



BUDGET COMMITTEE AGENDA

November 09, 2023 AT 4:00 PM, Room 312

1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-3)
3. AC Schools/Julie Minton..... Appropriations & Transfer (4-7)
4. Resolution #23-11-1134..... (8)
5. Register of Deeds/Tim Shelton Appropriation (9)
6. Sheriff/Russell Barker..... Appropriations (10-11)
7. Library/Janine Brewer..... Appropriation (12)
8. EMS/Nathan Sweet..... Appropriation (13)
9. Tourism/Stephanie Wells Appropriation & Transfer (14-15)
10. Mayor/Terry Frank..... Appropriation & Transfer (16-17)

SECTIONS:

- Longevity Pay Update/HR Advisory Committee..... (A)
- Witness Room Change Orders/Mayor Frank..... (B)
- UT Extension/ Seth Whitehouse (C)
- City of Clinton Traffic Light Request (D)
- Capital Project Funds 171 & 177 Discussion/Tyler Mayes..... (E)
- New Business..... (F)
- Old Business (G)

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
October 31, 2023**

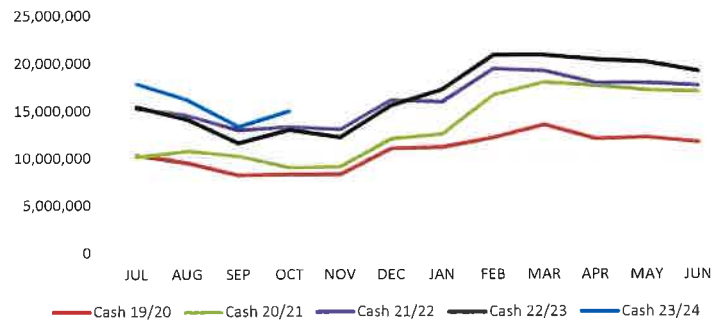
FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,669,591	\$ 1,333,299	\$ 3,709,895	\$ 10,729,092 *	\$ 17,441,877	\$ 14,919,200
115	Library Fund	\$ -	\$ 350,782		\$ -	\$ -	\$ 350,782	\$ 288,545
116	Solid Waste/Sanitation Fund	\$ -	\$ 503,654	\$ -	\$ -	\$ -	\$ 503,654	\$ 229,616
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 604,954	\$ 604,954	\$ 880,752
121	American Rescue Plan							\$ 7,604,250
122	Drug Control Fund	\$ -	\$ 146,739	\$ 6,988	\$ -	\$ -	\$ 153,727	\$ 148,958
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 64,406
128	Tourism Fund	\$ -	\$ 367,115	\$ -	\$ 200,000	\$ -	\$ 567,115	\$ 967,804
131	Highway Fund	\$ 60,294	\$ 269,737	\$ 2,655,375	\$ -	\$ -	\$ 2,985,406	\$ 4,123,158
141	General Purpose School Fund	\$ -	\$ -	\$ 10,008,821	\$ -	\$ -	\$ 10,008,821	\$ 8,367,885
143	Central Cafeteria	\$ 151,640	\$ 4,304,012	\$ -	\$ -	\$ -	\$ 4,455,652	\$ 4,430,488
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 744,286
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 601,271
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 297,242
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 469,886
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 658,735
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 697,235
		\$ 245,108	\$ 10,406,074	\$ 14,118,296	\$ 5,098,547	\$ 11,334,046	\$ 41,202,071	\$ 45,493,717

* General Unassigned Fund Balance limit of \$6M requiring 2/3 (11) votes for budget amendments.

Cash Trends
October

Cash 19/20	8,246,543
Cash 20/21	8,960,764
Cash 21/22	13,265,398
Cash 22/23	12,971,391
Cash 23/24	14,919,200

General Fund Cash Trends



Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September	\$498,267.57	\$829,693.94	\$94,982.26	\$44,472.85	\$1,967,736.93	\$123,433.87	\$66,142.24	\$3,624,729.66	5.9%
October									
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$1,498,160.1							1,622,450.78	

Local Option Sales Tax - Total Net Collections

Legend: FY2021 (black line), FY2022 (blue line), FY2023 (red line), FY2024 (yellow line)

ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,925,029.46)	\$ (3,184,304.47)	\$ (12,109,333.93)			
	Remaining Allocation	\$ 1,074,970.54	\$ 1,767,769.53	\$ 2,842,740.07			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ 398,409.00	\$ -	Complete	YES	11/21/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 9,334.76	\$ 9,334.76	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ 13,475.23	\$ -	Complete	YES	8/21/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	In Progress	YES	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 736,017.85	\$ 283,153.00	In Progress	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 96,895.84	\$ 567,804.16	In Progress	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 57,521.28	\$ 92,478.72	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ 65,765.00	\$ 159,235.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 557,346.52	\$ 342,653.48	In Progress	YES	8/15/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	8/15/2022
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	In Progress	NO	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 547,389.00	\$ 2,611.00	In Progress	YES	8/21/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	5/15/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	9/18/2023
		\$ 12,109,333.93	\$ 7,382,113.92	\$ 4,727,220.01			

