
Anderson County Board of Commissioners

Regular Agenda **Monday, October 16, 2023 @ 9:30 a.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens** – Items on or not on the agenda
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Public Hearing** – by Vice-Chairman Vandagriff
- 6. Presentation of Reports**
 - A. Elected Officials
 1. County Mayor – Terry Frank
 - Safety: Clinton Highway
 - Requesting motion to authorize the match of \$200 per eligible volunteer firefighter/rescue squad member.
 - Thank you letter from Mayor Jason Stiltner and Town of Oliver Springs.
 - B. Department Heads
 1. Director of Finance – Robby Holbrook
 - Budget Committee Report
 - Purchasing Committee Report
 - Finance Committee Report
 2. Director of Schools – Dr. Tim Parrott
 3. Law Director – Jay Yeager
 - Contract Approvals
 - Anderson County Zoning Violations
 - Bankruptcies
 - Delinquent Taxes
 - Lawsuit Update
 - Information Sharing Agreement – U.S. Department of Homeland Defense
 - C. Committees/Boards Reports
 1. Operations Committee Report – by Chairman Isbel
 2. Fire Commission Report – by Chairman Wandell
 3. Animal Care Advisory Report – by Chairman Wandell
 4. Intergovernmental Committee Report – by Chairman Wells
 5. Rules Committee Report – by Chairman Smallridge
- 7. Unfinished Business**
- 8. New Business**
- 9. Announcements**
- 10. Adjourn**

Respectfully Submitted
H. Tyler Mayes, Chairman



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

October 11, 2023

Commissioner Tyler Mayes
Chairman, Anderson County Board of Commissioners

RE: Mayor's Report

Dear Chairman Mayes and Honorable Members of Commission,

I wish to add the following items to the agenda during the 9:00 a.m. **presentation portion** of the meeting:

1. **Proclamation honoring Mr. Barry Stephenson** as the recipient of the 2023 Bill Wilcox Bow Tie Award. Presented by Commissioner Phil Yager. See attached.
2. **Presentation from ESG.** Presenter: Russ Nelson. Anderson County authorized improvements to various facilities including but not limited to the courthouse, the Detention Facility, the Jolley Building, and a portion of the DARC building in Oak Ridge. The scope of work included needed replacements, or infrastructure maintenance that had not been budgeted for in prior years. The majority of financing for these improvements was accomplished through energy savings. ESG will present a report to commission on meeting our targets. This presentation was initially discussed at Finance Committee last year, with a recommendation that we present to full commission.

I wish to add the following items to the **regular agenda**:

3. **Safety: Clinton Highway.** Years ago, during a planned resurfacing of Clinton Highway, TDOT officials met with members of the Anderson County Sheriff's Department, Tennessee Highway Patrol, myself and others to discuss improving safety. In response to our input, a large number of safety recommendations for safety improvements were proposed by TDOT and a public meeting was held in the Claxton Community, as well as at the Anderson County Commission level to provide comment. Due to overwhelming negative feedback, the majority of the safety improvements were rejected. Working with TDOT, we were able to achieve some limited upgrades, including some improvements to the area known as "Beck's Curve." I have watched as we continue to have crashes along this corridor. Following the tragic news of the most recent fatality on Clinton Highway at Shepard Lane, I would like to request a motion to authorize the

mayor to officially approach TDOT about reopening a safety discussion along this corridor. I have attached data from the Tennessee Highway Patrol regarding fatalities and serious injury crashes that have occurred since 2019. (See crash data exhibit, and highway definition of serious injury)

4. Length of Service Award Program (LOSAP). **Requesting motion to authorize the match of \$200 per eligible volunteer firefighter/rescue squad member for the Tennessee Department of Treasury LOSAP program for 2023 State of Tennessee LOSAP Grant Application.** Grant applications were just released on October 9th, and applications are due November 15, 2023, so I was unable to meet any committee level deadlines for authorization. As the "participating entity," Anderson County will assist the departments with the grant application, as well as assist with understanding the eligibility requirements and record keeping certification. (See attached exhibits)
5. Thank you letter from Mayor Jason Stiltner and Town of Oliver Springs. (Letter attached)

A handwritten signature in blue ink, appearing to read "T. Frank", with a large, stylized flourish extending to the left.

Proclamation
Anderson County Board of Commissioners
Anderson County, Tennessee

WHEREAS, born in 1943 in a log house that had no electricity and no indoor plumbing in West Tennessee's Dyer County, Barry Stephenson was raised by his father, an Air Force veteran, and his mother, along with two younger brothers; and

WHEREAS, Barry is celebrating nearly 40 years of marriage to his wife, Lucy, whom he married in 1984. Barry is a proud father of three grown children: a daughter from a previous marriage, and two sons he shares with Lucy; and

WHEREAS, Barry holds a Bachelor of Science in chemistry and a Master of Science in science education from the University of Tennessee. In 1965, he began teaching chemistry, physics and advance science at Roane County High School in Kingston, Tennessee; and

WHEREAS, in 1968, Barry Stephenson played a key role in the opening of Stewart Laboratories, one of the first labs in Knoxville that focused on environmental chemistry. Barry began as an analyst, then became the lab director, and finally one of the owners of Stewart Laboratories, overseeing multiple mergers, acquisitions, working for IT Corporation, then Quanterra, Inc. He took an early retirement in 1997; and

WHEREAS, in 1998, Mr. Stephenson became president and CEO of Materials & Chemistry Laboratory, Inc. He was a key leader in overseeing the former DOE laboratory and its employees as it became an employee-owned commercial company; and

WHEREAS, when he isn't inspiring, mentoring and teaching others in the corporate world or a classroom, Barry Stephenson enjoys farming, John Deere tractors, woodworking, BBQ sauce, spending time with his family, traveling with his wife, hosting an annual pig roast, and being a friend to everyone he meets; and

WHEREAS, besides his professional pursuits over the years, Barry has been active with: local chambers of commerce; the Rotary Club of Oak Ridge, for which he is past president; the Roane Alliance; past chairman of the East Tennessee Economic Council; the Oak Ridge Public Schools Education Foundation; the Rural Counties STEM Initiatives (Lab-in-a-Box), and since 2006, Barry has served on the Roane State Community College Board of Directors.

NOW, THEREFORE, we, Anderson County Mayor Terry Frank and members of the Board of Anderson County Commissioners, in conjunction with the Aid to Distressed Families of Appalachian Counties (ADFAC), do hereby proclaim Saturday, November 4, 2023, as Barry Stephenson Day in Anderson County and join ADFAC in honoring Barry as the 2023 recipient of the prestigious Bill Wilcox Bow Tie Award for leading a life of purposeful impact, and his selfless service to the community and a better tomorrow.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the official seal of Anderson County to be affixed on this, the 16th day of October, 2023.

Mrs. Terry Frank, County Mayor

H. Tyler Mayes, Commission Chairman

ATTEST:

Jeff Cole, County Clerk

External: Clinton Hwy Crash Data

Paul Clendenen <Paul.Clendenen@tn.gov>

Tue 10/10/2023 2:40 PM

To: Leean Tupper <ltupper@andersoncountyttn.gov>

Cc: Eric L. Miller <Eric.L.Miller@tn.gov>; Stacey Heatherly <Stacey.Heatherly@tn.gov>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I have included crash data below for Clinton Hwy from 1/1/2018 to today's date. I limited it from Bull Run Road to the Knox County border. Please reach out if we can do anything else to help.

Serious injury crashes

Clinton Hwy near Old State Cir 10/5/2019 102531520
 Clinton Hwy at Old State Cir 11/22/2019 102577298
 Clinton Hwy near Strader Rd 2/16/2023 103569549
 Clinton Hwy near Turkey Rd 2/13/2021 102900474
 Clinton Hwy at Turkey Rd 3/9/2019 102329741
 Clinton Hwy at Lonesome Dove Rd 4/28/2019 102377191
 Clinton Hwy near Old Clinton Hwy 7/8/2020 102740107
 Clinton Hwy near Old Clinton Hwy 11/12/2020 102839386
 Clinton Hwy near Shepard Lane 6/24/2019 102427843
 Clinton Hwy near Old Clinton Hwy 12/18/2019 102605694

Fatal Crashes

Clinton Hwy at Bull Run Rd 3/27/2018 101958884
 Clinton Hwy near Old Clinton Hwy 7/27/2023 103731412
 Clinton Hwy near Shepard Lane 2/8/2019 102303985
 Clinton Hwy near Shepard Lane 9/26/2023 400010876



V/R



What is the national definition for serious injuries?

The US DOT defines a serious injury using the MMUCC 4th Edition "*Suspected Serious Injury (A)*" attribute found in the "injury status" data element. A suspected serious injury is defined in the MMUCC 4th Edition as any injury other than fatal that results in one or more of the following:

- Severe laceration resulting in exposure of underlying tissues/muscle/organs or resulting in significant loss of blood
- Broken or distorted extremity (arm or leg)
- Crush injuries
- Suspected skull, chest, or abdominal injury other than bruises or minor lacerations
- Significant burns (second and third degree burns over 10% or more of the body)
- Unconsciousness when taken from the crash scene
- Paralysis

When must a State comply with the new definition?

States are required to comply with the new definition by April 15, 2019. However, it is recommended that States begin using the MMUCC 4th Edition definition and attribute beginning January 2019 or earlier in order to have a complete and consistent crash data file for the entire 2019 calendar year.

What are the criteria for compliance with the new definition?

A State is considered compliant with the serious injury definition requirement if it:

- (a) Maintains a statewide crash database capable of accurately aggregating the MMUCC 4th Edition injury status attribute for "*Suspected Serious Injury (A)*";
- (b) Ensures the State crash database, data dictionary and crash report user manual employs the terminology and definitions for the MMUCC 4th Edition injury status attribute "*Suspected Serious Injury (A)*";
- (c) Ensures the police crash form employs the MMUCC 4th Edition injury status attribute for "*Suspected Serious Injury (A)*"; and
- (d) Ensures that the seven serious injury types specified in the "*Suspected Serious Injury (A)*" attribute are not included in any of the other attributes listed in the States' injury status data elements.

While States are required to adopt the "*Suspected Serious Injury (A)*" attribute, they are strongly encouraged to adopt the full "Injury Status" data element for clarity and ease of use.



**Tennessee Department of Treasury
State of Tennessee Length of Service Award Program for Volunteers**

Memorandum

To: 2023 LOSAP Adopting Entities

From: Ashley Nabors, Assistant Treasurer for Financial Empowerment
Hunter Bethea, Director of Deferred Compensation
Drew Freeman, Director of Outreach

Date: October 9, 2023

RE: Implementation of the State of Tennessee Length of Service Award Program for Volunteers

You have demonstrated your commitment to your community's fire and emergency service volunteers by adopting the State of Tennessee Length of Service Award Program for Volunteers. Our team is eager to engage with you as you implement the program this year. Please find below some tips for successful implementation:

1) Educate local fire chiefs:

Proper communication and coordination with the leadership of your volunteer fire and emergency department(s) is critical to the implementation and ongoing administration of your entity's participation in the LOSAP. Make sure your local fire chiefs are familiar with your LOSAP Participation Agreement and understand their responsibilities for the program, including but not limited to, tracking/reporting eligibility criteria and applying for annual grant funding. It may be helpful for fire chiefs to designate a volunteer to handle the tracking of eligibility criteria through sign up sheets and reporting systems. Additional information about these responsibilities is detailed below.

If you would like assistance onboarding your fire chiefs or other individual involved with the program, please contact your Regional Outreach Representative (contact information listed below) to request a training.

2) Apply for annual State grant funding:

The [State of Tennessee Length of Service Award Program Grant Application](#) should be completed by the chief of each eligible volunteer fire and emergency department covered under your entity's LOSAP Participation Agreement and returned to the Department of Treasury. Each department may apply for up to \$200 in grant funding per eligible volunteer, with a maximum total grant of \$5,000 per applying entity. It is important that each department completes the form by November 15, 2023, to ensure equitable distribution of available grant funds.

3) Promote the program to volunteers:

The Department of Treasury has produced a document entitled [Length of Service Award Program Features and Highlights for Eligible Volunteers](#) to help promote the benefits of the program and engage volunteers.

Once a volunteer receives their first LOSAP contribution, they will have access to track and manage their account through our online portal accessible via Treasury.TN.gov/LOSAP

4) Track eligibility criteria:

Each participating entity has specified its annual eligibility criteria for awarding LOSAP contributions to eligible volunteers in its LOSAP Participation Agreement. It is important that participating entities, in coordination with their volunteer fire and emergency departments, develop appropriate procedures for tracking and documenting that all volunteers receiving a LOSAP contribution have met the eligibility criteria stated in your participation agreement.

5) Make annual contributions and submit grant certification form:

Participating entities must submit program administrative fees , contributions being made on behalf of eligible volunteers, and through the [State of Tennessee Length of Service Award Program Grant Certification](#) forms for State grant funding by December 1 each year. The form must be signed by both the Volunteer Fire Department/Agency (Grant Applicant) and the Local Government (LOSAP Participating Entity).

The Department of Treasury and its contractor Empower Retirement will host an onboarding/contribution training for new adopters this fall to establish credentials and familiarize reporting officials with the reporting system. Stay tuned for an invitation for a virtual training.

Questions? Contact your Regional Outreach Representative:

Drew Freeman
Director of Outreach
615-806-4467
Drew.Freeman@tn.gov

James Armistead
Middle TN
615-289-4447
James.Armistead@tn.gov

Tim Joyce
West TN
901-233-4517
Tim.Joyce@tn.gov

Justin Ball
East TN
423-356-1518
Justin.Ball@tn.gov

Links

[LOSAP Grant Application](#)
[Plan Features and Highlights](#)
[LOSAP Grant Certification](#)

STATE OF TENNESSEE LENGTH OF SERVICE AWARD PROGRAM ("LOSAP") GRANT APPLICATION

Name of Volunteer Fire Department/Agency ("Grant Applicant")

Applicant Address: _____

Applicant Contact: _____

Contact Title: _____

Email: _____

Phone Number: _____

Name of Governmental Agency participating in LOSAP ("LOSAP Participating Entity")

Entity Address: _____

Entity Contact: _____

Contact Title: _____

Email: _____

Phone Number: _____

I, _____, on behalf of the Grant Applicant apply for the Length of Service Award Program ("Program" or "LOSAP") grant funding for calendar year _____. Grant funding shall not exceed \$200 per bona fide volunteer meeting the eligibility criteria to receive a contribution as authorized in Tennessee Code Annotated, Section 8-25-115.

Through this grant application, the Grant Applicant accepts the terms and conditions of the LOSAP grant program which are contained in applicable laws, rules, and policies. I acknowledge and understand that from time to time and without prior notice, the State Treasurer may amend or delete any grant program policy, procedure, guideline, or manual. Any future changes to grant program are automatically incorporated into and deemed to amend this grant application.

GRANT APPLICANT (VOLUNTEER FIRE DEPT. OR AGENCY)

DATE

SIGNATURE

PRINT NAME AND TITLE

ATTACHMENT A

NUMBER OF EXPECTED ELIGIBLE VOLUNTEERS FOR A LOSAP CONTRIBUTION IN THE CALENDAR YEAR:

EMPLOYER CONTRIBUTION AMOUNT BUDGETED FOR EACH ELIGIBLE VOLUNTEER:

NOTE: Before the end of each calendar year, the Grant Applicant or the LOSAP Participating Entity must submit an executed LOSAP Grant Certification document to the Tennessee Department of Treasury.

STATE OF TENNESSEE LENGTH OF SERVICE AWARD PROGRAM ("LOSAP") GRANT CERTIFICATION

Name of Volunteer Fire Department/Agency ("Grant Applicant")

Applicant Address: _____

Applicant Contact: _____

Contact Title: _____

Email: _____

Phone Number: _____

Name of Governmental Agency participating in LOSAP ("LOSAP Participating Entity")

Entity Address: _____

Entity Contact: _____

Contact Title: _____

Email: _____

Phone Number: _____

I certify under the penalty of perjury that the individuals named in Attachment A are volunteers who have met all eligibility criteria to receive a contribution to the Length of Service Award Program ("Program" or "LOSAP"). I further certify that an employer contribution is being made of at least \$200.00 per volunteer for the current calendar year and all information contained in this certification is true and accurate to the best of my knowledge.

Any person who knowingly makes or causes any false statement, report or claim to be made to the State may be liable to the State under the False Claims Act for damages and a civil penalty.

VOLUNTEER FIRE DEPT/AGENCY

LOSAP PARTICIPATING ENTITY

SIGNATURE

SIGNATURE

PRINT NAME AND TITLE

PRINT NAME AND TITLE

DATE

DATE



ATTACHMENT A

GRANT APPLICANT _____

LOSAP PARTICIPATING ENTITY _____

VOLUNTEER

EMPLOYER CONTRIBUTION AMOUNT



VOLUNTEER

EMPLOYER CONTRIBUTION AMOUNT

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Length of Service Award Program Features and Highlights for Eligible Volunteers

The State of Tennessee Length of Service Award Program (LOSAP), administered by the Tennessee Department of Treasury, allows participating local governments and tax-exempt organizations (volunteer entities) to provide financial rewards to volunteers performing firefighting and prevention, emergency medical, and ambulance services. A volunteer must receive no compensation for the services and instead receive only reasonable reimbursement or nominal stipends. The LOSAP is designed to recruit, retain, and reward volunteers for their commitment to the community.



Eligibility

In order to be eligible for a LOSAP contribution, you must complete the eligibility criteria established by your volunteer entity in their adoption agreement. You should consult your volunteer entity for your specific eligibility criteria. LOSAP eligible volunteer service will not be aggregated if you are providing service to more than one volunteer entity.

Contributions

If you meet the eligibility criteria established by your volunteer entity, you will receive an annual contribution from your volunteer entity to your LOSAP account. The minimum annual contribution is \$200. If your volunteer entity has applied for State grant funds, you may also receive a grant contribution of up to \$200 to your LOSAP account.

All contributions must come from your volunteer entity. You are not able to make your own contributions to your LOSAP account.

Investments

The TN Stable Value Fund has been selected as the default investment option for LOSAP contributions. The primary objective of this fund is to provide safety of principal while earning a competitive credited interest rate. You may also elect to invest contributions in the Fidelity Puritan Fund, which is invested in publicly traded stocks and bonds. You can review the performance of both funds at Treasury.tn.gov/LOSAP.

Investments for the State of Tennessee LOSAP will be overseen by the Tennessee Department of Treasury. This experienced team monitors the performance of the investment options through a quarterly review process.

Vesting

Vesting refers to how you become entitled to receive the full amount of your LOSAP account balance when you reach the distribution age. You will accrue one year of service for each year in which you

receive a contribution to your LOSAP account. You are vested in the plan after reaching five (5) years of service. You must obtain a minimum of five (5) years of service with a single volunteer entity to be able to take distributions on or after age 45. Your volunteer entity will establish the terms under which you will forfeit your unvested LOSAP account balance.

Distributions

Contributions and any associated investment earnings in your LOSAP account may be distributed to you upon attainment of age 45 and completion of a minimum of five years of service. You or your designated beneficiaries are also eligible for a distribution in the event of your disability or death. Distributions may only be made as a lump sum and are subject to ordinary income tax. Your volunteer entity will be responsible for confirming your eligibility and approving requested distributions.

Taking a distribution does not prohibit you from receiving additional LOSAP contributions based on future years of LOSAP eligible service with your volunteer entity.

Expenses

The annual administration fee is 0.149% (14.9 bps) of your account balance with a minimum fee of \$12 per year. A portion of the fee is deducted each month. For example, if you have an average monthly account balance of \$10,000, your total annual fee would be \$14.90. This would be assessed monthly at \$1.24 per month.

LOSAP Account Access

Online access and customer service for the State of Tennessee LOSAP will be provided by RetireReadyTN. You may view and manage your LOSAP account through the RetireReadyTN participant portal.

Register your online account and log in at Treasury.tn.gov/LOSAP.

Once you have registered your account, you may log in to:

- View your account balance
- Designate your beneficiary
- Change your investment options
- Request a distribution (once vesting and age requirements are met)

You may also speak to a RetireReadyTN customer service representative by calling 800-922-7772 Monday through Friday between 8 a.m. and 7 p.m. CT.

LOSAP participating volunteers employed by a participating employer of the State of Tennessee 401(k) and/or 457 plans, may access information about those plans through the same participant portal and customer service center.

About the Tennessee Department of Treasury

The Tennessee Department of Treasury is responsible for many of the financial operations of state government, including managing and overseeing more than \$115 billion in assets through its various investment programs. Treasury administers the State's retirement program, RetireReadyTN, which combines the state pension plan, Tennessee Consolidated Retirement System, and the State's deferred compensation plans.



Jason Stiltner / Mayor
Joseph Van Hook
City Recorder / Judge
Cory Jenkins / City Manager
Ramona Walker
Court Clerk / Finance Officer

Town of Oliver Springs

717 Main Street - P.O. Box 303

Oliver Springs, TN 37840

Ph (865) 435-7722 Fax (865) 435-4881

Aldermen
Robert Miller
Jeff Bass
Kenneth Brown
Teresa Van Hook
Terry Holland
James Brummett

October 5th 2023

RECEIVED
OCT - 9 2023
COUNTY MAYOR'S OFFICE

Dear Mayor Terry Frank and Anderson County Commissioners,

On behalf of the entire Town of Oliver Springs & the Oliver Springs Fire Department, I wanted to express our deepest gratitude for the generous allocation of \$50,000. This funding will play a pivotal role in enhancing the capabilities and safety of our dedicated firefighters.

The acquisition of new radios has been a long-standing necessity for our department. These crucial communication devices are the lifeline of our operations, allowing us to coordinate responses effectively, ensure the safety of our team members, and provide timely assistance to our community in emergencies.

Once again, thank you Mayor Terry Frank and the County Commissioners for your unwavering support of our fire department. We look forward to putting this funding to good use and ensuring that our community remains a safe and secure place to live.



