

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
AGENDA

Monday
May 12, 2025
6:00 p.m. Room 312

- 1. Call to Order**
- 2. Prayer / Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Appearance of Citizens**
- 5. Mayor's Report**
 1. Requesting motion to retain the designation of supporting the development of an Adventure Tourism District Plan and to submit the attached letter.
 2. Information/No Action - Memo submitted to Legal Services Advisory Committee.
 3. Update on dispatch.
- 6. Law Director's Report**
 - A. Contract Approvals
 - B. Zoning Violations
 - C. Bankruptcies
 - D. Other
 - E. Litigation Updates
- 7. General Sessions Court II** – from April County Commission meeting.
 - Private Act
 - Workshop – From March, commission meeting.
- 8. Anderson County Animal Shelter** – requested by Chairman Isbel
 - Gate and Second Entrance at Present Shelter
 - Fees for Shelter
 - Software for the Animal Shelter
 - Audit for the Animal Shelter
- 9. Claxton Park** - deferred from April 21, 2025 County Commission meeting.
- 10. Discussion of Hotel/Motel Tax for campgrounds**
- 11. ACWA Minutes** – March 18, 2025
- 12. Update on Highway 116 Traffic**
- 13. Strategic Planning Update**

Unfinished Business

Tornado Warning Signs – by Brice Kidwell

New Business

Adjourn



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 7, 2025

Commissioner Tim Isbel

Chairman, Operations Committee

RE: Agenda

Dear Chairman Isbel and Honorable Members of Operations Committee,

I wish to add the following items to the Agenda:

1. Anderson County passed a resolution in 2002 supporting the development of an Adventure Tourism District Plan. I am requesting a motion to retain the designation and submit the attached letter. The designation expires on May 31, 2025, unless we submit the request.
2. No action requested, but I am making the committee aware of a Memo I submitted to Legal Services Advisory Committee regarding consideration of a future new business model for legal support for the county. I am seeking input to see if there is any information I could provide for commission over the next 8-9 months to provide a well-rounded, robust look at providing more cost-effective legal framework for Anderson County. See attached.
3. Update on dispatch. Operations Committee had asked that I work on this issue. I have been attending E911 meetings and working with various officials and members and excellent discussions and analysis is taking place. E911 has initiated a study with MissionCIT to help inform future decisions.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", with a long, sweeping horizontal line extending to the left.

Terry Frank



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

April 30, 2025

VIA ELECTRONIC MAIL

Andi Grindley
Outreach Projects Coordinator
Tennessee Department of Tourist Development
Tennessee Tower, 13th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

Dear Andi,

A resolution passed by the Anderson County Board of Commissioners in January 2022, supported the development of an Adventure Tourism District Plan, as well as an Adventure Tourism Business Plan.

I, Anderson County Mayor Terry Frank, do hereby confirm that Anderson County's application for an Adventure Tourism District was certified by the State of Tennessee, effective June 1, 2022, and does not have any changes to report that would alter any responses on the initial application that was approved. Therefore, we wish to retain this designation.

Director of Tourism Stephanie Wells will serve as designee and/or facilitator of the annual post-certification reports.

Please let me know if you have any questions.

My best regards,

Mrs. Terry Frank
Anderson County Mayor

State of Tennessee

County of Anderson

Personally appeared before me, _____,
_____, with whom I am personally acquainted, and who acknowledged that she
executed the within instrument for the purposes therein contained.

Witness my hand, at office, this _____ day of _____, 20____.

My commission expires _____

Notary Public



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 5, 2025

MEMO

RE: Office of the Law Director, Private Act

TO: Legal Services Advisory Committee
Chairman Tyler Mayes Anderson County Board of Commissioners
Chairman Tim Isbel, Operations Committee
Chairman Shain Vowell, Budget Committee

Honorable Members,

For too long, the Anderson County taxpayers have underwritten a legal framework that results in an extremely high cost of legal support that exceeds the financial abilities of Anderson County and far exceeds comparable costs and systems around the state.

I propose the full and complete repeal of the Anderson County Private Act creating the position of Law Director, the only one of its kind in the entire State of Tennessee, thus leaving Anderson County to fall under general law.

In looking at the history of the position, in 1998 the Law Director position was a part-time position at \$12,000 annual compensation. Using the inflation calculator, today's cost would be less than \$24,000. At that time, if additional counsel was needed, it was hired on an hourly basis, with costs agreed upon by the county's legislative body.¹

Today, the office of the Law Director budget is funded at an amount over \$500,000—with the current request that includes a mandated Private Act salary increase pushing the budget upwards to \$514,814. This cost does not include costs of outside counsel, or specialty legal costs incurred by other departments, for instance, attorneys required for

¹ At the time, the county attorney could generate additional compensation for himself by performing delinquent tax work. In year 2000, the county hired an Assistant County Attorney.

property valuation. It also does not include costs associated with courthouse space and maintenance.

