
Anderson County Board of Commissioners

Regular Agenda

Monday, September 18, 2023 @ 6:30 p.m.

1. **Call to Order / Roll Call**
2. **Prayer / Pledge of Allegiance**
3. **Appearance of Citizens**
4. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
5. **Public Hearing** – by Vice-Chairman Vowell
6. **Election of Chairman and Vice Chairman**
7. **Committee Reports**
 - Purchasing Report – by Robby Holbrook, Finance Director
 - Budget Report – by Robby Holbrook, Finance Director
 - Operations Report – No Action Items
 - Nominating Committee Report
 - Board of Zoning Appeals – James E. Ferguson term expiring 9/2028
 - Civil Service Board – Richard N. Noe term expiring 9/2026
 - Beer Board – Jeff Watson term expiring 9/2026, Jerry White term expiring 9/25, Michael Foster term expiring 9/2026, Tim Isbel term expiring 9/2026, Steven Phillips term expiring 9/2026.
 - Animal Care Advisory – Stephen Verran
 - County Commission Committees as presented
 - Fire Commission Report including minutes (8/1/23) (9/5/23) – by Chairman Wandell
8. **Director of Schools**
 - Written Report
9. **County Mayor**
 - Re-appointment to Anderson County Water Authority – Zenith “Ricky” Rose Term Expiring 9/2027, Jack Shelton Term Expiring 9/2027
 - Requesting motion to confirm recommendations from Board of Health that the following members be reappointed:

➤ Terry Frank	County Mayor	
➤ Dr. Tim Parrott	Director of Schools	
➤ Dr. Curtis Sexton	Physician	Term Expiring 9/2025
➤ Dr. Thomas Clary	Physician	Term Expiring 9/2026
➤ Dr. Joe Rainey	Dentist	Term Expiring 9/2026
➤ Jim McBride	Pharmacist	Term Expiring 9/2026
➤ Brenda Vowell	Registered Nurse	Term Expiring 9/2026
➤ Charles Turner	County Health Director	(Ex-Officio and Secretary)
➤ Deborah Horton	County Health Officer	(Interim Ex-Officio)
➤ Dr. Mark Garrett	Veterinarian	Term Expiring 9/2026
➤ Jeanie Bertram	Citizen Representative	Term Expiring 9/2025
 - Requesting motion to Approve Letter of Conditions and Loan Resolution USDA Form RD 1942-47 for the purpose of an Animal Shelter to serve an area lawfully within our jurisdiction to serve.

10. Law Director

- A. Contract Approvals
- B. Anderson County Zoning Violations
- C. Bankruptcies
- D. Delinquent Taxes
- E. Other – K9 Lease Agreement for Baron to Deputy Jonathan Acker
- F. Lawsuit Updates

11. Committees/Boards Reports

- Animal Care Advisory Committee Report – by Chairman Wandell

12. New Business

13. Old Business

14. Adjourn

**Respectfully Submitted
Joshua Anderson, Chairman**

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
September 11, 2023
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Phil Yager, Tyler Mayes, Denise Palmer and Aaron Wells.

Public Comment Period

Commissioner Mayes made a motion to add the contracts with Lamar, CDBG Grant and TNTP, Inc. as new business items. Commissioner Yager seconded the motion. Motion passed unanimously.

A. Contracts Approved by Law Director

1. **Ellison Sanitary Supply, BOE & EMS Contract #24-0029** – Two-year contract with renewal options for janitorial supplies. Pricing is from competitive bid.
2. **Norvex Supply, BOE & EMS, Contract #24-0030** – Two-year contract with renewal options for janitorial supplies. Pricing is from competitive bid

Commissioner Wells made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

1. **Ellison Sanitary Supply, BOE, Contract #24-0034** – One-year contract with renewal options for gym floor maintenance. Pricing is from competitive bid.
2. **Pitney Bowes, Health Department, Contract #24-0036** – Four-year postage meter lease for \$63.53/month. Pricing from State Contract. Replaces machine that has a \$63.01/month cost.

Katherine let the Committee know these contracts have received Law Director approval since the agenda was created.

Commissioner Yager made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously. Both contracts have been approved by the Law Director

C. Other Business

D. New Business

1. **Lamar Advertising, Tourism Contract #24-0037** – It is to Lamar Advertising for Tourism to rental billboard on I-75. There is an initial artwork cost of \$1,300 then monthly payments of \$1,200. The most recent contract with Lamar was \$957/month at a different location. Although the rental does not begin until February, approval is being requested now to ensure availability of the spot.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously pending Law Director approval.

2. **CDBG Grant Extension** – One year grant extension until October of 2024.

Commissioner Yager made a motion to approve pending the Law Director's approval and forward to County Commission with a recommendation for approval. Commissioner Palmer seconded the motion. Motion passed unanimously.

3. **TNTP, BOE Contract # 24-0039** – Two-year, 10 month contract for The New Teacher Project which is support services for implementing high-quality instructional materials as established through a State of TN BOE Contract. Contract to start once fully signed

Commissioner Yager made a motion to defer to next month's Purchasing Committee meeting. Commissioner Wells seconded the motion. Motion passed unanimously for deferral.

4. Old Business

Commissioner Mayes requested the surplus of the old drug evidence building to begin. No formal action taken.

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

9/07/2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
1	0	Fund 118 - EMS	\$ 1,010.00
1	1	General Fund 101 - Circuit	\$ 2,300.00
2	2	General Fund 101 - Mayor/Senior Center	\$ 96.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
2	3	Fund 141 - Special Education	\$ 21,445.44
3	4	Fund 141 - Federal Programs	\$ 325,000.00
4	5	Fund 141 - Fiscal Services	\$ 18,314.00
4	6	Fund 141 - Fiscal Services	\$ 1,810,044.60
Group 3 - Transfers - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
6	7	Fund 131 - Highway	\$ 10,000.00
6	8	General Fund 101 - EMA	\$ 16,000.00
6	9	Fund 115 - Library Board	\$ 1,842.00
7	10	Fund 115 - Library Board	\$ 1,000.00
7	11	Fund 128 - Tourism	\$ 51,730.00
8	12	General Fund 101 - Mayor	\$ 8,000.00
8	13	General Fund 101 - Finance/Mayor	\$ 43,334.00
9	14	General Fund 101 - Finance	\$ 200,000.00
10	16	Fund 121 - ARPA/Health Dept.	\$ 500,000.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
9	15	General Fund 101 - Finance	\$ 87,494.00
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 7 - Miscellaneous			
10	A	Grant Approval for EMS & Highway	Motion Passed
10	B	Longevity Pay	Deferred
11	C	AC Health Dept./ARPA Funds/BA 16	Motion Passed
11	D	VFD's ARPA Fund Purchase Approvals	Motion Passed
11	E	BOE Request for Waste Water Treatment System Upgrades	Deferred
11	F	Solid Waste Commission Funds Update	Update
12	G	New Business	NA
12	H	Old Business	NA
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

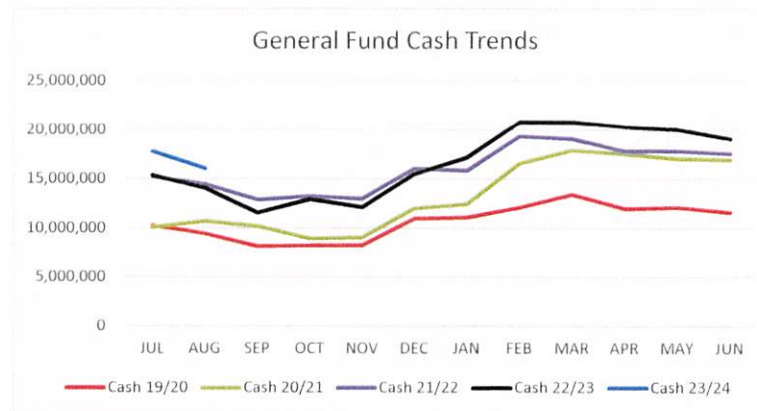
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
August 30, 2023**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,613,721	\$ 1,289,965	\$ 3,959,895	\$ 10,804,752 *	\$ 17,668,333	\$ 16,085,935
115	Library Fund	\$ -	\$ 352,872		\$ -	\$ -	\$ 352,872	\$ 309,830
116	Solid Waste/Sanitation Fund	\$ -	\$ 552,786	\$ -	\$ -	\$ -	\$ 552,786	\$ 420,496
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 551,588	\$ 551,588	\$ 950,842
121	American Rescue Plan							\$ 9,375,450
122	Drug Control Fund	\$ -	\$ 144,425	\$ 8,754	\$ -	\$ -	\$ 153,179	\$ 151,298
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 62,928	\$ -	\$ 62,928	\$ 64,610
128	Tourism Fund	\$ -	\$ 307,698	\$ -	\$ 200,000	\$ -	\$ 507,698	\$ 980,632
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 2,847,691	\$ -	\$ -	\$ 3,195,098	\$ 3,699,640
141	General Purpose School Fund	\$ -	\$ -	\$ 10,025,261	\$ -	\$ -	\$ 10,025,261	\$ 9,746,489
143	Central Cafeteria	\$ 151,640	\$ 3,240,143	\$ -	\$ -	\$ -	\$ 3,391,783	\$ 4,264,731
151	General Debt Service Fund	\$ -	\$ 846,196	\$ -	\$ -	\$ -	\$ 846,196	\$ 741,623
152	Rural Debt Service Fund	\$ -	\$ 728,784	\$ -	\$ -	\$ -	\$ 728,784	\$ 288,621
156	Education Debt Service Fund	\$ -	\$ 153,059	\$ 113,813	\$ -	\$ -	\$ 266,872	\$ 276,120
171	Capital Projects Fund	\$ -	\$ 426,393	\$ -	\$ -	\$ -	\$ 426,393	\$ 446,149
177	Education Capital Projects Fund		\$ 640,012	\$ -	\$ -	\$ -	\$ 640,012	\$ 673,795
263	Employee Benefit Fund	\$ 33,174	\$ -	\$ -	\$ 1,125,724	\$ -	\$ 1,158,898	\$ 1,322,942
		\$ 262,484	\$ 9,275,826	\$ 14,285,484	\$ 5,348,547	\$ 11,356,340	\$ 40,528,681	\$ 49,799,203

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
August

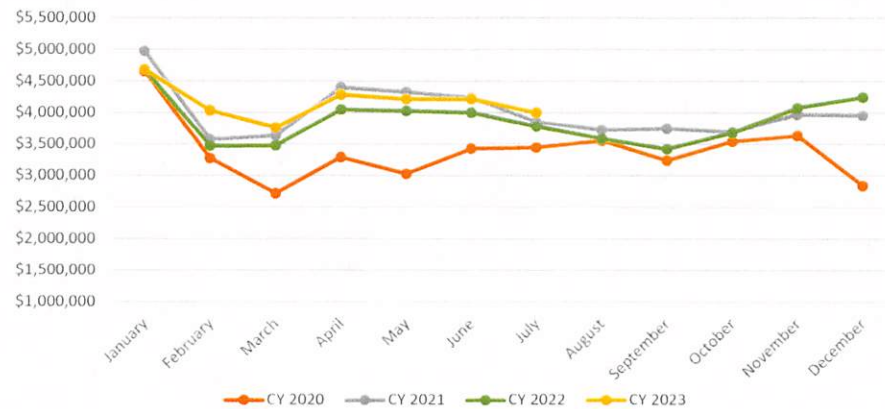
Cash 19/20	9,468,646
Cash 20/21	10,734,418
Cash 21/22	14,460,896
Cash 22/23	14,073,017
Cash 23/24	16,085,935



Sales Tax

2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
Totals:	\$6,077,426.16	\$10,250,953.15	\$1,062,341.64	\$513,296.87	\$26,651,645.32	\$1,328,312.51	\$649,959.84	\$46,533,935.49	-3%
2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April	\$542,319.00	\$941,144.56	\$99,034.54	\$45,470.06	\$2,498,001.90	\$127,078.86	\$37,123.00	\$4,291,171.92	6%
May	\$479,277.10	\$931,927.26	\$95,701.25	\$41,952.63	\$2,519,300.61	\$109,875.40	\$43,269.20	\$4,221,303.45	5%
June	\$510,889.49	\$946,295.97	\$97,499.57	\$53,532.00	\$2,440,604.57	\$127,490.31	\$48,233.08	\$4,224,544.99	5%
July	\$499,637.60	\$935,432.32	\$102,159.70	\$46,607.31	\$2,247,025.24	\$118,499.10	\$59,819.45	\$4,009,180.72	6%
August									-100%
September									-100%
October									-100%
November									-100%
December									-100%
Totals:	\$3,463,095.80	\$6,322,511.58	\$668,762.31	\$317,527.08	\$17,316,761.93	\$816,115.12	\$333,137.95	\$29,238,911.77	-37%

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

	ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL			
	Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00			
	-Less Budgeted To-Date	\$ (8,455,694.70)	\$ (3,184,304.47)	\$ (11,639,999.17)			
	Remaining Allocation	\$ 1,544,305.30	\$ 1,767,769.53	\$ 3,312,074.83			
	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS	Date Approved by Commission
1	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES	4/18/2022
2	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO	4/18/2022
3.1	TN Emergency Broadband Fund Grants -MF Highland	\$ 11,636.84	\$ 11,636.84	\$ -	Complete	YES	2/22/2022
5	EMS Budget Fund Balance Adjustment (Worker	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES	8/15/2022
6	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES	12/20/2021
12	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO	5/16/2022
18	Family Justice Center -Building Purchase	\$ 175,000.00	\$ 175,000.00	\$ -	Complete	YES	8/15/2022
21	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES	8/15/2022
23	Repair Chimes	\$ 18,635.00	\$ 18,635.00	\$ -	Complete	YES	1/17/2023
24	A/V Technology for Room 312	\$ 13,994.24	\$ 13,994.24	\$ -	Complete	NO	3/20/2023
26	EMS Budget Fund Balance Adjustment (FY24)	\$ 516,000.00	\$ 516,000.00	\$ -	Complete	YES	6/19/2023
3	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO	2/22/2022
4	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ 63,060.00	\$ 40,000.00	In Progress	NO	11/21/2022
7	County Paving Projects	\$ 2,252,835.64	\$ 2,131,883.21	\$ 120,952.43	In Progress	YES	8/15/2022
8	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 50,715.50	\$ 41,284.50	In Progress	YES	3/10/2022
10	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 638,981.85	\$ 380,189.00	In Progress	YES	8/15/2022
11	Senior Center Kitchen Improvements	\$ 664,700.00	\$ 10,815.84	\$ 653,884.16	In Progress	YES	5/16/2022
13	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 55,711.98	\$ 94,288.02	In Progress	YES	8/15/2022
14	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 500,511.66	\$ 857,214.34	In Progress	NO	8/15/2022
15	Other Vehicles on Capital Requests	\$ 225,000.00	\$ -	\$ 225,000.00	In Progress	YES	8/15/2022
16	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 494,623.02	\$ 405,376.98	In Progress	YES	8/15/2022
22	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 9,334.76	\$ 30,665.24	In Progress	YES	8/15/2022
9	Claxton Sewerline Study	\$ 30,000.00	\$ -	\$ 30,000.00	In Progress	YES	8/15/2022
19	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	In Progress	YES	11/21/2022
20	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	In Progress	NO	8/15/2022
17	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES	8/15/2022
25	Jail Medical Services	\$ 250,000.00	\$ -	\$ 250,000.00	Pending	YES	5/15/2023
27	TDEC ARP Water Infrastructure Investment Plan (WIIP)	\$ 379,514.92	\$ -	\$ 379,514.92	Pending	NO	6/19/2023
28	Fire Department/Rescue Squad Equipment	\$ 550,000.00	\$ -	\$ 550,000.00	Pending	YES	8/21/2023
29	EMS AED's	\$ 275,318.46	\$ -	\$ 275,318.46	Pending	YES	8/21/2023
30	Claxton Area Repeater	\$ 13,475.23	\$ -	\$ 13,475.23	Pending	YES	8/21/2023
		\$ 11,639,999.17	\$ 6,094,426.89	\$ 5,545,572.28			

BUDGET COMMITTEE MINUTES

SEPTEMBER 7, 2023

Members Present:

Shain Vowell, Commissioner – Chairman
Aaron Wells, Commissioner
Bob Smallridge, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tracy Wandell, Commissioner
Jerry White, Commissioner

Members Absent: Michael Foster, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 0 ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-413	Drugs & Medical Supplies	\$1,010.00
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Increase Expenditure Codes:

118-55130-359	Disposal Fees	\$50.00
118-55130-351	Rentals	960.00
		<u>\$1,010.00</u>

Justification: Both expense codes were increased after budget submitted. Disposal fees for trash at EMS facilities. Rental is for station 5 in Oak Ridge, just started a four year agreement.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

Absent: Commissioner Jerry White

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-337	Maintenance & Repairs	\$2,300.00
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Increase Expenditure Code:

101-53100-711	Furniture & Fixtures	\$2,300.00
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Justification: Replace outdated and failing office furniture.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

Absent: Commissioner Jerry White

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-307	Senior Citizens Assistance-Communication	\$96.00
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Decrease Expenditure Code:

101-56300-333	Senior Citizens Assistance-Licenses	\$96.00
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Justification: This amendment will allow for transfer of funds to pay for the annual renewal cost (\$995.40) of the operating system licenses for the Senior Center phone system. The vendor gave Anderson Co a discount last year due to the delayed install of equipment. Our budget for the anticipated full annual cost fell a bit short.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, and passed to approve the transfer request.

