
Anderson County Board of Commissioners

Regular Agenda **Monday, March 18, 2024 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Appearance of Citizens** – Items on or not on the agenda
- 5. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 6. Elections**
 - A. Appointment of Veterans Service Officer
 - B. Nominating Committee Report
 - Nomination of Commissioner Verran to the Beer Board and Veterans Services Advisory
 - Nomination of Commissioner Beauchamp to the Audit Committee
- 7. Presentation of Reports**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Requesting authorization to work with the Law Director to create a release form to include certificate of liability so that existing league play can continue without interruption at the soccer field adjacent to the Detention Facility.
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report – by Robby Holbrook, Finance Director
 - Purchasing Committee Report – by Robby Holbrook, Finance Director
 2. Director of Schools
 - Written Report including BOE Minutes (03/07/24)
 3. Law Director – Jay Yeager
 - Contract Approvals
 - Anderson County Zoning Violations
 - Bankruptcies
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 - Letter to Representative Ragan
 - Resolution No. 2024-01-1151 To Create the Animal Shelter Oversight Committee
 - Interlocal Agreement with the Public Library Services
 2. Animal Care Advisory Committee – by Chairman Verran

- 8. Unfinished Business**
- 9. New Business**
- 10. Announcements**
- 11. Adjourn**

Respectfully Submitted
H. Tyler Mayes, Chairman

Anderson County Board of Commissioners
NOMINATING COMMITTEE
Minutes

March 11, 2024

Members Present: Tyler Mayes, Denise Palmer, Tim Isbel, Sabra Beauchamp, Josh Anderson, Aaron Wells and Phil Yager

Members Absent: Jerry White and Robert Smallridge

Call to Order: Chairman Mayes called the meeting to order.

Commissioner Wells made a motion to approve the agenda as presented. Second by Commissioner Anderson. Motion passed.

No citizens addressed the committee.

Commissioner Isbel made a motion to nominate Commissioner Verran to the Beer Board. Commissioner Anderson moved to close and nominate Commissioner Verran by acclamation. Motion passed to forward to full commission for approval.

Commissioner Isbel made a motion to nominate Commissioner Verran to the Veterans Service Advisory Board. Seconded by Commissioner Anderson. Anderson moved to close and nominate Commissioner Verran by acclamation. Motion passed to forward to full commission for approval.

Commissioner Wells nominated Commissioner Beauchamp to the Audit Committee. Commissioner Palmer nominated Commissioner Allen. Commissioner Wells moved to close nominations. Seconded by Commissioner Palmer. 5 votes for Beauchamp – 1 vote for Allen. Motion passed to nominate Commissioner Beauchamp to the Audit Committee to forward to full commission for approval.

New Business

None

Unfinished Business

None

Meeting Adjourned

Annette Prewitt

From: Terry Frank
Sent: Wednesday, March 13, 2024 10:26 AM
To: Annette Prewitt
Cc: Commissioner Tyler Mayes
Subject: Agenda

Good Morning, Annette,

I wish to add the following item to the Agenda.

1. Anderson County entered into an agreement with the City of Clinton Schools for use of the soccer fields adjacent to the Anderson County Detention Facility. The agreement was for one year, and then renewed again for another year. As the agreement is expiring, I have been notified that the City of Clinton School System no longer wishes to continue the agreement. However, there are a couple of leagues that are actively using the fields. I'm requesting authorization from County Commission to work with the Law Director to create a release form, to include certificate of liability so that existing league play can continue without interruption. I propose to then work through the committee process on specifics that we may/may not want to see going forward (for instance, any requirements, fees, facility use, etc.)

Sincerely,

Terry



Terry Frank
Anderson County Mayor
100 North Main Street, Suite 208
Clinton, Tennessee 37716
865-457-6200
tfrank@andersoncountyttn.gov

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

March 7, 2024

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
	1	General Fund 101 - Mayor	\$ 500.00
	1	General Fund 101 - Buildings	\$ 74.39
	2	General Fund 101 - Dental	\$ 1,000.00
	2	Fund 118 - EMS	\$ 10,000.00
	2	General Fund 101 - Agricultural Extension	\$ 2,650.59
	3	Fund 141 - Fiscal Services	\$ 100,000.00
	3	Fund 141 - Nurses	\$ 5,000.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
	4	Fund 141 - Fiscal Services	\$ 17,500.00
	4	Fund 141 - Student Services	\$ 3,000.00
	5	Fund 141 - Summer Learning Camp	\$ 534,725.01
	5	Fund 141 - Federal Programs Learning Camp	\$ 10,210.00
	6	Fund 141 - Fiscal Services	\$ 565,950.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
	6	Fund 131 - Highway	\$ 800,000.00
	7	Fund 131 - Highway	\$ 10,000.00
	7	Fund 131 - Highway	\$ 6,200.00
	7	Fund 131 - Highway	\$ 65,000.00
	8	Omitted	
	8	General Fund 101 - Circuit Clerk	\$ 6,662.18
	8	General Fund 101 - Chancery Clerk	\$ 17,210.00
	9	General Fund 101 - Fleet	\$ 15,940.00
	9	Fund 115 Library	\$ 6,800.00
	9	Fund 118 - EMS	\$ 12,000.00
	10	Fund 118 - EMS	\$ 6,600.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
	10	General Fund 101 - Circuit Clerk (Payroll)	\$ 6,000.00
Group 7 - Miscellaneous			
	11	Grant Application/Mayor TDOT Litter Grant	Motion Passed
	11	FY 24/25 Budget Preparation	Information
	11	Detention Facility Medical Claims Update	Motions Passed
	11	FY 25 Capital Outlay	Information
	11	Donation for Scoreboard/Commissioner Vowell	Deferred
	12	Non-Profit Donations	Motions Passed
	12	Unfinished Business/Rocky Top Sewer	Deferred
	12	New Business	NA
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

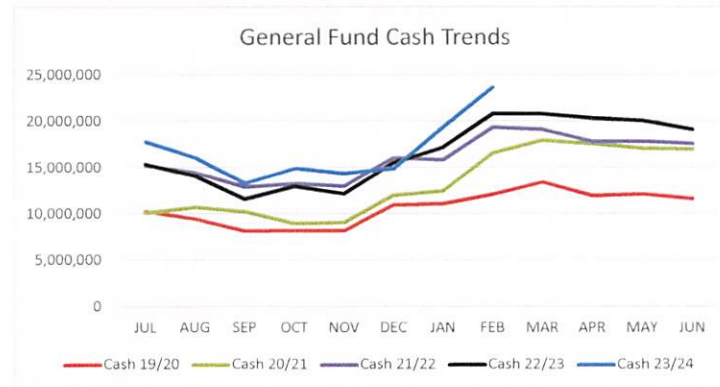
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
February 28, 2024**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,565,709	\$ 1,215,965	\$ 4,123,188	\$ 10,432,662 *	\$ 17,337,524	\$ 23,681,781
115	Library Fund	\$ -	\$ 345,742		\$ -	\$ -	\$ 345,742	\$ 497,503
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 1,218,698
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 492,982	\$ 492,982	\$ 704,149
121	American Rescue Plan							\$ 5,379,429
122	Drug Control Fund	\$ -	\$ 144,973	\$ 8,754	\$ -	\$ -	\$ 153,727	\$ 163,515
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 76,539
128	Tourism Fund	\$ -	\$ 365,140	\$ -	\$ 100,000	\$ -	\$ 465,140	\$ 937,708
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,333,254	\$ -	\$ -	\$ 2,663,285	\$ 4,668,757
141	General Purpose School Fund	\$ -	\$ -	\$ 8,577,914	\$ -	\$ -	\$ 8,577,914	\$ 19,982,735
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 4,322,334
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 2,395,384
152	Rural Debt Service Fund	\$ -	\$ 722,284	\$ -	\$ -	\$ -	\$ 722,284	\$ 760,966
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 1,719,100
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 741,477
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 1,263,933
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 882,842	\$ -	\$ 916,016	\$ 783,345
		\$ 245,108	\$ 10,285,359	\$ 12,249,700	\$ 5,168,958	\$ 10,925,644	\$ 38,874,769	\$ 69,297,353

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends
February**

Cash 19/20	12,107,039
Cash 20/21	16,608,323
Cash 21/22	19,370,998
Cash 22/23	20,793,264
Cash 23/24	23,681,871



Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2.1%
December	\$532,307.18	\$922,440.70	\$100,427.07	\$44,352.65	\$2,320,943.19	\$117,583.48	\$32,817.52	\$4,070,871.79	-4.2%
January	\$597,913.34	1249551.98	\$101,379.14	\$50,729.98	\$3,109,781.97	\$132,529.68	\$54,001.85	\$5,295,887.94	13.0%
February									
March									
April									
May									
June									
Totals:	\$3,596,366.60	\$6,603,950.08	\$694,417.83	\$321,245.95	\$16,488,320.92	\$849,539.79	\$340,548.10	\$28,894,389.27	

Local Option Sales Tax - Total Net Collections

Month	FY2021	FY2022	FY2023	FY2024
July	\$3,500,000	\$3,800,000	\$3,800,000	\$4,000,000
August	\$3,500,000	\$3,600,000	\$3,600,000	\$4,000,000
September	\$3,200,000	\$3,600,000	\$3,600,000	\$3,600,000
October	\$3,500,000	\$3,600,000	\$3,600,000	\$3,600,000
November	\$3,600,000	\$3,800,000	\$3,800,000	\$4,200,000
December	\$2,800,000	\$3,800,000	\$3,800,000	\$4,200,000
January	\$4,800,000	\$4,600,000	\$4,600,000	\$5,400,000
February	\$3,500,000	\$3,500,000	\$3,500,000	\$4,000,000
March	\$3,500,000	\$3,500,000	\$3,500,000	\$3,800,000
April	\$4,000,000	\$4,000,000	\$4,000,000	\$4,400,000
May	\$4,000,000	\$4,000,000	\$4,000,000	\$4,200,000
June	\$4,000,000	\$4,000,000	\$4,000,000	\$4,200,000

ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,403,602.98)	\$ (4,958,396.79)	\$ (13,361,999.77)			
	Remaining Allocation	\$ 1,596,397.02	\$ (6,322.79)	\$ 1,590,074.23			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 103,060.00	\$ -	Complete	YES	11/21/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
7	County Paving Projects	\$ 766,991.63	\$ 766,991.63	\$ -	Complete	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 667,365.84	\$ 667,365.84	\$ -	Complete	YES	5/16/2022
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	YES	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	YES	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
7.1	County Paving Projects - New Eligibility	\$ 1,485,844.01	\$ 1,364,891.58	\$ 120,952.43	In Progress	NO	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 22,500.00	\$ 7,500.00	In Progress	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 990,045.85	\$ 29,125.00	In Progress	YES	8/15/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 66,620.64	\$ 83,379.36	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ 145,948.00	\$ 79,052.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 641,593.90	\$ 258,406.10	In Progress	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ 75,316.45	\$ 174,683.55	In Progress	YES	5/15/2023
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ 9,592.70	\$ 369,922.22	In Progress	YES	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.89	\$ 2,610.11	In Progress	YES	8/21/2023
29	EMS AED's	\$ 275,318.46	\$ 219,980.98	\$ 55,337.48	In Progress	YES	8/21/2023
32	County-wide Emergency Communications System	\$ 1,250,000.00	\$ 1,002,275.00	\$ 247,725.00	In Progress	NO	12/18/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
		\$ 13,361,999.77	\$ 9,734,807.68	\$ 3,627,192.09			

DRAFT 2023-2024 Grant Inventory for Anderson County Government

Account Codes (101 unless specified)	Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery
53330	Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	\$ 100,000	\$ -	7/1/2023	6/30/2024		\$ 100,000	OCJP/VOCA	
53200-CSEC1	Circuit/Criminal Court	Court Security Grant 2023	\$ 77,500	\$ -	12/6/2023	6/7/2024		\$ 77,500	TDMHSAS/ DCS	
53600-VOCA	District Attorney's Office	Victim's Coordinator Grant (VOCA)	\$ 130,000	\$ -	7/1/2023	6/30/2024	\$ 130,000		TDMHSAS	\$ 8,260
53600-FJC	District Attorney's Office	Family Justice Center	\$ 200,000		7/1/2023	6/30/2024	\$ 200,000	-	TCAD	
54410-499-										
	Emergency Management	Homeland Security Grant 2020	\$ 25,000	\$ -	9/1/2020	4/30/2023	\$ 25,000		ETHRA/ TCAD	
101-54410	Emergency Management	EMA ARPA	\$ 50,000		10/1/2020	9/30/2023	\$ 50,000		TDEC/CDBG	
54410-EMPG	Emergency Management	Emergency Management EMPG 2024	\$ 37,080		10/1/2021	9/30/2023	\$ 37,080		OCJP/VOCA	\$ 3,685
54410-DHS	Emergency Management	Homeland Security Grant 2023	\$ 28,250	\$ -	9/1/2022	4/30/2025	\$ 28,250		TEMA/DHS	
55190-3000	Health Department	Reimburse County for Contract employees Salaries, Benefits, Travel	\$ 605,600	\$ -	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE	
55110-SPNMG	Health Department	Health Department Renovation	\$ 349,000	\$ 116,400	1/13/2023	6/30/2026		\$ 349,000	TDOT	
55110-AWN	Health Department	Immunization Funding Grant (awning)	\$ 227,000		7/1/2023	6/30/2024	\$ 227,000		TDSHS/ NHSTA	
55160-2001	Health Department	Safety Net Grant for Dental Extractions Adults	\$ 4,000,000		7/1/2023	6/30/2024		\$ 4,000,000	OCJP	
53500-SAFEB	Juvenile Court	Safe Baby Court Grant	\$ 250,000	\$ -	7/1/2022	6/30/2023		\$ 100,000	TEMA	
51900-NWDSP	Mayors Office	TDOT Oliver Springs 1 of 2	\$ 942,020	\$ 216,580				\$ 942,020	TDTD	
51900-NWDSP	Mayors Office	TDOT Oliver Springs 2 of 2	\$ 711,396	\$ 177,849			\$ 711,396		TDOT	
No Budget Currently	Mayors Office	TDOT Old State Circle Bridge	\$ 950,900				\$ 950,900		TDOT	
55120-ANML1	Mayors Office	Animal Friendly - Spay/Neuter	\$ 1,200		7/3/2023	5/31/2024		\$ 1,200	TDH	
58190-FIG	Mayors Office	CDBG Food Insecurity	\$ 194,000	\$ -	12/15/2023	3/31/2026	\$ 194,000		TDOT	
91170-CDBG1	Mayor's Office	CDBG Waterlines	\$ 523,207	\$ 107,163	10/15/2020	10/14/2024	\$ 523,207	-	OCJP	
171-91401-TDEC1	Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	\$ 3,795,149	\$ 379,515	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDTD	
53310-AEM1	Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	\$ 13,430	\$ 13,430	10/1/2023	6/30/2024		\$ 13,430	TDH	
53600-TCAD	Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	\$ 8,000	-	7/1/2022	9/30/2023		\$ 8,000	TEMA	
101-56300	Mayor's Office/Office on Aging	COVID: ETHRA/CARES Act -Office on Aging	\$ 126,904	-	7/1/2022	OOA	\$ 111,823	\$ 15,081	OCJP	\$ 16,900
101-56300	Mayor's Office/Office on Aging	Office on Aging and Senior Center	\$ 66,741		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	TDEC	
116-55739	Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	\$ 52,100	\$ -	7/1/2023	6/30/2024		\$ 52,100	TEMA/DHS	
53310-DVCC	Sessions Judges	STOP, DV Court	\$ 201,000		7/1/2023	6/30/2026	\$ 201,000		OCJP	
101-54110	Sheriff's Department	Governor's Highway Safety Grant	\$ 22,000	\$ -	10/1/2023	9/30/2024	\$ 22,000	-	TDA	
54110-VCIF1	Sheriff's Department	Violent Crime Intervention Grant	\$ 210,000	\$ -	3/15/2023	6/30/2024		\$ 210,000	TDHS	
54230-EBP1	Sheriff's Department	Evidenced Based Programming (EBP)	\$ 295,707		5/15/2023	6/30/2025		\$ 295,707	ETHRA/ETAAAD	
54110-VCIF2	Sheriff's Department	VCIF Collaborative	\$ 1,885,000		8/1/2023	6/30/2025		\$ 1,885,000	OCJP	
54110-170	Sheriff's Department	SRO Grant	\$ 1,275,000		7/1/2023	6/30/2024		\$ 1,275,000	OCJP	
54210-SMHT4	Sheriff's Department	Mental Health Transport	\$ 227,743	\$ -	7/1/2023	6/30/2024		\$ 227,743	TDTD	
128-58110-ARPA	Tourism	Tourism ARPA	\$ 163,357		12/1/2021	11/30/2026	\$ 163,357		TDH	
128-58110	Tourism	Tourism Marketing Grant	\$ 30,000	\$ 30,000	7/1/2023	6/30/2024		\$ 30,000	TNAoC	
128-58110-ENGR	Tourism	Tourism Enhancement Grant	\$ 100,000	\$ 30,000	7/1/2023	6/30/2025	\$ -	\$ 70,000	CDBG	
									Total	
					Current Year Grants		\$ 7,583,072	\$10,111,213	\$ 17,694,285	\$ 28,845
					Prior Year Grants		\$ 3,659,654	\$ 6,369,217	\$ 10,028,871	

BUDGET COMMITTEE MINUTES

MAARCH 7, 2024

Members Present:

Bob Smallridge, Commissioner, Vice Chair
Aaron Wells, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shain Vowell, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent: Michael Foster, Commissioner–Chairman

Meeting Facilitator: Robby Holbrook, Finance Director

Vice Chair Bob Smallridge called the meeting to order.

Motion by Commissioner Beauchamp, second by Commissioner Mayes, and passed to approve the Agenda.

Appearance of Citizens: No citizens appeared.

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Citizens Assistance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-338	Repairs and Maintenance Vehicles	\$500.00
---------------	----------------------------------	----------

Decrease Expenditure Code:

101-56300-499	Other Supplies & Materials	\$500.00
---------------	----------------------------	----------

Justification: To reimburse Fleet Services for the cost of vehicle maintenance on county-owned vehicle that is used by the Senior Center.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds/ADA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51800-524	Staff Development	\$74.39
---------------	-------------------	---------

Decrease Expenditure Code:

101-51800-355	Travel	\$74.39
---------------	--------	---------

Justification: To bring budget in line from ADA training back in August 2023.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Art Miller, Dental Clinic, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55160-333	Licenses	\$1,000.00
---------------	----------	------------

Decrease Expenditure Code:

101-55160-709	Data Processing Equipment	\$1,000.00
---------------	---------------------------	------------

Justification: Reimbursement for License and liability insurance for Dr. Bible 30% of the cost.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-413	Drugs and Medical Supplies	\$10,000.00
---------------	----------------------------	-------------

Increase Expenditure Code:

118-55130-329	Laundry Service	\$10,000.00
---------------	-----------------	-------------

Justification: Experiencing a rising cost in the purchase of disposable linen used on ambulance stretchers in care of patients.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Seth Whitehouse, Agricultural Extension, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-57100-709	Data Processing Equipment	\$2,650.59
---------------	---------------------------	------------

Decrease Expenditure Codes:

101-57100-499	Educ. & Demo Materials	\$274.83
101-57100-524	Staff Development	500.00
101-57100-320	Dues and Memberships	245.60
101-57100-399	Other Contracted Services/Appropriation	<u>1,630.16</u>
		\$2,650.59

Justification: Due to rotation of computers due for replacement based on Dell warranty, a total of 3 employees will be receiving new computers priced at \$1,767.06. Cost share with UT will result in $\$883.53 \times 3 = \$2,650.59$. Latitude 5540 Laptop Bundle for Seth Whitehouse, Patricia Paden, and Breeanna Stanford.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-399	Other Contracted Services	\$70,000.00
141-71100-499	Other Materials and Supplies	<u>30,000.00</u>
		\$100,000.00

Decrease Expenditure Code:

141-71100-722	Instructional Equipment	\$100,000.00
---------------	-------------------------	--------------

Justification: To transfer funds to provide for contracted substitute teachers and other educational needs for remainder of school year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kathryn Price, Nurses, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72120-355	Travel	\$2,000.00
141-72120-524	Staff Development	<u>3,000.00</u>
		\$5,000.00

Decrease Expenditure Code:

141-72120-413	Drugs and Medical Supplies	\$5,000.00
---------------	----------------------------	------------

Justification: To transfer funds for continuing education for school nurses and National Association of School Nurses conference expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-44170	Miscellaneous Refunds	\$17,500.00
-----------	-----------------------	-------------

Increase Expenditure Codes:

141-72310-399	Other Contracted Services	\$8,000.00
141-72510-399	Other Contracted Services	1,500.00
141-72510-499	Other Supplies and Materials	<u>8,000.00</u>
		\$17,500.00

Justification: To appropriate refunds from AT&T for new Central Office telephone system and increased costs in Central office copier contracted services.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Paula Sellers, Student Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43990	Other Charges for Service	\$3,000.00
-----------	---------------------------	------------

Increase Expenditure Code:

141-72110-499	Other Supplies & Materials	\$3,000.00
---------------	----------------------------	------------

Justification: To appropriate funds from online transcript requests for additional office supplies as needed.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Summer Learning Camps, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-116	Teachers	\$199,432.62
141-71150-163	Educational Assistants	81,280.00
141-71150-201	Social Security	17,357.86
141-71150-204	State Retirement	22,142.58
141-71150-212	Medicare	4,050.50
141-71150-429	Instructional Supplies & Materials	166,399.53
141-71150-599	Other Charges-Field Trips	1,950.00
141-71150-131	Medical Personnel	19,008.00
141-71150-201	Social Security	1,178.50
141-71150-204	State Retirement	1,651.80
141-71150-212	Medicare	275.62
141-71150-105	Supervisor/Director	3,168.00
141-71150-201	Social Security	196.42
141-71150-204	State Retirement	275.30
141-71150-212	Medicare	45.94
141-71150-355	Travel	83.84
141-71150-165	Cafeteria Personnel	9,000.00
141-71150-201	Social Security	558.00
141-71150-204	State Retirement	540.00
141-71150-212	Medicare	130.50
141-71150-422	Food Supplies	<u>6,000.00</u>
		\$534,725.01

Increase Revenue Code:

141-46590	Summer Learning Camp	\$534,725.01
-----------	----------------------	--------------

Justification: To budget for Summer Learning Camps.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs Learning Camp Transportation, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-312	Contracts with Private Agencies-Transportation	\$8,710.00
141-71150-425	Gas	<u>1,500.00</u>
		\$10,210.00

Increase Revenue Code:

141-46590	Learning Program-Transportation	\$10,210.00
-----------	---------------------------------	-------------

Justification: To budget for Summer Camp Transportation.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46510	Tennessee Investment in Student Achievement	\$565,950.00
-----------	---	--------------

Increase Expenditure Codes:

141-71100-116	Regular Education Teachers	\$20,000.00
141-71100-499	Other Supplies and Materials	13,450.00
141-71200-116	Special Education Teachers	10,000.00
141-72310-506	Liability Insurance	7,400.00
141-72310-513	Workers Compensation Insurance	5,100.00
141-72410-599	Other Charges	10,000.00
141-82230-620	Debt Service Contribution to Primary Government	<u>500,000.00</u>
		\$565,950.00

Justification: To appropriate additional TISA funding for additional debt service costs, additional Education contract costs. Reward School Incentives, and additional liability insurance costs.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$800,000.00
---------------	---------	--------------

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$800,000.00
-----------	--------------------	--------------

Justification: Asphalt roads.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-433	Lubricants	\$10,000.00
---------------	------------	-------------

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$10,000.00
-----------	--------------------	-------------

Justification: May be in need of additional oil and lubricants for equipment before new budget.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-399	Other Contracted Services Guard Rail	\$6,200.00
---------------	--------------------------------------	------------

Increase Revenue Code:

131-49700	Insurance Recovery	\$6,200.00
-----------	--------------------	------------

Justification: Money used by ACHD to replace guard rail destroyed by citizens. Sally uses incident report or accident report Sheriff Dept. (If there is one made and we are told about it) Sally files with citizens insurance company.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-450	Tires and Tubes	\$10,000.00
---------------	-----------------	-------------

131-63100-425	Fuel	50,000.00
131-62000-443	Road Signs	<u>5,000.00</u>
		\$65,000.00

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$65,000.00
-----------	--------------------	-------------

Justification: Needed to make it through end of this budget. Fuel price increase. Tires may be needed. Road signs low in inventory.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, was omitted.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$6,662.18
-----------	-------------------------	------------

(Amendment will be from 101-34510-ARCHV Archives and records and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53100-711	Furniture and Fixtures	\$6,662.18
---------------	------------------------	------------

Justification: To purchase shelving units to store permanent court records.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Hal Cousins, Chancery Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$17,210.00
-----------	-------------------------	-------------

(Amendment will be from 101-34510-ARCHV Archives and Records and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53400-711	Furniture and Fixtures	\$17,210.00
---------------	------------------------	-------------

Justification: To purchase shelving units to store permanent court records.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-307-0200	Communication-Internet Service	\$940.00
101-54900-450	Tires and Tubes	5,000.00
101-54900-453	Vehicle Parts	<u>10,000.00</u>
		\$15,940.00

Increase Revenue Code:

101-48140-FLEET	Revenue	\$15,940.00
-----------------	---------	-------------

Justification: Replacement of funds used in these line items. Per Auditor we can no longer do reimbursements from other departments, revenue code is more transparent.

Motion by Commissioner Shain Vowell, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Janine Brewer, Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-3001	Restricted for Social Cultural-Rocky Top	\$6,800.00
----------------	--	------------

Increase Expenditure Code:

115-56500-452-3000	Utilities-Rocky Top Library	\$6,800.00
--------------------	-----------------------------	------------

Justification: Budget line item for utilities was not included in Rocky Top budget. Prior years \$6,800 has been budgeted amount.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$12,000.00
-----------	--------------	-------------

Increase Expenditure Code:

118-55130-336	Maintenance and Repair Equipment	\$12,000.00
---------------	----------------------------------	-------------

Justification: We have some mobile radios that need to receive an upgrade to be able to use them on the new radio frequency that the County is moving to. Replacing these radios would cost almost \$50,000, this is significantly cheaper to do.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Increase Revenue Code:

118-44130-1000	Sale of Materials and Supplies	\$6,600.00
----------------	--------------------------------	------------

Increase Expenditure Code:

118-55130-524	Staff Development	\$6,600.00
---------------	-------------------	------------

Justification: Purchase of books for upcoming Emergency Medical Responder class for volunteer departments. Purchase of CPR cards and other training cards for staff.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER (PAYROLL)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-310	Contracts with public agencies	\$6,000.00
---------------	--------------------------------	------------

Increase Expenditure Code:

101-53100-194	Jury and Witness Fees	\$6,000.00
---------------	-----------------------	------------

Justification: To fund the jury expense code thru the rest of fiscal year.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Application/Mayor Frank

Mayor Frank presented a Grant Pre-Application Notification form for the TDOT Litter Grant.

Motion by Commissioner Mayes, second by Commissioner Wells, and passed to authorize the grant application.

SECTION B, FY 24/25 Budget Preparation/Robby Holbrook

Finance Director Robby Holbrook presented the preliminary budget for the Committee's information.

No action taken.

SECTION C, Detention Facility Medical Update

Sheriff Russell Barker provided an update on the potential expenditures related to inmate medical claims.

Motion by Commissioner Mayes, second by Commissioner Vowell, and passed to have the Finance Director invite the Anderson County Public Defender to the April 4, 2024 Budget Committee meeting.

Motion by Commissioner Mayes, second by Commissioner Beauchamp, and passed to have Finance Director Holbrook set the budget for the Anderson County Public Defender's office at a level reflecting the anticipated fee generated revenue.

SECTION D, FY 25 Capital Outlay Update/Robby Holbrook

Finance Director Holbrook presented the Capital Outlay requests deemed as "imperative" by the Department Heads, Elected Officials, and Agency Leaders.

No action taken.

SECTION E, Donation for Scoreboard/Commissioner Vowell

Commissioner Shain Vowell presented a request for a \$4,150.00 donation for the purchase and installation of a new scoreboard for the football field used by the Rocky Top middle school.

Motion by Commissioner Mayes, second by Commissioner Vandagriff, to defer consideration of the request until the April 4, 2024 Budget Committee meeting.

Motion passed. Voting No: Commissioner Jerry White.

SECTION F, Non-Profit Donations/Robby Holbrook

Finance Director Holbrook presented two donation requests recommended for approval by the Non-Profit Committee.

Motion by Commissioner Mayes, second by Commissioner Vowell, to approve funding both requests with ARP funds (i.e., Appropriation of \$8,405.00 for the Child Advocacy Center of Anderson County's window replacement project; and appropriation of \$10,000.00 for American Legion Post 172's paving project.)

Motion passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION G, Unfinished Business/Rocky Top Sewer

Rocky Top City Manager Mike Ellis presented a request for a county contribution to the Rocky Top sewer project.

Motion by Commissioner Vowell, second by Commissioner White, to appropriate \$500,000.00 for the project.

Motion failed. Voting Yes: Commissioners Vowell and White. Voting No: Commissioners Vandagriff, Beauchamp, Wells, Smallridge, and Mayes.


Motion by Commissioner Vandagriff, seconded by Commissioner Wells, to defer the request to the Strategic Planning meeting on March 27, 2024.

Motion passed. Voting No: Commissioner White.

SECTION H, New Business

None.

Meeting Adjourned.



Robby Holbrook, Finance Director

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
March 11, 2024
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Phil Yager (Committee Chair), Tyler Mayes, Denise Palmer, Aaron Wells and Steve Verran.

Commissioner Mayes made a motion to add the Canon Contract under New Business. Commissioner Wells seconded the motion. Motion passed unanimously.

A. Contracts Approved by Law Director

1. **Janelle Fontaine, EMS, Contract #24-0103** – Agreement to provide EMS employee tuition in the amount of \$1,500 for the Critical Care Course with the conditions that the employee passes the course, obtains his Critical Care Paramedic State License and remains employed full-time with EMS for one-year after obtaining license.
2. **State of Tennessee, Department of Military, Tennessee Emergency Management Agency, EMA, Contract #24-0107** – Homeland Security Grant in the amount of \$28,250.
3. **Canon, Juvenile Court, Contract #24-0104** – Five-year copier lease. Price is \$16.07 plus copy charges. Replaces copier that cost \$83/month.
4. **Canon, Juvenile Court, Contract #24-0105** – Five-year copier lease. Price is \$16.07 plus copy charges. Replaces copier that cost \$83/month.
5. **Canon, Juvenile Court, Contract #24-0106** – Five-year copier lease. Price is \$16.07 plus copy charges. Replaces copier that cost \$83/month.

Commissioner Wells made a motion to approve as a group. Commissioner Mayes seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

1. **Authorization for the County Mayor to request an extension to the grant agreement with Energy Communities Alliance.**

Commissioner Mayes made a motion to approve contingent upon the Law Director's approval. Commissioner Wells seconded the motion. Motion passed unanimously.

C. Unfinished Business

D. New Business

1. **Canon, County Commission, Contract #24-0116** - Five-year copier lease. Price is \$35.25 plus copy charges. Replaces copier that cost \$75/month.

Commissioner Mayes made a motion to approve contingent upon the Law Director's approval. Commissioner Palmer seconded the motion. Motion passed unanimously.



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *D. L. Parrott*

DATE: March 2024

RE: Report to County Commission

ATTENDANCE

Student enrollment stands at 5,919 students including Kindergarten standing at 381.

