
Anderson County Board of Commissioners

Regular Agenda **Monday, December 18, 2023 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer** – by Dr. Darryl Taylor – Bethel Baptist Church
- 3. Pledge of Allegiance** – by Norris Area Arrow of Light group
- 4. Appearance of Citizens** – Items on or not on the agenda
- 5. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 6. Elections/Appointments to Committees, Boards & Commissions**
 - Anderson County Agriculture Committee
 - Michael Foster (Commissioner) replacing Phil Yager (Commissioner)
 - Jeremy Horne (Farmer) replacing Robbie Giles (Farmer)
 - Kathy Turpin (Farm Woman) replacing Mindy Wells (Farm Woman)
- 7. Presentation of Reports**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Requesting motion to approve the contract between ACS and Anderson County for purposes of provision of services for the Food Insecurity Grant.
 - Requesting motion to approve the 10-year renewable licensing agreement REQ #7055, Project F-079-1(2) with TDOT
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report – by Robby Holbrook, Finance Director
 - Purchasing Committee Report – by Robby Holbrook, Finance Director
 2. Director of Schools – Dr. Tim Parrott
 3. Law Director – Jay Yeager
 - Contract Approvals
 - Anderson County Zoning Violations
 - Bankruptcies
 - Delinquent Taxes
 - Lawsuit Updates
 - Blockhouse Valley Landfill Update
 - Approval of Deeds for School System – Needs County Commission Approval
 - Pine Meadows Subdivision – Update Letter to Owners and Residents
 4. Human Resources Director – Kim Jeffers-Whitaker
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 - Resolution No. 23-11-1132 Supporting Operation Green Light for Veterans
 - Resolution No. 23-12-1138 Authorizing the County Mayor to Pursue and Negotiate

Partnerships with Roane County Government and Other Potential Regional Stakeholders for the Purpose of Establishing a Regional, Collaborative Approach to Economic and Workforce Development

- Resolution No. 23-12-1141 Amending Resolution to Establish the Anderson County Information Technology Advisory Board, the Office of Information Technology.
 - Resolution No. 23-12-1142 To Create a Reporting Structure for the Tourism Director.
 - Resolution No. 23-12-1140 Urging Congress to Extend the Deadline Application for the Livestock Forage Disaster Program
 - Resolution No. 23-12-1144 Opposing the Education Freedom Scholarship Act.
 - Resolution No. 23-12-1143 Requesting the Tennessee General Assembly to Pass SB 1298/HB 0681 to Amend TCA Titles 4, 8 and 68, Relative to Rescue Squads.
2. Fire Commission Report – by Chairman Wandell

8. Unfinished Business

9. New Business

- Resolution No. 23-12-1147 Establishing 2024 Meeting Dates and Times for the Anderson County Board of Commissioners.

10. Announcements

11. Adjourn

Respectfully Submitted
H. Tyler Mayes, Chairman

December 1st, 2023

Office of The County Mayor
100 N. Main St. Room 208
Clinton, TN 37716

Mayor Terry Frank,

The Anderson County Agriculture Committee will appoint the following members:

Michael Foster (Commissioner)
Jeremy Horne (Farmer)
Kathy Turpin (Farm Woman)

The following Agriculture Committee members will be replaced:

Phil Yager (Commissioner)
Robbie Giles (Farmer)
Mindy Wells (Farm Woman)

These changes are reflected in the attached list of committee members along with the TCA Code that defines the role of the Agriculture Committee. Thank you for your continuing support of the UT-TSU Extension Anderson County Office and its associated programs.

Thank you,



Seth Whitehouse
County Director & Agriculture Agent
UT Extension Anderson County

TENNESSEE CODE ANNOTATED
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*** Current through Chapter 85 of the 2017 Regular Session. The commission may make editorial changes to this version and may relocate or redesignate text. Those changes will appear on Lexis.com and Lexis Advance after the publication of the certified volumes and supplements. Pursuant to TCA sections 1-1-110, 1-1-111, and 1-2-114, the Tennessee Code Commission certifies the final, official version of the Tennessee Code. Until the annual issuance of the certified volumes and supplements, references to the updates made by the most recent legislative session should be to the Public Chapter and not TCA. ***

Title 49 Education
Chapter 50 Miscellaneous
Part 1 Agricultural Extension Services

Tenn. Code Ann. § 49-50-104 (2017)

49-50-104. County agricultural extension committee.

(a) All counties cooperating with the University of Tennessee extension by making an appropriation for extension work shall elect an agricultural extension committee composed of seven (7) members. The committee shall be elected by the county legislative body.

(b) Three (3) of the members shall be elected from the membership of the county legislative body. There shall be elected to the committee four (4) members who are not members of the county legislative body. Two (2) shall be farmers and two (2) shall be farm women, residing in different civil districts.

(c) The members shall be elected for terms of two (2) years, except that if there are fewer than four (4) civil districts in a county, at least one (1) member shall come from each civil district. Two (2) of the members representing the county legislative body, one (1) farmer and one (1) farm woman, shall be elected in even-numbered years; the other members shall be elected in odd-numbered years. The elections shall be held at the first meeting of the county legislative body of each calendar year. No member may be elected for more than three (3) successive terms. In the event that there is a vacancy on the committee, the county legislative body shall fill the vacancy at its next regular meeting after the vacancy occurs; and the committee member filling the vacancy shall serve during the unexpired term of the member's predecessor.

(d) The functions of the committee shall be to:

(1) Act with duly authorized representatives of the University of Tennessee extension in the

employment or removal of personnel receiving funds from county extension appropriations;

(2) Act with duly authorized representatives of the state agricultural extension service in formulating the county extension budget, and serve as liaison between the extension service and the county legislative body on financial and other matters relating to the work;

(3) Act in an advisory capacity on county extension program formulation; and

(4) Act in an advisory capacity on activities performed in connection with carrying out the program.

(e) In performing the functions under subsection (d), the committee shall meet with duly authorized representatives of the University of Tennessee extension on selected dates mutually agreed to by the chair of the committee and the representatives of the University of Tennessee extension during the months of February, May, August and November, and at other times deemed desirable by a majority of the members of the committee.

HISTORY: Acts 1929, ch. 81, § 5; mod. Code 1932, § 2545; Acts 1955, ch. 212, § 1; T.C.A. (orig. ed.), § 49-3406; Acts 2004, ch. 517, § 10.

Source: <https://www.lexisnexis.com/hottopics/tncode/>

Anderson County Agriculture Committee

Effective: 01/2024

Agricultural Committee will meet: First Monday at 12:00 PM on the following months:

February, May, August, November

Meetings will be held in the Anderson County Extension Office conference room

Josh Anderson (865) 771-4495 joshandersondistrict3@gmail.com	Commissioner
Michael Foster (865) 803-4813 mfoster@andersoncountyttn.gov	Commissioner
Shelly Vandagriff (865) 680-8369 svandagriff@icloud.com	Commissioner
Joe Hall (865) 806-1903 joehall124@comcast.net	Farmer
Jeremy Horne (865) 323-6011	Farmer
Kathy Turpin (865) 256-2998 atncowgirl@yahoo.com	Farm Woman
Amanda Evans (865) 310-2624 acevans136@gmail.com	Farm Woman





ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

December 12, 2023

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Mayor's Report

Dear Chairman Mayes and Honorable Members of Commission,

I wish to add the following items to the Agenda:

1. Anderson County received a Food Insecurity Grant from Tennessee Economic and Community Development. The grant contract is on the Purchasing Agenda for your approval. As the Anderson County School system will be managing the grant, it was recommended that we memorialize the understanding of responsibilities between ACS and Anderson County. Requesting Motion to Approve the contract between ACS and Anderson County for purposes of provision of services for the Food Insecurity Grant. (Attached)
2. Veterans Bridge. Anderson County has been working quite awhile through the processes for improvements to create landscaping and a monument for Veterans Bridge in Anderson County. This is next step in the process. Requesting motion to approve the 10-year renewable licensing agreement REQ # 7055, Project F-079-1(2) with TDOT. (Documents attached)

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", with a long, sweeping horizontal line extending to the right.

CONTRACT
between
Anderson County, Tennessee
and
Anderson County Schools

THIS CONTRACT, by and between Anderson County, Tennessee, and Anderson County Schools

WITNESSTH: In consideration of the mutual promises herein contained, the parties have agreed and do hereby enter into this contract according to the provisions set out herein for the purposes of provision of services under the State of Tennessee Department of Economic and Community Development Food Insecurity Grant:

A. Anderson County Schools agrees to perform the services as follows:

1. Maintain an active SAM Registration.
2. Prepare and submit a monthly report to the East Tennessee Development District that contains the following:
 - Number of Participants
 - Surveys of each new participant
3. Anderson County Schools will bear all insurance, operating and repair costs.
4. Prepare and submit closeout report to the East Tennessee Development District.
(Forms will be provided upon completion)
5. Assist the County in obtaining quotes (if needed and requested);
6. Any changes in scope of work must be approved by the County;
7. Anderson County Schools will be responsible for all aspects of public/customer relations during the course of this project. Anderson County may assist when needed to explain State and Federal Regulations.
8. No participant can be denied service based on Anderson County's Title VI Policy.
9. Anderson County Schools must maintain all equipment and supplies in good working condition.

B. The GRANTEE agrees to perform the following services for this project:

1. Anderson County, Tennessee, will allow the use of the following equipment and supplies. (See Attachment)

2. Anderson County will advertise or secure quotes for the equipment and supplies in accordance to State and Federal Guidelines.
3. Anderson County will contract with East Tennessee Development District to administer the project, adhering to all Federal and State Guidelines.

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

ACCEPTED:

ACCEPTED:

Terry Frank, Anderson Co. Mayor

Dr. Tim Parrot, Director, Anderson Co. Schools

Date

Date

APPROVED AS TO LEGAL FORM:

APPROVED:

Anderson Co. Law Director

Anderson Co. Finance Director



**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

**REGION 1 RIGHT OF WAY OFFICE
P. O. BOX 58
KNOXVILLE, TENNESSEE 37901
(865) 594-2496**

**BUTCH ELEY
DEPUTY GOVERNOR &
COMMISSIONER OF TRANSPORTATION**

**BILL LEE
GOVERNOR**

October 23, 2023

**Anderson County
Attn: Mayor Terry Frank
100 N Main Street Ste. 208
Clinton TN 37716**

Subject: Please Review License Agreement- REQ # 7055

**Project No: F-079-1(2)
County: Anderson
Tracts: 3, 4**

Dear Mayor Frank:

Please see the attached two copies of the above referenced License Agreement between the Anderson County and the State of Tennessee Department of Transportation – TDOT. Please review this License, have both copies signed, and return them to me at the address above. Once I have received the signed License Agreements, they will be sent to Headquarters for execution. You will receive a copy of the License Agreement once it has been fully executed.

Please leave the dates blank in the body of the License Agreements. We will fill the term dates in once the Commissioner executes the agreements.

**If you have any questions please do not hesitate to contact me at
(865) 594-2658.**

Sincerely,

Whitney Majors

**Whitney Majors
Excess Land Coordinator**

This Instrument prepared by:
State of Tennessee
Department of Transportation
Region 1
P. O. Box 58
Knoxville, Tennessee 37901
(Local government)

Project No: F-079-1(2)
Anderson County
Tract Nos.: 3 and 4
Request No.: 7055

LICENSE AGREEMENT

THIS AGREEMENT is made and entered into as of this the ____ day of _____, 20__ by and between THE STATE OF TENNESSEE, acting by and through its Commissioner of Transportation, (hereinafter referred to as "State") and ANDERSON COUNTY, TENNESSEE (hereinafter referred to as "Licensee").

WHEREAS, Licensee desires to use a portion of the Licensed Premises for the installation and maintenance of a veteran's memorial along State Route 61 in Anderson County, Tennessee, being more specifically described in Exhibit A being attached to and made a part of this License; and

WHEREAS, the State is willing to permit said use of the Licensed Premises subject to certain conditions.

