

**BUDGET COMMITTEE AGENDA**  
**May 04, 2023 AT 4:00 PM, Room 312**



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-15)
3. AC Schools/Julie Minton..... Appropriation & Transfers (16-18)
4. Highway/Gary Long ..... Appropriation (19)
5. EMS/Nathan Sweet ..... Appropriations (20-21)
6. Property Assessor/John Alley ..... Appropriations (22-23)
7. Mayor/Terry Frank ..... Appropriations (24-25)
8. County Commission/Annette Prewitt..... Appropriation (26)
9. General Sessions Judges/Robby Holbrook ..... Transfer/Payroll (27)

**SECTIONS:**

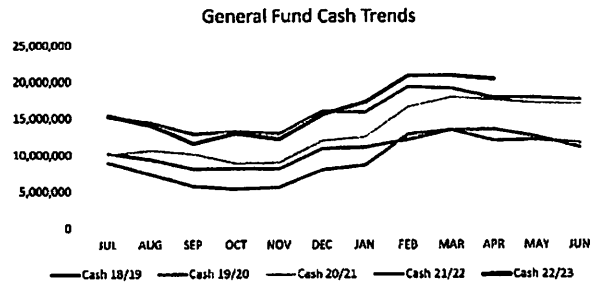
- Grant Application ..... (A)
- Senior Center Kitchen Renovation/Mayor Frank..... (B)
- FY 23/24 Proposed Budget ..... (C)
- New Business ..... (D)
- Old Business ..... (E)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
April 30, 2023**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,091,420	\$ 1,630,684	\$ 3,661,539	\$ 9,261,277 *	\$ 15,644,920	\$ 20,337,855
115	Library Fund	\$ -	\$ 346,668	\$ -	\$ -	\$ -	\$ 346,668	\$ 453,795
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 1,000,205
118	Ambulance Fund	\$ -	\$ -	\$ -	\$ -	\$ 669,666	\$ 669,666	\$ 684,401
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,100,860
122	Drug Control Fund	\$ -	\$ 116,696	\$ 8,754	\$ -	\$ -	\$ 125,450	\$ 134,858
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 65,272	\$ -	\$ 65,272	\$ 48,077
128	Tourism Fund	\$ -	\$ 389,083	\$ -	\$ 200,000	\$ -	\$ 589,083	\$ 743,009
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 1,004,595	\$ -	\$ -	\$ 1,352,002	\$ 4,118,758
141	General Purpose School Fund	\$ -	\$ -	\$ 12,340,351	\$ -	\$ -	\$ 12,340,351	\$ 23,067,483
143	Central Cafeteria	\$ 144,351	\$ 2,241,140	\$ -	\$ -	\$ -	\$ 2,385,491	\$ 3,996,504
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 780,619
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 280,801
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 233,048
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 473,773
177	Education Capital Projects Fund	\$ -	\$ 548,377	\$ -	\$ -	\$ -	\$ 548,377	\$ 716,283
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,603,613	\$ -	\$ 1,639,406	\$ 1,764,900
		\$ 257,814	\$ 6,744,170	\$ 15,103,379	\$ 5,530,424	\$ 9,930,943	\$ 37,566,730	\$ 69,935,229

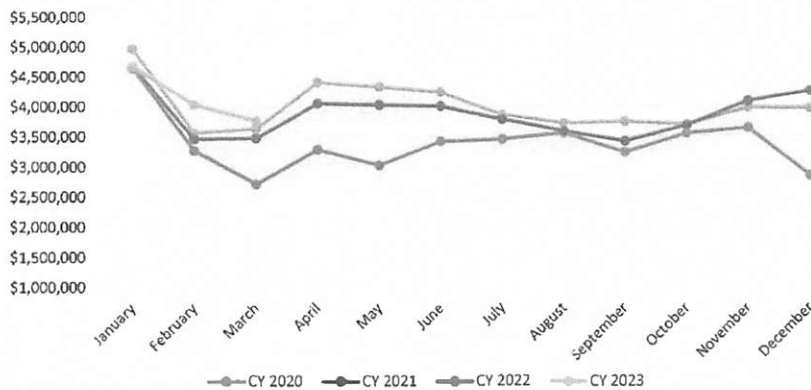
\* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends	
April	
Cash 18/19	13,548,527
Cash 19/20	11,973,749
Cash 20/21	17,583,281
Cash 21/22	17,847,755
Cash 22/23	20,337,855



