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# Anderson County Board of Commissioners

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**6:00 P. M.**

**Presentation – Resolution Honoring Judge Timothy Elrod**

**Public Hearing** – Amendment to the “Anderson County Zoning Resolution” to include rezoning of property at 1534 Mountain Rd., Andersonville, Parcel 077.00, Tax Map 032, from A-2 (Rural-Residential District) to R-1 (Suburban-Residential District).

**6:30 P.M.**

**Consent Agenda  
Monday, May 20, 2024**

- 1. Approval and corrections of April 15, 2024 County Commission Minutes**
- 2. Approval of Notary and Bonds**
- 3. Waste Management Funds Request**
  - Lake City Middle School is requesting funds for a project they are working on for a new scoreboard at the field in Rocky Top and they need donations to help complete the project.
  - Linden Elementary School is requesting funds to improve the infrastructure of their Wetlands Education Area.
- 4. Committee Reports**
  - Anderson County Employee Insurance Board of Trustee Minutes (4/9/24)
  - Animal Care Advisory Committee Minutes (5/9/24)
  - ADA Oversight Committee Minutes (5/13/24)
  - Resale of Land Bought at Delinquent Tax Sales Committee Minutes (4/22/24)
  - Anderson County Regional Planning Commission Minutes (2/13/24)
  - Anderson County Conservation Board Minutes (5/6/24)
  - Anderson County Tourism Council Board of Directors Minutes (4/30/24)
  - Intergovernmental Committee Minutes (4/15/24)
  - Veterans Service Advisory Committee Minutes (5/6/24)

**Respectfully Submitted,  
H. Tyler Mayes, Chairman**

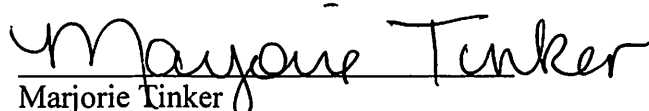


## ANDERSON COUNTY GOVERNMENT

### Legal Notice of Public Hearing

Published in Compliance with TCA § 13-7-105 (b)

The Anderson County Board of Commissioners will hold a Public Hearing on May 20, 2024 at 6:00 PM in Room 312 of the Anderson County Courthouse, 100 N. Main Street, Clinton, Tennessee, to consider an amendment to the "Anderson County Zoning Resolution" to include the rezoning of the property at 1534 Mountain Rd., Andersonville, Parcel 077.00, Tax Map 032, from A-2 (Rural-Residential District) to R-1 (Suburban-Residential District). A copy of the proposed zoning amendment is available at the Office of Planning & Development, Room 127 at the Courthouse.

  
Marjorie Tinker  
Anderson County Building Commissioner

**WHEREAS**, the Anderson County Regional Planning Commission has reviewed and made recommendations regarding the proposed amendment of the "Zoning Resolution of Anderson County, Tennessee," in accordance with Tennessee Code Annotated § 13-7-105 (b).

**NOW, THEREFORE, BE IT RESOLVED** that the Anderson County Board of Commissioners does hereby amend the Anderson County Zoning Resolution.

**This resolution shall take effect immediately after its notification and passage, the public welfare requiring it.**

\_\_\_\_\_  
Tyler Mayes, Chairman

**ATTEST:**

\_\_\_\_\_  
Jeff Cole, County Clerk

**DATE:** \_\_\_\_\_

Anderson County Board of Commissioners  
Anderson County, Tennessee

**RESOLUTION NO. 24-05-1162**

**A RESOLUTION AMENDING THE “ZONING RESOLUTION OF ANDERSON COUNTY, TENNESSEE” BY REZONING PARCEL 077.00; ANDERSON COUNTY TAX MAP 032 FROM A-2 (RURAL-RESIDENTIAL DISTRICT) TO R-1 (SUBURBAN-RESIDENTIAL DISTRICT)**

**WHEREAS**, the Anderson County Commission, in accordance with Section 13-7-105 of the Tennessee Code Annotated, may amend the zoning resolution and the “Zoning Map of Anderson County, Tennessee”; and

**WHEREAS**, the Anderson County Regional Planning Commission has forwarded its recommendation to the Anderson County Commission regarding the amendment to the “Zoning Map of Anderson County, Tennessee.

**NOW, THEREFORE, BE IT RESOLVED** by the Anderson County Board of Commissioners of Anderson County, Tennessee, meeting in regular session on the 20<sup>th</sup> day of May, 2024, in Clinton, Tennessee, that:

**SECTION 1.** The Zoning Map of Anderson County, Tennessee, is hereby amended by rezoning Parcel 077.00; Anderson County Tax Map 032 from A-2 (Rural-Residential District) to R-1 (Suburban-Residential District). Said territory located at 1534 Mountain Rd., Andersonville; and being more clearly defined by the attached map that is made part of this resolution.

**SECTION 2.** This resolution shall be effective from and after its passage and publication, as required by Section 13-7-105(b) of the Tennessee Code Annotated, the public welfare requiring it.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Tyler Mayes, Chairman

\_\_\_\_\_  
Terry Frank, County Mayor

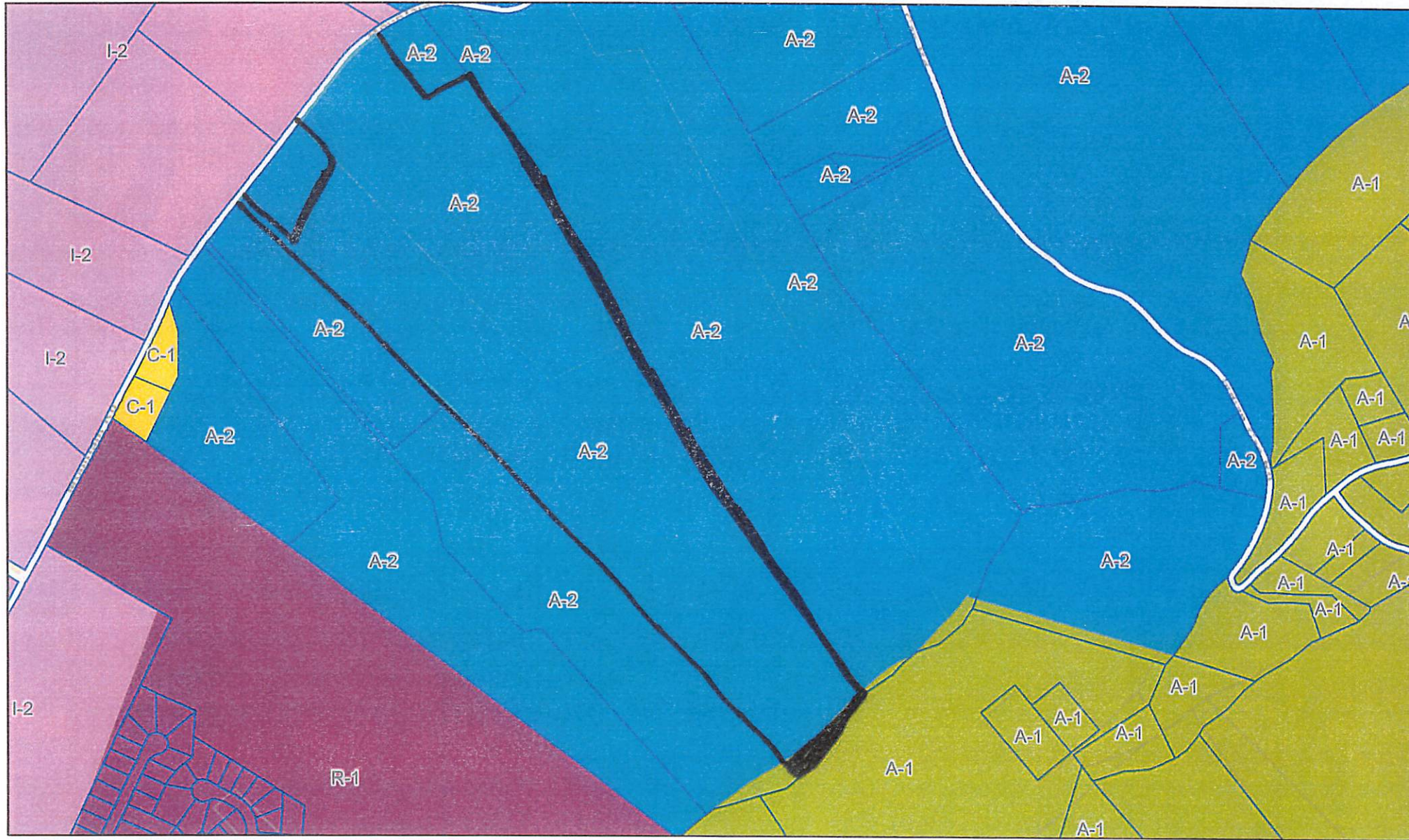
Public Hearing Held: \_\_\_\_\_

Resolved and Approved: \_\_\_\_\_

**ATTEST:**








\_\_\_\_\_  
Jeff Cole, County Clerk

# Mountain Rd



2/21/2024, 1:25:43 PM

Zoning

	R-1		Parcels
	A-2		C-1
	A-1		County Boundary
	I-2		

1:9,028

0 0.05 0.1 0.2 mi

0 0.1 0.2 0.4

Tennessee STS GIS, Esri, HERE, Garmin, INCREMENT P, Intel, USGS



## Annette Prewitt

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**From:** Shain Vowell <jsvowell1@gmail.com>  
**Sent:** Monday, April 29, 2024 5:26 PM  
**To:** Annette Prewitt  
**Subject:** External:

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Vowell and Mr. Isbel,

My name is Brandon Duncan and I'm the head football coach at Lake City Middle School. We are working on a project for a new scoreboard at the field that we play at in Rocky Top and we are in need of some more donations to make the project complete. If you could, we are asking for donations to make this scoreboard a reality before this upcoming season. I appreciate you guys and thank you for supporting the Lake City Middle School Football Team!

Brandon Duncan  
6th Grade Math  
Head Football Coach  
Lake City Middle School  
[bduncan@acs.ac](mailto:bduncan@acs.ac)

  
Approved 5.1.24

## Annette Prewitt

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**From:** Heather Jenkins <HFJenkins@ortn.edu>  
**Sent:** Tuesday, May 14, 2024 1:53 PM  
**To:** Annette Prewitt  
**Cc:** Commissioner Aaron Wells  
**Subject:** External: Wetland Project

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom It May Concern:

On behalf of Linden Elementary School I would like to request funding from Commissioner Aaron Wells' Waste Management allocation to improve the infrastructure of our Wetlands Education area. The Wetlands is a project created by John Byrd and several involved parents. We have received a quote from Phillips Fencing to install a wooden split rail fence around the perimeter to serve as a barrier from the mowed portion of our playground and help to reduce the ease in which children can access the environment without supervision. The total cost of said project is \$1,560.00, Commissioner Wells has agreed to pay for any additional expenses that are not covered in the available Waste Management allocation.