HIGH SCHOOL

Clinton High



Clinton High School has been named a Reward School by the Tennessee Department of Education for its outstanding performance during the 2022-2023 school year! This identification reflects exemplary student success in both achievement and growth!

AP Music Theory

Did you know that there are AP classes for the arts? Pictured here are our AP Music Theory students! They are working on melodic dictation. This part of the AP exam requires students to listen to a melody and then correctly write the rhythms and notes being played.



Lee Honor Choir

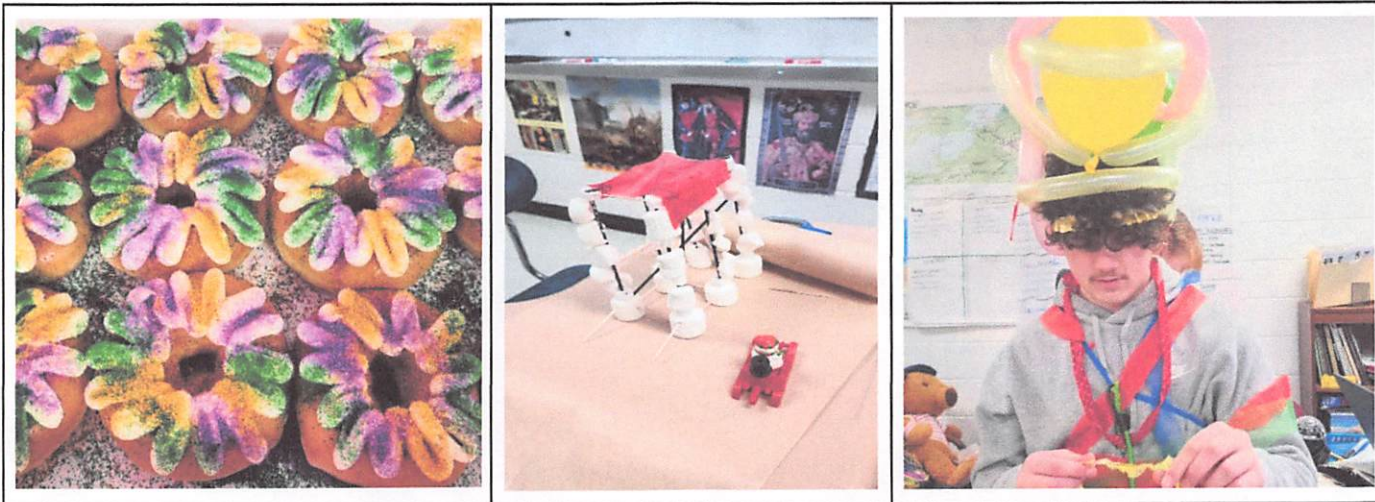


Congratulations to these students for being selected to participate in Lee University's Honor Choir, and extra congratulations to Daniel Batchelor! Daniel was one of three students to receive a \$1,000 scholarship to Lee University. If he majors or minors in music, the School of Music will give him another \$1,000!

Anderson County

When is a celebration more than meets the eye? It's when a world language class turns it into a unique learning opportunity. Mrs. Kayla Watson's World Language classes celebrated Mardi Gras or "Carnival" in class as a part of a week-long study of cultures from around the world. Focusing on traditional music, food, activities, and Carnival events from Louisiana, Martinique, Quebec in Canada, and Nice in southern France, the classes participated in a host of cross-curricular activities. The events included a STEM challenge in which the students had to recreate the Bonhomme Carnaval's Ice Palace out of marshmallows, a Cajun Zydeco Two-Step dance off, sampling of king cakes complete with a king chosen to lead the parade, and a round of Carnival bead toss trivia. Students were able to immerse themselves in a fun-filled learning environment while practicing their language skills, describing events in the target language.





ELEMENTARY SCHOOL

Read Across America Week - The National Education Association launched Read Across America in 1998 as a year-round program to celebrate reading. Given Dr. Seuss' impact on the reading world, his birthday (March 2) was declared Read Across America Day. This also commences Read Across America Week and Read Across America Month. Each of our elementary schools celebrates in their own unique ways with various themes and special guest readers each day of the week: March 4 – 8.

Andersonville



Andersonville Elementary has been having fun with Luau's, guest readers, and special reading glasses!



Briceville



Briceville Elementary had an Egg Extravaganza, guest readers, and a Staff vs. Students Basketball game!



Claxton



Claxton has had some amazing STEM opportunities for their students. Mrs. Kirk and Mrs. Akers worked with the students as they reviewed verbs, types of verbs, verb tenses, and vowel sound recognition. Students were given a variety of multiple choice questions and worked with a partner, as they coded their Sphero robot to drive to the correct answer choice. Who said reviewing verbs can't be fun?!

Mrs. Kirk's STEM class 5th graders were challenged to design a contraption to protect a raw egg from breaking when dropped from our rooftop. They experimented with different materials and shapes for their protective barriers. Most eggs survived and only a couple did not.



Dutch Valley

Dutch Valley students donned their wildest outfits and read stories across the school!





Fairview



Fairview's PTO purchased multiple sets of books for students of all grade levels to use while at school. This is just some of the 33 sets of books they purchased for the book room. They will be available for all classes to use.

Grand Oaks

Grand Oaks did online read-alouds and had lots of exciting guest readers!



Lake City



LCES Safety Patrol and Student Council visited City Hall and Rocky Top Public Library on a walking field trip this month.



Norris

Norris celebrated Pajama Day, Favorite Book Character Day, Hat Day, and had some special guest readers!





Norwood

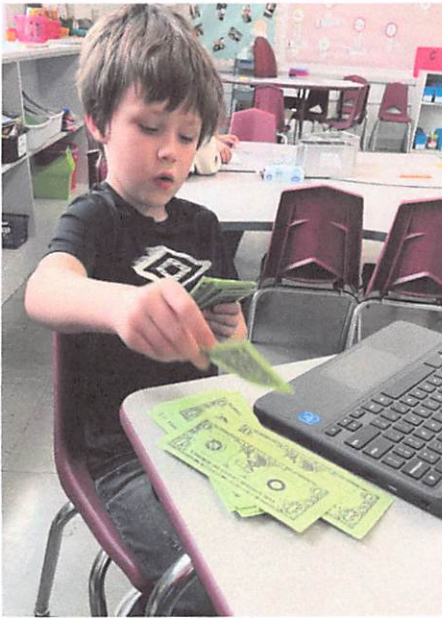


Ms. Courtney and Ms. Maison's Kindergarten classes celebrated Leap Day by wearing green, working on number recognition with leaping frogs, creating their own time capsules to open in 2028, and making their own Leap Day crowns!



Ms. Gaddis' class is enjoying a wonderful day in art class. They are working to complete their Jaguar sketches by using watercolors and crayons.





NWES partnered with the University Of Tennessee Extension Institute Of Agriculture to do a Money Week program in 1st and 2nd grades last week, and the kids were so excited! They learned about needs vs wants, identifying coins, recognizing the values of coins to learn how to make a dollar, and the three ways of using money: save, spend and share. They celebrated by decorating their own bank boxes to organize their money.



ANDERSON COUNTY BOARD OF EDUCATION
101 S. Main Street
Clinton, TN 37716
Board of Education Meeting
March 7, 2024
6:00 PM

Board Members	Present	Absent
Dr. John Burrell		✓
Don Bell	✓	
Dail Cantrell	✓	
Scott Gillenwaters, Chairman	✓	
Glenda Langenberg	✓	
Andy McKamey	✓	
Teresa Portwood, Vice Chairman	✓	
Jo Williams	✓	
Dr. Tim Parrott	✓	
Student Board Members		
Audrey Wood – ACHS		✓
Ansley Barker - CHS	✓	

OTHERS PRESENT

Alexis West, Anne Ford, Johnny Golden, Wade Haney, Greg Deal, Matthew Wiggins, David Landreth, Tracie Landreth, Chris Towe, Kim Towe, Suzi Schmidt, Clay McKamey, Ansley Barker, Alison Greenhouse, Kelly Myers, Shawna Woodruff, Courtney Vandevander, Christin Douglas, Mason Douglas, Brittany Siler.

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Andy McKamey led the Pledge of Allegiance.

II. RECOGNITION OF GUESTS

Brittany Siler recognized student Mason Douglas as the L.E.A.D. (Law Enforcement Against Drugs and Violence) poster winner for the 2022-2023 school year.

III. PERSONS TO BE HEARD - None

IV. APPROVAL OF AGENDA

Motion by Jo Williams and seconded by Glenda Langenberg to move items F (Claxton Resolution) and G (County Vehicle ID Policy) from the Consent Agenda to Action Items. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

A. Regular Meeting Minutes – February 8, 2024

B. Human Resources Report

C. Student Services Report

D. Field Trips

E. Spring Sports

- a. NMS Softball
- b. NMS Baseball
- c. NMS Golf
- d. CHS
- e. ACHS Tennis
- f. ACHS Baseball
- g. ACHS Soccer
- h. ACHS Softball
- i. ACHS Track
- j. LCMS Golf

Motion by Teresa Portwood and seconded by Don Bell to approve Consent Agenda after moving items F and G to Action Items. **Motion carried.**

VI. EXECUTIVE APPROVAL - None

VII. COMMENTS FROM THE CHAIR

Perfect Attendance winners were recognized for the month of February.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

A. Audrey Wood – CHS: ROTC went to Chattanooga; Seniors completing Tennessee Promise requirements, logging community service hours, etc; seniors being encouraged to apply for scholarships; College and career visits to multiple locations have been scheduled February-March; CHS became Special Olympics Champion School participating in the polar plunge to raise funds; DECA club attended state convention in Chattanooga; Dr. Parrott added the Robotics team will be going to nationals.

