
Anderson County Board of Commissioners

Regular Agenda Monday, April 15, 2024 @ 9:30 A.M.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens** – Items on or not on the agenda
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Public Hearing Report** – by Vice-Chairman Vandagriff
7. **Presentation of Reports**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Approval of Resolution No. 24-04-1164 Honoring the Improved Benevolent Protective Order of the Elks
 - Oak Ridge IDB Tax Year 2023 Summary of Annual PILOT Incentive Reports.
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report – by Robby Holbrook, Finance Director
 - Purchasing Committee Report – by Robby Holbrook, Finance Director
 2. Director of Schools
 - Written Report, BOE Minutes to follow
 3. Law Director – Jay Yeager
 - Contract Approvals
 - Zoning Violations
 - Bankruptcies
 - Delinquent Taxes
 - New Lawsuits
 - Soccer Field Leases for American Youth Soccer Organization and East Tennessee Football Club
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 - EEOP Policy language update
 - Resolution No. 24-4-1157 Establishing the Anderson County Emergency Management Agency.
 - Resolution No. 24-04-1165 Authorizing Anderson County to apply for the FY 2024-2025 Appalachian Regional Commission Grant
 - Resolution No. 24-04-1163 to allow the National Wild Turkey Federation to Sanction and Host a Limited Youth Turkey Hunt on the Blockhouse Valley Landfill Site.

- Approve to apply for Tennessee Department of Environment and Conservation Brownfield Redevelopment Area Grant.
 - Approve the Memorandum of Understanding Emergency Evacuation Location Agreements with Little Lake Pet Lodge and the Anderson County Fair Association.
 - To have a resolution for the Fire Departments ready to vote on by Monday's commission meeting.
2. Planning Commission – Requests to schedule a meeting with Commissioners for May 7th.
 3. Legislative Committee Report – by Chairman Wells
 4. Fire Commission Report – by Chairman Wandell

8. Unfinished Business

9. New Business

10. Announcements

11. Adjourn

Respectfully Submitted
H. Tyler Mayes, Chairman



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

April 10, 2024

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Mayes and Honorable Members of Commission,

I wish to add the following items to the Agenda:

1. Requesting Approval of Resolution No. 24-04-1164 honoring the Improved Benevolent Protective Order of the Elks of the World on the Occasion of the 79th Tennessee State Association Convention being held in Oak Ridge. Attached.
2. Submitting for the minutes the Oak Ridge IDB Tax Year 2023 Summary of Annual PILOT Incentive Reports. See Attached.

Sincerely,

Terry Frank

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 24-04-1164

**A RESOLUTION HONORING THE IMPROVED BENEVOLENT PROTECTIVE ORDER OF THE
ELKS OF THE WORLD ON THE OCCASION OF THE 79TH TENNESSEE STATE ASSOCIATION'S
CONVENTION IN OAK RIDGE, TENNESSEE**

WHEREAS, the Improved Benevolent Protective Order of the Elks of the World is an organization founded on September 28, 1898, in Cincinnati, Ohio, and has grown to more than 30,000 members in over 1,500 lodges worldwide, making the organization one of the largest Black fraternal organizations in the world. The Tennessee State Association has eight lodges throughout the state, including the Atomic Lodge 1301 in Oak Ridge, Tennessee; and

WHEREAS, the IBPOEW mission is to practice charity by providing and performing charitable services in our communities worldwide and promoting harmony, friendship, and unity among its members; and

WHEREAS, through the efforts of its members and various departments, the IBPOEW awards educational scholarship programs, initiated a youth computer literacy camp program, created a children's with special needs department, promotes a national drill-o-Rama competition, and provides unequalled service activities throughout our communities; and

WHEREAS, Eddie L. Wilkes, PGER, serves as the Tennessee State President beginning his tenure in September 2019, presiding over the 79th Tennessee State Association, IBPOE Convention May 3-7, 2024, in Oak Ridge, Tennessee; and

WHEREAS, E. Yvonne Joyce, PGDR, serves as the Tennessee Daughter State President beginning her tenure in April 2013, presiding over the 79th Tennessee State Association of Daughter of ELKs (D.O.E.), IBPOE Convention May 3-7, 2024, in Oak Ridge, Tennessee; and

WHEREAS, the Atomic Elks Lodge 1301 and Roberta Bohanon Temple 1381, Oak Ridge, Tennessee, serves as the host Lodge and Temple under the leadership of Roger Williamson, Exalted Ruler, and Tina Henderson-Porter, Daughter Ruler for the 79th Tennessee State Association of the IBPOE in Oak Ridge, Tennessee. Historically, the Atomic Lodge 1301 is one of the oldest organizations in the Scarboro Community in Oak Ridge, Tennessee. Moses Say was the first Exalted Ruler elected in 1955. On October 15, 1958, officers J.H. Bohanon (Exalted Ruler), Clarence Buckley, David Washington, and George Phipps, Trustees, signed a deed to purchase the current location in the Historic Scarboro District at 262 Wilberforce Avenue.

WHEREAS, it is fitting that Anderson County acknowledges the invaluable contribution that the organization makes to its members and the community through its economic, volunteerism, and academic achievement programs. And, it is most fitting that we honor the Tennessee State Association of the Improved Benevolent Protective Order of the Elks of the World.

BE IT RESOLVED by the Anderson County Board of Commissioners, meeting in regular session on this, the 15th day of April, 2024, that we honor your contributions, and thank you for your organization's dedicated service and invaluable contributions to the community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of Anderson County, Tennessee, to be affixed this 15th day of April, 2024.

H. Tyler Mayes, Co. Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk



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Oak Ridge, TN 37830

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Board of Directors

David E. Wilson
Chairman

Harold Trapp
Vice Chairman

Sasha Benjamin
Secretary-Treasurer

Richard G. Chinn

J.R. Hertwig

Ryan Overton

Roger Petrie

Timothy Stallings

Adam Vann

Samantha W. Royster
Executive Assistant

March 7, 2024

Terry Frank
Anderson County Mayor
Anderson County Courthouse
100 N. Main Street #208
Clinton, TN 37716-3617

RECEIVED
MAR 11 2024
COUNTY MAYOR'S OFFICE

RE: Tax Year 2023 Summary of Annual PILOT Incentive Reports

Dear Ms. Frank:

Attached is the Summary of Annual PILOT Incentive Reports for Tax Year 2023 in compliance with the City of Oak Ridge Property Tax Program Policies and Procedures. The report summarizes data provided to the Industrial Development Board of the City of Oak Ridge (IDB) from the companies participating in the PILOT program.

Section V. Post-Closing Monitoring of the City of Oak Ridge PILOT Reauthorization policy requires the IDB to transmit the annual report to the County Mayor.

For the 2023 tax year, one of the program participants fell short of their commitment for job creation pursuant to their lease agreement. The required evaluations of the report data have been provided to the City of Oak Ridge Finance Director.

The summary report is for information only. Thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "David E. Wilson".

David E. Wilson
Chairman

cc: IDB Board Members
Tammy Rackard, Esq.



Summary of Annual PILOT Incentive Reports

Tax Year 2023 (January 1 through December 31, 2023)

Out of eight (8) PILOT projects on record during tax year 2023, five (5) PILOT incentive reports were received by the IDB in compliance with the City of Oak Ridge Property Tax Program Policies and Procedures

Company	Capital Expenditures (Total to Date)	Total # of New Jobs and Salaries	Total # of Employees Living in OR and Salaries	Miscellaneous
Alexander Guest House	N/A	N/A	N/A	64 Units with Occupancy Rate of 84.4%
Dartmouth, L.P./ Callaghan Tower	N/A	N/A	N/A	110 Units with Occupancy Rate of 99%
Kairos Power, LLC.	N/A	N/A	N/A	No Report Due-Construction/Tax Abatement Period has not yet started
Mainstreet Lofts Phase 1	N/A	N/A	N/A	226 Units with Occupancy Rate of 98.7%
Mainstreet Lofts Phase 2	N/A	N/A	N/A	No Report Due-Still in Construction Phase
Mainstreet Lofts Phase 3	N/A	N/A	N/A	No Report Due-Still in Construction Phase
Laboratory Holdings, LLC (MCLINC) *	\$3,476,339	29 \$78,287 Average Annual Wage	8 \$80,365 Average Annual Wage	\$1,249,516 total spent with local suppliers/contracts
Mirion Technologies, Inc.	\$13,560,259	63 \$51,254 Average Annual Wage	10 \$62,291 Average Annual Wage	\$582,753 total spent with local suppliers/contracts

*Did not meet job creation commitment pursuant to lease agreement

This summary report fulfills the requirement stated in Section V Post-Closing Monitoring of the City of Oak Ridge Property Tax Program Policies and Procedures.

David Wilson, Chairman
Oak Ridge Industrial Development Board

March 2024

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

April 4, 2024

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
	1	General Fund 101 - FJC	\$ 4,235.00
	2	General Fund 101 - Detention	\$ 26,000.00
	2	General Fund 101 - Detention	\$ 1,688.00
	2	General Fund 101 - Health	\$ 500.00
	3	General Fund 101 - EMA	\$ 20,000.00
	3	General Fund 101 - Clerk & Master	\$ 1,500.00
	4	General Fund 101 - Register of Deeds	\$ 5,000.00
	4	General Fund 101 - County Commission	\$ 400.00
	4	Fund 128 - Tourism	\$ 906.00
	5	Fund 141 - Maintenance	\$ 40,000.00
	5	Fund 141 - Maintenance	\$ 55,000.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
	6	Fund 141 - Fiscal Services	\$ 16,500.00
	6	Fund 141 - Fiscal Services	\$ 675.00
	6	Fund 141 - Fiscal Services	\$ 100,000.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
	7	Fund 141 - Vocational Education	\$ 10,000.00
	7	Fund 143 - School Nutrition	\$ 182,000.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
	8	General Fund 101 - County Clerk	\$ 3,700.00
	8	General Fund 101 - County Clerk	\$ 21,000.00
	9	General Fund 101 - County Clerk	\$ 1,962.00
	9	Fund 115 Library	\$ 1,950.00
	9	Fund 118 - EMS	\$ 150,000.00
	10	General Fund 101 - Drug Court	\$ 10,000.00
	10	General Fund 101 - Drug Court	\$ 3,500.00
	11	General Fund 101 - Sheriff	\$ 10,000.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
	11	General Fund 101 - Veterans Services	\$ 2,444.00
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
	11	General Fund 101 - Election (Payroll)	\$ 10,000.00
Group 7 - Miscellaneous			
	12	A Grant Application/EMS	Motion Passed
	12	B Senior Center Grant & Roof Project	Motions Passed
	12	C Dispatch & EMS Communications Equipment	Motion Passed
	13	D FY 24/25 EMS Budget Discussion	Defferred
	13	E New Business/ Grant Application (Mayor) & Veterans BA	Motions Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
	14	Non-Profit Donation to CACAT for \$8,405	
	15	Non-Profit Donation to American Legion Post for \$10,000	