Thank you so much for supporting this project. Please let me know if you have any further questions or concerns.

*Heather Jenkins*  
*Principal*  
*Linden Elementary*



700 Robertsville Rd | Oak Ridge, TN 37830

[hjjenkins@ortn.edu](mailto:hjjenkins@ortn.edu) | (865) 425-5701

Every student prepared for college, career, and life success

**Anderson County Employee Insurance Board of Trustees**  
**Meeting Minutes: April 9, 2024**  
**Location: Room 118A at 9:30 a.m.**

**Members Present** – Terry Frank, Robby Holbrook, Phil Yager, Shain Vowell, and Kim Jeffers-Whitaker

**Others Present** – Leean Tupper, Randy Walters, Hollie Fields, CBIZ's Kari Presley and Seamus McNally, ACSO Chief Brian Galloway and ASCO Chief Kenny Sharp

**Call to Order** – T. Frank called the meeting to order at 9:35 a.m.

**Approval of Minutes**

Motion made by R. Holbrook and second by S. Vowell to approve the minutes of the March 26, 2024, Board of Trustees meeting as presented. Motion passed by voice vote.

**Public Comments** - none

**Action and/or Discussion Items**

1. CBIZ Consultants representatives Seamus McNally and Kari Presley presented the updated CBIZ Actuarial Report, which recommends a 22.5-percent increase in funding for the county's health plan in FY 24/25, based on changes made at the last BOT meeting.
2. Determination of the FY 2024/2025 Medical Benefit Premium Design: After much discussion, the Board opted to meet again next week to consider its decisions regarding the medical benefits and premiums for next fiscal year. The next meeting has been set for 3 p.m. Tuesday, April 16, in Room 118A.
3. Approval of the January 1, 2024 Rx Benefits ASA Addendum: Motion made by P. Yager and second by K. Whitaker. Motion carried by voice vote.

**Unfinished Business**

1. Voluntary Short-Term Disability: Motion made by R. Holbrook, and second by S. Vowell to select Option #2 for the voluntary S-T Disability offered by USABLE. Motion carried by voice vote. This option allows for short-term disability accident and illness benefits -- for those employees who elect the coverage -- to begin at Day 31.

**Adjournment** – The meeting was adjourned at 11:17 a.m.

**Anderson County Board of Commissioners**  
**ANIMAL CARE ADVISORY COMMITTEE**  
**MINUTES**

May 9, 2024  
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Steven Verran, and Robert McKamey

Absent: Marybeth Skeans, Joe Hall Lauren Biloski and Marybeth Skeans

Others Present: Nichole Brooks, Rachel Wallace, Tiffany Stooksbury, Alexis Kirk, LuAnn Keller, Mayor Frank and Damon McKenna

Chairman Verran called the meeting to order.

Commissioner Wandell made a motion to approve March 7, 2024 Minutes.  
Second by Stephen Newby. Motion passed.

Commissioner Wandell made a motion to approve the agenda. Second by Steven Newby. Motion passed.

No citizens addressed this committee.

Tiffany Stooksbury stated the shelter website is complete they are waiting on the sign-on requirements to finalize.

Shelter Director Report:  
Discussion. No Action Taken.

Mayor Update:  
The architect is working on finalizing the plans for the new animal shelter.  
Possibility of charging a fee/tax for breeders up front to offset some of the expenses of running the shelter was discussed.  
No action taken.

Update/discussions on past motions/resolutions:  
Past motions have been resolved.  
No action taken.



**Budget Discussion:**

**Proposed FY 24/25 budget requested is under previous budget amounts.**

**No Action Taken.**

**Unfinished Business:**

**None.**

**New Business:**

**None.**

**Meeting adjourned.**

**Next meeting is July 11, 2024 at 6:00 pm in room 118A.**

Anderson County ADA Oversight Committee  
Minutes for May 13, 2024 meeting

Present: Roger Lloyd, ADA coordinator, County Commissioners Anthony Allen and Steve Vernon, Chair of the ADA committee Louise McKown, and Marian Wildgruber.

1) Roger asked Brian Young about how to turn on the assistive technology devices. Brian showed Roger 4 microphones with a button on the base that when pushed would amplify words so that people who are hard of hearing can hear what others are saying. The County Commissioner on the committee who is hard of hearing is now very happy as are Roger and Louise as we have waited almost a year to have these devices in Room 118A.

2) Louise noted that Scott Nation, the new Veterans Services Officer has made a new paper insert in Braille and raised print sign for his office. Steve has longed to have a veteran to be on the ADA committee. But when Steve asked Leon Jacques that, he said that he did not know any veteran with a disability. Louise went to meeting with the East Tennessee Area Agency on Aging and Disability where she knows that a man from Sevier County who is very involved with Disabled American Veterans (DAV) chapter in his county. Louise asked him if he knew of any DAV chapter in Anderson County. He said yes, he knew that Anderson County had a DAV chapter. Roger volunteered to ask Scott about this and to let him know if any veteran with a disability would like to serve on the ADA committee and he might look to see if A DAV chapter is active in our county.

3) Before the meeting Roger asked Louise to come with him to the new witness rooms. He wanted to show her the textured black strips on the very small ramps in the hallway of the witness rooms. Louise agreed that they were perfect, noting these would definitely help for anyone who is blind or has low vision.

4) Much of our time was spent talking about Braille and raised print signs. Roger said that Commissioner Shane Vowell a friend who makes these signs and can have a space to place the paper insert with the name of the room and name of the person in charge if that that room is an office. We all agreed it would be better to work with a local company that will tell us how much one sign would cost. Other companies that we have found online want to know how many signs

we need, before they make the signs. Roger has talked with Mayor Frank about over time we replace the existing signs with the new ones so that they are all the same color.

Louise made a list of all the offices that need these signs, which are not many that we need, i.e. The IT office, the 4H room, witness rooms, the mailing room that is not open to the public, which possibly does not need a sign. and the room across the hallway from the Circuit Court Clerk's office, which Roger says is a maintenance closet that doesn't need a sign. Possibly mailing room does not need a sign. Roger said that for those rooms that have signs but the paper insert does not have anything on it, to leave it there for a time in the future when someone needs that space.

Louise reminded Roger that the Finance office has had two doors to go through. In the past, the one that has a blank paper insert is ADA compliant. But now the other room that is open to the public has a desk that is flush with the door, so anyone who uses a wheelchair would have a hard time to get out of the office independently. Therefore, it is not ADA compliant unless the desk can be moved back 18 inches.

We also discussed removing the over-the-door signs on the second floor. Louise asked for direction signs to tell people using wheelchairs and walkers to go to the side of the County Clerks office where they could sit down to sign papers and or write a check. On the second floor, The Register of Deeds and the Assessor of Property need a sign below the counter for people who do not look up to see the large letters to tell them what that people in the office does. These signs may need with Braille and raised print.

5) Louise spoke with Roger about the county's website. Louise has been working with Stephanie Wells to make the light grey print a little darker because people with low vision would have a hard time reading it. This is a slow project most of the departments' home page has several tabs that need to be read. Roger has two home pages. One is for Buildings and Grounds and one is for Disability Services. However, they both have the same information about the ADA. I asked him to state what his duties are for Buildings and Grounds, like hiring contractors, finding workers to do the jobs that need to be done. And Roger and/or one of his staff mow the grass at the courthouse, Jolly Building, the health department and General Sessions Court 2 and the Larry Dickens building in Oak Ridge. As well as being the ADA Coordinator, etc.

6) Marian Wildgruber is a new member to the ADA committee. She is blind but she organized a committee to create and be the president of the new Oak Ridge Disability Advisory Board. She asked if the polling sites are ADA compliant and where it is on the list of projects we are to address. The answer was a long one.

Yes, polling sites are part of the transition plan. But only one is ADA compliant for voting, which is the Larry Dickens Building. But they are way down the line of things that need to be done. The buildings that need attention are first the courthouse, then the Jolly Building, the Health Department, then the front door at the General Sessions Court 2, then the Larry Dickens building that needs restroom renovations, and then the polling sites. Our transition plan also says we have to do some things at four libraries in Clinton, Briceville, Rocky Top and Norris. Eventually, we will deal with parks once we get someone to do a detailed survey for us, but we have done some things at one park in Marlow and the park on the right side of road from Oak Ridge to Clinton.

Louise and Roger explained that we cannot go into a polling site to do things without the owners or schools' permission. We have a working relationship with the Oak Ridge, Anderson County and Clinton Schools. The only school that is polling sites in Clinton is the South Clinton Elementary School that was build way before any thought of having a voter has a mobility issue who would have to park on a steep hill in order to vote. Oak Ridge and Anderson County Schools have their own ADA transition plan. Roger and Louise have emailed and called the men who are the in charge of maintenance to do various projects in schools. Voting sites are just one of many projects that they have to accomplish. But we have seen some ADA problems addressed that they needed to done not only for voters, but also students, parents, and the general public.

However, Louise and her sister vote early and on Election Day we go to all the polling sites to see what has been done and what needs be done.

Because Marian is blind, Roger will call the man who did our ADA survey to see if he has the transition plan to email Marian.

7) The next ADA Oversight Committee will be

**Resale of Land Bought at Delinquent Tax Sales Committee  
Meeting Minutes  
April 22, 2024**

**Members Present** – Mayor Terry Frank, Commissioner Shain Vowell, Commissioner Phil Yager, and Commissioner Aaron Wells

**Members Absent** – Commissioner Josh Anderson

**Others Present** – Leeann Tupper, Charles Sabin

**Call to Order** – Mayor Frank called the meeting to order at 4:03 p.m.

**Approval of Minutes** – Commissioner Vowell moved to accept as presented the minutes of the April 26, 2022, meeting. Commissioner Yager seconded the motion. Motion carried by voice vote.

**New Business**

- **Disposition of county-held properties obtained from the 2018 tax sale**
  - Commissioner Wells made a motion, seconded by Commissioner Yager, for the Office of the County Mayor to place the list of properties (in Exhibit A) up for public auction, with the exception of the following properties – 702 Railroad Avenue 018E, B 018E 018.00; three properties on Fourth Street (018D A 019A 001.00; 018D A 019A 002.00; and 019A A 019A 003.00) in Rocky Top; and 121 Houston Avenue in Oak Ridge (105F C 105F 050.00) – which will all be set aside and inspected for retention and use by Anderson County Government; and that the minimum bids be set at taxes owed at the time of the public auction, and that minimum bids owed for the Hunley Dabney Lane property (01 054 054 002.00) and the property at 418 Biddle Lane (018C A 018C 021.00) be set at double the taxes owed to reflect their higher market appraisal values. Motion carried by voice vote.

