



## BUDGET COMMITTEE AGENDA

January 04, 2024 AT 4:00 PM, Room 312

1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-2)
3. Highway/Gary Long..... Appropriation (3)
4. Fleet Services/John Vickery..... Appropriation (4)
5. EMA/Brice Kidwell .....Appropriation (5)
6. Finance/Robby Holbrook..... Appropriations (6-8)
7. Mayor/Terry Frank ..... Appropriation (9)

### SECTIONS:

- Project Updates/Mayor Frank ..... (A)
- IT Purchase Proposal/Brian Young *Remove from Agenda* ..... (B)
- New Business ..... (C)
- Old Business ..... (D)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
December 31, 2023**

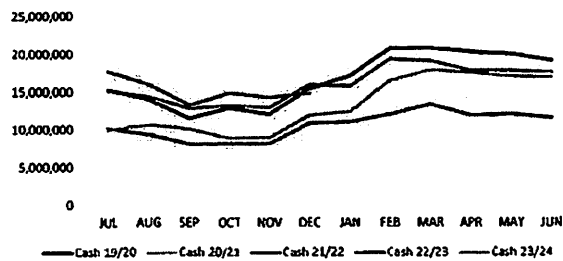
FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,579,710	\$ 1,289,965	\$ 3,709,895	\$ 10,847,955 *	\$ 17,427,525	\$ 14,895,472
115	Library Fund	\$ -	\$ 345,742	\$ -	\$ -	\$ -	\$ 345,742	\$ 293,301
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 410,981
118	Ambulance Fund	\$ -	\$ -	\$ -	\$ -	\$ 492,982	\$ 492,982	\$ 1,028,166
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,306,953
122	Drug Control Fund	\$ -	\$ 144,973	\$ 8,754	\$ -	\$ -	\$ 153,727	\$ 164,587
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 38,288
128	Tourism Fund	\$ -	\$ 365,140	\$ -	\$ 100,000	\$ -	\$ 465,140	\$ 1,097,563
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,587,491	\$ -	\$ -	\$ 2,917,522	\$ 4,263,541
141	General Purpose School Fund	\$ -	\$ -	\$ 8,568,414	\$ -	\$ -	\$ 8,568,414	\$ 9,911,223
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 3,781,987
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 1,122,584
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 635,517
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 580,178
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 529,896
177	Education Capital Projects Fund	\$ -	\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 774,789
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 937,843	\$ -	\$ 971,017	\$ 775,205
		\$ 245,108	\$ 10,305,860	\$ 12,568,437	\$ 4,810,666	\$ 11,340,937	\$ 39,271,008	\$ 47,610,231

\* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends  
November**

Cash 19/20	10,955,193
Cash 20/21	12,021,798
Cash 21/22	16,064,200
Cash 22/23	15,520,868
Cash 23/24	14,895,472

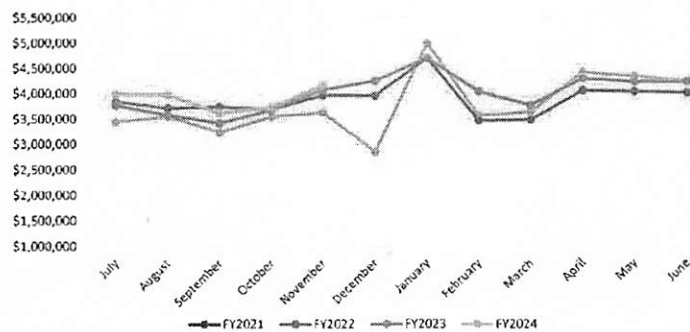
**General Fund Cash Trends**



Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.45	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November	\$571,075.78	\$904,200.44	\$99,587.51	\$49,072.97	\$2,386,633.93	\$124,162.50	\$34,294.14	\$4,169,027.27	2.1%
December									
January									
February									
March									
April									
May									
June									
Totals:	\$2,466,146.08	\$4,431,957.40	\$492,611.62	\$226,163.32	\$11,057,595.76	\$599,426.63	\$253,728.73	\$19,527,629.54	

