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# Anderson County Board of Commissioners

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## Regular Agenda Monday, December 16, 2024 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
  - Consent Agenda
  - Regular Agenda
6. **Departments**
  - Highway Department – Inventory Report
  - UT Extension Office – Anderson County Agriculture Committee appointment of Shane Ogan (Farmer) replacing Joe Hall (Farmer).
7. **Presentation of Reports:**
  - A. Elected Officials
    1. County Mayor – Terry Frank
      - Requesting motion to approve Grant Amendment for Contract #77833-11.
      - Requesting motion to authorize the recorded hire date for Jamie Brooks, Law Director, as December 1, 2024.
      - Requesting motion to authorize a match of \$10,000 (or other financial match) for Resolution No, 24-12-1192.
      - Requesting motion to enter into the minutes the order reappointing Dusty Irwin to the Powell-Clinch Utility District.
  - B. Department Heads
    1. Director of Finance – Robby Holbrook
      - Purchasing and Budget Committee Report
      - Non-Profit Committee Minutes (12/10/24)
    2. Director of Schools
      - Written Report including BOE Minutes (11/14/24)
    3. Law Director’s Office Report
      1. Contract Approvals
      2. Zoning Violations
      3. Bankruptcies
      4. Other
      5. Pending Litigation
  - C. Committees/Boards Reports
    1. Operations Committee Report – by Chairman Isbel
      - Motion to designate a parking spot under the Jolly Building for all Judges/Assistants to use.
      - Resolution No. 24-12-1192 to bring broadband to unserved and underserved locations in Anderson County.

- To authorize the county mayor to write a letter of support to Frontier's application.
- Motion to approve the Code of Ethics for Anderson County with modifications to Section 5.1 and 4.A to include language-clarifying process in the event the law director is the subject of complaint.
- Approve the Fire Academy letter.
- Opioid Settlement Funds
- Approve Resolution No. 24-12-1191 Establishing 2025 meeting dates and times for Anderson County Board of Commissioners.
- Motion that we do away with the daytime meetings and change the February meeting to the fourth Monday, February 24, 2025.

**8. Unfinished Business**

**9. New Business**

**10. Announcements**

**11. Adjourn**

**Respectfully Submitted  
H. Tyler Mayes, Chairman**



**Anderson County**  
100 N. Main St. Room 213  
Clinton, TN 37716  
Office phone (865) 457-9452  
[anderson.tennessee.edu](http://anderson.tennessee.edu)

November 22<sup>nd</sup>, 2024

**Office of The County Mayor**  
100 N. Main St. Room 208  
Clinton, TN 37716

Mayor Terry Frank,

The Anderson County Agriculture Committee will appoint the following member:

**Shane Ogan** (Farmer)

The following Agriculture Committee member will be replaced due to term limits:

**Joe Hall** (Farmer)

These changes are reflected in the attached list of committee members along with the TCA Code that defines the role of the Agriculture Committee. Thank you for your continuing support of the UT-TSU Extension Anderson County Office and its associated programs.

Thank you,

Seth Whitehouse  
County Director & Agriculture Agent  
UT Extension Anderson County



## Anderson County Agriculture Committee

Effective: 01/2025

Agricultural Committee will meet: First Friday at 12:00 PM on the following months:

February, May, August, November

Meetings will be held in the Anderson County Extension Office conference room

<b>Josh Anderson</b> (865) 771-4495 joshandersondistrict3@gmail.com	Commissioner
<b>Michael Foster</b> (865) 803-4813 mfoster@andersoncountyttn.gov	Commissioner
<b>Shelly Vandagriff</b> (865) 680-8369 svandagriff@icloud.com	Commissioner
<b>Shane Ogan</b> (865) 250-5133 shaneogan83@yahoo.com	Farmer
<b>Jeremy Horne</b> (865) 323-6011 jhorne@andersonfarmers.com	Farmer
<b>Kathy Turpin</b> (865) 256-2998 atncowgirl@yahoo.com	Farm Woman
<b>Amanda Evans</b> (865) 310-2624 acevans136@gmail.com	Farm Woman



**Tennessee Code**  
**Title 49 - Education**  
**Chapter 50 - Miscellaneous**  
**Part 1 - Agricultural Extension Services**  
**49-50-104 - County agricultural extension committee.**

**49-50-104. County agricultural extension committee.**

(a) All counties cooperating with the University of Tennessee extension by making an appropriation for extension work shall elect an agricultural extension committee composed of seven (7) members. The committee shall be elected by the county legislative body.

(b) Three (3) of the members shall be elected from the membership of the county legislative body. There shall be elected to the committee four (4) members who are not members of the county legislative body. Two (2) shall be farmers and two (2) shall be farm women, residing in different civil districts.

(c) The members shall be elected for terms of two (2) years, except that if there are fewer than four (4) civil districts in a county, at least one (1) member shall come from each civil district. Two (2) of the members representing the county legislative body, one (1) farmer and one (1) farm woman, shall be elected in even-numbered years; the other members shall be elected in odd-numbered years. The elections shall be held at the first meeting of the county legislative body of each calendar year. No member may be elected for more than three (3) successive terms. In the event that there is a vacancy on the committee, the county legislative body shall fill the vacancy at its next regular meeting after the vacancy occurs; and the committee member filling the vacancy shall serve during the unexpired term of the member's predecessor.

(d) The functions of the committee shall be to:

(1) Act with duly authorized representatives of the University of Tennessee extension in the employment or removal of personnel receiving funds from county extension appropriations;

(2) Act with duly authorized representatives of the state agricultural extension service in formulating the county extension budget, and serve as liaison between the

extension service and the county legislative body on financial and other matters relating to the work;

**(3)** Act in an advisory capacity on county extension program formulation; and

**(4)** Act in an advisory capacity on activities performed in connection with carrying out the program.

**(e)** In performing the functions under subsection (d), the committee shall meet with duly authorized representatives of the University of Tennessee extension on selected dates mutually agreed to by the chair of the committee and the representatives of the University of Tennessee extension during the months of February, May, August and November, and at other times deemed desirable by a majority of the members of the committee.

[Acts 1929, ch. 81, § 5; mod. Code 1932, § 2545; Acts 1955, ch. 212, § 1; T.C.A. (orig. ed.), § 49-3406; Acts 2004, ch. 517, § 10.]



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

December 11, 2024

Commissioner Tyler Mayes  
Chairman, Anderson County Board of Commissioners,

RE: Agenda

Dear Chairman Mayes and Honorable Members of Commission,

I wish to add the following items to following items to the Agenda:

1. **Requesting Motion to approve Grant Amendment for Contract #77833-11.** This grant amendment came in past Purchasing Agenda deadline, but the amendment makes no material changes to the grant, only extends the grant by twelve (12) calendar days. See attached. The amendment has received approval to form by Law Director J. Brooks, and is a grant for the Anderson County Sheriff's Department.
2. **Requesting motion to authorize the recorded hire date for Jamie Brooks, Law Director, as December 1, 2024,** following the expiration of his contract on November 30, 2024.
3. **Requesting motion to authorize a match of \$10,000 (or other financial match) for Resolution No. 24-12-1192** to support grant funding to bring fiber broadband to unserved and underserved locations in Anderson County. (Will require 2/3 vote of commission, as this was not presented to budget committee)  
The resolution received a recommendation for approval from Operations Committee, but because the meeting with Frontier and final details of resolution were not accomplished in time to meet the budget agenda deadline, I presented the resolution to Operations Committee, and noted to members that I would leave the match amount blank in order to meet commission procedures. Attached is the resolution, as well as informative slides regarding Frontier.
4. **Requesting motion to enter into the minutes the order reappointing Dusty Irwin to the Powell-Clinch Utility District,** per recommendation of the PCUD Board. Attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank". The signature is fluid and cursive, with a long horizontal stroke at the end.

**OFFICE OF THE COUNTY LAW DIRECTOR  
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310  
CLINTON, TENNESSEE 37716

James W. Brooks  
Law Director

TELEPHONE: (865) 457-6290  
FACSIMILE: (865) 457-3775  
Email: Jbrooks@andersoncountyttn.gov

December 9, 2024

The Honorable Terry Frank  
100 North Main Street  
Clinton, TN 37716

*RE: State of TN- Grant Amendment #3 (Contract #77833-11)*

Dear Terry:

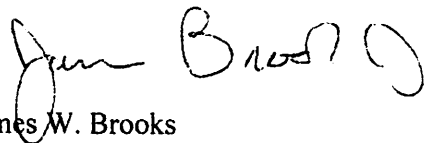
Pursuant to your request, I have reviewed the agreement between Anderson County and above-referenced vendor for legal form. After review, I am satisfied this document meets or exceeds all requirements under Tennessee law. Therefore, I have approved this agreement as to legal form.

*In addition, since this contract extends beyond the current fiscal year, it will require Commission approval.*

This approval is to legal form only. I assume, since you submitted this agreement to my office for approval that you have read this agreement, and the terms and conditions set forth are desirable to you and the department involved. I have not been involved in the negotiations of this agreement; however, if you would like additional guidance and advice regarding a specific provision of the agreement, please feel free to contact me. Furthermore, for the purpose of the approval process, it is assumed that this agreement has been properly bid, if required, and budgeted according to state law.

Please call, if you have additional questions or concerns.


With kindest regards,



James W. Brooks

Enclosure: 2 pages



 <b>GRANT AMENDMENT</b>					
<b>Agency Tracking #</b> 33501-254813		<b>Edison ID</b> 77833-11		<b>Contract #</b> 77833-11	
<b>Contractor Legal Entity Name</b> Anderson County Government				<b>Amendment #</b> 3	
<b>Edison Vendor ID</b> 4147					
<b>Amendment Purpose &amp; Effect(s)</b> To extend the term of the grant contract an additional twelve (12) days					
<b>Amendment Changes Contract End Date:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				<b>End Date:</b> March 19, 2028	
<b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):</b> <b>\$0</b>					
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2024	\$40,000.00				\$40,000.00
2025	\$40,000.00				\$40,000.00
2026	\$40,000.00				\$40,000.00
2027	\$40,000.00				\$40,000.00
2028	\$40,000.00				\$40,000.00
<b>TOTAL:</b>	<b>\$200,000.00</b>				<b>\$200,000.00</b>
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE</i>	
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			

**AMENDMENT THREE  
OF GRANT CONTRACT 77833-11**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Commerce and Insurance, hereinafter referred to as the "State" and Anderson County Government, hereinafter referred to as the "Grantee". It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

- 1. Contract Section B. is deleted in its entirety and replaced with the following:

**B. TERM OF CONTRACT:**

This Contract shall be effective for the period beginning on June 30, 2023 ("Effective Date") and ending on March 19, 2028. ("Term"). The State shall have no obligation for goods delivered or services provided by the Contractor prior to the Effective Date.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**ANDERSON COUNTY GOVERNMENT:**

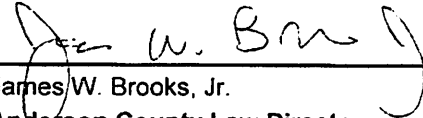
\_\_\_\_\_  
GRANTEE SIGNATURE DATE

\_\_\_\_\_  
PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

**DEPARTMENT OF COMMERCE AND INSURANCE:**

\_\_\_\_\_  
CARTER LAWRENCE, COMMISSIONER DATE

**APPROVED AS TO LEGAL FORM**

  
\_\_\_\_\_  
James W. Brooks, Jr.  
Anderson County Law Director

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 24-12-1192

**A RESOLUTION FOR GRANT FUNDING TO BRING FIBER BROADBAND TO UNSERVED AND UNDERSERVED LOCATIONS IN ANDERSON COUNTY, TENNESSEE**

*WHEREAS*, the State of Tennessee has been allocated \$813M of Broadband, Equity, Access and Deployment (BEAD) funding to deploy broadband to unserved and underserved locations; and

*WHEREAS*, Anderson County has unserved and underserved locations that could be served with fiber broadband service; and

*WHEREAS*, broadband service is not available in those areas due to the high cost of constructing the network infrastructure, particularly fiber optic cables; and

*WHEREAS*, broadband is essential for education, workforce, and healthcare, and is a fundamental facilitator of an inclusive and sustainable community; and

*WHEREAS*, deploying fiber broadband service to Anderson County's unserved and underserved locations will improve education and employment opportunities; improve medical care; facilitate economic prosperity and contribute to the overall quality of life in the County; and

*WHEREAS*, providing local funding will enhance the ability to secure grant funding for serving unserved and underserved locations with fiber broadband service in the County; and

*WHEREAS*, Anderson County wishes to work with public and private businesses to address the lack of ubiquitous broadband availability; and

*WHEREAS*, the Tennessee Broadband Grant Office has designated three "Project Areas" in Anderson County, Tennessee (Exhibit Attached); and

*WHEREAS*, Frontier, as well as other providers are seeking BEAD grants to help provide funding toward fiber projects to reach unserved and underserved locations in the County.