Absent: Commissioner Jerry White

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS	Special Education Fees for Service	\$21,445.44
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Increase Expenditure Codes:

141-71200-189-SEFFS	Other Salaries & Wages	\$3,510.40
141-71200-201-SEFFS	Social Security	217.63
141-71200-204-SEFFS	State Retirement	210.63
141-71200-212-SEFFS	Employer Medicare	50.91

141-72220-124-SEFFS	Psychological Personnel	6,713.76
141-72220-189-SEFFS	Other Salaries & Wages	9,000.00
141-72220-201-SEFFS	Social Security	974.26
141-72220-204-SEFFS	State Retirement	540.00
141-72220-212-SEFFS	Employer Medicare	<u>227.85</u>
		\$21,445.44

Justification: To appropriate Special Education Fees for Service funds for salary supplements for psychologists, clerical personnel and school to work personnel.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46590	Lottery for Education Afterschool Program	\$325,000.00
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Increase Expenditure Codes:

141-71400-105	Program Director	\$14,700.00
141-71400-116	Teacher Salaries	94,500.00
141-71400-162	Clerical Personnel	10,500.00
141-71400-163	Classified	36,418.99
141-71400-189	Other Salaries & Wages-Site Coordinators	128,205.00
141-71400-201	Social Security-6.2%	17,602.11
141-71400-204	Retirement-6.81/6.00%	18,957.28
141-71400-212	Medicare-1.45%	<u>4,116.62</u>
		\$325,000.00

Justification: To appropriate the 2023-2024 Lottery for Education Afterschool Program allocation. The elementary schools involved Briceville, Claxton, Dutch Valley, Grand Oaks, Norris and Norwood as well as Norwood Middle School.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72310-188	Incentive Payments	\$16,000.00
141-72310-201	Social Security	992.00
141-72310-204	State Retirement	1,090.00
141-72310-212	Medicare	<u>232.00</u>
		\$18,314.00

Decrease Reserve Code:

141-39000	Unassigned Fund Equity	\$18,314.00
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Justification: To appropriate funds for employee attendance incentive program. Program is designed to reward employees who have not missed a day that particular month.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-46510	Tennessee Investment in Student Achievement	\$1,810,044.60
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Increase Expenditure Codes:

141-71100-116	Teachers	\$144,499.04
141-71100-128	Homebound Teachers	500.00
141-71100-201	Social Security	8,958.94
141-71100-204	Retirement	9,840.38
141-71100-212	Employer Medicare	2,095.24
141-71200-116	Teachers	35,000.00
141-71200-128	Homebound Teachers	700.00
141-71200-201	Social Security	2,215.00
141-71200-204	Retirement	2,435.00
141-71200-212	Employer Medicare	520.00
141-71300-162	Clerical Personnel	4,500.00
141-71300-189	Other Salaries & Wages	14,000.00
141-71300-201	Social Security	1,150.00
141-71300-204	Retirement	1,265.00
141-71300-212	Employer Medicare	270.00

141-72120-105	Supervisor/Director	2,500.00
141-72120-131	Medical Personnel	50,000.00
141-72120-162	Clerical Personnel	1,900.00
141-72120-201	Social Security	3,220.00
141-72120-204	Retirement	3,540.00
141-72120-212	Employer Medicare	755.00
141-72210-189	Other Salaries & Wages	150,000.00
141-72210-201	Social Security	9,300.00
141-72210-204	Retirement	10,215.00
141-72210-212	Employer Medicare	2,175.00
141-72220-105	Supervisor/Director	6,000.00
141-72220-124	Psychological Personnel	52,000.00
141-72220-131	Medical Personnel	45,000.00
141-72220-162	Clerical Personnel	16,500.00
141-72220-189	Other Salaries & Wages	100,000.00
141-72220-201	Social Security	13,615.00
141-72220-204	Retirement	14,950.00
141-72220-212	Employer Medicare	3,185.00
141-72510-103	Assistant(s)	600.00
141-72510-105	Supervisor/Director	775.00
141-72510-119	Accountants/Bookkeepers	2,000.00
141-72510-201	Social Security	210.00
141-72510-204	Retirement	205.00
141-72510-212	Employer Medicare	50.00
141-72520-105	Supervisor/Director	2,400.00
141-72520-201	Social Security	150.00
141-72520-204	Retirement	150.00
141-72520-212	Employer Medicare	36.00
141-72610-105	Supervisor/Director	750.00
141-72610-166	Custodial Personnel	50,000.00
141-72610-201	Social Security	3,150.00
141-72610-204	Retirement	3,050.00
141-72610-212	Employer Medicare	740.00
141-72620-105	Supervisor/Director	17,000.00
141-72620-201	Social Security	1,055.00
141-72620-204	Retirement	1,020.00
141-72620-212	Employer Medicare	250.00
141-72710-162	Clerical Personnel	12,000.00
141-72710-201	Social Security	750.00
141-72710-204	Retirement	725.00
141-72710-212	Employer Medicare	175.00
141-76100-707	Building Improvements	<u>1,000,000.00</u>
		\$1,810,044.60

Justification: To appropriate the remaining funding per the TN Department of Education's final TISA estimate.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-443	Signs	\$10,000.00
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Decrease Reserve Code:

131-34550	Restricted For Highway	\$10,000.00
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Justification: Needed for additional signs for ACHD roads.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Absent: Commissioner Jerry White

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brice Kidwell, EMA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-DOE	DOE Grant	\$16,000.00
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Increase Expenditure Code:

101-54410-499-DOE	Emergency Management-Other Supplies & Materials	\$16,000.00
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Justification: To purchase portable radios to be utilized with any DOE event/disaster within Anderson County.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Aaron Wells, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Revenue Code:

115-47590-4001	Local Restricted Funds	\$1,842.00
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Increase Expenditure Code:

115-56500-709-4001	Data Processing Equip.	\$1,842.00
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Justification: Money to be spent on the 23/24 Training Opportunities Grant to purchase wireless access points for the library.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Expenditure Code:

115-56500-437-2000	Periodicals	\$1,000.00
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Decrease Reserve Code:

115-34535-2000	Clinton Local Reserve	\$1,000.00
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Justification: To fund our periodicals for this fiscal year.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Increase Revenue Code:

128-46980-ARPA	ARPA Grant	\$51,730.00
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Increase Expenditure Code:

128-58110-302-ARPA	Advertising-ARPA Grant	\$51,730.00
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Justification: Appropriation for revenue and expenses associated with Tourism Marketing ARPA Grant.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46140-TCAD	Senior Center TCAD Grant	\$8,000.00
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Increase Expenditure Code:

101-56300-499-TCAD	Senior Center Assistance-Other Supplies & Materials	\$8,000.00
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Justification: Anderson County applied for and was awarded an \$8,000 grant through TCAD for the purpose of improving effectiveness of the Anderson Co. Senior Center's already successful and well received health education program. Planned purchases include: health related education materials, such as wall charts; talking-point cards that can help seniors jump-start health conversations with friends and family members; a medical grade scale; basic medical supplies. Grant funds may also be used to purchase additional exercise equipment, to expand options for seniors to safely exercise at the facility. Additionally, funds may be used to secure some equipment (desk, chairs, storage bins, etc.) for health educator's office.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance/Mayor, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$43,334.00
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(Amendment will be from 101-34510-ECA Restricted for General Government-ECA Energy Communities Alliance and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-58900-169-ECA	Miscellaneous-Part-Time Wages-Energy Communities Alliance	\$8,000.00
101-58900-189-ECA	Miscellaneous-Other Salaries & Wages Energy Communities Alliance	10,023.00
101-58900-201-ECA	Social Security	1,116.00
101-58900-204-ECA	Retirement	600.00
101-58900-212-ECA	Medicare	261.00

101-58900-399-ECA	Other Contracted Services	22,334.00
101-58900-499-ECA	Other Supplies & Materials	<u>1,000.00</u>
		\$43,334.00

Justification: Energy Communities Alliance Grant. These funds are still available from FY 22/23 for this grant. We still have until February 24 to spend leftover funds.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$200,000.00
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(Amendment will be from 101-34790-48991 Opioid Past Remediation and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-99100-590-0118	Transfers Out to Other Funds	\$200,000.00
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Justification: FY 23/24 Budget funding for EMS from Opioid revenue.

Motion by Commissioner Tracy Wandell, seconded by Commissioner, Sabra Beauchamp and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$87,494.00
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Increase Expenditure Code:

101-51900-599	Other General Administration-Other Charges	\$87,494.00
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Justification: TN Risk Management payment for workers compensation, vehicle and equipment insurance, liability insurance and buildings and contents insurance increased \$130,563 from last fiscal year. FY 23/24 budget was increased \$33,859. This will cover the increase that has already been paid on July 1st due to a 2% discount which amounts to \$24,825.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **APPROPRIATION** in ARPA Fund 121 be approved.

Increase Revenue Code:

121-47901-DC001	ARPA Direct Federal Revenue-Dental Clinic Bldg. Improvements	\$500,000.00
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Increase Expenditure Code:

121-91401-707-DC001	Dental Clinic Bldg. Improvements	\$500,000.00
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Justification: To allocate ARPA grant funds Redesign/Relocation of Dental Clinic (FY24).

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Grant Applications

1. EMS Director Nathan Sweet presented a request to apply for the “Gary Sinise Foundation First Responder Grant”. (To be used for automated external defibrillators –AED’s.)

Motion by Commissioner Tracy Wandell, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

2. Finance Director Robby Holbrook presented a request from the Highway Department for approval to apply for a TDOT grant to fund planning and design for the Brooks Gap Road bridge replacement.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION B, Longevity Pay

Director of Human Resources & Risk Management Kim Jeffers-Whitaker presented a proposed employee longevity program on behalf of the HR Advisory Committee.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Aaron Wells, to defer the topic for discussion at the Strategic Planning Workshop scheduled for October 26th and 27th.

Motion Passed. Voting No: Commissioner Jerry White.

SECTION C, AC Health Department/Dental Clinic ARPA Request

Mayor Terry Frank presented a request to set aside \$500,000.00 in ARPA funds to move the Dental Clinic to the end of the building to allow for more a more efficient design and layout of the Health Department and Dental Clinic.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval for allocation of up to \$500,000.00 in ARPA funds for this purpose.

This is reflected as “THE 16th Item” above.

SECTION D, Volunteer Fire Depts. ARPA Funds

As referred to the Budget Committee from County Commission, Finance Director Robby Holbrook presented the request from the Fire Commission for \$50,000.00 for each Fire Department and the Rescue Squad for the purchase of specific items.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Aaron Wells, to approve payment to the eight (8) entities that have submitted the appropriate paperwork.

Motion passed.

SECTION E, BOE Request

Director of Schools Dr. Timothy Parrott presented a request for the allocation of \$1,507,204.00 in ARPA funds for Waste Water Treatment Systems upgrades for the Briceville and Dutch Valley Elementary Schools.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, to defer the topic for discussion at the Strategic Planning Workshop scheduled for October 26th and 27th.

Motion Passed. Voting No: Commissioner Jerry White.

SECTION F, Solid Waste Commission Funds Update

Finance Director Robby Holbrook presented the policy and currently available funds for each County Commissioner.

No action taken.

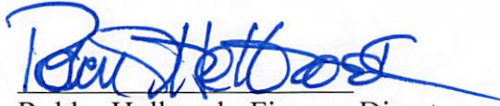
SECTION G, New Business

None.

SECTION H, Old Business

None.

Meeting Adjourned.



Robby Holbrook, Finance Director

Anderson County Board of Commissioners
NOMINATING COMMITTEE
Minutes

September 11, 2023

Members Present: Tyler Mayes, Denise Palmer, Tim Isbel, Sabra Beauchamp, Josh Anderson, Aaron Wells and Phil Yager

Members Absent: Jerry White

Call to Order: Chairman Mayes called the meeting to order.

Commissioner Yager made a motion to approve the agenda. Second by Commissioner Anderson Motion passed.

No citizens addressed the committee.

Commissioner Yager made a motion to defer nominating a Chairman and Vice Chairman until the next meeting. Second by Commissioner Beauchamp. Motion passed.

Commissioner Anderson made a motion approving James E. Ferguson to continue serving on the Board of Zoning Appeals with a term expiring 9/2028. Second by Commissioner Isbel. Motion passed to forward to full commission for approval.

Commissioner Isbel made a motion approving Richard N. Noe to continue serving on the Civil Service Board. Second by Commissioner Yager. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion approving the following members to continue serving on the Beer Board. Jeff Watson term expiring 9/2026, Jerry White term expiring 9/2025, Michael Foster term expiring 9/2026, Tim Isbel term expiring 9/2026 and Steven Phillips term expiring 9/2026. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval. Commissioner Wells abstained.

Commissioner Beauchamp nominated Commissioner Verran to serve on the Purchasing Committee. Commissioner Palmer nominated Commissioner Allen. Voting for Commissioner Verran: Mayes, Anderson, Wells, Beauchamp and Yager. Voting for Commissioner Allen: Palmer and Isbel. Commissioner Verran is elected to serve on the Purchasing Committee with approval from full commission.

Commissioner Isbel nominated Commissioner Verran to serve on the Animal Care Advisory Committee. Second by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

Commissioner Palmer made a motion to approve the Committees as presented. Second by Commissioner Yager. Motion passed to forward to full commission for approval.

New Business

None

Old Business

None

Meeting Adjourned

ANDERSON COUNTY COMMISSION COMMITTEES 2022-2023

[Rev 09/11/2023]

Audit

T.C.A. 9-3-405 {*1*4}
[4 year term/staggered] Employs county auditor

Tyler Mayes (9/26)	Commissioner D-1
Michael Foster (9/26)	Commissioner D-2
Josh Anderson (9/26)	Commissioner D-3
Stephen Verran (9/26)	Commissioner D-7
Aaron Wells (9/23)	Commissioner D-6
Phil Yager (9/25)	Commissioner D-8
Gail D. Cook (9/23)	CPA, CGFM

Fixed Asset

[1 year term] {*4*8}

Robby Holbrook	Finance Director
Jim Woodward	School Finance Director
Katherine Ajmeri	Purchasing Agent
Gary Long	Highway Department
Anthony Allen	County Commission D-6

Budget

'81 Finance Act {*1*2*3*4}
[1 year term] appointed in January Budgets and taxes

Tyler Mayes	Commissioner D-1
Michael Foster	Commissioner D-2
Shelly Vandagriff	Commissioner D-3
Shain Vowell	Commissioner D-4
Jerry White	Commissioner D-5
Aaron Wells	Commissioner D-6
Sabra Beauchamp	Commissioner D-7
Bob Smallridge	Commissioner D-8

Highway

[1 year term] {*1*4}
Roads, Bridges, Road Superintendent

Tyler Mayes	Commissioner D-1
Michael Foster	Commissioner D-2
Shelly Vandagriff	Commissioner D-3
Tim Isbel	Commissioner D-4
Jerry White	Commissioner D-5

Finance Committee

TCA 5-21-104 {*1,*3,*4,*8}
[1 year term] appointed in September

Tracy Wandell	Commissioner D-1
Joshua Anderson	Commissioner D-3
Tim Isbel	Commissioner D-4
Phil Yager	Commissioner D-8
Terry Frank	Mayor
Dr. Tim Parrott	Director of Schools
Gary Long	Road Superintendent

*1. Standing Committee

*2. Rule XVI: 1 year life unless specified yearly.

*3. Membership required to be people who hold certain positions

*4. Nominated and appointed by county legislative body

*5. Nominated by county mayor.

*6. Ratified by county legislative body.

*7. Rules of Procedure regulate membership.

*8. Members need not be members of county legislative body.

ANDERSON COUNTY COMMISSION COMMITTEES 2022-2023

[Rev 09/11/2023]

Non-Profit

[1 year term][created 7/03]

{*1*4}

Tracy Wandell	Commissioner D-1
Denise Palmer	Commissioner D-2
Shelly Vandagriff	Commissioner D-3
Shain Vowell	Commissioner D-4
Jerry White	Commissioner D-5
Aaron Wells	Commissioner D-6
Stephen Verran	Commissioner D-7
Phil Yager	Commissioner D-8

Tim Isbel	Commissioner D-4
Jerry White	Commissioner D-5
Aaron Wells	Commissioner D-6
Sabra Beauchamp	Commissioner D-7
Bob Smallridge	Commissioner D-8

Operations

[1 year term]

{*1*4*7}

Courthouse, cable TV, Sheriff, administrative functions, contracts, policies

Legislative

[1 year term]

{*1*4}

Private Acts, liaison with legislators

Tyler Mayes	Commissioner D-1
Denise Palmer	Commissioner D-2
Shelly Vandagriff	Commissioner D-3
Tim Isbel	Commissioner D-4
Jerry White	Commissioner D-5
Aaron Wells	Commissioner D-6
Sabra Beauchamp	Commissioner D-7
Bob Smallridge	Commissioner D-8

Tracy Wandell	Commissioner D-1
Denise Palmer	Commissioner D-2
Josh Anderson	Commissioner D-3
Tim Isbel	Commissioner D-4
Robert McKamey	Commissioner D-5
Anthony Allen	Commissioner D-6
Stephen Verran	Commissioner D-7
Phil Yager	Commissioner D-8

Purchasing Commission

'81 Finance Act

{*1*2*3*4}

[4 year term] Assists purchasing agent in setting policies

Nominating

[1 year term]

{*1*4*7}

Makes nominations to County Commission for all positions which are not required to be nominated by others.

Tyler Mayes	Commissioner D-1
Denise Palmer	Commissioner D-2
Josh Anderson	Commissioner D-3

Tyler Mayes	Commissioner D-1
Denise Palmer	Commissioner D-2
Stephen Verran	Commissioner D-4
Aaron Wells	Commissioner D-6
Phil Yager	Commissioner D-8

*1. Standing Committee

*2. Rule XVI: 1 year life unless specified yearly.