Local Option Sales Tax - Total Net Collections



**ARPA PROJECTS**

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date		\$ (8,400,937.14)	\$ (4,958,396.79)	\$ (13,359,333.93)			
Remaining Allocation		\$ 1,599,062.86	\$ (6,322.79)	\$ 1,592,740.07			

Current Projects as of 12-31-23

## 2023-2024 Grant Inventory for Anderson County Government

Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery
Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	100,000.00	-	7/1/2023	6/30/2024		\$ 100,000	TDMHSAS	\$ 8,260
District Attorney's Office	Victim's Coordinator Grant (VOCA)	130,000.00	-	7/1/2023	6/30/2024	\$ 130,000		OCJP/VOCA	
District Attorney's Office	Family Justice Center	200,000.00	-	7/1/2023	6/30/2024	\$ 200,000		OCJP/VOCA	\$ 3,685
Emergency Management	Homeland Security Grant 2020	25,000.00	-	9/1/2020	4/30/2023	\$ 25,000		TEMA/DHS	
Emergency Management	EMA ARPA	50,000.00	-	10/1/2020	9/30/2023	\$ 50,000		TEMA	
Emergency Management	Emergency Management EMPG 2024	37,080.04	-	10/1/2021	9/30/2023	\$ 37,080		TEMA	
Emergency Management	Homeland Security Grant 2023	25,000.00	-	9/1/2022	4/30/2025	\$ 25,000		TEMA/DHS	
Health Department	Reimburse County for Contract employees Salaries, Benefits, Travel	605,600.00	-	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE	
Health Department	Health Department Renovation	349,000.00	116,400.00	1/13/2023	6/30/2026		\$ 349,000	TDH	
Health Department	Immunization Funding	227,000.00	-	7/1/2023	6/30/2024	\$ 227,000		TDH	
Health Department	Safety Net Grant for Dental Extractions Adults	4,000,000.00	-	7/1/2023	6/30/2024		\$ 4,000,000	TDH	
Juvenile Court	Safe Baby Court Grant	250,000.00	-	7/1/2022	6/30/2023		\$ 100,000	TDMHSAS/ DCS	
Mayors Office	TDOT Oliver Springs 1 of 2	942,020.00	216,580.00				\$ 942,020	TDOT	
Mayors Office	TDOT Oliver Springs 2 of 2	711,396.36	177,848.64			\$ 711,396		TDOT	
Mayors Office	TDOT Old State Circle Bridge	950,900.00				\$ 950,900		TDOT	
Mayors Office	Animal Friendly - Spay/Neuter	1,200.00		7/3/2023	5/31/2024		\$ 1,200	TDA	
Mayors Office	CDBG Waterlines	523,207.00	107,163.00	10/15/2020	10/14/2024	\$ 523,207		TDEC/CDBG	
Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	3,795,149.22	379,514.92	3/3/2021	9/30/2026	\$ 3,795,149		TDEC	
Mayor's Office/Gen Sessions	Altarnate Electronic Monitoring	13,430.00	13,430.00	10/1/2023	6/30/2024		\$ 13,430	OCJP	
Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	8,000.00	-	7/1/2022	9/30/2023		\$ 8,000	TCAD	
Mayor's Office/Office on Aging	COVID: ETHRA/CARES Act -Office on Aging	126,904.00	-	7/1/2022	06/30/2023	\$ 111,823	\$ 15,081	ETHRA/ TCAD	
Mayor's Office/Office on Aging	Office on Aging and Senior Center	66,741.00	-	7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	ETHRA/ETAAAD	
Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	52,100.00	-	7/1/2023	6/30/2024		\$ 52,100	TDOT	
Sessions Judges	STOP, DV Court	201,000.00	-	7/1/2023	6/30/2026	\$ 201,000		OCJP	
Sheriff's Department	Governor's Highway Safety Grant	22,000.00	-	10/1/2023	9/30/2024	\$ 22,000		TDSHS/ NHSTA	
Sheriff's Department	Violent Crime Intervention Grant	210,000.00	-	3/15/2023	6/30/2024		\$ 210,000	OCJP	
Sheriff's Department	Evidenced Based Programming (EBP)	295,707.00	-	5/15/2023	6/30/2025		\$ 295,707	OCJP	
Sheriff's Department	VCIF Collaborative	1,885,000.00	-	8/1/2023	6/30/2025		\$ 1,885,000	OCJP	\$ 16,900
Sheriff's Department	SRO Grant	1,275,000.00	-	7/1/2023	6/30/2024		\$ 1,275,000	TDHS	
Sheriff's Department	Mental Health Transport	227,743.00	-	7/1/2023	6/30/2024		\$ 227,743	OCJP	
Tourism	Tourism ARPA	163,357.25	-	12/1/2021	11/30/2026	\$ 163,357		TDTD	
Tourism	Tourism Marketing Grant	30,000.00	30,000.00	7/1/2023	6/30/2024		\$ 30,000	TDTD	
Tourism	Tourism Enhancement Grant	100,000.00	30,000.00	7/1/2023	6/30/2025	\$ -	\$ 100,000	TDTD	
Circuit/Criminal Court	Court Security Grant 2023	77,500.00	-	12/6/2023	6/7/2024		\$ 77,500	TNAoC	
Mayors Office	CDBG Food Insecurity	194,000.00	-	12/15/2023	3/31/2026	\$ 194,000		CDBG	
								<b>Total</b>	
				<b>Current Year Grants</b>		<b>\$ 7,579,822</b>	<b>\$10,141,213</b>	<b>\$ 17,721,935</b>	<b>\$ 26,845</b>
				<b>Prior Year Grants</b>		<b>\$ 3,659,654</b>	<b>\$ 6,369,217</b>	<b>\$ 10,028,871</b>	