I propose a full repeal of the Act with an effective date of July 1, 2027 and for budget year 2027/2028 the budget be reduced to a line item of \$150,000.

In addition, I propose Anderson County pursue amendment(s) to existing state law, or the passage of a new state law, to allow counties to more efficiently hear building and property maintenance code violations. Cities and towns are authorized to create by ordinance a jurisdiction of municipal code sections subject to an administrative hearing officer.² I think a similar system in counties can be a much more efficient use of tax dollars and would provide relief to existing court dockets and provide a lower cost remedy to building and property maintenance code violations.

I understand this is a bold change, and in no way is it intended to reflect on staff or the current Law Director. Under a new model, Mr. Brooks could continue to be employed on an hourly or monthly retainer/plus hourly model, and if we are successful with an administrative function for property maintenance, that would be an additional opportunity.

Current loyal staff could be transitioned to other vital government functions.

Anderson County has many funding challenges related to better serving our citizens from fire funding to an animal shelter, to parks and recreation, to better facilities and consolidated facilities, to employee salaries.

We need a better business model for legal support, and that better business model could help provide much needed funds in other areas. Please let me know what information you would like to see to help you make a weigh the decision. For instance, I have a report that compared Anderson County to comparable population counties from 2008-2013 where we then ranked at twice the cost per capita. Would you like updated numbers? Would you like to know how other counties operate?

If this were a framework that was just slightly more, I can offer this may not be worth the heavy lift. But it is a legal framework that costs considerably more. I fully believe together we can build a more cost-efficient model that serves Anderson County government and its citizens well.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam", written over a horizontal line.

² Cities and towns authorized under Tennessee Code Annotated § 6-54-1001

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775

MEMORANDUM

TO: Ms. Annette Prewitt
CC: Operations
FROM: Law Director's Office
DATE: May 7, 2025
RE: Law Director's Report –May 12, 2025 – Operations

Please add the following to the Operations Agenda under the Law Director's Report.

A. Contract Approvals:

1. Oak Ridge Pest Control- Renewal
2. State of TN Dept of Health- Local Health Services
3. Waste Connections
4. MOU Providing Dispatch Services for Oliver Springs- Revised
5. MOU Providing Dispatch Services for Oliver Rocky Top- Revised
6. State of TN- Certified Recovery Court
7. Josie West- Recovery Court Counselor
8. MOU Providing Dispatch Services for Norris- Revised
9. State of TN Dept of Environment and Conservation- Video & Photo Shoot
10. Studio Four- Architectural Services for New EMS Stations
11. Mountain View Community Action Corp- Lease Agreement

B. Anderson County Zoning Violations:

Newly Opened:

1. 1410 Hidden Hills Road
2. 143 Sinking Springs Road
3. 482 Old Lake City Highway
4. 1388 Norris Freeway

Closed:

1. 1507 E Tri County Blvd

Newly Filed:

1. 774 Hillvale Road- Filed on March 7, 2025. Served on March 21, 2025. Chancellor granted 30-day extension for Defendant and his attorney.
2. 1047 Massey Jones Lane- Filed April 16, 2025. Waiting on service.
3. 1036 Byram Forks Road- Filed April 16, 2025. Defendants served April 22, 2025. Have 30 days from date of service.

Motion for Default Judgment:

1. 3708 Lake City Highway- Hearing postponed. Defendants' attorney filed an Answer to Complaint before deadline.
2. 236 Rock House Lane- Filed April 9, 2025. Hearing moved to May 19, 2025 due to Defendant requesting chance to obtain an attorney.

Motion for Trial Date:

1. 301 Old Lake City Highway- Hearing set for May 19, 2025.
2. 359 Old Lake City Highway- Hearing set for May 19, 2025.

Liens:

1. 222 Old Tacora Hills Road- daily fine of \$100 beginning May 24, 2024.
2. 151 Moccasin Hollow Lane- daily fine of \$100 beginning July 8, 2024.
3. 230 Haney Hollow Road- daily fine of \$100 beginning August 26, 2024.
4. 177 Scott Brogan Lane- daily fine of \$50 beginning December 9, 2024.
5. 208 Old Lake City Highway- daily fine of \$100 beginning January 6, 2025.
6. 184 Buffalo Road- daily fine of \$20 beginning January 27, 2025.