Mayor Jason Stiltner
Town of Oliver Springs

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

October 5, 2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
8		Election of Chairman and Vice-Chairman	Motion Passed
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
1	1	Fund 141 - Special Education	\$ 9,092.00
1	2	Fund 141 - Special Education	\$ 114,746.92
2	3	Fund 143 - School Nutrition	\$ 1,063,869.00
2	4	Fund 143 - School Nutrition	\$ 128,504.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
3	5	Fund 141 - Fiscal Services	\$ 6,300.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
3	6	Fund 131 - Highway	\$ 5,000.00
4	7	General Fund 101 - Finance/Sheriff	\$ 19,000.00
4	8	General Fund 101 - Finance/Sheriff	\$ 86,970.40
5	9	General Fund 101 - Finance/General Sessions	\$ 31,600.00
5	10	General Fund 101 - EMA	\$ 28,250.00
6	11	General Fund 101 - Election	\$ 9,405.96
6	12	Fund 115 - Library Board	\$ 1,090.05
6	13	Fund 115 - Library Board	\$ 2,556.00
7	15	General Fund 101 - County Clerk	\$ 10,700.00
8	16	General Fund 101 - Fleet Services	\$ 13,000.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
7	14	General Fund 101 - Juvenile	\$ 4,592.50
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 7 - Miscellaneous			

Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%
FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September									
October									
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$999,892.55	\$1,862,180.30	\$200,562.03	\$90,184.18	\$4,498,243.77	\$232,023.86	\$114,634.43	\$7,997,721.12	

Local Option Sales Tax - Total Net Collections

Month	FY2021	FY2022	FY2023	FY2024
July	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000
August	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000
September	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
October	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
November	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
December	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
January	\$4,800,000	\$4,600,000	\$4,700,000	\$4,800,000
February	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
March	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
April	\$4,200,000	\$4,200,000	\$4,200,000	\$4,200,000
May	\$4,200,000	\$4,200,000	\$4,200,000	\$4,200,000
June	\$4,200,000	\$4,200,000	\$4,200,000	\$4,200,000

Unaudited

ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
September 30, 2023

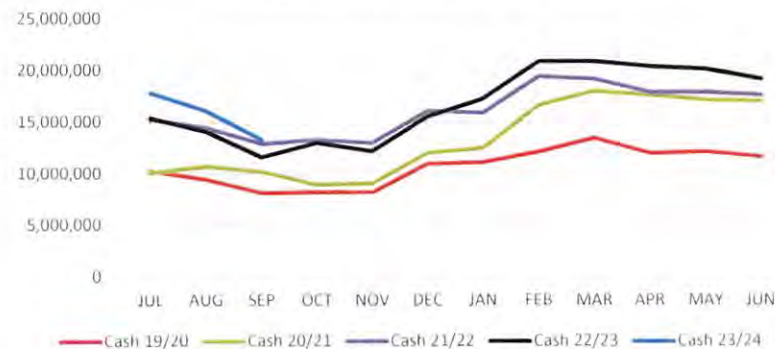
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,650,387	\$ 1,333,299	\$ 3,759,895	\$ 10,593,946 *	\$ 17,337,527	\$ 13,285,269
115	Library Fund	\$ -	\$ 352,872		\$ -	\$ -	\$ 352,872	\$ 257,733
116	Solid Waste/Sanitation Fund	\$ -	\$ 552,786	\$ -	\$ -	\$ -	\$ 552,786	\$ 188,857
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 601,414	\$ 601,414	\$ 825,121
121	American Rescue Plan							\$ 8,971,299
122	Drug Control Fund	\$ -	\$ 144,425	\$ 8,754	\$ -	\$ -	\$ 153,179	\$ 150,611
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 51,839
128	Tourism Fund	\$ -	\$ 307,698	\$ -	\$ 200,000	\$ -	\$ 507,698	\$ 971,533
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 2,837,691	\$ -	\$ -	\$ 3,185,098	\$ 3,826,989
141	General Purpose School Fund	\$ -	\$ -	\$ 10,008,821	\$ -	\$ -	\$ 10,008,821	\$ 6,721,556
143	Central Cafeteria	\$ 151,640	\$ 3,240,143	\$ -	\$ -	\$ -	\$ 3,391,783	\$ 3,854,062
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 791,677
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 789,000
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 378,779
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 436,154
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 607,888
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 1,117,286
		\$ 262,484	\$ 9,312,492	\$ 14,302,378	\$ 5,148,547	\$ 11,195,360	\$ 40,221,261	\$ 43,225,653

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
September

Cash 19/20	8,163,556
Cash 20/21	10,216,945
Cash 21/22	12,898,667
Cash 22/23	11,577,571
Cash 23/24	13,285,269

General Fund Cash Trends



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL				
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00				
-Less Budgeted To-Date		\$ (8,955,694.70)	\$ (3,184,304.47)	\$ (12,139,999.17)				
Remaining Allocation		\$ 1,044,305.30	\$ 1,767,769.53	\$ 2,812,074.83				
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	COMPLETION DATE	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	FY22	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	FY22	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	FY23	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	FY23	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	FY22	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	FY22	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	FY24	8/15/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	FY23	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	FY24	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	FY24	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	FY24	6/19/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	FY24	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	FY24	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	FY24	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	FY24	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 3,000.00	\$ 27,000.00	In Progress	YES	FY24	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 638,981.85	\$ 380,189.00	In Progress	YES	FY24	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 95,545.84	\$ 569,154.16	In Progress	YES	FY24	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 55,711.98	\$ 94,288.02	In Progress	YES	FY24	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	FY24	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ -	\$ 225,000.00	In Progress	YES	FY24	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 495,788.02	\$ 404,211.98	In Progress	YES	FY24	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	In Progress	YES	FY24	11/21/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	FY24	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 9,334.76	\$ 30,665.24	In Progress	YES	FY24	8/15/2022
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 400,000.00	\$ 150,000.00	In Progress	YES	FY24	8/21/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	FY24	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	FY24	5/15/2023
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	Pending	NO	FY27	6/19/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	FY24	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ -	\$ 13,475.23	Pending	YES	FY24	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	FY25	9/18/2023
		\$ 12,139,999.17	\$ 6,583,321.89	\$ 5,556,677.28				

BUDGET COMMITTEE MINUTES

OCTOBER 5, 2023

Members Present:

Shain Vowell, Commissioner – Chairman
Bob Smallridge, Commissioner
Jerry White, Commissioner
Michael Foster, Commissioner
Shelly Vandagriff, Commissioner
Tyler Mayes, Commissioner

Members Absent:

Aaron Wells, Commissioner
Sabra Beauchamp, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS	Special Education Fees for Service	\$9,092.00
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Increase Expenditure Codes:

141-71200-171-SEFFS	Speech Pathologists	\$8,000.00
141-71200-201-SEFFS	Social Security	496.00
141-71200-204-SEFFS	State Retirement	480.00
141-71200-212-SEFFS	Employer Medicare	<u>116.00</u>
		\$9,092.00

Justification: To appropriate Special Education Fees for service funds for salary supplements for Speech Pathologists.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46590-STSEP	State Special Education Preschool Grant	\$114,746.92
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Increase Expenditure Codes:

141-71200-163-STSEP	Educational Assistants	\$50,000.00
141-71200-201-STSEP	Social Security	3,448.89
141-71200-204-STSEP	Pensions	3,374.64
141-71200-206-STSEP	Life Insurance	174.00
141-71200-207-STSEP	Medical Insurance	7,500.00
141-71200-212-STSEP	Employer Medicare	806.59
141-71200-429-STSEP	Instructional Supplies & Materials	24,480.54
141-72220-524-STSEP	In-service/Staff Development	20,000.00
141-99100-504-STSEP	Indirect Cost	<u>4,962.26</u>
		\$114,746.92

Justification: To appropriate funds allocated to the Special Education Department by the State Special Education Preschool Grant for the 2023/2024 school year.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **APPROPRIATION** in Central Cafeteria Fund 143 be approved.

Increase Reserve Code:

143-34230	Food Service Reserve	\$1,063,869.00
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Decrease Expenditure Codes:

143-73100-162	Food Service Clerical Personnel	\$520,000.00
143-73100-165	Food Service Cafeteria Personnel	<u>543,869.00</u>
		\$1,063,869.00

Justification: There was an error made in the budget process and the budget is balanced with this adjustment and there will be no projected budget shortfall.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **APPROPRIATION** in Central Cafeteria Fund 143 be approved.

Increase Revenue Code:

143-47114	Food Service USDA SCA Grant	\$128,504.00
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Increase Expenditure Codes:

143-73100-469	Food Service USDA Commodities	\$6,000.00
143-73100-422	Food Service Food Supplies	32,504.00
143-73100-709	Food Service Data Processing	60,000.00
143-73100-718	Food Service Motor Vehicles	<u>30,000.00</u>
		\$128,504.00

Justification: A. is a new round, and probably final round, of supply chain assistance grant
B. Commodity adjustment to reflect increased value of USDA foods received or to be received.
C. Additional budget for food price increases already seen for October.
D. Approximately 47 machines and peripherals need updating and with the supply chain monies, this would be a good opportunity to update (9 year old machines now).
E. We continue to look for food transport vehicles and have seen continued price increases.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72120-213	Payments to Retirees	\$6,300.00
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Decrease Expenditure Code:

141-72120-131	Medical Personnel	\$6,300.00
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Justification: To transfer funds for retirement benefit payment initially overlooked in original appropriation.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-433	Lubricants	\$5,000.00
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Decrease Reserve Code:

131-34550	Restricted For Hwy	\$5,000.00
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Justification: Possible need of more oil and lubricants.

Motion by Commissioner Shain Vowell, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-2000	Other Fed/thru State-Meth Overtime	\$19,000.00
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Increase Expenditure Codes:

101-54110-187-1500	Sheriff Department-Meth Grant Overtime Pay	\$16,588.00
101-54110-201-1501	Social Security	1,023.00
101-54110-204-1502	Retirement	1,150.00
101-54110-212-1503	Medicare	<u>239.00</u>
		\$19,000.00

Justification: Increasing revenue and expenditures for Meth overtime grant for Sheriff's Office.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46870	Emergency Hospital-Prisoner	\$86,970.40
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Increase Expenditure Code:

101-54210-507	Jail-Medical & Dental	\$86,970.40
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Justification: State reimbursement for contracted prisoner boarding. \$360,000 budget with only \$16,638 available.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Prince, Finance/General Sessions, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Codes:

101-46980-AEM1	Other State Grants-Revenue (Alt E-Monitoring)	\$13,430.00
101-42310-AEM1	Gen Ses Court-Fines (Alt-E-Monitoring)	4,740.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	<u>13,430.00</u>
		\$31,600.00

(Amendment will be from 101-34530 Restricted Alcohol & Drug Treatment and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-53310-399-AEM1	Gen Ses Judge-Other Contracted Serv (Alt E-Monitoring)	\$31,600.00
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Justification: To allocate 2023-2024 Alternate Electronic Monitoring (AEM) Grant funds along with associated match and revenue. This grant will assist in the reimbursement of approximately 158 device months for the electronic monitoring of indigent people.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47235-DHS	Department of Homeland Security Grant	\$28,250.00
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Increase Expenditure Code:

101-54410-499-DHS	Emergency Management-Other Supplies & Materials	\$28,250.00
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Justification: To purchase generators and portable lighting for physical protective measures. Along with ReadyOp for enhancing intelligence and information sharing within Anderson County and/or alongside of District 2 Department of Homeland Security.

Motion by Commissioner Shelly Vandagriff, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-ELECT	Security Grant/Fed/State Grant	\$9,405.46
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Increase Expenditure Codes:

101-51500-709	Data Processing Equipment	\$6,000.00
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101-51500-790	Other Supplies & Equipment	<u>3,405.96</u>
		\$9,405.96

Justification: The remainder of the Security Grant will be spent on printers, ballot bags, upgraded server, additional security software, and battery backups.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Briceville Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-1001	Local Restricted Funds-Briceville	\$1,090.05
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Increase Expenditure Code:

115-56500-709-1001	Data Processing Equipment	\$1,090.05
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Justification: This is a one-time transfer of funds to cover projected shortages in two accounts.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Revenue Code:

115-47590-4001	Other Federal thru State	\$2,556.00
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Increase Expenditure Code:

101-56500-709-4001	Data Processing Equipment	\$2,556.00
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Justification: Money to be spent on the 23/24 Technology Grant to purchase technology items for the library. This grant is a 50% match/reimbursement grant.

Motion by Commissioner Tyler Mayes, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Shain Vowell

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,592.50
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Increase Expenditure Code:

101-53500-435	Juvenile Court-Office Supplies	\$4,592.50
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Justification: We are in need of 6 new scanners for the Juvenile Court staff. The current scanners that we are using are at least 10 years old, if not older. The scanners are imperative to our daily function in our job duties. Currently it can take up to 7-10 tries to get one document to scan properly which is taking up valuable working time that could be spent on other necessary court tasks. Without the appropriate equipment to work with we cannot effectively and efficiently do our jobs to keep the court running on time and smoothly.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$10,700.00
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(Amendment will be from 101-34515-TITLE Restricted for Data Processing and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-52500-351	Rentals	\$9,500.00
101-52500-335	Maintenance & Repair	<u>1,200.00</u>
		\$10,700.00

Justification: Rent for Norris location.

Motion by Commissioner Shain Vowell, seconded by Commissioner Tyler Mayes, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-399	Other Contracted Services	\$6,000.00
101-54900-450	Tires and Tubes	<u>7,000.00</u>
		\$13,000.00

Increase Revenue Code:

101-48140-FLEET	Contracted Services-Fleet	\$13,000.00
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Justification: Replacement of funds used in these line items.

Motion by Commissioner Jerry White, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Nominations for Budget Committee Chair and Vice-Chair

Chairman Shain Vowell called for nominations for the Budget Committee Chair:

Commissioner Shelly Vandagriff nominated Commissioner Michael Foster for Committee Chair.

Commissioner Jerry White nominated Commissioner Shain Vowell for Committee Chair.

Motion by Commissioner Jerry White, second by Commissioner Shelly Vandagriff, to cease nominations. Motion Passed.

Voting “Yes” for Commissioner Michael Foster: Commissioners Vandagriff, Mayes, and Foster.

Voting “Yes” for Commissioner Shain Vowell: Commissioners Smallridge, White, and Vowell.

Commissioner Vowell withdrew from consideration.

Voting “Yes” for Commissioner Michael Foster: Commissioners Vandagriff, Mayes, Vowell, Smallridge, White, and Foster. Commissioner Michael Foster elected as Committee Chair.

Motion by Commissioner Tyler Mayes, second by Commissioner Shelly Vandagriff, to add election of a Vice-Chair to the agenda. Motion Passed.

Commissioner Jerry White nominated Commissioner Bob Smallridge for Committee Vice-Chair.

Motion by Commissioner Jerry White, second by Commissioner Shelly Vandagriff, to cease nominations. Motion Passed.

Commissioner Bob Smallridge elected Budget Committee Vice-Chair by acclamation.

SECTION A, Grant Applications/Election

1. Finance Director Robby Holbrook presented a request from the Election Commission to apply for the "State Computer Grant". (To be used for computer, printers, monitors, and related software.

Motion by Commissioner Bob Smallridge, second by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION B, New Business

Finance Director Robby Holbrook presented an appropriation request from the County Clerk's Office.

This is reflected as the "15th item" above.

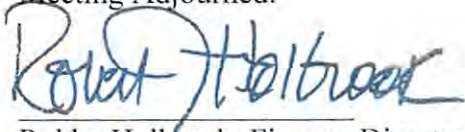
Finance Director Robby Holbrook presented an appropriation request from Fleet Services.

This is reflected as the "16th item" above.

SECTION C, Old Business

None.

Meeting Adjourned.

A handwritten signature in blue ink that reads "Robby Holbrook". The signature is stylized with a large, looped "R" and a cursive "Holbrook".

Robby Holbrook, Finance Director

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
October 9, 2023
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Phil Yager, Denise Palmer, Tyler Mayes, Aaron Wells and Stephen Verran.

Public Comment Period

Commissioner Mayes entertained a motion to add the selection of a vice-chair to the agenda as item A.2. Commissioner Yager made the motion. Commissioner Wells seconded the motion. Motion passed unanimously.

A.1 Selection of Chairperson

Commissioner Palmer nominated Commissioner Yager for Chairman. Commissioner Wells made a motion to move to close. Motion passed unanimously.

A.2 Selection of Vice-Chair

Commissioner Mayes nominated Commissioner Palmer for Chairman. Commissioner Verran made a motion to move to close. Motion passed unanimously.

B. Contracts Approved by Law Director

C. Contracts Pending Law Director Approval

1. **MajorClarity by Paper, BOE ACCTC, Contract #24-0046** - Three-year contract with renewal options for career and college exploration software. Price is \$9,400/year.

Commissioner Mayes made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Palmer seconded the motion. Motion passed unanimously pending Law Director approval.

D. Other Business

E. New Business

Anderson County Board of Commissioners
Financial Management Committee
Meeting Minutes

October 9, 2023
4:00 PM, Room 312

Members Present: Phil Yager (Committee Chair), Josh Anderson, Terry Frank, Tim Isbel, Tracy Wandell, and Gary Long.

Members Absent: Tim Parrott

Meeting Facilitator: Phil Yager (Committee Chair)

Call to Order: The meeting was called to order by Phil Yager (Current Committee Chair).

I. Chairman & Vice Chairman

Motion by Superintendent Long, second by Commissioner Wandell, to elect current Vice-Chair Mayor Frank to Chair. Motion passed unanimously.

As Finance Committee Chair, Mayor Frank opened the floor for nominations for Vice-Chair.

Motion by Superintendent Long, second by Commissioner Anderson, to nominate Commissioner Wandell as Finance Committee Vice-Chair.

Motion by Superintendent Long, second by Commissioner Isbell, to cease nominations and elect Commissioner Wandell as Finance Committee Vice-Chair by acclamation. Motion passed unanimously.

II. Capital Assets & Controllable Assets Policy

Finance Director Robby Holbrook presented a draft of the new “Capital Assets & Controllable Assets Policy” (previously titled “Inventory and Fixed Assets”) for comment and consideration.

Motion by Commissioner Isbel, second by Commissioner Wandell, and passed to place approval of the changes to “Section 10.5 Accountability Policy” on hold until the next meeting agenda. Motion passed unanimously.

Motion by Commissioner Wandell, second by Commissioner Isbel, and passed to approve the changes to “Section 10.6.1 Sale of Surplus County Personal Property” contingent upon Law Director approval. Motion passed unanimously.

Motion by Commissioner Yager, second by Commissioner Anderson, and passed to approve all changes to the “Capital Assets & Controllable Assets Policy” with

the exceptions of “Section 10.5 Accountability Policy” and “Section 10.6.1 Sale of Surplus County Personal Property”. Motion passed unanimously.

III. Wireless Device Policy

Finance Director Robby Holbrook presented a draft of the new “Wireless Devices Policy” for comment and consideration.

No Action taken.

Tourism Director Stephanie Wells presented a request for an exception to the current \$200.00 per phone limit to allow for a departmental phone with enhanced audio/visual and storage capabilities.

Motion by Superintendent Long, second by Commissioner Isbell, for Director Wells to check the new phone pricelist with Deputy Purchasing Agent Ajmeri for an acceptable alternative. If not, then add the topic to the next meeting agenda. Motion passed unanimously.

IV. Fund Balance Policy

Finance Director Robby Holbrook proposed the possibility of increasing the General Fund fund balance minimum. (Chapter 8, section 8.5.2) of the Financial Management Policies & Procedures Manual (FMPP).

Motion by Commissioner Yager, second by Commissioner Anderson, and passed to increase the minimum fund balance policy to \$6,000,000. Motion passed unanimously.

V. Travel Policy Update

Finance Director Robby Holbrook presented a draft of the proposed “Travel Policy” for comment and consideration.

No action taken.

VI. Anderson County Financial Review

Finance Director Robby Holbrook presented Anderson County’s “Overview of Fiscal Health Metrics, Financial Trends, and Comptroller Budget Review” as published by the Office of the Tennessee Comptroller of the Treasury.”

No action taken

VII. Old Business –None

VIII. New Business –None

IX. Meeting Adjourned

Chapter 10

Capital Assets & Controllable Assets

Section 10.1 General Acquisition of capital assets is an expenditure of governmental fund resources. General capital assets are classified as land, buildings and building improvements, infrastructure, machinery and equipment, and construction in progress. Capital assets shall be recorded at cost, or if cost is not practicably determinable, at estimated cost.

Section 10.2 Records: In order to track and maintain control of county assets, accurate records are imperative. Assets that meet the county's capitalization and accountability policies shall be tagged and recorded. Transfers, sales or disposals of tagged assets must be communicated to the Finance Department for proper asset accounting.

Section 10.3 Capitalization Policy: It is the policy of Anderson County Government to capitalize assets that meet either of the following criteria:

- an original cost of \$20,000 or more with a useful life of three years or more;
- assets with title.

Section 10.4 Controllable Assets:

In addition to Capital Assets, this policy addresses Controllable Assets. Controllable Assets are assets that do not meet the county's thresholds for capitalization, but may require special attention for one or more of the following reasons:

- to ensure legal compliance (e.g., items acquired through grant contracts);
- to protect public safety and avoid potential liability (e.g., law enforcement weapons);
- to compensate for a heightened risk of theft (e.g., computers, audio visual equipment, etc.).

To be classified as a controllable asset, the item must meet one or more of the following criteria:

- an original cost between \$5,000 and \$19,999, and a useful life of more than one year;
- law enforcement weapons;
- all computers.

Section 10.5 Accountability Policy: All department heads are responsible for the Capital Asset and Controllable Asset inventories of their departments. All departments are required to conduct an annual inventory of all controllable assets assigned to their department. A second inventory listing of only assets with cost basis that are over the capitalization threshold for financial reporting should be prepared and submitted to the Purchasing Office annually. All Capital Assets and Controllable Assets shall be assigned asset identification numbers for tracking and control purposes. When a Capital Asset is ready to be placed into service, the receiving department must supply the Deputy Purchasing agent with photographs of the asset and associated asset tag.

The Finance Department shall periodically review inventory lists with departments, offices and agencies for assets with a value of \$20,000 and greater. Any discrepancies shall be investigated and appropriate actions taken.

Section 10.6 County Personal Property Disposition Policy:

County Personal Property is any county-owned property other than Real Property. Surplus County Personal Property is property no longer needed or useful for the efficient or safe operation of county business.

