



## BUDGET COMMITTEE AGENDA

**December 07, 2023 AT 4:00 PM, Room 312**

1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-4)
3. AC Schools/Julie Minton..... Appropriation & Transfers (5-7)
4. Highway/Gary Long..... Appropriation (8)
5. County Clerk/Jeff Cole..... Appropriations (9-10)
6. EMS/Nathan Sweet .....Appropriations (11-12)
7. Finance/Robby Holbrook..... Appropriation (13)
8. Mayor/Terry Frank ..... Appropriations (14-15)

### SECTIONS:

- Animal Shelter Property/Mayor Frank ..... (A)
- City of Clinton Traffic Light Funding/Michael Foster..... (B)
- New Business ..... (C)
- Old Business ..... (D)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
November 30, 2023**

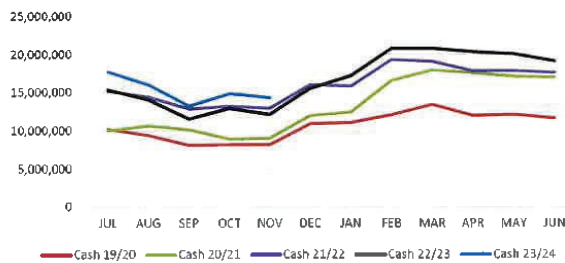
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,588,210	\$ 1,289,965	\$ 3,709,895	\$ 10,865,316 *	\$ 17,453,386	\$ 14,366,668
115	Library Fund	\$ -	\$ 345,742	\$ -	\$ -	\$ -	\$ 345,742	\$ 289,258
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 428,665
118	Ambulance Fund	\$ -	\$ -	\$ -	\$ -	\$ 604,954	\$ 604,954	\$ 874,338
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,604,250
122	Drug Control Fund	\$ -	\$ 146,739	\$ 6,988	\$ -	\$ -	\$ 153,727	\$ 148,772
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 50,862
128	Tourism Fund	\$ -	\$ 265,140	\$ -	\$ 200,000	\$ -	\$ 465,140	\$ 1,067,874
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,655,375	\$ -	\$ -	\$ 2,985,406	\$ 4,085,650
141	General Purpose School Fund	\$ -	\$ -	\$ 8,568,414	\$ -	\$ -	\$ 8,568,414	\$ 8,411,032
143	Central Cafeteria	\$ 151,640	\$ 4,302,460	\$ -	\$ -	\$ -	\$ 4,454,100	\$ 4,124,886
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 890,675
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 613,850
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 406,574
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 490,843
177	Education Capital Projects Fund	\$ -	\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 686,983
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 973,484
		\$ 245,108	\$ 10,216,126	\$ 12,634,555	\$ 5,098,547	\$ 11,470,270	\$ 39,664,606	\$ 45,514,664

\* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

**Cash Trends  
November**

Cash 19/20	8,211,552
Cash 20/21	9,072,964
Cash 21/22	12,975,594
Cash 22/23	12,159,761
Cash 23/24	14,366,668

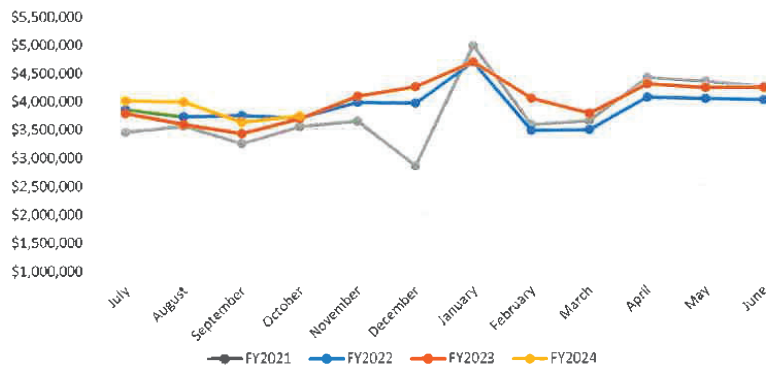
**General Fund Cash Trends**



Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October	\$396,910.18	\$835,882.72	\$97,479.82	\$42,433.32	\$2,204,981.13	\$119,806.40	\$38,657.92	\$3,736,151.49	1.4%
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$1,895,070.31							\$5,358,602.27	

Local Option Sales Tax - Total Net Collections



**ARPA PROJECTS**

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,925,029.46)	\$ (3,184,304.47)	\$ (12,109,333.93)			
	Remaining Allocation	\$ 1,074,970.54	\$ 1,767,769.53	\$ 2,842,740.07			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 18,000.00	\$ 12,000.00	In Progress	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 736,017.85	\$ 283,153.00	In Progress	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 299,195.84	\$ 365,504.16	In Progress	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 58,979.06	\$ 91,020.94	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ 65,765.00	\$ 159,235.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 564,490.10	\$ 335,509.90	In Progress	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	In Progress	NO	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.00	\$ 2,611.00	In Progress	YES	8/21/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	5/15/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
		\$ 12,109,333.93	\$ 7,596,015.28	\$ 4,513,318.65			

