
Anderson County Board of Commissioners

6:00 P.M.

Presentation Tina Targonski – requested by Commissioner Anderson
Proclamation - President's Volunteer Service Award – Requested by Mayor Frank
Presentation by Eagle View Mapping – by Trent Pell

Public Hearing – to consider an amendment to the “Anderson County Zoning Resolution” to include rezoning of the property at 112 Lambdin Rd., Andersonville, Parcel 006.01, Tax Map 032 from R-1 (Suburban-Residential District) to C-1 (General Commercial District)

6:30 P.M.

Consent Agenda **Monday, February 24, 2025**

- 1. Approval and corrections of January 21, 2025 County Commission Minutes**
- 2. Approval of Notary and Bonds**
- 3. Waste Management Funds**
 - Andersonville Elementary School is requesting funds for hosting the annual Family Reading Celebration.
 - Briceville Elementary School is requesting funds for the second grade class end of year field trip to Dollywood.
- 4. Committee Reports**
 - ADA Oversight Committee Minutes (2/4/24)
 - Conservation Board Minutes (2/3/25)
 - Anderson County Library Board Minutes (6/13/24) (8/8/24) (9/12/24) (11/14/24)

Respectfully Submitted,
H. Tyler Mayes, Chairman

Board of County Commissioners - Anderson County, Tennessee

Proclamation

WHEREAS, the President's Volunteer Service Award is a national volunteer awards program that encourages citizens to live a life of service; and

WHEREAS, this national award honors individuals whose service has made positive impacts on their communities around the country and inspires those around them to put words into action; and

WHEREAS, led by the AmeriCorps and managed in partnership with Points of Light, the President's Volunteer Service Award program allows certifying organizations to recognize their most exceptional volunteers; and

WHEREAS, the Anderson County 4-H Extension Office is a President's Volunteer Service Award Certifying Organization, and is now recognizing local 4-H participants – both youth and adults – who have given of their time, knowledge, and talents to serve their fellow citizens; and

WHEREAS, Dalton Bridges, Danny Bridges Jr., EmmaGrace Bridges, Thomas Bridges, Baylee Brown, Briley Gray, Sadie Gray, Riley Mazingo, and Alice Ogan have each received Gold Awards for their volunteer efforts by completing between 79 and 273 hours of volunteer service in 2024 and have been honored as President's Volunteer Service Award recipients. Likewise, Autumn Green and Skylar Mazingo completed 78 and 188 volunteer service hours, respectively last year and they received Silver Awards as 2024 President's Volunteer Service Award recipients. Laura Gray, Landon Green, Hunter Mazingo, and Blaine Ogan each completed between 34 and 115 volunteer service hours to receive the Bronze Award.

NOW THEREFORE, in recognition of the outstanding accomplishments of our local President's Volunteer Service Award honorees and the positive examples they set for others in our community, and in acknowledgement of National Volunteer Week, April 20-26, 2025, we, Terry Frank, Mayor of Anderson County, Tennessee, and members of the Anderson County Board of Commissioners do hereby proclaim April 21, 2025 as

President's Volunteer Service Award Day

in Anderson County, and we wholeheartedly thank the honorees for their dedicated leadership, their voluntary contributions of time and labor, and their compassionate hearts for service to the community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of Anderson County, Tennessee, to be affixed this 24th day of February, 2025.

Terry Frank, County Mayor

H. Tyler Mayes, Commission Chairman

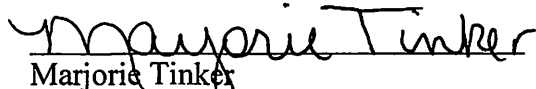
ATTEST: _____
Jeff Cole, County Clerk



ANDERSON COUNTY GOVERNMENT

Legal Notice of Public Hearing Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on February 24, 2025 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the "Anderson County Zoning Resolution" to include the rezoning of the property at 112 Lambdin Rd., Andersonville, Parcel 006.01, Tax Map 032 from R-1 (Suburban-Residential District) to C-1 (General Commercial District). A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.


Marjorie Tinker
Anderson County Building Commissioner

WHEREAS, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the "Zoning Resolution of Anderson County, Tennessee," in accordance with Tennessee Code Annotated § 13-7-105 (b).

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.

Tyler Mayes, Chairman

ATTEST:

Jeff Cole, County Clerk

DATE: _____

Anderson County Board of Commissioners
Anderson County, Tennessee

RESOLUTION NO. 25-02-1198

A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY, TENNESSEE” BY REZONING PARCEL 006.01; ANDERSON COUNTY TAX MAP 032 FROM R-1 (SUBURBAN-RESIDENTIAL DISTRICT) TO C-1 (GENERAL COMMERCIAL DISTRICT)

WHEREAS, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and the “Zoning Map of Anderson County, Tennessee”; and

WHEREAS, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Map of Anderson County, Tennessee.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 24th day of February, 2025, in Clinton, Tennessee, that:

SECTION 1. The Zoning Map of Anderson County, Tennessee, is hereby amended by rezoning Parcel 006.01; Anderson County Tax Map 032 from R-1 (Suburban-Residential District) to C-1 (General Commercial District). Said territory located at 112 Lambdin Rd., Andersonville; and being more clearly defined by the attached map that is made part of this resolution.

