BUDGET COMMITTEE AGENDA

September 05, 2024 at 4:00 PM, Room 312

1. Appearance of Citizens
2. Approval of Agenda
3. Election of a Chairman and Vice Chairman
4. Cash and Fund Balance Report, etc……………………………….Robby Holbrook
5. Consent Agenda………Transfers, not requiring Commission approval (1-4)
6. AC Schools/Julie Minton………………………………………. Appropriations (5-8)
7. EMA/Brice Kidwell…………………………………………………… Appropriation (9)
8. Highway/Gary Long…………………………………………………. Appropriation (10)
9. Tourism/Stephanie Wells…………………………………. Appropriations (11-12)
10. Finance/Robby Holbrook…………………………………………. Appropriation (13)
11. Mayor/Terry Frank…………………………………………………. Appropriation (14)
12. Sheriff/Russell Barker……………………………………………. Appropriation (15)
13. Clerk & Master/Hal Cousins……………………………………. Appropriation (16)
14. Highway/Gary Long………………………………………………. Appropriation (17)
15. Sheriff/Russell Barker……………………………………………. Appropriation (18)
16. Election/Mark Stephens……………………………………… Transfer/Payroll (19)
17. EMA/Brice Kidwell………………………………………………. Appropriation (20)

SECTIONS:

Heritage Health Solutions/Sheriff Barker ………………………………………… (A)

Non-Profit Committee Appropriation Recommendations ………………… (B)

Election Administrator/Mark Stephens …………………………………………… (C)

Senior Center Badge System & Radio Operability/Mayor Frank……….. (D)

BUDGET COMMITTEE AGENDA

September 05, 2024 at 4:00 PM, Room 312

BRAG Grant, Claxton Park TVA Funds & Vehicle List/Mayor Frank........ (E)

Grant Application/Election Office.. (F)

New Business .... (G)

Unfinished Business.. (H)

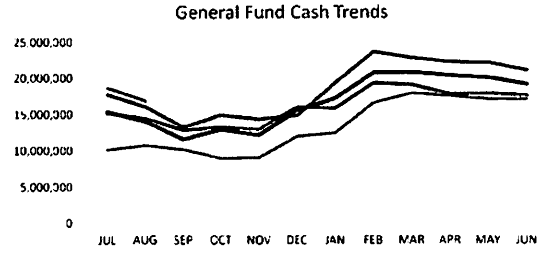
ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
August 31, 2024

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	$ -	$ 1,397,952	$ 1,207,965	$ 4,123,188	$ 11,580,275 *	$ 18,309,380	$16,929,910
115	Library Fund	$ -	$ 290,762		$ -	$ -	$ 290,762	$ 313,941
116	Solid Waste/Sanitation Fund	$ -	$ 707,480	$ -	$ -	$ -	$ 707,480	$ 646,721
118	Ambulance Fund	$ -		$ -	$ -	$ 480,982	$ 480,982	$ 199,501
121	American Rescue Plan							$ 4,264,131
122	Drug Control Fund	$ -	$ 148,377	$ 8,754	$ -	$ -	$ 157,131	$ 164,495
127	Channel 95 Fund	$ -	$ -	$ -	$ 55,114	$ -	$ 55,114	$ 50,417
128	Tourism Fund	$ -	$ 629,723	$ -	$ 100,000	$ -	$ 729,723	$ 896,277
131	Highway Fund	$ 75,128	$ 269,737	$ 3,432,588	$ -	$ -	$ 3,777,453	$ 3,591,040
141	General Purpose School Fund	$ -	$ -	$ 13,809,022	$ -	$ -	$ 13,809,022	$10,975,688
143	Central Cafeteria	$ 88,414	$ 4,454,654	$ -	$ -	$ -	$ 4,543,068	$ 4,524,144
151	General Debt Service Fund	$ -	$ 971,129	$ -	$ -	$ -	$ 971,129	$ 946,067
152	Rural Debt Service Fund	$ -	$ 673,967	$ -	$ -	$ -	$ 673,967	$ 1,181,215
156	Education Debt Service Fund	$ -	$ 128,972	$ -	$ -	$ -	$ 128,972	$ 239,762
171	Capital Projects Fund	$ -	$ 479,197	$ -	$ -	$ -	$ 479,197	$ 624,068
177	Education Capital Projects Fund		$ 858,496	$ -	$ -	$ -	$ 858,496	$ 880,967
263	Employee Benefit Fund	$ 30,555	$ -	$ -	$ 818,515	$ -	$ 849,070	$ 826,453
		$ 194,097	$ 11,010,446	$ 18,458,329	$ 5,096,817	$ 12,061,257	$ 46,820,946	$47,254,797

* *General Unassigned Fund Balance limit of $6M requiring 2/3 (11) votes for budget amendments.*

Cash Trends August	
Cash 20/21	10,734,418
Cash 21/22	14,460,896
Cash 22/23	14,073,017
Cash 23/24	16,085,935
Cash 24/25	16,929,910

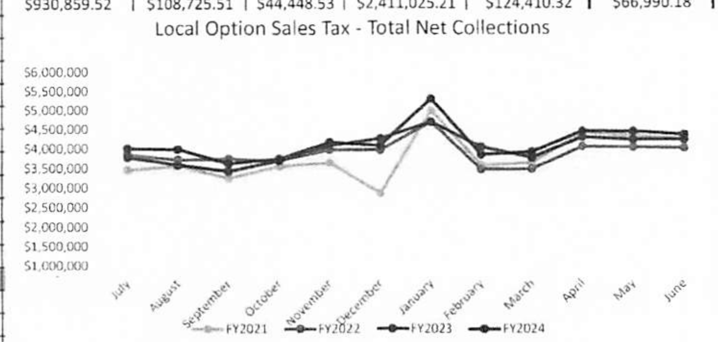
General Fund Cash Trends



FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	$532,923.44	$914,841.33	$96,253.63	$43,577.47	$2,036,216.62	$110,323.96	$47,738.24	$3,781,874.69	-2%
August	$496,008.63	$881,402.52	$93,638.47	$45,773.92	$1,932,708.18	$105,733.03	$31,347.95	$3,586,612.70	-4%
September	$477,157.45	$856,091.74	$90,408.78	$43,562.31	$1,804,819.40	$98,786.60	$52,878.85	$3,423,705.13	-9%
October	$473,724.70	$873,285.57	$90,968.90	$42,759.97	$2,054,259.98	$111,437.89	$37,122.94	$3,683,559.95	0%
November	$496,087.49	$875,444.28	$85,734.94	$40,023.47	$2,435,489.42	$105,640.46	$43,317.82	$4,081,737.88	3%
December	$536,129.62	$891,690.20	$92,730.44	$44,750.97	$2,514,347.33	$113,591.36	$55,791.44	$4,249,031.36	7%
January	$577,363.93	$983,474.85	$99,823.93	$54,597.61	$2,810,404.98	$123,084.63	$38,047.80	$4,686,797.73	0%
February	$451,005.03	$792,205.54	$90,544.60	$40,952.34	$2,492,887.42	$112,060.65	$58,937.22	$4,038,592.80	16%
March	$402,603.65	$792,031.08	$83,998.72	$34,415.13	$2,308,537.21	$98,026.17	$47,708.20	$3,767,320.16	8%
April	$542,319.00	$941,144.56	$99,034.54	$45,470.06	$2,498,001.90	$127,078.86	$37,123.00	$4,290,171.92	6%
May	$479,277.10	$931,927.26	$95,701.25	$41,952.63	$2,519,300.61	$109,875.40	$43,269.20	$4,221,303.45	5%
June	$510,889.49	$946,295.97	$97,499.57	$53,532.00	$2,440,604.57	$127,490.31	$48,233.08	$4,224,544.99	5%
Totals:	$5,975,489.53	$10,679,834.90	$1,116,337.77	$531,367.88	$27,847,577.62	$1,343,129.32	$541,515.74	$48,035,252.76	3%

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	$499,637.60	$935,432.32	$102,159.70	$46,607.31	$2,247,025.24	$118,499.10	$59,819.45	$4,009,180.72	6.0%
August	$500,254.95	$926,747.98	$98,402.33	$43,576.87	$2,251,218.53	$113,524.76	$54,814.98	$3,988,540.40	11.2%
September	$498,267.57	$829,693.94	$94,982.26	$44,472.85	$1,967,736.93	$123,433.87	$66,142.24	$3,624,729.66	5.9%
October	$396,910.18	$835,882.72	$97,479.82	$42,433.32	$2,204,981.13	$119,806.40	$38,657.92	$3,736,151.49	1.4%
November	$571,075.78	$904,200.44	$99,587.51	$49,072.97	$2,386,633.93	$124,162.50	$34,294.14	$4,169,027.27	2.1%
December	$532,307.18	$922,440.70	$100,427.07	$44,352.65	$2,320,943.19	$117,583.48	$32,817.52	$4,070,871.79	-4.2%
January	$597,913.34	$1,249,551.98	$101,379.14	$50,729.98	$3,109,781.97	$132,529.68	$54,001.85	$5,295,887.94	13.0%
February	$463,197.93	$840,801.01	$85,022.91	$36,322.45	$2,257,927.65	$123,286.98	$45,658.68	$3,852,217.61	-4.6%
March	$441,473.00	$900,598.83	$86,804.45	$44,262.92	$2,261,867.52	$116,953.82	$61,480.38	$3,913,440.92	3.9%
April	$508,342.61	$948,424.49	$106,095.26	$47,724.45	$2,660,226.92	$128,789.00	$44,311.95	$4,443,914.68	3.6%
May	$493,848.18	$922,182.17	$101,604.30	$45,094.65	$2,698,535.39	$121,936.01	$52,740.49	$4,435,941.19	5.1%
June	$567,955.36	$976,246.00	$107,120.87	$45,031.06	$2,446,928.85	$117,326.50	$86,206.98	$4,346,815.62	2.9%
Totals:	$6,071,183.68	$11,192,202.58	$1,181,065.62	$539,681.48	$28,813,807.25	$1,457,832.10	$630,946.58	$49,886,719.29	3.9%

FY2025	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	$491,168.50	$930,859.52	$108,725.51	$44,448.53	$2,411,025.21	$124,410.32	$66,990.18	$4,177,627.77	4.2%
August									-100.0%
September									-100.0%
October									-100.0%
November									-100.0%
December									-100.0%
January									-100.0%
February									-100.0%
March									-100.0%
April									-100.0%
May									-100.0%
June									-100.0%
Totals:	$491,168.50							$4,177,627.77	-91.6%



ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	$ 10,000,000.00	$ 4,952,074.00	$ 14,952,074.00			
	-Less Budgeted To-Date	$ (9,982,644.49)	$ (4,958,396.79)	$ (14,941,041.28)			
	Remaining Allocation	$ 17,355.51	$ (6,322.79)	$ 11,032.72			
	Interest earned	$ 288,518.22		$ 288,518.22			
	Remaining Allocation + Interest			$ ***299,550.94***	Obligation Deadline 12/31/2024		