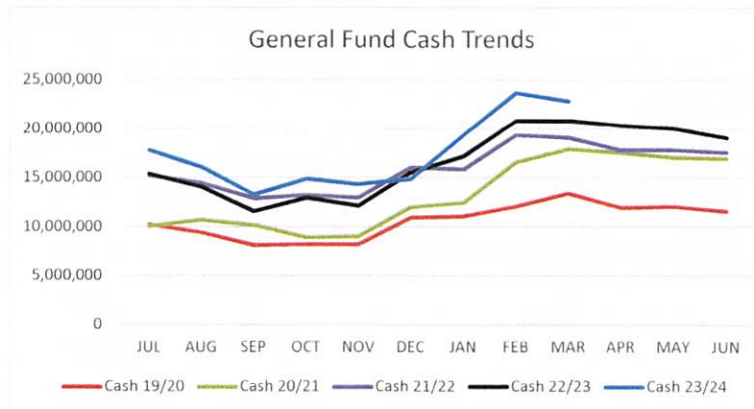
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
March 31, 2024**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,565,709	\$ 1,215,965	\$ 4,123,188	\$ 10,432,662 *	\$ 17,337,524	\$ 22,844,864
115	Library Fund	\$ -	\$ 338,942		\$ -	\$ -	\$ 338,942	\$ 499,853
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 992,884
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 480,982	\$ 480,982	\$ 805,897
121	American Rescue Plan							\$ 5,037,504
122	Drug Control Fund	\$ -	\$ 144,973	\$ 8,754	\$ -	\$ -	\$ 153,727	\$ 163,142
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 68,838
128	Tourism Fund	\$ -	\$ 365,140	\$ -	\$ 100,000	\$ -	\$ 465,140	\$ 911,206
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,333,254	\$ -	\$ -	\$ 2,663,285	\$ 4,759,302
141	General Purpose School Fund	\$ -	\$ -	\$ 8,604,867	\$ -	\$ -	\$ 8,604,867	\$ 19,588,512
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 4,261,888
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 2,544,985
152	Rural Debt Service Fund	\$ -	\$ 722,284	\$ -	\$ -	\$ -	\$ 722,284	\$ 2,169,311
156	Education Debt Service Fund	\$ -	\$ 147,877	\$ 118,995	\$ -	\$ -	\$ 266,872	\$ 1,790,750
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 738,622
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 1,277,032
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 882,842	\$ -	\$ 916,016	\$ 684,566
		\$ 245,108	\$ 10,273,377	\$ 12,281,835	\$ 5,168,958	\$ 10,913,644	\$ 38,882,922	\$ 69,139,156

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
March

Cash 19/20	13,436,103
Cash 20/21	17,967,775
Cash 21/22	19,126,638
Cash 22/23	20,811,036
Cash 23/24	22,844,864



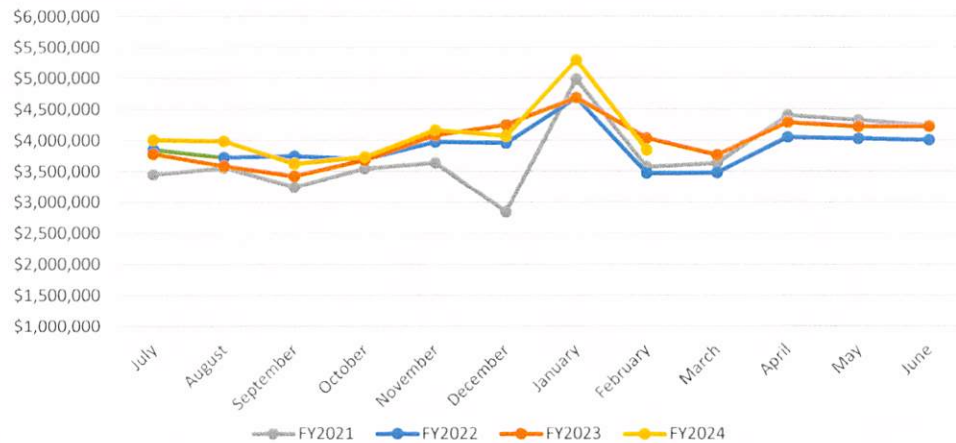
Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2.1%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4.2%
January	\$597,913.34	\$1,249,551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13.0%
February	\$463,197.93	\$840,801.01	\$85,022.91	\$36,322.45	\$2,257,927.65	\$123,286.98	\$45,658.68	\$3,852,217.61	-4.6%
March									
April									
May									
June									
Totals:	\$4,059,564.53	\$7,444,751.09	\$779,440.74	\$357,568.40	\$18,746,248.57	\$972,826.77	\$386,206.78	\$32,746,606.88	

2.7%
more

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date		\$ (8,422,007.98)	\$ (4,958,396.79)	\$ (13,380,404.77)			
Remaining Allocation		\$ 1,577,992.02	\$ (6,322.79)	\$ 1,571,669.23			
Interest earned		\$ 213,631.33					
Remaining Allocation + Interest		\$ 1,791,623.35					
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 667,365.84	\$ 667,365.84	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,364,891.58	\$ 120,952.43	In Progress	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 55,326.00	\$ 36,674.00	In Progress	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 22,500.00	\$ 7,500.00	In Progress	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 990,045.85	\$ 29,125.00	In Progress	YES	8/15/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 95,964.82	\$ 54,035.18	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ 224,823.00	\$ 177.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 643,695.70	\$ 256,304.30	In Progress	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ 133,544.30	\$ 116,455.70	In Progress	YES	5/15/2023
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 9,592.70	\$ 369,922.22	In Progress	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.89	\$ 2,610.11	In Progress	YES	8/21/2023
29	EMS AED's	\$ 275,318.46	\$ 219,980.98	\$ 55,337.48	In Progress	YES	8/21/2023
32	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,002,275.00	\$ 247,725.00	In Progress	NO	12/18/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
33	Contributions Child Advocacy Center & American Legion	\$ 18,405.00	\$ -	\$ 18,405.00	Pending	YES	3/18/2024
		\$ 13,380,404.77	\$ 9,907,967.01	\$ 3,472,437.76			

DRAFT 2023-2024 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery	
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 100,000	\$ -	7/1/2023	6/30/2024		\$ 100,000	OCJP/VOCA		
53200-CSEC1	Circuit/Criminal Court	Court Security Grant 2023	\$ 77,500	\$ -	12/6/2023	6/7/2024		\$ 77,500	TDMHSAS/ DCS		
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 130,000	\$ -	7/1/2023	6/30/2024	\$ 130,000		TDMHSAS	\$ 8,260	
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2023	6/30/2024	\$ 200,000	-	TCAD		
54410-499-											
	Emergency Management	Homeland Security Grant 2020	\$ 25,000	\$ -	9/1/2020	4/30/2023	\$ 25,000		ETHRA/ TCAD		
101-54410	Emergency Management	EMA ARPA	\$ 50,000		10/1/2020	9/30/2023	\$ 50,000		TDEC/CDBG		
54410-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 37,080		10/1/2021	9/30/2023	\$ 37,080		OCJP/VOCA	\$ 3,685	
54410-DHS	Emergency Management	Homeland Security Grant 2023	\$ 28,250	\$ -	9/1/2022	4/30/2025	\$ 28,250		TEMA/DHS		
55190-3000	Health Department	Reimburse County for Contract employees Salaries, Benefits, Travel	\$ 605,600	\$ -	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE		
55110-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000	TDOT		
55110-AWN	Health Department	Immunization Funding Grant (awning)	\$ 227,000		7/1/2023	6/30/2024	\$ 227,000		TDHS/ NHSTA		
55160-2001	Health Department	Safety Net Grant for Dental Extractions Adults	\$ 4,000,000		7/1/2023	6/30/2024		\$ 4,000,000	OCJP		
53500-SAFEB	Juvenile Court	Safe Baby Court Grant	\$ 250,000	\$ -	7/1/2022	6/30/2023		\$ 100,000	TEMA		
51900-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020	TDTD		
51900-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396		TDOT		
No Budget Currently	Mayors Office	TDOT Old State Circle Bridge	\$ 950,900				\$ 950,900		TDOT		
55120-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		7/3/2023	5/31/2024		\$ 1,200	TDH		
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000	\$ -	12/15/2023	3/31/2026	\$ 194,000		TDOT		
91170-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2024	\$ 523,207	-	OCJP		
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDTD		
53310-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,430	\$ 13,430	10/1/2023	6/30/2024		\$ 13,430	TDH		
53600-TCAD	Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	\$ 8,000	-	7/1/2022	9/30/2023		\$ 8,000	TEMA		
101-56300	Mayor's Office/Office on Aging	COVID: ETHRA/CARES Act -Office on Aging	\$ 126,904	-	7/1/2022	OOA	\$ 111,823	\$ 15,081	OCJP	\$ 16,900	
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 66,741		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	TDEC		
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100	\$ -	7/1/2023	6/30/2024		\$ 52,100	TEMA/DHS		
53310-DVCC	Sessions Judges	STOP, DV Court	\$ 201,000		7/1/2023	6/30/2026	\$ 201,000		OCJP		
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 22,000	\$ -	10/1/2023	9/30/2024	\$ 22,000	-	TDA		
54110-VCIF1	Sheriff's Department	Violent Crime Intervention Grant	\$ 210,000	\$ -	3/15/2023	6/30/2024		\$ 210,000	TDHS		
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 295,707		5/15/2023	6/30/2025		\$ 295,707	ETHRA/ETAAAD		
54110-VCIF2	Sheriff's Department	VCIF Collaborative	\$ 1,885,000		8/1/2023	6/30/2025		\$ 1,885,000	OCJP		
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2023	6/30/2024		\$ 1,275,000	OCJP		
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 227,743	\$ -	7/1/2023	6/30/2024		\$ 227,743	TDTD		
128-58110-ARPA	Tourism	Tourism ARPA	\$ 163,357		12/1/2021	11/30/2026	\$ 163,357		TDH		
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2023	6/30/2024		\$ 30,000	TNAoC		
128-58110-ENGR	Tourism	Tourism Enhancement Grant	\$ 100,000	\$ 30,000	7/1/2023	6/30/2025	\$ -	\$ 70,000	CDBG		
54410-499-DHS	Emergency Management	Homeland Security Grant 2024	\$ 28,250	\$ -	9/1/2023	4/30/2026	\$ 28,250	\$ -	TEMA/DHS		
54110-188-SORR1	Sheriff's Department	Sheriff's Office Recruitment and Retention	\$ 200,000	\$ -	6/30/2023	3/7/2028	\$ -	\$ 200,000	TDCI		
									Total		
							Current Year Grants	\$ 7,611,322	\$10,311,213	\$ 17,922,535	\$ 28,845
							Prior Year Grants	\$ 3,659,654	\$ 6,369,217	\$ 10,028,871	

BUDGET COMMITTEE MINUTES
APRIL 4, 2024

Members Present:

Michael Foster, Commissioner–Chairman
Bob Smallridge, Commissioner, Vice Chair
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shain Vowell, Commissioner
Shelly Vandagriff, Commissioner

Members Absent:

Tyler Mayes, Commissioner
Aaron Wells, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Committee Chair Michael Foster called the meeting to order.

Appearance of Citizens: No citizens appeared.

Public Defender Ann Coria: At the invitation of the Budget Committee, Public Defender Ann Coria was in attendance to discuss recent litigation. No action taken.

Request from Finance Director Robby Holbrook to add one budget amendment request and one grant application request to the agenda under New Business.

Motion by Commissioner Bob Smallridge, second by Commissioner Shain Vowell, to approve the request.

