

**Anderson County Board of Commissioners**  
**Financial Management Committee**  
**Meeting Minutes**

April 11, 2022  
3:30 PM, Room 312

Members Present: Phil Yager (Committee Chair), Chuck Fritts, Gary Long, Terry Frank, Tim Isbel, Rick Meredith, and Tim Parrott.

Members Absent: None

Meeting Facilitator: Phil Yager (Committee Chair)

Call to Order: The meeting was called to order by Phil Yager (Committee Chair).

I. Grant Coordinator Position

Finance Director Robby Holbrook presented a draft job description for the position of Grant Coordinator.

Motion by Commissioner Rick Meredith, seconded by Commissioner Tim Isbel, to approve the job description.

Motion passed unanimously by voice vote.

II. ACG Outstanding Debt Update

Finance Director Robby Holbrook reviewed the status of the County's current outstanding debt.

No action taken.

III. NextGen Payroll Software Update

Finance Director Robby Holbrook informed the Committee of the upcoming payroll system conversion in June 2022.

No action taken.

IV. Old Business

Finance Director Robby Holbrook presented a request for future lease activity of County property to be initiated through the Office of the County Mayor in order to increase transparency and consistency.

Motion by Dr. Tim Parrott, seconded by Commissioner Chuck Fritts, to approve the request.

Motion passed unanimously by voice vote.

V. New Business

No action taken.

VI. Adjourn