	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	$ 85,013.68	$ 85,013.68	$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	$ 614,826.78	$ 614,826.78	$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	$ 11,636.84	$ 11,636.84	$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	$ 103,060.00	$ 103,060.00	$ -	Complete	YES	11/21/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	$ 280,000.00	$ 280,000.00	$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	$ 135,000.00	$ 135,000.00	$ -	Complete	YES	9/20/2021
7	County Paving Projects	$ 766,991.63	$ 766,991.63	$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	$ 1,485,844.01	$ 1,485,844.01	$ -	Complete	NO	8/15/2022
9	Claxton Sewerline Study	$ 30,000.00	$ 30,000.00	$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	$ 1,019,170.85	$ 1,019,170.85	$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	$ 667,365.84	$ 667,365.84	$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	$ 15,182.53	$ 15,182.53	$ -	Complete	YES	5/16/2022
15	Other Vehicles on Capital Requests	$ 224,823.00	$ 224,823.00	$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	$ 899,349.03	$ 899,349.03	$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	$ 175,000.00	$ 175,000.00	$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	$ 398,409.00	$ 398,409.00	$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	$ 273,500.00	$ 273,500.00	$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., $10k Judges)	$ 9,334.76	$ 9,334.76	$ -	Complete	YES	8/15/2022
23	Repair Chimes	$ 18,635.00	$ 18,635.00	$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	$ 13,994.24	$ 13,994.24	$ -	Complete	YES	3/20/2023
25	Jail Medical Services	$ 250,000.00	$ 250,000.00	$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	$ 516,000.00	$ 516,000.00	$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	$ 547,389.89	$ 547,389.89	$ -	Complete	YES	8/21/2023
29	EMS AED's	$ 272,669.74	$ 272,669.74	$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	$ 13,475.23	$ 13,475.23	$ -	Complete	YES	8/21/2023
32	Contributions Child Advocacy Center & American Legion	$ 18,405.00	$ 18,405.00	$ -	Complete	YES	3/18/2024
33	Parks Bobcat	$ 53,161.25	$ 53,161.25	$ -	Complete	YES	5/20/2024
3	TN Emergency Broadband Func Grants -MF Comcast	$ 250,000.00	$ -	$ 250,000.00	In Progress	NO	2/22/2022
8	County-wide Assessment for Water & Sewer Planning	$ 92,000.00	$ 78,378.50	$ 13,621.50	In Progress	YES	3/10/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	$ 150,000.00	$ 108,675.41	$ 41,324.59	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	$ 1,357,726.00	$ 500,511.66	$ 857,214.34	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	$ 379,514.92	$ 67,989.81	$ 311,525.11	In Progress	YES	6/19/2023
32	County-wide Emergency Communications System	$ 1,250,000.00	$ 1,098,270.00	$ 151,730.00	In Progress	NO	12/18/2023
34	Anderson County Fire Commission Funding for Departments	$ 330,000.00	$ 240,000.00	$ 90,000.00	In Progress	YES	5/20/2024
35	Auto Purchases	$ 170,281.40	$ 35,309.40	$ 134,972.00	In Progress	YES	6/17/2024
17	Digital Poll Books -Election Office	$ 100,000.00	$ -	$ 100,000.00	Pending	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	$ 450,000.00	$ -	$ 450,000.00	Pending	YES	8/15/2022
31	Dental Clinic Redesign/Relocation/Bldg Improvements	$ 500,000.00	$ -	$ 500,000.00	Pending	YES	9/18/2023
36	EMS Vehicles FY25	$ 425,000.00	$ -	$ 425,000.00	Pending	YES	8/19/2024
37	Sheriff's Vehicles FY25	$ 572,000.00	$ -	$ 572,000.00	Pending	YES	8/19/2024
38	Archives Security Cameras	$ 16,280.66	$ -	$ 16,280.66	Pending	YES	8/19/2024
		$ 14,941,041.28	$ 11,027,373.08	$ 3,913,668.20			

Current Projects as of 8-30-24

POTENTIAL ARPA PROJECTS

	Project Name	Estimated Project Cost
1	Purchase Ambulances	4-6 units @ $220K/ea
2	Purchase Police Vehicles	2 units/yr @ $450K/yr
3	Truck and Chippers for Highway Department	$250K
4	Other Vehicles on Capital Requests	$150K
5	New Voting Machines Grant	$350K
6	Address EMS Fund Balance	$360K
7	Other Building Maintenance Projects (TBD)	$250K
8	New Witness Rooms/Archives Reconfiguration (Includes ADA)	$989.9K
9	Family Justice Center -Building Purchase	$175K
10	Funding for Completion of Heath Department/Dental Clinic Improvements	$700k-$1.1M
11	IT Evaluation, Management & Cybersecurity Plan	TBD
12	Implement Multi-Factor Authorization (MFA) IT Security	$100K
13	Allocations to Non-Profit Committee	$50K-$100K
14	Oak Ridge Fire Dept. Training Center (supports all Municipal & Volunteer Fire Depts.)	$273.5K
15	Purchase Radios (Includes Volunteer Fire Depts.)	1.75M-3.85M
16	Park Improvements: Dock/Ramp/Parking Projects (e.g., Gibbs Ferry)	$250K
17	ARPA Water & Sewer Project Admin Costs (e.g., TAUD)	TBD
18	Match for Water & Sewer Projects (For approx. $5.5M from TDEC)	$900K-$1M
19	Cover Cost Increases for CDBG Grant (Buchanan Ln.)	300K
20	Briceville Drainage/Basin Study	TBD
21	Sewer -Claxton Area Master Plan (Includes Gadson Town)	$30K
22	Purchase Firetrucks	$325K/each or 11 for $3.575M
23	Water -Interconnect w/Hallsdale-Powell UD	$250K
24	Water -Industrial Tank Installation (I-75 Industrial Park)	$2.125M
25	Asbestos -Cement Pipe Water Min Replacement	$2.16M-5.13M
26	Dynamic Hydraulic Model & Master Plan	$100K
27	Galvanized Pipe Water Main Replacement	$540k-$1.080M

POTENTIAL ARPA PROJECTS

28	Norris Request to Address Sewer Issues	$200K
29	Rehab Jolly Plaza	$150K-$500K
30	New Animal Shelter	$2.8M-$3.8M
31	ADA Improvement Projects	$150K-$200K
32	Oak Ridge Library Redesign (open to County Svcs)	$200K
33	New Justice Center	$15M-$20M
34	New Fleet Service Building	$2M-$3M
35	Rocky Top Sidewalks	TBD
36	Paving Projects	$2.3M
37	Road Widening Projects -(Identify Roads)	TBD
38	Other Project Drawing, Plans, or Studies (TBD)	TBD
39	General Library Contribution	TBD
40	Purchase Turn-Out Gear	TBD
41	New Emergency Operations Center	$2.5M-$3.5M
42	New EMS Stations	$1M-$2.2M
43	Walking Trail Park at Senior Center	TBD
44	Recycling Center Relocation	$750K-$1.5M
45	Lost Bottom Park Project	TBD

2024-2025 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	$ 103,500		7/1/2024	6/30/2025		$ 103,500		TDMHSAS	$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	$ 200,000		7/1/2024	6/30/2025	$ 200,000			OCJP/VOCA	$ 3,685
	District Attorney's Office	JAG - 7th CTF	$ 70,000		7/1/2024	6/30/2025	$ 70,000			OCJP	
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	$ 130,000		7/1/2024	6/30/2025	$ 130,000			OCJP/VOCA	
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	$ 33,709	$ 33,709	10/1/2022	9/30/2024	$ 33,709			TEMA	
54410-499-DHS	Emergency Management	Homeland Security Grant 2023	$ 28,250		9/1/2022	4/30/2025	$ 28,250			TEMA/DHS	
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	$ 28,250		9/1/2023	4/30/2026	$ 28,250			TEMA/DHS	
54410 499 DOE	Emergency Management	Off-Site Emergency Planning and Response	$ 21,000		12/1/2023	7/31/2024	$ 21,000			TEMA/DHS	
55110-707-SPNMG	Health Department	Health Department Renovation	$ 349,000	$ 116,400	1/13/2023	6/30/2026		$ 349,000		TDH	
55110-707-AWN	Health Department	Immunization Funding Grant (awning)	$ 227,000		7/1/2023	12/31/2024	$ 227,000			TDH	
55190-3000	Health Department	Reimburse County for Contract employees Salaries	$ 663,600		7/1/2024	6/30/2025	$ 155,738	$ 507,862		TDH	
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		$ 45,000		DCS	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	$ 942,020	$ 216,580				$ 942,020		TDOT	
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	$ 711,396	$ 177,849			$ 711,396			TDOT	
	Mayors Office	TDOT Old State Circle Bridge	$ 950,900				$ 950,900			TDOT	
	Mayors Office	Gibbs Ferry Park (FLAP Grant)	$ 1,860,000	$ 201,400					$ 1,860,000	USDOT	
58190-FIG	Mayors Office	CDBG Food Insecurity	$ 194,000		12/15/2023	3/31/2026	$ 194,000			CDBG	
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	$ 523,207	$ 107,163	10/15/2020	10/14/2024	$ 523,207			TDEC/CDBG	
	Mayor's Office	Broadband Accessibility Grant (BRC)	$ 100,000		7/1/2024	12/31/2026	$ 100,000			TNECD	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	$ 3,795,149	$ 379,515	3/3/2021	9/30/2026	$ 3,795,149	$ -		TDEC	
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	$ 52,100		7/1/2024	6/30/2025		$ 52,100		TDOT	
TBD	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	$ 381,587		4/15/2024	6/30/2028	$ 381,587			TDEC	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	$ 128,961		7/1/2023	9/30/2024	$ 128,961			ETHRA/ETAAAD	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	$ 66,576		7/1/2024	6/30/2025	$ 51,744	$ 14,832		ETHRA/ETAAAD	
	Norris Library	East Tennessee Foundation	$ 3,000		5/1/2024	4/30/2025				ETF	
53310-DVCC	Sessions Judges	STOP, DV Court	$ 201,000		7/1/2023	9/19/2024	$ 201,000			OCJP	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	$ 22,000		10/1/2023	9/30/2024	$ 22,000			TDSHS/ NHSTA	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	$ 295,707		5/15/2023	6/30/2025		$ 295,707		OCJP	
54110-VCIF2	Sheriff's Department	VCIF Collaborative	$ 1,885,000		8/1/2023	6/30/2025		$ 1,885,000		OCJP	$ 16,900
54110-186-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	$ 200,000		6/30/2023	3/7/2028		$ 200,000		TDCI	
128-58110-ARPA	Tourism	Tourism ARPA	$ 163,357		12/1/2021	11/30/2026	$ 163,357			TDTD	
128-58110-ENGR	Tourism	Tourism Enhancement Grant	$ 100,000	$ 30,000	7/1/2023	6/30/2025		$ 70,000		TDTD	
128-58110	Tourism	Tourism Marketing Grant	$ 30,000	$ 30,000	7/1/2024	6/30/2025		$ 30,000		TDTD	
54710-790-EMSE1	EMS	EMS Equipment Grant	$ 134,180	$ -	7/1/2023	9/30/2024	$ -	$ 134,180		TDH	
54110-170	Sheriff's Department	SRO Grant	$ 1,275,000		7/1/2024	6/30/2025		$ 1,275,000		TDHS	
										Total	
					Current Year Grants		$ 8,117,249	$ 5,904,201	$ 1,860,000	$ 15,881,450	$ 28,845
					Prior Year Grants		$ 8,680,171	$10,387,755		$ 19,067,927	

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: x

APPROPRIATION:

DEPARTMENT: ANIMAL CONTROL

FROM: Damon McKenna

DATE: 8/19/2024

83420

INCREASE / DECREASE (circle one)		AMOUNT
101.55120-333	Licenses	$118.71

INCREASE / DECREASE (circle one)		
101.55120-499	Other Supplies & Materials	$118.71

5830

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion

$ 118.71

Detailed Justification / Explanation :

Licenses has $4,640 available and the Comcate bill is $4,758.71.

permanent increase)

1

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ APPROPRIATION: ☐

DEPARTMENT: FROM: #83454

Sheriff's Department Zach Allen/ Sheriff Barker

9/3/2024

Decrease	CODE DESCRIPTION		AMOUNT
101-54210-335	Building Maintenance		$2,000.00
		TOTAL	$2,000.00

57,206

Increase	CODE DESCRIPTION		
101-54210-359	disposal fees		$2,000.00
		TOTAL	$2,000.00

Motion
☐ To Approve
☐ To Refer
☐ With ☐ W/O
Seconded
Motion

Detailed Justification / Explanation :

This transfer is to cover 2nd quarter disposal fees at ACDF

Please attach additional sheet if more information is needed

1A

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ APPROPRIATION: ☐ 003455

DEPARTMENT: Sheriff's Department

FROM: Zach Allen/ Sheriff Barker

9/3/2024

Decrease	CODE DESCRIPTION	AMOUNT
101-54210-524	Staff Development	$5,000.00
	TOTAL	$5,000.00

14525

Increase	CODE DESCRIPTION	
101-54210-355	Travel	$5,000.00
	TOTAL	$5,000.00

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

This transfer is to cover travel expenses with training

Please attach additional sheet if more information is needed

18

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0083421

TRANSFER: X

APPROPRIATION:

DEPARTMENT: EMA

FROM: Brice Kidwell

8/16/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101.54410-399	Other Contracted Services	$14,000.00
	TOTAL	$ 14,000.00

INCREASE/DECREASE	CODE DESCRIPTION		
101.54410-338	Repairs & Maintenance of Vehicles	$5,000.00	18753
101.54410-450	Tires & Tubes	$ 5,000.00	10,000
101.54410-707	Building Improvements	$ 4,000.00	5000
	TOTAL	$ 14,000.00	

Motion ☐ To Approve ☐ To Refer ☐ With ☐ W/O Seconded Motion		

Detailed Justification / Explanation : To cover cost of ReadyOp Communication and notification. ReadyOp is utilized in Emergency Operation Center operations.