NOW, THEREFORE, in consideration of the execution of this License Agreement, it is mutually agreed between the parties hereto as follows:

1. **LICENSE** – Licensee is hereby granted permission to use the Licensed Premises to install and operate a veteran's memorial along State Route 61 in Anderson County, Tennessee (hereinafter referred to as the "Improvements").
2. **USE OF LICENSED PREMISES** - Licensee shall be permitted to use the Licensed Premises for a public use purpose, subject to cancellation for failure to continue public use for the operation of the Improvements. Licensee shall not be permitted to use the Licensed Premises for any other purpose except by prior written permission of the State. Licensee's use of the Licensed Premises is subject to any easements of record and to the right of any utility owner to operate and maintain any existing utility facilities within the Licensed Premises.
3. **FEE** – Licensee shall pay \$0 per year to the State for the use of the Licensed Premises.
4. **TERM** – The License is a 10 year, renewable license which shall begin on _____, 20__ and shall end on _____, 20__.
5. **ACCESS** – The State shall provide Licensee access to the Licensed Premises at all times for the uses authorized herein.
6. **MAINTENANCE** – The costs of any maintenance and operation of the Improvements shall be at the sole expense of Licensee;

7. **IMPROVEMENTS:**

A. Any improvement(s) made pursuant to this License Agreement by Licensee shall be subject to the prior written approval of the STATE. Any improvement(s) erected upon said Licensed Premises, whether erected before or after this License Agreement, must be properly maintained in such manner as to cause no interference with traffic and said improvement(s) and area within the right-of-way boundaries shall be kept free of refuse, trash or any other unsightly materials. If said improvement(s) and area are not so maintained in accordance with the standards set by the STATE, the STATE shall be notified, and such improvement(s) and area shall immediately be brought up to such standards by the Licensee upon being directed to do so by a representative of the STATE.

B. If Licensee proposes to construct any improvement over or under the roadway, Licensee shall submit detailed plans to the STATE for prior approval. If approved, Licensee shall construct and maintain the improvement in accordance with the approved plans and any additional standards established by the STATE, as set forth in Attachment "A" hereto or as it may hereafter be amended. Whether an improvement has been erected before or after this License Agreement, Licensee shall inspect the improvement at least once (1) time during any consecutive twelve (12) month period of this License Agreement to determine if the improvement is structurally sound and maintained in accordance with the standards set by the STATE. The inspections shall be conducted by, or under the supervision of, a professional engineer licensed in the State of Tennessee and in a manner substantially similar to the inspection standards for bridges and tunnels established in 23 CFR Part 650, as determined by the STATE. Licensee shall submit a copy of each inspection report to the STATE, and Licensee shall retain a copy of all inspection reports made during the term of this License Agreement. Licensee grants the STATE, and its contractors or agents, a right to enter to the Licensed Premises upon the STATE's request for the purpose of conducting an inspection of any improvement made pursuant to this Licensed Agreement. Licensee shall promptly repair any structural or other deficiencies in the improvement identified in the Licensee's or the STATE's inspection. Any repair(s) made by Licensee are subject to approval by the STATE.

8. **TRAFFIC CONTROL** - At no time will work authorized by this license agreement interfere with the normal flow of traffic on roadways adjoining the Licensed Premises. Licensee is responsible for providing traffic control for this work zone in accordance with the requirements of the current *Manual on Uniform Traffic Control Devices*. If proper traffic control is not in place, TDOT may order Licensee to stop work until proper traffic control is put in place.
9. **FIRE HAZARD** - The Property shall not be used for the manufacture or storage of flammable material or for any other purpose deemed by the STATE or the Federal Highway Administration to be a potential fire hazard or other hazard to the highway. The determination as to whether or not a use constitutes such a hazard shall be in the sole discretion of the STATE or the Federal highway Administration. The operation and maintenance of said property will be subject to regulation by the STATE to protect against fire or other hazard which could impair the use, safety or appearance of the highway. LICENSEE shall provide access, at all times, for firefighters and accompanying equipment.
10. **DAMAGE TO STATE PROPERTY** - Licensee shall be liable for any damage to state property resulting from Licensee's use of the Licensed Premises and/or installation and operation of the Improvements, including but not limited to, the roadway, shoulders, guardrail, drainage, landscaping, signs and controlled-access fences. All repair or replacement of such damage shall be made in accordance with the current TDOT Standard Specifications for Road and Bridge Construction, TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.

11. **LIABILITY** - Licensee shall assume all liability for claims arising out of conduct on the part of the Licensee for which it would be liable under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, et seq., up to the limits for which it can be held liable for such conduct under that act, arising from its use of the Licensed Premises. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character arising from the contractor's acts or omissions in the prosecution of the work.
12. **INSURANCE** - The Licensee, its successors and assigns, agrees to maintain adequate public liability insurance, which may include self-insurance, and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the Licensee's liability under the Tennessee Governmental Tort Liability Act, Tenn. Code Ann. § 29-20-101, et seq. The insurance policy shall include a provision for the insurance company to notify the State in writing of any cancellation or changes of the policy at least 30 days in advance of the cancellation or change. In addition, Licensee shall require that any contractor of Licensee that performs any work on the Licensed Premises, including any installation, maintenance, or operation of the Improvements, shall provide proof of adequate and appropriate general liability insurance providing liability coverage in an amount not less than \$1 million dollars per occurrence and \$300,000 per claimant, naming the State of Tennessee as an additional insured.
13. **PERMITS** - Licensee is responsible for obtaining and paying the costs of all permits, licenses or other approvals by any regulatory body having jurisdiction over the uses authorized herein. Prior to commencing the work authorized herein, Licensee shall notify Tennessee One Call regarding any excavation(s) and shall ensure that the provisions of TCA 65-31-101 et seq. are met.
14. **COMPLIANCE** - All work on the Licensed Premises shall be performed in compliance with current TDOT Landscape Design Guidelines and TDOT Standard Drawings in addition to applicable federal, state and local laws and regulations. Should Licensee fail or neglect to comply with any term or condition of this License Agreement or to comply with written notice and demand, this License shall be subject to termination. In the event of such termination, Licensee shall immediately remove any and all of its Improvements from the licensed Premises and surrender all rights and privileges under this License Agreement; otherwise, on written notification by the State, the Improvements will be removed and said Licensed Premises restored to its former condition in a timely manner at the expense of the Licensee.
15. **TITLE VI ASSURANCES** - The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations shall be amended.
16. **AMERICANS WITH DISABILITIES ACT ASSURANCES** - The Licensee for itself, its successors in interest and assigns, as part of the consideration hereof

does hereby covenant and agree that in the event facilities are constructed, maintained, or otherwise operated on the property described in this License Agreement for a purpose for which the State or a State program or activity is extended or for another purpose involving the provision of similar services or benefits, the Licensee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 28, Code of Federal Regulations, Parts 35 and 36, Nondiscrimination on the Basis of Disability in State and Local Government Services and Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities, and as said regulations shall be amended. The Licensee further agrees that if any pedestrian facilities are constructed, maintained, or operated on the property described in this License, the Licensee shall construct, maintain, and operate such facilities in compliance with the Architectural and Transportation Barriers Compliance Board's "Accessibility Guidelines for Pedestrian Facilities in Public Rights-of-Way" (proposed 36 CFR Part 1190; published in the Federal Register, July 26, 2011).

17. **REVERSION** – In the event that the Licensed Premises is needed for a transportation project, Licensee shall remove any and all of its Improvements from the Licensed Premises and surrender all rights and privileges under this License Agreement within 60 days of receiving written notice from the State. In the event that the Licensed Premises is needed for a highway maintenance project, the use of the Licensed Premises will cease temporarily until the maintenance project is completed. In the event that a utility owner needs to maintain an existing utility facility, the Licensee's use of the Licensed Premises may cease or be impaired until the utility maintenance activity is completed.
18. **ADJACENT PROPERTY** – Licensee states and affirms that the Improvements constructed and maintained on the Licensed Premises are not relevant to any adjacent property's activities, features, or attributes that qualify the adjacent property for protection under Section 4(f) of the Department of Transportation Act of 1966 (Pub. L. 89—670, 80 Stat. 931) now codified at 23 U.S.C. § 138, 49 U.S.C. § 303, and 23 CFR Part 774 (hereinafter referred to as "Section 4(f)"). Therefore, neither the act of reversion nor termination of this Agreement, nor any transportation related activities occurring on the Licensed Premises (including, but not limited to, maintenance activities, construction activities, etc.), would result in a substantial impairment to the activities, features, or attributes that may qualify Licensee's adjacent or nearby property for protection under Section 4(f).
19. **NO PERMANENT OWNERSHIP** – Licensee does not currently possess, nor through this Agreement acquire, permanent ownership or control over the Licensed Premises.
20. **TERMINATION** – The State may terminate this License at will with 60 days written notice to Licensee.
21. **ASSIGNMENT** – The license shall not be transferred, conveyed or assigned to another party without prior written approval from the State.

TO THE LICENSEE:

Anderson County, Tennessee
100 North Main Street
Clinton, Tennessee 37716

TO THE STATE:

Department of Transportation
Brian Dickerson, Excess Land Office
James K. Polk Bldg., 6th Floor
505 Deaderick Street
Nashville, Tennessee 37243

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be
executed the day and year first above written.

LICENSEE:

ANDERSON COUNTY, TENNESSEE

By: _____

DATE: _____

Title: _____

APPROVED AS TO FORM
AND LEGALITY:

Attorney for Licensee

DATE: _____

STATE OF TENNESSEE:

Howard H. Eley
Deputy Governor and Commissioner
Tennessee Department of Transportation

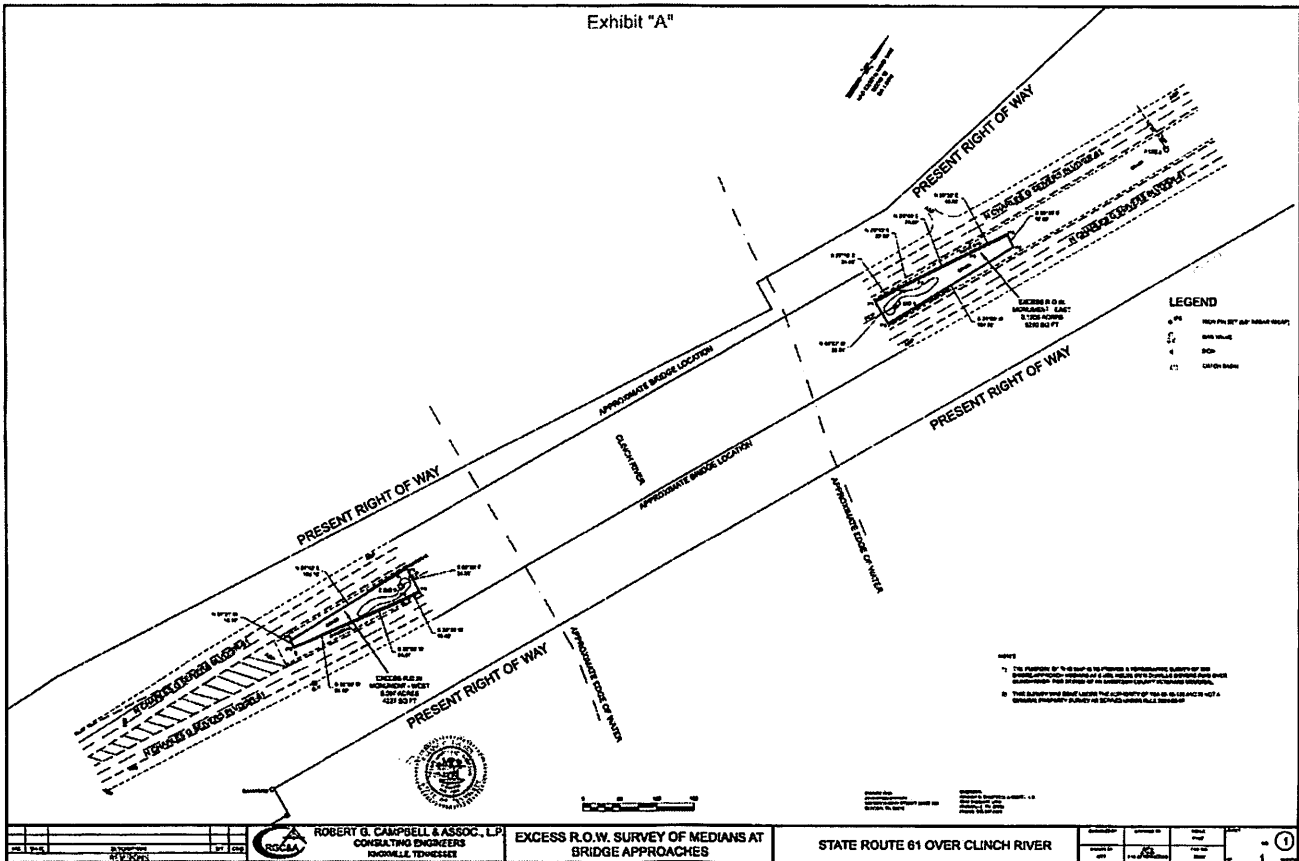
DATE: _____

APPROVED AS TO FORM
AND LEGALITY:

John Reinbold, General Counsel
Tennessee Department of Transportation

DATE: _____

Exhibit "A"



ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

December 7, 2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
	1	General Fund 101 - Trustee	\$ 300.00
	1	General Fund 101 - Property Assessor	\$ 70.00
	2	Fund 118 - EMS	\$ 25,000.00
	2	Fund 141 - School Maintenance	\$ 75,000.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
	2	5 Fund 141 - Special Education	\$ 24,000.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
	3	6 Fund 141 - Fiscal Services (Payroll)	\$ 25,650.00
	3	7 Fund 141 - Fiscal Services (Payroll)	\$ 27,831.06
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
	4	8 Fund 131 - Highway	\$ 100,000.00
	4	9 General Fund 101 - County Clerk	\$ 4,000.00
	4	10 General Fund 101 - County Clerk	\$ 8,500.00
	5	11 Fund 118 - EMS	\$ 46,029.29
	5	12 Fund 118 - EMS	\$ 65,943.00
	6	13 General Fund 101 - Finance/Motor Pool	\$ 16,306.00
	8	16 Fund 128 - Tourism/Finance	\$ 125,000.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
	7	14 General Fund 101 - Mayor	\$ 7,500.00
	7	15 General Fund 101 - Mayor	\$ 15,000.00
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 7 - Miscellaneous			
	8	A City of Clinton Traffic Lights	Motion Failed
	8	B Animal Shelter Property	Motion Passed
	9	C New Business	NA
	9	D Old Business/Radio Inter-Operability	Motion Passed
	9	D Old Business/Scarboro 85 Memorial/Nonprofit Committee	Motion Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

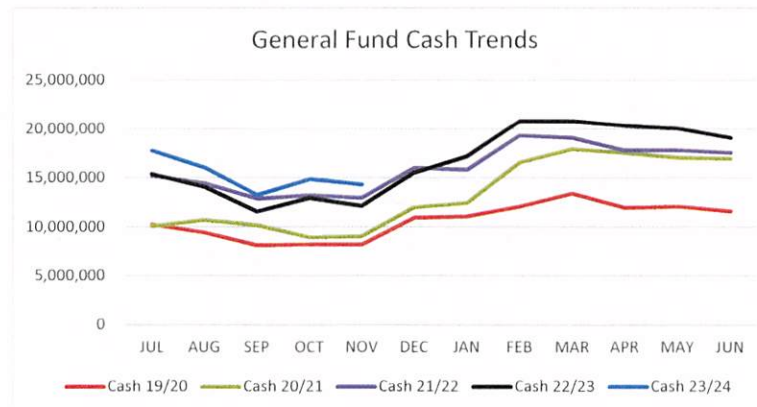
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
November 30, 2023**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,588,210	\$ 1,289,965	\$ 3,709,895	\$ 10,865,316 *	\$ 17,453,386	\$ 14,366,668
115	Library Fund	\$ -	\$ 345,742		\$ -	\$ -	\$ 345,742	\$ 289,258
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 428,665
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 604,954	\$ 604,954	\$ 874,338
121	American Rescue Plan							\$ 7,604,250
122	Drug Control Fund	\$ -	\$ 146,739	\$ 6,988	\$ -	\$ -	\$ 153,727	\$ 148,772
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 50,862
128	Tourism Fund	\$ -	\$ 265,140	\$ -	\$ 200,000	\$ -	\$ 465,140	\$ 1,067,874
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,655,375	\$ -	\$ -	\$ 2,985,406	\$ 4,085,650
141	General Purpose School Fund	\$ -	\$ -	\$ 8,568,414	\$ -	\$ -	\$ 8,568,414	\$ 8,411,032
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 4,124,886
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 890,675
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 613,850
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 406,574
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 490,843
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 686,983
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 973,484
		\$ 245,108	\$ 10,216,126	\$ 12,634,555	\$ 5,098,547	\$ 11,470,270	\$ 39,664,606	\$ 45,514,664

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
November

Cash 19/20	8,211,552
Cash 20/21	9,072,964
Cash 21/22	12,975,594
Cash 22/23	12,159,761
Cash 23/24	14,366,668



Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$1,895,070.30							5,358,602.27	

Local Option Sales Tax - Total Net Collections

Month	FY2021	FY2022	FY2023	FY2024
July	\$3,500,000	\$3,800,000	\$3,800,000	\$4,000,000
August	\$3,600,000	\$3,700,000	\$3,600,000	\$3,900,000
September	\$3,300,000	\$3,600,000	\$3,400,000	\$3,700,000
October	\$3,500,000	\$3,700,000	\$3,600,000	\$3,800,000
November	\$3,600,000	\$3,800,000	\$4,100,000	\$4,200,000
December	\$2,800,000	\$3,900,000	\$4,200,000	\$4,300,000
January	\$5,000,000	\$4,800,000	\$4,700,000	\$4,600,000
February	\$3,500,000	\$3,400,000	\$4,000,000	\$3,900,000
March	\$3,500,000	\$3,500,000	\$3,800,000	\$3,700,000
April	\$4,100,000	\$4,000,000	\$4,300,000	\$4,200,000
May	\$4,000,000	\$4,000,000	\$4,200,000	\$4,100,000
June	\$4,000,000	\$4,000,000	\$4,200,000	\$4,100,000

ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,925,029.46)	\$ (3,184,304.47)	\$ (12,109,333.93)			
	Remaining Allocation	\$ 1,074,970.54	\$ 1,767,769.53	\$ 2,842,740.07			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 18,000.00	\$ 12,000.00	In Progress	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 736,017.85	\$ 283,153.00	In Progress	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 299,195.84	\$ 365,504.16	In Progress	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 58,979.06	\$ 91,020.94	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ 65,765.00	\$ 159,235.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 564,490.10	\$ 335,509.90	In Progress	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	In Progress	NO	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.00	\$ 2,611.00	In Progress	YES	8/21/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	5/15/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
		\$ 12,109,333.93	\$ 7,596,015.28	\$ 4,513,318.65			

2023-2024 Grant Inventory for Anderson County Government

Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery
Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	100,000.00	-	7/1/2023	6/30/2024		\$ 100,000	TDMHSAS	\$ 8,260
District Attorney's Office	Victim's Coordinator Grant (VOCA)	130,000.00	-	7/1/2023	6/30/2024	\$ 130,000		OCJP/VOCA	
District Attorney's Office	Family Justice Center	200,000.00		7/1/2023	6/30/2024	\$ 200,000	-	OCJP/VOCA	\$ 3,685
Emergency Management	Homeland Security Grant 2020	25,000.00	-	9/1/2020	4/30/2023	\$ 25,000		TEMA/DHS	
Emergency Management	EMA ARPA	50,000.00		10/1/2020	9/30/2023	\$ 50,000		TEMA	
Emergency Management	Emergency Management EMPG 2024	37,080.04		10/1/2021	9/30/2023	\$ 37,080		TEMA	
Emergency Management	Homeland Security Grant 2023	25,000.00	-	9/1/2022	4/30/2025	\$ 25,000		TEMA/DHS	
Health Department	Salaries, Benefits, Travel	605,600.00	-	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE	
Health Department	Health Department Renovation	349,000.00	116,400.00	1/13/2023	6/30/2026		\$ 349,000	TDH	
Health Department	Immunization Funding	227,000.00		7/1/2023	6/30/2024	\$ 227,000		TDH	
Health Department	Safety Net Grant for Dental Extractions Adults	4,000,000.00		7/1/2023	6/30/2024		\$ 4,000,000	TDH	
Juvenile Court	Safe Baby Court Grant	250,000.00	-	7/1/2022	6/30/2023		\$ 100,000	TDMHSAS/ DCS	
Mayors Office	TDOT Oliver Springs 1 of 2	942,020.00	216,580.00				\$ 942,020	TDOT	
Mayors Office	TDOT Oliver Springs 2 of 2	711,396.36	177,848.64			\$ 711,396		TDOT	
Mayors Office	TDOT Old State Circle Bridge	950,900.00				\$ 950,900		TDOT	
Mayors Office	Animal Friendly - Spay/Neuter	1,200.00		7/3/2023	5/31/2024		\$ 1,200	TDA	
Mayor's Office	CDBG Waterlines	523,207.00	107,163.00	10/15/2020	10/14/2024	\$ 523,207	-	TDEC/CDBG	
Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	3,795,149.22	379,514.92	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDEC	
Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	13,430.00	13,430.00	10/1/2023	6/30/2024		\$ 13,430	OCJP	
Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	8,000.00	-	7/1/2022	9/30/2023		\$ 8,000	TCAD	
Mayor's Office/Office on Aging	COVID: ETHRA/CARES Act -Office on Aging	126,904.00	-	7/1/2022	06/30/2023 O	\$ 111,823	\$ 15,081	ETHRA/ TCAD	
Mayor's Office/Office on Aging	Office on Aging and Senior Center	66,741.00		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	ETHRA/ETAAAD	
Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	52,100.00	-	7/1/2023	6/30/2024		\$ 52,100	TDOT	
Sessions Judges	STOP, DV Court	201,000.00		7/1/2023	6/30/2026	\$ 201,000		OCJP	
Sheriff's Department	Governor's Highway Safety Grant	22,000.00	-	10/1/2023	9/30/2024	\$ 22,000	-	TDSHS/ NHSTA	
Sheriff's Department	Violent Crime Intervention Grant	210,000.00	-	3/15/2023	6/30/2024		\$ 210,000	OCJP	
Sheriff's Department	Evidenced Based Programming (EBP)	295,707.00		5/15/2023	6/30/2025		\$ 295,707	OCJP	
Sheriff's Department	VCIF Collaborative	1,885,000.00		8/1/2023	6/30/2025		\$ 1,885,000	OCJP	\$ 16,900
Sheriff's Department	SRO Grant	1,275,000.00		7/1/2023	6/30/2024		\$ 1,275,000	TDHS	
Sheriff's Department	Mental Health Transport	227,743.00	-	7/1/2023	6/30/2024		\$ 227,743	OCJP	
Tourism	Tourism ARPA	163,357.25		12/1/2021	11/30/2026	\$ 163,357		TDTD	
Tourism	Tourism Marketing Grant	30,000.00	30,000.00	7/1/2023	6/30/2024		\$ 30,000	TDTD	
Tourism	Tourism Enhancement Grant	100,000.00	30,000.00	7/1/2023	6/30/2025	\$ -	\$ 100,000	TDTD	
								Total	
				Current Year Grants		\$ 7,385,822	\$10,063,713	\$ 17,449,535	\$ 28,845
				Prior Year Grants		\$ 3,659,654	\$ 6,369,217	\$ 10,028,871	

BUDGET COMMITTEE MINUTES

DECEMBER 7, 2023

Members Present:

Michael Foster, Commissioner–Chairman
Aaron Wells, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent: Shain Vowell, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52400-334	Maintenance Agreement	\$300.00
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Decrease Expenditure Code:

101-52400-399	Other Contracted Services	\$300.00
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Justification: Pay for price increase for our property tax vendor E-gov/Catalis.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Johnny Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52300-349	Printing, Stationery, & Forms	\$70.00
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Increase Expenditure Code:

101-52300-320	Memberships	\$70.00
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Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:
118-55130-309-KICK Contracts with Governmental Agencies-Kicker Payment \$25,000.00

Increase Expenditure Code:
118-55130-338-1000 Vehicle Maintenance \$25,000.00

Justification: Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Bobby Crawford, School Maintenance, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:
141-72610-351 Rentals \$75,000.00

Increase Expenditure Code:
141-72610-499 Other Supplies \$75,000.00

Justification: To transfer funds to provide materials and supplies needed for the Maintenance Department.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

**APPROPRIATIONS REQUIRING FULL COMMISSION
APPROVAL**

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:
141-43551-SEFFS Special Education Fees for Service \$24,000.00

Increase Expenditure Codes:

141-71200-171-SEFFS	Speech Pathologist SEFFS	\$19,000.00
141-71200-201-SEFFS	Social Security SEFFS	2,000.00
141-71200-204-SEFFS	State Retirement SEFFS	2,000.00
141-71200-212-SEFFS	Employer Medicare SEFFS	<u>1,000.00</u>
		\$24,000.00

Justification: To appropriate Special Education Fees for Service to provide a Speech Language Pathologist to evaluate students and language difficulties.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72110-105	Attendance-Supervisor/Director	\$650.00
141-72110-355	Attendance-Travel	5,000.00
141-72110-499	Attendance-Other Supplies & Materials	5,000.00
141-72210-524	Attendance-Staff Development	5,000.00
141-72130-355	Other Student Support-Travel	<u>10,000.00</u>
		\$25,650.00

