
Anderson County Board of Commissioners

Regular Agenda Monday, September 16, 2024 @ 6:30 P.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Courtesy Resolutions/Presentations/Proclamations**
 - Resolution No. 24-09-1180 Honoring Law Director, Jay Yeager
 - Resolution No. 24-08-1186 Honoring John Shuey
7. **Election**
 - Chairman
 - Vice-Chairman
8. **Presentation of Reports:**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Any questions from Commissioners
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report – by Robby Holbrook, Finance Director
 - Resolution No. 24-09-1181 General Purpose School Transfer
 - Resolution No. 24-09-1183 Consolidating Purchasing and Budget
 - Resolution No. 24-09-1184 Appropriate Funds for Non-Profit
 - Resolution No. 24-09-1185 Appropriate Funds for Non-Profit
 - Purchasing Committee Report – by Robby Holbrook, Finance Director
 2. Director of Schools
 - Written Report
 3. Law Director’s Office Report
 1. Contract Approvals
 2. Zoning Violations
 3. Bankruptcies
 4. Other
 - Recommended Language regarding indemnification of Anderson County tp contract terms between Anderson County and vendors.
 - Pro-Vision Case: Filed in Chancery Court on September 3, 2024.
 5. Election Commission Purchasing Guidelines

C. Committees/Boards Reports

1. Operations Committee Report – by Chairman Isbel

- Modification to Title VI
- TDOT Agreement
- Designation of Mr. Jamie Brooks as Ombudsman
- Request Special Counsel Brooks to review Ethics Commission Policy
- Termination of Recreational Easement Bull Run Steam Plant
- Resolution No. 24-09-1182 Clean Energy Week
- 2025 Anderson County Government Holiday Schedule

9. **Unfinished Business** – Joint workshop with Planning Commission.

10. **New Business**

11. **Announcements**

12. **Adjourn**

Respectfully Submitted
H. Tyler Mayes, Chairman

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 24-08-1180

**RESOLUTION HONORING THE LATE JAY YEAGER,
ANDERSON COUNTY LAW DIRECTOR**

WHEREAS Jay Yeager served as the Law Director for Anderson County from 2006 until his passing with exceptional dedication and integrity, exemplifying the highest standards of public service and legal excellence; and

WHEREAS during his tenure, Jay was a steadfast advocate for the rule of law, guiding the county through complex legal matters with skill and compassion; and

WHEREAS his leadership was instrumental in advancing the legal framework and administrative processes within Anderson County, contributing significantly to the well-being and safety of its residents; and

WHEREAS Jay was known for his unwavering commitment to his profession, his mentorship of young attorneys, and his active involvement in community service and local organizations and was recently recognized as the 2024 Tennessee County Attorney of the Year and was serving as an officer of the Tennessee County Attorneys Association; and

WHEREAS Jay was an advocate and proud supporter of The Boys and Girls Club of Anderson County, Anderson County Volunteer Fire Departments, and the South Clinton Inclusive Playground; and

WHEREAS before serving as our Law Director, Jay attended East Tennessee State University and later received his Bachelor of Science degree in Criminal Justice from East Carolina University; and

WHEREAS after graduating from college, Jay worked in law enforcement for many years as a police officer, sergeant, and member of the Gwinnett County Bomb Squad and SWAT teams in Georgia; and

WHEREAS Jay stepped away from the front line of duty to pursue his dreams by attending the University of Georgia School of Law where he graduated in 2001; and

WHEREAS in 2001, Jay became the Assistant County Attorney of Anderson County where he served in this capacity until 2006 when he became the Anderson County Law Director; and

WHEREAS Jay was devoted to his family and friends and always made sure his children knew how proud he was of them. He would do anything to help others in a time of need and never met a stranger; and

WHEREAS Jay had many titles including son, husband, father, grandfather, friend, cousin, attorney but his favorite was "Papi Jay"; and

WHEREAS his passing represents a profound loss to Anderson County, his colleagues, and all who had the privilege of working with him; and

WHEREAS the legacy of Jay's work will continue to inspire and guide those who follow in his footsteps, reflecting his enduring impact on the legal community and the county as a whole.

NOW, THEREFORE, BE IT RESOLVED, meeting in regular session on Monday, September 16, 2024, that the Anderson County Board of Commissioners extend our deepest condolences to the family of Jay Yeager and express our profound gratitude for his service to Anderson County and we honor and recognize Jay for his exemplary career as Law Director, his unwavering dedication to service, and his significant contributions to our community.

BE IT FURTHER RESOLVED that we, the Anderson County Board of Commissioners, proclaim Friday, September 20, 2024 as Jay Yeager Day in Anderson County in honor of his service to the people of Anderson County.

DULY PASSED, RESOLVED, AND EFFECTIVE this 16th day of September, 2024.

H. Tyler Mayes, Co. Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 24-09-1186

**A RESOLUTION HONORING THE LIFE AND LEGACY OF THE LATE
COUNTY COMMISSIONER JOHN SHUEY**

WHEREAS John William Shuey, Jr. was born on October 22, 1951, to John and Esther Shuey and was a lifelong resident of the great city of Oak Ridge, Tennessee; and

WHEREAS John was a proud 1969 graduate of Oak Ridge High School where he starred on the Wildcats basketball team and in the theater as a vocalist; and

WHEREAS John took his athletic and musical talents to Cleveland State Community College where he received a music and vocal scholarship while playing on the Cougars basketball team; and

WHEREAS John is often remembered with fondness for being a summer camp playground coach at the Elm Grove School, for playing on several community softball teams, and his involvement with the Oak Ridge Playhouse where he played the role of Sir Lancelot in the Playhouse's production of Camelot; and

WHEREAS John's love for community and people led him to serving the people of Anderson County with the Sheriff's Office Court Security Unit; and

WHEREAS Deputy Shuey served as the longtime bailiff of friend and Judge, Ron Murch, in the Oak Ridge General Sessions Court, where he served with distinction and honor; and

WHEREAS in 2010, Deputy Shuey answered the call to serve the people of Oak Ridge as the Commissioner of the 7th District where he served with the same integrity and compassion he displayed his entire life; and

WHEREAS during his time on County Commission, Commissioner Shuey demonstrated an unwavering commitment to the betterment of Anderson County, advocating for policies and initiatives that fostered community growth and a better quality of life for all residents; and

WHEREAS Commissioner Shuey's dedication extended beyond his official duties, as he actively engaged with constituents and worked tirelessly to ensure their voices were heard and their concerns addressed; and

WHEREAS with all of the titles, accolades, and recognition John deservedly received, John was most proud of being a son, brother, uncle, and friend; and

WHEREAS John was a fiercely devoted son to his parents, John Sr. and Esther; a fierce protector of his sisters, Rachel and Gwen, and a proud, loving uncle to his many nieces and nephews; and

WHEREAS John had many friends whom he loved but was particularly proud of his lifelong best friend, Alan Beauchamp, whom he called his brother; and

WHEREAS On October 25, 2008, John was especially proud to welcome Sabra and Caleb as the newest members of his family; and

WHEREAS John lived a great, full life and was loved by so many. His mind, soul, and body is now restored and he is singing in Heaven with those he missed and loved so much.

NOW THEREFORE BE IT RESOLVED, meeting in regular session on Monday, September 16, 2024, the Anderson County Board of Commissioners extend our deepest condolences to Commissioner Shuey's family and friends and express our heartfelt gratitude for his years of dedicated service to our community.

BE IT FURTHER RESOLVED that we formally acknowledge and celebrate his significant contributions to Anderson County, which have left an enduring mark on our County. **BE IT FURTHER RESOLVED** that we, the Anderson County Board of Commissioners, proclaim October 22, 2024 as John Shuey Day in Anderson County in honor of his service and legacy to the people of Anderson County.

DULY PASSED, RESOLVED, AND EFFECTIVE this 16th day of September, 2024.

H. Tyler Mayes, Co. Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

SUMMARY OF BUDGET AMENDMENTS

September 4, 2024

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
2	1	General Fund 101 - Animal Control	\$ 118.71
2	1A	General Fund 101 - Sheriff's Department	\$ 2,000.00
2	1B	General Fund 101 - Sheriff's Department	\$ 5,000.00
3	2	General Fund 101 - EMA	\$ 14,000.00
3	3	General Fund 101 - EMA	\$ 500.00
3	4	Fund 141 - Maintenance	\$ 20,000.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
4	5	Fund 141 - Fiscal Services	\$ 150,000.00
15	5A	Resolution 24-09-1181	Motion Passed
4	6	Fund 141 - Fiscal Services	\$ 353,748.28
5	7	Fund 141 - Special Education	\$ 64,079.32
6	8	Fund 141 - Fiscal Services	\$ 450,000.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
6	9	General Fund 101 - EMA	\$ 32,023.67
6	10	Fund 131 - Highway	\$ 1,000,000.00
7	11	Fund 128 - Tourism	\$ 242,313.25
7	12	Fund 128 - Tourism	\$ 48,959.92
8	13	General Fund 101 - Finance	\$ 11,000.00
8	14	General Fund 101 - Mayor/Sr Center	\$ 45,000.00
8	15	General Fund 101 - Sheriff's Department	\$ 1,022.47
9	17	Fund 131 - Highway	\$ 75,000.00
10	18	General Fund 101 - Sheriff's Department	\$ 139,997.05
11	20	General Fund 101 - EMA	\$ 33,746.09
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
9	16	General Fund 101 - Clerk & Master	\$ 9,460.00
11	21	General Fund 101 - HR	\$ 13,710.00
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
10	19	General Fund 101 - Election	\$ 7,000.00
Group 7 - Miscellaneous			
11	A	Heritage Health Solutions	Information
11	B	Non-Profit Committee Appropriations/ Chamber & OR Boys & Girls Club	Motions Passed
12	C	Election Administrator Questions	Information
12	D	SR Center Badge System & EMA Radio Operability	Motions Passed
13	E	BRAG Grant, Claxton Park TVA Funds & Vehicle List	Motions Passed
13	F	Grant Application for Election Office	Motion Passed
13	G	New Business BA 21 & Aspire Park	Motions Passed
14 & 16	H	Unfinished Business/ Resolution #24-09-1183	Motion Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
18		Resolution # 24-09-1184 Chamber of Commerce Appropriation for \$30,000	
20		Resolution # 24-09-1185 Oak Ridge Boys & Girls Club up to \$25,000	

