



BUDGET COMMITTEE AGENDA

December 07, 2023 AT 4:00 PM, Room 312

1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-4)
3. AC Schools/Julie Minton..... Appropriation & Transfers (5-7)
4. Highway/Gary Long..... Appropriation (8)
5. County Clerk/Jeff Cole..... Appropriations (9-10)
6. EMS/Nathan SweetAppropriations (11-12)
7. Finance/Robby Holbrook..... Appropriation (13)
8. Mayor/Terry Frank Appropriations (14-15)

SECTIONS:

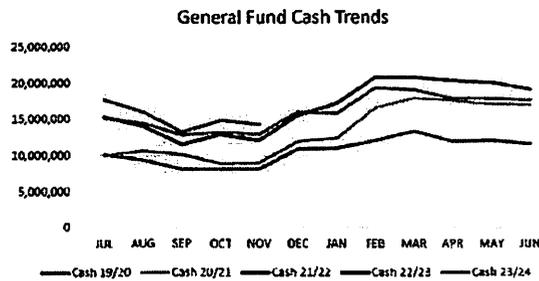
- Animal Shelter Property/Mayor Frank (A)
- City of Clinton Traffic Light Funding/Michael Foster..... (B)
- New Business (C)
- Old Business (D)

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
November 30, 2023**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,588,210	\$ 1,289,965	\$ 3,709,895	\$ 10,865,316 *	\$ 17,453,386	\$ 14,366,668
115	Library Fund	\$ -	\$ 345,742	\$ -	\$ -	\$ -	\$ 345,742	\$ 289,258
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 428,665
118	Ambulance Fund	\$ -	\$ -	\$ -	\$ -	\$ 604,954	\$ 604,954	\$ 874,338
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,604,250
122	Drug Control Fund	\$ -	\$ 146,739	\$ 6,988	\$ -	\$ -	\$ 153,727	\$ 148,772
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 50,862
128	Tourism Fund	\$ -	\$ 265,140	\$ -	\$ 200,000	\$ -	\$ 465,140	\$ 1,067,874
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,655,375	\$ -	\$ -	\$ 2,985,406	\$ 4,085,650
141	General Purpose School Fund	\$ -	\$ -	\$ 8,568,414	\$ -	\$ -	\$ 8,568,414	\$ 8,411,032
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 4,124,886
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 890,675
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 613,850
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 406,574
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 490,843
177	Education Capital Projects Fund	\$ -	\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 686,983
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 973,484
		\$ 245,108	\$ 10,216,126	\$ 12,634,555	\$ 5,098,547	\$ 11,470,270	\$ 39,664,606	\$ 45,514,664

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends November	
Cash 19/20	8,211,552
Cash 20/21	9,072,964
Cash 21/22	12,975,594
Cash 22/23	12,159,761
Cash 23/24	14,366,668



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
-Less Budgeted To-Date		\$ (8,925,029.46)	\$ (3,184,304.47)	\$ (12,109,333.93)			
Remaining Allocation		\$ 1,074,970.54	\$ 1,767,769.53	\$ 2,842,740.07			
Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission	
1 Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022	
2 Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022	
3.1 TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022	
5 EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022	
6 Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021	
12 A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	5/16/2022	
18 Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022	
19 EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022	
21 Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022	
22 Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022	
23 Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023	
24 A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	3/20/2023	
26 EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023	
30 Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023	
3 TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022	
4 GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	11/21/2022	
7 County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	8/15/2022	
8 County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022	
9 Claxton Sewerline Study	\$ 30,000.00	\$ 18,000.00	\$ 12,000.00	In Progress	YES	8/15/2022	
10 Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 736,017.85	\$ 283,153.00	In Progress	YES	8/15/2022	
11 Senior Center Kitchen Improvements	\$ 664,700.00	\$ 299,195.84	\$ 365,504.16	In Progress	YES	5/16/2022	
13 IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 58,979.06	\$ 91,020.94	In Progress	YES	8/15/2022	
14 EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022	
15 Other Vehicles on Capital Requests	\$ 225,000.00	\$ 65,765.00	\$ 159,235.00	In Progress	YES	8/15/2022	
16 Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 564,490.10	\$ 335,509.90	In Progress	YES	8/15/2022	
20 CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	8/15/2022	
27 TDEC ARP Water Infrastructure Investment Plan (WIP)	\$ 379,514.92	\$ -	\$ 379,514.92	In Progress	NO	6/19/2023	
28 Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.00	\$ 2,611.00	In Progress	YES	8/21/2023	
17 Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022	
25 Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	5/15/2023	
29 EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	8/21/2023	
31 Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023	
	\$ 12,109,333.93	\$ 7,596,015.28	\$ 4,513,318.65				