*3. Membership required to be people who hold certain positions

*4. Nominated and appointed by county legislative body

*5. Nominated by county mayor.

*6. Ratified by county legislative body.

*7. Rules of Procedure regulate membership.

*8. Members need not be members of county legislative body.

ANDERSON COUNTY COMMISSION COMMITTEES 2022-2023

[Rev 09/11/2023]

Resale of Land Bought at Delinquent Tax Sales

T.C.A. 67-5-2507 (b) (1) {*1 *3 *4}
Sets price of & authorizes sale of such land.

Terry Frank (CH)	County Mayor
Josh Anderson	Commissioner D-3
Shain Vowell	Commissioner D-4
Aaron Wells	Commissioner D-6
Phil Yager	Commissioner D-8

Rules

[1 year term] {*1*4}
Committee on Committees, Rules of Procedure

Tyler Mayes	Commissioner D-1
Michael Foster	Commissioner D-2
Aaron Wells	Commissioner D-6
Anthony Allen	Commissioner D-6
Bob Smallridge	Commissioner D-8

Intergovernmental Committee

[Established 10-21-02] [1 year term] {*1*4}

Tracy Wandell	Commissioner D-1
Shelly Vandagriff	Commissioner D-3
Tim Isbel	Commissioner D-4
Shain Vowell	Commissioner D-4
Aaron Wells	Commissioner D-6
Bob Smallridge	Commissioner D-8
Terry Frank (ex officio)	County Mayor
Jay Yeager (ex officio)	Law Director

Veterans Service Advisory

[Established 11-20-06] {*1*4*8}

Tracy Wandell	Commissioner D-1
Robert McKamey	Commissioner D-5
Stephen Verran (Volunteer)	Commissioner D-7
Marc A. Brooks	Veteran
John Aperans	Veteran
Robert S. Matthews	Veteran
Mark D. Walter	Veteran
Leon Jaquet	Ex-officio

*1. Standing Committee

*2. Rule XVI: 1 year life unless specified yearly.

*3. Membership required to be people who hold certain positions

*4. Nominated and appointed by county legislative body

*5. Nominated by county mayor.

*6. Ratified by county legislative body.

*7. Rules of Procedure regulate membership.

*8. Members need not be members of county legislative body.

ANDERSON COUNTY

Boards, Committees and Commissions

2022 - 2023

[Rev.9/11/2023]

Adult Oriented Establishment Board

T.C. A. 7-51-1120 { *5 *6 *7}
[4 yr term] five members

Phil Yager	Commissioner
Shain Vowell	Commissioner
Denise Palmer	Commissioner
Jerry White	Commissioner
Tracy Wandell	Commissioner

Alternatives to Incarceration Advisory

[established by resolution # 12-321] [1.17.12] { *10 }

Terry Frank	County Mayor
Rex Lynch	Circuit Court Clerk
Dave Clark	District Attorney General
	District Public Defender
Phil Yager	County Commissioner
Richard Parker	Chief Jailer
Russell Barker	Sheriff
Jan Cagle	Mental Health Professional

American's with Disabilities Oversight

[1 yr term] { *2 *4 *8 }
Oversees policies and facilities compliance with ADA Act

Louise McKown	Chairman
Roger Lloyd	ADA Coordinator
Stephen Verran	Commissioner
Anthony Allen	Commissioner
Open	Site Compliance/Wheelchairs
Jim Woodward	School Department
Open	School Department

Agricultural Extension Committee

T.C.A. 49-50-104 { *4 *6 }
[2 yr terms, January 1]

Phil Yager (12/23)	Commissioner
Josh Anderson (12/23)	Commissioner
Shelly Vandagriff (12/24)	Commissioner
Mindy Wells (12/24)	Farm Woman
Joe Hall (12/23)	Farm Man
Amanda Evans (12/22)	Farm Woman
Robbie Giles (12/23)	Farm Man

Anderson County Animal Shelter Advisory Committee

{ *1, *6, *7 }

Stephen Verran	Commissioner
Robert McKamey	Commissioner
Tracy Wandell	Commissioner
Joe Hall	Citizen
Steven Newby	Citizen
Lauren Biloski	Citizen
Vada Oberlin	Citizen
Jeannie Parker	Citizen
Marybeth Skeans	Citizen

Anderson County Beer Board

T.C.A. 57-5-105 [3 yr term] { *1 *6 *7 }
Maximum ten members Regulates issuance of beer licenses

Open
Open
Jeff Watson (9/26)
Jerry White (9/25)
James Newlan (9/24)
Michael Foster (9/26)
Tim Isbel (9/26)
Steven Phillips (9/26)
Josh Anderson (9/24)

Board of Health

T.C.A. Title 68, Ch. 2 { *2 *6 *7 *10 }
[4 yr term] Oversees county health department

Dr. Joseph F. Rainey (9/18)	DDS
Dr. Thomas Clary (9/18)	Physician
Dr. Curtis Sexton (7/17)	Physician
Jim McBride (9/18)	Pharmacist
Mark Garrett (9/18)	Veterinarian
Brenda Vowell (9/18)	Nurse
Jeanie Bertram (7/17)	Community Health Ad.
Dr. Tara Sturdivant	Health Officer Ex Officio

*1 Nominated by Nominating Committee
*2 Nominated by Board
*3 Nominated by County Mayor
*4 Appointed by State Agency
*5 Appointed by County Mayor

*6 Ratified by County Legislative Body
*7 Members need not be members of the Co. Legislative Body
*8 Nominated by City Mayor, ratified by City Council
*9 County entitled to seat(s) on the Board
*10 Membership required to be people who hold certain positions

ANDERSON COUNTY

Boards, Committees and Commissions

2022 - 2023

[Rev.9/11/2023]

Board of Zoning Appeals

T.C.A. 13-7-101 { *1 *6 *7 }
[5 yr term] Required to hear zoning appeals

Mark C. Skove (9/27)
Carl Kenneth Wright (9/26)
Jerry White (9/25) Commissioner
Archie Burress (9/27)
James Ferguson (9/28)

Caitlin Nolan (9/19)
Chad McNabb (9/22)
Ratisha Crawford Collier
Dan Cox
Citizen
PSI Probation
Probation/Parole Officer
Probation/Parole Officer

Civil Service Board

T.C.A. 8-8-405 [3 yr term] { *1 *6 *7 }
Enforces law enforcement civil service regulations

Richie Noe (9/26)
Lisa Smith (9/24)
Mark Weaver (9/25)

Emergency Communications District Board of Directors

T.C.A. 7-86-105 { *5 *6 *7 }
Required as a condition of forming E-911 system which
was approved by referendum

Jeremy Huddleston (1/24)
Nathan Sweet (1/24)
Russell Barker (1/25)
Anne Jordan (1/25)
Brice Kidwell (1/26)
James Shetterly (1/26)
Tyler Mayes (1/27)
Scott Thomas (1/27)
Terry Allen (1/27)
ACEMS
Sheriff
Rocky Top Police
County Commission

Clinch River Regional Library Board

(3 year term) { *2 *6 *7 *9 }

Joshua Anderson (6/21)
Mary Jane Berry (6/21)

Conservation Board

T.C.A. 11-21-102 { *5 *6 *7 }
[5 yr term] Oversees parks and recreation

Tony Powers (12/24)
Scott Burton (12/25)
John Croes (12/22)
Lewis Ridenour (12/23)

Election Commission

T.C.A. 2-12-101 { *4 *7 }
[2 yr term, April of odd years]

Joseph F Rainey
Mary Matheny
D. Jane Miller
William T. Gallaher
William "Bear" Stephenson

Community Corrections Advisory Board

T.C.A. 40-36-201 [Re-established 9.21.09] { *3 *6 *7 *9 *10 }

Tom Marshall Criminal Defense Attorney
David S. Clark District Attorney General
Russell Barker Sheriff
Paul Gore Manager
Walter Cum Officer
Tyrone Fritts (9/18) Non-Profit Human Service Agency

Equalization Board

T.C.A. 67-1-401 { *1 *6 *7 *10 }
[2 yr terms, April even years]

James Earl Ferguson (4/24)
Harold L Whited (4/24)
Kathy Edwards (4/24) (City of Oak Ridge)
George T Paynter (4/24)
Harold D Edwards (4/24)

- *1 Nominated by Nominating Committee
- *2 Nominated by Board
- *3 Nominated by County Mayor
- *4 Appointed by State Agency
- *5 Appointed by County Mayor

- *6 Ratified by County Legislative Body
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ANDERSON COUNTY

Boards, Committees and Commissions

2022 - 2023

[Rev.9/11/2023]

County Ethics Commission

Code of Ethics adopted 5-21-07 { *10 }
[2 yr terms expiring 9/2010, no term limits]

A) County Mayor, or designee	Terry Frank
B) Chairman of the CLB, or designee	Joshua Anderson
C) County Clerk or designee	Jeff Cole
D) Circuit Court Clerk, or designee	Rex Lynch
E) Clerk and Master, or designee	Hal Cousins
F) Director of Schools, or designee	Dr. Tim Parrott
G) Highway Superintendent, or designee	Gary Long
H) Mbr of the Judiciary, or designee	
I) Assessor of Property, or designee	Johnny Alley
J) Register of Deeds, or designee	Tim Shelton
K) Sheriff, or designee	Russell Barker
L) Trustee, or designee	Regina Copeland
M) Member of CLB, or designee	Catherine Denenberg
N) Member of the CSB, or designee	Dail Cantrell
O) County Mayor appointment	Dusty Irwin
P) CLB appointment	Shain Vowell
Q) Ombudsman/Law Director, ex officio	Jay Yeager

Fire Commission

Established 3/21/94 { *1 *6 *7 *10 }

Bylaws updated 3/18/13

Membership: [County Commissioners 2 yr terms; Dept Chiefs serve thru term of office]

Membership:

Tracy Wandell (9/26)	Commissioner
Sabra Beauchamp (9/24)	Commissioner
Andrea Kroth, Chief	Andersonville VFD
Jamie Brewster, Chief	Briceville VFD
Dusty Sharpe, Chief	Claxton VFD
Stephanie Fox, Chief	Marlow VFD
Joe Gilliam, Chief	Medford VFD
Terry Allen, Chief	Rescue Squad
Jeff Little, Chief	Clinton FD
Jim Shetterly, Chief	Rocky Top FD
Rick Roach, Vice Chair	Norris FD
Travis Solomon, Chief	Oak Ridge FD
Justin Bailey, Chief	Oliver Springs FD

Associate Members

Steve Payne, Director	ACEM
Nathan Sweet, Director	ACEMS

Employee Insurance Board of Trustees

[by resolution amended - approved 4.21.08] { *10 }

Terry Frank	County Mayor
Robby Holbrook	Finance Director
Kim Jeffers-Whitaker	H R Director
Phil Yager	County Commissioner
Shain Vowell	ACSD Captain

Facility Oversight Committee

Established by contract
(1) County Commissioner

Joshua Anderson	Commissioner
Terry Frank	County Mayor

Health & Education Facilities Board

T.C.A. 48-101-307 { *2 *6 }
[6 yr terms]

Leslie Sellers (11/26)
Joseph F. Rainey, DDS(11/26)
Edward E. Coker (11/26)
Louise B. Dunlap (11/24)
Curtis C. Sexton, MD (11/24)
Charles E. Price (11/28)
William T. Gallaher (11/28)
John E. Stair (11/28)
Paul E. Bostic, Jr. (11/24)

Human Resource Advisory Committee

Established by Resolution #200-3-05 (3-21-05) { *6 *10 }

Terry Frank	County Mayor
Jay Yeager	County Law Director
Jeff Cole	County Clerk
Rex Lynch	Circuit Court Clerk
Robby Holbrook	Finance Director
Gary Long	Highway Superintendent

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ANDERSON COUNTY

Boards, Committees and Commissions

2022 - 2023

[Rev. 9/11/2023]

Johnny Alley
Tim Shelton
Russell Barker
Regina Copeland
Hal Cousins
Aaron Wells

Property Assessor
Register of Deeds
Sheriff
Trustee
Clerk & Master
County Commissioner

Michele Jacobs (6/26)
Janine Brewer (12/24)

County
County

Industrial Development Board

T.C.A. 7-53-301 { *2 *6 }
[6 yr terms]

William Stephenson (11/26)
Donald A. Whitaker (11/26)
Edward Coker (11/26)
Timothy Sharp (11/24)
Robert Baird (11/24)
David Hopper (11/24)
Steve Queener (11/28)
Ernest Bowles (11/28)
Hugh V. Evans (11/28)

IT Advisory Board

Est. by Resolution 17-4-629 (4/17/17) { *6 *10 }

Terry Frank	County Mayor
Jeff Cole	County Clerk
Rex Lynch	Circuit Court Clerk
Gary Long	Highway Superintendent
Johnny Alley	Assessor of Property
Tim Shelton	Register of Deeds
Regina Copeland	Trustee
Hal Cousins	Clerk and Master
Robby Holbrook	Finance Director
Kim Jeffers-Whitaker	HR Director
Anthony Allen (one Member)	County Commissioner
Jay Yeager (non-voting ex officio)	Law Director
Russell Barker	Sheriff

Library Board

[3 yr terms] T.C.A. 10-3-104 { *6 *8 }

Debbie Shaw	Rocky Top
Joshua Anderson (6/25)	County Commission
Vickie Underwood (6/24)	Clinton
Jess Anne Cole (6/26)	Clinton
Tommy Mariner (6/24)	Norris
Carolyn Boswell (6/25)	Norris

- *1 Nominated by Nominating Committee
- *2 Nominated by Board
- *3 Nominated by County Mayor
- *4 Appointed by State Agency
- *5 Appointed by County Mayor

Legal Services Advisory Committee

Established by Private Act 1-17-06 { *6 *10 }

Terry Frank	County Mayor
Jeff Cole	County Clerk
Rex Lynch	Circuit Court Clerk
Gary Long	Highway Superintendent
Johnny Alley	Property Assessor
Tim Shelton	Register of Deeds
Russell Barker	Sheriff
Regina Copeland	Trustee
Tracy Wandell	Commissioner
Sabra Beauchamp	Commissioner
Josh Anderson	Commissioner

Northeast Railroad Authority

T.C.A. 64-2-104 { *1 *6 *7 *9 *10 }

Terry Frank	County Mayor
Mark Morgan	Tourism Council Chairman
Tim Isbel	Commissioner

Public Records Commission

T.C.A. 10-7-401 { *3 *6 *7 *10 }
[Term of Office] Regulates disposal of public records

Terry Frank	Mayor
Tim Isbel	County Commission
Jeff Cole	County Clerk Ex-Officio
Tim Shelton	Register of Deeds Ex-Officio
Mary Sue Harris	Historian Emeritus
Jamie Brooks	Chancellor
Stephanie A. Hill (9/26)	Genealogist
Brian Young	IT Ex-Officio
Zach Foster	County Archives Ex-Officio

Regional Planning Commission

T.C.A. 13-3-201 { *3 *4 *7 }
[4 yr term]

Ned Ferguson (9/26)	
H. A. (Tony) Gregg (1/27)	
Tim Isbel (1/24)	Commissioner

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ANDERSON COUNTY

Boards, Committees and Commissions

2022 - 2023

[Rev.9/11/2023]

Justin Kramer (1/23)
Harold Edwards(1/24)
Benjamin Stephens(1/24)
Ernie Gonzales (1/22)

Water Authority (Anderson County)
Established by Private Act [4 yr staggered terms] {*5 *6}

Rickey Rose (Chairman)
Jack Shelton
George Horton (9/25)
Ernie Bowles (9/26)
Charles "Dusty" Irwin

Regional Solid Waste Planning Board

T.C.A. 68-211-813 (a) (2) {*3 *6 *8}
Required by Solid Waste Act [6 yr term]

Dusty Irwin (9/20)	Citizen
Richard Burroughs(9/20)	Citizen
Steven Poppick (9/26)	Citizen
Robert McKamey (9/20)	Commissioner
Jerry White (9/19)	Commissioner
Harold Evans (9/25)	Citizen
Bill Riggs (9/25)	City of Clinton
Terry Bearden (9/23)	City of Rocky Top
Adam Ledford	City of Norris
Shira McWaters (9/25)	City of Oak Ridge
David Bolling (9/17)	Town of Oliver Springs

Tourism Council Advisory Board

T.C.A. 5-9-203 [1 yr term] {*2 *6 *8}
Manages local tourism activities

Tim Isbel	County Commission
Michael Foster	County Commission
Terry Frank	County Mayor
Jason Brown	City of Clinton
Charlie Smith	City of Rocky Top
Lisa Shirey	City of Norris
Beth Hickman	City of Oak Ridge
Cory Jenkins	City of Oliver Springs
Serena Satterfield	Marinas
Katherine Birkbeck	Historic Downtown Clinton/Main St
Brent Galloway	Windrock Park
Park Manager	Norris Dam State Park
Amanda Bridges	Holiday Inn Express
Jimmy Taylor	Resident
John Meyer	Museum of Appalachia
Katy Watt	Oak Ridge CVB
Rick Meredith	Anderson County Chamber
Maria Hooks	Rocky Top Chamber
Christine Michaels	Oak Ridge Chamber
Stephanie Wells	Executive Director ACTC

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Anderson County Fire Commission

September 5th, 2023 Meeting Minutes

To: Anderson County Fire Commission
Meeting: Time 6:30 P.M.
Date: Tuesday, September 5th, 2023
Location: Room 312 Anderson County Courthouse

Members Present:

Chief Sharpe (Claxton), Chief Adams (Marlow), Chief Lane (Medford),
Captain Blakney (Clinton), Chief Braden (Rocky Top),
Asst. Chief Burrell (Norris), Chief Grande (Oak Ridge),
Chief Bailey (Oliver Springs)
Commissioner Wandell, Commissioner Beauchamp,
Deputy Director Thomas, (ACEMS), Director Kidwell (ACEMA).