B. Ansley Barker – ACHS: Absent

IX. DIRECTOR'S REPORT - None

X. ACTION ITEMS

A. WHY Arts Integration and STEAM?

Motion by Teresa Portwood and seconded by Jo Williams to approve of assisting NES with half of funding for STEAM Program at NES. **Motion carried.**

B. Head Start

- a. Recipient 24-25 T/TA Plan
- b. Recipient 24-25 HS Selection Criteria
- c. Recipient 24-25 EHS Selection Criteria
- d. Recipient Head Start Continuation Grant Year 5
- e. Delegate Head Start Budget Detail
- f. Delegate 24-25 HS Selection Criteria
- g. Delegate 24-25 T/TA Plan
- h. Delegate Head Start Continuation Grant Year 5

Motion by Teresa Portwood and seconded by Glenda Langenberg to approve of Head Start items a-h. **Motion carried.**

C. Outcome Incentive Bonuses for schools

Motion by Don Bell and seconded by Andy McKamey to approve of Outcome Incentive Bonuses. **Motion carried.**

D. Claxton Resolution

Motion by Jo Williams and seconded by Teresa Portwood to approve of the Claxton Resolution. **Motion carried.**

E. Vehicle ID Policy

Motion by Jo Williams and seconded by Don Bell to approve of the Vehicle ID Policy. **Motion carried.**

XI. FINANCIAL REPORT

Motion by Andy McKamey and seconded by Don Bell to approve budget appropriations 1a – 1g. **Motion carried.**

Scott Gillenwaters	Yea
Teresa Portwood	Yea
Don Bell	Yea
John Burrell	Absent
Dail Cantrell	Yea
Glenda Langenberg	Yea

3-7-24 Minutes of Anderson County Board of Education Regular Meeting

Andy McKamey
Jo Williams

Yea
Yea

A. Transfers

Motion by Glenda Langenberg and seconded by Teresa Portwood to approve budget transfers 2a-2k. **Motion carried.**

Adjourned at 6:19 PM

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools

CERTIFIED ON: _____

BY: _____

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: March 13, 2024

RE: Law Director's Report –March 18, 2024 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. State of TN Homeland Security Grant- EMA
2. Enterprise Fleet Management (4 Vehicles) –EMS
3. USAbile (Life Insurance Renewal) –Human Resources
4. Knox Co. Regional Forensics Center- Medical Examiner Renewal
5. Ever Dixie- (Renewal) –EMS
6. Proactive- Amendment #1 and Amendment #2 –Human Resources
7. Enterprise (POA) –EMS
8. Longmire- Bus Routes 37, 42, 45, 63 and 82
9. Wireless CCTV- Sheriff's Office
10. Patricia Lowe-Parent Driver
11. Canon- County Commission
12. Energy Communities Alliance Grant Extension
13. Parker Transportation 2024- Bus Routes

B. Anderson County Zoning Violations:

Newly Opened

1. 522 Eliza Drive
2. 693 Mountain Rd

Newly Filed

1. 111 Old Moores Gap Lane

Motion for Default Judgment

1. 208 Old Lake City Highway

Default Judgment Granted

1. 115 Whitaker Hollow Road
2. 320 Strong Hollow Lane

Show Cause and Petition for Contempt

1. 311 Strong Hollow Lane- Hearing Scheduled for April 15th, 2024

Contempt Granted:

1. 146 Blacksberry Road- Lien placed on property for \$50 per day plus cost of clean-up

Closed

1. 114 Ponderosa Lane
2. 902 Foust Carney Road
3. 1039 Briceville Highway
4. 522 Eliza Drive
5. 338 Bland Road
6. 507 Old Tacora Hills Road

C. Bankruptcies:

1. L & P Johnson- Chapter 7 Bankruptcy. Received Order of Discharge, case is close. No action needed.
2. Endo International, plc, *et al.* – Chapter 11 Bankruptcy. Received Notice of Hearing on Debtors' Motion to Extend Preliminary Injunction Pursuant to Section 105(A) of the Bankruptcy Code, Debtors' Motion to Extend Preliminary Injunction Pursuant to Section 105(A) of the Bankruptcy Code, and Memorandum of Facts in Support of Debtors' Motion. A hearing was originally scheduled for February 22nd, 2024 but was subsequently cancelled. No action needed.
3. Endo International, plc, *et al.* - Chapter 11 Bankruptcy. Received Notice of Filing of (A) Third Amended Joint Chapter 11 Plan of Reorganization of Endo International PLC and Its Affiliated Debtors and (B) Redline with Respect Thereto and Notice of Plan Supplement. Reviewed both documents and supporting materials, no action needed.

D. Other

1. Tennessee Bonding Title Searches- Requested by Rex Lynch
2. Notary Public Acknowledgment Questions- Requested by Rex Lynch

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
March 11, 2024
6:00 PM Room 312

Members Present: Tim Isbel, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran, Anthony Allen, Denise Palmer and Robert McKamey

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Palmer said the prayer.

Commissioner Anderson led the Pledge of Allegiance.

Commissioner Yager made a motion to approve the agenda as presented. Seconded by Commissioner Allen. Motion passed.

No citizens addressed the committee.

Commissioner Yager made a motion to approve the letter by Dr. Parrott to Representative Ragan. Seconded by Commissioner Anderson. Motion passed with 1 no vote, to forward to full commission for approval.

Commissioner Verran made a motion to approve Resolution No. 2024-01-1151 To Create the Animal Shelter Oversight Committee. Seconded by Commissioner Wandell. Motion passed to forward to full commission for approval.

Commissioner Allen made a motion to defer the resolution to next month. Seconded by Commissioner Palmer. Motion failed.

Commissioner Yager made a motion to defer Resolution No. 24-2-1157 Establishing the Emergency Management Agency to Include Requirements In Tennessee Code until April Operations meeting. Seconded by Commissioner Allen. Motion passed.

Commissioner Wandell made a motion to add the Constables to the equipment usage memorandum. Seconded by Commissioner Anderson. Commissioner Wandell added to include the Family Justice Center in the motion. Motion passed.

Commissioner McKamey made a motion to approve the Interlocal Agreement with the Public Library Services thru this Fiscal Year. Seconded by Commissioner Anderson. Motion passed to forward to full commission for approval.

Unfinished Business:

None.

New Business:

None.

Announcement

Strategic Planning Committee follow-up meeting will be March 27th from 8:00 am – 4:00 pm at the Health Department.

Meeting Adjourned



Anderson County Schools
Every Student, Every Day

Office of Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800, ext. 2801
Fax: (865) 457-9157

Dr. Tim Parrott, Director

March 4, 2024

Representative Ragan,

Thank you for reaching out to us regarding the very important topic of vouchers. I would like to start by saying this is a collective response from myself, Anderson County Board of Education, and Commissioner Chair, Tyler Mayes, and Commissioners Aaron Wells, Jerry White, Denise Palmer, Joshua Anderson, Michael Foster, Phil Yager, Robert Smallridge, Robert Mckamey, Sabra Beauchamp, Shelly Vandagriff, Steve Verran, Tim Isbel, Tracy Wandell, and Shain Vowell

Our first question is, why now? Why would HB 1183 now list the items we have asked the state to modify or fund multiple times all wrapped up in one bill? To us, it resembles a used car salesman trying to sell someone a car they know they cannot afford: "Don't worry about the interest rate, we can get your payment as low as possible and you won't have to make a payment for 90 days." The problem with this, is the same problem we have with the voucher legislation. In other words, it is always better for the person making the deal, not the customer, when they, as well as out-of-state lobbyists hold all the power.

We understand this is a busy time of year for Legislators and we value your time; however, we ask that you take time to review our response to your questions below:

- **Student/parent choice** – Research has shown more than 75% of students accepting vouchers have never attended public schools. Commissioner Reynolds in her address to the K-12 Subcommittee additionally stated over 65% of the students in the current pilot program never previously attended public schools either. Please ask yourself: If it is not about removing students from failing schools, what is the target student population for vouchers? Our answer would be the target student population for vouchers are those students who are already enrolled.
- **Testing requirements** – This topic is interesting to us. It was stated in the committee discussion, the parent should be the one to decide their student's achievement rather than the state. We would agree with this statement, however, parents of public school students are still required to test to a state-approved curriculum. While we would agree the bill does remove some of the requirements of schools regarding testing, please ask yourself: If removing the proposed testing requirements gives teachers back 300 hours of instruction, why was it not done years ago? Why Now? It is our opinion that anyone who takes public funds must adhere to the same rules.

School Calendar – This is a non-issue for Anderson County Schools and we are uncertain as to why this topic is in the bill unless it moves one legislator to a "yes" vote.

- **Principal/ Teacher Evaluations** – The number of evaluations and the changes to the evaluation system were pushed through with no input from local educators years ago. We agree with HB 1183 that there needs to be a change in the way evaluations are performed, but again we ask: Why now? Has the state just come to the realization that the requirements are not what is best for students? Please ask yourself if we can change the evaluation process so easily, why has this not been done before now? It is our opinion we should keep it the same and say no to the vouchers.

- **The district Improvement plan** - Data drives our decisions. The District/School Improvement Plans provide us with targeted goals and action steps to drive our work, as well as keep us focused on our goals. When this plan becomes a living and breathing document, it is not considered an additional task. Why now? Please ask yourself if the district improvement plan is worth a yes vote. Not from Anderson County Schools.

- **Infrastructure funding.** The \$75.00 per student would help Anderson County. Again, why now? The state has a report on the amount of deferred maintenance for districts. Please ask yourself where the funds will come from. The state right now has a \$378 million shortfall and with the fiscal note for HS1183 to increase state expenditures by \$424,814,800.00, there is zero chance that this part of the bill makes it out of committee, if and when, the House and Senate pass different bills.

- **Employee insurance** – This has been a request from the school systems for over 30 years and it has never been inquired into; now it is being used as a ploy to get votes. If you would like to amend this, place all employees at the same level as state employees at 75%. Why now? Please ask yourself: Would a conservative state follow through with this when it does not have the appropriate funds? It is, again, our opinion this will not make it out of the committee if both the House and Senate pass different bills.

- **Bullet #7** – This statement cannot be further from the truth: you have spent a significant amount of time in the Anderson County School District and you know firsthand that we fully represent our motto of Every Student Every Day. If it is truly your belief that we are only concerned with having a job or acting as a daycare, all hope is lost. We educate every student no matter the need, unlike the private schools who will only take the vouchers from the elite.

Anderson County Commission and Anderson County Schools are in support of any item that will support public dollars going to public education for the greater public good. There are several items in this bill that we would support, but not at the expense of a universal voucher program that does not serve all our Anderson County students. It is our job as leaders of the community to fight for ALL citizens, especially our most vulnerable. We simply cannot support universal vouchers for our community.