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
August 31, 2024**

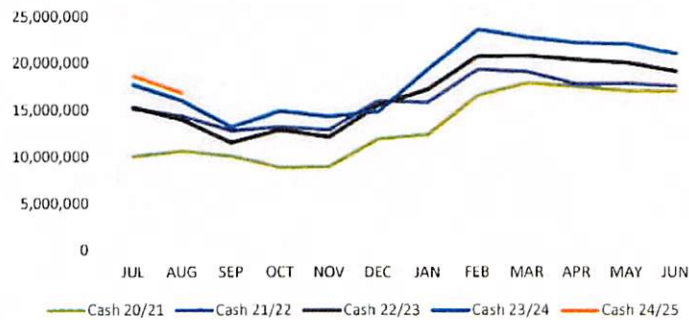
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,397,952	\$ 1,207,965	\$ 4,123,188	\$ 11,580,275 *	\$ 18,309,380	\$ 16,929,910
115	Library Fund	\$ -	\$ 290,762	\$ -	\$ -	\$ -	\$ 290,762	\$ 313,941
116	Solid Waste/Sanitation Fund	\$ -	\$ 707,480	\$ -	\$ -	\$ -	\$ 707,480	\$ 646,721
118	Ambulance Fund	\$ -	\$ -	\$ -	\$ -	\$ 480,982	\$ 480,982	\$ 199,501
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,264,131
122	Drug Control Fund	\$ -	\$ 148,377	\$ 8,754	\$ -	\$ -	\$ 157,131	\$ 164,495
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 55,114	\$ -	\$ 55,114	\$ 50,417
128	Tourism Fund	\$ -	\$ 629,723	\$ -	\$ 100,000	\$ -	\$ 729,723	\$ 896,277
131	Highway Fund	\$ 75,128	\$ 269,737	\$ 3,432,588	\$ -	\$ -	\$ 3,777,453	\$ 3,591,040
141	General Purpose School Fund	\$ -	\$ -	\$ 13,809,022	\$ -	\$ -	\$ 13,809,022	\$ 10,975,688
143	Central Cafeteria	\$ 88,414	\$ 4,454,654	\$ -	\$ -	\$ -	\$ 4,543,068	\$ 4,524,144
151	General Debt Service Fund	\$ -	\$ 971,129	\$ -	\$ -	\$ -	\$ 971,129	\$ 946,067
152	Rural Debt Service Fund	\$ -	\$ 673,967	\$ -	\$ -	\$ -	\$ 673,967	\$ 1,181,215
156	Education Debt Service Fund	\$ -	\$ 128,972	\$ -	\$ -	\$ -	\$ 128,972	\$ 239,762
171	Capital Projects Fund	\$ -	\$ 479,197	\$ -	\$ -	\$ -	\$ 479,197	\$ 624,068
177	Education Capital Projects Fund	\$ -	\$ 858,496	\$ -	\$ -	\$ -	\$ 858,496	\$ 880,967
263	Employee Benefit Fund	\$ 30,555	\$ -	\$ -	\$ 818,515	\$ -	\$ 849,070	\$ 826,453
		\$ 194,097	\$ 11,010,446	\$ 18,458,329	\$ 5,096,817	\$ 12,061,257	\$ 46,820,946	\$ 47,254,797

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
August

Cash 20/21	10,734,418
Cash 21/22	14,460,896
Cash 22/23	14,073,017
Cash 23/24	16,085,935
Cash 24/25	16,929,910

General Fund Cash Trends



Unaudited

ARPA PROJECTS

ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date	\$ (9,982,644.49)	\$ (4,958,396.79)	\$ (14,941,041.28)			
Remaining Allocation	\$ 17,355.51	\$ (6,322.79)	\$ 11,032.72			
Interest earned	\$ 288,518.22		\$ 288,518.22			
Remaining Allocation + Interest			\$ 299,550.94	Obligation Deadline 12/31/2024		
Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1 Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2 Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1 TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4 GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5 EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6 Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7 County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1 County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
9 Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10 Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11 Senior Center Kitchen Improvements	\$ 667,365.84	\$ 667,365.84	\$ -	Complete	YES	5/16/2022
12 A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
15 Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16 Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18 Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19 EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21 Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22 Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23 Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24 A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25 Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26 EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28 Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29 EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30 Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
32 Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33 Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
3 TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
8 County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 78,378.50	\$ 13,621.50	In Progress	YES	3/10/2022
13 IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 108,675.41	\$ 41,324.59	In Progress	YES	8/15/2022
14 EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
27 TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 67,989.81	\$ 311,525.11	In Progress	YES	6/19/2023
32 County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,098,270.00	\$ 151,730.00	In Progress	NO	12/18/2023
34 Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 240,000.00	\$ 90,000.00	In Progress	YES	5/20/2024
35 Auto Purchases	\$ 170,281.40	\$ 35,309.40	\$ 134,972.00	In Progress	YES	6/17/2024
17 Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
20 CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	YES	8/15/2022
31 Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
36 EMS Vehicles FY25	\$ 425,000.00	\$ -	\$ 425,000.00	Pending	YES	8/19/2024
37 Sheriff's Vehicles FY25	\$ 572,000.00	\$ -	\$ 572,000.00	Pending	YES	8/19/2024
38 Archives Security Cameras	\$ 16,280.66	\$ -	\$ 16,280.66	Pending	YES	8/19/2024
	\$ 14,941,041.28	\$ 11,027,373.08	\$ 3,913,668.20			

Committed 12/24
Spent 12/26

BUDGET COMMITTEE MINUTES
SEPTEMBER 5, 2024

Members Present:

Shain Vowell, Commissioner-Chairman
Denise Palmer, Commissioner-Vice-Chair
Anthony Allen, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent: Sabra Beauchamp, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Vice-Chair Bob Smallridge called the meeting to order.

Appearance of Citizens

No citizens appeared.

Approval of Agenda

Request from Commissioner Shelly Vandagriff to approve the agenda with the addition of an appropriation request and a discussion of Aspire Park under New Business; and the addition of the Purchasing Committee resolution under Unfinished Business.

Motion by Commissioner Shain Vowell, second by Commissioner Denise Palmer, and passed to approve the agenda as requested.

Election of a Chairman and Vice Chairman

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, to nominate Commissioner Shain Vowell as Committee Chair.

Motion Passed.

Motion by Commissioner Tyler Mayes, second by Commissioner Shelly Vandagriff, to nominate Commissioner Denise Palmer as Vice-Chair.

Motion by Commissioner Tyler Mayes, second by Commissioner Shelly Vandagriff, to cease nominations for Vice-Chair and elect Commissioner Denise Palmer by acclamation.

Motion Passed.

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna, Animal Control, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-333	Licenses	\$118.71
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Decrease Expenditure Code:

101-55120-499	Other Supplies & Materials	\$118.71
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Justification: Licenses has \$4,640 available and the Comcate bill is \$4,758.71.

Motion by Commissioner Denise Palmer, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

ITEM 1A, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-335	Building Maintenance	\$2,000.00
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Increase Expenditure Code:

101-54210-359	Disposal Fees	\$2,000.00
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Justification: This transfer is to cover 2nd quarter disposal fees at ACDF.

Motion by Commissioner Denise Palmer, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

ITEM 1B, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-524	Staff Development	\$5,000.00
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Increase Expenditure Code:

101-54210-355	Travel	\$5,000.00
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Justification: This transfer is to cover travel expenses with training.

Motion by Commissioner Denise Palmer, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

141-72130-213	Payments to Retirees	16,245.00
141-72130-201	Social Security	1,007.19
141-72130-212	Medicare	235.55
141-72320-213	Payments to Retirees	66,687.53
141-72320-201	Social Security	4,134.63
141-72320-212	Medicare	966.97
141-72410-213	Payments to Retirees	63,425.63
141-72410-201	Social Security	3,932.39
141-72410-212	Medicare	919.67
141-72510-213	Payments to Retirees	9,488.90
141-72510-201	Social Security	588.31
141-72510-212	Medicare	137.59
141-72610-213	Payments to Retirees	60,199.92
141-72610-201	Social Security	3,732.40
141-72610-212	Medicare	<u>872.90</u>
		\$353,748.28

Justification: To appropriate funds for retirement benefit payouts.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46590-STSEP	State Special Education Preschool Grant	\$64,079.32
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Increase Expenditure Codes:

141-71200-116-STSEP	Teachers	\$60,000.00
141-71200-163-STSEP	Educational Assistants	0.32
141-71200-201-STSEP	Social Security	51.00
141-71200-204-STSEP	State Retirement	625.00
141-71200-206-STSEP	Life Insurance	721.00
141-71200-212-STSEP	Employer Medicare	2,192.00
141-71200-429-STSEP	Instructional Supplies & Materials	<u>490.00</u>
		\$64,079.32

Justification: To appropriate carryover funds into the State Education Preschool Grant for the FY 24/25.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:
141-39000 Unassigned Fund Balance \$450,000.00

Increase Expenditure Code:
141-76100-715 Land \$450,000.00

Justification: To appropriate funds for purchase of access property to new school campus and other related needs at Claxton Elementary.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:
101-47220-EMPG Revenue \$32,023.67

Increase Expenditure Codes:
101-54410-499-EMPG Civil Defense-Other Supplies & Materials \$6,839.76
101-54410-399-EMPG Civil Defense-Other Contracted Services 25,183.91
32,023.67

Justification: EMPG- grant to purchase and/or replace supplies and materials for emergency response for Anderson County.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:
131-62000-402 Asphalt \$1,000,000.00

Motion by Commissioner Tyler Mayes, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-709	Finance-Data Processing Equipment	\$4,000.00
101-52100-708	Finance-Communication Equipment	<u>7,000.00</u>
		\$11,000.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$11,000.00
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(Amendment will be from 101-34615 Committed-Gov Deals and a JE will replenish the reserve for 39000)

Justification: Appropriation for the purchase of new computers in Finance for those over 5 years old, and the purchase of

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center & Office on Aging, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46140-TCAD1	Revenue-Aging Programs	\$45,000.00
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Increase Expenditure Code:

101-56300-718-TCAD1	Senior Citizens Assistance-Motor Vehicles	\$45,000.00
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Justification: Anderson County applied for grant funding for a new van for the Office on Aging and Senior Center and received notice of award. This amendment establishes the revenue code and expenditure code for the award.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700 Insurance Recovery \$1,022.47

Increase Expenditure Code:

101-54110-338 Sheriff's Dept.-Vehicle Repairs & Maintenance \$1,022.47

Justification: Insurance recovery for Anderson County Sheriff's Office vehicle.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Denise Palmer, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Chancery Clerk & Master, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-162 Chancery Court-Clerical Personnel \$9,460.00

Decrease Expenditure Code:

101-39000 Undesignated Funds \$9,460.00

Justification: Due to Bookkeeper retiring, the above amount is excess vacation compensation due to the employee.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-62000-399 Other Contracted Services \$25,000.00
131-62000-351 Rentals 25,000.00
131-63100-336 Maintenance & Equipment Repair 25,000.00
\$75,000.00

Decrease Reserve Code:

131-34550 Restricted For Hwy \$75,000.00

Justification: To continue to maintain Anderson County Roads.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff’s Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54210-312-SMHT4	Jail-Contracts with Private Agencies-State Metal Health Transport 4	\$102,452.05
101-54210-718-SMHT4	Jail-Motor Vehicle-State Mental Health Transport 4	<u>37,545.00</u> \$139,997.05

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$139,997.05
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(Amendment will be from 101-34525-SMHT4 Restricted for Public Safety-State Mental Health Transport 4 and a JE will replenish the reserve for 39000)

Justification: Appropriation for funds from State Mental Health Transport Grant that were not spent prior fiscal year. Vehicle and transport services are both allowable expenses on the grant.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51500-169	Part-Time Help	\$7,000.00
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Decrease Expenditure Codes:

101-51500-106	Deputy Registrars	\$6,000.00
101-51500-192	Election Commission	<u>1,000.00</u> \$7,000.00

Justification: Necessary to cover full time absences/sickness/etc., with being down one full time employee, necessities a greater reliance for part time help.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$33,746.09
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(Amendment will be from 101-34525-ORRCA ORRCA-Grant Fund for EMA and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54410-399-ORCCA	Other Contracted Services	\$33,746.09
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Justification: Funds will be used for fire study with Mission CIT, awarded through bid process.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/HR, that the following **APPROPRIATION** General Fund 101 be approved.

Increase Expenditure Codes:

101-51310-105	HR-Supervisor/Director	\$12,735.00
101-51310-201	HR-Social Security	790.00
101-51310-212	HR-Medicare	<u>185.00</u>
		\$13,710.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$13,710.00
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Justification: Funding required for vacation and comp payout in HR Department.

Motion by Commissioner Shain Vowell, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Heritage Health Solutions/Sheriff Barker

Sheriff Russell Barker gave the committee an update on the performance of Heritage Health Solutions.

No action taken.

SECTION B, Non-Profit Committee Appropriation Recommendations

1. Finance Director Robby Holbrook presented a recommendation from the Non-Profit Committee for approval of a donation request of \$30,000.00 (to come from Fund 128 – Tourism) for the Anderson County Chamber of Commerce.

Motion by Commissioner Bob Smallridge, second by Commissioner Jerry White, to refer to the Anderson County Board of County Commissioners with a recommendation for approval; with the understanding that facility meeting space is available for use by the Tourism Department and for other County entities.

Voting Yes: Commissioners Tyler Mayes, Shelly Vandagriff, Bob Smallridge, Denise Palmer, Jerry White, and Anthony Allen.

Voting No: Commissioner Shain Vowell.

Motion Passed.

2. Finance Director Robby Holbrook presented a recommendation from the Non-Profit Committee for approval of a donation request of up to \$25,000.00 (to come from Fund 121 – ARPA) for the Boys & Girls Club of Oak Ridge.

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, to defer the request until the October Budget Committee meeting.

Voting Yes: Commissioners Shain Vowell, Tyler Mayes, Bob Smallridge, Denise Palmer, and Anthony Allen.

Voting No: Commissioners Shelly Vandagriff and Jerry White.

Motion Passed.

SECTION C, Election Administrator/Mark Stephens

Administrator of Elections Mark Stephens informed the committee on the plan for acquiring voting equipment and the funding streams of the election office.

No action taken.

SECTION D, Senior Center Badge System & Radio Operability/Mayor Frank

1. Mayor Terry Frank presented a request to appropriate \$17,290.28 in ARP funds for the purchase and installation of a badge access control security system for the Anderson County Senior Center.

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, and passed, to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

2. EMA Director Bryce Kidwell presented options for advancing the emergency radio communication systems within the county.

Motion by Commissioner Tyler Mayes, second by Commissioner Shelly Vandagriff, and passed, to refer to the Anderson County Board of County Commissioners with a recommendation for approval to utilize the remaining ARPA funds approved for radio interoperability of approximately \$107,000.00; and for approval of \$75,000.00 from Fund

101-39000 Undesignated Fund balance, for “station alerting” and “remote radio programming”.

SECTION E, BRAG Grant, Claxton Park TVA Funds & Vehicle List/Mayor Frank

1. Mayor Terry Frank presented a request for a motion to accept the BRAG grant for Anderson County.

Motion to approve request by Commissioner Bob Smallridge, second by Commissioner Anthony Allen.

Motion passed.

2. Mayor Terry Frank presented a request for a motion to accept an initial donation of \$250,000.00 from TVA, and restrict it for a new Claxton park.

Motion to approve request as presented by Commissioner Tyler Mayes, second by Commissioner Anthony Allen.

Motion passed.

3. Mayor Terry Frank provided information on the remaining vehicles on Fleet Services Director John Vickery’s priority maintenance list.

No action taken.

SECTION F, Grant Application/Election Office

Administrator of Elections Mark Stephens presented a request for approval to apply for a State of Tennessee election security grant.

Motion to approve request by Commissioner Tyler Mayes, second by Commissioner Anthony Allen.

Motion passed.

SECTION G, New Business

1. Finance Director Robby Holbrook presented a budget amendment request to address an upcoming vacation payout for the Director of Human Resources.

This is reflected as the “21st Item” above.

2. Commissioner Denise Palmer provided information regarding Aspire Park and presented a motion requesting that Mayor Frank engage in discussion with TDOT, the City of Clinton, and Mike Wallace of Aspire regarding the details of a potential partnership to fund the infrastructure to support the lighting along the planned sidewalk from the green bridge to Aspire Park.

Second by Commissioner Tyler Mayes.
Motion passed.

SECTION H, Unfinished Business

Commissioner Tyler Mayes presented a resolution consolidating the Purchasing and Budgeting Committees.

Motion by Commissioner Tyler Mayes, second by Commissioner Anthony Allen, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Meeting Adjourned.



Robby Holbrook, Finance Director

RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUND TO PRESCHOOL/HEADSTART FUND

WHEREAS, Preschool and Headstart programs operate on a reimbursement basis and funds are requested from state and federal agencies by Anderson County School District for expenditures on a regular basis; and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, Anderson County School District does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Anderson County School District, a school district in Tennessee, meeting in regular session on this 12th day of September 2024, and by the County Commission of Anderson County, a county in Tennessee, meeting in regular session on this 16th day of September, 2024, that:

SECTION 1. The General Purpose School Fund shall transfer \$150,000 to the Preschool/Headstart Fund on September 17, 2024

SECTION 2. The \$150,000 transfer shall remain in the Preschool/Headstart Projects Fund as an assigned fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect on September 16, 2024. The Secretary of the Board of Education shall include this Resolution in the minutes of the Anderson County School District. The County Clerk shall include this Resolution in the minutes of Anderson County Commission.

Adopted this 12th day of September 2024.

Adopted this 16th day of September 2024

APPROVED:

APPROVED:

Chairman, Board of Education

Chairman, County Commission

ATTEST:

ATTEST:

Secretary, Board of Education

County Clerk

**A RESOLUTION CONSOLIDATING THE PURCHASING COMMITTEE WITH THE
BUDGET COMMITTEE PURSUANT TO THE COUNTY FINANCIAL MANAGEMENT
ACT OF 1981**

RESOLUTION NO. 24-09-1183

WHEREAS, *Tennessee Code Annotated* (TCA) 5-21-101 et seq. established the *County Financial Management Act of 1981*, which provides for the consolidation of financial functions and establishment of a financial management system for all county funds operated through the County Trustee; and

WHEREAS, the *County Financial Management Act of 1981* creates a department of finance to administer the finances of the county and all funds handled by the trustee, in conformance with generally accepted principles of governmental accounting and rules and regulations established by the state comptroller of the treasury, state commissioner of education and state law; and

WHEREAS, the *County Financial Management Act of 1981* codified in TCA 5-21-105, allows a county legislative body to authorize the Financial Management Committee to assume the any or all of the functions of a budget committee, investment committee, or purchasing committee or the county legislative body may create, by resolution, those same committees; and

WHEREAS, on February 22, 2016, the Anderson County Board of Commissioners passed Resolution 16-06-01 and adopted the *County Financial Management Act of 1981* as the official system of financial and procurement operations for Anderson County Government; and

WHEREAS, on May 16, 2016, the Anderson County Board of Commissioners adopted Resolution 16-05-582 creating separate Budget and Purchasing Committees in accordance with TCA 5-21-105; and

WHEREAS, over time the Anderson County Board of Commissioners see the need to consolidate the budget and purchasing committee structure with the centralized finance system of the Anderson County Finance Department; and

WHEREAS, the Anderson County Board of Commissioners recognize that rescinding Resolution 16-05-582 would align the Board of Commissioners committee process with the daily operations of the Anderson County Finance Department.

NOW THEREFORE BE IT RESOLVED meeting in regular session on Monday, September 16, 2024, the Anderson County Board of Commissioners rescind Resolution 16-05-582 and adopts the newly structured Budget Committee which consists of all former purchasing committee roles and responsibilities.

BE IT FURTHER RESOLVED the Budget Committee membership requirements shall not change and shall operate in accordance with the *County Financial Management Act of 1981*, Tennessee State Law, and Anderson County Commission Rules.

BE IT FURTHER RESOLVED the Anderson County Financial Management Committee shall make all necessary modifications to the Anderson County Financial Management Policies and Procedures by replacing Purchasing Committee with Budget Committee.

BE IT FURTHER RESOLVED all procurement policies and documents shall be updated to reflect the committee name change.

RESOLVED, DULY PASSED, AND APPROVED this 16th day of September, 2024.

