

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
AGENDA

December 11, 2023
6:00 p.m. Room 312

- 1. Call to Order**
- 2. Prayer / Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Appearance of Citizens**
- 5. Knoxville Weisgarber Distribution Center Closing** – Discussion of the possible effect to our rural Communities - requested by Chairman Isbel.
- 6. Review of County Organizational Chart and Supervision** – requested by Commissioner Palmer.
- 7. Mayor's Report**
 1. Requesting motion to approve Resolution No. 23-11-1132 Supporting Operation Green Light for Veterans
 2. Requesting motion to approve Resolution No. 23-12-1138 from Anderson County that mirrors the language of the Roane County Resolution.
 3. Update only: Schedule change for Director Damon McKenna and Dr. Garrett.
- 8. Law Director's Report**
 1. Human Resources Resolution.
 2. Tourism Resolution.
 3. IT Resolution.
 4. Drought Resolution.
 5. Resolution in Support of the Rescue Squad legislative bill.
 6. Joint Resolution Opposing School Voucher Program.

New Business

Anderson County 911 APP – requested by Chairman Isbel.

Old Business

Adjourn



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

December 6, 2023

Commissioner Tim Isbel
Chairman, Operations Committee

RE: Agenda

Dear Chairman Isbel and Honorable Commissioners,

I wish to request the following items be added to the agenda:

1. Requesting Motion to Approve Resolution No. 23-11-1132 Supporting Operation Green Light for Veterans.

In honor of veterans during the week of Veterans Day, this motion authorizes the annual placement of green film on the lights at the Anderson County Courthouse unless repealed.

2. Roane County Commission and Roane County Executive Wade Creswell are working towards a passage of a Resolution to note a collaborative approach to economic and workforce development between Anderson and Roane County. Requesting motion to approve Resolution No. 23-12-1138 from Anderson County that mirrors the language of the Roane County Resolution. (See attached Roane County Resolution, and DRAFT Anderson County Resolution)

3. Update only: Director Damon McKenna originally planned to be at Operations this month to update commission on what they are seeing in the community, but due to scheduling challenges, he will attend the January 8, 2024 meeting, along with Dr. Garrett. As I had apprised Operations Commission prior, I wanted to document the schedule change.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-11-1132

**A RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS AND
DESIGNATING ANDERSON COUNTY, TENNESSEE, AS AN OPERATION GREEN LIGHT FOR
VETERANS COUNTY, AND LIGHTING THE COURTHOUSE GREEN EACH YEAR**

WHEREAS, the residents of Anderson County, Tennessee, have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Anderson County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20-percent increase of service members will transition to civilian life in the near future. Studies indicate that 44 to 72-percent of service members experience high levels of stress during the transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans. Anderson County, Tennessee, appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW THEREFORE BE IT RESOLVED, with designation as a Green Light for Veterans County, members of the Anderson County Board of Commissioners hereby declare a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service. And, we authorize Anderson County Government to show its visible support by "lighting the Courthouse green" for the evening and overnight hours during the week of Veterans Day each year going forward.

NOW, THEREFORE BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Anderson County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

DULY PASSED AND APPROVED this 13th day of November, 2023.

APPROVED:

H. Tyler Mayes, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

RESOLUTION NO. _____

IN THE COUNTY COMMISSION FOR ROANE COUNTY, TENNESSEE

an A RESOLUTION authorizing the County Executive *May* to pursue and negotiate partnerships with Anderson County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of establishing a regional, collaborative approach to economic and workforce development.

WHEREAS, economic development in East Tennessee is constrained by a general lack of developed land for industrial use, lack of abundant housing, and a limited number of workers for newly created jobs; and,

WHEREAS, companies within the nuclear industry have expressed increasing interest in locating facilities and operations on or near the Oak Ridge Reservation in response to opportunities and advantages afforded by the presence and plans of Oak Ridge National Laboratory, Y-12 National Security Complex, and the Tennessee Valley Authority; and,

WHEREAS, Anderson and Roane Counties share the opportunities and challenges of the Oak Ridge Reservation including its property, its federal missions, its legacy needs, and its multi-jurisdictional management organizations; and,

WHEREAS, regional alignment among all stakeholders is cited by the Tennessee Department of Economic and Community Development as a leading factor in the successful location of new companies and jobs for any community; and,

WHEREAS, Anderson and Roane Counties desire to collaborate, communicate, and plan together for the development of their shared areas of interest in the following ways:

1. Evaluate existing plans which may be currently in silo and finalize a comprehensive master site plan which may be broader than just sites on the Oak Ridge Reservation such as Bull Run and Kingston Fossil Plants.
2. Pursue mutually beneficial workforce development initiatives and partnerships to support the labor needs of targeted companies within the master site plan.
3. Invite additional regional stakeholders to join this collaborative effort and align efforts around common goals that benefit the entire region.
4. Establish regular means of communication and information sharing for all parties who have committed to this partnership.

