
Anderson County Board of Commissioners

Regular Agenda Monday, November 18, 2024 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Public Hearing** – by Vice Chair Vandagriff
7. **Presentation of Reports:**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Confirmation of recommendation of hiring Jamie Brooks, Jr. as the full time county law director to fill the existing vacancy.
 - Offer Letter & Acknowledgement
 - Requesting confirmation of appointment of Commissioner Denise Palmer to replace John Croes on the Conservation Board. Term expires 12/2027.
 - Requesting confirmation of reappointment of Lewis Ridenour to the Anderson County Conservation Board. Term Expires 12/2028.
 - Legal Services Advisory Committee Workshop for full Commission
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report
 2. Director of Schools
 - Written Report
 3. Law Director’s Office Report
 1. Contract Approvals
 2. Zoning Violations
 3. Bankruptcies
 4. Other
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 - Resolution No. 24-11-1189 requesting the TN General Assembly to allocate half of the real estate transfer tax to the county.
 - Fire Commission Letter of Support

2. Rules Committee Report – by Chairman Smallridge
3. Fire Commission Report - by Commissioner Wandell

9. Unfinished Business

10. New Business

11. Announcements

12. Adjourn

**Respectfully Submitted
H. Tyler Mayes, Chairman**



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

November 13, 2024

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Law Director Vacancy--Actions requested

Dear Chairman Mayes and Honorable Members of Commission,

Confirmation

Attached are the draft minutes of the Legal Services Advisory Committee (LSAC) from the meeting held on October 28, 2024. Notably, there was a request approved by the LSAC to recommend the hiring of Jamie Brooks, Jr. as the full-time county law director to fill the existing vacancy. This recommendation comes with the required 2/3 majority vote referenced in Private Act. Section 2 notes that the LSAC candidate be confirmed by a majority vote of the Anderson County legislative body. (Minutes and Private Act attached)

Offer Letter & Acknowledgement

On the agenda for the November 7, 2024 meeting was approval of the offer letter. Failing to have a quorum, I have enclosed the draft offer letter for county commission's approval. In addition, following discussions at various meetings of the LSAC regarding potential changes to the Private Act, Interim Human Resource and Risk Management Director Andrew Stone recommended an acknowledgement statement or document be signed by both parties. This acknowledgement would note that potential changes to the Private Act that could impact terms of employment or job description and duties. (November 7, 2024 LSAC agenda, draft letter attached)

In consultation with Mr. Brooks regarding potential language for such an acknowledgement, suggested language for an acknowledgement could be, *"It is the understanding by both Anderson County Government and Mr. Jamie Brooks, Jr. that there has been a longtime, ongoing conversation about potential changes to the Private Act that creates the office of the County Law Director. It is acknowledged that the Private Act could change."*

Please let me know if you have any questions.

Sincerely,

100 NORTH MAIN STREET, SUITE 208 • CLINTON, TENNESSEE • 37716
PHONE: (865) 457-6200

**Anderson County Legal Services Advisory Committee
Meeting Minutes: October 28, 2024**

Members Present: Terry Frank, Tracy Wandell, Tim Shelton, Russell Barker, Regina Copeland, Jeff Cole, Rex Lynch, Gary Long, and Sabra Beauchamp

Members Absent: Johnny Alley and Josh Anderson

Others Present: LEEAN Tupper, Nichole Brooks, Special Counsel Jamie Brooks Jr., Robby Holbrook, Denise Palmer, and Annette Prewitt

Terry Frank called the meeting to order at 10:05 a.m.

Approval of Meeting Minutes from September 23, 2024

Minutes were **approved as presented** on a motion by Sabra Beauchamp and second by Rex Lynch.

There being no updates regarding legal matters, Jamie Brooks Jr. left the meeting.

Review of Applicants for Position of Law Director

Interim HR Director Andrew Stone gave an overview of the applicants for the position of Law Director. He said there were a total of five applicants, and he was able to contact four of the five via phone and/or e-mail.

Rex Lynch made a motion to recommend to County Commission the hiring of Jamie Brooks Jr. as full-time county law director. Second by Jeff Cole.

After discussion following the applicants and the process, Gary Long made a motion to Call the Question (move on the previous question) second by Rex Lynch. Chairman Frank noted it had been moved and seconded to stop debate, and vote on the pending question. By show of hands, 2/3 having voted in favor of ending debate, the vote proceeded immediately with Rex Lynch, Russell Barker, Sabra Beauchamp, Gary Long, Tim Shelton, and Jeff Cole voting "yes," and Terry Frank, Regina Copeland, and Tracy Wandell voting "no."

Vote on Rex Lynch's previous motion to recommend to County Commission the hiring of Jamie Brooks Jr. as full-time county law director (Second by Jeff Cole): **The motion passed** by show of hands, with Russell Barker, Rex Lynch, Sabra Beauchamp, Regina Copeland, Tim Shelton, Jeff Cole, Gary Long, and Tracy Wandell voting "yes" and Terry Frank voting "no."

Chairman Frank noted the committee minutes would be forwarded to County Commission for placement on the November Commission agenda for consideration at its November 18th meeting.

Legal Staff Compensation

At the committee's request, Nichole Brooks left the room.

Interim HR Director Andrew Stone reviewed Nichole Brooks' salary history and bonus history since 2010. After review and discussion, the committee opted to research comp time laws and to allow the new law director – after appointment by County Commission – to review and determine compensation for office staff.

Both Nichole Brooks and Jamie Brooks Jr. re-entered the meeting.

Unfinished Business

Sabra Beauchamp made a motion to review the Private Act, for committee members to note any changes, and be ready to discuss and make decisions regarding changes to the Private Act at the next meeting. Second by Rex Lynch. **Motion carried by voice vote.**

Next Scheduled Meeting

The Legal Services Advisory Committee will next meet on November 7, 2024 at 9 a.m. in Room 118A.

The meeting was adjourned at 10:50 a.m.

Anderson County Legal Services Advisory Committee Meeting Notes: November 7, 2024

Members Present: Terry Frank, Tracy Wandell, Regina Copeland, Jeff Cole and Johnny Alley

Members Absent: Tim Shelton, Josh Anderson, Russell Barker, Rex Lynch, Gary Long, and Sabra Beauchamp (Commissioner Beauchamp appeared, dropped off materials, and indicated that due to staffing she could not stay for the meeting.)

Others Present: Leean Tupper, Nichole Brooks, Special Counsel Jamie Brooks Jr., Robby Holbrook, and Denise Palmer

At approximately 9:15 a.m., Chair Terry Frank stated that, because there was no quorum for today's meeting, motions could not be entertained regarding the draft offer of employment for the law director's position. Mayor Frank stated she would submit the draft offer of employment to County Commission for its November 18th meeting, without a recommendation from the Legal Services Committee.

Mayor Frank stated she would distribute other possible meeting dates to Committee members before scheduling another Legal Services meeting. She asked that members continue working individually on their ideas for possible changes to the current Private Act that governs the law director's office.

Anderson County Legal Services Advisory Committee
Meeting Agenda
Thursday, November 7, 2024 at 9 am (Room 118A)

1. Call to Order
2. Public Comment
3. Approval of minutes (October 28, 2024 meeting)
4. Updates/Questions for Jamie Brooks, special counsel
5. Approval of Offer Letter to Jamie Brooks (draft offer letter attached) to include discussion of additional language for offer letter regarding potential changes to the Private Act that may impact terms of employment, salary, job description, staffing, benefits, tenure, etc.
6. Discussion of changes to the Private Act creating the position of Anderson County Law Director (current private act attached, CTAS paragraph on county attorney, list of county attorneys)
7. Unfinished Business
8. New Business
9. Next Meeting
10. Adjourn

**Anderson County Legal Services Advisory Committee
Meeting Minutes: October 28, 2024**

Members Present: Terry Frank, Tracy Wandell, Tim Shelton, Russell Barker, Regina Copeland, Jeff Cole, Rex Lynch, Gary Long, and Sabra Beauchamp

Members Absent: Johnny Alley and Josh Anderson

Others Present: Leean Tupper, Nichole Brooks, Special Counsel Jamie Brooks Jr., Robby Holbrook, Denise Palmer, and Annette Prewitt

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Both Nichole Brooks and Jamie Brooks Jr. re-entered the meeting.

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Next Scheduled Meeting

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The meeting was adjourned at 10:50 a.m.



Anderson County Government
Human Resources & Risk Management
100 N. Main Street, Suite 102 Clinton, TN 37716
P: 865-264-6300 F: 865-264-6259

(Date)

(Employee Name)

(Employee Address)

Dear _____:

Congratulations! Anderson County is pleased to confirm a contingent offer of employment as _____ with the _____ office. This offer of employment may be contingent upon your successful completion of physical examination, pre-employment drug screening, background investigation, any other required testing for your position, and your cooperation in their success.

Once you have completed and passed the above items, your first six (6) months with Anderson County will be considered your probationary period. Anderson County is an at-will employer. This offer letter is not an employment agreement nor is it an expressed or implied employment contract.

As discussed, the hourly pay offered is _____. Your tentative start date with the County is _____. Prior to your first day of employment, you will be required to present legal documents that provide evidence of your right to work in the United States to the Human Resources and Risk Management Department. They will need to process your I-9 form and other onboarding information before you can begin your first shift. **Please report to Anderson County Courthouse, 100 N Main Street, Room 118A in Clinton TN on _____ for new employee orientation.**

You will be eligible for core benefits effective on the first day of the month following a full calendar month from your hire date. As a county employee, you are required to participate in TCRS (Tennessee Consolidated Retirement System). There is a mandatory pre-tax contribution of 5% from your salary. Anderson County also contributes above your contribution amount. The County payroll runs bi-weekly, with a pay date on Friday. Based upon your start date, you can expect your **first paycheck** _____.

As a full-time employee you are eligible for the following:

- Sick leave will begin accruing at a rate of 8.0 hours per month immediately.
- Personal leave will be prorated based upon your date of hire and will start immediately.
- Forty (40) hours of vacation leave will be available for use after the month following your six (6) month probationary period.
- Paid Holiday leave for days when your office is closed in recognition of an approved Holiday.

We are very pleased to have you join the County! We look forward to your contributions and know you will find your employment with Anderson County to be a very rewarding experience. Please contact your **Human Resources and Risk Management Department at 865-264-6300** if you have any questions.

Sincerely,

Andrew Stone
Interim Director of Human Resources & Risk Management

I have read and understand this offer of employment and its contingencies. I agree to the foregoing and accept this offer.

CHAPTER NO. 77

SENATE BILL NO. 2615

By McNally

Substituted for: House Bill No. 2462

By Hackworth, Winningham

AN ACT to repeal Chapter 161 of the Private Acts of 1998; and any other acts amendatory thereto, and to provide for and establish the Office of County Law Director for Anderson County, Tennessee, to provide for the authority, powers and duties of said office, and to fix the compensation, therefore.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. The Office of the County Law Director for Anderson County, Tennessee, is hereby created and established and shall exist at all times from and after September 1, 2006. The office will be managed and supervised exclusively by the county law director.