**NOW, THEREFORE BE IT RESOLVED** in consideration of the benefits fiber broadband would bring to the County's residents, businesses and anchor institutions, that the Anderson County Board of Commissioners, meeting in regular session on this, the 16<sup>th</sup> day of December, 2024, in Clinton, Tennessee, authorizes \$XX,000 for each of the three project areas designated by the Tennessee Broadband Grant Office, to comprise a local match component for the fiber broadband provider awarded a BEAD Grant agreement to serve unserved and underserved locations in each of the three Project Areas in Anderson County.

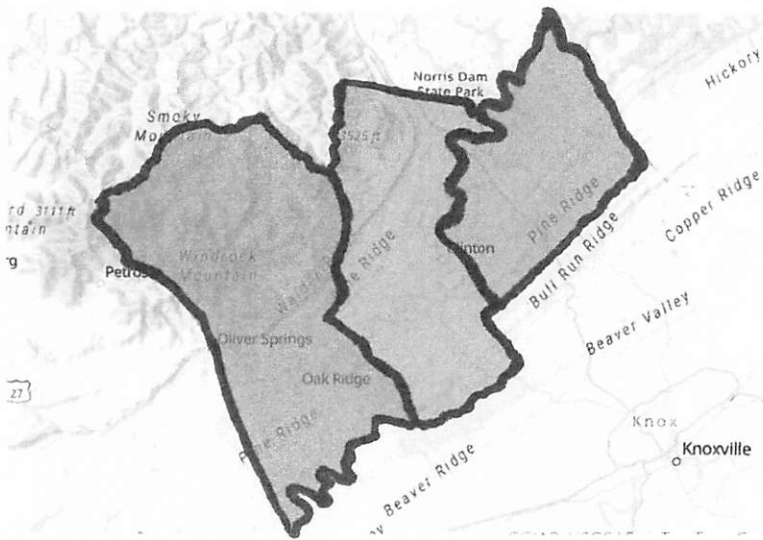
**DULY PASSED, RESOLVED, AND EFFECTIVE** this 16th day of December, 2024.

\_\_\_\_\_  
H. Tyler Mayes, Commission Chairman

\_\_\_\_\_  
Mrs. Terry Frank, Anderson County Mayor

ATTEST: \_\_\_\_\_  
Jeff Cole, Anderson County Clerk

## BEAD Grant eligible detail in Anderson County



- The Tennessee grant office has tentatively identified the following GE locations:
  - 579 in project area 1
  - 459 in project area 2
  - 140 in project area 3
- Locations not yet approved by NTIA

# Frontier is committed to building Gigabit America

New leadership team is accelerating fiber builds and investing in communities across America

Re-built senior leadership, team has a strong record of:



**1**

Commitment to Fiber Deployment



**2**

Financial Strength



**3**

Consumer Focus

NPS 6X higher than nearest legacy cable

Strong progress on our goal to reach 10M fiber locations by end of 2025

Built fiber to **381k locations** in Q3 2024; 1.3 M locations in 2023

**Positive Q3 2024 YOY revenue growth – 4.4%** adjusted EBITDA growth YOY;  
**Net Leverage Ratio: 4.6X**

Added **108K** fiber broadband customers in Q3 2024; 21.8% consumer fiber broadband revenue increase YOY

CNET: Frontier in the best ISPs with no data caps (2023); overall most affordable provider of fiber optic broadband (2024)  
Top 3 of the US Customer Experience Awards (2024)



# Frontier fiber is technically superior to cable and wireless

Fast, reliable, secure – a future-proof investment in your community



## Blazing fast residential speeds up to 5 Gbps

- Symmetrical speeds that are 10-20x the bandwidth of common cable and fixed wireless offerings
- First to launch 01/30/2023



## Better Performance

- Light-speed transmission of data reduces lag in streaming, video chat, and other high bandwidth applications
- Frontier's fiber service is 99.97% reliable, equating to an average downtime of 2.5 hours per year



## Future-proof technology

- Scalable up to 10Gbps to keep up as data needs evolve over next 20+ years
- Completed first ever trial of 25G PON technology
  - Speeds are 2.5x higher by adding new optics

*GPON, XGS-PON and 25G PON operate on different wavelengths so, they can co-exist on the same fiber, avoiding future builds*



# Frontier fiber benefits the community as a whole

Connectivity that delivers measurable economic and social benefits



## Higher Quality of Life

- Better learning outcomes for students
- Improved healthcare access
- Enhanced recreation activities
- Supports better Public Safety access – NextGen911



## Increased Economic Vitality

- Increased job opportunities and stronger wage growth
- Higher rates of new business formation
- Lower unemployment rates



## Strengthened Communities

- Stronger tax base
- Higher Property Values
- Increased connection via connectivity
- Improved provision of and access to local services



## Broadband, Equity, Accessibility & Deployment (BEAD)

### **Key Grant Program Details:**

- \$813M in federal funding for Tennessee
- All unserved and underserved must be served in the state
- Applicants must commit to serve entire Project Area Unit (PAU)
- Program prioritizes fiber but fixed wireless will likely be needed to reach all locations
- Fiber funding will go to higher scoring areas
- Higher scoring for letters of support



## BEAD Grant eligible detail in Anderson County



- The Tennessee grant office has tentatively identified the following GE locations:
  - 579 in project area 1
  - 459 in project area 2
  - 140 in project area 3
- Locations not yet approved by NTIA

## Current 1Gig Offer

**Fiber 1 Gig Internet**

~~\$74.99~~  
**\$64.99**

per month for 12 months w/ Auto Pay\*


**Worry-free installation**  
That's right, our expert technicians will take care of everything at no charge to you (\$100 value).

**Wi-Fi router included.**  
Stop buffering and start streaming with an Amazon Echo Wi-Fi router\* (\$99 value).

**Unlimited data and no throttling**  
Paying more to use more? That's not our style. Get limitless internet with no caps or overages.

**Ultra-fast fiber speed up and down**  
With uploads as fast as downloads, you'll get loads of bandwidth whenever you want it.

Luis,  
**contact us today to get started.**  
**866-464-0054**



The news is out: Frontier® Internet wins across the board!

Best Unlimited Internet Plans With No Data Caps

Best Fiber Internet Providers of 2023

California's Top-Rated Internet Provider\*

### Value Added Services

- YouTubeTV
- Digital Voice
- Whole-Home Wi-Fi
- My Premium Tech
- Eero Secure
- Homeshield Elite

## Range of Options

	Frontier Fiber Internet 200 Mbps	Frontier Fiber Internet 500 Mbps	Frontier Fiber Internet Gig Service
Upload/Download Speed	200 Mbps/200 Mbps	500 Mbps/500 Mbps	1 Gbps/1 Gbps
Customer monthly payment	\$29.99*	\$44.99**	\$64.99**

- \* 200/200 rate includes a \$10 per month autopay discount, and a free router. \$100 installation fee is waived when service is maintained for 12 months. No credit check is required.
- \*\* 500/500 and 1Gig/1Gig rates are with autopay discount.
- Additionally, as an Eligible Telecommunications Carrier, Frontier offers a \$9.25 lifeline credit to qualifying low-income households which is available to all of Frontier's service tiers.

Frontier proprietary and confidential

Current plan information available at: <https://frontier.com/shop>



**BEFORE THE COUNTY MAYOR OF ANDERSON COUNTY, TENNESSEE**

**In re:** )  
 )  
**POWELL-CLINCH UTILITY DISTRICT** )  
**OF ANDERSON AND CAMPBELL** )  
**COUNTIES, TENNESSEE** )

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**ORDER APPOINTING COMMISSIONER**

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Having received on November 21, 2024 a letter from the Board of Commissioners of Powell-Clinch Utility District of Anderson and Campbell Counties, Tennessee, of the same date giving notice that the term of office for the Anderson County seat on said Board of Commissioners currently held by Commissioner Dusty Irwin ends on December 31, 2024, and said letter also providing in accordance with the applicable requirements of T.C.A. § 7-82-307(a)(4)-(5), a list of three (3) names of Anderson County residents selected by said Board of Commissioners as nominees for appointment to fill such vacancy, which list of nominees the Board of Commissioners has certified under its seal to be in rank order of preference recommended by the Board;

**IT IS THEREFORE ORDERED, ADJUDGED AND DECREED,** that the nominee Dusty Irwin, from the aforesaid list, who resides at 460 Lewallen Lane, Clinton, TN, is hereby appointed to the Board of Commissioners of the Powell-Clinch Utility District of Anderson and Campbell Counties, Tennessee, to serve for a four (4) year term commencing on January 1, 2025 through December 31, 2028; provided, however, that said appointee shall continue to hold office until the appointee's successor is appointed and qualified as provided by T.C.A. § 7-82-307(a)(3).

**IT IS FURTHER ORDERED**, that this Order be entered of record on the minutes of the County Commission for Anderson County, Tennessee, and that a certified copy of this Order be mailed to the Powell-Clinch Utility District of Anderson and Campbell Counties, Tennessee at Post Office Box 428, Rocky Top, Tennessee 37769, and the nominee named above appointed to that board by this Order, all as required by the applicable provisions of T.C.A. § 7-82-307(a).

**ENTERED** this the 3 day of December, 2024.

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line. The signature is stylized and cursive.

TERRY FRANK, COUNTY MAYOR  
ANDERSON COUNTY, TENNESSEE



**VIA HAND-DELIVERY**

November 21, 2024

The Honorable Terry Frank  
Anderson County Mayor  
100 N. Main Street, Room 208  
Clinton, TN 37716

RE: Appointment of Commissioner for Powell-Clinch Utility District  
and Submission of Certified List of Nominees Under Seal

Dear Mayor Frank:

This letter will serve to notify you of an upcoming vacancy on the Board of Commissioners of the Powell-Clinch Utility District upon the expiration of Commissioner Dusty Irwin's current term on December 31, 2024. In accordance with the requirements of T.C.A. § 7-82-307(a)(4)-(5), the District's Board of Commissioners hereby certifies under seal that it has selected three Anderson County residents as nominees for appointment to fill such vacancy, who are listed below in rank order of preference as recommended by the Board:

1. Mr. Dusty Irwin, 460 Lewallen Hollow Lane, Clinton, TN 37716
2. Mr. Leslie Sellers, 103 Dogwood Lane, Clinton, TN 37716
3. Mr. Rick Meredith, 422 Mariner Point Drive, Clinton, TN 37716

The above list of three (3) nominees is also required by the above-referenced statute to be sent to the county mayor of every county which is a part of a multi-county utility district. The District is a multi-county utility district consisting of both Anderson County and Campbell County. As such, a copy of this letter has also been sent to Mayor Jack Lynch of Campbell County.

To assist you in making your appointment decision, enclosed with this letter is a Commissioner Nominee Application signed by each of the three nominees that will provide you additional information about each nominee's background and qualifications for the office of utility district commissioner. The District respectfully recommends that Dusty Irwin be reappointed as Commissioner.

**ANDERSON COUNTY GOVERNMENT  
SUMMARY OF BUDGET AMENDMENTS**

December 5, 2024

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
<b>Group 1 Purchasing Contracts &amp; Surplus Vehicles - Commission Approval</b>			
1	A	Comcast, IT Department, Contract #25-0077	
1	B	ORHA BRAG Grant, Mayor, Contract #25-0083, (Oak Ridge Housing Authority Brownfield Redevelopment Area Grant)	
1	C	Canon, EMA, Contract 25-0084	
2	D	Chris Lassen, EMS Contract #25-0085	
2	E	Kayla Johnson, EMS Contract #25-0086	
2	F	MOU between County Commission & Mayor, #23-0088	
12	NBA	MOU between AC Sheriff's Office & Town of Oliver Springs	
12	NBB	Morristown Automatic Sprinkler, BOE, Contract #25-0068	
12	NBC	CBIZ Consulting Services, Board of Trustees, Contract #25-0088	
<b>Group 2 Financial Reports</b>			
Cash & Fund Balance, Sales Tax, ARPA and Grant Reports			
<b>Group 3 Consent Agenda - Transfers (No Commission Action Necessary)</b>			
2	1	General Fund 101 - Property Assessor	\$ 1,800.00
3	2	General Fund 101 - Sheriff's Department	\$ 8,000.00
3	3	General Fund 101 - Register of Deeds	\$ 4,000.00
4	4	Fund 116 - Solid Waste	\$ 1,000.00
4	5	General Fund 101 - EMA	\$ 7,000.00
<b>Group 4 - Transfers - School (Commission Approval by Board Vote)</b>			
<b>Group 5 - Appropriations - School (Commission Approval by Board Vote)</b>			
4	6	Fund 141 - Special Education	\$ 3,000.00
5	7	Fund 141 - Federal Programs	\$ 325,000.00
5	8	Fund 141 - Fiscal Services	\$ 1,835.00
<b>Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)</b>			
6	9	General Fund 101 - Animal Care & Control	\$ 5,000.00
6	10	General Fund 101 - Animal Care & Control	\$ 2,750.00
7	11	General Fund 101 - Fleet Services	\$ 10,000.00
7	12	Fund 115 - Library Board	\$ 7,004.00
8	13	Fund 115 - Library Board	\$ 625.00
8	14	Fund 131 - Highway	\$ 6,162.50
9	15	Fund 131 - Highway	\$ 150,000.00
9	16A	General Fund 101 - County Clerk	\$ 1,000.00
9	17B	General Fund 101 - Circuit Clerk (Payroll)	\$ 9,200.00
10	18A	General Fund 101 - County Clerk, Circuit, Register of Deeds/Longevity	Motion Deferred
10	19	General Fund 101 - Finance/Opioid Fund	\$ 2,500.00
<b>Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)</b>			
<b>Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)</b>			
<b>Group 9 - Miscellaneous</b>			
11	A	Solid Waste/Mayor ARP Funds (\$14,000)	Motion Passed
11	B	Nuclear Industry/Commission Anderson & Nathan Wade	Information
11	C	Property Assessor Restricted Funds/Robby Holbrook	Motion Passed
11	D1	New Business/Purchasing Contracts (Approved in Group 1)	Motion Passed
12	D2	Opioid Budget Amendment (Approved in Group 6)	Motion Passed
12	D3	Disbursement of Remaining ARP Funds	Motion Passed
12	D4	Election Commission Payroll Budget Codes	Motions Passed
<b>Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)</b>			

