



## BUDGET COMMITTEE AGENDA

August 08, 2024 AT 4:00 PM, Room 312

1. Appearance of Citizens
2. Approval of Agenda
3. Cash and Fund Balance Report, etc.....Robby Holbrook
4. Consent Agenda.....Transfer, not requiring Commission approval (1)
5. AC Schools/Julie Minton..... Appropriations (2-4)
6. EMA/Brice Kidwell.....Appropriations (5-6)
7. Library Grant/John Prince.....Appropriation (7)
8. Sheriff/Russell Barker.....Appropriations (8-9)
9. Finance/Robby Holbrook..... Appropriations & Transfer (10-13)
10. Mayor/Terry Frank.....Appropriations (14-15)

### SECTIONS:

- FY 24/25 Budget Approval by State of Tennessee ..... (A)
- EMS Performance Raises & Capital Outlay/Nathan Sweet ..... (B)
- Sheriff Capital Outlay ..... (C)
- Mayor Frank Discussion Items A-C ..... (D)
- General Clark ..... (E)
- Judge Spitzer ..... (F)
- Consolidation of Committees/Commissioner Mayes ..... (G)
- New Business ..... (H)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
July 31, 2024**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,397,952	\$ 1,207,965	\$ 4,123,188	\$ 12,976,877 *	\$ 19,705,982	\$ 18,744,836
115	Library Fund	\$ -	\$ 291,898		\$ -	\$ -	\$ 291,898	\$ 357,802
116	Solid Waste/Sanitation Fund	\$ -	\$ 535,318	\$ -	\$ -	\$ -	\$ 535,318	\$ 645,299
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 480,982	\$ 480,982	\$ 211,079
121	American Rescue Plan							\$ 4,295,609
122	Drug Control Fund	\$ -	\$ 142,508	\$ 8,754	\$ -	\$ -	\$ 151,262	\$ 173,697
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 34,269
128	Tourism Fund	\$ -	\$ 629,723	\$ -	\$ 100,000	\$ -	\$ 729,723	\$ 956,368
131	Highway Fund	\$ 75,128	\$ 269,737	\$ 3,684,146	\$ -	\$ -	\$ 4,029,011	\$ 3,188,140
141	General Purpose School Fund	\$ -	\$ -	\$ 13,881,124	\$ -	\$ -	\$ 13,881,124	\$ 10,634,687
143	Central Cafeteria	\$ 88,414	\$ 4,439,538	\$ -	\$ -	\$ -	\$ 4,527,952	\$ 4,787,743
151	General Debt Service Fund	\$ -	\$ 966,806	\$ -	\$ -	\$ -	\$ 966,806	\$ 834,426
152	Rural Debt Service Fund	\$ -	\$ 673,258	\$ -	\$ -	\$ -	\$ 673,258	\$ 1,181,135
156	Education Debt Service Fund	\$ -	\$ 124,463	\$ -	\$ -	\$ -	\$ 124,463	\$ 241,648
171	Capital Projects Fund	\$ -	\$ 478,024	\$ -	\$ -	\$ -	\$ 478,024	\$ 645,735
177	Education Capital Projects Fund		\$ 856,342	\$ -	\$ -	\$ -	\$ 856,342	\$ 985,347
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 751,588	\$ -	\$ 784,762	\$ 1,039,802
		<b>\$ 196,716</b>	<b>\$ 10,805,567</b>	<b>\$ 18,781,989</b>	<b>\$ 5,037,704</b>	<b>\$ 13,457,859</b>	<b>\$ 48,279,835</b>	<b>\$ 48,957,622</b>

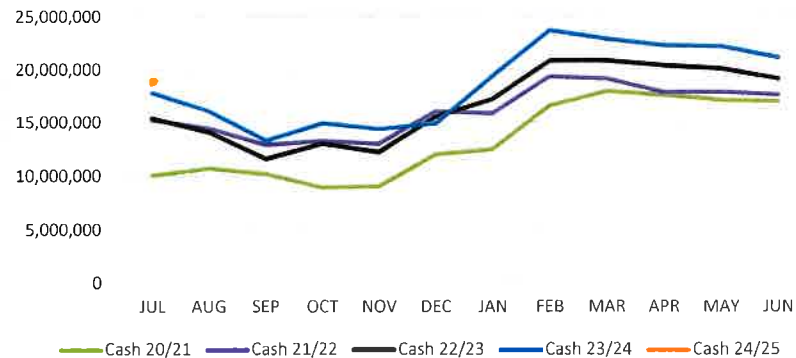
\* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends**

July

Cash 20/21	10,101,594
Cash 21/22	15,225,725
Cash 22/23	15,379,674
Cash 23/24	17,794,773
Cash 24/25	18,744,836

**General Fund Cash Trends**

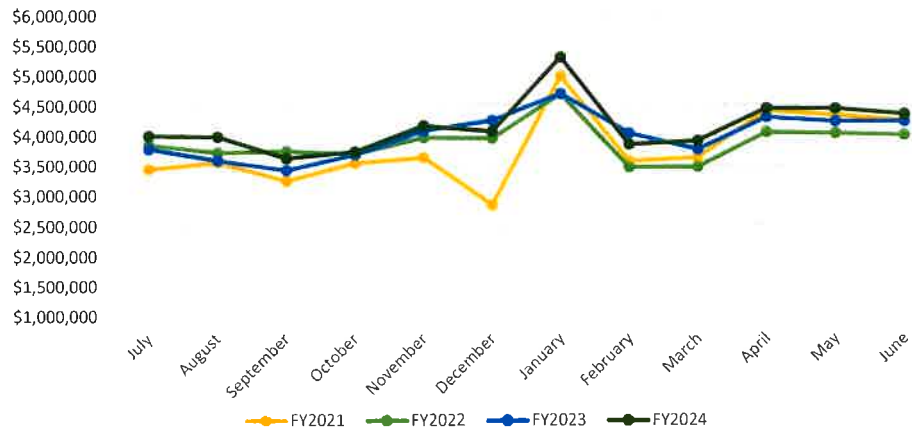


Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2.1%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4.2%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13.0%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-4.6%
March	\$441,473.00	\$900,598.83	\$86,804.45	\$44,262.92	\$2,261,867.52	\$116,953.82	\$61,480.38	\$3,913,440.92	3.9%
April	\$508,342.61	\$948,424.49	\$106,095.26	\$47,724.45	\$2,660,226.92	\$128,789.00	\$44,311.95	\$4,443,914.68	3.6%
May	\$493,848.18	\$922,182.17	\$101,604.30	\$45,094.65	\$2,698,535.39	\$121,936.01	\$52,740.49	\$4,435,941.19	5.1%
June	\$567,955.36	\$976,246.00	\$107,120.87	\$45,031.06	\$2,446,928.85	\$117,326.50	\$86,206.98	\$4,346,815.62	2.9%
Totals:	\$6,071,183.68	\$11,192,202.58	\$1,181,065.62	\$539,681.48	\$28,813,807.25	\$1,457,832.10	\$630,946.58	\$49,886,719.29	3.9%

11%

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,969,363.83)	\$ (4,958,396.79)	\$ (13,927,760.62)			
	<b>Remaining Allocation</b>	<b>\$ 1,030,636.17</b>	<b>\$ (6,322.79)</b>	<b>\$ 1,024,313.38</b>			
	Interest earned	\$ 268,944.49					
	<b>Remaining Allocation + Interest</b>	<b>\$ 1,299,580.66</b>			Obligation Deadline 12/31/2024		
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	9/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,485,844.01	\$ -	Complete	NO	8/15/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 30,000.00	\$ -	Complete	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 1,019,170.85	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 667,365.84	\$ 667,365.84	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
15	Other Vehicles on Capital Requests	\$ 224,823.00	\$ 224,823.00	\$ -	Complete	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 899,349.03	\$ 899,349.03	\$ -	Complete	YES	8/15/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
25	Jail Medical Services	\$ 250,000.00	\$ 250,000.00	\$ -	Complete	YES	5/15/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 547,389.89	\$ 547,389.89	\$ -	Complete	YES	8/21/2023
29	EMS AED's	\$ 272,669.74	\$ 272,669.74	\$ -	Complete	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
32	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ 18,405.00	\$ -	Complete	YES	3/18/2024
33	Parks Bobcat	\$ 53,161.25	\$ 53,161.25	\$ -	Complete	YES	5/20/2024
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 59,936.50	\$ 32,063.50	In Progress	YES	3/10/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 106,064.04	\$ 43,935.96	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 67,989.81	\$ 311,525.11	In Progress	YES	6/19/2023
32	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,098,270.00	\$ 151,730.00	In Progress	NO	12/18/2023
34	Anderson County Fire Commission Funding for Departments	\$ 330,000.00	\$ 210,000.00	\$ 120,000.00	In Progress	YES	5/20/2024
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	YES	8/15/2022
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
35	Auto Purchases	\$ 170,281.40	\$ -	\$ 170,281.40	Pending	YES	6/17/2024
		\$ 13,927,760.62	\$ 10,941,010.31	\$ 2,986,750.31			