SECTION 2. The Legal Services Advisory Committee is hereby created to assist with the implementation and establishment of the Office of the County Law Director and the development of its policies and procedures. The county law director will meet with the advisory committee to update and notify the members of recent legal issues within county government at regular intervals to be determined by the advisory committee. The advisory committee shall monitor and provide oversight to the Office of the County Law Director and its director for the purpose of providing assistance when needed, evaluation concerns and monitoring for policy compliance purposes. The advisory committee will develop the job description and required qualifications for the law director and staff, and will also develop the selection process for the director's position. Upon two-thirds (2/3) majority vote the advisory committee will select and recommend a candidate for final confirmation by majority vote of the Anderson County legislative body. The voting members of the Legal Services Advisory Committee shall consist of the following elected officials of Anderson County:

1. County mayor,
2. County clerk,
3. Circuit court clerk,
4. Highway superintendent,
5. Assessor of property,
6. Register of deeds,
7. Sheriff,
8. Trustee, and
9. Three (3) members from the county legislative body, as selected by their membership.

The Legal Services Advisory Committee shall select a chairperson and secretary from their membership body. The chairperson shall be responsible for conducting each meeting and the secretary shall record and maintain the official minutes of the committee. These officers shall serve for one-year terms.

Nothing contained within this act shall prohibit the Legal Services Advisory Committee from commencing with their duties under this act prior to September 1, 2006.

SECTION 3. The county law director shall devote his or her full-time legal employment to the duties of the Office of the County Law Director and shall not represent any other clients in the practice of law while holding office as the county law director.

SECTION 4. The law director shall be a licensed Tennessee attorney; graduate of an ABA accredited law school; duly licensed and admitted to practice law in the courts of the State of Tennessee, Federal District Court for the Eastern District of Tennessee, Sixth Circuit Court of Appeals and the United States Supreme Court; and a resident of Anderson County, or capable of becoming a resident within six (6) months of appointment to the position. The Legal Services Advisory Committee is authorized to promulgate and establish additional mandatory job requirements and preferred job requirements for the position of county law director and his or her additional staff members.

SECTION 5. The annual salary of the county law director is hereby established at a minimum floor of ninety percent (90%) of the annual salary paid to the Anderson County General Sessions Court judges and shall be payable out of the general funds of Anderson County in equal installments on the same dates as other general fund employees. The county law director and his or her staff shall be eligible for all employee benefits offered to other Anderson County employees including, but not limited to: all insurance coverage plans and policies; retirement plans; vacation, sick and personal leave; holiday pay; and salary adjustments as authorized and approved by the county legislative body.

SECTION 6. It shall be the duty of the county law director of Anderson County to take the oath of office prescribed for other county officials by the county clerk and appropriate to his or her office before entering upon the discharge of duties, and thereafter to transact all legal business of Anderson County.

SECTION 7. The duties of the county law director shall include, but are not limited to, the following:

(a) Represent and render legal advice to the county legislative body and all county officials, including, elected and appointed department heads, employees and duly appointed boards, commissions and committees in matters relating to their official work and duties; and

(b) Represent the county in all litigation, whether the county is suing or being sued in all state or federal courts, administrative boards and commissions; and

(c) To meet with the county legislative body at all regular and special meetings; and

(d) To act as the county's delinquent tax attorney upon selection as such by the county trustee and approval by the county mayor, as now provided by law, and without additional compensation. If the law director is selected as the county's delinquent tax attorney, all statutory fees allocated by general law to the county's delinquent tax attorney shall be deposited in the general fund of Anderson County and shall not be retained by the county law director; and

(e) To draft, and/or approve, contracts, leases, deeds, or other legal instruments to which the county might be a party, or to review same when requested by county officials; and

(f) To provide legal opinions on matters requested by county officials; and

(g) To render opinions with regard to public finance obligations such as notes and bonds; and

(h) To draft policies, procedures, rules and regulations upon the request of county officials, commissions, committees, boards or other governing bodies empowered to consider and/or adopt the same; and

(i) To represent the county mayor in all fee petitions brought by the officials of the various fee offices; and

(j) To monitor and evaluate any and all cases assigned to insurance counsel by the county's insurance carrier; and

(k) To provide annual opinions to auditors regarding pending or threatened claims or litigation, in accordance with standards promulgated by the American Bar Association; and

(l) In general, to act as general counsel for Anderson County and to perform all duties associated with that position.

SECTION 8. County officials should not employ any attorney other than the county law director to represent the county, or such official, unless additional or substitute counsel is approved by the county legislative body; otherwise, such official shall be personally responsible for the expense of the employment of such attorney. However, nothing contained herein shall prevent any county official, department or office of the county from employing its own counsel, if such official or entity has the power to employ its own counsel by general law and such employment complies with all budget requirements, finance laws and current budgetary appropriations. If a conflict in legal representation develops, the county law director may request that additional or substitute legal counsel be employed by written request to the county commission.

SECTION 9. The Anderson County Attorney's Office and the position of county attorney are hereby abolished and all private acts related to that position are hereby repealed. The county law director shall have the same power and authority, as conferred and mandated by state law, as Tennessee county attorneys have under general law; including, but not limited to, authority to file suit to abate nuisances, authority to remove unfaithful public officers, and the authority to enforce zoning and building code violations. The county law director shall otherwise act as the county attorney with all powers and duties granted to that position by state law. Nothing contained within this act shall be construed as having the effect of removing any incumbent from office or abridging the term of any official prior to the end of the term for which such official was elected.

SECTION 10. All necessary expenses incurred by the county law director in the discharge of his or her official duties shall be paid by Anderson County. All expenses shall be supported by receipted bills, receipts, invoices, and other documents and papers, and

examined, audited and approved by the county mayor, or his designee, before payment, providing that they fall within the budget as established by the county legislative body.

SECTION 11. The county law director is hereby authorized to employ such staff members as may be necessary to fulfill his or her duties with the approval of the county legislative body and with salaries to be approved by the county legislative body. Staff members shall be payable out of the general funds of Anderson County in equal installments on the same dates as other general fund employees and shall serve at the pleasure of the county law director.

SECTION 12. The county legislative body shall provide suitable rooms and/or office space, with the necessary appurtenances and conveniences, for the Office of the County Law Director and staff. The county legislative body shall also furnish said office or offices with the appropriate equipment, utilities, furniture, computers and supplies as may be needed by such offices, including appropriate legal research materials and resources, Internet capabilities and a law library sufficient to carry out the duties of the county law director.

SECTION 13. The county legislative body may employ special counsel when, in its sole discretion, counsel other than, or in addition to, the law director is needed.

SECTION 14. The county law director may be terminated at any time with two-thirds (2/3) majority vote by the Legal Services Advisory Committee and two-thirds (2/3) subsequent approval by the county legislative body at their next regularly scheduled meeting. The county law director will serve at the will of the Legal Services Advisory Committee and the county legislative body.

SECTION 15. All laws, and portions of laws, in conflict with the provisions of this act, including, but not limited to, Chapter 161 of the Private Acts of 1998, and all amendatory and preceding acts thereof in conflict with the provisions of this act be, and the same are, hereby repealed as of September 1, 2006.

SECTION 16. If any provision of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the act which can be given effect without the invalid provision or application, and to that end the provisions of this act are declared to be severable.

SECTION 17. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Anderson County. Its approval or nonapproval shall be proclaimed by the presiding officer of the Anderson County legislative body and certified to the secretary of state.

SECTION 18. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective September 1, 2006, if approved as provided in Section 17.

PASSED: February 15, 2006


JOHN S. WILDER
SPEAKER OF THE SENATE


JIMMY NAIFEH, SPEAKER
HOUSE OF REPRESENTATIVES

APPROVED this 16th day of February 2006


PHIL BREDEESEN, GOVERNOR

County Statutory Offices and Positions

Reference Number: CTAS-215

In addition to the county constitutional offices and important statutory offices such as the chief administrative officer of the county highway department and the important employment position of director of schools, counties have various other offices and employment positions that have been created by either general law or private act. Some of the offices and positions described are not found in all counties but are fairly common.

An explanation of the office of Judicial Commissioner can be found under Courts. Election Administrators are covered under Elections and County Building Commissioner is covered under Land Use, Planning and Zoning.

County Attorney

Reference Number: CTAS-450

The county attorney or law director is a popularly elected official in a few counties by private act or county charter, an officer elected for a term of office by the county legislative body under a private act in a few others, and an executive appointed department head in others by county or metropolitan government charter. In most counties, however, there is not an office of county attorney; rather, the position is one of employment or retainer under the general law authority of the county mayor to employ or retain counsel when there is no county attorney. An attorney employed or retained by the county mayor is to advise the county mayor and the members of the county legislative body as to their legal rights as members, prepare resolutions for passage by the body, and represent the county either as plaintiff or defendant in such suits as may be brought by or against the county, except suits by the county to collect delinquent taxes. An attorney employed or retained by the county mayor under this general law authority is entitled to a reasonable fee for such counsel's services and/or retention, which amount is to be fixed by a majority vote of the members of the county legislative body at one of its regular meetings and paid out of the general fund of the county. T.C.A. § 5-6-112. The counties that have an office of county attorney or law director by charter or private act may have different duties and compensation schemes, but all play an important role in advising the county mayor or metropolitan mayor and representing the county. The county charter, metropolitan government charter or private acts must be examined to determine the exact role and duties of the county attorney in those counties.

County Medical Examiner

Reference Number: CTAS-451

The county medical examiner is appointed by the county mayor, subject to confirmation by the county legislative body, based on a recommendation from a convention of physicians resident in the county. A county medical examiner must be a physician who is either a graduate of an accredited medical school authorized to confer upon graduates the degree of doctor of medicine (M.D.) and who is duly licensed in Tennessee, or is a graduate of a recognized osteopathic college authorized to confer the degree of doctor of osteopathy (D.O.) and who is licensed to practice osteopathic medicine in Tennessee, and must be elected from a list of a maximum of two (2) doctors of medicine or osteopathy nominated by convention of the physicians, medical or osteopathic, resident in the county, the convention to be called for this purpose by the county mayor. T.C.A. § 38-7-104.

If it is not possible to obtain an acceptance as a county medical examiner from a physician in a county, authority is given for the election of a county medical examiner from an adjacent or another county. A county medical examiner, when temporarily unable to perform the duties of the office, has the authority to deputize any other physician in the area to act as county medical examiner during the absence. If the county legislative body fails to certify a county medical examiner for a county or if the county medical examiner resigns or is unable to fulfill the duties of the office during the interim between county legislative body sessions and a deputy has not been appointed by the county medical examiner, the chief medical examiner shall have the authority to appoint a county medical examiner to serve until the next session of the county legislative body. T.C.A. § 38-7-104.

A county medical examiner shall serve a five-year term, and shall be eligible for reappointment by the county mayor with confirmation by the county legislative body. T.C.A. § 38-7-104.



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

November 14, 2024

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Mayor's Report

Dear Chairman Mayes and Honorable Members of Commission,

1. Requesting confirmation of appointment of Commissioner Denise Palmer to replace John Croes on the Conservation Board. Mr. Croes is out of state for several months, and will be unable to fulfill his attendance duties on the board. Term expires 12/2027.
2. Requesting confirmation of reappointment of Lewis Ridenour to the Anderson County Conservation Board. Term expires 12/2028.
3. Workshop for full county commission. The Legal Services Advisory Committee is working to see if they will recommend any changes to the Private Act that created the office of the Law Director. In addition, I would like to host an open workshop opportunity for all county commissioners to discuss any input regarding any potential changes to the Private Act. The workshop is scheduled for Friday, December 6th at 10:30 a.m. in Room 118A.