H. Tyler Mayes, Chairman

Terry Frank, County Mayor

ATTEST: _____
Jeff Cole, County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 24-09-1184

RESOLUTION TO APPROPRIATE COUNTY FUNDS FOR SUPPORT TO NON-PROFIT CHARITABLE AND NON-PROFIT CIVIC ORGANIZATIONS THROUGHOUT THE FISCAL YEAR

WHEREAS, Section 5-9-109, Tennessee Code Annotated, authorizes the Board of Commissioners of Anderson County to make appropriations to various non-profit charitable and non-profit civic organizations;

WHEREAS, the Board of Commissioners of Anderson County recognizes the ongoing need of these organizations to receive financial support throughout the fiscal year to effectively carry out their work; and

WHEREAS, it is the policy of Anderson County Government to maximize the impact of its contributions by ensuring they act as the 'last dollar in', thereby encouraging organizations to secure funding from a variety of sources and ensuring county funds fulfill critical funding gaps;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Anderson County, Tennessee, on this 16th day of September 2024:

1. Rolling Application Process:

- Non-profit charitable and Non-profit civic organizations may submit applications for financial assistance throughout the fiscal year.
- Applications must include detailed reports as required under TCA 5-9-109 and demonstrate efforts to secure other sources of funding.

2. Review and Approval:

- Applications will be reviewed on a quarterly basis.
- Approvals will be based on the organization's alignment with county welfare goals, compliance with legal guidelines, and the adherence to the county's "last dollar in" policy.

3. Specific Appropriations:

- The following specific appropriations are made to the respective non-profit organizations for the fiscal year 24/25:

Anderson County Chamber of Commerce	\$30,000.00
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4. Funding Allocation and 'Last Dollar In' Contingency:

- Appropriations will be subject to budgetary constraints, guidelines established by the county, and the condition that county funds are the 'last dollar in'.
- Non-profit organizations must provide documentation of other funding sources and demonstrate that the county's contribution is essential to complete the project or program budget.

5. Conditions for Appropriation:

- Non-profit organizations must use funds in accordance with the purposes outlined in their application and in a manner that benefits the residents of Anderson County.
- Non-profit organizations are subject to county audit and must make reports available for public inspection.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage and its provisions shall remain in effect until amended or rescinded. This resolution shall be spread upon the minutes of the Board of County Commissioners for Anderson County, Tennessee.

RESOLVED, DULY PASSED, AND EFFECTIVE this 16th day of Month, 2024.

H. Tyler Mayes, Chairman

Terry Frank, County Mayor

ATTEST: _____

Jeff Cole, County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 24-09-1185

RESOLUTION TO APPROPRIATE COUNTY FUNDS FOR SUPPORT TO NON-PROFIT CHARITABLE AND NON-PROFIT CIVIC ORGANIZATIONS THROUGHOUT THE FISCAL YEAR

WHEREAS, Section 5-9-109, Tennessee Code Annotated, authorizes the Board of Commissioners of Anderson County to make appropriations to various non-profit charitable and non-profit civic organizations;

WHEREAS, the Board of Commissioners of Anderson County recognizes the ongoing need of these organizations to receive financial support throughout the fiscal year to effectively carry out their work; and

WHEREAS, it is the policy of Anderson County Government to maximize the impact of its contributions by ensuring they act as the 'last dollar in', thereby encouraging organizations to secure funding from a variety of sources and ensuring county funds fulfill critical funding gaps;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Anderson County, Tennessee, on this 16th day of September 2024:

1. Rolling Application Process:

- Non-profit charitable and Non-profit civic organizations may submit applications for financial assistance throughout the fiscal year.
- Applications must include detailed reports as required under TCA 5-9-109 and demonstrate efforts to secure other sources of funding.

2. Review and Approval:

- Applications will be reviewed on a quarterly basis.
- Approvals will be based on the organization's alignment with county welfare goals, compliance with legal guidelines, and the adherence to the county's "last dollar in" policy.

3. Specific Appropriations:

- The following specific appropriations are made to the respective non-profit organizations for the fiscal year 24/25:
Oak Ridge Boys & Girls Club of Oak Ridge Up to \$25,000.00

4. Funding Allocation and 'Last Dollar In' Contingency:

- Appropriations will be subject to budgetary constraints, guidelines established by the county, and the condition that county funds are the 'last dollar in'.
- Non-profit organizations must provide documentation of other funding sources and demonstrate that the county's contribution is essential to complete the project or program budget.

5. Conditions for Appropriation:

- Non-profit organizations must use funds in accordance with the purposes outlined in their application and in a manner that benefits the residents of Anderson County.
- Non-profit organizations are subject to county audit and must make reports available for public inspection.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage and its provisions shall remain in effect until amended or rescinded. This resolution shall be spread upon the minutes of the Board of County Commissioners for Anderson County, Tennessee.

RESOLVED, DULY PASSED, AND EFFECTIVE this 16th day of Month, 2024.

H. Tyler Mayes, Chairman

Terry Frank, County Mayor

ATTEST: _____

Jeff Cole, County Clerk

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
September 9, 2024
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Phil Yager (Committee Chair), Denise Palmer (Co-Chair), Tyler Mayes, Steve Verran and Ebony Capshaw.

1. Call to Order

2. Approval of Agenda

Commissioner Palmer made a motion to add the nomination of Chair and Vice-Chair to the agenda after Appearance of Citizens. Commissioner Mayes seconded the motion. Motion passed unanimously.

3. Appearance of Citizens

Commissioner Mayes made a motion to nominate Commissioner Yager as Committee Chair. Commissioner Palmer seconded the motion. Motion passed unanimously.

Commissioner Mayes made a motion to nominate Commissioner Palmer as Committee Co-Chair. Motion passed unanimously.

4. Contracts with Legal Review

- A. Covenant Homecare Hospice, EMS, Contract #25-0019 – Three-year Transport Agreement.**
- B. Canon, Sheriff, Contract #25-0032– Five-year copier lease for \$28.86 per month for Detective Office. Pricing from State Wide Contract.**
- C. Canon, Sheriff, Contract #25-0033– Five-year copier lease for \$22.16 per month for Patrol Office. Pricing from State Wide Contract.**
- D. Canon, Sheriff, Contract #25-0034– Five-year copier lease for \$48.91 per month for Training Office. Pricing from State Wide Contract.**
- E. Canon, Sheriff, Contract #25-0035– Five-year copier lease for \$35.25 per month for Records Office. Pricing from State Wide Contract.**
- F. Canon, Property Assessor, Contract #25-0045– Five-year copier lease for \$25.15 per month. Pricing from State Wide Contract.**

- G. **Canon, Property Assessor, Contract #25-0046**– Five-year copier lease for \$36.12 per month. Pricing from State Wide Contract.
- H. **State of Tennessee, Department of Economic and Community Development, Office of the Mayor, Contract #25-0047** – Twenty-nine-month Grant for the Broadband Ready Communities Adoption Ready Program in the amount of \$100,000.
- I. **Pitney Bowes, Finance Department, Postage Meter Lease, Contract #25-0050** – Five-year postage meter lease for use of all Departments in the Courthouse and Jolley Building for \$345.18 per month. Pricing from NASPO Contract.
- J. **Curriculum Associates, Board of Education, Contract #25-0054** – Three-year Online Assessment and Instruction Software for \$13,350. Sole Source Purchase being fully paid of current fiscal year budget.

Commissioner Mayes made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Capshaw seconded the motion. Motion passed unanimously.

5. Contracts Pending Legal Review

- A. **eDynamic Learning, Board of Education, Contract #25-0055** – Three-year Online Subscription for the Virtual Business Restaurant Lab License for the ACCTC Program for \$1360.00. Will be fully paid out current fiscal year budget.

Commissioner Palmer made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously pending Legal approval.

6. Unfinished Business

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2013 Ford Explorer	Sheriff	Working, starts with a boost	\$500
2009 Ford Crown Victoria	Sheriff	Working, starts with a boost	\$400
2015 Dodge Charger	Sheriff	Runs but not drivable, missing parts	\$300
2008 Ford Crown Victoria	Sheriff	Working, starts with a boost	\$400

2009 Ford Crown Victoria	Sheriff	Working, starts with a boost	\$400
2011 Ford Crown Victoria	Sheriff	Working, starts with a boost	\$400
2011 Ford Crown Victoria	Sheriff	Working, starts with a boost	\$400

Commissioner Verran made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Capshaw seconded the motion. Motion passed unanimously.

7. New Business



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: September 2024

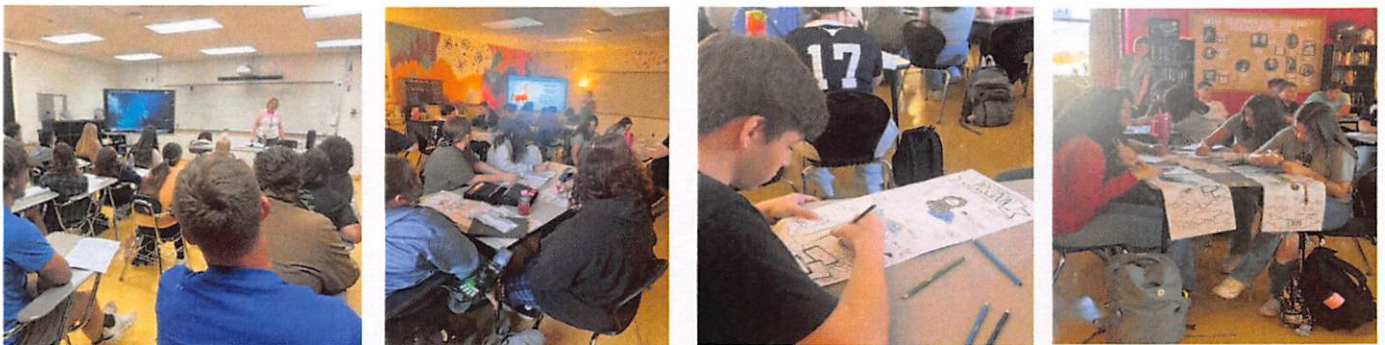
RE: Report to County Commission

ATTENDANCE

Student enrollment stands at 5,822 students including Kindergarten standing at 353 students.

HIGH SCHOOL

Anderson County High School



At Anderson County High School, English elective classes are popular with students because of their captivating and engaging content. In Mythology with Ms. Greene, students have been researching and reading about Greek mythological creatures, allowing them to explore ancient legends and their cultural significance.

Meanwhile, students in the Sports in Literature class with Ms. Caton-David are exploring the world of swimming and freediving through their reading of Doris Lessing's "Through the Tunnel," exploring how athletes push themselves to the limits for personal growth and self-improvement. These classes broaden students' literary horizons and enrich their ability to connect narrative themes with real-life experiences.