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Melissa Miller, Family Justice Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53600-415-FJC	Electricity	\$4,235.00
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Decrease Expenditure Code:

101-53600-351-FJC	Rentals	\$4,235.00
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Justification: To create a separate fund code to pay our electricity bill. This will move funds from the rental code to the electricity code. This transfer should cover the deposit and bills for months of April, May, and June.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-312-SMHT4 Jail-Contracts with Private Agencies-State Mental Health Transport 4	\$26,000.00
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Increase Expenditure Code:

101-54210-718-SMHT4 Jail-Motor Vehicle-Other State Grants-State Mental Health Grant 4	\$26,000.00
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Justification: Transfer of funds for purchase of vehicle which is an allowable expense of the grant.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kenny Sharp/Sheriff Russell Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54210-312-SMHT4 Private Contracts Agencies-State Mental Health Transport 4	\$1,688.00
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Increase Expenditure Code:

101-54210-718-SMHT4 Motor Vehicle-State Mental Health Transport 4	\$1,688.00
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Justification: This is to pay for transport of 2021 Tahoe from MO State Hwy Patrol and purchase prisoner screen for the Tahoe.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Charles Turner, Health Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55110-307-0200	Communications	\$500.00
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Decrease Expenditure Code:

101-55110-711	Furniture and Fixtures	\$500.00
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Justification: Transfer funds to cover increase in communication cost.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54410-499	Other Supplies & Materials	\$5,000.00
101-54410-338	Repairs & Maintenance Vehicles	5,000.00
101-54410-708	Communications Equipment	<u>10,000.00</u>
		\$20,000.00

Decrease Expenditure Codes:

101-54410-707	Building Improvement	\$9,995.90
101-54410-399-9998	Other Contracted Services/Fire Hydrants	<u>10,004.10</u>
		\$20,000.00

Justification: To have available funds to purchase hazmat supplies and repair AC unit and awning on HazMat 1. To have funds available to purchase radio holsters for portable radios.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold Cousins, Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-399	Chancery Court-Other Contracted Services	\$1,500.00
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Decrease Expenditure Code:

101-53400-499	Chancery Court-Bound Books	\$1,500.00
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Justification: The lock to the vault in the Clerk & Master’s office would not engage properly due to old dried grease.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51600-337	Maintenance & Repair	\$2,000.00
101-51600-355	Travel	<u>3,000.00</u>
		\$5,000.00

Increase Expenditure Codes:

101-51600-435	Office Supplies	\$4,000.00
101-51600-349	Stationery & Forms	<u>1,000.00</u>
		\$5,000.00

Justification: Transfer is necessary for copy paper, office chairs and general office supplies.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51100-524	Staff Development	\$400.00
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Decrease Expenditure Code:

101-51100-320	Dues and Memberships	\$400.00
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Justification: To cover shortage in staff development to have enough funds to pay registration fees for commissioners to attend May conference.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **TRANSFER** in Tourism Fund 128 be approved.

Increase Expenditure Codes:

128-58110-338	Vehicle Repair & Maintenance	\$600.00
128-58110-208	Dental Insurance	<u>306.00</u>
		\$906.00

Decrease Expenditure Codes:

128-58110-524	Staff Development	\$712.00
128-58110-451	Uniforms	<u>194.00</u>

\$906.00

Justification: Transfer funds to cover expenses to replace tires on vehicle and dental insurance.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, School Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72620-336	Equipment Repairs	\$40,000.00
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Increase Expenditure Code:

141-72620-399	Contracted Services	\$40,000.00
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Justification: To transfer funds to cover for cost of monthly mowing and water treatment plant management.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, School Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72610-351	Plant Equipment	\$55,000.00
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Increase Expenditure Codes:

141-72610-499	Other Supplies	\$15,000.00
141-72610-410	Custodial Supplies	<u>40,000.00</u>
		\$55,000.00

Justification: To transfer funds to cover materials and supplies needed for the Maintenance Department and to cover supplies for yearly floor waxing/buffing/polishing.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to approve the transfer request.

**APPROPRIATIONS REQUIRING FULL COMMISSION
APPROVAL**

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-48990	Other Revenue	\$16,500.00
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Increase Expenditure Code:

141-71100-429	Instructional Supplies	\$16,500.00
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Justification: To appropriate Battle STEM Grant funds for individual schools. Revenue received 3/21/24 from Battelle \$16,500.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-48610	Donations	\$675.00
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Increase Expenditure Code:

141-72310-499	Other Supplies & Materials	\$675.00
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Justification: To appropriate funds from donations to help families experiencing food insecurity. Revenue received on 1/8 and 1/11 totaling \$675.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$100,000.00
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Increase Expenditure Codes:

141-71100-429	Instructional Supplies	\$31,000.00
141-71100-499	Other Supplies & Materials	<u>69,000.00</u>
		\$100,000.00

Justification: To appropriate funds for NES STEM designation, school outcome incentives, bleacher rentals and high school volleyball expenditures.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kelly Myers, Vocational Education, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72230-355	Travel	\$10,000.00
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Decrease Expenditure Codes:

141-71300-499	Other Materials & Supplies	\$3,000.00
141-71300-336	Maintenance & Repair of Equipment	<u>7,000.00</u>
		\$10,000.00

Justification: Anderson County students participating in DECA and First Robotics placed at State level competitions and will compete at National Competitions in California and Texas.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **TRANSFER (Payroll)** in School Nutrition Fund 143 be approved.

Increase Expenditure Codes:

143-73100-207	Food Service-Medical Insurance	\$8,000.00
143-73100-119	Food Service-Accountants/Bookkeepers	30,000.00
143-73100-355	Food Service-Travel	27,000.00
143-73100-421	Food Service-Food Preparation Supplies	12,000.00
143-73100-422	Food Service-Food	<u>105,000.00</u>
		\$182,000.00

Decrease Expenditure Codes:

143-73100-105	Food Service-Supervisor	\$33,000.00
143-73100-162	Food Service-Clerical Personnel	29,000.00
143-73100-165	Food Service-Personnel	60,000.00
143-73100-336	Food Service-Maintenance	20,000.00
143-73100-349	Food Service-Printing	5,000.00
143-73100-399	Food Service-Other Contracted Services	<u>35,000.00</u>
		\$182,000.00

Justification: A. Additional team members have elected medical insurance in last few months. B, & F were coding discrepancies. C. Program instituted travel reimbursement policy for managers to go to bank for year and also to attend end of month paperwork sessions at Central Office. D & E Food and Food related costs continue to rise this year over last. G & H reflect continued staffing shortages that we had not been able to fill in first half of year. We are one staff person presently. I & J & K are budget adjustments based on first three quarters of year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,700.00
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(Amendment will be from 101-34515 County Clerk-Data Processing and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-52500-709	County Clerk-Data Processing Equipment	\$2,000.00
101-52500-399	County Clerk-Service Contract	<u>1,700.00</u>
		\$3,700.00

Justification: Cover contracts till 7/1/2024. Security cameras for Norris office due to relocation.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000	County Clerk-Postage	\$21,000.00
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Increase Expenditure Codes:

101-52500-348	County Clerk’s Office-Postal Charges	\$16,000.00
101-52500-348-ORPM	County Clerk’s Office-Postal Charges	<u>5,000.00</u>
	Oak Ridge Postage Meter	\$21,000.00

Justification: Postage to finish up year ending 7/1/24.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43396-1000	Data Processing Fee-Internet Services	\$1,962.00
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Increase Expenditure Code:

101-52500-307-0200	Communications-Internet	\$1,962.00
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Justification: Internet fees for Norris location.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Briceville Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-1001	Local Restricted Funds	\$1,950.00
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Increase Expenditure Code:

115-56500-307-1000	Communications	\$1,950.00
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Justification: This is a onetime transfer of funds to cover projected shortage in communications for the remainder of the fiscal year.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Increase Revenue Code:

118-46290-EMSE1	EMS Equipment Grant FY24	\$150,000.00
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Increase Expenditure Code:

118-54710-790-EMSE1	EMS Equipment Grant-Other Equipment	\$150,000.00
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Justification: Allocating funds for TN State EMS equipment grant. Grant is a non-matching reimbursement grant. We have until June 30th, 2024 to spend the fund and receive the equipment.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Winne Gadd, Drug Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:
101-53330-399-2000 Drug Court-Other Contracted Services \$10,000.00

Decrease Reserve Code:
101-39000 Unassigned Fund Balance \$10,000.00

(Amendment will be from 101-34520-3000 Restricted-Drug Court-Drug Court Assessment Fees and a JE will replenish the reserve for 39000)

Justification: Funding for a contract extension thru end of FY24 for a part-time counselor in the Recovery Court Program.

Motion by Commissioner Shain Vowell, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance/Drug Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:
101-46220 Drug Court Grant \$3,500.00

Increase Expenditure Code:
101-53330-499 Drug Court-Other Supplies & Materials \$3,500.00

Justification: To allocate an increase in revenue for the Drug Court Grant to purchase office supplies and materials.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Sheriff/Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-188-SORR1	Sheriff's Office Recruitment and Retention-Bonus	\$10,000.00
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Increase Revenue Code:

101-46290-SORR1	Public Safety Grant-Sheriff's Office Recruitment & Retention	\$10,000.00
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Justification: To allocate funds for year 1 the Tennessee Law Enforcement Hiring, Training, and Recruitment Grant administered by the Tennessee Department of Commerce and Insurance.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51500-169	Part Time Help	\$7,000.00
101-51500-189	Machine Techs	<u>3,000.00</u>
		\$10,000.00

Decrease Expenditure Codes:

101-51500-106	Deputy Registrar	\$7,000.00
101-51500-193	Poll Workers	<u>3,000.00</u>
		\$10,000.00

Justification: This transfer is necessary to cover the rest of the year's part time budget that was depleted due to the office being down one full time deputy position. Additionally, the increase in the machine tech line is due to the additional hours spent with the new voting system, and to cover labor involving post March election work.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank/VSO Nation, Veterans Service, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,444.00
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Increase Expenditure Codes:

101-58300-103	Veterans Services-Assistant	\$2,270.00
101-58300-201	Social Security	141.00
101-58300-212	Medicare	<u>33.00</u>
		\$2,444.00

Justification: The assistant for the Veterans Service Office currently works full time at 30 hours. New Veterans Service Officer (VSO) would like assistant to work 40 hours a week, with a salary adjustment. As new VSO is just starting as year 1 Director, the VSO salary is lower and will offset the adjustment for the assistant for FY 24/25. However, because Anderson County had vacation payout to our former VSO, there are limited fund to transfer this FY. Therefore, we are requesting funds to carry through June 30, with the request from unassigned fund balance in order to begin the increase in hours and adjustment upon Commission approval. This request comes with approval of Veterans Advisory Committee Chairman Wandell, and members who were in attendance at the April 1st Veterans meeting.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Application/EMS

EMS Director Nathan Sweet presented a Grant Pre-Application Notification form for an EMS Equipment grant from the State Office EMS.

Motion by Commissioner Sabra Beauchamp, second by Commissioner Shelly Vandagriff, and passed to authorize the grant application.

SECTION B, Senior Center Grant and Roof Project/Mayor Frank

Mayor Terry Frank presented a request for Committee permission to allow the Finance Director to place the increased funding amounts for the senior program into budget codes, in advance of final work plan approval, in order to meet the spending deadlines for the grant.

Motion by Commissioner Shain Vowell, second by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Mayor Terry Frank presented an appropriation request for Senior Center roof repairs in the amount of \$48,511.00 with funding to come from Fund171 Capital Projects Fund.

Motion by Commissioner Shelly Vandagriff, second by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION C, Dispatch & EMS Communications Equipment/Mayor Frank

Mayor Terry Frank and EMA Director Brice Kidwell presented a request for \$60,367.45 for communications equipment and services with funding from previously allocated ARPA funds in Fund 121.

Motion by Commissioner Sabra Beauchamp, second by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION D, FY 24/25 EMS Budget Discussion & Schedule/Robby Holbrook

This item was deferred.

SECTION E, New Business

Finance Director Robby Holbrook presented an Appropriation request on behalf of the Veterans Service Office.

This is reflected as the “26th Item” above.

Mayor Terry Frank presented a Grant Pre-Application Notification form for a Brownfield Redevelopment Area Grant (BRAG) from the Tennessee Department of Environment and Conservation.

Motion by Commissioner Shain Vowell, second by Commissioner Shelly Vandagriff, and passed to authorize the grant application.

Meeting Adjourned.