Sincerely,

Terry Frank

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

November 7, 2024

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Purchasing Contracts & Surplus Vehicles - Commission Approval			
1	A	Lamar - Tourism Contract #25-0074	
1	B	State Department of Homeland Security - Sheriff Contract #25-0075	
1	C	Tech Goes Home/The Enterprise System - Mayor Contract #25-0073	
2	D	Surplus of 3 Sheriff Vehicles	
Group 2 Financial Reports			
		Cash & Fund Balance, Sales Tax, ARPA and Grant Reports	
2	5	ARPA Appropriation Change	\$ 100,000.00
Group 3 Consent Agenda - Transfers (No Commission Action Necessary)			
2	1	General Fund 101 - Register of Deeds	\$ 1,000.00
2	2	General Fund 101 - Property Assessor	\$ 1,600.00
3	3	General Fund 101 - Finance/FJC Grant	\$ 6,000.00
3	4	Fund 141 - Fiscal Services	\$ 2,070,215.00
3	5	Fund 141 - Fiscal Services	\$ 200,000.00
4	6	Fund 141 - Fiscal Services	\$ 1,930,215.00
4	7	Fund 143 School Nutrition	\$ 18,000.00
Group 4 - Transfers - School (Commission Approval by Board Vote)			
5	8	Fund 141 - Office of Technology (Major Line Item)	\$ 35,000.00
5	9	Fund 141 - Special Education (Major Line Item)	\$ 10,000.00
5	10	Fund 141 - Special Education (Major Line Item)	\$ 7,000.00
Group 5 - Appropriations - School (Commission Approval by Board Vote)			
6	11	Fund 141 - Fiscal Services	\$ 936,435.63
6	12	Fund 141 - Special Education	\$ 126,000.00
Group 6 - Appropriations - NonSchool (Commission Approval by Board Vote)			
7	13	Fund 131 - Highway	\$ 78,000.00
7	14	Fund 131 - Highway	\$ 5,000.00
8	15	Fund 131 - Highway	\$ 32,859.21
8	16	Fund 128 - Tourism	\$ 5,000.00
8	17	General Fund 101 - Sheriff's Department	\$ 42,400.00
9	18	General Fund 101 - Finance/Grant	\$ 3,426,779.39
9	19	Fund 121 - ARP Fund (Dental Clinic Project)	\$ 104,000.00
10	20	Fund 121 - ARP Fund (OR Boys & Girls Club)	\$ 25,000.00
Group 7 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
Group 8 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 9 - Miscellaneous			
9	A	Water Updates on CDBG Grant and New River Highway/Mayor Frank	Information
9	B	Library Appropriation Discussion	Information
9	C	New Business/Dental Clinic Bid	Motion Passed
10	D	Unfinished Business - OR Boys & Girls Club	Motion Passed
Group 10 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
11		Register of Deeds Write Off of Fees Due to Software Conversion	\$ 2,108.00

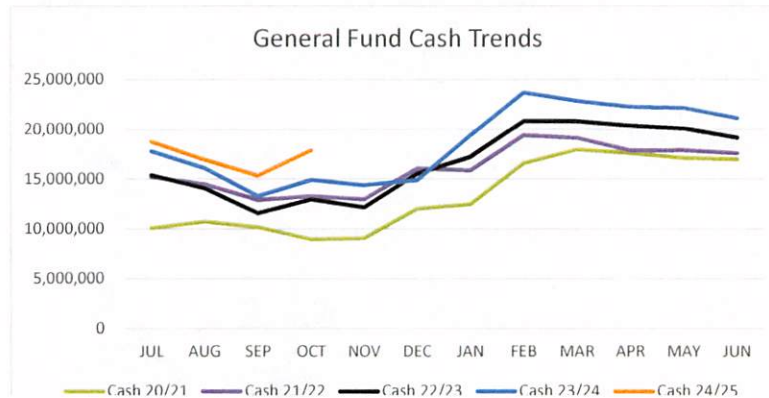
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
October 31, 2024**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 2,253,253	\$ 518,537	\$ 4,593,721	\$ 11,671,780 *	\$ 19,037,291	\$ 17,880,381
115	Library Fund	\$ -	\$ 290,849		\$ -	\$ -	\$ 290,849	\$ 288,202
116	Solid Waste/Sanitation Fund	\$ -	\$ 715,964	\$ -	\$ -	\$ -	\$ 715,964	\$ 721,620
121	American Rescue Plan							\$ 4,027,992
122	Drug Control Fund	\$ -	\$ 148,377	\$ 8,754	\$ -	\$ -	\$ 157,131	\$ 156,761
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 55,114	\$ -	\$ 55,114	\$ 43,568
128	Tourism Fund	\$ -	\$ 443,618	\$ 233,650	\$ 100,000	\$ -	\$ 777,268	\$ 934,058
131	Highway Fund	\$ 75,128	\$ 269,737	\$ 1,834,902	\$ -	\$ -	\$ 2,179,767	\$ 4,031,038
141	General Purpose School Fund	\$ -	\$ -	\$ 11,301,023	\$ -	\$ -	\$ 11,301,023	\$ 9,711,201
143	Central Cafeteria	\$ 88,414	\$ 4,454,127	\$ -	\$ -	\$ -	\$ 4,542,541	\$ 3,748,355
151	General Debt Service Fund	\$ -	\$ 971,129	\$ -	\$ -	\$ -	\$ 971,129	\$ 1,047,035
152	Rural Debt Service Fund	\$ -	\$ 673,967	\$ -	\$ -	\$ -	\$ 673,967	\$ 1,021,093
156	Education Debt Service Fund	\$ -	\$ 128,972	\$ -	\$ -	\$ -	\$ 128,972	\$ 160,987
171	Capital Projects Fund	\$ -	\$ 482,565	\$ -	\$ -	\$ -	\$ 482,565	\$ 628,259
177	Education Capital Projects Fund	\$ -	\$ 954,077	\$ -	\$ -	\$ -	\$ 954,077	\$ 977,884
263	Employee Benefit Fund	\$ 30,555	\$ -	\$ -	\$ 961,103	\$ -	\$ 991,658	\$ 852,388
		\$ 194,097	\$ 11,786,635	\$ 13,896,866	\$ 5,709,938	\$ 11,671,780 #	\$ 43,259,316	\$ 46,230,822

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
October

Cash 20/21	8,960,764
Cash 21/22	13,265,398
Cash 22/23	12,971,391
Cash 23/24	14,919,200
Cash 24/25	17,880,381



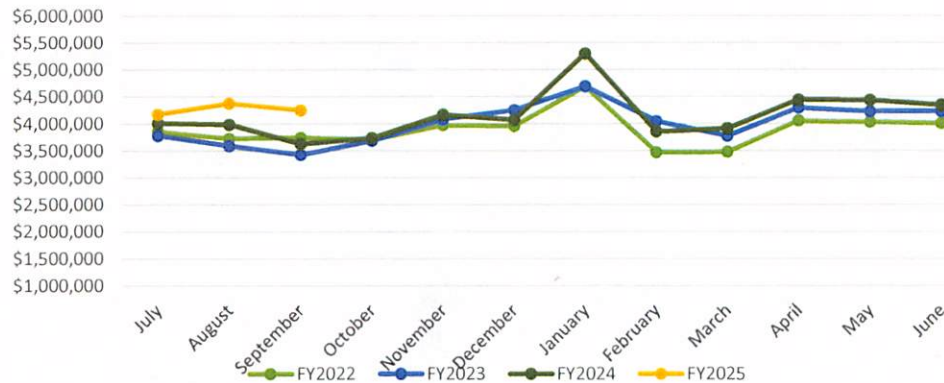
Copy of Local Option Sales Tax - Net Breakdown by FY

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2.1%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4.2%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13.0%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-4.6%
March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	3.9%
April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	3.6%
May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5.1%
June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	2.9%
Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	3.9%

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$491,168.50	\$930,859.52	\$108,725.51	\$44,448.53	\$2,411,025.21	\$124,410.32	\$66,990.18	\$4,177,627.77	4.2%
August	\$511,851.31	\$800,787.50	\$101,851.85	\$47,875.06	\$2,774,632.51	\$124,698.62	\$15,001.64	\$4,376,662.49	9.7%
September	\$512,025.95	\$802,463.06	\$101,803.19	\$46,608.41	\$2,597,731.30	\$137,204.98	\$52,173.02	\$4,250,009.91	17.3%
October									-100.0%
November									-100.0%
December									-100.0%
January									-100.0%
February									-100.0%
March									-100.0%
April									-100.0%
May									-100.0%
June									-100.0%
Totals:	\$1,515,045.76	\$2,534,110.08	\$312,380.55	\$138,932.00	\$7,783,389.02	\$386,313.92	\$134,164.84	\$12,804,300.17	-74.3%

3%

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
Interest earned and balance of allocations		\$ 323,980.13	\$ (55,591.72)	\$ 268,388.41	Interest Remaining after all allocations		
Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission	
1 Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022	
2 Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022	
3.1 TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022	
4 GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022	
5 EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022	
6 Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021	
7 County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022	
7.1 County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022	
8 County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 92,000.00	\$ -	Complete	YES	3/10/2022	
9 Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022	
10 Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022	
11 Senior Center Kitchen Improvements	\$ 670,200.00	\$ 670,200.00	\$ -	Complete	YES	5/16/2022	
12 A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022	
15 Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022	
16 Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022	
18 Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022	
19 EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022	
21 Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022	
22 Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022	
23 Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023	
24 A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023	
25 Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023	
26 EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023	
28 Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023	
29 EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023	
30 Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023	
32 Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024	
33 Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024	
3 TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	YES	2/22/2022	
13 IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 113,958.05	\$ 36,041.95	In Progress	YES	8/15/2022	
14 EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022	
17 Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	In Progress	YES	8/15/2022	
27 TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 71,805.19	\$ 307,709.73	In Progress	YES	6/19/2023	
32 County-wide Emergency Communications System	\$ 1,240,000.00	\$ 1,098,270.00	\$ 141,730.00	In Progress	NO	12/18/2023	
34 Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 300,000.00	\$ 30,000.00	In Progress	YES	5/20/2024	
35 Auto Purchases	\$ 170,281.40	\$ 168,135.40	\$ 2,146.00	In Progress	YES	6/17/2024	
37 Sheriff's Vehicles FY25	\$ 572,000.00	\$ 4,115.00	\$ 567,885.00	In Progress	YES	8/19/2024	
40 Senior Center Badge System	\$ 17,290.28	\$ -	\$ 17,290.28	In Progress	YES	9/16/2024	
20 CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	YES	8/15/2022	
31 Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023	
36 EMS Vehicles FY25	\$ 425,000.00	\$ -	\$ 425,000.00	Pending	NO	8/19/2024	
38 Archives Security Cameras	\$ 16,280.66	\$ -	\$ 16,280.66	Pending	YES	8/19/2024	
41 Blockhouse Valley Recycling Center	\$ 56,500.00	\$ -	\$ 56,500.00	Pending	YES	10/21/2024	
	\$ 15,007,665.72	\$ 11,249,867.76	\$ 3,757,797.96				