Current Projects as of 11-30-23

2023-2024 Grant Inventory for Anderson County Government

Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant-end Date	Fed thru State	State	Grantor	Indirect Cost Recovery	
Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	100,000.00	-	7/1/2023	6/30/2024		\$ 100,000	TDMHSAS	\$ 8,260	
District Attorney's Office	Victim's Coordinator Grant (VOCA)	130,000.00	-	7/1/2023	6/30/2024	\$ 130,000		OCJP/VOCA		
District Attorney's Office	Family Justice Center	200,000.00	-	7/1/2023	6/30/2024	\$ 200,000		OCJP/VOCA	\$ 3,685	
Emergency Management	Homeland Security Grant 2020	25,000.00	-	9/1/2020	4/30/2023	\$ 25,000		TEMA/DHS		
Emergency Management	EMA ARPA	50,000.00		10/1/2020	9/30/2023	\$ 50,000		TEMA		
Emergency Management	Emergency Management EMPG 2024	37,080.04		10/1/2021	9/30/2023	\$ 37,080		TEMA		
Emergency Management	Homeland Security Grant 2023	25,000.00	-	9/1/2022	4/30/2025	\$ 25,000		TEMA/DHS		
Health Department	Salaries, Benefits, Travel	605,600.00	-	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE		
Health Department	Health Department Renovation	349,000.00	116,400.00	1/13/2023	6/30/2026		\$ 349,000	TDH		
Health Department	Immunization Funding	227,000.00		7/1/2023	6/30/2024	\$ 227,000		TDH		
Health Department	Safety Net Grant for Dental Extractions Adults	4,000,000.00		7/1/2023	6/30/2024		\$ 4,000,000	TDH		
Juvenile Court	Safe Baby Court Grant	250,000.00	-	7/1/2022	6/30/2023		\$ 100,000	TDMHSAS/ DCS		
Mayors Office	TDOT Oliver Springs 1 of 2	942,020.00	216,580.00				\$ 942,020	TDOT		
Mayors Office	TDOT Oliver Springs 2 of 2	711,396.36	177,848.64				\$ 711,396	TDOT		
Mayors Office	TDOT Old State Circle Bridge	950,900.00					\$ 950,900	TDOT		
Mayors Office	Animal Friendly - Spay/Neuter	1,200.00		7/3/2023	5/31/2024		\$ 1,200	TDA		
Mayor's Office	CDBG Waterlines	523,207.00	107,163.00	10/15/2020	10/14/2024	\$ 523,207		TDEC/CDBG		
Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	3,795,149.22	379,514.92	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDEC		
Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	13,430.00	13,430.00	10/1/2023	6/30/2024		\$ 13,430	OCJP		
Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	8,000.00	-	7/1/2022	9/30/2023		\$ 8,000	TCAD		
Mayor's Office/Office on Aging	COVID ETHRA/CARES Act Office on Aging	126,904.00	-	7/1/2022	06/30/2023	\$ 111,823	\$ 15,081	ETHRA/ TCAD		
Mayor's Office/Office on Aging	Office on Aging and Senior Center	66,741.00		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	ETHRA/ETAAD		
Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	52,100.00	-	7/1/2023	6/30/2024		\$ 52,100	TDOT		
Sessions Judges	STOP, DV Court	201,000.00		7/1/2023	6/30/2026	\$ 201,000		OCJP		
Sheriff's Department	Governor's Highway Safety Grant	22,000.00	-	10/1/2023	9/30/2024	\$ 22,000		TDSHS/ NHSTA		
Sheriff's Department	Violent Crime Intervention Grant	210,000.00	-	3/15/2023	6/30/2024		\$ 210,000	OCJP		
Sheriff's Department	Evidenced Based Programming (EBP)	295,707.00		5/15/2023	6/30/2025		\$ 295,707	OCJP		
Sheriff's Department	VCF Collaborative	1,885,000.00		8/1/2023	6/30/2025		\$ 1,885,000	OCJP	\$ 16,900	
Sheriff's Department	SRO Grant	1,275,000.00		7/1/2023	6/30/2024		\$ 1,275,000	TDHS		
Sheriff's Department	Mental Health Transport	227,743.00	-	7/1/2023	6/30/2024		\$ 227,743	OCJP		
Tourism	Tourism ARPA	163,357.25		12/1/2021	11/30/2026	\$ 163,357		TDTD		
Tourism	Tourism Marketing Grant	30,000.00	30,000.00	7/1/2023	6/30/2024		\$ 30,000	TDTD		
Tourism	Tourism Enhancement Grant	100,000.00	30,000.00	7/1/2023	6/30/2025	\$ -	\$ 100,000	TDTD		
								Total		
						Current Year Grants	\$ 7,385,822	\$10,063,713	\$ 17,449,535	\$ 28,845
						Prior Year Grants	\$ 3,659,654	\$ 6,369,217	\$ 10,028,871	

ANDERSON COUNTY GOVERNMENT BUDGET AMENDMENT REQUEST

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0083098

TRANSFER:

APPROPRIATION:

DEPARTMENT: *Property Assessor*

FROM: _____
(Department Contact Person)

John K. Alley Jr.

DATE: *11/20/2023*

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
<i>101 52300 - 349</i>	<i>Printing, Stat. Forms</i>	<i>70.00</i>

500

NOV 20 '23 4:11:08 PM FINANCE

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
<i>101 52300 - 320</i>	<i>Memberships</i>	<i>70.00</i>

Justification / Explanation:

***Please attach additional sheet if necessary for additional information.*

RECEIVED
 NOV 20 2023
 BY: _____

2

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: X 12/4/2023 APPROPRIATION:
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

\$083099

DECREASE	CODE DESCRIPTION	AMOUNT
118.-55130-309-KICK	Contracts with Governmental Agencies - Kicker Payme	\$ 25,000.00
		\$ 25,000.00

INCREASE	CODE DESCRIPTION	AMOUNT
118-55130.338.1000	Vehicle Maintenance	\$ 25,000.00
		\$ 25,000.00