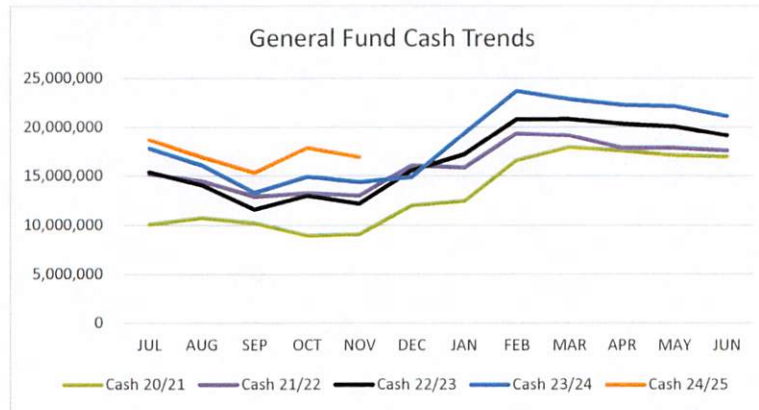
**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
November 30, 2024**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 2,253,253	\$ 518,537	\$ 4,593,721	\$ 11,675,157 *	\$ 19,040,668	\$ 16,923,325
115	Library Fund	\$ -	\$ 276,834		\$ -	\$ -	\$ 276,834	\$ 268,577
116	Solid Waste/Sanitation Fund	\$ -	\$ 715,964	\$ -	\$ -	\$ -	\$ 715,964	\$ 736,402
121	American Rescue Plan							\$ 4,011,481
122	Drug Control Fund	\$ -	\$ 148,377	\$ 8,754	\$ -	\$ -	\$ 157,131	\$ 162,134
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 55,114	\$ -	\$ 55,114	\$ 63,559
128	Tourism Fund	\$ -	\$ 438,618	\$ 233,650	\$ 100,000	\$ -	\$ 772,268	\$ 954,795
131	Highway Fund	\$ 75,128	\$ 269,737	\$ 1,751,902	\$ -	\$ -	\$ 2,096,767	\$ 4,230,377
141	General Purpose School Fund	\$ -	\$ -	\$ 10,676,669	\$ -	\$ -	\$ 10,676,669	\$ 11,483,478
143	Central Cafeteria	\$ 88,414	\$ 4,454,127	\$ -	\$ -	\$ -	\$ 4,542,541	\$ 3,421,674
151	General Debt Service Fund	\$ -	\$ 971,129	\$ -	\$ -	\$ -	\$ 971,129	\$ 1,257,940
152	Rural Debt Service Fund	\$ -	\$ 673,967	\$ -	\$ -	\$ -	\$ 673,967	\$ 1,034,870
156	Education Debt Service Fund	\$ -	\$ 128,972	\$ -	\$ -	\$ -	\$ 128,972	\$ 267,058
171	Capital Projects Fund	\$ -	\$ 482,565	\$ -	\$ -	\$ -	\$ 482,565	\$ 591,388
177	Education Capital Projects Fund		\$ 954,077	\$ -	\$ -	\$ -	\$ 954,077	\$ 947,863
263	Employee Benefit Fund	\$ 30,555	\$ -	\$ -	\$ 961,103	\$ -	\$ 991,658	\$ 764,427
		\$ 194,097	\$ 11,767,620	\$ 13,189,512	\$ 5,709,938	\$ 11,675,157	\$ 42,536,324	\$ 47,119,348

\* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends**  
November

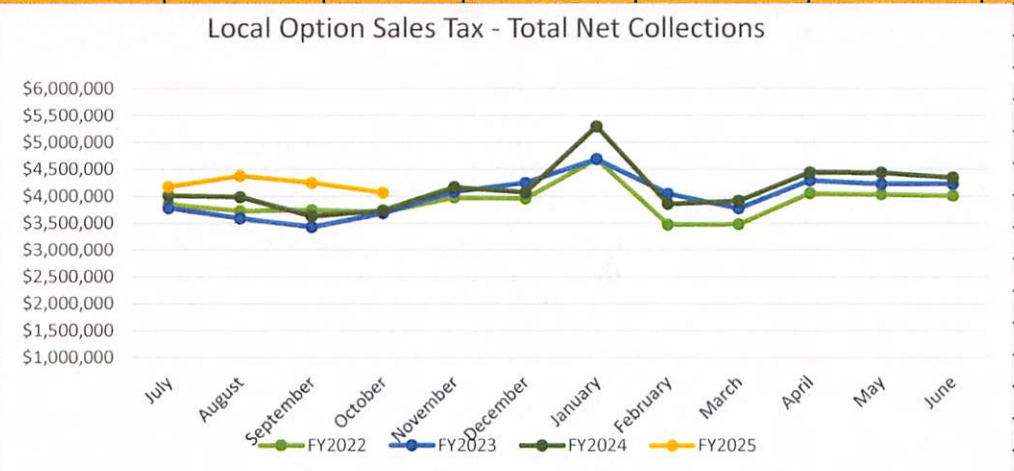
Cash 20/21	9,072,964
Cash 21/22	12,975,594
Cash 22/23	12,159,761
Cash 23/24	14,366,668
Cash 24/25	16,923,325



Copy of Local Option Sales Tax - Net Breakdown by FY

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	6%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-5%
March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	4%
April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	4%
May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5%
June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	3%
Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	4%
FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October	\$497,462.45	\$887,229.76	\$100,691.60	\$41,831.66	\$2,353,123.16	\$126,512.93	\$63,185.12	\$4,070,036.68	8.9%
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$2,012,508.21	\$3,421,339.84	\$413,072.15	\$180,763.66	\$10,136,512.18	\$512,826.85	\$197,349.96	\$16,874,336.85	

25%





**ARPA PROJECTS**

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL				
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00				
-Less Budgeted To-Date		\$ (9,531,867.01)	\$ (5,123,396.79)	\$ (14,655,263.80)				
<b>Remaining Allocation</b>		<b>\$ 468,132.99</b>	<b>\$ (171,322.79)</b>	<b>\$ 296,810.20</b>				
<b>Interest earned and balance of allocations</b>		<b>\$ 340,605.75</b>	<b>\$ 296,810.20</b>	<b>\$ 637,415.95</b>				
Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	PURCHASE ORDER ISSUED	Date Approved by Commission	
1 Employee Retention Payments - Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	YES	4/18/2022	
2 Employee Retention Payments - Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	YES	4/18/2022	
3.1 TN Emergency Broadband Fund Grants - MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	YES	2/22/2022	
4 GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	YES	11/21/2022	
5 EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	YES	8/15/2022	
6 Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	YES	9/20/2021	
7 County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	YES	8/15/2022	
7.1 County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	YES	8/15/2022	
8 County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	YES	3/10/2022	
9 Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	YES	8/15/2022	
10 Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	YES	8/15/2022	
11 Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	YES	5/16/2022	
12 A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	YES	5/16/2022	
15 Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	YES	8/15/2022	
16 Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	YES	8/15/2022	
18 Family Justice Center - Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	YES	8/15/2022	
19 EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	YES	11/21/2022	
21 Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	YES	8/15/2022	
22 Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	YES	8/15/2022	
23 Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	YES	1/17/2023	
24 A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	YES	3/20/2023	
25 Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	YES	5/15/2023	
26 EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	YES	6/19/2023	
28 Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	YES	8/21/2023	
29 EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	YES	8/21/2023	
30 Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	YES	8/21/2023	
32 Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	YES	3/18/2024	
33 Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	YES	5/20/2024	
3 TN Emergency Broadband Fund Grants - MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	YES	2/22/2022	
13 IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 117,880.59	\$ 32,119.41	In Progress	YES	YES	8/15/2022	
14 EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	YES	8/15/2022	
27 TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 71,805.19	\$ 307,709.73	In Progress	YES	YES	6/19/2023	
31 Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 604,000.00	\$ -	\$ 604,000.00	In Progress	YES	YES	9/18/2023	
32 County-wide Emergency Communications System	\$ 1,240,000.00	\$ 1,098,270.00	\$ 141,730.00	In Progress	NO	YES	12/18/2023	
34 Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 330,000.00	\$ -	In Progress	YES	YES	5/20/2024	
35 Auto Purchases	\$ 170,281.40	\$ 168,135.40	\$ 2,146.00	In Progress	YES	PARTIAL	6/17/2024	
36 EMS Vehicles FY25	\$ 425,000.00	\$ -	\$ 425,000.00	In Progress	NO	PARTIAL	8/19/2024	
37 Sheriff's Vehicles FY25	\$ 572,000.00	\$ 229,229.08	\$ 342,770.92	In Progress	YES	PARTIAL	8/19/2024	
38 Archives Security Cameras	\$ 16,280.66	\$ -	\$ 16,280.66	In Progress	YES	NO	8/19/2024	
40 Senior Center Badge System	\$ 10,888.36	\$ -	\$ 10,888.36	In Progress	YES	YES	9/16/2024	
41 Blockhouse Valley Recycling Center	\$ 56,500.00	\$ -	\$ 56,500.00	In Progress	YES	YES	10/21/2024	
42 County Auto Purchases	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	NO	11/18/2024	
20 CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ -	\$ -	\$ -	No Bids	YES	-NO-	8/15/2022	
17 Digital Poll Books - Election Office	\$ -	\$ -	\$ -	Canceled	YES	-YES-	8/15/2022	
		\$ 14,655,263.80	\$ 11,508,904.38	\$ 3,146,359.42				



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**BUDGET COMMITTEE MINUTES**  
**DECEMBER 5, 2024**

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Members Present:

Shain Vowell, Commissioner-Chairman  
Denise Palmer, Commissioner-Vice-Chair  
Anthony Allen, Commissioner  
Bob Smallridge, Commissioner  
Jerry White, Commissioner  
Sabra Beauchamp, Commissioner  
Shelly Vandagriff, Commissioner  
Tyler Mayes, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Chair Shain Vowell called the meeting to order.

**1. Appearance of Citizens**

No citizens appeared.

**2. Approval of Agenda**

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, to add discussion of the Election Commission salary codes, three new contracts, and an opioid budget amendment to the agenda under New Business; and approve the agenda as amended. Commissioner Jerry White not present for vote. Motion passed.

**3. Purchasing Contracts with Legal Review**

**A. Comcast, IT Department, Contract #25-0077** – Thirty-six-month internet contract for \$3,904 per month.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, to approve the contract. Commissioner Jerry White not present for vote.

Motion passed.

**B. State of Tennessee, Department of Environment and Conservation, Office of the Mayor, Contract #25-0083** – Two year grant in the amount of \$100,000 for Investigation of Brownfield Site.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, to approve the contract. Commissioner Jerry White not present for vote.

Motion passed.

**C. Canon, EMA, Contract #25-0084** – Sixty-month copier lease for \$31.65 per month.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, to approve the contract. Commissioner Jerry White not present for vote.

Motion passed.

- D. Chris Lassen, EMS, Contract #25-0085** – Agreement to pay Roane State up to \$15,000 for the EMS employee to attend the Paramedic Program with the conditions that the employee passes the course and remains employed full-time with EMS for three years after obtaining license.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, to approve the contract. Commissioner Jerry White not present for vote.

Motion passed.

- E. Kayla Johnson, EMS, Contract #25-0086** – Agreement to provide EMS employee the \$2,500 Anderson County AEMT Course of Study with the conditions that the employee passes the course and remains employed full-time with EMS for one-year after obtaining license.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, to approve the contract. Commissioner Jerry White not present for vote.

Motion passed.

#### **4. Contracts Pending Legal Review**

- F. Memorandum of Understanding between the County Commission and the Mayor**  
Agreement to memorialize the obligation of the County's ARPA State and Local Fiscal Recover Funds awarded by the Tennessee Department of Health to renovate the Health Department (Contract #23-0088).

Motion by Commissioner Tyler Mayes, second by Commissioner Bob Smallridge, to approve the contract pending Law Director's approval.

Commissioner Jerry White not present for vote.

Motion passed.

#### **5. Cash and Fund Balance Report**

Motion by Commissioner Tyler Mayes, second by Commissioner Sabra Beauchamp, to add discussion of the disbursement of remaining ARPA funds to the agenda under New Business. Commissioner Jerry White not present for vote.

Motion passed.