2024-2025 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 133,500		7/1/2024	6/30/2025		\$ 133,500		TDMHSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2024	6/30/2025	\$ 200,000			OCJP/VOCA	\$ 3,685
	District Attorney's Office	JAG - 7th CTF	\$ 70,000		7/1/2024	6/30/2025	\$ 70,000			OCJP	
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 130,000		7/1/2024	6/30/2025	\$ 130,000			OCJP/VOCA	
54710-790-EMSE1	EMS	EMS Equipment Grant	\$ 134,180	\$ -	7/1/2023	9/30/2024	\$ -	\$ 134,180		TDH	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 33,709	\$ 33,709	10/1/2022	9/30/2024	\$ 33,709			TEMA	
54410-499-DHS	Emergency Management	Homeland Security Grant 2023	\$ 28,250		9/1/2022	4/30/2025	\$ 28,250			TEMA/DHS	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS	
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000		12/1/2023	7/31/2024	\$ 21,000			TEMA/DHS	
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000		TDH	
55110-707-AWN	Health Department	Immunization Funding Grant (awning)	\$ 227,000		7/1/2023	12/31/2024	\$ 227,000			TDH	
55190-3000	Health Department	Reimburse County for Contract employees Salaries	\$ 663,600		7/1/2024	6/30/2025	\$ 155,738	\$ 507,862		TDH	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396			TDOT	
	Mayors Office	TDOT Old State Circle Bridge	\$ 950,900				\$ 950,900			TDOT	
	Mayors Office	Gibbs Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG	
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2025	\$ 523,207			TDEC/CDBG	
	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026	\$ 100,000			TNECD	
	Mayors Office	Brownfield Identification Grant	\$ 20,000	\$ -	8/1/2024	7/31/2025	\$ -	\$ 20,000	\$ -	TDEC	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC	
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100		7/1/2024	6/30/2025		\$ 52,100		TDOT	
TBD	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 381,587		4/15/2024	6/30/2028	\$ 381,587			TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 143,687		7/1/2023	9/30/2024	\$ 128,961	\$ 14,726		ETHRA/ETAAD	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 66,576		7/1/2024	6/30/2025	\$ 51,744	\$ 14,832		ETHRA/ETAAD	
	Norris Library	East Tennessee Foundation	\$ 3,000		5/1/2024	4/30/2025				ETF	
53310-DVCC	Sessions Judges	STOP, DV Court	\$ 201,000		7/1/2023	9/19/2024	\$ 201,000			OCJP	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 22,000		10/1/2023	9/30/2024	\$ 22,000			TDSHS/ NHSTA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 295,707		5/15/2023	6/30/2025		\$ 295,707		OCJP	
54110-VCIF2	Sheriff's Department	VCIF Collaborative	\$ 1,885,000		8/1/2023	6/30/2025		\$ 1,885,000		OCJP	\$ 16,900
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2028		\$ 200,000		TDCI	
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2024	6/30/2025		\$ 1,275,000		TDHS	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 326,715		12/1/2021	11/30/2026	\$ 326,715			TDTD	
128-58110-ENGR	Tourism	Tourism Enhancement Grant	\$ 100,000	\$ 30,000	7/1/2023	6/30/2025		\$ 70,000		TDTD	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2024	6/30/2025		\$ 30,000		TDTD	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 280,208	\$ -	7/1/2024	6/30/2025		\$ 280,208		OCJP	
53310-399-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,005	\$ 13,005	10/21/2024	6/30/2025		\$ 13,005		OCJP	
	Mayors Office	Senior Center Grant (Vehicle)	\$ 45,000	\$ -	11/1/2024	3/31/2026	\$ -	\$ 45,000	\$ -	TNDDA	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 23,800	\$ -	10/1/2024	9/30/2025	\$ 23,800			TDSHS/ NHSTA	
										Total	
							\$ 8,304,406	\$ 6,307,140	\$ 1,860,000	\$ 16,471,546	\$ 28,845
							\$ 8,680,171	\$10,387,755		\$ 19,067,927	

BUDGET COMMITTEE MINUTES
NOVEMBER 7, 2024

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Anthony Allen, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent: Sabra Beauchamp, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Vice-Chair Denise Palmer called the meeting to order.

1. Appearance of Citizens

No citizens appeared.

2. Approval of Agenda

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, to add Mayor Frank's letter regarding the recent bid opening for Dental Clinic renovations to the agenda under New Business. Commissioner Shain Vowell not present for vote. Motion passed.

3. Purchasing Contracts with Legal Review

A. **Lamar, Tourism, Contract #25-0074** – Thirteen-month billboard rental agreement for \$1260.00 per month.

B. **State Department of Homeland Security, Sheriff, Contract #25-0074** – One-year Grant for Community Traffic Safety Enforcement and Education in the amount of \$23,800.00.

4. Contracts Pending Legal Review

C. **Tech Goes Home/The Enterprise Center, Mayor, Contract #25-0073** – MOU to establish collaboration to develop project plan from the broadband readiness grant. Contract continues until a new agreement to collaborate on a Funded Project is executed. (Legal review was completed and approved after agenda distribution.)

Motion by Commissioner Anthony Allen, second by Commissioner Bob Smallridge, to approve Items A., B., and C. as a group and to forward to County

Commission with a recommendation for approval. Commissioner Shain Vowell not present for vote. Motion passed.

D. Surplus Vehicles

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2009 Ford Crown Victoria	Sheriff	Operable	\$300
2015 Dodge Charger	Sheriff	Inoperable, engine needs rebuild	\$300
2015 Dodge Charger	Sheriff	Inoperable, needs front axle	\$300

Motion by Commissioner Bob Smallridge, second by Commissioner Anthony Allen, to forward to County Commission with a recommendation for approval. Commissioner Shain Vowell not present for vote. Motion passed.

5. Cash and Fund Balance Report, etc.

Motion by Commissioner Tyler Mayes, second by Commissioner Shelly Vandagriff, to reallocate \$100,000.00 in ARP funds, previously appropriated for Digital Poll Books to the Election Commission, to Fleet Management. Motion passed to forward to County Commission with a recommendation for approval.

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51600-349 Stationary & Forms \$1,000.00

Increase Expenditure Code:

101-51600-799 Book Restoration \$1,000.00

Justification: Map restoration.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John K. Alley, Jr., Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-355 Property Assessor's Office - Travel \$1,600.00

Decrease Expenditure Code:

101-52300-524	Property Assessor's Office - Staff Development	\$1,600.00
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Justification: New employees that have went to training travel code 355 out of money.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53600-499-FJC	District Attorney General-Other Supplies & Materials-Family Justice Center	\$6,000.00
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Decrease Expenditure Code:

101-53600-415-FJC	District Attorney General-Electricity-Family Justice Center	\$6,000.00
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Justification: Transfer funds from the Electricity to supplies line item as budget accounted for an excess in caution that is no longer needed.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Revenue Code:

141-46590	Other State Education Funds	\$2,070,215.00
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Increase Revenue Code:

141-46790-ISM	Other Vocational	\$2,070,215.00
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Justification: To reflect the correct revenue code for Innovative School Models grant per TN Department of Education guidelines.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71300-730-ISM	CTE-Vocation Instruction Equipment	\$200,000.00
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Decrease Expenditure Code:

141-71300-730	CTE-Vocation Instruction Equipment	\$200,000.00
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Justification: To cost center budgeted Innovative School Models grant equipment expenditures for more accurate tracking and increased transparency of grant funds.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-76100-706-ISM	Regular Capital Outlay-Building Construction	\$1,930,215.00
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Decrease Expenditure Code:

141-76100-706	Regular Capital Outlay-Building Construction	\$1,930,215.00
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Justification: To cost center budgeted Innovative School Models grant welding building construction expenditures for more accurate tracking and transparency of grant funds.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from RaeAnn Owens, School Nutrition, that the following **TRANSFER** in Central Cafeteria Fund 143 be approved.

Increase Expenditure Codes:

143-73100-399	Food Service-Other Contracted Services (A)	\$10,000.00
143-73100-471	Food Service-Software (B)	3,000.00
143-73100-499	Food Service-Other Supplies & Materials (C)	<u>5,000.00</u>
		\$18,000.00

Decrease Expenditure Code:

143-73100-718	Food Service-Motor Vehicle	\$18,000.00
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Justification: A. To transfer funds due to projections for the year exceed the original budget amount. B. To transfer funds for software needs for the program. C. To transfer funds for various projects and supply needs throughout the year. D. Decrease based on the reassessment of the vehicle needs for the program at this time.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Office of Technology, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72250-499	Technology-Other Supplies and Materials	\$35,000.00
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Increase Expenditure Code:

141-72610-718	Operation of Plant-Motor Vehicle	\$35,000.00
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Justification: To transfer funds to purchase a district vehicle.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-71200-399	Other Contracted Services	\$10,000.00
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Increase Expenditure Code:

141-72220-599	Other Charges	\$10,000.00
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Justification: Transfer of funds to cover cost for Related Service Provider dues & membership fees. We were told by the state that we cannot pay providers out of 71200 and it needed to be moved.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-71200-524-SEFFS Staff Development-SEFFS \$7,000.00

Increase Expenditure Code:

141-72220-524-SEFFS Staff Development-SEFFS \$7,000.00

Justification: To transfer funds from 71200 that is for direct instruction of students to 72220 that is for support services.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46790-ISM Other Vocational \$936,435.63

Increase Expenditure Codes:

141-71300-730-ISM	CTE-Vocation Instruction Equipment	\$271,972.64
141-72710-719-ISM	Transportation-Transportation Equipment	80,000.00
141-76100-706-ISM	Regular Capital Outlay-Building Construction	<u>584,462.99</u>
		\$936,435.63

Justification: To appropriate the remaining Innovative School Models grant allocation as approved in ePlan by the TN Department of Education.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS Special Education Fees for Service \$126,000.00

Increase Expenditure Codes:

141-71200-429-SEFFS	Instructional Supplies & Materials-SEFFS	\$10,000.00
141-71200-499-SEFFS	Other Supplies & Materials-SEFFS	10,000.00
141-72220-189-SEFFS	Other Salaries & Wages	20,000.00
141-72220-201-SEFFS	Social Security-SEFFS	1,500.00
141-72220-204-SEFFS	State Retirement-SEFFS	1,200.00
141-72220-212-SEFFS	Employer Medicare-SEFFS	300.00

141-72220-524-SEFFS	Staff Development-SEFFS	3,000.00
141-72220-718-SEFFS	Vehicles-SEFFS	<u>80,000.00</u>
		\$126,000.00

Justification: To appropriate Special Education Fees of Service funds for salary of a part-time delivery person. Also, to purchase 2 vehicles for Special Education Department, instructional materials, other supplies, and to fund staff development for the Special Education Department.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-450	Tires	\$20,000.00
131-62000-499	Other Supplies	1,000.00
131-63100-399	Other Contracted Services	4,000.00
131-63100-424	Garage Supplies	1,000.00
131-62000-451	Uniforms	2,000.00
131-63100-418	Machinery & Equipment	25,000.00
131-63100-336	Maintenance & Equipment	<u>25,000.00</u>
		\$78,000.00

Decrease Reserve Code:

131-34550	Restricted For Highway	\$78,000.00
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Justification: We need tractor tires, repair on tractors & trucks, uniforms. We always have to have tractor parts & supplies. Filters, small tools, rags, etc.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-433	Lubricants	\$5,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highway	\$5,000.00
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Justification: Lubricants for tractors and trucks.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Revenue Code:

131-49700	Insurance Recovery	\$32,859.21
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Increase Expenditure Code:

131-63100-336	Operation & Maint. Of Equip. - Maintenance & Repair Equipment	\$32,859.21
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Justification: Repair dump truck after accident 1M2GR6ACXMM001554. Insurance over paid by \$525. Moved it all in case of additional bills.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Decrease Reserve Code:

128-34535	Committed for Social, Cultural, Rec.	\$5,000.00
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Increase Expenditure Code:

128-58110-799	Tourism-Advertising-ARPA Grant	\$5,000.00
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Justification: To fund a 2024 Tourism Development Project that was approved and committed to in FY 2024 but was not processed for payment in FY 2024. The project was a greenway development plan with the City of Norris.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46210 Law Enforcement Training Program \$42,400.00

Increase Expenditure Code:

101-54110-188 Sheriff's Department-Bonus/Retention Payments \$42,400.00

Justification: Retention bonus from Tennessee Department of Commerce & Insurance (TDCI) and the Tennessee Peace Officers Standards Training (POST). Each eligible officer will receive an \$800 retention bonus payment if their 2023 in-service hours are completed and still employed.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Fund 171 be approved.

Increase Revenue Codes:

171-47401-TDEC1	ARP Grant #1-TDEC ARP	\$3,115,254.28
171-49800-TDEC1	Transfers In-TDEC ARP	<u>311,525.11</u>
		\$3,426,779.39

Increase Expenditure Code:

171-91401-310-TDEC1 ARP Grant #1-Contracts with Private Agencies \$3,426,779.39

Justification: ARP Grant through TDEC that started in FY 23/24. This amendment will move funds available to FY 24/25.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Mayor/Water Updates

Mayor Terry Frank presented information updates on the status of waterline options for New River Highway and the status of the CDBG project for Hinds Creek, Judson Lane, etc.

No action taken.

SECTION B, Library Appropriation/Josh Anderson

Commissioner Josh Anderson opened a discussion on the county budget, maintenance of effort, and fund balance for Fund 115 –Public Library Fund.

No action taken.

SECTION C, New Business

Mayor Terry Frank requested an additional appropriation of \$104,000.00, from ARP funds, in order to award the low bidder for Dental Clinic renovations.

Motion by Commissioner Bob Smallridge, second by Commissioner Anthony Allen, and passed to forward to County Commission with a recommendation for approval.

SECTION D, Unfinished Business/OR Boys & Girls Club

Motion by Commissioner Tyler Mayes, second by Commissioner Bob Smallridge, to approve previous request for up to \$25,000.00 in ARP funding for a security badging system.

Motion to amend the amount to \$10,000.00 by Commissioner Demise Palmer, second by Commissioner Anthony Allen.

Voting Yes: Commissioners Shelly Vandagriff, Shain Vowell, Denise Palmer, and Anthony Allen.

Voting No: Commissioners Bob Smallridge, Tyler Mayes, and Jerry White.

Motion to amend failed.

Motion to forward to County Commission with a recommendation for approval of up to \$25,000.00.

Voting Yes: Commissioners Shelly Vandagriff, Bob Smallridge, Tyler Mayes, Jerry White, and Anthony Allen.

Voting No: Commissioners Shain Vowell and Denise Palmer.

Motion passed.

Meeting Adjourned.



Robby Holbrook, Finance Director



REGISTER OF DEEDS

Timothy W. Shelton, Register

100 North Main Street, Room 205, Clinton, TN 37716

Phone: (865) 457-6236 Fax: (865) 457-1638

Recently our office has begun converting from our software vendor which is I-3 Verticals, to our new vendor which is Data Records Management Services. During this process we discovered that our Accounts Receivable were overstated by \$2108.00 which had occurred prior to 2010. The two accounts affected are the State of Tennessee and the Internal Revenue Service. We believe these were errors made by the previous software vendor and not actually charges, however, because of the age of the charges we are unable to verify for sure. After several discussions with State Auditors we now request County Commission approval to write off these accounts prior to switching to the new software company. Thank you for time and attention in this matter.

Yours truly,

Tim Shelton, Register





Office of the Director of Schools
 101 South Main Street, Suite 501
 Clinton, Tennessee 37716
 Office: (865) 463-2800
 Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
 Terry Frank, County Mayor
 Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: November 2024

RE: Report to County Commission

ATTENDANCE

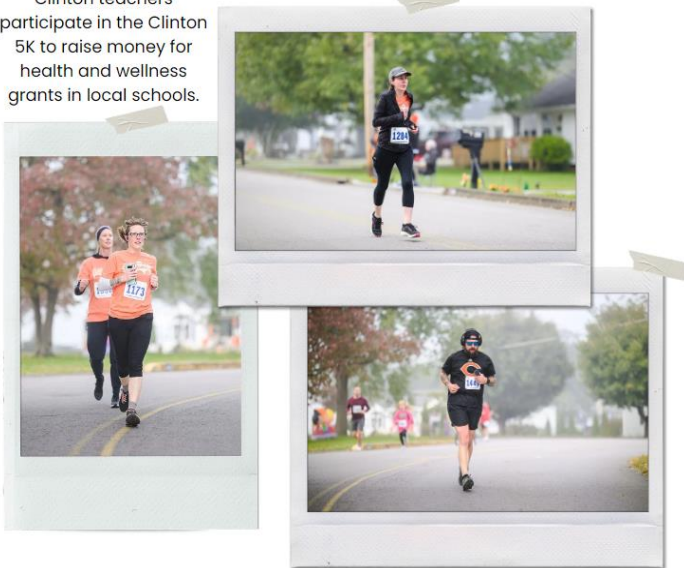
Student enrollment stands at 5,744 students including Kindergarten standing at 333 students.

HIGH SCHOOL

Clinton

Community service is a big part of life at Clinton High School for both students and teachers. Here are some of the community service projects our CHS family has been involved in so far this year.

Clinton teachers participate in the Clinton 5K to raise money for health and wellness grants in local schools.



JROTC helps serve and cleanup at the Anderson County Veterans Appreciation Breakfast that they raised money to help support.





Culinary Arts students cater the Retired Teachers Association meeting at Alex Haley Farm.



Neveah Mincey and Nichole Grygier continue their individual traditions of 45+ hours a year serving the Anderson County Animal Shelter and other animal rescue events.

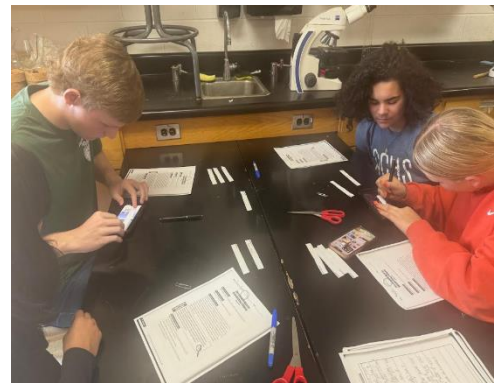


Mrs. Knott and her son Richard help with cleanup from the flood damage in Newport.

Anderson County



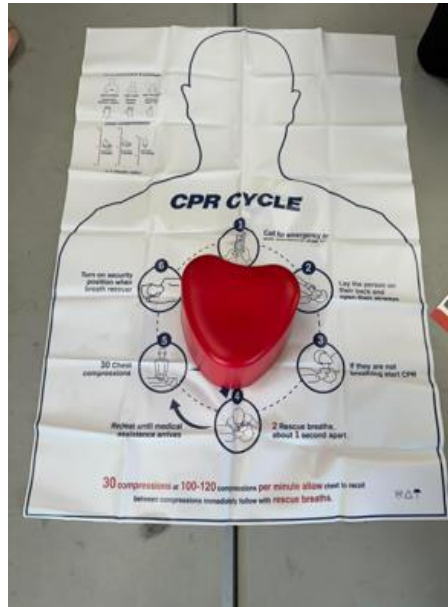
Anderson County High English II students worked on a project that required them to examine how fear can shape society through their study of “What Fear Can Teach Us” and “McCarthyism” to build a foundation for their



upcoming reading of Arthur Miller’s classic: “The Crucible”. Led by teachers Laura Caton-David, Summer Greene, and Katie Urrutia, these students will explore similar themes in the context of the Salem witch trials. In Mr. Ortstadt’s Forensics class, students honed their investigative skills in a forgeries lab. They analyzed handwriting samples as part of their broader unit on handwriting analysis. Both classes use analysis and critical thinking to make the learning relevant and engaging.

MIDDLE SCHOOL

Clinton

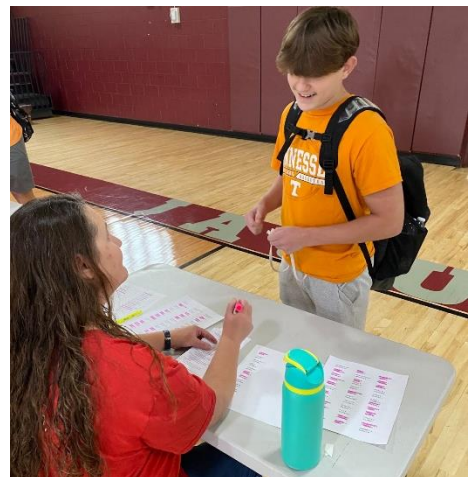


This year at CMS we are trying to incorporate more CTE in our Hawk Time classes. Last week, our nurses joined our 8th grade health science Hawk Time to talk to them about CPR, and our students practiced the CPR cycle using artificial hearts. This was a great way to practice a life-saving skill that students can take with them forever.

Norwood

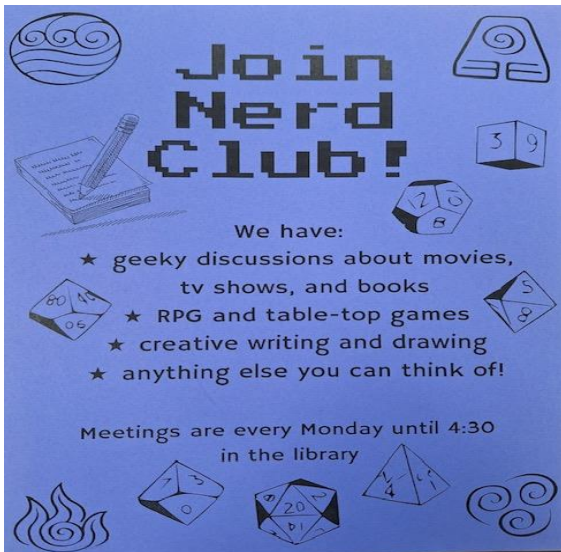


Norwood Middle School students recently partnered with Norwood Elementary to host a Veterans Day program honoring community veterans with heartfelt presentations and musical tributes.



Students held a mock election on Monday, November 4th, where they learned about voting procedures, casting ballots, and the importance of civic engagement. Through this event, students gained valuable insights into how elections work, preparing them for a lifetime of informed citizenship.

Lake City



Lake City Middle School has started their clubs again this school year, and Ms. Lynch is continuing her popular Nerd Club where students play all types of board games. They also discuss books, TV shows, and games. This builds community and connection for students who may not have any extracurricular connection to the school and staff.

Lake City Middle School is starting their STEM program! LCMS has received funding for LEGOs and we are going to use Construction LEGOs and Mindstorm LEGOs to build and create. The students will have predetermined projects, they will have to code their creations, and will have opportunities to let their imagination guide them.



ELEMENTARY

Andersonville



It was the perfect evening for our annual Trunk or Treat! Our AES Tigers are ready for Halloween.



Third grade learned about telescopes and space this week. We felt like Galileo as we observed the moon.

This month we celebrated our custodial staff. They not only work so hard to keep our school clean but they bring a smile to each one of our faces. We thank you, Mr. Gary, Mr. Junior, and Ms. Kaitlyn.



A huge shout-out to Sequoyah Marina for these donations. We are so thankful for those in our community that support our students.



Briceville



Briceville celebrated our amazing custodians today! Mr. Bobby and Ms. Erica go above and beyond every day to ensure our staff and students have the cleanest environment possible. We can't thank them enough for everything they do for us every day of every year. They're simply the best.