## 2024-2025 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Fed Direct	Grantor	Indirect Cost Recovery	
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 103,500		7/1/2024	6/30/2025		\$ 103,500		TMHSAS	\$ 8,260	
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2024	6/30/2025	\$ 200,000			OCJP/VOCA	\$ 3,685	
	District Attorney's Office	JAG - 7th CTF	\$ 70,000		7/1/2024	6/30/2025	\$ 70,000			OCJP		
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 130,000		7/1/2024	6/30/2025	\$ 130,000			OCJP/VOCA		
54410-499-EMPG	Emergency Management	Emergency Management EMPG 2023	\$ 33,709	\$ 33,709	10/1/2022	9/30/2024	\$ 33,709			TEMA		
54410-499-DHS	Emergency Management	Homeland Security Grant 2023	\$ 28,250		9/1/2022	4/30/2025	\$ 28,250			TEMA/DHS		
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250		9/1/2023	4/30/2026	\$ 28,250			TEMA/DHS		
54410-499-DOE	Emergency Management	Off-Site Emergency Planning and Response	\$ 21,000		12/1/2023	7/31/2024	\$ 21,000			TEMA/DHS		
55110-707-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000		TDH		
55110-707-AWN	Health Department	Immunization Funding Grant (awning)	\$ 227,000		7/1/2023	12/31/2024	\$ 227,000			TDH		
55190-3000	Health Department	Reimburse County for Contract employees Salaries	\$ 663,600		7/1/2024	6/30/2025	\$ 155,738	\$ 507,862		TDH		
53500-1000	Juvenile Court	Juvenile Court State Supplement Funds	45,000.00		7/1/2024	6/30/2029		\$ 45,000		DCS		
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020		TDOT		
51900-799-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849				\$ 711,396		TDOT		
	Mayors Office	TDOT Old State Circle Bridge	\$ 950,900					\$ 950,900		TDOT		
	Mayors Office	Gibus Ferry Park (FLAP Grant)	\$ 1,860,000	\$ 201,400					\$ 1,860,000	USDOT		
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000		12/15/2023	3/31/2026	\$ 194,000			CDBG		
91170-791-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2024	\$ 523,207			TDEC/CDBG		
	Mayor's Office	Broadband Accessibility Grant (BRC)	\$ 100,000		7/1/2024	12/31/2026				TNECD		
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -		TDEC		
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100		7/1/2024	6/30/2025		\$ 52,100		TDOT		
TBD	Mayors Office/ORRCA	Oak Ridge Reservation Community Alliance	\$ 381,587		4/15/2024	6/30/2028	\$ 381,587			TDEC		
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 128,961		7/1/2023	9/30/2024	\$ 128,961			ETHRA/ETAAD		
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 66,576		7/1/2024	6/30/2025	\$ 51,744	\$ 14,832		ETHRA/ETAAD		
	Norris Library	East Tennessee Foundation	\$ 3,000		5/1/2024	4/30/2025				ETF		
53310-DVCC	Sessions Judges	STOP, DV Court	\$ 201,000		7/1/2023	6/30/2026	\$ 201,000			OCJP		
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 22,000		10/1/2023	9/30/2024	\$ 22,000			TDSHS/ NHSTA		
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 295,707		5/15/2023	6/30/2025		\$ 295,707		OCJP		
54110-VCIF2	Sheriff's Department	VCIF Collaborative	\$ 1,885,000		8/1/2023	6/30/2025		\$ 1,885,000		OCJP	\$ 16,900	
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000		6/30/2023	3/7/2028		\$ 200,000		TDCI		
128-58110-ARPA	Tourism	Tourism ARPA	\$ 163,357		12/1/2021	11/30/2026	\$ 163,357			TDTD		
128-58110-ENGR	Tourism	Tourism Enhancement Grant	\$ 100,000	\$ 30,000	7/1/2023	6/30/2025		\$ 70,000		TDTD		
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2024	6/30/2025		\$ 30,000		TDTD		
										<b>Total</b>		
							<b>Current Year Grants</b>	<b>\$ 8,117,249</b>	<b>\$ 4,495,021</b>	<b>\$ 1,860,000</b>	<b>\$ 14,472,270</b>	<b>\$ 28,845</b>
							<b>Prior Year Grants</b>	<b>\$ 8,680,171</b>	<b>\$ 10,387,755</b>		<b>\$ 19,067,927</b>	

# ANDERSON COUNTY GOVERNMENT BUDGET AMENDMENT REQUEST

**Important Note:** This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083399

DEPARTMENT: Register of Deeds

FROM: Tim Shelton Register  
(Department Contact Person)

*TS*

DATE: July 30, 2024

INCREASE	DECREASE CODE:	DESCRIPTION	AMOUNT
Decrease 101-51600-337		Maintenance and Repair	\$2,000.00

40,000

INCREASE	DECREASE CODE:	DESCRIPTION	AMOUNT
Increase 101-51600-351		Rentals	2,000.00

Justification / Explanation: Transfer is necessary to pay rental for map plotter *from Canon*

*\*\*Please attach additional sheet if necessary for additional information.*

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083400

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 7/30/2024

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-34685 Committed For Capital Projects	\$ 1,400,000.00
<b>Total</b>			<b>\$ 1,400,000.00</b>

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-76100-304 Architect Fees	\$ 460,000.00
		141-76100-399 Other Contracted Services	\$ 400,000.00
		141-76100-706 Building Construction	\$ 540,000.00
<b>Total</b>			<b>\$ 1,400,000.00</b>

Motion \_\_\_\_\_

To Approve

To Refer

With                       W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for anticipated costs for new construction of Claxton Elementary School.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083401

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 7/30/2024

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-39000 Unassigned Fund Balance	\$ 150,000.00
<b>Total</b>			<b>\$ 150,000.00</b>

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-72310-506 Liability Insurance	\$ 125,000.00
		141-72310-513 Worker's Compensation Insurance	\$ 25,000.00
<b>Total</b>			<b>\$ 150,000.00</b>

Motion \_\_\_\_\_

To Approve  
 To Refer  
 With                       W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate additional funds for increased costs in liability insurance and worker's compensation insurance.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083402

DEPARTMENT: SPECIAL EDUCATION

FROM: KIM TOWE

DATE: 7/22/2024

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	43551	SPECIAL EDUCATION FEES FOR SERVICE	\$ 195,642.60
<b>Total</b>			<b>\$ 195,642.60</b>

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 189-SEFFS	OTHER SALARIES & WAGES - SEFFS	\$ 15,000.00
141	71200 201-SEFFS	SOCIAL SECURITY - SEFFS	\$ 930.00
141	71200 204-SEFFS	STATE RETIREMENT - SEFFS	\$ 954.00
141	71200 212-SEFFS	EMPLOYER MEDICARE - SEFFS	\$ 217.50
141	71200 399-SEFFS	OTHER CONTRACTED SERVICES - SEFFS	\$ 114,000.00
141	71200 429-SEFFS	INSTRUCTIONAL MATERIALS - SEFFS	\$ 30,000.00
141	71200 499-SEFFS	OTHER SUPPLIES - SEFFS	\$ 15,000.00
141	71200 524-SEFFS	STAFF DEVELOPMENT - SEFFS	\$ 7,000.00
141	72220 189-SEFFS	OTHER SALARIES & WAGES - SEFFS	\$ 11,000.00
141	72220 201-SEFFS	SOCIAL SECURITY - SEFFS	\$ 682.00
141	72220 204-SEFFS	STATE RETIREMENT - SEFFS	\$ 699.60
141	72220 212-SEFFS	EMPLOYER MEDICARE - SEFFS	\$ 159.50
<b>Total</b>			<b>\$ 195,642.60</b>

Motion \_\_\_\_\_

To Approve

To Refer

With  W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate Special Education Fees for Service funds for salary supplements, clerical assistance, contracted services for billing and psychologist/behavioral personnel.