Robby Holbrook, Finance Director

Anderson County Board of Commissioners
Non-Profit Committee
Meeting Minutes

February 6, 2024
4:00 PM, Room 118A

Members Present: Commissioners Phil Yager (Committee Chair), Denise Palmer, Shain Vowell, Aaron Wells, Stephen Verran and Tracy Wandell.

Members Absent: Commissioner Jerry White and Shelly Vandagriff

Other Attendees: Finance Director Robby Holbrook, Deputy Finance Director Randy Walters.

Meeting Facilitator: Commissioner Phil Yager (Committee Chair)

I. Charitable Donation Policy, Application Form Changes

Deputy Director Randy Walters discussed changes to application form, Exhibit B.

Motion by Denise Palmer, seconded by Aaron Wells to approve the addition of fields for "Purpose of Request", "Amount Requested" and "Submission Date" to the application form.

Motion passed unanimously.

II. Sample Resolution

Motion by Aaron Wells, seconded by Stephen Verran to approve the revised sample resolution.


Motion passed unanimously.

III. Application Review: Child Advocacy Center of Anderson County (CACAT)

Margaret Durgin, Director of Child Advocacy Center, presented a donation request for a window replacement project and answered questions.

Motion by Shain Vowell, seconded by Stephen Verran to support the request.

Motion passed unanimously.

 Motion by Shain Vowell, seconded by Stephen Verran to recommend that the Budget Committee appropriate \$14,000 for the CACAT window replacement project, with a stipulation that if the project cost is less, any remaining money would be returned to the county.

Motion passed unanimously.


(CACAT will provide 3 quotes before the March 2024 Budget Committee meeting.)

IV. Application Review: American Legion Post 172 of Anderson County

Leon Jaquet, Director of Veteran Services, presented a donation request for a parking lot paving project and answered questions.

Motion by Tracy Wandell, seconded by Shain Vowell to support request.

Motion passed. Voting no Denise Palmer.

 Motion by Tracy Wandell, seconded by Shain Vowell to recommend that the Budget Committee appropriate \$10,000 for the paving project.

Motion passed 4-2. Voting no Denise Palmer and Aaron Wells.

V. Application Review: YWCA of Anderson County

Latoya Shephard, Director of Victim Services presented a donation request for gap funding for a supervised visitation program and answered questions.

Motion by Aaron Wells, seconded by Denise Palmer to deny approval of the request for \$40,000 in gap funding.

Motion passed unanimously.

VI. Updates to Charitable Donation Policy

Motion by Aaron Wells, seconded by Stephen Verran to approve all updates as presented.

Motion passed unanimously.

VII. Motion by Shain Vowell, seconded by Stephen Verran to approve adding the revised sample resolution to policy.

Motion passed unanimously.

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
April 8, 2024
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Phil Yager (Committee Chair), Tyler Mayes, Denise Palmer and Steve Verran.
Member Absent: Aaron Wells

Appearance of Citizens – None.

Commissioner Palmer made a motion to defer item #4, the SCU Bus Lines Contract.
Commissioner Mayes seconded the motion. Motion passed unanimously.

A. Contracts Approved by Law Director

1. **Proactive MD MI, PLLC, Board of Trustees, Amendment to Contract #24-0090 (page 2)**– Amendment to add telehealth to the contract with the On-Site Health Clinic. Commissioner Mayes made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Palmer seconded the motion. Motion passed unanimously.
2. **Longmire Bus Lines Inc, BOE, Contract #24-0112 (page 16)** – Contract for Bus Routes. Term is six years with six one-year renewal options. Pricing from competitive RFP. Commissioner Mayes made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Verran seconded the motion. Motion passed unanimously.
3. **Andersonville Bus Lines Inc, BOE, Contract #24-0113 (page 91)** – Contract for Bus Routes. Term is six years with six one-year renewal options. Pricing from competitive RFP. Commissioner Verran made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Palmer seconded the motion. Motion passed unanimously.
4. **SCU Bus Lines, BOE, Contract #24-0114 (page 246)** – Contract for Bus Routes. Term is six years with six one-year renewal options. Pricing from competitive RFP.
5. **Parker Transport, BOE, Contract #24-0115 (page 366)** – Contract for Bus Routes. Term is six years with six one-year renewal options. Pricing from competitive RFP.

Commissioner Palmer made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

6. **State of Tennessee, Department of Commerce and Insurance, Sheriff, Contract #24-0121 (page 437)** – Five-year Grant for Law Enforcement Hiring, Training and Recruitment in the amount of \$40,000 per year.

Commissioner Palmer made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Verran seconded the motion. Motion passed unanimously.

7. **Wireless CCTV, Sheriff, Contract #24-0123 (page 454)** – Contract for the purchase of three mobile dome cameras in the amount of \$6,682.73 and a three-year maintenance plan for \$3,100.

Commissioner Palmer made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Verran seconded the motion. Motion passed unanimously.

8. **Lexis Nexis, Law Director, Contract #24-0124 (page 471)** – Twenty-one month contract for a Legal Research Subscription with price of \$304 per month. Replaces existing agreement that has the same price. The number of support staff users increases from one to three.

Commissioner Palmer made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Verran seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

C. Unfinished Business

D. New Business

Commissioner Palmer made a motion to schedule a special called meeting on April 22nd, 2024 at 4:30 p.m. to discuss the bid protest from Andersonville Bus Lines, contingent upon having legal counsel available. Commissioner Mayes seconded the motion. Motion passed unanimously.



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: April 2024

RE: Report to County Commission

ATTENDANCE

Student enrollment stands at 5,919 students including Kindergarten standing at 381.

HIGH SCHOOL

Clinton High

True Blue 100



Congratulations to Lucas Fischesser on becoming the second CHS student to be named an MTSU True Blue 100! True Blue 10 is one hundred outstanding high school freshman that share the core values and commitments of MTSU and live up to them each day, all while excelling academically. To celebrate this honor, Lucas and his family were invited to campus to participate in a public recognition ceremony and reception.

This March, the Clinton High School Robotics Team competed in the annual Smoky Mountain Regional. For the first time in the team's history, they were selected to compete in the final's double elimination tournament. Along with two other robotics teams, they won the competitive regional and were invited to compete in the FIRST Robotics Championships in Houston Texas! They will be competing against other winning teams from around the world including Turkey, Israel, Brazil, Mexico, Australia, The Netherlands, and others. They are currently raising funds to complete the trip and look forward to a fantastic competition.

FIRST

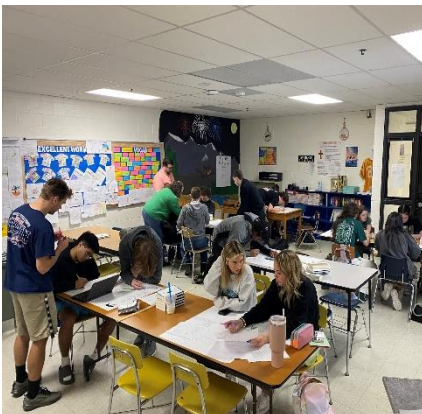


Townie Turtle

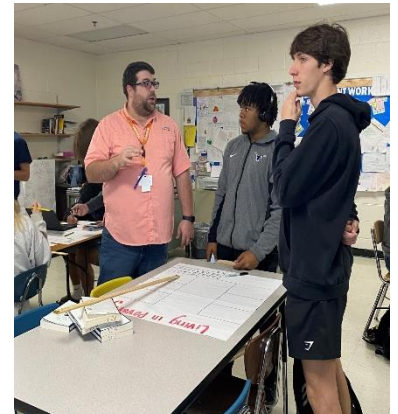


Thanks to the efforts of Clinton High students on the Historic Clinton Downtown Youth Board who won \$5,000 through the ACTPrep.com Club Madness Challenge last spring, the Townie Turtle Art Installation, Storybook Trail, and 12 cherry blossom trees have been added to Clinton Memorial Park. The success of the HDCYB led to a \$7,500 grant from the Association of Realtors plus \$6,000 in additional grants through Historic Downtown Clinton. Please join us for the ribbon cutting on Saturday, April 6 at 10:30 AM outside the Clinton Public Library!

Anderson County



Mr. Righter's English 4 students have been diligently working on an end-of-unit thematic poster for the novel, *The Glass Castle*. Students worked collaboratively in small groups to analyze major themes of the novel while defending ideas with textual evidence and relating those themes to modern society. Students synthesized their work onto a large poster in order to visually showcase their analyses and present to their peers.



MIDDLE SCHOOL

Norris Middle

Norris Middle's Coach Harmon was invited to share her peer buddy model for inclusive related arts instruction with Central Office staff in Claiborne County! She created an interactive presentation with stations, where the staff saw a model of an adaptive PE class and practiced with various tools. The staff then planned ways to integrate inclusive strategies into their PE courses next year. The presentation is embedded below.

[Inclusion Presentation](#)

Lake City Middle

Lake City Middle was fortunate to have many guests from our community and surrounding area come out to talk to our students during our first Job Fair. Our guidance counselor, Frank Newcomb, worked tirelessly to put this together for our 8th grade students. Students not only traveled from table to table to talk to different professionals in the gym, but they were also able to attend occupational workshops in classrooms that were more detailed and structured.





Clinton Middle

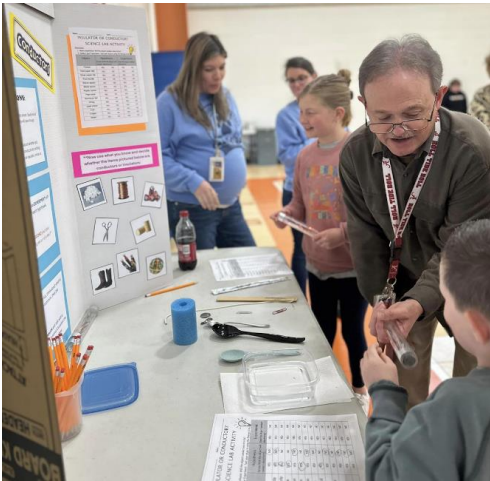
Since CMS has had a focus on Math this year with our new curriculum adoption, why not use Math as a reason to celebrate? This year's recipe for success included a lot of hard work, a pinch of support, and a dash of fun.

Our math teachers whipped up a made from scratch reward by letting students participate in a Pi Day celebration where students lined up and splattered their favorite math teacher with a whipped cream pie. It was a sweet reward for all the hard work that both teachers and students have put in this year.



ELEMENTARY SCHOOL

Andersonville



Our first STEM night was a huge success!! Thank you University of Tennessee, Knoxville and all AES staff for all of the fun activities!

Our school wide spelling bee was recently held. Congratulations to our winners!

1st place - Josie, 2nd place - Logan, 3rd place – Jace.



We recognized our March students of the month. We're so proud of their hard work, perseverance, and excellent TIGER behavior!

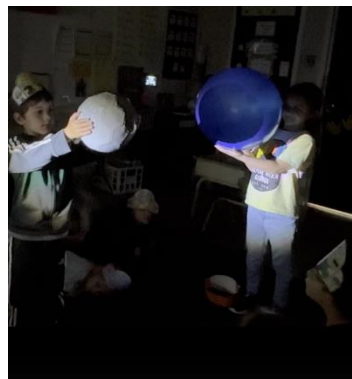
We want to give a HUGE shout out to Mr. and Mrs. Willoughby with the Norris Basketball Association for their very generous donation to our school. Mrs. Jordan and the students are very grateful for their support of physical education in our community.