When a Department Head or Elected Official identifies departmental property as no longer needed or useful for the efficient or safe operation of departmental business, they must request disposition of that property by the Purchasing Office utilizing the Property Disposition and Surplus Record form.

If the Department Head or Elected Official does not arrange for transfer to another department or office, the Deputy Purchasing Agent will send an email notification to the appropriate departmental contacts informing them that the property is available for transfer.

If no county departments or offices claim the property for transfer, and the property is a Capitalized Asset, the Deputy Purchasing Agent shall recommend that the Purchasing

Committee and County Commission declare the property as available for disposition and approve the recommended Disposition Method.

If no county departments or offices claim the property for transfer, and the property is not a Capitalized Asset, the Deputy Purchasing Agent shall determine the appropriate Disposition Method.

Disposition Methods include, but are not limited to, surplus sale (including internet sales), salvage and scrap sale, donation, transfer, recycling, discarding, and destruction.

The Property Disposition and Surplus Record form is available on the Purchasing Department page of the County website.

Section 10.6.1 Sale of Surplus County Personal Property:

Equipment, materials and supplies that are no longer used in county operations shall be sold at open auction to the highest bidder by the Finance Department. The Deputy Purchasing Agent shall identify and organize surplus items until such auction is held. Internet auction websites may be utilized for listing surplus items for auction.

Equipment, materials, and supplies that are not sold at auction after three attempts may be recycled or discarded with the approval of the Finance Director.

Section 10.6.2 Donation and Transfer of Equipment, Materials, and Supplies:

Transferring or donating equipment, materials and supplies to an entity outside of Anderson County Government requires Purchasing Committee and County Commission approval. An exception exists for Anderson County Animal Care and Control (ACACC). When ACACC receives donated food products that are reaching expiration date or products not suitable for shelter use (e.g. rawhides/choking hazard; toys that can be ingested), ACACC may surplus those items to an officially registered 501c3 rescue organization at the discretion of the Department Head. Documentation of registered 501c3 will be maintained by ACACC and a log of surplus will be maintained.

Section 10.6.3 Consumable County Personal Property:

Anderson County Government
Finance Department ♦ Policies and Procedures Manual
Revised 10-16-23

Consumable items that become damaged or depleted to a condition that no is longer useable for their intended purpose, and have little or no commercial value for their intended purpose, may be recycled or discarded at the discretion of the Department Head and Deputy Purchasing Agent.

Examples of these items include, but may not be limited to: office supplies and equipment with a replacement cost of less than \$100, pens, pencils, tires, batteries, and oil.

Section 10.6.4 Surplus Electronic Equipment:

To insure Anderson County's Intellectual Property and Digital Data is protected from improper acquisition, all surplus electronic equipment (including, but not limited to, cell phones, computers, laptops, tablets, data storage devices, copiers and printers) must be approved by the Deputy Purchasing Agent and the Information Technology Director before transfer to another department, sale, donation, or destruction.

IT Director approval will be evidenced on the Property Disposition and Surplus Record form by the IT Director's stamp and signature. Destruction of electronic equipment must follow IT Director approved methods and conducted by authorized personnel.

Anderson County Government Wireless Devices Policy

Purpose

This policy establishes guidelines for the purchase and appropriate use of wireless devices for county employees. Wireless devices include (but are not limited to) cell phones, laptops, tablets, hotspots and GPS units.

All County purchases of wireless devices must also comply with all Purchasing policies and procedures. All wireless devices are Anderson County property and may only be used for conducting Anderson County business.

Requesting a Cellular Device

A *Request for Wireless / Electronic Device Form* (the form) must be submitted to the Purchasing Office. The form is to identify the type of device and service plan needed, the funding codes and the justification. For any cell phone exceeding \$200 in cost, the excess must be paid by the employee.

Simple convenience is not a sufficient justification for a wireless device. Acceptable justifications include:

- Employee frequently travels on County business or regularly works away from their assigned workstation.
- Safety of employee.
- Employee's position requires access outside of normal business hours.

Available Plans:

- Basic calling (employee may only make and receive calls).
- Texting plan enables an employee to send and receive text messages.
- Data plan permits an employee to send and receive email and access the internet.

When applicable, the elected official/department head must determine the best shared plan for their employees.

The form includes the terms and conditions of wireless use and must be signed by the employee as an acknowledgement that these have been read and understood by the employee. The form must also be signed by the elected official/department head.

Each elected official/department head is responsible for the wireless devices in their department and is responsible for reviewing the usage on an annual basis, to ascertain the reasonableness of the usage.

A new form is required for a change in a wireless device or service.

Loss or Damage

Employees issued wireless devices are responsible for the security and maintenance of the device and must promptly report any damage, loss, theft, or vandalism to the Purchasing Office at 457-

6218 or at purchasing@andersoncountyttn.gov and to the employee's supervisor. The Purchasing Office will review circumstances and arrange for the replacement or repair of the lost/stolen/damaged device.

Additional Terms and Conditions

Tennessee Code Annotated § 55-8-199 makes it illegal for a driver to:

- (a) hold a cellphone or mobile device with any part of their body,
- (b) write, send, or read any text-based communication,
- (c) reach for a cellphone or mobile device in a manner that requires the driver to no longer be in a seated driving position or properly restrained by a seat belt,
- (d) watch a video or movie on a cellphone or mobile device, and
- (e) record or broadcast video on a cellphone or mobile device. Employees are discouraged from using a wireless device to make or receive calls while driving. Employees must follow all Federal and State laws regarding the use of wireless devices in motor vehicles. Texting or emailing while driving, and operating a wireless device in school zones are illegal in Tennessee. Other states have more stringent laws.

~~Employees that are fined for violations are responsible for payment of the fines and may be subject to disciplinary action.~~

~~In all cases, use of a County provided wireless device is subject to the acceptable use restrictions covered in the "Electronic Mail Acceptable Use Policy".~~

In all cases, use of a County provided wireless device is subject to the acceptable use restrictions covered in the "Use of Computer, Internet, Phone and e-Mail" policy as described in the Anderson County Government Employee Handbook.

Violations

Failure to comply with County policy regarding wireless devices may result in disciplinary action, including termination of wireless device privileges. Any fees incurred through abuse of this policy constitutes misappropriation of County assets and misuse of government property, which may be subject to appropriate discipline. The County reserves the right to take legal action to recover any costs wrongly incurred by the county due to an employee's violation of this policy.

Request for Wireless/Electronic Device Form

Date: _____

Employee Name: _____ Employee Job Title: _____

Department: _____

Justification: _____

Requested Device: _____

Requested Accessories: _____

Device & Accessories Cost: _____

Device & Accessories Cost Budget Code: _____

Monthly Rate Plan Cost: _____

Monthly Cost Budget Code: _____

Employee Signature: _____

Elected Official/Department Head Signature: _____

(By signing this form the Employee and Elected Official/Department Head certify agreement and compliance with the Anderson County Government Wireless Devices Policy.)

Finance Director Approval: _____

Deputy Purchasing Agent Approval: _____

Wireless Vendor: _____

Date Ordered: _____

Wireless Phone Number Assigned: _____

Section 8.5.2 Minimum Level of Unassigned Fund Balance – General Fund: The General Fund unassigned fund balance will be maintained at a level sufficient to provide for the required resources to meet operating cost needs; to allow for unforeseen needs of an emergency nature; and to permit orderly adjustment to changes resulting from fluctuations of revenue sources. Given that current property tax collections do not begin until the fourth month of the fiscal year; the County will maintain at least eight percent (8%) of the next year's budget in the unassigned fund balance of the General Fund.

Per the fund balance policy as approved by the Board of Commissioners on September 21, 2020, the General Fund unassigned fund balance will maintain at least ~~\$5,500,000~~ and requires two-thirds (2/3) affirmative vote by the Board of Commissioners to further draw down the unassigned fund balance.

Anderson County

Overview of Fiscal Health Metrics, Financial Trends, and Comptroller Budget Review

CONTACTS: tncot.cc/lgf-contacts
EMAIL: LGF@cot.tn.gov

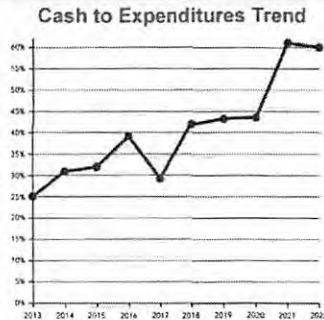


Cash Relative to General Fund Expenditures Metric | FY 2022

Debt Relative to Assessed Value Metric | FY 2022

Cash on Hand:
\$18,113,705
Annual Expenditures:
\$30,163,102
Using only cash,
the County could fund
219
Days of Average Expenditures
before exhausting cash reserves

60%
of Annual Expenditures can
be paid with available cash
No Concern
Target: Above 16%
Average County: 53%



General Government
Debt:
\$49,087,952
Assessed Value:
\$1,999,998,163

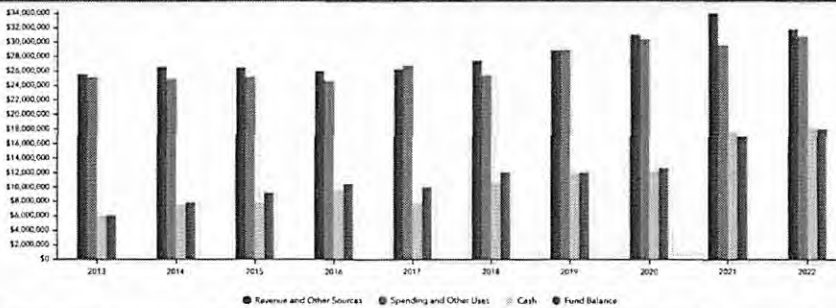
2%
Ratio of outstanding debt
relative to assessed value
No Concern
Target: Below 8%
Average County: 3%

As a best practice, counties should have cash reserves sufficient to cover at least two months or 60 days of average expenditures without using additional financing resources. Without adequate reserves, a county could expose itself to greater fiscal distress risk.

As a best practice, counties should set debt limits or acceptable ranges. High debt service obligations can reduce financial flexibility and crowd out other potential expenditures. One recommendation is keeping the total outstanding debt below 8% of property assessed value.

General Fund 10-Year Financial Trend | FY 2013 - FY 2022

Comptroller Budget Review | FY 2023



Budget Status: Approved
Budget Certificate: Yes

To qualify for a budget certificate, a county must:

- * Adopt budget on or before fiscal year end
- * File budget with COT Local Government Finance within 15 days of adoption
- * Have no issues of concern during review
- * Not be under oversight of Tennessee Board of Utility Regulation

For more information: tncot.cc/budgetcertificates



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: October, 2023

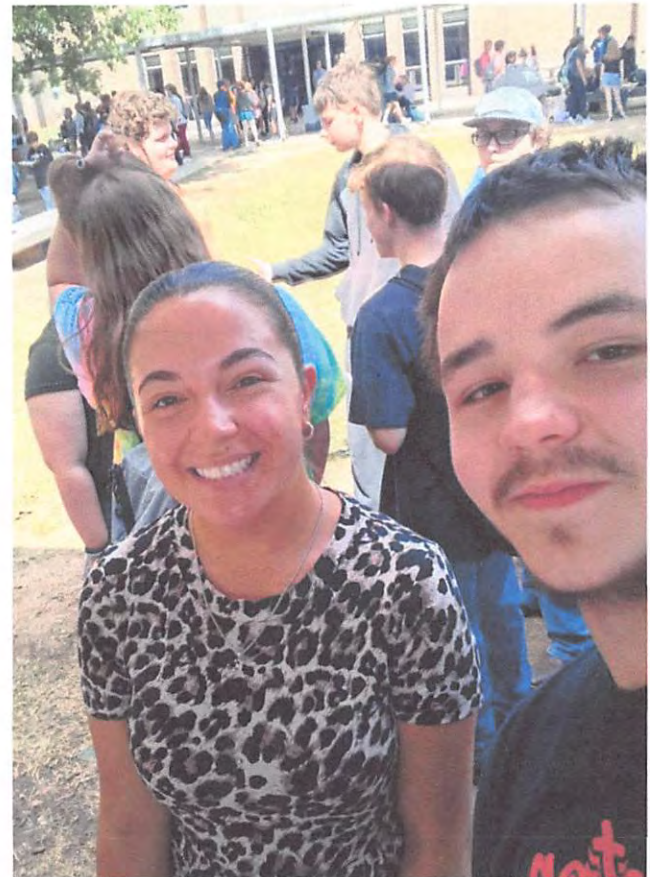
RE: Report to County Commission

HIGH SCHOOL

Anderson County Innovation Academy

ACIA held its annual College and Career Week from September 11th – 15th. Students received visits from Clayton Homes Transportation and Human Resources department, participated in mock interviews with Aaron Madron from Regions Bank, attended a College and Career Fair at ACHS, and listened to several guest speakers. As a culmination event, the students were treated to a tailgate cookout consisting of hamburgers and hotdogs on Friday, September 15th; and both the ACOLA (home-based) students and Bridge Academy students participated in events of their choice.







Clinton High School

Nutrition & Dietetics



This semester, both nutrition classes are growing herbs for cooking as well as some different vegetables in hydroponic gardens in their classroom! After learning the science behind hydroponic gardens, the students were given the opportunity to choose which herb or vegetable they wanted to grow. Later in the semester, they will harvest these herbs and vegetables and incorporate them into a healthy recipe. It has been really neat to watch them get excited about their plants growing!

First-year Choir students and members of CHS SINGERS are hard at work using math and science to help one another break down and understand multiple notes and rests in music. They are teaching each other how to count and understand multiple measures, too!

Choir



Dual Enrollment & College Admissions



CHS was visited twice in one week by local media! This is a photo of Senior Reagan Majors being interviewed by WATE. Reagan and her mother were featured in a news story about TN Reconnect and TN Dual Enrollment grants due to them working hard on their degrees by taking the same online class at Roane State College this semester. Additionally, Senior Michael Rich was featured in a WVLT story about the new UT guaranteed admissions policy.

Anderson County High School

Mr. Donovan Harrington, one of Anderson County High School's beloved science teachers, recently facilitated a squid dissection in his Honors Biology II class. Students worked in small groups, while practicing lab safety etiquette, to identify parts of the squid. Mr. Harrington encouraged students to explore and discuss anatomy and physiology. This is one of many dissections they will perform as students learn about the various phyla within the animal kingdom. Not only was the activity reinforcing what the students learned, but it was so much fun and very engaging!



MIDDLE SCHOOL

Norwood Middle



On September 12th, Norwood Middle School had 100% perfect attendance across all three grade levels! In honor of this accomplishment, we had an ice cream party! We are so proud of our students and families for making school attendance a priority and they deserve to be celebrated.

This month, in conjunction with UTrust, Norwood students recognized our wonderful bus drivers. We are so thankful for their dedication to working early morning hours as well as late afternoons to ensure our students arrive to school safely and on time.



Culture of Reading



Students and staff are participating in the 40-Book Challenge with great success this year. The Literacy Committee came up with this hallway visual to show our students the progress they are making and it has increased their motivation to read beyond what they imagined! Students are talking about the books they have read, they are reading unprompted, and they are learning to find texts they love along the way. They are even beating their teachers currently! Teachers will have to step up their game!

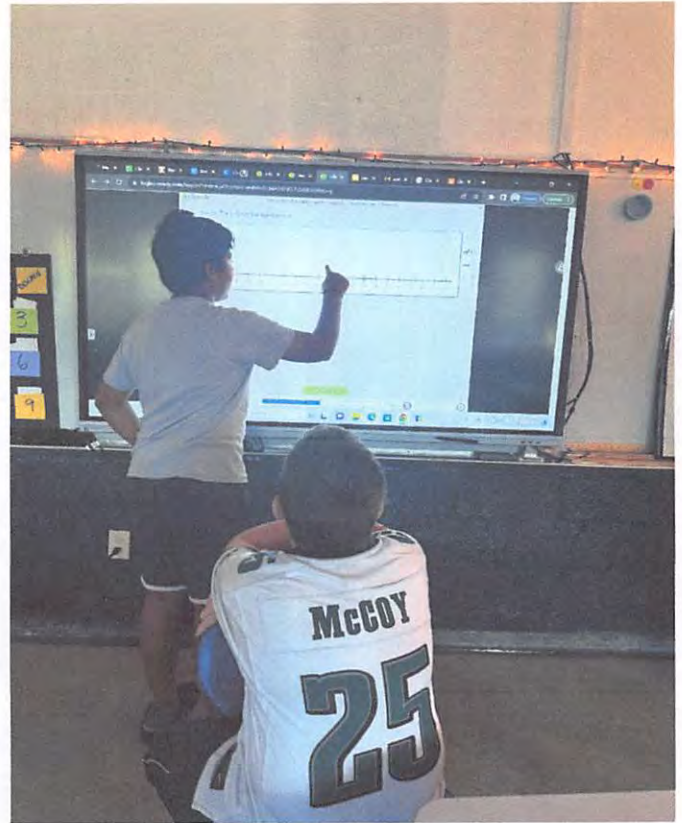
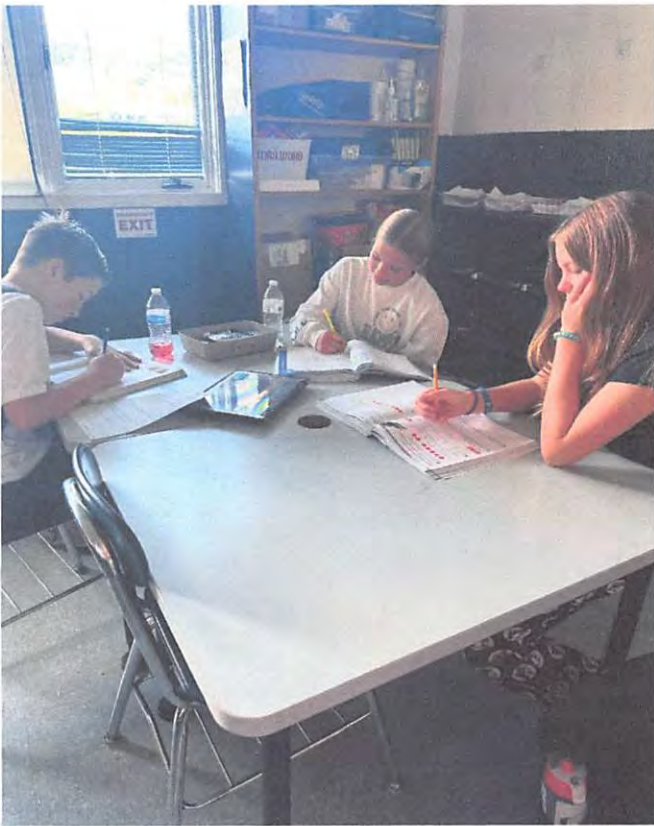
Peer to Peer Teaching



Research shows that peer-to-peer teaching has a large effect on student learning. Using this research, along with observations, and the new iReady curriculum, math teachers are having great success at NMS! Students are engaging in mathematical discussions, work analysis, and effective modeling while also independently practicing their skills. Pictured are sixth graders from Mrs. Grishams's class teaching each other!



Lake City Middle



Our 6th – 8th grade math teachers have worked diligently to implement our newly adopted curriculum, iReady Math. This expansive curriculum offers many strategies to enable students to be successful in their math learning. Our 7th grade math teacher used the “Refine” day to have students work through stations ranging from an interactive tutorial on the Light Box to using the new workbook to practice their math skills through a “Refine” lesson in the iReady workbooks. We are encouraged by the progress our students have already made this school year with their comprehension! Lastly, we appreciate the hard work our math teachers have put in to get this new curriculum up and running.

CTE at Clinton Middle



Last month, teachers from Clinton Middle School participated in the Partners in Education Conference in Sevier County. Candus Claiborne and Jonathan Lewis shared how to increase community engagement and student opportunities through programs such as “Dream It, Do It”, the PBIS behavior platform, Niswonger Foundation, and career café events. Their dedication to our students and to our school was evident as they shared how students are grouped by their career interests and are carefully matched with the right opportunities. The CTE program at Clinton Middle School helps students realize there is an abundance of opportunities for them to be successful here in Anderson County, and their hard work pays off in the end!



ELEMENTARY SCHOOL

Andersonville Elementary



Miss Meredith's second grade class went outdoors for their phonics lesson. Her students practiced writing their new spelling words with chalk on the sidewalk!

Mrs. Mounger received the Education Foundation Holtzclaw Family Grant and purchased the school a set of Bee-Bots. Our students love them and we want to thank the Education Foundation for helping us grow our STEM program!

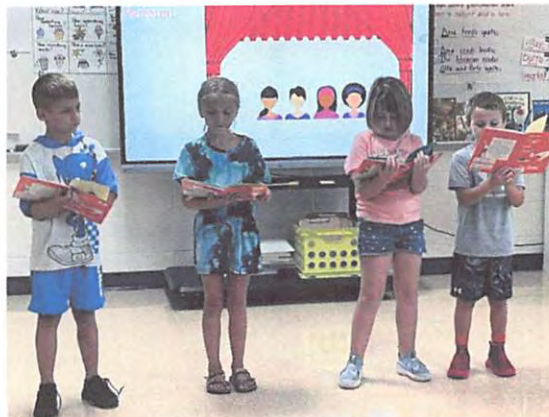


First graders became engineers in Mrs. Mounger's Technology/STEM class this week. They created letters, numbers, and three-dimensional solid shapes using Play-Doh!

Mrs. Roeder helped Mrs. Picarella's third grade class find the main idea and describe the details of a chapter in one of the books they were reading!



Mrs. Goodfriend's first grade class performed a reader's theater for the text "Green Eggs and Ham" by Dr. Seuss. They did such a great job!



Go Big Orange! We love to cheer on the Tennessee Vols Football team!



The Tiger basketball team had their first practice yesterday with Coach Baker!



BACK TO SCHOOL AT BES!

Students have been learning so much in our STREAM lab! We love watching them have fun while learning important skills. Students are programming robotics, creating "Lego" animation videos, building snap circuits, coding with our new Beebots, following algorithms to build "Lego" creations, and so much more! Every student is talented and has so much potential!

