



BUDGET COMMITTEE AGENDA

October 05, 2023 AT 4:00 PM, Room 312

1. Elect a Chairman
2. Cash and Fund Balance Report, etc.....Robby Holbrook
3. Consent Agenda.....Transfers, not requiring Commission approval (0)
4. AC Schools/Julie Minton.....Appropriations & Transfer (1-5)
5. Highway/Gary Long Appropriation (6)
6. Finance/Robby Holbrook Appropriations (7-9)
7. EMA/Brice Kidwell..... Appropriation (10)
8. Election/Mark Stephens..... Appropriation (11)
9. Library/Janine Brewer..... Appropriations (12-13)
10. Juvenile/Tracy Spitzer.....Appropriation (14)

SECTIONS:

- Grant Applications/Election..... (A)
- New Business (B)
- Old Business (C)

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
September 30, 2023**

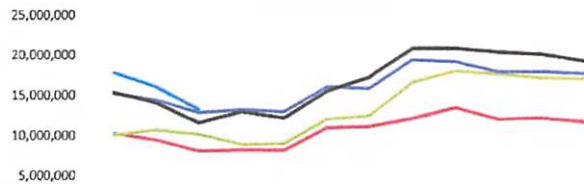
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,650,387	\$ 1,333,299	\$ 3,759,895	\$ 10,593,946 *	\$ 17,337,527	\$ 13,285,269
115	Library Fund	\$ -	\$ 352,872		\$ -	\$ -	\$ 352,872	\$ 257,733
116	Solid Waste/Sanitation Fund	\$ -	\$ 552,786	\$ -	\$ -	\$ -	\$ 552,786	\$ 188,857
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 601,414	\$ 601,414	\$ 825,121
121	American Rescue Plan							\$ 8,971,299
122	Drug Control Fund	\$ -	\$ 144,425	\$ 8,754	\$ -	\$ -	\$ 153,179	\$ 150,611
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 51,839
128	Tourism Fund	\$ -	\$ 307,698	\$ -	\$ 200,000	\$ -	\$ 507,698	\$ 971,533
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 2,837,691	\$ -	\$ -	\$ 3,185,098	\$ 3,826,989
141	General Purpose School Fund	\$ -	\$ -	\$ 10,008,821	\$ -	\$ -	\$ 10,008,821	\$ 6,721,556
143	Central Cafeteria	\$ 151,640	\$ 3,240,143	\$ -	\$ -	\$ -	\$ 3,391,783	\$ 3,854,062
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 791,677
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 789,000
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 378,779
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 436,154
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 607,888
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 1,117,286
		\$ 262,484	\$ 9,312,492	\$ 14,302,378	\$ 5,148,547	\$ 11,195,360	\$ 40,221,261	\$ 43,225,653

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends
September**

Cash 19/20	8,163,556
Cash 20/21	10,216,945
Cash 21/22	12,898,667
Cash 22/23	11,577,571
Cash 23/24	13,285,269

General Fund Cash Trends

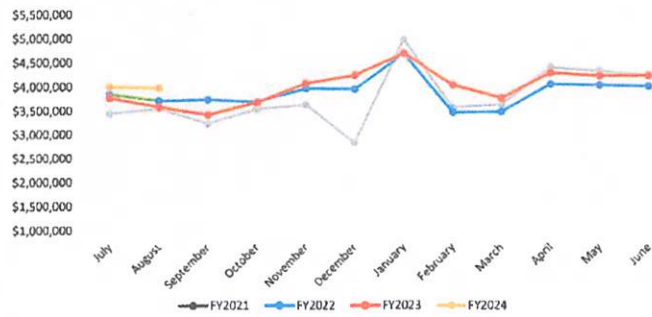


Local Option Sales Tax - Net Breakdown by FY.xlsx

FY2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,290,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
Totals:	\$5,975,489.53	\$10,679,834.90	\$1,116,337.77	\$531,367.88	\$27,847,577.62	\$1,343,129.32	\$541,515.74	\$48,035,252.76	3%