2

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: X

APPROPRIATION:

DEPARTMENT:

FROM:

0083422

EMA

Brice Kidwell

8/23/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101.54410-502	Building & Contents Insurance	$500.00
	TOTAL	$ 500.00

INCREASE/DECREASE	CODE DESCRIPTION	
101.54410-707	Building Improvements	$500.00
	TOTAL	$ 500.00

5000

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded ___

Motion ___

Detailed Justification / Explanation: Insurance increase to cover contents of EMA equipment housed at the EMA hanger.

Please attach additional sheet if more information is needed

3

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: **This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: **X** APPROPRIATION:

0083423

DEPARTMENT: Maintenance FROM: Bobby Crawford

DATE: 8/23/2024

INCREASE DECREASE X	CODE DESCRIPTION	AMOUNT
141-72610-720	Plant Equipment	$20,000.00
	Total	$ 20,000.00

21,800

INCREASE X DECREASE	CODE DESCRIPTION	AMOUNT
141-72610-718	Motor Vehicle	$ 20,000.00
	Total	$ 20,000.00

Motion ______________________

To Approve

To Refer

With W/O

Seconded Motion ______________________

Detailed Justification / Explanation To transfer funds to purchase a new dump truck

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: **This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☒

DEPARTMENT: Fiscal Services FROM: Julie Minton 0083424

DATE: 8/27/2024

INCREASE ☐ DECREASE ☒	CODE DESCRIPTION	AMOUNT
141-39000	Unassigned Fund Balance	$ 150,000.00
	Total	**$ 150,000.00**

138m

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141-99100-590	Transfers to Other Funds	$ 150,000.00
	Total	**$ 150,000.00**

Motion ______________________

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion ______________________

Detailed Justification / Explanation : To appropriate funds to provide support for cash flow improvement in fund 145 in Trustee's Office.

5

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: **This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☒

0083425

DEPARTMENT: Fiscal Services FROM: Julie Minton

DATE: 8/27/2024

INCREASE ☐ DECREASE ☒	CODE DESCRIPTION	AMOUNT
141-39000	Unassigned Fund Balance	$ 353,748.28
	Total	**$ 353,748.28**

13.8m

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141-71100-213	Payments to Retirees	$ 73,509.08
141-71100-201	Social Security	$ 4,557.56
141-71100-212	Medicare	$ 1,065.88
141-71200-213	Payments to Retirees	$ 30,656.08
141-71200-201	Social Security	$ 1,900.68
141-71200-212	Medicare	$ 444.51
141-71300-213	Payments to Retirees	$ 8,397.50
141-71300-201	Social Security	$ 520.65
141-71300-212	Medicare	$ 121.76
141-72130-213	Payments to Retirees	$ 16,245.00
141-72130-201	Social Security	$ 1,007.19
141-72130-212	Medicare	$ 235.55
141-72320-213	Payments to Retirees	$ 66,687.53
141-72320-201	Social Security	$ 4,134.63
141-72320-212	Medicare	$ 966.97
141-72410-213	Payments to Retirees	$ 63,425.63
141-72410-201	Social Security	$ 3,932.39
141-72410-212	Medicare	$ 919.67
141-72510-213	Payments to Retirees	$ 9,488.90
141-72510-201	Social Security	$ 588.31
141-72510-212	Medicare	$ 137.59
141-72610-213	Payments to Retirees	$ 60,199.92

6

141-72610-201	Social Security	$ 3,732.40
141-72610-212	Medicare	$ 872.90
	Total	**$ 353,748.28**

Motion ________________________

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion ________________________

Detailed Justification / Explanation : To appropriate funds for retirement benefit payouts.

6

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: **This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☒

0083426

DEPARTMENT: Special Education Department FROM: Kim Towe

DATE: 8/22/2024

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141 46590 STSEP	State Special Education Preschool Grant	$ 64,079.32
	Total	**$ 64,079.32**

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141 71200 116-STSEP	Teachers	$ 60,000.00
141 71200 163-STSEP	Educational Assistants	$ 0.32
141 71200 201-STSEP	Social Security	$ 51.00
141 71200 204-STSEP	State Retirement	$ 625.00
141 71200 206-STSEP	Life Insurance	$ 721.00
141 71200 212-STSEP	Employer Medicare	$ 2,192.00
141 71200 212-STSEP	Instructional Supplies & Materials	$ 490.00
	Total	**$ 64,079.32**

Motion ____________________

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion ____________________

Detailed Justification / Explanation :

To appropriate carryover funds into the State Special Education Preschool Grant for the FY' 24/25.

7

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: **This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☒

DEPARTMENT: Fiscal Services FROM: Julie Minton 0083427

DATE: 9/3/2024

INCREASE ☐ DECREASE ☒	CODE DESCRIPTION	AMOUNT
141-39000	Unassigned Fund Balance	$ 450,000.00
	Total	**$ 450,000.00**

B.8

INCREASE ☒ DECREASE ☐	CODE DESCRIPTION	AMOUNT
141-76100-715	Land	$ 450,000.00
	Total	**$ 450,000.00**

Motion ____________________

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion ____________________

Detailed Justification / Explanation : To appropriate funds for purchase of access property to new school campus and other related needs at Claxton Elementary.

(8)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: [ ]

APPROPRIATION: [X]

83428

DEPARTMENT: EMA

FROM: Brice Kidwell

9/3/24

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-47220-EMPG	Revenue	$32,023.67
		$32,023.67

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-54410-499-EMPG	Civil Defense-Other Supplies & Materials	$6,839.76
101-54410-399-EMPG	Civil Defense-Other Contracted Services	$25,183.91
		$32,023.67

Motion

[ ] To Approve

[ ] To Refer

[ ] With [ ] W/O

Seconded ______

Motion

Detailed Justification / Explanation EMPG-grant for use for fire study, to purchase and/or replace supplies/materials for emergency response for Anderson County

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

Please attach additional sheet if more information is needed

9

ANDERSON County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant :Emergency Management Agency	
Grant/Program Title Emergency Management Performance Grant	
Grant Beginning Period Pending – contract comes in April/May time frame	
Grant Ending Period	
Grant Amount:$33,709.13	
Funding Agency (i.e. State, Federal . Private): Department of Homeland Security	
Funding Agency Contact Information	
Name	Todd Jones. TEMA
Address	803 N. Concord Street, Knoxville, TN 37919
Phone	865-594-5664
Fax	865-594-5668
Email	Todd.jones@tn.gov
Funding Percentage or Match (i.e 100% or 75%/ 25%). 50%	
Funding Type (Revenue Advanced or Reimbursed) .Reimbursed	
Ongoing Funding Requirements(Yes/No & Length Required)	
Indirect Cost Availability (Yes/No)	
Grant Beneficiary: EMA	
Purpose of Grant: Funding of training, exercises, planning, management & administration and equipment purchases allowable	
Person/Dept. Responsible for Grant Program Management : Karen Ooten, EMA	
Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten, EMA	
Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten, EMA	
Grant Requirements for Continuation of Program or Cooperative Agreements:	
Grant Requirements for Equipment, Ownership & Insurance . The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided un this Grant Contract The Grantee shall obtain perpetual inventory system for all equipment or moto vehicles	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: Upgrades/Maintenance fees are payable by EMA. not grant	
Grant Requirements for Employment or Contracted Services	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): Yes	
Approving Official Signature [signature]	Date 2/16/24

9

GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date	End Date	Agency Tracking #	Edison ID
10/01/2022	09/30/2024	34101-15324	

Grantee Legal Entity Name	Edison Vendor ID
ANDERSON COUNTY	4145

Subrecipient or Recipient	Assistance Listing Number 97.042
☒ Subrecipient ☐ Recipient	Grantee's fiscal year end June 30th

Service Caption (one line only)

EMERGENCY MANAGEMENT PERFORMANCE GRANT FEDERAL FISCAL YEAR 2023

Funding — FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2024		33,709.13			33,709.13
TOTAL:		**33,709.13**			**33,709.13**

Grantee Selection Process Summary

☐ Competitive Selection

☒ Non-competitive Selection

This contract is in the best interest of the State. It is in accordance with the Federal Emergency Management Agency, Emergency Management Performance Grant Program, established by the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C. § 5121 et seq.), to provide grant funding to assist state emergency management agencies and local emergency management agencies in obtaining the resources required to support the National Preparedness Goal's associated Mission Areas and Core Capabilities. This grant increases the State and local effectiveness by providing the necessary direction, coordination, guidance, and assistance as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards. The Grants are open to all local governments, state agencies, tribal and territorial governments as authorized by Section 662 of the Post Katrina Emergency Management Reform Act (6 U.S.C. § 762) This contract was negotiated with a local governmental entity which follows the state and local procurement laws, federal government Office of Management and Budget (A-87, Principles for State, Local, and Indian Tribal Governments), and in accordance with the Code of Federal Regulations 44.13.36 for procurement.

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

CPO USE - GG

Speed Chart (optional)	Account Code (optional)
	71301000

9

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION ☒

DEPARTMENT: **131- ACHD**

FROM: Gary Long

0083429

DATE 8/22/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131 – 62000-402	Asphalt	1,000,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
131 – 34550	Restricted for Highway	$ 1,000,000.00

3.4m

Motion
☐ To Approve
☐ To Refer
☐ With ☐ W/O

Seconded
Motion

Detailed Justification / Explanation

To asphalt Anderson County Roads

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

10

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

TYPE OF AMENDMENT

TRANSFER: [ ] APPROPRIATION: [X]

0683430

DEPARTMENT: Tourism FROM: Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-4680-ARPA	Other State Grants - ARPA Grant	$242,313.25
	TOTAL	**$242,313.25**

Increase	CODE DESCRIPTION	AMOUNT
128-58110-302-ARPA	Tourism-Advertising - ARPA Grant	$14,368.08
128-34635-ARPA	Committed for Social, Cultural, Rec. - ARPA	$227,945.17
	TOTAL	**$242,313.25**

Motion ______

[ ] To Approve

[ ] To Refer

[ ] With [ ] W/O

Seconded ______

Detailed Justification / Explanation :

Appropriate ARPA Marketing Funds from Tennessee Department of Tourist Development for Transformational Marketing Projects for current fiscal year and reserve funds to be used in FY 2026 and FY 2027.

Impact on next year's budget : Yes, but as additional grant revenue

Please attach additional sheet if more information is needed

11

TN Department of Tourist Development

MEMORANDUM

To: Tennessee Tourism & Hospitality Recovery Fund Award Recipients

From: Commissioner Mark Ezell
Tennessee Department of Tourist Development

Date: October 6, 2022

RE: Budget Replacement

Please be advised that the funds awarded from the Tennessee Tourism and Hospitality Recovery Fund, also known as ARP or ARPA, are not intended to replace regularly budgeted items. These funds are a once in a lifetime opportunity for tourism organizations across the state to execute transformational marketing projects, above and beyond anything that would be in their normal scope of work. Organizations that allow a tourism budget cut throughout the life of this program will no longer be eligible for their Tennessee Tourism & Hospitality Recovery Fund award.

If you have any questions, please contact Andi Grindley at andi.grindley@tn.gov or 615-741-7994.

William R. Snodgrass / Tennessee Tower Building • 13th Floor
312 Rosa L. Parks Avenue • Nashville, Tennessee 37243
Tel: 615-741-2159 • www.TNvacation.com

I. Applicability

These guidelines outline the terms and conditions that apply to eligible recipients of payments distributed in the form of "grants" under *2 CFR §200.40* from the State of Tennessee's funds received under the State Fiscal Recovery Fund ("SFRF") established within section 602 of the Social Security Act, as added by section 9901 of the American Rescue Plan Act ("ARPA"). The interests and responsibilities of the State will be executed by the Tennessee Department of Tourist Development (TDTD) unless otherwise indicated herein or as required by law. These requirements are in addition to any that can be found within the Tennessee Tourism & Hospitality Recovery Fund portal (the "Portal"), to which recipients agree when accepting the funds. Other state and federal requirements and conditions may apply to the funds, including but not limited to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at *2 C.F.R. §200*[1], and applicable subparts; the state funding announcement under which funding payments are distributed; and any applicable documents referenced in the documents and sources listed herein.

