
BUDGET COMMITTEE MINUTES
MAY 9, 2024

Members Present:

Michael Foster, Commissioner–Chairman
Bob Smallridge, Commissioner, Vice Chair
Aaron Wells, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shain Vowell, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Chair Michael Foster called the meeting to order.

Appearance of Citizens: No citizens appeared.

Approval of Agenda:

Request from Finance Director Robby Holbrook for approval of agenda and to add a budget amendment request from the Conservation Board to the agenda under New Business.

Motion by Commissioner Tyler Mayes, second by Commissioner Bob Smallridge, and passed to approve the agenda and to move the New Business item to item #14.

TRANSFERS (Approved through Consent Agenda)

THE 0 ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52400-435	Supplies	\$2,500.00
101-52400-709	Data Processing	2,200.00
101-52400-452	Utilities	420.00
101-52400-454	Water & Sewer	<u>150.00</u>
		\$5,270.00

Decrease Expenditure Codes:

101-52400-348	Postage	\$2,500.00
101-52400-355	Travel	2,200.00
101-52400-524	Staff Development	<u>570.00</u>
		\$5,270.00

Justification: Utilities, water, and sewer are for Norris Office. We had to purchase new switch at Norris Office old one crashed. We need to purchase toner, paper, envelopes, and new monitor.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Scott Nation, Veteran Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-58300-399	Other Contracted Services	\$1,000.00
101-58300-302	Advertising	<u>700.00</u>
		\$1,700.00

Increase Expenditure Codes:

101-58300-435	Office Supplies	\$1,000.00
101-58300-355	Travel	<u>700.00</u>
		\$1,700.00

Justification: To purchase a computer for office that is allowed to access share drive on network. Travel for the VSO to attend accreditation training in Smyrna, TN.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Veteran’s Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-58300-208	Veteran’s Service-Dental	\$275.00
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Increase Expenditure Codes:

101-52300-206	Property Assessor-Life Insurance	\$50.00
101-52300-207	Property Assessor-Health Insurance	<u>225.00</u>
		\$275.00

Justification: Correction of Veteran’s Service benefit code. Change in health coverage after budget approved.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nichole Brooks, Law Directors Office, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51400-432	Library Books	\$900.00
101-51400-317	Data Processing	<u>500.00</u>
		\$1,400.00

Increase Expenditure Code:

101-51400-435	Office Supplies	\$1,400.00
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Justification: Cover office needs.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Owens/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54110-708-1000	Communications Equipment	\$11,500.00
101-54110-524	Staff Development	8,000.00
101-54110-336	Radio-Maint. & Repair Services	<u>15,000.00</u>
		\$34,500.00

Increase Expenditure Codes:

101-54110-431	L.E. Supplies	\$19,500.00
101-54110-355	Travel	2,000.00
101-54110-711	Furniture & Fixtures	2,000.00
101-54110-716	L.E. Equipment	<u>11,000.00</u>
		\$34,500.00

Justification: These transfers are to purchase new chairs, ammunition, taser cartridges, target supplies and other law enforcement supplies, as well as travel expenses.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54260-790	Commissary Other Equipment	\$5,000.00
101-54260-799	Commissary Other Capital Outlay	152.00
101-54260-717	Commissary Maintenance Equipment	<u>5,000.00</u>
		\$10,152.00

Increase Expenditure Code:

101-54260-499	Commissary Other Supplies & Materials	\$10,152.00
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Justification: These transfers are to purchase inmate mattresses and other supplies.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54210-422	Jail-Food Supplies	\$2,800.00
101-54210-335	Jail-Maintenance	5,000.00
101-54210-524	Jail-Staff Development	10,000.00
101-54210-312	Jail-Contracts with private agencies	4,800.00
101-54210-309	Jail-Contracts with government agencies	<u>1,500.00</u>
		\$24,100.00

Increase Expenditure Codes:

101-54210-307-0200	Jail-Communications-internet services	\$12,500.00
101-54210-340	Jail-medical services-personnel	2,000.00
101-54210-355	Jail-transportation-travel	1,500.00
101-54210-431	Jail-law enforcement supplies	1,600.00
101-54210-499	Jail-other supplies	5,000.00
101-54210-711	Jail-furniture and fixtures	<u>1,500.00</u>
		\$24,100.00

Justification: These transfers are to cover internet services, personnel evaluations, travel expenses, misc supplies, and chairs.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-415	Jail-Electricity	\$22,500.00
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Increase Expenditure Code:

101-54210-454	Jail-Water & Sewer	\$22,500.00
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Justification: Transfer needed to cover water and sewer expenses.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52100-201	Finance-Social Security	\$1,750.00
101-52100-204	Finance-Retirement	300.00
101-52100-206	Finance-Life Insurance	30.00
101-52100-209	Finance-Short Term	165.00
101-52100-334	Finance-Maintenance Agreement	<u>485.00</u>
		\$2,730.00

Increase Expenditure Codes:

101-52100-207	Finance-Health Insurance	\$2,605.00
101-52100-208	Finance-Dental	<u>125.00</u>
		\$2,730.00

Justification: Finance health and dental short for fiscal year due to employee switching from single to family coverage in October.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-435	Office Supplies	\$2,212.60
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Decrease Expenditure Code:

101-52300-399	Contracted Services	\$2,212.60
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Justification: For reappraisal supplies.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, I.T., that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-524	Staff Development	\$1,100.00
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Increase Expenditure Codes:

101-52600-307-0100	Cell Phone	\$200.00
101-52600-499	Other Supplies & Materials	<u>900.00</u>
		\$1,100.00

Justification: Cover codes for year end. I.T. added a phone for new employee and shelf supplies need replenished.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53100-320	Dues & Memberships	\$190.00
101-53100-337	Maintenance & Repairs	<u>1,650.00</u>
		\$1,840.00

Increase Expenditure Code:

101-53100-435	Office Supplies	\$1,840.00
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Justification: To purchase supplies for the remainder of the fiscal year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, County Mayor's Office, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-709	Data Processing Equipment	\$31.51
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Decrease Expenditure Code:

101-51300-399	Other Contracted Services	\$31.51
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Justification: FY 2023/2024 has required more printing/copying than we anticipated in our budget, and this transfer is requested in order to correct an overage in the code. Remaining FY copier lease invoices will be paid from 399 code.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-317-4000	Data Processing & Equipment	\$49.79
115-56500-320-4000	Dues & Membership	41.00
115-56500-355-4000	Travel	89.60
115-56500-524-4000	Staff Development	82.00
115-56500-711-4000	Furniture & Fixtures	<u>542.50</u>
		\$804.89

Increase Expenditure Codes:

115-56500-307-4000	Communications	\$71.24
115-56500-348-4000	Postage	10.00
115-56500-452-4000	Utilities	585.76
115-56500-499-4000	Other Supplies/Misc	<u>137.89</u>
		\$804.89

Justification: Transfer to cover shortfall in utilities for the next quarterly bill, 348 postage for the renewal of the library’s post office box, and 307 Communications to pay for monthly Comcast/T-Mobile bills, with the remainder to go to 499 other supplies/misc. to purchase library supplies.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Rocky Top Library, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-435-3000	Office Supplies	\$1,230.00
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Increase Expenditure Code:

115-56500-307-3000	Communication	\$1,230.00
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Justification: Transfer needed to cover costs of internet and hot spots until I establish grants to defray costs.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Codes:

118-55130-355	Travel	\$3,000.00
118-55130-451	Uniforms	3,500.00
118-55130-708	Communications Equipment	3,000.00
118-55130-356	Tuition	800.00
118-55130-452	Utilities	2,500.00
118-55130-309-KICK	Contracts with Government Agencies	<u>2,164.00</u>
		\$14,964.00

Increase Expenditure Codes:

118-55130-307-0100	Cellular	\$4,000.00
118-55130-348	Postal Charges	264.00
118-55130-434	Natural Gas	1,500.00
118-55130-450	Tires	3,300.00
118-55130-453-1000	Vehicle Parts	3,400.00
118-55130-709	Data Processing Equipment	<u>2,500.00</u>
		\$14,964.00

Justification: Balancing out codes to end fiscal year. May need more funding in Tires and Vehicle Parts, depending on issues that occur before June 30th. Purchase of iPads and cases used on ambulances for reporting and CAD access. Purchase of stamps prior to increase coming in July. Cellular increase due to increase of number of cradlepoint mobile internet access points in ambulances.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72810-499	Other Materials & Supplies	\$250,000.00
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Decrease Expenditure Code:

141-72810-309	Contracts with Governmental Agencies	\$250,000.00
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Justification: To transfer funds for safety materials such as ballistic film for exterior window and doors, employee emergency fobs and lock down blue light system.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Codes:

141-72610-351	Rentals	\$8,000.00
141-72610-718	Motor Vehicle	<u>36,000.00</u>
		\$44,000.00

Increase Expenditure Code:

141-72610-499	Other Supplies	\$44,000.00
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Justification: To transfer funds to cover materials and supplies needed for the Maintenance Department for the remainder of the fiscal year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72620-336	Equipment Repair	\$15,000.00
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Increase Expenditure Code:

141-72620-399	Contracted Services	\$15,000.00
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Justification: To transfer funds to cover costs associated with contracted services the Maintenance Department for the rest of the fiscal year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46590	Other State Education Funds	\$246,224.51
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Increase Expenditure Code:

141-72810-499	Other Materials & Supplies	\$246,224.51
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Justification: To appropriate Public School Security grant for school safety measures, such as ballistic film for exterior doors and windows, lock down blue light system and emergency fobs for employees.

Motion by Commissioner Aaron Wells, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-116	Teachers	\$150,000.00
141-71100-201	Social Security	9,300.00
141-71100-204	Retirement	12,000.00
141-71100-212	Medicare	<u>2,175.00</u>
		\$173,475.00

Decrease Expenditure Code:

141-71100-722	Equipment	\$173,475.00
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Justification: To transfer funds for additional salary needs within budget.

Motion by Commissioner Aaron Wells, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ann Hurt, Coordinated School Health, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72120-355-COSH	Travel	\$3,000.00
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Decrease Expenditure Code:

141-72120-189-COSH	Other Salaries & Wages	\$3,000.00
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Justification: To transfer funds for lodging at Spring SRO Conference in Pigeon Forge in June 2024.

Motion by Commissioner Aaron Wells, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72610-499	Other Supplies & Materials	\$70,000.00
141-72620-399	Other Contracted Services	<u>30,000.00</u>
		\$100,000.00

Decrease Expenditure Codes:

141-72710-315	Contracts with Vehicle Owners	\$100,000.00
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Justification: To reallocate funds from bus contracts for end of year operations and maintenance needs.

Motion by Commissioner Aaron Wells, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$350,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highway	\$350,000.00
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Justification: Asphalt roads.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51600-799	Capital Outlay/Data Processing	\$100,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$100,000.00
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(Amendment will be from 101-34510 Data Processing Reserve Fund and a JE will replenish the reserve for 39000)

Justification: Updating software and hardware using restricted revenues.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-452	Utilities	\$1,000.00
101-54900-453	Vehicle Parts	15,000.00
101-54900-499	Other Supplies & Materials	1,000.00
101-54900-424	Garage Supplies	4,000.00
101-54900-446	Small Tools	5,000.00
101-54900-451	Uniforms	2,000.00
101-54900-707	Building Improvements	<u>2,000.00</u>
		\$30,000.00

Increase Revenue Code:

101-48140-FLEET	Revenue	\$30,000.00
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Justification: Replacement of funds used in these line items. Per Auditor we can no longer do reimbursements from other departments, revenue code is more transparent.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Emergency Management, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-399-DEBRI	Other Contracted Services-Debris Management	\$8,600.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,600.00
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(Amendment will be from 101-34510-DEBRI Restricted for Debris Management and a JE will replenish the reserve for 39000)

Justification: Requesting to pull funds from restricted code for use for services for updating and approval of FEMA Debris Plans, necessary applications for TEMA, FEMA, and TDEC, as well as Hazard Mitigation, Flood Mitigation, and grant assistance for related updating efforts.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Conservation/Parks, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-399-SHOR	Other Contracted Services-SHOR Shoreline Stabilization	\$70,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$70,000.00
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Justification: Last year, Anderson County received \$79,878.12 in a PCB Settlement-Monsanto. While the intent for use of funds were water related, there were no restrictions with the funds, and our settlement rolled into Unassigned Fund Balance. Knox County used their funds for storm water maintenance; Lenoir City stabilized some stream banks, and purchased water quality meter for sampling. This proposal is to utilize the Monsanto-PCB funds for the stabilization of shoreline at Anderson County Park. Once permits are approved by TDEC and TVA, Conservation Board would solicit quotes or go to bid. Any amount left over would roll back into fund balance.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Restricted Reserve	\$1,620.00
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Increase Expenditure Codes:

115-56500-348-2000	Postage	\$200.00
115-56500-437-2000	Periodicals	<u>1,420.00</u>
		\$1,620.00

Justification: This is to pay for an overage and continuing coverage in our postal code for the rest of the fiscal year due to an increase in out of state interlibrary loan usage. The other portion is to pay for our news bank subscription which provides digital access to newspapers across the country for our patrons.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535	Restricted-Library Board's Reserve	\$1,000.00
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Increase Expenditure Code:

115-56500-502	Libraries-Building & Contents Insurance	\$1,000.00
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Justification: The County provides building and contents insurance for each library. This was not budgeted in FY 23-24 budget.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43190-1201	Other General Service Charges-Late Fees For Park Rentals-Campers Long Term	\$185.67
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Increase Expenditure Codes:

101-51240-359	Conservation-Disposal Fees	\$96.84
101-51240-434	Conservation-Natural Gas	<u>88.83</u>
		\$185.67

Justification: Revenue generated from late fees at AC Park. This transfer would take care of shortages in disposal fees and natural gas for the fiscal year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$18,585.11
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(Amendment will be from 101-34530-OSMGR Restricted for Public Health & Welfare-Office of Surface Mining Grant and a JE will replenish the reserve for 39000)

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$18,585.11
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Justification: Requesting the removal of the restriction of funds for Office of Surface Mining Grant. These funds are no longer needed for that purpose and can be added back to unassigned fund balance.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **APPROPRIATION** in Self Insurance Fund 263 be approved.

Increase Expenditure Codes:

263-51900-340-PRES	Other G & A-Other Contracted Services-Prescriptions/ RX	\$85,000.00
263-51900-399-BCBS	Other G & A-Other Contracted Services-BCBS	45,000.00
263-51900-399-PRES	Other G & A-Other Contracted Services-Prescriptions/ RX	5,000.00
263-51900-399-TELE	Other G & A-Medical & Dental Services-Telehealth	5,000.00
263-51900-503	Other G & A-Excess Risk Insurance	<u>22,000.00</u>
		\$162,000.00

Decrease Reserve Code:

263-39900	Net Assets-Unrestricted	\$162,000.00
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Justification: End of year budget adjustments required to fully fund FY 2024 Employee Healthcare Costs.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52200-122	Purchasing-Clerks	\$3,335.00
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Increase Expenditure Code:

101-52200-207	Health Insurance	\$3,335.00
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Justification: Purchasing health insurance short for fiscal year due to employee switching from single to family coverage in October that is paid from both Finance and Purchasing Departments.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53100-162	Clerical Personnel	\$3,400.00
101-53100-169	Part-Time Personnel	<u>3,600.00</u>
		\$7,000.00

Increase Expenditure Code:

101-53100-187	Overtime	\$7,000.00
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Justification: To pay employees for extra file scanning.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-160	Jailers salary	\$125,000.00
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Increase Expenditure Code:

101-54210-187	Jail-Overtime Pay	\$125,000.00
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Justification: This transfer is to cover jail overtime code.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54230-524	Correction Incentive Program-Staff Development	\$1,650.00
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Increase Expenditure Codes:

101-54230-105	Correction Incentive Program-Supervisor	\$1,500.00
101-54230-201	Correction Incentive Program-Social Security	50.00
101-54230-204	Correction Incentive Program-State Retirement	80.00
101-54230-206	Correction Incentive Program-Life Insurance	10.00
101-54230-212	Correction Incentive Program-Employer Medicare	<u>10.00</u>
		\$1,650.00

Justification: These transfers are to cover payroll codes.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Sheriff Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-49700	Insurance Recovery	\$6,819.12
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Increase Expenditure Code:

101-54110-338	Vehicle Maintenance	\$6,819.12
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Justification: This money is insurance recovery funds paid from TN Risk Management after two of our vehicles were involved in accidents.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Zach Allen/Sheriff Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$350,000.00
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Increase Expenditure Code:

101-54210-507	Jail-Medical & Dental	\$350,000.00
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Justification: This is to pay for outstanding medical claims.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Conservation Board/Josh Anderson, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$19,628.21
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(Amendment will be from 101-34510-SBGT Restricted for General Government-Sports Betting Gaming Tax a JE will replenish the reserve for 39000)

Increase Revenue Code:

101-46855	State Shared Sports Gaming Privilege Tax	<u>26,561.04</u>
		\$46,189.25

Increase Expenditure Code:

101-51240-790-SBGT	Conservation-Other Equipment-Sports Betting Gaming Tax	\$46,189.25
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Justification: Conservation Board’s recommendation to accept the lowest quote from Bobcat of \$53,161.25. Code 101-51240-790 already has \$6,972 available with the difference \$46,189.25 coming from the Sports Betting Gaming Tax that is earmarked for Anderson County Parks. Previous tractor quit running in March and repair parts have been discontinued John Vickery in Fleet Management recommendation was to replace the tractor due to obsolete equipment and parts.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Applications/4 Grants

Finance Director Robby Holbrook presented four Grant Pre-Application Notification forms for approval.