172940

Detailed Justification / Explanation :

Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

3



Anderson County Emergency Medical Services

We Care for Our Community

12/4/23

December 2023 Budget Committee

Transfer:

- **Vehicle Maintenance: \$25,000**
 - Replacing two engines in ambulances

#3
Troster

Appropriations:

- **Support Vehicles: \$46,029.29**
 - Enterprise lease agreement for four (4) support vehicles
 - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
 - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
 - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
 - Repair bathroom and kitchen at Oak Ridge station 2
 - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
 - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
 - Dave Ramsey program for employees to help grow in personal financial management
 - Offers online, anonymous, program for all EMS employees who choose to use it
 - Does provide 20 coaching sessions (total sessions, not per person)
 - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
 - Is designed for businesses, is secular/non-religious program
 - Both HR and Finance have been involved in looking at this program

Total EMS Fund balance request (only Appropriations are included): \$111,972.29

Nathan Sweet, B.S., EMTP
Director, Anderson County EMS

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: X

APPROPRIATION:

6883100

DEPARTMENT: Maintenance

FROM: Bobby Crawford

DATE: 11/16/2023

INCREASE	DECREASE X	CODE DESCRIPTION	AMOUNT
141-72610-351		Rentals	\$75,000.00
Total			\$ 75,000.00

144,964

INCREASE X	DECREASE	CODE DESCRIPTION	AMOUNT
141-72610-499		Other Supplies	\$ 75,000.00
Total			\$ 75,000.00

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation To transfer funds to provide materials and supplies needed for the Maintenance Department.

4

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

6083101

DEPARTMENT: Special Education

FROM: Kim Towe

DATE: 11/21/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	43551 SEFFS	Special Education Fees For Service	\$ 24,000.00
Total			\$ 24,000.00

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 171 SEFFS	Speech Pathologists SEFFS	\$ 19,000.00
141	71200 201 SEFFS	Social Security SEFFS	\$ 2,000.00
141	71200 204 SEFFS	State Retirement SEFFS	\$ 2,000.00
141	71200 212 SEFFS	Employer Medicare SEFFS	\$ 1,000.00
Total			\$ 24,000.00

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate Special Education Fees for Service to provide a Speech Language Pathologist to evaluate students and language difficulties.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: *Payroll*

APPROPRIATION:

DEPARTMENT: Fiscal Services

FROM: MRB ~~0083103~~

DATE: 11/29/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-72250-105 Technology - Supervisor/Director	\$ 750.00
		141-72250-121 Technology - Data Processing Personnel	\$ 150.00
		141-72250-355 Technology - Travel	\$ 4,000.00
		141-72250-499 Technology - Other Supplies and Materials	\$ 22,931.06
Total			\$ 27,831.06

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-72250-161 Technology - Secretary	\$ 27,831.06
Total			\$ 27,831.06

27831.06

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation To transfer funds for additional needs within the Technology program for travel and supplies.

7

ANDERSON COUNTY BUDGET AMENDMENT REQUEST Page ___ of ___

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: _____
County Clerk _____

FROM: **083105**
Jeff Cole

12/1/2023

Increase	CODE DESCRIPTION	AMOUNT
101-45510-1000	Postage	\$ 4,000.00
	TOTAL	\$ 4,000.00

Increase	CODE DESCRIPTION	AMOUNT
101-52500-348-ORPM	Postal Charges-Oak Ridge Postage Meter	\$ 4,000.00
	TOTAL	\$ 4,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Seconded _____ Motion _____		

Postage for Oak Ridge County Clerk location.

Impact on 23/24 Budget

One Time Increase

⑨

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: _____

FROM: 0083106

County Clerk _____

Jeff Cole

12/1/2023

Increase Decrease	CODE DESCRIPTION	AMOUNT
101-42883	Additional Fees-Title and Registration	\$ 8,500.00
34515-TITLE	<i>Data Processing/Title Fees</i>	
	TOTAL	\$ 8,500.00

15,300

Increase	CODE DESCRIPTION	AMOUNT
101-52500-349	Printing, Stationery, Forms	\$ 1,500.00
101-52500-399	Service Contracts	\$ 2,500.00
101-52500-411	Data Processing Supplies	\$ 500.00
101-52500-435	Office Supplies	\$ 2,000.00
101-52500-709	Data Processing Supplies	\$ 2,000.00
	TOTAL	\$ 8,500.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="padding-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Money for supplies and contracts till end of year.

Impact on 23/24 Budget

One Time Increase

10

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: 12/4/2023 APPROPRIATION:
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet 0083107

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630	Fund Balance	\$ 46,029.29
		\$ 46,029.29

604,954

INCREASE	CODE DESCRIPTION	AMOUNT
118-55130.330	Leases	\$ 26,029.29
118-55130.499	Other Supplies and Materials	\$ 20,000.00
		\$ 46,029.29

Detailed Justification / Explanation :

Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

11



Anderson County Emergency Medical Services

We Care for Our Community

12/4/23

December 2023 Budget Committee

Transfer:

- **Vehicle Maintenance: \$25,000**
 - Replacing two engines in ambulances

Appropriations:

- **Support Vehicles: \$46,029.29**
 - Enterprise lease agreement for four (4) support vehicles
 - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
 - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
 - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
 - Repair bathroom and kitchen at Oak Ridge station 2
 - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
 - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
 - Dave Ramsey program for employees to help grow in personal financial management
 - Offers online, anonymous, program for all EMS employees who choose to use it
 - Does provide 20 coaching sessions (total sessions, not per person)
 - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
 - Is designed for businesses, is secular/non-religious program
 - Both HR and Finance have been involved in looking at this program

Total EMS Fund balance request (only Appropriations are included): \$111,972.29

Nathan Sweet, B.S., EMTP
Director, Anderson County EMS

Integrity • Team • Serve • Empathy • Progressive





Anderson County Emergency Medical Services

We Care for Our Community

12/4/2023

Enterprise Open-End Lease

- Current support vehicles are aged and need replacing (already in the process of, or will be sent to surplus). This was agreed upon in consultation with County Fleet Director, John Vickery.
 - 2006 K-1500
 - 2008 Impala
 - 2009 Explorer
 - 2009 Explorer
- Enterprise offers a “lease” program that allows for monthly payment, after five (5) years the vehicles are sold, and the money made from the sale goes towards replacement vehicles. This reoccurs each five (5) years.
- Places vehicles in operating costs, instead of capital outlay.
- Maximizes resale value, with funds from sale going towards new purchase, keeping costs lower.
- Same type of program that Missouri Highway Patrol uses to replace their vehicles (which Anderson County has purchased several of those vehicles).
- We do have option to keep these vehicles at the end of the lease.
- We are wanting to get four (4) vehicles (see attached information on vehicles and cost breakdown). These are bigger SUV to provide better capabilities for operation responses, and fleet consistency. Each are the base model, and are 4x4. Purchased off of the State wide contract. Vehicles are in stock.
 - 2024 Expedition – Director
 - 2024 Expedition – Assistant Director
 - 2024 Expedition – Deputy Director
 - 2024 F250 – Deputy Director
- Our current 2013 F150 will be transferred to the recently hired Maintenance Technician, who is in need of a pickup truck to perform maintenance work at County buildings.
- Total Monthly cost for all four (4) = \$3,718.47.
- All vehicle maintenance will continue to be performed by County Motor Pool.
- Using funds from EMS Fund balance.
- Current other using this program: Hamilton County, Blount County, Coffee County, Nashville Fire Department, City of Chattanooga, Knox County, City of Crossville, and others.

Respectfully,

Nathan Sweet, B.S., EMTP
Director, Anderson County EMS

Integrity • Team • Serve • Empathy • Progressive





Anderson County Emergency Medical Services

We Care for Our Community

12/4/23

December 2023 Budget Committee

Transfer:

- **Vehicle Maintenance: \$25,000**
 - Replacing two engines in ambulances

Appropriations:

- **Support Vehicles: \$46,029.29**
 - Enterprise lease agreement for four (4) support vehicles
 - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
 - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
 - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
 - Repair bathroom and kitchen at Oak Ridge station 2
 - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
 - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
 - Dave Ramsey program for employees to help grow in personal financial management
 - Offers online, anonymous, program for all EMS employees who choose to use it
 - Does provide 20 coaching sessions (total sessions, not per person)
 - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
 - Is designed for businesses, is secular/non-religious program
 - Both HR and Finance have been involved in looking at this program

Total EMS Fund balance request (only Appropriations are included): \$111,972.29

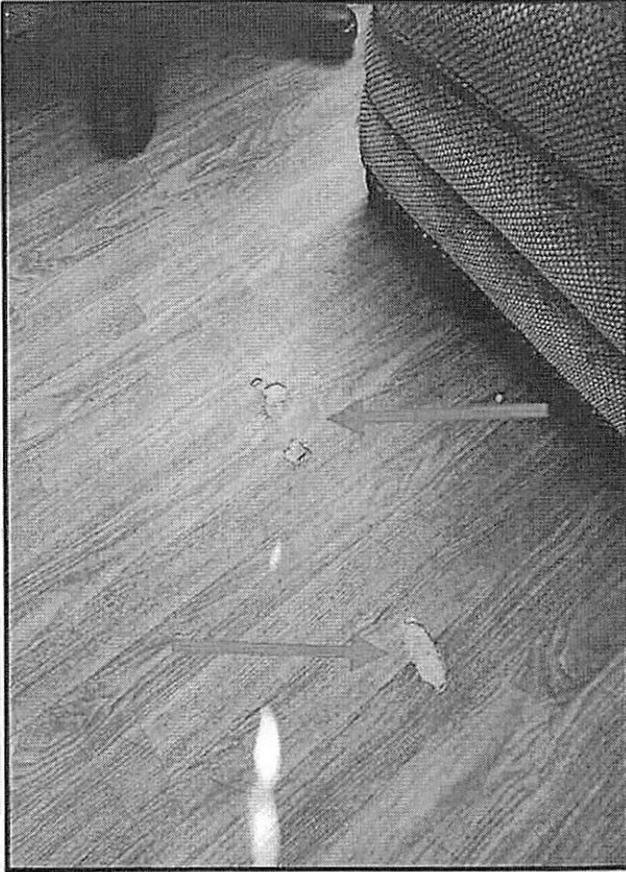
Nathan Sweet, B.S., EMTP
Director, Anderson County EMS