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 EMA \_\_\_\_\_

APPROPRIATION: **X**  
 FROM: \_\_\_\_\_

**0083403**

Brice Kidwell

8/1/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101.47220-EMPG	Revenue	\$9,744.13

	TOTAL	\$ 9,744.13

INCREASE/DECREASE	CODE DESCRIPTION	AMOUNT
101.54410-169	Part Time	\$9,744.13

	TOTAL	\$ 9,744.13

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O  Seconded _____ Motion _____	
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Detailed Justification / Explanation : Increase part time budget.

*Reimbursable grant funds not spent from \$ 33,709.13 grant last fiscal year.*

5

ANDERSON County Government Grant Pre-Application Notification Form

Department or Organization Applying for Grant :Emergency Management Agency

Grant/Program Title: Emergency Management Performance Grant

Grant Beginning Period Pending – contract comes in April/May time frame

Grant Ending Period :

Grant Amount:\$33,709.13

Funding Agency (i.e. State, Federal , Private): Department of Homeland Security

Funding Agency Contact Information

Name Todd Jones, TEMA

Address 803 N. Concord Street, Knoxville, TN 37919

Phone 865-594-5664

Fax 865-594-5668

Email Todd.jones@tn.gov

Funding Percentage or Match (i.e. 100% or 75%/ 25%): 50%

Funding Type (Revenue Advanced or Reimbursed) :Reimbursed

Ongoing Funding Requirements(Yes/No & Length Required):

Indirect Cost Availability (Yes/No) :

Grant Beneficiary: EMA

Purpose of Grant: Funding of training, exercises, planning, management & administration and equipment purchases allowable

Person/Dept. Responsible for Grant Program Management : Karen Ooten, EMA

Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten, EMA

Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten, EMA

Grant Requirements for Continuation of Program or Cooperative Agreements:

Grant Requirements for Equipment, Ownership & Insurance : The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided un this Grant Contract. The Grantee shall obtain perpetual inventory system for all equipment or moto vehicles

Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: Upgrades/Maintenance fees are payable by EMA, not grant

Grant Requirements for Employment or Contracted Services:

Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes

Will this grant add Expense to Anderson County's Insurance Expense?(Yes/No): Yes

Approving Official Signature:

*[Handwritten Signature]*

Date: 2/16/24

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: **X**

**0083404**

DEPARTMENT:

FROM:

EMA \_\_\_\_\_

Brice Kidwell

5/31/2024

INCREASE / DECREASE <small>(circle one)</small>	CODE DESCRIPTION	AMOUNT
101.47235-DHS	Revenue	\$28,250.00
	TOTAL	\$ 28,250.00

INCREASE/DECREASE	CODE DESCRIPTION	AMOUNT
101.54410-499-DHS	Civil Defense-Other Supplies & Materials	\$28,250.00
	TOTAL	\$ 28,250.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation : To purchase ballistic vest and shields, a radar message sign and portable barriers.

*Homeland Security Grant*

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ANDERSON County Government Grant Pre-Application Notification Form

Department or Organization Applying for Grant :Emergency Management Agency

Grant/Program Title: Homeland Security Grant

Grant Beginning Period 9/1/22

Grant Ending Period :4/30/25

Grant Amount:\$28,250.00

Funding Agency (i.e. State, Federal , Private): Department of Homeland Security

Funding Agency Contact Information

Name Gary Baker

Address 3041 Sidco Dr Nashville TN 37204

Phone 615-741-7037

Fax 615-741-4173

Email Gary.baker@tn.gov

Funding Percentage or Match (i.e. 100% or 75%/ 25%):N/A

Funding Type (Revenue Advanced or Reimbursed) :Reimbursed

Ongoing Funding Requirements(Yes/No & Length Required):

Indirect Cost Availability (Yes/No) :

Grant Beneficiary: EMA

Purpose of Grant: Funding of training, exercises, planning and equipment purchases allowable

Person/Dept. Responsible for Grant Program Management : Karen Ooten, EMA

Person/ Dept. Responsible for Reporting Expenditures: Karen Ooten, EMA

Person/ Dept. Responsible for Requesting Revenue Claims: Karen Ooten, EMA

Grant Requirements for Continuation of Program or Cooperative Agreements:

Grant Requirements for Equipment, Ownership & Insurance : The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided un this Grant Contract. The Grantee shall obtain perpetual inventory system for all equipment or moto vehicles

Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: Upgrades/Maintenance fees are payable by EMA, not grant

Grant Requirements for Employment or Contracted Services:

Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes

Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): Yes

Approving Official Signature:

*[Handwritten Signature]*

Date: 2/16/24

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION:

DEPARTMENT:  
Norris Library/Finance Department

FROM: 0083405  
John Prince

Increase	CODE DESCRIPTION	AMOUNT
115-56500-499-4001	Other Supplies & Matls-Norris	\$ 3,000.00
	TOTAL	\$ 3,000.00

Decrease	CODE DESCRIPTION	AMOUNT
115-34535-4001	Fund balance	\$ 3,000.00
	TOTAL	\$ 3,000.00

Detailed Justification / Explanation :

To allocate grant funds from the East Tennessee Foundation.

*Received \$3,000 last FY. These funds rolled into fund balance & this BA moves money into an expenditure code this FY 24-25.*

**Impact on Next Year's Budget - No effect**

File Attachment Settings

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- Annotations
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- Print
- Email
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Page Tools

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Attachment

### Anderson County Miscellaneous Receipt

Misc. Receipt No: 28032  
 POS Receipt No: 125053  
 Receipt Date: 05/23/2024

Received By: Grace Rutherford  
 Received On: 05/23/2024 7:53 AM

Customer ID: 1679  
 Name: EAST TENNESSEE FOUNDATION  
 Description: NORRIS AREA COMMUNITY FOUNDATION GRANT

<b>Miscellaneous Receipt Total</b>
\$3,000.00

GL Account Number	GL Account Description	Debit	Credit
115 -48610- 4000	Donations - Norris Community Library	\$0.00	\$3,000.00
<b>Miscellaneous Receipt Totals:</b>		<b>\$0.00</b>	<b>\$3,000.00</b>

Thank You!