SECTION 2. This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

ADOPTED this _____ day of _____, _____.

Tyler Mayes, Chairman

Terry Frank, County Mayor

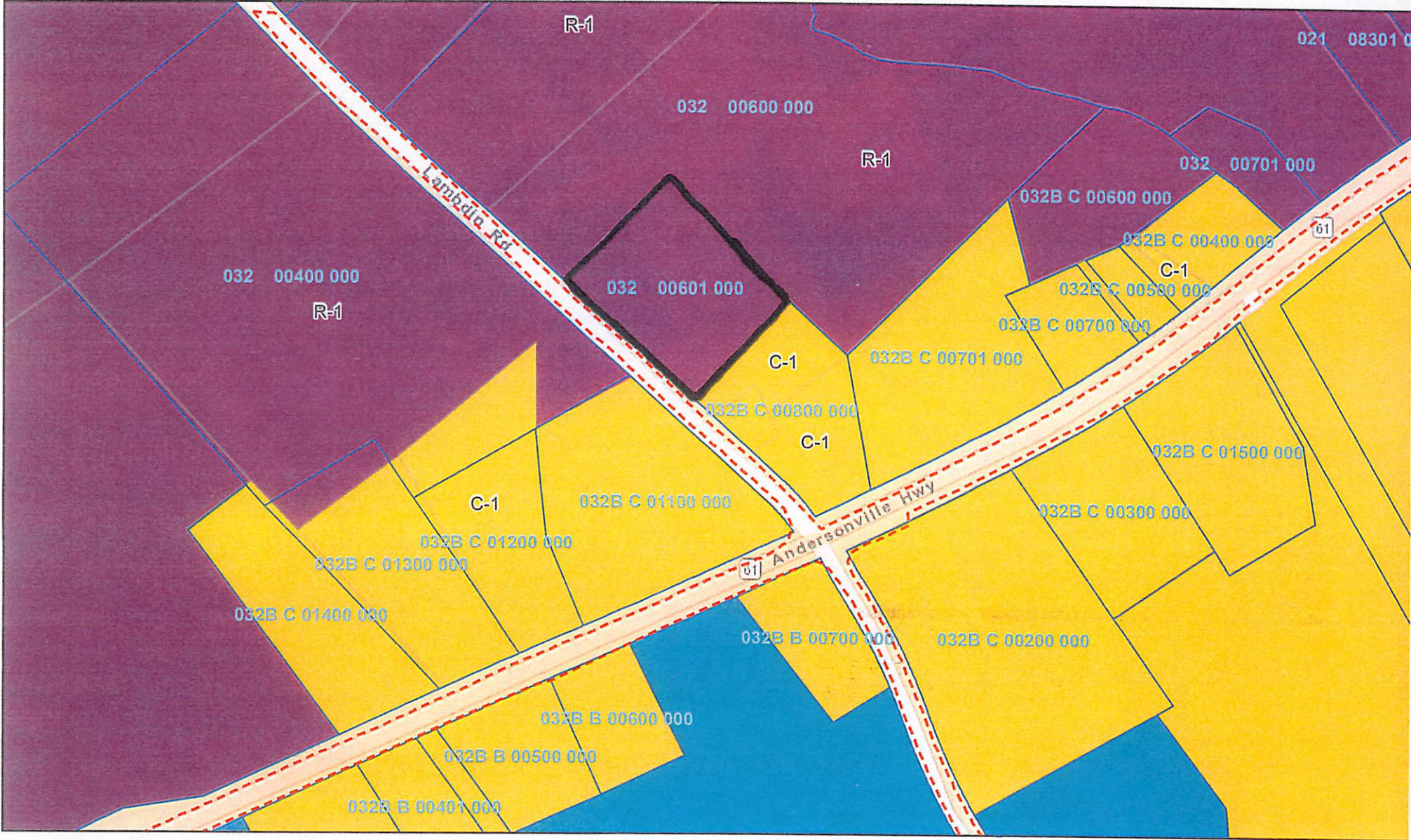
Public Hearing Held: _____

Resolved and Approved: _____

ATTEST:

Jeff Cole, County Clerk

Lambdin Rd



12/13/2024, 1:28:18 PM

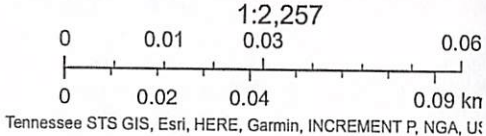
ZoningNew

- C-1
- A-2
- R-1

Edge of Pavement

County Boundary

Parcels



Rezoning Request Planning Report

Date: January 14, 2025

Applicant: Valley Lodge #383

Request: From: R-1 To: C-1

Location: 112 Lambdin Rd., Andersonville

Acres: 1

SITUATION: Applicant requesting rezoning from R-1 (Suburban-Residential District) to C-1 (General Commercial District) for lot at 112 Lambdin Rd., Andersonville. The lot is in close proximity to Andersonville Hwy., which is classified as a major arterial, experiencing a relatively high volume of traffic.