Call to order: Meeting called to order @ 1832 by Commissioner Wandell

1. Approval of August Meeting Minutes - see separate attachment
Motion by J. Bailey, Second by D. Sharpe to approve the August meeting minutes: Motion Passed unanimously.
2. Approval of September 5th, 2023 Agenda
Motion by Bailey, Second by Braden to approve the agenda: Motion Passed unanimously.
3. Old Business
 - a. Any updates from the planning commission on sending plans to fire departments regarding new business? Commissioner Wandell advised there was no new information from the planning commission.
Will continue to work on a resolution.
 - b. Matt Burrell – I Am Responding training dates September 22nd 6p-10p and 23rd 8a-12p, 1p-5p. (Admin Users/Report writers preferred but all are welcome) Burrell advised the training will be held at Clinton Station 1 on the set dates.
4. New Business
 - a. Marlow's New Fire Chief (Chief Daniel Adams)
Chief Adams has served the Marlow community and Fire Department in various capacities since 2002. He brings a wealth of knowledge to the department and plans to keep the department on a progressive track during his time as Fire Chief. Chief Adams comes from a multidisciplined back ground in the fire service from E911 dispatch to Company Fire Officer and is the current Fire Marshall for the City of Clinton.

b. ARPA Funding Purchase approvals (Chief Bailey)

Chief Bailey updated the commission on the status of the ARPA funding. He has been in communication with the county finance director to determine the best path moving forward for the purchase of the requested equipment. It was recommended that each department submit an official quote form a vendor outlying the specific equipment and costs being requested. In the presented packets there were 7 departments that had the required documentation. A motion was made by Bailey and second by Lane. Duringg discussion Chief Adams brought up that Marlow had met the requirements being presented but the Secretary forgot to add their quotes for the Marlow Station 3 project to the packet. The motion was amended by Biley and again seconded by Lane. Motion passed for all 8 Departments. The remaining three are still working to gather up to date quotes for the requested equipment.

Oliver Springs FD – Radios, Rocky Top FD – Radios, Norris FD – Radios

Medford FD – Air Bottle Fill Station, Briceville FD – Air Packs/Turnout Gear

Oak Ridge FD – Cardiac Monitors, Rescue Squad – Rescue Tools

Marlow FD – Station 3 Project

5. Department Reports

- | | | |
|--|-----------------|-------------------------|
| ● Andersonville VFD | Ambrea Kroth | Chief NP |
| ● Briceville VFD | Jamie Brewster | Chief NP |
| Briceville will have their station dedication on September 19 th 6pm at the New Fire Station! | | |
| ● Claxton VFD | Dusty Sharpe | Chief |
| No Report | | |
| ● Marlow VFD | Daniel Adams | Chief |
| No Report | | |
| ● Medford VFD | Josh Lane | Chief |
| Letter Drive is underway for Medford | | |
| ● Anderson County Rescue Squad | Terry Allen | Chief NP |
| ● Clinton FD | Jeff Little | Chief |
| No Report | | |
| ● Rocky Top FD | Anthony Braden | Chief |
| No Report | | |
| ● Norris FD | Matthew Burrell | Asst. Chief & Secretary |
| Burrell to reach out to E911 about data for the monthly fire reports. | | |

- Oak Ridge FD Travis Solomon Chief
Chief Solomon would like to thank all departments who participated in the Mutual Aid Tanker Strike Team exercise. Really pleased with the response for the first drill and more will come. ORFD is also adding two names to the Tennessee Fallen Fire Fighters Memorial These individuals passed away while in the line of duty serving the Oak Ridge Fire Department in 1963. Line of duty Deaths were not tracked as they are in present time. The names will be added to the memorial located at the State Fire Academy to honor their duty as firefighters and service to the community.
- Oliver Springs FD Justin Bailey Chief & Vice Chair
Oliver Springs will be hosting a 16-hour introduction to fire and emergency services class during the month of September. The dates are to be determined. Location will be the Oliver Springs Fire station on Tri County Blvd.
- County Commissioner Tracy Wandell Commissioner
No Report
- County Commissioner Sabra Beauchamp Commissioner
No Report

Non-voting Departments & Members

- Anderson County EMS Nathan Sweet Director
Deputy Director Thomas announced the AED project was moving forward as well as due to a recent event there is an audit being conducted of all medical providers state licenses. A roster for the audit should be turned into Lt. Matthew Wilson no later than this coming Friday 9/8/2023. This is to verify all who participate in the EMR program have active licenses to practice within their scope of care.
- Anderson County EMA Brice Kidwell Director
The Storm response plan is still being worked with local agencies to work out minor details. A ready op dash board has been created for the fire departments to better aid in out of county mutual aid response tracking and notification. Fire Chiefs should be getting a login to the dashboard sometime this week. Badging and credentialling for the Fire Departments is on going with 4 departments remaining. Contact Director Kidwell or Matt Burrell to set up a date.
- Anderson County Sheriff's Office Russell Barker Sheriff NP
- Y-12 Fire Department James Arnold Chief NP
- ORNL Fire Department Darron Long Interim Chief NP
- E-911 Davi Shetterly Director NP

Motion to Adjourn @ 1907

Anderson County Fire Commission

August 1, 2023 Meeting Minutes

Meeting called to order by Tracy Wandell at 6:30pm.

Members Present: Ambrea Kroth, Cameron Woods (Claxton), Stephanie Fox, Josh Lane, Zach Kennedy (Rocky Top), Matt Burrell (Norris), Justin Bailey, Tracy Wandell, Nathan Sweet, Scott Thomas, Brice Kidwell, and Justin Massengill (E-911).

Old Business

- No updates available from the planning and zoning department surrounding the motion passed in May to have an additional copy of building plans be furnished at the time businesses are applying for building permits so that it can be provided to the fire department was tabled until the August meeting. There was a motion by Stephanie Fox to have this request placed on the Planning Commission agenda, seconded by Ambrea Kroth. Motion passed.
- The LOSAP program was presented to full County Commission. Details regarding the program can be located in the June County Commission minutes, pages 98-116.
- Minutes from the E-911 board haven't been received by the Secreary. It was shared that minutes from the last minute haven't been approved or distributed yet.
- Las month's ARPA funds request was sent to the budget committee by full commission. The budget committee meets on August 10th at 4:00pm.
- There will be two I Am Responding trainings hosted on September 15th and 16th.
- The small group established to work with dispatch will be having a follow up meeting this month.

New Business

Anderson County Fire Commission

- Mark Bowery
 - On July 1, 2023 a new law was put in place requiring that straps be applied to ladders.
There is currently no exemption for fire departments. A copy of the law will be shared.
This is something to keep in mind.
 - VFIS offers a risk management for mid-level managers class. It is a 1.5 hour class. If you are interested in having the class hosted at your department reach out to Ginger or Wendy to schedule.
 - Workers Comp and Accident & Sickness insurance coverage information was covered and documents provided.
- The Secretary position needs to be filled. Motion by Stephanie Fox for Matt Burrell to fill the position, seconded by Justin Bailey. Motion by Matt Burrell for Anthony Braden to fill the position, with no second. Motion passed for Matt Burrell to fill the position.
- August county fire report presented.
- A motion was made by Justin Bailey to invite the county grant coordinator to the September Fire Commission meeting. Seconded by Matt Burrell, motion passed.
- There was discussion at length regarding the need to upgrade radios in the county. The new Secretary will write a letter explaining the needs and request. A motion was made by Matt Burrell in support of a county wide interoperable radio system. Seconded by Justin Bailey, motion passed.

Department Reports

Andersonville VFD – No report

Anderson County Fire Commission

Briceville VFD – Not present

Claxton VFD – Repeater is still in need of repair.

Marlow VFD – New Fire Chief will be selected on August 14th.

Medford VFD – Thanks to everyone that showed their support during Dwight's services on Saturday.

Anderson County Rescue Squad – Not present

Clinton FD – Not present

Rocky Top FD – No report

Norris VFD – Hosting a Basic Firefighting class starting on August 7th.

Oak Ridge FD – Not present

Oliver Springs FD – Thanks for those who helped on their recent house fire.

Take advantage of state grant funding. Departments can request 8 hours of free training.

October 13th-15th there are two training opportunities nearby. Upper Cumberland weekend and Gary Sinise training at TFACA.

Commissioner Tracy Wandell – No report

Commissioner Sabra Beauchamp – No report

Anderson County EMS – Depending on the preference of the fire departments, EMS could look to switch from EMR class to EMTB only. It would be 36 more hours of classroom and 38 hours more in clinicals. Something to think about.

Anderson County Fire Commission

AEDs will be presented to the budget committee on August 10th.

Anderson County EMA – A Fundamentals Course for Radiological Response (FCRR) is being hosed at the Oak Ridge Enhanced Technology and Training Center (ORETTC) August 29th-31st.

The five Kenwood radios have arrived, and are currently being programmed.

EMA has a new badging system that they will start using in the near future. This system has so many more capabilities compared to the previous system.

Anderson County Sheriff's Office – Not present

Y-12 Fire Department – Not present

ORNL Fire Department – Not present

E-911 – No report

Secretary – No report

Meeting adjourned at 8:03pm

Next scheduled meeting is September 5th at 6:30pm

Submitted this the 1st day of August 2023

Anderson County Fire Chiefs Association

PO Box 104 Clinton, TN 37717

July 27, 2023 Meeting Minutes

Meeting called to order at 6:35pm by Ambrea Kroth.

Members present: Ambrea Kroth, Dusty Sharpe, Stephanie Fox, Terry Allen, Derrick Dugger (Clinton), Anthony Braden, Matt Burrell (Norris), and Tony Grande (Oak Ridge).

Old Business

- Justin Bailey sent an email and scheduled a follow up meeting with dispatch on Thursday August 31st 6:00pm at Anderson County Courthouse in room 118A. Justin has requested each department send him their mutual aid department grid map prior to this meeting.
- A multi-jurisdictional out of county response plan exercise will look to be scheduled for Saturday August 19th. An alternative date is Saturday August 26th.
- The departments ARPA funds request has been passed from the Operations Committee to the Budget Committee who meets on August 10th 4:00pm at the courthouse.

New Business

- Matt Burrell was nominated for the role of Secretary and Treasurer by Stephanie Fox, seconded by Dusty Sharpe. Motion passed. All information was passed along to Matt.
- The Home Federal Bank account signees will be updated. Motion by Stephanie Fox to have the account signees be Matt Burrell, Ambrea Kroth, and Dusty Sharpe. Motion seconded by Matt Burrell and motion passed.
- The Treasurer's report was discussed and accepted.
- The next meeting will be held immediately following the meeting with dispatch on August 31st at the courthouse.
- The Oak Ridge training tower paperwork has been finalized and will be emailed.

Meeting adjourned at 7:06pm

Submitted this the 27th day of July 2023



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

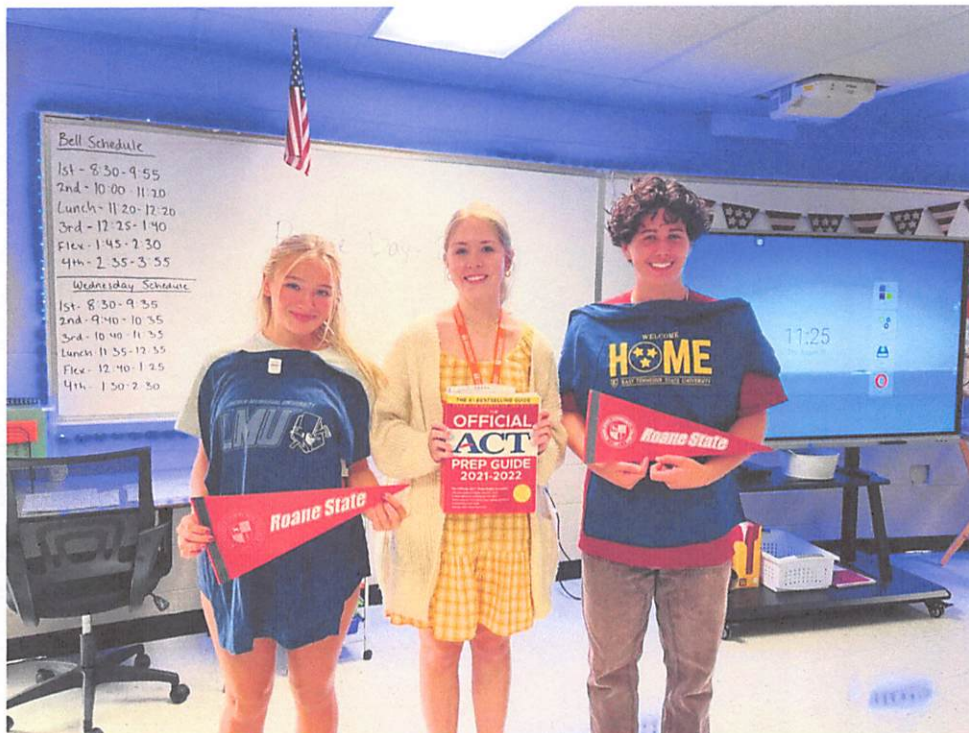
FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: September, 2023

RE: Report to County Commission

HIGH SCHOOLS

Clinton High School



College Access is happening! 185 *TN Promise* applications have already been completed, ACT tutoring is taking place three days per week after school, and students are already being accepted into four-year colleges. Go Dragons!

Anderson County High School

Anderson County High School welcomed several new teachers this year. Clint Haig from Arizona is a wonderful new addition to the Social Studies department at ACHS. Recently, he performed a “fishbowl” activity with students in his World and U.S History classes where students were placed into groups in an outer circle to cultivate their claim in response to prompts on the Renaissance or Reconstruction.



The inner circle of chairs, “fishbowl”, was the designated area for discussion where selected students went on to explain their claims and reasoning with evidence from previously reviewed documents. The student-centered lesson showcased their comprehension, critical thinking skills, and ability to communicate. ACHS is thrilled to have Mr. Haig as a part of their team!

MIDDLE SCHOOLS

Norris



Norris Middle School is grateful for the support from the community in regard to their new addition! The building added six necessary classrooms giving eighth graders more room to learn. Each classroom has brand-new technology and white boards which the math teachers are utilizing daily for the new curriculum: iReady. In addition, the CTE director in collaboration with the STEM teacher, have been able to begin the student-driven enterprise and Senator Time class in the new building. It is such a welcoming space for visitors and staff, and NMS is thrilled to finally be able to share it!

Clinton

As our students entered Clinton Middle this year, we wanted to take a little time to share the rich history of our school and the "Clinton 12". While our students learned about the obstacles those students faced, this year we introduced them to a member of the story who has been there from the beginning, but has only recently gotten recognition: our Witness Tree. Alongside our building, stands a beautiful, mature Legacy Maple tree. When the Clinton 12 first entered our doors, there were 2 Legacy Maples flanking the entrance witnessing those 12 brave students enter the building on the first day, as well as the unrest and rebuilding that followed. Sadly, one tree was destroyed by storms, but the other has remained. Our tree is currently in need of some TLC, so our students have been creating projects to let the community know that we need their help to keep it thriving. Each Hawk Time was tasked with creating some sort of project or PSA sharing the story with the community. We've had students create t-shirts, art projects, and post on social media; our 8th grade has even presented their projects to fans at Thursday night football games in hopes of receiving donations. Once again, our students have shown us that we are better together, and the tenacity of our middle school team should never be underestimated!



Norwood

Norwood Middle School has hit the ground running this 2023-2024 school year! Our sixth graders are learning Middle School expectations, while our seventh and eighth graders are working hard to be great leaders. Fall sports programs are in full-swing with football participating in conjunction with Clinton Middle School as well as the start of volleyball. Additionally, students are expanding their knowledge about art, theater, physical education, STEM, and music. Teachers are enjoying being able to support their students in the classroom as well as in the sports world. Relationships are growing, learning is occurring, and everyone is looking forward to all of the fun this school year will bring!



Lake City



This week, Ms. Bachelor spent some one-on-one time with every eighth grader! During their conferences, they discussed career paths and what classes each student may want to visit during their upcoming field trip to ACCTC.

ELEMENTARY SCHOOLS

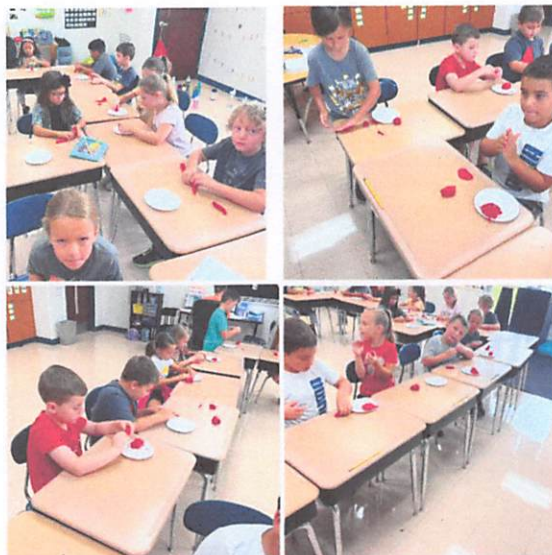
Andersonville



Kindergarten Meet the Teachers was loads of fun for all new students and staff! We have worked so hard to get the school ready for our new Tigers, and what more fun than to do it with Kona Ice!