**Action Items**

- **Sale of 107 Jay Lane, Oak Ridge (02 99I D 50)**
  - Quincy Rashod Scates was the initial bidder on the property. His initial bid of \$2,400.00 was advertised on March 7, 2024, in The Oak Ridger. Mr. Scates did not appear for this meeting. The counter-bidder, Charles Sabin, had submitted a counter-bid of \$2,640.00 within 10 days after publication of the initial bid. With Mr. Scates not attending to defend his initial bid, motion was made by Commissioner Yager and seconded by Commissioner Wells to accept Mr. Sabin's bid of \$2,640.00 as the winning bid on this property. Motion carried by voice vote.

**Adjourn**

There being no additional business to come before the committee the meeting was adjourned at 4:22 p.m.

2018 Ho-Bid Tax Sale Properties (Sale Date was 2/21/2023) now held by Anderson County Government

No.	Property Address	Tax Parcel ID	Deed/Reference	Former Owner(s)	** CRM Amount Owed (ps of 4.22.24)	** County's "Purchase" Price	*** Total Market Appraisal
1	Lone Mountain Road	01 012 012 019 08	Bl. 1344, Pg. 1001	James R. Bell	\$2,845.34	\$2,865.98	\$7,200.00
2	299 Honey Hollow Road	01 093 093 062 03	Bl. 1577, Pg. 107	Jamie and Sherie Boileau	\$1,793.84	\$1,780.82	\$11,400.00
3	Wyoming Lane	01 0084 A 0084 013 00	Bl. 1423, Pg. 1651	John M. Chapman	\$2,853.58	\$3,303.22	\$12,800.00
4	303 Butcher Lane	12 0181 A 0181 C35 02	Bl. V-17, Pg. 411	Thomas and Connie Jobe	\$2,031.78	\$1,915.10	\$9,400.00
5	Breedon Lane	01 084 084-018 07	Bl. Z-13, Pg. 84	Christopher Ray Sexton	\$4,790.52	\$4,545.61	\$18,500.00
6	Hadden Valley Road	01 0811 A 0811 037 09	Bl. 1611, Pg. 1976	TLMSR Inc.	\$2,556.46	\$2,489.16	\$12,400.00
7	Hadden Valley Road	01 0811 A 0811 034 00	Bl. F-13, Pg. 371	Land Systems, Inc.	\$3,059.78	\$4,707.71	\$23,400.00
8	702 Railroad Ave.	12 0181 B 0181 018 00	Bl. I-17, Pg. 154	Paul Asinger & wife, Lona M. Asinger, both deceased; no probate found	RETAIR FOR POSSIBLE COUNTY USE	\$7,409.67	\$7,100.00
9	Orchard Knob Road	0819 A 0819 011 00	Bl. 1590, Pg. 2347	Johnathan D. Broford	\$3,540.09	\$3,368.37	\$15,000.00
10	Lovely Bluff Road	01 019A A 019A 008 00	Bl. 1366, Pg. 1839	Hilary Boone/Earl Stooksbury	\$1,968.91	\$2,137.93	\$1,300.00
11	Lovely Bluff Road	01 019A A 019A 009 00	Bl. 1366, Pg. 1839	Hilary Boone/Earl Stooksbury	\$4,034.62	\$3,890.73	\$14,000.00
12	Lovely Bluff Road	01 019A A 019A 010 00	Bl. 1366, Pg. 1839	Hilary Boone/Earl Stooksbury	\$7,884.32	\$3,903.29	\$14,000.00
13	Lovely Bluff Road	01 019A A 019A 011 00	Bl. 1366, Pg. 1839	Hilary Boone/Earl Stooksbury	\$1,998.58	\$3,835.95	\$14,000.00
14	Lovely Bluff Road	019A A 019A 012 00	Bl. 1366, Pg. 1839	Hilary Boone/Earl Stooksbury	\$3,856.96	\$3,818.11	\$14,000.00
15	Fourth Street	12 018D A 019A 001 00	Bl. 1413, Pg. 1084	Hilary Boone/Earl Stooksbury	RETAIR FOR POSSIBLE COUNTY USE	\$3,821.47	\$6,300.00
16	Fourth Street	12 018D A 019A 002 00	Bl. 1413, Pg. 1084	Hilary Boone/Earl Stooksbury	RETAIR FOR POSSIBLE COUNTY USE	\$3,814.63	\$6,300.00
17	418 Biddle Lane	12 018C A 018C 021 00	Bl. 1462, Pg. 1507	Brian Bauer (deceased); no probate found	\$19,592.96	\$9,767.82	\$64,900.00
18	Fourth Street	12 019A A 019A 003 00	Bl. F-5, Pg. 461	W. Hobart Easley (deceased); multiple heirs all believed to be deceased	RETAIR FOR POSSIBLE COUNTY USE	\$4,203.48	\$9,200.00
19	123 Houston Avenue	02 1051 C 1051 050 00	Bl. 1627, Pg. 1768	George T. Garber and wife, Lana Garber	RETAIR FOR POSSIBLE COUNTY USE	\$2,462.23	\$10,900.00
20	408 Leinart Street	11 0241 C 076H 018 00	Bl. W-17, Pg. 111	Gertrude Hatmaier	\$20,828.06	\$24,167.40	\$10,400.00
21	51 Hwy 316	01 0290 A 0290 031 00	Bl. 1634, Pg. 1690	Norma Jean Hester	\$2,232.96	\$2,317.20	\$4,600.00
22	117 Huntley Debnay Lane	01 054 054 002 00	Bl. R 16, Pg. 473	Millard Ray Lane and wife, Annette B. Lane	\$18,292.78	\$8,164.81	\$48,300.00
23	432 Gross Street	12 008M B 008M 010 00	Bl. 1257, Pg. 472	Thomas L. Martin (deceased); no probate found	\$8,283.95	\$7,698.16	\$6,000.00
24	138 Back Vowell Road	01 0290 B 0290 001 00	Bl. T-18, Pg. 348	Robert Scott Phillips	\$36,787.25	\$3,614.83	\$11,200.00

TOTAL: \$153,367.74 \$119,857.60

\*Amounts provided by Clerk & Master's Office \*\* According to Tax Deeds \*\*\*Property Assessor 2023 data



MINUTES  
ANDERSON COUNTY REGIONAL PLANNING COMMISSION  
FEBRUARY 13, 2024

Members Present

Ned Ferguson, Chairman  
Tony Gregg, V. Chair  
Harold Edwards, Sec.  
Tim Isbel  
Robbie DeJarnette  
Ben Stephens

Members Absent

Others Present

Danny Phillips, Bld. Off.  
David Crowley, Consultant  
Lisa Crowley  
*Other interested parties*

ETDD Staff Representative: Joe Barrett

CALL TO ORDER AND APPROVAL OF AGENDA

Chairman Ned Ferguson called the meeting to order at 6:30 P.M. on February 13, 2024. Following roll call, the agenda was reviewed and approved by unanimous consent.

APPROVAL OF MINUTES

The minutes from the regular monthly meeting in January were reviewed by the members. After review, a motion was made by Harold Edwards and seconded by Tony Gregg to approve the January 9, 2024 Minutes as written. The motion passed unanimously.

STAFF RECOMMENDATION FOR ITEMS TO BE PLACED ON CONSENT AGENDA

The following final plat was recommended to be placed on the consent agenda:

1. Ronald & Katha Parks Subdivision Final Plat (Tax Map 93, Parcel 46.00)

A motion was made by Harold Edwards and seconded by Ben Stephens to approve the consent agenda. The motion passed unanimously.

NON-CONSENT AGENDA ITEMS:

RECOMMENDATION FOR REZONING FROM A-2 TO R-1, TAX MAP 32, PARCEL 77.00, MARGIE THOMAS & OTHERS

A rezoning request was considered for recommendation to the county commission from an A-2 District to a R-1 District for property located off Mountain Road. The property is not contiguous with a residential district, but there are some residential districts in the general area. There were numerous residents present that were against the rezoning request, but a minority of representatives spoke in favor of the request. The parcel in question is approximately sixty-five acres in area. Following this lengthy discussion, a motion was made by Harold Edwards and seconded by Tony Gregg to recommend approval to rezone to an R-1 District to the county commission. The motion passed by majority vote with Tim Isbel voting to deny the request.

REVIEW BRYAN WEBB SUBDIVISION FINAL PLAT

A final plat (Tax Map 73, Parcel 165.03) was reviewed involving a proposed re-subdivision off Black Oak Road within an A-2 District. The proposed subdivision involves subdividing one lot into two lots. The lots will be served by a joint permanent easement. Following discussion, a motion was made by Tony Gregg and seconded by Tim Isbel to grant approval for the plat. The motion passed unanimously.

REVIEW BROOKSTONE RIDGE UNIT 8 RE-SUBDIVISION (Lots 1-3, 54-61) FINAL PLAT

A final plat (Tax Map 32, Parcel 82.00) was reviewed involving a proposed subdivision for several lots within the Brookstone Subdivision. The representative present stated this was a correction to the plat that slightly changes the lot dimensions for the lots. Following discussion, a motion was made by Tony Gregg and seconded by Ben Stephens to grant approval for the plat. The motion passed unanimously.

REVIEW TODD MOODY SUBDIVISION FINAL PLAT

A final plat (Tax Map 102, Parcel 192.00) was reviewed involving a proposed subdivision off Blacksberry Road within an A-2 District. The proposed subdivision involves subdividing one lot off a relatively large tract that will be served by a joint permanent easement. The JPE will be an extension of an existing access easement. The plat has been reviewed and meets all of the requirements. A motion was made by Tony Gregg and seconded by Ben Stephens to grant approval for the plat. The motion passed unanimously.

REVIEW BARRY TRENT SUBDIVISION FINAL PLAT

A final plat (Tax Map 32, Parcel 83.01) was reviewed involving a proposed subdivision off Mountain Road within an A-2 District. The proposed subdivision involves subdividing a lot of record into three lots. There is a significant utility easement that runs diagonally across part of the property. Two of the lots are considered as "flag lots". There are also existing houses on two of the lots. A motion was made by Harold Edwards and seconded by Tony Gregg to grant approval for the plat. The motion passed unanimously.

REVIEW CHARLES SHELTON SITE PLAN, TAX MAP 054, PARCEL 95.00

A site plan was submitted for a used auto sales facility off the Lake City Highway (U.S. 25W) within a C-1 District. A representative for the project was present to answer questions. The site plan has been revised from the last review with revisions to the building location and the parking lot will now be paved. Following discussion, a motion was made by Tim Isbel and seconded by Harold Edwards to approve the site plan as presented. The motion passed unanimously.

BOND COMMITTEE:

None.

OLD BUSINESS:

None.


NEW BUSINESS:

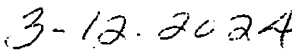
None.

OTHER MATTERS:

There was some discussion involving prohibiting single-wide mobile homes from the R-1 District. After briefly discussing the matter, the issue will be discussed further at a future meeting.

At 7:30 PM, with no further business the meeting was adjourned.