FY2024	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6.0%
August	\$500,254.95	\$926,747.98	\$98,402.33	\$43,576.87	\$2,251,218.53	\$113,524.76	\$54,814.98	\$3,988,540.40	11.2%
September									
October									
November									
December									
January									
February									
March									
April									
May									
June									
Totals:	\$999,892.55	\$1,862,180.30	\$200,562.03	\$90,184.18	\$4,498,243.77	\$232,023.86	\$114,634.43	\$7,997,721.12	

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL				
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00				
-Less Budgeted To-Date		\$ (8,955,694.70)	\$ (3,184,304.47)	\$ (12,139,999.17)				
Remaining Allocation		\$ 1,044,305.30	\$ 1,767,769.53	\$ 2,812,074.83				
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	COMPLETION DATE	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	FY22	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	FY22	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	FY23	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	FY23	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	FY22	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	FY22	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	FY24	8/15/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	FY23	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	FY24	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	FY24	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	FY24	6/19/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	FY24	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	FY24	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	FY24	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	FY24	3/10/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ 3,000.00	\$ 27,000.00	In Progress	YES	FY24	8/15/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 638,981.85	\$ 380,189.00	In Progress	YES	FY24	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 95,545.84	\$ 569,154.16	In Progress	YES	FY24	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 55,711.98	\$ 94,288.02	In Progress	YES	FY24	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	FY24	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ -	\$ 225,000.00	In Progress	YES	FY24	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 495,788.02	\$ 404,211.98	In Progress	YES	FY24	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	In Progress	YES	FY24	11/21/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	FY24	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 9,334.76	\$ 30,665.24	In Progress	YES	FY24	8/15/2022
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ 400,000.00	\$ 150,000.00	In Progress	YES	FY24	8/21/2023
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	FY24	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	FY24	5/15/2023
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	Pending	NO	FY27	6/19/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	FY24	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ -	\$ 13,475.23	Pending	YES	FY24	8/21/2023
31	Dental Clinic Redesign/Relocation/Bldg Improvements	\$ 500,000.00	\$ -	\$ 500,000.00	Pending	YES	FY25	9/18/2023
		\$ 12,139,999.17	\$ 6,583,321.89	\$ 5,556,677.28				

Current Projects as of 9-30-23

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Special Education

FROM: Kim Towe

0083049

DATE: 9/22/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	43551 SEFFS	Special Education Fees For Service	\$ 9,092.00
Total			\$ 9,092.00

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 171 SEFFS	Speech Pathologists SEFFS	\$ 8,000.00
141	71200 201 SEFFS	Social Security SEFFS	\$ 496.00
141	71200 204 SEFFS	State Retirement SEFFS	\$ 480.00
141	71200 212 SEFFS	Employer Medicare SEFFS	\$ 116.00
Total			\$ 9,092.00

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation :

To appropriate Special Education Fees for Service funds for salary supplements for Speech Pathologist.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0083050

DEPARTMENT: Special Education

FROM: Kim Towe

DATE: 9/25/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	46590 STSEP	State Special Education Preschool Grant	\$ 114,746.92
Total			\$ 114,746.92

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141	71200 163-STSEP	Educational Assistants	\$ 50,000.00
141	71200 201-STSEP	Social Security	\$ 3,448.89
141	71200 204-STSEP	Pensions	\$ 3,374.64
141	71200 206-STSEP	Life Insurance	\$ 174.00
141	71200 207-STSEP	Medical Insurance	\$ 7,500.00
141	71200 212-STSEP	Employer Medicare	\$ 806.59
141	71200 429-STSEP	Instructional Supplies & Materials	\$ 24,480.54
141	72220 524-STSEP	Inservice / Staff Development	\$ 20,000.00
141	99100 504-STSEP	Indirect Cost	\$ 4,962.26
Total			\$ 114,746.92

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To appropriate funds allocated to the Special Education Department
by the State Special Education Preschool Grant for the 2023/2024 school year.