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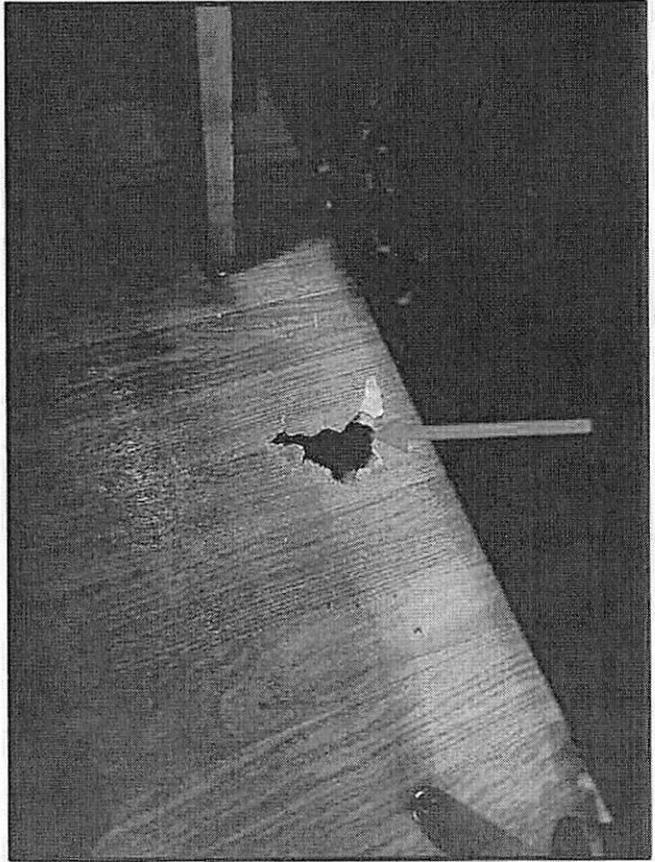
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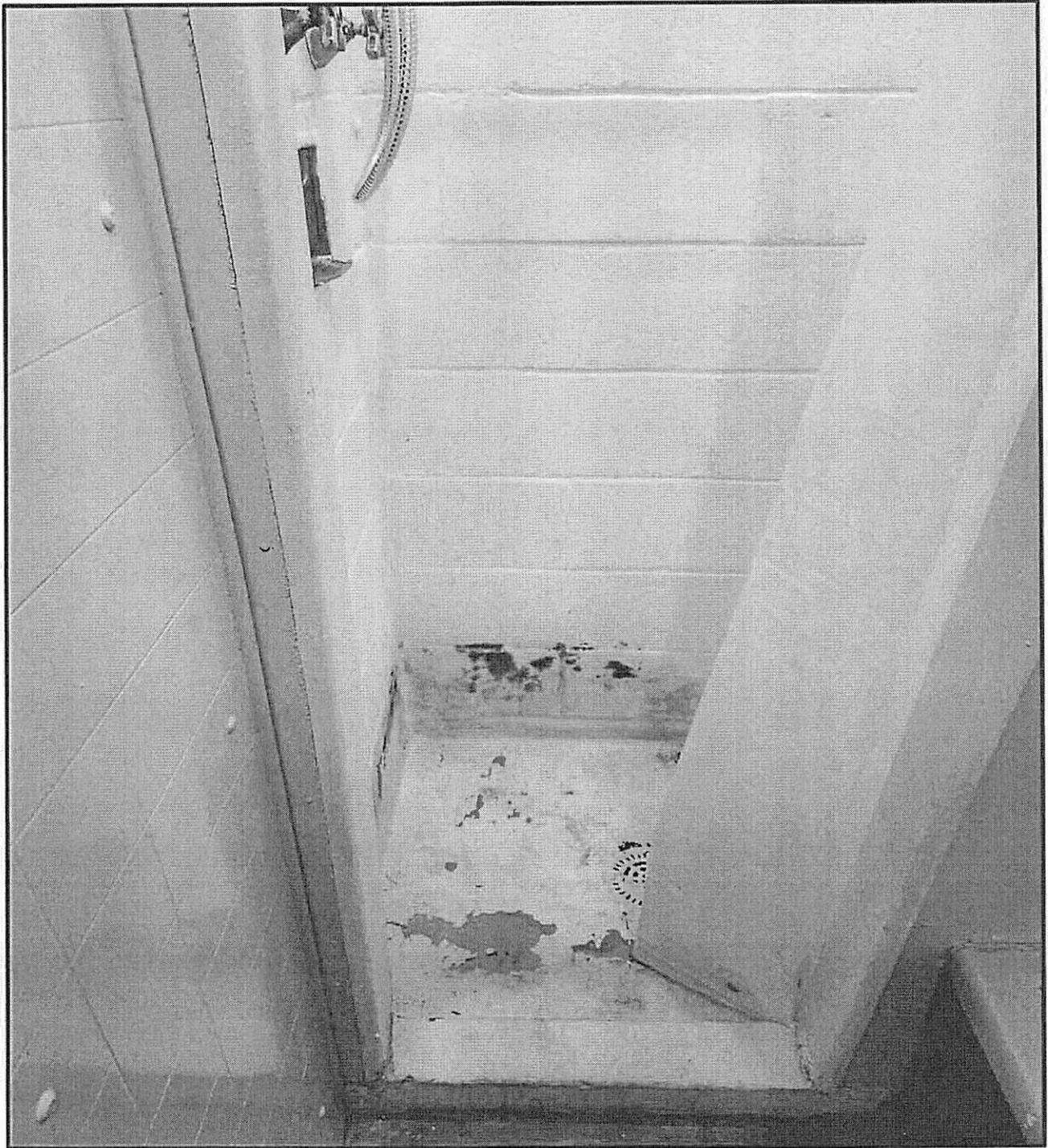