  
Secretary

  
Date

# ANDERSON COUNTY CONSERVATION BOARD MINUTES

May 6<sup>th</sup>, 2024

Members Present:

Chairman Josh Anderson, Scott Burton, Tony Powers, Lewis Ridenour, John Croes

Others Present:

Ben Taylor – Parks Director, Stephanie Wells – Tourism Director, Andrew Stone – Secretary, David Rosenbalm – Citizen

Chairman Anderson called the Conservation Board meeting to order at 5:00pm on May 6<sup>th</sup> 2024.

**1<sup>st</sup> Item of Business:**

Motion by Scott Burton, seconded by Tony Powers to approve prior meeting Minutes from February 5<sup>th</sup>, 2024 meeting.

Motion carried unanimously.

**2<sup>nd</sup> Item of Business:**

Discussion by citizen David Rosenbalm on current canine issues at Anderson County Park. Board to review other park policies on the topic to update its own policy.

No motion required.

**3<sup>rd</sup> Item of Business:**

Discussion held on the replacement of the Park's heavy equipment skid-steer tractor. Park Director Ben Taylor presented three quotes for replacement and one quote for leasing the equipment.

Motion by Lewis Ridenour, seconded by Tony Powers to accept the Bobcat quote presented by Ben Taylor utilizing all of the current Sports Gaming Revenue, with any additional funding needed to come from the Park Winter Storage Reserve fund.

Motion carried unanimously.

**4<sup>th</sup> Item of Business:**

Discussion held on the Park's rental property television and streaming services. Secretary Andrew Stone presented an option of switching to a Roku streaming service.

Motion by Scott Burton, seconded by Lewis Ridenour to approve ending the current DirectTV services and switching to the Roku streaming services contingent on active Vacasa rental property contract.

Motion carried unanimously.

**5<sup>th</sup> Item of Business:**

Discussion held on shore-line erosion around Norris Lake and entrance road into Anderson County Park. Board requests Andrew Stone contact Mayor Terry Frank on current project proposal, and Ben Taylor contact Road Superintendent Gary Long and Law Director Jay Yeager for update on entrance road project.

Item deferred to next meeting.

**6<sup>th</sup> Item of Business:**

Discussion held on current Board make-up and quorum.

Motion by Scott Burton, seconded by John Croes to request the Mayor proceed with adding two members contingent on TCA guidelines.

Motion carried unanimously.

**Meeting Adjourned**

Next meeting scheduled for June 3<sup>rd</sup>, 2024.



**Anderson County Tourism Council**  
**Board of Directors Meeting**  
**April 30, 2024**  
at Apple Blossom Cafe

**Call to Order:** Meeting was called to order by Maria Hooks, Chairperson

**Members Present:** Maria Hooks, Beth Hickman, Rick Meredith, Katy Watt, Brent Galloway, Jason Brown, Jimmy Taylor, Katherine Birkbeck, Christine Michaels, Charlie Smith, Nate Housely and Stephanie Wells

**Members Absent:** Serena Satterfield, Terry Frank, Michael Foster, John Meyer, Amanda Bridges, Chris Mitchel, Cory Jenkins and Tim Isbel

**Approval of Minutes:** A motion was made by Katy Watt and seconded by Nate Housely to approve the January 2024 meeting minutes. Motion passed.

**Financial Report:** A motion was made by Katherine Birkbeck and seconded by Rick Meredith to approve the FY 2024 Quarterly Financial Reports. Motion passed. Reports attached.

**Old Business/New Business**

- Director Wells reported on amendments made to the FY 2025 Budget by Mayor Frank. No action taken.

**Executive's Report, given by Stephanie Wells**

- The Quarterly Website Visitation and Social Media Report was presented with the disclaimer that the AdventureAnderson.com website has been switched over to Google 4 Analytics. The new platform started tracking website performance on February 18, 2023 with different metrics than the previous platform. Therefore, year-over-year data is not available for comparison until March 2024. Regardless, for the first quarter of 2024, the website had 64,119 visitors that took 276,321 actions on the site which include clicks, scrolls, etc. In March 2024, the website had 24,182 users which was a 74.67% increase over March 2023. Another interesting data point to report is that there was a change in the top 10 cities which now include Chicago, Birmingham, Charlotte, Warsaw (IN), Indianapolis, Raleigh and Louisville (KY). These are all cities that are being targeted with the ARPA Campaign. The Facebook and Instagram Report for January through March shows a 393.6% increase in reach with 59,700 clicks and 31,700 minutes of videos viewed. See the complete attached report for more information.
- Wells reported that she is working with two groups that are planning on visiting in the fall of 2025 and a organization that is tentatively planning a fishing tournament series for 2025-2027.
- Wells distributed the 2024 second quarter content calendar which spells out the content that will be promoted in social media, blogs and newsletters. Calendar is attached.
- The Norris Lake Cleanup was on March 23rd and launched from Anderson County Park. There were over 50 volunteers that cleanup 1.94 tons of garbage. The weight does not include the tires that were collected.
- The Norris Lake Area Trail System (NATS) Mountain Bike Poker Run was on April 27<sup>th</sup>. There were 171 people registered and 156 people participated. Out of the 141 that reported the city in which they live, 23 were from Anderson County and 10 were from out of state while the remainder were from another city in Tennessee including Crossville (1 hour), Cookeville (2 hours), Murfreesboro (3 hours) and Tullahoma (3 hours).
- Wells reported that she participated in creating the Norris Freeway National Scenic Byway Management plan. The work plan flow chart is attached.
- Wells reported that she worked with the City of Oliver Spring to obtain authorization from the state through amended legislation to allow off-road vehicles to cross Highway 61 from Windrock Road to Winter Gap Road. This would allow visitors to Windrock Park to access the downtown area of Oliver Springs.
- Wells report that Teri McCall resigned from the Tourism Council effective April 19, 2024. After evaluating the current needs of the Tourism Council, Wells drafted an amended job description, which is attached.

**Adjourn:** A motion was made by Brent Galloway to adjourn the meeting.

**Respectfully Submitted By:** Stephanie Wells, Secretary/Executive Director



# Anderson County Tourism Council

## FY 2024 Revenues

Month	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Difference FY23-24
July	\$44,642.72	\$32,206.59	\$53,571.31	\$67,672.08	\$82,727.14	\$15,055.06
August	\$33,517.36	\$27,151.40	\$63,369.03	\$55,332.20	\$47,435.29	-\$7,896.91
September	\$32,538.64	\$30,404.33	\$50,814.77	\$60,265.72	\$67,779.49	\$7,513.77
October	\$39,950.65	\$35,054.20	\$52,212.49	\$66,842.97	\$56,970.65	-\$9,872.32
November	\$29,271.91	\$26,576.11	\$57,587.57	\$53,733.92	\$47,933.15	-\$5,800.77
December	\$25,460.57	\$22,471.76	\$52,222.53	\$41,824.01	\$33,169.15	-\$8,654.86
January	\$18,603.39	\$30,964.83	\$35,871.23	\$38,234.76	\$30,922.83	-\$7,311.93
February	\$26,901.92	\$30,652.36	\$30,366.54	\$38,658.74		
March	\$24,229.62	\$43,680.13	\$34,285.50	\$51,032.04		
April	\$7,970.73	\$47,765.56	\$52,127.11	\$52,126.48		
May	\$26,298.62	\$48,454.06	\$58,511.07	\$73,530.95		
June	\$34,494.12	\$48,583.42	\$58,626.69	\$59,416.58		
Misc				-\$48,583.42		
<b>Total</b>	<b>\$343,880.25</b>	<b>\$423,964.75</b>	<b>\$599,565.84</b>	<b>\$610,087.03</b>	<b>\$366,937.70</b>	<b>-\$16,967.96</b>
Percentage of Change	-15.12%	19%	29%	2%	-4.62%	

# Anderson County Tourism Council

## FY 2024 Financial Report-As of March 31, 2024

### Revenues

Account Number	Description	Budget	Actual Revenues	Balance	% of Budget
128-40220	Hotel Motel Tax	600,000.00	366,937.70	233,062.30	61.16%
128-34535	Transfers from Fund Balance	164,500.00	164,500.00	0.00	100.00%
128-46980	State Grants	30,000.00	10,322.27	19,677.73	34.41%
128-46980 ENGR	State Grant-Enhancement	200,000.00		200,000.00	0.00%
128-47590 ARPA	State Grant-ARPA	84,401.00	84,401.00	0.00	100.00%
128-40220	Surplus Materials and Supplies			0.00	
Total Revenues		1,078,901.00	626,160.97	452,740.03	58.04%

### Fund Balance

Account Number	Description	Beginning Balance	Transfer to Operational	Balance
128-34535	Fund Balance	542,151.84	-182,717.00	359,434.84
128-34635	Unused Insurance		5,516.18	
128-49600	Sale of Capital Assets	311,877.00		311,877.00
128-34635 SDAG	Restricted Fund-State Grant-ARPA	0.00	188.90	188.90
128-34785	Capital Projects	200,000.00	100,000.00	300,000.00
Totals		1,054,028.84	-77,011.92	971,500.74

### Expenses

Account Number	Description	Budget	Actual	Balance	% of
128-58110 105	Director	70,355.00	51,216.02	19,138.98	72.80%
128-58110 162	Clerical	83,150.00	35,186.48	47,963.52	42.32%
128-58110 169	Part-Time Employees	31,178.00	0.00	31,178.00	0.00%
128-58110 201	Social Security	11,682.00	5,459.77	6,222.23	46.74%
128-58110 204	State Retirement	9,194.00	5,439.15	3,754.85	59.16%
128-58110 206	Life Insurance	180.00	139.00	41.00	77.22%
128-58110 208	Dental Insurance	572.00	784.79	-212.79	137.20%
128-58110 209	Short Term Disability	721.00	422.31	298.69	58.57%
128-58110 210	Unemployment Comp	105.00	42.02	62.98	40.02%
128-58110 212	Employer Medicare	2,732.00	1,276.89	1,455.11	46.74%
128-58110 299	Other Fringe Benefits-Vision	0.00	102.95	-102.95	
128-58110 302	Advertising	200,000.00	152,918.24	47,081.76	76.46%
128-58110 302 2000	Advertising-State Grant	60,000.00	60,000.00	0.00	100.00%
128-58110 302 4000	Advertising-Move to Anderson	8,000.00	8,000.00	0.00	100.00%
128-58110 302 ARPA	ARPA Grant	84,401.00	64,000.00	20,401.00	75.83%
128-58110 307	Communication	0.00	0.00	0.00	#DIV/0!
128-58110 307 0100	Cellular Communications	2,280.00	612.36	1,667.64	26.86%
128-58110 307 0200	Internet Communication	2,500.00	2,199.80	300.20	87.99%
128-58110 316	Anderson County Chamber	60,000.00	42,209.07	17,790.93	70.35%
128-58110 316 2500	Anderson County Chamber-Retail	30,000.00	30,000.00	0.00	100.00%
128-58110 316 ACEDA	Anderson County Economic Dev.	124,500.00	124,500.00	0.00	100.00%
128-58110 316 SC85M	Contributions-Scarboro 85	125,000.00	125,000.00	0.00	100.00%
128-58110 320	Dues and Memberships	4,000.00	2,900.00	1,100.00	72.50%
128-58110 330	Lease Payments	15,600.00	15,600.00	0.00	100.00%
128-58110 335	Maint and Repair-Building	2,000.00	0.00	2,000.00	0.00%