Briceville

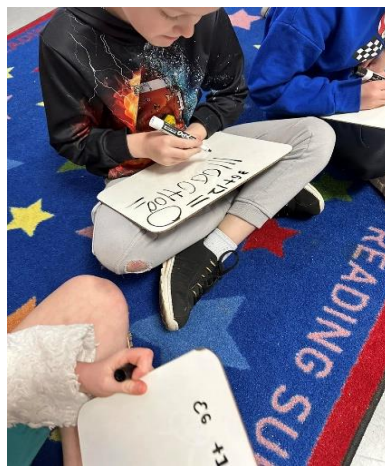


We are pleased to present the winners and participants of the Briceville Elementary Spelling Bee! Our top 3 spellers (pictured above) will go on to compete in the district spelling bee in May. Congratulations, everyone!



Our first graders hope you had as much fun watching the eclipse as they did learning about it!

Claxton



It was a great week for STEAM integration! Mrs. Adam's second grade class is learning to add and subtract 2 digit numbers on a number line. Students worked out the problem on their whiteboards. Then they checked their answers & represented the numbers on the number line using spheres.



We had a little fun with our staff and they voted on Staff Superlatives. We are so appreciative for the dedication and fun-spirit of all our staff. They show up for their students and each other every day. A special thank you to them all for always playing along!



Kindergarten had a great time during their sight word egg hunt! Students hunted eggs containing sight words! They took the eggs back to their classrooms, where they used the words they found to write sentences!



Our 5th graders that met their recent Benchmark goals were able to pick a staff member to pie in the face!



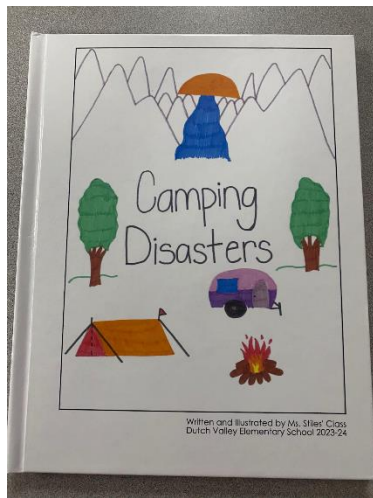
Dutch Valley



WVLT meteorologist Heather Haley spoke to our kindergarten, first, and second grade students this morning. We learned about how weather is predicted and what goes on behind the scenes in the newsroom. Students were given a virtual tour and were able to ask great questions! Thank you WVLT and Heather Haley!



Today we got the joy of meeting some of our future Pioneers! Registration day was a lot of fun and we can't wait to have these sweet kiddos walking our halls!



Today was a big day for our 3rd grade students.... As a group, they have been working on becoming published authors. Today they unveiled their class book. Each student participated in writing and illustrating this narrative story about a camping trip gone wrong. The entire process was highlighted today during their "Meet the Authors" event where they were able to read the book to other students, staff and family guests! Thank you to everyone who came out to support our fantastic Pioneer Authors!

Fairview



Congratulations to the students who participated in the school wide spelling bee last week! Congratulations to the top 3 winners that will move on to the county competition in May.

- 1st place: Emmett Lassiter
- 2nd place: Oakley McMahan
- 3rd place: Avery Jones

Our Kindergarten students made leprechaun traps. This activity integrated creative thinking and construction skills. They put those on display and “set” them in hopes of catching the crafty little creature.



Lake City



LCES 4th and 5th grade Safety Patrol and Student Council took a walking field trip in the rain to learn more about local government and our community by visiting Rocky Top City Hall recently. We want to send a huge thank you to Rocky Top City Government and Rocky Top Public Library for providing a valuable experience for our students.



Congratulations to LCES students of the month for March, who were selected by their teachers for showing perseverance at school.



Mrs. Brandi's Pre-K class wrapped up their community helpers study before spring break with a visit with some of our community helpers near us. Many thanks to Rocky Top Post Office, Ranger Powell from Big Ridge State Park, LCES School Nurse May, Rocky Top Fire Department, and Rocky Top Police Department for providing a hands-on experience for our students. Your service to our community is greatly appreciated.



LCES has a brand new sign outside our building. Mrs. Leach spearheaded this effort beginning a couple of years ago with securing multiple bids. LCES's sign wouldn't have been possible without the financial sponsorship from Ultimate Tool and Die. The sign was installed by Ray Tackett Enterprises. Anderson County Schools Maintenance is taking care of running the electricity to the sign. Thank you to the City of Rocky Top and Mike Ellis for helping guide the planning and design over the past two years. It truly takes a village! We are thankful for all that have helped us along the way, and we are really proud of our new sign!



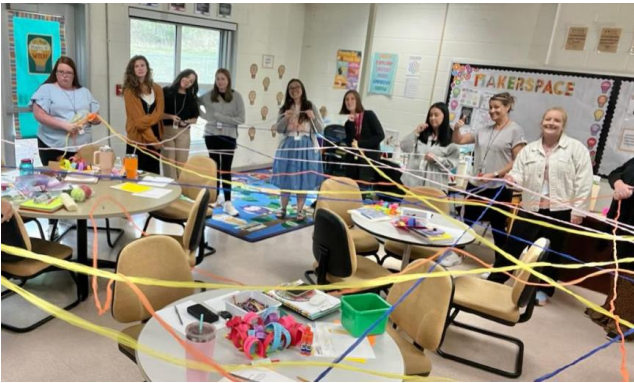


Our staff was thrilled to welcome the next class of Lakers at Kindergarten Round-up. We got to meet the kids and their families, and we can already tell they are going to be a fantastic bunch of Kindergarteners.

Norris



These spellers did a totally terrific job in the NES Spelling Bee. It was BUZZ-worthy! Congratulations to Lillian, Mae, and Natalie. They will compete in the countywide spelling bee held later this year. Good luck, ladies!



As a part of NES's Integrated Arts journey, our staff enjoyed a PD training with visiting author, Jessica Young. Ms. Young trained teachers on using creative ways to teach reading comprehension. She also met with students during the school day and taught lessons on creative writing. She is the author of award-winning picture books, chapter books, and board books, including MY BLUE IS HAPPY, I'LL MEET YOU IN YOUR DREAMS, PLAY THIS BOOK, PET THIS BOOK, the FAIRYLIGHT FRIENDS early reader series, the HAGGIS AND TANK UNLEASHED early chapter book series, BABY'S HERE! (board book), TWO HOMES, ONE HEART and more. When she's not writing, she loves sharing the creative process with students.



The Tennessee Arts Commission also funded a new Boxlight for Mrs. Reeve's music classroom.



March 28 Norris Elementary celebrated Arbor Day and being a Tree City for 45 years. All students came home with a Sweet Gum tree. The program included musical performances by second graders and a tree dedicated to all the volunteers who helped shaped the city of Norris.



The current art installation at the Norris Post Office (art gallery) is from Ms. Robinson's first grade class.



A "terrific" time was had by our "radiant" K-2 students watching "some pig" at the Oak Ridge Playhouse's performance of Charlotte's Web.



Norwood



Congratulations to our Spelling Bee winners! These winners will represent our school in the district Bee later this year.

1st- Tommy in 5th grade

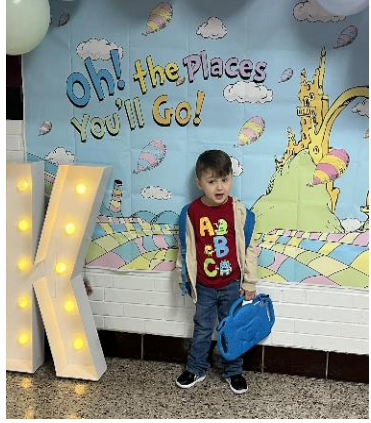
2nd - Ash in 3rd grade

3rd - Nixon in 5th grade



There were so many guests, businesses, students, families, and members of our community who came out to enjoy the fun of our STEM Night. It was such an amazing night!





These friends and more stopped by and had some delicious treats, made some friends, met the teachers, colored, played, and got to see what Kindergarten life is all about! We can't wait to see these beautiful faces in our hallways next fall!



We had such an AMAZING time on our field trip! Charlotte's Web was such an entertaining play. Our students laughed, clapped, and some even cried, but it was all because of the amazing show that was put on. Thank you Oak Ridge Playhouse for having us today!

Once we arrived back at school, students enjoyed a picnic lunch and lots of Charlotte's Web related STEM activities! Some students built webs using paper plates, yarn, 3D pens, and more



Anderson County Schools is proud to say we are partnered with the Tennessee Arts Academy! This certificate is to recognize Anderson County Schools as being one of the school systems who annually partners with TAA and TAAF by paying full or partial tuition for teachers and administrators to attend the Academy.

BOARD RETREAT MINUTES

- [February 16, 2024](#)

CAPITAL PROJECTS 2024-30+

- Yearly maintenance priorities -\$600,000.00 to \$800,000.00 per year
Roofs, safety cameras, floors, gym floors refinished, painting, playground mulch, and other needed maintenance
- Softball field at CHS- 80% completed
- New Claxton Elementary School- design phase, construction to begin January 2025
- NES, AVES, FES, NWES paving- 50% complete
- Replace awning at LCES –design phase
- Welding and Agriculture building at CHS contract signed, site work being done
- Multi-sport facility ACHS- ½ cost from district ½ cost from donors- Design phase
- ESG project Phase III contract signed
- All schools Safety film on windows and doors -work started
- Lockdown notification system all school-s work started
- HVAC LCES – scheduled- to start in the fall of 2024
- Waste water upgrade DVES -work started
- Waste water upgrade BES- scheduled to start mid-summer
- Replace scoreboard at Rocky Top football field- in works
- Replace bleachers and fieldhouse at CHS football stadium partnership with the City of Clinton- design phase
- Replace gym floors at NES, AVES, DVES, FES-
- LCMS- New auditorium seats 2025

- Replace windows at CHS
- Replace Bleaches at CHS
- Replace gym at BES
- Replace turf at ACHS
- Start replacing HVC from first ESG project
- Replace classrooms at NES
- CHS auditorium renovation

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: April 10, 2024

RE: Law Director's Report –April 15, 2024 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

Please Note - Action Item listed in Sections F and G.

A. Contract Approvals:

1. US Dept. of Energy- Payment in Lieu of Taxes
2. ESS Southeast Substitute Staff Placement- Schools
3. Senior Center Grant Amendment
4. Andersonville Bus Lines- Schools
5. CBIZ- Human Resources
6. State of TN Dept. of Commerce and Insurance- Law Enforcement Grant
7. The Great TN Pizza Company- Schools
8. Blue Cross (Vision Ins.) –Human Resources
9. LexisNexis- Law Director's Office
10. SCUB Bus Lines- Schools
11. Shalom Hospice- EMS
12. Frontline Education- Schools
13. Proactive (Addendum #3) -Clinic

B. Zoning Violations

Newly Opened

1. 184 Buffalo Road
2. 177 Scott Brogan Lane

Motion for Default Judgment

1. 359 Frost Bottom Road- Hearing scheduled for April 29th, 2024

Show Cause and Petition for Contempt

1. 343 Frost Bottom Road- Hearing set for May 13th, 2024
2. 115 Whitaker Hollow Road- Hearing set for May 20th, 2024

Closed

1. 252 Bolin Road
2. 364 Half Moon Road
3. 213 Donald Lane
4. 693 Mountain Road

C. Bankruptcies

1. J. Williams- Chapter 13 Bankruptcy. Previously file a Proof of Claim for delinquent property tax interest owed in August 2022. Received Agreed Order Resolving Trustee's Motion to Dismiss. Does not affect claim, no action needed.
2. G & W Sharp- Chapter 13 Bankruptcy. Received Agreed Order Increasing Plan Payments. Mortgage Company pays property taxes and none are due, so no claim was filed nor needed to be filed. No action needed.
3. J & C Hicks- Chapter 13 Bankruptcy. Received Order of Discharge, case is now closed. No claim was filed because Mortgage Company pays property taxes. No action needed.
4. A. York- Chapter 13 Bankruptcy. Received Order Resolving Trustee's Motion to Dismiss. No claim was filed because Mortgage Company pays property taxes. No action needed.
5. J & D Mallet- Chapter 13 Bankruptcy. Received Order Dismissing Case. Case is now closed, no claim filed due to Mortgage Company paying property taxes. No action needed.
6. CURO Groups Holdings Corp., et al- Complex Chapter 11 Bankruptcy. Received Notice of Designation as a Complex Chapter 11 Bankruptcy Case, Order Granting Complex Chapter 11 Bankruptcy Case Treatment, Debtors Emergency Motion For Entry of interim and Final Orders Authorizing Payment of Certain Taxes and Fees and Granting Related Relief, Interim Order Authorizing Payment of Certain Taxes and Fees and Granting Related Relief, Updated Agenda for Continued Hearing Scheduled for March 25, 2024 at 4:30 PM (CT). This case concerns the parent company of Heights Finance, Southern Finance, Covington Credit, Quick Credit, and First Heritage Credit. These motions and orders allow for the companies to continue to pay all taxes in the ordinary court of business, both pre and post-petition. Seeing no issue and no outstanding amounts owed, no action needed.
7. T. Richburg- Chapter 7 Bankruptcy. Received Notice of Chapter 7 Bankruptcy Case- No Proof of Claim Deadline due to no assets. No action needed.
8. T & L Justice- Chapter 13 Bankruptcy. Received Order Dismissing Case. No action needed.
9. J & J Tackleson- Chapter 13 Bankruptcy. Received Order of Discharge, case is now closed. No action needed.