Motion by Commissioner Bob Smallridge, second by Commissioner Shelly Vandagriff, and passed to authorize the grant applications.

SECTION B, Claxton Sewer, VFD’s & ARP Funds/Mayor Frank

Mayor Terry Frank presented an update on the status of the Claxton sewer line study.

No action taken.

Mayor Terry Frank presented a request for an inflation adjusted amount of \$36,000.00/each for the annual contribution to the Volunteer Fire Departments.

No action taken.

Mayor Terry Frank presented a request for setting aside \$10,000.00 for a length of service award program for Volunteer Fire Departments.

No action taken.

Mayor Terry Frank presented a request for consideration of using ARP funding (or partial funding for vehicles recommended for replacement by Fleet Services Director John Vickery.

No action taken.

SECTION C, Fire Commission Request/Commissioner Wandell

Commissioner Tracy Wandell presented a request on behalf of the Anderson County Fire Commission for \$330,000.00, to be evenly distributed amongst both paid and volunteer departments, in replacement of the previous truck resolution.

Motion by Commissioner Sabra Beauchamp, second by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval utilizing ARP funds.

Voting Yes: Commissioners Shain Vowell, Sabra Beauchamp, Aaron Wells, Shelly Vandagriff, Michael Foster, Tyler Mayes, and Jerry White.

Voting No: Commissioner Bob Smallridge.

Motion to amend by Commissioner Tyler Mayes, second by Commissioner Aaron Wells, to remove the municipalities from the motion.

Motion to amend failed.

Voting Yes: Commissioner Aaron Wells, Commissioner Shelly Vandagriff, Commissioner Bob Smallridge, and Commissioner Tyler Mayes

Voting No: Commissioner Shain Vowell, Commissioner Sabra Beauchamp, Commissioner Michael Foster, and Commissioner Jerry White.

Motion to amend by Commissioner Tyler Mayes, second by Commissioner Sabra Beauchamp, to change the funding mechanism from utilizing ARP funds to setting aside \$350,000.00 of the Highway Department's sales tax revenue to fund the request beginning July 1, 2024.

Motion to amend failed.

Voting Yes: Commissioner Sabra Beauchamp and Commissioner Tyler Mayes.

Voting No: Commissioner Shain Vowell, Commissioner Aaron Wells, Commissioner Shelly Vandagriff, Commissioner Bob Smallridge, and Commissioner Michael Foster.

SECTION D, FY 24/25 Budgets

Finance Director Robby Holbrook presented the proposed budgets for School Funds 141 & 143 for approval.

Motion by Commissioner Aaron Wells to approve as presented, second by Commissioner Bob Smallridge, and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Not Present: Commissioner Jerry White.

Finance Director Robby Holbrook presented the proposed budget General Fund 101 for approval.

Motion by Commissioner Aaron Wells to use unrestricted opioid funds of \$491,848.48 in General Fund 101 for fiscal year 2025, second by Commissioner Sabra Beauchamp, and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Not Present: Commissioner Jerry White.

Motion by Commissioner Tyler Mayes to approve the budget for General Fund 101 as presented including a 4% pay increase using fund balance to cover the budget deficit, second by Commissioner Bob Smallridge and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Not Present: Commissioner Jerry White.

Motion to amend by Commissioner Sabra Beauchamp to remove the \$12.50 litigation tax from the budget of the Public Defender's Office and reallocate it to General Fund 101 revenue; and resolve to rescind the current authorizing Resolution#5-03-114. Second by Commissioner Aaron Wells and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Not Present: Commissioner Jerry White.

Motion by Commissioner Aaron Wells to reject the budget for Tourism Fund 128, second by Commissioner Tyler Mayes.

Motion withdrawn.

Motion by Commissioner Sabra Beauchamp to approve all other budgets as presented including a 4% pay increase where applicable (i.e., Library Fund 115, Solid Waste Fund 116, Drug Control Fund 122, Channel 95 Fund 127, Tourism Fund 128, Highway Department Fund 131, General Debt Service Fund 151, Rural School Debt Service Fund 152, High School Debt Service Fund 156, General Capital Projects Fund 171, Education Capital Projects Fund 177, Self-insurance Fund 263). Second by Commissioner Bob Smallridge and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Not Present: Commissioner Jerry White.

Meeting Adjourned.

Robby Holbrook, Finance Director