Pending Quotes for Cleanup:

1. 230 Haney Hollow Road- no quote, Zoning office advises that clean-up is cost prohibitive.
2. 222 Old Tacora Hills Road- no quote, Zoning office advises that clean-up is cost prohibitive.
3. 151 Moccasin Hollow Lane
4. 177 Scott Brogan Lane
5. 208 Old Lake City Highway
6. 184 Buffalo Road

C. Bankruptcies:

1. Jeffries- Notice of Chapter 13
2. Cochran- Order of Chapter 7 Discharge
3. Zips- Notice of date for Proof of Claim
4. Willings- Notice of Chapter 13
5. Newman- Order Granting Motion to Modify
6. Langford- Chapter 13 Plan
7. DuBois- Notice of Chapter 13

D. Other:

1. Prepared outline for Law Director Private Act
2. Prepared memo for Budget Committee- Bid protest
3. Revised opioid service provider agreement

E. Litigation Updates:

1. Pro-Vision- Filed Amended Complaint on 4/9/25
2. Rick Schubert v. Terry Frank- Heirs of Dennis Webster filed a companion suit against Terry Frank on 3/20/25. Filed again on 3/28/25 to release Schubert, but not AC. (Claim for Excess Proceeds for two properties sold on 2/4/25 at the Mayor's Tax Sale conducted by JD's Realty and Auction.) Motion set for hearing on May 19, 2025.

Operations Minutes 4/14/25

Commissioner Wandell made a motion to have a resolution for the WIIN Grant for underserved and disadvantaged communities seeking from the State to provide fresh water. Seconded by Commissioner Capshaw. Motion passed unanimously to forward to full commission for approval.

Tornado Warning Sirens

Moved to next month and requested Brice Kidwell, Director of Anderson County EMA, to attend.

Strategic Planning Update

No updates at this time.

Unfinished Business

Commissioner McKamey made a motion to add the General Sessions II Private Act discussion to the May Agenda. Seconded by Commissioner Wandell. Motion passed.

New Business

Commissioner Wandell made a motion to have a letter or resolution written in support of keeping Claxton Park in place until we have a new location ear marked to replace it and respectfully request EPA & current administration to remove any policies & procedures to allow this to happen. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Announcements

Meeting Adjourned

20. Commissioner Yager made a motion to approve to build a small gate or cable at the parking lot entrance of the soccer fields. Seconded by Commissioner Allen. Motion passed by voice vote.

21. Commissioner Wandell made a motion to approve to set the date for an animal shelter workshop with the Mayor and Chairman Mayes to May 5, 2025 at 5:00 pm in room 312. Seconded by Commissioner Capshaw. Motion passed by voice vote.

22. Commissioner Wandell made a motion to approve a resolution in support of pursuing the \$8.6 million dollars coming to the State of Tennessee and send it to officials, TDEC and forward to Lt. Governor, Congressman Fleishmann and representatives. Seconded by Commissioner Capshaw. Motion passed by voice vote.

23. Commissioner Capshaw made a motion to approve a resolution for the WIIN Grant for underserved and disadvantaged communities seeking from the State to provide fresh water. Seconded by Commissioner Wandell. Motion passed by voice vote.

24. Commissioner Wandell made a motion to approve a letter or resolution written in support of keeping the Claxton Park in place until we have a new location ear marked to replace it and request EPA & current administration to remove any policies & procedures to allow this to happen. Seconded by Commissioner Vowell. Motion passed by voice vote.

Commissioner Palmer amended the motion to defer back to the May Operations Committee. Seconded by Commissioner McKamey. Voting Aye: Verran, Capshaw, Vowell, Isbel, Beauchamp, Palmer, Yager, Vandagriff, Foster, Anderson, Smallridge, McKamey, White and Allen. Voting No: Wandell and Mayes. Absent: None. Motion passed.

25. Commissioner Capshaw made a motion to approve to obtain ACWA meeting agendas before they have the meeting. Seconded by Commissioner Vowell

Rules

No Action

Fire Commission

No Action

Veterans Service

26. Commissioner Wandell made a motion to approve the minutes and the nomination of Hedley Pelletier to the Committee. Seconded by Commissioner Isbel. Motion passed by voice vote.

New Business

27. Commissioner Palmer made a motion to suspend the commission rules to nominate a member to fill the vacancy on the Rules Committee and resume the rules after the vote.

Motion by Commissioner Capshaw Seconded by Commissioner Palmer to accept any nominations. Motion carries. Commissioner Yager nominated Sabra Beauchamp to fill the vacancy on the Rules Committee. She accepted.

28. Commissioner Anderson made a motion to accept the nomination. Seconded by Commissioner Verran. Motion passed by voice vote.

Commissioner McKamey made a motion nominations cease and elect by acclamation.

Announcements

The spring antique festival in downtown Clinton is in two weeks.

Adjourn



Anderson County Water Authority

MINUTES MARCH 18, 2025

MEMBERS PRESENT

GEORGE HORTON
JACK SHELTON
RICKEY ROSE
DUSTY IRWIN
ERNIE BOWLES

OTHERS PRESENT

JEFF ELROD
LARRY CLOWERS
JOHN MITCHELL
KEVIN BOWLING
JUSTIN BROWN
HOUSTON DAUGHERTY
TIM ISABELL

On March 18, 2025, Chairman Horton, called the ACWA Board Meeting to order at 5: 00 p.m.

- I. Motion by Commissioner Bowles to approve February 25, 2025, Minutes, Second by Commissioner Rose, 5 ayes, motion carried.
- II. Motion by Commissioner Irwin to approve the March 18, 2025, Agenda, Second by Commissioner Bowles, 5 ayes, motion carried.
- III. Motion by Commissioner Bowles to approve February 2025 Invoice History Report, Second by Commissioner Rose, 5 ayes, motion carried.
- IV. Motion by Commissioner Bowles to approve February 2025 Expenditure Report, Second by Commissioner Irwin, 5 ayes, motion carried.
- V. Motion by Commissioner Rose to approve February 2025 Profit and Loss Report, Second by Commissioner Shelton, 5 ayes, motion carried.
- VI. **Public comments-**
- VII. **Old Business- New Business-**
 1. Commissioner Bowles made a motion to authorize staff to look at the recurring leaks in the Andersonville area and to begin prioritizing a projected plan to take action in resolving the affected area in the next fiscal year, and to have a recommendation back for review by the June 2025 meeting, Second by Commissioner Irwin, 5 ayes, motion carried.

A. MANAGER'S REPORT

1. **ACTION REPORT-** Manager Elrod reviewed the attached action report with the Board. Larry Clowers updated the Board on ARP reimbursement #6. TDEC has resolved discrepancies in the GMS system regarding matching funds. We should receive the funds within 40 days. Mr. Clowers suggested to Manager Elrod to pay off the CD note once we receive the reimbursement.
 - A. Motion by Commissioner Shelton to approve the Manager's suggestion to approve funding of 30k available from the ARP for the creek crossing and use CCI for the water model for the area to justify the size needed, Second by Commissioner Rose, 5 ayes, motion carried.
 - B. Manager Elrod discusses items on the attached action report. Commissioner Irwin made a motion to the Manager's proposal for the discussed software systems to purchase not to exceed \$50K, Second by Commissioner Bowles, 5 ayes, motion carried.
2. **BEECH GROVE PROJECT-** The contractor has started switchovers. They flushed the lines and the samples taken were good. They will begin dressing up and contact Gary Long, Road Superintendent, to inspect before ACWA releases the retainage funds.
3. **HPUD TIE-IN-** Mr. Clowers stated the lines are installed and the bores are complete other than tie-ins. Payment of \$ 247,000.00 of the \$298,000.00 has been paid. We are awaiting the plans to be approved. Then the booster will send out for bid. The plan is to install self-installation.
4. **WTP #2 DISCUSSION-** Discussion later once the rate study is complete.
5. **SOFTWARE UPGRADE PROPOSAL/LOCAL GOVERNMENT CORP-** Manager Elrod discussed the attached proposal for a software upgrade from Local Government from our current software Zortec to NextGen. See Item #1 Action Report.

B. OTHER REPORTS

1. ENGINEERS REPORT

C. OFFICE MANAGERS REPORT

D. HR REPORT

E. ASSISTANT MANAGER REPORT (JEREMIAH)

E. ASSISTANT MANAGERS REPORT (JOHN)

A. **OVERTIME-** Assistant Manager John Mitchell was absent.

B. **WATER LOSS-** There was a water loss of 29.0% in January 2025.

MEETING ADJOURNED BY COMMISSIONER SHELTON 5:50 PM

Jack Shelton

Rickey Rose

George Horton

Dusty Irwin

Ernest Bowles



Anderson County Water Authority

AGENDA

APRIL 15, 2025

- I. APPROVE MARCH 18, 2025, MINUTES**
- II. APPROVE APRIL 15, 2025, AGENDA**
- III. APPROVE THE MARCH 2025 INVOICE HISTORY REPORT**
- IV. APPROVED MARCH 2025 EXPENDITURE REPORT**
- V. APPROVE THE MARCH 2025 PROFIT AND LOSS REPORT**
- VI. PUBLIC COMMENT**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**

A. MANAGER'S REPORT

- 1. ACTION REPORT**
- 2. BEECH GROVE PROJECT**
- 3. HPUD TIE-IN PROJECT**
- 4. LEAK PROGRAM**
- 5. SEWER TAPS/METER TAPS**
- 6. ANDERSONVILLE HWY**
- 7. ACWA FY 24/25 BUDGET**

B. OTHER REPORTS

- 1. ENGINEERS REPORT**
- 2. OFFICE MANAGERS REPORT**
- 3. HR REPORT**
- 4. ASSISTANT MANAGERS REPORT (JEREMIAH)**
- 5. ASSISTANT MANAGERS REPORT (JOHN) WATERLOSS & OVERTIME**