D. Delinquent Taxes

1. City of Oak Ridge Delinquent Real and Personal Property Taxes for 2021 and 2022 Complaint filed March 28th, 2024- 24CH5860
2. City of Norris Delinquent Real and Personal Property Taxes for 2023 Compliant filed March 28th, 2024- 24CH5859

E. New Lawsuits

1. In The Matter of: Shane Arron Barber, et al. Anderson County Chancery Court Docket No. 23CH5059- Motion to Quash Subpoena Duces Tecum for Juvenile Court Administrator, Tracy Spitzer. Motion Granted.

F. Other

1. Soccer Field Leases for American Youth Soccer Organization and East Tennessee Football Club

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
April 8, 2024
6:00 PM Room 312

Members Present: Tim Isbel, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran, Anthony Allen and Denise Palmer

Members Absent: Robert McKamey

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Allen said the prayer.

Commissioner Palmer led the Pledge of Allegiance.

Commissioner Allen made a motion to approve the agenda as presented. Seconded by Commissioner Anderson. Motion passed.

No citizens addressed the committee.

Mayor's Report

Commissioner Anderson made a motion to approve the EEOP Policy Language update to meet the EEOP requirements. Seconded by Commissioner Verran. Motion passed unanimous to forward to full commission for approval.

Commissioner Wandell made a motion to approve Resolution No. 24-4-1157 Establishing the Anderson County Emergency Management Agency to include requirements codified in Tennessee Code Annotated Chapter 58, Title 2, Section 127. Seconded by Commissioner Verran. Motion passed unanimous to forward to full commission for approval.

Commissioner Wandell made a motion to approve Resolution No. 24-04-1165 Authorizing Anderson County apply for FY 2024-2025 Appalachian Regional Commission (ARC) Partnerships for the Opportunity and Workforce and Economic Revitalization (POWER) Implementation Grant in the amount of \$1,021,256 to Develop and Equip and Emergency Medical Services (EMS) Training Facility in Anderson County, and Staff the Facility for Three (3) Years. Seconded by Commissioner Allen. Motion passed unanimous to forward to full commission for approval.

Commissioner Yager made a motion to approve Resolution No. 24-04-1163 to allow the National Wild Turkey Federation to Sanction and Host a Limited Youth Turkey Hunt on the Blockhouse Valley Former Landfill Site on May 18, 2024. Seconded by Commissioner Verran. Motion passed with one (1) no vote to forward to full commission for approval.

USPS Weisgarber Distribution Center letter – Information only, No Action.

Commissioner Wandell made a motion to approve to apply for Tennessee Department of Environment and Conservation Brownfield Redevelopment Area Grant (BRAG) for project Category "investigation" for Environmental Site Assessment for Pine Meadows Subdivision.

Seconded by Commissioner Allen. Motion passed unanimous to forward to full commission for approval.

Library Inter Local Agreement Status Update – No Action.

Law Director's Report

Commissioner Yager made a motion to approve the Memorandum of Understanding Emergency Evacuation Location Agreement with Little Lake Pet Lodge and the MOU for the Anderson County Fair Association Location Agreement. Seconded by Commissioner Allen. Motion passed unanimous to forward to full commission for approval.

Radio Equipment Resolution for the Constables

Commissioner Wandell made a motion to have a resolution to vote on ready by Monday's commission meeting for the Fire Department's radios. Seconded by Commissioner Yager. Motion passed to forward to full commission for approval.

Unfinished Business:

None.

New Business:

None.

Announcement

The City of Norris is having their 75th Anniversary of the Town being incorporated with a play set during the depression era when TVA came to town, on Friday April 12, at 7:00 pm, Saturday April 13th at 7:00 pm, and Sunday April 14th at 2:00 pm, at the Museum of Appalachia.

Medford VFD is having a chili supper this Saturday, April 13th, at Clinch River Baptist Church at 5:00 pm.

Meeting Adjourned

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 24-4-1157
ORIGINAL RESOLUTION NO. 83-5-33

RESOLUTION AMENDING RESOLUTION 83-5-33 ESTABLISHING THE ANDERSON COUNTY EMERGENCY MANAGEMENT AGENCY TO INCLUDE REQUIREMENTS CODIFIED IN TENNESSEE CODE ANNOTATED CHAPTER 58, TITLE 2, SECTION 127

WHEREAS, on May 16th, 1983, the Anderson County Board of Commissioners voted to establish the Anderson County Emergency Management Agency (ACEMA), pursuant to the powers granted by Chapter No. 81, Public Acts of Tennessee 1951, and amendments thereto later codified at Tennessee Code Annotated §§58-2-10 *et seq.*; and

WHEREAS, a recent review of the 1983 Resolution in comparison to Tennessee Code Annotated §58-2-127 revealed the necessity of an amendment of to the original Resolution to include additional requirements now codified in Tennessee Code Annotated ; and

WHEREAS, those additional requirements are needed to comply with state law.

NOW, THEREFORE, BE IT RESOLVED, by the Legislative Body of Anderson County, Tennessee meeting in regular session in Clinton, Tennessee this the 15th day of April 2024 that we hereby amend Resolution No. 85-5-33, passed on May 16th, 1983, “Establishing the Anderson County Emergency Management Agency” to include the requirements codified in Tennessee Code Annotated Chapter 58, Title 2, Section 127, to wit:

SECTION 1. Prerequisites for Employment as Director of ACEMA

(a) As a prerequisite to receiving an offer of employment as the director of a local emergency management agency, the candidate shall provide evidence satisfactory to the CLEO that the applicant:

- (1)** Is at least eighteen (18) years of age;
- (2)** Is a citizen of the United States and of this state;
- (3)** Is a high school graduate or possesses equivalency;
- (4)** Has not been convicted or pled guilty to or entered a plea of *nolo contendere* to any felony charge;
- (5)** Has a valid Tennessee driver license; and
- (6)**
 - (A)** Has graduated and received a baccalaureate degree;
 - (B)** Has graduated and received an associate's degree and possesses at least two (2) years experience in an emergency management or related field;
 - (C)** Possesses at least four (4) years experience in an emergency management or related field; or
 - (D)** Is serving as director of a local emergency management agency on July 1, 2011.

(b) In addition to the requirements of subsection (a), any director of a local emergency management agency shall possess knowledge of the following subjects:

- (1)** The principles and practices of emergency management;
- (2)** Emergency management planning concepts;

- (3) Disaster response and the functions of government and private organizations;
- (4) Laws and regulations related to emergency operations; and
- (5) Working knowledge of computer operations and the operation of other basic office equipment.

(c) In addition to the requirements of subsections (a) and (b), any director of a local emergency management agency shall possess the skill and ability to perform tasks as defined by the county mayor, including, but not limited to, the following tasks:

- (1) Plan, organize, assign, inspect, and direct the work of others;
- (2) Evaluate situations and make coherent decisions;
- (3) Express ideas clearly, concisely, and convincingly, both orally and in writing. This requirement includes the ability to communicate effectively under stressful conditions during emergency situations;
- (4) Establish and maintain an effective working relationship with the public, businesses, industries, volunteers, and employees;
- (5) Operate an emergency management response vehicle and communications equipment;
- (6) Work from a mobile unit and outdoors in all types of weather conditions during emergency and simulated situations; and
- (7) Direct the activities of a twenty-four-hour, seven-day-a-week operation.

(d) A local emergency management agency director is under executive direction.

(e) A local emergency management agency director's responsibilities include, but are not limited to, the following:

- (1) Coordinate and assist in the revision and update of the local emergency operations plan and field operating guides in conjunction with elected and appointed local government officials and private, volunteer, and civic organizations;
- (2) Develop and manage the local agency's annual budget in accordance with local guidelines;
- (3) Collect initial disaster intelligence information, extract essential elements of information, and prioritize use of critical resources;
- (4) Prepare and transmit situation reports to TEMA as directed by state procedures;
- (5) Assess the impact of major emergencies and initiate requests for declaration of emergency for the CLEO's signature;
- (6) Serve as the focal point for damage assessment information and coordinate all relief activities through the CLEO and the regional and state emergency operations center;
- (7) Promote and supervise the development of various emergency management related public education and information services, such as training programs, brochures, speaking opportunities, and media programs;
- (8) Develop and maintain an emergency operations center to ensure direction, control, and continuity of local government during emergencies and disasters;
- (9) Conduct hazardous analysis, capability assessment and vulnerability analysis, and make periodic updates to same. The director is "on call" for response to any type of disaster or major emergency: natural, manmade, or technological;
- (10) Provide assistance to private sector organizations on issues pertaining to emergency management and homeland security;
- (11) Provide resource coordination and technical assistance during major emergencies and disasters;
- (12) Prepare after-action reports as required;

- (13) Development and implementation of all activities relative to emergency management within the territorial limits of the emergency management area for which the director serves as director;
 - (14) Establish emergency management standards within the territorial limits of the emergency management area for which the director serves as director. This responsibility includes the development and implementation of activities which support the national incident management system (NIMS) to mitigate, prepare for, respond to, and recover from major emergencies, terrorist events, and disasters; and
 - (15) Perform other duties as directed by the CLEO.
- (f) In addition to the duties and responsibilities enumerated in subsection (e), a local emergency management agency director shall:
- (1) Complete FEMA independent study (IS) courses in a timely manner as required by TEMA and local guidelines;
 - (2) Within the first twenty-four (24) months of employment, or, in the case of a person who is serving as director of a local emergency management agency on July 1, 2011, by June 30, 2013, complete the TEMA hazardous materials operations level, damage assessment workshop, and any NIMS courses that are offered during that twenty-four-month period. If the TEMA hazardous materials operations level or damage assessment workshop is not offered during the first twenty-four (24) months of a director's term of employment, or, in the case of a person who is serving as director of a local emergency management agency on July 1, 2011, during the period of July 1, 2011 through June 30, 2013, the director shall take those courses at the earliest opportunity after the expiration of such time period. A director shall attend additional courses that are offered by TEMA as the director's time and schedule permit;
 - (3) Apply for emergency management professional certifications in a timely manner; and
 - (4) Independently maintain current knowledge of new technologies related to emergency management.