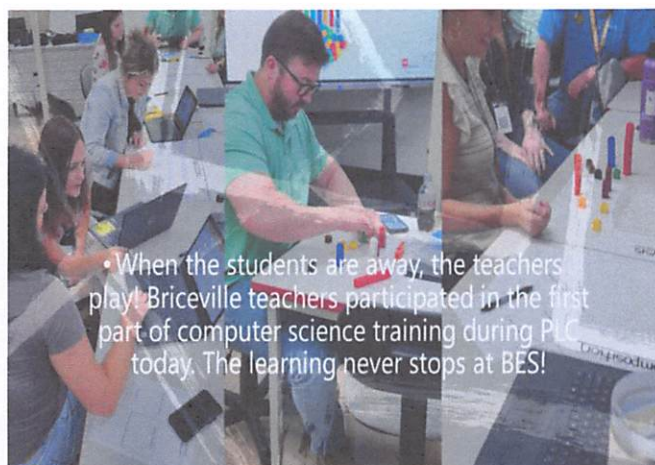
Ms. Baker's class read the book, "Claymates" and are having fun making their own claymates to use in their very own stories.



Briceville



The students of Melissa Fleming, first grade teacher at BES, and Amanda Irwin, third grade teacher at BES, received a visit from Zoodles to learn about animals and even got hands-on experiences with them!



• When the students are away, the teachers play! Briceville teachers participated in the first part of computer science training during PLC today. The learning never stops at BES!



THANK YOU Crystal Lodge for supporting BES as students came back to school!

Claxton



Claxton Elementary staff are back to school and ready for another fantastic year. We welcomed new staff to our Cougar family who are eager to learn!



Mrs. Rodabaugh and Mrs. Akers started the beginning of a PBL where they answered the essential question of how change impacts people and nature. Today, they put on their boots and got to see how change impacts people and nature directly, at OUR school!

Dutch Valley



DUTCH VALLEY ELEMENTARY STAFF
2023 - 2024



Pioneers support their favorite
local football teams!



Back to School at DVES!

Mrs. Parker (2nd grade), Ms. Stiles (3rd grade)
Mrs. Rhea (4th and 5th grade ELA),
Mrs. Lundy (4th and 5th grade Math)

8/25/2023

Sample Footer Text 3

**2nd and 3rd graders
are busy learning
with IReady!**



8/25/2023

Sample Footer Text 4

Fairview

We had a very successful Panther night sponsored by our PTO on July 28th and we are ready for a great school year!

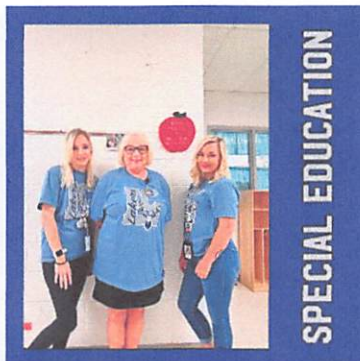
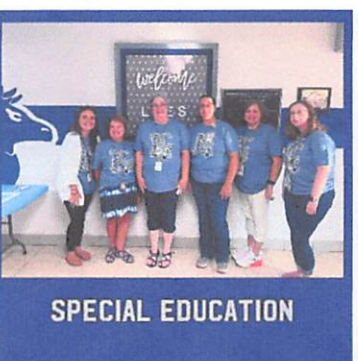
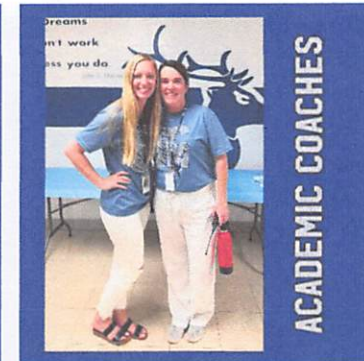
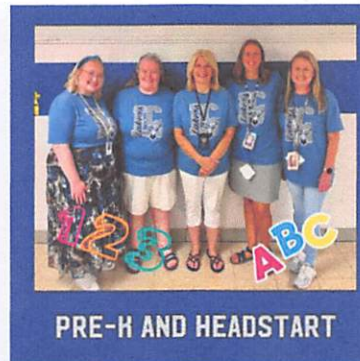
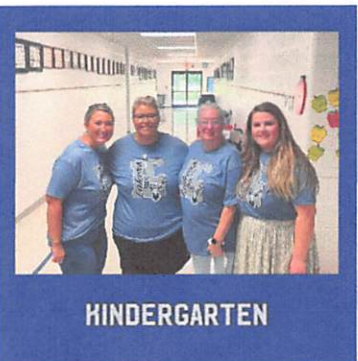
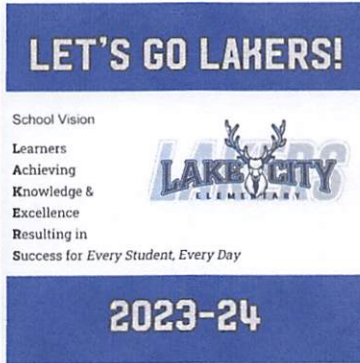
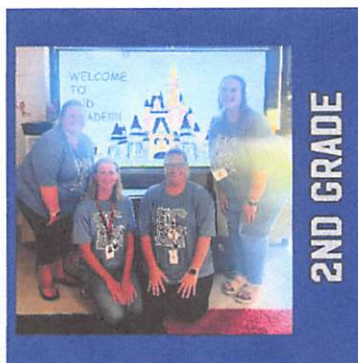
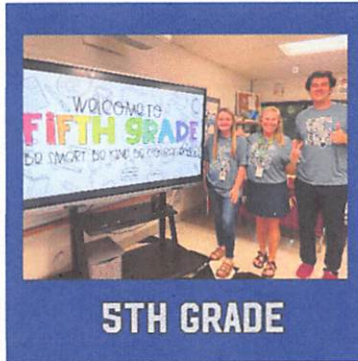


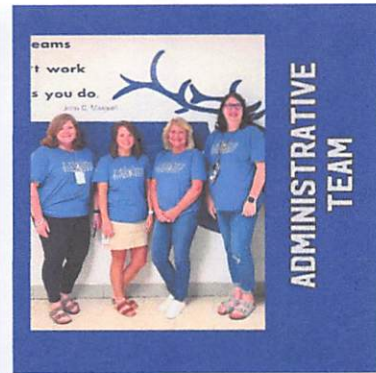
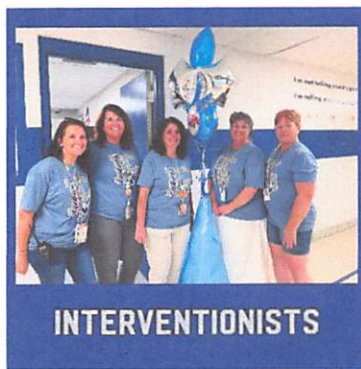
Our teachers are also diving right into our new math curriculum: iReady. Everyone is happy to be back together and learning.



Lake City

This fine bunch of hard-working educators welcomed back students with open arms. LCES staff are ready for another fantastic year!





LCES teachers spend their Wednesday's receiving training, working collaboratively, diving deep into student data, and making plans based on student needs.



Norris

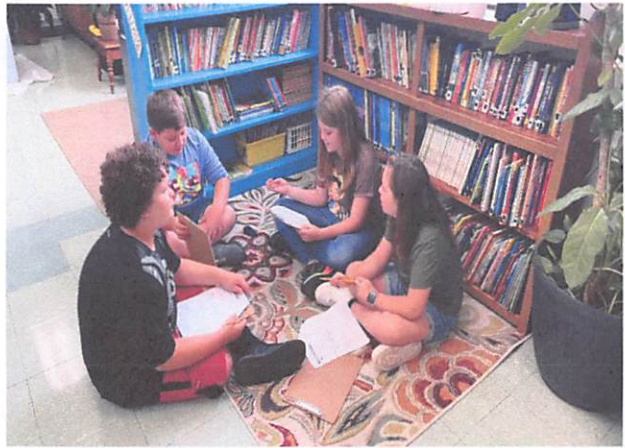
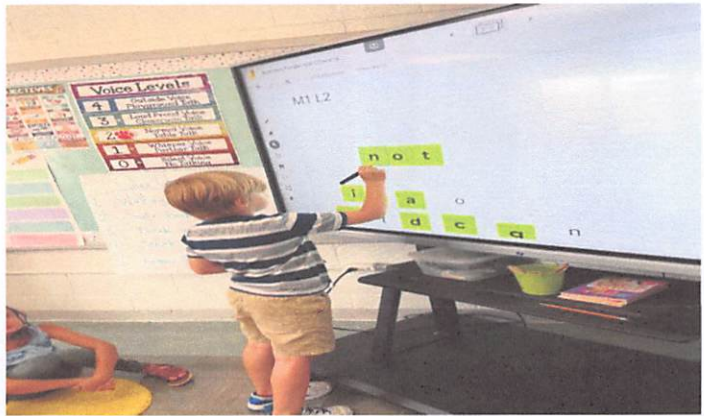


We are excited to announce that NEW has received the Arts 360 grant again for the 23-24 school year. This is a 3-year grant through the TN Arts Commission that will help provide funds for school-wide arts integration initiatives. Last year the grant funds assisted us in starting a school dance program with Olivia Hill and Dream Dance Studio. Additionally it helped us bring artists to the school to visit our students, assisted with staff training in Nashville at the TN Arts Academy, and helped us purchase art and music supplies. As part of the grant, NES is required to provide a half-match in additional funding for school-wide programming. Last year, we were so thankful to receive matching funds from the NES PTO, the Education Foundation, County Commissioners, Josh Anderson, Shelly Vandagriff, Fox Toyota, and Anderson County Schools. NES is seeking matching funds again for this school year. If you or someone you know would like to make a personal donation or business donation to support the arts at NES, please contact Mrs. Greenhouse at Agreenhouse@acs.ac.

Norwood



Empowering our fifth graders with electrifying energy! Circuit training in PE class got them moving, grooving, and feeling unstoppable!



All of our Jaguar students and staff had such an amazing first full week of school last week! We can't wait for another fun-filled week of learning!



Our staff had a great time during PLC talking all about STEM: Why STEM? Where do we start? STEM for all students! STEM in all subjects! Teachers took part in two STEM projects and collaborated together to come up with ideas. Way to go Norwood Jaguar staff!



Our staff enjoyed a sweet treat with delicious ice cream sundaes. We love our staff and how hard they work for their kids every day. "Staff Treat Friday" is a small way to show them how much we appreciate them. Also- check out our shirts with the new Norwood logo!



Third grade had Disney Day in their classroom! It was SO MUCH FUN! They got to scan their bands to get in, experience awesome rides, and then started opinion-writing on which one they thought was the best!

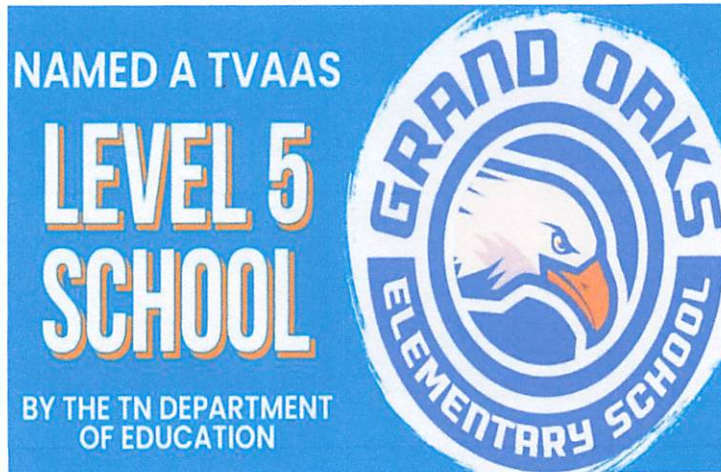


We have some amazing things happening at Norwood Elementary!



And we are so grateful for The Home Depot for all the ways they help and support our school. Their employees collected some school supplies for our students and they have been amazing partners in making Norwood a great place!

Grand Oaks



We are so excited to announce that we are a 2022-2023 Tennessee Level 5 school for student growth! This distinction was based on TVAAS and indicates our students are growing at high rates! Level 5 is the HIGHEST distinction available based on student growth year after year and TVAAS and TCAP scores. We are so proud of each of our students for their success! We believe all students can learn at high levels and our teachers and staff work hard to provide a school environment focused on learning and reaching! #EveryStudentEveryDay!

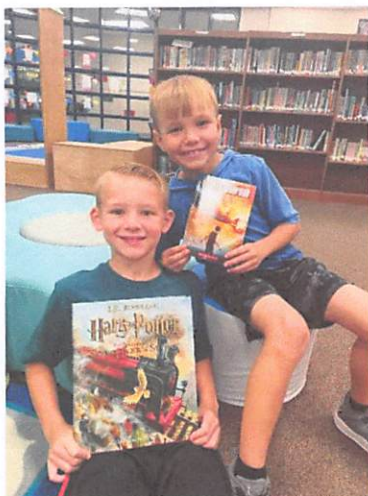
It has been a great first few weeks in fourth grade! We have loved seeing old friends reunite and new friendships being made. We are so grateful for our classroom families that are forming and excited for the year ahead!



Check out these mathematicians! Third grade has been working hard all week reading and writing numbers in different forms using their understanding of place value. We are so impressed with their great work!



We love when our community partners with our school to provide new library books! Thank you Books-A-Million in Oak Ridge for supporting GOES!



ANDERSON COUNTY BOARD OF EDUCATION
 101 S. Main Street
 Clinton, TN 37716
 Board of Education Meeting
 August 10, 2023
 6:00 PM

Board Members	Present	Absent
Dr. John Burrell	✓	
Don Bell	✓	
Dail Cantrell	✓	
Scott Gillenwaters, Chairman	✓	
Glenda Langenberg	✓	
Andy McKamey	✓	
Teresa Portwood, Vice Chairman	✓	
Jo Williams	✓	
Dr. Tim Parrott	✓	
Student Board Members		
Audrey Wood – ACHS	✓	
Ansley Barker		✓

OTHERS PRESENT

Anne Ford, Rick Turnbull, Tammy Turnbull, Kim Towe, Chris Towe, Andrea Russell, Bobby Crawford, Paula Sellers, Clay McKamey, Kelly Myers, Stacy Wood, Keys Fillauer, Greg Deal, Suzi Schmidt, Marti Bailey, Katrina Oakley.

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Teresa Portwood led the Pledge of Allegiance.

II. RECOGNITION OF GUESTS

Keys Fillauer, TSBA Immediate Past President and Chairman of Oak Ridge School Board, presented Anderson County's *Board of Distinction Award*.

III. PERSONS TO BE HEARD - None

IV. APPROVAL OF AGENDA

Jo Williams requested to move Policy 3.205 – Security, from the Consent Agenda to Action Items. **Motion** by Glenda Langenberg and seconded by Jo Williams to approve the agenda with this change. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

- A. TSBA Resolution
- B. Regular Meeting Minutes – July 13, 2023
- C. Human Resources Report
- D. Student Services Report – None
- E. Field Trips
- F. Policies for Second Reading:
 - a. Policy 1.400 – School Board Meetings
 - b. Policy 1.402 – Notification of Meetings
 - c. Policy 3.202 – Emergency Preparedness Plan
 - d. Policy 3.204 – Threat Assessment Team
 - e. Policy 3.205 – Security
 - f. Policy 4.300 – Extracurricular Activities
 - g. Policy 5.106 – Application and Employment
 - h. Policy 5.119 – Employment of Retirees
 - i. Policy 5.302 – Sick Leave
 - j. Policy 5.305 – Family and Medical Leave
 - k. Policy 5.307 – Physical Assault Leave
 - l. Policy 5.600 – Staff Rights and Responsibilities
 - m. Policy 6.202 – Home Schools
 - n. Policy 6.402 – Physical Examinations and Immunizations
 - o. Policy 6.4001 – Student Surveys, Analyses, and Evaluations
- G. CHS Fall Schedules:
 - a. Lady Dragons Volleyball
 - b. Football
 - c. Girls' Soccer
 - d. Golf
 - e. Men's/Women's Cross Country
- H. ACHS Fall Schedules

**Motion by Don Bell and seconded by Teresa Portwood to approve Consent Agenda.
Motion carried.**

VI. EXECUTIVE APPROVAL - None

VII. COMMENTS FROM THE CHAIR

Scott Gillenwaters reminded the Board about the upcoming Fall District meeting taking place on August 29, 2023 from 4:30 PM – 7:00 PM at CRCS.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS - None

IX. DIRECTOR'S REPORT

Dr. Parrott informed everyone Anderson County Schools is up 80 students since last year and we are fully staffed. Norris Middle School is complete and the Clinton High School softball field is moving along. Buses are up and running. No damage obtained from recent storms.

X. ACTION ITEMS

Policies:

- a. Policy 1.404 – Appeals to and Appeals Before the Board
- b. Policy 4.403 – Library Materials
- c. Policy 6.200 – Attendance
- d. Policy 6.300 – Code of Conduct
- e. Policy 6.309 – Zero Tolerance Offenses

Motion by Jo Williams and seconded by Teresa Portwood to approve above listed policies on First Reading. Motion carried.

Motion by Jo Williams to approve Policy 3.205 – Security on second reading and approved by Glenda Langenberg to include changes made after first reading. Motion carried.

XI. APPROPRIATIONS

Financial Report

Motion by Andy McKamey and seconded by Dr. Burrell to approve budget appropriations 1A-1M. Motion carried.