Decrease Expenditure Code:

141-72110-189	Attendance-Other Salaries and Wages	\$25,650.00
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Justification: To transfer funds for travel and supplies related to social workers now managed by Student Services.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72250-105	Technology-Supervisor/Director	\$750.00
141-72250-121	Technology-Data Processing Personnel	150.00
141-72250-355	Technology-Travel	4,000.00
141-72250-499	Technology-Other Supplies & Materials	<u>22,931.06</u>
		\$27,831.06

Decrease Expenditure Code:

141-72250-161	Technology-Secretary	\$27,831.06
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Justification: To transfer funds for additional needs within the Technology program for travel and supplies.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-418	Machinery & Equipment	\$50,000.00
131-63100-336	Maintenance & Equipment	<u>50,000.00</u>
		\$100,000.00

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$100,000.00
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Justification: To increase codes for machine parts, equipment and repairs.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000	Postage	\$4,000.00
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Increase Expenditure Code:

101-52500-348-ORPM	Postal Charges-Oak Ridge Postage Meter	\$4,000.00
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Justification: Postage for Oak Ridge County Clerk location.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from County Clerk, Jeff Cole, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,500.00
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(Amendment will be from 101-34515-TITLE Additional Fees-Title and Registration and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-52500-349	Printing, Stationery, Forms	\$1,500.00
101-52500-399	Service Contracts	2,500.00
101-52500-411	Data Processing Supplies	500.00
101-52500-435	Office Supplies	2,000.00
101-52500-709	Data Processing Supplies	<u>2,000.00</u>
		\$8,500.00

Justification: Money for supplies and contracts till end of year.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$46,029.29
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Increase Expenditure Codes:

118-55130-330	Leases	\$26,029.29
118-55130-499	Other Supplies & Materials	<u>20,000.00</u>
		\$46,029.29

Justification: Enterprise lease agreement for four support vehicles. Emergency equipment (decals, lights, sirens, etc.)

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$65,943.00
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Increase Expenditure Codes:

118-55130-711	Furniture	\$20,000.00
118-55130-335	Main & Repair Building	40,000.00
118-55130-399	Other Contracted Services	<u>5,943.00</u>
		\$65,943.00

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-105	Motor Pool Director	\$2,492.00
101-54900-142	Motor Pool Mechanics	5,755.00
101-54900-189	Motor Pool Other Salaries & Wages	1,438.00
101-54900-201	Motor Pool Social Security	655.00
101-54900-204	Motor Pool Retirement	634.00
101-54900-209	Motor Pool Short Term	41.00
101-54900-212	Motor Pool Medicare	152.00

Increase Reserve Code:

101-39000	Unassigned	<u>5,139.00</u>
		\$16,306.00

Decrease Expenditure Codes:

101-54900-207	Motor Pool Medical Insurance	\$1,306.00
101-54900-353	Motor Pool in Tow in Services	2,000.00
101-54900-425	Motor Pool Gas	1,000.00
101-54900-453	Motor Pool Vehicle Parts	10,000.00
101-54900-499	Motor Pool Other Supplies & Materials	<u>2,000.00</u>
		\$16,306.00

Justification: Correction of Motor Pool original budget that was posted to GL incorrectly by Finance. This was discovered during audit when checking fund balance totals.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-399	Other Contracted Services	\$7,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$7,500.00
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Justification: Requesting replenishment of contracted services funds for the mayor's office that were utilized for the Commission Strategic Planning sessions and report. In order to properly and legally authorize work to begin, the mayor's office authorized a purchase order from the mayor's existing budget. Note: The consultant will present to County Commission a written strategic plan following the session. Payment to vendor/independent contractor will not be issued until delivery of the strategic plan.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Office of Planning & Development, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-399-ZNRM	Other Contracted Services	\$15,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$15,000.00
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Justification: Funds requested allow for clean-up of properties authorized through orders of the court re: violations. Once clean-up occurs, a lien is placed upon the property. Most recently, one of the properties we cleaned up was sold & we received \$28,125. In 2022, we received \$2,350 for a property on Oak Road; in Sept. 2021, we received \$7,150 on a Blacksberry Road property. Our hope is to continue to allocate a portion of these funds to go for further clean-up, lien and recovery to continue the cycle of addressing the violations or blighted properties and restoration/improvement of property values. Revenues roll back into the General Fund.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Decrease Reserve Code:

128-34535	Tourism Restricted For Social, Cultural & Recreational Services	\$125,000.00
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Increase Expenditure Code:

128-58110-316-SC85M	Tourism-Contributions-Scarboro 85 Monument	\$125,000.00
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Justification: In the December meetings the Non-Profit Committee approved a contribution to the Scarborough 85 Monument from the Tourism Fund in the amount of \$125,000.00

Motion by Commissioner Aaron Wells, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

Beginning of Meeting

Commissioner Mayes requested that the discussion of Section A and Section B be reversed, so that Section A is now **“City of Clinton Traffic Light Funding/Michael Foster”**, and Section B is now **“Animal Shelter Property/Mayor Frank”**. There were no objections to the request.

Motion by Commissioner Mayes, second by Commissioner Beauchamp, to add the topic of “Radio Interoperability” to the agenda under Old Business. Motion passed unanimously.

Motion by Commissioner Wells, second by Commissioner Mayes, to add the topic of the Scarborough 85 Project to the agenda under Old Business. Motion passed unanimously.

SECTION A, City of Clinton Traffic Light Funding/Michael Foster

Clinton City Mayor, Scott Burton, presented a request on behalf of the City for \$200,000.00 in county funding for the addition of two new traffic signals (i.e., Doe Run Blvd. at N. Charles C. Seivers Blvd., and Hillvale Rd. at Tanner Lane).

Motion by Commissioner Vandagriff, second by Commissioner White, to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting Yes: Commissioners Foster, Vandagriff, and White.

Voting No: Commissioners Wells, Beauchamp, Smallridge, and Mayes.

Motion Failed.

SECTION B, Animal Shelter Property/Mayor Frank

Mayor Frank presented an update on the USDA loan for construction of the Animal Shelter. Mayor Frank requested that funds be allocated for purchase of the subject property and authorization to approach the City of Clinton with an offer of \$70,000.00 for purchase of the property.

Motion by Commissioner Beauchamp, second by Commissioner Smallridge, and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval of up to \$70,000.00 for the purchase; and authorization to

approach the City of Clinton with the offer. Funds to be taken from G.L code 101-34685-1000 (Committed - Future Industrial/Land Purchase)

SECTION C, New Business

None.

SECTION D, Old Business

1. Radio Inter-Operability

Commissioner Mayes opened a discussion regarding county funding for the purchase of radio communications equipment for the County.

Motion by Commissioner Mayes, second by Commissioner Beauchamp, and passed unanimously to refer to the Anderson County Board of County Commissioners with a recommendation for approval of up to \$1,250,000.00 for the purchase of radio communications equipment for the County. Funds to be taken from ARPA Fund 121.

2. Scarboro 85 Project

Commissioner Wells opened a discussion regarding county funding for the Scarboro 85 Memorial Project.

Motion by Commissioner Wells, second by Commissioner Beauchamp, to commit \$125,000.00 in funding from the Tourism Department's fund balance and refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion by Commissioner Mayes, second by Commissioner Foster, to amend the amount to \$100,000.00 in funding from the Tourism Department's fund balance.

Motion to amend fails 3-4.

Voting Yes: Commissioner Mayes, Commissioner Vandagriff, and Commissioner Foster.

Voting No: Commissioner Wells, Commissioner Beauchamp, Commissioner Smallridge, and Commissioner White.


Original motion passed.

Voting Yes: Commissioner Wells, Commissioner Beauchamp, Commissioner Vandagriff, Commissioner Foster, Commissioner Smallridge, and Commissioner Mayes.

Voting No: Commissioner White.

This is reflected as the "16th item" above.

Meeting Adjourned.


Robby Holbrook, Finance Director

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
December 11, 2023
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Phil Yager (Committee Chair), Tyler Mayes, Denise Palmer and Steve Verran.
Member Absent: Aaron Wells.

Commissioner Palmer made a motion to add the CDBG – CV Addressing Food Insecurity Grant as a new business item. Commissioner Mayes seconded the motion. Motion passed unanimously.

A. Contracts Approved by Law Director

B. Contracts Pending Law Director Approval

- 1. Tennessee Quality Investments, Trustee and County Clerk, Contract #24-0068 – Lease of Andersonville Office space. Cost is \$1400 per month.**

Katherine Kleehammer informed the Committee this contract received approval from the Law Director since the agenda was issued. Commissioner Mayes made a motion to approve. Commissioner Palmer seconded the motion. Motion passed unanimously.

C. Other Business

- 1. Request to bid the following on govdeals:**

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2009 Ford Explorer	EMS	Inoperable, must be towed	\$500
2003 Ford E350 Ambulance	EMS	Working, needs battery	\$1000
2015 Chevy 3500 HD	EMS	Working	\$1000
2009 Chevy Impala	EMS	Inoperable, must be towed	\$300
2012 Chevy 3500 HD Ambulance	EMS	Inoperable, must be towed	\$500

Commissioner Mayes made a motion to approve as a group. Commissioner Palmer seconded the motion. Motion passed unanimously.

Informational Only – Sold Capital Assets

DESCRIPTION	DEPARTMENT	Condition	Starting Bid	Winning Bid
2009 Chevy Tahoe	Sheriff	Starts with a boost	\$500	\$3090.62
2012 Chevy Charger	Sheriff	Must be towed due to transmission issue	\$500	\$2848.75
2008 Volkswagen Jetta	Sheriff	Must be towed, needs alternator and battery	\$250	\$3386.25

D. New Business

1. **State of Tennessee, Department of Economic and Community Development, Contract #24-0071** – Twenty-seven month, sixteen-day CDBG – CV Addressing Food Insecurity grant contract in the amount of \$194,000.

Commissioner Mayes made a motion to approve. Commissioner Palmer seconded the motion. Motion passed unanimously.



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: December, 2023

RE: Report to County Commission

ATTENDANCE

Student enrollment stands at 5,869 students including Kindergarten standing at 377.

HIGH SCHOOL

Clinton High



Mr. Potter's Anatomy and Physiology students have been getting some hands-on experience with eyeballs! These students are dissecting a sheep eye to observe the external and internal structures of the eye including the cornea, retina, choroid coat, lens, and iris. The lab was part of a larger unit of study on the human sense of sight and will help prepare these students for work in the medical field.

A.P. Biology

What better way to learn about biodiversity than to spend some time in the great outdoors? Kim Dunn's AP Biology class made the Great Smoky Mountains their biodiversity classroom for a day.

They explored the living organisms in the streams, forests, and wildlife right here in East Tennessee.



HOSA

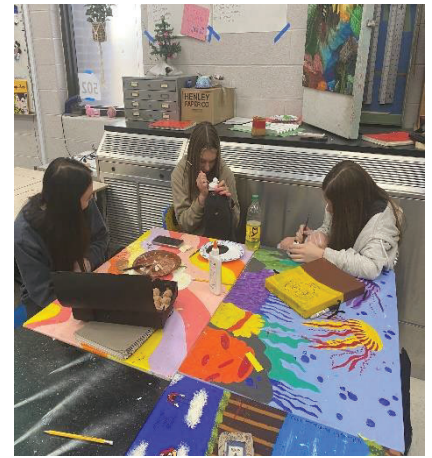


The CHS chapter of Health Occupations Students of America (HOSA) had some spooky good fun at the 5th annual Trunk-or-Treat event put on by the City of Clinton. This is a free community event held around Halloween each year and is a great opportunity for students to get involved and give back to their community.

Anderson County High



Students in Chad Feiock's Physics class at Anderson County High School were recently presented with an engineering challenge – to design a car that will protect their egg from a collision. This activity was introduced as a reminder of Newton's Laws of Motion and the significance of seatbelts in vehicles. Students had tested their original designs on the previous day and were allowed to redesign and test again. A Vernier photogate and software were used to capture data which students analyzed the next day. The lab bridged their units on two-dimensional kinematics and forces.



“Art washes away from the soul the dust of everyday life.” – Pablo Picasso

Ms. Julian, Anderson County High School’s Art Teacher has led her Applied Arts students in many projects throughout the semester. One of the most beloved projects in the biannual “Cow Parade”, which is based on New York’s “Cow Parade” benefiting various children’s charities. This ceramics project requires students to create a cow-themed item, which gets submitted in the art show and voted on by fellow students and staff. Students work diligently and look forward to displaying their work for friends, family, and teachers to see.