Clinton Station 1: Replace damaged flooring, and worn desk and chair

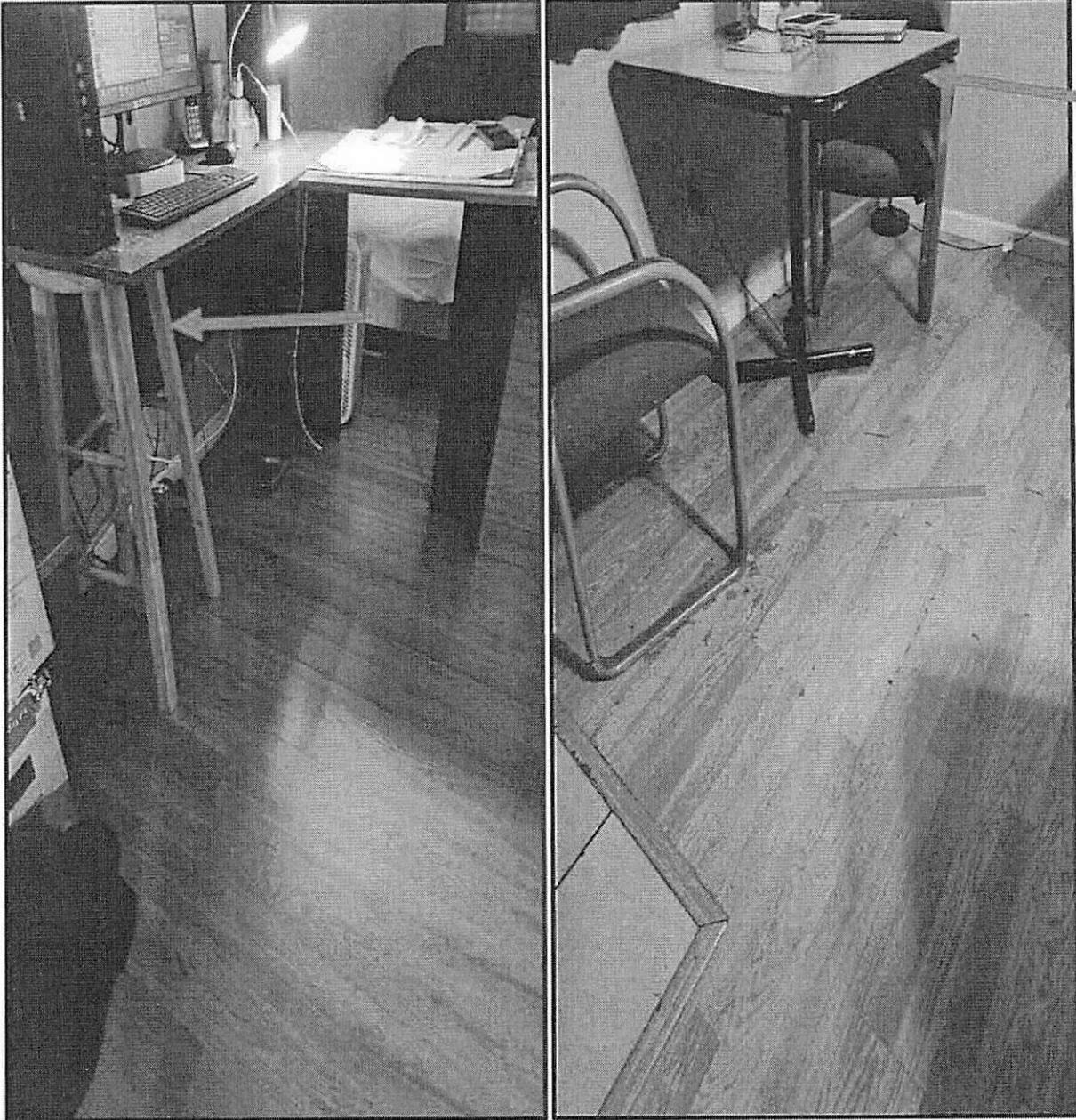


Clinton Station 1: Replace damaged flooring





Oak Ridge Station 2 (behind Kroger): Remodel shower.



Oliver Springs station 4: Replace damaged desk that is being held up by a barstool (left hand picture)

East end Oak Ridge station 5: Replace damaged flooring and table and chairs (right hand picture)