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File Attachment Settings

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**EAST TENNESSEE FOUNDATION**

45609

Grant 61825 :: Norris Area Community Foundation Grants Fund for the benefit of  
Norris Community Library's youth and elder program expansion

05/16/2024

3,000.00

Total

3,000.00

115-48610-4000

45609

**EAST TENNESSEE FOUNDATION**  
520 W. SUMMIT HILL DRIVE, SUITE 1101  
KNOXVILLE, TN 37902  
(865) 524-1223



87-816/642

00/100  
 PAY TO THE ORDER OF  
 Three thousand dollars and  
 \*\*\*\*\*  
 Anderson County Government  
 100 North Main Street  
 Clinton, TN 37716

DATE	AMOUNT
05/16/2024	***3,000.00

VOID 180 DAYS AFTER CHECK DATE

*[Signature]*  
 AUTHORIZED SIGNATURE  
*[Signature]*  
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑆00045609⑆ ⑆064208165⑆ 1430002977093⑆

5

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<b>ANDERSON County Government Grant Pre-Application Notification Form</b>	
Department/Office/Agency Applying for Grant: Norris Community Library Application Deadline: 03/22/2024 (extension provided)	
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): Other (charitable organization)	
Funding Agency Name: Norris Area Community Foundation (part of East Tennessee Foundation)	
Grant/Program Title: Norris Area Foundation Community Grant	
Grant Period Begins: May 1, 2024	
Grant Period Ends: April 30 <sup>th</sup> , 2025	
Total Grant Project Costs: \$3000	
Grant Amount Provided by Funding Agency: <del>\$2700</del> 3000	
Is a County a Match Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Cash <input checked="" type="checkbox"/> or In-Kind <input checked="" type="checkbox"/> (Both are accepted, only one required)	
County Matching Amount Required: <del>\$300 (5%)</del> IN KIND Match	
Grant Revenue Type (Advance Payment or Reimbursement) : Advanced Payment	
Indirect Cost Availability (Yes/No): No	
Post Grant Obligations(Yes/No): No	
Purpose of Grant:	
This grant is to fund technology devices to be used in outreach and STEM programs from the library. Specifically, outreach will occur in the surrounding senior facilities and inside the library. This grant is meant to benefit residents of Norris, Andersonville, Bethel, and Fairview in Anderson County.	
Person/Dept. Responsible for Grant Program Management (Program Manager): Kimberlee Byrge, Norris Community Library	
Person/ Dept. Responsible for Approving Allowable Costs: Kimberlee Byrge, Norris Community Library	
Person/ Dept. Responsible for Requesting Revenue Claims: Kimberlee Byrge, Norris Community Library	
Post Grant Obligation Information:	
We may have to collect statistics during programs and report to the funding agency.	
Grant Requirements for Equipment, Ownership & Insurance .	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Once purchased the tech items should not require any subscription or maintenance that costs money.	
Grant Requirements for Employment or Contracted Services:	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Funding Agency Contact Information	
Contact Name/Title	Frits Haverkamp
Phone	865-687-0475
Email	fritsdhaverkamp@gmail.com
Submitting Department Head Signature: <i>Kimberlee Byrge</i>	Date 4/16/24
Grant Coordinator Signature: <i>[Signature]</i>	Date 4/17/24

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION:  **0083406**

DEPARTMENT:

FROM:

Sheriff's Department

Kenny Sharp/ Russell Baker

8/5/2024

Decrease		CODE DESCRIPTION					AMOUNT
101-39000		Unassigned Fund Balance					\$12,297.76
					TOTAL	\$12,297.76	

Increase		CODE DESCRIPTION					AMOUNT
101-54110-338		Sheriff's Dept.- Vehicle Repairs & Maintenance					\$12,297.76
					TOTAL	\$12,297.76	

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="padding-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation :  
 This is to repair ACSD vehicles.

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## Budget Agenda

#1

Insurance recovery (101-49700) supplement check \$ **3,758.44** received 8/1/2024 (normally sent to the repair shop) Original accident date **5/27/2024** (K-9 Line Car)

Needs to go into vehicle repair, to finish payment.

# 2

Insurance recovery (101-49700) supplement check \$ **7,406.42** received 7/16/2024. Original accident date **6/13/2024 (repair check went into 2023/2024 end of year, so we did not have an opportunity to transfer to pay for repair).** (Sheriff Tahoe)

Needs to go into vehicle repair, to have repair done.

#3

Request for **\$1132.90** from 2023/2024 funds from code 101-54110-338. The insurance recovery check went into the code. However, the repair on the vehicle was just completed 8/2/2024. The funds are for replacement of Front Bumper bar, siren, Siren mount and emergency lights.

# 4

Expecting Insurance recovery check in the amount of \$ **5,841.26** Claim #

**Unoccupied patrol vehicle was struck on July 20, 2024 by a vehicle insured by Progressive Direct.**

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083407

DEPARTMENT:

FROM:

Sheriff's Department

Kenny Sharp/ Russell Baker

8/5/2024

Increase	CODE DESCRIPTION						AMOUNT
101-49700			Insurance Recovery				\$5,841.26
TOTAL							<b>\$5,841.26</b>

Increase	CODE DESCRIPTION						AMOUNT
101-54110-338			Sheriff's Dept.- Vehicle Repairs & Maintenance				\$5,841.26
TOTAL							<b>\$5,841.26</b>

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation :

Insurance recovery for ACSD vehicle



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: \_\_\_\_\_ APPROPRIATION: X **0083408**  
 DEPARTMENT: \_\_\_\_\_ FROM: \_\_\_\_\_  
 Finance \_\_\_\_\_ Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned Fund Balance	\$ 175,000.00
	<b>Total</b>	<b>\$ 175,000.00</b>
INCREASE	CODE DESCRIPTION	
101-51900-599	Other General Administration - Other Charges	\$ 175,000.00
	<b>TOTAL</b>	<b>\$ 175,000.00</b>

Motion

To Approve

To Refer

With  W/O

Seconded \_\_\_\_\_

Motion \_\_\_\_\_

Detailed Justification / Explanation :

Tennessee Risk Management payment for insurance increased \$153,971 from prior year and \$281,461 over the past 2 years, and while I have increased our appropriation the last 2 years it has not been enough to absorb this increase.

I plan to do a full audit this fiscal year of each departments workmans comp insurance as well as buildings & contents, liability and vehicle insurance.


Impact on 25/26 Budget - Yes

BA

**Robby Holbrook**

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**From:** Kim Jeffers-Whitaker  
**Sent:** Thursday, June 13, 2024 2:53 PM  
**To:** Robby Holbrook  
**Subject:** 2024 TNRMT Renewal Invoice  
**Attachments:** 2024 TNRMT Renewal Invoice.pdf

Good afternoon Robby,

Please find attached the 2024 TNRMT invoice. A complete copy of the renewal is filed in HR.

The invoice has increased by \$153,971 from the 2023 renewal. Both property (\$84,383) and worker's compensation (\$69,588) have gone up an estimated 12.4%.

After speaking with the carrier today, there are several factors contributing to this year's increase.

1. Property \$863,104  
Estimated increase from prior year is 11% .
  - a. Industry increases
    - i. Replacement cost
    - ii. Weather changes creating modifications in premiums, or premiums and deductibles.
      1. EX: Windstorm/hail damage is seeing a 2% increase in deductible, an increase by \$100,000, or both.
      2. EX: Deductible increases are being witnessed to include deductibles going up tens of thousands of dollars.
  - b. Anderson County
    - i. Property values went up 14% from prior year
    - ii. The average 5-year cost/loss is \$494,000 annually
      1. Excludes \$1.6M cost loss ACG seen 2017
2. Worker's Compensation, \$521,475  
Estimated increase from prior year is 15%.
  - a. Anderson County
    - i. Salaries were up by 11.4% from prior year
    - ii. Average 5-year cost/loss is \$440,000 annually

Please let me know if you have questions or require any additional information.

Sincerely,  
Kim

Kim Jeffers-Whitaker, SCP  
Pronouns: She | Her | Hers  
Director of Human Resource & Risk Management  
Anderson County Government  
100 N Main St., Room 102  
Clinton, TN 37716  
Main Tel [865.264.6300](tel:865.264.6300) | Direct [865.264.6330](tel:865.264.6330) | Fax [865.264.6259](tel:865.264.6259) | Cell [865.363.6321](tel:865.363.6321)  
[kwhitaker@andersoncountyttn.gov](mailto:kwhitaker@andersoncountyttn.gov) | [Website](#) | [Facebook](#) | [W.O.W. Instagram](#)

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: X

**0083409**

DEPARTMENT:

FROM:

Finance/Sheriff

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-46290-SORR1	Other Public Safety Grants - Sheriff's Office Recruitment and Retention	\$ 17,050.00
	<b>Total</b>	<b>\$ 17,050.00</b>