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 2024-01-1151

RESOLUTION TO CREATE THE ANIMAL SHELTER OVERSIGHT COMMITTEE

WHEREAS, the Animal Shelter Oversight Committee is a collaborative approach to supervision and oversight of the animal shelter comprised of government officials and concerned members of the community to provide professional and humane care to animals housed in the Anderson County Animal Shelter; and

WHEREAS, the Animal Shelter Oversight Committee will be responsible for establishment of facility goals, programs, supervision, operational oversight, policies and best practices to achieve these goals; and

WHEREAS, personnel assigned to the shelter and the facility director will be appointed and hired by the Anderson County Mayor pursuant to *Tenn. Code Annotated §5-6-106*. That statute reads in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. (*Emphasis added*)

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Animal Shelter Director and county personnel assigned to the facility. Such County Mayor shall possess all authorizations, duties, and obligations of personnel supervision, compliance and oversight over the Animal Shelter Director and staff; and

WHEREAS, on May 19th, 2003 the Anderson County Board of Commissioners approved its first Resolution attempting to address the countywide problem of lost, abandoned, neglected and forgotten animals in Anderson County by creating the Anderson County Animal Control Authority under the direction and control of the County Mayor; and

WHEREAS, since that time, the County has created a full-time department and shelter to address the continuing need for humane animal control and care, and the many legal and operational issues that accompany this countywide problem; and

WHEREAS, Anderson County Government has a need to construct a new state-of-the-art animal shelter combined with a collaborative approach to managing the shelter where the County Mayor will be responsible for the supervision of the Director and staff and the Animal Shelter Oversight

Committee will assist the Mayor when requested and make decisions concerning supervision, operational oversight, policies, programs and the creation of best practices; and

WHEREAS, the Mayor and staff will work hand-in-hand with the Animal Shelter Oversight Committee to identify and successfully address a wide array of issues that develop at the county animal shelter while housing and caring for animals that are lost, abandoned or forgotten in a professional and humane manner.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 18th day of March 2024 that we hereby create the Animal Shelter Oversight Committee to assist the County Mayor and the Director of Animal Control and Care in addressing and obtaining the County's goal of professional and humane treatment to all animals housed and cared for at the Anderson County Animal Shelter.

BE IT FURTHER RESOLVED, that:

SECTION I. Composition of the Animal Shelter Oversight Committee. The Committee shall be composed of nine (9) voting members and four (4) *ex officio* members:

- 1) **Voting Members:** The nine (9) voting members of the Committee shall be:
 - A) Two (2) members of the County Legislative Body;
 - B) Two (2) members appointed by the County Mayor;
 - C) Five (5) members nominated by the Anderson County Nominating Committee and confirmed by the Board of Commissioners.
- 2) **Non-Voting *Ex Officio* Members:** The following four (4) members hold *ex officio* (non-voting) status:
 - A) County Mayor;
 - B) Director of Animal Control and Care;
 - C) County Veterinarian;
 - D) Law Director or office representative.
- 3) **Officers:** The Committee, at its first meeting, shall select a Chair and a Vice Chair. The Chair shall conduct the meeting in accordance with the latest edition of Robert's Rules of Order or appropriate state law or Legislative Body rule or regulation. The Vice Chair shall conduct the meeting in the absence of the Chair, or when the Chair assumes the role of a member by making a motion or second, and/or participating in the deliberation of a motion. Mere comments on a motion made by the Chair shall not disqualify the Chair from voting. A Secretary shall be selected by the Oversight Committee to take minutes and be the custodian of all official records. The Secretary shall submit a copy of all meeting minutes to the Legislative Body within thirty (30) days of the meeting adjournment. The Chair and Vice Chair shall serve one year terms, or until a successor is appointed, with all terms ending on the last day of September of each calendar year.
- 4) **Meetings:** All meetings shall be lawfully called by the Chair at regular intervals established by the Committee, or when needed to address special or emergency matters. No meeting shall be conducted without a quorum of (5) members present and no motion

shall be approved without a majority of five (5) members voting in favor. Meetings shall be lawfully noticed to the public with at least a five (5) day notice unless emergency matters require a shorter period. In no event shall a meeting be held without a reasonable attempt under the facts and circumstances to achieve public notice.

- 5) **Proxy Votes:** Voting members may select a non-voting designated representative to serve in his or her absence at designated meetings for informational purposes and the representative may cast a proxy vote for the identified voting member provided that prior written approval from the voting member is received by the Chair.

SECTION II. Powers Conferred

The Animal Shelter Oversight Committee (henceforth "Committee") is a collaborative committee composed of county officials and volunteer citizens created and authorized by the Anderson County Legislative Body (henceforth "Legislative Body") and as such, is strictly limited to the powers conferred by the Legislative Body. At no time shall any member or the Committee itself act outside the explicit powers conferred herein. The Committee is designed to provide oversight and supervision to the Animal Shelter while the County Mayor (henceforth "Mayor") and the Director of Animal Care and Control (henceforth "Director") providing staffing personnel.

The Animal Care and Control Department (henceforth "Department") is an authorized county department under the direction and control of its Director who directly reports to the Mayor; therefore, the Mayor is ultimately responsible for all aspects of the Department's operation.

All Oversight Committee recommendations on policy, programs and budget appropriations shall be reported to the Legislative Body for consideration. The Legislative Body shall act as an intermediary for any disagreement between the Committee and the Mayor or Director and attempt to resolve all conflicts arising from disagreements in the operation or oversight of the Animal Shelter (henceforth "Shelter").

SECTION III. Mission Statement.

Assist the Anderson Legislative Body with Shelter functions by providing operational oversight, supervision and development of programs and policies for the humane care and efficient placement or adoption of animals in the custody of the County.

SECTION IV. Goals, Objectives and Primary Duties.

The Committee shall strive to achieve all goals through the accomplishment of stated objectives and primary duties in an effort to successfully accomplish the Mission Statement.

- 1) **Humane Care:** Ensure that all animals in the custody and control of the Department received professional and humane care.
- 2) **No Kill Designation:** Strive to achieve designation as a *No Kill Shelter*.
- 3) **Adoption Process:** Develop programs to facilitate an efficient and fair adoption process.

- 4) **Adoption Standards:** Develop uniform adoption standards with accurate representation of vaccination and spay/neuter status.
- 5) **Operational Policies and Procedures:** Draft recommendations for the development and implementation of policies, procedures and budgets to be submitted to the Director and Mayor for consideration and final Legislative Body approval.
- 6) **Medical Care:** Create a medical screening and initial diagnostic process, monitor the medical care process and facilitate necessary treatment of all animals housed in the Shelter.
- 7) **County Veterinarian:** Assist and make recommendations to the County Veterinarian.
- 8) **Shelter Conditions:** Monitor the conditions of the Shelter and assure that all operations, spaces and structures are clean and sanitary.
- 9) **Community Reputation:** Create programs designed to improve the community reputation of the Shelter.
- 10) **Design New Shelter:** Assist with the design and make recommendations concerning the new animal Shelter.
- 11) **Model Shelter Profile:** Develop a model Shelter profile and design policies to attain and maintain such status.
- 12) **Network Opportunities:** Network with area veterinarians and professionals including other Shelter managers to gain insight in an effort to develop recommendations for medical care, Shelter operations, and management and adoption process.
- 13) **Rescue Groups:** Create relationships with rescue groups and corporate sponsors for the adoption and placement of Shelter animals.
- 14) **Personnel Decisions:** Assist County Mayor when requested with personnel decision, including the hiring, termination, discipline and assignment of staff.
- 15) **Legal Compliance:** Monitor compliance with all Shelter licenses and applicable state and federal laws.
- 16) **Dispute Resolution:** Hear and address complaints from citizens. Establish a process for the reporting and resolution of complaints before the Committee. Report all complaints received to the Director, County Mayor and Legislative Body.
- 17) **Out-of-State-Adoptions:** Facilitate out-of-state adoptions with transports and partnerships with agencies outside Anderson County's jurisdiction.

- 18) **Donations:** Develop a system for the solicitation, receipt, accounting and audit for donation of services, supplies and monetary contributions. Nothing contained herein shall prevent the Committee from assisting in the development of a not-for-profit entity specifically designed to facilitate donations to the Shelter.
- 19) **Social Media:** Enlarge social media presence in a fair, efficient and functional manner.
- 20) **Shelter Website:** Assist in the development of a dedicated Shelter website with appropriate links to the Anderson County homepage and rescue agencies.
- 21) **Volunteer Programs:** Improve the Shelter volunteer program by designing an application, vetting and selection process.
- 22) **Budget:** Assist with the development of an annual budget in conjunction with the Mayor and Director to be approved by the Legislative Body.
- 23) **Reporting Employee and Volunteer Concerns:** Report concerns about employees and volunteers to the Director and Mayor.
- 24) **Orientation Program:** Create an orientation program for new hire employees and volunteers.
- 25) **Required Communications:** Communicate concerns and recommendations to the Director and Mayor and make reports to the Legislative Body when requested, and an annual year-end written report in July of each year.
- 26) **Future Goals:** Develop additional Goals, Objectives, Best Practices and Performance Standards when needed to accomplish the Mission Statement.
- 27) **Additional Duties:** Perform any other duties assigned by the Legislative Body.

SECTION V: Conflict with Prior Resolutions.

All past Resolutions in conflict with this Resolution are hereby repealed effective immediately. Specific conflicting provisions of an existing Resolution may be saved in its entirety by deleting only the conflicting provision.

SECTION VI: Effective Date.

This Resolution shall take effect immediately upon passage by the Anderson County Legislative Body, the public welfare requiring it.

RESOLVED, adopted and effective this 18th day of March 2024.

H. Tyler Mayes, Chair, AC Commission

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

INTERLOCAL AGREEMENT

Public Library Services

WHEREAS, the Parties hereto, consisting of Anderson County, a governmental entity and political subdivision of the State of Tennessee and the cities of Clinton, Norris and Rocky Top, chartered municipalities organized under the laws of the State of Tennessee desire to enter into an Interlocal Agreement to memorialize their joint and consolidated effort to provide library services to the citizens of Anderson County and the cities of Clinton, Norris and Rocky Top; and

WHEREAS, Tenn. Code Ann. §5-1-113 provides legal authority for interlocal cooperation between counties and municipalities. That statute reads as follows:

The county legislative body of any county and the chief legislative body of any one (1) or more municipalities lying within the boundaries of the county are authorized and empowered to enter into any such agreements, compacts or contractual relations as may be desirable or necessary for the purpose of permitting the county and the municipality or municipalities to conduct, operate or maintain, either jointly or otherwise, desirable and necessary services or functions, under such terms as may be agreed upon by the county legislative body and the chief legislative body of the municipality or the chief legislative bodies of the municipalities.

