
BUDGET COMMITTEE MINUTES
DECEMBER 7, 2023

Members Present:

Michael Foster, Commissioner–Chairman
Aaron Wells, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent: Shain Vowell, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52400-334	Maintenance Agreement	\$300.00
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Decrease Expenditure Code:

101-52400-399	Other Contracted Services	\$300.00
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Justification: Pay for price increase for our property tax vendor E-gov/Catalis.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Johnny Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52300-349	Printing, Stationery, & Forms	\$70.00
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Increase Expenditure Code:

101-52300-320	Memberships	\$70.00
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Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-309-KICK Contracts with Governmental Agencies-Kicker Payment \$25,000.00

Increase Expenditure Code:

118-55130-338-1000 Vehicle Maintenance \$25,000.00

Justification: Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, School Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72610-351 Rentals \$75,000.00

Increase Expenditure Code:

141-72610-499 Other Supplies \$75,000.00

Justification: To transfer funds to provide materials and supplies needed for the Maintenance Department.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS Special Education Fees for Service \$24,000.00

Increase Expenditure Codes:

141-71200-171-SEFFS	Speech Pathologist SEFFS	\$19,000.00
141-71200-201-SEFFS	Social Security SEFFS	2,000.00
141-71200-204-SEFFS	State Retirement SEFFS	2,000.00
141-71200-212-SEFFS	Employer Medicare SEFFS	<u>1,000.00</u>
		\$24,000.00

Justification: To appropriate Special Education Fees for Service to provide a Speech Language Pathologist to evaluate students and language difficulties.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72110-105	Attendance-Supervisor/Director	\$650.00
141-72110-355	Attendance-Travel	5,000.00
141-72110-499	Attendance-Other Supplies & Materials	5,000.00
141-72210-524	Attendance-Staff Development	5,000.00
141-72130-355	Other Student Support-Travel	<u>10,000.00</u>
		\$25,650.00

Decrease Expenditure Code:

141-72110-189	Attendance-Other Salaries and Wages	\$25,650.00
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Justification: To transfer funds for travel and supplies related to social workers now managed by Student Services.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72250-105	Technology-Supervisor/Director	\$750.00
141-72250-121	Technology-Data Processing Personnel	150.00
141-72250-355	Technology-Travel	4,000.00
141-72250-499	Technology-Other Supplies & Materials	<u>22,931.06</u>
		\$27,831.06

Decrease Expenditure Code:

141-72250-161	Technology-Secretary	\$27,831.06
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Justification: To transfer funds for additional needs within the Technology program for travel and supplies.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-418	Machinery & Equipment	\$50,000.00
131-63100-336	Maintenance & Equipment	<u>50,000.00</u>
		\$100,000.00

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$100,000.00
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Justification: To increase codes for machine parts, equipment and repairs.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000	Postage	\$4,000.00
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Increase Expenditure Code:

101-52500-348-ORPM	Postal Charges-Oak Ridge Postage Meter	\$4,000.00
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Justification: Postage for Oak Ridge County Clerk location.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from County Clerk, Jeff Cole, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,500.00
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(Amendment will be from 101-34515-TITLE Additional Fees-Title and Registration and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-52500-349	Printing, Stationery, Forms	\$1,500.00
101-52500-399	Service Contracts	2,500.00
101-52500-411	Data Processing Supplies	500.00
101-52500-435	Office Supplies	2,000.00
101-52500-709	Data Processing Supplies	<u>2,000.00</u>
		\$8,500.00

Justification: Money for supplies and contracts till end of year.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$46,029.29
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Increase Expenditure Codes:

118-55130-330	Leases	\$26,029.29
118-55130-499	Other Supplies & Materials	<u>20,000.00</u>
		\$46,029.29

Justification: Enterprise lease agreement for four support vehicles. Emergency equipment (decals, lights, sirens, etc.)