Clinton High School

National Spanish Exam



Several students from CHS attained national recognition for their excellent performance on the 2024 National Spanish Examinations. A total of 37 students participated, and 9 students earned silver, bronze, and honorable mention medals. These medals are very prestigious because the exams are the largest of their kind in the United States with nearly 85,000 students participating in 2024. Congratulations to these students and their teachers, Ms. Broome and Ms. Oyervides!

Many students gave up their time off this summer to prepare for the upcoming school year. Band members put in dozens of hours to learn their new routine, FFA members attended leadership classes at Camp Clements and held planning sessions once they returned to Clinton, and JROTC cadets practiced their skills in aerospace science, marksmanship, and flight simulation. We can't wait to see what amazing things these students accomplish this year!

Summer Camps



JROTC



BAND



FFA

MIDDLE SCHOOL

Norwood Middle



Eighth grade students have been participating in field trips as part of their Career and Technical Education (CTE) program to explore various career paths and workforce opportunities. These trips provide hands-on experiences and insights into different industries, helping them make informed decisions about their future careers and understand the skills needed in the modern workforce.



This month, we received a grant to fully stock our workbenches in the STEM classrooms. These resources enable students to engage in hands-on learning, bringing their STEM projects to life and enhancing their practical skills in science, technology, engineering, and math.

Our Student Government Association (SGA) has been working hard campaigning and presenting speeches to the student body. Each grade level participated in an election and our new officers were elected this week. We are excited to welcome our new officers and rely on their leadership throughout this school year.

Clinton Middle



For the last several years, Clinton Middle has taken the first two weeks of school to teach our middle school students about the rich history of our school and the Clinton 12. During Hawk Time, teachers immersed students in the lives and experiences of those 12 students who paved the way for many by reading articles, listening to first hand stories, and viewing artifacts that tell of the struggles and triumphs these students faced during the Civil Rights movement. As students complete these activities, they create products that represent what they have learned about the history of their school. This has come to be a tremendous learning experience for our students to see that the opportunities we have were not given, but fought for by students just like them only a few short years before.

ELEMENTARY SCHOOL

Andersonville Elementary



We celebrated our students of the month for August. We've had a great start to the year and we're so proud of all of their hard work!

Third grade students deepened their understanding of why artists explore the sea through a gallery walk and Socratic seminar.



Briceville Elementary



These future volunteers want to wish the University of Tennessee a great first game day!

Students at BES this morning were learning about states of matter, forming a hypothesis, and types of chemical reactions.



Claxton Elementary



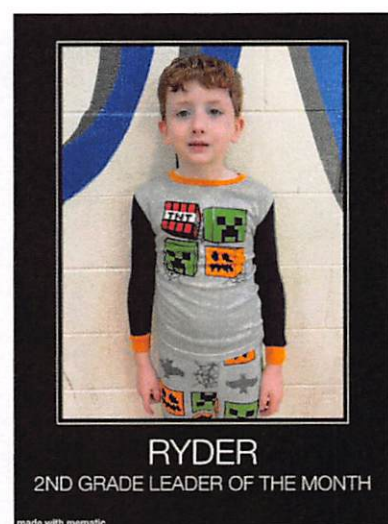
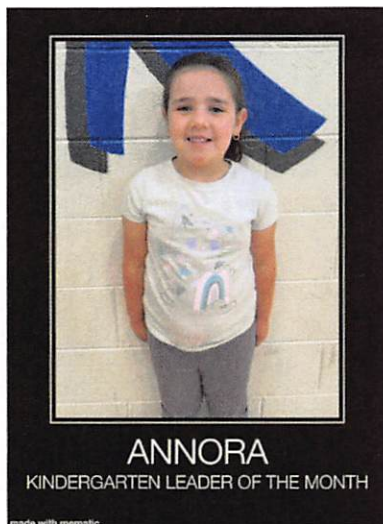
Students and teachers are practicing applying standards through various class projects. Some of these projects include: Building a Wind Vane and Coding to Round numbers

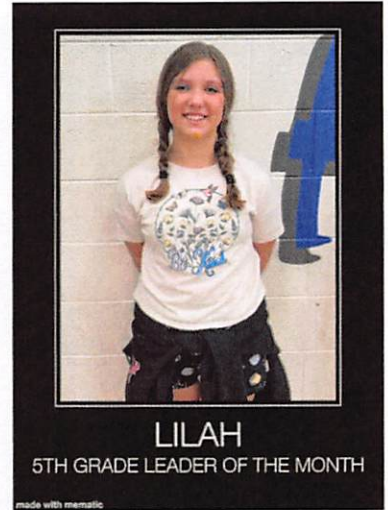
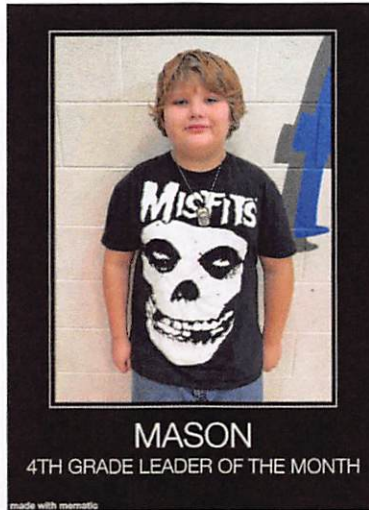


Our first school fundraiser was completed this month. Claxton PTO sponsored a "Change War." Our second grade students brought in the most donations and got to throw water balloons at Mrs. Coleman, Mr. Scheele and their second grade teachers.

Dutch Valley Elementary

Check out our August Leaders of the month! We are so proud of all of these Pioneers!





Special thanks to Fox, Farley, Willis and Burnette Law firm for their donation to our new playground fund! If anyone knows of a local business we should reach out to for support, please let us know. Our goal is \$50,000 and we need lots of help.

Fairview Elementary



FES held its first monthly assembly on Friday. We recognized our August Students of the Month. These students were chosen for demonstrating kindness at school.

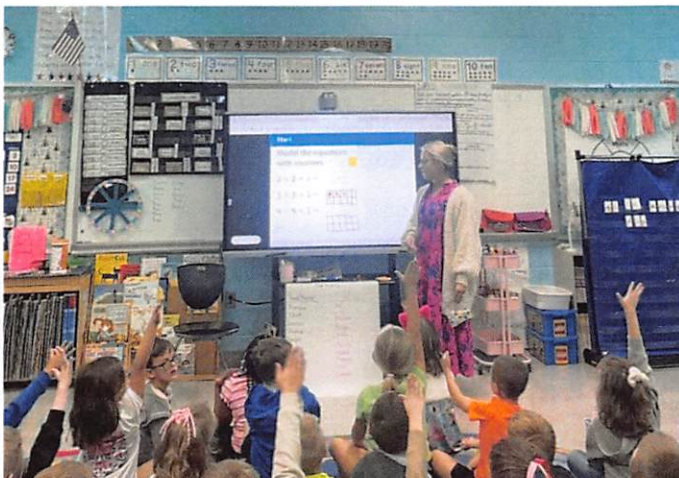
We also recognized students, and a few teachers, who celebrated birthdays in June, July, and August. What a fun way to start our day!



Grand Oaks Elementary



Did someone say PIZZA? Mrs. Lovingood's class is in the lead with minutes read in our Read-A-Thon and celebrated with pizza. We love pizza almost as much as we love a good book!



First grade is learning about doubles in math class using manipulatives. They are also learning how to recognize what a noun is in writing. We are so proud of their hard work!

Lake City Elementary



Big shout-out to Ms. Toler and Mrs. Gorman's class for having 100% attendance every day last week. You all rocked it! To celebrate, the students had a super fun bubble gum party. Keep showing up, having fun, and being awesome!



Our incredible fourth graders are stepping up in the best ways. During recess, they took it upon themselves to pick up trash and pull weeds around the playground, and no one even had to ask! That's not all—they're teaming up during reading time to help each other out, showing what true teamwork looks like. We couldn't be more proud of their initiative and kindness. Keep shining, fourth grade!

Norris Elementary

One of our students, Emma, got to be a meteorologist for the day on WBIR. Emma wants to be a dolphin trainer when she grows up. Thanks Emma for representing Norris Elementary so well!





This year at Norris Elementary, we have many familiar faces returning and six University of Tennessee interns in Kindergarten, Second, Third, and Fourth grades. We also have a new first grade teacher, Kara Braden, Kara spent time at home after having her children. She previously taught second grade at Briceville Elementary.

Norwood Elementary



Students in 2nd grade are working hard on their knowledge check in Wit & Wisdom. Here they are reading an informational passage about cactuses and responding to what they learned.

In honor of the Olympics, we made sure to send our staff home with gold today.

We love celebrating our staff each week and know they deserve gold every day.



School Nutrition



Angela Goad, Manager at Norwood Elementary, 'slicing and dicing' delicious watermelon to be served at lunch.



Judy Bray, Cafeteria Manager at Briceville Elementary, takes a moment to chat with the students. This is a great way to build rapport and make the breakfast feel more personal.



Meet the School Nutrition Central Office team. Our team is responsible for overseeing the implementation of the school nutrition program guidelines, collaborating with our foodservice team, and ensuring that our nutrition program meet the highest standard of excellence. We look forward to serving the staff and students throughout the district this school year.

Offering a variety of fresh fruits and vegetables to students is an excellent way to ensure they get healthy and nourishing foods while promoting healthy eating habits among students.



Nursing



Thanks to community partners and grant funding we have been able to purchase additional AEDs over the past few years. This summer, all middle and high schools received additional AEDS to support the athletic groups to ensure their safety during practices and games. These AEDS are available for when the teams travel off-campus or are playing onsite at each ball field.

Due to the increase in demand for staff members to be certified in CPR, we now have one of our school nurses as an onsite certified American Heart CPR-BLS instructor who is able to certify our school staff. This has reduced the financial burden to the school district from having to pay outside trainers to provide the class. Last year, we were able to provide over 10 classes and train over 95 staff members. Going forward with a new school year we will already have surpassed last year's number by November.

Student Services



Family Resource Center and our Student Support Workers participated in the Anderson County Community Resource Fair on Sunday, August 18, 2024 (12:00 – 2:30) in the Family Life Center Gym of FBC Clinton. Staff met with families, students, and community members to network and learn about community resources in our area.

Student Services will host a School Social Worker Intern from the University of Tennessee for the 2024-2025 School Year.