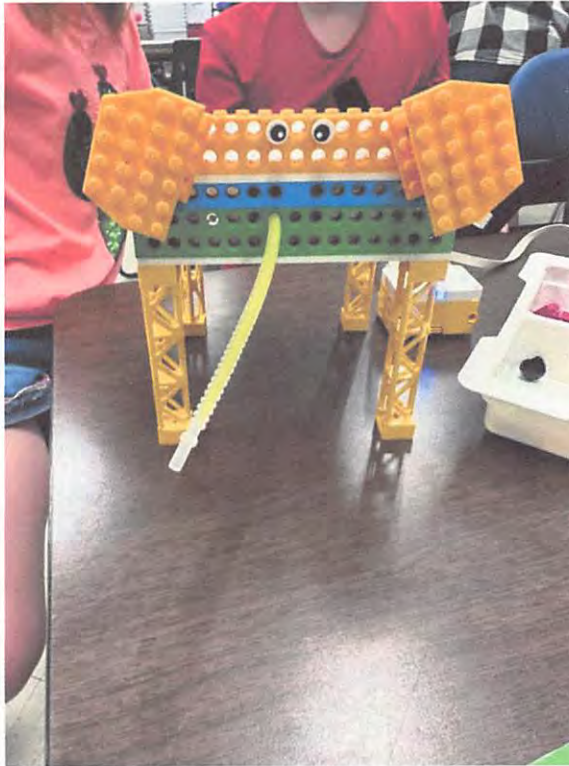


BACK TO SCHOOL AT BES!

Congratulations to these lucky students. They were caught reading by their teachers and entered into a drawing to win a free book from our Book Fair. Hard work pays off!

Claxton Elementary

The revamped STEM lab at Claxton Elementary is up and running! Our third graders learned about animal structures and functions. We had a tortoise, baby goats, a rabbit, and some baby chickens join us in the lab. After our students discussed the importance of animal functions to their survival, each group created their own design of an elephant and wrote codes for each elephant to have a moving trunk (the trunk being the important function of the elephant's survival).



We also had community partners support our school by donating much-needed supplies. Sharp Construction and Design donated 20 buckets for our music program!

And let's not forget! Claxton celebrated being named a Level 5 school for the third year in a row! Great job Cougars!



Dutch Valley Elementary



Our third graders got to experience Anderson County's Farm and Agriculture Day! Many hands made this day possible for all third graders in Anderson County. Thank you to all who sponsored for this wonderful experience!

BACK TO SCHOOL AT DVES!

Our teachers spent time together studying instructional practices in Mathematics. They had valuable discussions regarding the new math curriculum and what great teaching looks like. After hours, some of the staff stayed to learn about the sport of pickleball and how to play! The afternoon was filled with fun, learning and laughter.



BACK TO SCHOOL AT DVES!

Fairview Elementary



We had our Book Fair the week of September 25th. The students were able to put their money to the best use as they browsed and purchased their favorite books!

Our Kindergarten classes celebrated Johnny Appleseed Day. Many literacy and math activities were integrated into this Fall-themed celebration!



Mrs. Rauhuff's class did a book tasting where students got to get a "taste" of the books in their upcoming module of "Wit and Wisdom". Students previewed the books, gathered information about each book, and then rated the books based off their observations.

Grand Oaks Elementary



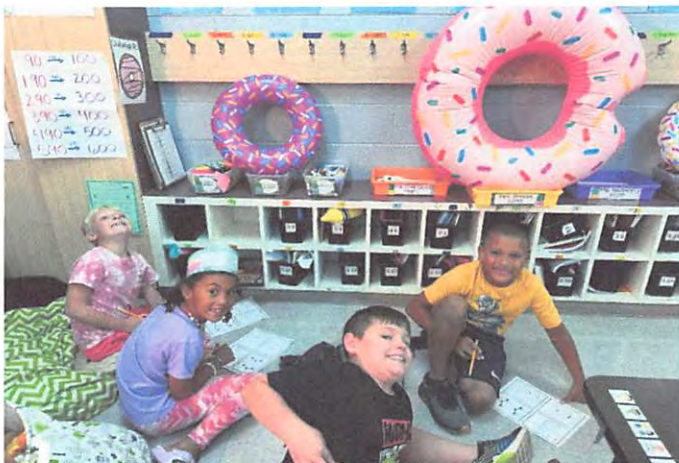
Mrs. Lovingood got a very sweet surprise! She was recognized for being B97.5's Teacher of the Month. One of her second grade students nominated her by sending in a heart-felt letter! Big thanks to B97.5 Knoxville for making the day so special for her!



Third grade loves farm day! Thank you to Farm Bureau for sponsoring this field trip for all third graders and for the volunteers who made this trip possible. It was a beautiful day for learning outside!



Second grade has been hard at work and got to celebrate their learning with a Donut Shop room transformation to wrap-up their Unit 1 skills!



Our students are on the "write" track! Kindergarten has been learning how to read and write and are showing so much growth already! Check out some pictures of all their hard work!





Today is International Dot Day! Our superb special areas team collaborated to celebrate this big day with our students. International Dot Day encourages students to express creativity through collaboration.





On September 11th, 2023, the heartwarming sight of Grand Oaks Elementary School students expressing their gratitude unfolded as they performed a touching memorial program. These young learners took a moment to thank our local first responders for their unwavering service and dedication. Their heartfelt gestures served as a poignant reminder of the unity and resilience that continues to define our community.



Lake City Elementary



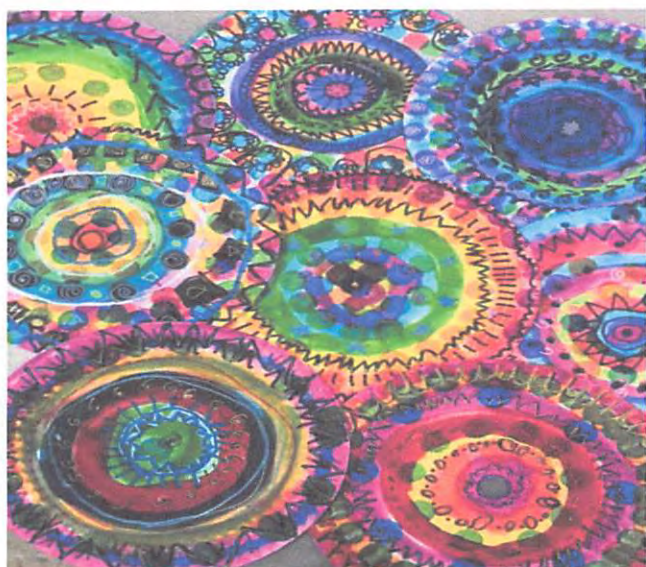
Lake City Elementary School fifth graders represented our school well at their field trip to JA Biztown! Students participated in in-class learning before visiting Biztown, where they took part in a day-long simulation of a town. Students applied for jobs and learned about managing a restaurant, running a bank, writing checks, and more! One of our fifth graders was even voted in as the town's mayor for the day! This field trip allowed students to make connections between school and the real world.



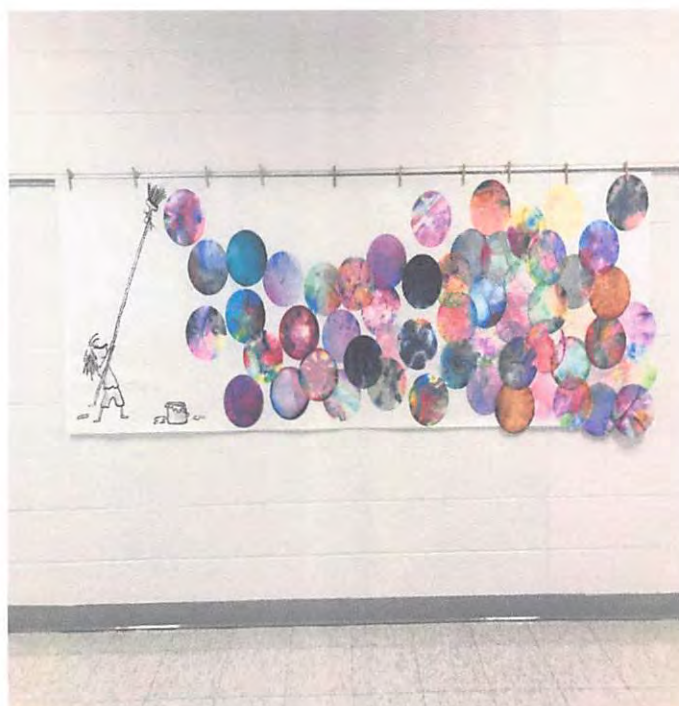
We are so fortunate to have the opportunity again this year through grant funding to continue operating our food pantry for our students and families. Thank you to the Y-12 Credit Union Gives Foundation.



Our third graders enjoyed a field trip to Farm Day recently to learn about all the important ways farming and agriculture supports our communities. Thank you to everyone who made this day possible for our students and especially to Anderson County Farm Bureau for sponsoring this amazing opportunity.



Mrs. McCone, our art teacher extraordinaire, led staff and students in some dot-inspired activities and art-work for this year's International Dot Day this month. We came to school all decked out in dots to make the day even more festive!





The Lake City Elementary School basketball team's first game was a nail-biter! However, they played hard and clinched the win with seconds to go! We're so proud of them for putting in so much hard work and giving their all at the final buzzer.



On most Wednesday PLCs, we spend time as a unit analyzing data, receiving training, and making plans to meet the needs of our students. This past Wednesday, however, we celebrated our teachers and staff during PLC for all of their hard work and countless hours they put into planning, teaching, and making Lake City Elementary the best! We had great food, fellowship, and a little axe throwing! The company was wonderful, the competition was fierce, and we did not let that pop-up thunderstorm ruin our fun. Thank you to Atomic Battle Axe for coming to our PLC. Lake City Elementary School couldn't "axe" for better staff!



Norris Elementary



Anderson County Schools and the city of Norris worked together to slow down traffic near Norris Elementary School. Thank you to Corporal Lawson of the Anderson County Sheriff's Department for slowing down drivers and thank you Chief Poole for having the sign erected!



Fourth grade celebrated their end of module by writing poems inspired by Mr. Walter Dean Myers and "Love That Dog". We had a *latte* at our Starbucks party! Also, we want to say thank you to Starbucks in Clinton for donating cups.



As a part of our Integrated Arts Academy Certification, teachers must take part in professional development related to arts instruction using other academic state standards. In this professional development course, Mrs. Greenhouse, our art teacher, led teachers through a database of integrated arts lessons. She also led a class on print-making and allowed teachers to create their own single-use print and develop various applications in their own classrooms.



Dot Day 2023 was a hit! This is the third annual celebration of Dot Day. *The Dot* by Peter H. Reynolds is the story of a caring teacher who dares a doubting student to trust in her own abilities by being brave enough to "make her mark". What begins with a small dot on a piece of paper becomes a breakthrough in confidence and courage, igniting a journey of self-discovery and sharing; which has gone to inspire countless children and adults around the globe. Alison Greenhouse planned all the amazing activities AND involved a great community of volunteers who came to help. All the students enjoyed the experience of "making your mark"!



Norwood Elementary



Norwood is very happy to have project BASIC In our school. Project BASIC is an award-winning program promoting mental health and early intervention programs for children. Ms. Human is our project BASIC representative at Norwood and works hard to contribute to our positive school environment through positive classroom intervention.



Mrs. Nickelson's class is talking with their partners and retelling the story of "Green Eggs and Ham" by Dr. Seuss. They are preparing to independently write a narrative story about what they read. Great job!





Ms. Maison's class has been studying the book "Rap A Tap Tap". It is about how the senses help us learn about our world. The main character Bojangles loved to make art with his feet and Kindergarten had a blast doing this too! The senses they used were sight, hearing, touching, and listening today in the lab. They had such a fun day their first time in the STEM lab!



Students in second grade are beginning to learn about the forces and motion standards in science. To get excited about the new material, they researched the catapult, designed their own catapult, worked together to build and test it, and finally got to launch their pumpkin in the hallway! Great job being STEM experts, second grade!



Thank you to Kuntry Produce and our sponsors at Home Depot Oak Ridge for the materials used in our Fall display. Amanda Estes did a great job putting everything together. Feel free to grab some photos of it next time you visit Norwood!



These three kiddos got to be Principal for the day with Mrs. Foust. They drew for this prize at our Freddy's Night fundraiser.

Look at these students helping Mrs. Foust with observations; they did great! Mrs. Foust may keep them around for extra help!



ANDERSON COUNTY BOARD OF EDUCATION
 101 S. Main Street
 Clinton, TN 37716
 Board of Education Meeting
 October 5, 2023
 6:00 PM

Board Members	Present	Absent
Dr. John Burrell	✓	
Don Bell	✓	
Dail Cantrell	✓	
Scott Gillenwaters, Chairman	✓	
Glenda Langenberg	✓	
Andy McKamey	✓	
Teresa Portwood, Vice Chairman	✓	
Jo Williams	✓	
Dr. Tim Parrott	✓	
Student Board Members		
Audrey Wood – ACHS	✓	
Ansley Barker - CHS		✓

OTHERS PRESENT

Kaleigh Hicks (Camelot Foster Care), Greg Deal, Pam McKamey, Clay McKamey, Jack Suggs, Kelly Myers, Audrey Wood, Suzi Schmidt, Quinn Bender, Rhonda Phillips

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Dail Cantrell led the Pledge of Allegiance.

II. RECOGNITION OF GUESTS

Kaleigh Hicks introduced Camelot Foster Care and stated they would like to partner with associations such as School Boards to get information out to parents in an effort to encourage fostering children. Ms. Hicks gave the Board information packets further explaining how their company works and would like for the word to be spread as there are a large number of children in need of foster homes.

III. PERSONS TO BE HEARD - None

IV. APPROVAL OF AGENDA

Motion by Glenda Langenberg and seconded by Don Bell to approve the agenda.
Motion carried.

V. APPROVAL OF CONSENT AGENDA

- A. Regular Meeting Minutes – September 14, 2023
- B. Human Resources Report
- C. Student Services Report
- D. Field Trips
- E. Microphones for Middle School
- F. Locker Room for CHS softball field
- G. Nets and Turf for hitting facility
- H. DOE/TVA collaboration for students choosing not to continue their education
- I. Basketball Schedules
 - a. NWMS
 - b. CMS
 - c. NMS
 - d. LCMS
 - e. ACHS
 - f. CHS

Motion by Teresa Portwood and seconded by Andy McKamey to approve Consent Agenda. **Motion carried.**

VI. EXECUTIVE APPROVAL

- A. Amendment Request

Motion by Teresa Portwood and seconded by Glenda Langenberg to approve Executive Approval. **Motion carried.**

VII. COMMENTS FROM THE CHAIR

Chairman Scott Gillenwaters thanked the Board members who volunteered to be Delegates at the November TSBA Convention and reminded Board members to confirm the dates they will be attending. Chairman Gillenwaters additionally stated he was in the

process of confirming the training from ASAP of Anderson and will keep everyone up to date.

A. Above and Beyond Award winners were recognized.

B. Perfect Attendance winners were recognized.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

A. Audrey Wood – ACHS: Rivalry game against CHS was a lot of fun; cross country is number two in the state; Color guard placed second at their last competition; volley ball team is doing great; students are getting excited for Homecoming and having spirit week; Ms. Wood said the students thank their teachers, past and present, for helping them learn and grow!

IX. DIRECTOR'S REPORT

Dr. Parrott congratulated LCMS on their volleyball team making it to the state Tournament in Franklin, TN; ACHS Lady Mavs won the District Championship; CHS volleyball is playing tonight for the District Championship; Norris Middle football is playing for the TVAC Championship; Elementary schools are having STEM night and CES is working on becoming a certified STEM school; had a meeting to review new CES drawings and everyone was very involved, drawings will be coming soon; the new math curriculum is being implemented everywhere with amazing results; working on hiring four mental health specialists thanks to mental health grant; ESG savings over the last eight years have exceeded projections.

X. ACTION ITEMS

A. Life Development Property – The Board agreed on a sale price of \$375,000 for the Life Development Center property. Dr. Parrott and Chairman Gillenwaters will be moving forward with the City of Oak Ridge to develop a contract. The Board expressed their desire to keep the old house on the property due to its history. Mr. Jack Suggs from the city of Oak Ridge stated although there are no concrete plans, the city of Oak Ridge has intentions of incorporating the old house. Mr. Suggs reiterated the city of Oak Ridge would keep the property for recreational use.

Motion by Don Bell and seconded by Glenda Langenberg to move forward with the City of Oak Ridge for the sale of the Life Development Center property. **Motion carried.**

XI. APPROPRIATIONS

A. Financial Report

a. Addendum

Motion by Teresa Portwood and seconded by Jo Williams to approve budget appropriations 1A-1D. **Motion carried.**

Scott Gillenwaters	Yea
Teresa Portwood	Yea
Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Jo Williams	Yea

XII. TRANSFERS

Motion by Teresa Portwood and seconded by Jo Williams to approve budget transfers 2A-2F. **Motion carried.**

Adjourned at 6:23 PM

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools

CERTIFIED ON: _____

BY: _____

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: N. Jay Yeager
DATE: October 11, 2023
RE: Law Director's Report – October 16, 2023 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. State of TN- Water Line Grant
2. 17th & Montgomery- Schools
3. Lamar Billboard- Tourism
4. State of TN Grant (Mental Health Transport) –Mayor's Office
5. State of TN Grant (General Fund and Education)- Mayor's
6. Trinity Service Group (Renewal)- Detention Facility
7. TNTP- Schools
8. State of TN Commission on Aging & Disability Grant- Mayor's Office
9. Kathy Price Consulting- Mayor's Office
10. ACWA MOU- Mayor's Office
11. Powell Clinch Utility District- Mayor's Office
12. State of TN Dept. of Health Grant- Amendment
13. ENA Phone Services- I.T Dept.
14. Sanorbis- Schools
15. Berkshire Hathaway- Human Resources

B. Anderson County Zoning Violations:

Newly Opened

1. 364 Half Moon Road
2. 305 Haney Hollow Road

Newly Filed

1. 122 Wormsley Lane

2. 108 Johnny Smith Lane
3. 206 Breeden Lane
4. 208 Breeden Lane
5. 115 Whitaker Hollow Road

Motion for Default Judgment

1. 202 Shipe Road- hearing set for November 13, 2023
2. 146 Blacks Ferry Road- hearing set for November 13, 2023
3. 230 Haney Hollow Road- hearing set for November 20, 2023

Petition for Contempt

1. 180 Breeden Lane- hearing set for November 20, 2023

Closed

1. 3319 Clinton Highway
2. 219 Shipe Road
3. 515 Tillery Road
4. 124 Edgewood Heights
5. 2922 Clinton Highway
6. 513 Foust Carney Road

C. Bankruptcies:

1. J Arwood- Chapter 13 Bankruptcy. Received Order Confirming Chapter 13 Plan, still no claim necessary as property taxes are paid by Mortgage Company and up to date.
2. C and T Jeffries- Chapter 13 Bankruptcy. Received Order Confirming Chapter 13 Plan. This is Debtors' second case, as stated in July 2023 County Commission Report, the Mortgage Company has been paying the property taxes, and the amount owed to Anderson County was paid in previous Chapter 13. This property is up to date on taxes. No claim necessary.
3. S. Bates- Chapter 7 Bankruptcy. Received Order of Discharge. Case is now closed, no action needed.
4. A. Yarbrough- Chapter 7 Bankruptcy. Received Order of Discharge. Case is now closed, no action needed.
5. J Martin- Chapter 13 Bankruptcy. Received Notice of Chapter 13 Bankruptcy Case. City and County real property taxes are current, both are paid by the mortgage company. No action needed.
6. A. Moran- Chapter 7 Bankruptcy. Received Notice of Filing and No Proof of Claim Deadline due to no assets. Debtor owes court fees to both Juvenile and General Sessions 1 are that are subject to discharge. At this time, no action is needed due to no assets, if assets are found later then a proof of claim will be filed on behalf of the courts.
7. T and D Long- Chapter 13 Bankruptcy. Received Notice of Filing and Proposed Chapter 13 Plan. Debtors do own property in Anderson County that has 2022 Real Property Taxes due and owing. Proof of Claim filed for the amount owed as of October 2023.

D. Delinquent Taxes

2019 and 2020 City of Oak Ridge Delinquent Real and Personal Property Taxes- 22CH3979

1. Default Judgment granted September 25th, 2023 for those served by certified mail and personal service
2. Default Judgment granted October 13, 2023 for those served by publication

2021 City of Norris Delinquent Real and Personal Property Taxes- 22CH3978

1. Default Judgment granted September 25th, 2023 for those served by certified mail and personal service
2. Default Judgment granted October 13, 2023 for those served by publication

2022 City of Norris Delinquent Real and Personal Property Taxes- 23CH4904

1. Change Order for Kimberly Adams due interest and penalties being assessed erroneously for a clerical error by the City of Norris. Ms. Adams paid her taxes on the same day the list was sent to the Law Director and should not have been included on the list.
2. Default Judgment granted September 25th, 2023 for those served by certified mail and personal service
3. Default Judgment granted October 13, 2023 for those served by publication

E. Lawsuit Update

1. Anderson County on behalf of Anderson County EMS v. Elizabeth Ann Olmedo, General Sessions Court Division 1, 23CV0607- hearing held on September 26, 2023 where an agreed judgment was entered for Ms. Olmedo to repay the amount of \$5,017.25 plus court costs back to Anderson County beginning October 31, 2023 at the rate of \$300 per month.
2. Betty Jane Ayers, David Russell Ayers & Sharon Walker Bruun v. Anderson County Election Administrator, Mark Stephen – (U.S. Supreme Court Docket Number: 23-49) United States Supreme Court Denied Plaintiff's Writ of Mandamus and Dismissed case in its entirety on October 2, 2023. No Liability on Anderson County.
* **Request Permission to seek attorney fees. Needs County Commission Approval.**
3. Anderson County, *et al.* v. Food City, *et al.* (Docket Number 22-cv-138-IV) –Case against all other defendant remains active. **Request permission to settle and dismiss case with Food City subject to payment of damages.**

F. Information Sharing Agreement – U.S. Dept. of Homeland Defense – Requested by EMA. Needs County Commission Approval.

G. Honorary Resolution – Resolution Honoring Chief Richard Parker – Request by Sheriff Barker and Captain Vowell.

**Supreme Court of the United States
Office of the Clerk
Washington, DC 20543-0001**

**Scott S. Harris
Clerk of the Court
(202) 479-3011**

October 2, 2023

Mr. Nicholas Jay Yeager
Office of the County Law Director, Anderson County
101 South Main Street, STE 310
Clinton, TN 37716


Re: In Re Betty Ayers, et al.
No. 23-49

Dear Mr. Yeager:

The Court today entered the following order in the above-entitled case:

The petition for a writ of mandamus is denied.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott S. Harris", written in a cursive style.