Current Projects as of 11-30-23



## 2023-2024 Grant Inventory for Anderson County Government

Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery
Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	100,000.00	-	7/1/2023	6/30/2024		\$ 100,000	TDMSAS	\$ 8,260
District Attorney's Office	Victim's Coordinator Grant (VOCA)	130,000.00	-	7/1/2023	6/30/2024	\$ 130,000		OCJP/VOCA	
District Attorney's Office	Family Justice Center	200,000.00		7/1/2023	6/30/2024	\$ 200,000		OCJP/VOCA	\$ 3,685
Emergency Management	Homeland Security Grant 2020	25,000.00	-	9/1/2020	4/30/2023	\$ 25,000		TEMA/DHS	
Emergency Management	EMA ARPA	50,000.00		10/1/2020	9/30/2023	\$ 50,000		TEMA	
Emergency Management	Emergency Management EMPG 2024	37,080.04		10/1/2021	9/30/2023	\$ 37,080		TEMA	
Emergency Management	Homeland Security Grant 2023	25,000.00	-	9/1/2022	4/30/2025	\$ 25,000		TEMA/DHS	
Health Department	Salaries, Benefits, Travel	605,600.00	-	7/1/2023	6/30/2024	\$ 160,894	\$ 444,706	TDH/ MULTIPLE	
Health Department	Health Department Renovation	349,000.00	116,400.00	1/13/2023	6/30/2026		\$ 349,000	TDH	
Health Department	Immunization Funding	227,000.00		7/1/2023	6/30/2024	\$ 227,000		TDH	
Health Department	Safety Net Grant for Dental Extractions Adults	4,000,000.00		7/1/2023	6/30/2024		\$ 4,000,000	TDH	
Juvenile Court	Safe Baby Court Grant	250,000.00	-	7/1/2022	6/30/2023		\$ 100,000	TDMSAS/ DCS	
Mayors Office	TDOT Oliver Springs 1 of 2	942,020.00	216,580.00				\$ 942,020	TDOT	
Mayors Office	TDOT Oliver Springs 2 of 2	711,396.36	177,848.64			\$ 711,396		TDOT	
Mayors Office	TDOT Old State Circle Bridge	950,900.00				\$ 950,900		TDOT	
Mayors Office	Animal Friendly - Spay/Neuter	1,200.00		7/3/2023	5/31/2024		\$ 1,200	TDA	
Mayor's Office	CDBG Waterlines	523,207.00	107,163.00	10/15/2020	10/14/2024	\$ 523,207	-	TDEC/CDBG	
Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	3,795,149.22	379,514.92	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDEC	
Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	13,430.00	13,430.00	10/1/2023	6/30/2024		\$ 13,430	OCJP	
Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	8,000.00	-	7/1/2022	9/30/2023		\$ 8,000	TCAD	
Mayor's Office/Office on Aging	COVID ETHRA/CARES Act - Office on Aging	126,904.00	-	7/1/2022	06/30/2023	\$ 111,823	\$ 15,081	ETHRA/ TCAD	
Mayor's Office/Office on Aging	Office on Aging and Senior Center	66,741.00		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	ETHRA/ETAAAD	
Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	52,100.00	-	7/1/2023	6/30/2024		\$ 52,100	TDOT	
Sessions Judges	STOP, DV Court	201,000.00		7/1/2023	6/30/2026	\$ 201,000		OCJP	
Sheriff's Department	Governor's Highway Safety Grant	22,000.00	-	10/1/2023	9/30/2024	\$ 22,000	-	TDGHS/ NHSTA	
Sheriff's Department	Violent Crime Intervention Grant	210,000.00	-	3/15/2023	6/30/2024		\$ 210,000	OCJP	
Sheriff's Department	Evidenced Based Programming (EBP)	295,707.00		5/15/2023	6/30/2025		\$ 295,707	OCJP	
Sheriff's Department	VCIF Collaborative	1,885,000.00		8/1/2023	6/30/2025		\$ 1,885,000	OCJP	\$ 16,900
Sheriff's Department	SRO Grant	1,275,000.00		7/1/2023	6/30/2024		\$ 1,275,000	TDHS	
Sheriff's Department	Mental Health Transport	227,743.00	-	7/1/2023	6/30/2024		\$ 227,743	OCJP	
Tourism	Tourism ARPA	163,357.25		12/1/2021	11/30/2026	\$ 163,357		TDTD	
Tourism	Tourism Marketing Grant	30,000.00	30,000.00	7/1/2023	6/30/2024		\$ 30,000	TDTD	
Tourism	Tourism Enhancement Grant	100,000.00	30,000.00	7/1/2023	6/30/2025	\$ -	\$ 100,000	TDTD	
								<b>Total</b>	
					<b>Current Year Grants</b>	<b>\$ 7,385,822</b>	<b>\$10,063,713</b>	<b>\$ 17,449,535</b>	<b>\$ 28,845</b>
					<b>Prior Year Grants</b>	<b>\$ 3,659,654</b>	<b>\$ 6,369,217</b>	<b>\$ 10,028,871</b>	

## Page \_\_\_\_ of \_\_\_\_

**TRANSFER:**



Trustee

FROM:

0083097

DATE

12-41-23

[illegible]

**Detailed Justification / Explanation :**

Detailed Justification / Explanation :  
Pay for price increase for our property tax vendor E-gov/  
Catalis

①

# ANDERSON COUNTY GOVERNMENT BUDGET AMENDMENT REQUEST

**Important Note:** This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

## TYPE OF AMENDMENT

**0083098**

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: Property Assessor

FROM: \_\_\_\_\_  
(Department Contact Person)

DATE: 11/20/2023

John R. Alley Jr.

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 349	Printing, Stat. Forms	70.00

500

NOV 20 '23 AM 11:08 FINANCE

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 320	Memberships	70.00

Justification / Explanation:

*\*\*Please attach additional sheet if necessary for additional information.*

**RECEIVED**  
NOV 20 2023  
BY: \_\_\_\_\_

(2)

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: X                      12/4/2023                      APPROPRIATION: ☐  
DEPARTMENT:                      Emergency Medical Services                      FROM:              Nathan Sweet

0083099

DECREASE	CODE DESCRIPTION	AMOUNT
118.-55130-309-KICK	Contracts with Governmental Agencies - Kicker Payme	\$ 25,000.00
		\$ 25,000.00

INCREASE	CODE DESCRIPTION	
118-55130.338.1000	Vehicle Maintenance	\$ 25,000.00
		\$ 25,000.00

172,940

Detailed Justification / Explanation :

Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

3





# Anderson County Emergency Medical Services

## *We Care for Our Community*

12/4/23

### December 2023 Budget Committee

#### Transfer:

- **Vehicle Maintenance: \$25,000**
  - Replacing two engines in ambulances

#3  
Trooper

#### Appropriations:

- **Support Vehicles: \$46,029.29**
  - Enterprise lease agreement for four (4) support vehicles
  - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
  - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
  - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
  - Repair bathroom and kitchen at Oak Ridge station 2
  - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
  - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
  - Dave Ramsey program for employees to help grow in personal financial management
  - Offers online, anonymous, program for all EMS employees who choose to use it
    - Does provide 20 coaching sessions (total sessions, not per person)
  - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
  - Is designed for businesses, is secular/non-religious program
  - Both HR and Finance have been involved in looking at this program

**Total EMS Fund balance request (only Appropriations are included): \$111,972.29**

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: **X**

APPROPRIATION:

**6883100**

DEPARTMENT: Maintenance

FROM: Bobby Crawford

DATE: 11/16/2023

INCREASE	DECREASE X	CODE DESCRIPTION	AMOUNT
141-72610-351		Rentals	\$75,000.00
Total			\$ 75,000.00

**144,964**

INCREASE X	DECREASE	CODE DESCRIPTION	AMOUNT
141-72610-499		Other Supplies	\$ 75,000.00
Total			\$ 75,000.00

Motion \_\_\_\_\_

To Approve

To Refer

With

W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation** To transfer funds to provide materials and supplies needed for the Maintenance Department.

**4**

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

6083101

DEPARTMENT: Special Education

FROM: Kim Towe

DATE: 11/21/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	43551 SEFFS	Special Education Fees For Service	\$ 24,000.00
<b>Total</b>			<b>\$ 24,000.00</b>

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 171 SEFFS	Speech Pathologists SEFFS	\$ 19,000.00
141	71200 201 SEFFS	Social Security SEFFS	\$ 2,000.00
141	71200 204 SEFFS	State Retirement SEFFS	\$ 2,000.00
141	71200 212 SEFFS	Employer Medicare SEFFS	\$ 1,000.00
<b>Total</b>			<b>\$ 24,000.00</b>

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate Special Education Fees for Service to provide a Speech Language Pathologist to evaluate students and language difficulties.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

DEPARTMENT: Fiscal Services

FROM: MRB

0083102

DATE: 11/29/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72110-105		Attendance - Supervisor/Director	\$ 650.00
141-72110-355		Attendance - Travel	\$ 5,000.00
141-72110-499		Attendance - Other Supplies and Materials	\$ 5,000.00
141-72210-524		Attendance - Staff Development	\$ 5,000.00
141-72130-355		Other Student Support - Travel	\$ 10,000.00
Total			\$ 25,650.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72110-189		Attendance - Other Salaries and Wages	\$ 25,650.00
Total			\$ 25,650.00

81,999

Motion \_\_\_\_\_

To Approve

To Refer

With

W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation** To transfer funds for travel and supplies related to social workers now managed by Student Services.

6

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ *Payroll*

APPROPRIATION: ☐

DEPARTMENT: Fiscal Services

FROM: MRB

**0083103**

DATE: 11/29/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72250-105		Technology - Supervisor/Director	\$ 750.00
141-72250-121		Technology - Data Processing Personnel	\$ 150.00
141-72250-355		Technology - Travel	\$ 4,000.00
141-72250-499		Technology - Other Supplies and Materials	\$ 22,931.06
Total			\$ 27,831.06

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72250-161		Technology - Secretary	\$ 27,831.06
Total			\$ 27,831.06

**27831.06**

Motion \_\_\_\_\_

To Approve

To Refer

With \_\_\_\_\_ W/O \_\_\_\_\_

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation** To transfer funds for additional needs within the Technology program  
for travel and supplies.

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**7**

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: \_\_\_\_\_

FROM: Gary Long

0083104

DATE

11/16/23

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
131-63100-418	Machinery & Equipment	\$ 50,000.00
131-63100-336	Maintenance & Equipment Repair	\$ 50,000.00
		\$ 100,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
131-34550	Restricted for Hwy	\$ 100,000.00

26

<p>Motion</p> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> To Approve  <input type="checkbox"/> To Refer  <input type="checkbox"/> With                 </div> <div> <input type="checkbox"/> W/O                 </div> </div> <p>Seconded _____</p> <p>Motion _____</p>	<div style="border-top: 1px solid black; height: 100px;"></div> <p style="text-align: right; font-weight: bold;">\$ 100,000.00</p>
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Detailed Justification / Explanation :

To increase codes for machine parts, equipment and repairs

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: [REDACTED]

DEPARTMENT:

FROM:

**0883105**

County Clerk \_\_\_\_\_

Jeff Cole \_\_\_\_\_

12/1/2023

Increase	CODE DESCRIPTION	AMOUNT
101-45510-1000	Postage	\$ 4,000.00
	TOTAL	\$ 4,000.00

Increase	CODE DESCRIPTION	
101-52500-348-ORPM	Postal Charges-Oak Ridge Postage Meter	\$ 4,000.00
	TOTAL	\$ 4,000.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded \_\_\_\_\_

Motion

Postage for Oak Ridge County Clerk location.

Impact on 23/24 Budget

One Time Increase

9

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0083106

County Clerk

Jeff Cole

12/1/2023

<del>Increase</del> Decrease	CODE DESCRIPTION	AMOUNT
<del>101-43883</del>	Additional Fees-Title and Registration	\$ 8,500.00
34515-TITLE	Data Processing/Title Fees	
	TOTAL	\$ 8,500.00

Increase	CODE DESCRIPTION	
101-52500-349	Printing, Stationery, Forms	\$ 1,500.00
101-52500-399	Service Contracts	\$ 2,500.00
101-52500-411	Data Processing Supplies	\$ 500.00
101-52500-435	Office Supplies	\$ 2,000.00
101-52500-709	Data Processing Supplies	\$ 2,000.00
	TOTAL	\$ 8,500.00

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Money for supplies and contracts till end of year.