2

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: _____ APPROPRIATION: xxx **0083051**
 DEPARTMENT: School Nutrition 143 Fund FROM: Margaret Burrell

DATE: 9/13/2023

INCREASE xxxx		AMOUNT
143	34230 Food Service Reserve for Food Service	\$ 1,063,869.00
Total		\$ 1,063,869.00

DECREASE xxx	CODE DESCRIPTION	AMOUNT
143 73100	162 Food Service Clerical Personnel	\$ 520,000.00
143 73100	165 Food Service Cafeteria Personnel	\$ 543,869.00
Total		\$ 1,063,869.00

Motion _____

To Approve

To Refer

With W/O

Seconded Motion _____

Detailed Justification / Explanation : There was an error made in the budget process and the budget is
balanced with this adjustment and there will be no projected budget shortfall.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: _____ APPROPRIATION: xxx **0083052**
 DEPARTMENT: School Nutrition 143 Fund FROM: Margaret Burrell

DATE: 9/13/2023

INCREASE	xx		AMOUNT
143	47114	Food Service USDA SCA Grant	\$ 128,504.00
Total			\$ 128,504.00

A

INCREASE	xx	CODE DESCRIPTION	AMOUNT
143 73100	469	Food Service USDA Commodities	\$ 6,000.00
143 73100	422	Food Service Food Supplies	\$ 32,504.00
143 73100	709	Food Service Data Processing Equipment	\$ 60,000.00
143 73100	718	Food Service Motor Vehicles	\$ 30,000.00
Total			\$ 128,504.00

B

C

D

E

Motion _____

To Approve

To Refer

With W/O

Seconded

Motion _____

Detailed Justification / Explanation : A is a new round, and probably final round, of Supply Chain Assistance G

B. Commodity adjustment to reflect increased value of USDA foods received or to be received.

C. Additional budget for food price increases already seen for October.

D. Approximately 47 machines and peripherals need updating and with the supply chain monies, this would be a good opportunity to update (9 year old machines now).

E. We continue to look for food transport vehicles and have seen continued price increases.

(4)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ *Payroll*
DEPARTMENT: Fiscal Services

APPROPRIATION: ☐
FROM: Julie Minton 0083053

DATE: 9/25/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-213	Payments to Retirees	\$ 6,300.00
Total		\$ 6,300.00

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-131	Medical Personnel	\$ 6,300.00
Total		\$ 6,300.00

742,000

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To transfer funds for retirement benefit payment initially overlooked in original appropriation.

Page ____ of ____

TYPE OF AMENDMENT

APPROPRIATION:

FROM: Gary Long

0083054

DATE 9/21/2023

INCREASE / <u>DECREASE</u> (circle one)		CODE DESCRIPTION	
131- 34550		Restricted for Hwy	\$ 5,000.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____ Motion			\$ 5,000.00

Possible need of more oil and lubricants

Please attach additional sheet if more information is needed

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

0083055

Finance/Sheriff

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-47590-2000	Other Fed/thru State - Meth Overtime	\$ 19,000.00
	Total	\$ 19,000.00
INCREASE		
101-54110-187-1500	Sheriff Department - Meth Grant Overtime Pay	\$ 16,588.00
101-54110-201-1501	Social Security	\$ 1,023.00
101-54110-204-1502	Retirement	\$ 1,150.00
101-54110-212-1503	Medicare	\$ 239.00
	TOTAL	\$ 19,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		
Detailed Justification / Explanation :		
Increasing revenue and expenditures for Meth overtime grant for Sheriff's Office.		
Impact on 24/25 Budget - No		

7

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0083056

DEPARTMENT:

FROM:

Finance/Sheriff

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-46870	Emergency Hospital - Prisoner	\$ 86,970.40
	Total	\$ 86,970.40
INCREASE		
101-54210-507	Jail - Medical & Dental	\$ 86,970.40
	TOTAL	\$ 86,970.40
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		
Detailed Justification / Explanation : State reimbursement for contracted prisoner boarding. \$360,000 budget with only \$16,638 available.		
Impact on 24/25 Budget - No		