2023-2024 Grant Inventory for Anderson County Government

Department	Description	Amount of Grant	Amnt of matching funds	Grant begin date	Grant end Date	Fed thru State	State	Grantor	Indirect Cost Recovery
Anderson County Drug Court	TN Certified Recovery Court (TCRCP)	100,000.00	-	7/1/2023	6/30/2024		\$ 100,000	TDMHSAS	
District Attorney's Office	Victim's Coordinator Grant (VOCA)	130,000.00	-	7/1/2023	6/30/2024	\$ 130,000		OCJP/VOCA	
District Attorney's Office	Family Justice Center	200,000.00		7/1/2023	6/30/2024	\$ 200,000	-	OCJP/VOCA	
Emergency Management	Homeland Security Grant 2020	25,000.00	-	9/1/2020	4/30/2023	\$ 25,000		TEMA/DHS	\$ 8,260
Emergency Management	EMA ARPA	50,000.00		10/1/2020	9/30/2023	\$ 50,000		TEMA	
Emergency Management	Emergency Management EMPG 2024	37,080.04		10/1/2021	9/30/2023	\$ 37,080		TEMA	
Emergency Management	Homeland Security Grant 2023	25,000.00	-	9/1/2022	4/30/2025	\$ 25,000		TEMA/DHS	
Health Department	Reimburse County for Contract employees Salaries, Benefits, Travel	591,700.00	-	7/1/2023	6/30/2024	\$ 157,201	\$ 434,499	TDH/ MULTIPLE	\$ 3,685
Health Department	Health Department Renovation	349,000.00	116,400.00	1/13/2023	6/30/2026		\$ 349,000	TDH	
Health Department	Immunization Funding	227,000.00		7/1/2023	6/30/2024	\$ 227,000		TDH	
Juvenile Court	Safe Baby Court Grant	250,000.00	-	7/1/2022	6/30/2023		\$ 100,000	TDMHSAS/ DCS	
Mayors Office	TDOT Oliver Springs 1 of 2	942,020.00	216,580.00				\$ 942,020	TDOT	
Mayors Office	TDOT Oliver Springs 2 of 2	711,396.36	177,848.64			\$ 711,396		TDOT	
Mayors Office	TDOT Old State Circle Bridge	950,900.00				\$ 950,900		TDOT	
Mayors Office	Animal Friendly - Spay/Neuter	1,200.00		7/3/2023	5/31/2024		\$ 1,200	TDA	
Mayor's Office	CDBG Waterlines	523,207.00	107,163.00	10/15/2020	10/14/2023	\$ 523,207	-	TDEC/CDBG	
Mayors Office/ACWA	Water Infrastructure Investment Plan (WIIP)	3,795,149.22	379,514.92	3/3/2021	9/30/2026	\$ 3,795,149	\$ -	TDEC	
Mayor's Office/Gen Sessions	Alternate Electronic Monitoring	13,430.00	13,430.00	10/1/2023	6/30/2024		\$ 13,430	OCJP	
Mayor's Office/Office on Aging	TCAD - Senior Center Maintenance	8,000.00	-	7/1/2022	9/30/2023		\$ 8,000	TCAD	
Mayor's Office/Office on Aging	COVID: ETHRA/CARES Act -Office on Aging	126,904.00	-	7/1/2022	06/30/2023	\$ 111,823	\$ 15,081	ETHRA/ TCAD	
Mayor's Office/Office on Aging	Office on Aging and Senior Center	66,741.00		7/1/2023	6/30/2024	\$ 52,015	\$ 14,726	ETHRA/ETAAAD	
Mayors Office/Solid Waste	Litter Grant (Pick-Up & Prevention Education)	52,100.00	-	7/1/2023	6/30/2024		\$ 52,100	TDOT	
Sessions Judges	STOP, DV Court	201,000.00		7/1/2023	6/30/2026	\$ 201,000		OCJP	\$ 16,900
Sheriff's Department	Governor's Highway Safety Grant	22,000.00	-	10/1/2023	9/30/2024	\$ 22,000	-	TDSHS/ NHSTA	
Sheriff's Department	Violent Crime Intervention Grant	210,000.00	-	3/15/2023	6/30/2024		\$ 210,000	OCJP	
Sheriff's Department	Evidenced Based Programming (EBP)	295,707.00		5/15/2023	6/30/2025		\$ 295,707	OCJP	
Sheriff's Department	VCIF Collaborative	1,885,000.00		8/1/2023	6/30/2025		\$ 1,885,000	OCJP	
Sheriff's Department	SRO Grant	1,275,000.00		7/1/2023	6/30/2024		\$ 1,275,000	TDHS	
Sheriff's Department	Mental Health Transport	227,743.00	-	7/1/2023	6/30/2024		\$ 227,743	OCJP	
Tourism	Tourism ARPA	163,357.25		12/1/2021	11/30/2026	\$ 163,357		TDTD	
Tourism	Tourism Marketing Grant	30,000.00	30,000.00	7/1/2023	6/30/2024		\$ 30,000	TDTD	
Tourism	Tourism Enhancement Grant	100,000.00	30,000.00	7/1/2023	6/30/2025	\$ -	\$ 100,000	TDTD	
								Total	
				Current Year Grants		\$ 7,382,129	\$ 6,053,506	\$ 13,435,635	\$ 28,845
				Prior Year Grants		\$ 3,659,654	\$ 6,369,217	\$ 10,028,871	

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

TYPE OF AMENDMENT

TRANSFER:

☒

APPROPRIATION:

0083076

DEPARTMENT: TourismFROM: Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-58110-307-0100	Cellular Communications	\$1,500.00
	TOTAL	\$1,500.00

Decrease	CODE DESCRIPTION	AMOUNT
128-58110-307	Communication	\$500.00
128-58110-451	Uniforms	\$500.00
128-58110-335	Maint and Building Repair	\$500.00
	TOTAL	\$1,500.00

500
1000
2000

Motion	
<input type="checkbox"/> <input type="checkbox"/>	To Approve To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	w/o
Seconded	

Detailed Justification / Explanation :

Transfer funds to purchase cellular phone and pay for monthly service. The phone will be used by the department to create and post vidoes and picutres to Facebook and Instagram.

Impact on next year's budget :

Please attach additional sheet if more information is needed

1

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0083077

DEPARTMENT: Special Education

FROM: Kim Towe

DATE: 10/26/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 429-STSEP	Instructional Supplies and Materials	\$ 4,962.26
Total			\$ 4,962.26

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	99100 504-STSEP	Indirect Cost	\$ 4,962.26
Total			\$ 4,962.26

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To transfer funds to reflect budget as approved by State Department of Education. Indirect Cost has been determined to be an unallowable cost of this State funded grant.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: xxxx

APPROPRIATION:

0083078

DEPARTMENT: School Nutrition 143 Fund

FROM: Margaret Burrell

DATE: 10/25/2023

INCREASE	xx			AMOUNT
143	73100	336	Food Service Repair and Maintenance	\$ 40,000.00
143	73100	435	Food Service Office Supplies	\$ 3,000.00
143	73100	499	Food Service Other Supplies	\$ 5,000.00
143	73100	711	Food Service Furniture and Fixtures	\$ 7,000.00
Total				\$ 55,000.00

A
B
C
D

Decrease	xx		CODE DESCRIPTION	AMOUNT
143	73100	710	Food Service Equipment	\$ 55,000.00
Total				\$ 55,000.00

458,150
E

Motion _____

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

A. Additional repairs to equipment and coolers and freezers above what was anticipated.

B. Office Supplies, new regulations are requiring more documents to be printed, thus more printer costs.

C. Planning on doing some painting projects over break. We usually use this code for paint, etc.

D. About 4 manager offices need new furniture with bigger desks to accommodate 2 monitors.

E This decrease leave the equipment fund with a healthy balance that can accommodate all needs for year.

3

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Fiscal Services

FROM: Julie Minton

0083079

DATE: 10/16/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-48990	Jobs for the Future	\$ 6,650.00
	Total	\$ 6,650.00

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72230-189-JFTF	Other Salaries and Wages	\$ 5,809.00
141-72230-201-JFTF	Social Security	\$ 360.00
141-72230-204-JFTF	State Retirement	\$ 395.00
141-72230-212-JFTF	Medicare	\$ 86.00
	Total	\$ 6,650.00

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To appropriate Jobs for the Future funding at ACCTC.

4

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Special Education

FROM: Kim Towe

0083080

DATE: 10/26/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	46990	TSW	Other State Grants - Transition School to Work (TSW)	\$ 167,200.00
Total				\$ 167,200.00

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	71200 189 - TSW		Other Salaries & Wages	\$ 111,200.00
141	71200 201 - TSW		Social Security	\$ 8,298.24
141	71200 204 - TSW		State Retirement	\$ 8,854.87
141	71200 206 - TSW		Life Insurance	\$ 148.68
141	71200 207 - TSW		Medical Insurance	\$ 36,757.49
141	71200 212 - TSW		Employer Medicare	\$ 1,940.72
Total				\$ 167,200.00

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : _____

Appropriation of funds allocated by State Grant - Transition School to Work for the 2023 - 2024 school year.