Impact on 23/24 Budget

One Time Increase

Please attach additional sheet if more information is needed

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: 12/4/2023 APPROPRIATION: ☒  
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0083107

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630	Fund Balance	\$ 46,029.29
		\$ 46,029.29

604,954

INCREASE	CODE DESCRIPTION	
118-55130.330	Leases	\$ 26,029.29
118-55130.499	Other Supplies and Materials	\$ 20,000.00
		\$ 46,029.29

Detailed Justification / Explanation :

Need to replace engines in two ambulances, was not budgeted for. Kicker payments are less than projected.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment



# Anderson County Emergency Medical Services

## *We Care for Our Community*

12/4/23

### December 2023 Budget Committee

#### Transfer:

- **Vehicle Maintenance: \$25,000**
  - Replacing two engines in ambulances

#### Appropriations:

- **Support Vehicles: \$46,029.29**
  - #11 ○ Enterprise lease agreement for four (4) support vehicles
  - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
  - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
  - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
  - Repair bathroom and kitchen at Oak Ridge station 2
  - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
  - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
  - Dave Ramsey program for employees to help grow in personal financial management
  - Offers online, anonymous, program for all EMS employees who choose to use it
    - Does provide 20 coaching sessions (total sessions, not per person)
  - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
  - Is designed for businesses, is secular/non-religious program
  - Both HR and Finance have been involved in looking at this program

**Total EMS Fund balance request (only Appropriations are included): \$111,972.29**

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS

**Integrity • Team • Serve • Empathy • Progressive**





# Anderson County Emergency Medical Services

## *We Care for Our Community*

12/4/2023

### Enterprise Open-End Lease

- Current support vehicles are aged and need replacing (already in the process of, or will be sent to surplus). This was agreed upon in consultation with County Fleet Director, John Vickery.
  - 2006 K-1500
  - 2008 Impala
  - 2009 Explorer
  - 2009 Explorer
- Enterprise offers a “lease” program that allows for monthly payment, after five (5) years the vehicles are sold, and the money made from the sale goes towards replacement vehicles. This reoccurs each five (5) years.
- Places vehicles in operating costs, instead of capital outlay.
- Maximizes resale value, with funds from sale going towards new purchase, keeping costs lower.
- Same type of program that Missouri Highway Patrol uses to replace their vehicles (which Anderson County has purchased several of those vehicles).
- We do have option to keep these vehicles at the end of the lease.
- We are wanting to get four (4) vehicles (see attached information on vehicles and cost breakdown). These are bigger SUV to provide better capabilities for operation responses, and fleet consistency. Each are the base model, and are 4x4. Purchased off of the State wide contract. Vehicles are in stock.
  - 2024 Expedition – Director
  - 2024 Expedition – Assistant Director
  - 2024 Expedition – Deputy Director
  - 2024 F250 – Deputy Director
- Our current 2013 F150 will be transferred to the recently hired Maintenance Technician, who is in need of a pickup truck to perform maintenance work at County buildings.
- Total Monthly cost for all four (4) = \$3,718.47.
- All vehicle maintenance will continue to be performed by County Motor Pool.
- Using funds from EMS Fund balance.
- Current other using this program: Hamilton County, Blount County, Coffee County, Nashville Fire Department, City of Chattanooga, Knox County, City of Crossville, and others.

Respectfully,

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS

**Integrity • Team • Serve • Empathy • Progressive**





## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: 12/4/2023 APPROPRIATION: ☒  
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0083108

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630	Fund Balance	\$ 65,943.00
		\$ 65,943.00

604,954

INCREASE	CODE DESCRIPTION	
118-55130.711	Furniture	\$ 20,000.00
118-55130.335	Main & Repair Building	\$ 40,000.00
118-55130.399	Other contracted services	\$ 5,943.00
		\$ 65,943.00

Detailed Justification / Explanation :

Details attached on separate paper

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

(12)