May
NOW, THEREFORE, BE IT RESOLVED the County Executive *May* is hereby authorized to pursue and negotiate partnerships with Anderson County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of gaining alignment around economic and workforce development interests to promote regional growth.

UPON MOTION of Commissioner _____, seconded by
Commissioner _____:

The following Commissioners voted Aye:
The following Commissioners passed:
The following Commissioners voted No:

THEREUPON, THE County Chairman announced to the Commission that said resolution had received a constitutional majority and ordered same spread of record.

County Chairman;

The foregoing resolution was submitted to the County Executive for his consideration this the ____ day of December, 2023

ATTESTED:

County Clerk

I approve ____/veto ____ the foregoing resolution this the ____ day of December 2023

County Executive

~~SUBMITTED BY County Commissioner Ron Berry~~

Carolyn Hays Terry *For*

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 23-12-1138

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO PURSUE AND NEGOTIATE PARTNERSHIPS WITH ROANE COUNTY GOVERNMENT AND OTHER POTENTIAL REGIONAL STAKEHOLDERS INCLUDING CITY, COUNTY AND FEDERAL GOVERNMENT ENTITIES, FEDERAL CONTRACTORS, ECONOMIC/INDUSTRIAL DEVELOPMENT ORGANIZATIONS, AND UTILITIES FOR THE PURPOSE OF ESTABLISHING A REGIONAL, COLLABORATIVE APPROACH TO ECONOMIC AND WORKFORCE DEVELOPMENT.

WHEREAS, economic development in East Tennessee is constrained by a general lack of developed land for industrial use, lack of abundant housing, and a limited number of workers for newly created jobs; and,

WHEREAS, companies within the nuclear industry have expressed increasing interest in locating facilities and operations on or near the Oak Ridge Reservation in response to opportunities and advantages afforded by the presence and plans of Oak Ridge National Laboratory, Y-12 National Security Complex, and the Tennessee Valley Authority; and,

WHEREAS, Anderson and Roane Counties share the opportunities and challenges of the Oak Ridge Reservation including its property, its federal missions, its legacy needs, and its multi-jurisdictional management organizations; and,

WHEREAS, regional alignment among all stakeholders is cited by the Tennessee Department of Economic and Community Development as a leading factor in the successful location of new companies and jobs for any community; and,

WHEREAS, Anderson and Roane Counties desire to collaborate, communicate, and plan together for the development of their shared areas of interest in the following ways:

1. Evaluate existing plans which may be currently in silo and finalize a comprehensive master site plan which may be broader than just sites on the Oak Ridge Reservation such as Bull Run and Kingston Fossil Plants.
2. Pursue mutually beneficial workforce development initiatives and partnerships to support the labor needs of targeted companies within the master site plan.
3. Invite additional regional stakeholders to join this collaborative effort and align efforts around common goals that benefit the entire region.
4. Establish regular means of communication and information sharing for all parties who have committed to this partnership.

NOW, THEREFORE, BE IT RESOLVED the Anderson County Mayor is hereby authorized to pursue and negotiate partnerships with Roane County Government and other potential regional stakeholders including city, county and federal government entities, federal contractors, economic/industrial development organizations, and utilities for the purpose of gaining alignment around economic and workforce development interests to promote regional growth.

UPON MOTION of Commissioner _____, seconded by
Commissioner _____:

The following Commissioners voted Aye:
The following Commissioners voted No:
The following Commissioners Passed:

THEREUPON, the County Commission Chairman announced to the Commission that said
resolution had received a constitutional majority and ordered same spread of record.

H. Tyler Mayes, Commission Chairman

The foregoing resolution was submitted to the County Mayor for her consideration this the
____ day of December, 2023

ATTESTED:

County Clerk

I approve ____/veto ____ the foregoing resolution this the ____ day of December 2023

County Mayor

SUBMITTED BY: Anderson County Mayor Terry Frank

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-12-1139

RESOLUTION TO AMEND PREVIOUS RESOLUTION NUMBERS
Original Resolution 200-03-05
First Amended Resolution 16-10-592.

A RESOLUTION TO ESTABLISH THE ANDERSON COUNTY HUMAN RESOURCES DEPARTMENT, HUMAN RESOURCES ADVISORY COMMITTEE, AND THE POSITION OF HUMAN RESOURCES DIRECTOR.