II. Background

A. The American Rescue Plan Act (ARPA)

Under Title IX of ARPA, the Social Security Act was amended to establish the State and Local Fiscal Recovery Fund ("SLFRF"), a $350B appropriation in assistance to eligible States, local, territorial, and Tribal governments intended to provide support in responding to the impact of the COVID-19 pandemic. The U.S. Treasury managed the initial distribution of these funds in two separate sections. Section 602 establishes a fund for States, territories, and Tribal governments (the SFRF), while section 603 establishes a fund for metropolitan cities, non-entitlement units of local governments, and counties, as defined in the Act ("LFRF"). The State of Tennessee is making available approximately $48M from the State's SFRF balance for funding to be allocated to Destination Marketing Organizations (DMOs) in every county as approved by TDTD, for the purpose of increasing visitor engagement and assisting with recovery of the tourism and hospitality industries in Tennessee. The total amount allocated to each county can be found in the appendices at the end of the guidelines.

B. U.S. Department of Treasury ARPA Guidance

The U.S. Department of the Treasury has released ARPA guidance via their website

- Coronavirus State and Local Fiscal Recovery Funds Relief Fund Final Rule[2]
- Coronavirus State and Local Fiscal Recovery Funds Relief Fund Frequently Asked Questions[3]

The State of Tennessee encourages all recipients to review this guidance to understand federal guidance on eligible and ineligible expenditures. Please also note that Tennessee has its own requirements, in addition to the Federal requirements, which are described further below.

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[1] https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1

[2] https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf

[3] https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf

11

III. Roles and Responsibilities

A. U.S. Department of the Treasury

The U.S. Department of the Treasury is the national treasury of the federal government of the United States and serves as an executive department. The Treasury was directed by the U.S. Congress under ARPA to make payments available to States, local, territorial, and Tribal governments via the SLFRF totaling $350B through fiscal year 2026 no later than 30 days after enactment of the Act.

B. Office of Inspector General

The Office of Inspector General ("OIG") conducts independent audits, investigations, and reviews to help the Treasury Department accomplish its mission; improve its program and operations; promote economy, efficiency and effectiveness; and prevent and detect fraud and abuse. Under ARPA, if there is a determination that a State, Tribal government, or unit of local government has failed to comply with the eligible use of funds requirement in ARPA or the associated regulatory guidance, the amount equal to the amount of funds used in violation of such requirement shall be booked as a debt of such entity owed to the Federal Government. Amounts recovered shall be deposited into the general fund of the Treasury.

C. State Government

Under ARPA, the term "State" means the 50 States and the District of Columbia. The State of Tennessee has the authority to use the funds provided under the SFRF to cover eligible costs of the State. The State of Tennessee is making available approximately $48M of their available SFRF funding to the applicable Destination Marketing Organizations for their eligible expenditures related to tourism industry recovery efforts to aid the response to COVID-19. Please see the appendices below for a summary of these available amounts.

D. Pass-through Entity

Under the U.S. Code of Federal Regulations, *2 CFR §200.74*, the term "Pass-Through entity" means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program. The Tennessee Department of Tourist Development (TDTD) will serve as a pass-through entity between the U.S. Treasury and the eligible subrecipients. TDTD will oversee the administration of the program. This will allow funds to be administered timely and effectively.

E. Subrecipients

Under this program, the State of Tennessee has allocated funds among designated DMOs throughout the state. A table listing the allocated funding amounts by county can be found in the appendices below. According to the definition provided in the Final Rule, the DMOs are considered subrecipients and therefore must comply with the applicable requirements in the Uniform Guidance. These requirements include eligible uses of funds, procurement, and reporting requirements.

Subrecipients have been divided into three classifications for ease of program management: Tier 1, Tier 2, and Tier 3. Each subrecipient was notified of their classification in their award email. DMOs identified as Tier 3 must complete a strategic planning session with TDTD prior to executing the grant agreement for this program. In order to access the following years' funds, all DMOs must complete any annual reporting requested by TDTD.

F. Tennessee Disbursing Entity

The Department of Finance & Administration will manage the disbursement process for the State of Tennessee's SLFRF. Funds will be disbursed using the state's enterprise accounting system.

IV. Available Allocations

A. Funding Allocations

The State of Tennessee has designated approximately $48M of SLFRF funds to be distributed to designated DMOs in each Tennessee county.

Each DMO will be required to submit their plans detailing their planned reimbursement expenditures as well as their transformational change plans. Upon approval of a Spending Plan for Reimbursement, the DMOs may request funds <u>only</u> on a reimbursement basis. Supporting documentation must be provided to substantiate qualifying expenses up to the amount of allocated funds. Funds must be fully committed and obligated by December 31, 2024 and fully expended by November 30, 2026. As appropriate, sufficient documentation evidencing obligation of the funds and expenditure of the funds will be required in order to receive all funds.

Allocations will be made available for disbursement incrementally over the life of the program. In the first and second years of the program (December 2021-November 2022, and December 2022-November 2023), the maximum amount that may be disbursed to a DMO is 25% of their allocation (in each year). Following November 30, 2023, DMOs will be able to access the remaining 50% of their allocation.

V. Use of Funds

ARPA provides that payments from the SFRF may only be used to cover costs that:

1. aid in the economic response to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
2. address and specifically responds to the harmful consequences;
3. are obligated between the period of March 3, 2021 and December 31, 2024.

The guidance that follows sets forth the Department of the Treasury's interpretation of these limitations.

A Aid in the economic response to the pandemic or its negative economic impacts

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency.

B. Address and specifically respond to the harmful consequences

ARPA funds should be used to respond to harmful consequences caused by COVID-19's impact on the tourism, travel, and hospitality industries. These consequences could be immediate or may have manifested over months or years. The responses should be reasonably proportional to the harm caused for the population impacted.

C. Costs obligated during the period that begins on March 3, 2021, and ends on December 31, 2024

Finally, ARPA provides that payments from the Fund may only be used to cover costs that were obligated during the period that begins on March 3, 2021, and ends on December 31, 2024 (the "covered period"). Additionally, the period of performance ends November 30, 2026. Putting this requirement together with the other provisions discussed above, section 602 may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover costs that aid in the economic response to the pandemic, by addressing or specifically responding to the harmful consequences, and which are incurred during the covered period. Goods delivered in the covered period must be used during the covered period. Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, e.g., the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by November 30, 2026, the failure of a vendor to complete delivery or services by November 30, 2026, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient's control. This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

VI. Eligible Expenses

The following list represents what are expected to be the most common types of expenses but is not intended to be all-inclusive. DMOs must submit their planned expenditures in spending plans for reimbursement periodically to receive approval that items will be eligible before requesting reimbursement.

DMOs should note that as subrecipients of ARPA funds, the funds must be spent in accordance with Uniform Guidance requirements at *2 CFR §200* as referenced previously, including procurement requirements.

Operating Expenses

- Reference FAQs for examples of eligible operating expenses.

Advertising Expenses

- Digital, Social, Print, TV, Radio Marketing, Billboards
- Distribution Costs for Marketing Materials
- Website Updates
- Marketing Plans

- Marketing Research
- Marketing Co-ops

Events

- Industry Education Event Expenses
- Festival Reset Funding (funding to re-launch events that have been disrupted in prior years due to COVID-19)
- Trade Shows
- Familiarization Tours (including expenses for hosting, transportation, meals, lodging, activities for tour participants)
- Travel Expenses for Employees While Attending Events (transportation, lodging, food, etc.)

Professional Services

- Agency Production Costs
- Graphic Designer Fees
- Influencer Content
- Itinerary Content/ Design
- Photography/Videography/Production Services

Note that commissions paid to a production agency will not be reimbursable. Therefore, it may be wise to agree upon a fixed fee in lieu of a commission in your contract with an agency.

Materials & Supplies

Materials and supplies that directly support eligible marketing projects will be eligible.

- Audio/Visual Equipment
- Branded Promotional Items
- Software for Video Editing/Creative Design

Equipment/Improvements

- Digital Kiosks
- Display Updates
- Signage
- Equipment Rental

VII. Ineligible Expenses

- Commission fees (a set fee can be used in lieu of commission %)
- Rainy day funds or financial reserves
- Acquisition of land or buildings
- Construction projects
- Ads or content that appear on a political or unsavory website or publication, determined at the discretion of TDTD
- Purchase of alcohol for meetings, events, sponsorships, etc.
- Cash and cash equivalents
- Tennessee Vacation Guide & Website Sponsored Content

11

- Digital Content in TDTD Welcome Centers
- Purchase or production of items for resale
- Expenses incurred prior to 12/1/2021
- Fines, penalties, damages, and other settlements resulting from non-Federal entity violations of, alleged violations of, or failure to comply with, Federal, state, tribal, local or foreign laws and regulations
- Any items that undermine COVID-19 mitigation practices in line with CDC guidance and recommendations
- Any item that has already been reimbursed with federal or state dollars.

VIII. Payments and Required Documentation

A. Program Portal

Tennessee Tourism & Hospitality Recovery Funds will be reimbursed through an online portal. The portal is a user-friendly tool that allows recipients to submit Spending Plans and Requests for Funding and upload the necessary supporting documentation for each request. The portal will allow recipients to monitor the status of these requests and keep track of the remaining available funds. The following sections include further description of the portal's functions.

B. Spending Plan Form Components

The portal contains a form for DMOs to utilize in order to submit their periodic spending plans for reimbursement. Submission of a spending plan is required for access to funds. Spending plans will be reviewed and once approved, the DMO may begin requesting reimbursement for the expenses included in the approved plan. The spending plan form includes:

1. Spending Plan for Reimbursement – DMOs will provide information about the expenses they intend to submit for reimbursement.
2. Transformational Change Plan – DMOs will provide details for the transformational change projects they will complete with a transformation change narrative for approval by TDTD.
3. Attestation Statement – DMOs will attest that they understand the reimbursement grant requires that they expand their marketing budgets beyond the reimbursement to allow for completion of projects that will inspire transformational change for the tourism industry within their region as planned in the Transformational Change Plan.

C. Reimbursement Request Form

The Reimbursement Request module allows recipients to submit requests for reimbursement including the associated expense documentation. Expense documentation is submitted directly in the portal. The module enables the recipient to attach supporting documentation, monitor the approval process, and the subsequent payment.

Reimbursement Requests must be at least $1,000 to be submitted and reviewed.

D. Required Supporting Documentation

The portal will provide the user with the ability to upload the necessary supporting documentation related to their costs incurred. Such documentation shall include, but not be limited to, copies of checks issued for payment, executed contracts, itemized vendors' and suppliers' invoices or vouchers, a description of the purpose of the expenditure, and other supporting documentation. Required documentation for payroll shall include, but not be limited to, documentation that details calculation of gross pay and demonstrates proof of payment for each employee being claimed (employee name can be redacted if preferred, however, documentation must show a unique identifier for each employee). If the DMO is also claiming additional employer payroll costs such as employer portion of FICA and Medicare and retirement contributions, then documentation provided will need to provide support for those amounts as well. Generally, a payroll register will provide the required documentation. However, time sheets and copies of checks may be required in instances where payroll registers or other payroll reports are unavailable.

The expense documentation process will require the user to upload supporting documentation for the expenses they would like to access reimbursement funds for. This exchange of information through the portal will streamline the reimbursement process and help accelerate the transfer of funds to the recipient.

IX. Closeout of Funds

The funding provided to a recipient will be closed-out when all available funds have been distributed, required administrative actions have been completed, and all supporting documentation has been provided by that recipient. TDTD will perform a final accounting of funds provided to the recipient and all access to the portal previously provided to the recipient will be closed.

In the case that a recipient does not utilize all of their allocated funding within the covered period, they will be unable to receive the remainder of their allocated funds, and their access to the portal will be closed.

Additionally, recipients will be subject to the following provisions from the Grant Contract:

> The Grantee shall submit any final invoice and a grant disbursement reconciliation report within thirty (30) days of the Grant Contract end date, in form and substance acceptable to the State.
>
> a) If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
> b) The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
> c) The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
> d) The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

TYPE OF AMENDMENT

TRANSFER: [ ]　　APPROPRIATION: [X]

0683431

DEPARTMENT: Tourism　　FROM: Stephanie Wells

DECREASE	CODE DESCRIPTION	AMOUNT
128-~~34635-ARPA~~ 34535	Committed for Social, Cultural, Rec. - ARPA	$48,959.92
	TOTAL	$48,959.92

48,959.92
729,723

Increase	CODE DESCRIPTION	AMOUNT
128-58110-302-ARPA	Tourism-Advertising - ARPA Grant	$48,959.92
	TOTAL	$48,959.92

Motion ______________________

[ ] To Approve

[ ] To Refer

[ ] With　　[ ] W/O

Seconded ______________________

Detailed Justification / Explanation :

Appropriating balance remaining from FY 2024 of ARPA Marketing Funds from Tennessee Department of Tourist Development for Transformational Marketing Projects to FY 2025.
ARPA revenue rolled into 128-34535 from last FY.