# Anderson County Emergency Medical Services

## *We Care for Our Community*

12/4/23

### December 2023 Budget Committee

#### Transfer:

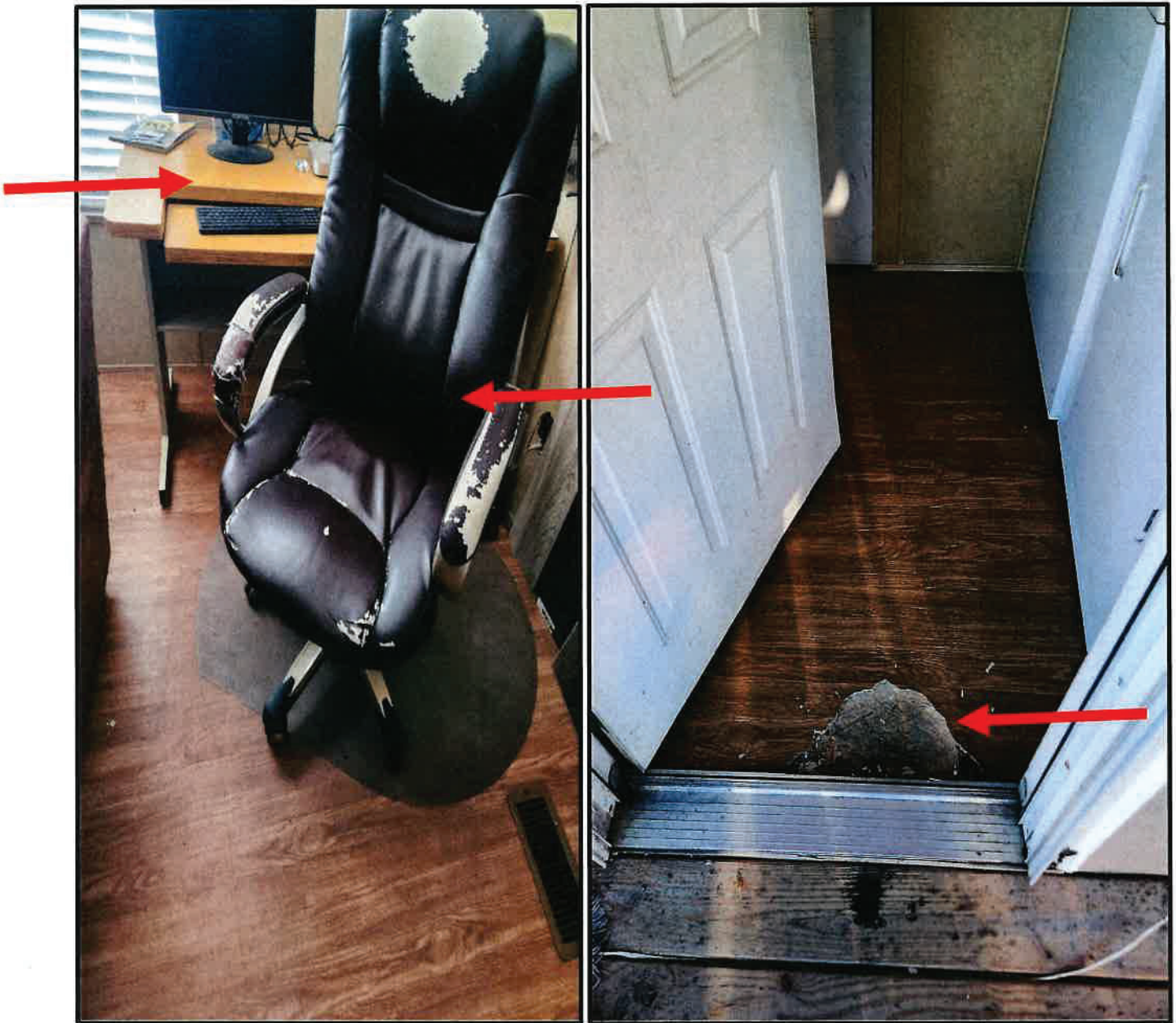
- **Vehicle Maintenance: \$25,000**
  - Replacing two engines in ambulances

#### Appropriations:

- **Support Vehicles: \$46,029.29**
  - Enterprise lease agreement for four (4) support vehicles
  - Emergency equipment (decals, lights, sirens, etc.):
- **Station maintenance (repair work, garage door replacements, flooring, paint, etc.): \$40,000**
  - Replacing broken garage doors at Oak Ridge station 5 and Andersonville 6
  - Replacing damaged flooring (station 1, 2, 3, and 5), and renewing interior paint (station 2, 3, 4, and 5)
  - Repair bathroom and kitchen at Oak Ridge station 2
  - Additional station repairs
- **Furniture for ambulance stations and training center: \$20,000**
  - Replacing current worn out and broken furniture at ambulance stations and training center
- **SmartDollar: \$5,943**
  - Dave Ramsey program for employees to help grow in personal financial management
  - Offers online, anonymous, program for all EMS employees who choose to use it
    - Does provide 20 coaching sessions (total sessions, not per person)
  - 12 Month pilot, to see if it is beneficial enough to continue to provide going forward
  - Is designed for businesses, is secular/non-religious program
  - Both HR and Finance have been involved in looking at this program

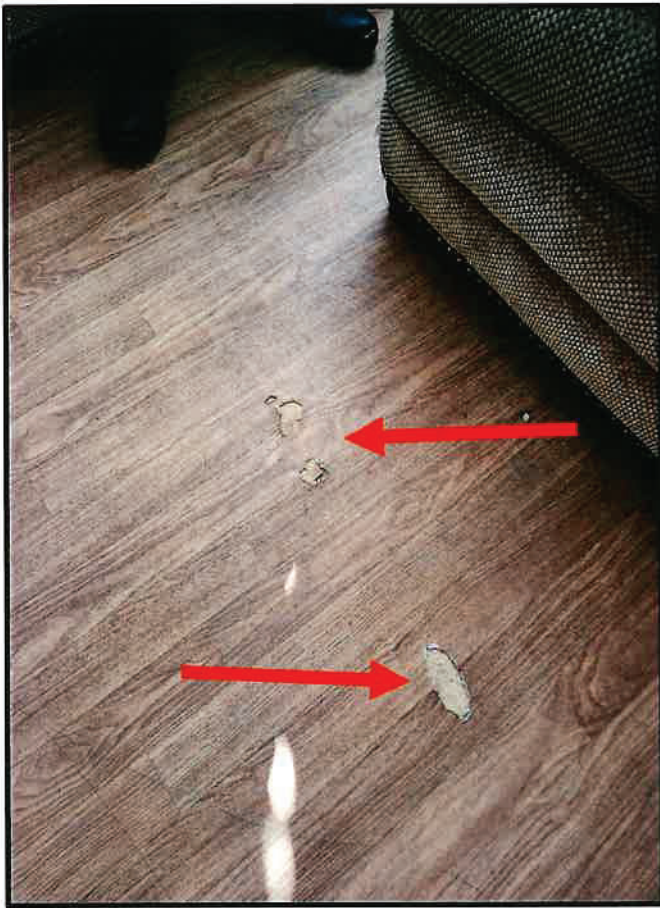
**Total EMS Fund balance request (only Appropriations are included): \$111,972.29**

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS



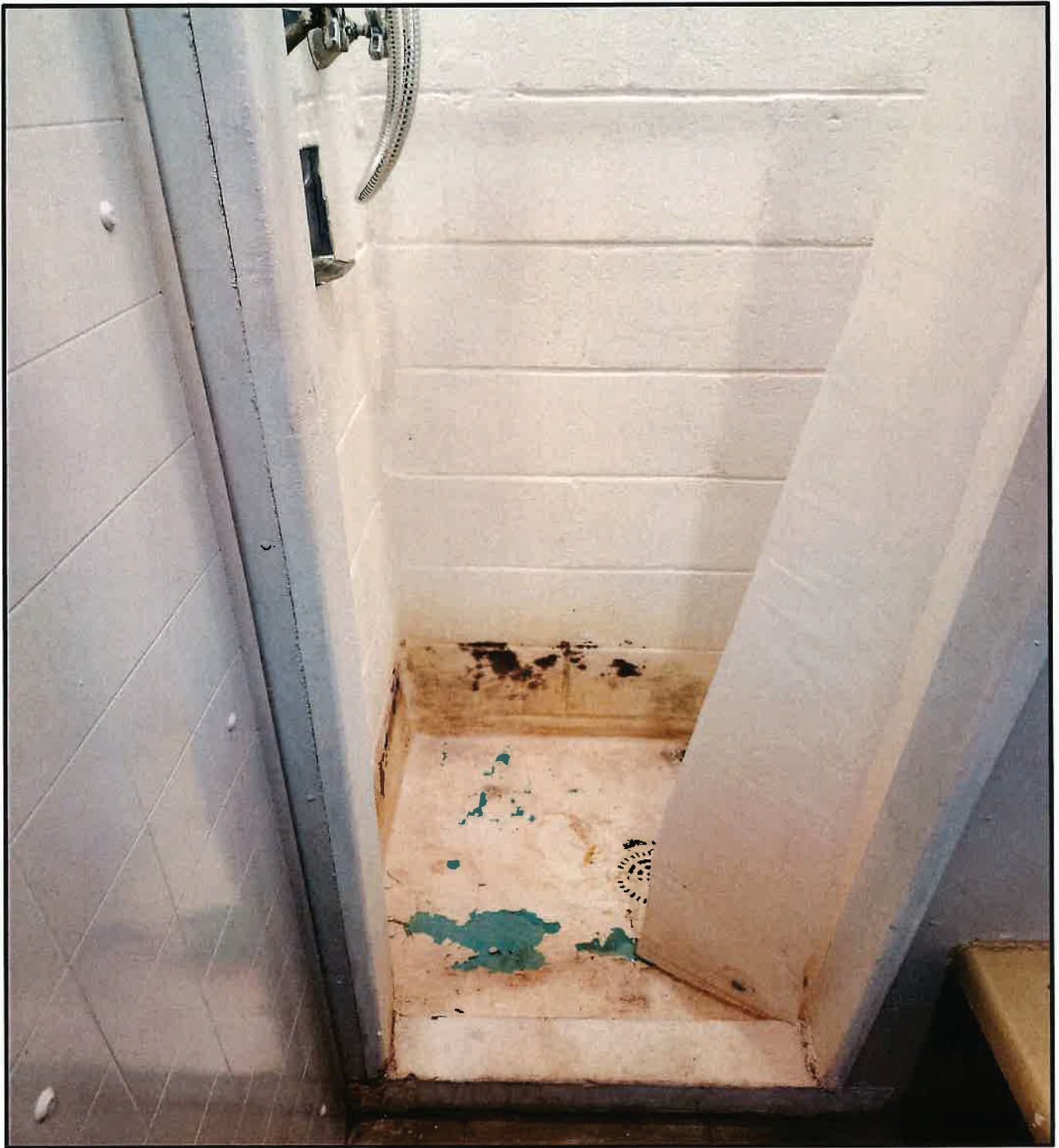
Clinton Station 1: Replace damaged flooring, and worn desk and chair





Clinton Station 1: Replace damaged flooring





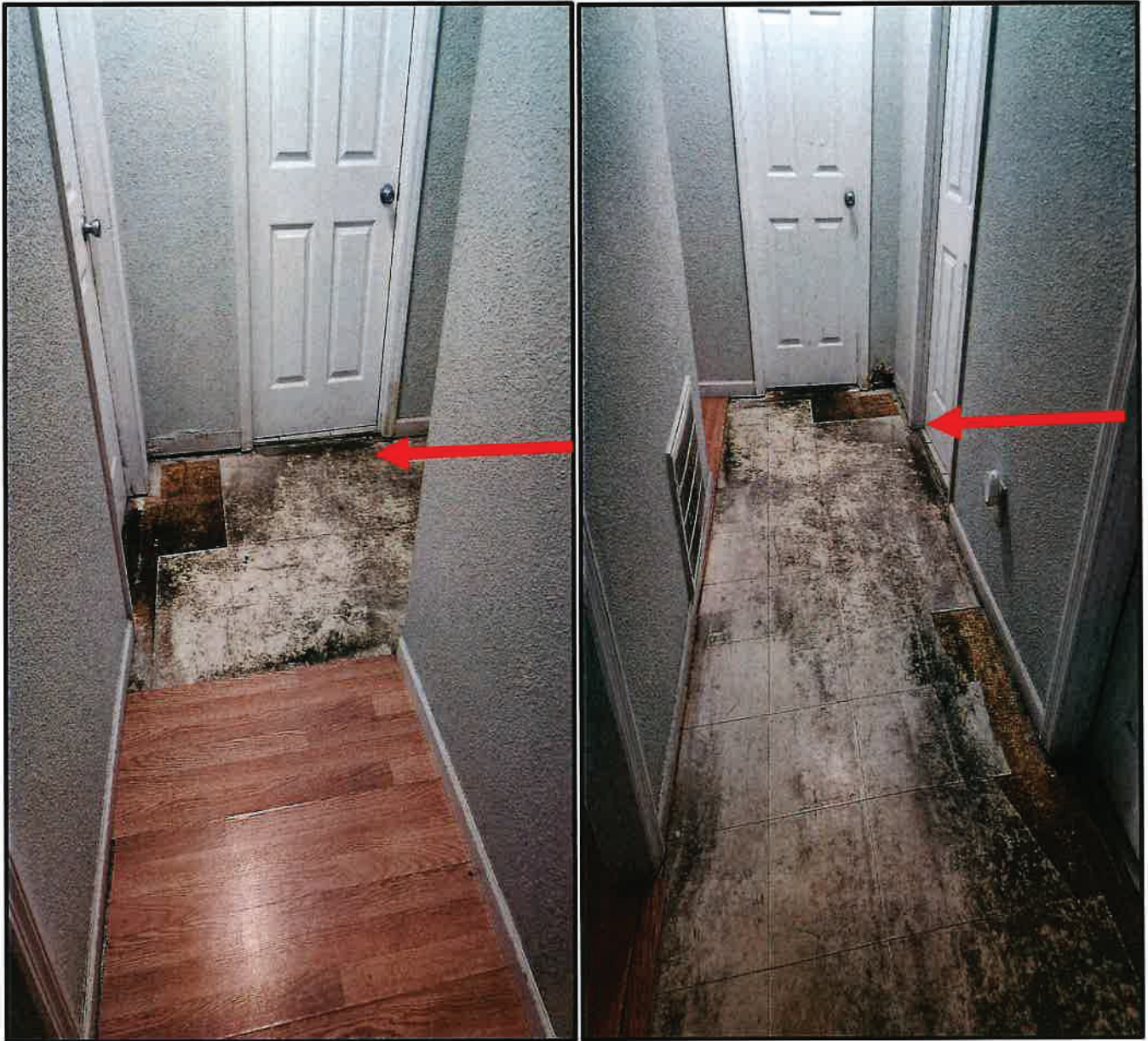
Oak Ridge Station 2 (behind Kroger): Remodel shower.