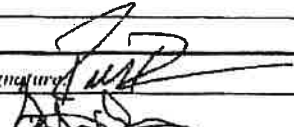

INCREASE	CODE DESCRIPTION	AMOUNT
101-54110-188-SORR1	Sheriff Department - Sheriff's Office Recruitment and Ret	\$ 15,000.00
101-54110-201-SORR1	Social Security	\$ 932.00
101-54110-204-SORR1	Retirement	\$ 900.00
101-54110-212-SORR4	Medicare	\$ 218.00
	<b>TOTAL</b>	<b>\$ 17,050.00</b>

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detailed Justification / Explanation :

To allocate funds for the Tennessee Law Enforcement Hiring, Training and Recruitment Grant					
administered by the Tennessee Department of Commerce and Insurance					
<i>Upcoming payout is \$3000 which we received on 7/9/24.</i>					
<b>Impact on 25/26 Budget - No</b>					



<b>ANDERSON County Government Grant Pre-Application Notification Form</b>	
Department/Office/Agency Applying for Grant: ACSO	Application Deadline: None
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State-Direct	
Funding Agency Name: State of Tennessee	
Grant/Program Title: Recruitment/Retention Grant	
Grant Period Begins: 07/01/2023	
Grant Period Ends: 06/30/2028	
Total Grant Project Costs: \$ 200,000	
Grant Amount Provided by Funding Agency: \$ 200,000	
Is a County Match Required? (Yes/No): No    Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$	
Grant Revenue Type (Advance Payment or Reimbursement) :	
Indirect Cost Availability (Yes/No): No	
Purpose of Grant: Officer retention and recruitment	
Person Responsible for Grant Program Management (Program Manager): Steve Owens	
Person Responsible for Approving Allowable Costs: Steve Owens	
Person Responsible for Requesting Revenue Claims: Steve Owens	
Post Grant Obligations(Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
Grant Requirements for Equipment, Ownership & Insurance :	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Grant Requirements for Contracted Services:	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
<b>Funding Agency Contact Information</b>	
Contact Name/Title	TN POST / William "Chip" Kain, Executive Secretary POST Commission
Phone	
Email	William.kain@tn.gov
Submitting Department Head Signature:	 Date: 06/15/2023
Grant Coordinator Signature:	 Date: 06/15/2023

6/20/23



Review Payments  
**Payment Details**

ANDERSON COUNTY SHERIFFS DEPT  
 0006250037

Invoice Number	77833-1104	Payment Date	07/03/2024
Method	EFT	Pay Status	Paid
Amount	\$3,000.00	Currency	USD
Routing Number	061000104		
Bank Account Number	*****6257		
Paid To	ANDERSON COUNTY SHERIFFS DEPT		

Country USA United States  
 \*Address 1 101 S MAIN ST STE 400  
 Address 2  
 Address 3  
 \*City CLINTON  
 County  
 \*State TN Tennessee

\*Postal 37716

From Fifth Third Bank

Payment Advice



11.43

Invoice	Gross Amount	Discount	Discount Taken	Payment Message	Paid Amount	BU Description	Telephone
77833-1104	3,000.00	0.00	0.00	Recruitment and Retention Grant	3,000.00	Commerce & Insurance	615/741-2241

Refer to Payments Made

**Anderson County  
Miscellaneous Receipt**

**Misc. Receipt No:** 28708  
**POS Receipt No:** 125727  
**Receipt Date:** 07/09/2024

**Received By:** Grace Rutherford  
**Received On:** 07/09/2024 8:04 AM

**Customer ID:** 1055  
**Name:** STATE-TN PAY  
**Description:** RECRUITMENT AND RETENTION GRANT  
(101-46290-SORR1)

<b>Miscellaneous Receipt Total</b>
\$3,000.00

<b>GL Account Number</b>	<b>GL Account Description</b>	<b>Debit</b>	<b>Credit</b>
101. -11430	Due From Other Govt	\$0.00	\$3,000.00
<b>Miscellaneous Receipt Totals:</b>		<b>\$0.00</b>	<b>\$3,000.00</b>

**Thank You!**



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:  *Payroll*  
 DEPARTMENT: Sheriff's Office *Finance Grant*

APPROPRIATION:  7/24/2024  
 FROM: 0083410  
 Lounicia Bolton

Decrease	CODE DESCRIPTION	AMOUNT
101-54110-309-VCIF2	VCIF Collaborative FY24 - Contracts w/ Other Gov Agencies -	\$ 20,000.00
101-54110-431-VCIF2	VCIF Collaborative FY24 - Law Enforcement Supplies	\$ 9,500.00
101-54110-716-VCIF2	VCIF Collaborative FY24 - Law Enforcement Equipment	\$ 30,000.00
101-54110-207-VCIF2	VCIF Collaborative FY24 - Medical Insurance	\$ 138.00
TOTAL		\$ <b>59,638.00</b>

59,000  
75,000  
164,000  
37,695

Increase	CODE DESCRIPTION	AMOUNT
101-54110-187-VCIF2	VCIF Collaborative FY24 - Overtime Pay	\$ 20,000.00
101-54110-499-VCIF2	VCIF Collaborative FY24 - Other Supplies & Materials	\$ 9,500.00
101-54110-718-VCIF2	VCIF Collaborative FY24 - Cap Outlay - Motor Vehicles	\$ 30,000.00
101-54110-299-VCIF2	VCIF Collaborative FY24 - Other Fringe Benefits	\$ 138.00
TOTAL		\$ <b>59,638.00</b>

Detailed Justification / Explanation :  
 To adjust FY25 Violent Crime Intervention Fund Collaborative Grant funds from the Office of Criminal Justice Programs for two staff positions and to purchase equipment (see attached).

**Impact on Next Year's Budget -** No effect

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Anderson County Sheriff's Department

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: VCIF: Competitive Collaborative Enhancement Grant

<b>SALARIES, BENEFITS &amp; TAXES</b>	<b>AMOUNT</b>
Crime Analyst \$40,000.00 + \$25,000.00	\$65,000.00
Grant Program Assistant \$40,000.00 + \$25,000	\$65,000.00
Overtime For Directed Patrols and Warrant Roundups - 1,612 hours	\$50,000.00
<b>TOTAL</b>	<b>\$180,000.00</b>

*Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.*

<b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>	<b>AMOUNT</b>
Accurint + Trax Software	\$75,000.00
Leads on Line Software	\$60,000.00
First Two Software	\$11,000.00
PenLink Software	\$75,000.00
<b>TOTAL</b>	<b>\$221,000.00</b>

<b>SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE &amp; SHIPPING, OCCUPANCY, EQUIPMENT RENTAL &amp; MAINTENANCE, PRINTING &amp; PUBLICATION</b>	<b>AMOUNT</b>
Supplies: Camcorder = \$1,100	\$1,100.00
Supplies: Digital Camera = \$2,800 each x 3	\$8,400.00
Sensitive Minor Equipment: Ballistic Vest = \$700 each x 20	\$14,000.00
Sensitive Minor Equipment: Computer = \$3,600 each x 10	\$36,000.00
Sensitive Minor Equipment: Bean Bag Shotgun = \$800 each x 15	\$12,000.00
Sensitive Minor Equipment: Tackitrac = \$3,250 each x 2	\$6,500.00
Sensitive Minor Equipment: Iprotect Multi-Channel wireless detector	\$3,300.00
<b>TOTAL</b>	<b>\$81,300.00</b>

<b>TRAVEL, CONFERENCES &amp; MEETINGS</b>	<b>AMOUNT</b>
Training and Conferences Attended by Agency Staff: SWAT Sniper School = \$2,000.00 each x 2	\$4,000.00
Training and Conferences Attended by Agency Staff: National Forensic Academy = \$10,000 each x 3	\$30,000.00
Training and Conferences Attended by Agency Staff: IACA Conference \$2000 each x 4	\$8,000.00
Training and Conferences Attended by Agency Staff: IACA Crime Analysis Classes \$400 each x 6	\$2,400.00
<b>TOTAL</b>	<b>\$44,400.00</b>

<b>CAPITAL PURCHASE</b>	<b>AMOUNT</b>
Description of Capital Purchases: Covert Vehicles	\$30,000.00
Description of Capital Purchases: QUAD™ CRISIS RESPONSE MODULE = \$7,000 each x 2	\$14,000.00
Description of Capital Purchases: MX908 Tester = \$60,000.00 each x 2	\$120,000.00
<b>TOTAL</b>	<b>\$164,000.00</b>

<b>INDIRECT COST</b>	<b>AMOUNT</b>
Up to 10% de-minimis rate of Modified Total Direct Costs (MTDC)	\$6,900.00
<b>TOTAL</b>	<b>\$6,900.00</b>

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: \_\_\_\_\_ APPROPRIATION: X 0083411  
 DEPARTMENT: \_\_\_\_\_ FROM: \_\_\_\_\_  
 Finance/EMS Grant Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-46290-E	EMS Equipment Grant	\$ 134,180.10
	<b>Total</b>	<b>\$ 134,180.10</b>

INCREASE	CODE DESCRIPTION	AMOUNT
101-55130-790-EMSE1	EMS Equipment Grant - Other Equipment	\$ 134,180.10
	<b>TOTAL</b>	<b>\$ 134,180.10</b>

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O  Seconded _____ Motion _____	
--	--

Detailed Justification / Explanation :

Allocating funds for a TN State EMS equipment grant. Grant is a non-matching reimbursement grant that we have until Sept 30, 2024 to spend.