Date/Time: 9/21/2023 12:39 PM

Periods

Page 1 of 1

Number	Period	Beginning Balance	Debit	Credit	Ending Balance
1	July 2023	\$0.00	\$0.00	\$0.00	\$0.00
2	August 2023	\$0.00	\$0.00	\$28,742.03	(\$28,742.03)
3	September 2023	(\$28,742.03)	\$0.00	\$58,228.37	(\$86,970.40)
4	October 2023	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
5	November 2023	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
6	December 2023	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
7	January 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
8	February 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
9	March 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
10	April 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
11	May 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
12	June 2024	(\$86,970.40)	\$0.00	\$0.00	(\$86,970.40)
Totals		\$0.00	\$0.00	\$86,970.40	(\$86,970.40)



ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: XXXXXXXXXX

DEPARTMENT:

FROM:

0083057

Finance/General Sessions

John Prince

Increase	CODE DESCRIPTION	AMOUNT
101-46980-AEM1	Other State Grants - Revenue (Alt E-Monitoring)	\$ 13,430.00
101-42310-AEM1	Gen Ses Court - Fines (Alt E-Monitoring)	\$ 4,740.00
Decrease		
101-34530	Restricted Alcohol & Drug Treatment	\$ 13,430.00
	TOTAL	\$ 31,600.00

137/155

Increase	CODE DESCRIPTION	
101-53310-399-AEM1	Gen Ses Judge - Other Contracted Serv (Alt E-Monitoring)	\$ 31,600.00
	TOTAL	\$ 31,600.00

Detailed Justification / Explanation :

To allocate 2023-24 Alternate Electronic Monitoring (AEM) Grant funds along with associated match and revenue. This grant will assist in the reimbursement of approximately 158 device months for the electronic monitoring of Indigent people.

Impact on Next Year's Budget - No effect

9

Please attach additional sheet if more information is needed



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF ADMINISTRATION
OFFICE OF BUSINESS AND FINANCE
312 ROSA L. PARKS AVENUE
WILLIAM R. SNODGRASS TENNESSEE TOWER
NASHVILLE, TENNESSEE 37243-0294
(615) 741-4100
Direct.Grants@tn.gov**

**LETTER OF AGREEMENT:
DIRECT APPROPRIATION GRANT
FOR GOVERNMENTAL ENTITIES**

Date: September 18, 2023

To: Terry Frank
County Mayor
Anderson County
100 North Main Street, Suite 208
Clinton, Tennessee 37716

From: Commissioner James Bryson

The State's budget for the fiscal year beginning July 1, 2023, includes a direct appropriation grant payable to your organization.

This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee.

Section 54, Item 58 of the 2023 Appropriation Act reads as follows:

Other Additions to Budget, PC0418 General Fund and Education Fund Appropriations, in Item 1 the following appropriations are from the general fund and education fund, as applicable.

This direct appropriation grant for Anderson County totals \$13,430.00.

If you choose to accept this award:

1. Sign this agreement (include your taxpayer identification number and a daytime phone number) in the space provided as your acceptance of the following terms and conditions:
 - a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.

- b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.
- c) The funds received shall be placed in an interest-bearing account until such time as they are needed for the purposes set out in the Appropriations Act. In the event that any portion of the funds is not expended, the unexpended portion plus any accrued interest shall be returned to the State.
- d) You must complete the attached W-9 Form and return it with this signed Letter of Agreement. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return to the State agency head the following materials together:

- a) This signed Letter of Agreement; and
- b) W-9 Form.

We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

Please return the signed materials to CriminalJustice.Program@tn.gov by September 27, 2023.

3. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html>

The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

This includes but is not limited to:

- i. All payments are made on qualifying alternate electronic monitoring fund devices utilized by persons who have been found to be indigent pursuant to the process described in TCA 55-10-419.
- ii. Eligibility and payment requirements denoted in the grant solicitation or otherwise communicated by OCJP be followed.
- iii. No more than \$85 per device-month shall be paid using grant funds.
- iv. Quarterly reporting of expenditures conducted under this program.
- v. Annual reconciliation of funds spent under this program.
- vi. Unspent funds at the end of the fiscal year must be retained, utilized, and applied to future qualifying Alternate Electronic Monitoring costs. Unspent funds must be reconciled with the state annually until exhausted.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Office of Business and Finance
312 Rosa L Parks Ave.
William R. Snodgrass Tennessee Tower 20th Floor
Nashville, TN 37243-1102
OBF.Grants@tn.gov

If you should have any questions or comments or need any assistance responding to this request, please contact Mike Holt (Mike.Holt@tn.gov) at 615-248-4654.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Accounts Payable
312 Rosa L. Parks Avenue, 20th floor
Nashville, Tennessee 37243
OBF.APUnit@tn.gov

On behalf of Anderson County, I hereby agree to the aforementioned terms and conditions.