5

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0083081

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 10/31/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-213	Payments to Retirees	\$ 4,900.00
Total		\$ 4,900.00

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-166	Custodians	\$ 4,900.00
Total		\$ 4,900.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To transfer funds for retirement bonus to custodial employee.

6

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0083062

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 10/26/2023

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-39000		Unassigned Fund Balance	\$ 1,125,000.00
		Total	\$ 1,125,000.00

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-99100-590		Transfers to Other Funds	\$ 1,125,000.00
		Total	\$ 1,125,000.00

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded
Motion _____

Detailed Justification / Explanation : To appropriate funds to eliminate cash flow issues in School Federal
Projects fund per audit recommendation. Due to an increase in federal grant awards, cash flow has not been as
fluid as recommended. This appropriation will help alleviate that particular audit concern.

7

#23-11-1134

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUND TO
SCHOOL FEDERAL PROJECTS FUND**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by Anderson County School District for expenditures on a monthly basis; and,

WHEREAS, the Federal Projects Fund has operated with a cash deficit at various times throughout the fiscal year due to a slow turn-around for reimbursements from the State of Tennessee; and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, Anderson County School District does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Anderson County School District, a school district in Tennessee, meeting in called session on this 9th day of November 2023, and by the County Commission of Anderson County, a county in Tennessee, meeting in called session on this 20th day of November, 2023, that:

SECTION 1. The General Purpose School Fund shall transfer \$ 1,125,000 to the School Federal Projects Fund on November 21, 2023.

SECTION 2. The \$1,125,000 transfer shall remain in the School Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect on November 20, 2023. The Secretary of the Board of Education shall include this Resolution in the minutes of the Anderson County School District. The County Clerk shall include this Resolution in the minutes of Anderson County.

Adopted this 9th day of November 2023.

Adopted this 20th day of November 2023

APPROVED:

APPROVED:

Chairman, Board of Education

Chairman, County Commission

ATTEST:

ATTEST:

Secretary, Board of Education

County Clerk

8

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒ X

DEPARTMENT:

FROM:

REGISTER OF DEEDS

REGISTER OF DEEDS

0083083

DATE October 19, 2023

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51600-799	CAPITAL OUTLAY	\$ 12,215.00
		\$ 12,215 -00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-34510	DATA PROCESSING RESERVE FUND	12,215.00

186,767

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	<p>\$ 12,215 - 00</p>
--	-----------------------

Detailed Justification / Explanation :

Map Cabinet with envelopes and White Canvas Index Book Jackets

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time expenditure

9

Please attach additional sheet if more information is needed

GOVERNMENT RECORDS PRESERVATION

A division of the HF Group

October 17, 2023

Hon. Tim Shelton

Anderson County Register of Deeds

100 North Main Street

Room 205

Clinton, TN. 37716

RE: MAP CABINET QUOTATION

Mr. Shelton:

We are pleased to quote the following price on a new 400 UD Double Wide Plat/Map Cabinet – no doors or sides; standard mist green with white top. Price also includes 200 mylar envelopes with standard glides & jute board. 24 x 36 WITH CENTER SEAL – each envelope is designed to hold four 24 x 18 maps (two on top center seal back to back & two on bottom center seal back to back). Envelopes to be numbered: 1 A B THRU 200 A B

C D

C D

This unit will be the same as you currently are using.

Your cost complete is **\$9875.00** plus freight estimated not to exceed **\$650.00**.

Delivery can be made in about 4-6 weeks after receipt of your order.

Many thanks for this opportunity to quote and we hope to be of service.

Yours very truly,



Tim Baumgardner

Sales Manager

Government Records Preservation

513-659-3267

9

GOVERNMENT RECORDS PRESERVATION

A division of the HF Group

October 17, 2023

Hon. Tim Shelton
Anderson County Register of Deeds
100 North Main Street
Room 205
Clinton, TN. 37716

RE: WHITE CANVAS JACKET QUOTATION

Mr. Shelton:

We are pleased to quote on eight custom made white canvas replacement jackets with red corners lettered in black (up to 20 lines per jacket) on front cover and spine.

Your total cost on these eight replacement jackets with be **\$1590.00**/lot plus estimated freight charges not to exceed **\$100.00**.

Upon completion which should take about 4-6 weeks after receipt of your order, I will personally install these new jackets onto the existing binders.

Many thanks for this opportunity to quote, and we hope to be of service.

Yours very truly,



Tim Baumgardner
Sales Manager
Government Records Preservation
513-659-3267

9

Page ____ of ____

TYPE OF AMENDMENT

11/1/2023

0083084

John Prince

Increase	CODE DESCRIPTION	
101-54210-312-SMHT4	Jail- Contracts with Private Agencies - State Mental Health 4	\$ 227,743.00
	TOTAL	\$ 227,743.00

To allocate FY24 State Appropriations Grant for Mental Health Patient Transport. (see attached)

Please attach additional sheet if more information is needed



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF ADMINISTRATION
OFFICE OF BUSINESS AND FINANCE
312 ROSA L. PARKS AVENUE
WILLIAM R. SNODGRASS TENNESSEE TOWER
NASHVILLE, TENNESSEE 37243-0294
(615) 741-4100
Direct.Grants@tn.gov**

**LETTER OF AGREEMENT:
DIRECT APPROPRIATION GRANT
FOR GOVERNMENTAL ENTITIES**

Date: September 16, 2023

To: Terry Frank
Anderson County Government
100 N Main Street
Clinton, Tennessee 377163625

From: Commissioner James Bryson

The State's budget for the fiscal year beginning July 1, 2023, includes a direct appropriation grant payable to your organization.

This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee.

Section 7, Item 58, of the 2023 Appropriations Act reads as follows:

Miscellaneous Appropriations, PC 512 Transportation of Mental Health Patients, in Section 1, Title III-22, Item 11.4, shall be paid subject to the provisions of Section 21 of this Act.

This direct appropriation grant for Anderson County Government totals \$227,743.00.

If you choose to accept this award:

1. Sign this agreement (include your taxpayer identification number and a daytime phone number) in the space provided as your acceptance of the following terms and conditions:
 - a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.

- b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.
- c) The funds received shall be placed in an interest-bearing account until such time as they are needed for the purposes set out in the Appropriations Act. In the event that any portion of the funds is not expended, the unexpended portion plus any accrued interest shall be returned to the State.
- d) You must complete the attached W-9 Form and return it with this signed Letter of Agreement. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return to the State agency head the following materials together:

- a) This signed Letter of Agreement; and
- b) W-9 Form.

We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

Please return the signed materials to CriminalJustice.Program@tn.gov by September 27, 2023.

3. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/redirect-fund-source-chapters/fund-source-chapters/mental-health-transport.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

- a) This includes but is not limited to:
 - i. Adopting a Humane Transport Policy.
 - ii. Providing Mental Health Awareness Training to transport staff.
 - iii. Assuring secondary transport agents meet written guidance and state statutes.
 - iv. Quarterly reporting of transports conducted under this program.
 - v. Annual reconciliation of funds spent under this program.
 - vi. Unspent funds at the end of the year must be retained, utilized, and applied to future qualifying Mental Health Transport costs. Unspent funds must be reconciled with the state annually until exhausted.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Office of Business and Finance
 312 Rosa L Parks Ave.
 William R. Snodgrass Tennessee Tower 20th Floor
 Nashville, TN 37243-1102
 OBF.Grants@tn.gov

If you should have any questions or comments or need any assistance responding to this request, please contact Mike Holt (Mike.Holt@tn.gov) at 615-248-4654.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Accounts Payable
312 Rosa L. Parks Avenue, 20th floor
Nashville, Tennessee 37243
OBF_APUnt@tn.gov

On behalf of Anderson County Government, I hereby agree to the aforementioned terms and conditions.


Official's Signature

Terry Frank

Official's Name (please print)

865.457.6200
Daytime Contact Phone Number

9/20/2023
Date

County Mayor

Official's Title or Position

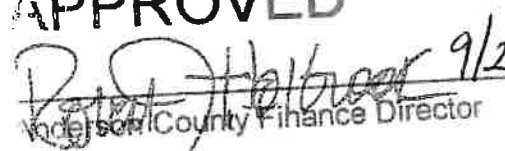
62-6000477

Federal Taxpayer Identification Number

APPROVED AS TO LEGAL FORM


N. Jay Yeager
Anderson County Law Director

APPROVED

 9/20/23
Robert H. Hoover
Anderson County Finance Director

to

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☒

0083085

DEPARTMENT:

FROM:

Sheriff's Department

Steve Owens/Russell Barker

11/3/2023

Increase		CODE DESCRIPTION						AMOUNT
101-54490-187		Other Emergency Management Overtime Pay						\$45,000.00
		TOTAL						\$45,000.00

INCREASE		CODE DESCRIPTION						
101-48140-DISPT		Contracted Services-Dispatch Revenue Form						\$45,000.00
		TOTAL						\$45,000.00
Motion								
<input type="checkbox"/> To Approve								
<input type="checkbox"/> To Refer								
<input type="checkbox"/> With <input type="checkbox"/> W/O								
Seconded								
Motion								

Detailed Justification / Explanation :

This is to cover overtime and supplement pay for dispatchers.

Please attach additional sheet if more information is needed

(1)

**Anderson County
Miscellaneous Receipt**

Misc. Receipt No: 23491
POS Receipt No: 120515
Receipt Date: 08/15/2023

Received By: Grace Rutherford
Received On: 08/15/2023 7:59 AM

Customer ID: 132
Name: City of Rocky Top
Description: 2023-2024 SUPPLEMENTAL DISPATCH
SERVICES

Miscellaneous Receipt Total
\$45,000.00

GL Account Number	GL Account Description	Debit	Credit
101. -48140- -DISPT	Contracted Services - Dispatch Revenue from	\$0.00	\$45,000.00
Miscellaneous Receipt Totals:		\$0.00	\$45,000.00

Thank You!

ITY OF ROCKY TOP, TENNESSEE 37769

025028

Inv/CM Date: 08/03/2023 **Inv/CM #:** 2023-2024

GL Account
129-41990-912
129-11211

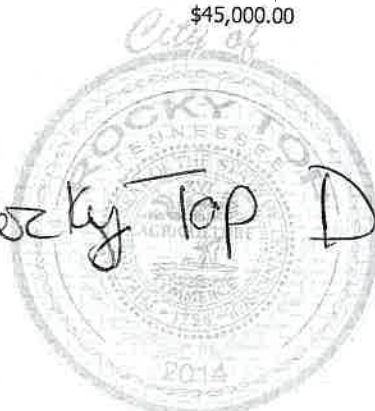
PO #: 5234

Net Amount
\$45,000.00

Vch:
Cash Amount
\$45,000.00

Tot: \$45,000.00

City of Rocky Top Dispatch



Vendor: Anderson County Sheriff's Office

Payment Date: 08/04/2023 **Payment #:** 25028

Payment Amount: \$45,000.00

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 9/28/2023TRANSFER: ☐APPROPRIATION: ☐

0083086

DEPARTMENT: **AC LIBRARY BOARD**FROM: Clinton Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115- -34535-2001	Restricted Reserve	\$5,040.00
		\$ 5,040.00

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-307-2001	Communications	\$5,040.00
		\$ 5,040.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

This is to provide our circulating wi-fi service. We've been providing this service since 2015, but was trimmed from this year's budget to offset the possibility of not having appropriate funds to cover pay increases.

What Impact does this have on next year's budget? **(One time amendment or a permanent increase)**

These are one time amendments for now.

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13



Anderson County Emergency Medical Services

We Care for Our Community

11/6/2023

Enterprise Open-End Lease

- Current support vehicles are aged and need replacing (already in the process of, or will be sent to surplus)
 - 2006 K-1500
 - 2008 Impala
 - 2009 Explorer
 - 2009 Explorer
- Enterprise offers a "lease" program that allows for monthly payment, after five (5) years the vehicles are sold, and the money made from the sale goes towards replacement vehicles. This reoccurs each five (5) years.
- Places vehicles in operating costs, instead of capital outlay
- Maximizes resale value, with funds from sale going towards new purchase, keeping costs lower
- Same type of program that Missouri Highway Patrol uses to replace their vehicles (which Anderson County has purchased several of those vehicles)
- We do have option to purchase the vehicles at end of the term, instead of selling and replacing
- We are wanting to get four (4) vehicles (see attached information on vehicles and cost breakdown)
 - 2024 Expedition – Director
 - 2024 Expedition – Assistant Director
 - 2024 Expedition – Deputy Director
 - 2024 F250 – Deputy Director
- Our current 2013 F150 will be given to the recently hired Maintenance Technician, who does not have a current vehicle to travel to County buildings to perform maintenance work
- Total Monthly cost for all four (4) = \$3,734.42
- All vehicle maintenance will continue to be performed by County Motor Pool
- Using funds from EMS Fund balance
- Current other users include: Hamilton County, Blount County, Coffee County, Nashville Fire Department, City of Chattanooga, Knox County, City of Crossville, and others.