Impact on next year's budget : None

Please attach additional sheet if more information is needed 12

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: X

DEPARTMENT: FROM: 0083432

Finance Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-52100-709	Finance - Data Processing Equipment	$ 4,000.00
101-52100-708	Finance - Communication Equipment	$ 7,000.00
	Total	$ 11,000.00
DECREASE		
101-34615	Committed- Gov Deals	$ 11,000.00
	Total	$ 10,000.00

45,346

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

Appropriation for the purchase of new computers in Finance for those over 5 years old, and the purchase of new ENA phones as plan dictates from IT

Computer changes recommended by IT.

Impact on 25/26 Budget - No

13

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: [ ] APPROPRIATION: [X]

DEPARTMENT: Senior Center & Office on Aging

FROM: Mayor Frank

0083433

8/30/24

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-46140-TCAD1	Revenue - Aging Programs	$45,000.00
		$45,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-56300-718-TCAD1	Senior Citizens Assistance - Motor Vehicles	$45,000.00
		$45,000.00

Motion

[ ] To Approve

[ ] To Refer

[ ] With [ ] W/O

Seconded

Motion

Detailed Justification / Explanation Anderson County applied for grant funding for a new van for the Office on Aging and Senior Center and received notice of award. This amendment establishes the revenue code and expenditure code for the award.

(See attached funding breakdown)

AUG 30 '24 PM 4:56 FINANCE

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

14

Please attach additional sheet if more information is needed

Object Class Category	Grant Funds	TOTAL	Justification (detail the purpose of the expense)
Travel			
Professional Fees			
Supplies	**$3,000**	**$3,000.00**	**lettering for vehicle and any safety measures we might need to add**
Contractual			
Other	**$42,000**	**$42,000.00**	**purchase of new minivan for the facility. The facility's current minivan has been identified by Anderson County's Fleet Service Department as a priority replacement.**
TOTAL	$45,000.00	$45,000.00	

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

SEP 3 '24 PM12:19

TYPE OF AMENDMENT

TRANSFER: ☐ APPROPRIATION: ☑ 0083434

DEPARTMENT: Sheriff's Department

FROM: Kenny Sharp/ Russell Baker

9/3/2024

Increase	CODE DESCRIPTION	AMOUNT
101-49700	Insurance Recovery	$1,022.47
	TOTAL	**$1,022.47**

Increase	CODE DESCRIPTION	
101-54110-338	Sheriff's Dept.- Vehicle Repairs & Maintenance	$1,022.47
	TOTAL	**$1,022.47**

Motion
☐ To Approve
☐ To Refer
☐ With ☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

Insurance recovery for Anderson County Sheriff's Office vehicle.

Please attach additional sheet if more information is needed

15

Fwd: ACSD Insurance Payment Received

Kenneth Sharp <ksharp@tnacso.net>
Tue 9/3/2024 11:21 AM
To:Mia Bounds <mbounds@tnacso.net>

Mia, can you get this on the budget agenda for Thursday?

Get Outlook for iOS

From: Andrew Stone <astone@andersoncountytn.gov>
Sent: Tuesday, September 3, 2024 11:12 AM
To: Grace Webb <gwebb@andersoncountytn.gov>
Cc: Robby Holbrook <rholbrook@andersoncountytn.gov>; Kenneth Sharp <ksharp@tnacso.net>
Subject: ACSD Insurance Payment Received

Good morning,

I've received payment for the vehicle incident occurring on 8/23, claim number VA-109282.
Check# 244851 for $1,022.47. I'll get this up to Finance today.

ANDERSON
COUNTY
TENNESSEE

Andrew Stone
Anderson County Government
Human Resources & Risk Management
Specialist & Safety Administrator
100 N. Main Street, Suite 102
Clinton, TN 37716
P: 865.264.6300 F: 865.264.6259

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0683435

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Chancery Clerk & Master

Harold P. Cousins Jr.

6/3/2024/2024

Harold P. Cousins, Jr.

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101 53400 162	Chancery Court - Clerical Personnel	$ 9,460.00
	TOTAL	**$ 9,460.00**

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
101 39000	Undesignated Funds	$ 9,460.00
	TOTAL	**$ 9,460.00**

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

Due to our Bookkeeper retiring, the above amount is excess vacation compensation due to the employee.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One Time Amendment

16

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

For September

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER ☐ APPROPRIATION ☒

0003451

DEPARTMENT: 131- ACHD

FROM: Gary Long

9/2/2024

DATE

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131- 62000-399	Other Contracted Services	$ 25,000.00
131- 62000-351	Rentals	$ 25,000.00
131- 63100-366	Maintenance & Equipment Repair	$ 25,000.00
	Total	75,000

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
131- 34550	Restricted for Hwy	75,000

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded ______

Motion

Detailed Justification / Explanation :

To continue to maintain Anderson County Roads

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: X [illegible]

DEPARTMENT: FROM:

Sheriff Russell Barker

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-312-SMHT4	Jail - Contracts With Private Agencies - State Mental Health Transport 4	$ 102,452.05
101-54210-718-SMHT4	Jail - Motor Vehicle - State Mental Health Transport 4	$ 37,545.00
	Total	**$ 139,997.05**
DECREASE		
101-34525-SMHT4	Restricted For Public Safety - State Mental Health Transport 4	$ 139,997.05
	Total	**$ 139,997.05**

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded ________________

Motion

Detailed Justification / Explanation :

Appropriation for funds from State Mental Health Transport grant that were not spent prior fiscal year.

Vehicle and transport services are both aloowable expenses on the grant.

Impact on 25/26 Budget - No

(18)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: [X] Payroll

APPROPRIATION: [ ]

83453

DEPARTMENT: 51500 Election Commission

FROM: M. Stephens

DATE 9/2/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51500-169	Part-Time Help	$ 7,000.00
		$ 7,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
101-51500-106	Deputy Registrars	$ 6,000.00
101-51500-192	Election Commission	$1,000.00

Motion
[ ] To Approve
[ ] To Refer
[ ] With [ ] W/O
Seconded ______
Motion

$ 7,000.00

Detailed Justification-

Necessary to cover full time absences/sickness/etc. with being down one full time employee, necessaties a greater reliance for part time help.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) No impact on next year's budget

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

83456

TRANSFER: [ ]   APPROPRIATION: [X]

DEPARTMENT: EMA

FROM: Brice Kidwell

9/3/24

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-34525-ORRCA	ORRCA - Grant Funds for EMA	$33,746.09
		$33,746.09

33,746.09

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-54410-399-ORRCA	Other Contracted Services	$33,746.09
		$33,746.09

Motion

[ ] To Approve

[ ] To Refer

[ ] With   [ ] W/O

Seconded ____________

Motion

Detailed Justification / Explanation Funds will be used for fire study with Mission CIT, awarded through bid process

20

What impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

Please attach additional sheet if more information is needed

Anderson County Board of Commissioners
Non-Profit Committee
Meeting Minutes

August 12, 2024
4:00 PM, Room 312

Members Present: Commissioners Phil Yager (Committee Chair), Stephen Verran, Shain Vowell, Tracy Wandell, Denise Palmer, Shelly Vandagriff, Aaron Wells, and Jerry White.

Members Absent: None

Other Attendees: Finance Director Robby Holbrook, Deputy Finance Director Randy Walters.

Meeting Facilitator: Commissioner Phil Yager (Committee Chair)

I. **Appearance of Citizens**

No citizens appeared.

II. **Approval of Agenda**

Motion by Commissioner Shelly Vandagriff, second by Commissioner Denise Palmer to approve agenda as presented.

III. **Application Review: Anderson County Chamber of Commerce**

Chamber President Rick Meredith presented a request for $30,000.00 in one-time funding for retail development and the new Chamber facility.

Motion by Commissioner Jerry White, second by Commissioner Tracy Wandell, and passed to approve the project.

Voting Yes: Commissioners Phil Yager, Tracy Wandell, Denise Palmer, Shelly Vandagriff, and Jerry White.

Voting No: Commissioners Stephen Verran, Shain Vowell, and Aaron Wells

(1) Motion by Commissioner Tracy Wandell, second by Commissioner Aaron Wells, and passed to refer to the Budget Committee with a recommendation for approval of $30,000.00 to come from Fund 128 -Tourism.

Voting Yes: Commissioners Phil Yager, Tracy Wandell, Denise Palmer, Shelly Vandagriff, Jerry White, and Aaron Wells

Voting No: Commissioners Stephen Verran and Shain Vowell.

Sec B

IV. Application Review: Boys & Girls Club of Oak Ridge

Club Chief Executive Officer Erin Webb presented a request for $25,000.00 in funding for the installation of a badge security system for exterior doors.

Motion by Commissioner Aaron Wells, second by Commissioner Jerry White, and passed to approve the project.

Voting Yes: Commissioners Phil Yager, Tracy Wandell, Denise Palmer, Shelly Vandagriff, Stephen Verran, Aaron Wells, and Jerry White.

Voting No: Commissioners Shain Vowell.

2

Motion by Commissioner Tracy Wandell, second by Commissioner Aaron Wells, and passed to refer to the Budget Committee with a recommendation for approval of up to $25,000.00 to come ARP funds.

Voting Yes: Commissioners Phil Yager, Tracy Wandell, Shelly Vandagriff, Stephen Verran, Aaron Wells, and Jerry White.

Voting No: Commissioners Shain Vowell and Denise Palmer.

V. New Business

None.

VI. Meeting Adjourned.

Sec B

ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

August 16, 2024

Commissioner Michael Foster
Chairman, Anderson County Budget Committee

RE: Budget Agenda

Dear Chairman Foster and Honorable Members of Budget Committee,

I have attached a quote for a badge system for the Anderson County Senior Center to enhance security. In addition to giving badge access, this system is also capable of becoming our security/burglar system. Currently, we have a contract with another vendor for the security alarm. Once that contract terminates, we plan to move to this company, as Clearview Security is much more cost effective.

I wish to request approval of ARP funds for purchase of equipment and installation. Once installed, there is a $65.00 monthly fee for cloud service and access control system that will be paid from existing Senior budget.

Sincerely,

Terry Frank

100 NORTH MAIN STREET, SUITE 208 • CLINTON, TENNESSEE • 37716
PHONE: (865) 457-6200

SECD

CLEARVIEW
Security + Innovation

AUGUST 9, 2024

ANDERSON COUNTY GOVERNMENT
100 NORTH MAIN STREET-SUITE 214
CLINTON, TN. 37716
ATTENTION: Leean Tupper
(Assistant to the County Mayor, Certified Public Administrator)
PHONE: (865) 457-6200
EMAIL: ltupper@andersoncountytn.gov

ANDERSON COUNTY SENIOR CENTER
96 MARINER POINT DRIVE
CLINTON, TN. 37716

Dear Leean,

In response to our meeting & conversation, Clearview Securities, Inc., is pleased to propose installing a **"DMP" XR550NL-G Security/Access Control System** at your property and address listed above. This system will be set up with (9) Doors of Access Control and capable of handling (32) Doors of Access Control, Expandable. This system can be used at a later date to take over, upgrade and monitor existing security system in building.

EQUIPMENT LIST:

1	DMP	XR550NL-G	Network Access Control ((32) Doors, expandable to 96 Doors)
1	"	7063-W	Display Keypad W/Reader (Programming)
9	"	734	Access Control Modules
1	"	321	Transformer (16vac-40va)
1	AL	AX-1012XPD	(16) Port Power Supply (12/24vdc-10amp.)
2	BG	BW-1280-F1	Batteries (12vdc-8ah)
4	AC	AC-1200S	Magnetic Locks-1200lbs.-12vdc (Front Doors)

CLEARVIEW
Security + Innovation

PAGE TWO

3	CAMDEN	CM-221M46	No Touch/Wave Wall Plate REX's w/Override Button
3	SL	SD7202GCPTQ	Standard RTE Buttons w/Timer
1	HES	HE-94630	Rim Strike Lock (12vdc)
6	"	HE-500030403	Flush Strike Lock Kits
9	HID	HU-20NKS0000	Signo 20 Mullion Prox Readers (Blk & Silver)

Includes all miscellaneous wire, hardware and labor to do job correctly
The Above Equipment and Installation Investment will be $17,290.28

Monthly Cloud Service Fee Required for above Access Control System will be $20.00 per month, Plus $5.00 per month per door x 9, of Access Control at $45.00 per month, for a total of **$65.00 per month** (Includes Premium App.)