Official's Signature

Terry Frank

Official's Name (please print)

865-457-6200
Daytime Contact Phone Number

9/20/2023
Date

County Mayor

Official's Title or Position

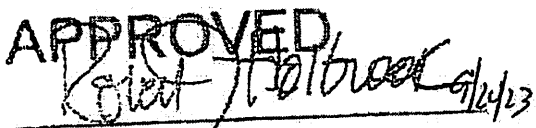
62-6000477

Federal Taxpayer Identification Number

APPROVED AS TO LEGAL FORM


N. Jay Yeager
Anderson County Law Director

APPROVED


Robert Holbrook
Anderson County Finance Director

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

DEPARTMENT:

51500 Election Commission

APPROPRIATION: ☒

FROM:

M. Stephens

0083059

Anderson Co. Security Grant (\$25 K total) - \$9,405.46 available

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-47590 - Elect	Security Grant / Fed/State Grant	9,405.46
	TOTAL	9,405.46

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
101-51500-709	Data Processing Equipment	6,000.00
101-51500-790	Other Supplies & Equipment	3,405.96
	TOTAL	9,405.96

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With	<input type="checkbox"/> W/O	
Seconded		
Motion		

Detailed Justification / Explanation :

The remainder of the Security Grant will be spent on printers, ballot bags, upgraded server, additional security software, and battery backups.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 9/13/2023TRANSFER: ☐APPROPRIATION: ☒ 0083060

DEPARTMENT: AC LIBRARY BOARD

FROM: Briceville Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-1001	Local Restricted Funds	1,090.05
	Briceville	
		\$ 1,090.05

352,872

INCREASE	CODE DESCRIPTION	\$ -
115-56500-709-1001	Data Processing Equipment	\$1,090.05
		\$ 1,090.05

Detailed Justification / Explanation :

This is a one time transfer of funds to cover projected shortages in two accounts

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or a permanent increase)

One time increase.

Request Approved by the ACLB

Date:

Submitted by:

Please attach additional sheet if more information is needed

(12)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 9/12/2023TRANSFER: ☐APPROPRIATION: ☒

0083061

DEPARTMENT: AC LIBRARY BOARD

FROM: Norris Community Library

INCREASE	CODE DESCRIPTION	AMOUNT
115-47590-4001	<i>Other Federal thru State</i>	\$2,556.00
		\$ 2,556.00

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-709-4001	Data Processing Equip.	\$2,556.00
		\$ 2,556.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Money to be spent on the 23/24 Technology Grant to purchase technology items for the library. This grant is a 50% match/reimbursement grant.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time

131

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0083062

DEPARTMENT:

FROM:

OCT 2 '23 PM 1:05 FINANCE

JUVENILETracy Spitzer

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
	Unassigned Fund Balance	\$4,592.50
		\$ 4,592.50

10.5m

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	
101-53500-435	Juvenile Court-Office Supplies	\$4,592.50
		\$ 4,592.50

Detailed Justification / Expl:

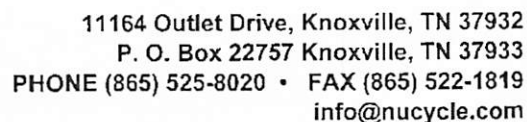
We are in need of 6 new scanners for the Juvenile Court Staff. The current scanners that we are using are at least 10 years old, if not older. The scanners are imperative to our daily function in our job duties. Currently it can take up to 7-10 tries to get one document to scan properly which is taking up valuable working time that could be spent on other necessary court tasks. Without the appropriate equipment to work with we can not effectively and efficiently do our jobs to keep the court running on time and smoothly.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None.