128-58110	338	Vehicle-Repair and Maint.	500.00	78.74	421.26	15.75%
128-58110	348	Postal Charges	500.00	500.87	-0.87	100.17%
128-58110	348 4000	Postal Charges-Move to Anderson	500.00	43.26	456.74	8.65%
128-58110	349	Printing and Stationary	1,000.00	1,000.00	0.00	100.00%
128-58110	349 4000	Printing-Move to Anderson County	1,000.00	0.00	1,000.00	0.00%
128-58110	351	Rentals-Copier	1,500.00	1,200.00	300.00	80.00%
128-58110	355	Travel	5,000.00	2,793.99	2,206.01	55.88%
128-58110	355 4000	Travel-Move to Anderson	2,000.00	0.00	2,000.00	0.00%
128-58110	399	Other Contracted Services	16,000.00	13,573.75	2,426.25	84.84%
128-58110	425	Gasoline	2,500.00	2,000.00	500.00	80.00%
128-58110	435	Office Supplies	2,000.00	2,000.00	0.00	100.00%
128-58110	451	Uniforms	820.00		820.00	0.00%
128-58110	452	Utilities	5,000.00	2,581.34	2,418.66	51.63%
128-58110	499	Other Supplies	8,000.00	7,500.00	500.00	93.75%
128-58110	502	Bldg and Content Insurance	750.00		750.00	0.00%
128-58110	506	Liability Insurance	911.00	911.00	0.00	100.00%
128-58110	510	Trustee Commission	6,000.00	4,998.85	1,001.15	83.31%
128-58110	511	Vehicle and Equipment Insurance	1,000.00	1,000.00	0.00	100.00%
128-58110	513	Worker's Compensation	259.00	259.00	0.00	100.00%
128-58110	524	Staff Development	1,700.00	987.09	712.91	58.06%
128-58110	599	Other	3,028.00	2,475.00	553.00	81.74%
128-58110	709	Data Processing Equipment	1,000.00	35.99	964.01	3.60%
128-58110	711	Furniture	3,000.00	3,000.00	0.00	100.00%
128-58110	791 ENGR	Capital Project-Enhancement Grant	200,000.00	0.00	200,000.00	0.00%
128-58110	799	Other Capital Projects	30,000.00	0.00	30,000.00	0.00%
<b>Total Expenses</b>			<b>1,222,118.00</b>	<b>774,947.73</b>	<b>447,170.27</b>	<b>63.41%</b>

**Anderson County Tourism Council  
FY 2025 Proposed Budget**

**Revenues**

Account Number	Description	FY 2024 Proposed Budget	FY 2024 Amended Budget as of 1/1/2024	FY 2025 Proposed Budget	Difference from Proposed Budget and Amended	Amended Mayor's Budget	Amended Difference
128-40220	Hotel Motel Tax	600,000.00	600,000.00	615,000.00	15,000.00	650,000.00	35,000.00
128-44110	Investment Income					9,500.00	9,500.00
128-46980	State Grants	30,000.00	30,000.00	30,000.00	0.00	30,000.00	
128-46890	State Grants-ARPA Funds	32,671.00	84,401.00	52,671.45	-31,729.55	52,672.00	
Total Revenues		662,671.00	714,401.00	697,671.45	-16,729.55	742,172.00	44,500.00

**Expenses**

Account Number	Description	FY 2024 Proposed Budget	FY 2024 Amended Budget as of 1/1/2024	FY 2025 Proposed Budget	Difference from Proposed Budget and Amended	Amended Mayor's Budget	Amended Difference
128-58110 105	Director	70,355.00	70,355.00	70,085.08	-269.92	70,085.00	-0.08
128-58110 162	Clerical	83,150.00	83,150.00	83,150.00		50,000.00	-33,150.00
128-58110 169	Part-Time Help	35,178.00	31,178.00	10,000.00	-21,178.00	5,000.00	-5,000.00
128-58110 201	Social Security	11,682.00	11,682.00	10,111.00	-1,571.00	7,755.00	-2,356.00
128-58110 204	State Retirement	9,194.00	9,194.00	9,185.00	-9.00	7,205.00	-1,980.00
128-58110 206	Life Insurance	180.00	180.00	180.00		180.00	
128-58110 207	Medical Insurance	0.00	0.00	0.00		0.00	
128-58110 208	Dental Insurance	572.00	572.00	1,144.00	572.00	1,048.00	-96.00
128-58110 209	Short Term Disability	721.00	721.00	721.00		565.00	-156.00
128-58110 210	Unemployment Comp	105.00	105.00	84.00	-21.00	57.00	-27.00
128-58110 212	Employer Medicare	2,732.00	2,732.00	2,365.00	-367.00	1,859.00	-506.00
128-58110 299	Other Fringe Benefits	0.00	0.00	138.00	138.00	138.00	
128-58110 302	Advertising	200,000.00	200,000.00	250,000.00	50,000.00	225,000.00	-25,000.00
128-58110 302 2000	Advertising-State Grant	60,000.00	60,000.00	60,000.00		60,000.00	
128-58110 302 4000	Advertising-Move to Anderson	8,000.00	8,000.00	12,000.00	4,000.00	12,000.00	
128-58110 302 ARPA	Advertising-ARPA Funds	32,671.00	84,401.00	52,672.00	-31,729.00	52,672.00	
128-58110 307	Communication	500.00	0.00	0.00		0.00	
128-58110 307 0100	Cellular Communications	1,600.00	2,280.00	1,600.00	-680.00	1,600.00	
128-58110 307 0200	Internet Communication	2,500.00	2,500.00	4,800.00	2,300.00	4,800.00	
128-58110 316	Anderson County Chamber	60,000.00	60,000.00	61,500.00	1,500.00	65,000.00	3,500.00
128-58110 316 2500	Anderson County Chamber-Retail		30,000.00	0.00	-30,000.00	0.00	
128-58110 316 ACED	Anderson County Economic		124,500.00	0.00	-124,500.00	124,500.00	124,500.00
128-58110 320	Dues and Memberships	4,000.00	4,000.00	5,000.00	1,000.00	5,000.00	
128-58110 330	Lease Payments	15,600.00	15,600.00	15,600.00		15,600.00	
128-58110 335	Maint and Repair-Building	2,000.00	2,000.00	2,000.00		2,000.00	
128-58110 338	Main and Repair-Car	500.00	500.00	500.00		500.00	
128-58110 348	Postal Charges	500.00	500.00	500.00		500.00	
128-58110 348 4000	Postal Charges-Move to AC	500.00	500.00	500.00		500.00	
128-58110 349	Printing and Stationary	1,000.00	1,000.00	500.00	-500.00	500.00	
128-58110 349 4000	Printing-Move to AC	1,000.00	1,000.00	500.00	-500.00	500.00	
128-58110 351	Rentals-Copier	1,500.00	1,500.00	1,500.00		1,500.00	
128-58110 355	Travel	5,000.00	5,000.00	6,000.00	1,000.00	5,000.00	-1,000.00
128-58110 355 4000	Travel-Move to Anderson	2,000.00	2,000.00	2,000.00		2,000.00	
128-58110 399	Other Contracted Services	12,000.00	16,000.00	5,000.00	-11,000.00	5,000.00	
128-58110 425	Gasoline	2,500.00	2,500.00	2,500.00		2,500.00	
128-58110 435	Office Supplies	2,000.00	2,000.00	2,500.00	500.00	2,500.00	
128-58110 451	Uniforms	1,000.00	820.00	1,000.00	180.00	1,000.00	
128-58110 452	Utilities	5,000.00	5,000.00	4,000.00	-1,000.00	3,500.00	-500.00
128-58110 499	Other Supplies	1,000.00	8,000.00	3,000.00	-5,000.00	3,000.00	
128-58110 502	Bldg and Content Insurance	750.00	750.00	750.00		750.00	
128-58110 506	Liability Insurance	911.00	911.00	911.00		1,000.00	89.00
128-58110 510	Trustee Commission	6,000.00	6,000.00	6,150.00	150.00	6,150.00	
128-58110 511	Vehicle and Equipment Ins.	1,000.00	1,000.00	1,000.00		1,000.00	
128-58110 513	Worker's Compensation	25.00	259.00	259.00		259.00	
128-58110 524	Staff Development	1,700.00	1,700.00	1,700.00		1,200.00	-500.00
128-58110 599	Other	1,053.00	3,028.00	2,566.37	-461.63	1,000.00	-1,566.37
128-58110 709	Data Processing	1,000.00	1,000.00	2,000.00	1,000.00	2,000.00	
128-58110 711	Furniture	0.00	3,000.00	0.00	-3,000.00		
128-58110 791 ENGR	Capital Projects-Enhancement	0.00	200,000.00	0.00	-200,000.00		
128-58110 799	Other Capital Projects	30,000.00	30,000.00	0.00	-30,000.00		
Total Expenses		678,679.00	1,097,118.00	697,671.45	399,446.55	753,923.00	56,251.55

## Anderson County Tourism Council FY 2025 Proposed Advertising Budget

<b>Digital Marketing</b>	
Digital Marketing and Website Management	\$8,400.00
Pay Per Click Campaign	\$30,000.00
GeoFencing Advertisements	\$15,000.00
OTT/Streaming TV Advertisements	\$50,000.00
Social Media Advertisements	\$16,000.00
<b>Advertising Projects</b>	<b>FY 2025</b>
Billboards on I 75 and Billboard Change-Lamar	\$14,400.00
Billboards on I 75 R&J	\$7,200.00
Rack Cards and Vacation Guides	\$5,000.00
E-newsletters	\$5,000.00
Distribute Brochures	\$1,100.00
Domain and Hosting	\$1,500.00
Stock Photography	\$200.00
Advertisement in NLMA Brochure	\$1,300.00
Photo Shoot	\$1,100.00
Placier Research	\$14,700.00
Print Advertising and Misc. Ads	\$36,600.00
<b>Trade Shows</b>	
American Bus Association	\$1,500.00
Cincinnati Boat Show	\$1,000.00
Indianapolis Boat Show	\$1,000.00
Trade Show Booth Materials and Rentals	\$1,000.00
Promotional Items for Trade Shows	\$1,000.00
<b>Sales Marketing</b>	
Group Marketing Campaign	\$12,000.00
<b>TDTD Marketing Grant</b>	
YouTube Advertisements	\$30,000.00
Social Media Advertisements	\$30,000.00
<b>TDTD ARPA Grant</b>	
Transformational Projects-New Target Markets, Influencer Marketing, User Generated Marketing, Interactive Content	\$52,000.00
<b>Total Budget</b>	<b>\$337,000.00</b>