The C-1 District use of land is devoted to general and highway commercial activities . There is public water available to the property.

SELECTIVE CRITERIA FOR CONSIDERATION:

- *Is the request consistent with the applicable policies in the Land Use Plan? Yes*
- *Is the request consistent with the existing area zoning in proximity to the property? Yes*
- *Are the potential permitted uses for the requested district compatible with the existing land use of the area? Yes*
- *Would there be potentially adverse impacts to the general public? No*
- *Will the existing infrastructure support permitted uses in the requested district? Yes*
- *Is there adequate information to make a rezoning decision? Yes*
- *Are the substantial reasons the property cannot be currently used in compliance with the existing zone? Yes*

PLANNING FACTORS INFLUENCING RECOMMENDATION:

The rezoning for potential commercial use is consistent with the commercial policies of the Land Use Plan, in regard to adequate level of service availability, adequate street access, and encouraging the expansion and establishment of new businesses in the county.

The property is contiguous with another commercial zoning district that fronts upon Andersonville Hwy.. The land use of the area is generally Suburban & Rural-Residential, with a mixture of commercial development. There are no identified potentially adverse/negative impacts as the property is suitable for smaller low-intensive commercial activities.

Annette Prewitt

From: Shelly Vandagriff <svandagriff@icloud.com>
Sent: Wednesday, February 12, 2025 7:40 PM
To: Annette Prewitt
Cc: joshanderson1984@gmail.com
Subject: External: Solid waste funds

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Annette,

Josh and I would like to donate \$300 to AES (\$150 ea) out of our solid waste funds. Here is the request. Can we get it on the February agenda?

AES FAMILY READING CELEBRATION
MARCH 6, 2025, 5:00-7:00

PLEASE HELP OUR STUDENTS AND FAMILIES

Our school will be hosting our annual Family Reading Celebration on March 6, 2025. We are planning a free, fun-filled evening event to celebrate reading by highlighting student reading projects, providing opportunities for students to display their reading skills through Reader's Theaters, and providing information to help parents strengthen reading skills at home. Students and their families also will enjoy free books, games, crafts, and a picnic dinner.

We are seeking community partners to help sponsor this event. It is our intention to keep the event free to ensure that all students and their families have the opportunity to participate. We need to purchase food, books, student prizes, and would like gift cards from area businesses to be used as family door prizes. We appreciate donations in the form of money, supplies, or gift cards. Inquiries regarding our needs for this event should be referred to Mrs. Stephanie Meredith at smeredith@acs.ac or (865)494-7695.

Donations can be mailed to Andersonville Elementary School, attention Stephanie Meredith, at the address above, or contact Stephanie Meredith for pick up. Please make all checks payable to Andersonville Elementary School.

Working together with community partners, we are confident this event will be a huge success and provide a free fun-filled celebration of reading for AES students and their families. We recognize many who receive this letter have generously supported us in the past, and we thank you in advance for your continued support.

Dr. L. Prewitt
Approved 2-18-25

Dear County Commissioner(s),

At Briceville Elementary School our second grade class goes on an end of year field trip to DollyWood. For many of our students, this will be a once in a lifetime adventure. Our community consists of many families that experience economic hardship who would be unable to afford this field trip without assistance.

As their teacher, I would love for each of my students to be able to enjoy this trip without adding any strain to their families financial situations. The trip is going to cost approximately \$1,200 including their ticket, meal and bus ride (to and from DollyWood). I am requesting any funds that may be available to be donated to help us make this a possibility. We hope to take this field trip sometime in May if we can secure the funds.

We appreciate your time and consideration of helping make this trip possible! If you have any questions, please feel free to contact me. Thank you!!

Brooklin McCoy
bmccoy1@acs.ac
865-426-2289

S. Vowell

Dr. L. P...

Approved 2-18-25

Anderson County ADA Oversight Committee
Minutes for February 4, 2025

Present: Roger Lloyd, ADA Coordinator, County Commissioner Anthony Allen, County Commissioner Steven Vernon, and Louise McKown, chair the Anderson County ADA Oversight Committee. Marian Wildgruber was not able to come to the meeting.

Expenses for what has been done in 2024:

Louise asked Roger if he asked Andrew if he had a spreadsheet for what we spent for specifically ADA matters on the new courthouse entrance. She asked him that because at our last meeting he said that I as \$1,000,00. \$1,000,00 is way out of line of the predicted expenses from our ADA survey. So, Louise asked him how much the step-climber cost, which is around \$2,000, The automatic door opener was about \$2,000. He did not know how much the entrance's door handles were for a person who uses a closed fist to open the door, if they did not see the automatic door opener button.