Scott Gillenwaters	Yea
Teresa Portwood	Yea
Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Yea


Glenda Langenberg
Andy McKamey
Jo Williams

Yea
Yea
Yea

XII. TRANSFERS

Motion by Dr. Burrell and seconded by Andy McKamey to approve budget transfers 2A-2G. **Motion carried.**

Adjourned at 6:18 PM



Scott Gillenwaters, Chairman



Dr. Tim Parrott, Director of Schools

CERTIFIED ON: 9.12.23

BY: ALP West



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

September 13, 2023

Commissioner Josh Anderson
Chairman, Anderson County Board of Commissioners

RE: Mayor's Report

Dear Chairman Anderson and Honorable Members of Commission,

I wish to request the following items be added to the Agenda:

1. Proclamation: Suicide Prevention Awareness Month, September 2023. See attached.
2. Re-appointment to Anderson County Water Authority, per recommendation by ACWA:
Zenith "Rickey" Rose Term Expiring 9/2027
Jack Shelton Term Expiring 9/2027
3. Anderson County Board of Health. Requesting motion to confirm recommendations from Board of Health that the following members be reappointed.

I have attached the relevant statute showing the county legislative body's appointing authority, and the requirements under law. For example, the mayor, director of schools, the health director as ex-officio member and secretary to the board are specific. You'll note several members serve in a capacity originating from recommendations from medical societies. In the past, the Board of Health has received those recommendations, and then forwarded those on for confirmation by commission. The members listed below, are long-serving members of the Anderson County Board of Health, so they are reappointments.

Terry Frank	County Mayor
Dr. Tim Parrott	Director of Schools
Dr. Curtis Sexton	Physician Term Expiring 9/2025
Dr. Thomas Clary	Physician Term Expiring 9/2026
Dr. Joe Rainey	Dentist Term Expiring 9/2026
Jim McBride	Pharmacist Term Expiring 9/2026
Brenda Vowell	Registered Nurse Term Expiring 9/2026
Charles Turner	County Health Director (Ex-Officio and Secretary)

Deborah Horton	County Health Officer	(Interim Ex-Officio)
Dr. Mark Garrett	Veterinarian	Term Expiring 9/2026
Jeanie Bertram	Citizen Representative	Term Expiring 9/2025

4. Requesting Motion to Approve Letter of Conditions and Loan Resolution USDA Form RD 1942-47 for the purpose of an Animal Shelter to serve an area lawfully within our jurisdiction to serve. (See attachments—Conditions and Resolution)

*Attached is an executed Letter of Intent to Meet Conditions based up authorization provided by the passage of Resolution No. 23-02-1078 authorizing application for federal assistance by U.S.D.A.

Following the submission of the Letter of Intent, we were notified that U.S.D.A. set aside funds (in other words, granted official approval). This official action by U.S.D.A triggers the next set of authorizations required by Anderson County.

There will remain many more steps in this process, including the requirement of a construction loan and working with Bond Counsel that will all need to go through the Anderson County Finance Committee then to full commission. With this resolution, rates are locked in to 3.625% and will not increase even if U.S.D.A. rates increase. If by close of project, rates are lower, Anderson County receives the benefit of lower rate. U.S.D.A. loans are instruments with no prepayment penalties and allow for 40-year repayment, giving time for fundraising.

A handwritten signature in black ink, appearing to be 'T. Frank', written in a cursive style.

attachment
for Item 3

Tenn. Code § 68-2-601

Download PDF

Current through Acts 2023-2024, ch. 488

Section 68-2-601 - County board of health - Members - Powers and duties

Next Section
Section 68-2-602 -
Violations of rules
and regulations of
county board -
Penalty

(a) The county legislative body of each county may establish a board of health. The board shall consist of the following:

- (1) The county mayor;
- (2) The director of schools or a designee appointed annually by the director;
- (3) Two (2) physicians licensed to practice in the state of Tennessee, who shall be nominated by the medical society serving that county;
- (4) One (1) dentist licensed to practice dentistry in the state of Tennessee, who shall be nominated by the dental society serving that county;
- (5) One (1) pharmacist licensed to practice in the state of Tennessee, who shall be nominated by the pharmaceutical society serving that county;
- (6) One (1) registered nurse licensed to practice in the state of Tennessee, who shall be nominated by the nurses association serving that county;
- (7) The county health director and the county health officer shall serve as ex officio members to the board, with the county health director serving as secretary to

the board. In the absence of a duly appointed county health director, the county health officer shall serve as secretary. In the absence of the duly appointed county health officer, the commissioner of health or the commissioner's designee shall serve in that capacity. The board shall elect a chair at its first meeting and annually thereafter. It is the duty of the chair to call all meetings of the board;

(8) The county legislative body may, by resolution, provide for the election of a doctor of veterinary medicine as an additional member of the county board of health. The county legislative body may also, by resolution, provide for the election of a citizen representative as another additional member of the county board of health. The citizen representative shall not, at the time of such citizen representative's election, previous to such citizen representative's election, nor during the term of such citizen representative's office, be a health provider or the spouse of a health provider; and

(9) In the event a nomination is not timely made, the county legislative body may proceed to elect an otherwise qualified member.

(b) All members, except ex officio members, shall be residents of the county. In the event that the required members are not available from within the county to serve on the board of health, the board would remain duly constituted.

(c) The members shall be appointed by the county legislative body for a term of four (4) years. All vacancies shall be filled by the legislative body to serve the remainder of the unexpired term. A majority of the board shall constitute a quorum.

(d) The county legislative body may remove an appointed member for cause.

(e) In counties which fail to establish an active board of health pursuant to subsection (a), the commissioner of health may establish a health advisory committee to function as provided in § 68-2-802; however, the commissioner or the commissioner's designee retains all powers and duties of the board of health.

(f)

(1) Except as provided in § 68-2-611, under advisement of the county board of health under subdivisions (f)(2) (B) and (C), the county mayor has the power to issue orders as are necessary or appropriate to protect the normal health and safety of county residents.

general health and safety of county residents.

(2) The powers and duties of county boards of health are to:

(A) Govern the policies of full-time county health

departments established in accordance with this chapter;

(B) Advise the county mayor on the enforcement of such rules and regulations as may be prescribed by the commissioner essential to the control of preventable diseases and the promotion and maintenance of the general health of the county;

(C) Advise the county mayor on the adoption of rules and regulations as may be necessary or appropriate to protect the general health and safety of the citizens of the county; and

(D) Require that an annual budget be prepared and, when this budget has been approved by the county board of health, submit the same to the county legislative body for consideration and subsequent provision of necessary funds to meet all obligations under the adopted budgets.

(g) This part does not grant a county board of health the power to prohibit or regulate agriculture as defined in § 1-3-105.

(h) County health departments shall not regulate agriculture as defined in § 1-3-105, except as otherwise authorized under state law.

(i) A county health department or board of health of a county in existence prior to July 1, 1985, remains in existence after November 12, 2021. The regulations of such departments and boards remain in full force in effect to the extent such regulations do not conflict with this part.

T.C.A. § 68-2-601

Amended by 2021EX3 Tenn. Acts, ch. 4, Secs.s4, s7 eff. 11/12/2021.

Amended by 2021 Tenn. Acts, ch. 550, s 1, eff. 5/26/2021.

Amended by 2021 Tenn. Acts, ch. 106, s 1, eff. 4/7/2021.

Acts 1985, ch. 172, § 1; 1999, ch. 397, § 1; 2003 ch. 90, § 2;

Acts 2003 , ch. 90, § 2.

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

September 12, 2023

The Honorable Terry
100 North Main Street
Clinton, TN 37716

RE: USDA Loan to build a new Animal Shelter (Terms and Conditions)

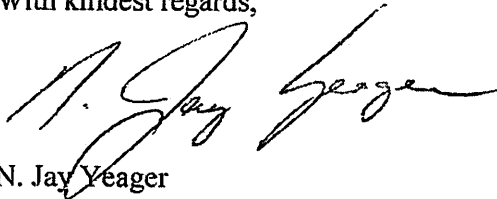
Dear Terry:

Pursuant to your request, I have reviewed the terms and conditions between Anderson County and above-referenced vendor for legal form. After review, I am satisfied this document meets or exceeds all requirements under Tennessee law. Therefore, I have approved this agreement as to legal form.

This approval is to legal form only. I assume, since you submitted this agreement to my office for approval that you have read this agreement, and the terms and conditions set forth are desirable to you and the department involved. I have not been involved in the negotiations of this agreement; however, if you would like additional guidance and advice regarding a specific provision of the agreement, please feel free to contact me. Furthermore, for the purpose of the approval process, it is assumed that this agreement has been properly bid, if required, and budgeted according to state law.

Please call, if you have additional questions or concerns.

With kindest regards,



N. Jay Yeager

Enclosure: 20 pages



United States Department of Agriculture

Rural Development

July 18, 2023

Knoxville Area Office

4730 New Harvest Ln
Suite 300
Knoxville, TN
37918

Terry Frank, Mayor
Anderson County
100 North Main St Rm 208
Clinton TN 37716

865-523-3338 x 4
800-342-3149
Fax 855-776-7055

Subject: Letter of Conditions for a Community Facilities Program Loan to build a new Anderson County Animal Shelter

Dear Mayor Frank:

This letter, with attachments, establishes conditions that must be understood and agreed to by the applicant before further consideration may be given to the application for Federal Assistance. The State and Area Office staff of USDA Rural Development (RD) will administer the loan funds for this project on behalf of the Rural Housing Service. All parties may access information and regulations referenced in this letter at our website located at: <https://www.rd.usda.gov/programs-services/community-facilities>. Any changes in project cost, source of funds, scope of services, or any other significant change (this includes significant changes in the Borrower's financial condition, operation, organizational structure or executive leadership) in the project or applicant must be reported to and approved by USDA Rural Development by written amendment to this letter. **Any changes not approved by USDA Rural Development will be cause for discontinuing processing of the application.** If you do not meet the conditions of this letter, the Agency reserves the right to withdraw Agency funding.

This letter is not to be considered as loan approval or as representation to the availability of funds. The application can be processed on the basis of a USDA Rural Development loan not to exceed \$5,900,000. Funds for this project are provided by the Rural Housing Service (RHS).

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," within the next ten (10) days, if you desire that we give further consideration to your application. The execution of these and all other documents required by USDA Rural Development must be authorized by appropriate resolutions of the applicant's governing body.

The loan will be considered approved on the date Form RD 1940-1, "Request for Obligation of Funds," is mailed by USDA Rural Development. This is also the date that the interest rate is established. If the interest rate is lower at the time of loan closing, you must make a request in writing to receive the lower rate in effect.

USDA is an equal opportunity provider, employer and lender.

The loan will be repayable over a period not to exceed 40 years from the date of loan closing at the market interest rate. The loan repayment will be made in amortized monthly installments.

Project Budget—Based on Standard Form 424, “Application for Federal Assistance,” the project cost and funding will be as follows:

a.	<u>Project Cost</u>	<u>Total</u>
	Development & construction	\$4,745,497
	Legal	15,000
	Architectural Fees	284,730
	Estimated Interest	375,000
	Equipment	282,000
	Contingencies	<u>197,773</u>
	TOTAL:	\$5,900,000

b.	<u>Source of Funds</u>	
	USDA Loan	\$ 5,900,000
	TOTAL:	\$ 5,900,000

Any changes in funding sources following obligation of Agency funds must be reported to the processing official. Project feasibility and funding will be reassessed if there is a significant change in project costs after bids are received. If actual project costs exceed the project cost estimates, an additional contribution by the borrower may be necessary.

The applicant will ensure projects are completed in a timely, efficient, and economical manner. Section I of the attached conditions Items 1-20 must be satisfied prior to interim loan closing or before construction begins, whichever occurs first, in either case not later than one (1) year from the date of this letter. **In the event the project has not advanced to the point of construction within one (1) year, USDA Rural Development reserves the right to discontinue the processing of the application.**

If you have any questions, feel free to contact this office.

Sincerely,



Brandon Orr
Area Director

cc: Community Programs Director, USDA Rural Development,
(Bond Counsel)
(Architect)
(Attorney)
(Accountant)

ATTACHMENT TO LETTER OF CONDITIONS

SECTION I. CONDITIONS TO BE SATISFIED PRIOR TO LOAN CLOSING OR BEFORE CONSTRUCTION BEGINS, WHICHEVER OCCURS FIRST**1. Disbursement of Funds**

- a. Agency funds will not be used to pre-finance funds committed to the project from other sources.
- b. The Debt Collection Improvement Act (DCIA) of 1996 requires that all Federal payments be made by Electronic Funds Transfer/Automated Clearing House (EFT/ACH). Borrowers receiving payments by EFT will have funds directly deposited to a specified account at a financial institution with funds being available to the recipient on the date of payment. The borrower should complete Form SF-3881, Electronic Funds Transfer Payment Enrollment Form, for each account where funds will be electronically received. The completed form(s) must be received by Rural Development at least forty-five (45) days prior to the first advance of funds. Failure to do so could delay loan closing.

2. Security Requirements

- a. At loan closing the applicant will execute the attached Form RD 1942-47, "Loan Resolution (Public Bodies)". Please note the refinancing provision in paragraph 2. Also, on page 3 there is a certification to be executed at loan closing.
- c. The applicant is a legally organized County under Sections of the applicable State Government and will evidence the loan with a General Obligation bond. The bond will be fully registered as to both principal and interest in the name of the United States of America, Rural Development. The General Obligation bond must be prepared in accordance with 7 CFR 1942, Subpart A, and State law. The assistance and opinion of a recognized bond counsel must be obtained.

The bond and any ordinance or resolution relating thereto must not contain any provision in conflict with the Agency Loan Resolution, applicable regulations, or its authorizing law. In particular, there must be no defeasance or refinancing clause in conflict with the graduation requirements of 7 U.S.C. 1983.

3. Attorney's Opinion of Legal Entity and Organization's Authority to Obtain Funds, Etc.:

Prior to loan closing you will be required to furnish copies of your organization documents (i.e. Charter) and an opinion letter from your attorney stating you are duly organized under the laws of the State and you have the authority and power to operate and maintain the proposed facility for which RD is providing loan/grant funds.

4. **Additional Certifications Required for Closing--** Rural Development has identified the following documents which must be executed prior to closing:
 - a. Form RD 1940-Q, Exhibit A-1, "Certification for Contracts, Grants and Loans"
 - b. Form RD 400-1, "Equal Opportunity Agreement"
 - c. Form RD 400-4, "Assurance Agreement"
 - d. Form RD 1910-11, "USDA Debt Collection Policies"

5. **Insurance and Bonding Requirements**—The applicant must provide evidence of adequate insurance and fidelity bond coverage by loan closing or start of construction, whichever occurs first. Adequate coverage, in accordance with USDA Rural Development's regulations, must then be maintained for the life of the loan and evidence must be submitted to Rural Development annually. Evidence that coverage is being maintained must be provided annually thereafter. It is the responsibility of the applicant and not that of USDA Rural Development to assure that adequate insurance and fidelity bond coverage is maintained. Applicants are encouraged to review coverage amounts and deductible provisions with their attorney, consulting engineer, and/or insurance provider(s).
 - a. **Property Insurance**—Fire and extended coverage will be required on all above-ground structures, including applicant-owned equipment and machinery housed therein. Provide USDA Rural Development with proof of coverage and attach Lender's Loss Payable Endorsement (438 BFU or equivalent) naming the UNITED STATES OF AMERICA as lender.
 - b. **Corporate Liability Insurance** - The Applicant will provide public liability, and property damage insurance in an amount to adequately protect the applicant from civil action arising from the function of the applicant relative to the project.

- c. **Workers' Compensation Insurance**—The applicant will be required to carry workers' compensation insurance for all employees in accordance with the State law. Provide USDA Rural Development with proof of coverage.
 - d. **General liability and vehicular coverage must be maintained**—Provide USDA Rural Development with proof of coverage.
 - e. **National Flood Insurance (if applicable)**—If the project involves acquisition or construction in designated special flood or mudslide prone areas, you must purchase a flood insurance policy at the time of loan closing. Applicants whose buildings, machinery, or equipment are to be located in an area which has been notified as having special flood or mudslide prone areas will not receive financial assistance where flood insurance is not available.
 - f. **Earthquake Insurance (if applicable)**—If the project involves acquisition or construction in earthquake prone areas, you must purchase an earthquake insurance policy at the time of loan closing.
 - g. **Fidelity Bond**—Persons who have access to the funds and custody to any property will be covered by a fidelity bond or an adequate crime policy that protects the applicant from an employee crime. Coverage may be provided either for all individual positions or persons, or through "blanket" coverage providing protection for all appropriate employees and/or officials. The amount of coverage required by USDA Rural Development will be sufficient to cover the total annual debt and reserve service requirements for the loan. The United States of America will be named as co-obligee on the bond. A certified power-of-attorney with effective date will be attached to each bond. Provide USDA Rural Development with a copy of the bond and the power of attorney.
6. **Civil Rights & Equal Opportunity**— The borrower has received an award of Federal funding and is required to comply with U.S. statutory and public policy requirements, including but not limited to:
- a. **Section 504 of the Rehabilitation Act of 1973** – Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance. The Standard for compliance is the Architectural Barriers Act Accessibility Standards (ABAAS).

- b. **Civil Rights Act of 1964** – All recipients are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and 7 CFR 1901, Subpart E, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by Paragraph 1901.202(e) of this Title.
- c. **The Americans with Disabilities Act (ADA) of 1990** – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications.
- d. **Age Discrimination Act of 1975** – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- e. **Limited English Proficiency (LEP) under Executive Order 13166** - LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally-assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons. LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. The recipient must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information the recipient provides. These protections are pursuant to Executive Order 13166 entitled, “Improving Access to Services by Persons with Limited English Proficiency” and further affirmed in the USDA Departmental Regulation 4330-005, “Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency in Programs and Activities Conducted by USDA.”
- f. **Controlled Substances Act** - Even though state law may allow some activities, as a recipient of Federal funding, you are subject to the Controlled Substances Act. Specific questions about the Controlled Substances Act should be directed to the Servicing Official who will contact the Office of General Counsel, as appropriate.

Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. The recipient must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor the recipient’s compliance with these requirements during regular compliance reviews.

As a recipient of Rural Development funding, you are required to post a copy of the Non-Discrimination Statement listed below in your office and include in full, on all materials produced for public information, public education, and public distribution both print and non-print.

Non-Discrimination Statement

“This institution is an equal opportunity provider and employer.”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <https://www.ocio.usda.gov/document/ad-3027>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

If the material is too small to permit the full statement to be included, the material at a minimum includes the statement in print size no smaller than the text that “This institution is an equal opportunity provider and employer.”

7. Written Agreements for Professional Services

- a. The bond counsel services agreement submitted by Bond Counsel is satisfactory to USDA Rural Development.
- b. The legal service agreement submitted by Legal Representative is satisfactory to USDA Rural Development.
- c. An Agreement for Architectural Services with Architect will have to be approved by USDA Rural Development.
- d. Agreement for Project Manager Services will have to be approved by USDA Rural Development

8. Land and Rights-of-Way—The applicant must present satisfactory evidence that they have obtained, or can obtain, any and all lands, rights-of-way, easements, permits and franchises which are required by the architectural/engineering plan. Acquisitions of necessary land and rights must be accomplished in accordance with the Uniform Relocation and Real Property Acquisition Act. The following forms, copies of which are attached, may be used for these purposes:

- Form RD 1927-9, “Preliminary Title Opinion”
- Form RD 442-21, “Right-of-Way Certificate” (with map attached)
- Form RD 442-22, “Opinion of Counsel Relative to Rights-of-Way”

9. **System Policies, Procedures, Contracts, and Agreements** – The facility must be operated on a sound business plan which involves adopting policies, procedures, and/or ordinances outlining the conditions of service and use of the proposed system.

- a. **Conflict of Interest Policy** – Prior to obligation of funds, you must certify in writing that your organization has in place up-to-date written standards of conduct covering conflict of interest. The standards of conduct must include disciplinary actions in the event of a violation by officers, employees, or agents of the borrower. The standards identified herein apply to any parent, affiliate or subsidiary organization of the borrower that is not a state or local government, or Indian Tribe. Policies and accompanying documents shall be furnished to Rural Development upon request.

You must also submit a disclosure of planned or potential transactions related to the use of Federal funds that may constitute or present the appearance of personal or organizational conflict of interest. Disclosure must be in the form of a written letter signed and dated by the applicant's official. A negative disclosure in the same format is required if no conflicts are anticipated.

Sample conflict of interest policies may be found at the National Council of Nonprofits website, <https://www.councilofnonprofits.org/tools-resources/conflict-of-interest>, or in Internal Revenue Service Form 1023, Appendix A, "Sample Conflict of Interest Policy," at <http://www.irs.gov/pub/irs-pdf/i1023.pdf>. Though these examples reference non-profit corporations, the requirement applies to all types of Agency borrowers.

Assistance in developing a conflict of interest policy is available through Agency-contracted technical assistance providers if desired.

- b) **Contracts for Other Services/Lease Agreement** – Drafts of any contracts or other forms of agreements for other services, including audit, management, operation, and maintenance, or lease agreements covering real property essential to the successful operation of the facility, must be submitted to the Agency for review and concurrence prior to advertising for bids.
- c) **Other agreements** with governments or other entities regarding joint operation of facilities, granting authority to Agency borrower for providing service within another entity's service area, etc. The draft agreement must receive Agency concurrence prior to advertising for bids.

10. Permits—All permits involving Federal, State, and local agencies must be obtained and evidence thereof provided to USDA Rural Development prior to bidding. All permits involving Federal, State, and local agencies must be obtained and evidence thereof provided to USDA Rural Development prior to the start of the construction phase of the project.

11. Environmental Reviews— The project as proposed has been evaluated to be consistent with the National Environmental Policy Act. Other Federal, State, tribal, and local laws, regulations and or permits may apply or be required. During any stage of project development, including construction, should environmental issues develop which require mitigation measures, USDA Rural Development applicants are required to notify USDA Rural Development and comply with such mitigation measures. Failure by an applicant to implement mitigation measures may disqualify the project from Agency funding. Mitigation measures identified or prepared as part of the State Environmental Act if applicable and NEPA environmental process must be implemented. If the project or any project element deviates from or is modified from the originally approved project, additional environmental review may be required.

At the conclusion of the proposal's environmental review process, specific actions were determined necessary to avoid or minimize adverse environmental impacts. As outlined in the Environmental Report dated June 16, 2023, the following actions are required for successful completion of the project and must be adhered to during project design and construction:

- a. Inadvertent discoveries of archaeological material made during the construction should be identified to the State Historic Preservation Office and others as required by 36 CFR 800.13.
- b. Best Management Practices will be implemented to minimize erosion and prevent debris deposition and sedimentation in the project area in accordance with the site approved SWPPP.

12. Architectural and Construction

- a. USDA Rural Development must approve any agreements or modifications to agreements for professional planning and design services. AIA Document "Standard Form of Agreement Between owner and Architect," may be used when appropriate or other Agency approved forms of agreement.
- b. All construction will be completed under contract. The planning, bidding, contracting, and construction must comply with 7 CFR 1942, Subpart A, and any

additional requirements of the State's law and the requirements of other County, State, or Federal agencies.

- c. The following must be reviewed and approved by USDA Rural Development in the sequence indicated:
 - i. Preliminary Architectural Report
 - ii. Agreement for Architectural Services
 - iii. Final Plans and Specifications for the project
 - iv. Draft/Construction Bid Documents, prior to Going Out to Bid
 - v. Bid Award Information.
 - vi. Executed Contract Documents
- d. Affirmative steps should be taken to assure that small, minority and/or women-owned businesses are utilized as source of supplies, equipment, construction, and services.
- e. The Plans & Specifications must be reviewed and approved, when applicable, by any regulatory or other agencies that are required to review these documents.
- f. A representative of USDA Rural Development will attend all pre-construction conferences in connection with this project. These conferences must be held prior to the issuance of the Notice to Proceed to the contractors. The applicant's architect will conduct the conference and document the discussions and agreements.

13. BUILD AMERICA, BUY AMERICA ACT (BABAA)

The borrower must comply with the provisions of the Build America, Buy America Act (the "Act"). Pub. L. No. 117-58, §§ 70901-52, enacted on November 15, 2021. The Act requires that "none of the funds made available for a Federal financial assistance program for infrastructure may be obligated for a project unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States." Borrowers of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- a. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

- b. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- c. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

The BABAA requirement applies to the entirety of an infrastructure project, even if only a portion of the project is funded by Federal funds. The requirement applies to each product, manufactured good, or construction material incorporated in the project.

14.1. Definitions (as applied in this condition only)

Construction Materials—include an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

Domestic Content Procurement Preference—means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

Infrastructure—includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure also includes structures, facilities, and equipment that generate, transport, and distribute energy, including electric vehicle (EV) charging stations. “Infrastructure” has a broad interpretation and the definition provided is illustrative and not exhaustive.

Manufactured Product—Items assembled out of components, or otherwise made or processed from raw materials into finished products. Manufactured products must be

manufactured (assembled) in the United States, and the cost of components that were mined, produced, or manufactured in the United States must be greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.

Manufacturer's Certification—Documentation provided by a manufacturer, certifying that the items provided by manufacturer meet the domestic preference requirements of the Act.

Project—means the construction, alteration, maintenance, or repair of infrastructure in the United States.

14.2. Compliance

The borrower must comply with the provisions of the Build America, Buy America Act (BABAA). Pub. L. No. 117-58, §§ 70901-52, enacted on November 15, 2021. By accepting these conditions, the borrower attests that they or their designee(s) will maintain documentation for BABAA provisions to indicate compliance.

Minimum records include certifications from manufacturers, the architect/engineers, and the prime contractor. Supporting documentation includes purchasing records and notes and photos taken by the Resident Project Representative (RPR)/ Resident Inspector (RI). Documentation must be available and reviewable upon request.

14.3. Evidence Standards

Manufacturers

For each item to which BABAA applies (every item permanently installed on the project, except for aggregate and aggregate binding materials), a manufacturer's certification letter or other document demonstrating compliance is required. It must, at a minimum, identify the item being certified (short written description as well as part number, if applicable) and affirm that the item complies with BABAA. This document must be signed by an authorized company representative. The manufacturer may submit a letter on letterhead or provide other evidence acceptable to the Agency.

Architects and Engineers (A/E)

The need to comply with BABAA will be spelled out in agreements for A/E services, construction contracts, and procurement contracts. Generally, the A/E contract will include, as a basic service, obtaining and maintaining all BABAA documentation (particularly manufacturers' certifications) during construction, which shall be transferred to the borrower upon substantial completion of the project. The architect or engineer should certify in writing to the completeness and accuracy of the manufacturers' certifications.

Resident project representative (RPR) / Resident inspector (RI)

As part of their duties, RPR/RI will be instructed to verify items delivered to the site and installed are accompanied by documentation of compliance with BABAA. They will photograph items as appropriate. RPR/RI daily logs and photographs will become part of the construction record and can be used as supporting information during audits, providing evidence for items that are buried or otherwise inaccessible.

Contractors

The construction contract(s) will include a requirement to procure and install only items that comply with BABAA or are subject to a waiver approved by the Secretary of Agriculture or designee. The contractors are to provide manufacturers' certifications for all BABAA compliant items to the architect/engineer no later than with applications for payment. At substantial completion, the contractor will be required to certify that all items used on the contract complied with BABAA and that all manufacturers' certifications were provided to the architect/engineer.

14.4. Obtaining Waivers under the BABA Act

The Secretary of Agriculture or a designee may grant waivers to the procurement requirements under the following conditions:

- (1) *Nonavailability*. The Secretary of Agriculture or delegate determines that the iron, steel or relevant manufactured goods or construction materials are not produced or manufactured in sufficient and reasonably available commercial quantities of a satisfactory quality.
- (2) *Unreasonable cost*. The Secretary of Agriculture or delegate determines that the inclusion of domestic iron, steel, or relevant manufactured goods will increase the cost of the overall project by more than 25%.
- (3) *Inconsistent with public interest*. The Secretary of Agriculture or delegate determines that the application of these restrictions would be inconsistent with the public interest.

14.5. BABAA Waivers for Rural Development

A waiver of the domestic procurement requirement for a specific product in a specific infrastructure project may be obtained upon a satisfactory showing of evidence that the waiver is warranted by a borrower and a recommendation by the Agency. Waivers of the procurement requirement are granted by the Secretary of Agriculture or by a designee of the Secretary. The requirements are posted publicly at the USDA OCFO website: USDA Buy America Waivers for Federal Financial Assistance | USDA located at <https://www.usda.gov/ocfo/federal-financial-assistance-policy/USDABuyAmericaWaiver>

Before submitting a request for waiver, borrower should determine whether they qualify for agency-wide public interest waivers that have already been approved by USDA. One such public interest waiver is referred to as the “*De Minimis*, Small Grants, and Minor Components” waiver, which has three parts. *De Minimis* is

intended to prevent restrictions on the procurement of materials and products that represent a small portion of an infrastructure project, specifically no more than 5% of the project costs up to a maximum of \$1,000,000, from hindering the overall project. *Small Grants* exempts projects below the Federal Simplified Acquisition Threshold of \$250,000 (the grant section also applies to small loans and loan guarantees). The *Minor Components* provision of the waiver exempts miscellaneous components of iron and steel that make up no more than 5% of the total cost of an iron or steel product used in a project.

14. **Electronic Funds Transfer**—All loan funds will be transferred to borrowers via Electronic Funds Transfer/Automated Clearinghouse Systems (EFT/ACH). Normal transfers will be ACH, with money being placed in Borrower's account two business days after the USDA processing office approves the pay request. The applicant must submit the Electronic Funds Transfer Form containing the banking (ACH) information to the USDA Servicing Office at least 90 days prior to the date of loan closing. Failure to do so could delay loan closing.
15. **Automatic Payments** The applicant is required to participate in the Pre-Authorized Debit (PAD) payment process for all new and existing indebtedness to USDA Rural Development. It will allow for the applicant's payment to be electronically debited from its account on the date their payment is due. Form RD 3550-28, "Authorization Agreement for Pre-Authorized Payments," is attached. Please fill out and sign your "Individual/Company Information" section, then have your financial institution/bank fill out the bottom portion prior to submitting the form to the USDA Rural Development service office.
16. **Loan Closing**—The permanent loan will be closed in accordance with USDA Rural Development instructions, the legal requirements of the USDA Office of General Counsel, and this Letter of Conditions. All applicable closing documents, including bond documents, must be submitted to USDA Rural Development at least 90 days prior to the planned closing date. Prior to loan closing, a request for reimbursement must be submitted to USDA with all the supporting invoices.
17. **Operating Budget**—Prior to loan closing, USDA Rural Development must review the applicant's approved operating budget. The budget must balance and include the proposed USDA debt service and reserve obligations. Each year the USDA loan is outstanding, the applicant will adopt an annual budget which provides for the annual debt service and reserve payments.
18. **System for Award Management Registration and Unique Entity ID**—You as the recipient must maintain the currency of your information in the System for Award Management (SAM) until you submit the final financial report required under this award and all grant funds under this award have been disbursed or de-obligated, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or

another award term. Recipients can register on-line at (<https://www.sam.gov>) You as the recipient may not make a sub-award to an entity unless the entity has provided its Unique Entity ID from SAM.gov to you.

19. Suspension and Debarment Screening – You will be asked to provide information on the principals of your organization. Agency staff must conduct screening for suspension and debarment of the entity, as well as its principals through the Do Not Pay Portal.

a. Principal –

- i. An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or
- ii. A consultant or other person, whether or not employed by the participant or paid with federal funds, who –

- 1. Is in a position to handle federal funds;

- 2. Is in a position to influence or control the use of those funds; or,

Occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction. (2 CFR §180.995)

20. Litigation. You are required to notify the Agency within 30 days of receiving notification of being involved in any type of litigation prior to loan closing or start of construction, whichever occurs first. Additional documentation regarding the situation and litigation may be requested by the Agency.

SECTION II. LOAN CONDITIONS TO BE SATISFIED DURING CONSTRUCTION

1. **Inspections**— A full-time resident inspector/project manager is required during construction unless a written exception is made by the Agency upon your written request. This service is to be provided by the consulting architect or other arrangements as approved by the Agency. Prior to the pre- construction conference, a resume of qualifications of the resident inspector(s) will be submitted to the owner and Agency for review and approval. The owner will provide a letter of acceptance for all proposed observers to the architect and Agency. The inspection reports must be available to USDA, Rural Development for review at any time. These reports must be kept at the project site or borrower's office, if nearby.
2. **Monthly Reporting**—The applicant must monitor and provide a monthly report to USDA Rural Development on actual performance during construction for each project

financed, or to be financed, in whole or in part with USDA Rural Development funds, to include Forms RD 1924-18, "Partial Payment Estimate"; RD 1924-7, "Contract Change Order"; SF-270, "Request for Advance or Reimbursement" (non-construction); SF-271, "Outlay Report and Request for Reimbursement for Construction Programs"; and Project Daily Inspection Reports.

3. **Final Inspection**—A final inspection will be made by USDA Rural Development on the component USDA is financing before final payment is made.
4. **Excess Funds**—Any remaining funds must be utilized for approved purposes within 60 days following the final inspection or the funds will be canceled without further notification from USDA Rural Development.

SECTION III. LOAN CONDITIONS TO BE SATISFIED AFTER PROJECT COMPLETION

1. **Financial Statements**—To be submitted on an annual basis in accordance with the following:
 - a. 2 CFR Part 200, Subpart F establishes audit requirements that borrowers and grantees must follow. Borrowers and grantees who expend \$750,000 or more in Federal awards in their fiscal year, have CF loan balances totaling \$750,000 or more, or a combination of the two must submit an audit in accordance with 2 CFR 200, Subpart F.

Federal funds expended during a borrowers fiscal year: 2 CFR Part 200, Subpart F requires a borrower that expends \$750,000 or more in Federal awards in their fiscal year to submit a single or program-specific audit. A CF direct loan, guaranteed loan, and/or grant, or any combination thereof, are considered Federal awards.

Grantees: Grantees that expend \$750,000 or more in a year in Federal awards must have an audit conducted in accordance with 2 CFR Part 200, Subpart F except when the grantee elects to have a program specific audit conducted.

Prior loan and loan guarantees: 2 CFR Part 200, §200.502(b) establishes the basis for including loan and loan guarantees (loans) on the Schedule of Expenditures of Federal Awards (SEFA). The value of new loans made or received during the audit period plus the beginning of the audit period balance of loans from previous years for which the Federal Government imposes continuing compliance requirements must be reported on the SEFA. CF Program loans require its borrowers to meet continuing compliance requirements. Continuing compliance requirements that CF borrowers must meet include, but are not limited to, funding reserves, maintaining insurance, deposit funds in Federally insured banks, meet financial covenants, maintain

sufficient debt service ratios, comply with civil rights requirements, and comply with additional requirements established as part of the loan approval process.

Borrowers and grantees must submit audits within nine months from the end of the borrower's fiscal year or 30 days after receipt from the auditor, whichever is earlier. The audited financial statements must be submitted to the Federal Audit Clearinghouse.

- b. All borrowers exempt from the audit requirements cited in 1(a) above, and who do not otherwise have annual audits, will within 60 days following the end of the borrower's fiscal year furnish Rural Development with annual financial statements, consisting of a verification of the organizations, balance sheet and statement of income and expenses.