MIDDLE SCHOOL

Clinton Middle

CMS Poetry Night



During November, students at Clinton Middle School spent some time preparing for our first-ever Poetry Night and Spelling Bee. Students created original poems and submitted them for review throughout the month. Once approved, those students prepared and presented their work in the library to a small group of visitors. The CMS culinary classes prepared and served a variety of tasty treats and coffee while family members enjoyed the show. Once the poetry night was complete, the crowd moved to the auditorium where some very competitive students worked through several rounds of the spelling bee. The night concluded with 8th-grader, Gracie Hart, as our winner!

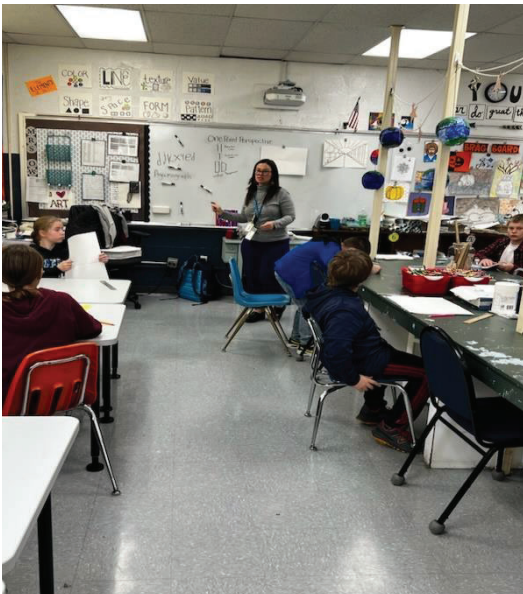
Norris Middle



In honor of Dr. Parrott, Norris Middle School hosted a shoe drive with excellent results! Students engaged in friendly competition and donated new and gently used kicks. So much so, boxes were overflowing! BETA Club members helped collect, categorize, and organize the collection to ensure distribution to those in need. We are proud to be walking into Thanksgiving Break with gratitude. Shout out to the 7th and 8th graders who worked diligently to make sure those shoes were in good condition to share!



Lake City Middle



We are thrilled to host Ms. Greenhouse as a guest art teacher at Lake City Middle School. This teacher and art coach has taught several lessons pertaining to many aspects of art instruction. Most recently, students have studied the work of Romero Brito, the famous modern day Brazilian artist!

On November 8, 2023, Lake City Middle School hosted the Veterans from the Lake City community for our annual program and luncheon. Students invited those military family members to attend. These students were able to have their pictures taken with their hero followed by a soup and sandwich lunch in the library. This annual event is a highlight and one that we are sure to continue.

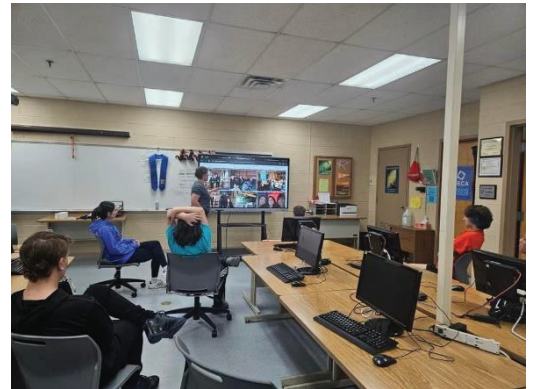


Norwood Middle



Norwood Middle School Career and Technical Education (CTE) students have been exposed to a variety of career paths based on their interests and curiosity. Over the course of the semester, these CTE students have visited veterinarian clinics, local businesses, and high school classes. Most recently, students had the opportunity to visit Clinton High School and explore their Criminal Justice classes. Additionally, students

that are exploring welding and automotive were able to visit Coal Creek Iron Works and Ray Varner Ford to learn more about these career paths.



Norris Middle



This year, Anderson County Schools has welcomed four new middle school College and Career Advisors. These roles have been introduced to expand student's perspectives on college and career options while focusing on developing valuable, employable skills. Students now have the opportunity to explore various future paths, participate in classes offered at the Anderson County Career and Technical Center (ACCTC), and visit colleges such as Tennessee Colleges of Applied Technology and Roane State Community College, as well as multiple businesses.

Presently, the new college and career program has engaged 437 middle school students. Among them, 155 have explored higher education programs affiliated with Anderson County Schools. Additionally, 59 students have had the chance to visit local businesses associated with their career interests, while 126 now feel assured in completing high school registration papers.

The Advisors are actively involved in supporting student-based enterprises. Students create their own business plans, develop marketing strategies and advertisements, and independently sell their products. This initiative is designed to provide students with insights into entrepreneurship and the essential skills required for success in the business world.

Furthermore, the Middle School Advisors collaborate with high school counselors to facilitate a smoother transition for students from middle school to high school. This collaborative effort aims to ensure that students are well-prepared and supported as they progress in their academic journey.



ELEMENTARY SCHOOL

Andersonville Elementary



Virtual family night was a huge success thanks to our very own Macy Martinez and Allison Greenhouse from Norris!

We can't thank our communities enough for your donations to the Good Neighbors of Norris. Our students brought in 1,000 items and Mr. Bulecheck's class had 225 just from their room! What a blessing to so many families.



Andersonville Elementary School PTO and Ms. Kim provided lunch and goodies for our staff. Our lounge looked beautiful and festive.



We had lots of crazy socks in connection with our family reading night!

We would like to congratulate our 2023-2024 Classified Staff Member of the Year, Mr. Gary Wilkerson. He is Our lead custodian and we are so blessed to have him In our school.



Please help us congratulate our 2023-2024 Teacher of the Year, Mrs. Lee Ann Fowler. The love she shows to her students and the joy she brings to her classroom is unmatched.

Briceville Elementary



In honor of our Superintendent, Dr. Parrott, Briceville Elementary held a coin drive to benefit Isaiah 117 House of Anderson County. BES presented them with a check for \$357.09. We are so fortunate to have such an amazing organization in our area to help our children. We have an equally amazing Director of Schools who cares about every student, every day. We also presented a banner to them signed by our students so they know they have friends not only in Briceville, but in all of Anderson County.



BES 2023 Christmas Program – Thank you to the community for showing up and supporting our amazing students and staff!



Claxton Elementary



Our very own Nurse Brittany was named Employee of the Year for the ACS Nursing Department. Congratulations!



Our Certified and Classified Staff members of the year at CES: Jennifer Rodabaugh (left), Academic Coach and Courtney Aspen (right), 4th Grade Assistant. We are so lucky to have These two ladies in our Building. They go above And beyond for staff and Students!



CES displayed a tree at the Fantasy of Trees. The tree was “Out of an Abundance of Caution” snow day-themed tree which featured student made ornaments and a student decorated tree skirt from 1st and 4th grade.

Dutch Valley Elementary



This group of men pictured, along with several others not pictured, have been a huge asset to our school. For the past several years, these volunteers from Meadow Baptist in Comer, GA have worked all year collecting gifts, food, toiletries, and other items. They pack all these items in new backpacks and deliver them to all our students every Christmas. They have been a huge blessing to our kids and their generosity should not go unnoticed. Thank you Meadow Baptist friends!



Did you know that Anderson County Schools has some of the best employees and students around? Our DVES teacher, Mrs. Jamie Rhea wrote and received a grant from the Lysol Company for all of our schools to get wipes to be used to cut down on germs and sickness. Today, 40 pallets of wipes totaling over 24,000 pounds were delivered for all schools and staff in our district to use! Our wonderful friends at ACCTC helped receive and unload this large delivery. We could NOT have done this without them. Plans are underway to get them in the hands of all ACS staff to use during this cold and flu season.

Fairview Elementary



THANK YOU to everyone who donated food items for our food drive. Our school collected a total of 795 food items! These items will be picked up today by a Good Neighbors Program representative, divided among several food baskets, and sent to different families within our community for the holidays.

Our 3rd, 4th, and 5th graders did an AMAZING job at the Christmas program! We are so proud of them.



We are so proud of our classified and certified of the year staff members. Way to go Ms. Cofer and Mrs. Arsenault.



Lake City Elementary



We would like to extend our appreciation to Randy Justice and Ultimate Tool & Die Inc. for donating over \$13,000 to purchase Lake City Elementary School a new sign.



Congratulations to STREAM teacher Rebekah Bozeman on being the recipient of a grant for \$6700 from Clinton Utilities Board and TVA.



LCES is extremely proud to introduce our staff members of the year. Congratulations to our cafeteria manager, Autumn Huckaby and Brandi Wilson, pre-k teacher. We are so very fortunate to have these two. They work hard and pour so much love into our students.



LCES would like to recognize our most recent Students of the Month. These students go above and beyond to exhibit important character traits in the classroom.

Norris Elementary

Kelsey Mitzelfeld, fourth grade ELA teacher has been named the Norris Elementary AND Anderson County Schools Elementary Teacher of the Year. Mrs. Mitzelfeld has been with Norris for three years and has taught both ELA and math at the fourth grade level. She is dedicated to student growth and achievement and believes in the ability of all her students.





Third, Fourth and Fifth grade students presented “A Pirate Christmas” this year in conjunction with an art show. As families came to watch the seasonal Christmas musical, they were able to view some visual arts pieces created this fall.



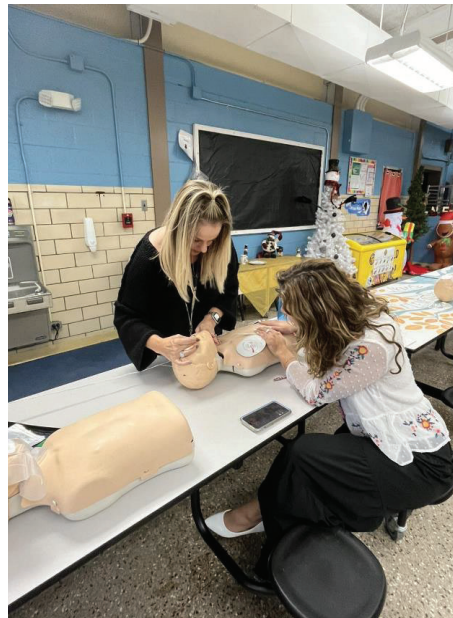
This month’s art installation at the Norris Post Office are reindeer portraits drawn by the students in Mrs. Sharp’s kindergarten classroom. The artwork brings a special sense of whimsy to the post office and is sure to make patrons smile as they drop off and receive their mail during this hectic time of the year.



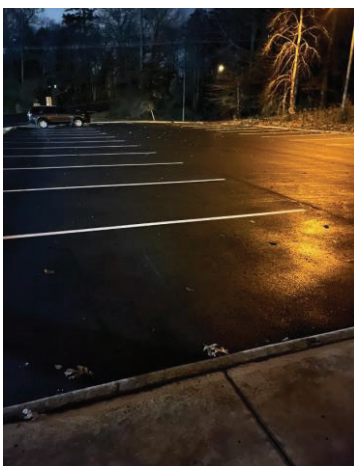
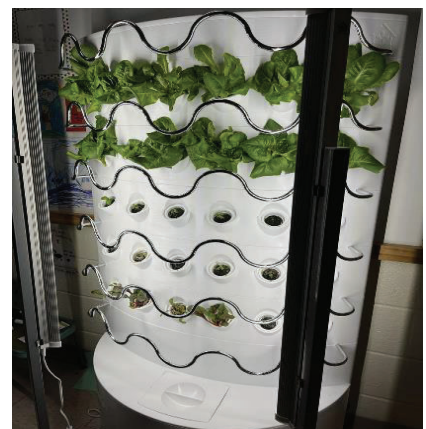
Norris Elementary art teacher Alison Greenhouse once again hosted our annual Family Art Night. Families were able to log onto ACTV and create their own clay Christmas ornaments with their families. This has been a long standing tradition at Norris Elementary with many homes decorated with keepsakes created from Family Art Night across several years. Our Explore to Soar "Future Art Teachers Club" prepared the kits for our families.



Several staff members completed their CPR certification at a training at school. While we certainly hope to never have to use these life saving measures, the teachers are ready and willing to help out with any crisis. Thanks to Elliot Mitzelfeld, husband of one of our teachers, for conducting this extremely important training for our teachers.



The Technology Lab at Norris Elementary has a new grow station. Students are learning about farming in sustainable ways.



Duracap Asphalt and Paving repaved and painted new lines on our driveway and parking lot over the Thanksgiving break.