After the meeting, Louise went to Google to see this type door handles. She did not find one like the one at the new courthouse entrance, the Clinton High School, and the Clinton Middle School. Possibly the door handles may be attached to the door when they were ordered?

Clinton Senior Center:

Roger said that they put in a new drinking fountain, like they are in the courthouse, which cost around 3,000.00. Louise asked him three questions: when will the entrance would be smoother covering up the stones, when will an automatic door opener be installed, and when will the accessible parking signs be changed to their right place? When she asked if Roger had an estimated time for when these things will be done, he said there wasn't one, probably because the courthouse is number one on our to-do list.

Courthouse Room Signs:

Louise asked Roger if he ordered the new Braille and raised print signs with a paper insert to tell people department or who is behind the door. She sent him the list when we did a walk through the courthouse with members of a new committee that Mayor Frank initiated: Anderson County Access Initiative. Its goal it to have new signage and to have an accessible website. On our walk through we discussed if a door does not have any

people in a room, this committee said to not have a sign next to the door where there is not a department behind the door. However, Roger said every door must have a sign because he suspects there be other changes will be in the future in the courthouse.

Roger showed us the sign that that he bought from a local company made, *justbraillesigns* would make for us for about \$200. Steve said that the Oak Ridge High School had a group of students who possibly make them using a 3-D printer, and possibly for less money that the company could make them. Roger liked the idea and he will go to the high school to see if they will do this for us.

Anderson County Access Initiative:

Mayor Frank told us that she hired Yvette Garza, who recently moved here. She has done many accessible websites when she lived in California. She will share an office with Stephanie Wells who is charge of the Tourist Bureau, which is where Bear Stephenson's Realty building is.

We discussed about needing a directory of departments and/or offices at the new courthouse entrance behind the sheriff deputies' desk similar to the high screen at the end of the scanner above where the security system is.

Louise told the committee that Roger Lloyd already has this on his to-do list. Mayor Frank talked to him about this screen, but so far, we do not have an estimate for this screen.

When the Access committee members made the tour of the courthouse, Louise showed them the black strips on the floor in the witness room that Roger brought to let people who are blind know when the floor will be dipping a bit. This is because in the old Archives room, was so weighted down from all the heavy boxes and huge books in the metal shelves. Carolyn Fogelman, who is part of Access committee, said why don't we use the black strips instead of buying rugs for under the benches on the third floor and the Register of Deeds office on the second floor. Before our next meeting, Louise will ask Marian Wildgruber who is blind and uses a white cane about this idea.

The next ADA Oversight Committee meeting will be Monday, April 7th at 3:00 p.m. in Room 118A.

These minutes are respectfully submitted by Louise McKown, chair of the Anderson County ADA Oversight Committee.

ANDERSON COUNTY CONSERVATION BOARD MINUTES

February 3rd, 2025

Members Present:

Chairman Josh Anderson, Commissioner Denise Palmer, Scott Burton, Ben Taylor – Parks Director

Members Absent:

Lewis Ridenour, Tony Powers

Others Present:

Terry Frank – Mayor, Jamie Brooks – Law Director, Nichole Brooks, Chief Deputy Administrator (Law Director), Andrew Stone – Secretary

Chairman Anderson called the Conservation Board meeting to order at 5:00pm on February 3rd, 2025.

1st Item of Business:

Motion by Scott Burton, seconded by Denise Palmer to approve prior meeting Minutes from January 6th, 2025 meeting.

Motion carried unanimously.

2nd Item of Business:

Update provided on the grant application for the construction plan at Lost Bottom Park by Mayor Terry Frank.

Motion by Scott Burton, seconded by Denise Palmer, to present the project as a whole in the grant application, with funding to be directed in phase 1 of the project to all water-related areas within the plan.

Motion carried unanimously

3rd Item of Business:

Update provided on shore-line erosion project with the tree removal process needing to be completed by March 15th by Ben Taylor.

Motion by Scott Burton, seconded by Denise Palmer, to request an additional bid for tree removal at Anderson County Park with a bid deadline of February 20, 2025. The bid should include terms comparable to bids already received as well as come, in, at, or below the amount in bids already received. Board approves utilizing the designated funds from the Monsanto Settlement to move forward with the least expensive bid, contingent that it meets the necessary requirements of the project and does not exceed \$28,500.00.

Motion carried unanimously.

4th Item of Business

Update provided on the liability release and application for food truck vendors to operate at Anderson County Park by Nichole Brooks. Board requests the Law Director's office to take the recommendations discussed and provide a draft for the March meeting.

Item deferred to next meeting.

Meeting Adjourned

Next meeting scheduled for March 3rd, 2025

AC Library Board Meeting
Clinton Library
13 June 2024 @ 1730 EDT

The June Anderson County Library Board meeting was called to order by Board Chairman Josh Anderson at 1730 EDT on 13 June, hosted at the Clinton Library.

A review of the Agenda for the June meeting was completed. The agenda was approved with no changes.

The Chairman requested the roll be called.