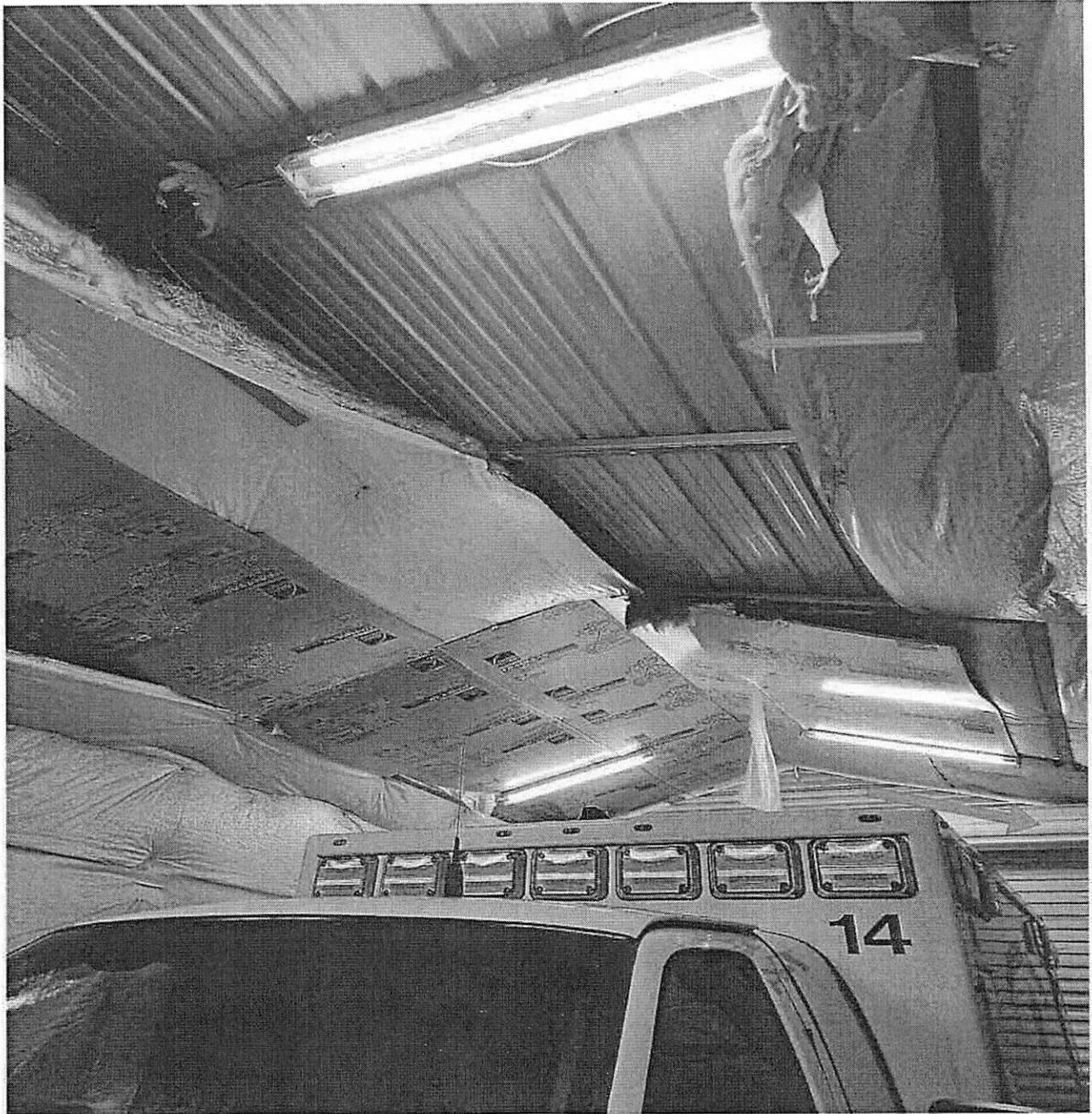
East end Oak Ridge station 5: Add missing flooring, replace damaged flooring



East End Oak Ridge Station 5: Replace damaged flooring and desk

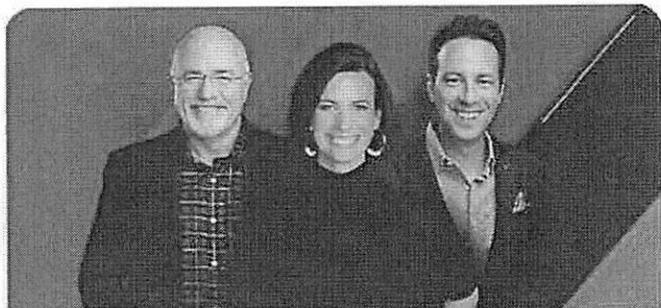


East end Oak Ridge station 5: Add insulation to garage walls



Andersonville Station 6: Replace missing garage insulation, repair non-working garage door.

Employees get:



EDUCATIONAL CONTENT

- Video content from financial experts, including Dave Ramsey
- Additional articles, audio lessons, and deep dive videos.

TOOLS FOR EVERY STAGE

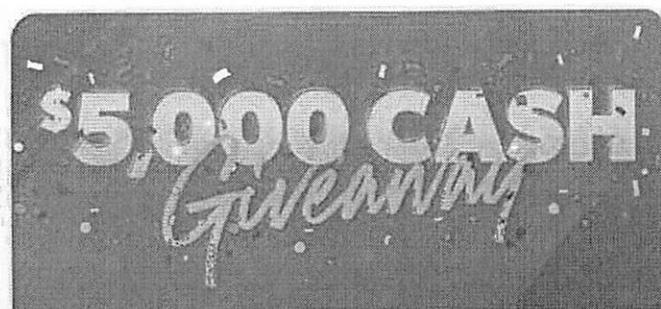
- EveryDollar Premium Budgeting App
- Emergency Starter Fund Tool
- Debt Snowball Tool
- Retirement Planner Tool



ONGOING SUPPORT

- One-on-one coaching* and group coaching
- Onboarding assessment
- Tailored dashboard highlighting progress
- Help center, in-app chat, & FAQs

*One-on-one coaching is available for an additional fee.