<b>Move to Anderson County Project Description</b>	<b>Budget</b>
Partnership for Ideal Living Shows	\$2,000.00
Partnership with TDTD for Advertising	\$1,000.00
Additional Advertising and Website	\$9,000.00
<b>Total Budget</b>	<b>\$12,000.00</b>



## 2024 Website and Social Media Report as of March 31, 2024

### Visitation to AdventureAnderson.com

Users..... 64,119  
Events ..... 276,321  
Events per User ..... 4.27

An event includes a page view,  
click, scroll, etc  
Note-bots filtered out

### Comparison-March 2023 vs 2024

Year	Users	Events
2023	13,844	70,321
2024	24,182	106,494
% of Change	74.67%	51.44 %

#### Top 10 Pages-Views

Home Page.....21,758  
Blog-Water Sports .....13,401  
Windrock Page.....5,658  
Fishing Trips .....3,173  
Trip Planner .....1,924  
Ultimate Waterway ...1,628  
Camping .....1,433  
Things to Do .....1,130  
Fishing Melton Hill .....1,035  
Blog-Norris Lake .....1,024

#### Top 10 States

Tennessee ..... 11,020  
Georgia ..... 7,053  
North Carolina ..... 6,625  
Kentucky ..... 5,604  
Alabama ..... 4,727  
Indiana..... 3,371  
Virginia ..... 2,824  
Ohio ..... 2,492  
Florida ..... 2,437  
Illinois ..... 2,410

#### Top 10 Cities

Atlanta ..... 3,594  
Nashville ..... 3,332  
Chicago ..... 2,107  
Birmingham ..... 2,057  
Charlotte..... 1,774  
Warsaw ..... 1,520  
Indianapolis ..... 1,230  
Raleigh..... 1,146  
Louisville ..... 993  
Knoxville ..... 991

#### Content Drilldown

Blogs .....28,731  
Places ..... 7,778  
Trip Planner .....4,697  
Events.....2,612  
Stay ..... 340  
Relocation ..... 276  
Venues .....57

#### Acquisition

Social ..... 36,155  
Search ..... 12,205  
Referral ..... 7,012  
Direct ..... 4,595  
Paid Search ..... 3,162

### Social Media YTD

#### Facebook Reach

1.2 M (393.6% ↑)  
59.7K Click Clicks  
31.7K Minutes Viewed

#### Instagram Reach

13.8 K (88.5% ↓)  
260 Link Clicks

#### Paid Social

Reach-817,267 (543.8 ↑)  
Impressions-2,426,158 (909.8% ↑)  
Spent \$14,268.57



# 2024 Performance by Media Outlet

## January - March

### Google Advertisements

Impressions.....18,401  
Clicks .....3,273  
Click-through-Rate.....17.90%

### YouTube Advertisements

Impressions .....1.13 million  
Completed Views.....664,946 million  
Completion View Rate.....58.91%

### Social Media Advertisements

Impressions .....1.21 million  
Clicks .....17,977  
Video Watches-100% .....19,473

### Geofencing Advertisements

Impressions .....659,979  
Clicks .....752  
Store Visits .....72

### Over-the-Top Television Advertisement

Impressions .....1.27 million  
Clicks .....98.36

### Mail Chimp

Monthly Tourism Newsletter  
Subscribed Contacts .....32,762  
Open Rate .....20%  
Bi-Monthly Move-To Newsletter  
Subscribed Contacts .....14,075  
Open Rate .....31%  
Average open Rate =33.25%

### Additional Campaigns

#### ARPA FUNDS

2,018,890 Impressions  
36,460 Clicks  
\$0.36 per click  
\$12,999.93 Spent

#### Move To

193,744 Impressions  
165,734 Reach  
\$368.72 spent

#### Group Sales

No Online Activity  
Motorcoach  
Fishing Tournaments

## 2024 Adventure Anderson County Content Calendar-Second Quarter

	April	May	June
<b>Events</b>	<ul style="list-style-type: none"> <li>• Spring Wildflower Walks</li> <li>• Mosaic Arts Festival</li> <li>• Windrock Spring Jam</li> <li>• Sheep Shearing Days</li> <li>• Downhill Southeast Mtn Bike</li> <li>• Mtn Bike Poker Run</li> </ul>	<ul style="list-style-type: none"> <li>• Clinch River Spring Antique Festival</li> <li>• Sheep Shearing Days</li> <li>• Downhill Southeast Mtn Bike</li> <li>• Sundown Saturdays at Stardust</li> <li>• Friday Theme Nights at Sequoyah</li> <li>• Oak Ridge Community Band Memorial Day Concert</li> <li>• Renaissance Run</li> </ul>	<ul style="list-style-type: none"> <li>• Flatwater Tales Storytelling Festival</li> <li>• Lavender Festival</li> <li>• Summer Sessions Concerts in OR</li> <li>• Jazz on the Hill</li> <li>• Concert on the Commons</li> </ul>
<b>Themes/Attractions Blogs/News</b>	-Summer Vacation Plans -Historic Treasures -Outdoor Pleasures in Rocky Top <b>Water</b> -Fishing Tales Paddling Ultimate Waterway <b>Trails</b> -Oak Ridge Greenways Windrock-Feature Specific Trails <b>Outdoors</b> -Little Ponderosa Zoo Windrock Shooting Range Camping <b>History</b> -AMSE and Public Bus Tour Children's Museum <b>Culture</b> -Downtown Clinton OR Playhouse-Joseph and the Amazing Technicolor Dreamcoat 10-19 <b>Trails</b> : Southern Settlement Trail <b>Itineraries Reels</b> :	-Summer is Coming -Historic Treasures -Outdoor Pleasures <b>Water</b> -Boating, Paddling, Fishing Tales, Marinas and Ultimate Waterway <b>Trails</b> -Songbird Trail, Windrock-Feature Specific Trails and Riding on Road-Rocky Top <b>Outdoors</b> -Disc Golf and Camping <b>History</b> -K-25 History Center CCMM-Anniversary Museum of Appalachia David Hall Cabin <b>Culture</b> -Appalachia Arts Craft Center OR Playhouse <b>Trails</b> : TN Music Pathways <b>Itineraries Reels</b> :	<b>Water</b> -Boating Paddling Fishing Tales Marinas Ultimate Waterway <b>Trails</b> -Norris Watershed Melton Hill Greenway <b>Outdoors</b> <b>History</b> -Green McAdoo Children's Museum Oak Ridge History Center <b>Culture</b> -Downtown Clinton International Friendship Bell Farmers Markets OR Playhouse <b>Trails</b> : <b>Itineraries Reels</b> :
<b>Videos</b>	<b>Trails</b> Norris Dam State Park Norris Watershed Songbird Clinch River Clinch River Brewing	<b>Water Sports</b> Paddling Fishing Little Ponderosa Zoo	<b>Water Sports</b> Marinas Boating Boat Rentals
<b>Move To</b>	-Job Openings and Housing - Developments	-Job Openings and Housing Developments -Comparison of Cost of Living	-Job Openings and Housing Developments -Benefits of Living in TN
<b>Industry</b>	-The Power of Blogging -Emerging Legislation -Spring Cleanup-Website	-Prepare for Upcoming Travel Season -Collaboration and Partnerships with other attractions	-Best Practices for Time Management -Emerging Markets / McGhee Tyson
<b>Ads</b>	ARPA Transformational Campaign- Emerging Markets  Move to / Work in Anderson County	ARPA Transformational Campaign- Emerging Markets  Move to / Work in Anderson County	ARPA Transformational Campaign- Emerging Markets  Move to / Work in Anderson County



	Phase 1: Identify a Need	Phase 2: Develop a Solution	Phase 3: Identify Resources	Phase 4: Champion & Steward	Phase 5: Prioritization
ACTIVITIES	1 - Strengthen the Organization and Capacity of the Byway Committee	1 - Develop an organization that includes support from additional representation.	Anderson County Tourism Council, Norris Lake Project, and TVA	Norris Lake Project and supporting committee	Organizations have already been created
	2 - Create strong visual way-finding cues and enrich the interpretive experience.	1 - Develop a series of kiosks at various locations that inform visitors about the Scenic Byway.	Tennessee Department of Transportation - Highway Beautification Office, Local County Tourism, and TVA	TDOT - Highway Beautification Office in conjunction with the Scenic byway Committee	1
	3 - Strengthen the connections between outdoor recreational organizations	1 - Develop a committee that meets quarterly to develop specific ways to promote recreation in the area 2 - Develop a guide that highlights the recreational opportunities in the area	Tennessee Department of Transportation - Highway Beautification Office, Local County Tourism, and Local Recreational Organizations.	Norris Lake Project in conjunction with TDOT - Highway Beautification Office and Local County Tourism	2
	4 - Strengthen the connection between surrounding Scenic Byways for regional experiences	1 - Develop a visitors guide that ties together the scenic byways. 2 - Create an interactive website in conjunction with the other scenic byways in the area.	Tennessee Department of Transportation - Highway Beautification Office, Local County Tourism, and National Scenic Byway Association	Norris Lake Project in conjunction with TDOT - Highway Beautification Office and Local County Tourism	4
	5 - Landscape improvements for screening / naturalization	1 - Design and plant natural plant material at key locations	Tennessee Department of Transportation - Highway Beautification Office, Local County Tourism, National Scenic Byway Association, and TVA	Norris Lake Project in conjunction with TDOT - Highway Beautification Office	3

## NORRIS FREEWAY SCENIC BYWAY



## **Title: Digital Marketing Director**

**Job Description Summary:** Assist the Executive Director drive brand awareness and increase the economic impact of tourism in Anderson County through the execution of online marketing campaigns across various platforms including but not limited to optimizing SEO/SEM, social media organic content, digital and streaming advertisement placement, analyzing and reporting data metrics, and crafting compelling content. Qualifications include strong analytical skills, creativity, and an understanding of digital trends. Experience with online platforms and content creation.

### **Primary Job Responsibilities:**

- Assist the Executive Director of Tourism with researching, analyzing, translating and evaluating tourism data, trends and issues of the tourism industry in order to create marketing plans that promote Anderson County's tourism assets utilizing the funds available efficiently through traditional and digital media outlets.
- Assist the Executive Director of Tourism in content creation including but not limited to website landing pages, blogs, social posts, reels, and videos.
- Execute all digital marketing strategies including but not limited to Search Engine Optimization, Search Engine Marketing, Google AdWords, YouTube Advertisements, Geo-fencing Advertisements, Social Media Advertisements, Streaming Advertisements and Email Marketing Campaigns.
- Create and monitor social media posts and reply to social media account interactions.
- Measure and report the performance of all digital marketing campaigns and website performance through Google Analytics.