## **TRANSFERS (Approved through Consent Agenda)**

**THE 1<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Billy Brown, Property Assessor's, that the following **TRANSFER** in General Fund 101 be approved.

**Decrease Expenditure Code:**

101-52300-499	Maps	\$1,800.00
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<u>Increase Expenditure Code:</u>		
101-52300-719	Office Equipment	\$1,800.00

Justification: For office phones/ENA Phones.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

Absent: Commissioner Jerry White

**THE 2<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Sheriff Barker, that the following **TRANSFER** in General Fund 101 be approved.

<u>Decrease Expenditure Code:</u>		
101-54110-425	Gasoline	\$8,000.00

<u>Increase Expenditure Code:</u>		
101-54110-338	Vehicle Maintenance	\$8,000.00

Justification: Transmission repairs for two vehicles.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

Absent: Commissioner Jerry White

**THE 3<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

<u>Decrease Expenditure Code:</u>		
101-51600-337	Maintenance & Repair	\$4,000.00

<u>Increase Expenditure Codes:</u>		
101-51600-711	Furniture & Fixtures	\$3,500.00
101-51600-307-0100	Communications	<u>500.00</u>
		\$4,000.00

Justification: Tall stools for back counter and for cell phone service.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

Absent: Commissioner Jerry White

**THE 4<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **TRANSFER** in Solid Waste Fund 116 be approved.

Decrease Expenditure Code:

116-55732-409	Concrete	\$1,000.00
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Increase Expenditure Code:

116-55732-454	Water & Sewer	\$1,000.00
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*Justification:* Due to water leak at the Marlow Convenience Center the cost for water at the center was higher than anticipated for two months; leak repaired; transfer to cover remainder of the FY.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

Absent: Commissioner Jerry White

**THE 5<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-399	Contracted Services	\$7,000.00
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Decrease Expenditure Code:

101-54410-719	Office Equipment	\$7,000.00
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*Justification:* This is for a one time Phase 1 Archaeological Survey required by FEMA for the Emergency Operation Center grant.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

Absent: Commissioner Jerry White

## **APPROPRIATIONS    REQUIRING    FULL    COMMISSION APPROVAL**

**THE 6<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education Department, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS	School Based Health Services-Special Education Fees for Service	\$3,000.00
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Increase Expenditure Code:

141-71200-499-SEFFS Special Education-Other Supplies & Materials \$3,000.00

Justification: To appropriate Special Education Fees of Services funds to provide educational incentives for middle school students who have met their ELA goals, with the reward being a trip to Main Event.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 7<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46590 Lottery for Education Afterschool Programs \$325,000.00

Increase Expenditure Codes:

141-71400-105	Program Director	\$14,763.00
141-71400-116	Teachers	94,500.00
141-71400-162	Clerical Personnel	9,712.50
141-71400-163	Educational Assistants	63,000.00
141-71400-189	Other Salaries & Wages-Site Coordinators	103,950.00
141-71400-201	Social Security	17,486.75
141-71400-204	Retirement	17,682.46
141-71400-212	Medicare	<u>3,905.29</u>
		\$325,000.00

Justification: To budget 2024-2025 allocations for the LEAPS Grant, which provides after school Programming at Briceville, Claxton, Dutch Valley, Grand Oaks, Norris, and Norwood Elementary.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 8<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kathryn Price, Nurses, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-NFFS	Nurses Fees for Service	\$1,835.00
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Increase Expenditure Codes:

141-72120-162	Health Services-Clerical Personnel	\$1,600.00
141-72120-201	Health Services-Social Security	105.00
141-72120-204	Health Services-Retirement	100.00
141-72120-212	Health Services-Medicare	<u>30.00</u>
		\$1,835.00

Justification: To budget funds for salary stipend for duties above and beyond the normal scope of work.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 9<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-499	Rabies & Animal Control-Other Supplies & Materials	\$5,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,000.00
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**(Amendment will be from 101-34530-ANML Restricted for Public Health & Welfare-Animal Holding and a JE will replenish the reserve for 39000)**

Justification: Requesting allocation from restricted funds in order to purchase needed animal vaccines and other such supplies for the animal shelter.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 10<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.



Increase Expenditure Code:

101-55120-451	Rabies & Animal Control-Uniforms	\$2,750.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,750.00
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**(Amendment will be from 101-34530-ANML Restricted for Public Health & Welfare-Animal Holding and a JE will replenish the reserve for 39000)**

*Justification:* Requesting allocation from restricted funds to purchase T-shirts for shelter volunteers and staff, as well as ACO uniforms (as needed).

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 11<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-450	Tire and Tubes	\$5,000.00
101-54900-399	Other Contracted Services	<u>5,000.00</u>
		\$10,000.00

Increase Revenue Code:

101-48140-FLEET	Revenue for Contracted Services	\$10,000.00
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*Justification:* Replenish line items.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 12<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Local Restricted Funds	\$7,004.00
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Increase Expenditure Code:

115-56500-709-2001	Data Processing Equip.	\$7,004.00
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Justification: This is to cover purchases with the LSTA grant we have received. LSTA requires a 50% match. The state will be reimbursing us 50% of the funds after purchase.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 13<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Local Restricted Funds	\$625.00
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Increase Expenditure Code:

115-56500-499-2001	Other Supplies	\$625.00
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Justification: This is to cover purchase of barcodes for library materials. We only have to order these every 5-10 years, so it's hard to predict which budget year they'll fall into.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 14<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Revenue Code:

131-49700	Insurance Recovery	\$6,162.50
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Increase Expenditure Code:

131-62000-399	Other Contracted Services	\$6,162.50
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Justification: MVA guardrail damage. Recovered from insurance of person doing damage. Used Sheriff accident report to file on insurance.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 15<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-62000-399	Other contracted services	\$50,000.00
131-62000-409	Crushed Stone	<u>100,000.00</u>
		\$150,000.00

Decrease Reserve Code:

131-34550	Restricted for Highways	\$150,000.00
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Justification: 131-62000-399 for striping/guardrail/etc. 131-62000-409 crushed stone for roads.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 16<sup>th</sup> ITEM A**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383	County Clerk-Additional Fees	\$1,000.00
	Titling and Registration	

Increase Expenditure Code:

101-52500-709	County Clerk-Data Processing Equip	\$1,000.00
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Justification: Update for Kiosk for Oak Ridge office for security reasons and age.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 17<sup>th</sup> ITEM B**, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45540	In Lieu of Salary/Circuit Court	\$9,200.00
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Increase Expenditure Code:

101-53100-169                      Part-Time Help    \$9,200.00

Justification: To increase part-time help in collections department.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

**THE 18<sup>th</sup> ITEM A**, to be presented to the Anderson County Budget Committee, was a written request from County Clerk Jeff Cole, Circuit Court Clerk Rex Lynch, and Register of Deeds Tim Shelton that the following **APPROPRIATION** in General Fund 101 be approved.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Anthony Allen, to discuss Longevity Pay requests from County Clerk Jeff Cole, Circuit Court Clerk Rex Lynch, and Register of Deeds Tim Shelton as a group.

Motion by Commissioner Denise Palmer, seconded by Commissioner Anthony Allen, to defer this topic until the February Budget Committee meeting pending development of detailed plans, Options and cost analyses that reflect what the employees want.

Voting Yes: Commissioner Vandagriff, Beauchamp, Palmer, Smallridge, Mayes and Allen.

Voting No: Commissioner Vowell and White.

Motion passed.

**THE 19<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000                              Unassigned Fund Balance    \$2,500.00

**(Amendment will be from 101-34530-46845 Restricted/Opioid TN Abatement Council and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-58500-332-46845      Contributions to Other Agencies/Legal Notices      \$2,500.00

Justification: From Opioid Committee an approved motion to spend \$2,500 on advertising in local papers.

Motion by Commissioner Anthony Allen, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

### **SECTION A, Mayor/AC Solid Waste**

Mayor Terry Frank presented a request for \$14,000.00 in ARPA funding for geotechnical exploration, limited site clearing for geotechnical purposes, and construction materials testing and special inspections to expanded the county's recycling capabilities.

Motion by Commissioner Anthony Allen, second by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

### **SECTION B, Nathan Wade/Nuclear Industry**

Anderson County Career and Technical Center Principal Nathan Wade requested an appropriation in the amount of \$60,000.00 from the General Fund 101-39000 for an excavator simulator and associated costs.

No action taken.

### **SECTION C, Property Assessor Restricted Funds/Robby Holbrook**

Finance Director Robby Holbrook requested Budget Committee support for County Commission approval of an agreement by resolution between County Commission and the Office of the Property Assessor that would allow all unspent funds in GL codes 101-52300-305 (Audit Services) and 101-52300-331 (Legal Services) to roll into GL Code 101-34615-1000 (Committed -Property Assessor) annually.

Motion by Commissioner Sabra Beauchamp, second by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

### **SECTION D, New Business**

#### **1. Purchasing Contracts/New Business**

##### **A. MOU AC Sheriff's Office and Town of Oliver Springs – Provide Dispatch to Oliver Springs for \$125,000. 2 new employees.**

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

##### **B. Morristown Automatic Sprinkler, Contract #25-0068 – Provide fire protection for the new CTE building at Clinton High School for \$129,698 established from a competitive bid. The contract needs Commission approval due to not having an end date.**

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

##### **C. CBIZ Consulting Services, Board of Trustees, Contract #25-0088 – 3-year contract for employee benefits consulting services at \$40,000 per year.**

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

**2. Budget Amendments/New Business**

**D. Finance Opioid Funds/Robby Holbrook.....Appropriation (19)**

This is reflected as “The 19<sup>th</sup> Item” above.

**3. Disbursement of Remaining ARPA funds**

Finance Director Robby Holbrook presented three options for a second round of ARPA retention payments for county employees.

Motion by Commissioner Sabra Beauchamp, second by Commissioner Denise Palmer, to make a \$750.00 gross payment to each permanent and part-time employee via paper check.

Motion by Commissioner Tyler Mayes, second by Commissioner Bob Smallridge, and passed amend to \$500.00 gross for each fulltime employee with six months or less of service, and all permanent part-time employees; and \$1,000.00 gross for all permanent fulltime employees with more than six months of service.

Abstaining for Cause: Commissioner Shain Vowell.

Motion as amended passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

**4. Discussion of Election Commission Payroll Budget Codes**

Finance Director Robby Holbrook asked for Budget Committee and County Commission support in to insure Election Office compliance with proper budgeting procedures.

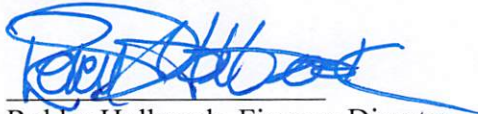
1. Motion by Commissioner Sabra Beauchamp to freeze all part-time hiring for the remainder of the fiscal year, second by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.
2. Motion by Commissioner Sabra Beauchamp to freeze use of all machine techs and election workers, until all associated codes are cleaned up via budget amendments, second by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.
3. Motion by Commissioner Sabra Beauchamp to require Election Office timesheets be submitted to the Finance Department, second by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

4. Motion by Commissioner Sabra Beauchamp to require Election Administrator Mark Stephens and the Chairperson of the Election Commission to appear before the Budget Committee to discuss issues with budget funding, second by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

**SECTION C, Unfinished Business**

None.

Meeting Adjourned.



Robby Holbrook, Finance Director

**Anderson County Board of Commissioners**  
**Non-Profit Committee**  
**Meeting Minutes**

December 10, 2024  
5:00 PM, Room 118A

Members Present: Commissioners Phil Yager (Committee Chair), Anthony Allen, Shain Vowell, Denise Palmer, and Shelly Vandagriff.

Members Absent: Stephen Verran, Tracy Wandell, and Jerry White.

Other Attendees: Mayor Terry Frank, Finance Director Robby Holbrook, and Deputy Finance Director Randy Walters.

Meeting Facilitator: Commissioner Phil Yager (Committee Chair)

**I. Appearance of Citizens**

No citizens appeared.

**II. Approval of Agenda**

Motion by Commissioner Denise Palmer, second by Commissioner Anthony Allen, and passed to approve the agenda as presented.

**III. Election of Vice Chairperson**

Commissioner Shelly Vandagriff nominated Commissioner Anthony Allen for Committee Vice Chairperson. Nomination passed by acclamation.

**IV. Phil Yager/Policy to Establish a Maximum Dollar Donation**

Committee Chair Phil Yager opened the discussion on this topic.

Motion by Commissioner Shelly Vandagriff, second by Commissioner Shain Vowell, to limit funding requests to \$15,000.00 each.

Motion by Commissioner Shelly Vandagriff, second by Commissioner Shain Vowell, to amend the funding request limit to \$5,000.00. In no case shall the request exceed \$15,000.00. Motion to amend passed.

Motion as amended passed unanimously.

**V. Denise Palmer/Policy to Discuss Application Request Per Year**

Motion by Commissioner Shelly Vandagriff, second by Commissioner Shain Vowell, to develop a policy specifying that any organization that receives a



donation will have a five year waiting period before they can submit a subsequent funding request. Organizations that are denied a funding request may submit another request after a 12 month waiting period.

Motion passed unanimously.