Note: This system will allow customer to use 26 bit Weigand Access Prox Cards or Keyfobs to swipe at outdoor readers to unlock doors. (Access Prox Cards will be **$3.50 each** & Access Prox Keyfobs will be **$6.50 each**, any quantity)

Note: The above Access Control System can also be used as a combination Security Alarm System Upgrade that will allow cell phone app.'s for remote arming, disarming, to check system status and to receive push notifications.

Note: Cell Phone App.'s are **FREE** with no quantity limit. (All pricing includes applicable tax)

Note: Prices good **(90) Days ONLY**!

Note: Please allow at least **(4) to (5) weeks** from approval for equipment to be ordered and your job scheduled.

Note: This system comes with a **ONE YEAR WARRANTY** to cover Parts and Labor.

Note: Any **Electrical Power** required will be the responsibility of the owner.

Note: Customer to provide **Adequate Internet Signal and Upload Speed** for remote management.

SCD

CLEARVIEW
Security + Innovation

PAGE THREE

Note: All wiring will be concealed or hidden as possible. Some exposed wiring may be unavoidable.

Note: This system will require a **50% Deposit** before equipment can be ordered and your job scheduled.

Note: Clearview Security will install above equipment on the wall in **IT/Electrical Closet**.

If you have any questions, please feel free to contact me by phone or email listed below. If you are ready to move forward with this, please sign and return to me. Thank you for your time and consideration.

Sincerely,

Kenneth L. "Ken" Page
Security Consultant
Phone: (865)604-7938
Email: kpage@clearviewtn.com
Clearview Securities, Inc.
Dba Sonitrol Security Systems of Knoxville, LLC.

APPROVED BY: ______________________________

DATE: ______________________________

DEPOSIT PAID: ______________________________

Anderson County Government

Terry Frank
County Mayor

September 4, 2024

Budget Committee

MEMO: Radio Operability ARPA Funds

Currently there is roughly $107,000 left within that project, and Director Kidwell has two things in mind to advance the radio communications for the county.

The first proposal is station alerting. Director Kidwell has spoken with Director Sweet, and knows he has wanted this for a very long time. Additionally, several of the fire chiefs have inquired about the possibility of some sort of radio alert within their fire stations. Director Kidwell has discussed with E-911 about automated voice dispatching that will tie into a station alerting for EMS and Fire, and they have decided that it would be a good investment in the dispatch center. They have requested a quote to purchase the voice automated dispatching and will potentially pay for that system if we are able to secure the funds for the station alerting side of things. Director Kidwell is still waiting to hear back on a quote for the station alerting side of things, but he is estimating around $10,000 a station.

The second potential expenditure is an upgrade to the radios we purchased. This upgrade will allow them to remotely program all the radios without having to physically touch them if there are minor changes made such as radio aliases (their name pops up on everyone's radio if they key up) and make minor changes to radio frequencies. This will include all fire and EMS radios that were purchased by the ARPA funds. This would have been tremendously handy this weekend when EMS sent a crew to Jefferson County to assist them after their tragic loss.

Both projects will not be fully covered by the $107,000 that is left within that code, but just estimating it would take an additional $75,000 to cover both projects. If we decide to go with just the first one an additional $40,000 will be needed to cover the 6 EMS Stations and 6 Primary Fire Stations. If we decide on solely the second one, there are no additional funds needed and we would be able to return the remaining balance to into ARPA to be spent elsewhere-- which would be around $72,000 back to the county commission to allocate for any other projects. Director Kidwell will be in attendance to answer questions regarding this idea for the extra funds.

SEC D

ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

September 4, 2024

Budget Committee

RE: Agenda

Dear Honorable Members of Budget Committee,

I wish to make you aware of a couple of items:

1. Tennessee Department of Environment and Conservation (TDEC) opened a grant known as the "BRAG" grant--Brownfield Redevelopment Area Grant. Anderson County applied and was awarded $20,000 for funding to develop an inventory of previously unidentified brownfield sites in and around the Claxton community within Anderson County. The inventory will include, to the extent ascertainable, an assessment of the contaminants known or suspected to have been discharged, or that are currently stored on a site(s); the extent of any remediation performed on the site(s); the site's proximity to transportation networks; and the availability of infrastructure to support the redevelopment of the site(s). In addition, Oak Ridge Housing Authority (ORHA) drafted applications, but under the terms of the grant application, Anderson County was the only authorized entity. **I have attached information about the background of their project**, with the BRAG funds going to work under the grant guidelines for the redevelopment, and also historic preservation. Funds will go towards work such as Phase II testing, LBP, Asbestos, and hazmat testing. **I am requesting a motion to accept BRAG awards for Anderson County, that includes ORHA projects. I will come back with any budget amendments, or contracts needing approval.**
2. As part of the process for the termination of the lease agreement with TVA for property utilized by the Anderson County Conservation Board for Claxton's Kids Palace, the Board of Commissioners meeting in session in August passed a motion acknowledging the county's commitment to keeping a park in the Claxton community. We continue to work with TVA on details, but TVA wishes to make an initial contribution of $250,000 towards a new park. **I would like to request a motion to accept the $250,000 contribution, and restrict for a new Claxton Park.**

100 NORTH MAIN STREET, SUITE 208 • CLINTON, TENNESSEE • 37716
PHONE: (865) 457-6200

SEC E

3. At August's Budget meeting, a question was asked about the remaining vehicles on Director Vickery's priority maintenance list. I have attached the list. We did apply for a grant for the senior center van, so that particular vehicle can be removed from the list. See attached.

Sincerely,

Terry Frank

SEC E

ORHA
oak ridge housing authority

10 Van Hicks Road
Oak Ridge, TN 37830
865.482.1006
www.orha.net

"Creating vibrant, stable communities"

Scarboro Community Redevelopment

Planned Unit Development Rezoning Application

General Information

The Planned Unit Development application is comprised of two parcels: 035 and 066. Warranty deeds for both parcels are enclosed.

Oak Ridge Housing Authority owns Parcel 035. The City of Oak Ridge owns Parcel 066. Oak Ridge Housing Authority intends to obtain City Council approval to acquire a portion of the City's parcel, approximately 1.5 acres, on March 11, 2024. The 1.5 acre is included on the Master Plan and survey submitted in this rezoning application, with the assumption of City Council approval. Oak Ridge Housing Authority plans to acquire the land before the date of the requested City Council rezoning approval.

In the development of the enclosed concept plan, Oak Ridge Housing Authority and its developer partner, Collaborative Housing Solutions, along with their architectural team, oversaw multiple listening sessions, community design charettes, and meetings with community stakeholders to create a vision that collectively addresses the housing needs and goals, design priorities, and preferences of Scarboro neighborhood residents. The community meetings began in March 2023, while the design charrette meetings commenced in August 2023. The dates of the community meetings were March 16, April 6, July 6, and November 2, 2023. The goal of the meetings was to seek community input and feedback on the key elements of the development and site plan. The submitted conceptual site plan reflects the input for material topics such as access to the site, a mix of rental and homeownership uses, buffers with surrounding neighbors, and aesthetic design. The chart below details the iterative design charette meetings and process.

Scarboro Community Planning Process

Date	Estimated # Attendees	Agenda / Session Goals	Key Takeaways / Feedback
8/24/2023	20	Single Evening Session Introduce Development Team Identify Project Site & Context Explain Planning Process Listen to initial reactions/feedback	1 Should not be just rental - include some opportunities for affordable homeownership 2 If something is going to be built 'back there', keep it lower in height - don't overcrowd 3 Traffic access points will be a major concern 4 Respect the Scarboro CC as the 'heart' of the neighborhood
11/16/2023	35	Two venues, afternoon 'open house', plus a scheduled presentation in the evening 1 Present different site plans/options 2 Seek feedback on 4 key quesitons: 1 - Preferred Access Points 2 - Privacy to surrounding homes 3 - Outdoor Activity Spaces 4 - What to the Building Look Like? Goal to seek consensus on key design issues	1 "Horseshoe" site layout most preferred 2 2-story well-received, 3-story OK where topo allows for a 'split' building condition 3 Do NOT move playground, or bring new road access between SCC and playground 4 Most preferred connection is via Wilberforce using property acquisition 5 Keep for-sale homes distinct - don't mix them in with the rental apartments
1/4/2024 (a repeat is set for 2/8/24)	60	Two venues, afternoon 'open house', plus a scheduled presentation in the evening 1 Present Concensus Site Plan, with 2 access options (Wilberforce & SCC parking lot) as the only variable 2 Discuss next steps for funding & PUD	1 New street of for sale homes well received 2 Rental apartment design liked at mostly 2-story, & improved green spaces 3 SCC Parking connection agreed as best of the Carver access locations 4 Wilberforce connection points still viewed as the #1 preference if land can be acquired

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- a mix of approximately 104 rental and approximately 10 homeownership units for low- and moderate-income households
- a diversity of building types: townhomes, stacked flats, garden-style apartments, and duplexes
- a large community green space at the entry of the rental component for all residents to play and congregate, serving as a focal point of the development
- pedestrian and vehicular connections to the Scarboro Community Center
- thoughtful placement of ingress/egress into and out of the development that meets the preferences of the surrounding neighborhood residents
- appropriate buffers between the new development and the adjacent neighbors' homes
- community room and common amenities to enhance the residents' quality of life

The city of Oak Ridge is facing a critical housing shortage. The need for quality housing for Oak Ridge's workforce earning low- and moderate-incomes is even more acute. The property offers the City and the Scarboro community a rare opportunity to provide long-term affordability to households being neglected by the private market and to serve working families serving the Oak Ridge community. Good site planning and design principles have been used to honor the important history of the neighborhood and weave the new housing into the existing community. The new development is planned to foster community revitalization that respects existing residents and contributes to the future health of the neighborhood.

The Planned Unit Development will include two phases: rental housing and homeownership development.

Phase I

Phase I will include the development and construction of the apartment rentals (approximately 104 units), the Management Office, common amenities, community green space, walking path, and related infrastructure improvements. These housing units will have income and rent restrictions for low- and moderate-income households as determined by HUD at the time of Certificate of Occupancy.

Oak Ridge Housing Authority intends to apply for funding from the state of Tennessee and HUD, which will require restrictive deed covenants to be filed upon the property. These deed restrictions will include limitations on the residents' income and rents. The deed restrictions remain on the land for a period of up to 30 years. The enclosed Land Use Restrictive Covenant (LURC) and Land Use Restrictive Agreement (LURA) serve as samples of deed restrictions at another affordable housing property in Tennessee that will be similar to those to be recorded on the property in this Phase I.

Phase II

Phase II will include the construction of approximately 10 for-sale homeownership homes. The homes are planned to be sold at affordable prices.

ORHA is prohibited from discriminating on the basis of race, color, age, sex, disability, familial status or national origin.

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ORHA collaborative housing solutions

Oak Ridge LIHTC Developments Description

Development Summary

The Oak Ridge Housing Authority (ORHA) and Collaborative Housing Solutions (Collaborative) are partnering together to propose the rehabilitation of ORHA's entire portfolio of 128 existing public housing units on eight properties and the construction of 104 new multi-family units on a ninth property using 9% LIHTCs and tax-exempt bonds/4% LIHTC financing structures. Located within 4 miles of each other, the development sites are part of an area-wide master-planned redevelopment initiative in the city of Oak Ridge, TN. The combined two developments will total 232 affordable rental units, all of which will be targeted for low-income families earning no more than 60% of the Area Median Income.