*Approved in April of 2024 by budget & Commission*

Impact on 25/26 Budget - No

Anderson County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant: EMS	
Grant/Program Title: TN State EMS Equipment grant	
Grant Beginning Period: April 2024	
Grant Ending Period: June 30 2024 <i>Extended to Sept 30, 2024</i>	
Grant Amount: Up to \$150,000	
Funding Agency (i.e. State, Federal, Private): State	
Funding Agency Contact Information	
Name	State Office of EMS
Address	665 Mainstream Drive, Nashville, TN 37243
Phone	1-615-741-2584
Fax	1-615-741-4217
Email	jonathan.beaty@tn.gov
Funding Percentage or Match (i.e. 100% or 75%/ 25%): 100%	
Funding Type (Revenue Advanced or Reimbursed): Reimbursed	
Ongoing Funding Requirements (Yes/No & Length Required): No	
Indirect Cost Availability (Yes/No): No	
Grant Beneficiary: Anderson County Government	
Purpose of Grant: The purchase of EMS equipment	
Person/Dept. Responsible for Grant Program Management: Nathan Sweet / EMS	
Person/ Dept. Responsible for Reporting Expenditures: Nathan Sweet / EMS	
Person/ Dept. Responsible for Requesting Revenue Claims: Nathan Sweet / EMS	
Grant Requirements for Continuation of Program or Cooperative Agreements: None	
Grant Requirements for Equipment, Ownership & Insurance: Equipment will be owned by Anderson County Government	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: None	
Grant Requirements for Employment or Contracted Services: None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): No	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Approving Official Signature: <i>Jonathan Sweet</i>	Date <i>3/27/24</i>

*3/28/24*

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION:

0083412

DEPARTMENT:

FROM:

Senior Center & Office on Aging

Mayor Frank

8/5/24

<input checked="" type="checkbox"/> INCREASE / <input type="checkbox"/> DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-56300-790	Other Equipment	\$6,000.00
101-56300-524	Staff Development	\$750.00
		\$6,750.00

<input type="checkbox"/> INCREASE / <input checked="" type="checkbox"/> DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-34635-SENR	Restricted for Senior Center (donations)	\$6,750.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$6,750.00

**Detailed Justification / Explanation** Concrete tables outside the Senior Center are soft and degrading. We thought we could salvage them with cleaning & sanding, but they have degraded, are cracked, and also have conitnuous areas where sharp rebar is exposed. We are demolishing to limit liability, but would like to replace them using funds donated for use at the Senior Center. The amendment is for seven sets (concrete table of base, top, and three concrete benches). In addition, the budget does not have a staff development code, so request is to set up that code.

**What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?**

Please attach additional sheet if more information is needed

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION:  **0083413**

DEPARTMENT:  
General Administration

FROM:  
Mayor Frank

8/5/24

<input checked="" type="checkbox"/> INCREASE / <input type="checkbox"/> DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-58190-706-ARC	Other Economic and Community Development-Building Construc	\$857,841.00
		<b>\$857,841.00</b>

<input type="checkbox"/> INCREASE / <input checked="" type="checkbox"/> DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-34685-1000	Restricted for Industrial	\$857,841.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		<b>\$857,841.00</b>

**Detailed Justification / Explanation** Attached is Resolution for ARC Grant application for EMS Training Facility authorized by County Commission. Anderson County has been notified that funding was approved for the grant, and we would like to set aside funds with specific ARC code.

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

15



Anderson County, Tennessee  
Board of Commissioners



RESOLUTION NO. 24-04-1165

**RESOLUTION AUTHORIZING ANDERSON COUNTY TO APPLY FOR FY 2024-2025 APPALACHIAN REGIONAL COMMISSION (ARC) PARTNERSHIPS FOR THE OPPORTUNITY AND WORKFORCE AND ECONOMIC REVITALIZATION (POWER) IMPLEMENTATION GRANT FUNDING IN THE AMOUNT OF \$1,021,297 TO DEVELOP AND EQUIP AN EMERGENCY MEDICAL SERVICES (EMS) TRAINING FACILITY IN ANDERSON COUNTY, AND STAFF THE FACILITY FOR THREE (3) YEARS**

*WHEREAS*, the Appalachian Regional Commission (ARC) Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) Grant makes resources available to help communities affected by job losses in coal mining, coal power plant operations, and coal-related supply chain or logistics industries due to the changing economics of the coal economy; and

*WHEREAS*, Anderson County has been impacted by a loss in coal mining and the changing economics of the coal economy, and will be impacted by the winding down and scheduled closure of TVA's Bull Run Steam Plant; and

*WHEREAS*, Anderson County desires to invest in workforce training in order to stress the potential for upward mobility for participants, and to increase labor participation rates; and

*WHEREAS*, the public safety and healthcare sector continues to experience staffing struggles locally, regionally, statewide, and nationally; and

*WHEREAS*, Anderson County will partner with numerous area governments and agencies to develop, equip, and staff a Training Facility in Anderson County managed by Anderson County Emergency Medical Services (EMS) to provide training in Emergency Medical Response, Emergency Medical Technician, Advanced EMT and other public safety courses;

*NOW, THEREFORE BE IT RESOLVED*, meeting in regular session on Monday, April 15, 2024, that we, the Anderson County Board of Commissioners, commit to applying for the FY 2024-2025 ARC POWER Grant to develop and equip an approximately 6,000-square-foot training facility, and staffing costs over a 3-year period.

*NOW, THEREFORE BE IT FURTHER RESOLVED*, that we authorize the submission of the application for ARC funds in the amount of \$1,021,297 and agree to the 50% match requirements to increase labor participation and upward mobility in the EMS, Fire, Police, Rescue, and in some cases, nursing fields.

APPROVED:

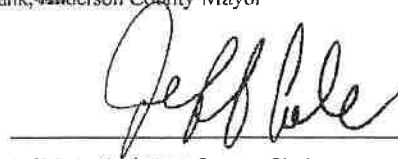


H. Tyler Mayes, Commission Chairman



Terry Frank, Anderson County Mayor

ATTEST:



Jeff Cole, Anderson County Clerk

**Budget Narrative**

Applicant: Anderson County, TN

Project Title: 2024 EMS Training Center Development Project



<u>Cost Category</u>	<u>ARC Share</u>	<u>Local share (cash)</u>	<u>Total</u>
<b>Construction Total</b>	<b>\$817,092</b>	<b>\$817,092</b>	<b>\$1,634,184</b>
<b>Contingency</b>	<b>\$40,748</b>	<b>\$40,749</b>	<b>\$81,497</b>
<b>Personnel</b>	<b>\$126,000</b>	<b>\$126,000</b>	<b>\$252,000</b>
<b>Fringe Benefits</b>	<b>\$37,416</b>	<b>\$37,416</b>	<b>\$74,832</b>
<b>Total</b>	<b>\$1,021,256</b>	<b>\$1,021,257</b>	<b>\$2,042,513</b>
	50%	50%	100%

> 857,841



JASON E. MUMPOWER  
*Comptroller*

July 24, 2024

Honorable Theresa Frank, Mayor  
and Honorable Board of Commissioners  
Anderson County  
100 North Main Street, Room 208  
Clinton, TN 37716-3687

Dear Mayor Frank and Board of Commissioners:

This letter acknowledges receipt of a certified copy of the fiscal year 2025 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. Please note local officials are required to ensure the budget remains balanced throughout the fiscal year and that all maintenance of effort requirements are met – our office has not reviewed or approved any maintenance of effort programs in this budget. Budget amendments must be sent to our office for formal acknowledgement after they are approved by the local governing body (submit to: [LGF@cot.tn.gov](mailto:LGF@cot.tn.gov)).