Scott S. Harris, Clerk

Agreement No./Title: _____

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

INFORMATION SHARING ACCESS AGREEMENT (ISAA)

BETWEEN

**THE DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT
AGENCY (DHS/FEMA)**

AND

ANDERSON COUNTY, TENNESSEE

1. **INTRODUCTION.** The U.S. Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) and Anderson County, Tennessee (Anderson County) (hereinafter referred to as "Recipient Entity"), hereinafter collectively referred as the "Parties," voluntarily enter into this Information Sharing Access Agreement (ISAA) (alternatively "Agreement") to govern the collection, use, access, disclosure, security, and retention of the Personally Identifiable Information (PII) dataset(s) described herein.
2. **PURPOSE AND BACKGROUND.** The purpose of this Agreement is to document the safeguarding requirements for PII dataset(s) shared by FEMA with Recipient Entity to conduct floodplain management, disaster recovery, CRS and SD/SI activities, update mitigation plans and apply for grants.
 - a. Recipient Entity is a(n) NFIP participating community. Recipient Entity requires access to PII dataset(s) concerning repetitive and severe repetitive loss records for the communities listed in Appendix A, as documented in Appendix A, to conduct floodplain management, disaster recovery, CRS and SD/SI activities, update mitigation plans and apply for mitigation grants.

¹ E.g. "NFIP Pivot is used to account for flood insurance policies and claims under the National Flood Insurance Program."

3. AUTHORITIES. *[Must be verified by program legal counsel]*

- a. ☒ Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Pub. L. No. 93-288 (1974), (codified at 42 U.S.C. §§ 5121-5207) (Stafford Act) ☒ National Flood Insurance Act of 1968, Pub. L. No. 90-448, Title XIII (1968) (42 U.S.C. 4001 et seq.) (NFIA) ☐ _____;
- b. Privacy Act of 1974, as amended, 5 U.S.C. § 552a (Privacy Act);
- c. ☐ DHS/FEMA 008 -Disaster Recovery Assistance Files System of Records (DRA), 78 Fed. Reg. 25,282 (Apr. 30, 2013) (DRA SORN) ☒ DHS/FEMA 003 –NFIP Files System of Records, 79 FR 28747 (May 19, 2014) (NFIP Files SORN) ☐ DHS/FEMA-009 Hazard Mitigation Disaster Public Assistance and Disaster Loan Programs, March 24, 2014, 79 FR 16015; DHS/FEMA 008-Disaster Recovery .
- i. Routine use G, I, L, M, N, O, R, T of the NFIP SORN and J and H of the Disaster SORNs .
- d. The E-Government Act of 2002, Public Law 107-347, §208; _____;

4. DEFINITIONS.²

- a. **BREACH** (synonymous with "PRIVACY INCIDENT"): The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses personally identifiable information or (2) an authorized user accesses personally identifiable information for an other than authorized purposed.
- b. **INCIDENT** (synonymous with IT SECURITY INCIDENT): An occurrence that (1) actually or imminently jeopardizes, without lawful authority, the integrity, confidentiality, or availability of information or an information system; or (2) constitutes a violation or imminent threat of violation of law, security policies, security procedures, or acceptable use policies.
- c. **PERSONALLY IDENTIFIABLE INFORMATION**: means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other information that is linked or linkable to a specific individual.

5. RECIPIENT RESPONSIBILITIES. The Recipient Entity's responsibilities under this ISAA are as follows:

- a. Maintain appropriate administrative, technical, and physical safeguards to ensure the security and confidentiality of records and to protect against any anticipated threats or hazards to their security or integrity which could result in substantial harm, embarrassment, inconvenience, or unfairness to any individual on whom information is maintained;
- b. Maintain the PII dataset(s) provided by FEMA to the Recipient Entity separately or in a manner in which it is easily segregable from the entity's other information;
 - i. This does not refer to individual PII data elements which the Recipient Entity independently collects, verifies, documents, or incorporates in its records and/or systems separately from FEMA PII datasets for programs or services not addressed in this Agreement;

² See Handbook for Safeguarding Sensitive PII, Privacy Policy Directive 047-01-007, Revision 3, December 4, 2017.

- c. Submit a written request to FEMA for any information request pursuant to this ISAA;
- d. Each time PII is requested under this ISAA, indicate the specific purpose and use of the PII and the specific routine use under which the PII is being requested;
- e. Use the PII provided pursuant to this ISAA only for the purpose(s) identified in this ISAA and consistent with the applicable Routine Use(s);
- f. Restrict access to PII datasets provided by FEMA under this ISAA to authorized personnel and to entities under contract by the requestor (direct contractors) performing functions consistent with the purpose of this ISAA on behalf of Recipient Entity;
- g. Retain the original dataset for only so long as necessary for the purposes of this agreement, but in any case, no longer than 3 years_____.
- h. Instruct all individuals with access to PII provided pursuant to this ISAA regarding the confidential nature of the information, the safeguard requirements of this Agreement, and the applicable criminal penalties and civil remedies specified in federal and state laws against unauthorized disclosure of the PII covered by this Agreement;
- i. In a timely manner, take appropriate action with regard to any request made by FEMA for access, additions, changes, deletions, or corrections of PII and in a timely manner, notify FEMA of any data errors that it discovers;
- j. The Recipient Entity shall ensure no Matching Program, as that term is defined in 5 U.S.C. § 552a(a)(8), will occur using the PII datasets shared under this agreement unless a separate Computer Matching Agreement is in place.
- k. If at any time during the term of this ISAA any part of the PII dataset provided under this Agreement, ceases to be required by Recipient Entity for purpose(s) identified in this ISAA, or upon termination of the ISAA, whichever occurs first, within fourteen (14) days thereafter, promptly notify FEMA and securely return the PII to FEMA, or, at FEMA's written request destroy, un-install and/or remove all copies of such PII in the Recipient Entity's possession or control, and certify in writing to FEMA that such tasks have been completed.

6. FEMA RESPONSIBILITIES. FEMA's responsibilities under this ISAA are as follows:

- a. Share with Recipient Entity only the PII dataset(s) documented in Appendix A to this ISAA;
- b. Transmit or allow access to the information documented in Appendix A to the Recipient Entity in password protected format via encrypted email or via a FEMA-OCIO approved secure information technology (IT) portal, interface, or transfer tool;
- c. Ensure that FEMA information provided to Recipient Entity is accurate, complete, and up-to-date as reasonably necessary;
- d. Keep a record of the date, nature, and purpose of each disclosure of PII to Recipient Entity under this ISAA, to include the written request for information.
- e. FEMA shall not take any adverse action or limit any of its Federal benefits as a result of this sharing of information.

7. THIRD PARTY ACCESS

- a. **Ownership of PII Dataset(s).** Notwithstanding any other provision of this Agreement, the PII dataset(s) obtained by Recipient Entity from FEMA shall remain under the control of FEMA, and Recipient Entity will not further disclose PII dataset(s) provided by FEMA to outside third parties without express consent from FEMA or the individuals to whom the PII pertains.
 - i. This does not refer to individual PII data elements which the Recipient Entity independently collects, verifies, documents, or incorporates in its records and/or systems for programs or services not addressed in this Agreement.
- b. **Open Access/Freedom of Information Requests.** The Recipient Entity shall withhold PII provided by FEMA under this agreement from any open records or Freedom of Information Act (FOIA) response to the extent allowed by law. The Recipient Entity shall provide notice of any request for and/or disclosure of PII provided by FEMA under this agreement in response to open records or FOIA requests.
- c. ☒ At this time, Recipient Entity has not indicated an intent to share FEMA PII with third-party contractors. If Recipient Entity utilizes a contractor in connection with its performance of its obligations under the ISAA and Recipient Entity intends to provide such contractor with access to FEMA PII, Recipient Entity shall not share data until notice of the identity of such contractor and the extent of the role that such contractor will play in connection with the purpose of this ISAA has been provided to and approved by FEMA.
- d. All contractors granted access by FEMA to any FEMA PII must agree in writing with Recipient Entity to: (a) abide by the terms and conditions in this ISAA, including without limitation, provisions relating to compliance with the protection of FEMA PII and Notice of Privacy Incident; (b) restrict use of FEMA survivor/registrant PII only to the performance of services to Recipient Entity in connection with Recipient Entity's performance of its obligations under this ISAA, and (c) certify in writing, upon completion of the performance of services by a contractor, that the contractor has immediately un-installed, removed, and/or destroyed all copies of FEMA survivor/registrant PII within 30 days of the contractor's performance of services to Recipient Entity.

8. PRIVACY INCIDENT PROCEDURES

- a. **Notice of Privacy Incident.** If the Recipient Entity, or its contractors, suspect, discover or are notified of a suspected or confirmed Privacy Incident relating to FEMA PII, the Recipient Entity shall immediately, but in no event later than twenty-four (24) hours from suspicion, discovery or notification of the suspected or confirmed Privacy Incident, notify the FEMA Privacy Officer at (202) 212-5100 or FEMA-Privacy@fema.dhs.gov.
- b. **Privacy Incident Handling.** In the event of a Privacy Incident emanating from this ISAA, FEMA will investigate the Privacy Incident pursuant to DHS standard procedures and will consult Recipient Entity to diagnose, mitigate and manage the Incident. The Recipient Entity will be responsible for carrying out all necessary measures to remedy the effects of the Privacy Incident.
- c. ☒ *[Select this clause if Entity is a State/Local/Territorial/Tribal Government Agency]*
 - Remediation.** In the event of a Privacy Incident and/or IT Security Incident emanating from this ISAA, FEMA will investigate the Privacy Incident and/or IT Security Incident pursuant to DHS standard procedures and will consult with Recipient Entity in order to diagnose, mitigate, and manage the Privacy Incident and/or IT Security Incident. The Recipient Entity will be responsible for carrying out all reasonable and necessary measures to remedy the effects of a Privacy Incident/Breach, when its actions are responsible for the Privacy Incident/Breach, which may include:
 - i. Notification to the affected individuals, the public, media, and/or other government entities;
 - ii. Removing information from an Internet or Intranet page;
 - iii. Training and awareness for staff on best practices to Safeguard PII;
 - iv. Disciplinary or corrective action, including counseling for employees.
 - 1. NOTE: any personnel subject to corrective or disciplinary action arising out of a privacy incident must not be identified or identifiable in the Privacy Incident reporting;
 - v. Revisions to policies and procedures to minimize or eliminate the use of PII when possible;
 - vi. and/or Any other remediation effort(s) as agreed upon by the Parties.
- d. **Penalties.** If the Recipient Entity or one of its employee/agents willfully discloses any PII to a third party not authorized to receive it, FEMA will revoke the Recipient Entity's access to FEMA PII.

9. GENERAL TERMS.

- a. **Entire Agreement.** This ISAA constitutes the entire Agreement between the Parties with regard to information sharing. However, if this ISAA is used to supplement a contract between the Parties, to the extent there is any conflict between a term of this ISAA and a term in other acquisition documentation, the term of the underlying acquisition, including the Homeland Security Acquisition Regulations (HSAR) Safeguarding of Sensitive Information (MAR 2015) and Information Technology Security and Privacy Training (MAR 2015) clauses will supersede.
- b. **Effective Date, Duration, and Termination.** This ISAA will become effective upon the signature of both Parties and will remain in effect for 3 years or the lifetime of the acquisition period, whichever is shorter. However, FEMA will only provide the information identified in Appendix A for the disaster period of assistance or, if applicable, for the period of time specified in the Routine Use, whichever is longer. Either party may terminate this Agreement upon written notice to the other party.
- c. **Modification.** This ISAA may be modified upon the mutual written consent of the Parties.
- d. **Counterparts.** This ISAA, when executed in any number of counterparts and by different Parties on separate counterparts, each of which counterparts when so executed and delivered shall be deemed to be an original, and all of which counterparts taken together shall constitute but one and the same Agreement.
- e. **Severability.** Nothing in this ISAA is intended to conflict with current law, regulation or FEMA directives. If a term of this ISAA is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this ISAA shall remain in full force and effect.
- f. **No Private Right.** This ISAA is an internal Agreement between FEMA and the Recipient Entity. It does not create nor confer any right or benefit that is substantive or procedural, enforceable by any third party against the Parties, the United States, or other officers, employees, agents, or associated personnel thereof. Nothing in this ISAA is intended to restrict the authority of either party to act as provided by law, statute, or regulation, or to restrict any party from administering or enforcing any laws within its authority or jurisdiction. Accordingly, the terms of this Agreement do not constitute or imply the grant, by the United States of America, of any other consent, accord, satisfaction, advice, or waiver of its rights, power or authority.
- g. **Funding.** This ISAA is not an obligation or commitment of funds, nor a basis for transfer of funds. Each party shall bear its own costs in relation to this ISAA. Expenditures by each party will be subject to its budgetary processes and to availability of funds pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that this in no way implies that Congress will appropriate funds for such expenditures.
- h. **Issue Resolution.** FEMA and Recipient Entity understand that during the course of this ISAA, they may have to resolve issues such as: scope, interpretation of provisions, unanticipated technical matters, and other proposed modifications. Both Parties agree to appoint their respective points of contact to work in good faith towards resolution of such issues. [See Appendix B for points of contacts.]
- i. **Auditing/Reporting:** The Parties will coordinate to prepare a report/audit summarizing Recipient Entity and its contractor's (if applicable) compliance with the privacy, redress, and security requirements set forth in this Agreement, to include accounting for all disclosures of FEMA PII. FEMA shall be provided copies of Recipient Entity self-audits. As part of this responsibility, the Recipient Entity further agrees to conduct its own annual audits of compliance with the terms of this Agreement, and to provide the results of these audits to Dewana Davis, RFIL, FEMA Region 4.

Agreement No./Title: _____

APPROVED BY:

DEPARTMENT OF HOMELAND SECURITY / FEDERAL EMEGENCY MANAGEMENT AGENCY

FEMA Signatory

Date

Eric Letvin, PE, Esq., CFM

Name

Deputy Assistant Administrator

Title

Mitigation Directorate

Program Name

DHS/FEMA/Resilience

FEMA

THE RECIPIENT ENTITY:

Recipient Signatory

Date

Brice Kidwell

Name

Dir., Anderson Co. Emer. Mgmt. Agency

Title

Anderson County, Tennessee

Full Entity Name

Appendix A – DHS/FEMA-003 NFIP, DHS/FEMA 008-Disaster Recovery Assistance, DHS/FEMA-009 Hazard Mitigation, Disaster Public Assistance, and Disaster Loan Programs, Routine use G, I, L, M, N, O, R and T of NFIP SORN and J and H of Disaster SORNS. The following lists the specific data elements in the FEMA PII dataset(s) that will be shared by FEMA with the Anderson County, TN. The Anderson County, TN will only receive the PII data that is necessary to meet the routine use:

Data elements extracted include:

From the public Census.gov web site

- Median Income
- Housing Data

Authorization for sharing the NFIP data for Community Profiles can be found in Routine Uses G, I, L, M, N, O, R and T of SORN DHS/FEMA-003 National Flood Insurance Program Files

- Property address
- Property coordinates
- Current NFIP Claims
- Historical NFIP Claims
- Current and Historical NFIP Claim Amounts
- Dates of Loss
- Water depth relative to main building
- RL and SRL Properties
- Type of Structure
- Obtain and Maintain properties

*Additional justification and a valid "need to know" is needed to receive policyholder names or policy numbers.

Authorization for sharing IA information for Community Profiles is provided in Routine Use G, J(1) and (2) of SORN DHS/FEMA-008 Disaster Recovery Assistance Files

- Property Address
- Property Coordinates
- Property damage inspection data
- Hazard Type
- Residence Type
- Dwelling Type
- IA Claim Amounts
- Current IA Claim
- Historical IA Claim
- Water depth relative to main building
- High Water Mark Location
- Year IA GFIP obtain and maintain requirements applied to property

Authorization for sharing MT eGrants information for Community Profiles is provided in Routine Use G, H and J of SORN DHS/FEMA-009 Hazard Mitigation, Disaster Public Assistance, and Disaster Loan Program

- Type of HMA project
- Grant award amounts
- Type of mitigation
- Property Address
- Property Coordinates
- Project Address
- Project Coordinates

Authorization for sharing EMMIE information for Community Profiles is provided in Routine

Use G, H and J of SORN DHS/FEMA-009 Hazard Mitigation, Disaster Public Assistance, and Disaster Loan Program

- Property Address
- Property Coordinates
- Project Address
- Project Coordinates
- Grant Award Amount
- Type of Mitigation
- Property Damage Inspection Data
- Hazard Type
- Type of Structure

Authorization sharing Grants Manager information for Community Profiles is provided in Routine Use G, H and J of SORN DHS/FEMA-009 Hazard Mitigation, Disaster Public Assistance, and Disaster Loan Program

- Property Address
- Property Coordinates
- Project Address
- Project Coordinates
- Grant Award Amount
- Type of Mitigation
- Property Damage Inspection Data
- Hazard Type
- Type of Structure

Authorization sharing RAM information for Community Profiles is provided in Routine Use G and J(1) and (2) of SORN DHS/FEMA-008 Disaster Recovery Assistance Files

- SFHA
- FIRM effective date
- Levee Center Lines
- County
- Community

Authorization for sharing aerial and satellite imagery information from The Internal Geoportal for Community Profiles is provided in Routine Use H and J of SORN DHS/FEMA-009 Hazard Mitigation, Disaster Public Assistance, and Disaster Loan Program. From geoportal.fema.net (The Internal Geoportal) Aerial imagery which includes the following data:

- State
- City name
- County name
- Township name
- 5-digit zip code
- Street block number
- longitudinal/latitudinal location
- street address

NFIP communities included in the request:

Anderson County (470217)
City of Clinton (470001)
City of Norris (470003)
City of Oak Ridge (475441)
Town of Oliver Springs (470005)
City of Rocky Top (475436)

Appendix B – Administrative points of contacts for this agreement (Limit of five)

- a. The FEMA point of contact is as follows:

Name: Dewana Davis
Title: RFIL, FEMA Region 4
Phone: +1 (770) 220-5420
Email Address: dewana.davis@fema.dhs.gov

- b. The Recipient Entity point of contact is as follows:

Name: Brice Kidwell
Title: Director, Anderson Co. Emergency Management Agency
Phone: +1 (865) 264-6396
Email Address: bkidwell@andersoncountyttn.gov

- c. The Recipient Entity point of contact is as follows:

Name: Karen Ooten
Title: Dep. Dir., Anderson Co. Emergency Management Agcy.
Phone: +1 (865) 264-6394
Email Address: kooten@andersoncountyttn.gov

- d. The Recipient Entity point of contact is as follows:

Name: Terry Frank
Title: Mayor
Phone: +1 (865) 457-6200
Email Address: tfrank@andersoncountyttn.gov

- e. The Recipient Entity point of contact is as follows:

Name: _____
Title: _____
Phone: _____
Email Address: _____

- f. The Recipient Entity point of contact is as follows:

Name: _____
Title: _____
Phone: _____
Email Address: _____

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
October 9, 2023
6:00 PM Room 312

Members Present: Tim Isbel, Denise Palmer, Tracy Wandell, Phil Yager, Joshua Anderson, Stephen Verran, McKamey and Anthony Allen

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Wandell said the prayer.

Commissioner Anderson led the Pledge of Allegiance.

No citizens addressed the committee.

Commissioner McKamey made a motion to nominate Chairman Isbel as Chairman. Second by Commissioner Allen. Commissioner Wandell moved to cease nominations and elect by acclamation. Motion passed.

Commissioner Yager made a motion to nominate Denise Palmer as Vice Chairman. Second by Commissioner Wandell. Commissioner Anderson moved to elect by acclamation. Motion Passed.

Commissioner Anderson made a motion to move the Library Board up on the agenda. Second by Commissioner Wandell. Motion passed.

Commissioner Wandell added the Animal Care Advisory Committee Report to the agenda as 6b.

Commissioner Wandell made a motion to approve the agenda as amended. Second by Commissioner Allen. Motion passed.

Commissioner Wandell made a motion to allow the Mayor and Law Director's office to form a letter directed to all property homeowners at Ben's Mobile Home Park / Pine Meadows and inform them that Anderson County will be reviewing and getting things up to speed as to county standards and for them to consider having a HOA. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to allow the Mayor to investigate to ensure we have the proper documentation that allows us to have library employees as she requests. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner Anderson made a motion to have Director Kidwell follow up with us next month after his meeting with DOE. Second by Commissioner Palmer. Motion passed.

Animal Shelter Update

Commissioner Wandell requests that the Mayor look at the Animal Care Advisory Committee Motions included with the report.

No Action Taken.

Mayor's Report

Commissioner McKamey made a motion to approve Resolution No. 23-10-1127 Designating Anderson County, Tennessee as a Broadband Ready Community. Second by Commissioner Wandell. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to approve application for a TNECD Broadband Ready Communities Grant. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to approve Exhibit E, Subdivision Participation and Release Form for Food City Settlement. Second by Commissioner Wandell. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion for the Mayor to proceed forward with an Anderson County lapel pin of the new logo for all employees. Second by Commissioner McKamey. Motion passed to forward to full commission for approval.

Strategic Planning Workshop
Update-No Action Taken

New Business:**Old Business:****Meeting Adjourned**

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-10-1127

**A RESOLUTION DESIGNATING ANDERSON COUNTY, TENNESSEE AS A
BROADBAND READY COMMUNITY**

WHEREAS, Anderson County, Tennessee, finds that broadband internet availability in the county is of critical importance to all people living, visiting, and doing business here; and

WHEREAS, the Tennessee State Legislature recently created the ability for Tennessee communities to be designated as "Broadband Ready Communities" through the Tennessee Department of Economic and Community Development; and

WHEREAS, Anderson County, Tennessee seeks to promote private investment in broadband infrastructure; and
Whereas, Anderson County, Tennessee seeks to be designated as a Broadband Ready Community pursuant to Tennessee Public Chapter 228, 4-3-709:

Public Chapter 228, S 4-3-709

(a)(1) A political subdivision may apply to the department of economic and community development for designation as a "broadband ready community" pursuant to guidelines established by the department. The guidelines for designation must include a requirement that the political subdivision has adopted an efficient and streamlined ordinance or policy for reviewing applications and issuing permits related to projects relative to broadband services.