RESOLVED, DULY PASSED AND EFFECTIVE this 15th day of April, 2024.

H. Tyler Mayes, Chairman, County Commission

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 24-04-1165

RESOLUTION AUTHORIZING ANDERSON COUNTY TO APPLY FOR FY 2024-2025 APPALACHIAN REGIONAL COMMISSION (ARC) PARTNERSHIPS FOR THE OPPORTUNITY AND WORKFORCE AND ECONOMIC REVITALIZATION (POWER) IMPLEMENTATION GRANT FUNDING IN THE AMOUNT OF \$1,021,256 TO DEVELOP AND EQUIP AN EMERGENCY MEDICAL SERVICES (EMS) TRAINING FACILITY IN ANDERSON COUNTY, AND STAFF THE FACILITY FOR THREE (3) YEARS

WHEREAS, the Appalachian Regional Commission (ARC) Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) Grant makes resources available to help communities affected by job losses in coal mining, coal power plant operations, and coal-related supply chain or logistics industries due to the changing economics of the coal economy; and

WHEREAS, Anderson County has been impacted by a loss in coal mining and the changing economics of the coal economy, and will be impacted by the winding down and scheduled closure of TVA's Bull Run Steam Plant; and

WHEREAS, Anderson County desires to invest in workforce training in order to stress the potential for upward mobility for participants, and to increase labor participation rates; and

WHEREAS, the public safety and healthcare sector continues to experience staffing struggles locally, regionally, statewide, and nationally; and

WHEREAS, Anderson County will partner with numerous area governments and agencies to develop, equip, and staff a Training Facility in Anderson County managed by Anderson County Emergency Medical Services (EMS) to provide training in Emergency Medical Response, Emergency Medical Technician, Advanced EMT and other public safety courses;

NOW, THEREFORE BE IT RESOLVED, meeting in regular session on Monday, April 15, 2024, that we, the Anderson County Board of Commissioners, commit to applying for the FY 2024-2025 ARC POWER Grant to develop and equip an approximately 6,000-square-foot training facility, and staffing costs over a 3-year period.

NOW, THEREFORE BE IT FURTHER RESOLVED, that we authorize the submission of the application for ARC funds in the amount of \$1,021,256 and agree to the 50% match requirements to increase labor participation and upward mobility in the EMS, Fire, Police, Rescue, and in some cases, nursing fields.

APPROVED:

H. Tyler Mayes, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 24-04-1163

RESOLUTION TO ALLOW THE NATIONAL WILD TURKEY FEDERATION TO SANCTION AND HOST A LIMITED YOUTH TURKEY HUNT ON THE BLOCKHOUSE VALLEY FORMER LANDFILL SITE AND TO ADOPT RESTRICTIONS AND PROCEDURES FOR PERMITS RELATED THERETO.

WHEREAS, on August 17, 2009, the Anderson County Board of Commissioners passed Resolution No. 09-321 declaring the Blockhouse Valley Landfill site as a nature preserve, recreational park and outdoor classroom. This same Resolution prohibited hunting on the property; and

WHEREAS, the Anderson County Board of Commissioners now desires to authorize the National Wild Turkey Federation (NWTF) to hold a limited and restricted Youth Turkey Hunt on the Blockhouse Valley property in order to properly reduce the turkey population to healthy levels through controlled management hunting and safe hunting practices.

NOW THEREFORE BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 15th day of April 2024, that we authorize the National Wild Turkey Federation to sanction and conduct a limited and restricted Youth Turkey Hunt on May 18th, 2024, at the former Blockhouse Valley Landfill site.

SECTION 1. National Wild Turkey Federation sanctioned hunting on the subject property will only be permissible to valid permit holders issued through and by the NWTF. Hunting is limited to the turkey population only. Other species hunting shall be allowed only by approval of the Board of Commissioners. Hunters must agree to comply with all hunting regulations set forth and adopted by the National Wild Turkey Federation and Tennessee Wildlife Resources Agency (TWRA).

SECTION 2. Only Youth hunters, as defined by NWTF and TWRA regulations, are eligible for this hunt.

SECTION 3. All permitted hunters shall agree to sign the NWTF waiver and release of liability document and shall also agree to the terms and restrictions set forth. Permitted hunters shall display the permit in a clear and conspicuous manner while hunting on the subject property.

SECTION 4. TWRA shall monitor and enforce hunting restrictions on subject property and report violations to the Anderson County District Attorney General for future legal actions and prosecution of unlawful activities. Anderson County reserves the right to cancel any permits due to non-compliance reported to, and by the TWRA.

SECTION 5. Permits shall be issued through the National Wild Turkey Federation only and at the sole discretion of the organization.

SECTION 6. Youth Turkey Hunt shall take place on Saturday, May 18th, 2024.

SECTION 7. All hunting apparatus and weapons shall conform to TWRA regulations and permitted seasonal hunting requirements.

SECTION 8. Each Youth Hunter must be accompanied by one (1) non-hunting adult of at least eighteen (18) years of age.

SECTION 9. Hunting is prohibited within two-hundred (200) yards from adjacent landowners contiguous to the Blockhouse Valley site. Property maps are reviewable in advance online at the Anderson County Register of Deeds and Assessor of Property websites, and paper copies are available at the Office of the County Law Director located at 101 S. Main Street, Suite 310, Clinton.

SECTION 10. County employees and family members are expressly allowed to participate provided they are selected by the NWTF.

SECTION 11. Any previous Resolution in conflict with this Resolution is expressly repealed as limited to existing conflicted provisions contained therein.

SECTION 12. This Resolution shall take effect immediately, the public welfare requiring same.

RESOLVED, DULY ADOPTED AND EFFECTIVE this 15th day of April 2024.

Terry Frank, Anderson County Mayor

H. Tyler Mayes, Chair, AC Commission

ATTEST:

Jeff Cole, Anderson County Clerk

MEMORANDUM OF UNDERSTANDING

EMERGENCY EVACUATION LOCATION AGREEMENT

THIS AGREEMENT in the form of a Memorandum of Understanding (“M.O.U.”) is made and entered into this the _____ day of March, 2024, by and between the “Parties” of Anderson County Animal Shelter (“ACAS”) and the Little Lake Pet Lodge (“LLPL”).

WHEREAS, it is the intention of the undersigned Parties to establish an agreement by which LLPL agrees to allow ACAS to use their facilities in the event of an emergency as a part of ACAS’s Emergency Action Plan (“Plan”).

NOW, THEREFORE, in consideration of the mutual covenants, promises of support, reimbursements and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by the Parties to this M.O.U. as follows:

SECTION 1: Facility Location

LLPL agrees to allow ACAS to use the facility located at 1666 Oliver Springs Highway, Clinton, Tennessee 37716 as the primary location for the Plan.

SECTION 2: The Plan

In the event of an emergency, ACAS will have access to LLPL’s facility as the primary location to house all animals currently in the care of ACAS until the animals are able to return to the Shelter. LLPL will provide kennels only for the animals. ACAS will be responsible for all care of the animals, including but not limited to; medical care, food, personnel and any extra equipment necessary for care of the animals.

SECTION 3: Term of Agreement

This agreement shall be for a one (1) year term from the date this M.O.U is entered into by the Parties. This agreement shall be renewable for additional one (1) year terms only in writing and by agreement of the Parties. If either Party wishes to extend the term beyond a one (1) year limit, both Parties agree and understand that a new M.O.U will need to be submitted to the Anderson County Board of Commissioners for approval.

SECTION 4: Default.

In the event of default by LLPL or ACAS under this M.O.U. either Party may bring suit against the defaulting Party to enforce the terms of this M.O.U. provided that any alleged default is not cured by the defaulting Party after thirty (30) days written notice sent by the non-defaulting Party. The prevailing Party shall be entitled only to actual damages lost and any remedies available at law and/or equity including reasonable attorney’s fees and costs associated with the default.

SECTION 5: No Oral Modification.

No modification, amendment, supplement to or waiver of this M.O.U. or any of its provisions shall be binding upon the Parties hereto unless made in writing and duly signed by all Parties.

SECTION 6: Waiver.

A failure of any Party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

SECTION 7: Entire Agreement.

This M.O.U. sets forth the entire understanding of the Parties as to the subject matter and may not be modified except in a writing executed by all Parties.

SECTION 8: Severability.

In the event any one or more of the provisions of this M.O.U. is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

SECTION 9: Cancellation.

This M.O.U. is subject to cancellation by either party with sixty (60) days written notice to the other Party.

SECTION 10: Exhibits

Any Exhibits attached hereto or incorporated herein are made a part of this M.O.U. for all purposes. The expression "this M.O.U." means the body of this M.O.U. and the Exhibits.

SECTION 11: Multiple Counterparts; Effectiveness.

This M.O.U. may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one M.O.U. This M.O.U. shall become effective when executed and delivered by all the Parties.

SECTION 12: Jurisdiction.

Each Party hereby irrevocably consents to the jurisdiction of all state courts sitting in Anderson County, Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this M.O.U. shall lie exclusively in such courts.

SECTION 13: Binding Effect.

This M.O.U. shall be binding upon and inure to the benefit of the Parties and upon their respective successors, heirs or assigns.

SECTION 14: Choice of Law.

This M.O.U. shall be governed and construed in accordance with the laws of the State of Tennessee.

SECTION 15: Notice.

Any notice required or provided pursuant to this M.O.U. shall be in writing and sent or delivered to the Parties by return receipt U.S. Mail.

SECTION 16: Titles and Subtitles.

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending or changing the express terms of this M.O.U.

SECTION 17: Assignment.

This M.O.U. shall be assignable only upon the written consent of the non-assigning Party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this M.O.U. shall be binding upon the Parties and their successors, assigns, heirs, executors and/or administrators.

SECTION 18: Further Documentation.


The Parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this M.O.U.

SECTION 19: Release and Hold Harmless.

The Parties agree that they shall and do hereby release, forever discharge and hold harmless one another as well as the employees, agents and counsel for one another from any and all claims whatsoever, both known and unknown that may have existed prior to the execution of this M.O.U. Furthermore, the Parties agree to indemnify each other losses, damages or judgments rendered caused by the negligent or intentional acts of the other Party. The only claim between the Parties that shall survive this M.O.U. is compliance with the terms and provisions of this M.O.U.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority, have executed this M.O.U on the ____ day of March, 2024.


ACCEPTANCE BY ANDERSON COUNTY ANIMAL SHELTER:



Damon McKenna, Director



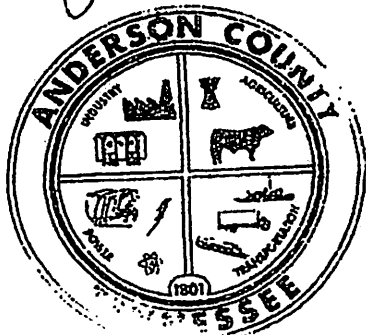
Terry Frank, County Mayor



Tyler Mayes, Chair, County Comm.

ATTEST:

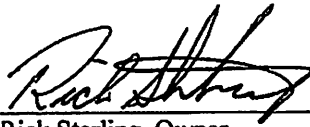

Jeff Cole, County Clerk



APPROVED AS TO FORM:

N. Jay Yeager, Anderson County
Law Director

ACCEPTANCE BY LITTLE LAKE PET LODGE:



Rick Sterling, Owner



Katie Sterling, Owner

Date: 3/18/24

MEMORANDUM OF UNDERSTANDING

EMERGENCY EVACUATION LOCATION AGREEMENT

THIS AGREEMENT in the form of a Memorandum of Understanding (“M.O.U.”) is made and entered into this the _____ day of March, 2024, by and between the “Parties” of Anderson County Animal Shelter (“ACAS”) and the Anderson County Fair Association (“ACFA”).