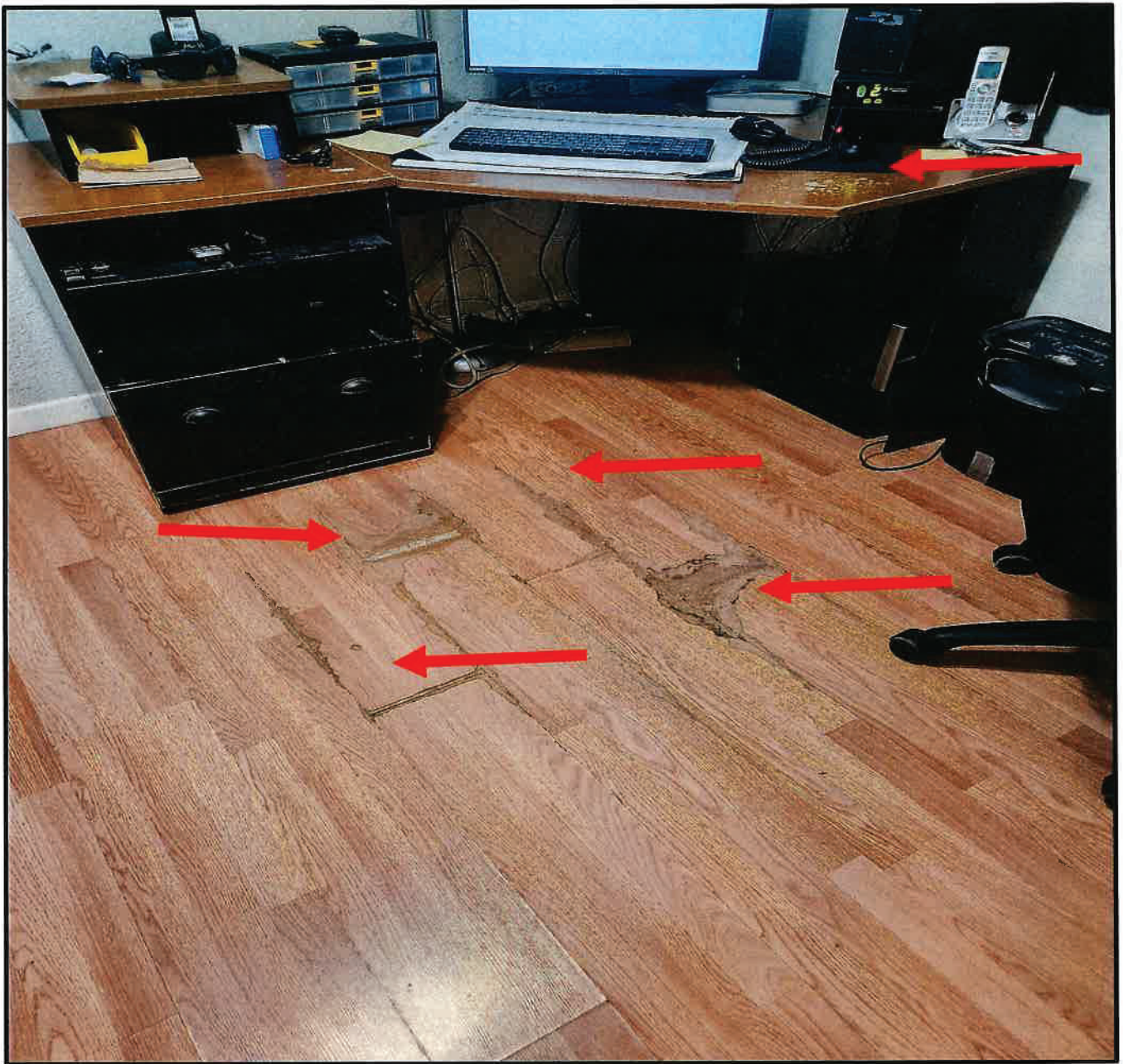
Oliver Springs station 4: Replace damaged desk that is being held up by a barstool (left hand picture)

East end Oak Ridge station 5: Replace damaged flooring and table and chairs (right hand picture)



East end Oak Ridge station 5: Add missing flooring, replace damaged flooring





East End Oak Ridge Station 5: Replace damaged flooring and desk





East end Oak Ridge station 5: Add insulation to garage walls





Andersonville Station 6: Replace missing garage insulation, repair non-working garage door.