Norwood Elementary



Our students in grades 3-5 had the opportunity to take part in the special event, Hour of Code as part of Team UT Battelle. ORNL sent a scientist to Norwood Elementary- Mr. Marshall McDonnell. He walked the students through coding and assisted as they practiced their own coding using their individual Chromebooks.

This was great learning for all!



We want to thank Beech Park for providing us an amazing meal before Thanksgiving and a special treat when we came back.





Norwood Elementary is proud to have received such an amazing donation from the Windrock Shooting Range and Training Center along with the Norsemen Shooting Group. They raised \$3,000 in honor of Ms. Betty. This donation is greatly appreciated. Our staff, students, and families thank you.

CONGRATULATIONS to our grade-level November STEM challenge winners. We are so proud of everyone and all their hard work.

Kindergarten: Piper

First Grade: Kynsley

Second Grade: Illy

Third Grade: Molly

Fourth Grade: Allison

Fifth Grade: Paul



We are so excited to announce Ms. Caitlyn Gibson as our classified staff member of the year. Ms. Gibson is our Explore 2 Soar lead, our technology teacher, and Jag team member. She will jump in and do any job that needs to be done. We love and appreciate all of the hard work she puts in everyday for our Jaguars. Thank you Ms. Gibson for all that you do!



There is no better place to be than Norwood Elementary around the holidays! We welcomed our families to join us for Thanksgiving lunch and then travel through a Winter Wonderland of fun crafts, baked goods, and even a visit with SANTA. It was such a great day!



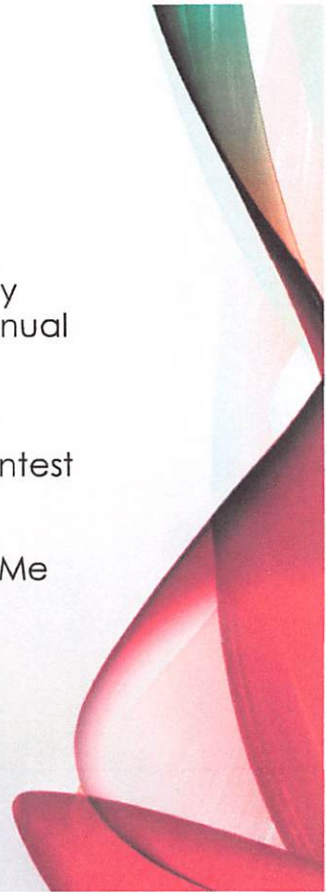
ANDERSON COUNTY

HUMAN RESOURCES AND RISK MANAGEMENT REPORT

Anderson County
Employee 6th Annual
Food Drive

Holiday Spirit Contest

W.O.W. Healthy Me
Challenge



ANDERSON COUNTY EMPLOYEE 6TH ANNUAL LOCAL VETERAN'S FOOD DRIVE

A Happier Thanksgiving was had by 15 Local Veteran's Families that included 69 Individuals thanks to the Anderson County Employee's continued support and contribution!

Annually, we partner with Dollywood who graciously supports the staff contributions with a donation of two Dollywood tickets. This year's Winner and Sheriff's Office, Deputy Colton Vandyke!



VETERAN'S
THANKSGIVING
FOOD DRIVE 2023



Veteran's Spirit Week Winners:

- Tina Price - Election Office
- Elizabeth Yarber - Clerk & Master's Office

Thank you to both employees who gave during the food drive and participated every day of Spirit Week!

Also, a big thank you to First Lutheran Church of Oak Ridge's Quilting Group and Anderson County Citizen Blythe Sanders for their donations to the Veteran's Food Drive!

ANDERSON COUNTY EMPLOYEE 6TH ANNUAL LOCAL VETERAN'S FOOD DRIVE

VOLUNTEER
JUDGES
NEEDED!





W.O.W. HEALTHY ME CHALLENGE!

ACG Healthy ME Challenge DEC 1ST - MARCH 1ST

Step 01

Set Personal Goals

Decide what healthy means to you.
Set personal goals and make a plan to achieve those.
If this challenge aligns with those goals, join in to win big prizes!

We will have 2 ways to win:

- The biggest loser - will consist of measuring the contestants percentage of weigh lost relative to their body weight.
- Maintain Don't Gain - is for those whose goals are to maintain where they currently are by using healthy strategies.

Step 02

Do an initial weigh in

From December 1st through December 8th come to HR in Room 102, sign up and do your initial weigh in to begin the challenge!

Weekly information will be sent out with helpful tips and tricks for movement, nutrition and healthy habit setting.

Step 03

Win BIG!

With your goals accomplished the challenge will wrap up with a final weigh in.
Come back into HR in Room 102 and complete your final weigh in the week of February 26th to March 1st
4 WINNERS WILL BE ANNOUNCED IN MARCH!



Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
December 11, 2023
6:00 PM Room 312

Members Present: Tim Isbel, Denise Palmer, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran, McKamey and Anthony Allen

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Vandagriff said the prayer.

Vice-Chairman Palmer led the Pledge of Allegiance.

Commissioner Anderson requested a moment of silence for Dr. Rainey.

No citizens addressed the committee.

Commissioner Anderson requested to move item 6 under the Law Director's report up to 4a. Approval of agenda as amended. Passed.

Susan Fowler, retired teacher, spoke opposing the school vouchers.

Commissioner Anderson made a motion to approve Resolution No. 23-12-1144 Between Anderson County Schools, Clinton City Schools, Oak Ridge City Schools, Clinton City Council, Oak Ridge City Council and the Anderson County Board of Commissioners Opposing the Education Freedom Scholarship Act. Second by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to approve the Mayor write a letter to Representatives Burchett, Fleishman and Harshbarger to let them know we are aware of the Weisgarber Distribution Center closing and would like questions answered. Second by Commissioner Wandell. Motion passed unanimous.

Mayor

Commissioner Yager made a motion to approve Resolution No. 23-11-1132 Supporting Operations Green Light for Veterans and Lighting the Courthouse Green Each Year. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to approve Resolution No. 23-12-1138 Authorizing the County Mayor to Pursue and Negotiate Partnerships with Roane County Government and Other Potential Regional Stakeholders for the Purpose of Establishing a Regional, Collaborative Approach to Economic and Workforce Development. Second by Commissioner Allen. Motion passed to forward to full commission for approval.

Update on schedule change for Director Damon McKenna and Dr. Garrett
No Action.

Law Director

Commissioner McKamey made a motion that we defer action to next month and send resolutions to the different boards for their review on items 1, 2 & 3. Second by Commissioner Anderson. Motion failed.

Commissioner Allen made a motion to approve item 1 the HR Resolution No. 23-12-1139 as presented. Second by Commissioner Palmer. Motion failed.
To take up next month.

Commissioner Yager made a motion to approve Resolution No. 23-12-1142 To Create a Reporting Structure for the Tourism Director. Motion Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner Verran made a motion to defer Resolution No. 23-12-1141 for the IT Department to next month. Second by Commissioner McKamey. Motion failed.

Commissioner Allen made a motion to accept Resolution No. 23-12-1141 as presented. Commissioner Yager seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Anderson made a motion to approve Resolution No. 23-12-1140 Urging Congress to Extend the Deadline Application for the Livestock Forage Disaster Program (LFP) Through the U.S. Department of Agriculture (USDA) Farm Service Agency (FSA). Second by Commissioner Allen. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to approve Resolution No. 23-12-1143 Requesting the Tennessee General Assembly to Pass Senate Bill 1298/House Bill 0681 to Amend Tennessee Code Annotated, Title 4; Title 8 and Title 68, Relative to Rescue Squads. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Resolution for the Veterans Service Office to take up next month.

Interlocal Agreement for Public Library Services to take up next month.

New Business:

911 APP- Discussion to raise awareness of the 911 APP, No Action Taken.

Old Business:

Update on Ben's Mobile Home Park – Commissioner Wandell made a motion to have that letter drafted to all the residents and home owners approved by the Mayor and then send it out. Second by Commissioner McKamey. Motion passed unanimous.

Commissioner McKamey moved to adjourn.

Meeting Adjourned

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-11-1132

**A RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS AND
DESIGNATING ANDERSON COUNTY, TENNESSEE, AS AN OPERATION GREEN LIGHT FOR
VETERANS COUNTY, AND LIGHTING THE COURTHOUSE GREEN EACH YEAR**

WHEREAS, the residents of Anderson County, Tennessee, have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Anderson County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20-percent increase of service members will transition to civilian life in the near future. Studies indicate that 44 to 72-percent of service members experience high levels of stress during the transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans. Anderson County, Tennessee, appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW THEREFORE BE IT RESOLVED, with designation as a Green Light for Veterans County, members of the Anderson County Board of Commissioners hereby declare a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service. And, we authorize Anderson County Government to show its visible support by "lighting the Courthouse green" for the evening and overnight hours during the week of Veterans Day each year going forward.

NOW, THEREFORE BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Anderson County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

DULY PASSED AND APPROVED this 13th day of November, 2023.

APPROVED:

H. Tyler Mayes, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-12-1138

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO PURSUE AND NEGOTIATE PARTNERSHIPS WITH ROANE COUNTY GOVERNMENT AND OTHER POTENTIAL REGIONAL STAKEHOLDERS INCLUDING CITY, COUNTY AND FEDERAL GOVERNMENT ENTITIES, FEDERAL CONTRACTORS, ECONOMIC/INDUSTRIAL DEVELOPMENT ORGANIZATIONS, AND UTILITIES FOR THE PURPOSE OF ESTABLISHING A REGIONAL, COLLABORATIVE APPROACH TO ECONOMIC AND WORKFORCE DEVELOPMENT.

WHEREAS, economic development in East Tennessee is constrained by a general lack of developed land for industrial use, lack of abundant housing, and a limited number of workers for newly created jobs; and,

WHEREAS, companies within the nuclear industry have expressed increasing interest in locating facilities and operations on or near the Oak Ridge Reservation in response to opportunities and advantages afforded by the presence and plans of Oak Ridge National Laboratory, Y-12 National Security Complex, and the Tennessee Valley Authority; and,

WHEREAS, Anderson and Roane Counties share the opportunities and challenges of the Oak Ridge Reservation including its property, its federal missions, its legacy needs, and its multi-jurisdictional management organizations; and,

WHEREAS, regional alignment among all stakeholders is cited by the Tennessee Department of Economic and Community Development as a leading factor in the successful location of new companies and jobs for any community; and,

WHEREAS, Anderson and Roane Counties desire to collaborate, communicate, and plan together for the development of their shared areas of interest in the following ways:

1. Evaluate existing plans which may be currently in silo and finalize a comprehensive master site plan which may be broader than just sites on the Oak Ridge Reservation such as Bull Run and Kingston Fossil Plants.
2. Pursue mutually beneficial workforce development initiatives and partnerships to support the labor needs of targeted companies within the master site plan.
3. Invite additional regional stakeholders to join this collaborative effort and align efforts around common goals that benefit the entire region.
4. Establish regular means of communication and information sharing for all parties who have committed to this partnership.

NOW, THEREFORE, BE IT RESOLVED the Anderson County Mayor is hereby authorized to pursue and negotiate partnerships with Roane County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of gaining alignment around economic and workforce development interests to promote regional growth.

UPON MOTION of Commissioner _____, seconded by
Commissioner _____:

The following Commissioners voted Aye:

The following Commissioners voted No:

The following Commissioners Passed:

THEREUPON, the County Commission Chairman announced to the Commission that said resolution had received a constitutional majority and ordered same spread of record.

H. Tyler Mayes, Commission Chairman

The foregoing resolution was submitted to the County Mayor for her consideration this the
____ day of December, 2023

ATTESTED:

County Clerk

I approve ____/veto ____ the foregoing resolution this the ____ day of December 2023

County Mayor

SUBMITTED BY: Anderson County Mayor Terry Frank

RESOLUTION NO. _____

IN THE COUNTY COMMISSION FOR ROANE COUNTY, TENNESSEE

re A RESOLUTION authorizing the County Executive *May* to pursue and negotiate partnerships with Anderson County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of establishing a regional, collaborative approach to economic and workforce development.