Please attach additional sheet if more information is needed

(14)



EQUIPMENT SALES AGREEMENT					
BILLING INFORMATION			SHIPPING INFORMATION		
COMPANY NAME: Anderson County Government			COMPANY NAME: SAME		
ADDRESS: 101 S. Main Street Ste 200			ADDRESS:		
CITY: Clinton	Tn	37716	CITY:	STATE:	ZIP:
COUNTY: Anderson			COUNTY:		
CONTACT : Tracy Spitzer			CONTACT :		
BILLING EMAIL: tspitzer@andersoncountyttn.org			DELIVERY EMAIL:		
PHONE #: 865-457-6222		FAX #:	PHONE #:		FAX #:
PO # if needed:			PRODUCT ORDER VIA WEBSITE?		
PAYMENT IS DUE ON DELIVERY					
Qty	Brand/Model	Equipment Description	Customer Location	Item Part #	Price
1	Epson	DS-870 Scanner		B11B250201	
1		2 Years of Additional Warr		EPPDSFE2	\$1,098.75
				Quantity of 6 Total Price Shown Below	
CONTRACT COMMENTS				Sub Total	\$6,592.50
All units comes with 5 years of warranty included (total unit replacement - next day)				Tax	Exempt
				Delivery	\$0.00
				Install & Train	\$0.00
				TOTAL	\$6,592.50
				Less Deposit	
TRADE-IN Information:				Less TRADE-IN	
				BALANCE DUE	
Customer Signature X		Date	Print Customer Name		
Salesperson		Sales Rep ID	Sales Manager Approval		
Purchase Order #		Check #	Service Manager Approval		
Leasing Company		Term	Purchase Option	Pmt. Amt \$	
SPECIAL INSTRUCTIONS:					

Attachment A

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: <u>Anderson County Election Commission</u> Application Deadline: <u>n/a</u>	
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): <u>State-Direct</u>	
Funding Agency Name: <u>State of Tennessee</u>	
Grant/Program Title: <u>State Computer Grant</u>	
Grant Period Begins: <u>n/a</u>	
Grant Period Ends: <u>n/a</u>	
Total Grant Project Costs: \$ <u>2,402.59</u>	
Grant Amount Provided by Funding Agency: \$ <u>2,402.59</u>	
Is a County Match Required? (Yes/No) <input checked="" type="checkbox"/> <u>No</u> Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ <u>n/a</u>	
Grant Revenue Type (Advance Payment or Reimbursement): <u>Reimbursement</u>	
Indirect Cost Availability (Yes/No): <u>n/a</u>	
Purpose of Grant: <u>Purchase of a new state computer for transfer of daily data.</u>	
Person Responsible for Grant Program Management (Program Manager): <u>Andrew Dodd</u>	
Person Responsible for Approving Allowable Costs: <u>"</u>	
Person Responsible for Requesting Revenue Claims: <u>n/a</u>	
Post Grant Obligations (Yes/No): <input checked="" type="checkbox"/> <u>No</u>	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): <u>n/a</u>	
Grant Requirements for Equipment, Ownership & Insurance: <u>State computer, printer, and monitor with applicable software.</u>	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.: <u>n/a</u>	
Grant Requirements for Contracted Services: <u>n/a</u>	
Will this grant add Value to Anderson County Fixed Assets? (Yes/No): <input checked="" type="checkbox"/> <u>No</u>	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): <input checked="" type="checkbox"/> <u>No</u>	
Funding Agency Contact Information	
Contact Name/Title	<u>Andrew Dodd / Division of Elections - Grant Coordinator / HAVA Attorney</u>
Phone	<u>(615) 741-7956</u>
Email	<u>andrew.dodd@tn.gov</u>
Submitting Department Head Signature: <u>W. Stephens</u>	Date: <u>9/21/23</u>
Grant Coordinator Signature: <u>[Signature]</u>	Date: <u>9/21/23</u>