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**TYPE OF AMENDMENT**

APPROPRIATION: ☐

**FROM:**

Art Miller

DATE 12/13/2023

0083114

INCREASE / <u><b>DECREASE</b></u> (circle one)		CODE DESCRIPTION	
101-65160-735	Health Equipment	\$	1,000.00
Motion	<input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <div style="margin-left: 80px;"><input type="checkbox"/> With</div> <div style="margin-left: 180px;"><input type="checkbox"/> W/O</div>		
Seconded			
Motion		\$	1,000.00

Shred 102 boxes of old records that are no longer required to be kept. Only will keep 7 years back on dental records.

What impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) Will increase slightly as we will shed one year back annully untill we are in our electronic records.

*Please attach additional sheet if more information is needed*

①

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**TYPE OF AMENDMENT**

0083115

1/2/24

[illegible]

*Please attach additional sheet if more information is needed*

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT:

FROM: Gary Long

0083116

Hwy

DATE 12/28/23

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-61000-599	Other Charges	\$ 500.00
		\$ 500.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
131-34550	Restricted for Hwy	\$ 500.00

<p><b>Motion</b></p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p><b>Seconded</b> _____</p> <p><b>Motion</b> _____</p>	<p><b>\$ 500.00</b></p>
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Detailed Justification / Explanation :

Miscellaneous Items for administration Hwy code

What impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None

*Please attach additional sheet if more information is needed*

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**TYPE OF AMENDMENT**

APPROPRIATION: ☒

0083117

**FROM:**

John Vickery, Fleet Service Director

**DATE** 12/20/2023

INCREASE / DECREASE (circle one)		CODE DESCRIPTION	
48140-Fleet	Revenue	\$	15,000.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded Motion			\$ 15,000.00

Replacement of funds used in these line items. / Per Auditor we can no longer do reimbursements from other departments, revenue code is more transparent.

### One time amendment

***Please attach additional sheet if more information is needed***

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: **X**

DEPARTMENT:

FROM:

EMA

Brice Kidwell

**0083118**

12/11/2023

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101.54410.434	Powell Clinch Utility District	\$ 2,000.00
101.54410.338	Maintenance & Repair of Vehicles	\$ 1,856.77
	TOTAL	\$ 3,856.77

<b>DECREASE</b>	CODE DESCRIPTION	
101.54410.524	Staff Development	\$ 2,000.00
		\$
<b>INCREASE</b>		
101-49700	Insurance Recovery	1,856.77
	TOTAL	\$ 3,856.77

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With	<input type="checkbox"/> W/O	
Seconded		
Motion		

Detailed Justification / Explanation : Natural gas is being installed at the EMA Hanger where some of our emergency response vehicles and equipment are housed. Repairs to EMA vehicle.