WHEREAS, Anderson County Government has a need to establish a centralized department to handle a wide array of human resource issues that develop during the normal course of county government activities; and

WHEREAS, Anderson County desires to create a Human Resources Department and the full-time position of Director of Human Resources to oversee the administration of the Human Resource Department and coordinate personnel related issues system wide; and

WHEREAS, Anderson County recognizes the critical importance of human resource issues that affect the well-being of all county employees; and

WHEREAS, the need exists to have uniform procedures and personnel policies in place for the benefit of county government operations, as a whole; and

WHEREAS, the Human Resources Department requires qualified and competent leadership to approach the increasingly complex administrative requirements needed to address human resource issues, healthcare, insurance, the employee/employer relationship, coordinated risk management and compliance issues; and

WHEREAS, to assist with the creation of the Human Resources Department, and the transition to a centralized and uniform approach to human resources issues, Anderson County wishes to constitute the Human Resources Advisory Committee composed of selected Anderson County Officials.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Legislative Body meeting in regular session this 18th day of December 2023 in Clinton, Tennessee that we amend the original Human Resources Resolution originally passed on March 21, 2005 and previously amended on October 17, 2016 to include the following amendments:

Amendment 1: Amend Section I, Paragraph 1 as follows:

Delete: Upon two-thirds (2/3) majority vote the Advisory Committee will select and recommend a candidate for final confirmation by the County Commission.

Add: The Finance Director shall select and recommend a candidate for final confirmation by the County Commission.

Amendment 2: Amend Section II, Paragraph 3 as follows:

Delete: The Finance Director shall serve as Secretary to the Advisory Committee and shall record and maintain the official minutes.

Add: The Finance Director shall appoint a member of the Finance Department to record and maintain the official minutes.

Amendment 3: Amend Section III, Paragraph 1 as follows:

Delete: The Human Resource Director will be under the day-to-day direction and control of the Chairman of the Human Resources Advisory Committee.

Add: The Human Resources Director will be under the day-to-day direction and control of the Finance Director.

Amendment 4: Amend Section IV –Termination of the Director as follows:

Delete: The Chairman of the Human Resources Advisory Committee may recommend termination of the Director upon the consultation, advice and approval of a two-thirds (2/3) majority vote of the entire Human Resource Advisory Committee.

Add: The Finance Director may terminate the Director at his or her discretion.

BE IT FURTHER RESOLVED that the Amended Resolution shall read in its entirety as follows:

Section I: Human Resource Department. The Anderson County Human Resource Department is hereby established to coordinate and administer system wide human resource activities for Anderson County Government with the exception of the Anderson County Schools.

Section II: Human Resource Advisory Committee. The Human Resource Advisory Committee is hereby created to assist with the implementation and establishment of the Human Resource Department and the development of its policies and procedures. The Human Resource Director will meet with the Advisory Committee to update and notify

the members of recent Human Resource issues within county government at regular intervals to be determined by the Advisory Committee. The Advisory Committee shall monitor the Human Resource Department and its Director for the purpose of providing assistance when needed, evaluation concerns and monitoring for policy compliance purposes. The Human Resource Advisory Committee will develop the job description and required qualifications for the Human Resource Director, and will develop the selection process for the Human Resource Director's position. **The Finance Director shall select and recommend a candidate for final confirmation by the County Commission. (Emphasis Added Temporarily)**

The voting members of the Human Resource Advisory Committee are as follows:

- 1) County Mayor,
- 2) County Attorney,
- 3) County Clerk,
- 4) Circuit Court Clerk,
- 5) Finance Director,
- 6) Highway Superintendent,
- 7) Assessor of Property,
- 8) Register of Deeds,
- 9) Sheriff,
- 10) Trustee,
- 11) Clerk and Master,
- 12) And one (1) member from the County Commission as selected by their membership.

Voting members may select a nonvoting designated representative to serve in his or her absence at designated meetings for informational purposes and the representative may only cast proxy votes for the identified voting member.

The Finance Director shall appoint a member of the Finance Department to record and maintain the official minutes. (Emphasis Added Temporarily)

Section III: Human Resource Director. The position of Human Resource Director is hereby created to oversee the daily operations of the Human Resources Department and administer Human Resource programs and initiatives for all Anderson County Government departments and elected officeholders, with the exception of the School Board. **The Human Resources Director will be under the day-to-day direction and control of the Finance Director. (Emphasis Added Temporarily)** Notwithstanding any provision interpreted to the contrary contained within this Resolution the ultimate authority for individual departmental personnel decisions (outside the Human Resources Department) will rest with the specific elected office holder or department head. The Human Resources Director serves in an advisory capacity to all other offices and departments and shall not have ultimate control and supervision over personnel assigned to other departments or offices in Anderson County Government. The Human Resources Director shall report to

the Human Resources Advisory Committee and the County Commission for status reports as requested.

Section IV: Job Responsibilities. The Director of Human Resources shall be responsible for the following job duties:

1) Policies and Procedures. Development, interpretation and administration of policies and procedures for human resource activities for Anderson County Government including, but not limited to, recruitment of a quality workforce and associated hiring process; pay practices; training and development of employees; benefits; staffing and employment resources; compliance with county policies and procedures and state and federal workplace laws,

2) Assistance to County Officials. Assists all elected office holders and department heads with human resource issues arising in their respective departments, but at all times the individual elected office holder will make the final decision regarding human resource issues for their respective office.

3) Risk Management Program. Develops, implements and administers a Risk Management program for Anderson County Government to include workplace safety, health and environmental concerns.

4) Personnel Records. Assist with the employee personnel records, including their storage, maintenance and general upkeep of the files and documents contained within, and answering inquiries related to those records. The Director shall establish a bifurcated system of personnel records separating those records that may be considered protected and privileged under the Health Insurance Portability and Accountability Act (HIPAA) from general personnel files.

5) Communication with Workforce. Ensures that effective methodologies and systems are in place to effectively communicate with employees, department managers and elected office holders on Human Resource programs and issues.

6) Administrative Guidance. Provides administrative guidance for County offices and staff in the administration of various Human Resource policies and programs.

7) Benefit Programs. Analyzes, evaluates, administers and maintains employee benefit programs to meet employee and county government needs, including, but not limited to, assistance programs, holidays as established by the County Commission, vacation, insurance and sick leave policies.

8) Insurance Programs. Administration of all employee insurance programs, the exchange of information regarding these insurance programs and regular updates to the Human Resource Advisory Committee and the County Commission regarding the status and overall performance of the insurance programs.

9) Compensation Surveys. Conducts and analyzes employee compensation and benefit surveys.

10) New Employee Orientation. Responsible for orientation of new employees regarding entrance documents, county policies and procedures, explanation of benefit programs and application for enrollment in benefit programs.

11) Hiring and Termination Procedures. Assists in the establishment and implementation of legally sound procedures for hiring and terminating employees.

12) Application Process. Works closely with County office holders and department heads regarding personnel issues, including, but not limited to, recruitment, advertising positions or openings, application process, administering hiring procedures, evaluating resumes of prospects, administration of entrance exams, maintenance of eligibility lists and training.

13) Compliance with State and Federal Laws. Administers and ensures compliance with all mandated state and federal laws related to Human Resource programs and concerns.

14) Written Communications. Preparation of personnel related letters and memorandums to employees, office holders and department heads to include, office letters, Human Resource program updates, termination, discipline, salary and status changes, insurance and benefit updates and general announcements and employment documents.

15) Training Programs. Conducts staff training programs to improve the overall quality of the governmental workforce.

16) Special Studies and Research. Performs a variety of special studies and analyses for the County Mayor, County Commission, elected office holders and department heads pertaining to Human Resource issues.

17) Maintains Competence. Keeps abreast of Human Resource issues and the legal environment affecting the County workforce.

18) Annual Training Requirement. Attends annual training seminars and conferences on Human Resource topics and concerns as needed.

19) Workers' Compensation Claims. Supervises, files, documents and administers all Workers' Compensation reports. Monitors usage and maintains files for governmental reporting and provides status reports to the Advisory Committee, County Commission and County Attorney's Office when requested.

20) Performance Evaluations and Salary Planning. Provides guidance to elected office holders and department heads regarding employee performance evaluations and salary planning concerns.

21) Reports to Commission and Advisory Committee. Reports to County Commission and the Human Resource Advisory Committee, when requested, on Human Resource and personnel issues.

22) Performance Bonds. Monitors and updates, when needed, all performance bonds for County employees.

23) Drug Testing Program. Administers drug-testing programs for those employees required to be tested by state and federal law.

24) Civil Service Compliance. Recognizes and complies with all Civil Service laws related to employment concerns within the Sheriff's Department.

25) County Attorney Reports and Notifications. Notifies, consults with, and reports to the County Attorney with regard to all lawsuits, claims or potential claims arising from Human Resource activities within Anderson County Government.

26) Miscellaneous Assignments. Performs other miscellaneous job duties as assigned, either verbally or written, which may or may not require a high percentage of incumbent's time.

27) Discrimination Prohibited. Takes preventative measures to ensure that no person seeking employment, or currently employed with Anderson County Government shall be discriminated against on the basis of race, nationality, color, gender, age, handicap, and political or religious preference.