This letter constitutes approval, by this office, for the County's fiscal year 2025 budget as adopted by the County Commission.

*Fiscal Trends and Metrics Infographics*

Taking the fiscal health of Tennessee's local governments seriously, the Comptroller's Office has created internal metrics and trends to help evaluate and monitor the financial position of counties and metropolitan governments in Tennessee. We sent a dashboard of the metrics and trends to local and state officials earlier this year and you can also find this resource on our website at [tncot.cc/fisco](http://tncot.cc/fisco).

*Commendation*

We commend the governing body for adopting this year's budget prior to the beginning of the budget year. Timely adoption will result in better management of public dollars in the coming year by immediately instituting appropriate budgetary controls. Adopting the budget in a timely manner

Anderson County Budget Letter

July 24, 2024

Page 2

allows your financial staff more time to close the official accounting records and have those records available for audit no later than two months after the close of your fiscal year as required by Tenn. Code Ann. § 9-2-102.

If you should have questions or need assistance, please refer to our online resources or feel free to contact your financial analyst, William Wood, at 615.401.7893 or [william.wood@cot.tn.gov](mailto:william.wood@cot.tn.gov).

Sincerely,



Sheila Reed, Director  
Division of Local Government Finance



William Wood, Financial Analyst  
Division of Local Government Finance

cc: Robert Holbrook, Finance Director, Anderson County

SR:ww

## **Robby Holbrook**

---

**From:** Nathan Sweet  
**Sent:** Thursday, July 18, 2024 9:35 AM  
**To:** Robby Holbrook  
**Cc:** Randy Walters; Terry Frank  
**Subject:** August Budget Committee

Director Holbrook,

I would like to request discussion at the August Budget Committee in regards to the proposed EMS performance raises, and capital outlay purchases, specifically ambulance purchases.

Respectfully,

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS  
314 Public Safety Lane  
Clinton, TN 37716  
865.457.8609 (O)  
865.457.9701 (F)  
865.256.1367 (C)  
[www.andersonems.com](http://www.andersonems.com)



# Anderson County Emergency Medical Services

## *We Care for Our Community*

February 27, 2024

### FYE 25 Proposed Pay Adjustments

Propose FYE 25 Pay Adjustments for Medical Personnel

- Move EMT from \$15.83 an hour to \$16 an hour
- Move Advanced EMT from \$17.58 an hour to \$18.50 an hour
- Move Paramedic from \$20.08 to \$21.50 an hour
- Critical Care Paramedic remains at \$1 an hour more than Paramedic
- Add Community Paramedic at \$1 an hour more than Paramedic
- Add Advanced Practice Paramedic at \$2 an hour more than Paramedic (have both Critical Care and Community Paramedic)
- Move Assistant Supervisor supplement from \$0.35 to \$1 an hour increase to base pay
- Move Shift Supervisor supplement from \$0.95 to \$2 an hour increase to base pay
- **Total FYE 25 Medical Personnel changes: \$368,000 (pay and benefits)**

Longevity pay, \$100 for every consecutive full-time year, max of 20 years

- Paid on anniversary date
- **FYE 25 Cost: \$44,000 (pay and benefits)**

Replace 20 step plan with 15 step plan, fund annual increases for Medical Personnel

- Would be in addition to any cost-of-living adjustment, bonus, percentage pay raise, etc. offered to County wide employees (after FYE 25)
- Step 15 would be Top Out
- No step increase in FYE 25, will start FYE 26
- **Must meet all Key Performance Indicators**
- **Excludes admin personnel**
- **Projected increase: \$45,000 a year (pay and benefits)**

College degree incentive to mirror ACSO

- Associates: \$600 annual incentive X 12 = \$7,200
- Bachelors: \$1,200 annual incentive X 10 = \$12,000
- Masters: \$1,800 annual incentive X 3 = \$5,400
- **FYE 25 Cost: \$28,000 (pay and benefits)**

**Total cost for all changes FYE 25: \$440,000 (pay and benefits)**

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS

**Integrity • Team • Serve • Empathy • Progressive**

**ANDERSON COUNTY GOVERNMENT  
FIVE-YEAR CAPITAL OUTLAY WORKSHEET  
BUDGET YEAR 2024/2025**

DEPARTMENT: EMS

PREPARED BY: Nathan Sweet

ASSET DESCRIPTION	ESTIMATED COSTS BY FISCAL YEAR					PRIORITY & JUSTIFICATION
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	
AMBULANCE	745,000	782,250	821,363	862,431	905,552	(1) Replace three ambulances a year, with equipment, but not stretcher or cardiac monitor. 18-24 month delivery for ALS ambulance, depending on chassis availability.
AMBULANCE STATION	750,000	787,500	826,875	868,219	911,630	(1) Ambulance stations (six in total) are in need of replacement and some need to be relocated.
BODY ARMOR VEST	65,000	15,000	15,750	16,538	17,364	(1) Bulltproof vests for each EMS provider. We do encounter verbal threats, and calls involving weapons. There is a growing risk of our personnel's safety.
CARDIAC MONITOR	0	725,000	0	0	0	(1) Replace 13 current cardiac monitors, life expectancy is 8 years, current monitors purchased in 2018. Need replaced in 2026.
DATA PROCESSING HARDWARE	30,000	20,000	22,500	22,500	25,000	(2) Replacement of computers, tablets, cradlepoint internet terminals, etc.
GENERATOR	60,000	63,000	66,150	69,458	72,930	(1) no EMS facility has back up power. During power outages our facilities are without power, causing issues and delays in operation.

IV PUMPS	28,000	0	0	0	0	(3) Purchase 10 IV Pumps. Would be a great addition to our current level of care. Help cutdown on possible errors in fluid and medication administration.
Oxygen Generator System	110,000	0	0	0	0	(2) Would replace outsourcing our medical oxygen. Saving \$20,000 a year.
Radio Headsets	66,000	44,000	0	0	0	(4) Add radio headsets to ambulances. Would provide clearer radio communications, crew communications, added ear protection from emergency sirens. Frontline 12 ambulances first, then 8 remaining ambulances.
REMODEL EMS HQ	0	0	0	750,000	0	(2) EMS HQ on public safety lane is needed to be completely remodeled to maximize space for Admin and training operations.
RE-SURFACE PARKING LOT	200,000	0	0	0	0	(3) Current parking lot around HQ and main garage in Clinton is needing to be replaced.
ROOF AND GUTTERS	65,000	0	0	0	0	(2) Headquarters facility in need of roof and gutter replacement.
STRETCHERS	0	0	99,000	245,000	0	(1) Replace aged power cots, life expectancy is seven years. 3 in FYE 27, 7 in FYE 28.
TRAINING EQUIPMENT	50,000	10,000	10,000	25,000	10,000	(3) Replacement of old training aids, addition of some new training aids such as Lucas device trainer (chest compression device).