**VI. New Business – None**

**VII. Meeting Adjourned.**



**Office of the Director of Schools**  
101 South Main Street, Suite 501  
Clinton, Tennessee 37716  
Office: (865) 463-2800  
Fax: (865) 457-9157

**Dr. Tim Parrott, Director**

**MEMORANDUM**

TO: County Commission Members  
Terry Frank, County Mayor  
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: December 2024

RE: Report to County Commission

**ATTENDANCE**

Student enrollment stands at 5,734 students including Kindergarten standing at 335 students.

**HIGH SCHOOL**

**Clinton**

It's competition season! The CHS chapters of FFA and DECA have been racking up the honors, and it is super impressive that some of these talented students are on both teams!



The FFA Parliamentary Procedure Team, consisting of Emma Autary, Mykalah Cantrell, Cadence Crowley, Shollie Thomas, Ella Thomas, and Madison Spurlock placed 1st in the Norris District and will compete in regionals on December 10th. Additionally, Abigail Romines competed in the Creed contest and placed 2nd in the district. Abigail will advance to the sub regional competition on January 22nd.

DECA students competed at the District Career Development Conference and came away with qualifiers who will advance to the state competition in Chattanooga in February.

Bryson Breeden:  
Principles of Entrepreneurship

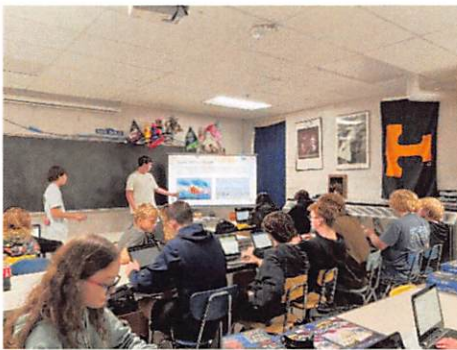
Wesley Hill:  
Human Resources Management Series

Riley McMurray:  
Personal Financial Literacy

Ella Thomas and Shollie Thomas:  
Hospitality Services Team Decision Making



## Anderson County



In Betsy Julian's art class, creativity is in full swing as students carve intricate stamps inspired by mythological creatures, bringing to life legendary beings like dragons, griffins, and phoenixes with careful attention to detail.



Meanwhile, in Randy Hall's Tennessee History class, students are stepping into the past with engaging presentations on Civil War battles. Each student delves into the strategic movements, key figures, and lasting impacts of pivotal conflicts like Shiloh, Chickamauga, and Fort Donelson, sparking thoughtful discussions and a deeper appreciation for Tennessee's rich historical legacy. Both classrooms buzz with energy as students blend artistic expression and historical inquiry to explore their subjects.

## Middle School

### Lake City

Lego Club at Lake City Middle School is officially in full swing, combining creativity, engineering, and teamwork into an engaging after-school activity! The club kicked off with an exciting challenge: designing a boat that could float the longest—all without technical instructions.



Students formed teams, rolled up their sleeves, and let their imaginations run wild to construct their boats. The competition tested their ingenuity and grasp of basic physics, as each group had to figure out how to maximize buoyancy and stability. The room buzzed with excitement as boats were launched, with cheers erupting for the models that stayed afloat the longest.

After the boat-building challenge, the club dove into the world of Mindstorm Legos. Students began assembling STEM carts using step-by-step instructions. But these aren't just your average Lego creations—these carts are set to become fully functional robots!



The next phase will involve programming the carts' onboard computers to complete a series of tasks: traveling a designated distance, picking up a box, and placing it in a specific location.

This hands-on project is a perfect blend of creativity, engineering, and coding, reinforcing STEM (science, technology, engineering, and math) concepts in an approachable and fun way.

With more challenges and projects on the horizon, the club promises to keep inspiring young minds, one Lego brick at a time.

### Norwood

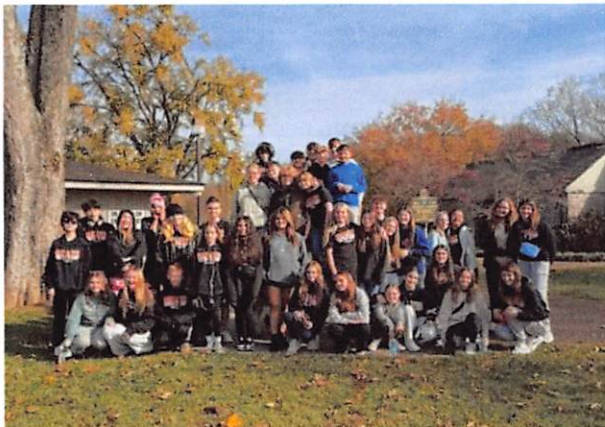


Students from Norwood Middle School recently participated in a hygiene drive, collecting essential items for community members in need. Organized by our Student Government Association, the drive gathered a number of donations, including toothbrushes, toothpaste, shampoo, and soap. These essential items will be housed in the building for students and families in need, as well as, distributed to local community organizations.

Some eighth-grade students from Norwood Middle participated in a CTE field trip to ACTV, our local school system's broadcast station. This engaging experience allowed students to see behind the scenes of working a television station, exploring the details of broadcasting and media production. This field trip allowed students the opportunity to experience potential career paths in this industry.



## Clinton



Our CMS Beta Club recently attended the state Beta Club convention in Nashville. Forty of our most tenacious students studied for weeks and competed in several events. Students placed in Pottery, Physical Education, and On Site Drawing with others there to support them. We even had one student who ran for State Beta Club President and spoke in front of over 5000 Beta Members. We are so proud of our Hawks and can't wait to see what's in store for them next.

**ELEMENTARY SCHOOL**

**Andersonville**



Thank you to our veterans that were able to attend and to Ms. Butler's music classes for performing such a great program.

Second Grade had fun with their STEM lesson today. They first read the story, "Balloons over Broadway" to understand how the Thanksgiving Day Parade started. Then, they planned how to design their balloons and created them.



Mrs. Fowler's kindergarten class cooked up some amazing Thanksgiving recipes.

## Briceville



Happy Thanksgiving from BES! We hope you had an amazing day with friends and family.



Our BES first graders want to wish everyone a Happy Thanksgiving!

## Claxton



Claxton students are practicing work-based learning. Every school day, a Claxton student goes to the Blessing Box to determine what items are needed. We keep track of the more popular, most needed items to keep stocked.

Claxton hosted our "Careers on Wheels" event, and it was a huge success. Our students had a blast meeting new people and learning about the exciting career opportunities they could have in the future. We are so grateful for the chance to inspire and educate the next generation.



Friday, November 8th was National STEM Day. Claxton students participated in a "Balancing Robot" STEM activity. Students were challenged to imagine, plan, create and improve a paper robot to find a way to make it balance. This challenge connects to our whole school novel study of The Wild Robot.

Claxton honored our nation's veterans on November 11th with a special musical showcase. Leading up to that day, students were learning about different ways to show appreciation to a veteran. Students worked to create a design for a pin that our visiting veterans could wear to the showcase. Our own Claxton veteran, James Scheele selected the designs that would be used to create the pins. Claxton appreciates the sacrifices of veterans who have served.



## Dutch Valley



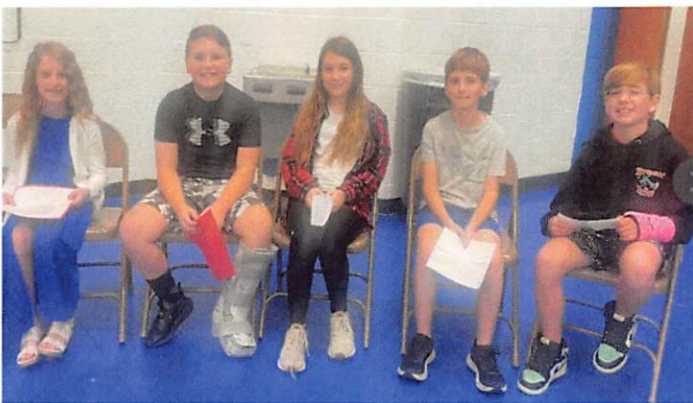
DVES is so proud to announce Ms. Amber Turner as our Support Staff Member of the year. Ms. Turner has many talents and is always willing to help where she is needed. Thank you Ms. Turner for being a true Pioneer.





Tonight, several of the DVES Staff enjoyed another year at the “Reach Them to Teach Them” annual event. This year the keynote speaker was the wonderful Gerry Brooks. It was a great night of fellowship, fun and inspiration.

### Fairview



It was an honor to celebrate Veteran’s Day with these Veterans. They joined us for breakfast and a program in their honor. Thank you to Ms. Butler and our students for their hard work in putting on a wonderful program to celebrate them.



Fairview celebrated our Classified Staff Member of the year, Mrs. Jodi Fletcher! Jodi works hard to make every day count for the students she serves and is always willing to help wherever needed!

Following an undefeated season, the Fairview Panther Basketball Team brought home the Championship! We're so proud of our Panthers and thankful to Coach Mundy and Coach Meredith for all of their hard work this season!



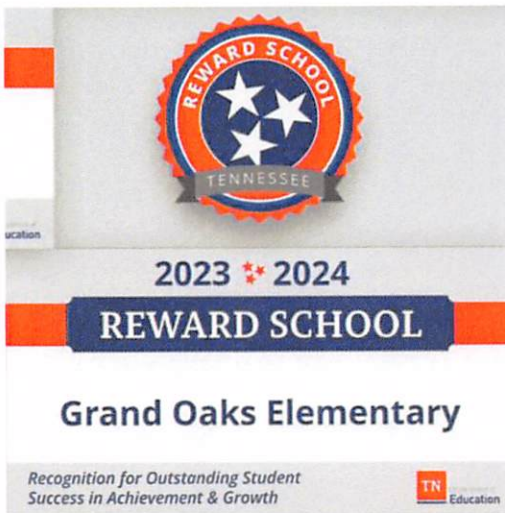
### Grand Oaks



We are beyond proud to share that our very own Miss Rose, the GOES Teacher of the Year, has been named the Anderson County Schools Elementary District Teacher of the Year!

Miss Rose is such an inspiration, combining her passion for education with exceptional skill and dedication. She is relentless in helping her students achieve their goals while ensuring they feel valued and supported. Her impact extends far beyond her classroom, uplifting our entire school community with her leadership, creativity, and unmatched school spirit.

Congratulations, Miss Rose, on this well-deserved recognition. Anderson County Schools TN is lucky to have you.



We are so excited to announce Grand Oaks is a Reward School for the 2023-2024 school year as recognized by the state of Tennessee. Reward School status is the highest honor a school can achieve under the Federal Accountability System. It reflects exceptional student achievement and growth across multiple performance indicators, including academic proficiency, graduation rates, and readiness for post-secondary success. To earn this designation, schools must excel in serving all students, regardless of background, and demonstrate a commitment to equity and excellence in education.



We are incredibly proud to celebrate Principal Jessica Conatser, who has been honored with the David Coffey Award for Educational Leadership and named District Principal of the Year.



What makes Mrs. Conatser truly special is the love and care she shows to every student. She works tirelessly to ensure that each child is supported and encouraged, always with a kind word and a smile. Her passion for education is evident in everything she does, from her

thoughtful leadership to the personal connections she builds with students and staff. It's clear that she pours her heart into making Grand Oaks a place where every child can succeed. Congratulations, Mrs. Conatser—you truly deserve this recognition, and we are lucky to have you leading our school!

### Lake City



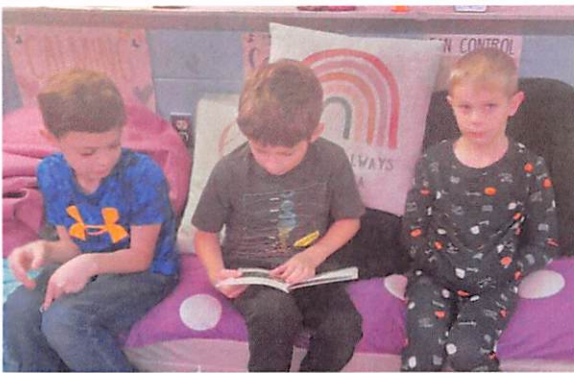
At the end of November, a group of teachers from LCES and other ACS elementary schools visited the Sumner County School District. We were able to observe and bring back some ideas for implementing STEM lessons across all grade levels! We are excited to grow our STREAM lab and STREAM student engagement across all classes.





Lake City Elementary School welcomed Cocke County's Director of Schools Mr. Manney Moore and Assistant Director Mr. Casey Kelley to accept a check for \$865.73 for the victims of Hurricane Helene. The Student Body President and Vice President also presented several boxes of hygiene items the students collected for the Cocke County Family Resource Center in appreciation of Anderson County Schools Director Dr. Tim Parrott. As a district, over \$8,000 was donated!