2024-2030+ Capital Projects

- Yearly Maintenance priorities - \$1 million per year for roofing, safety cameras, flooring, refinishing gym floors, paint, playground mulch, and other necessary maintenance.
- CHS: Softball Field – 80% complete. Concession stand is under contract with a completion date of December 1, 2024; locker room design complete with no fire marshall review, six weeks to complete drawings and bid package.
- CES: New Claxton Elementary School – In design phase, construction to begin January 2025, community meeting on September 5th, working with Scott Gibson on bonds.
- NES, AES, FES: Paving complete.
- GOES: New driveway and more parking.
- LCES: Awning – Complete.
- CHS: Welding and Agriculture building – Contract signed, site work complete, construction 2 months behind, Kelly Myers working with GCE due to slow progress.
- ACHS: Multi-sport facility – ½ cost from district, ½ cost from donors – bid will go out in September.
- All Schools: ESG project phase III contract signed.
- All Schools: Safety film on windows and doors – complete.
- All schools: Lockdown notification system – 75% complete.
- LCES: HVAC – Scheduled to begin in Spring of 2025.
- DVES: Waste water upgrade – Complete.
- BES: Waste water update – Work in progress.
- LCMS: Replace scoreboard on football field – School Board appropriated \$15,000 to the City of Rocky Top – complete.
- CHS/CMS: Installation of new scoreboard on football field – working with contractor for cost and time.
- ACHS: Utilities for new girls' soccer locker room – receiving quotes.
- CHS/CMS: Replacement of bleachers and fieldhouse on football stadium partnership with the City of Clinton – design phase.
- NES, AES, DVES, FES: Replace gym floors.
- LCMS: New auditorium seats 2025.
- CHS: Replace windows in walkway.
- CHS: Replace gym bleachers.
- BES: Update gym.
- ACHS: Replace turf at ACHS 2028 – field was reconditioned summer of 2024.
- NES: Replace classrooms to provide room for growth and safety.
- Start replacing HVAC from first ESG – 2026?
- All Schools: Upgrade door scanners for safety, 2024-25 CHS; ACHS \$300,000.00
- NWES/NWMS: Replace lights on softball field.
- NWES/NWMS: Repair bleachers on football field.
- NMS: Update lower hallway.

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

Nichole Brooks
Chief Deputy

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: Nbrooks@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: Law Director's Office
DATE: September 11, 2024
RE: Law Director's Report –September 16, 2024 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Backyard Bouncers- HR Dept.
2. Design Innovation- Schools
3. Moore & Foust- Schools
4. TDOT Maintenance of State Aid- Highway Dept.
5. TDOT Maintenance of State Aid- Highway Dept.
6. TDOT Maintenance of State Aid- Highway Dept.
7. Pitney Bowes- Lease for Courthouse
8. Dr. Robertson- Schools
9. GCE- School
10. Robert Campbell- Amendment 1
11. Canon- Property Assessors Office
12. Cherokee Health- Schools
13. Broadband Ready CommunitiesAdoption Ready Grant- Mayor's Office
14. SRO Grant- Sheriff's Dept.
15. SchoolKit- Schools
16. Curriculum Associates- Schools
17. Mission CIT- Fire Protection Study
18. Termination of Recreational Easement Bull Run Steam Plant- Mayor's Office

19. MB&R- Schools
20. Christman Construction- Schools
21. Catalis (Formally eGovt Solutions)- Trustee
22. State of TN Domestic Violence Coordinator Grant- Amendment 1
23. EMS Grant- Purchase Essential Equipment
24. Canon- Elections
25. Grace Hayden- EMS Tuition
26. Misty Green- EMS Tuition
27. Hayley Chandler – EMS Tuition
28. Chloe Seiber- EMS Tuition
29. Kateltn Claxton- EMS Tuition
30. Mark Brown- EMS Tuition
31. Dylan Fisher- EMS Tuition
32. Andrew Lang- EMS Tuition
33. Scott Prosis- EMS Tuition
34. Covenant Homecare Hospice- EMS
35. Trinity Services Group- Detention Facility
36. Knox Co. Medical Examiner- Renewal
37. TN Educational Cooperative Special Ed- Schools
38. Makai Gilbert Phychology Intern- Schools
39. eDynamic Learning- Schools

B. Anderson County Zoning Violations

Newly Opened

1. 241 Cumberland View Estates
2. 911 Briceville Highway

Motion for Default Judgment

1. 164 Boling Road- hearing set for October 21, 2024
2. 122 Wormsley Lane- hearing set for October 21, 2024
3. 857 Briceville Highway- hearing set for October 21, 2024

Contempt Granted

1. 230 Haney Hollow Road

Lien Recorded

1. 303 Frost Bottom Road- \$100.00 daily fine beginning July 22, 2024 until brought into compliance as ordered by the Chancery Court

Closed:

1. 206 Breeden Lane
2. 324 Vowell Road

C. Bankruptcies

1. L Smith- Chapter 13 Bankruptcy. Received Motion to Incur New Debt and for Expedited Hearing. Received Order Authorizing Application to Employ Real Estate Broker. Debtor is petitioning the Court to sell her property, pay off case, and apply for new loan for a new home. No claim was filed as property currently owned in Anderson County does not have any delinquent taxes due and owing. No action needed.
2. B. Garcia- Chapter 13 Bankruptcy. Received Order Confirming Chapter 13 Plan and Plan. Debtor does own property in Anderson County, the taxes are paid by the mortgage company which are current as of this date. No action needed.
3. CURO Group Holdings Corp., et al- Chapter 11 Bankruptcy. Received Final Decree Closing Certain of the Chapter 11 Cases. All cases, except Covington Credit of Texas, Inc., are now closed. No action needed.
4. In Re Red Lobster Management, LLC- Chapter 11 Bankruptcy. Received Notice of Hearing to Consider Final Approval Concerning Adequacy of the Disclosure Statement For Debtors' Joint Chapter 11 Plan of Red Lobster Management. LLC and Its Debtor Affiliates and Confirmation of Debtors' Joint Chapter 11 Plan of Red Lobster Management LLC and its Debtor Affiliates (Including the Approval of Certain Release, Exculpation, and Injunction Provisions Contained Therein). Not considered a member of the voting class for this case and did not receive Voting Solicitation, no action needed.
5. D. Toler- Chapter 13 Bankruptcy. Received Order Confirming Chapter 13 Plan and Chapter 13 Plan. No action needed.
6. W & S Brundege- Chapter 7 Bankruptcy. Received Order of Discharge. Case is now closed, no action needed.
7. C. Robbins- Chapter 7 Bankruptcy. Received Notice of Chapter 7 Case and No Proof of Claim Deadline due to no assets. No action needed.

D. Other

1. Recommended language regarding indemnification of Anderson County to contract terms between Anderson County and vendors.
2. Pro-Vison Case: Filed in Chancery Court on September 3, 2024.

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
September 9, 2024
6:00 PM Room 312

Members Present: Tim Isbel, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran and Ebony Capshaw

Members Absent: Robert McKamey and Michael Foster

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Vowell said the prayer.

Commissioner Wandell led the Pledge of Allegiance.

Commissioner Yager made a motion to approve the agenda as presented. Seconded by Commissioner Capshaw. Motion passed.

No citizens addressed the committee.

Commissioner Wandell moved to nominate Tim Isbel as Chairman. Seconded by Commissioner Verran. Motion carries.

Commissioner Wandell made a motion to nominate Phil Yager as Vice-Chairman. Seconded by Commissioner Verran. Motion carries.

Commissioner Wandell made a motion to have Chancellor Brooks explore the possibilities and the different ways that could be to clean up the water, what we are allowed to do and to allow the Mayor to proceed with ACWA or an engineering firm to explore other opportunities to address the issue. Seconded by Commissioner Anderson. Motion passed to forward to full commission for approval.

Mayor's Report

Commissioner Yager made a motion to approve modification to Title VI with noted changes. Seconded by Commissioner Wandell. Motion passed unanimously to forward to full commission for approval.

Commissioner Wandell made a motion to approve TDOT Agreement concurrent with the Highway Department. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner Anderson made a motion to approve designation of Mr. Jamie Brooks as the Ombudsman per current Anderson County's Ethics Resolution to coincide with his tenure as special counsel. Seconded by Commissioner Wandell. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to have Special Counsel Brooks look at the Ethics Commission Policy to make sure we are doing everything in the manner we are to. Seconded by Commissioner Capshaw. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to approve Amendment to Termination of Recreational Easement Bull Run Steam Plant Reservation. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve Resolution No. 24-09-1182 Recognizing September 23-27 as Clean Energy Week with noted changes. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve the 2025 County Government Holiday Schedule. Seconded by Commissioner Capshaw. Motion passed to forward to full commission for approval.

Strategic Framework Plan for City of Oak Ridge
Moved to next month.

Strategic Planning
Update. No Action Taken.

Announcement

Tennessee County Commission Association will have their annual meeting at the Appalachian Museum at 5:30 pm on October 1, 2024.

Unfinished Business:

None.

New Business:

None.

Meeting Adjourned



TITLE VI IMPLEMENTATION & COMPLIANCE

ANDERSON COUNTY GOVERNMENT | 100 N MAIN ST, CLINTON TN 37716

PURPOSE: To ensure compliance with the following:

A) Title VI of the 1964 Civil Rights Act states:

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

B) TENNESSEE CODE ANNOTATED (TCA) 4-21-904

"It is a discriminatory practice for any state agency receiving federal funds, making it subject to Title VI of the Civil Rights Act of 1964, or any person receiving funds from a state agency, to exclude a person from participation in, deny benefits to a person, or to subject a person to discrimination under any program or activity receiving such funds, on the basis of race, color or national origin."

C) Title VI Limited English Proficiency (LEP)

- "Limited English Proficiency" – is defined as the inability to speak, read, write, or understand the English language at a level that permits a service recipient to interact effectively with staff in accessing services and benefits.
- Executive Order 13166 (August 11, 2000) requires all agencies that receive federal funding to provide services that are accessible to persons with Limited English proficiency/
- Not providing services that are accessible constitutes discrimination based on national origin.

POLICY:

It is the policy of Anderson County Government (ACG) to comply with Federal and State mandated Title VI legislation for the purpose of ensuring that its services do not discriminate against people because of their race, color, national origin or limited English proficiency. Should Title VI complaints arise, they will be addressed in a timely manner.