We received insurance recovery revenue on 12/8/23

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Please attach additional sheet if more information is needed

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. on Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0083119

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-34785	Assigned for Capital Projects	\$ 413,293.00
	<b>Total</b>	<b>\$ 413,293.00</b>
<b>DECREASE</b>		
101-39000	Unassigned	\$ 413,293.00
	<b>TOTAL</b>	<b>\$ 413,293.00</b>
<b>Motion</b> <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
<b>Seconded</b> _____ <b>Motion</b> _____		
<b>Detailed Justification / Explanation :</b>		
Commission approved a motion on December 20,2021 to annually dedicate 20% of the General Fund		
rollover at the end of the fiscal year for capital needs.		
Rollover this fiscal year was \$2,066,467.		
New balance in 101-34785 will be \$4,020,221		
<b>Impact on 24/25 Budget - No</b>		

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#### FINANCIAL MANAGEMENT COMMITTEE

12. Commissioner Yager made a motion, per recommendation of the Finance Committee, to approve the Charitable Donation Policy. Seconded by Commissioner Smallridge. Voting AYE: Wandell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Yager and Smallridge. Voting NO: Jameson and Waddell. ABSENT: Fritts, Meredith, and Scott. Motion passed.

13. Commissioner McKamey made a motion to annually dedicate 20-percent of the General Fund 101 Unassigned Fund Balance's rollover funds at the end of the fiscal year for capital needs. Seconded by Commissioner Mead. Voting AYE: Jameson, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Yager and Smallridge. Voting NO: Wandell and Waddell. ABSENT: Fritts, Meredith, and Scott. Motion passed.

#### DIRECTOR OF SCHOOLS

No action

#### COUNTY MAYOR

14. Commissioner McKamey made a motion to approve the appointment of Mr. Patrick Berge as the City of Oak Ridge representative to the Anderson County Regional Solid Waste Board to fill a vacancy with the term ending 12/2023. Seconded by Commissioner Yager. Motion passed by voice vote.

15. Commissioner McKamey made a motion to extend the Anderson County EMS Monoclonal Antibody COVID-19 Treatment Program to January 31, 2022 for Anderson County residents. Seconded by Commissioner Denenberg. Motion carried by voice vote.

16. Commissioner Mead made a motion to extend the eligibility to Anderson County employees to receive the Anderson County EMS Monoclonal Antibody COVID-19 Treatment subject to the same monoclonal medical requirements and policies currently in place. Seconded by Commissioner Denenberg. Motion carried by voice vote.

#### LAW DIRECTOR

17. Commissioner McKamey made a motion to refer the draft of the Fire Truck Resolution 21-12-901 to the Operations and Budget Committees for consideration. Seconded by Commissioner Isbel. Voting AYE: Wandell, Jameson, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Yager and Smallridge. Voting NO: None. ABSENT: Fritts, Meredith, and Scott. Motion passed.

18. Commissioner Wandell made a motion to ask the Law Director to draft a second letter to the Environmental Protection Agency regarding the American Nuclear site and asking for the agency to clean it up, and also address letters to our state legislators and Congressman Fleischmann. Seconded by Commissioner Denenberg. Motion carried by voice vote.

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### TYPE OF AMENDMENT

12/8/2023

## John Prince

Increase	CODE DESCRIPTION	
101-53200-799-CSEC1	Court Security Grant FY24 - Other Capital Outlay	\$ 77,500.00
	TOTAL	\$ 77,500.00

**To allocate FY24 Court Security Grant funds from the Administrative Office of Courts (AOC) to enhance court security (see attached for list of items).**

*Please attach additional sheet if more information is needed*



## ***Supreme Court of Tennessee***

Administrative Office of the Courts  
Nashville City Center, Suite 600  
511 Union Street  
Nashville, Tennessee 37219  
615 / 741-2687 or 800 / 448-7970  
FAX 615 / 741-6285

**MICHELLE J. LONG**  
Director

**RACHEL HARMON**  
Deputy Director

December 6, 2023

Judge Ryan M. Spitzer  
Circuit and Criminal Court

Dear Judge Spitzer:

Congratulations and thank you for applying for a grant from the Administrative Office of the Courts (AOC) Court Security Grant Program in 2023. This grant program is possible because of a \$4 million allocation from the Tennessee General Assembly. This initiative is a great example of all three branches of government collaborating to enhance the safety of Tennessee courthouses for you and for all who use them each day.