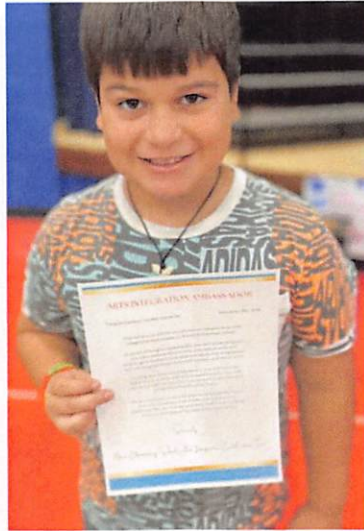
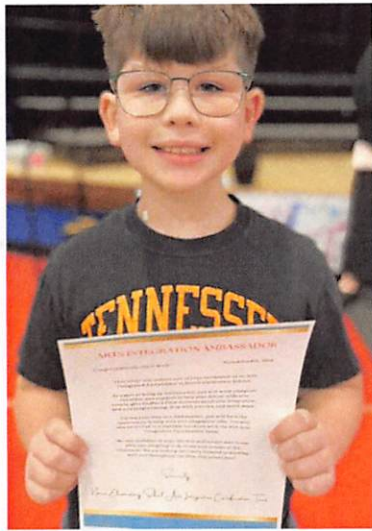
## Norris



Ms. Robinson's first graders enjoyed sharing stories with their Pre-K reading buddies!



The NES basketball team had Chic-fil-A for lunch today in celebration of a great winning season. We are proud of our Owls!!!



Congratulations to these students! They were chosen, based on their applications, to represent NES on our Arts Integration Certification Team.



5th grade is tracing their shadows this morning! We will trace again in a few weeks to see how they've changed!

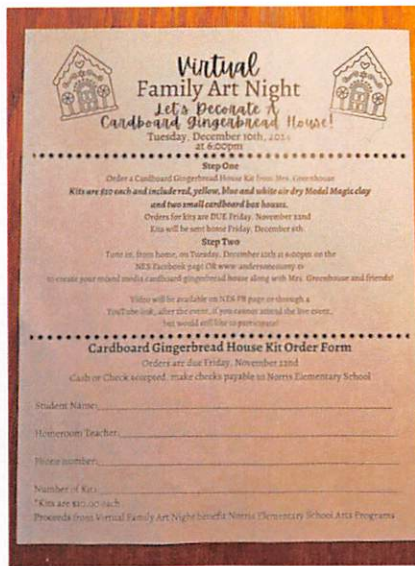


NES is so grateful for our partnership with Borderless Arts out of Nashville. Four Fridays in a row, Third Grade had visits from song writers, choreographer, literary arts teacher, representatives from Tennessee Department of Environment and Conservation and a visual arts and STEAM teacher. Our focus was on the water cycle, water conservation and water pollution. It was an absolutely amazing 4 weeks of residencies!

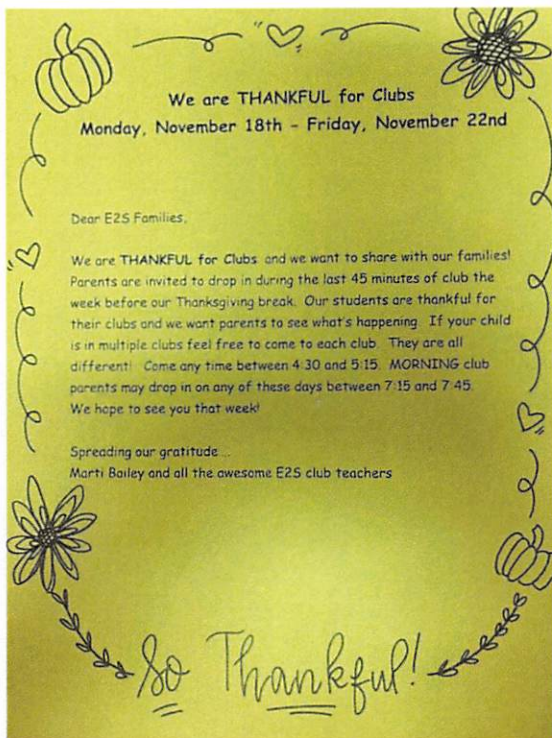


The weavers have finished our loom projects and returned them to us! Check out these beautiful woven runners. Every NES student had a hand in creating these masterpieces! Also, check out our school-wide, personal data weaving created by all staff and students (center).





Get ready for Virtual Art Night! This year's project is this adorable cardboard and model magic gingerbread house!



We hope many of our parents can join us for our LEAPS Explore 2 Soar clubs next week! You may drop in to visit between 4:30 and 5:15 on Monday, Tuesday, Thursday, or Friday! If your child is in morning club you can drop in between 7:15 and 7:45 any day next week. We are thankful for our students, families, and our clubs!

4th grade used their handmade paper to write their own declaration of independence!



NWES



4th grade took an amazing trip to the American Museum of Science and Energy in Oak Ridge. They were able to explore so many hands-on exhibits and participated in some incredible classes. Thank you American Museum of Science and Energy.



Norwood celebrated its Thanksgiving dinner with our school community along with their annual Winter Wonderland fundraiser.



Recently, students at Norwood Elementary School participated in a school-wide STEM Day and school beautification project. Students spent one part of their day doing



various clean up and sustainability projects around the school campus.

The other part of their day was spent responding to the Tennessee STEM Innovative Network's 2025 Statewide Design Challenge. This year's challenge invited students to consider what types of innovations or new designs might help ensure healthy lives and promote well-being for all ages.





We had the honor of welcoming our dedicated superintendent, Dr. Parrott, to our school to celebrate UTrust Superintendent Appreciation Day in an unforgettable way. In his honor, our students collected canned goods to donate to The Oliver Springs Food Ministry, showing the heart and generosity that Dr. Parrott inspires every day.

To celebrate his leadership, our A-Team and G-Force presented Dr. Parrott with a few items including a trophy because, in our eyes, he's the MVP— truly the best there is. The excitement didn't stop there as our students showcased their innovative STEM projects, with a special parade featuring some truly Stanley Cup-worthy floats. As our STEM challenge judge, Dr. Parrott was thoroughly impressed by the hard work and creativity our students displayed.



### **ACS COLLEGE AND CAREER SERVICES** **EDUCATION FOUNDATION UPDATE**

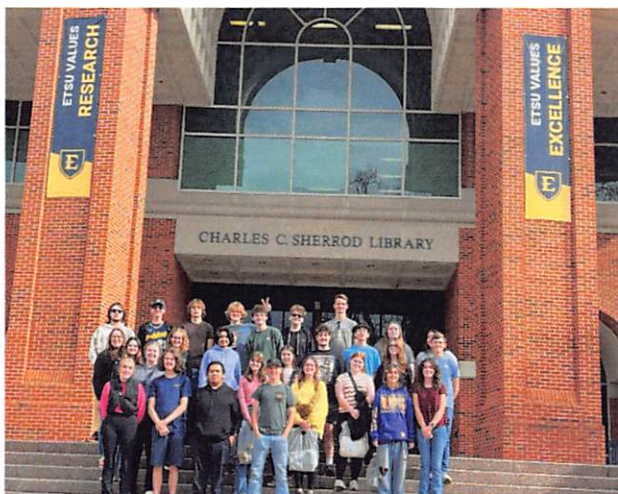
Ms. Angela "Hoppy" Merryman shared all of the wonderful adventures she has been able to take students on thanks to the generosity of Melissa and Jim Charles as well as the Go, See, Achieve funding through the foundation. Their adventures have included:

- Taking 20 top students and four teachers to an invitation-only recruiting/training event with the Quillen College of Medicine, Gatton College of Pharmacy, and Colleges of Public Health and Nursing.
- ACHS Spanish 3&4 classes visited UTK and a Latin Dance Festival.
- CHS AP Chemistry class visited ETSU with teacher Sydney Owens who is a recent ETSU graduate.
- Seniors from both high schools visited Pellissippi State and met with Jeremiah Flatord (vocalist from TOY luncheon).
- Counselors and students from ACHS visited TCAT Jacksboro and TCAT Knox Clinton facility and visited with Helping Hand Scholarship students.
- CHS Foreign Language classes participated in the UTK International Festival.

- AP groups from both high schools visited the Smokies for outdoor lessons on bio-systems and Environmental Science.
- Both high schools had career visits with Roane State for Project Management, Health Science, and Business.
- CHS group went to a Stock Market Challenge experience.
- ACHS Senior English group went to a career experience at the Crown Plaza and took a tour of UTK.
- 10<sup>th</sup> grade Honors English class are to soon meet with CHS graduates presently attending UTK and take a tour of the campus.
- Young ladies from both high schools are soon to participate in the JA Miss Business event at UTK.

ACS has seen 40 graduates attending colleges who have met various professionals that taught our students about life in the world of work and higher education. Hoppy stated, “Nothing makes you believe what you can do like seeing your recent peers doing it or being told by professors that you are wanted at their college”.

A big thanks to the Education Foundation as their gifts are creating students who give back by passing their knowledge on to those in the grades behind them by giving their time and energy to leading tours and having these discussions. If you can dream it, you can do it! Thank you for helping kids dream big and do more!





## 2024-2030+ Capital Projects

- Yearly maintenance priorities - \$1 million per year for roofs, safety cameras, floors, gym floors refinished, painting, playground mulch, and other needed maintenance
- CHS- softball field concession stand \$285,000.00 with completion date of Jan. 21st
- CES- new Claxton Elementary School- construction to begin February 2025 \$28,000,000.00
- GOES- new driveway and more parking – Est. \$125,000
- CHS - Welding and Agriculture building, contract signed, site work completed, construction is 2 months behind. Kelly is working with GCE on the slow progress. \$3,000,000.00
- ACHS - multi-sport facility - ½ cost from district ½ cost from donors- \$800,000.00
- LCES HVAC – scheduled to start in the spring of 2025
- BES - Waste water upgrade - work in progress \$800,000.00
- CHS/CMS - install new scoreboard at football field- \$60,000.00
- ACHS - utilities to new girls' soccer locker room - \$30,000.00
- CHS/CMS - replace bleachers and fieldhouse at football stadium partnership with the City of Clinton- design phase \$500,000.00
- Replace football bleachers at NWMS Est \$75,000.00
- NES, AVES, DVES, and FES - replace gym floors Est \$120,000.00 per floor
- LCMS- new auditorium seats 2025 Est. 85,000.00
- CHS – replace windows at CHS in Walkway
- CHS - replace gym bleaches Est \$225,000.00 2025-26
- BES - update gym Est \$200,000.00
- ACHS - replace turf at ACHS 2028- Field was reconditioned in the summer of 2024. Est \$500,000.00
- NES - replace classrooms to provide space for growth and safety. 2029-30
- Start replacing HVC from first ESG -2028?
- All schools - upgrade door scanners for safety, 2024-25 CHS, ACHS-summer 2025- \$300,000.00
- NWES/ NWMS – replace lights on softball field
- NMS – update lower hallway

ANDERSON COUNTY BOARD OF EDUCATION  
 101 S. Main Street  
 Clinton, TN 37716  
 Board of Education Meeting  
 November 14, 2024  
 6:00 PM

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Sherri Beaty	✓	
Don Bell	✓	
Dail Cantrell	✓	
Darren Carden	✓	
Scott Gillenwaters, Chairman	✓	
David Miller	✓	
Teresa Portwood, Vice Chair	✓	
Jo Williams	✓	
Dr. Tim Parrott	✓	
<b>Student Board Members</b>		
Maryn Branham	✓	
Keaton Cook	✓	

**OTHERS PRESENT**

Alexis West, Paula Sellers, David Coffey, Karen Williams, RaeAnn Owens, Renee Branham, Rhonda Phillips, Anne Ford, Donna Smith, Ryne Cummins, Katrina Oakley, Jessica Conatser, Tom Hopkins, Kim Towe, Chris Towe.

**I. CALL TO ORDER**

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Student Board member Keaton Cook led the Pledge of Allegiance.

**II. RECOGNITION OF GUESTS**

A. David Coffey – Former ORNL employee, entrepreneur, and former State Legislator - came to present Principal of GOES, Jessica Conatser, with a \$10,000 personal check donation for having the top third grade ELA scores. As incentive, Mr. Coffey stated he will continue to donate to schools showing growth in these areas.

B. Ryne Cummins – Newly elected BOE Member from Campbell County, came to observe the ACBOE meeting for Boardmanship points.

- C. Dr. Parrott recognized the district Principal of the Year – Jessica Conatser, Principal of GOES, and the District Director of the Year – Paula Sellers, Director of Student Services. Teacher of the Year will be announced in January.

III. **RESOLUTIONS**

IV. **PERSONS TO BE HEARD** - None

V. **APPROVAL OF AGENDA**

Motion by Teresa Portwood and seconded by Don Bell to approve the Agenda. **Motion carried.**

VI. **APPROVAL OF CONSENT AGENDA**

A. Regular Meeting Minutes – October 3, 2024

B. Human Resources Report

C. Student Services Report

D. Field Trips

E. 141 Expenditure Report

F. Nepotism

G. Fire Drill Procedure

H. TISA Accountability Plan

I. Sports

- a. CHS Wrestling
- b. CHS Softball
- c. NMS Basketball
- d. ACHS Basketball
- e. ACHS Wrestling
- f. ACHS Swim
- g. LCMS Basketball

J. Preschool

- a. Policy Committee Bylaws
- b. Policy Council Bylaws

VII. **EXECUTIVE APPROVAL** - None

VIII. **COMMENTS FROM THE CHAIR**

Perfect Attendance winners for the month of October were recognized. Above and Beyond awards honored Superintendents this month and in his honor, Dr. Parrott requested all schools hold canned food drives/fundraisers to assist those in need.