Board members present were:

Josh Anderson, ACLB Chair,	Present
Vickie Underwood, ACLB Vice Chair,	—√—
Janine Brewer, ACLB Treasurer,	—√—
Tommy Mariner, ACLB Secretary,	—√—
Carolyn Boswell,	—√—
Jess Ann Cole,	—√—
Christy Hibbler,	—√—
Michele Jacobs,	—√—
Debra Shaw,	_____

Absent

Regional Director Matthew Jordan

—√—

Four library directors,

Kimberlee Byrge (Norris),	Present
Kelly Harris (Rocky Top),	—√—
Miria Webb (Clinton),	—√—
Daphne Windham (Briceville),	_____

Absent

4 members of the public were in attendance as the meeting was started.

The minutes of the May 2024 meeting were reviewed. One editorial change was made changing "lady" to "individual" on page 2, paragraph 4. A motion to accept the minutes as amended was made by ACLB Trustee Underwood, seconded by Trustee Boswell, and unanimously approved, 8-0.

The Treasurer's report was provided by Trustee Brewer. All changes to the budget have been made and submitted to the AC Finance department. Any additional changes must be in to Finance by tomorrow, 14 June 2024. This is the final report by Trustee Brewer as she is ending her second three year term on the ACLB. Her excellence as Treasurer for the past two years was applauded by the ACLB members. She said "It's been a"

New business -

The replacement nominees for the ACLB Trustee position being vacated by Trustee Brewer (County General Public position), Darla Williams and Terri Ryan, names have been submitted from the AC Nominating Committee to the AC Commission for decision next Monday, 17 June 2024.

The election of new officers was discussed. Most of the focus was on the Treasurer position. Outgoing Trustee Brewer will show interested Trustees the records and job requirements allowing them to make an informed decision before anyone volunteers for this role. The job will be discussed next meeting once the incoming new Trustee has joined the ACLB to allow him/her the opportunity to consider the position.

Current Board Chair Anderson, Vice Chair Underwood and Secretary Mariner agreed to be renominated for their current positions. A motion was made by Trustee Mariner to retain the current officers in their

positions except for the Treasurer role which will be filled at the next ACLB meeting. This motion was seconded by Trustee Underwood and unanimously approved by voice vote, 8-0.

An inquiry was made by Trustee Cole as to the location of the records repository for minutes, financial records and other items of ACLB interest as she has a box of old records passed on from her predecessor. All records are stored in the Rocky Top Library, including final minutes and financial records copies.

It was suggested that a reprint of current policies be provided to all ACLB members as significant changes and updates have taken place in the last year.

Library Director reviews will begin for this year in August.

Old Business -

The book *s.e.x. - the all-you-need-to-know sexuality guide to get you through your teens and twenties, 2nd edition* (2016) by Heather Corinna has been challenged.

The Reconsideration Subcommittee, composed of ACLB Trustees Jacobs and Boswell and Library Director Harris of Rocky Top, decided to keep the book in the Young Adult section when the subcommittee met 29 Feb. Library Director Harris summarized the Reconsideration Subcommittee's deliberations and decision.

The book challenger wanted the book moved to the Adult section of the Clinton Library, and has requested the entire ACLB to review the Reconsideration Subcommittee's decision.

All Trustees have read the book. Chairman Anderson asked each Trustee to voice their opinion on the book and it's placement in the library collection. Discussion and questions followed.

Trustee Hibbler made a motion to agree with the recommendation of the book challenger to move the book to the Adult section. Trustee Cole seconded the motion.

Voting to support the motion:	<u>Aye</u>	<u>Nay</u>
Josh Anderson, ACLB Chair,	Aye	
Vickie Underwood, ACLB Vice Chair,	Aye	
Janine Brewer, ACLB Treasurer,		Nay
Tommy Mariner, ACLB Secretary,	Aye	
Carolyn Boswell,		Nay
Jess Ann Cole,	Aye	
Christy Hibbler,	Aye	
Michele Jacobs,	Aye	
Debra Shaw,		Absent

The motion passed 6-2. Final Vote - 6 Aye , 2 Nay

Library Director reports were highlighted.

Briceville - Report is available at the library.

Clinton - Summer program schedule is available at the library desk. Summer reading has 203 signed up and hope to get past 221 which was last year's total.

Norris - Chalk Walk has been moved to Norris Day as it rained on the scheduled day. A book sale will also take place at Norris Day. A new employee is leaving, but a replacement begins work Tuesday. The same employment pool was used for her selection as was used for the previous hire. This was approved by

AC HR since the last hire was so recent and qualified applicants were still available in the pool. The summer reading program currently has 227 signed up. T.O.P. and NACS grants have been approved and will be implemented.

Rocky Top - The new community garden opened to wide public interest. UT Extension helped with the design and will accumulate the data for their records. 50 new cards have been taken out as community interest in the library grows. A replacement fish tank has been acquired. Summer reading has over 60 participants signed up. Training for staff is complete.

Matthew Jordan - An Email report has been sent to the ACLB members. The Rocky Top garden program was highlighted in his regional report. A Trustee workshop will be held 24 September 2024 in Jefferson City.