This grant program was competitive. The AOC received over \$7.5 million in grant requests from over 60 Tennessee counties. While there were many deserving projects, we cannot fund every request. The first priority of the grant program is to bring every Tennessee county up to the 1990s and 2018 Minimum Courthouse Security Standards.

We are pleased to inform you that Anderson County will receive funds for the following:

Item	Amount Requested	Total Approved
Clerk ballistic material protection	\$7,500	\$7,500
Security camera system upgrade	\$50,000	\$50,000
Update fire exit and door alarm	\$9,000	\$9,000

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Bench stairwell and security half-door installation for clerk use	\$11,000	\$11,000
		\$77,500

We truly hope that the above purchases will provide greater security for the judges, staff, and citizens who use your courthouse facilities.

Please note that only the items or projects listed above can be purchased under this grant. Funds can be moved around between projects, but the total request for reimbursement cannot be more than the total approved. For example, if you were approved \$5,000 for project/item one and \$5,000 for project/item two, you could spend \$6,000 on project/item one and \$4,000 on project/item two.

This grant has been designated as a reimbursement grant. Therefore, the county must first purchase the security equipment, and then provide the AOC with a receipt and any other supporting documentation.

Final receipts can be submitted to Dalton Hensley, AOC Fiscal Services Director, at [AccountsPayable@tncourts.gov](mailto:AccountsPayable@tncourts.gov) by June 7, 2024. Please include a cover letter that includes the remittance address for reimbursement.

To reiterate the process, please find below a checklist and dates:

- ☐ Make your purchases, keeping in mind the maximum grant amount.
- ☐ Submit your receipts, with cover letter, to Dalton Hensley at the AOC by June 7, 2024.

If you have questions on the process, please let me know as soon as possible. We look forward to working with you on your grant!

Thank you again for applying for this year's court security grant. It is our pleasure to provide funding for these important security measures.

Barbara Peck  
Director of Communications & Judicial Resources  
Administrative Office of the Courts

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

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**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒ *Byroll*

APPROPRIATION: ☐

12/8/2023

DEPARTMENT:  
*Finance/Grant*  
Sheriff's Office

FROM:

0083121

John Prince

Decrease	CODE DESCRIPTION	AMOUNT
101-54110-187-VCIF2	VCIF Collaborative FY24 - Overtime Pay	\$ 20,000.00
	TOTAL	\$ 20,000.00

Increase	CODE DESCRIPTION	
101-54110-309-VCIF2	VCIF Collaborative FY24 - Contracts w/ Other Gov Agencies - Overtime	\$ 20,000.00
	TOTAL	\$ 20,000.00

Detailed Justification / Explanation :

To transfer FY24 Violent Crime Intervention Fund Collaborative Grant funds from the Overtime Pay line item to Contracts with Other Government Agencies line item in order to pay overtime to citiles for officer hours worked in collaboration with this grant.

Impact on Next Year's Budget -                      No effect

*Please attach additional sheet if more information is needed*

8



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0083122

DEPARTMENT:

FROM:

Mayor

Terry Frank

DECREASE	CODE DESCRIPTION	AMOUNT
128-49600	Proceeds From Sale Of Capital	\$ 125,000.00
	<b>Total</b>	\$ 125,000.00
<b>INCREASE</b>	<b>CODE DESCRIPTION</b>	
128-58110-316-SC85M	Tourism - Contributions - Scarboro 85 Monument	\$ 125,000.00
	<b>TOTAL</b>	\$ 125,000.00

311,877

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

On 12/18/23, Commission voted to commit \$125,000 in funding from the Tourism Department for the Scarboro 85 Memorial Project. Pursuant to T.C.A. § 5-9-109, Director Holbrook published in a paper of general circulation the notice of intent to make appropriation to the Scarboro 85 Memorial Project in the amount of \$125,000 at the Jan. 16th, 2023 Commission Meeting, for purposes of construction of the monument. This amendment authorizes funds originating from a capital sale in Tourism, into an appropriation code for capital construction of a monument that will generate visitors to our County.