WHEREAS, economic development in East Tennessee is constrained by a general lack of developed land for industrial use, lack of abundant housing, and a limited number of workers for newly created jobs; and,

WHEREAS, companies within the nuclear industry have expressed increasing interest in locating facilities and operations on or near the Oak Ridge Reservation in response to opportunities and advantages afforded by the presence and plans of Oak Ridge National Laboratory, Y-12 National Security Complex, and the Tennessee Valley Authority; and,

WHEREAS, Anderson and Roane Counties share the opportunities and challenges of the Oak Ridge Reservation including its property, its federal missions, its legacy needs, and its multi-jurisdictional management organizations; and,

WHEREAS, regional alignment among all stakeholders is cited by the Tennessee Department of Economic and Community Development as a leading factor in the successful location of new companies and jobs for any community; and,

WHEREAS, Anderson and Roane Counties desire to collaborate, communicate, and plan together for the development of their shared areas of interest in the following ways:

1. Evaluate existing plans which may be currently in silo and finalize a comprehensive master site plan which may be broader than just sites on the Oak Ridge Reservation such as Bull Run and Kingston Fossil Plants.
2. Pursue mutually beneficial workforce development initiatives and partnerships to support the labor needs of targeted companies within the master site plan.
3. Invite additional regional stakeholders to join this collaborative effort and align efforts around common goals that benefit the entire region.
4. Establish regular means of communication and information sharing for all parties who have committed to this partnership.

May
NOW, THEREFORE, BE IT RESOLVED the County Executive *May* is hereby authorized to pursue and negotiate partnerships with Anderson County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of gaining alignment around economic and workforce development interests to promote regional growth.

UPON MOTION of Commissioner _____, seconded by
Commissioner _____:

The following Commissioners voted Aye:
The following Commissioners passed:
The following Commissioners voted No:

THEREUPON, THE County Chairman announced to the Commission that said resolution had received a constitutional majority and ordered same spread of record.

County Chairman;

The foregoing resolution was submitted to the County Executive for his consideration this the ____ day of December, 2023

ATTESTED:

County Clerk

I approve ____/veto ____ the foregoing resolution this the ____ day of December 2023

County Executive

~~SUBMITTED BY County Commissioner Ron Berry~~

Carolyn Haza Terry

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NUMBER: 23-12-1141

FIRST AMENDED RESOLUTION NO: 20-9-823

ORIGINAL RESOLUTION NO: 17-4-629

**SECOND AMENDED RESOLUTION TO ESTABLISH THE ANDERSON
COUNTY INFORMATION TECHNOLOGY ADVISORY BOARD, THE
OFFICE OF INFORMATION TECHNOLOGY, INFORMATION
TECHNOLOGY DIRECTOR, AND REPORTING STRUCTURE IN ORDER
TO ACHIEVE A COLLABORATIVE AND CENTRALIZED APPROACH
TO PROCUREMENT OF "IT" SERVICE AND RELATED COMPONENTS.**

WHEREAS, the ability to provide a centralized and collaborative approach to Informational Technology (IT) resources provides a more efficient and effective use of taxpayer monies; and

WHEREAS, the maintenance and procurement of computer-related resources and maintenance services on a timely and ongoing basis is vital to the successful operations of all county offices; and

WHEREAS, Anderson County Government has a need to establish a centralized department to handle a wide array of computer-related issues that develop during the normal course of county government activities, and

WHEREAS, Anderson County desires to create the Office of Information Technology and the full-time position of Director to oversee the administration of the Office and coordinate maintenance and procurement of system-wide IT components including hardware and software; and

WHEREAS, to assist with the creation and management of the Office of Information Technology, and the transition to a centralized and uniform approach to IT service and procurement issues, Anderson County wishes to constitute the Information Technology Advisory Board composed of selected Anderson County Officials who collectively support this endeavor in an effort to reduce expenditures related to IT service and procurement; and

WHEREAS, Tennessee Code Annotated §5-6-106 states in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. (*Emphasis added*)

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Director of Information Technology. Such County Mayor shall possess all authorizations, duties, and obligations of supervision, compliance and oversight over the Director of Information Technology. (*Emphasis Added Temporarily*)

NOW THEREFORE, BE IT RESOLVED by the Anderson County Legislative Body meeting in regular session this 18th day of December 2023 in Clinton, Tennessee that we hereby amend the original Information Technology Resolution, Number 17-4-629, and previously Amended Resolution, Number 20-9-823, passed on September 21, 2020, to include the following amendment:

Amendment 1: Amend heading as follows:

Insert: “Information Technology Director and Reporting Structure” to read as follows:

SECOND AMENDED RESOLUTION TO ESTABLISH THE ANDERSON COUNTY INFORMATION TECHNOLOGY ADVISORY BOARD, THE OFFICE OF INFORMATION TECHNOLOGY, INFORMATION TECHNOLOGY DIRECTOR AND REPORTING STRUCTURE IN ORDER TO ACHIEVE A COLLABORATIVE AND CENTRALIZED APPROACH TO PROCUREMENT OF “IT” SERVICE AND RELATED COMPONENTS.

Amendment 2: Amend Preface, add two paragraphs reflecting TCA §5-6-106. Amend Preface as follows:

Add: **WHEREAS**, Tennessee Code Annotated §5-6-106 states in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county

legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. *(Emphasis added)*

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Director Information Technology. Such County Mayor shall possess all authorizations, duties, and obligations of supervision, compliance and oversight over the Director of Information Technology.

Amendment 3: Amend Section II, third paragraph as follows:

The County Mayor shall serve as the permanent Chair of the Information Technology Advisory Board unless delegated by the County Mayor to another board member.

Amendment 4: Amend Section III, Paragraph 1, Information Technology Director

Delete: The IT Director will be under the day-to-day direction and control of the Chairman of the Information Technology Advisory Board.

Add: The IT Director will be under the day-to-day direction and control of the County Mayor.

Amendment 5: Amend Section III (1) Information Technology Director

Delete: All Director Vacancies will be filled by majority vote of the Advisory Board and subject to confirmation by the County Commission.

Add: All Director Vacancies will be filled by the County Mayor.

Amendment 6: Section IV, Termination of Director

Delete: The Advisory Board may terminate the Director upon two-thirds (2/3) vote of the membership.

Add: The County Mayor may terminate the Director of Information Technology at his or her discretion.

.....

BE IT FURTHER RESOLVED that the Amended Resolution shall read in its entirety as follows:

SECOND AMENDED RESOLUTION TO ESTABLISH THE ANDERSON COUNTY INFORMATION TECHNOLOGY ADVISORY BOARD, THE OFFICE OF INFORMATION TECHNOLOGY, INFORMATION TECHNOLOGY DIRECTOR, AND REPORTING STRUCTURE IN ORDER TO ACHIEVE A COLLABORATIVE AND CENTRALIZED APPROACH TO PROCUREMENT OF “IT” SERVICE AND RELATED COMPONENTS.

WHEREAS, the ability to provide a centralized and collaborative approach to Informational Technology (IT) resources provides a more efficient and effective use of taxpayer monies; and

WHEREAS, the maintenance and procurement of computer-related resources and maintenance services on a timely and ongoing basis is vital to the successful operations of all county offices; and

WHEREAS, Anderson County Government has a need to establish a centralized department to handle a wide array of computer-related issues that develop during the normal course of county government activities, and

WHEREAS, Anderson County desires to create the Office of Information Technology and the full-time position of Director to oversee the administration of the Office and coordinate maintenance and procurement of system-wide IT components including hardware and software; and

WHEREAS, to assist with the creation and management of the Office of Information Technology, and the transition to a centralized and uniform approach to IT service and procurement issues, Anderson County wishes to constitute the Information Technology Advisory Board composed of selected Anderson County Officials who collectively support this endeavor in an effort to reduce expenditures related to IT service and procurement; and

WHEREAS, Tennessee Code Annotated §5-6-106 states in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the

county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. (*Emphasis added*)

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Director of Information Technology. Such County Mayor shall possess all authorizations, duties, and obligations of supervision, compliance and oversight over the Director of Information Technology.

Section I: Office of Information Technology. The Anderson County Office of Information Technology is hereby established to coordinate and administer a system-wide collaborative approach to service and procurement of IT resources to include hardware, software and supporting components for all Anderson County Government offices and departments with the exception of the Anderson County School System.

Section II: Information Technology Advisory Board. The Information Technology Advisory Board is hereby created to assist with the implementation and establishment of the Office of Information Technology and the development of its operational policies and procedures. The IT Director will meet with the Advisory Board to update and notify the members of recent issues within county government and the IT field at regular intervals to be determined by the Advisory Board. The Board shall monitor the Office and its Director for the purpose of providing assistance when needed, evaluation concerns, budget oversight and monitoring for policy compliance purposes. The voting members of the Advisory Board are as follows:

- 1) County Mayor,
- 2) County Clerk,
- 3) Circuit Court Clerk,
- 4) Highway Superintendent,
- 5) Assessor of Property,
- 6) Register of Deeds,
- 7) Trustee,
- 8) Clerk and Master,
- 9) Finance Director,
- 10) Human Resources Director,
- 11) One (1) member from the County Commission as selected by their membership,
- 12) Sheriff, and
- 13) Law Director (non-voting *ex officio*)

The County Mayor shall serve as the permanent Chair of the Information Technology Advisory Board unless delegated by the County Mayor to another board member. The voting members shall

select a Vice-Chair by majority vote at the first organizational meeting. Voting members may select a nonvoting designated representative to serve in his or her absence at designated meetings for informational purposes and the representative may cast proxy votes for the identified voting member subject to written authority by the voting member.

The Chief Deputy to the County Commission shall serve as Secretary to the Advisory Committee and shall record and maintain the official minutes.

Section III: Information Technology Director. The position of Director of Information Technology is hereby created to oversee the daily operations of the Office and administer IT support programs and procurement protocol for all Anderson County Government departments and elected officeholders, with the exception of the School Board. **The IT Director will be under the day-to-day direction and control of the County Mayor. (Emphasis Added Temporarily)** Notwithstanding any provision to the contrary included within this Resolution the ultimate decision for procurement of IT resources will rest with the individual officeholder or director. Within ninety (90) days after passage of this Resolution the Director will submit job descriptions for all employees and departmental policies and procedures to the Advisory Board for approval. The Director will follow the direction of the Advisory Board on all decisions approved by majority vote of the Board. The IT Director shall report to the Advisory Board, its Chairman and the County Commission for status reports as requested.

1) Vacancies. **All Director Vacancies will be filled by the County Mayor** subject to confirmation by the County Commission. Procedures for filling vacancies shall be approved by majority vote of the Board's membership. Vacancies in office staff shall be filled by the Director through competitive employment process approved by the Advisory Board. The current IT Director and staff will continue to serve in the same positions without further process until separation from Anderson County Government for whatever reason. **(Emphasis Added Temporarily)**

2) Policies. The Director will formulate internal operational policies, including purchasing protocol within ninety (90) days of passage of this Resolution and shall submit those policies to the Advisory Board for approval.

3) Collaborative Procurement of IT Related Resources.
In order to obtain maximum efficiencies in IT resources and produce optimal taxpayer savings, the members of the Advisory Board pledge to utilize this framework for a collaborative and efficient IT system to the best of their ability, including the reduction of past budgetary codes utilized to service and purchase independent office IT needs from external sources and vendors. However, nothing contained within this Resolution shall bind the individual officeholder to the service and procurement of proprietary IT components already in use and under existing or future contracts.

4) Exclusive Utilization

Henceforth, all Anderson County departments and personnel shall exclusively utilize the IT services and collaborative procurement policies of the Anderson County Office of Information Technology subject to the exceptions contained within this Resolution. All purchases of IT components shall comply with the established purchasing law, policies and shall at all times be determined by the lowest and best price for the requested component in order to produce maximum taxpayer savings.

Section IV: Termination of the Director. The **County Mayor** may terminate the **Director of Information Technology at his or her discretion.** Termination of Office employees will be at the discretion of the Director subject to advice and consultation of the Board. **(Emphasis added temporarily)**

Section V: Conflict with Prior Resolutions. All past Resolutions and approved motions in conflict with this Resolution are hereby repealed effective immediately.

Section VI: Effective Date. This Amended Resolution shall take effect immediately upon passage by the Anderson County Legislative Body, the public welfare requiring same.

RESOLVED, DULY PASSED AND APPROVED this 18th day of December 2023.

H. Tyler Mayes, Chair, AC Commission

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners
RESOLUTION NUMBER: 23-12-1142

RESOLUTION TO CREATE A REPORTING STRUCTURE FOR THE TOURISM DIRECTOR

WHEREAS, the Anderson County Tourism Department and its Director have been operating under a reporting structure that includes an oversight board composed of twenty (20) members with only three (3) board members being Anderson County Officials, one being the County Mayor and two members of the County Legislative Body. The other members are municipal officials and community tourism partners; and

WHEREAS, Tennessee Code Annotated §5-6-106 states in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. (*Emphasis added*)

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Director of Tourism. Such County Mayor shall possess all authorizations, duties, and obligations of supervision, compliance and oversight over the Director of Tourism.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that henceforth, the Director of Tourism will report to, and be under the day-to-day direction and control of the Anderson County Mayor. The County Mayor shall possess all authorizations, duties and obligations of supervision, compliance and oversight over the Director of Tourism.