Respectfully,

Nathan Sweet, B.S., EMTP
Director, Anderson County EMS



Prepared For: Anderson County, Tennessee

Date 11/06/2023

AE/AM NC

Unit

Year 2024 Make Ford Model F-250

Series XL 4x4 SD Crew Cab 6.75 ft. box 160 in. WB SRW

Vehicle Order Type In-Stock Term 60 State TN Customer# 568553

\$ 45,373.00	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State <u>TN</u>
\$ 36.25	* Initial License Fee
\$ 0.00	* Registration Fee
\$ 0.00	Other: Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 45,373.00	Total Capitalized Amount (Delivered Price)
\$ 612.54	Depreciation Reserve @ <u>1.3500%</u>
\$ 259.21	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 871.75 Total Monthly Rental Excluding Additional Services**Additional Fleet Management**

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

\$ 0.00 Additional Services SubTotal

\$ 0.00	Sales Tax <u>7.0000%</u>
---------	--------------------------

State TN**\$ 871.75 Total Monthly Rental Including Additional Services**

\$ 8,620.60	Reduced Book Value at <u>60</u> Months
-------------	--

\$ 400.00	Service Charge Due at Lease Termination
-----------	---

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information**Driver Name****Exterior Color** (0 P) Oxford White**Interior Color** (0 I) Medium Dark Slate w/HD Vinyl 40/20/40 S**Lic. Plate Type** Unknown**GVWR** 0

Quote based on estimated annual mileage of 20,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Anderson County, Tennessee

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**VEHICLE INFORMATION:**

2024 Ford F-250 XL 4x4 SD Crew Cab 6.75 ft. box 160 in. WB SRW - US

Series ID: W2B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$48,982	\$51,560.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,995.00	\$1,995.00
Total Price	\$50,977.00	\$53,555.00

SELECTED COLOR:

Exterior: Z1-(0 P) Oxford White

Interior: AS-(0 I) Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
160WB	160" Wheelbase	STD	STD
425	50-State Emissions System	STD	STD
44F	Transmission: TorqShift-G 10-Speed Automatic	Included	Included
587	Radio: AM/FM Stereo w/MP3 Player	Included	Included
600A	Order Code 600A	NC	NC
64A	Wheels: 17" Argent Painted Steel	Included	Included
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included	Included
A	HD Vinyl 40/20/40 Split Bench Seat	Included	Included
AS_03	(0 I) Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 10,000 lb Payload Package	Included	Included
SYNC4	SYNC 4	Included	Included
TD8	Tires: LT245/75Rx17E BSW A/S	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
X37	3.73 Axle Ratio	Included	Included
Z1_01	(0 P) Oxford White	NC	NC

13



Prepared For: Anderson County, Tennessee

Date 11/06/2023

AE/AM NC

Unit

Year 2024 Make Ford Model Expedition

Series XL 4dr 4x4

Vehicle Order Type In-Stock Term 60 State TN Customer# 568553

\$ 49,525.00	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State <u>TN</u>
\$ 36.25	* Initial License Fee
\$ 0.00	* Registration Fee
\$ 0.00	Other: Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 49,525.00	Total Capitalized Amount (Delivered Price)
--------------	--

\$ 668.59	Depreciation Reserve @ <u>1.3500%</u>
-----------	---------------------------------------

\$ 282.68	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
-----------	---

\$ 951.27	Total Monthly Rental Excluding Additional Services
-----------	---

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management
---------	----------------------------

\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

\$ 0.00	Additional Services SubTotal
---------	-------------------------------------

\$ 0.00	Sales Tax <u>7.0000%</u>
---------	--------------------------

State TN

\$ 951.27	Total Monthly Rental Including Additional Services
-----------	---

\$ 9,409.60	Reduced Book Value at <u>60</u> Months
-------------	--

\$ 400.00	Service Charge Due at Lease Termination
-----------	---

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Oxford White

Interior Color (0 I) Black Onyx w/Cloth Front Captain's Chair

Lic. Plate Type Unknown

GVWR 0

Quote based on estimated annual mileage of 20,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Anderson County, Tennessee

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**VEHICLE INFORMATION:**

2024 Ford Expedition XL 4dr 4x4 - US

Series ID: U1G

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$55,253	\$57,555.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,895.00	\$1,895.00
Total Price	\$57,148.00	\$59,450.00

SELECTED COLOR:

Exterior: YZ-(0 P) Oxford White

Interior: LH-(0 I) Black Onyx w/Cloth Front Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard Package (Fleet)	NC	NC
122WB	122" Wheelbase	STD	STD
425	50 States Emissions System	STD	STD
44U	Transmission: 10-Speed Automatic w/SelectShift	Included	Included
62S	SiriusXM w/360L	Included	Included
998	Engine: 3.5L EcoBoost V6	Included	Included
L	Cloth Front Captain's Chairs	Included	Included
LH_02	(0 I) Black Onyx w/Cloth Front Captain's Chairs	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 7,450 lbs	Included	Included
STDRD	Radio: AM/FM Stereo w/MP3 Capable	Included	Included
STDTR	Tires: P275/65R18 AT	Included	Included
STDWL	Wheels: 18" Machined-Face Aluminum	Included	Included
SYNC	SYNC 4 w/Enhanced Voice Recognition	Included	Included
X15	3.31 Axle Ratio	Included	Included
YZ_01	(0 P) Oxford White	NC	NC

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒

0083088

DEPARTMENT:

Tourism

FROM:

Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-46980-ENGR	Tourism Enhancement Grant	\$100,000.00
Decrease	CODE DESCRIPTION	AMOUNT
128-34785	Capital Projects-Tourism Fund Balance	\$100,000.00
	TOTAL	\$200,000.00

57,115

Increase	CODE DESCRIPTION	AMOUNT
128-58110-302-ENGR	Capital Projects-Enhancement Grant	\$200,000.00

	TOTAL	\$200,000.00

Motion	
<input type="checkbox"/>	To Approve
<input type="checkbox"/>	To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	W/O
Seconded	

Detailed Justification / Explanation :

Appropriation for revenue and expenses associated with Tourism Enhancement Grant-Anderson County Park Parking Lot Project

*Grant Application approved in August Budget meeting
See attached Budget minutes*

Impact on next year's budget : No


Please attach additional sheet if more information is needed

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Applications

1. Finance Director Robby Holbrook presented a Tourism Council request for Budget Committee referral, to the Anderson County Board of County Commissioners with a recommendation for approval, to apply for the “Tourism Enhancement Grant: Round 6”. (To be used for parking lot paving.)

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge to approve the application request.

 Motion to Amend by Commissioner Aaron Wells, seconded by Commissioner Sabra Beauchamp, to take the required matching funds from the Tourism Fund Balance.
Motion to amend passed. Voting No: Commissioners White and Foster.

Motion as amended passed. Voting No: Commissioner Wells.

2. Finance Director Robby Holbrook presented a request from the Tourism Council for approval to apply for the “FY2023-2024 Tourism Marketing Grant” from the Tennessee Department of Tourist Development.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

3. Finance Director Robby Holbrook presented a request from the Sheriff’s Office to approve the FY24 Statewide School Resource Officers (SRO) Grant and funding.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION B, Election Grant/Mark Stephens

Administrator of Elections Mark Stephens presented an Election Commission request for Budget Committee approval of the grant contract and budget for the purchase of new voting machines, with funding providing from the Help America Vote Act.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

This is reflected as “Item 29th” above.

#1



Reimbursement-based Grant: Maximum request \$100,000. No other state funds, federal funds, or in-kind contributions may be used for the match requirement. Grantees will be reimbursed for eligible expenditures.

Match: Match amount for a county is determined by tier level designation at the time of application submission. See tier map included.

Tier 1: 50/50 match – **Tier 2:** 70/30 match – **Tier 3:** 90/10 match – **Tier 4:** 95/05 match

ThreeStar: County must be ThreeStar-certified to apply.