WHEREAS, Anderson County and the cities of Clinton, Norris and Rocky Top have a long history and commitment to maintain free public libraries to their citizens. Anderson County created the first county library board on April 7, 1941. The Clinton Public Library has existed since 1898 and both the Rocky Top (then Coal Creek) and Norris libraries came into existence in the 1930's. Records reflect that the first Briceville library was formed in the early 1950's; and

WHEREAS, in January of 2004, Anderson County began to transition library operations and personnel under the county umbrella of control and the cities agreed to provide monetary contributions as well as, in-kind contributions in the form of library buildings, maintenance, utilities to the County Library Board to assist with library operations; and

WHEREAS, the new Briceville Library project began with the passage of County Resolution 03-08-299 setting forth the funding through loans and community donations to build the new library on property adjacent to Briceville Elementary School. The new Briceville Library was officially opened in 2017; and

WHEREAS, on August 18, 2008 the Anderson County Legislative Body passed Resolution Number 03-08-308 declaring the official status of library employees as county employees with all rights, privileges and benefits associated therewith; and

WHEREAS, currently, the primary funding mechanism is a property tax levy deposited in a county special revenue account controlled by the Anderson County Finance Department with various amounts of monetary and in-kind contributions made by the cities.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Legislative Body and the legislative bodies of the City of Clinton, City of Norris and the City of Rocky Top that we agree to the following terms to support free public libraries inside Anderson County:

SECTION 1. Anderson County Government agrees to the following commitments:

A) Funding

Anderson County Government will continue to levy a property tax as the main funding mechanism for the library system not to fall below the minimum amount of \$526,484.00 (contingent upon collections) and previously agreed to and memorialized in the Maintenance of Effort Agreement executed by the County Mayor on October 4, 2022. *(See Exhibit 1 – Maintenance of Effort Agreement)*

Nothing contained within the Maintenance of Effort Agreement shall prohibit the Anderson County Budget Committee and Legislative Body from adjusting library budget codes provided allocations do not fall below the minimum sums reflected in the Maintenance of Effort Agreement.

B) Status of Employees

All employees of the library system will be considered Anderson County Government employees with all rights, privileges and benefits provided as other county employees. Employees at all times shall adhere to Anderson County personnel policies and rules and regulations adopted by the Anderson County Legislative Body.

C) Utilization of Briceville Library

Anderson County will continue to provide the building utilized as the Briceville Library along with all necessary funding, maintenance and utilities.

D) Additional Administrative Resources Provided by County

The county will continue with providing budgeting, purchasing, management oversight, human resources and legal support for the library system.

SECTION 2. The City of Clinton will continue to provide the building and adequate space and furnishings utilized for the Clinton Library along with maintenance and utilities. The City of Clinton will also provide a separate annual monetary contribution not to fall below \$80,400.00 as agreed to in the Maintenance of Effort Agreement. *(See Exhibit 1- MOE Agreement)*

SECTION 3. The City of Norris will continue to provide the building and adequate space and furnishing utilized for the Norris Library along with maintenance and utilities. The City of Norris will also provide a separate annual monetary contribution not to fall below \$32,250.00 as agreed to in the Maintenance of Effort Agreement. *(See Exhibit 1 – MOE Agreement)*

SECTION 4. The City of Rocky Top will continue to provide the building and adequate space and furnishing utilized by the Rocky Top Library along with maintenance and utilities. The City of Rocky Top will also provide a separate annual monetary contribution not to fall below \$17,665 as agreed to in the Maintenance of Effort Agreement *(See Exhibit 1 – MOE Agreement)*

SECTION 5. Monetary contributions by the cities will be adjusted annually determined by the percentage of increase in the average Consumer Price Index (CPI) between the previous two calendar years, however, decreases in the CPI will not affect or lower previous contributions.

SECTION 6. The Anderson County Library Board will provide oversight at all times commensurate with Tennessee Code Annotated §§ 10-3-101 *et seq.* and all participating municipalities will have the sole right to select its representative(s) to the Library Board.

SECTION 7. The Anderson County Library system will not affect the operations of the Oak Ridge Public Library.

SECTION 8. The Anderson County Library System will continue to partner with the State of Tennessee, Office of the Secretary of State, Tennessee Library and Archives, as well as the Clinch River Regional Library. All Rules and Regulations adopted by the Secretary of State and applicable to Regional Libraries shall be followed. (*See Exhibit 2, Secretary of State Agreement*)

SECTION 9. This Interlocal Agreement will have no effect unless approved by the Legislative Bodies of all participants.

SECTION 10. This Agreement shall expire three (3) years after the last execution date below; however, nothing contained within this Agreement shall prevent renegotiations of the terms and contributions embodied herein at any time during the three (3) year effective period subject to the approval of the Parties.

RESOLVED AND EFFECTIVE on the dates entered below:

ACCEPTANCE BY ANDERSON COUNTY:

Terry Frank, County Mayor

H. Tyler Mayes, Commission Chair

Jeff Cole, County Clerk (ATTEST)

Date Approved

ACCEPTANCE BY THE CITY OF CLINTON:

Scott Burton, City Mayor

Roger Houck, City Manager

(ATTEST)

Date Approved

ACCEPTANCE BY THE CITY OF NORRIS:

Chris Mitchel, Mayor

Adam Ledford, City Manager

Sandy Johnson, Recorder (ATTEST)

Date Approved

ACCEPTANCE BY THE CITY OF ROCKY TOP

Kerry Templin, Mayor

Michael Ellis, City Manager

Amanda Daugherty, Recorder (ATTEST)

Date Approved

2022 - 2023 PUBLIC LIBRARY MAINTENANCE OF EFFORT AGREEMENT
Office of the Secretary of State
Tennessee State Library and Archives

Region: Clinch River



County(ies): Anderson



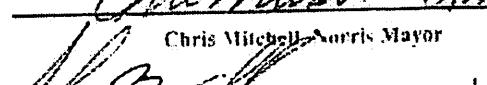
Library/Library System:

D. Number of library operating hours in a normal week:

Name of Library Building	Main or Branch Library	Number of Hours per Week FY 2020-2021	Number of Hours per Week FY 2021-2022	Number of Hours per Week FY 2022-2023	Comments: Number of days closed for COVID-19
Briceville	Main	30	30	30	0
Clinton	Main	55	55	55	0
Norris	Main	44	44	44	0
Rocky Top	Main	39	39	39	0
Total		168	168	168	

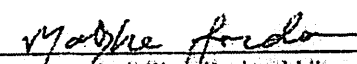
E. Official Signatures:

 10/04/22
 Terry Frank, Anderson County Mayor Date
 9/11/22
 Timothy Sharp, Rocky Top Mayor Date

 9/3/22
 Scott Burton, Clinton Mayor Date
 8/22/22
 Chris Mitchell, Norris Mayor Date
 10/13/22
 Joshua Anderson, Anderson Co. Library Board Chair Date

For State Library Use Only

Reviewed by:

Signature  Date 01-11-2023
 Matthew Jordan, Clinch River Regional Library Director

Additional notes:

Anderson Co. libraries are funded by a property-tax based Special Revenue Fund, as well as city contributions. The county's appropriation is an estimate of the upcoming year's revenue collections, and the expenditures listed are the amounts actually collected by the end of the year. All unspent funds roll over for use by the libraries. Also, the Board Treasurer leaves padding when assigning each library's budget, in case tax collections are less than expected.

Approved by:

Signature  Date 01-23-2023
 James Ritter, State Librarian and Archivist

2022 - 2023 PUBLIC LIBRARY MAINTENANCE OF EFFORT AGREEMENT

Office of the Secretary of State Tennessee State Library and Archives

Due to the Clinch River Regional Library by October 31st

Region: Clinch River

County(ies): Anderson

Library/Library System:

The Office of the Secretary of State, Tennessee State Library and Archives, Regional Library is hereby notified that public funds were appropriated and expended for library services in the fiscal year just completed. This amount will be matched or exceeded during the current fiscal year. In addition, the total number of library operating hours will be maintained, per the *Public Library Service Agreement*. The undersigned acknowledge that failure to meet Maintenance of Effort (MOE) may result in the loss of all regional library services, including materials currently held at the local library(ies) paid for with State and Federal funds, and that responsibility for ensuring compliance with this agreement and the *Public Library Service Agreement* shall be shared by both the local funding entity and the Public Library Board of Trustees.

Report only public tax dollars appropriated and expended for operation of local libraries. Do not include capital or one-time appropriations or expenditures, donated funds, grant funds or pass-through money appropriated by another County or City.

A. Appropriated and Expended by the County(ies):

County(ies)	Appropriated FY 2020-2021	Expended FY 2020-2021	Appropriated FY 2021-2022	Expended FY 2021-2022	Appropriated FY 2022-2023
Anderson	\$478,362.00	\$493,896.00	\$503,782.00	\$503,782.00 529,494	526,484.00
TOTAL	\$478,362.00	\$493,896.00	\$503,782.00	\$503,782.00 529,494	\$526,484.00 526,484.00

B. Appropriated and Expended by the City(ies):

City(ies)	Appropriated FY 2020-2021	Expended FY 2020-2021	Appropriated FY 2021-2022	Expended FY 2021-2022	Appropriated FY 2022-2023
Clinton	\$80,400.00	\$80,400.00	\$80,400.00	\$80,400.00	80,400.00
Rocky Top	\$17,665.00	\$17,665.00	\$17,665.00	\$17,665.00	17,665.00
Norris	\$32,250.00	\$32,250.00	\$32,250.00	\$32,250.00	32,250.00
TOTAL	\$130,315.00	\$130,315.00	\$130,315.00	130,311	130,315

C. Totals:

	Appropriated FY 2020-2021	Expended FY 2020-2021	Appropriated FY 2021-2022	Expended FY 2021-2022	Appropriated FY 2022-2023
TOTAL	\$608,677.00	\$624,211.00	\$634,097.00	634,093 654,805	656,795 656,799

* 2021-22 expenditures corrected for actual expenditures

** The 3 cities' expenditures are equivalent to their appropriations because they are pass-through funds to the county.

*** Norris expenditures 2021-22 were \$4 short due to a clerical error. Has been corrected for 2022-23.

State of Tennessee



Department of State
Tennessee State Library and Archives
1001 Rep. John Lewis Way N
Nashville, Tennessee 37219-1115
(615) 741-7996

PUBLIC LIBRARY SERVICE AGREEMENT

Clinch River Regional Library

Anderson County

FY2023-24

Responsibilities of the following Public Library(ies): Briceville, Clinton, Norris and Rocky Top

The Public Library Board of Trustees will:

1. Confirm and provide proof (upon request) that the library has been legally established in accordance with Tennessee Code Annotated 10-3-101.
2. Furnish annual documents for participation in the Tennessee State Library and Archives Regional System, including:
 - The Public Library Maintenance of Effort Agreement
 - The Public Library Service Agreement
 - The Official Public Library Service Area Population Agreement
 - Official Library Board Appointment form
 - The Public Library Statistics Survey (Data Collection)
 - Tennessee Non-Metropolitan Public Library Standards Survey
 - Board of Trustees minutes and other reports made to the County or City governing body
 - A Long-Range Plan for Library Services and Technology
 - Bylaws and Policy Manual
3. Support the allocation of locally appropriated public funds at a level not less than the amount appropriated in the last fiscal year, as well as the expenditure of locally appropriated funds at a level not less than the total amount expended in the last fiscal year. This is referred to as "Maintenance of Effort" (MOE) in various documents and also applies to library operating hours as detailed in item 5 of this document. (T.C.A. 10-3-102)
4. Ensure compliance with the Public Library Maintenance of Effort agreement and this Public Library Service Agreement.
5. Maintain a schedule of service hours that best meets the needs of the residents and

Exhibit 2

that will not fall below the level set in the preceding year. (T.C.A. 10-3-102) Note: Unduplicated branch hours are included in the service hours provided system-wide.