### **Secondary Job Responsibilities:**

- Inventory and maintain information on tourism entities in Anderson County including facility information, advertising efforts and a list of events.
- Promote Anderson County's outdoor attractions through vendor booths at consumer trade shows in the Eastern United States and designed trade show booths.
- Participate in business-to-business trade shows to present information on Anderson County assets during multiple scheduled meetings.
- As a representative of the Executive Director of Tourism, attend and represent the tourism council at local, regional, state, and national meetings and conferences and serve on boards that pertain to the Tourism Industry or Economic Development.
- Assist in managing recruited events and/or work with community partners to conduct events that attract visitors.
- Manage or participate in special projects pertaining to Tourism in Anderson County.

### **Administrative Responsibilities:**

- Welcome and assist visitors with information including directions in a friendly manner.
- Answer incoming phone calls and take messages for Tourism Council staff.
- Fill out information requests from callers and website requests and prepare and mail information packets to requestors.
- Restock brochures at attractions and lodging facilities and ensure that an adequate and orderly stock of brochures is maintained.
- Contact Tourism entities to request out-of-stock brochures.

**Qualifications:**

- Bachelor's degree in marketing, advertising, or a related field
- Highly creative with experience in identifying target audiences and devising digital campaigns that engage, inform, and motivate
- Proficient in market research and statistical analysis including Google Analytics
- Proficient in Adobe Creative Platform, Canva, MailChimp, Word, Excel, PowerPoint, Publisher, Outlook, and other online ad-serving tools
- Experience in setting up and optimizing PPC campaigns on all major search engines
- Working knowledge of WordPress, HTML, CSS, and JavaScript development and constraints
- Be willing to travel and work occasional nights and weekends in addition to performing tasks outside of regular business hours, i.e. responding to social media posts and email, etc.
- General knowledge about Anderson County

**Temperament-Personal Traits**

- Adaptability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Ability to work independently without direct supervision.
- Ability to deal with people courteously.

**Work Conditions:** Normal office working environment with occasional travel and off-site working required.

**Physical Demands:** Occasional lifting and/or carrying of objects weighing up to 30 pounds, pushing and/or pulling, climbing, stooping and/or kneeling, reaching, talking, hearing, and seeing.

**Pay Scale:** \$40,000-\$50,000 annual salary, full-time position

Anderson County Board of Commissioners  
**Intergovernmental Committee**  
**Minutes**

April 15, 2024  
Room 312  
8:30 A.M.

**Members Present:** Aaron Wells, Shelly Vandagriff, and Tracy Wandell

**Members Absent:** Tim Isbel, Shain Vowell and Bob Smallridge

**Others:** Mayor Frank, Carter Owens

**Call to Order:** Chairman Wells called the meeting to order.

No citizens addressed the Committee.

Carter Owens, On Scene Coordinator for the USEPA Register 4 Super Fund & Emergency Management Division gave an update on the cleanup of the American Nuclear Site (Information attached - included in minutes).

**New Business**

None

**Unfinished Business**

None

With no further business, the meeting adjourned.





**The United States Environmental Protection Agency Announces the  
Removal Action Start at the American Nuclear Site, Clinton, TN**

The United States Environmental Protection Agency announces the beginning of removal activities (the cleanup) for the American Nuclear Corp. Site, located at 1497 Blockhouse Valley Road, Clinton, Anderson County, Tennessee.

The cleanup will include:

- Stabilizing building contamination for safe dismantling/demolition.
- Dismantling/demolishing the former facility building and hot cell to prepare for off-site disposal.
- Excavating contaminated soils and any buried debris.
- Transporting and disposing of low-level radioactive soils and building materials to an approved off-site disposal facility.

Removal activities will be fully underway as of April 1, 2024 and are expected to last through October 2024. Site preparation work will occur before April 1. During the cleanup, there will be an increase in traffic on Blockhouse Valley Road and an increase in noise due to equipment. Work will begin daily at sunrise and end in the late evening. All appropriate engineering controls will be put in place to prevent any off-site migration of contaminants during the removal.

The American Nuclear Corp. Site is a former radioactive source fabricator. The Site occupies approximately 6.25 acres and includes a 12,000 square foot former facility building and a Hot Cell which was used to load teletherapy sources. The Hot Cell is a shielded radiation containment chamber contained inside a second attached building at the facility.

Based on the continued presence of the radioactive contamination in on-site soils and Site buildings, the Tennessee Department of Environmental Conservation (TDEC) referred the Site to the EPA's Superfund program on July 15, 2022. Site investigations, a removal site evaluation, and various samplings followed. An Action Memo for a time-critical removal was signed on September 12, 2023 to protect public health and the environment.

For further information, please contact Marjorie Thomas, EPA Community Involvement Coordinator at (919) 407-9721 or by email at [thomas.marjorie@epa.gov](mailto:thomas.marjorie@epa.gov). The EPA On-Scene Coordinator, Carter Owens, may be contacted for additional Site information at (470) 851-8751 or by email at [owens.carter@epa.gov](mailto:owens.carter@epa.gov).

U.S. ENVIRONMENTAL PROTECTION AGENCY  
POLLUTION/SITUATION REPORT  
American Nuclear Corporation - Removal Polrep  
Initial Removal Polrep



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
Region IV

**Subject:** POLREP #1  
Initial POLREP Site Preparation and Removal Action Start  
American Nuclear Corporation  
C4N8  
Clinton, TN  
Latitude: 36.0433521 Longitude: -84.1837529

**To:** James Webster, USEPA R4 ERR8  
Steve Sanders, TDEC

**From:** Carter Owens, OSC

**Date:** 3/15/2024

**Reporting Period:** 11/15/2023 through 3/15/2024

**1. Introduction**

**1.1 Background**

<b>Site Number:</b>	C4N8	<b>Contract Number:</b>	
<b>D.O. Number:</b>		<b>Action Memo Date:</b>	9/12/2023
<b>Response Authority:</b>	CERCLA	<b>Response Type:</b>	Time-Critical
<b>Response Lead:</b>	EPA	<b>Incident Category:</b>	Removal Action
<b>NPL Status:</b>	Non NPL	<b>Operable Unit:</b>	
<b>Mobilization Date:</b>	11/15/2023	<b>Start Date:</b>	11/15/2023
<b>Demob Date:</b>		<b>Completion Date:</b>	
<b>CERCLIS ID:</b>	TNN000420811	<b>RCRIS ID:</b>	
<b>ERNS No.:</b>		<b>State Notification:</b>	
<b>FPN#:</b>		<b>Reimbursable Account #:</b>	

**1.1.1 Incident Category**

Time-Critical Removal

**1.1.2 Site Description**

The Site is a former radiological source manufacturing facility. Operations at the facility caused site-wide radiological contamination. The building remaining on-site contains a former machine shop, electronics lab, office, and a Hot Cell formerly used to load teletherapy sources. The Hot Cell is a shielded radiation containment chamber contained inside a second attached building on the east side of the facility. Key problem areas include the Hot Cell and the surrounding supporting building, drainage piping underneath the building, and contaminated soils.

**1.1.2.1 Location**

The Site is located at 1497 Blockhouse Valley Road, Clinton, Tennessee, 37716. The geographic coordinates of the Site are 36.043251 degrees north and 84.183476 degrees west. The Site is bordered by TVA and County-owned property. Melton Hill Lake and the Clinch River are approximately four tenths of a mile to the west, and Braden Branch Creek is approximately 50 yards to the south of the Site.

**1.1.2.2 Description of Threat**

Release of Cs-137 and Co-60 to the environment, as well as residual radiological contamination throughout the operations building containing the Hot Cell. Cs-137 and Co-60 are hazardous substances as defined by Section 101(14) of CERCLA, 42 U.S.C. § 9601(14), and are listed as hazardous substances in 40 C.F.R. § 302.4.

**1.1.3 Preliminary Removal Assessment/Removal Site Inspection Results**

On September 12, 2022, the EPA, the Tennessee Department of Environmental Control (TDEC), and the EPA's Superfund Technical and Response Team contractor (START) arrived on-site to conduct a site reconnaissance and begin a removal site evaluation. Initial investigative actions performed by the EPA included a radiological survey of the entire property, along with air and swipe sampling from the interior of the building. An average background gamma radiation measurement of approximately 5 microRoentgen per hour ( $\mu\text{R/hr}$ ) was obtained outside on the North side of the building.

Screening of the operating area, which houses the Hot Cell, showed gamma exposure readings ranging from 0.06 mR/hr to 7.5 mR/hr, which is 1500 times greater than background of 5  $\mu\text{R/hr}$ . The highest gamma exposure readings were all within close proximity to the Hot Cell. The Hot Cell is roughly 280 sqft in size with approximately three-foot thick walls of concrete/shielding on all exposed sides. The Hot Cell is also roughly 18 feet tall.

A total of three air samples and 15 swipe samples were collected to assess the presence of airborne and removable contamination. On-site analysis of the filter and swipe samples indicated that no removable surface contamination was present outside of the Hot Cell.

On April 17, 2023, the EPA and START mobilized back to the Site to conduct soil, sediment, and additional

wipe sampling. EPA collected soil and sediment samples from the on-site soils, off-site drainage slough, on-site drainage ditch, and off-site background locations. A total of 17 sediment and two surface soil samples were collected from a depth of zero to two inches below ground surface (bgs). Sub-surface soil samples using a direct push drill rig were collected from 22 locations across the Site and four additional soil borings, where the drill rig could not reach, were collected using a hand auger.

EPA radiation subject matter experts were consulted to develop removal management levels (RML) for the radionuclides Cs-137 and Co-60. Site-specific data was used to determine removal levels for a residential scenario using the Preliminary Remediation Goals for Radionuclides (PRG) calculator. The derived Site-specific RMLs for Cs-137 and Co-60 are 4.8 and 0.94 pCi/g per gram (pCi/g), respectively.

Laboratory analysis confirmed that the Site-specific RMLs for Cs-137 and/or Co-60 were exceeded in two on-site sediment samples and three sub-surface soil borings. None of the off-site sediment samples had exceedances for Cs-137 or Co-60.

Additional wipe samples were collected from the door to the Hot Cell and from the support structure above the door, which houses the motor and chain drive used to open the door. On-site analysis showed the presence of removable contamination on the samples, so they were sent off for further laboratory analysis. Laboratory analysis confirmed the presence of removable contamination within interior walls/structures of the Hot Cell.

The EPA conducted a geophysical survey of the ANC property. The geophysical survey included electromagnetic (EM) digital geophysical mapping (DGM), ground-penetrating radar (GPR), and line tracer surveys over a 4-acre portion of the Site. The purpose of the geophysical survey was to detect and map potential:

- Buried underground storage tanks (USTs), vaults, and sumps;
- Backfilled excavations associated with former UST removal;
- Underground product lines and other subsurface features associated with existing or former USTs;
- Septic tanks and leach fields;
- Debris disposal areas;
- Voids; and
- Detectable underground utilities, pipe runs, conduits, and other structures (potential preferential pathways for contaminant migration), including Municipal underground water supply lines connected at Blockhouse Valley Road.