FAQ: Frequently asked questions may be found [here](#).

Grantee Eligibility:

Eligible: Grantee must be the county or city governmental entity.

Not Eligible: Attractions, festivals, museums, Main Street organizations, regional tourism organizations, non-governmental institutions, and other non-profit and not-for-profit agencies. More than one application from within a county may be submitted.

Administration Fees: Grantee may request up to 5 percent of grant total toward administration costs

Property Eligibility: Property must be owned by the city, county, Industrial Development Board or held in long-term lease / easement from TVA or the US Army Corps of Engineers (minimum of 10 years remaining on lease) If leased property, the grantee must meet all approvals through the appropriate federal agency. Lease confirmation must be submitted with application. Contact Andi.Grindley@tn.gov with any questions.

Definition of Tourist: A person who travels to a location a minimum of 50 miles from their location of residence for the purpose of relaxation, experience, or entertainment. For a project to be considered a tourism asset it must include a high level of programming elements that attract tourists or development of missing piece(s) to enhance visitor experience. The application must also include how the asset will be marketed, who the target market is, and how the number of tourists and the projected economic impact will be measured and reported.

Project Eligibility:

Eligible: Sustainable projects that will target local tourism asset infrastructure and planning needs including improvements to existing assets. Extra consideration will be given to innovative, cost-effective projects with robust partnerships. Projects must be completed within an approximate 12 -18-month timeframe. Contact Andi.Grindley@tn.gov with any questions. Additional requirements *may* be requested for particular projects depending on their nature.

Examples of eligible projects (not limited to):

- Stages such as music, theatre, etc. ... (If used in tourism programming)
- Lighting/electrical for tourism-related public spaces
- Boat ramps (public access)
- Historic preservation of tourism property or facility
- ADA compliancy resources for tourism assets
- Wayfinding signage (with proper approval from TDOT if needed)

#1



TOURISM ENHANCEMENT GRANT: ROUND 6

A partnership with the TN Department of Tourist Development and the TN Department of Economic and Community Development
Applications due on September 1, 2023

Grant at a Glance:

- Grantee must be city or county government
Up to \$100,000 grant with a match requirement (see page 2)
- Approximately 25-30 grants will be awarded
- Project must be completed on city, county or Industrial Development Board owned property, or property leased by the city or county from TVA or the US Army Corps of Engineers that meet the lease requirements described
- More than one application within a county may be submitted

Contents:

Page 2	Grant Overview
Page 4	Guidelines for Funding and Timeline
Page 5	Application Cover Page
Page 6	Application
Page 8	TNECD Tier Level Map

Application Checklist:

- ☐ Application Cover Page - page 5 of this document
- ☐ Application – document fully completed and emailed to Andi.Grindley@tn.gov
CC: tourism.grants@tn.gov
- ☐ Two letters of support from local/regional partners (minimum). One must be from official local tourism entity as defined by TN Dept. of Tourist Development (see [FAQ](#) for definition)
- ☐ Letter of commitment from organization providing matching funds
- ☐ If match commitment must be approved by legislative body, please have approval completed prior to application deadline
- ☐ Title VI Completed
- ☐ Project property map - PDF map of area with project property marked, showing street address, and certifying ownership from the local Tax Assessor's office or by going to www.assessment.cot.tn.gov and searching for the property map

Grant Overview:

Tourism is one of the largest industries and most important economic drivers in Tennessee. This grant was developed to help communities improve their tourism assets and increase tourism related-economic impact.

Grant Review Board Members: TN Dept. of Economic and Community Development, TN Dept. of Tourist Development, TN Dept. of Agriculture, and the TN Dept. of Environment and Conservation, TN Dept. of Transportation and TVA and/or the US Army Corps of Engineers (where applicable).

TDTD Tourism Grant Program Manager: Andi Grindley, Andi.Grindley@tn.gov (615) 741-7994

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#1



Not Eligible:

- Projects that target local community infrastructure, with limited tourism-related programming
- Any project on private property
- Marketing, advertising, or billboards
- Office supplies or basic operating costs
- Entertainment, food, and beverages
- Travel expenses, medical, accounting, legal fees, or salaries
- Prizes or prize money, scholarships, awards, plaques, t-shirts, uniforms, certificates, or any other promotional items

TDTD and TNECD reserve the right to reject any project inconsistent with the program goals. For consideration of a project outside of the definition or if you have any questions about eligibility, please contact the grant program manager.

Scoring Algorithm:

- Building on existing historical, cultural, recreational, scenic, or natural resources/assets (max 20)
- Number and quality of public/private, public/public, or regional/local partnerships (max 15)
- Degree of innovation (max 10)
- Project potential for economic impact – quality and viability of project metrics (max 30)
- Level of need based on TNECD tier levels / economic status (max 10)
- County population – 2020 census (lowest population receives highest points) (max 15)

Guidelines for Funding:

In order to score the maximum points possible, the project proposal must include information describing how the project meets eligibility requirements with detailed goals for measuring project metrics and increasing tourism revenues.

This is a reimbursement-based grant. Guidelines and templates for reimbursements will be provided to awarded projects. No work done outside of the final approved contract period will be eligible for reimbursement.

Grant monitoring by TDTD may include ownership verification for five years. Monthly reports will be required for awarded projects. Properties enhanced or improved through this grant may not be transferred to a non-governmental entity within five years of project completion. If property does change ownership outside of program scope within that timeframe, the grantee may be responsible for returning grant funds to the State, up to the full amount of the grant.

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#4

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: Tourism Council	Application Deadline: 9/1/2023
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State	
Funding Agency Name: Tennessee Department of Tourist Development	
Grant/Program Title: Tourism Enhancement Grant	
Grant Period Begins: 10/2/2023	
Grant Period Ends: 9/30/2025	
Total Grant Project Costs: \$200,000	
Grant Amount Provided by Funding Agency: \$100,000	
Is a County Match Required? (Yes/No): Cash <input checked="" type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ 100,000	
Grant Revenue Type (Advance Payment or Reimbursement): Reimbursement	
Indirect Cost Availability (Yes/No): NO	
Purpose of Grant: Tourism Enhancement Projects-See attached	
Person Responsible for Grant Program Management (Program Manager): Stephanie Wells	
Person Responsible for Approving Allowable Costs: Stephanie Wells	
Person Responsible for Requesting Revenue Claims: Stephanie Wells	
Post Grant Obligations(Yes/No): No	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): No	
Grant Requirements for Equipment, Ownership & Insurance : Property must be owned or leased by Anderson County Gov.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: None	
Grant Requirements for Contracted Services: None	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No): Yes	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): No	
Funding Agency Contact Information	
Contact Name/Title	Andi Grindley
Phone	615-741-7994
Email	andi.grindley@tn.gov
Submitting Department Head Signature: <i>Stephanie Wells</i>	Date: 7/27/2023
Grant Coordinator Signature: <i>[Signature]</i>	Date: 7/27/23

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

TYPE OF AMENDMENT

TRANSFER:

☒*Payroll*

APPROPRIATION:

0483039

DEPARTMENT:

Tourism

FROM:

Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-58110-399	Other Contracted Services	\$4,000.00
	TOTAL	\$4,000.00

Decrease	CODE DESCRIPTION	AMOUNT
128-58110-169	Part-Time Employees	\$4,000.00
	TOTAL	\$4,000.00

Motion	
<input type="checkbox"/>	To Approve
<input type="checkbox"/>	To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	W/O
Seconded	

Detailed Justification / Explanation :

Transfer funds to contracted services to contract with a talent agency that will be providing a spokesperson for a video series that the tourism council will be producing from January to June 2024.