Chairman Gillenwaters reminded the board about the Intergovernmental Committee meeting being held tomorrow morning at 9:00 AM with Anderson County/Roane County Commission and the Anderson County/Roane County School Boards. Great weekend in Nashville at the TSBA Convention with great speakers and informative workshops. Big thank you to all who nominated Chairman Gillenwaters for the All Tennessee Board Member of the Year as he was awarded as Chair.

IX. **COMMENTS FROM STUDENT BOARD MEMBERS**

Maryn Branham – ACHS – Students preparing for upcoming testing; band coming to an end, however, placed in third at last competition and first place drum major; Cross Country had amazing season with a new state champion; Flag Football started and won first two games; ROTC having annual AMI Inspection on November 20<sup>th</sup>; last Friday was Senior Night for Cross Country, Band, and ROTC; this Friday is second round of football play-offs.

Keaton Cook – CHS – NHS induction in October brought in 40 new members; group of CHS band students gave over 30 hours of community service to the NWMS and CMS bands; football team concluded season in first round of play-offs; CHS/ACHS bands came together for the Veteran's Day parade; student government worked on a project where students took a large sheet of paper and utilized stars to write down names of veterans to hang up next to the ROTC room; FFA came home with district win in parliamentary procedures as well as second place in creed; DECA sent students to district competition in Knoxville; Saturday, cheer is competing in the TSSAA championship in Knoxville; boys and girls basketball kicking off at home in the next couple of weeks.

X. **DIRECTOR'S REPORT**

Due to the recent hurricane, ACS staff were asked to donate money in an effort to aid the families who have been affected. Dr. Parrott announced our staff have raised over \$8,500 for Cocke County Schools and in honor of Mrs. Paula Sellers, the money will be donated directly to their Student Services department. Dr. Parrott additionally asked for everyone to continue keeping the employees and students of Cocke County schools in their prayers. As a result of the hurricane, some who previously had 10-15 minute commutes are now having 1-2 hour long commutes and this has been very difficult. A big thank you to schools for Director Appreciation – in lieu of buying gifts for Directors, the schools have been asked to come up with their own projects to help the community such as taking up donations for dry goods as well as holding canned food drives. Updates: CHS concession stand – framing done, plumbing and wiring are done, waiting for heating and air to be installed and then windows and siding will go up; CTE Building at CHS – foundation done, working on infrastructure for inside and hoping to get floor poured before it gets cold; CES – tentative plan to put entire school out for bid this month; ACHS

soccer locker room – close to completion – water, sewer, electricity done and another group working on the inside; ACHS sports complex – rebidding in the next two to three weeks. Dr. Parrott concluded by explaining the GOES summons involving an injury that occurred on the playground. The injury occurred over the weekend to an individual who is not a student of GOES. TNRMt will be taking over.

**XI. WORKSHOP ACTION ITEMS**

A. 2025-2026 Proposed Calendars

- a. Student
- b. Employee

**Motion** by Don Bell and seconded by Teresa Portwood to approve of the 2025-26 Employee and Student Calendars. **Motion carried.**

B. LEA Compliance Report

**Motion** by Jo Williams and seconded by Teresa Portwood to approve of the LEA Compliance Report. **Motion carried.**

C. DVES Playground Request

**Motion** by Teresa Portwood and seconded by Jo Williams to approve of the DVES Playground Donation with discussion of where the funding will come from at the next meeting. **Motion carried.**

D. Policies for First Reading

- a. 4.212 – Virtual Education Program
- b. 4.600 – Grading System

**Motion** by Jo Williams and seconded by Don Bell to approve of the above policies on First Reading. **Motion carried.**

**XII. FINANCIAL REPORT**

**Motion** by Teresa Portwood and seconded by Jo Williams to approve budget appropriation 1a – 1g. **Motion carried.**

Scott Gillenwaters	Yea
Teresa Portwood	Yea
Don Bell	Yea
Darren Carden	Yea
Dail Cantrell	Yea
David Miller	Yea
Sherri Beaty	Yea
Jo Williams	Yea

*11-14-24 Minutes of Anderson County Board of Education Regular Meeting*

A. Transfers

**Motion** by Teresa Portwood and seconded by Darren Carden to approve budget transfers 2a – 2m.  
**Motion carried.**

Adjourned at 6:30 PM

\_\_\_\_\_  
Scott Gillenwaters, Chairman

\_\_\_\_\_  
Dr. Tim Parrott, Director of Schools

**CERTIFIED ON:** \_\_\_\_\_

**BY:** \_\_\_\_\_



**OFFICE OF THE COUNTY LAW DIRECTOR  
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310  
CLINTON, TENNESSEE 37716

TELEPHONE: (865) 457-6290  
FACSIMILE: (865) 457-3775

**MEMORANDUM**

**TO:** Ms. Annette Prewitt, Chief Deputy to the County Commission

**CC:** County Commission

**FROM:** Law Director's Office

**DATE:** December 11, 2024

**RE:** Law Director's Report –December 16, 2024 – County Commission Meeting

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**Please add the following to the County Commission Agenda under the Law Director's Report.**

**A. Contract Approvals:**

1. State of TN Grant Amendment #3 (Contract #77833-11)
2. Ever Dixie Medical Supplies- EMS
3. Updating General Orders Policy- Sheriff's Dept.
4. MOU- Oliver Springs Dispatch- Sheriff's Dept.
5. Lee Company- Clinton High School CTE Building
6. Morristown Automatic Sprinkler- Clinton High School CTE Building
7. Chris Lassen- EMS Tuition
8. Kayla Johnson- EMS Tuition
9. Skilled Services- AC Dental Clinic
10. State of TN Grant- Investigation of Brownsfield Site
11. Canon- Copier for EMA
12. Arch Insurance Company- Bond Letter
13. Bound Tree Medical Supplies- EMS
14. CBIZ- Board of Trustees
15. Center for Workforce Inclusion (ETHRA SCSEP) Mayor's Office
16. Paper Educational Support- Schools

## **B. Anderson County Zoning Violations**

### Newly Opened:

1. 110 Courtland Lane
2. 239 Greendale Lane

### Newly Filed:

1. 438 Old Fratersville Hollow

### Motion for Default Judgment:

1. 143 Tobby Hollow Lane- Granted on November 18, 2024
2. 215 Tobby Hollow Lane- Granted on November 18, 2024
3. 1824 Lake City Highway- Hearing set for January 6, 2025

### Contempt:

1. 177 Scott Brogan Lane- Granted on December 9, 2024. Lien will be placed in 30 days if not brought into compliance.
2. 208 Old Lake City Highway- Hearing rescheduled for January 6, 2025
3. 164 Boling Road- Hearing set for January 6, 2025

### Motion for Trial Date:

1. 301 Old Lake City Highway
2. 359 Old Lake City Highway

### Liens:

1. 151 Moccasin Hollow Lane- daily fine of \$100 beginning July 8, 2024
2. 230 Haney Hollow Lane- daily fine of \$100 beginning August 26, 2024
3. 222 Old Tacora Hills Road- daily fine of \$100 beginning May 24, 2024

### Pending Quote for Cleanup:

1. 222 Old Tacora Hills Road
2. 151 Moccasin Hollow Lane
3. 230 Haney Hollow Road

## **C. Bankruptcies**

1. Fleming- Holding till Court Date on 1/13/25
2. Andrew Weise- Notice of BK
3. Newman- BK filed on 11/19/24 (\$1,197.00 for Taxes)
4. Davis- Order of Discharge
5. Smith- Order of Discharge
6. York- Order Dismissing Chapter 13
7. Red Lobster- Notice of Filing
8. Big Lots- Final Order
9. Salt Life Beverage- Supplemental Notice

10. Adams- Order Authorizing Application for Real Estate Broker
11. Sewell- Order to Amend Plan
12. Smith- Order Authorizing Application for Real Estate Broker

#### **D. Other**

1. Zoning District Memo
2. Opioid Resolution- Amendments
3. Ethics Resolution and Policy
4. Opinion- Restrictions on Inmate Labor
5. Draft only Resolution- Rollover Committed Funds (Requested by Johnny Alley)
6. Seivers Cemetery- Questions/Complaints
7. Juvenile Holding Questions/Concerns
8. Peters- Questions on Records Request
9. Nunley- Questions from Attorney
10. CERT Program- Assist with Application for EMA
11. Campaign Apparel Memo
12. Zoning District Memo
13. TN Open Meetings Memo

#### **E. Pending Litigation**

1. ACSO v. Pro-Vision, Anderson Chancery Ct. no. 24CH6313. Alias summons issued to serve on Pro-Vision. Filed on behalf of Sheriff Barker by our office.
2. Butler v. Daniels & AC, Anderson Circuit Ct. no. C3LA0008. Car wreck. AC added as Defendant based on the allegation that trees and vegetation on ROW obstructed the view of Defendant Daniels. Insurance counsel defending AC.
3. Dotson v. Warren, USDC no. 3:23-CV-88. ACSO canine bit Dodson. The deadline to file case dispositive motions is March 29, 2025. Insurance counsel defending Deputy Warren.
4. Finchum v. Gaylor, Anderson Circuit Ct. no. C3LA 0052. The case is settled. Final documents signed on behalf of AC.
5. Gillispie v. AC, USDC no. 3:23-CV-390. The plaintiff did not appeal the dismissal of his lawsuit. Case concluded.
6. Lowe v. AC, USDC no. 3:23-CV-242. The plaintiff inmate alleges a lack of adequate dental care. The deadline to file case dispositive motions is January 29, 2025. Insurance counsel defending AC.
7. Marra v. ACDF, USDC no. 3:24-CV-11. Filed in Greenville, Tennessee. Use of force (Civil Rights violation): The case was filed by a former inmate. Insurance counsel is defending ACDF.
8. Moss v. AC et. Al., USDC no. 3:23-CV-125. I-75 car case; officer-involved shooting (Civil Rights case). The court date is May 27, 2025. Insurance counsel is defending all Defendants.
9. Ogle v. Jones & AC., USDC no. 3:20-CV-293. The deadline to file a Notice of Appeal is December 19, 2024.

**Anderson County, Tennessee**  
**Board of Commissioners**

**RESOLUTION NO. 24-07-1193**  
**ORIGINAL RESOLUTION NO. 24-07-1177**

**RESOLUTION AMENDING RESOLUTION 24-07-1177 ESTABLISHING SELECTION  
PROTOCOL AND PROCEDURES FOR THE DISBURSEMENT OF OPIOID  
ABATEMENT FUNDS**

**WHEREAS**, the overdose epidemic is a national crisis, and for millions of Americans, it has become very personal. Too many Anderson County families have lost their children, siblings, parents, and friends to substance misuse and overdose. Every loss is a painful reminder that we must take bold action to end our county's overdose epidemic; and

**WHEREAS**, the number of opioid-related deaths continuously rose from 1999 to 2022. Over one hundred and seven thousand (107,000) Americans died from overdose in 2022, and studies show that over 2.1 million Americans continue to suffer from Opioid Use Disorder; and

**WHEREAS**, the overdose crisis has negatively affected thousands of Anderson County citizens, including immense pressures on local governments coffers. Anderson County Government has witnessed first-hand the ravaging effects on our citizens and the financial strain from depleted governmental resources including manpower especially in the public safety sector that can be directly attributed to this crisis; and

**WHEREAS**, the Anderson County Board of Commissioners, County Mayor and all County Officials have taken a strong and progressive stance to fund creative programs that address addiction in our community including two highly successful programs in our Sheriff's Office Detention Facility, additional resources for Emergency Medical Service, Office of Emergency Management, Family Justice Center, Health Department and Drug Court; and

**WHEREAS**, Anderson County recognizes that it will take more than governmental efforts to combat the crisis, and success will come through community partners that fully understand the causation factors, identification of those in need, and the complicated web surrounding delivery of services. Local governmental efforts and our established community partners have collaborated in reducing overdoses in our county by 6% during the past eighteen (18) months through programs designed to specifically target the needs of Anderson County citizens; and

**WHEREAS**, in an effort to fund additional county programs geared towards identification, treatment, rehabilitation and education, the Board of Commissioners has authorized lawsuits against pharmaceutical manufacturers, distributors, retailers and illicit prescribers. These suits have resulted in settlements and bankruptcies producing several thousand dollars of additional local revenue to combat the epidemic; and

**WHEREAS**, Anderson County needs community partners to produce outreach programs designed to address the many adverse effects caused by the overdose epidemic. Therefore, it is the desire of the Board of Commissioners to establish eligibility requirements, protocol for the selection of community programs and grantees, and procedures for disbursement of county opioid abatement funds in order to continue an aggressive fight against the overdose crisis.