Second grade had a blast at Deep Well Farm today. We loved seeing all our BES families having so much fun!

Claxton



Mrs. Wilkins 5th grade class and Mrs. Hatmaker's kindergarten class have started up their yearly "Cougar Kindergarten Coaches"! This program provides so many benefits. It allows fifth graders to take on the role of mentors by helping younger students build foundational skills, develop leadership and communication skills, gain a sense of responsibility and empathy, and reinforce their own



knowledge as they teach others. It also allows kindergartners to receive personalized attention from older peers, build confidence in reading and writing skills, and experience positive role models who can inspire them



A huge congratulations to our very own Mrs. Payne, who was recognized by Dr. Parrott for her dedication to making every day count! Mrs. Payne tirelessly supports both our teachers and students every moment of every day. She goes out of her way to welcome, acknowledge, and appreciate other staff members and is one of the first to volunteer for our fun events. With her positive attitude and constant encouragement, she uplifts everyone around her. Her unwavering dedication to her students and our school make her irreplaceable. We are incredibly grateful for all you do, Mrs. Payne! Thank you for embodying true servant leadership!



Claxton would like to thank WoodmanLife for allowing Claxton students to learn with their mobile Starlab on Friday, October 18th. Third, fourth and fifth grade students were able to have an experience learning about Greek and Native American constellation patterns, moon phases and even time zones and seasons.



What better way to start Fall Break than our annual Fear Factor competition?! We are so thankful for all of your donations towards our STEAM lab over the past few weeks. Our students and staff had a blast. Congratulations to our 2x reigning champ, Mrs. Payne! Have a wonderful fall break everyone!

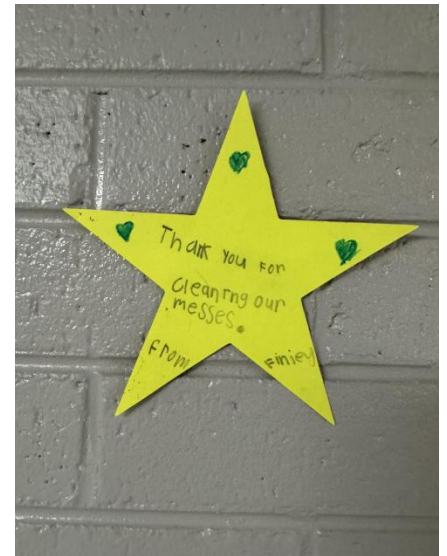


Mr. Walker and Mrs. Kirk put together an awesome game show today for the Kindergarteners all about the five senses—and the kids absolutely loved it!



Dutch Valley

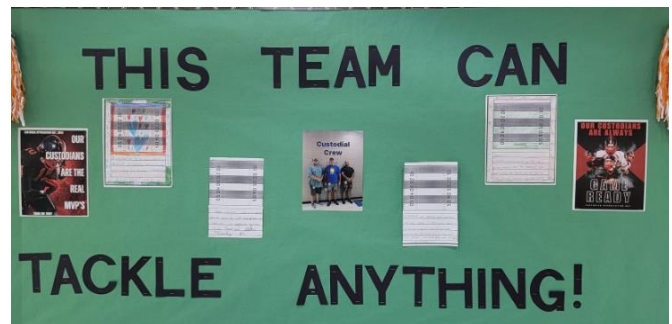
Happy Custodian Day! Yesterday, we celebrated our amazing custodians at Dutch Valley. Let's huddle up and give a big cheer for our custodial team, the true MVPs of our school's field. Thank you for your outstanding service and dedication to ensuring our school shines bright every day!



Shout out to the Marlow Volunteer Fire Department for teaching our students about how important it is to have working smoke detectors in their homes, and for taking the time to teach our students about fire safety. We always love it when they come and visit with our students during Fire Prevention Month.



Fairview



Fairview celebrated our custodians for Custodian Appreciation Month last week. We are so grateful for all they do to keep our school clean and looking great!





The Fairview Basketball Team is still going strong with an undefeated season so far. Players competed in the Anderson County Education Foundation Basketball Tournament last week and came away with three wins!

Fairview students supported the Norris Good Neighbors Food Drive this month and collected 512 items. Mrs. Powers' class brought in the most items with a total of 173 donations. They will be celebrated with an ice cream party this week.



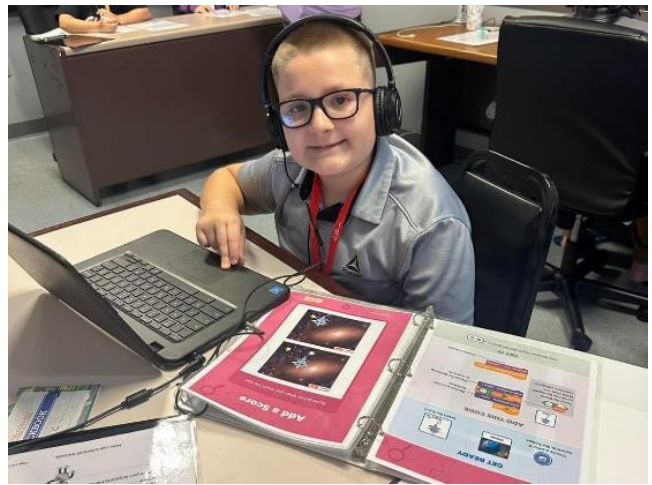
Grand Oaks



We are thrilled to announce that our very own Miss Chrissy Rose has been named the Grand Oaks Elementary Teacher of the Year for the 2024-25 school year! Miss Rose exemplifies what it means to be an outstanding teacher. She is incredibly effective, efficient, and organized, and her commitment to her students' success goes beyond the classroom. Chrissy is a passionate educator who meets each student right where they are, motivating them through creative activities and celebrating their growth every step of the way. Known as our "DATA QUEEN," she's always digging into student work, tracking progress, and planning next steps, helping students understand their own goals and celebrate their achievements. Her students not only excel academically but also feel deeply cared for, respected, and valued in her classroom.



First grade is starting a new unit in ELA all about "Creature Features"! Our students enjoyed a book tasting at the start of the unit. Then, they got to make finger puppets to act out The Tortoise and the Hare.



Our 5th graders had a wonderful experience at Biztown! They paid off their loans, deposited paychecks, and earned money for their goods and services. We are so proud of their hard work and can't wait to see what career paths they choose.





Our annual Night on the Nature Trail event was a huge success this year and we appreciate everyone who came to spend their Thursday night with us! This event would have not been possible without the help of so many great organizations and amazing people. We would like to give a huge "Thank you" to ACCTC HOSA for running a teddy bear clinic and for providing teddy bears to our students; East Tennessee STEM Hub for bringing three awesome stations for our students; Clinton Public Library for running a station and bringing an exciting baking soda experiment; Malcolm Hale from WonderWorks Pigeon Forge for bringing a station and getting our students excited about science; our math and science committees for planning and organizing the event; our PTO for providing hot dogs for our hotdog dinner.

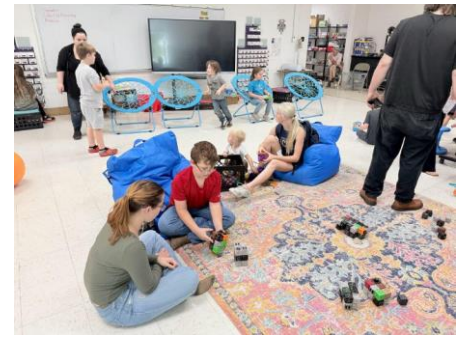


Gym class sure has been exciting this year! Our students loved cosmic bowling and their excitement was contagious. A big shout-out to Coach Lockard for planning this week for our Eagles.

Lake City



Our kindergartners and Mrs. Brand's Pre-K friends took learning beyond the classroom with a trip to the pumpkin patch. Students explored, learned, and picked out their very own pumpkins to bring back to school.



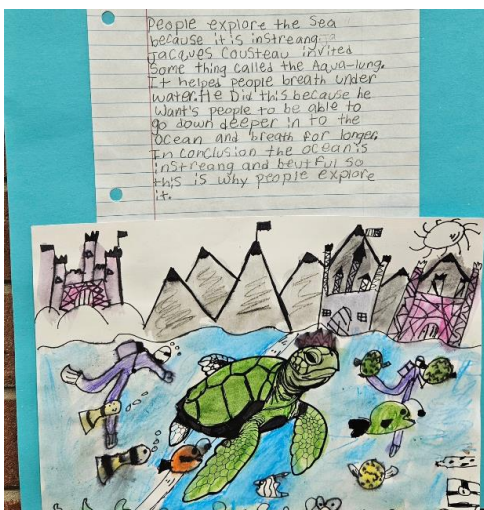
Thank you to everyone who made our Stream night a huge success. It was a joy to see our students so engaged and excited about learning. A special thanks to our volunteers and families for your support and participation. We are looking forward to more nights of learning and fun together!

Congratulations to Mrs. Daniel for receiving the "Make Every Day Count" award for LCES for the first quarter!

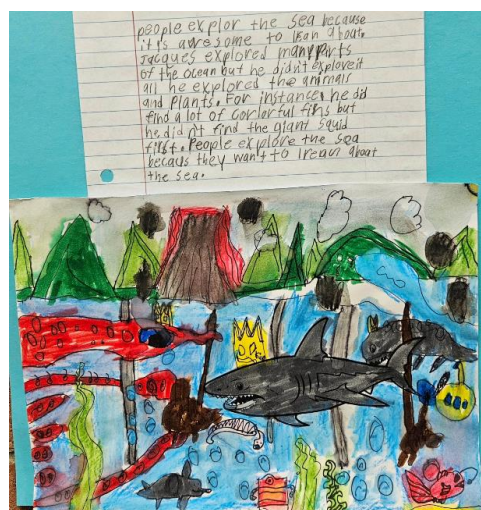


Norris

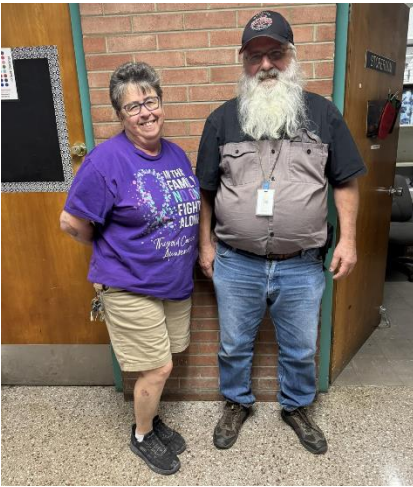
We are proud to announce our NES 24-25 Teacher of the Year, Ms. Jana Haun. This is Ms. Haun's fourth year at Norris. She currently teaches fourth grade Math and Social Studies. Ms. Haun is an exceptional educator and goes that extra mile to see that students learn. Congratulations, Ms. Haun! We are so glad you are at NES.



As part of a Culminating Arts Integration project, third grade students created artwork inspired by Robert Lyn Nelson to accompany their essays on why scientists and artists explore the sea.



Dr. Parrott visited NES to recognize Jim Kuban, also known as Mr. Jim, for "Making Every Day Count". We are so fortunate to have Mr. Jim here making PE so much fun, planning special activities/trips for students, and writing grants. He is such a positive team player. Thank you, Mr. Jim!



Our custodians are the real MVPs! We were beyond excited to recognize them at an assembly. The students sang personalized songs and presented them with gift baskets filled with all of their favorites. Thank you, Evie and Danny for all that you do. We appreciate you more than you know!