28) Disclosure of Criminal Record and Motor Vehicle Convictions. Requires that all persons seeking employment with Anderson County Government be required to disclose, before employment is offered, all criminal and motor vehicle convictions.

29) Surety Bond Requirement. Safeguards that all persons seeking employment with Anderson County Government shall be bondable for surety and performance bond purposes and required for the particular position sought. No person shall be employed by Anderson County Government that is unfit for surety and performance bond coverage.

30) Presentation of New Employees to Human Resource Director. Requires all elected officials and department heads to present new employees or paid appointees to the Human Resource Department on or before the first day of employment with Anderson County Government. At this time an orientation meeting will take place, including, but not limited to, completion of all employment records, notification and enrollment offered for all applicable county benefits.

31) Required Notifications to Human Resource Department. Ensures that all elected officials and department heads notify the Human Resource Department, as soon as practically possible, when any employee is: hired; suspended; placed on voluntary or involuntary leave, including but not limited to, military, maternity, or Family Medical Leave (FMLA); resigns; retires; terminated; or otherwise material changes in their employment status with Anderson County Government.

32) Employee Medical Clinic and Wellness Program Administers and directs all operations of the on-site employee medical clinic and the employee wellness program.

33) Exit Interview Requirement. Whenever possible, ensures that all elected officials and department heads present employees who have resigned, retired, terminated or otherwise left employment with Anderson County, for any reason, to the Human Resource Department for the purpose of conducting an exit interview with Anderson County Government. The Human Resource Director shall conduct the exit interview and record the content and findings in the employee's personnel file. The Human Resource Director shall inform the elected official and department head as to pertinent information uncovered and developed in the exit interview.

Section V: Termination of the Human Resource Director.
The Finance Director may terminate the Director at his or her discretion.
(Emphasis Added Temporarily)

Section VI: Conflict with Prior Resolutions. All past Resolutions in conflict with this Resolution are hereby repealed effective immediately.

Section VII: Effective Date. This amended Resolution shall take effect immediately upon passage by the Anderson County Legislative Body, the public welfare requiring it.

AMENDED RESOLVED, adopted and effective this 18th day of December 2023.

H. Tyler Mayes, County Commission Chair

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners
RESOLUTION NUMBER: 23-12-1142

RESOLUTION TO CREATE A REPORTING STRUCTURE FOR THE TOURISM DIRECTOR

WHEREAS, the Anderson County Tourism Department and its Director have been operating under a reporting structure that includes an oversight board composed of twenty (20) members with only three (3) board members being Anderson County Officials, one being the County Mayor and two members of the County Legislative Body. The other members are municipal officials and community tourism partners; and

WHEREAS, Tennessee Code Annotated §5-6-106 states in relevant part as follows:

(c) Except as otherwise provided by general law, or special or private act, the county mayor shall appoint members of county boards and commissions and *county department heads*. Such appointees shall be subject to confirmation by the county legislative body, and in so doing, the legislative body may express its views fully and freely and shall vote for or against confirmation. The legislative body shall not seek or interview such prospective employees prior to their appointment by the county mayor. Such appointment and confirmation are not applicable to employees appointed by other elected county officials. (*Emphasis added*)

WHEREAS, the County Legislative Body desires to create a reporting structure that follows Tennessee Code Annotated §5-6-106 and hereby designates the County Mayor as the day-to-day supervisor of the Director of Tourism. Such County Mayor shall possess all authorizations, duties, and obligations of supervision, compliance and oversight over the Director of Tourism.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that henceforth, the Director of Tourism will report to, and be under the day-to-day direction and control of the Anderson County Mayor. The County Mayor shall possess all authorizations, duties and obligations of supervision, compliance and oversight over the Director of Tourism.

RESOLVED, DULY PASSED, APPROVED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, Chair, AC Commission

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NUMBER: 23-12-1141

FIRST AMENDED RESOLUTION NO: 20-9-823

ORIGINAL RESOLUTION NO: 17-4-629

SECOND AMENDED RESOLUTION TO ESTABLISH THE ANDERSON COUNTY INFORMATION TECHNOLOGY ADVISORY BOARD, THE OFFICE OF INFORMATION TECHNOLOGY AND ITS DIRECTOR IN ORDER TO ACHIEVE A COLLABORATIVE AND CENTRALIZED APPROACH TO PROCUREMENT OF “IT” SERVICE AND RELATED COMPONENTS.