Two candidate EM anomalies, that could be associated with the presence of USTs, were detected in the northern and southern portions of the Site.

## 2. Current Activities

### 2.1 Operations Section

#### 2.1.1 Narrative

The EPA has documented the presence of Cs-137 and Co-60 above site-specific RMLs within site soils and sediments. Gamma exposure readings inside the building indicate levels as high as 1500 times greater than background levels for the area. Cs-137 and Co-60 are hazardous substances as defined by Section 101(14) of CERCLA, 42 U.S.C. § 9601(14), and are listed as hazardous substances in 40 C.F.R. § 302.4.

#### 2.1.2 Response Actions to Date

From November 2023 through February 2024 EPA, EPA's Emergency Response and Removal Services Contractor (ERRS) and START visited the Site to prepare for removal activities.

On March 10, 2024, the EPA OSC, ERRS, and START mobilized to the Site to begin removal activities. The week of March 11 will consist of the following Site preparatory actions:

- Delivering and staging all necessary equipment for the removal action
- Setting up the on-site office trailer
- Radiation Safety Officer (RSO) subcontractor setting up the on-site radiological screening lab
- (RSO) demarcating the radiation work zones as detailed by the radiation protection plan and posting all necessary signage.
- Delivering stone and reinforcing site roadways for increased truck traffic for T&D
- Other miscellaneous site-prop work to support the building/Hot Cell demolition and disposal.

#### 2.1.3 Enforcement Activities, Identity of Potentially Responsible Parties (PRPs)

As of July 1980, the State of Tennessee had condemned and taken ownership of the ANC property. The State of Tennessee does not presently have resources or funds available to conduct a removal action at the Site, and referred the Site to the EPA's Superfund program on July 15, 2022.

#### 2.1.4 Progress Metrics

Waste Stream	Medium	Quantity	Manifest #	Treatment	Disposal

### 2.2 Planning Section

#### 2.2.1 Anticipated Activities

Site preparation work to begin building/Hot Cell demolition and disposal.

##### 2.2.1.1 Planned Response Activities

Site preparation work to begin building/Hot Cell demolition and disposal.

##### 2.2.1.2 Next Steps

Hold an operational tactics meeting with ERRS, RSO, and EPA to discuss necessary steps to ensure demolition of the building/Hot Cell is conducted safely with minimal worker exposure. Building demolition

activities are tentatively scheduled to begin the week of March 18, 2024.

#### 2.2.2 Issues

..

#### 2.3 Logistics Section

..

#### 2.4 Finance Section

##### 2.4.1 Narrative

An Action Memorandum authorizing EPA removal activities has been approved for the Site.

##### Estimated Costs \*

	Budgeted	Total To Date	Remaining	% Remaining
<b>Extramural Costs</b>				
ERRS - Cleanup Contractor	\$4,600,000.00	\$100,000.00	\$4,500,000.00	97.83%
TAT/START	\$228,806.00	\$10,000.00	\$218,806.00	95.63%
<b>Intramural Costs</b>				
<b>Total Site Costs</b>	<b>\$4,828,806.00</b>	<b>\$110,000.00</b>	<b>\$4,718,806.00</b>	<b>97.72%</b>

\* The above accounting of expenditures is an estimate based on figures known to the OSC at the time this report was written. The OSC does not necessarily receive specific figures on final payments made to any contractor(s). Other financial data which the OSC must rely upon may not be entirely up-to-date. The cost accounting provided in this report does not necessarily represent an exact monetary figure which the government may include in any claim for cost recovery.

#### 2.5 Other Command Staff

##### 2.5.1 Safety Officer

An ERRS Radiation Safety Officer sub-contractor is on-site during removal activities. The OSC continues to coordinate with the EPA Safety Officer and EPA-ERT Radiation Subject Matter Expert.

##### 2.5.2 Liaison Officer

ERRS coordinates the receipt of equipment and supplies to the Site.

##### 2.5.3 Information Officer

EPA's Public Information Officer coordinates community outreach and provides information to the public.

#### 3. Participating Entities

##### 3.1 Unified Command

EPA  
TDEC

#### 4. Personnel On Site

ERRS - Kemron  
RSO - Solitient  
START - Tetra Tech  
EPA

#### 5. Definition of Terms

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#### 6. Additional sources of information

##### 6.1 Internet location of additional information/report

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#### 7. Situational Reference Materials

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Anderson County Board of Commissioners  
**Veterans Service Advisory Committee**  
**Minutes**

**May 6, 2024**

**Members Present:** Commissioner Tracy Wandell, Commissioner Steven Verran, John Aperans, Michael Wagoner, Commissioner Robert McKamey, Robert Matthews, Marc Brooks, VSO Scott Nation, Heidi Grant

**Members Absent:** None

**Call to Order:** Meeting called to order by Commissioner Wandell at 1830.

**Approval of Agenda/Prior minutes:** Motion to approve by John Aperans, seconded by Commissioner Verran, passed by voice vote.

**VSO Report:**

- A. Review of Monthly/Quarterly VSO Report FY23/24
- B. Discussed ideas going forward with office
- C. Review/discussion of Oak Ridge Office, opening 1<sup>st</sup> & 3<sup>rd</sup> Wednesday each month beginning in May

**Old Business:**

- A. Veterans Appreciation Breakfast update, next breakfast Sat, May 11, 2024
- B. Veterans Bridge Flags – was denied by TDOT, Mayor has been working with TWRA about flags, and working with TDOT on monuments to be placed on each end of the bridge with landscaping
- C. VSO Nation received his accreditation from Tennessee Department of Veteran Services (TDVS)

**New Business:**

- A. VA Updates: PACT Act Law progress
- B. Discussed potential fundraiser toward service dog for Veteran's organizations
- C. Discussion from Marc Brooks on ways to generate more interest in the OIF/OEF/GWOT Veterans to use the VSO and participate within the county at events
- D. Discussion from VSO Scott Nation about ideas going forward with Veterans Service Office on contacting 22 Veterans per day, reaching out to transition units to make contact, and developing introduction letters to Veterans before they leave the service
- E. Discussion from Michael Wagoner on ensuring a working relationship with VSO representatives of other organizations (i.e. Am Legion, VFW, DAV)
- F. Discussion about the number of un-homed Veterans in Anderson County

**Adjournment:** Meeting Adjourned at 1930 per motion by VSO Scott Nation, due to no further discussion. Next meeting to be held **Monday, July 1, 2024 6:30 pm.**

Submitted by:

Scott Nation,  
Director, Veteran Services

<b>Anderson County VSO Monthly Report</b>		
<b>Mar-24</b>		
<b>Items:</b>		
<b>Office:</b> Visits / Walk-ins / Out of office Visits	153	
<b>Phone Calls: In-Coming</b>	65	
Out-Going	33	
TRAINING / Community service	6	
<b>Funerals Reimbursed</b>	9	
<b>Mileage (Training, Veterans/ Widows visits, etc)</b>	623	
<b>Claims Filed</b>		
<b>Disability Compensation</b>		
New Claims	20	
Supporting Documents	43	
<b>Non-Service Connected Pension</b>		
New Claims	1	
Supporting Documents	5	
<b>Surviving Spouse / Death Benefits</b>		
DIC / Pension	3	
Supporting Documents	11	
Burial Benefits	3	
<b>Education</b>		
New Claims	0	
<b>Medical</b>		
New Claims	3	
<b>Vocational Rehab</b>	0	
<b>Home Loan</b>	0	
<b>Misc Requests</b>	15	
<b>Forms Totals Only:</b>	104	
<b>Known Claims Approved during month</b>		
Medical Benefits / Services	10	
Benefit Payments (# Claims)	10	
Monthly Benefit Payments (\$)	\$11,942	
Yearly Benefit Payments (\$)	\$250,991	

**Anderson Co. Veterans Service Officer Qtrly Report**

### 3rd Quarter: Jan - Mar 2024

Items:	Jan	Feb	Mar	Totals
<b>Office:</b> Visits / Walk-ins / Out of office Visits	157	206	153	516
<b>Phone Calls:</b> In-coming	93	77	65	235
Out-Going	79	61	33	173
<b>TRAINING / Community service</b>	2	5	6	13
<b>Funerals Reimbursed</b>	6	4	9	19
Mileage (Training, Veterans/ Widows visits, etc)	128	671	623	1422
<b>Disability Compensation</b>				
New Claims	29	36	20	85
Supporting Documents	75	93	43	211
<b>Pension</b>				
New Claims	3	2	1	6
Supporting Documents	14	17	5	36
<b>Death Benefits</b>				
DIC / Pension	3	3	3	9
Supporting Documents	12	9	11	32
Burial Benefits	5	7	3	15
<b>Education</b>				
New Claims	3	3	0	6
<b>Medical</b>				
New Claims	10	8	3	21
<b>Vocational Rehab</b>	0	0	0	0
<b>Home Loan</b>	2	0	0	2
<b>Misc Requests</b>	15	18	15	48
<b>Forms Totals Only:</b>	171	196	104	471
<b>Known Claims Approved during month</b>				
Medical Benefits / Services	10	6	10	26
Benefit Payments (# Claims)	7	4	10	21
Monthly Benefit Payments (\$)	\$9,646	\$7,696	\$11,942	\$29,284
Yearly Benefit Payments (\$)	\$224,478	\$139,887	\$250,991	\$615,356

### Anderson County VSO Monthly Report



**Apr-24**

<b>Items:</b>		
<b>Office:</b> Visits / Walk-ins / Out of office Visits	32	
<b>Phone Calls: In-Coming</b>	140	
Out-Going	50	
TRAINING / Community service	3	
<b>Funerals Reimbursed (Prior Month)</b>	3	
<b>Mileage (Training, Veterans/ Widows visits, etc)</b>	0	
<b>Claims Filed</b>		
<b>Disability Compensation</b>		
New Claims	0	
Supporting Documents	15	
<b>Pension</b>		
New Claims	0	
Supporting Documents	2	
<b>Death Benefits</b>		
DIC / Pension	0	
Supporting Documents	0	
Burial Benefits	0	
<b>Education</b>		
New Claims	0	
<b>Medical</b>		
New Claims	0	
<b>Vocational Rehab</b>	0	
<b>Home Loan</b>	0	
<b>Misc Requests</b>	25	
<b>Forms Totals Only:</b>	42	
<b>Known Claims Approved during month</b>		
Medical Benefits / Services	0	
Benefit Payments (# Claims)	2	
Monthly Benefit Payments (\$)	\$7,500	
Yearly Benefit Payments (\$)	\$365,633	