NOW THEREFORE, BE IT ENACTED by the legislative body of Anderson County, Tennessee, meeting in regular session on this, the 16th day of October, 2023, in Clinton, Tennessee, the following Ordinance for a Broadband Ready Community:

Section 1. As used in this chapter, "permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, or ordinance with respect to a project.

Section 2. As used in this chapter, "project" means the construction or deployment of wireline or wireless communications facilities to provide communications services in a unit.

Section 3. Notwithstanding any other provision of Anderson County's ordinance, the following shall apply to a project:

(1) Anderson County, Tennessee, has:

- (A) Adopted an efficient and streamlined policy for reviewing applications and issuing permits related to projects relative to broadband services;
- (B) Appointed a single point of contact in Anderson County Government for all matters related to a broadband project;
- (C) Established procedures to allow all forms, applications, and documentation related to a project be reviewed and either approved or denied within thirty (30) business days after the application is submitted; and to allow the project to be filed or submitted and signed by electronic means, where possible;

(2) Anderson County will not:

- (A) Require an applicant to designate a final contractor to complete a project;
- (B) Impose an unreasonable fee for reviewing an application or issuing a permit for a project. The fee will not exceed one hundred dollars (\$100);
- (C) Impose a seasonal moratorium on the issuance of permits for projects; and
- (D) Discriminate among communications services providers or utilities with respect to any action related to a broadband project, including granting access to public rights-of-way, infrastructure and poles, and any other physical assets owned or controlled by the political subdivision

(3) Anderson County acknowledges that:

- (A) Tennessee Certified Broadband Ready Community has an affirmative duty to notify the Tennessee Economic and Community Development Department (TNECD) of any changes to the information submitted as part of its application.
- (B) Failure to notify TNECD of changes may result in revocation of Anderson County, Tennessee's Broadband Ready Certification.

Section 4. This ordinance shall take effect immediately upon adoption by the Anderson County Board of Commissioners body upon final reading, the public welfare requiring.

PASSED AND SO ORDERED, this 16th day of October, 2023.

APPROVED:

Il. Tyler Mayes, Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, County Clerk

Exhibit E

Subdivision Participation and Release Form for Food City Settlement

Governmental Entity:
Authorized Signatory:
Address 1:
Address 2:
City, State, Zip:
Phone:
Email:

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement with K-VA-T Food Stores, Inc. (d/b/a Food City) ("Food City Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Food City Settlement, release all Released Claims against all Released Entities, and agrees as follows:

1. The Governmental Entity is aware of and has reviewed the Food City Settlement, understands that all terms in the Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Food City Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity agrees to the terms of the Food City Settlement pertaining to Participating Subdivisions as defined therein.
3. By agreeing to the terms of the Food City Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including the monetary payment set out in Exhibit F to be paid after the Effective Date.
4. The Governmental Entity agrees to use any monies it receives through the Food City Settlement solely for the purposes provided therein.
5. The Governmental Entity submits to the jurisdiction of the Knox County Circuit Court, where the Consent Judgment is to be filed, for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Food City Settlement.
6. The Governmental Entity has the right to enforce the Food City Settlement as provided therein.

7. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Food City Settlement, including without limitation all provisions of Section IX (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Food City Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Food City Settlement shall be a complete bar to any Released Claims.

8. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Food City Settlement.

9. In connection with the releases provided for in the Food City Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law. A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases, and discharges upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence, or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Food City Settlement.

10. Nothing herein is intended to modify in any way the terms of the Food City Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and

Release Form is interpreted differently from the Food City Settlement in any respect, the Food City Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

Governmental Entity Contacts for Payment Information

K-VA-T will be directly paying certain Participating Subdivisions their Food City Subdivision Payment. Please provide the following information for two contacts who, upon request, can provide payment information for the Governmental Entity:

Contact #1:

Name: _____

Telephone number: _____

Email address: _____

Contact #2:

Name: _____

Telephone number: _____

Email address: _____

Attachment 3

Tennessee Initial Opioid Abatement Fund County Allocation Percentages

County	Allocation Percentage
Anderson	1.3529267%
Bedford	0.7147711%
Benton	0.2558695%
Bledsoe	0.2225720%
Blount	2.0533524%
Bradley	1.4648524%
Campbell	0.7492480%
Cannon	0.2830317%
Carroll	0.3845316%
Carter	0.8133771%
Cheatham	0.9247968%
Chester	0.2164707%
Claiborne	0.5410868%
Clay	0.1396219%
Cocke	0.6453452%
Coffee	0.9292878%
Crockett	0.1655486%
Cumberland	0.9377659%
Davidson	10.8999846%
Decatur	0.1784083%
DeKalb	0.3791980%
Dickson	0.9733390%
Dyer	0.4779140%
Fayette	0.5229554%
Fentress	0.3672900%
Franklin	0.6164429%
Gibson	0.6441719%
Giles	0.4460273%
Grainger	0.3563783%
Greene	1.0622152%
Grundy	0.2677408%
Hamblen	0.9270873%
Hamilton	4.7857829%
Hancock	0.1108552%
Hardeman	0.3326917%
Hardin	0.4285971%
Hawkins	0.9214592%
Haywood	0.1952676%
Henderson	0.3890979%
Henry	0.4744302%

Hickman	0.4816033%
Houston	0.1578236%
Humphreys	0.2902618%
Jackson	0.2202072%
Jefferson	0.7742937%
Johnson	0.2220085%
Knox	7.9971725%
Lake	0.1130733%
Lauderdale	0.3225823%
Lawrence	0.6708883%
Lewis	0.2126860%
Lincoln	0.4758274%
Laudon	0.7783832%
Macon	0.3743831%
Madison	1.1728499%
Marion	0.4562305%
Marshall	0.5351692%
Maury	1.3766506%
McMinn	0.8186667%
McNairy	0.3515796%
Meigs	0.1905215%
Monroe	0.6757426%
Montgomery	3.1176576%
Moore	0.0950776%
Morgan	0.3914142%
Obion	0.4278681%
Overton	0.3774135%
Perry	0.1400999%
Pickett	0.0775687%
Polk	0.2477589%
Putnam	1.1154615%
Rhea	0.5123362%
Roane	0.9738860%
Robertson	1.2118923%
Rutherford	4.8157438%
Scott	0.3389911%
Sequatchie	0.2451811%
Sevier	1.5771190%
Shelby	11.3894382%
Smith	0.3466744%
Stewart	0.2587489%
Sullivan	2.3419111%
Sumner	2.8691118%
Tipton	0.8476023%
Trousdale	0.2031046%
Union	0.2910812%

Lincoln	0.3348429%
Van Buren	0.0893332%
Warren	0.6471045%
Washington	1.6866631%
Wayne	0.2500918%
Weakley	0.4660285%
White	0.4417949%
Williamson	2.4813940%
Wilson	2.1692092%
Total	100.0000000%

Food City Settlement: Summary for Tennessee Counties

Tennessee and a coalition of litigating subdivisions have reached a settlement agreement with K-VA-T Food Stores, Inc., commonly known as Food City, arising out of Food City's conduct relating to the sale of opioids. As you may know, Food City is a grocery store chain that operates primarily in East Tennessee.

The \$44.5 million settlement addresses the claims of all public entities in Tennessee, with a structure that generally follows the one used in the national opioid agreements. Settlement funds are allocated as follows: \$6,000,000 in direct payments to Knoxville,¹ counties in East Tennessee, and a handful of counties in Middle Tennessee that either have a Food City location or that were litigating against Food City as of December 2022 (collectively the "Food City Subdivisions"); \$6,000,000 to the State's General Fund; \$28,000,000 to the State's Opioid Abatement Fund; and \$4,500,000 to litigation fees and costs.

- The \$28,000,000 directed to the State's Opioid Abatement Fund will be paid in five \$5,600,000 installments annually, beginning in 2025. By statute, 35% of the funds paid into the Opioid Abatement Fund will be distributed to the State's counties to be spent on future opioid abatement and remediation. All 95 counties will get an allocation. A county does not need to be a "Food City Subdivision" or to sign-on to this agreement to receive its share of these funds. The county allocation percentages for these distributions will be the same as those set for other settlements addressed by the opioid settlement statutes and the Tennessee State-Subdivision Opioid Abatement Agreement. The remaining amounts paid into the Opioid Abatement Fund will be spent at the Opioid Abatement Council's discretion.
- The \$6,000,000 allocated to Food City Subdivisions will likely be paid in early 2024, with each participating Food City Subdivision receiving its full payment at that time. The Food City Subdivisions eligible to receive a portion of this \$6 million are: the City of Knoxville and the following counties: Anderson, Bledsoe, Blount, Bradley, Campbell, Carter, Claiborne, Cocke, Cumberland, Franklin, Grainger, Greene, Grundy, Hamblen, Hamilton, Hancock, Hawkins, Jefferson, Johnson, Knox, Loudon, Marion, McMinn, Meigs, Monroe, Morgan, Polk, Putnam, Rhea, Roane, Scott, Sevier, Sequatchie, Sullivan, Unicoi, Union, and Washington.
- This Settlement Agreement is contingent upon a declaration of a statewide opioid settlement release by the Attorney General, with the approval of the Governor and Comptroller. This declaration will release all State and Subdivision claims against Food City. A statute allowing for such a release for this settlement was enacted earlier this year and the declaration is expected to be issued shortly. (Statutory releases have also been used for the other opioid settlements in order to maximize payments.) The settlement will become effective upon the court's entry of a consent judgment.
- The Food City Settlement Agreement, the Tennessee State-Subdivision Agreement, the FAQs, and additional information can be found on the Attorney General website: <https://www.tn.gov/attorneygeneral/working-for-tennessee/filings-of-interest/opioids.html>.

¹ Knoxville is a plaintiff in the existing subdivision lawsuit against Food City.

FAQs for Tennessee's Food City Settlement

As a guide to the Tennessee settlement with K-VA-T Food Stores, Inc., which does business as Food City, information about the agreement is set out below in a Frequently Asked Questions format. The settlement agreement¹ and other information can be found on the Tennessee Attorney General's opioid settlement webpage: [Opioid Settlements \(tn.gov\)](https://www.tn.gov/attorneygeneral/working-for-tennessee/filings-of-interest/opioids.html); (<https://www.tn.gov/attorneygeneral/working-for-tennessee/filings-of-interest/opioids.html>).

1. *How is the Food City settlement similar to the national settlements?*

While the Food City settlement is a one-state agreement, the structure generally follows the national settlements with opioid manufacturers, distributors, and pharmacies. The \$40 million in abatement funds are split three ways: 15% paid directly to subdivisions; 15% paid to the State's General Fund; and 70% paid into the State's Opioid Abatement Fund. By statute, 35% of the Opioid Abatement Fund payment will be allocated to the State's 95 counties. The rules regarding the use of the settlement funds are generally the same as with the national agreements.

2. *How is the Food City settlement different from the national settlements?*

There are two key differences between the Food City settlement and the national settlements. First, the Food City agreement is entirely contingent on a statutory bar of public entity claims. Second, the direct payments to subdivisions are generally limited to Knoxville and counties in East Tennessee, where Food City stores are located.

While the national settlements have a complicated mix of incentives and penalties to encourage the resolution of governmental claims, the Food City agreement simply requires that a declaration of a statewide opioid settlement agreement release be issued in order for the settlement to become effective and for full payments to be made. As a practical matter, this is not a significant difference because Tennessee has used such a statutory bar in the national agreements to earn the maximum payments in those settlements. A statute allowing for such a statewide release of public entity claims for this settlement was enacted earlier this year and the declaration is expected to be issued shortly by the Attorney General, with the approval of the Governor and Comptroller.

Food City is a regional grocery and pharmacy chain and doesn't have a statewide presence in Tennessee. Almost all its stores in the state are in East Tennessee, with a couple in eastern Middle Tennessee. Because of this regional impact, the direct payments to subdivisions are focused on subdivisions in that region. (However, as addressed in FAQ #7 below, the county share of the Abatement Fund payments is allocated among all 95 counties, as with other settlements.)

3. *Which local governments are eligible to receive direct payments to subdivisions?*

The local governments receiving direct subdivision payments are the East Tennessee counties plus four Middle Tennessee counties that either have a Food City pharmacy or have filed suit against the company. Additionally, Knoxville will receive a direct subdivision payment as it is also a plaintiff in an existing lawsuit against the company. Knoxville and these counties are

¹ The terms of the settlement agreement are controlling and are not in any way affected by this document.

“Food City Subdivisions” in the settlement agreement, each with a “Food City Subdivision Allocation” of the “Food City Subdivision Payment.”² The list of counties receiving these payments are:

Anderson	Cumberland	Hawkins	Meigs	Scott
Bledsoe	Franklin	Jefferson	Monroe	Sevier
Blount	Grainger	Johnson	Morgan	Sequatchie
Bradley	Greene	Knox	Polk	Sullivan
Campbell	Grundy	Loudon	Putnam	Unicoi
Carter	Hamblen	Marion	Rhea	Union
Claiborne	Hamilton	McMinn	Roane	Washington
Cocke	Hancock			

4. *How much will each Food City Subdivision be paid from the Food City Subdivision Payment?*

The total Food City Subdivision Payment is \$6 million. The allocation percentage and payment amount for each Food City Subdivision is listed in Exhibit F to the settlement agreement. (The allocation percentages were calculated using the same formula used for allocating county shares of the Opioid Abatement Fund, set out in the Tennessee State-Subdivision Agreement.) A copy of Exhibit F is **Attachment 1** to this document.

5. *When will the Food City Subdivision Payments be made to the Food City Subdivisions?*

The full amount of the Food City Subdivision Payment is being made at one time, 45 days after the entry of the Consent Judgment by the court approving the settlement. If things stay on track, the judgment will likely be entered by the end of the year with the payments following in early 2024. There is not a settlement administrator, so the payments will come directly from the company. The Participation Forms for the Food City Subdivisions request contact information so the company can reach out to receive payment instructions.

6. *What does a Food City Subdivision have to do to receive its direct payment?*

To receive a Subdivision Payment, a Food City Subdivision must join the settlement as set out in Section VII of the agreement. The joinder requirements and process are slightly different for Food City Subdivisions that are a party to the existing lawsuit against Food City³ (“Litigating Subdivisions”) compared to those that are not Litigating Subdivisions. However, all Food City Subdivisions are being asked to complete a Participation Form. The form is Exhibit E to the settlement agreement and a copy is **Attachment 2** to this document.

² The Food City Subdivision Payment is the equivalent of the Subdivision Fund payment in the national settlement agreements with other companies.

³ *Anderson County, et al., v. Bearden Healthcare Associates, Inc., et al.*, Sevier County Circuit Court Case No. 78CC1-2022-CV-138-III.

- **Food City Subdivisions that are Litigating Subdivisions:** Food City Subdivisions that are Litigating Subdivisions⁴ have the resolution of their claims directly addressed in the settlement agreement. They are parties to the agreement and join the settlement through their litigating counsel signing the agreement. However, to provide contact information for payment and other documentation, Litigating Subdivisions are also being asked to provide Participation Forms. Completed forms should be sent to: J. Gerard Stranch, IV at: gstranch@stranchlaw.com.

- **Food City Subdivisions that are not Litigating Subdivisions:** Food City Subdivisions that are not Litigating Subdivisions⁵ will need to complete a Participation Form to formally join the settlement and receive a Subdivision Payment. Completed forms should be sent to Daimon Duggar at the Attorney General's Office at: Daimon.Duggar@ag.tn.gov.

Both sets of completed forms will be shared with the other parties and become part of the agreement upon the settlement becoming effective.

7. *How much will each county receive through the Opioid Abatement Fund?*

All Tennessee counties will receive disbursements through the Opioid Abatement Fund, just as with the national settlements. The allocation percentages for each county are the same as those used for all county payments from the Abatement Fund. As with the other agreements, 35% of the funds paid into the Abatement Fund are directed to the counties to be spent on future opioid abatement expenditures approved by the Opioid Abatement Council. The remaining 65% of the funds will be allocated by the Opioid Abatement Council.

The scheduled payments by the company to the Opioid Abatement Fund are made annually from 2025-2029 as set out in the chart below. These figures assume all payments are made as scheduled. The actual amounts disbursed may be slightly lower to reflect the administrative costs of the Council. The county share of these Abatement Fund payments will likely be combined with funds from other settlements being disbursed by the Council and on a schedule determined by the Council.

Food City Abatement Fund Payments

Payment Year	Total Abatement Fund Payment	65% Share Allocated by Council	County 35% Share of Payment
2025	\$5,600,000.00	\$3,640,000.00	\$1,960,000.00
2026	\$5,600,000.00	\$3,640,000.00	\$1,960,000.00
2027	\$5,600,000.00	\$3,640,000.00	\$1,960,000.00
2028	\$5,600,000.00	\$3,640,000.00	\$1,960,000.00
2029	\$5,600,000.00	\$3,640,000.00	\$1,960,000.00
Total	\$28,000,000.00	\$18,200,00.00	\$9,800,000.00

⁴ These Litigating Subdivisions are: the City of Knoxville and the following counties: Anderson, Bledsoe, Bradley, Claiborne, Cocke, Franklin, Grainger, Grundy, Knox, Loudon, Marion, McMinn, Meigs, Monroe, Polk, Rhea, Roane, Sevier, Sequatchie, and Union.

⁵ The non-Litigating counties that need to complete and return Participation Forms to formally join the settlement are: Blount, Campbell, Carter, Cumberland, Greene, Hamblen, Hamilton, Hancock, Hawkins, Jefferson, Johnson, Morgan, Putnam, Scott, Sullivan, Unicoi, and Washington.

Because the Abatement Fund county allocation percentages will be updated every four years, calculations of future payments are just estimates. A county can determine its estimated Food City Abatement Fund payments by taking the relevant dollar amount from the last column and multiplying it by the county's Opioid Abatement Fund allocation percentage. A list of these allocation percentages is **Attachment 3** to this document. For example, Anderson County's allocation percentage is 1.3529267%, so its estimated Food City Opioid Abatement Fund payment in 2025 would be 1.3529267% of \$1,960,000.00, which is \$26,517.36. Additional information regarding payments from the Opioid Abatement Fund can be found in the Tennessee Opioid Settlement Guide for Local Governments.⁶

8. *How can the settlement payments be used?*

As with the national settlements, there are differences in how the direct payments to Food City subdivisions and the county payments from the Opioid Abatement Fund may be used. Please refer to the use of payment subsections of Section IV of the Tennessee Opioid Settlement Guide for details. The Food City settlement uses the same definition of "Opioid Remediation" used in the national agreements, including the initial settlements with the distributors and J&J.

The Food City settlement is different from the national agreements in that outside counsel attorneys' fees and litigation costs cannot be paid from Subdivision Payments. Such payments are discouraged, but technically possible, in the national agreements. In the Food City agreement, all fees and costs for the active litigation against the company are addressed through a separate cost and fee fund.

9. *What are the reporting requirements for the use of funds?*

Reporting requirements for the county allocations from the Opioid Abatement Fund will be the same as for all other amounts paid to counties from the Abatement Fund. See Section IV. B.5 in the Tennessee Opioid Settlement Guide for details.

The settlement agreement does not have a reporting requirement for the direct payments to Food City Subdivisions. However, as has been the case with other settlements, there is a good possibility that there will be inquiries by the press, public interest groups, and others concerning how settlement funds are used.

⁶ The Tennessee Opioid Settlement Guide can be found of the Attorney General's opioid settlement webpage.

Attachment 1

Food City Subdivision Name	Food City Subdivision Allocation Percentage	Food City Subdivision
Anderson County	3.1395348837%	\$ 188,372.09
Bledsoe County	0.5116279070%	\$ 30,697.67
Blount County	4.7674418605%	\$ 286,046.51
Bradley County	3.3953488372%	\$ 203,720.93
Campbell County	1.7441860465%	\$ 104,651.16
Carter County	1.8837209302%	\$ 113,023.26
Claiborne County	1.2558139535%	\$ 75,348.84
Cocke County	1.5116279070%	\$ 90,697.67
Cumberland County	2.1860465116%	\$ 131,162.79
Franklin County	1.4418604651%	\$ 86,511.63
Grainger County	0.8372093023%	\$ 50,232.56
Greene County	2.4651162791%	\$ 147,906.98
Grundy County	0.6279069767%	\$ 37,674.42
Hamblen County	2.1627906977%	\$ 129,767.44
Hamilton County	11.1395348837%	\$ 668,372.09
Hancock County	0.2558139535%	\$ 15,348.84
Hawkins County	2.1395348837%	\$ 128,372.09
Jefferson County	1.7906976744%	\$ 107,441.86
Johnson County	0.5116279070%	\$ 30,697.67
Knox County	18.6046511628%	\$ 1,116,279.07
Loudon County	1.8139534884%	\$ 108,837.21
Marion County	1.0697674419%	\$ 64,186.05
McMinn County	1.9069767442%	\$ 114,418.60
Meigs County	0.4418604651%	\$ 26,511.63
Monroe County	1.5813953488%	\$ 94,883.72
Morgan County	0.9069767442%	\$ 54,418.60
Polk County	0.5813953488%	\$ 34,883.72
Putnam County	2.6046511628%	\$ 156,279.07
Rhea County	1.1860465116%	\$ 71,162.79
Roane County	2.2558139535%	\$ 135,348.84
Scott County	0.7906976744%	\$ 47,441.86
Sevier County	3.6744186047%	\$ 220,465.12
Sequatchie County	0.5813953488%	\$ 34,883.72
Sullivan County	5.4418604651%	\$ 326,511.63
Unicoi County	0.6744186047%	\$ 40,465.12
Union County	0.7674418605%	\$ 46,046.51
Washington County	3.9302325581%	\$ 235,813.95
Knoxville	7.4186046512%	\$ 445,116.28
	100.0000000000%	\$ 6,000,000.00

Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

October 5, 2023
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Vada Oberlin, Jeannie Parker, Stephen Verran and Lauren Biloski

Absent: Robert McKamey

Others Present: LuAnn Keller, Nichole Brooks, Rachel Comunale, Tiffany Stooksbury, Debra Wynn, Melia Hipsky and Ben Pounds

Chairman Wandell called the meeting to order.