WHEREAS, the ability to provide a centralized and collaborative approach to Informational Technology (IT) resources provides a more efficient and effective use of taxpayer monies; and

WHEREAS, the maintenance and procurement of computer-related resources and maintenance services on a timely and ongoing basis is vital to the successful operations of all county offices; and

WHEREAS, Anderson County Government has a need to establish a centralized department to handle a wide array of computer-related issues that develop during the normal course of county government activities, and

WHEREAS, Anderson County desires to create the Office of Information Technology and the full-time position of Director to oversee the administration of the Office and coordinate maintenance and procurement of system-wide IT components including hardware and software; and

WHEREAS, to assist with the creation and management of the Office of Information Technology, and the transition to a centralized and uniform approach to IT service and procurement issues, Anderson County wishes to constitute the Information Technology Advisory Board composed of selected Anderson County Officials who collectively support this endeavor in an effort to reduce expenditures related to IT service and procurement.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Legislative Body meeting in regular session this 18th day of December 2023 in Clinton, Tennessee that we hereby amend the original Information Technology Resolution, Number 17-4-629, and previously Amended

Resolution, Number 20-9-823, passed on September 21, 2020, to include the following amendment:

Amendment 1: Amend Section III, Paragraph 1, Information Technology Director

Delete: The IT Director will be under the day-to-day direction and control of the Chairman of the Information Technology Advisory Board.

Add: The IT Director will be under the day-to-day direction and control of the Finance Director.

Amendment 2: Amend Section III (1) Information Technology Director

Delete: All Director Vacancies will be filled by majority vote of the Advisory Board and subject to confirmation by the County Commission.

Add: All Director Vacancies will be filled by the Finance Director

Amendment 3: Section IV, Termination of Director

Delete: The Advisory Board may terminate the Director upon two-thirds (2/3) vote of the membership.

Add: The Finance Director may terminate the Director at his or her discretion.

BE IT FURTHER RESOLVED that the Amended Resolution shall read in its entirety as follows:

Section I: Office of Information Technology. The Anderson County Office of Information Technology is hereby established to coordinate and administer a system-wide collaborative approach to service and procurement of IT resources to include hardware, software and supporting components for all Anderson County Government offices and departments with the exception of the Anderson County School System.

Section II: Information Technology Advisory Board. The Information Technology Advisory Board is hereby created to assist with the implementation and establishment of the Office of Information Technology and the development of its operational policies and procedures. The IT Director will meet with the Advisory Board to update and notify the members of recent issues within county government and the IT field at regular intervals to be determined by the Advisory Board. The Board shall monitor the Office and its Director for the purpose of providing assistance when needed, evaluation concerns, budget oversight and monitoring for policy compliance purposes. The voting members of the Advisory Board are as follows:

- 1) County Mayor,
- 2) County Clerk,
- 3) Circuit Court Clerk,
- 4) Highway Superintendent,
- 5) Assessor of Property,
- 6) Register of Deeds,
- 7) Trustee,
- 8) Clerk and Master,
- 9) Finance Director,
- 10) Human Resources Director,
- 11) One (1) member from the County Commission as selected by their membership,
- 12) Sheriff, and
- 13) Law Director (non-voting *ex officio*)

The voting members shall select a Chair and Vice-Chair by majority vote at the first organizational meeting. Voting members may select a nonvoting designated representative to serve in his or her absence at designated meetings for informational purposes and the representative may cast proxy votes for the identified voting member subject to written authority by the voting member.

The Chief Deputy to the County Commission shall serve as Secretary to the Advisory Committee and shall record and maintain the official minutes.

Section III: Information Technology Director. The position of Director of Information Technology is hereby created to oversee the daily operations of the Office and administer IT support programs and procurement protocol for all Anderson County Government departments and elected officeholders, with the exception of the School Board. **The IT Director will be under the day-to-day direction and control of the Finance Director. (Emphasis Added Temporarily)** Notwithstanding any provision to the contrary included within this Resolution the ultimate decision for procurement of IT resources will rest with the individual officeholder or director. Within ninety (90) days after passage of this Resolution the Director will submit job descriptions for all employees and departmental policies and procedures to the Advisory Board for approval. The Director will follow the direction of the Advisory Board on all decisions approved by majority vote of the Board. The IT Director shall report to the Advisory Board, its Chairman and the County Commission for status reports as requested.

1) Vacancies. All Director Vacancies will be filled by the Finance Director subject to confirmation by the County Commission. Procedures for filling vacancies shall be approved by majority vote of the Board's membership. Vacancies in office staff shall be filled by the Director

through competitive employment process approved by the Advisory Board. The current IT Director and staff will continue to serve in the same positions without further process until separation from Anderson County Government for whatever reason. **(Emphasis Added Temporarily)**

2) Policies. The Director will formulate internal operational policies, including purchasing protocol within ninety (90) days of passage of this Resolution and shall submit those policies to the Advisory Board for approval.

