

**Anderson County Board of Commissioners**  
**Financial Management Committee**  
**Meeting Minutes**

April 10, 2023  
4:00 PM, Room 312

**Members Present:** Phil Yager (Committee Chair), Terry Frank, Tim Isbel, Tracy Wandell, and Tim Parrott.

**Members Absent:** Gary Long and Josh Anderson

**Meeting Facilitator:** Phil Yager (Committee Chair)

**Call to Order:** The meeting was called to order by Phil Yager (Committee Chair).

**I. Policy Updates**

Finance Director Robby Holbrook presented a list of policies that are in development in the Finance Department, for discussion. No action taken.

**II. Purchasing Policy**

Finance Director Robby Holbrook presented a proposed addition to the bid language in the Purchasing chapter (Chapter 9, section 2.1) of the Financial Management Policies and Procedures Manual (FMPP).

Motion by Terry Frank, seconded by Tim Isbel and passed, to approve the change.

Finance Director Robby Holbrook a request for approval of Chapter 9-Purchasing as a whole.

Motion by Terry Frank, seconded by Tim Isbel and passed, to approve Chapter 9 with replacement of the language ““Vendor Registry” online” with “online procurement services” in Chapter 9, Section 2.1.d.

**III. Charitable Donation Policy**

Finance Director Robby Holbrook presented an update on the Charitable Donation Policy. Implementation of policy is pending legal approval. No action taken.

**IV. Investment of County Funds/ Regina Copeland**

Finance Director Robby Holbrook presented an update on the County’s investment process. No action taken.

**V. Finance Committee and Finance Department Updates**

Finance Director Robby Holbrook presented an update on the department's staffing level, budget management success, grant activity highlights, and the Committee's role and responsibilities. No action taken.

**VI. Old Business –None**

**VII. New Business –None**

**VIII. Adjourn**