PROCEDURES:

1. ACG's Client Rights and Responsibilities Brochure will contain Civil Rights information. Every new client/legal representative will receive a copy of the Civil Rights Brochure as they enter services. Receipt of the Brochure shall be acknowledged by client/legal guardian signature on the permission to Treat form.
2. ACG will prominently display Title VI posters in both (English and Spanish) in all of its facilities and make them visible for all to see.
3. ACG will prominently display the name and contact information of ACG's Title VI Coordinator on the Title VI posters in all of its facilities.
4. Clients/legal guardians will be referred to **Anderson County** Title VI Coordinator, in the event additional Title VI information is needed, or if they desire to file a Title VI Complaint. ACG's Title VI Coordinator will furnish all information that is needed to file a complaint to any client/legal guardian, as applicable.

5. ACG will not prohibit equal access to program services, aids or benefits. It will not provide a different service, aid, or benefit, or provide them in a manner different than they are provided to others. It will not segregate or separately treat individuals in any matter related to the receipt of any service, aid or benefit.
6. All ACG facilities will make decisions effecting people pertaining to Title VI.
7. All employees, clients, and visitors will be respectfully addressed by their surname (i.e. Mr., Mrs., Ms., Dr., etc.).
8. When there is a language barrier, the client/client's assistant will be informed of the interpreter services we provide. Every effort will be made to locate appropriate interpreters, as client needs present. Refer to website https://www.linguisticainternational.com/services/over_the_phone/, or the *Translator/Interpreter List* located in the TN Relay Policy (ADM-CR-9) <https://www.tennrelay.com/>
9. ACG will include a formal Title VI "Statement of Compliance" clause in its contracts with all agencies and vendors.
10. ACG will distribute Title VI information to its vendors, subcontractors, and other parties with whom it contracts so that these agencies are clearly informed of their own responsibilities under Title VI standards.
11. ACG will discipline employees found in violation of Title VI through its progressive disciplinary measures outlined in the Employee Handbook.
12. ACG will provide employee/volunteer Title VI education during initial orientation then annually thereafter.
13. ACG will follow its written procedures for hearing and reviewing Title VI Complaints, and will maintain records regarding all alleged cases of discrimination.

MONITORING:

1. ACG will complete Title VI Self-Surveys and submit it to **the appropriate State agency TN Department of Mental Health and Substance Abuse Services** by the date subscribed by ~~TDMHSAS~~.
2. Title VI complaints must be filed in writing and can be filed at several different levels (clients and employees will be advised of all options):
 - a. **The Local Agency Level:**
Title VI complaints must be made in writing to **Anderson County** Title VI Coordinator, if desired. The client/employees will be given a copy of their Title VI concern for their records.
 - b. **The State Department Level:**
Clients/Employees will be given contact information for the State Level (i.e. TN ~~Department of~~ **Human Rights Commission [THRC]**), should they desire to file their complaint at this level.
 - c. **The Federal Level:**
Clients/Employees will be given contact information for the Federal Level, should they desire to file their complaint at this level:
Office for Civil Rights
U.S. Department of Health and Human Services
Atlanta Federal Center, Suite 3870
61 Forsyth Street, SW
Atlanta, GA 30303-8909

3. The person making the Title VI complaint has the right to file the complaint with the federal government's Office of Civil Rights at any stage of the complaint process. When the complainant chooses this option, it becomes the responsibility of the Office of Civil Rights to review the complaint. Therefore, Local or Departmental/Other Agency procedures will be suspended pending the outcome of a federally filed complaint.

COMPLAINT PROCESS:

1. Complaint under Civil Rights Act of 1964
Complaint form must be completed and submitted to the Title VI Coordinator **within 180 days of which the alleged discrimination took place**. It includes the name and address of the person filing the complaint, the agency/and/or person the complaint is against, the basis of the complaint, and the date of the alleged discrimination.
2. Report of Investigation
When a Title VI complaint is filed, an investigation into the alleged discrimination is made. The Local Coordinator uses this form to report the findings of the investigation. An investigative report must be attached to the form. The findings may show either:
 - The agency/person was found to be in violation of Title VI.
 - The agency/person was not found to be in violation of Title VI.
 - The Title VI complaint was withdrawn

If the agency/person was found to be in violation of Title VI, the remedial action taken to ensure future compliance must be noted.
3. Appeal from Finding
All parties involved in the complaint have the right to appeal the results/finding of the investigation.
4. Withdrawal of Complaint
This form is used to withdraw the "Complaint under the Civil Rights Act of 1964" or the "Appeal from Finding". It must include the reason for withdrawal and the signature of the person who is choosing to withdraw the complaint/appeal.

COMPLAINT PROCEDURES:

1. The ACG Title VI Coordinator is responsible for receiving, acknowledging, and investigating complaints, as well as reporting the findings.
2. When a complaint is filed, ACG's Title VI Coordinator must notify **the appropriate agency (i.e. TDMHSAS, THRC, etc.)** and the person making the complaint within 24 hours.
3. Should the person making the Title VI complaint choose to submit a letter stating the complaint, the ACG Title VI Coordinator must ensure that this letter is attached to the completed Complaint Form.
4. The ACG Title VI Coordinator will make and distribute the following copies of all Title VI documents to the complainant and all significant ACG staff (name the titles of those identified persons):
 - a. The person making the Title VI report must receive copies of all Title VI documents related to the complaint.
 - b. The ACG Title VI Coordinator will retain copies of all Title VI documents related to the individual complaint.
5. If the ACG Title VI Coordinator receives a Title VI complaint, a complete agency fact finding investigation will be conducted within thirty (30) days of receipt of the complaint, and the findings will be reported to the ACG's Executive Director/CEO and to the **appropriate agency's Tennessee Department of Mental Health and Substance Abuse Services (TDMHSAS)-Title VI Coordinator**.

6. Within five (5) calendar days of this report being made, written findings will be given to the person filing the Title VI complaint, along with notification of their right to appeal.
7. If the person making the Title VI complaint chooses to appeal the original decision, the Appeal form is completed and sent to the appropriate Departmental Title VI Coordinator at the Tennessee Human Rights Commission (THRC). This becomes the second level in the complaint review process.
8. When a finding is appealed from the Government level to another Departmental Level (i.e. THRC), a copy of the complaint, the finding – including the proposed action and the request for appeal will be forwarded from the ACG Title VI Coordinator to the appropriate next level Department Title VI Coordinator within ten (10) calendar days.
9. The next level Departmental Title VI Coordinator must conduct and complete a fact-finding within thirty (30) days after receipt of the appeal and convey the findings, in writing, to the concerned parties.
10. If the person making the Title VI complaint is not satisfied with the Department's resolve, the option of appealing can be then made to the Federal level at the U.S. Department of Justice Civil Rights Division. The State Department Title VI Coordinator will be available to assist with this process, as will be the ACG Title VI Coordinator, if desired.
11. The ACG Title VI Coordinator will inform the ACG Compliance Officer of all the Title VI complaints which are documented, and provide the ACG Compliance Officer with the results of all Title VI investigations.

Title VI Coordinator

Date

Policy and Procedure No. 7A

Effective Date: 5/12/2021

Date Revised: _____

Date of Last Review: _____

*Note – Title VI posters and brochures (in English & Spanish) can be printed from the following link:
<http://www.tn.gov/mental>

*Note – TN Comptroller's Fraud, Waste and Abuse posters can be obtained by calling: 1-800-232-5454

State Proj : 01946-3445-94



Federal Proj : HSIP-100(79)

RAILROAD AGREEMENT

THIS AGREEMENT is made and entered into by, and between the State of Tennessee acting through its Department of Transportation (hereinafter referred to as "TDOT") and Anderson County (hereinafter referred to as the "Local Agency").

WITNESSETH:

WHEREAS, TDOT plans to undertake Project Pin Number: 125450.04 described as Miscellaneous Safety Improvements near Various Local Roads in Anderson County at Mile Post 33.59-D (DOT#: 731035U), near Oliver Springs in Anderson County, Tennessee (hereinafter referred to as the "Highway Project") impacting a road under the maintenance jurisdiction of the Local Agency as well as the facilities of Norfolk Southern Railway Company (hereinafter referred to as the "Railroad"); and

WHEREAS, the Local Agency agrees to cooperate with TDOT and the Railroad regarding the construction of the Highway Project, and to assume ownership and the responsibility to maintain the Highway Project upon completion as detailed herein; and

WHEREAS, TDOT and Railroad have executed or will execute a separate agreement providing for the Railroad's accommodation of the Highway Project;

NOW, THEREFORE, in consideration of these premises and the mutual promises contained herein, the parties agree to provide for the services necessary for the construction and maintenance of the Highway Project under the following terms and conditions:

1. For the portion(s) of the Highway Project involving Crossing(s) DOT# 731035U, the provisions of this subsection shall apply.
 - i. As shown on the Highway Plans, access to the area designated as "construction access" is agreed to for the purpose of demolition and construction and shall terminate upon completion of the Highway Project construction. As shown on the Highway Plans, the area designated as "crossing agreement" is the area needed to accommodate the operation, inspection, and maintenance of the highway, including a maintenance area fifteen feet (15') outside the edge of pavement, subject to such requirements of the Railroad as the parties shall reasonably agree.
 - ii. The Local Agency agrees to notify the Railroad before undertaking any inspection or maintenance work within the "crossing agreement" area, including any activities within twenty-five feet (25') on either side of the centerline

of the tracks or activities which may create a hazard, cause debris, or adversely affect railroad operations, maintenance or safety. The Local Agency shall not commence such work until Railroad has approved the plans, and the Railroad agrees to use its reasonable best efforts to review and approve such plans as quickly as possible and shall not unreasonably withhold or delay its review and approval of such plans. The Local Agency shall be responsible for reasonable costs, including but not limited to, engineering review and specified safety requirements, incurred by the Railroad as a result of the Local Agency's work.