Chairman Anderson called for a period to Hear from the Public after the other ACLB business was complete. 2 members of the public chose to speak, each introducing themselves as a nominee for the opening position on the ACLB.

No July 2024 ACLB meeting will be held as no new challenges have been made to books and the budget year will just be beginning so changes required should be minimal.

The next ACLB meeting will be held at the Rocky Top Library on 8 August 2024 at 1730 EDT (to take advantage of the large air conditioned space for the August meeting with Norris to host on the Lions Pavilion open air area in September which should be cooler weather).

The ACLB meeting was adjourned at 1840 EDT by Chairman Anderson.

AC Library Board Meeting
Clinton Library
8 August 2024 @ 1730 EDT

The August Anderson County Library Board meeting was called to order by Board Chairman Josh Anderson at 1733 EDT on 8 August, hosted at the Rocky Top Library. No July ACLB meeting was held.

A review of the Agenda for the August meeting was completed. The agenda was approved with no changes.

The Chairman called for the roll to be called.

Board members present were:

- Josh Anderson, ACLB Chair, Present
- Vickie Underwood, ACLB Vice Chair, _√_
- Carolyn Boswell, ACLB Treasurer (new) _√_
- Tommy Mariner, ACLB Secretary, _√_
- Jess Ann Cole, _√_
- Christy Hibbler, _√_
- Michele Jacobs, _____
- Terri Ryan, _√_
- Debra Shaw, _√_

Absent (Has submitted resignation)

Regional Director Matthew Jordan _√_

- Four library directors, Present
- Kimberlee Byrge (Norris), _√_
- Kelly Harris (Rocky Top), _√_
- Miria Webb (Clinton), _√_
- Daphne Windham (Briceville), _√_

2 members of the public were in attendance as the meeting was started.

The minutes of the June 2024 meeting were reviewed. No editorial changes were made. A motion to accept the minutes was made by ACLB Trustee Underwood, seconded by Trustee Boswell, and unanimously approved, 8-0.

Trustee Boswell was nominated for the Treasurer position being vacated by Trustee Brewer who is going off the ACLB. Trustee Boswell has reviewed the Treasurer's records and responsibilities with the help of outgoing ACLB Treasurer Brewer. Trustee Boswell was nominated to be the Treasurer, and was elected by acclamation 8-0. Trustee Boswell has already received the Treasurer records from outgoing Trustee Brewer. No changes to the budget have been made as we start the new fiscal year. A question about the utility bills was asked as they have been high for each library. Various changes have been made to each library budget to accommodate higher electric costs.

NACF grant for \$3,000 has been added to the Norris budget by AC Financial Director because it was omitted in the original budget. This will go before the county commission for final approval.

A new county at large position will need to be filled after the July resignation of Trustee Jacobs. Names will go to the nominating committee for their recommendation to the County Commission.

New business -

It had been suggested that a reprint of current policies be provided to all ACLB members as significant changes and updates have taken place in the last year. New Trustee Ryan has her copy. The updated electronic file will be sent to Trustees by Director Webb.

Library Director reviews will begin for this year in August. This plan will be addressed to HR.

Reviews of Library Director performance will be conducted as follows, unless HR has an objection:

Daphne Windham (Briceville) - Trustee Cole & Trustee Hibbler
Miria Webb (Clinton) - Trustee Mariner & Trustee Underwood
Kimberlee Byrge (Norris) - Trustee Boswell & Trustee Ryan
Kelly Harris (Rocky Top) - Trustee Hibbler & Trustee Shaw

Jay Yeager, County Law Director, passing was noted. It was mentioned he has been a good friend of the ACLB and a valuable resource, especially over the past year and a half of controversy.

Trustee Certification has been completed by new Trustee Terri Ryan and Trustee Christi Hibbler. State certificates are being caught up and sent out from the backlog at the state level.

Old Business -

No new book reconsiderations have been submitted.

Library Director reports were highlighted.

Briceville - The submitted report was reviewed by Director Windham and is available at the library. Audio book checkouts are way down in number from the practice in past years to only a few in months.

Clinton - The submitted report was reviewed by Director Webb and is available at the Clinton library. 229 patrons signed up for summer reading and 71 have completed the program. In answer to a question, it was noted that the intern programs are paid out of the AC HR budget.

Norris - The submitted report was reviewed by Director Byrge and is available at the Norris library. 242 signed up summer reading with over 2,000 books read. Pokemon Club has started at Norris Library.

Rocky Top - The submitted report was reviewed by Director Harris and is available at the library. 61 signed up for the summer reading program with a 39% completion rate. Air conditioning was fixed by the City of Rocky Top after being out a portion of the hot summer. New garden water bills were high in July due to no rain for six weeks in Rocky Top. The City pays the water bill. There is a leak which they would like to fix.