3) Collaborative Procurement of IT Related Resources.
In order to obtain maximum efficiencies in IT resources and produce optimal taxpayer savings, the members of the Advisory Board pledge to utilize this framework for a collaborative and efficient IT system to the best of their ability, including the reduction of past budgetary codes utilized to service and purchase independent office IT needs from external sources and vendors. However, nothing contained within this Resolution shall bind the individual officeholder to the service and procurement of proprietary IT components already in use and under existing or future contracts.

4) Exclusive Utilization
Henceforth, all Anderson County departments and personnel shall exclusively utilize the IT services and collaborative procurement policies of the Anderson County Office of Information Technology subject to the exceptions contained within this Resolution. All purchases of IT components shall comply with the established purchasing law, policies and shall at all times be determined by the lowest and best price for the requested component in order to produce maximum taxpayer savings.

Section IV: Termination of the Director. The Finance Director may terminate the Director at his or her discretion. Termination of Office employees will be at the discretion of the Director subject to advice and consultation of the Board. **(Emphasis added temporarily)**

Section V: Conflict with Prior Resolutions. All past Resolutions and approved motions in conflict with this Resolution are hereby repealed effective immediately.

Section VI: Effective Date. This Amended Resolution shall take effect immediately upon passage by the Anderson County Legislative Body, the public welfare requiring same.

RESOLVED, DULY PASSED AND APPROVED this 18th day of December 2023.

H. Tyler Mayes, Chair, AC Commission

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 23-12-1140

RESOLUTION URGING CONGRESS TO EXTEND THE DEADLINE APPLICATION FOR THE LIVESTOCK FORAGE DISASTER PROGRAM (LFP) THROUGH THE U.S. DEPARTMENT OF AGRICULTURE (USDA) FARM SERVICE AGENCY (FSA).

WHEREAS, the U.S. Department of Agriculture (USDA) Farm Service Agency (FSA) currently offers the Livestock Forage Disaster Program (LFP) for all livestock producers who have suffered grazing losses for covered livestock and who are also producers of grazed forage crop acreage of native and improved pastureland with permanent vegetative cover or acreage planted specifically for grazing in counties experiencing a qualifying drought during the normal grazing period of that county; and

WHEREAS, in order for a livestock producers and ranchers to be eligible, the livestock producer who, must be a qualified grazed forage crop producer, who owns or leases grazing land or pastureland physically located in a county rated by the U.S. Drought Monitor as having a D2-D4 drought rating; and

WHEREAS, on November 14th, 2023, the USDA FSA issued an announcement stating that continued drought conditions have triggered availability of the LFP to a total of fifty-one (51) counties, now including Anderson County ; and

WHEREAS, livestock producers who are also producers of grazed forage crop acreage must provide a completed application for payment and supporting documentation to their local FSA office by January 30th, 2024; and

WHEREAS, the Anderson County Board of Commissioners respectfully request a thirty (30) extension for qualifying farmers and ranchers to submit the required application and supporting paperwork to the Farm Service Agency.

NOW, THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that:

We urge with the U.S. Department of Agriculture - Farm Service Agency to extend the deadline for affected livestock producers and ranchers to apply for the Livestock Forage Disaster Program by thirty (30) days to allow for those affected by the qualifying drought conditions in Anderson County to complete the application process; and

BE IT FURTHER RESOLVED, that copies of this Resolution be transmitted by the County Clerk to the Tennessee Congressional Delegation, the Governor, and the U.S. Department of Agriculture - Farm Service Agency as soon as possible.

RESOLVED, DULY PASSED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, County Commission Chair

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-12-1143

RESOLUTION RESPECTFULLY REQUESTING THE TENNESSEE GENERAL ASSEMBLY TO PASS SENATE BILL 1298/HOUSE BILL 0681 TO AMEND TENNESSEE CODE ANNOTATED, TITLE 4; TITLE 8 AND TITLE 68, RELATIVE TO RESCUE SQUADS

WHEREAS, Senate Bill 1298/House Bill 0681 enacts the “Rescue Squad Recognition Act,” which established a process by which the State Fire Marshal may issue a three (3) year certification of recognition to newly established and existing rescue squads; and

WHEREAS, the bill prohibits a municipality, county, political subdivision, organization, agency, or entity from operating a rescue squad within the state, unless the squad has been authorized to perform rescue services by the State Fire Marshal’s office. However, this requirement does not apply to law enforcement agencies or emergency medical agencies licensed by the Tennessee Emergency Medical Service Board; and