6. Follow all local, state and federal laws and regulations, including display, provision and transmission of the mail-in or online Application for Voter Registration within the library facilities. (See National Voter Registration Act of 1993)
7. Provide basic library services free to the inhabitants of the city or county. Extend the privileges and facilities of the library to persons residing outside the County or City upon such terms as the County or City may deem proper. (T.C.A. 10-3-107)
8. Adopt written bylaws and library usage policies. Bylaws must be reviewed every 3 years. With the exception of those policies listed below, usage policies must be reviewed at least every other year and filed with the region as revised and dated. The list of recommended policies can be found in the Standards for Public Libraries (*Tennessee Standards for Public Libraries 2018: Governance 3-8*). The following policies are essential for every library and must be reviewed and approved by the board annually:
 - Collection Development Policy (Includes Reconsideration of Materials Policy) –
 - Internet Safety Policy (Recognizes the Children’s Internet Protection Act – CIPA)

See Attached Collection Development and Internet Safety Policy Minimum Requirements.

9. For all applicable meetings, including committee meetings, follow Open Meetings Law, including adequate public notices (T.C.A. 8-44-103 & 112), a period for public comment (Public Chapter 300, 2023), and minutes properly recorded and distributed (T.C.A. 8-44-104).
10. Include Regional Director, or regional designee, in all board meetings as a non-voting participant, and provide information related to the meetings to Regional Director, or regional designee, in a timely manner. Such information should include official acts of the board and other pertinent information related to the library.
11. Participate in trustee continuing education and training provided by the Regional Library and the Tennessee State Library and Archives, including Trustee Workshops and the Tennessee Trustee Certification Program.
12. Require library staff to participate in a minimum number of hours of annual training and to report the number of hours of annual training. Training may include a combination of in person and online training.
 - a. Administrative staff: Library directors and administration will receive a

minimum of 25 hours of library related training annually, of which at least 20 hours must be regionally or state sponsored.

- b. Paid staff working 20 hours or more: Staff working 20 hours or more per week will receive a minimum of 10 hours of library related training annually, of which at least 5 hours must be regionally or state sponsored.
- c. Paid staff working less than 20 hours per week will receive a minimum of 5 hours of library related training annually, of which at least 2 hours must be regionally or state sponsored.

13. Provide complete and correct MARC records compatible with the statewide catalog database (ShareIT), which facilitates the statewide interlibrary loan program.

The following resources, available upon request, will be helpful to public libraries in meeting these responsibilities:

- Tennessee Code Annotated, Title 10
- Tennessee Standards for Public Libraries, 2018

Responsibilities of the State Library and Its Regional Libraries

Subject to availability of resources, the State will:

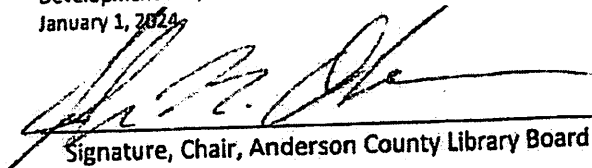
1. Assist County and City officials and library boards in developing a unified system of public library service for all residents of a county or city.
2. Provide professional library consultant services to local public library boards and staff, which may include:
 - Planning and Development
 - Personnel Management
 - Policy Development
 - Recruitment and Hiring of Library Directors
 - Collection Management
 - Grant Preparation Guidance
 - Automation Guidance
 - Facilities Management and Construction Guidance
3. Upon request, furnish technical and technology assistance to local public library boards and staff, which may include:
 - Materials Acquisitions
 - Original Cataloging
 - Data Collection and Analysis
 - Computer Hardware/Software Problem Resolutions
 - Shared ILS Problem Resolutions
4. Allocate and monitor State funds for a collection of library materials on indefinite loan.

5. Facilitate access to R.E.A.D.S. (Regional eBook and Audiobook Download System) or other digital resources provided by the regional library system.
6. Provide an annual summer reading program workshop and selected library participant materials for promotion and implementation.
7. Purchase and maintain a collection of print and online professional materials to support the improvement of library and management skills of local public library boards and staff.
8. Supply statistical information and data concerning the operation and use of the library.
9. Offer training specific to public library trustees, including the annual Tennessee Trustee Workshops and the Tennessee Trustee Certification program.
10. Offer a minimum of 30 hours of workshops and training for library boards and staff. Training may include in-services, workshops, roundtables, or online training.

If you wish to participate in the Regional Library System this year (July 1, 2023 through June 30, 2024), please acknowledge and agree to the Library Service Agreement as soon as possible, and any policy revisions that need to be made as indicated above, may be completed by January 1, 2024.

____ We currently meet and agree to all provisions in this agreement, and acknowledge that our Collection Development and Internet Safety Policy meet the new minimum requirements.

☒ We currently meet and agree to all provisions in this agreement, except potentially for the Collection Development and/or Internet Safety Policy minimum requirements, which we agree to review and update by January 1, 2024.



Signature, Chair, Anderson County Library Board

Date 9/1/23

Joshua N. Anderson

Print Name

Bessie Davis

Bessie Davis, Director of Regional Libraries

Date 9/5/2023

References:

*Tennessee Code Annotated, Title 10
Tennessee Standards for Public
Libraries, 2018*

Revised form: 5/22/2023

Tennessee Regional Library System

Collection Development and Internet Safety Policy Minimum Requirements

Local libraries must ultimately make the decision on what materials to purchase. The Tennessee Regional Library System, however, recognizes that state and federal funds are often used by the local libraries to purchase materials, either directly or through the Regional Library System, and this guidance is intended to ensure that no state and federal funds are used to purchase books and materials that are harmful to minors. To be eligible to receive funding from the Tennessee Regional Library System, public libraries in the Regional Library System must include certain requirements in their Collection Development Policies and Internet Safety Policies, as discussed below.

Collection Development Policy: Every library participating in the Tennessee Regional Library System must have a Collection Development Policy that reflects the following:

1. All materials are selected by the local public library in accordance with the individual public library's full Collection Development Policy;
2. The public library's Collection Development Policy is approved by the public library's Board of Trustees (or equivalent governing body) at least annually;
3. All books selected for purchase by the individual public library, through the Regional Library System or otherwise, are reviewed by the public library's director before purchase, with the library director then sharing a list or lists of newly purchased materials with the public library's Board of Trustees (or equivalent governing body);
4. No funds received are used to purchase, nor will the library otherwise acquire, material that constitutes "child pornography," is "pornographic for minors," or is "obscene;"
5. Books and materials that contain sexual themes or content are reviewed by the public library independently for age-appropriateness and cataloged accordingly – even if this overrides the age-appropriateness recommended by the publisher;
6. The library has a written, publicly accessible library materials challenge policy that (a) defines which parties may dispute or challenge the library's age-appropriate designation on materials, with such definition, at a minimum, including a parent or guardian of a minor within the library district, (b) defines the process by which a materials challenge can be initiated, and (c) provides for the results of any such dispute or challenge to be disclosed in the public library's official Board of Trustee minutes.

Internet Safety Policy: Every library taking part in the Tennessee Regional Library System must have an Internet Safety Policy that reflects the following:

1. The policy must include an acknowledgment that the public library is aware of, and adheres to, the Children's Internet Protection Act (CIPA),

<https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>, which in part states:

Libraries subject to CIPA are required to adopt and implement an Internet safety policy addressing:

- a. Access by minors to inappropriate matter on the Internet;
 - b. The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
 - c. Unauthorized access, including so-called "hacking," and other unlawful activities by minors online;
 - d. Unauthorized disclosure, use, and dissemination of personal information regarding minors; and
 - e. Measures restricting minors' access to materials harmful to them.
2. Annually, the public library's Board of Trustees must meet to discuss the library's Internet Safety Policy in an open-to-the-public Board Meeting and document the approval of the policy in the minutes of such meeting. (This is required to maintain CIPA compliance).
 3. The public library's Board of Trustees must review compliance with CIPA annually and must specifically acknowledge compliance under one of the following methods:

Method of compliance (Please Select One):

1. ☒ Filtering software is in use for all PCs in the library, and an Internet Usage Policy is in place, which establishes measures to restrict minors from gaining access to material that is pornographic to minors, as determined by community standards.
2. ☐ The Library is not supported with federal funding.
3. ☐ The Library does not offer Internet Access.

Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

March 7, 2024
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Steven Verran, Vada Oberlin
Lauren Biloski and Robert McKamey

Absent: Marybeth Skeans , Joe Hall and Jeannie Parker

Others Present: Nichole Brooks, Rachel Wallace, Mayor Frank and Commissioner
Palmer

Chairman Wandell called the meeting to order.

Commissioner Verran made a motion to approve January 4, 2024 Minutes.
Second by Stephen Newby. Motion carries.

No citizens addressed this committee.

Updates by Mayor Frank:

- Another fund code is added for medical costs for the animals.
- \$1,200.00 Grant from the State possibly to use for vouchers to give to individuals for vet services when an animal is adopted.
- Received an anonymous donation for \$5,000.00
- State inspection was done last week.
- Damon & Debra worked on a slide show of issues in the county as to poverty, neglect of the animals.
- Possibly having a list of codes for costs for adoption fees, reclaim fees, etc. to have a total of revenues at year-end.

Update of Animal Shelter Board:

Stephen Newby made a motion to change Resolution No. 2024-01-1151 Section I Sub-Section 1 for voting members to be 2 commissioners, 2 members at large appointed by the Mayor, and 4 – 7 members appointed by the Nominating Committee with the Mayor as ex-officio. Amended to 5 -7 appointed by Nominating Committee. Commissioner Verran seconded the motion. Motion carries.

Stephen Newby made a motion to strike Sub-section 2 - C “appointed by the County Mayor and confirmed by the Board of Commissioners”. Second by Commissioner Verran. Motion carries.

Unfinished Business: None.

New Business:

Commissioner McKamey made a motion to accept Chairman Wandell’s resignation as Chairman. Second by Lauren Biloski. Motion carries.

Commissioner McKamey made a motion to nominate Commissioner Verran as Chairman. Second by Lauren Biloski.

Commissioner McKamey made a motion to nominate by acclamation. Second by Lauren Biloski. Motion carries.

Meeting adjourned.

Next meeting is May 9, 2024 at 6:00 pm in room 118A.