Impact on 24/25 Budget - NO

**Anderson County Board of Commissioners  
Information Technology Advisory Board  
MINUTES**

**November 20, 2023 10:00 am  
Room 118A**

**Members Present:** Jeff Cole, Mayor Frank, Johnny Alley, Rex Lynch, Kim Jeffers-Whitaker and Commissioner Allen.

**Others Present:** Brian Young, Tammy Catron, Randy Walters, Commissioner Isabel

**Members Absent:** Gary Long, Tim Shelton, Regina Copeland, Hal Cousins, Robby Holbrook, Jay Yeager and Russell Barker

Chairman Cole called the meeting to order.

No Citizens addressed the Committee

IT Director, Brian Young gave an update on where we are with the ENA Phone System. No Action taken at this time.

Commissioner Allen made a motion to take the Office 365 purchase proposal to the Budget Committee. Second by Rex Lynch. Motion carries.

Operations Discussion  
Strategic Planning Organizational Chart Discussion. No Action taken at this time.

**Old Business**

None.

**New Business**

None

Next meeting is December 18, 2023 at 10:00 am in room 118A.

**Meeting Adjourned @ 10:30 am**

*SEC B*

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: XXXXXXXXXX

DEPARTMENT:

FROM:

0083123

County Clerk \_\_\_\_\_

Jeff Cole \_\_\_\_\_

1/2/2024

Increase	CODE DESCRIPTION	AMOUNT
101-46990-6000	Business Tax Process Fee	\$ 4,000.00
101-34515-TITLE	Restricted - Clerk Title Fees	
	TOTAL	\$ 4,000.00

69300

Increase	CODE DESCRIPTION	
101-52500-709	Data Processing Equipment	\$ 4,000.00
	TOTAL	\$ 4,000.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Replace a broken computer and two scanners.

JAN 2 '24 PM 1:00 FINANCE

Impact on 23/24 Budget

One Time Increase

NB

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: X

APPROPRIATION:

DEPARTMENT:

FROM:

EMA

Brice Kidwell

1/2/2024

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101.54410.169	Part-Time	\$ 7,000.00

	TOTAL	\$ 7,000.00

INCREASE/DECREASE	CODE DESCRIPTION	
101.54410.499-EMPG	Other Supplies & Materials	\$ 7,000.00
	TOTAL	\$ 7,000.00

<b>Motion</b> <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
<b>Seconded</b> Motion		

Detailed Justification / Explanation : To have available funds through the end of the Fiscal Year

NB

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_ of \_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: x

APPROPRIATION:

DEPARTMENT:

FROM:

Chancery Court

Harold P. Cousins, Jr. Clerk & Master

1/2/2024

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101 53400 337	Chancery Court-Maintenance & Repair Svcs.	\$ 1,500.00
	TOTAL	\$ 1,500.00

<u>INCREASE</u> / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101 53400 499	Chancery Court - Bound Books	\$ 1,500.00
	TOTAL	\$ 1,500.00

Detailed Justification / Explanation :

Not enough in fund for purchase of 1 yr cyber protection for server in Clerk & Master's Office

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One Time Amendment

JAN 3 '24 AM 9:48 FINANCE

NB

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ██████████

DEPARTMENT:

FROM:

0083125

County Commission \_\_\_\_\_

Annette Prewitt \_\_\_\_\_

1/4/2024

Increase	CODE DESCRIPTION	AMOUNT
101-51100-332	Legal Notices	\$ 2,000.00
	TOTAL	\$ 2,000.00

Decrease	CODE DESCRIPTION	
101-39000	Unassigned Fund Balance	\$ 2,000.00
	TOTAL	\$ 2,000.00

<p>Motion</p> <div style="margin-left: 20px;"> <input type="checkbox"/> To Approve  <input type="checkbox"/> To Refer  <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span><input type="checkbox"/> With</span> <span><input type="checkbox"/> W/O</span> </div> </div> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation :

To pay for Legal Notice Publications.

Impact on 22/23 budget

One Time Increase

*Please attach additional sheet if more information is needed*