Jeannie Parker made a motion to approve September 7, 2023 Minutes. Second by Steven Newby. Motion carries.

No citizens addressed this committee.

New Business:

Vada Oberlin gave an update on the fencing repair. SARG has agreed to pay for it.

Steven Newby gave an update on Medical Intake. Newby, Mayor and Damon met to discuss making forms for Medical Intake Protocol and a flow chart for staff.

Old Business:

Commissioner Verran made a motion to forward the motions from the Animal Care Advisory Committee to Operations Committee on Monday for discussion. Second by Joe Hall. Motion passed.

It was discussed about having dinner with committee members and shelter staff tentatively on October 10th at Harrison's.

Vada Oberlin made a motion to have the next meeting on November 2, 2023 at 6:00 p.m. Seconded by Commissioner Verran. Motion passed.

Meeting adjourned.

Animal Care Advisory Committee Motions (updated 10/7/2023)

DATE	MOTION	45-DAY EXPIRATION	DATE COMPLETED	NOTES
8/2/2022	Members of the Board review the remaining items on the Resolution and decide if a sub-committee needs to be formed then present to the Mayor.	9/15/2022	8/22/2022	Sub-committees were developed as needed.
8/2/2022	Committee to meet monthly on the first Tuesday at 6:00 pm in room 118A.	9/15/2022	8/2/2022	Motion passed by advisory committee and meetings were set for monthly.
8/2/2022	Recommendation to the Mayor to charge a \$25 pull fee for rescue groups. But, pending the outbreak of parvo, if the rescue group is willing to assume all liability during the two week period, we ask that the pull fee be waived.	9/15/2022	9/19/2022	Approved by full commission on 9/19/2022
9/6/2022	Form a sub-committee to handle a point of contact with rescues to be recommend to the Animal Shelter. Then form a master list to submit to the Mayor for approval. (Members of sub-committee – Lauren, Marybeth, Vada, Jeannie, Afton, Pam, and Katrina)	10/20/2022	3/7/2023	Per status report from Mayor on 3/7/2023, the Anderson County Animal Shelter is currently working with 12 rescue groups.
9/6/2022	Disclosure of all financials and the budget for animal care control and any special funding that was set aside.	10/20/2022	9/7/2022	Provided via an email dated 9/7/2022 with info from Robby Holbrook. Additional budget info from the last 3 years was sent to the committee on 3/8/2023 by Robbie Holbrook.
9/6/2022	We support the Mayor with all avenues of use of ARP money and finances for the progression of benefitting the shelter in any method possible	10/20/2022	9/6/2022	No action needed other than updates from the Mayor.
10/4/2022	Send website suggestions from the sub-committee to the Mayor and the full advisory committee to task force it out further, if needed. Add a process to accept credit/debit cards as payment.	11/17/2022		Document, with suggestions, was provided to advisory committee and Mayor via email on 10/5/2022. Update from Mayor on 3/7/2023 stated website is in the works.

Animal Care Advisory Committee Motions (updated 10/7/2023)

10/4/2022	Respectfully request for the open positions at the shelter be filled as soon as possible	11/17/2022	Nov 2022, Feb 2023, Mar 2023	Per status report from Mayor on 3/7/2023, FT Animal Care Tech/Retail Adoption Clerk was hired Nov 2022. In Feb 2023, PT Animal Control Tech/Retail Clerk was hired. March 2023, PT Animal Control Tech/Retail Clerk was hired.
10/4/2022	For the Law Director's office to present the plot map and the architects drawing for the property where the old Poore farm used to be. Additionally, send the plot map of the proposed site for the City of Clinton and the drawing schematic from the Brady Corporation.	11/17/2022		
11/1/2022	Approve Mayor Frank's status memo, brief update of work, planning, progress on our Animal Care and Control Operations.	12/15/2022	11/1/2022	No action needed
11/1/2022	Continue with the list of rescues and nominations to the Mayor's office and with that, a recommendation on how we want the communication process to take place on rescues on criticality for all divisions of lost and found, emergencies, etc.	12/15/2022		Originally requested in a motion on 9/6/2022. No action has been taken, therefore, this motion is still not completed.
11/1/2022	The sub-committee doing the rescues to also establish a communication process for the Mayor on criticality on how we want to use a code system within the rescues and vet hospitals locally to assist with any intake and output areas that they feel necessary.	12/15/2022		
11/1/2022	To form a sub-committee to meet the needs of this (??) for the Mayor's office. (Members – Steven, Marybeth, Lauren, Jennifer, Katrina, and Jeannie)	12/15/2022	11/1/2022	Sub-committee was formed at this meeting.
11/1/2022	Support the Mayor's request for temporary closure as the department needs set forward for training and necessary work within the animal control system.	12/15/2022	12/15/2022	No action needed

Animal Care Advisory Committee Motions (updated 10/7/2023)

1/4/2023	Email rescue intake questionnaire to the committee for review and feedback	2/17/2023		This form was originally emailed on 12/5/2022 with the December Agenda and November minutes. No further action has been taken on it.
1/4/2023	Meetings every other month with option to call special meetings as needed	2/17/2023	1/4/2023	Motion passed by advisory committee and meetings were set for every other month.
1/4/2023	Review all previous motions	2/17/2023		Currently working on this.
1/4/2023	Add the Mayor, Director, and Vet to the agenda for future meetings with monthly updates and written reports	2/17/2023	2/7/2023	These additions were made to the meetings going forward.
2/7/2023	Submit a recommendation for 16 additional kennels for dogs with a space for cats, also, to be built by prisoners	3/23/2023		Mayor provided info that the septic system would not accommodate this addition. No other options for additional kennels have been provided.
2/7/2023	Recommendation to get software program, Shelter Buddy, in place	3/23/2023		
2/7/2023	The remaining \$4,000 left in donations be used for the 16 new dog runs	3/23/2023	7/6/2023	Motion passed during the 7/6/2023 advisory committee meeting and the request to move Tiffany Stooksbury to FT would move forward to full commission for approval
2/7/2023	Request for the Mayor to move the open position from part-time to full-time	3/23/2023	7/6/2023	Motion passed during the 7/6/2023 advisory committee meeting and would move forward to full commission for approval
2/7/2023	Request for the Mayor to fill a position to have a full-time shelter coordinator and to coordinate with rescue groups	3/23/2023		
2/7/2023	Request the Mayor and Shelter Director present a 2023-2024 budget to the advisory committee so recommendations can be made to the Budget Committee	3/23/2023		

Animal Care Advisory Committee Motions (updated 10/7/2023)

3/7/2023	Animal Care Advisory Committee form a volunteer liaison position of individuals to handle all outgoing county transports of animals, both feline and canine, to any outside facility	4/20/2023		
3/7/2023	Mayor to work on language for a policy to allow the Director to waive certain fees	4/20/2023		
3/7/2023	For the committee to meet soon at the shelter	4/20/2023		
5/4/2023	Ask the Mayor to develop a foster program within the shelter to implement policies and procedures	6/17/2023		
7/6/2023	Request to move Tiffany Stooksbury to permanent full-time	8/19/2023	7/6/2023	Motion passed during the 7/6/2023 advisory committee meeting and the request to move Tiffany Stooksbury to FT would move forward to full commission for approval
7/6/2023	Hire a second full time person	8/19/2023		Motion passed during the 7/6/2023 advisory committee meeting and would move forward to full commission for approval
9/7/2023	Establish proper communications protocol for animal intakes, medical treatment and a solution to the problem	10/21/2023		
9/7/2023	Status on the Rescue Application Form	10/21/2023		
9/7/2023	Anderson County Animal Care Advisory Committee to host a lunch or dinner for the Anderson County Animal Shelter staff and anyone involved with the shelter	10/21/2023		
9/7/2023	Look into outside funding to repair the kennel fencing at the shelter. Mayor approved via text.	10/21/2023	10/9/2023	Repairs to be completed on 10/9/2023 and fully funded by SARG.

October 3rd, 2023 Meeting Minutes

Call to order: 18:31

- | | | |
|---|-----------------|---------------------------|
| ● Andersonville VFD | Ambrea Kroth | Chief P |
| ● Briceville VFD | Jamie Brewster | Chief NP |
| ● Claxton VFD | Dusty Sharpe | Chief P |
| Annual Trunk R Treat is October 28 th Claxton Park 6p-10p. All Fire Departments and all welcome. Just bring a lot of candy! | | |
| ● Marlow VFD | Daniel Adams | Chief NP |
| ● Medford VFD | Josh Lane | Chief P |
| ● Anderson County Rescue Squad | Terry Allen | Chief NP |
| ● Clinton FD | Jeff Little | Chief P |
| Fire Prevention Event October 21 st 10a-2p @ Jaycee Park. All Fire Departments are welcome. Contact Daniel Adams with RSVP. Flyer and info attached. | | |
| ● Rocky Top FD | Anthony Braden | Chief P |
| ● Norris FD | Matthew Burrell | Asst. Chief & Secretary P |

- Oak Ridge FD Travis Solomon Chief P
Chief Grande: Changes to the Ambulance side of the Fire Department have been made. Oak Ridge is no longer staffing an ambulance. Planning with ACEMS and Roane Co EMS moving forward are in process regarding ORFD west end (DOE) Ambulance coverage.
- Oliver Springs FD Justin Bailey Chief & Vice Chair P
Oliver Springs has ordered and received their radios from county funding, October Sky Fest October 21st, Windrock Jamboree Weekend of the 21st.
- County Commissioner Tracy Wandell Commissioner P
Would like monthly response reports brought back. Burrell working on a more fluid process to gather data to present. Will have this accomplished by the first of the year if not sooner.
- County Commissioner Sabra Beauchamp Commissioner NP

Non-voting Departments & Members

- Anderson County EMS Nathan Sweet Director P
Ambulance has been staffed in Claxton. Working on filling spots to reduce shift vacancies.
- Anderson County EMA Brice Kidwell Director P
- Anderson County Sheriff's Office Russell Barker Sheriff NP
- Y-12 Fire Department James Arnold Chief NP
- ORNL Fire Department Darron Long Interim Chief NP
- E-911 Davi Shetterly Director P

Meeting Concluded 18:48



*Ambrea Kroth
Fire Chief*

Andersonville Volunteer Fire Department

Station 1 – Station Line - 865-494-0563

Chief Ambrea Kroth 865-455-7538

1957 Mountain Road

P.O. Box 340

Andersonville, TN 37705

Station 2

203 Mountain View Lane

Station 3

197 Sequoyah Road

October 2, 2023

Chairman Tracy Wandell
Anderson County Fire Commission

Dear Chairman Wandell,

Please see our vendor quotes and carts for proposed items to be purchased by AVFD with funds provided by Anderson County.

Sincerely,

Ambrea Kroth
Chief
Andersonville Fire

Andersonville VFD Spending Total

Vendor	Total Price	50K Tally
MES	\$20,552.00	\$20,552.00
Fire Store	\$ 7,094.90	\$ 27,646.90
Harbor Freight	\$ 599.99	\$ 28,246.89
FireHose Supply	\$ 8,123.46	\$ 36,370.35
Alpha Divers	\$ 1,808.76	\$ 38,179.11
My AED	\$ 2,959.92	\$ 41,139.03
Ace Hardware	\$ 1,439.97	\$ 42,579.00
UsedRadios.com	\$ 4,810.89	\$ 47,389.89



(877) 637-3473

Quote

Quote # QT1741110
Date 10/02/2023
Expires 10/17/2023
Sales Rep Jenkins, Timothy A
Shipping Method FedEx Ground
Customer ANDERSONVILLE FIRE DEPT (TN)
Customer # C64560

Bill To
 ANDERSONVILLE FIRE DEPT
 PO BOX 340
 Andersonville TN 37705
 United States

Ship To
 ANDERSONVILLE FIRE DEPT
 1957 MOUNTAIN RD
 Andersonville TN 37705
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
FXM-Custom Turnout-Coat	1940806-JACKET		1940806-JACKET Custom FXM Turnout Coat Fire-Dex FXM Jacket per the Attached Specifications	4	\$1,430.00	\$5,720.00
FXM-Custom Turnout-Pant	194806-PANT		194806-PANT FXM-Custom Turnout-Pant Fire-Dex FXM Pant per the Attached Specifications	4	\$1,029.00	\$4,116.00
45805			E-Flood LiteBox Vehicle Mount System - 12V DC direct wire rack, shoulder strap. - Orange	7	\$235.00	\$1,645.00
PLY-6AH-B			6' American Hook, HiViz Yellow Handle w/Butt End	1	\$89.00	\$89.00
FQ-PAAX-TC			AttackPRO with truck mount charger: 1 Seek Attack Pro FQ-PAAX 2 Batteries FA-BAA 1 Desk top charger FD-SAA 1 Truck charger FD-PAA	2	\$2,650.00	\$5,300.00
RT3-4504			SEEK TIC Attack Pro Gearkeeper with Aluminum Carabiner	2	\$60.00	\$120.00
RQ-FFIX			FirePro X	2	\$499.00	\$998.00
RT4-4504			SEEK TIC Gear Keeper with Aluminum Carabiner	2	\$35.00	\$70.00
VTS-K1231101101			Ventis MX4 Monitor, O2, LEL, CO, H2S, Li-Ion battery, desktop charger, no pump, hi vis orange. UL/CSA	1	\$795.00	\$795.00
VKVSP4-K11111			Ventis MX4 Monitor, O2, LEL, CO, H2s-Confined Space Kit (with slide on pump)	1	\$1,769.00	\$1,769.00

Subtotal ~~\$20,622.00~~ 20552.00
 Shipping Cost ~~\$99.00~~
 Tax Total \$0.00
 Total ~~\$20,662.00~~ \$20,552

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1741110

Search

ALL BRANDS

SHOPPING CART 12 Products, 40 Items




Move to Quote

ORDER SUMMARY

Tax

ESTIMATED TOTAL \$738.67

Have a Promo Code? 

(https://www.thefirststore.com/dev-tfs/checkout.ssp?ls=checkout&_ga=2.140299851514916538.1610220797)

Check out with **PayPal**



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(/Pro-Tech-S-Fusion-PRO-

Scanned with CamScanner



SURVIVOR-RECHARGEABLE-175 LUMENS7CUSTCOL_TT_SOURCE=1&PRODUCT-COLOR=1510&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=T&FLASHLIGHT-CHARGER-BASE=203&RECHARGER-OPTIONS=232&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F)
\$158.99
SKU: 90503 # IN STOCK, ORDER NOW

(/Streamlight-Survivor-Rechargeable-175-Lumens?custcol_tt_source=1&product-color=1510&custcol_tt_bisibl_customizable_item=T&flashlight-charger-base=203&recharger-options=232&custcol_badge_customizable_item=F)

QTY: 1C TOTAL: \$1,589.90

EDIT (/STREAMLIGHT-SURVIVOR-RECHARGEABLE-175-LUMENS7
QUANTITY=10&CUSTCOL_TT_SOURCE=1&PRODUCT-COLOR=1510&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=T&FLASHLIGHT-CHARGER-BASE=203&RECHARGER-OPTIONS=232&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F&SOURCE=CART&INTERNALID=ITEM584914SET1113310)

SAVE FOR LATER REMOVE

Move to Quote



(/Majestic-PAC-II-P84-Lenzing-Black-Hood-NFPA-1971?custcol_tt_source=1)

MAJESTIC PAC II P84 LENZING BLACK HOOD, NFPA 1971 (/MAJESTIC-PAC-II-P84-LENZING-BLACK-HOOD-NFPA-1971?CUSTCOL_TT_SOURCE=1)
\$49.99
SKU: PACII-P84-BLA # SHIPS FROM MANUFACTURER

QTY: 1C TOTAL: \$499.90

EDIT (/MAJESTIC-PAC-II-P84-LENZING-BLACK-HOOD-NFPA-1971?CUSTCOL_TT_SOURCE=1&SOURCE=CART&INTERNALID=ITEM602822SET1113301)

SAVE FOR LATER REMOVE

Move to Quote



(/Cairns-1044-Helmet-Black-NFPA-OSHA?

custcol_tt_source=1&custcol_tt_bisibl_customizable_item=F&certification=102&eye-protection=223&style=499&custcol_badge_customizable_item=F)

CAIRNS 1044 HELMET, BLACK, NFPA, OSHA (/CAIRNS-1044-HELMET-BLACK-NFPA-OSHA?
CUSTCOL_TT_SOURCE=1&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=F&CERTIFICATION=102&EYE-PROTECTION=223&STYLE=499&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F)
\$399.59
SKU: 1044TSB # IN STOCK, ORDER NOW

QTY: 4C TOTAL: \$1,598.36

EDIT (/CAIRNS-1044-HELMET-BLACK-NFPA-OSHA?
QUANTITY=4&CUSTCOL_TT_SOURCE=1&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=F&CERTIFICATION=102&EYE-PROTECTION=223&STYLE=499&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F&SOURCE=CART&INTERNALID=ITEM541302SET1113296)

SAVE FOR LATER REMOVE

Move to Quote



(/Cairns-1044-Helmet-Red-NFPA-OSHA?

custcol_tt_source=1&custcol_tt_bisibl_customizable_item=F&certification=102&eye-protection=223&style=499&custcol_badge_customizable_item=F)

CAIRNS 1044 HELMET, RED, NFPA, OSHA (/CAIRNS-1044-HELMET-RED-NFPA-OSHA?
CUSTCOL_TT_SOURCE=1&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=F&CERTIFICATION=102&EYE-PROTECTION=223&STYLE=499&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F)
\$399.59
SKU: 1044TSR # IN STOCK, ORDER NOW

QTY: 2C TOTAL: \$799.18

EDIT (/CAIRNS-1044-HELMET-RED-NFPA-OSHA?
QUANTITY=2&CUSTCOL_TT_SOURCE=1&CUSTCOL_TT_BISIBL_CUSTOMIZABLE_ITEM=F&CERTIFICATION=102&EYE-PROTECTION=223&STYLE=499&CUSTCOL_BADGE_CUSTOMIZABLE_ITEM=F&SOURCE=CART&INTERNALID=ITEM515088SET1113292)

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12,000 Lb. Winch
With Synthetic
Rope And Wireless
Remote

Qty:

1

\$599.99

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Service Protection** [Learn More](#)



2-Year Plan - \$179.99 *Best Value*



1-Year Plan - \$149.99

Order Summary

Subtotal: \$599.99

Est. Tax: ~~\$57.53~~

Est. Shipping & Handling: ~~\$21.94~~

Taxes and Shipping
for **37918** Change

Est. Total: ^{599.99}
~~\$679.46~~

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[Online Support](#)

[Online FAQs](#)

Recommendations Based On Your Cart

HOSE BY SIZE

3/4" Inch Hose
1" Inch Hose
1.5" Inch Hose
1.75" Inch Hose
2" Inch Hose
2.5" Inch Hose
3" Inch Hose
4" Inch Hose
5" Inch Hose
6" Inch Hose

HOSE CATEGORIES





Booster Hose
Camlock Hose
Double Jacket Hose
Discharge Hose
Forestry Fire Hose
Rubber Fire Hose
Single Jacket Hose
Storz Fire Hose
Suction Hose
Surplus Hose
Uncoupled Hose

ALL PRODUCTS

Fire Hose Adapters
Camlock Adapters
Nozzles

Home - Your Shopping Cart

YOUR CART

PRODUCT	PRICE	QUANTITY	TOTAL
 <p>1-1/2" Fire Hose Nozzle Pistol Grip 30-60-95-125 GPM <i>Choose Your Threads: 1-1/2" NH / NST (Fire Hose Threads)</i></p>	\$425.12	- 5 + X REMOVE	\$2,125.60
 <p>BULK 1-3/4" Double Jacket Fire Hose Yellow <i>Select BULK Quantity: Quantity 10 Select Length: 50 Feet Select Fittings: 1-1/2" NH/NST (Fire Hose Fittings)</i></p>	\$2,544.85	- 1 + X REMOVE	\$2,544.85
 <p>BULK 1-3/4" Double Jacket Fire Hose Red <i>Select BULK Quantity: Quantity 10 Select Length: 50 Feet Select Fittings: 1-1/2" NH/NST (Fire Hose Fittings)</i></p>	\$2,544.85	- 1 + X REMOVE	\$2,544.85
 <p>2 1/2" Inch Double Jacket Fire Hose <i>Select Your Length: 25 Feet Select Your Fittings: NH / NST (Fire Hose Threads) Aluminum Select Your Color: White</i></p>	\$227.04	- 4 + X REMOVE	\$908.16

ADD A NOTE TO YOUR ORDER

SUBTOTAL \$8,123.46

UPDATE

CHECKOUT



Alpha Divers, LLC sent you an estimate

We look forward to working with you.

Show full details ▼

wetsuit, etc

SENSE MAN 3MM M Isida Man – 3 mm **\$143.00**
Seac SENSE MAN 3MM M
Size 7 - XL

Innovative - Black - Large **\$95.00**
NAUTILUS - Black - Large Innovative Scuba Concepts Nautilus are professional multi-purpose fins, with quick adjusting, quick release buckles. The anatomic soft foot pocket is made of thermoplastic and rubber with different thickness of sole, suitable for use with neoprene socks or boots. Laterally reinforced blade by large directional ribs to remove all obstacles to the free flow of water. The blade is longer than usual to improve the thrust forward. The central part is made of rubber to improve the transmission of power with less effort during the thrust. Sopras Sub - 4300LG

6mm Neo6 Boot size 10 **\$75.95**
5mm Titanium top Water barrier YKK #8 zipper Crescent high sole design provides best arch and heel support
Double glued and blindstitched HOG - EDG0148-10

BCD Hoses **\$40.00**
22" BCD Hose

Class Package (15%) **-\$53.09**

Subtotal **\$300.86**

Total **\$300.86**



Alpha Divers, LLC sent you an estimate

We look forward to working with you.

