnson, and approved, 5-0.

Trustee Boswell provided a Treasurer's Report. In-budget transfers within library budgets for the Rocky Top (\$500 from office supplies to utilities) were outlined. Utility costs have caused each library to move budgeted funds. These modifications within the library budgets were moved to be approved by Trustee Mariner; seconded by Trustee Underwood, and approved, 5-0.

New business -

No additional book reconsiderations have been submitted.

Donation acceptance protocols for the libraries were discussed. Each library director discussed their individual library procedures for review and acceptance. Often duplicate books are turned down as are writer's donations. Often book condition is the determinant. Encyclopedias are generally gently declined.

AC Commissioner Mayes's letter to the ACLB concerning Parental Control/Child Safety policy and ideas to better inform parents of the public library collection, how it is arranged, and the Child Safety Policy that is currently in place was brought off the table and discussed. Each director has drafted handout materials to give to parents who come into the library with questions such as "Meet the Library" and books about tough topics. Fixtures for pamphlets and displays of materials were discussed. Costs will be evaluated by directors and brought back to the ACLB. Commissioner Mayes was not present to talk about specifics. A motion by Trustee Boswell was made to have the directors to continue the effort to develop materials for parents to better understand their libraries and present cost estimates to ACLB and the budget committee next month; Trustee Underwood seconded the motion which was passed, 5-0.

An addition to the language of the Child Safety Policy that was proposed by Director Webb and had been approved at the May ACLB meeting was reviewed with Director Webb (who had been absent in May). This addition met her unique problems encountered recently in Clinton, but which apply to each Library.

"If a child is asked to leave for the day for violating the library's behavior policy, the child's legal guardian will be required to come in and sign an acknowledgement of that policy and leave contact information with the library staff before the child is allowed back in the library without an adult guardian present."

Old Business -

A new evaluation form is being crafted by the AC Human Resources Office for fall review. This form has not been presented as yet to the ACLB.

Library Director reports were taken to review highlights of their written reports.

Briceville - Weed eating was added to the maintenance being conducted by the Briceville Elementary School custodian who handles library mowing. This addition is much appreciated.

Clinton - Art programs are underway. Bathroom ADA compliance is being discussed to bring the library into compliance with the law. This will take coordination with the city council and AC county commission as the library is a city of Clinton building. Costs are being researched by the Director.

Norris - The summer art program registration has 213 enrolled at this time. Waltz and swing dance classes are being taught starting June 28 by a volunteer. Friends of Norris and Chalk Walk will be on display during Norris Day, 4 July (chalk was donated by Jerry's Art-o-Rama). The sprinkler system for the garden has been removed by city after a malfunction and leaks - water intruded into the library and that damage is being assessed after the area is dried out. Friends of the Norris Library are going to hire a landscape service. The metal railing for the stairway at the end of the building has not been installed to date.

Rocky Top - Tie dye party is a success. Adult and children's programs are well attended. The A/C out again. The City of Rocky Top has been called - freon was added but the A/C probably needs a new compressor. Garden is growing; seed library is successful; tech grants are buying needed tables. Over the ear headphones for use with the computers was discussed. Summer reading is underway.

Regional Library Director Jordan provided his report via EMail. Title 6 requires libraries to not discriminate in treatment of employees or patrons.

The next ACLB meeting will be held at the Clinton Library on 10 July 2025 at 1730 EDT.

The ACLB meeting was adjourned at 1850 EDT by Chairman Anderson.