A



INSIGHT PUBLIC SECTOR SLED
2701 E INSIGHT WAY
CHANDLER AZ 85286-1930
Tel: 800-467-4448

Page 1 of 2

SOLD-TO PARTY 10980809

TN SECRETARY OF STATE
DABRA GRANT-JARMON
312 ROSA L PARKS AVE STE 700
NASHVILLE TN 37243-1102

SHIP-TO

TN SECRETARY OF STATE
DABRA GRANT-JARMON
312 ROSA L PARKS AVE STE 700
NASHVILLE TN 37243-1102

Quotation

Quotation Number : 0226452083
Document Date :
PO Number :
PO release:
Sales Rep :
Email :
Telephone :
Sales Rep 2 :
Email :
Telephone :

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery: : FOB DESTINATION
Currency : USD

Material	Material Description	Quantity	Unit Price	Extended Price
<u>3000157012801</u>	TN SOS - DELL OPTIPLEX SMALL FORM FACTOR (7010) 13TH GEN INTEL CORE I5-13500 (6+8 CORES/24MB/20T/2.5GHZ TO 4.8GHZ/65W) DELL AGENT - TENNESSEE NASPO COMPUTER HARDWARE(# MNWNC-108 / 49580)	1	1,062.68	1,062.68
<u>DELL-P2422H-TNSS</u>	Dell P2422H - LED monitor - Full HD (1080p) - 24" DELL AGENT - TENNESSEE NASPO COMPUTER HARDWARE(# MNWNC-108 / 49580)	1	193.85	193.85
<u>021-10695-SLP</u>	Microsoft Office LTSC Standard 2021 - license - 1 PC STATE OF TENNESSEE NASPO VALUEPOINT SOFTWARE VAR(# CTR060025/SWC 3999/77151) LICENSE : 8047470 DEPLOY DATE : 11-JUL-2023	1	296.17	296.17
<u>1PV87A#BGJ</u>	HP LaserJet Enterprise M507dn - printer - B/W - laser OPEN MARKET	1	849.89	849.89

Product Subtotal	2,402.59
TAX	0.00
Total	2,402.59

(A)

Attachment A

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant:	Anderson County Election Commission
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other):	State - Direct
Funding Agency Name:	State of Tennessee
Grant/Program Title:	State Computer Grant
Grant Period Begins:	n/a
Grant Period Ends:	n/a
Total Grant Project Costs: \$	2,402.59
Grant Amount Provided by Funding Agency: \$	2,402.59
Is a County Match Required? (Yes/No):	Cash <input type="checkbox"/> or In-Kind <input type="checkbox"/> or Both <input type="checkbox"/>
County Matching Amount Required: \$	n/a
Grant Revenue Type (Advance Payment or Reimbursement):	Reimbursement
Indirect Cost Availability (Yes/No):	n/a
Purpose of Grant:	Purchase of a new state computer for transfer of daily data.
Person Responsible for Grant Program Management (Program Manager):	Andrew Dodd
Person Responsible for Approving Allowable Costs:	"
Person Responsible for Requesting Revenue Claims:	n/a
Post Grant Obligations (Yes/No):	
Post Grant Obligation Information (ongoing staffing, programming, maintenance, etc.):	n/a
Grant Requirements for Equipment, Ownership & Insurance:	State computer, printer, and monitor with applicable software.
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	n/a
Grant Requirements for Contracted Services:	n/a
Will this grant add Value to Anderson County Fixed Assets? (Yes/No):	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No):	
Funding Agency Contact Information	
Contact Name/Title:	Andrew Dodd / Division of Elections - Grant Coordinator / HAVA Attorney
Phone:	(615) 741-7956
Email:	andrew.dodd@tn.gov
Submitting Department Head Signature:	W. Stiffler
Grant Coordinator Signature:	[Signature]
Date:	9/21/23
Date:	9/21/23

(B)