Matthew Jordan - An Email report has been sent to the ACLB members. E-Book policies and costs were discussed. A Trustee workshop will be held 24 September 2024 in Jefferson City. New service area populations have been updated with nominal increases across Anderson County. The Anderson County population, excluding Oak Ridge, is 46,837. Official service area populations from the state data are:

Briceville 1,873 ; Clinton 29,507 ; Norris 9,367 ; Rocky Top 6,089 (Does not add up to AC pop.)

Chairman Anderson called for a period to Hear from the Public after the other ACLB business was complete. No member of the public chose to speak.

The next ACLB meeting will be held at the Norris Library on 12 September 2024 at 1730 EDT.

The ACLB meeting was adjourned at 1840 EDT by Chairman Anderson.

AC Library Board Meeting
Norris Library
12 September 2024 @ 1730 EDT

The September Anderson County Library Board meeting was called to order by Board Chairman Josh Anderson at 1730 EDT on 12 September, hosted at the Rocky Top Library.

A review of the Agenda for the September meeting was completed. The agenda was approved with no changes.

The Chairman asked for the roll to be called.

Board members present were:	Present	
Josh Anderson, ACLB Chair,	<u> √ </u>	
Vickie Underwood, ACLB Vice Chair,	<u> √ </u>	
Carolyn Boswell, ACLB Treasurer,	<u> √ </u>	
Tommy Mariner, ACLB Secretary,	<u> √ </u>	
Jess Ann Cole,	<u> √ </u>	
Christy Hibbler,	<u> </u>	Absent
Charlotte Johnson,	<u> √ </u>	
Terri Ryan,	<u> √ </u>	
Debra Shaw,	<u> </u>	Absent
Regional Director Matthew Jordan	<u> </u>	Absent

Four library directors,	Present	
Kimberlee Byrge (Norris),	<u> √ </u>	
Kelly Harris (Rocky Top),	<u> </u>	Absent
Miria Webb (Clinton),	<u> √ </u>	
Daphne Windham (Briceville),	<u> √ </u>	

Two members of the public were in attendance as the meeting was started.

The minutes of the August 2024 meeting were reviewed. No editorial changes were made. A motion to accept the minutes was made by ACLB Trustee Boswell, seconded by Trustee Underwood, and unanimously approved, 7-0.

New Trustee Charlotte Johnson, the newly appointed at-large representative of Anderson County, introduced herself and each member of the ACLB did a brief introduction of themselves.

Trustee Boswell provided a Treasurer's Report. Trustee Boswell noted some of the inputs had been left off the report due to portions of the data being not transmitted through the computer system. These will be included in the next report. There are no changes to the library budgets so far in the first three months of the fiscal year.

Three ACLB Trustees anticipate attending the Trustees meeting in Jefferson City on 24 September 2024.

New business -

A Library policy review was discussed with individual policies approved and updated. It was noted that a review of the new Collection Development Policy was required. A motion was made to approval of revised the Collection Development Policy by Trustee Underwood, and the motion was seconded by Trustee Ryan. The motion passed unanimously on a voice vote.

The voice vote was 7- 0 in favor of approving the revised Collection Development Policy.

A motion was made to approve of the updated Internet Use Policy by Trustee Mariner, and the motion was seconded by Trustee Underwood. . The motion passed unanimously on a voice vote.

The voice vote was 7- 0 in favor of approving the revised Internet Use Policy.

Reviews of Library Director performance will be conducted as follows, unless HR has an objection:

Daphne Windham (Briceville) - Trustee Cole & Trustee Hibbler
Miria Webb (Clinton) - Trustee Mariner & Trustee Underwood
Kimberlee Byrge (Norris) - Trustee Boswell & Trustee Ryan
Kelly Harris (Rocky Top) - Trustee Hibbler & Trustee Shaw

Reviews will use the format in the ACLB Policy Manual, Appendix A.

Old Business -

No new book reconsiderations have been submitted.

Library Director reports were highlighted.

Briceville - A small group of Emory Valley Center adults are now using the Briceville Library, sometimes using the new pavilion. County maintenance is working on leaks and the water heater installation.

Clinton - A Financial Health program is being given to interested Clinton citizens. The first module is on retirement savings. The Clinton Library Friends group is providing snacks for teen library users. The book sale is next month. An art sale begins next week.

Norris - The Norris Library Director is presenting a program to the Regional library vendor showcase.

Rocky Top - The outside water system leak has not been fixed.

Matthew Jordan - An Email report has been sent to the ACLB members. A Trustee workshop will be held 24 September 2024 in Jefferson City.

Chairman Anderson called for a period to Hear from the Public after the other ACLB business was complete. No member of the public chose to speak.

The next ACLB meeting will be held at the Briceville Library on 14 November 2024 at 1730 EDT.

The ACLB meeting was adjourned at 1820 EDT by Chairman Anderson.

AC Library Board Meeting
Briceville Library
14 November 2024 @ 1730 EDT

The November Anderson County Library Board meeting was called to order by Board Chairman Josh Anderson at 1730 EDT on 14 November, hosted at the Briceville Library.