Impact on next year's budget : No

Please attach additional sheet if more information is needed

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Important Note: this form is due to the budget Director's Office by 2:00 P.M. on Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: X

APPROPRIATION:

DEPARTMENT:

FROM:

0083091

Mayor/EMA

Terry Frank

INCREASE		CODE DESCRIPTION	AMOUNT
101-54410-105		Civil Defense - Supervisor/ Director	\$ 10,000.00
101-54410-201		Social Security	\$ 620.00
101-54410-204		Retirement	\$ 1,150.00
101-54410-209		Short-Term	\$ 50.00
101-54410-212		Medicare	\$ 145.00
		Total	\$ 11,965.00
DECREASE			
101-54410-499-EMPG		Civil Defense - Other Supplies & Materials -	\$ 11,965.00
		Emergency Management Performance Grant	
		TOTAL	\$ 11,965.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____			
Motion			
Detailed Justification / Explanation :			

37.084

AC EMA receives a grant from the State of TN, Dept. of Military, TEMA to assist with EMA related activities.

We would like to transfer approximately 1/3 of this year's grant funds to utilize for eligible salary expenses for Anderson County EMA.

Impact on 24/25 Budget - Yes

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Longevity Pay Update
from HR Advisory Committee

SEC A

Robby Holbrook

From: Terry Frank
Sent: Monday, November 6, 2023 3:41 PM
To: Robby Holbrook
Subject: Budget Agenda

Robby,

Would you please add to the Budget Agenda some change orders for consideration:

Change Order I've labeled 1. This change order is the result of some issues encountered when sanding down the floor that dates back to when jail cells were installed and back in the day, they poured some additional concrete, put in wire. Plans had to be altered that will alter the witness room area to address the leveling. Some will have to be demolished, some new concrete installed for ramping area for ADA, wall location moved somewhat to allow for ADA wheelchair turnaround. This change order is \$3,024.50.

The next two Change Orders are by the request by District Attorney General, Security, and Judge(s):

2. They are requesting that the room that is on the plans for waiting not be open, but instead have doors. That change order is labeled number 2 and is \$2,817.50.

3. They are requesting that all the rooms be fully secured with badges controlled by courtroom security. (This will be the addition to plans of badging five rooms, 1 hallway door). IT proposal from Central Technologies is \$21,719.37.

Thank you, Robby-

Terry

Terry Frank

Anderson County Mayor
100 North Main Street, Suite 208
Clinton, TN 37716
865.457.6200

Note: My email has changed to tfrank@andersoncountyttn.gov



Owner: Anderson Co. Government
Contract Date: 09/15/2022
Architect: Blankenship & Partners
Architect Project Number: 20-15



Proposal for Change

Date- 11/06/2023

Proposal Prepared in Response to Architect issued Drawing to Change the Floor Grinding Scope.

Project Information

Anderson Co. Courthouse Renovations
100 N. Main Street
Clinton, TN 37716

<u>Work Description</u>	<u>Total</u>
-------------------------	--------------

- *Floor Demolition and Removal In Third Floor. Areas of Elevation Depicted in Architect Issued Drawing (See Attached)*

• Demo Labor	\$ 500.00
• Concrete Material & Labor	\$ 1,000.00
• Crane	\$ 1,500.00
• Disposal	\$ 500.00

Sub Total= \$ 3,500.00

Overhead & Profit= \$ 525.00

Total= \$ 4,025.00

Credit= -\$ 1,000.50

NET TOTAL= \$ 3,024.50

Credit for Floor Grinding Breakdown

Floor Grinding Labor	(\$ 870.00)
O&P	(\$ 130.50)
Total Credit	(\$1,000.50)

*A recent proposal for change has been submitted for added days which makes the substantial completion date for the project January 8th, 2024.

*This Proposal will Add an Additional 0 Days to the Schedule provided the previous proposal for added days has been accepted.

SEC B



Owner: Anderson Co. Government
Contract Date: 09/15/2022
Architect: Blankenship & Partners
Architect Project Number: 20-15



Proposal for Change

Date- 10/05/2023

Proposal Prepared in Response to Architect issued G709 Proposal Request #003 dated September 27, 2023 and received September 28, 2023.

Project Information

Anderson Co. Courthouse Renovations
100 N. Main Street
Clinton, TN 37716

<u>Work Description</u>	<u>Total</u>
• <i>Provide and Install a Cased Opening at Door 303.</i>	<i>\$ 2,450.00</i>

Sub Total= \$ 2,450.00

Overhead & Profit= \$ 367.50

Total= \$ 2,817.50

*This will Add an Additional 1 Days to the Schedule.

SECB

3



CENTRAL
Technologies, Inc.

We have prepared a quote for you

ACM 6 Doors 3rd Floor Courthouse

Quote # 018323
Version 1

Prepared for:

Anderson County Government

Brian Young
it@andersoncountyttn.gov

Sec B

Products

Description		Price	Qty	Ext. Price
Banana Cable	Access Control Banana Cable	\$1.25	700	\$875.00
AC-LSP-8DR-MER -LCK	Lifesafety Power Eight Door Mercury Dual Voltage Integrated Power System	\$740.05	1	\$740.05
AC-MER-CONT- LP1502	Intelligent Controller (Mercury Part #: LP1502)	\$1,210.14	1	\$1,210.14
AC-MER-CON- MR52-S3B	Series 3B Two-Reader Interface Module (Mercury Part #: MR52-S3B)	\$687.09	2	\$1,374.18
AC-ING-READ- XCEEDID-PROX	Allegion PR10	\$134.67	6	\$808.02
6211 24V 32D	Electric Strike, Mts/Cyl 630 24VDC, Fail Secure, Fire Rated HM/AL Frame 3/4 Throw, 4-7/8 Faceplate Satin Stainless Steel	\$695.33	6	\$4,171.98
ENGINEER - LEVEL 2	Technician - Level 2	\$95.00	132	\$12,540.00

Subtotal: **\$21,719.37**

Purchasing Vehicle

Description		Qty
TIPS-USA CONTRACT - 230105	TIPS-USA CONTRACT - 230105 - Technology Solutions	1

SEC B



ACM 6 Doors 3rd Floor Courthouse

Prepared by:

Knoxville HQ

Andy Pryor
865-719-0934
apryor@centralinc.com

Prepared for:

Anderson County Government

100 North Main Street
Room 214 Courthouse
Clinton, TN 37716
Brian Young
(865) 806-9459
it@andersoncountyttn.gov

Quote Information:

Quote #: 018323

Version: 1
Delivery Date: 09/06/2023
Expiration Date: 11/26/2023

Quote Summary

Description	Amount
Products	\$21,719.37
Total: \$21,719.37	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Knoxville HQ

Anderson County Government

Signature:

Name: Andy Pryor

Title: Account Executive

Date: 09/06/2023

Signature:

Name: Brian Young

Date:

Anderson County Director, Seth Whitehouse, is requesting a total of \$10,000 to be included in the 4th quarter invoice for Fiscal Year 2024 towards Operating Supplies.