WHEREAS, the amendment would give the authority to the State Fire Marshal, along with the Tennessee Association of Rescue Squads (TARS) and other interest industry groups, to promulgate rules relative to the standards and qualifications for becoming and remaining a rescue squad ; and

WHEREAS, this bill would require a municipality, county, political subdivision, organization, agency, or entity to file an application with the State Fire Marshal’s office, and file a renewal application every three (3) years on the form prescribed by the State Fire Marshal’s office, in accordance with the process prescribed by the bill; and

WHEREAS, the bill prohibits a new rescue squad from being established or recognized within this state without the approval of the governing body of the local government in whose jurisdiction the rescue squad will operate and must include the geographical territory to be covered by the new rescue squad; and

WHEREAS, the bill also prohibits a municipality, county, political subdivision, organization, agency, or entity from representing themselves to be or have a rescue squad without a valid certificate of authorization, to include receiving or soliciting money from any source for the purpose of operating a rescue squad without a certification.

NOW, THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 18th day of December 2023 that:

We urge the Tennessee General Assembly and the Governor to pass Senate Bill 1298/ House Bill 0681 thereby enacting the “Rescue Squad Recognition Act,” amending Tennessee Code Annotated Title 4; Title 8 and Title 68; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted by the County Clerk to the Tennessee General Assembly and the Governor, as soon as possible.

RESOLVED, DULY PASSED AND EFFECTIVE this 18th day of December 2023.

H. Tyler Mayes, County Commission Chair

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

A JOINT RESOLUTION BETWEEN ANDERSON COUNTY SCHOOLS, CLINTON CITY SCHOOLS, OAK RIDGE CITY SCHOOLS, CLINTON CITY COUNCIL, OAK RIDGE CITY COUNCIL AND THE ANDERSON COUNTY BOARD OF COMMISSIONERS OPPOSING THE EDUCATION FREEDOM SCHOLARSHIP ACT

Anderson County Resolution Number 23-12-1144

WHEREAS, Article XI, Section 12 of the Constitution of the State of Tennessee, requires that the General Assembly “shall provide for the maintenance, support and eligibility standards of a system of free public schools;” and

WHEREAS, public schools that provide a free and appropriate education for all, including students with disabilities, require all available state funding in order to continue to improve without necessitating an increased burden on local taxpayers or reducing services for students; and

WHEREAS, vouchers often divert public funds from the many who attend public schools to supplement those families who have already chosen a different option for the education of their children; and

WHEREAS, proponents have spent millions to convince the public and lawmakers of their efficacy, yet, more than five decades after introduction, vouchers still remain unproven; and

WHEREAS, the Anderson County Commission, Clinton City Council, and Oak Ridge City Council enthusiastically supports the mission, vision, beliefs, and goals of the Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools and believes public funds should be directed to public schools for the betterment of the student population and community overall; and

WHEREAS, Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools educates and serves every eligible student in our community who wishes to enroll; and

WHEREAS, Anderson County Schools, Clinton City Schools, and Oak Ridge City Schools are fully transparent to parents and the public as the districts adhere to open record requests and state-mandated academic and financial standards; and

WHEREAS, all educational institutions receiving public funds should have the same accountability and performance reporting expectations so that parents and the public may better understand the use and efficacy of those public funds; and

WHEREAS, school choice already exists via district transfers, home schools, virtual schools, and private schools.

NOW, THEREFORE, BE IT RESOLVED, that The Anderson County School Board, The Clinton City School Board, and The Oak Ridge City School Board and the Anderson County Board of Commissioners are united in strongly urging the Tennessee General Assembly to reject the Education Freedom Scholarship Act or similar voucher initiatives that would divert public dollars away from public schools.

RESOLVED, DULY ADOPTED AND EFFECTIVE upon passage, the public welfare requiring same.

Adopted by Anderson County Schools this 14th day of December 2023.

Adopted by Anderson County Commission this 18th day of December 2023.

Adopted by Clinton City Schools this ____ day of December 2023.

Adopted by Clinton City Council this ____ day of December 2023.

Adopted by Oak Ridge City Schools this ____ day in December 2023.

Adopted by Oak Ridge City Council this ____ day in December 2023.

Tyler Mayes, Commission Chair

Terry Frank, County Mayor

Scott Gillenwaters, ACS Chair

Dr. Tim Parrott, ACS Superintendent

Scott Burton, Clinton City Mayor

Roger Houck, Clinton City Manager

Dr. Tim Bible, CCS Chair

Kelly D. Johnson, CCS Superintendent

Warren Gooch, Oak Ridge City Mayor

Randy Hemann, Oak Ridge City Manager

Keys Fillauer, ORCS Chair

Dr. Bruce Borchers, ORCS Superintendent