Show full details ▼

Full Face Quotes

Buddy Phone Through-Water Transceivers (1/2 Watt Output Power) \$875.00

Using "Digital Signal Processing" (DSP) techniques, the Buddy Phone produces uncompromising speech clarity. The Buddy Phone® D2 differs from our standard Buddy Phone in that it is digitally controlled and has some fantastic features such as: a voice menu to guide you adjust your Volume, change from Channel A to Channel B, or put the Buddy Phone in a continuous voice transmission mode. Voice Menu: When you submerge with a D2 Buddy Phone, you will hear the voice system say "Buddy Phone ON, frequency A (B), channel one (four), volume High (Medium, Low)," depending on the prior dive's settings. Changing a setting is easy and can be done while underwater. Depress the Push-to-talk switch (PTT) three times quickly and hold the third depression until you hear "main menu - volume, channel, continuous transmit." When you hear the main menu selections, simply depress the PTT to select one of the choices. The unit will make the selection and go back to the receive mode. If you don't make a selection after the menu repeats twice, the D2 Buddy Phone goes out of the main selection menu and back to the receive mode (see operators manual for a more detailed explanation — note: continuous transmit mode allows the user to talk, hands free. This was requested by many movie makers and scientists who talk on camera often). In all, this D2 Buddy Phone is State-of-the-Art and OTS technology at its best.

Guardian Full Face Mask Black/Black \$899.00

The Guardian line of Full-Face Masks (FFMs) is OTS' most recent innovation. Designed to meet the demanding needs of today's Commercial/Professional Diver, it leverages the best features found on other FFMs with unique features designed by OTS. The Guardian FFM comes in the following color combinations (skirt/hardware): black/black, black/blue, black/red, black/pink, blue/black, and yellow/black.

Class Package (15%) -\$266.10

Subtotal \$1,507.90

Total \$1,507.90

Estimate Tax

Subtotal


\$2,959.92

Order Total

\$2,959.92

Proceed to Checkout

Pay with link ⇒

 Monthly payments

Starting at \$103/mo or 0% APR with [affirm](#). [Learn more](#)

Item	Price	Qty	Subtotal
 Premi-um Medical Trauma Bag w D Kit Color: Navy Blue	\$369.99	8	\$2,959.92
			 

Update Shopping Cart

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Elder's Ace Hardware-Bearden - Knoxville, TN
Open until 8 PM

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Products



**STIHL Farm Boss MS 271 20 in. 50.2 cc
Gas Chainsaw**
Item # 7000550

Add-on Services

☒ Assembly & Demo (required) FREE

How to get it

Get it from:

[Change Store](#)

Elder's Ace Hardware-Bearden, Knoxville TN



Pickup In Store

Get it Tue, Oct 3

FREE



In-store safety demo included upon pickup



Delivery from Store

To: [Add address](#)

Schedule as early as Wed, Oct 4

FREE for Ace Rewards Members on Orders \$50+

[Sign In/Join](#)

[Delivery Details](#)

Price

Quantity

3

[Remove](#)

Price ea: \$479.99

Total Price: \$1,439.97

Add-On Services

Assembly & Demo

Price: **Free**

Your Cart (10 Items)

Item	Price	Quantity	Total
 <p>Motorola Motorola TRBO XPR7550 UHF (438-520MHz) Portable Radio</p>	\$475.00	<div> <div>▼</div> <div>10</div> <div>▲</div> </div>	\$4,750.00 ×

Subtotal: \$4,750.00

Shipping: \$60.89

Tax: \$469.06

Coupon Code: Add Coupon

Grand total: \$5,279.95

CHECK OUT

-- or use --

rayra





Claxton Volunteer Fire Department

2194 Clinton Highway Powell, Tennessee 37849

(865) 945 - 1314 claxtonfire@comcast.net

September 26, 2023

Chairman Tracy Wandell
Anderson County Fire Commission
Anderson County Courthouse
100 N. Main Street
Clinton, Tennessee 37716

Dear Chairman Wandell,

Enclosed, please find vendor quotes for items proposed to be purchased by the department with county provided funds. Please note that all expenditures in excess of \$ 50,000 will be paid for by the department. Please contact me if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "James Kolopus", with a long horizontal flourish extending to the right.

James Kolopus
Deputy Chief / Treasurer

Item#	Item	Vendor	Quan	Unit	Unit\$	Ext\$	Cu.Tot
1	Turnout Coat	NAFECO	8	Ea.	\$ 2,028.00	\$ 16,224.00	\$ 16,224.00
2	Turnout Pants	NAFECO	8	Pr.	\$ 1,364.00	\$ 10,912.00	\$ 27,136.00
3	Glove	NAFECO	8	Pr.	\$ 118.00	\$ 944.00	\$ 28,080.00
4	Hood	NAFECO	8	Ea.	\$ 52.00	\$ 416.00	\$ 28,496.00
5	Boot	NAFECO	8	Pr.	\$ 359.00	\$ 2,872.00	\$ 31,368.00
6	Suspenders	NAFECO	8	Pr.	\$ 67.00	\$ 536.00	\$ 31,904.00
7	Forestry Hose	NAFECO	10	Section	\$ 116.00	\$ 1,160.00	\$ 33,064.00
8	1.75" Hose	NAFECO	16	Section	\$ 185.00	\$ 2,960.00	\$ 36,024.00
9	3" Hose	NAFECO	12	Section	\$ 312.00	\$ 3,744.00	\$ 39,768.00
10	4" Hose	NAFECO	10	Section	\$ 489.00	\$ 4,890.00	\$ 44,658.00
11	Helmet	SAFE	8	Ea.	\$ 365.00	\$ 2,920.00	\$ 47,578.00
12	Nozzle	SAFE	2	Ea.	\$ 1,235.00	\$ 2,470.00	\$ 50,048.00



NAFECO
1515 West Moulton St.
Decatur, AL 35601
1-800-628-6233
256-355-0852
Email: info@nafeco.com

Quotation

Quote Number: KCLK-CVELEG

To: CLA182
Claxton FD

Date: 09/06/2023
Terms: NET 30

Attention: James Kolopus
Phone: 865-805-2498
Fax:

Expires: 30 Days
F.O.B.: Shipping Point
P.O.:
Salesman #:17
Prepared By: Kevin Clark

Qty.	Item #	Description	Each	Total
10	ARMCVBMK718-32	Lion VForce BiSwing Back Coat Custom per dept spec	\$2,028.00	\$20,280.00
10	ARMPVFMK718	Lion VForce Belted Pant, Custom per dept specs	\$1,364.00	\$13,640.00
10	LPG928BK	Lion Commander ACE FF Glove	\$118.00	\$1,180.00
10	PAC-II-DS-C6	Majestic C6 Double Seam Hood	\$52.00	\$520.00
10	804-6369	Thorogood QR14 Leather Boot	\$359.00	\$3,590.00
10	9177-1	Boston Leather Suspenders	\$67.00	\$670.00
				\$39,880.00

PSGQ4167-O with the following additions;

KHAKI Outer Shell

Change cuff to 4" wristlet

Increase sleeve well circumference of all coats 1" from standard

Add CTB26PTY - DRD trim

Add LTSL3YNS - 3" L/Y Scotchlite letters ARCHED ROW across yoke - "CLAXTON"

Add LP34 - Hanging letter panel

Add LPS6 - Two Snaps for panel attachment

Add LPV13 - Hook and loop panel attachment

Add LTSL3YNS - 3" L/Y Scotchlite letters sewn onto LP34 - FF First initial (period) last name

Add EM5 - American Flag to Right Shoulder

Add Z-Parts-Collar

Add Z-Parts_Cuff

Add FLS587 - Dee ring on self fabric tab (attach to right side coat, tab to be set even with top of pocket flap 2" toward back edge of flap)

Add PMO210

Add Z-Parts-Fly

Tag all labels with FF names

If you have any questions concerning this quote please call our toll free number listed above.
Thank you for your business.

Visit Us On The Internet At: www.nafeco.com

Page: 1



Safe Industries

Safe Industries
5031 Highway 153
Easley SC 29642
United States
(864) 845-7175

Quote

Date	Quote #
9/12/2023	EST22533

Page 1 of 2

Bill To			Ship To			
James Kolopus Claxton Volunteer Fire Department 2194 Clinton Hwy Powell TN 37849 United States			James Kolopus Claxton Volunteer Fire Department 2240 E Wolf Valley Rd Clinton TN 37716 United States			
Expires		Sales Rep		Terms		Shipping Method
10/12/2023		Adam Hernandez		Net 30		
Quantity	Units	Item	Description	Comments	Price	Extended
8		C-TRD75C4 A2231A000	MSA - Cairns 1044 Traditional Composite Fire Helmet MODEL TYPE 1044 SHELL COLOR YELLOW EYE PROTECTION DEFENDER, TUFFSHIELD HEADBAND ASSEMBLY DELUXE LEATHER (1010/1044) EARLAPS AND HOOD BLACK NOMEX FRONT HOLDER 6" SILK SCREENED EAGLE CHINSTRAP W/IMPACT CAP AND SUS 2 PT-NOMEX WITH QRB & SLIDE TRIM TYPE SCOTCHLITE TRIM COLOR AND SHAPE LIME-YELLOW SHIP FROM SHIP FROM SJAX ADDITIONAL EYE PROTECTION NONE ACCESSORY TYPE NONE HELMET FRONT NONE		365.00	2,920.00
3		Equipment	TFT Part #: FTS250PS THUNDERFOG W/GRIP 1.5"FEMALE		1,235.00	3,705.00
1		Freight	Due to continued disruptions in the global supply chain, fuel surcharges, and fluctuating freight/shipping charges, we will no longer be able to estimate nor include any shipping charges on a quote. Shipping charges will be finalized on the Invoice. As always, we will continue to provide the best product pricing as possible but this volatile market has necessitated a change in our day to day operations. We hope you understand and continue		0.00	0.00



Safe Industries

Safe Industries
5031 Highway 153
Easley SC 29642
United States
(864) 845-7175

Quote

Date	Quote #
9/12/2023	EST22533

Page 2 of 2

Quantity	Units	Item	Description	Comments	Price	Extended
			to put your trust in Safe Industries.			
					Total	\$6,625.00

Please note quoted prices are subject to change after expiration date. Quoted prices expire 30 days from issue date.

Please be advised that if paying by credit card, a 3% credit card processing fee will be added to the invoice subtotal.



EST22533

NAFECO
1515 West Moulton Street
Decatur, AL 35601
Phone: 800-628-6233

info@nafeco.com

QUOTE

Quote Number: 1213438

Date: 9/06/23

Quote Expiration: NET 30

To: CLA182

CLAXTON FIRE DEPARTMENT
C/O HOLSTON GASES
545 WEST BAXTER AVE
KNOXVILLE, TN 37921
United States of America

F.O.B. Point: SHIPPING

Salesperson: Kevin Clark (Central/East TN)

Quote Prepared By: Kevin Clark

[illegible]

Thank you for your business !

NOTE: All accounts are subject to sales tax charges unless a valid state tax exempt certificate is on file with NAFECO, or provided at the time of the order.

If you have any questions concerning this quote, please call our number listed above.

Visit Us On The Internet At: www.nafeco.com

Page: 1



(877) 637-3473

Quote

Quote # QT1737283
Date 09/11/2023
Expires 09/26/2023
Sales Rep Jenkins, Timothy A
Shipping Method FedEx Ground
Customer CLINTON FIRE DEPT
Customer # C68501

Bill To

CITY OF CLINTON
ACCOUNTS PAYABLE
100 N BOWLING ST
Clinton TN 37716

Ship To

JEFF LITTLE
CLINTON FIRE DEPT
125 WEST BROAD STREET
Clinton TN 37716
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
FXR-Custom Turnout-Coat	194089-JACKET		194089-JACKET Custom FXR Turnout Coat Fire-Dex FXR Jacket per the Attached Specifications	20	\$1,949.00	\$38,980.00
FXR-Custom Turnout-Pant	194089-PANT		194089-PANT Custom FXR Turnout Pant Fire-Dex FXR Pant per the Attached Specifications	20	\$1,469.00	\$29,380.00

Subtotal \$68,360.00

Freight is Paid
Thank you

Shipping Cost \$0.00

Tax Total \$0.00

Total \$68,360.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1737283

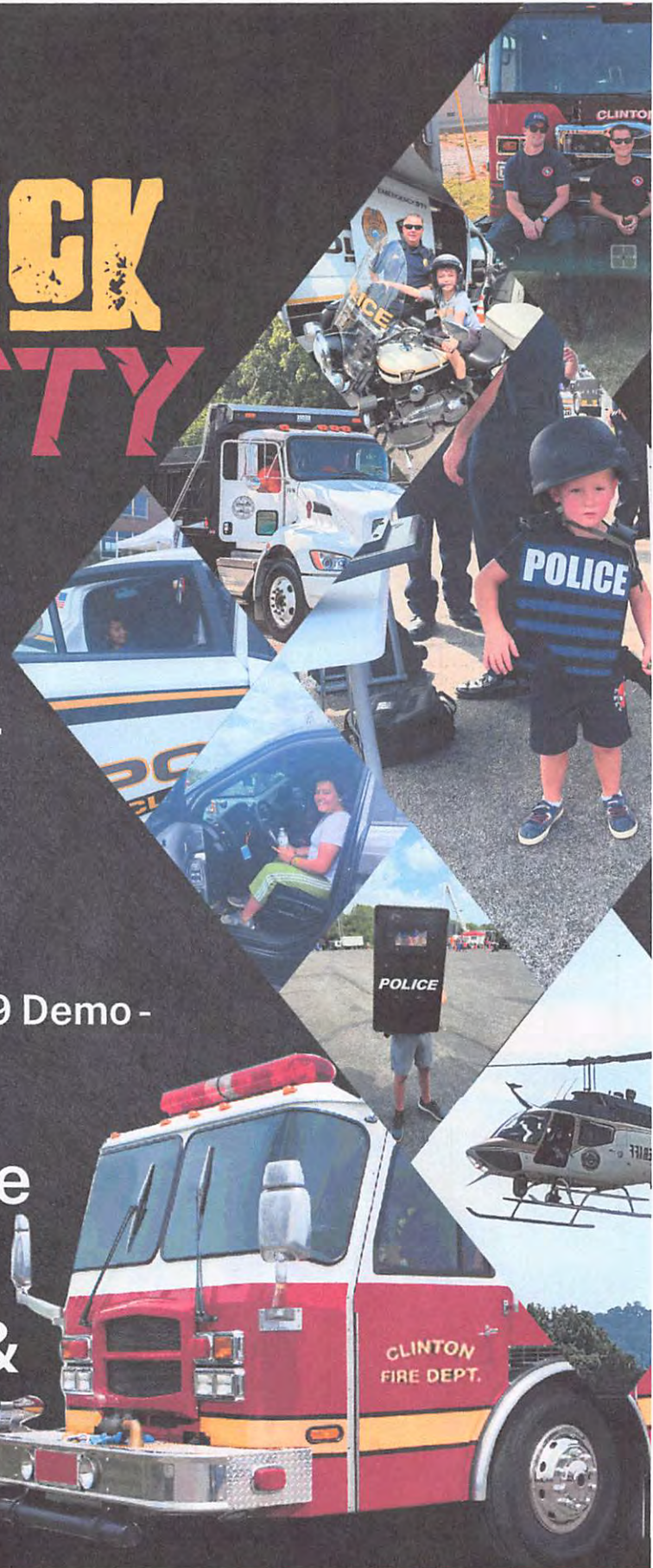
City of Clinton

TOUCH-A-TRUCK and FIRE SAFETY EVENT

**SATURDAY
OCTOBER 21ST
10AM - 2PM
JAYCEE PARK**

Bounce Houses - Fire Demo - K9 Demo -
Food & Trucks

**Come explore Police
Cars, Fire Trucks,
Heavy Equipment &
More!**



City of Clinton

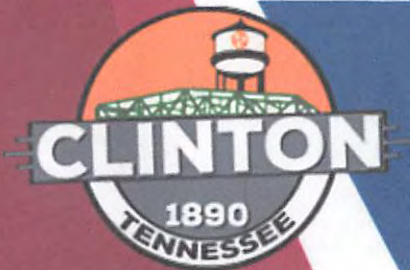
COMMUNITY FIRE SAFETY EVENT & TOUCH-A-TRUCK

2023

Saturday October 21st
10am - 2pm • Anderson County Fair Grounds
(214 Nave St Clinton, TN 37716)

THE COMMUNITY IS INVITED TO JOIN THE AREA FIRE DEPARTMENTS FOR A FIRE SAFETY EVENT. JOIN US FOR A DAY OF FOOD, INFLATABLE RIDES, DEMONSTRATIONS, MEET AREA FIREFIGHTERS, PLAY ON THE FIRE TRUCKS, MEET SPARKY THE FIRE DOG AND MUCH MORE. THE EVENT IS COMPLETELY **FREE** TO THE WHOLE COMMUNITY. FOR MORE INFORMATION, CALL 865-457-2131

Clintonfiredepartment.net
Facebook.com/ClintonTNFireDept



Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

October 5, 2023
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Vada Oberlin, Jeannie Parker, Stephen Verran and Lauren Biloski

Absent: Robert McKamey

Others Present: LuAnn Keller, Nichole Brooks, Rachel Comunale, Tiffany Stooksbury, Debra Wynn, Melia Hipsky and Ben Pounds

Chairman Wandell called the meeting to order.

Jeannie Parker made a motion to approve September 7, 2023 Minutes. Second by Steven Newby. Motion carries.

No citizens addressed this committee.

New Business:

Vada Oberlin gave an update on the fencing repair. SARG has agreed to pay for it.

Steven Newby gave an update on Medical Intake. Newby, Mayor and Damon met to discuss making forms for Medical Intake Protocol and a flow chart for staff.

Old Business:

Commissioner Verran made a motion to forward the motions from the Animal Care Advisory Committee to Operations Committee on Monday for discussion. Second by Joe Hall. Motion passed.

It was discussed about having dinner with committee members and shelter staff tentatively on October 10th at Harrison's.

Vada Oberlin made a motion to have the next meeting on November 2, 2023 at 6:00 p.m. Seconded by Commissioner Verran. Motion passed.

Meeting adjourned.

Anderson County Board of Commissioners
Intergovernmental Committee
Minutes

February 13, 2023
Room 312

Members Present: Aaron Wells, Tim Isbel, Bob Smallridge, Shain Vowell, and Tracy Wandell

Members Absent: Shelly Vandagriff

Others: Mayor Frank, John LeCroy and Steve Sanders with TDEC

Call to Order: Chairman Wells called the meeting to order.

No citizens addressed the Committee.

Commissioner Wandell made a motion to nominate Aaron Wells for Chairman. Second by Commissioner Isbel. Commissioner Wandell moved to cease nominations and appoint by acclamation.

Commissioner Isbel nominated Shain Vowell for Vice Chairman. Second by Commissioner Wandell. Commissioner Wandell moved that nominations cease and appoint by acclamation.

American Nuclear Site Update by Steve Sanders with TDEC.

EPA has addressed this as an emergency action removal and will be funding the project. They are required to start the work within 6 months. Estimated to be completed in 18 months.

Mayor Frank requested the email from Bert Robinson be included in the minutes.

Commissioner Wandell made a motion to add the TDEC Order Water Use Survey and the TDEC Order on Coal Combustion Residuals to the website. Second by Commissioner Smallridge. Motion passed.

New Business

None

Old Business

None

With no further business, the meeting adjourned.

From: Robinson, Bert <jbrobinson@tva.gov>

Sent: Monday, October 2, 2023 10:58 AM

Subject: External: TVA - Bull Run Fossil Plant - upcoming Water Use Survey

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am reaching out to make you aware of an upcoming activity related to the Bull Run Fossil Plant that will take place in the coming weeks.

As part of our commitment to environmental stewardship and safe, responsible coal ash management, TVA is working with the Tennessee Department of Environment and Conservation (TDEC) to complete a Water Use Survey and well sampling activities to better understand the groundwater conditions surrounding the Bull Run Fossil Plant and determine if there are any impacts from plant operations. This Water Use Survey is part of the TDEC order, which is a transparent, comprehensive regulatory process to assess TVA's coal ash sites in Tennessee and to help inform future decisions about the sites. We have already completed the Water Use Survey at the Cumberland and John Sevier Fossil Plants and there are no off-site impacts to groundwater at those sites.

The survey area is within a one-mile radius of the Bull Run Fossil Plant, using a ½ mile radius phased approach and includes certain parcels downgradient of the plant. The survey will test wells and springs that may be used as domestic water supplies.

In the coming weeks, TVA will be reaching out to certain property owners to confirm the presence of a private water supply, such as a well or spring, and to request permission to sample it.

I have attached a fact sheet with additional information about the Water Use Survey. You can also go to www.tva.com/watersurvey for more information. Additionally, here are the Five Things to Know fact sheet about our coal ash management at Bull Run. ✓

Please let me know if you have any questions or need additional information.

Thanks,
Bert

J. Bert Robinson
Director
Government & Community Relations
East Region

W. 865-632-7422 M. 865-696-4881 E. jbrobinson@tva.gov
400 West Summit Hill Drive, Knoxville, TN 37902

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Anderson County Board of Commissioners
Rules Committee
Minutes

October 9, 2023 3:00 PM
Room 312

Members Present: Tyler Mayes, Aaron Wells, Anthony Allen and Bob Smallridge

Members Absent: Michael Foster

Call to Order: Chairman Smallridge called the meeting to order.

Others Present:

Commissioner Mayes made a motion to approve the August 14, 2023 minutes. Seconded by Commissioner Allen. Motion passed.

Commissioner Mayes added to elect a Chairman and Vice Chairman to the agenda.

Commissioner Wells made a motion for the number of citizens allowed to speak on any one issue be left as it is with the Chairman having discretion as to the speakers. Second by Commissioner Allen. Motion passed to forward to full commission for approval.

No citizens addressed the Committee.

New Business

Commissioner Mayes moved to nominate Commissioner Smallridge as Chairman. Second by Commissioner Wells. Commissioner Mayes moved to close nominations and appoint by acclamation.

Commissioner Mayes nominated Commissioner Allen as Vice Chairman.
Commissioner Wells moved to close nominations and appoint by acclamation.

Old Business

Commissioner Isbel discussed that citizens have three (3) minutes to speak. Commissioners and Department Heads are not limited on time to speak.

Moving forward the Rules Committee will meet as needed.

Meeting Adjourned