- During Fiscal Year 2023, the UT Extension Anderson County office underwent a total of three vacancies. This resulted in a total of \$59,725.71 total savings for the county not spent in FY23 Agricultural Extension Service- Appropriation line item.
- Our 4-H Program Assistant and Agriculture Agent ensured programs continued despite vacancies with great impacts including one of our largest 4-H camp attendance to-date and 3,070 volunteer hours contributed during FY23 (\$86,328.40 value based on <https://independentsector.org/wp-content/uploads/2023/04/VOVT-Report-2023.pdf>)
- During Fiscal Year 2024, only one vacancy will be in place with a start date of May 2024 for replacement of UT 4-H Agent, Donna Carter.

Current staff including cost-share between UT/TSU and Anderson County

- Agriculture Extension Agent: Seth Whitehouse (55% UT, 45% county)
- 4-H & Agriculture Extension Agent: Gabbi Martin (55% TSU, 45% county)
- Family & Consumer Sciences Extension Agent: Patricia Paden (55% UT, 45% county)
- 4-H Program Assistant: Breeanna Stanford (100% county)
- Administrative Assistant: Angela Elliott (55% UT, 55% county)
- TNCEP Program Assistant: Ashley Draper (100% grant-funded, no county cost)
- Altria Plant Sciences 3-month summer intern: (100% grant-funded, no county cost)

Operating Supplies accounts utilized:

FY24 University of Tennessee state account: \$10,170 (FY23 overspent by **\$2,414.84**)

FY24 Anderson County total operating expenditures: \$13,143.66

UT Extension Anderson County Development Account balance: \$1,655.83 ← **\$10,000 request**

The value of our impact within the county can be showcased in various avenues and the county director would be happy to provide further details on how these dollars directly impact Anderson County taxpayers through program delivery.

UT Extension Office

FY	Budget	Actual Expenses
23/24	215,827	
22/23	216,000	153,661
21/22	175,000	174,947
20/21	174,000	157,407
19/20	175,087	143,197
18/19	175,087	166,698
17/18	173,190	165,153
16/17	170,712	162,361
15/16	167,414	142,503
14/15	167,011	154,135

22/23 Added TN State Grant with addiotional employee

SEC C

Robby Holbrook

From: Chris Phillips <cphillips@clintontn.net>
Sent: Tuesday, October 31, 2023 10:41 AM
To: Robby Holbrook
Cc: Roger Houck; Bill Riggs
Subject: External: Budget Committee request
Attachments: City of Clinton traffic signalization request 10.31.23.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Rob,

Please find attached a letter from Clinton City Manager Roger Houck regarding traffic signalization funding, requesting the attached letter be presented to the Anderson County Budget Committee at the November 9th meeting. To summarize for your agenda, the request is for County funding for a portion of the two new traffic signals located near the I-75 interchange and Charles G. Seivers Blvd.

If you have any questions or need additional information, please feel free to reach out to me.

Thank you,

Chris Phillips | Finance Director

City of Clinton, Tennessee

100 N. Bowling Street, Clinton, TN 37716

office: (865) 457-0424

email: cphillips@clintontn.net

web: www.clintontn.net

Roger Houck
City Manager

Chris Phillips
Finance Director

Angela Sylvester
Human Resource Manager

William R. Riggs
Senior Staff Administrator



Scott Burton
Mayor

City Council

Larry Gann
Brian Hatmaker
Rob Herrell
Wendy Maness
Jim McBride
David Queener

October 31, 2023

Mayor Terry Frank
Anderson County Courthouse
100 North Main Street
Clinton, TN 37716

RE: North Charles G. Seivers Boulevard – Traffic Signalization Improvements

Mayor Frank:

As you are aware, the City of Clinton and Anderson County have had a long-standing cooperative relationship in the development of the three Industrial Parks located within the Clinton City Limits. This relationship began in the early 1960s, with the development of the Eagle Bend Industrial Park, continued in the late 1980s – early 1990s with the development of the Carden Farm Industrial Park, and most recently with the development of the Clinton / I-75 Industrial Park in the late 1990s – early 2000s. Anderson County has partnered with the City of Clinton in assisting with the costs of initial construction and infrastructure installation; including roadway and rail spur construction, bridge construction, and water, sewer, and natural gas facilities installation. We have also recently seen a need and opportunity to partner on other infrastructure and civic projects, which are mutually beneficial to all county residents.

We have previously discussed traffic flow and control issues in the North Charles G. Seivers Boulevard / I-75 Business District area; and more particularly the numerous requests from residents of the Hunter's Trail Subdivision (outside the City Limits) for a traffic signal installation at the N. CGS Blvd. / Doe Run Blvd. intersection. With additional commercial development in the area, and after several traffic studies - signal installations at this intersection, as well as the Hillvale Road / Tanner Lane (Walmart) intersection were approved by the Clinton City Council. These two new signals are funded with local funds, without State or Federal funding assistance. Because these two intersections also directly serve a significant number of county residents, we would like to request Anderson County's financial assistance with these installations. Previous conversations

City Hall • 100 N. Bowling Street • Clinton, TN 37716 • Phone (865) 457-0424 • Fax (865) 457-4651

SEC D

Roger Houck
City Manager

Chris Phillips
Finance Director

Angela Sylvester
Human Resource Manager

William R. Riggs
Senior Staff Administrator



Scott Burton
Mayor

City Council

Larry Gann
Brian Hatmaker
Rob Herrell
Wendy Maness
Jim McBride
David Queener

with some County Commissioners have indicated a willingness to provide assistance, due to the overall benefit to the citizens of the area. The signalization projects exceeded our initial cost estimates, and have a current contract amount of \$481,045.17. We would respectfully request Anderson County's assistance with this project, in the total amount of \$200,000.00. We feel that the installation of these two new traffic signals will be beneficial to all motorists in the area.

I appreciate your assistance, and look forward to working together for the continued growth of our industrial partners, as well as our growing business community in the I-75 commercial district. If you have any questions, please advise.

Respectfully,

Roger Houck
City Manager

CC: Mayor Scott Burton

Robby Holbrook

From: Commissioner Tyler Mayes
Sent: Monday, November 6, 2023 4:01 PM
To: Robby Holbrook
Subject: Agenda Item

Can you add the discussion of Funds 171 and 177 to the agenda?

H. Tyler Mayes
Anderson County Commissioner
District One - Brushy Valley, Bull Run, and Claxton
865-809-5676

Sent from my mobile device
Get [Outlook for iOS](#)