SOLD-TO PARTY 10980809

TN SECRETARY OF STATE
DABRA GRANT-JARMON
312 ROSA L PARKS AVE STE 700
NASHVILLE TN 37243-1102

SHIP-TO

TN SECRETARY OF STATE
DABRA GRANT-JARMON
312 ROSA L PARKS AVE STE 700
NASHVILLE TN 37243-1102

Quotation

Quotation Number : 0226452083
Document Date :
PO Number :
PO release: :
Sales Rep :
Email :
Telephone :
Sales Rep 2 :
Email :
Telephone :

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery: : FOB DESTINATION
Currency : USD

Material	Material Description	Quantity	Unit Price	Extended Price
<u>3000157012801</u>	TN SOS - DELL OPTIPLEX SMALL FORM FACTOR (7010) 13TH GEN INTEL CORE I5-13500 (6+8 CORES/24MB/20T/2.5GHZ TO 4.8GHZ/65W) DELL AGENT - TENNESSEE NASPO COMPUTER HARDWARE(# MNWNC-108 / 49580)	1	1,062.68	1,062.68
<u>DELL-P2422H-TNSS</u>	Dell P2422H - LED monitor - Full HD (1080p) - 24" DELL AGENT - TENNESSEE NASPO COMPUTER HARDWARE(# MNWNC-108 / 49580)	1	193.85	193.85
<u>021-10895-SLP</u>	Microsoft Office LTSC Standard 2021 - license - 1 PC STATE OF TENNESSEE NASPO VALUEPOINT SOFTWARE VAR(# CTR060025/SWC 3999/77151) LICENSE : 8047470 DEPLOY DATE : 11-JUL-2023	1	296.17	296.17
<u>1PV87A#BGJ</u>	HP LaserJet Enterprise M507dn - printer - B/W - laser OPEN MARKET	1	849.89	849.89
Product Subtotal				2,402.59
TAX				0.00
Total				2,402.59

(B)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole _____

10/3/2023

Increase	CODE DESCRIPTION	AMOUNT
101-43383 34515 - TITLE	Additional Fees-Title and Registration Restricted for Data Processing	\$ 10,700.00
TOTAL		\$ 10,700.00

80,000

Increase	CODE DESCRIPTION	
101-52500-351	Rentals	\$ 9,500.00
101-52500-335	Main. And Repair	\$ 1,200.00
TOTAL		\$ 10,700.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded _____

Motion

Rent for Norris Location.

Impact on 23/24 Budget

One Time Increase

NB

Please attach additional sheet if more information is needed

Page ____ of ____


TYPE OF AMENDMENT

DATE 9/26/2023

24,000

Please attach additional sheet if more information is needed

NB

ANDERSON County Government Grant Pre-Application Notification FormDepartment/Office/Agency Applying for Grant: Criminal Court Drug Ct. Application Deadline: 10/18/23Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): State - DirectFunding Agency Name: OAC - Opioid Abatement CouncilGrant/Program Title: OAC GrantGrant Period Begins: May 2024Grant Period Ends: 3 yrs.Total Grant Project Costs: \$ approx. \$500,000Grant Amount Provided by Funding Agency: \$ 500,000Is a County Match Required? (Yes/No) Cash ☐ or In-Kind ☐ or Both ☐County Matching Amount Required: \$ 0Grant Revenue Type (Advance Payment or Reimbursement)Indirect Cost Availability (Yes/No):Purpose of Grant: To expand treatment services in existing Drug CourtPerson Responsible for Grant Program Management (Program Manager): Winnie Gadd (Drug Ct. Director)Person Responsible for Approving Allowable Costs: Judge SpitzerPerson Responsible for Requesting Revenue Claims: Winnie GaddPost Grant Obligations (Yes/No)Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.): N/AGrant Requirements for Equipment, Ownership & Insurance: N/AGrant Requirements for Annual Cost of Upgrade/Maintenance, etc.: N/AGrant Requirements for Contracted Services: standard State and County requirementsWill this grant add Value to Anderson County Fixed Assets? (Yes/No): (No)Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No): (No)**Funding Agency Contact Information**Contact Name/Title: Mary SheltonPhone: 615-946-9193Email: tnoac.grant@tn.govSubmitting Department Head Signature: Date: 10/03/23Grant Coordinator Signature: Date: 10/3/23**NB**