RESOLVED, DULY PASSED, APPROVED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, Chair, AC Commission

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 23-12-1140

RESOLUTION URGING CONGRESS TO EXTEND THE DEADLINE APPLICATION FOR THE LIVESTOCK FORAGE DISASTER PROGRAM (LFP) THROUGH THE U.S. DEPARTMENT OF AGRICULTURE (USDA) FARM SERVICE AGENCY (FSA).

WHEREAS, the U.S. Department of Agriculture (USDA) Farm Service Agency (FSA) currently offers the Livestock Forage Disaster Program (LFP) for all livestock producers who have suffered grazing losses for covered livestock and who are also producers of grazed forage crop acreage of native and improved pastureland with permanent vegetative cover or acreage planted specifically for grazing in counties experiencing a qualifying drought during the normal grazing period of that county; and

WHEREAS, in order for a livestock producers and ranchers to be eligible, the livestock producer who, must be a qualified grazed forage crop producer, who owns or leases grazing land or pastureland physically located in a county rated by the U.S. Drought Monitor as having a D2-D4 drought rating; and

WHEREAS, on November 14th, 2023, the USDA FSA issued an announcement stating that continued drought conditions have triggered availability of the LFP to a total of fifty-one (51) counties, now including Anderson County ; and

WHEREAS, livestock producers who are also producers of grazed forage crop acreage must provide a completed application for payment and supporting documentation to their local FSA office by January 30th, 2024; and

WHEREAS, the Anderson County Board of Commissioners respectfully request a thirty (30) extension for qualifying farmers and ranchers to submit the required application and supporting paperwork to the Farm Service Agency.

NOW, THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that:

We urge with the U.S. Department of Agriculture - Farm Service Agency to extend the deadline for affected livestock producers and ranchers to apply for the Livestock Forage Disaster Program by thirty (30) days to allow for those affected by the qualifying drought conditions in Anderson County to complete the application process; and

BE IT FURTHER RESOLVED, that copies of this Resolution be transmitted by the County Clerk to the Tennessee Congressional Delegation, the Governor, and the U.S. Department of Agriculture - Farm Service Agency as soon as possible.

RESOLVED, DULY PASSED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, County Commission Chair

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

A JOINT RESOLUTION BETWEEN ANDERSON COUNTY SCHOOLS, CLINTON CITY SCHOOLS, OAK RIDGE CITY SCHOOLS, CLINTON CITY COUNCIL, OAK RIDGE CITY COUNCIL AND THE ANDERSON COUNTY BOARD OF COMMISSIONERS OPPOSING THE EDUCATION FREEDOM SCHOLARSHIP ACT

Anderson County Resolution Number 23-12-1144

WHEREAS, Article XI, Section 12 of the Constitution of the State of Tennessee, requires that the General Assembly “shall provide for the maintenance, support and eligibility standards of a system of free public schools;” and

WHEREAS, public schools that provide a free and appropriate education for all, including students with disabilities, require all available state funding in order to continue to improve without necessitating an increased burden on local taxpayers or reducing services for students; and

WHEREAS, vouchers often divert public funds from the many who attend public schools to supplement those families who have already chosen a different option for the education of their children; and

WHEREAS, proponents have spent millions to convince the public and lawmakers of their efficacy, yet, more than five decades after introduction, vouchers still remain unproven; and

WHEREAS, the Anderson County Commission, Clinton City Council, and Oak Ridge City Council enthusiastically supports the mission, vision, beliefs, and goals of the Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools and believes public funds should be directed to public schools for the betterment of the student population and community overall; and

WHEREAS, Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools educates and serves every eligible student in our community who wishes to enroll; and

WHEREAS, Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools are fully transparent to parents and the public as the districts adhere to open record requests and state-mandated academic and financial standards; and

WHEREAS, all educational institutions receiving public funds should have the same accountability and performance reporting expectations so that parents and the public may better understand the use and efficacy of those public funds; and

WHEREAS, school choice already exists via district transfers, home schools, virtual schools, and private schools.

NOW, THEREFORE, BE IT RESOLVED, that The Anderson County School Board, The Clinton City School Board, and The Oak Ridge City School Board and the Anderson County Board of Commissioners are united in strongly urging the Tennessee General Assembly to reject the Education Freedom Scholarship Act or similar voucher initiatives that would divert public dollars away from public schools.

RESOLVED, DULY ADOPTED AND EFFECTIVE upon passage, the public welfare requiring same.

Adopted by Anderson County Schools this 14th day of December 2023.

Adopted by Anderson County Commission this 18th day of December 2023.

Adopted by Clinton City Schools this ____ day of December 2023.

Adopted by Clinton City Council this ____ day of December 2023.

Adopted by Oak Ridge City Schools this ____ day in December 2023.

Adopted by Oak Ridge City Council this ____ day in December 2023.

Tyler Mayes, Commission Chair

Terry Frank, County Mayor

Scott Gillenwaters, ACS Chair

Dr. Tim Parrott, ACS Superintendent

Scott Burton, Clinton City Mayor

Roger Houck, Clinton City Manager

Dr. Tim Bible, CCS Chair

Kelly D. Johnson, CCS Superintendent

Warren Gooch, Oak Ridge City Mayor

Randy Hemann, Oak Ridge City Manager

Keys Fillauer, ORCS Chair

Dr. Bruce Borchers, ORCS Superintendent

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-12-1143

RESOLUTION RESPECTFULLY REQUESTING THE TENNESSEE GENERAL ASSEMBLY TO PASS SENATE BILL 1298/HOUSE BILL 0681 TO AMEND TENNESSEE CODE ANNOTATED, TITLE 4; TITLE 8 AND TITLE 68, RELATIVE TO RESCUE SQUADS

WHEREAS, Senate Bill 1298/House Bill 0681 enacts the “Rescue Squad Recognition Act,” which established a process by which the State Fire Marshal may issue a three (3) year certification of recognition to newly established and existing rescue squads; and

WHEREAS, the bill prohibits a municipality, county, political subdivision, organization, agency, or entity from operating a rescue squad within the state, unless the squad has been authorized to perform rescue services by the State Fire Marshal’s office. However, this requirement does not apply to law enforcement agencies or emergency medical agencies licensed by the Tennessee Emergency Medical Service Board; and

WHEREAS, the amendment would give the authority to the State Fire Marshal, along with the Tennessee Association of Rescue Squads (TARS) and other interest industry groups, to promulgate rules relative to the standards and qualifications for becoming and remaining a rescue squad ; and

WHEREAS, this bill would require a municipality, county, political subdivision, organization, agency, or entity to file an application with the State Fire Marshal’s office, and file a renewal application every three (3) years on the form prescribed by the State Fire Marshal’s office, in accordance with the process prescribed by the bill; and

WHEREAS, the bill prohibits a new rescue squad from being established or recognized within this state without the approval of the governing body of the local government in whose jurisdiction the rescue squad will operate and must include the geographical territory to be covered by the new rescue squad; and

WHEREAS, the bill also prohibits a municipality, county, political subdivision, organization, agency, or entity from representing themselves to be or have a rescue squad without a valid certificate of authorization, to include receiving or soliciting money from any source for the purpose of operating a rescue squad without a certification.

NOW, THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that:

We urge the Tennessee General Assembly and the Governor to pass Senate Bill 1298/ House Bill 0681 thereby enacting the “Rescue Squad Recognition Act,” amending Tennessee Code Annotated Title 4; Title 8 and Title 68; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted by the County Clerk to the Tennessee General Assembly and the Governor, as soon as possible.

RESOLVED, DULY PASSED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, County Commission Chair

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County Fire Commission

December 5, 2023 Meeting

Anderson County Fire Commission

Meeting: Time 6:30 pm

Date: Tuesday, December 5, 2023

Location: Room 312 Anderson County Courthouse

Call to Order

Prayer

Pledge

1. Approval of November Meeting Minutes: Was emailed to on 12/4/2023- Motion made to approve the November Meeting Minutes by Ambrea Kroth 2nd by Josh Lane Motion Passed. Motion made by Abrea Kroth to approve December agenda adding next meeting date under new business 2nd by Dusty Sharpe Motion passed.
2. Elect new Secretary to replace Matthew Burrell- Committee voted to pay someone part-time since it is hard to keep a secretary. Motion Made by Josh Lane 2nd by Ambrea Kroth Motion Passed.
3. Old Business
4. New Business
 - Brice Kidwell to provide information from the Communications Workshop on December 4, 2023. Motion made by Ambrea Kroth to send approval to Budget Committee in favor of the TACN system not to exceed 1.25 million. 2nd by Josh Lane. Motion Passed.
 - Discussion of Anderson County Rescue Squad- Motion was made by Commissioner Beauchamp to temporally suspend the voting rights of the Anderson County Rescue Squad from the Anderson County Fire Commission pending the investigation from the Comptrollers Office, District Attorneys Investigation, having an active board for the rescue squad and sending correct paperwork to the Secretary of States Office. 2nd by Josh Lane. Motion Passed
 - Any other new business

Next Meeting date January 9th at 6:30pm Check with Annette to see if room 312 is available if not check on room 118 A Motion made by Anthony Braden 2nd by Dusty Sharpe Motion passed

5. Department Reports

- Andersonville VFD – Ambrea Kroth none
- Briceville VFD– Jamie Brewster none
- Claxton VFD - Dusty Sharpe- 7 divers, air trailer down, Waiting on Insurance
- Marlow VFD – Daniel Adams- none
- Medford VFD- Josh Lane- TEST event
- Anderson County Rescue Squad- Terry Allen- not present
- Clinton FD- Jeff Little- not present
- Rocky Top FD- Anthony Braden- none
- Norris FD- Christmas Parade 12/9/23 Line up 5-5:30pm Parade starts at 6pm. Send Vehicles
- Oak Ridge FD- Travis Solomon- not present
- Oliver Springs FD- Justin Bailey (Vice Chairman) not present
- County Commissioner Tracy Wandell (Chairman) none
- County Commissioner Sabra Beauchamp none

Non- voting Departments and Members

- Anderson County EMS- Nathan Sweet option switching EMR- EMT, greater success with EMT
- Anderson County EMA- Brice Kidwell none
- Anderson County Sherriff's Office- Russell Barker not present
- Y-12 Fire Department- James Arnold not present
- ORNL Fire Department- Darren Long not present
- E-911 – Davi Shetterly – New Technology Benefit that can send a link out to the caller for live active calls. Also, the E-911 has started the Tree of Life for Dispatcher, Fire, first responders, etc who go above and beyond

Meeting adjourned

Anderson County, Tennessee
Board of Commissioners
RESOLUTION No: 23-12-1147

**RESOLUTION ESTABLISHING MEETING DATES AND TIMES FOR
THE ANDERSON COUNTY BOARD OF COMMISSIONERS.**

WHEREAS, notice is hereby given to all County Commissioners and residents of Anderson County, and to all other interested persons, that open, public and regular meetings of the Anderson County Board of Commissioners will be held on the third Monday of each month for the 2024 calendar year excluding January and February which will be held on the third Tuesday each month due to the holidays. April and October meetings will begin at 9:30 am. Schedule is as follows:

January 16, 2024 at 6:30 P.M. (Tuesday)
February 20, 2024 at 6:30 P.M. (Tuesday)
March 18, 2024 at 6:30 P.M.
April 15, 2024 at 9:30 A.M.
May 20, 2024 at 6:30 P.M.
June 17, 2024 at 6:30 P.M.
July 15, 2024 at 6:30 P.M.
August 19, 2024 at 6:30 P.M.
September 16, 2024 at 6:30 P.M.
October 21, 2024 at 9:30 A.M.
November 18, 2024 at 6:30 P.M.
December 16, 2024 at 6:30 P.M.

WHEREAS, meetings will be conducted in Room 312 of the Anderson County Courthouse located at 100 North Main Street, Clinton, TN, 37716.

WHEREAS, the Commission Chairman and County Clerk reserve the right to call for Special Called Sessions of the Board of Commissioners as needed with due public notice.

NOW THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 18th day of December, 2023, that we hereby approve and establish the above-recited meeting dates and times as the official calendar for the 2024 year.

RESOLVED, DULY PASSED, APPROVED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, County Commission Chairman

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk