

Anderson County Board of Commissioners
Financial Management Committee
Meeting Minutes

April 14, 2025
4:00 PM, Room 312

Members Present: Mayor Terry Frank (Committee Chair), Commissioner Tracy Wandell (Vice-Chair), Commissioner Tim Isbel, Commissioner Phil Yager, Highway Superintendent Gary Long, Commissioner Josh Anderson, and Director of Schools Dr. Tim Parrott

Members Absent: None

Others Present: Finance Director Robby Holbrook, Deputy Finance Director Randy Walters, and Assistant to the Finance Director Paul Richardson

Call to Order: Committee Chair Mayor Terry Frank called the meeting to order.

I. Appearance of Citizens: No citizens were present to speak.

II. Approval of Agenda: Motion by **Superintendent Gary Long**, seconded by **Director of Schools Dr. Tim Parrott**, to approve the agenda as presented. *Motion passed.*

III. Claxton School Project Update
Director of Schools Dr. Tim Parrott presented an update on the Claxton Middle School construction project. *No motion was taken.*

IV. Animal Shelter Update/Resolution
Mayor Terry Frank provided an update on the status of the Animal Shelter project and the USDA loan process, and presented a resolution for a bond issuance in the amount of \$5,900,000 for construction costs for committee approval.

Motion by **Commissioner Josh Anderson**, seconded by **Director of Schools Dr. Tim Parrott**, to approve the resolution and forward it with a recommendation for approval to the County Commission.

Before a vote was taken, Commissioner Phil Yager made a motion to defer the item for one month. The motion to defer was seconded by Commissioner Tracy Wandell. Commissioner Yager subsequently withdrew the motion to defer.

Motion passed. Voting No: Commissioner Tracy Wandell.

V. Purchasing Card RFP/US Bank State Contract
Finance Director Robby Holbrook informed the committee of the upcoming vendor change effective July 1, 2025, from Truist Bank to U.S. Bank for the County's

Purchasing Card services. The switch is being made primarily due to U.S. Bank's more favorable rebate structure and ongoing issues with Truist's functionality and reporting. The agreement with U.S. Bank is through the NASPO ValuePoint cooperative purchasing program, as adopted by the State of Tennessee.

Motion by **Commissioner Tracy Wandell**, seconded by **Commissioner Tim Isbel**, to approve moving forward with the U.S. Bank program. *Motion passed.*

VI. Policy Updates & Changes/Chapters 5 & 8 in FMPP

Finance Director Robby Holbrook presented proposed updates to the Personnel Policies and Budget chapters of the Financial Management Policies and Procedures Manual (FMPP). *No motion was taken. This item will be included on the agenda for the next Finance Committee meeting.*

VII. New Business – None.

VIII. Unfinished Business – None.

IX. Meeting Adjourned