# Sheriff's Dept Capital Request

## 2024/2025 Fleet Capital Request

Patrol Section (5)	Price	total
2024 Chevy Tahoe 4x4	\$ 49,615.00	\$ 240,075.00
Decatur G-3 Mounted	\$ 1,700.00	\$ 8,500.00
RXE - stripe pkg.	\$ 675.00	\$ 3,375.00
Emergency Equipment installed	\$ 10,624.27	\$ 53,121.35
Radio Equipment	\$ 3,400.00	\$ 17,000.00

Criminal Investigations Unit (4)	Price	total
2022 Ford Explorer MSHP (CID)	\$ 32,000.00	\$ 128,000.00
Emergency Equipment installed	\$ 3,565.76	\$ 17,828.80
Radio Equipment	\$ 3,400.00	\$ 13,600.00
RC Logistics , Transporter	\$ 600.00	\$ 2,400.00
Atomic Audio	\$ 200.00	\$ 800.00

Civil Process (2)	Price	total
2022 Ford Explorer MSHP	\$ 32,000.00	\$ 64,000.00
Emergency Equipment	\$ 2,386.75	\$ 4,773.50
Radio Equipment	\$ 3,400.00	\$ 6,800.00
RC Logistics , Transporter	\$ 600.00	\$ 1,200.00

Request for 5 additional units for units placed in service 7/10/2024

Decatur G-3 Mounted	\$ 1,700.00	\$ 8,500.00
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Incidentals		\$ 2,026.35
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<b>Total Request</b>		<b>\$ 572,000.00</b>
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## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

August 5, 2024

Commissioner Michael Foster  
Chairman, Anderson County Budget Committee

RE: Budget Agenda

Dear Chairman Foster and Honorable Members of Budget Committee,

I have attached a quote for a camera system for Anderson County Archives. The Tennessee Archives Management handbook notes the need for constant supervision of permanent records to prevent removal, damage, or destruction of records.

I wish to request approval of ARP funds for purchase and installation of a dedicated Archive camera system for the first floor Archives. Pricing includes equipment and installation. Once installed, there is no monthly fee associated with the system.

Pricing based on RFP and bid pricing.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Frank", is written over the printed name.

Terry Frank



JUNE 17, 2024

**ANDERSON COUNTY GOVERNMENT**

100 NORTH MAIN STREET-SUITE 208

CLINTON, TN. 37716/3617

ATTENTION: Leean Tupper

(Assistant to the County Mayor, Certified Public Administrator)

PHONE: (865) 457-6200

EMAIL: ltupper@andersoncountyttn.gov

**ANDERSON COUNTY DEPARTMENT OF ARCHIVES AND RECORDS**

100 N. MAIN STREET-SUITE 101

CLINTON, TN. 37716/3617

Dear Leean,

In response to our meeting and your request, Clearview Securities, Inc., is pleased to propose installing a **(32) CHANNEL 4K-8MP HD NVR CAMERA SYSTEM W/(2) 14TB HARD DRIVES, (22) 4K-8MP HD INDOOR PoE IP/NETWORK DOME CAMERAS, & UPS BATTERY BACKUP/SURGE PROTECTOR AND INSTALLATION.** (This set up will allow approximately **(30) Days** or more of storage of video, depending if recordings are done by continuous recording or by motion activation recording. **No viewing monitor** is included, a viewing monitor can be provided upon request, for an additional fee. Customer can use **FREE Cell Phone App.**, or existing desktop or laptop computers with IVMS Pro Software to view, playback & manage cameras. (This system includes (22) Cameras at time of original installation, up to (10) Additional Cameras can be added at a later date for a maximum of (32) Cameras)

**EQUIPMENT LIST:**

- |    |          |                     |   |
|----|----------|---------------------|---|
| 1  | BLUEJAY  | NVR-7432P16         | (32) Channel 4K-8MP HD NVR W/(16-PoE)                                   |
| 22 | "        | IPC-QDFR8MP-AI-II-C | 4K-8MP, Indoor PoE IP/Network Dome<br>Cameras (w/2.8mm Fixed Lens & IR) |
| 1  | UBIQUITI | USW-16-PoE          | (16) Port PoE Network Switch  |

865.637.5555  
info@clearviewtn.com

TN License #C0028  
P.O. Box 3444 Knoxville, TN 37927

*Handwritten signature/initials*

**PAGE TWO**

**EQUIPMENT LIST: (Continued)**

2	WD	WD142PURP	14TB Hard Drives
1	APC	BE600M1	UPS Battery Backup/Surge Protector

**Your Equipment and Installation Investment will be \$16,280.66**

**Note:** Prices good **(90) Days ONLY!**

**Note:** Please allow at least **(3) to (4) weeks** from approval for equipment to be ordered and your job scheduled.

**Note:** This system comes with a **ONE YEAR WARRANTY** to cover Parts and Labor.

**Note:** **NO** monthly fee is associated with the above system, unless monitoring is desired.

**Note:** Any **Electrical Power** required will be the responsibility of the owner.

**Note:** Customer to provide **Internet Connection and Upload Speed** for remote viewing.

**Note:** All wiring will be concealed or hidden as possible. Some exposed wiring may be unavoidable.

**Note:** This system will require a **50% Deposit** before equipment can be ordered and your job scheduled.

**Note:** All Camera wiring to be done with **Cat5 or Cat6 Plenum Cabling** and as needed.

**Note:** **Camera Locations** are as per our meeting and camera layout design. (Includes (3) Ceiling Mount Cameras over each Isle in Archives and Records (Set in Corridor Mode) for (4) Rows at (12) total cameras, (8) Wall Mount Cameras with (4) on each end covering each Isle for Person Identification and (2) Ceiling Mount Cameras outside of Archives and Records in Hallway on each side of the Archives and Records to view Customer Service Window, Entry Door and Hallway for a total of (22) Cameras.

SEC D  
IBMA



**PAGE THREE**

**Note:** Anderson County Government to provide a Shelf or IT/Electrical Closet for NVR and Headend Equipment.

**If you have any questions, please feel free to contact me by phone or email listed below. If you are ready to move forward with this, please sign and return to me. Thank you for your time and consideration.**

Sincerely,

Kenneth L. "Ken" Page  
Security Consultant  
Phone: (865)604-7938  
Email: kpage@clearviewtn.com  
Clearview Securities, Inc.  
Dba Sonitrol Security Systems of Knoxville, LLC.

**APPROVED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DEPOSIT:** \_\_\_\_\_

865.637.5555  
info@clearviewtn.com

TN License #C0028  
P.O. Box 3444 Knoxville, TN 37927

SEC D  
Item 11

44



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

August 5, 2024

Commissioner Michael Foster  
Chairman, Anderson County Budget Committee

RE: Budget Agenda

Dear Chairman Foster and Honorable Members of Budget Committee,

As part of the annual budget, Anderson County Commission approved funding for 4% compensation increases for full-time employees.

Anderson County has several permanent part-time employees that various departments would like to include in the 4% increase. I have met with Finance Director Holbrook who has taken a look at the budgets for various departments that have permanent part-time, and determined that based on funding levels, it appears departments have sufficient funding to accommodate the increase, if they choose to do so. If Budget Committee is willing to do so, I would prefer to have the endorsement of Budget Committee authorizing the increases, so that there is continuity for the full-time employees, as well as the permanent part-time employees.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Frank", with a long horizontal flourish extending to the left.

Terry

## **Robby Holbrook**

---

**From:** Terry Frank  
**Sent:** Monday, August 5, 2024 12:06 PM  
**To:** Robby Holbrook  
**Subject:** One Last Item

Robby,

Under Mayor's section, will you also add to the discussion lighting on SR 170/Edgemoor Road? As you may recall, I presented a budget amendment request for the initial funding request in the amount of \$239,640 for our engineering portion. The full construction cost is an additional \$2,396,370. That was voted down, and I was requested to work further to try and obtain state funding.

I have located no additional funding for the county for this project. I did successfully work with partners at the state and local level, including the City of Oak Ridge, to align the construction timeline in a way that benefits both the city and county.

I would like the ability to release this contract back to TDOT and the authority to reach out to TDOT to restart lighting discussions for reduced areas of lighting coverage, for example, safety areas at signalized intersections, or a crosswalk.

My best,

Terry



**Terry Frank**  
**Anderson County Mayor**  
100 North Main Street, Suite 208  
Clinton, Tennessee 37716  
865-457-6200  
[tfrank@andersoncountyttn.gov](mailto:tfrank@andersoncountyttn.gov)