PERSONALIZED COMMUNICATIONS

- Monthly email communications
- SmartDollar hosted giveaways
- Opt-in text message reminders

After the first year in the program, the average SmartDollar user reports more than
\$16,200 OF DEBT PAID AND DOLLARS SAVED.



Employers get:



Participation Rate

43%

Here's the rundown so far.

78 out of 180 eligible employees have signed up. Bringing a wide range of benefits to your employees is a goal. So we're here to help you and your team to make sure it's a reality. Get to know if you need anything!



Users	Eligible Users	Launch Date	Days Since Launch
78	180	Apr 1, 2021	139

DEDICATED SUPPORT

- Relationship manager
- Customizable launch plan and materials
- Monthly emails highlighting what's new
- Resource center with ongoing promotions

AGGREGATE REPORTING

- Employee participation
- Activities completed
- Financial turnaround
- Employees' emotions around money

We'd love to work with you!



Learn more about what SmartDollar offers:

smardollar.com/features-and-benefits

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Annual Total

	Option A (1 year contract)	Option B (1 year contract)	Option C (3 year contract)
One on One Coaching	20 Sessions	40 Sessions	40 Sessions
Annual Total	\$5,943	\$7,283	\$6,823

Important Note: this form is due to the budget Director's Office by 2:00 P.M. on Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

0083109

Finance

Robby Halbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-54900-105	Motor Pool Director	\$ 2,492.00
101-54900-142	Motor Pool Mechanics	\$ 5,755.00
101-54900-189	Motor Pool Other Salaries & Wages	\$ 1,438.00
101-54900-201	Motor Pool Social Security	\$ 655.00
101-54900-204	Motor Pool Retirement	\$ 634.00
101-54900-209	Motor Pool Short Term	\$ 41.00
101-54900-212	Motor Pool Medicare	\$ 152.00
INCREASE		
101-39000	Unassigned	\$ 5,139.00
	Total	\$ 16,306.00
DECREASE		
101-54900-207	Motor Pool Medical Insurance	\$ 1,306.00
101-54900-353	Motor Pool Tow-In Services	\$ 2,000.00
101-54900-425	Motor Pool Gas	\$ 1,000.00
101-54900-453	Motor Pool Vehicle Parts	\$ 10,000.00
101-54900-499	Motor Pool Other Supplies & Materials	\$ 2,000.00
	TOTAL	\$ 16,306.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		
Detailed Justification / Explanation : Correction of Motor Pool original budget that was posted to GL incorrectly by Finance. This was discovered during Audit when checking fund balance totals.		
Impact on 24/25 Budget - No		

24,037
4700
7898
21203
4000

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT:
Office of Planning & Development

FROM: Mayor Frank **83111**

12/4/23

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
INCREASE	101-51720-399-ZNRM Other Contracted Services	\$15,000.00
		\$15,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
DECREASE	101-39000 Unassigned Fund Balance	\$15,000.00

10,800

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	<p>DEC 4 '23 PM 2:57 FINANCE</p> <p> </p> <p> </p> <p> </p> <p> </p> <p align="right">\$15,000.00</p>
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Detailed Justification / Explanation Funds requested allow for clean-up of properties authorized through orders of the court re: violations. Once clean-up occurs, a lien is placed upon the property. Most recently, one of the properties we cleaned up was sold & we received \$28,125. In 2022, we received \$2,350 for a property on Oak Road; in Sept. 2021, we received \$7,150 on a Blacksberry Road property. Our hope is to continue to allocate a portion of these funds to go for further clean-up, lien and recovery to continue the cycle of addressing the violations or blighted properties and restoration/improvement of property values. Revenues roll back into the General Fund.

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)? One-time amendment

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Robby Holbrook

From: Terry Frank
Sent: Monday, December 4, 2023 1:06 PM
To: Robby Holbrook
Subject: Animal Shelter/Budget Agenda

Director Holbrook,

Would you place on the other business for discussion a request to discuss property for the Animal Shelter?

In 2019, the City of Clinton agreed to a low-cost lease for approximately 5 acres of City of Clinton owned land for use as the location of an animal shelter. (20 years, 20 year renewal=\$40.00)

Anderson County succeeded in obtaining approval for a loan through the USDA Community Facilities program, however, we have now learned we must own the land. We have put considerable time and money into the property in order to get an archaeological survey, and more in order to meet USDA requirements. The land, location, conditions, etc. had to be part of the application.

I would like to request funds to purchase the land from the City of Clinton up to \$70,000. (I note up to \$70,000 based on a recent sale of similar property owned by the City of Clinton based on \$15,000 an acre for industrial property, and this property is also industrial.)

I know we have sufficient funds that are restricted for capital outlay that could be used for this purchase; or funds that are committed for future land purchase-industrial (and this land is in an industrial park.)

I do not know if the City of Clinton would agree to sell, or would accept this offer, but I would like to request the funds be set allocated in the amount up to \$70,000 in order to allow me to work with the City for the request and/or negotiation.

If you are able to add to the agenda, I would be very grateful!

My best,

Terry

Terry Frank
Anderson County Mayor

Robby Holbrook

From: Commissioner Michael Foster
Sent: Monday, November 27, 2023 10:58 AM
To: Robby Holbrook
Subject: December Budget meeting

Robby,

Can you please put the Clinton Traffic Light request on the agenda for the December budget meeting.

Thanks,

Michael

SECB