

**Anderson County Board of Commissioners**  
**Financial Management Committee**  
**Meeting Minutes**

January 13, 2025  
4:00 PM, Room 312

**There are no action items on the Finance Committee Agenda that require Commission approval but there were policy changes.**

**Members Present:** Mayor Terry Frank (Committee Chair), Commissioner Tracy Wandell (Vice-Chair), Commissioner Josh Anderson, Commissioner Tim Isbel, Commissioner Phil Yager, and Director of Schools Dr. Tim Parrott

**Members Absent:** Highway Superintendent Gary Long

**Meeting Facilitator:** Mayor Terry Frank (Committee Chair)

**Call to Order:** The meeting was called to order by Mayor Terry Frank (Committee Chair).

**I. Appearance of Citizens:** No citizens appeared.

**II. Approval of Agenda:** Motion by Commissioner Phil Yager, second by Commissioner Tim Isbel, and passed to approve the agenda as presented.

**III. CashVest/Robby Holbrook**

Finance Director Robby Holbrook presented an overview of the “cashVest” cash management tool from three+one for discussion.

Motion by Commissioner Phil Yager, second by Commissioner Josh Anderson, and passed to recommend to Commission a 1-year contract for cashVest.

**IV. Travel Policy/Tim Shelton**

On behalf of Register of Deeds Tim Shelton, Finance Director Robby Holbrook presented a request to amend the Travel Policy to include a waiver process for certain travel related circumstances.

Motion by Director of Schools Dr. Tim Parrott, second by Commissioner Phil Yager, and passed to remove the language: “Per Diem for lunch is not allowed unless overnight travel is involved or is beyond a fifty (50) mile distance of the employee’s official workstation.” from the section 13.10 of the Travel Policy.

**V. Finance Office Updates/Robby Holbrook**

Finance Director Robby Holbrook presented informational updates on staffing and time-keeping software.

**VI. New Business –None**

**VII. Unfinished Business/TIF Policy and Procedure**  
This item is deferred to a future meeting.

**VIII. Adjourned**