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$65,943.00
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Increase Expenditure Codes:

118-55130-711	Furniture	\$20,000.00
118-55130-335	Main & Repair Building	40,000.00
118-55130-399	Other Contracted Services	<u>5,943.00</u>
		\$65,943.00

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-105	Motor Pool Director	\$2,492.00
101-54900-142	Motor Pool Mechanics	5,755.00
101-54900-189	Motor Pool Other Salaries & Wages	1,438.00
101-54900-201	Motor Pool Social Security	655.00
101-54900-204	Motor Pool Retirement	634.00
101-54900-209	Motor Pool Short Term	41.00
101-54900-212	Motor Pool Medicare	152.00

Increase Reserve Code:

101-39000	Unassigned	<u>5,139.00</u>
		\$16,306.00

Decrease Expenditure Codes:

101-54900-207	Motor Pool Medical Insurance	\$1,306.00
101-54900-353	Motor Pool in Tow in Services	2,000.00
101-54900-425	Motor Pool Gas	1,000.00
101-54900-453	Motor Pool Vehicle Parts	10,000.00
101-54900-499	Motor Pool Other Supplies & Materials	<u>2,000.00</u>
		\$16,306.00

Justification: Correction of Motor Pool original budget that was posted to GL incorrectly by Finance. This was discovered during audit when checking fund balance totals.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Mayor’s Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-399	Other Contracted Services	\$7,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$7,500.00
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Justification: Requesting replenishment of contracted services funds for the mayor’s office that were utilized for the Commission Strategic Planning sessions and report. In order to properly and legally authorize work to begin, the mayor’s office authorized a purchase order from the mayor’s existing budget. Note: The consultant will present to County Commission a written strategic plan following the session. Payment to vendor/independent contractor will not be issued until delivery of the strategic plan.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Office of Planning & Development, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-399-ZNRM	Other Contracted Services	\$15,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$15,000.00
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Justification: Funds requested allow for clean-up of properties authorized through orders of the court re: violations. Once clean-up occurs, a lien is placed upon the property. Most recently, one of the properties we cleaned up was sold & we received \$28,125. In 2022, we received \$2,350 for a property on Oak Road; in Sept. 2021, we received \$7,150 on a Blacksferry Road property. Our hope is to continue to allocate a portion of these funds to go for further clean-up, lien and recovery to continue the cycle of addressing the violations or blighted properties and restoration/improvement of property values. Revenues roll back into the General Fund.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

approach the City of Clinton with the offer. Funds to be taken from G.L code 101-34685-1000 (Committed - Future Industrial/Land Purchase)

SECTION C, New Business

None.

SECTION D, Old Business

1. Radio Inter-Operability

Commissioner Mayes opened a discussion regarding county funding for the purchase of radio communications equipment for the County.

Motion by Commissioner Mayes, second by Commissioner Beauchamp, and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval of up to \$1,250,000.00 for the purchase of radio communications equipment for the County. Funds to be taken from ARPA Fund 121.

2. Scarboro 85 Project

Commissioner Wells opened a discussion regarding county funding for the Scarboro 85 Memorial Project.

Motion by Commissioner Wells, second by Commissioner Beauchamp, to commit \$125,000.00 in funding from the Tourism Department's fund balance and refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion by Commissioner Mayes, second by Commissioner Foster, to amend the amount to \$100,000.00 in funding from the Tourism Department's fund balance.

Motion to amend fails 3-4.

Voting Yes: Commissioner Mayes, Commissioner Vandagriff, and Commissioner Foster.

Voting No: Commissioner Wells, Commissioner Beauchamp, Commissioner Smallridge, and Commissioner White.

Original motion passed.

Voting Yes: Commissioner Wells, Commissioner Beauchamp, Commissioner Vandagriff, Commissioner Foster, Commissioner Smallridge, and Commissioner Mayes.

Voting No: Commissioner White.

This is reflected as the "16th item" above.

Meeting Adjourned.

Robby Holbrook, Finance Director