- iii. The Local Agency agrees that it shall have the legal and financial responsibility for maintaining the Highway Project upon its completion.
2. TDOT shall have no liability except as specifically provided in this Agreement.
3. This Agreement may be modified only by a written amendment executed by the parties hereto.
4. Failure by any party to this Agreement to insist in any one or more cases upon strict performance of any of the terms, covenants, conditions, or provisions of this Agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition or provision. No term, covenant, condition or provision of this Agreement shall be held to be waived, modified, or deleted except by written amendment signed by the parties hereto.
5. The Local Agency hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of the Local Agency on the grounds of disability, age, race, color, religion, sex, national origin, or any classification protected by the Constitution or statutes of the United States or the State of Tennessee. The Local Agency shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
6. The Local Agency agrees to comply with all applicable federal and state laws and regulations in performing any of its obligations under this Agreement.
7. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective heirs, legal representatives, successors, and assigns.
8. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee. The Local Agency acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under Tennessee Code Annotated, Sections 9-8-101 through 9-8-407.
9. If any terms, covenants, conditions or provisions of this Agreement are held to be invalid or unenforceable as a matter of law, the other terms, covenants, conditions, and provisions hereof shall not be affected thereby, and shall remain in full force and effect. To this end, the terms and conditions of this Agreement are declared severable.
10. The Local Agency shall assume all liability for third-party claims and damages arising from the maintenance, existence, and use of the Project to the extent provided by Tennessee Law and subject to the provisions, terms and liability limits of the Governmental Tort Liability Act, T.C.A. Section 29-20-101 *et seq.*, and all applicable laws.

11. The Local Agency warrants that no amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Local Agency in connection with any work contemplated or performed relative to this Agreement.
12. TDOT and the Local Agency agree that any notice provided for in this Agreement or concerning this Agreement shall be in writing, and shall be made by personal delivery, by certified mail (return receipt requested), by nationally recognized overnight delivery service (such as FedEx or UPS), or by email transmission (provided that notice shall also be given in one of the other methods prescribed herein) addressed to the respective party at the appropriate address as set forth below or to such other party or address as may be hereafter specified by written notice.

To TDOT:

Tennessee Department of Transportation
Attention: Jay Lanius, State Railroad Coordinator
Suite 600, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0329
Email: HQRailroadCoordinator@tn.gov

With a copy if requested by TDOT to:

Leslie South, General Counsel
Tennessee Department of Transportation
Suite 300, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0326
Email: Leslie.South@tn.gov

To the Local Agency:

Terry Frank
Anderson County Mayor
100 N Main Street, Room 208
Clinton, Tennessee 37716-3617
(865) 457-6200 or (865) 457-6201
Email: tfrank@andersoncountyttn.gov

11. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ANDERSON COUNTY:

STATE OF TENNESSEE

DEPARTMENT OF TRANSPORTATION:

BY: _____

BY: _____

Howard H. Eley, Commissioner

TITLE: _____

DATE: _____

DATE: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

BY: _____

BY: _____

Leslie South, General Counsel

TITLE: _____



1101 Market Street, Chattanooga, Tennessee 37402

September 3, 2024

SENT VIA ELECTRONIC MAIL ONLY TO TFRANK@ANDERSONCOUNTYTN.GOV

The Honorable Terry Frank
Anderson County Mayor
100 North Main Street, Ste. 208
Clinton, Tennessee 37716

**TVA TRACT NO. XBRSP-6RE,S.1X – FIRST AMENDMENT TO GRANT OF TERM
RECREATIONAL EASEMENT – BULL RUN STEAM PLANT RESERVATION**

Attached for your review please find the original First Amendment to Grant of Term Easement for the above-referenced tract. If you have any questions or would like to request revisions to the instrument, please contact me (423) 751-3260 or via email at lemelton@tva.gov.

If no changes are necessary, please print (one-sided only) and execute the instrument before a Notary Public and return the original signed and notarized instrument to my attention at 1101 Market Street, BR 4B-C, Chattanooga, Tennessee 37402. Trackable delivery method is preferred.

Once TVA has received the signed and notarized instrument, we will obtain execution on behalf of the United States of America and forward the original instrument to you for your records and recording.

We appreciate your cooperation in finalizing this transaction.

Sincerely,

A handwritten signature in cursive script that reads "Lorie M. Hunt".

Lorie M. Hunt
Manager, Legal Services
Realty Services

Attachment

cc: M. Clemmons, LP 5E-C
S. E. Cook, RR East
M. S. Turnbow, LP 5D-C
Realty Files, BR 4B-C

This instrument prepared by:

Lorie M. Hunt, Attorney
Tennessee Valley Authority
1101 Market Street, BR 4B
Chattanooga, Tennessee 37402-2801
Telephone: (888) 817-5201

FIRST AMENDMENT
TO
GRANT OF TERM RECREATIONAL EASEMENT
BULL RUN STEAM PLANT RESERVATION

This FIRST AMENDMENT TO GRANT OF TERM RECREATIONAL EASEMENT, made and entered into on the ____ day of _____, 20____, by and between the UNITED STATES OF AMERICA (sometimes hereinafter referred to as "GRANTOR"), acting by and through its legal agent, the TENNESSEE VALLEY AUTHORITY (hereinafter sometimes referred to as "TVA"), an executive branch corporate agency and instrumentality of the United States of America, created by the Tennessee Valley Authority Act of 1933, as amended, and ANDERSON COUNTY, TENNESSEE (sometimes hereinafter referred to as "GRANTEE").

W I T N E S S E I H:

WHEREAS GRANTOR and GRANTEE entered into a Grant of Term of Recreational Easement effective October 24, 2002, of record in Book 1309, page 632, in the Office of the Register of Anderson County, Tennessee, over a parcel of land designated in TVA's land records as Tract No. XBRSP-6RE, for a term of thirty (30) years (Easement);

WHEREAS GRANTOR and GRANTEE, mutually desire to amend the term of said Easement; and

WHEREAS TVA, upon termination of the Easement and at its sole cost, has agreed to remove and dispose of all facilities and/or equipment placed upon the Easement area by GRANTEE, its agents or contractors, said removal and disposal of all facilities and/or equipment subject to the completion of all appropriate TVA environmental or other reviews and approvals.

NOW THEREFORE, in consideration of the premises and the mutual promises recited herein and the recitals above which are incorporated herein by reference, GRANTOR and GRANTEE agree as follows:

1. The Easement shall terminate on **December 1, 2025**, subject to the exceptions, reservations, restrictions, covenants, conditions, and/or limitations as set forth therein.
2. GRANTEE, in consideration of the removal and disposal activities to be performed by TVA, at TVA's sole cost, shall not be entitled to any refund of the consideration paid for the Easement.

Except as amended hereby, said Easement shall continue in full force and effect in accordance with the terms thereof.

This Amendment may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the TENNESSEE VALLEY AUTHORITY, acting herein for itself and as legal agent of the UNITED STATES OF AMERICA, and being duly authorized to do so, has caused this instrument to be executed by its authorized officer this the ____ day of _____, 2024.

TENNESSEE VALLEY AUTHORITY,
for itself and as legal agent of the
UNITED STATES OF AMERICA

By: _____
AARON B. NIX
Senior Manager, Realty Services

STATE OF TENNESSEE)
) SS
COUNTY OF HAMILTON)

On the ____ day of _____, 2024, before me appeared AARON B. NIX to me personally known, who, being by me duly sworn, did say that he is the Senior Manager, Realty Services of the TENNESSEE VALLEY AUTHORITY, an executive branch corporate agency and instrumentality of the United States of America, and that said instrument was signed and delivered on behalf of said corporate agency and as legal agent of the UNITED STATES OF AMERICA; and said AARON B. NIX acknowledged said instrument to be the free act and deed of the UNITED STATES OF AMERICA, as principal, and the TENNESSEE VALLEY AUTHORITY, as its agent.

WITNESS my hand and official seal of office in Chattanooga, Tennessee, on the day and year aforesaid.

NOTARY PUBLIC

My Commission Expires: _____

IN WITNESS WHEREOF, ANDERSON COUNTY, TENNESSEE has caused this instrument to be executed by its authorized officer this _____ day of _____, 2024.

ANDERSON COUNTY, TENNESSEE

By: _____
TERRY FRANK
Its: Mayor

STATE OF TENNESSEE)
) SS
COUNTY OF ANDERSON)

Appeared before me, the undersigned authority, a Notary Public in an for said County, TERRY FRANK, to me personally known, who, being by me duly sworn, did say that she is the MAYOR of ANDERSON COUNTY, TENNESSEE, a municipal corporation, and that said instrument was signed, sealed, and delivered on behalf of said municipal corporation, and she, as such Officer, acknowledged said instrument to be the free act and deed of the municipal corporation on the day and year therein mentioned.

WITNESS my hand and official seal of office this the _____ day of _____, 2024.

The name and address of the legal owner is:

OWNER: United States of America
 Tennessee Valley Authority
 1101 Market Street, BR 4B
 Chattanooga, Tennessee 37402

[Tax Exempt -
T.C.A. §67-5-203(a)(1)]

Tax Map and Parcel: p/o 101 009.00

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 24-09-1182

A RESOLUTION RECOGNIZING SEPTEMBER 23-27 AS CLEAN ENERGY WEEK

WHEREAS, Tennesseans want affordable, clean, and readily abundant forms of energy; and

WHEREAS, solar, wind, water, geothermal, and bioenergy are an important part of America's clean power capabilities, and nuclear power is at the heart of this country's clean energy future; and

WHEREAS, Anderson County is home to public and private businesses and educational institutions that are leading the nation in research and development, including nuclear energy technology, and energy solutions for energy-efficiency, manufacturing, and transportation; and

WHEREAS, Tennessee's nuclear power plants provide 45% of the state's electricity; and

WHEREAS, nuclear energy is a zero-emission clean energy source, with a land footprint that is small, making it an environmentally friendly source of power – producing more electricity on less land than any other clean-air source;

WHEREAS, safe nuclear energy is integral in powering the economic prosperity of Anderson County and the Tennessee Valley.

NOW THEREFORE, WE, the Anderson County Board of Commissioners, meeting in regular session on this, the 16th day of September, 2024, do hereby proclaim September 23-27, 2024 as Clean Energy Week in Anderson County, and we recognize the importance of nuclear energy as a clean power source.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of Anderson County, Tennessee, to be affixed this 16th day of September, 2024.

H. Tyler Mayes, Co. Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County Government Holiday Schedule 2025

- **News Years Day** Wednesday January 1
- **Martin Luther King, Jr. Day** Monday January 20
- **Presidents Day** Monday February 17
- **Good Friday** Friday April 18
- **Memorial Day** Monday May 26
- **Juneteenth** Thursday June 19
- **Independence Day** Thursday July 3
Friday July 4
- **Labor Day** Monday September 1
- **Veterans Day** Tuesday November 11
- **Thanksgiving** Thursday November 27
Friday November 28
- **Christmas** Wednesday December 24
Thursday December 25