A review of the Agenda for the September meeting was completed. The agenda was approved with no changes by a 7-0 voice vote. No October meeting was held due to the scheduled Fall Break for AC schools.

The Chairman asked for the roll to be called.

Board members present were:

- Josh Anderson, ACLB Chair,
- Vickie Underwood, ACLB Vice Chair,
- Carolyn Boswell, ACLB Treasurer,
- Tommy Mariner, ACLB Secretary,
- Jess Ann Cole,
- Christy Hibbler,
- Charlotte Johnson,
- Terri Ryan,
- Debra Shaw,

Arrived at 1735

Absent

Regional Director Matthew Jordan

Absent (at Jefferson City library)

Four library directors,

- Kimberlee Byrge (Norris),
- Kelly Harris (Rocky Top),
- Miria Webb (Clinton),
- Daphne Windham (Briceville),

Absent (giving library presentation)

No members of the public were in attendance as the meeting was started.

The minutes of the September 2024 meeting were reviewed. Two editorial changes were made. A motion to accept the minutes was made by ACLB Trustee Boswell, seconded by Trustee Ryan, and unanimously approved, 7-0. (Trustee Underwood arrived just after the vote.)

Trustee Boswell provided a Treasurer's Report. Trustee Boswell noted \$7,004 transfer was requested in the Clinton library budget to upgrade some technology line items and a second transfer of \$625 for barcoders. A motion was made to approve these transfers by Trustee Boswell, and the motion was passed by a voice vote of 8-0.

Small changes to the library funding percentage of the county land tax (2.58%) have resulted in a decrease in the library funding rate, benefitting the EMS budget which had a lower funding rate (2.12%) and a higher need. The new rate for the libraries in 2024 is 2.12%. This was brought forward and made by AC County Commission. This will result in the Library Reserve Fund, which was about \$370,000, being reduced by about \$80,000 which will be used to complete budget funding. The reduction aligns the reserve amount with the county finance general guidance to have a reserve of about 6 months of the library budget which is comparable to what other funds retain in reserve. The library reserve grew last year while at the 2.58% rate. The reassessment of county property this year may increase the amount generated by the new lower library funding rate of 2.12%.

It was noted that library use is up, and this fact should be publicized both to the community and to the AC leadership. Much of this increase appears to be a recovery of the lower use experienced during and after the pandemic. Home schoolers are also using the libraries at an higher rate than before the pandemic.

New business -

Reviews of Library Director performance have been conducted.

Daphne Windham (Briceville) - Trustee Cole & Trustee Hibbler

Miria Webb (Clinton) - Trustee Mariner & Trustee Underwood (Mariner's review had not been completed, but is scheduled for this week.)

Kimberlee Byrge (Norris) - Trustee Boswell & Trustee Ryan

Kelly Harris (Rocky Top) - Trustee Hibbler & Trustee Shaw

Reviews use the format in the ACLB Policy Manual, Appendix A.

Old Business -

No additional book reconsiderations have been submitted.

Library Director reports were highlighted.

Briceville - State Representative Butler attended the dedication of the rerouted state highway through Briceville. The water heater needed since February has been installed.

Clinton - The library staff has been active. One employee is leaving the Clinton Library. The Clinton Director attended a state training session and another resource training session in Blount County.

Norris - Director Byrge provided by EMail her report to the ACLB before the meeting. She is giving a library presentation this week outside Anderson County.

Rocky Top - Programs are being rebranded to reduce the age designations. Programs have received an increase in activity since last year. The Rocky Top Library water bill was at \$340 dollars over the summer and was of concern to the Rocky Top City Manager who padlocked the outdoor system after having the city maintenance department complete a fix to the outside water pipes. The water bill had been brought down to below \$200 prior to this action. The higher bills were due to leaks in the system and usage by the new raised community garden. The Rocky Top Director is proposing to make a joint presentation with Norris Director Byrge to the TNLA conference titled Nurturing Your Community Through Library Agriculture (NYCTLA) to highlight the Rocky Top community garden initiative and Norris' seed catalogue supported by the UT Extension Service to other libraries across the state.

Matthew Jordan - Matthew was doing regional library work in Jefferson City. He was represented by Paula Carroll of the regional office. She passed out regional materials of interest.

It was noted that the current Rocky Top hours exceed the library program hours plan. The hours extension was begun over a year ago as an initiative to match community interest and staff availability, an extension that was done within the Rocky Top budget. A motion was made by Trustee Cole to formalize the change in Rocky Top hours from 39 to 44 per week. This does not change the level of effort or budget cost for the library, but the 44 hours provide flexibility and aligns documentation with the current hours that have been in use on a trial basis, a trial that is working for the community. The motion passed 8-0.

Chairman Anderson did not call for a period to Hear from the Public after the other ACLB business was complete as no members of the public were present on a rainy night in the mountains.

The next ACLB meeting will be held at the Clinton Library on 9 January 2025 at 1730 EDT. No December 2024 meeting is planned due to the Christmas holidays.

The ACLB meeting was adjourned at 1835 EDT by Chairman Anderson.