WHEREAS, it is the intention of the undersigned Parties to establish an agreement by which ACFA agrees to allow ACAS to use their facilities in the event of an emergency as a part of ACAS’s Emergency Action Plan (“Plan”).

NOW, THEREFORE, in consideration of the mutual covenants, promises of support, reimbursements and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by the Parties to this M.O.U. as follows:

SECTION 1: Facility Location and Availability

ACFA agrees to allow ACAS to use the barn facility located at 218 Nave Street, Clinton, Tennessee 37716 as the secondary location for the Plan. The barn will only be available to ACAS if it is not currently being used by ACFA at the time of the emergency.

SECTION 2: The Plan

In the event of an emergency, ACAS will have access to the barn located at ACFA’s location as the secondary location to house all animals currently in the care of ACAS until the animals are able to return to the Shelter. ACFA will be responsible for providing the facility only. ACAS will be responsible for all necessary equipment needed for care of the animals, such as kennels, medical equipment, food, and personnel.

SECTION 3: Liability

ACFA will not be held liable for any injuries that may occur at the barn while it is occupied by ACAS staff and citizens. ACAS will be liable for any damages to the barn that may occur while occupying the facility.

SECTION 3: Term of Agreement

This agreement shall be for a one (1) year term from the date this M.O.U is entered into by the Parties. This agreement shall be renewable for additional one (1) year terms only in writing and by agreement of the Parties. If either Party wishes to extend the term beyond a one (1) year limit, both Parties agree and understand that a new M.O.U will need to be submitted to the Anderson County Board of Commissioners for approval.

SECTION 4: Default.

In the event of default by ACFA or ACAS under this M.O.U. either Party may bring suit against the defaulting Party to enforce the terms of this M.O.U. provided that any alleged default is not cured by the defaulting Party after thirty (30) days written notice sent by the non-defaulting Party. The prevailing Party shall be entitled only to actual damages lost

and any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

SECTION 5: No Oral Modification.

No modification, amendment, supplement to or waiver of this M.O.U. or any of its provisions shall be binding upon the Parties hereto unless made in writing and duly signed by all Parties.

SECTION 6: Waiver.

A failure of any Party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

SECTION 7: Entire Agreement.

This M.O.U. sets forth the entire understanding of the Parties as to the subject matter and may not be modified except in a writing executed by all Parties.

SECTION 8: Severability.

In the event any one or more of the provisions of this M.O.U. is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

SECTION 9: Cancellation.

This M.O.U. is subject to cancellation by either party with sixty (60) days written notice to the other Party.

SECTION 10: Exhibits

Any Exhibits attached hereto or incorporated herein are made a part of this M.O.U. for all purposes. The expression "this M.O.U." means the body of this M.O.U. and the Exhibits.

SECTION 11: Multiple Counterparts; Effectiveness.

This M.O.U. may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one M.O.U. This M.O.U. shall become effective when executed and delivered by all the Parties.

SECTION 12: Jurisdiction.

Each Party hereby irrevocably consents to the jurisdiction of all state courts sitting in Anderson County, Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this M.O.U. shall lie exclusively in such courts.

SECTION 13: Binding Effect.

This M.O.U. shall be binding upon and inure to the benefit of the Parties and upon their respective successors, heirs or assigns.

SECTION 14: Choice of Law.

This M.O.U. shall be governed and construed in accordance with the laws of the State of Tennessee.

SECTION 15: Notice.

Any notice required or provided pursuant to this M.O.U. shall be in writing and sent or delivered to the Parties by return receipt U.S. Mail.

SECTION 16: Titles and Subtitles.

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending or changing the express terms of this M.O.U.

SECTION 17: Assignment.

This M.O.U. shall be assignable only upon the written consent of the non-assigning Party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this M.O.U. shall be binding upon the Parties and their successors, assigns, heirs, executors and/or administrators.

SECTION 18: Further Documentation.

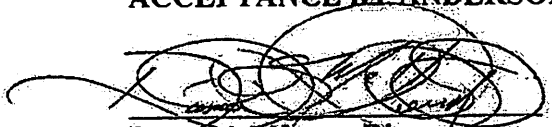
The Parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this M.O.U.

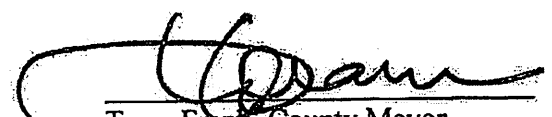
SECTION 19: Release and Hold Harmless.

The Parties agree that they shall and do hereby release, forever discharge and hold harmless one another as well as the employees, agents and counsel for one another from any and all claims whatsoever, both known and unknown that may have existed prior to the execution of this M.O.U. Furthermore, the Parties agree to indemnify each other losses, damages or judgments rendered caused by the negligent or intentional acts of the other Party. The only claim between the Parties that shall survive this M.O.U. is compliance with the terms and provisions of this M.O.U.

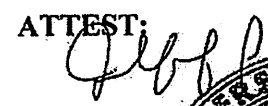
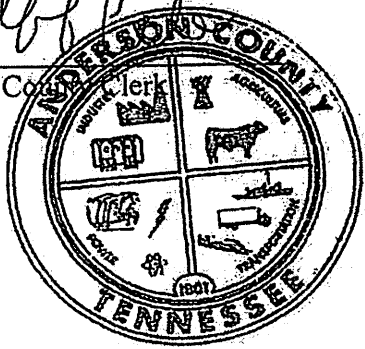
IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority, have executed this M.O.U on the ____ day of March, 2024.

ACCEPTANCE BY ANDERSON COUNTY ANIMAL SHELTER:


Damon McKenna, Director


Terry Frank, County Mayor

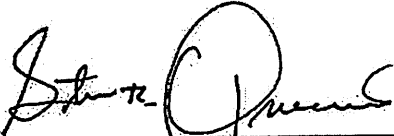

Tyler Mayes, Chair, County Comm.

ATTEST:

Jeff Cole, County Clerk


APPROVED AS TO FORM:

N. Jay Yeager, Anderson County
Law Director

ACCEPTANCE BY ANDERSON COUNTY FAIR ASSOCIATION:



Steve Queener, President

Date: 2-28-24

MEMORANDUM OF UNDERSTANDING

EQUIPMENT USAGE AGREEMENT

THIS AGREEMENT in the form of a Memorandum of Understanding (“M.O.U.”) Approved by the Anderson County Board of Commissioners the ____ day of _____ 2024 by and between the “Parties” of Anderson County, Tennessee through Anderson County Emergency Management Agency (“EMA”), the Anderson County Sheriff’s Department (“Sheriff”), and the Anderson County Constables (“Constables”)

WHEREAS, the Tennessee General Assembly has provided legal authority for cooperation between local governments or public agencies through the Interlocal Cooperation Act, codified at Tennessee Code Annotated (TCA) Title 12, Chapter 9, Section 101 et seq.; and

WHEREAS, the undersigned Parties to this agreement desire to avail themselves to the authority conferred by Tennessee law as referenced above; and

WHEREAS, it is the intention of the undersigned Parties to establish an equipment usage agreement by which Anderson County through Anderson County EMA provides radios to the Sheriff for use by the Constables for communication purposes in the performance of their services, and procedures for the replacement and/or repairs to lost, stolen, missing, damaged and defective units.

NOW, THEREFORE, in consideration of the mutual covenants, promises of support, reimbursements and conditions set forth herein, it is agreed by the Parties to this M.O.U. as follows:

SECTION 1. Term of Agreement

This M.O.U. shall commence on the date signed for a period expiring June 30, 2025. This M.O.U. is subject to future renewals of one (1) year each contingent upon the approval by the Anderson County Board of Commissioners and execution of a subsequent renewed M.O.U.

SECTION 2. Terms and Conditions

The Constables and its individual members that are issued a radio shall fill out and return the attached “Terms and Conditions” form (Exhibit 1) to Sheriff prior to release of the radio to the Constables and individual members.

SECTION 3. Maintenance, Service, and Repairs

Sheriff agrees to provide routine inspections, maintenance, repairs, and required periodic service for Constables’ equipment.

SECTION 4: Default.

In the event of default by Sheriff or County under this M.O.U. either Party may bring suit against the defaulting Party to enforce the terms of this M.O.U. provided that any alleged default is not cured by the defaulting Party after thirty (30) days written notice sent by the non-defaulting Party. The prevailing Party shall be entitled only to actual damages lost and any remedies

available at law and/or equity including reasonable attorney's fees and costs associated with the default.

SECTION 5: No Oral Modification.

No modification, amendment, supplement to or waiver of this M.O.U. or any of its provisions shall be binding upon the Parties hereto unless made in writing and duly signed by all Parties.

SECTION 6: Waiver.

A failure of any Party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

SECTION 7: Entire Agreement.

This M.O.U. sets forth the entire understanding of the Parties as to the subject matter and may not be modified except in a writing executed by all Parties.

SECTION 8: Severability.

In the event any one or more of the provisions of this M.O.U. is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

SECTION 9: Cancellation.

This M.O.U. is subject to cancellation by the legislative body of either government with sixty (60) days written notice to the other Party.

SECTION 10: Exhibits

Any Exhibits attached hereto or incorporated herein are made a part of this M.O.U. for all purposes. The expression "this M.O.U." means the body of this M.O.U. and the Exhibits.

SECTION 11: Multiple Counterparts; Effectiveness.

This M.O.U. may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one M.O.U. This M.O.U. shall become effective when executed and delivered by all the Parties.

SECTION 12: Jurisdiction.

Each Party hereby irrevocably consents to the jurisdiction of all state courts sitting in Anderson County, Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this M.O.U. shall lie exclusively in such courts.

SECTION 13: Binding Effect.

This M.O.U. shall be binding upon and inure to the benefit of the Parties and upon their respective successors, heirs or assigns.

SECTION 14: Choice of Law.

This M.O.U. shall be governed and construed in accordance with the laws of the State of Tennessee.

SECTION 15: Notice.

Any notice required or provided pursuant to this M.O.U. shall be in writing and sent or delivered to the Parties by return receipt U.S. Mail.

SECTION 16: Titles and Subtitles.

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending or changing the express terms of this M.O.U.

SECTION 17: Assignment.

This M.O.U. shall be assignable only upon the written consent of the non-assigning Party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this M.O.U. shall be binding upon the Parties and their successors, assigns, heirs, executors and/or administrators.

SECTION 18: Further Documentation.

The Parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this M.O.U.

SECTION 19: Release and Hold Harmless.

The Parties agree that they shall and do hereby release, forever discharge and hold harmless one another as well as the employees, agents and counsel for one another from any and all claims whatsoever, both known and unknown that may have existed prior to the execution of this M.O.U. Furthermore, the Parties agree to indemnify each other losses, damages or judgments rendered caused by the negligent or intentional acts of the other Party. The only claim between the Parties that shall survive this M.O.U. is compliance with the terms and provisions of this M.O.U.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority, have executed this M.O.U. on the dates listed below:

ACCEPTANCE BY ANDERSON COUNTY EMA:

APPROVAL BY ANDERSON CO:

Brice Kidwell, Director

Terry Frank, Mayor

Date

Date

APPROVAL BY COUNTY COMMISSION:

APPROVAL AS TO FORM:

H. Tyler Mayes, Chair

N. Jay Yeager, AC Law Director

Date

Date

**ACCEPTANCE BY ANDERSON
COUNTY SHERIFF'S DEPARTMENT:**

Sheriff Russell Barker

Date

**ACCEPTANCE BY ANDERSON
COUNTY CONSTABLES:**

Constable Shannon Gray

Date