Grantees exempt from the audit requirements cited in 1(a) above, and who do not otherwise have annual audits, will within 60 days following the end of the fiscal year in which any grant funds were expended furnish Rural Development with annual financial statements consisting of a verification of the organizations, balance sheet and statement of income and expenses.

The borrower/grantee may use Forms RD 442-2 "Statement of Budget, Income and Equity" and 442-3 "Balance Sheet", or similar format to provide the financial information. For borrowers using Form RD 442-2, the dual purpose of fourth quarter management reports, when required, and annual statements of income will be met with this one submission.

2. **Audit agreement**—If you are required to obtain the services of a licensed Certified Public Accountant (CPA), you must enter into a written audit agreement with the auditor. The audit agreement may include terms and conditions that you and auditor deem appropriate.
3. **Limitations of Additional Debt**- You will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extensions or improvements to the Facility, exclusive of normal maintenance, without obtaining the prior written consent of the Agency.
4. **Compliance Reviews**—Rural Development will be required to periodically conduct a compliance review of this facility and operation. Compliance reviews will be completed one year after loan closing and every three years thereafter. You will need to provide the local office the statistical information as requested.

The Agency will conduct regular compliance reviews of the borrower and its operation in accordance with 7 CFR Part 1901, Subpart E, and 36 CFR 1191, Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities;

Architectural Barriers Act (ABA) Accessibility Guidelines. Compliance reviews will typically be conducted in conjunction with the security inspections described in this letter. If beneficiaries (users) are required to complete an application or screening for the use of the facility or service that the recipient provides, the recipient must request and collect data by race (American Indian or Alaska Native, Asian, Black or African American, White); ethnicity (Hispanic or Latino, Not Hispanic or Latino); and by sex. The Agency will utilize this data as part of the required compliance review.

5. **Security Inspections**—Rural Development is required to conduct an inspection of the facility a minimum of once every three years. The recipient must participate in these inspections and provide the required information.
6. **Graduation**—You may be required to refinance (graduate) the unpaid balance of the RD loan, in whole or in part, if at any time RD determines your entity is able to obtain a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time, the recipient will be requested to refinance. The ability to refinance will be assessed every other year for those loans that are five years old or older.
7. **Prepayment and Extra Payments** - Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of borrower, with no penalty.

Security instruments, including bonding documents, must contain the following language regarding extra payments, unless prohibited by State statute:

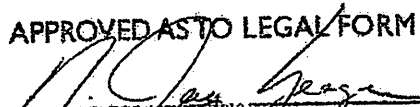
Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of borrower. Refunds, extra payments and loan proceeds obtained from outside sources for the purpose of paying down the Agency debt, shall, after payment of interest, be applied to the installments last to become due under this note and shall not affect the obligation of borrower to pay the remaining installments as scheduled in your security instruments.

8. **Financial Covenants**

- a) Beginning in the First Full Year of 2025, a debt service coverage ratio (DSCR) of a least 1.25 will be maintained with debt service to include the loan payments plus all required reserves. If the DSCR drops below 1.25 for any audited year, or quarterly financial report, then an independent management consultant shall be engaged at the expense of the Applicant to prepare a fiscal strategy report that documents how the debt service requirement will be met. This must be provided to the Agency no later than 90 days after any quarter in which the DSCR drops below 1.25.

Debt service coverage is defined as net income plus depreciation and amortization expense plus interest expense on structured debt divided by the sum of all structured debt payments including required reserve payments still due.

APPROVED AS TO LEGAL FORM


N. Jay Yeager
Anderson County Law Director

Position 5
LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE Board

OF THE Anderson County

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
Animal Shelter
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the

Anderson County

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Five Million Nine Hundred Thousand and no/100 dollars (\$5,900,000.00)

pursuant to the provisions of the laws of the State of Tennessee

; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ _____

under the terms offered by the Government; that the _____
and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the Board _____ of the
Anderson County _____ has duly adopted this resolution and caused it
to be executed by the officers below in duplicate on this _____ day of _____, _____.

(SEAL)

Attest:

By Terry Frank

Title Mayor

Title

OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

July 26, 2023

The Honorable Terry Frank
100 North Main Street
Clinton, TN 37716

RE: *USDA- Animal Shelter Loan*

Dear Terry:

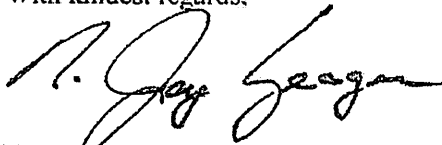
Pursuant to your request on July 26, 2023, I have reviewed the loan agreement for the new animal shelter between Anderson County and U.S. Dept. of Agriculture for legal form. After review, I am satisfied this document meets or exceeds all requirements under Tennessee law. Therefore, I have approved this agreement as to legal form.

In addition, this agreement extends beyond the current fiscal year, and would normally require Commission approval; however, Commission has previously approved this loan on February 21, 2023 by the passing of Resolution No. 23-02-1078. Therefore, this specific document requires no further action from County Commission at this point. (See, Exhibit 1 – Authorizing Resolution)

This approval is to legal form only. I assume, since you submitted this agreement to my office for approval that you have read this agreement, and the terms and conditions set forth are desirable to you and the department involved. I have not been involved in the negotiations of this agreement; however, if you would like additional guidance and advice regarding a specific provision of the agreement, please feel free to contact me. Furthermore, for the purpose of the approval process, it is assumed that this agreement has been properly bid, if required, and budgeted according to state law.

Please call, if you have additional questions or concerns.

With kindest regards,



N. Jay Yeager

Enclosure: 8 pages

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-02-1078

**A RESOLUTION TO APPLY FOR FEDERAL ASSISTANCE FROM THE U.S.
DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FOR THE PURPOSE
OF BUILDING A NEW ANDERSON COUNTY ANIMAL SHELTER**

WHEREAS, Anderson County Government, on behalf of the Anderson County Animal Shelter, intends to apply for and accept a Community Facility Loan and/or Grant to be administered by the United States Department of Agriculture Rural Development (USDA RD) herein called the Government in an amount not to exceed \$5.9 million under the terms offered by the Government. The purpose of said funds is to assist in the construction of a larger animal shelter.

FURTHERMORE, the Anderson County Mayor is hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such financial assistance; and to operate the facility under the terms offered by the Government.

IN WITNESS WHEREOF, the Anderson County Board of Commissioners has duly adopted this resolution and caused to be executed by the legislative body meeting in regular session on this, the 21st day of February, 2023.

APPROVED:


Josh Anderson, Commission Chairman


Terry Frank, Anderson County Mayor

ATTEST:

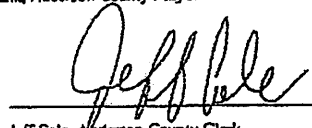

Jeff Cole, Anderson County Clerk



Exhibit 1

LETTER OF INTENT TO MEET CONDITIONS

Date 07-18-2023

TO: United States Department of Agriculture

Rural Development

(Name of USDA Agency)

4730 New Harvest Lane
Knoxville TN 37918

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 07-18-2023. It is our intent to meet all of them not later than 07-18-2024.

Anderson County

(Name of Association)

BY _____

Terry Frank, Mayor

(Title)

APPROVED AS TO LEGAL FORM


N. Jay Yeager
Anderson County Law Director

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

REQUEST FOR OBLIGATION OF FUNDS

FORM APPROVED
OMB No. 0570-0062

INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED () Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.			
1. CASE NUMBER ST CO BORROWER ID 48-001-*****0477		LOAN NUMBER	FISCAL YEAR 2023
2. BORROWER NAME Anderson County		3. NUMBER NAME FIELDS 1 (1, 2, or 3 from Item 2)	
		4. STATE NAME Tennessee	
		5. COUNTY NAME Anderson	
GENERAL BORROWER/LOAN INFORMATION			
6. RACE/ETHNIC CLASSIFICATION 1 - WHITE 2 - BLACK 3 - ALIAN 4 - HISPANIC 5 - API	7. TYPE OF APPLICANT 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	8. COLLATERAL CODE 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT	9. EMPLOYEE RELATIONSHIP CODE 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
10. SEX CODE 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORIGIN MALE OWNED 5 - ORGAN FEMALE OWNED 6 - PUBLIC BODY	11. MARITAL STATUS 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	12. VETERAN CODE 1 - YES 2 - NO	13. CREDIT REPORT 1 - YES 2 - NO
14. DIRECT PAYMENT 2 (See FMI)	15. TYPE OF PAYMENT 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	16. FEE INSPECTION 1 - YES 2 - NO	
17. COMMUNITY SIZE 1 - 10 000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		18. USE OF FUNDS CODE (See FMI)	
COMPLETE FOR OBLIGATION OF FUNDS			
19. TYPE OF ASSISTANCE 075 (See FMI)	20. PURPOSE CODE 1	21. SOURCE OF FUNDS	22. TYPE OF ACTION 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
23. TYPE OF SUBMISSION 1 - INITIAL 2 - SUBSEQUENT	24. AMOUNT OF LOAN \$5,900,000.00	25. AMOUNT OF GRANT	
26. AMOUNT OF IMMEDIATE ADVANCE	27. DATE OF APPROVAL MO DAY YR	28. INTEREST RATE 3.6250 %	29. REPAYMENT TERMS 40
COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS			
30. PROFIT TYPE 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT			
COMPLETE FOR EM LOANS ONLY		COMPLETE FOR CREDIT SALE-ASSUMPTION	
31. DISASTER DESIGNATION NUMBER (See FMI)		32. TYPE OF SALE 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN	
FINANCE OFFICE USE ONLY		COMPLETE FOR FP LOANS ONLY	
33. OBLIGATION DATE MO DA YR		34. BEGINNING FARMER/RANCHER (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal that decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder

COPY 1 - Finance Office

COPY 2 - Applicant/Lender

COPY 3 - State Office

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0062. The time required to complete this information collection is estimated to average 13 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL


Approval of financial assistance is subject to the terms of the Letter of Conditions dated July 18, 2023.

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. ☐ YES ☐ NO

WARNING: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date 7/27, 20 23


Terry Frank, Mayor

(Signature of Applicant)

Date _____, 20 _____

(Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

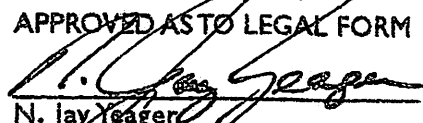
(Signature of Approving Official)

Typed or Printed Name: Dan Beasley

Date Approved: _____

Title: Deputy State Director

38. TO THE APPLICANT: As of this date _____, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

APPROVED AS TO LEGAL FORM

N. Jay Yeager
Anderson County Law Director

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: N. Jay Yeager
DATE: September 13, 2023
RE: Law Director's Report – September 18, 2023 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Jenkins & Stiles- Senior Center
2. Ken Smith Auto- OEM Parts (Renewal)
3. Fisher Auto Parts (Renewal)
4. Ken Smith Auto- After Market Parts (Renewal)
5. Cannon & Cannon- Sewershed Study
6. Loop Messaging- Schools
7. ParentSquare- Schools
8. Knox Filters (Renewal)
9. Catalis Courts & Land Records- Circuit Court
10. Medically Home Group, Inc- Mutual Nondisclosure Agreement
11. Norris Health Care- Transportation Agreement
12. No Red Ink- Schools
13. Scott Bacon (dba: PIE Consulting)- Schools
14. Perdue Brandon (Collections) Circuit Court Clerk
15. TeamHealth Medical Director- EMS
16. Little TN Valley Education Cooperative- Schools
17. Grace Rehabilitation- Schools
18. Amerimed Emergency Medical- Mental Health Transports (Renewal)- Sheriff's Dept.
19. Frank's Painting- Buildings & Grounds (Renewal)
20. State of TN Dept. of Health Grant
21. Ellison Sanitary Supply- Buildings & Grounds

22. Norvex- Janitorial Supplies
23. Temporary Employee Agreement
24. FAAC Inc. Milo Range Training
25. Longmire Bus Lines- Addendum
26. Access Medical Billing- Schools
27. Realty Executives Commercial Agreement- Trustee and County Clerk
28. State of TN Tourism Marketing Grant
29. N2Y- Schools
30. GCE-Clinton High School Welding Building
31. Ellison Supply- Gym Floor Maintenance
32. Pitney Bowes- Health Dept.
33. Backyard Bouncers- Human Resources
34. USDA Loan- Animal Shelter

B. Anderson County Zoning Violations:

Newly Opened

1. 120 Grey Dove Lane

Newly Filed

1. 513 Foust Carney Road
2. 115 Whittaker Hollow Road

Motion for Default Judgment

1. 311 Strong Hollow Lane- hearing set for November 6th, 2023
2. 126 Johnny Smith Lane- hearing set for November 6th, 2023

Closed and Compliant

1. 177 Scott Brogan Lane
2. 428 Racoon Valley Road
3. 103 Teno Loop Road
4. 693 Mountain Road
5. 1015 Mountain Road
6. 1721 Briceville Highway
7. 156 Queen Street
8. 3411 Clinton Highway

C. Bankruptcies:

1. S. Terry- Chapter 7 Bankruptcy. Received Order of Discharge, no action necessary.
2. J. Chandler- Chapter 13 Bankruptcy. Received Proposed Chapter 13 Plan. Debtor has a ¼ interest in property listed in case that Anderson County Trustee received Notice for and is being paid outside of the case. Taxes are current, no claim needed at this time.
3. T and L Justice- Chapter 13 Bankruptcy. Received Order Resolving Chapter 13 Trustee's Motion to Dismiss increasing bi-monthly plan payments. Property taxes are paid by Mortgage Company and are current. No action needed.
4. A. Caldwell- Chapter 7 Bankruptcy. Received Order of Discharge closing the Chapter 7 case. No action required.

5. M. Moore- Chapter 7 Bankruptcy. Received Notice of Case with No assets and No Proof of Claim Deadline. No action required.
6. J and A Bryan- Chapter 7 Bankruptcy. Received Notice of Discharge. Case is now closed and no action is required.
7. K Charter- Chapter 7 Bankruptcy. Received Order denying Debtor's petition to waive the filing fee for the case. No action required.
8. P Burt- Chapter 13 Bankruptcy. Received Notice of Filing and Chapter 13 Plan. Does not currently owe any taxes on the property listed in the case, no claim needed at this time. Debtor states in the plan that he will continue to pay property taxes outside of the case. No action needed.
9. J and M Smith- Chapter 13 Bankruptcy. Received Notice of Filing and Chapter 13 Plan. No outstanding debts owed to Anderson County and no property located within the County. No action required.

D. Delinquent Taxes

2019 and 2020 City of Oak Ridge Delinquent Real and Personal Property Taxes- 22CH3979

1. Motion and Order for Publication filed
2. Notice of Publication filed
3. Motion for Default Judgment for Those Served by Certified Mail and Personal Service filed, hearing set for September 25th, 2023
4. Motion for Default Judgment for Those Served by Publication filed, hearing set for October 13th, 2023
5. Change Order for Harrison Construction Company due to the personal property sitting on property owned by the United States government, specifically the Department of Energy. The personal property is being used exclusively for work being done on behalf of the United States government, therefore the Property Assessor and City of Oak Ridge lack the authority to levy personal property taxes on Harrison Construction Company.

2021 City of Norris Delinquent Real and Personal Property Taxes- 22CH3978

1. Motion and Order for Publication filed
2. Notice of Publication filed
3. Motion for Default Judgment for Those Served by Certified Mail and Personal Service filed, hearing set for September 25th, 2023
4. Motion for Default Judgment for Those Served by Publication filed, hearing set for October 13th, 2023

2022 City of Norris Delinquent Real and Personal Property Taxes- 23CH4904

1. Motion and Order for Publication filed
2. Notice of Publication filed
3. Motion for Default Judgment for Those Served by Certified Mail and Personal Service filed, hearing set for September 25th, 2023
4. Motion for Default Judgment for Those Served by Publication filed, hearing set for October 13th, 2023

E. Other

1. K9 Lease Agreement for Baron to Deputy Jonathan Acker

F. Lawsuit Updates

1. Reeves v. Anderson County and Sgt. Kenny Bradley- Jury Trial- No liability on behalf of Anderson County and Sgt. Kenny Bradley.
2. Newport v. Anderson County Sheriff- No liability on behalf of Anderson County- Case dismissed by Circuit Court.

Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

September 7, 2023
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Vada Oberlin and Jeannie Parker

Absent: Aaron Wells, Robert McKamey and Lauren Biloski

Others Present: LuAnn Keller, Nichole Brooks and Melia Hipsky

Chairman Wandell called the meeting to order.

Steven Newby made a motion to approve July 6, 2023 Minutes. Second by Jeannie Parker. Motion carries.

No citizens addressed this committee.

Task Force Committee – no report.

Steven Newby made a motion to have the next meeting on October 5, 2023 at 6:00 p.m. Second by Jeannie Parker. Motion carries.

Old Business:

No Action Taken.

There will be updates on reports next meeting.

New Business:

Steven Newby made a motion for what we need to establish to have proper communications protocol for animal intakes, medical treatment and a solution to the problem. Second by Jeannie Parker. Motion carries.

Steven Newby made a motion to get status on the Rescue Application Form. Second by Joe Hall. Motion carries.

Steven Newby made a motion that the Anderson County Animal Care Advisory Committee would like to host a lunch or dinner on a Tuesday afternoon for the Anderson County Animal Shelter staff and anyone involved with the shelter. Second by Vada Oberlin. Motion carries.

Vada Oberlin made a motion that we look into reaching out for outside funding to repair the fencing at the shelter, the Mayor has approved via text. Second by Steven Newby. Motion carries.

Meeting adjourned.