Our new preschool playground dedication was this month. "Mama Bear's Playground" was dedicated to the memory of Bear Stephenson's mother. A huge thank you to everyone who helped on this project, especially Mr. Bear Stephenson.





Fifth Graders went on a special overnight field trip to John Knox science camp. Students spend two days learning about the outdoors and animals, participate in problem solving activities and archery, as well as all the camping traditions including campfires, s'mores and songs.



As part of the second grade ELA curriculum, students went on a hike to Observation Point in Norris to observe the changes in fall.



Fifth grade students participated in a science experiment resulting in hidden messages.

Norwood



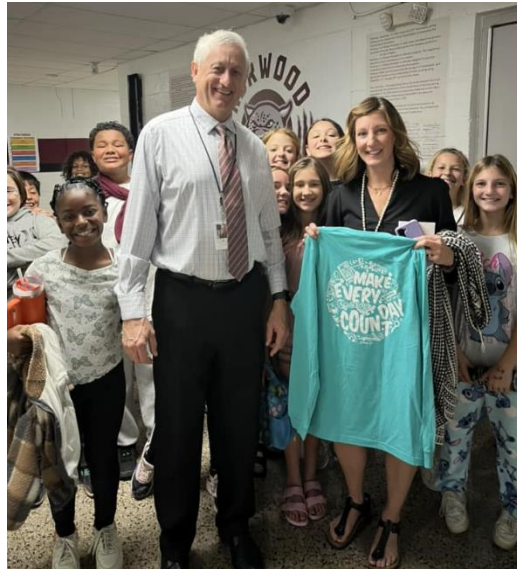
Red Ribbon Week is off to a great start. Pajama day is always tons of fun. We hope our students get a great night of sleep tonight and are ready for spirit day tomorrow. Go Jags!



Our amazing 5th graders recently visited Junior Achievement BizTown in Anderson County, and what an incredible experience it was! The students stepped into the roles of business leaders and community members, learning about entrepreneurship, financial literacy, and teamwork. Throughout the day, they managed their own businesses, made important decisions, and even navigated real-life economic challenges. It was inspiring to see their creativity and collaboration in action!



Today Mrs. Clowers was not only recognized for making every day count, but she was also named as our 24-25 Teacher of the Year! Mrs. Clowers is such a blessing to Norwood. She works tirelessly to provide for her students and lead with a responsive classroom. Her innovative teaching and dedication leads to growth in every student.



Our October STEM challenge went home yesterday. We cannot forget to honor our participants and winners for the September challenge. Take a look at the pictures to see the participants in each grade, along with the overall winners of each grade. A huge thank you to Park Ranger Blayne Crabtree for coming to judge all projects

Nursing



In August, we began partnering with East Tennessee Children's Hospital to provide telehealth services at Claxton Elementary and Lake City Elementary. This program has been going extremely well for our students and community. In the past three months, we have already seen over 60 students for telehealth services. Our telehealth program offers fast, convenient medical attention for non-emergencies, so parents can stay at work and students can get back to class faster. Students are able to get the medical



attention they need, alongside our onsite school nurses, without having to leave campus. Over half of our telehealth visits since the start of the school year were able to return to class after the telehealth visit with the medical provider from ETCH. We hope to grow and offer more telehealth services in our school system at other locations soon.

Food Services



On our most recent in-service day, our team of managers and assistants headed out to Cookeville to the IWC/US Foods distributor warehouse, and it was quite the adventure! As we entered, we were greeted by the warehouse staff, who were eager to show us around. We kicked things off with a mini food show with Tyson Foods, General Mills K-12, and Core Foodservice. We got to see everything from frozen meals to fresh fruits, and it was fascinating to learn about the logistics behind getting healthy food into the hands of our students. The highlight was definitely the tasting session! We sampled some of the new products they're introducing, and it was fun to chat about what might be a hit in our cafeterias. There was a lot of laughter and some spirited discussions on which items would make it onto our menus. By the end of the day, we left feeling inspired and armed with new ideas for improving our school nutrition programs. It was a great mix of learning, team bonding, and a little bit of foodie fun!

2024-2030+ Capital Projects

- Yearly Maintenance priorities - \$1 million per year for roofing, safety cameras, flooring, refinishing gym floors, paint, playground mulch, and other necessary maintenance.
- CHS: Softball Field – 80% complete. Concession stand is under contract with a completion date of December 1, 2024; locker room design complete with no fire marshall review, six weeks to complete drawings and bid package.
- CES: New Claxton Elementary School – In design phase, construction to begin January 2025, community meeting on September 5th, working with Scott Gibson on bonds.
- NES, AES, FES: Paving complete.
- GOES: New driveway and more parking.
- LCES: Awning – Complete.
- CHS: Welding and Agriculture building – Contract signed, site work complete, construction 2 months behind, Kelly Myers working with GCE due to slow progress.

- ACHS: Multi-sport facility – ½ cost from district, ½ cost from donors – bid will go out in September.
- All Schools: ESG project phase III contract signed.
- All Schools: Safety film on windows and doors – complete.
- All schools: Lockdown notification system – 75% complete.
- LCES: HVAC – Scheduled to begin in spring of 2025.
- DVES: Waste water upgrade – Complete.
- BES: Waste water update – Work in progress.
- LCMS: Replace scoreboard on football field – School Board appropriated \$15,000 to the City of Rocky Top – complete.
- CHS/CMS: Installation of new scoreboard on football field – working with contractor for cost and time.
- ACHS: Utilities for new girls' soccer locker room – receiving quotes.
- CHS/CMS: Replacement of bleachers and fieldhouse on football stadium partnership with the City of Clinton – design phase.
- NES, AES, DVES, FES: Replace gym floors.
- LCMS: New auditorium seats 2025.
- CHS: Replace windows in walkway.
- CHS: Replace gym bleachers.
- BES: Update gym.
- ACHS: Replace turf at ACHS 2028 – field was reconditioned summer of 2024.
- NES: Replace classrooms to provide room for growth and safety.
- Start replacing HVAC from first ESG – 2026?
- All Schools: Upgrade door scanners for safety, 2024-25 CHS; ACHS \$300,000.00
- NWES/NWMS: Replace lights on softball field.
- NWES/NWMS: Repair bleachers on football field.
- NMS: Update lower hallway.

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

TELEPHONE: (865) 457-6290
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MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: Law Director's Office
DATE: November 13, 2024
RE: Law Director's Report –November 18, 2024 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Fed Logic- Board of Trustees
2. Comcast- I.T. Dept.
3. State of TN- Health Dept. Dental Services Emory Valley
4. State of TN- Health Dept. Dental Services
5. Tech Goes Home (The Enterprise Center) –MOU
6. The Lawn Butler- Briceville Elem.
7. Lamar- Tourism
8. State of TN- Traffic Safety & Education Grant
9. OCV Mobile App- Circuit Court
10. State of TN- Mental Health Transport Grant
11. Public Consulting Group (Revision)- Schools
12. VOCA- Amendment to Special Conditions
13. Spiridis Consulting- Schools

B. Anderson County Zoning Violations

Newly Opened:

1. 1662 Mountain Road

2. 1036 Byram Forks Road
3. 608 Carmen Lane

Closed:

1. 111 Old Moores Gap
2. 122 Wormsley Lane
3. 404 Old Lake City Highway

Newly Filed:

1. 241 Cumberland View Estates
2. 114 Circle Road

Motion for Default Judgment:

1. 164 Boling Road- Granted on October 21, 2024
2. 857 Briceville Highway- Granted on October 21, 2024
3. 184 Buffalo Road- Granted on November 4, 2024
4. 143 Tobby Hollow Lane- Hearing set for November 18, 2024
5. 215 Tobby Hollow Lane- Hearing set for November 18, 2024
6. 1824 Lake City Highway- Hearing set for January 6, 2025

Contempt:

1. 177 Scott Brogan Lane- Hearing set for November 18, 2024
2. 208 Old Lake City Highway- Hearing set for November 18, 2024

Motion for Trial Date:

1. 301 Old Lake City Highway
2. 359 Old Lake City Highway

Pending Quote for Cleanup:

1. 222 Old Tacora Hills Road
2. 151 Moccasin Hollow Lane

C. Bankruptcies

1. Moody- Chapter 13 Bankruptcy. Received Notice to File Claim, Filed on 11/6/24 by NB
2. Witt/Highsmith- Chapter 13 Bankruptcy. Received Notice to File Claim, Filed on 11/5/24 by NB
3. Sewell- Received Chapter 13 Plan.
4. Barber- Order of Discharge
5. Vinson- Order of Discharge
6. Fleming- Notice of Chapter 7 Bankruptcy. Waiting for Court Date on January 13, 2025.

D. Other

1. Opioid Resolution- Updates Made
2. Opinion Written for Gary Long- Short Term Disability Benefits
3. Opinion Written for Tyler Mayes- TN Open Meetings
4. Title Opinion Written for Tyler Mayes- Old Drug Office Building
5. Prepared Correspondence for Medford VFD- Dispute with Premier Truck Group for Truck Repair
6. ACSO v. Pro-Vision: Issued Alias Summons to serve on Tennessee Secretary of State.
7. Harbor et. al. v. Anderson County and Yeager: County not represented by outside counsel at this time. Original Attorney Withdrew on 5/12/23
8. Healthy Me Vending- Assisted HR with getting machines picked up.
9. Emergency Aid Memo- Requested by Mayor Frank
10. Package Store Memo- Requested by Zoning Department
11. 2024 Audit Letter- Requested by Robby Holbrook
12. Ethics Committee Memo (Including Revisions to Composition of Ethics Committee) – Requested by Ethics Committee

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
November 13, 2024
6:00 PM Room 312

Members Present: Tim Isbel, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran, Ebony Capshaw, Robert McKamey and Michael Foster.

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

State Representative Ed Butler said the prayer.

Trevor Copeland led the Pledge of Allegiance

Commissioner Yager made a motion to approve the agenda as amended. Seconded by Commissioner Anderson. Motion passed.

Commissioner Isbel requested to add Fire Commission under New Business.

No citizens addressed the committee.

State Representative Ed Butler gave an update of Highway 116 Truck traffic. No Action Taken.

Mayor's Report

Commissioner Yager made a motion to approve Resolution No. 24-11-1189 requesting the 114th session of the Tennessee General Assembly to allocate one half of the real estate transfer tax to the county. Seconded by Commissioner Foster. Motion passed to forward to full commission for approval.

Strategic Planning Update

No Action Taken

Unfinished Business:

None.

New Business:

Commissioner Wandell discussed the Fire Commission letter of support for Regional State Fire Academy to be in Anderson County, TN.

Commissioner Wandell made a motion to allow the Mayor to pursue this letter of recommendation draft it and bring back to Operations Committee. Seconded by Commissioner McKamey, Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to allow the Mayor to pursue the idea of consolidation of the E-911 entity and report back to Operations. Seconded by Commissioner Yager. Motion passed unanimously.

Commissioner Wandell made a motion to recognize the Sheriff's Department for expeditiously working a string of burglaries in Rocky Top. Seconded by Commissioner Foster. Motion passed

unanimously.

Meeting Adjourned

Anderson County Board of Commissioners

Rules Committee

Minutes

November 13, 2024 3:00 P.M.

Room 312

Members Present: Bob Smallridge, Tyler Mayes, Ebony Capshaw, Michael Foster and Anthony Allen

Members Absent: None

Call to Order: Chairman Smallridge called the meeting to order.