The 9% LIHTC project - Oak Ridge Preservation - will rehabilitate 70 public housing units on four sites described below:

Site	1 BR	2 BR	3 BR	4 BR	Total	QCT?	Type
10 Van Hicks Rd	8	14	12	4	**38**	QCT	Rehab
12 Joel Ln	12	0	0	0	**12**	QCT	Rehab
10 Irene Ln	0	5	5	0	**10**	QCT	Rehab
132 LaSalle Rd	0	5	5	0	**10**	QCT	Rehab
Total Units:	**20**	**24**	**22**	**4**	**70**		

The tax-exempt bond/4% LIHTC project -Oak Ridge Redevelopment - of the development will include 162 units: the new construction of 104 units on one site and the rehabilitation of 58 public housing units on four sites as described below:

Site	1 BR	2 BR	3 BR	4 BR	Total	QCT?	Type
148 Carver Ave	19	55	30	0	**104**	No	New Const
10 Apple Ln	0	4	4	0	**8**	No	Rehab
76 Honeysuckle Ln	30	2	0	0	**32**	No	Rehab
10 Knoll Ln	0	5	5	0	**10**	QCT	Rehab
173 Wade Ln	0	3	3	2	**8**	QCT	Rehab
Total Units:	**49**	**69**	**42**	**2**	**162**		

The location of all nine sites in relation to each other is depicted below:

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Goals and Priorities

ORHA has been planning for the redevelopment of the nine properties for several years. In 2022, ORHA's Board of Commissioners and executive staff solidified their city-wide development strategy in ORHA's Repositioning and Redevelopment Plan for its entire portfolio and for its projected new developments. The Board-approved Plan includes rehabilitating and converting all of its Public Housing units to a Section 8 Project-Based Voucher (PBV) platform through the HUD RAD program. The rehabilitation/recapitalization of ORHA's public housing would then successfully position the agency to move forward with developing new affordable housing throughout the city. The Plan's strategy is to

1) Rehabilitate ORHA's public housing units through a 9% LIHTC allocation and RAD conversion
2) Transfer a portion of the RAD rental assistance from the public housing units to a new to-be-developed site through a RAD "Transfer of Assistance" where HUD moves a portion of the Section 8 assistance to the new site once construction is completed. The Section 8 PBVs help the new site to serve a mix of income levels, including very-low-income households who need the support of rental assistance. A key requirement is that the "donor" public housing property must close its RAD conversion before or at the same time as the "recipient" property receives the RAD assistance.
3) Construct new affordable housing developments throughout Oak Ridge using LIHTCs. The plan specifically identified two properties that ORHA was targeting to secure site control and develop. One of those sites was in Oak Ridge's historically African American neighborhood of Scarboro.

ORHA's Repositioning and Redevelopment Plan began to be implemented in early 2023 with the procurement of Collaborative as its development partner. The first phase of the Plan was to secure a 9% LIHTC allocation in 2023 for the rehabilitation and RAD conversion of the public housing units. The second phase was to close on the 9% LIHTC financing and RAD conversion in 2024 and transfer a portion of the RAD assistance to a new property. The third phase was to collaborate with the City of Oak Ridge and community residents to secure site control for the property in the Scarboro neighborhood in 2023 and then secure a 9% LIHTC allocation in 2024 for the construction of new affordable units on the site. The fourth phase and beyond was to identify and secure site control and financing for additional LIHTC-financed new developments in 2025 and beyond.

Unfortunately, the 2023 9% LIHTC application for the rehabilitation (named "Oak Ridge Preservation") was unsuccessful; it was directly "below the line" of the cut-off for 9% LIHTC awards in the Existing Multifamily pool. Concurrently, in early 2023, ORHA and Collaborative engaged in myriad discussions with City officials and the residents of the Scarboro community for the development of affordable housing on a 10-acre vacant site owned by the City. These discussions culminated with the City Council approving ORHA to purchase the site for a nominal price, which occurred in October 2023. The terms of the sale include: 1) a commitment for ORHA to apply for LIHTCs in 2024 and 2) a reversion clause in which ORHA must return the property to the City if it does not secure a LIHTC award by the end of 2025. The combination of not securing 9% LIHTCs in 2023 and its commitment to apply for LIHTCs in 2024 for the Scarboro property required ORHA and Collaborative to revise ORHA's development strategy. Because of the short timeframe mandated by the City to successfully secure LIHTCs at the Scarboro site, ORHA's most feasible redevelopment strategy pivoted to apply for both 9% and 4% LIHTCs in 2024 to develop all nine properties simultaneously.

In addition to ORHA's Repositioning and Redevelopment Plan, the redevelopment of the nine properties is also a critical component of the city-wide master-planned "City Blueprint Plan," which was adopted by City Council in 2019 and serves as Oak Ridge's Concerted Community Revitalization Plan (CCRP). The Blueprint's goals and action strategies focus on a cross-sector approach to improve the quality of life in the city, as well as position itself for future population growth. The Oak Ridge Redevelopment meets many of the goals of the Blueprint Plan, including:

- Expand housing options by adding high-quality purchase and rental units that are attractive to young families and new hires
- Improve the desirability of housing options for younger residents and newly employed
- Promote new, higher-density housing options
- Develop strategies to restore the heritage of Legacy neighborhoods and
- Develop and/or support 'placemaking' activities that attract new residents by improving the quality of life

This development not only implements the goals of ORHA's strategic Repositioning and Redevelopment Plan, but also meets the objectives of the City's master-planned revitalization plan, the City Blueprint.

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Historical Context of the Developments

To fully appreciate the significance of the redevelopment of the nine properties, it is important to understand Oak Ridge's unique history and the role that the properties have played in the city. Starting in 1942, the federal government assembled 60,000+ acres in the area currently known as Oak Ridge for the Manhattan Project, which created the first nuclear weapon, the atomic bomb, for World War II. The government selected Oak Ridge and two other sites due to its low population, protective natural boundaries and ridges, access to natural resources, waterways, and dams for electricity. This instant city was forged by the Atomic Energy Commission (AEC) in secrecy and support of a war nearly overnight. Oak Ridge's key contribution to the Manhattan Project was the discovery of enriching uranium.

The rapid formation of this top-secret city usurped the usual planning and design processes of other U.S. cities. This new town was effectively a military installation with perimeter fencing, guard towers, and no city center (courthouse, government buildings, etc.). In response to the call for workers and service to the US, the population grew from 3,000 to 75,000 within three years. This rapid population growth created housing shortages for workers. Several mini-neighborhoods were constructed to be self-contained with housing and a small shopping center. Housing assignments were determined by job type, familial status, and race in order to foster secrecy. Sadly, the AEC created Oak Ridge's "original sin" of racial segregation. African American scientists and engineers were prohibited from working on the Manhattan Project in Oak Ridge. Instead, African Americans were only allowed to serve as support staff and workers to maintain the plants. These "invisible workers" were an integral part of the success of the Project.

With segregation still legal, African Americans were originally relegated to housing structures named hutments, which were 16x16 feet structures made of plywood with screenless windows with shutters, a central oil stove, and no plumbing, which housed four to six people. A communal bathhouse served 12 hutments each. Men and women lived separately, and children were not allowed. The women's hutment area was surrounded by roughhewn fence made of scrap lumber. The "women's pen," as it was called, had a strict 10:00 pm curfew and no men were allowed.

After visiting Oak Ridge in December 1945 and January 1946, Chicago-based journalist Enoc P. Waters published two articles in The Chicago Defender, an African American newspaper, in which he assailed Manhattan Project administrators for not providing black school children with the same educational opportunities as whites, and exposed the harsh, substandard living conditions. The articles created a public outcry and effectively pressured Oak Ridge to develop better, more permanent living quarters for African Americans, although several years passed before permanent changes took effect.

In 1950, Scarboro Village opened, providing an improved yet still segregated standard of living for African Americans. African Americans were forced by the AEC to move from the Woodland area of the city to an area known as Gamble Valley. The area became known as the Scarboro neighborhood and remains today an African American community with rich historical significance. The community is comprised of mainly single-family homes with generational legacies. The streets of Scarboro are proudly named after Historically Black Colleges and Universities as another tribute to strong roots.

In the 1950s, the new community included Scarboro School with 2½ paid teaching positions and volunteers who taught math, biology, and physics. In 1955, one year after the US Supreme Court's landmark decision striking down segregation in public schools, 40 African American teens enrolled at all-white Oak Ridge High School, and 45 African American children began attending all-white Robertsville Junior High School. These brave individuals are known as the "Scarboro 85" and were the first African American children to integrate a public school in the Southeast. Although still not widely known yet, the Oak Ridge school system was the first southern school system to desegregate. This integration happened before the more famous stories related to the Little Rock 9, the Clinton 12, and Ruby Bridges integrated a public elementary school. Additionally, the first public pre-k school in the state of Tennessee is located in the

Sec E

Scarboro community. Although the community has pockets of blight from under-resourced homeowners, former and current residents beam with pride about the cultural significance and contribution of the neighborhood to Tennessee history.

In recent years, the "invisibleness" of this community is finally becoming visible; the Scarboro 85 is receiving local, state, and national recognition. Proclamations have been issued by the Oak Ridge City Council, Governor Bill Lee, and the state House of Representatives in support of the Scarboro 85. In addition, the Scarboro 85 may soon be added to Tennessee's social studies academic standards to be taught in all public schools. The Scarboro 85 have been featured by many news outlets, including NPR (https://www.wkms.org/news/2021-02-23/oak-ridge-tenn-will-teach-history-of-its-black-students-who-helped-end-segregation) and the New York Times (https://www.nytimes.com/2022/06/11/us/oak-ridge-tennessee-manhattan-project.html), as well as a documentary made by the NBC affiliate WBIR Channel 10, titled "The Secret in Scarboro." https://www.youtube.com/watch?v=6Gia6ibaTMc A fundraising effort is now underway to build a $2 million permanent monument to honor the Scarboro 85 in Oak Ridge's main city park (https://scarboro85monument.com/), with endorsements from TVA, Oak Ridge National Lab, and the American Nuclear Society.

It is within this historical context that ORHA and Collaborative are developing Oak Ridge Preservation and Oak Ridge Redevelopment, which involves two LIHTC executions:

Oak Ridge Preservation: 9% LIHTCs

This component involves a substantial rehabilitation of 70 of ORHA's existing public housing units located on four sites scattered within four miles of each other, ranging from 8 to 38 units on each site. This component will be financed under one 9% LIHTC allocation in order to redevelop ORHA's smaller sites which would not otherwise be feasible to rehabilitate individually. The scattered site housing is reflective of the government-sponsored separation and containment that was prevalent during the Manhattan Project. However, the scattered site approach of ORHA's public housing reflects a thoughtful public policy strategy by City officials to prevent the concentration of poverty.

The development will offer a substantial rehabilitation of over $80,000 per unit in hard costs to include new HVACs, hot water heaters, kitchen and bath fixtures, appliances, floors, interior paint, roofs, and new siding and brick on two sites that currently have vinyl siding. In addition, myriad common amenities will be provided including the demolition and new construction of a community building for management and resident services, the renovation of an existing community building, pergolas on each site, picnic areas on one site and a new playground on one site. The development offers its residents a variety of resident services to support their mental and behavioral health. ORHA has a long-standing partnership with Ridgeview Behavioral Health Services (Ridgeview) to offer comprehensive support services from its clinic at ORHA's community building on its Joel Lane property, which is part of this development project. The services support the project's residents to achieve greater self-sufficiency and quality of life. The services offered by Ridgeview include individual counseling, support groups, socialization group training, educational group sessions, and wellness visits from community partners. In addition, Ridgeview will continue to offer transportation services to its clinic at the Joel Lane site for any ORHA resident from any of the development's sites. To meet the changing needs of the community, Ridgeview also offers its services via tele-health in virtual and telephone appointments so that residents can be served in their units.

This 9% LIHTC execution will be combined with converting all of the units through the HUD RAD/Section 18 programs to Section 8 Project-based Vouchers. The rehabilitation will preserve much-needed affordable housing in Oak Ridge with a variety of community amenities and resident services to allow its low-income residents to achieve a high quality of life.