**NOW THEREFORE, BE IT RESOLVED** by the Anderson County Board of Commissioners meeting in regular session this 21<sup>st</sup> day of October 2024 that we authorize the following protocols and procedures for the disbursement of restricted Opioid Abatement Funds to our community partners:

### **SECTION 1: Compliance with Tennessee Law**

All disbursements of Opioid Abatement funds shall comply with:

- A) The eligibility requirements codified at *Tenn. Code Ann. §5-9-109* (Exhibit 1) which defines Qualifying Organizations;
- B) Legal authority conferred through *Tenn. Code Ann. §5-9-203* (Exhibit 2);
- C) *Tennessee's Opioid Abatement and Remediation Uses* created by the Tennessee Opioid Abatement Council (Exhibit 3);
- D) Tennessee Attorney General requirements found in the *Tennessee Opioid Settlement Guide for Local Government, as continually revised* (Exhibit 4);
- E) *1981 Financial Management Act* and those local Finance Policies created thereto.

### **SECTION 2: Opioid Settlement Committee**

The Opioid Settlement Task Force shall be renamed and confirmed as the Opioid Settlement Committee.

### **SECTION 3: Grantee Application Procedure**

#### A) Written Application Required

All Qualifying Organizations and governmental agencies serving Anderson County wishing to apply for community grants funded by Opioid Abatement funds shall complete a written application for funding. The application (Exhibit 5) will include information describing the organization, funding request, project description, budget and work plan.

#### B) Application Review

The process for review of applications for grant funds will be as follows:

1. Applications will be delivered to the Anderson County Finance Director to determine whether the applicant (grantee) meets the eligibility requirements and for evaluation of the proposed community programs, if acceptable then
2. Application is forwarded to the Opioid Settlement Committee who may conduct interviews and obtain additional information from candidates, if needed, if application is recommended for funding, then
3. The Budget Committee will review the application. If application is qualified, recommended for funding then
4. The Anderson County Board of Commissioners will make the final decision on qualified applicants and grant funding. See SECTION 4 below.

C) Submissions of Funding Applications and Proposals

Applications for grant funds should be mailed or delivered to:

Office of the Finance Director  
Anderson County Courthouse  
100 N. Main Street, Room 210  
Clinton, TN. 37716  
Attn: Anderson County Opioid Settlement Committee

D) Creation of Additional Requirements

The Opioid Settlement Committee may create and recommend additional requirements for the disbursement of Opioid Abatement Funds with subsequent approval from the Board of Commissioners. Additional requirements may include adjustments to the selection process, maximum annual caps on awards, required eligibility documents, scoring matrix, submission deadlines, etc.

E) Finance Director Approval

The Anderson County Finance Director may require additional documents from recipients in order to comply with accounting procedures and finance policies, and ensure the proposed grantee and program comply with state mandates. This may include examination of balance sheets and annual audits for all grantees.

F) Annual Status Report

By the last day of each fiscal year (June 30), recipients of grant funds shall file a written status report with the Opioid Settlement Committee listing program successes and failures, obstacles to successful completion, proposed program modifications, and recommendation as to continued program funding.

**SECTION 4: Final Approval of Selected Programs and Disbursement Amounts**

The Anderson County Board of Commissioners will consider each qualified application separately, and make a final determination as to applications/programs to be selected and the amount of funding provided. Following the Notice of Award, the organization will be presented with a contract detailing the specific metrics and timeframe for reporting. Each

qualified application will be accompanied separately by a Resolution for approval and funding.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect upon passage. The public welfare requiring same.

**RESOLVED, APPROVED AND EFFECTIVE** this 16<sup>th</sup> day of December 2024.

\_\_\_\_\_  
H. Tyler Mayes, Chair, AC Comm.

\_\_\_\_\_  
Terry Frank, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Cole, County Clerk

**Anderson County,  
Tennessee  
Board of Commissioners**

**RESOLUTION NO. 2024-12-1194**

**RESOLUTION TO REVISE THE CODE OF ETHICS FOR OFFICIALS AND  
EMPLOYEES OF ANDERSON COUNTY GOVERNMENT**

**WHEREAS**, the Anderson County Legislative Body adopted a Code of Ethics for the officials and employees of Anderson County Government on April 16, 2007 by Resolution No. 05-07-282;

**WHEREAS**, the Anderson County Ethics Committee has recommended certain revisions be made to the existing Code of Ethics;

**WHEREAS**, the Anderson County Legislative Body desires to adopt these recommended revisions, which have been incorporated into the restated Code of Ethics for Anderson County, Tennessee, attached to this Resolution.

**NOW THEREFORE, BE IT RESOLVED** by the Anderson County Legislative Body meeting in regular session at Clinton, Tennessee on this the 16<sup>th</sup> day of December, 2024, the following is hereby duly adopted and approved:

**SECTION I.** The Anderson County Code of Ethics is hereby revised by substituting the restated Code of Ethics attached to this Resolution in lieu of the Code of Ethics approved April 16, 2007.

**SECTION II.** Upon approval of this Resolution, the County Clerk will:

- a) Certify and mail a copy of this Resolution, with the restated Code of Ethics attached, to the State Ethics Commission.
- b) Distribute this Resolution and attached restated Code of Ethics by mail, hand delivery or email to each county office governed thereby, including all boards, committees, commissions, authorities, utilities, departments, subsidiaries, corporations or other instrumentalities appointed or created by the county or an official of the county, and including the county school board, the county election commission, the county health department and utility districts in the county.
- c) Facilitate the posting of the Resolution and restated Code of Ethics on the official website of Anderson County Government.

**SECTION III.** This Resolution shall take effect upon its passage and approval, the public welfare requiring it.

**RESOLVED**, adopted and effective this 16<sup>th</sup> day of December 2024.



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H. Tyler Mayes, Chair, AC Commission

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Terry Frank, County Mayor

**ATTEST:**

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Jeff Cole, County Clerk

Anderson County Board of Commissioners  
**OPERATIONS COMMITTEE**  
**MINUTES**  
**December 9, 2024**  
**6:00 PM Room 312**

**Members Present:** Tim Isbel, Phil Yager, Joshua Anderson, Ebony Capshaw, Robert McKamey and Michael Foster.

**Members Absent:** Tracy Wandell and Stephen Verran

**Call to Order:** Chairman Isbel called the meeting to order.

Commissioner Vandagriff said the prayer.

Commissioner Foster led the Pledge of Allegiance

Commissioner Yager made a motion to approve the agenda as amended. Seconded by Commissioner Anderson. Motion passed.

Commissioner Anderson requested to add Judicial Parking as Item 4b.

Appearance of Citizens  
Jimmy Byrge

Commissioner McKamey made a motion to designate a parking spot under the Jolly Building for all Judges/Assistants to use. Seconded by Commissioner Anderson. Motion Passed to forward to full commission for approval.

**Presentation by Nathan Wade, ACCTC Principal**

Commissioner Anderson made a motion to endorse the idea and go back to Budget with Operations Committee endorsement. Seconded by Commissioner McKamey. Motion passed unanimously.

Commissioner Foster amended motion to delete the dollar amount.

**Mayor's Report**

Commissioner Foster made a motion to approve Resolution No. 24-12-1192 to bring fiber broadband to unserved and underserved locations in Anderson County. Seconded by Commissioner McKamey. Motion passed unanimously to forward to full commission for approval.

Commissioner McKamey made a motion to authorize the county mayor to write a letter of support for Frontier's application. Seconded by Commissioner Yager. Motion passed unanimously to forward to full commission for approval.

Commissioner Yager made a motion to approve the draft for the Code of Ethics for Anderson County with modifications to Section 5.1 and 4.A. to include language-clarifying process in the event the law director is the subject of complaint. Seconded by Commissioner McKamey. Motion passed unanimously to forward to full commission for approval.

Commissioner McKamey made a motion to approve the Fire Academy letter. Seconded by Commissioner Yager. Motion passed unanimously to forward to full commission for approval.

No Action on the Storm Water Management Item.

Idea of consolidating E-911 Entity moved to next month.

Commissioner Foster made a motion to send the Opioid Settlement Funds to full commission for approval so we can move forward with it. Seconded by Commissioner Anderson. Motion passed.

Commissioner Yager made a motion to approve Resolution No. 24-12-1191 Establishing 2025 meeting dates and times for Anderson County Board of Commissioners. Seconded by Commissioner McKamey. Motion failed.

Commissioner McKamey made a motion to forward the recommendation to full commission with the understanding that we do away with the daytime meetings. Seconded by Commissioner Anderson. Commissioner McKamey amended the motion to include changing the February meeting to the 4<sup>th</sup> Monday, February 24, 2025, instead of Thursday. Motion passed.

#### Strategic Planning Update

Commissioner Foster made a motion to have the next meeting on February 7, 2025 from 8:00 a.m. to 4:00 p.m. at the Senior Center. Seconded by Commissioner Anderson. Motion passed unanimously to forward to full commission for approval.

#### **Unfinished Business:**

Mayor updated the progress of the water system, still working on a quote.

#### **New Business:**

None

#### **Meeting Adjourned**

# Anderson County, Tennessee

## Board of Commissioners

RESOLUTION NO. 24-12-1192

### A RESOLUTION FOR GRANT FUNDING TO BRING FIBER BROADBAND TO UNSERVED AND UNDERSERVED LOCATIONS IN ANDERSON COUNTY, TENNESSEE

*WHEREAS*, the State of Tennessee has been allocated \$813M of Broadband, Equity, Access and Deployment (BEAD) funding to deploy broadband to unserved and underserved locations; and

*WHEREAS*, Anderson County has unserved and underserved locations that could be served with fiber broadband service; and

*WHEREAS*, broadband service is not available in those areas due to the high cost of constructing the network infrastructure, particularly fiber optic cables; and

*WHEREAS*, broadband is essential for education, workforce, and healthcare, and is a fundamental facilitator of an inclusive and sustainable community; and

*WHEREAS*, deploying fiber broadband service to Anderson County's unserved and underserved locations will improve education and employment opportunities; improve medical care; facilitate economic prosperity and contribute to the overall quality of life in the County; and

*WHEREAS*, providing local funding will enhance the ability to secure grant funding for serving unserved and underserved locations with fiber broadband service in the County; and

*WHEREAS*, Anderson County wishes to work with public and private businesses to address the lack of ubiquitous broadband availability; and

*WHEREAS*, the Tennessee Broadband Grant Office has designated three "Project Areas" in Anderson County, Tennessee (Exhibit Attached); and

*WHEREAS*, Frontier, as well as other providers are seeking BEAD grants to help provide funding toward fiber projects to reach unserved and underserved locations in the County.

***NOW, THEREFORE BE IT RESOLVED*** in consideration of the benefits fiber broadband would bring to the County's residents, businesses and anchor institutions, that the Anderson County Board of Commissioners, meeting in regular session on this, the 16<sup>th</sup> day of December, 2024, in Clinton, Tennessee, authorizes \$XX,000 for each of the three project areas designated by the Tennessee Broadband Grant Office, to comprise a local match component for the fiber broadband provider awarded a BEAD Grant agreement to serve unserved and underserved locations in each of the three Project Areas in Anderson County.

**DULY PASSED, RESOLVED, AND EFFECTIVE** this 16th day of December, 2024.

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H. Tyler Mayes, Commission Chairman

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Mrs. Terry Frank, Anderson County Mayor

**ATTEST:**

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Jeff Cole, Anderson County Clerk

**Anderson County, Tennessee**  
**Board of Commissioners**  
**RESOLUTION No: 24-12-1191**

**RESOLUTION ESTABLISHING MEETING DATES AND TIMES FOR  
THE ANDERSON COUNTY BOARD OF COMMISSIONERS.**

**WHEREAS**, notice is hereby given to all County Commissioners and residents of Anderson County, and to all other interested persons, that open, public and regular meetings of the Anderson County Board of Commissioners will be held on the third Monday of each month for the 2025 calendar year excluding January which will be held on Tuesday due to the holiday and February which will be held on the fourth Monday of the month due to the County Government annual conference. Schedule is as follows:

**January 21, 2025 at 6:30 P.M. (Tuesday)**  
**February 24, 2025 at 6:30 P.M. (Monday)**  
**March 17, 2025 at 6:30 P.M.**  
**April 21, 2025 at 6:30 A.M.**  
**May 19, 2025 at 6:30 P.M.**  
**June 16, 2025 at 6:30 P.M.**  
**July 21, 2025 at 6:30 P.M.**  
**August 18, 2025 at 6:30 P.M.**  
**September 15, 2025 at 6:30 P.M.**  
**October 20, 2025 at 6:30 A.M.**  
**November 17, 2025 at 6:30 P.M.**  
**December 15, 2025 at 6:30 P.M.**

**WHEREAS**, meetings will be conducted in Room 312 of the Anderson County Courthouse located at 100 North Main Street, Clinton, TN, 37716.

**WHEREAS**, the Commission Chairman and County Clerk reserve the right to call for Special Called Sessions of the Board of Commissioners as needed with due public notice.

**NOW THEREFORE, BE IT RESOLVED**, by the Anderson County Board of Commissioners meeting in regular session this 16<sup>th</sup> day of December, 2024, that we hereby approve and establish the above-recited meeting dates and times as the official calendar for the 2025 year.

**RESOLVED, DULY PASSED, APPROVED AND EFFECTIVE** this 16th day of December 2024.

\_\_\_\_\_  
H. Tyler Mayes, County Commission Chairman

\_\_\_\_\_  
Terry Frank, County Mayor

**ATTEST:**

\_\_\_\_\_  
Jeff Cole, County Clerk