Others Present:

Commissioner Allen made a motion to approve the February 12, 2024 minutes. Seconded by Commissioner Mayes. Motion passed.

Appearance of Citizens
Nathan Mullins

Commissioner Mayes nominated Commissioner Smallridge as Chairman. Seconded by Commissioner Allen. Motion passed.

Commissioner Mayes nominated Commissioner Foster for Vice-Chairman. Seconded by Commissioner Smallridge. Motion passed.

Changes to the current Budget Committee Rules:
No Action

Appearance of Citizens

Commissioner Foster made a motion to separate discussion of items on or not on the agenda. Keep discussion of items on the agenda where it is and move items not on the agenda to right before New Business. Seconded by Commissioner Mayes. Motion passed to forward to full commission for approval.

Political Apparel, advertising and displays

Commissioner Mayes made a motion that no political apparel, advertising, or any political party candidate for themselves be allowed to be worn while actively engaged in committee or full commission business with addition of this language be added to Rule No. 17. Seconded by Commissioner Foster. Motion passed to forward to full commission for approval.

Remaining items on the agenda are moved to next meeting.

Unfinished Business: None

New Business: None

Meeting Adjourned

Anderson County Board of County Commissioners

Rules of Procedure

the consent of the other member from the same district. Simultaneous service on the Operations Committee and Budget Committee is not allowed. If a Commissioner serves on Operations Committee and his or her counterpart serves on Budget Committee, full Commission may suspend Rule XI by a majority vote allowing simultaneous service if one of the two commissioners from a district fails to meet the attendance requirement.

Rule XIV A quorum for all committees appointed by Commission shall be five(5) or a majority, whichever is less.

Rule XV Any committee member who is absent for three successive committee meetings ceases to be a member of that committee. The first exception to this rule may be granted by the committee chair. A second exception shall be considered by Commission based on a written appeal.

Rule XVI The Clerk of Commission (Chief Deputy) shall be responsible for:
A. Notifying all Commission committee members and the press of committee meetings.
B. Preparation and distribution of minutes of Commission committee meetings.
C. Duties as defined by the current job description as approved by County Commission.

Rule XVII Signs, posters, and placards may be carried outside the Commission or Committee meeting room, but shall not be allowed within.

Rule XVIII If any person becomes disorderly or refuses to be in order, the Chairman shall call upon the Sheriff, Deputy Sheriff, or officer for assistance. If such person refuses to come to order or to be seated, the Chairman shall declare such person disorderly and order his or her detention until such time as the Chairman deems that said person is willing to be orderly. Any Committee Chairman may invoke the same authority.

Rule XIX All matters not covered in these rules or state law, shall be governed by the latest edition of Roberts Rules of Order. The Chairman, with Commission approval, shall appoint a parliamentarian. The parliamentarian shall either be a member of the Commission or the County Attorney. If the parliamentarian is a Commissioner, the parliamentarian shall be allowed the same rights to debate and vote on motions as any Commissioner.

Rule XX The foregoing Rules of Procedure may be amended or repealed by a vote of 2/3 majority (11) of Commission. Rules shall become effective at the next meeting after approval. A rule may be temporarily suspended by a vote of 3/4 majority (12) of Commission.

Rule XXI Any Commissioner who abstains for cause, as defined in T.C.A. §12-4-101, or otherwise determined by state law, on any motion coming to a vote before Commission shall not be counted in determining the number of votes needed for a majority, 2/3 majority or 3/4 majority.

Rule XXII All proposed Private Acts forwarded to the Tennessee General Assembly for passage must be previously approved by the County Commission by a two-thirds (2/3) majority (11) vote prior to being sent to the General Assembly, the County Commission must subsequently approve the Private Act again at a regular or special called meeting, after approved by the General Assembly, by a two-thirds (2/3) majority vote prior to the Private Act becoming law.

Rule XXIII Motions to rescind something adopted at a previous meeting require a 2/3 majority (11) vote by Commission for approval, unless prior notice has been provided by having it in a committee report or placing it on the agenda by noon of the Wednesday before the meeting

Anderson County Fire Commission

November 12th, 2024

To : Anderson County Operations Committee

RE: Letter of Support for Regional State Fire Academy



ANDERSON COUNTY
FIRE COMMISSION

Dear Chairman Isbel and Commissioners,

The Fire Commission met on 11/12/2024 and passed a unanimous motion for a letter of support to be forwarded to the Operations Committee for consideration. Please see the DRAFT letter below:

Support for Regional State Fire Academy to be in Anderson County, TN.

The ACFC requests Anderson County legislative bodies support a project in conjunction with the State of Tennessee to construct a Regional Fire Academy. The academy's primary function would be in support of volunteer training to improve fire service response in the East TN region. The academy would provide a much-needed boost to recruiting and retaining volunteers by providing relevant training that meets national standards at no cost to volunteers. This academy will reduce travel time and cost for our volunteers as opposed to travel to the main TFACA campus.

Funding could be shifted from the Volunteer Educational Incentive Program and Equipment grants to cover construction and staffing while Anderson County would provide the land and initial infrastructure for the site. This cooperative project could be duplicated in West Tennessee to provide a similar opportunity to that region's volunteers.

Overall, this project is in support of firefighter and community safety to reduce Fire death and Fire loss in the region.

The ACFC believes this would be a tremendous benefit not only to our fire safety but also an economic impact for the district 4 region of our county. Thank you in advance for your consideration.

Respectfully,

Anderson County Fire Commission

Tracy Wandell – Chairman

Elliot Mitzelfield – Vice Chairman

Cameron James - Secretary

Anderson County Fire Commission

November 12th, 2024 Minutes

Time: 6:30pm

Date: Tuesday, November 12th, 2024

Location: Anderson County Courthouse-Room 118A

Call to Order: 6:30p

Prayer

Pledge



ANDERSON COUNTY
FIRE COMMISSION

1. **A: Approval of November Agenda and September Meeting Minutes from September 10th, 2024 (attached)**
(No meeting held in October, so September minutes are used)
Amendment requested by Chief Kroth to change the title from saying "minutes" to "agenda" due to typo and to change the room number from 312 to 118A. Approved after amendment made. Motion to approve made by Chief Kroth and seconded by Chief Braden
B: Voting held for officer positions:
Chairman: Tracy Wandell nominated by Chief Kroth and elected unanimously
Vice Chair: Elliot Mitzelfeld nominated by Chief Lane and elected unanimously
Secretary: Cameron James nominated by Chief Kroth and elected unanimously
C: Review of Commission By-Laws
Under Chapter 3 Section B, Anderson County needs to be added back in as Associate members (Non-voting)
And in Chapter 8 Section A where it says " Meetings shall be held on the first Tuesday of every other month" it needs to say "Meetings shall be held on the first Tuesday of every month"
Motion made to approve these changes by Chief Kroth and seconded by Chief Grande

2. **Unfinished Business**
 - a. **AC Water Authority-update**
Removal of topic requested by Chairman Wandell due to lack of response from the Water Authority after multiple attempts

 - b. **RFP request for countywide fire study by Mayor Frank**
Mission CIT conducted their study over the weekend and all agencies gave good feedback per several agency members. Josh Queener of ACEMA wanted to thank all the agencies for their participation and said Chiefs should receive an email from Mission CIT that needs to be replied to quickly.

 - c. **Request for a roster to be provided to Commissioner Wandell for all Volunteer agencies**
Chairman Wandell requested to postpone discussion of this topic

 - d. **Request for a Run Number sheet to be provided to Commissioner Wandell**
Chairman Wandell requested to postpone discussion of this topic

 - e. **Discussion Topic:**

Chairman Wandell has been working on compensation for the Secretary which was passed back in May of 2024 and will have a document for review at the next meeting.

3. New Business

a. Multi-Jurisdiction out of county response

Chief Solomon and Director Kidwell are making plans for further training for our MJRT

b. TMAS response to upper east Tennessee

Anderson County was the #1 provider of volunteer emergency staffing in the state and the residents of the affected areas were beyond grateful for everyone who gave their time to help them in their time of need.

c. Motion for letters of support for a training facility to be brought to East Tennessee and West Tennessee to provide an equal opportunity and easier access to training to firefighters statewide. Second letter of support requested to bring to commission the request for dispatch of Fire and EMS calls to be moved under the umbrella of E911.

Motion made by Chief Kroth and seconded by Chief Lane, A draft will be provided to Secretary James by Chief Grande and be sent as an attachment with the minutes after review of the Chiefs.

d. Motion to add American Red Cross back to the non-voting auxiliary members list

Motion made by Chief Kroth and seconded by Chief Mitzelfeld

4. Department Reports

- Andersonville VFD – Chief Kroth/ Chief Tim Roche- Chief Kroth will be staying on as an auxiliary member of the department to assist in the transition to Chief Tim Roche. Tim is a retired firefighter/paramedic from Illinois. He has been with Andersonville for 5 years.
- Briceville VFD – Not present
- Claxton VFD – Chief Sharpe- Our trunk or treat event went well this year as well as our first golf tournament. We have an F550 Mini pumper being donated to us by TVA. Brush truck 746 is currently down with repairs being made to the front end. We are hosting our Extrication class starting Feb 17th 2025 through the 23rd with Monday, Tuesday, Thursday, and Friday being classroom days for those in need of the full class and Saturday and Sunday will be drill field days for full class and refreshers.
- Marlow VFD – Not present
- Medford VFD -Chief Lane-Open house went well and had a good turnout. We had a bounce house for the kids and an extrication demonstration. We have currently opted out of the EMR program due to limited staffing, but it is not permanent and will return in the future, ACEMS has been helping make sure it will be an easy transition back and our members are keeping up with their training.
- Anderson County Rescue Squad –Chief Mitzelfeld- The ACRS has a new scuba instructor on staff and we are looking forward to being able to possibly do classes in house and being a recognized training center. December 14th we will be hosting a Christmas themed open house from 10am til 2pm with Santa there for pictures and on December 20th from 6pm til 9pm

- Clinton FD – **Not present**
- Rocky Top FD – Chief Braden- November 14th our baby box will be dedicated at 3pm and all are welcome.
- Norris FD – **Not present**
- Oak Ridge FD – Chief Grande- Oak Ridge has been busy with mutual aids lately.
- Oliver Springs FD – Captain Greg Crowe – Jordan Alcorn is stepping down to the role of Firefighter and Will Burney will be the new Assistant Chief. Oliver Springs has moved to the Anderson County Dispatch channel.
- County Commissioner Tracy Wandell (Chairman) – Chairman Wandell wants to look into the possibility of a property tax break for fire and rescue personnel to improve recruitment and retention efforts as well as look into reappropriating the tax base to provide additional funding for the fire service.
- County Commissioner Sabra Beauchamp – Commissioner Beauchamp wanted to thank ORFD for their response to the medical emergency of the fallen officer in Oak Ridge. It was a sad day and he was loved by many, and to see firemen from Oak Ridge show up and support their police force in such a way was an awesome sight to see.

Non-voting Departments and Members

- Anderson County EMS – Scott Thomas- Recruitment and retention is becoming a common theme amongst all departments.
- Anderson County EMA – Josh Queener- no further report
- Anderson County Sheriff's Office – **Not Present**
- Y-12 – **Not present**
- ORNL – **Not present**
- E-911 – Justin Massengill- With the addition of another department on our channel, please keep transmissions as brief as possible and use tac channels as much as possible.
- Anderson County Constable- **not present**
- Adjourn: 8:06pm