Oak Ridge Redevelopment: Tax-Exempt Bonds and 4% LIHTCs

This component involves the rehabilitation of 58 units at four (4) existing public housing sites and the development of 104 new affordable rental units on an approximately 10-acre vacant property in the Scarboro neighborhood, adjacent to the Scarboro

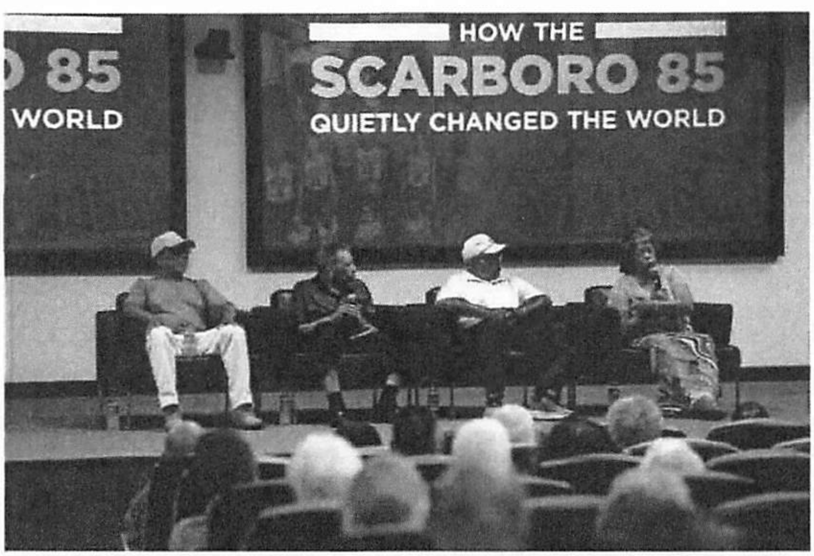
SEC E

Community Center which opened in the 1980s and is a centerpiece of the community, offering a gym, a large outdoor playground, event space, and multipurpose space. Over the past 12 months, ORHA and Collaborative facilitated a thoughtful community engagement and planning process with neighborhood residents and stakeholders to create a vision and conceptual site plan for the master-planned development in Scarboro. The resulting development plan includes:

- a mix of 104 rental and 10 homeownership units (not included in the LIHTC execution) for low-income households
- a diversity of building types: townhomes, stacked flats, garden-style apartments, and duplexes
- a large community green space at the entry of the rental component for all residents to play and congregate, serving as a focal point of the development
- pedestrian and vehicular connections to the Scarboro Community Center
- thoughtful placement of ingress/egress into and out of the development that meets the preferences of the surrounding neighborhood residents
- appropriate buffers between the new development and the adjacent neighbors' homes
- community room and common amenities to enhance the residents' quality of life

The city of Oak Ridge is facing a critical housing shortage. The need for quality housing for Oak Ridge's workforce earning low- and moderate-incomes is even more acute. The property offers the City and the Scarboro community a rare opportunity to provide long-term affordability to households being neglected by the private market and to serve working families serving the Oak Ridge community. ORHA and Collaborative, along with their architectural team, oversaw multiple listening sessions, community design charettes, and meetings with community stakeholders to create a vision that collectively addresses the housing needs and goals, design priorities, and preferences of Scarboro neighborhood residents. Good site planning and design principles have been used to honor the important history of the neighborhood and weave the new housing into the existing community. The new development is planned to foster community revitalization that respects existing residents and contributes to the future health of the neighborhood. To further this mission, ORHA will also engage in rehabilitation of owner-occupied homes and construction of new infill homeownership units in the neighborhood in order to offer a holistic placed-based redevelopment strategy that mitigates the negative effects of gentrification.

Although Oak Ridge's early desegregation of the schools was a noticeable step toward racial equality, African American residents have continued to struggle for social justice and equal resources for decades. The community planning process of the Oak Ridge Redevelopment's new housing in Scarboro is serving to change historical inequities and give neighborhood stakeholders an important voice in shaping their community's future. This development will validate the important historical role of Scarboro and strengthen the community by offering a long-term solution to preserve affordability and prevent resident displacement that threatens this neighborhood in the early stages of revitalization.



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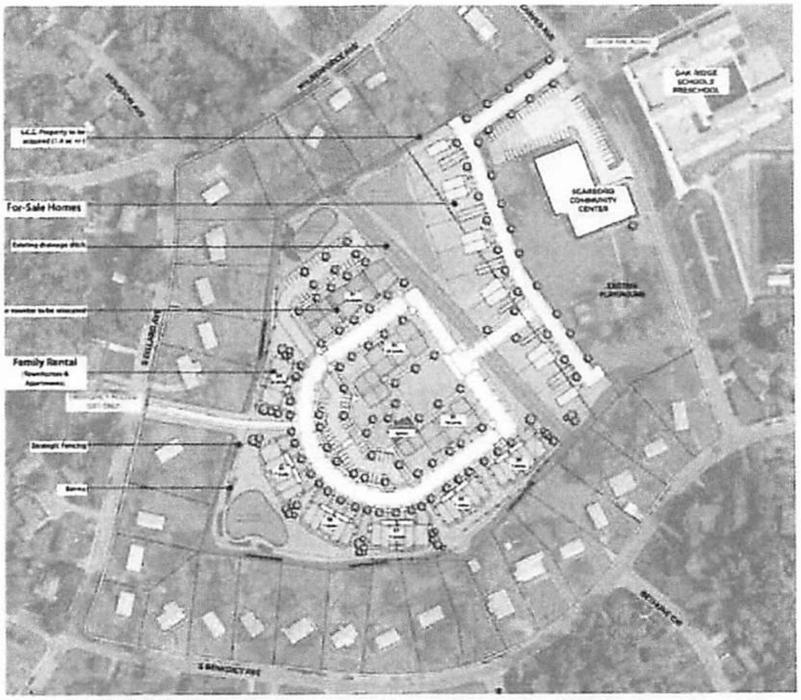

Scarboro Redevelopment Conceptual Site Plan

In order to utilize the most efficient use of LIHTCs, four of the eight ORHA public housing properties will be included in this tax-exempt bond/4% LIHTC execution: the properties at Apple Lane, Honeysuckle Avenue, Knoll Lane, and Wade Lane. With both acquisition and rehabilitation LIHTCs available to the public housing sites, and given the 9% LIHTC cap per project, including all eight sites in the 9% LIHTC execution would result in a significant amount of eligible LIHTC basis that would be unused. In order to capture this excess eligible basis, four of the rehabilitation properties will be financed through the 4% LIHTC allocation rather than the 9% LIHTC execution. This 4% LIHTC project's execution will also include a RAD/Section 18 Blend conversion of the 58 public housing units and provide 20 new PBVs from ORHA to the new housing units in Scarboro. The addition of new project-based rental assistance serves to address neighborhood stakeholders' vision to offer some of the new housing units for very-low-income families. In summary, the 4% LIHTC execution will total 162 units, of which 58 units will have RAD/Section 18 PBVs (all the rehabilitated units) and 20 new PBV units of the 104 new units at the Scarboro site.

Project Team Experience with Tax-Exempt Bonds/4% LIHTCs and Complex Transactions

Collaborative's expertise is public-private partnerships, often with PHAs, using multi-layered financing. Specifically, Collaborative's President has been involved in the development or preservation of over 25,000 affordable units amounting to over $1.2 billion in development costs over 30 years. The firm has a specialty in combining LIHTCs with other sources, as well as the HUD RAD and Section 8 programs. Collaborative staff has served in a General Partner/Developer role in 26 affordable properties, 24 of which used LIHTCs and specifically 7 involved tax-exempt bonds/4% LIHTCs. Staff has also served as a Development Consultant to other developers on 13 LIHTC projects, 6 of which used bonds/4% LIHTCs. Collaborative staff have helped 60 PHAs complete 90 RAD conversions amounting to over 10,000 RAD units, with another 22 RAD projects currently being converted. Throughout the years, Collaborative has a reputation for successfully working on highly complex LIHTC projects. One of its recent accomplishments was the rehabilitation and RAD conversion of Midtown Villages, 200 formerly public housing units in 6 scattered sites in Gainesville, GA. Using bonds/4% LIHTCs, NHTF, seller financing, PHA debt, and the RAD PBRA program, Collaborative received multiple national and regional awards for the best public housing redevelopment in the country in 2022 for its innovative financing strategies and in-depth resident services offered:
https://www.taxcreditcoalition.org/gallery/midtown-villages/#:~:text=Midtown%20Villages%20was%20the%20first,term%20project%2Dbased%20rental%20assistance and

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https://www.housingfinance.com/developments/midtown-villages-reshapes-affordable-housing-in-gainesville-georgia_o
Collaborative staff has also served as subject-matter experts to HUD, state housing finance agencies, and cities to advise in the creation of innovative new financing programs using LIHTCs as well as public policy initiatives to support greater production of affordable rental housing. For more information, please visit www.collaborativehousingsolutions.com.

Summary of Community Impact

The two LIHTC developments will meet the diverse needs of community residents, City leaders, ORHA Board, and the low-income families who ultimately will benefit from these redevelopments. With the growing local and national momentum to amplify and celebrate Oak Ridge's Scarboro 85 while many of these heroes are still alive, coupled with the city's growing crisis of a lack of adequate and attainable housing for its citizens, the time is ripe for the state of Tennessee to support the nexus of preservation and new construction of quality affordable housing in Oak Ridge. While a LIHTC approach can be complicated, it is precisely the right tool for ORHA and Collaborative to create the greatest positive impact – specifically in the revitalization of the historic Scarboro neighborhood, but throughout the city of Oak Ridge as well. With ORHA's multi-faceted skill set to implement a holistic placed-based redevelopment strategy in Scarboro, and Collaborative's deep expertise to successfully navigate complex multi-layered affordable housing financing structures in both rehabilitation and new construction developments, the partnership is poised for successful implementation of ORHA's Repositioning Plan and the City of Oak Ridge's City Blueprint to create catalytic neighborhood transformation.

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Vehicle List

Dept.	LIC#	Year	Model	Descriptior	Type	Mileage	Score
Zoning	GY6533	2008	Ford	F150	Truck	193001	10
Litter grant	GY6475	2009	Ford	E350	15 pass. Vai	140129	9
Dental Clin	0291GC	2006	Dodge	Grand Cara	Mini Van	71299	9
Senior Cenl	5702GD	2008	Nissan	Quest	Mini Van	104878	7
Fleet Servic	GR7768	1999	Mazda	B2500	Pickup	115385	5

			Replacement vehicles		
Dept.	Year	Model	Descriptior	Type	Cost
Zoning	2024	Ford	F150	4x4 Truck	45132
Litter Grant	2024	Ford	Transit 350	15 pass. Vai	50765
Dental Clinic	2024	Ford	Transit 250	Cargo Van	44708
Senior Center	2024	Chrysler	Pacifica	Mini Van	41690
Fleet Service	2024	Chevrolet	1500	4x4 Truck	44014.2
assessor	2024	Chevrolet	Blazer	SUV	35309.4
				total	324856.2

Attachment A

ANDERSON County Government Grant Pre-Application Notification Form

Department/Office/Agency Applying for Grant: Election Commission Application Deadline:

Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): Federal/State - Direct

Funding Agency Name: State of Tennessee

Grant/Program Title: Additional Security Grant

Grant Period Begins: n/A

Grant Period Ends: n/A

Total Grant Project Costs: $ ~ 55,000

Grant Amount Provided by Funding Agency: $ ~55,000

Is a County Match Required? (Yes/No) Cash ☐ or In-Kind ☐ or Both ☐

County Matching Amount Required: $ 0

Grant Revenue Type (Advance Payment or Reimbursement): Reimbursement

Indirect Cost Availability (Yes/No):

Purpose of Grant:

Additional Security system for our voting system, peripherals, and other necessary election components.

Person Responsible for Grant Program Management (Program Manager): Andrew Dodd

Person Responsible for Approving Allowable Costs: Andrew Dodd

Person Responsible for Requesting Revenue Claims: Mark Stephens

Post Grant Obligations(Yes/No)

Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): no

Grant Requirements for Equipment, Ownership & Insurance : no

Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: no

Grant Requirements for Contracted Services: no

Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes

Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): not sure, possibly lower

Funding Agency Contact Information

Contact Name/Title	Andrew Dodd, Assistant Coordinator of Elections
Phone	(615) 253-4587
Email	Andrew.Dodd@tn.gov

Submitting Department Head Signature: [signature] *Date:* 9/3/24

Grant Coordinator Signature: [signature] *Date:* 9/3/24

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Mark Stephens

From:	Andrew Dodd <Andrew.Dodd@tn.gov>
Sent:	Tuesday, August 20, 2024 10:10 AM
Subject:	External: Funding Opportunity - Securing Voting Equipment

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Good morning,

To keep voting equipment secure, we are offering grants for secure storage carts. These carts can be used for both storage and transport. An example is pictured below, but they are available in a variety of sizes and configurations.

We will reimburse up to a maximum of approximately $2,000 per cart. This funding is in addition to any security grant funding that you have remaining.

We know time is running out before November, but if these would be useful to you and you are able to complete your local procurement process in time, we wanted you to have the opportunity.

Please complete the following survey to indicate your interest. There is a place in the survey to indicate if you have any questions.

Secure Storage Needs Survey

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Thanks,

Andrew

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