## Employees get:



### EDUCATIONAL CONTENT

- Video content from financial experts, including Dave Ramsey
- Additional articles, audio lessons, and deep dive videos.



### TOOLS FOR EVERY STAGE

- EveryDollar Premium Budgeting App
- Emergency Starter Fund Tool
- Debt Snowball Tool
- Retirement Planner Tool



### ONGOING SUPPORT

- One-on-one coaching\* and group coaching
- Onboarding assessment
- Tailored dashboard highlighting progress
- Help center, in-app chat, & FAQs

*\*One-on-one coaching is available for an additional fee.*



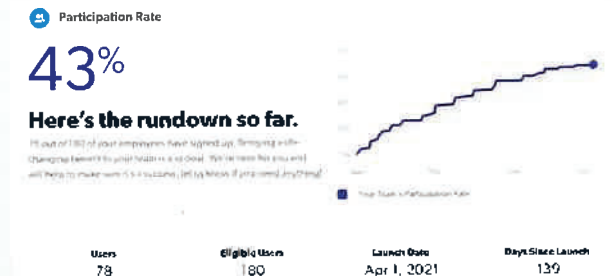
### PERSONALIZED COMMUNICATIONS

- Monthly email communications
- SmartDollar hosted giveaways
- Opt-in text message reminders

After the first year in the program, the average SmartDollar user reports more than  
**\$16,200** OF DEBT PAID AND DOLLARS SAVED.



# Employers get:



## DEDICATED SUPPORT

- Relationship manager
- Customizable launch plan and materials
- Monthly emails highlighting what's new
- Resource center with ongoing promotions

## AGGREGATE REPORTING

- Employee participation
- Activities completed
- Financial turnaround
- Employees' emotions around money

*We'd love to work with you!*



*Learn more about what SmartDollar offers:*

[smartdollar.com/features-and-benefits](https://smartdollar.com/features-and-benefits)

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# Annual Total

	Option A (1 year contract)	Option B (1 year contract)	Option C (3 year contract)
One on One Coaching	20 Sessions	40 Sessions	40 Sessions
Annual Total	\$5,943	\$7,283	\$6,823

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. on Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

0083109

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-54900-105	Motor Pool Director	\$ 2,492.00
101-54900-142	Motor Pool Mechanics	\$ 5,755.00
101-54900-189	Motor Pool Other Salaries & Wages	\$ 1,438.00
101-54900-201	Motor Pool Social Security	\$ 655.00
101-54900-204	Motor Pool Retirement	\$ 634.00
101-54900-209	Motor Pool Short Term	\$ 41.00
101-54900-212	Motor Pool Medicare	\$ 152.00
<b>INCREASE</b>		
101-38000	Unassigned	\$ 5,139.00
	<b>Total</b>	\$ 16,306.00
<b>DECREASE</b>		
101-54900-207	Motor Pool Medical Insurance	\$ 1,306.00
101-54900-353	Motor Pool Tow-In Services	\$ 2,000.00
101-54900-425	Motor Pool Gas	\$ 1,000.00
101-54900-453	Motor Pool Vehicle Parts	\$ 10,000.00
101-54900-499	Motor Pool Other Supplies & Materials	\$ 2,000.00
	<b>TOTAL</b>	\$ 16,306.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		
Detailed Justification / Explanation :		
Correction of Motor Pool original budget that was posted to GL incorrectly by Finance.		
This was discovered during Audit when checking fund balance totals.		
Impact on 24/25 Budget - No		

24,537  
4700  
7898  
21203  
4000

13

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

12/4/23

10.8 m

DEC 4 '23 PM 2:57 FINANCE

14

*Please attach additional sheet if more information is needed*





## **Robby Holbrook**

---

**From:** Terry Frank  
**Sent:** Monday, December 4, 2023 1:06 PM  
**To:** Robby Holbrook  
**Subject:** Animal Shelter/Budget Agenda

Director Holbrook,

Would you place on the other business for discussion a request to discuss property for the Animal Shelter?

In 2019, the City of Clinton agreed to a low-cost lease for approximately 5 acres of City of Clinton owned land for use as the location of an animal shelter. (20 years, 20 year renewal=\$40.00)

Anderson County succeeded in obtaining approval for a loan through the USDA Community Facilities program, however, we have now learned we must own the land. We have put considerable time and money into the property in order to get an archaeological survey, and more in order to meet USDA requirements. The land, location, conditions, etc. had to be part of the application.

I would like to request funds to purchase the land from the City of Clinton up to \$70,000. (I note up to \$70,000 based on a recent sale of similar property owned by the City of Clinton based on \$15,000 an acre for industrial property, and this property is also industrial.)

I know we have sufficient funds that are restricted for capital outlay that could be used for this purchase; or funds that are committed for future land purchase-industrial (and this land is in an industrial park.)

I do not know if the City of Clinton would agree to sell, or would accept this offer, but I would like to request the funds be set allocated in the amount up to \$70,000 in order to allow me to work with the City for the request and/or negotiation.

If you are able to add to the agenda, I would be very grateful!

My best,

Terry

**Terry Frank**  
Anderson County Mayor

## **Robby Holbrook**

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**From:** Commissioner Michael Foster  
**Sent:** Monday, November 27, 2023 10:58 AM  
**To:** Robby Holbrook  
**Subject:** December Budget meeting

Robby,

Can you please put the Clinton Traffic Light request on the agenda for the December budget meeting.

Thanks,

Michael