2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
Totals:	\$6,077,426.16	\$10,250,953.15	\$1,062,341.64	\$513,296.87	\$26,651,645.32	\$1,328,312.51	\$649,959.84	\$46,533,935.49	-3%
2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March	\$402,603.65	\$792,031.08	\$83,998.72	\$34,415.13	\$2,308,537.21	\$98,026.17	\$47,708.20	\$3,767,320.16	8%
April									-100%
May									-100%
June									-100%
July									-100%
August									-100%
September									-100%
October									-100%
November									-100%
December									-100%
Totals:	\$1,431						2	\$12,492,710.69	-73%

Local Option Sales Tax - Total Net Collections



**ARPA PROJECTS**

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL		
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00		
-Less Budgeted To-Date		\$ (6,510,192.17)	\$ (2,834,795.31)	\$ (9,344,987.48)		
Remaining Allocation		\$ 3,489,807.83	\$ 2,117,278.69	\$ 5,607,086.52		

Project Identification Number	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS
1	121-58836-189-GA003E	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES
2	121-58836-189-GA003NE	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO
3	121-58836-339-GA012	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO
3.1	121-58836-339-GA912	\$ 250,000.00	\$ 7,136.84	\$ 242,863.16	In Progress	YES
4	121-58836-399-GA013	\$ 103,060.00	\$ -	\$ 103,060.00	In Progress	NO
	EMS Budget Fund Balance Adjustment (Worker					
5	121-58836-599-11802	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES
6	121-58836-716-SD001	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES
7	121-67101-402-13101 thru 13106	\$ 2,252,835.64	\$ 771,488.18	\$ 1,481,347.46	In Progress	YES
8	121-91401-399-GA001	\$ 92,000.00	\$ 36,884.00	\$ 55,116.00	In Progress	YES
9	121-91401-399-GA010	\$ 30,000.00	\$ -	\$ 30,000.00	Pending	NO
10	121-91401-707-GA011	\$ 1,019,170.85	\$ 267,426.00	\$ 1,019,170.85	In Progress	YES
11	121-91401-707-SC001	\$ 115,628.00	\$ 9,500.00	\$ 106,128.00	In Progress	YES
12	121-91401-708-GA002	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO
13	121-91401-709-GA005	\$ 150,000.00	\$ 51,994.68	\$ 98,005.32	In Progress	YES
14	121-91401-718-11801	\$ 1,357,726.00	\$ 262,721.66	\$ 1,095,004.34	In Progress	NO
15	121-91401-718-GA004	\$ 225,000.00	\$ -	\$ 225,000.00	In Progress	YES
16	121-91401-718-SD002	\$ 900,000.00	\$ 411,832.77	\$ 488,167.23	In Progress	YES
17	121-91401-731-GA007	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES
18	121-91401-732-FJC01	\$ 175,000.00	\$ -	\$ 175,000.00	Pending	YES
19	121-91401-790-11803	\$ 398,409.00	\$ -	\$ 398,409.00	Pending	YES
20	121-91401-791-GA009	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	NO
21	121-91401-799-GA006	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES
22	121-91401-799-GA008	\$ 40,000.00	\$ 8,070.90	\$ 36,202.10	In Progress	YES
23	121-58836-355-GA014	\$ 18,635.00	\$ 9,317.50	\$ 9,317.50	In Progress	YES
24	121-91401-790-GA015	\$ 14,000.00	\$ 4,089.86	\$ 9,910.14	In Progress	NO
		\$ 9,344,987.48	\$ 2,949,007.12	\$ 6,317,271.36		

Current Projects as of 4-30-23

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER: ☒

5/1/2023

APPROPRIATION:

DEPARTMENT:

Emergency Medical Services

FROM: Nathan Sweet

**0082835**

DECREASE	CODE DESCRIPTION	AMOUNT
118-55130-336	Maint & Repair Equipment	\$ 2,400.00
		\$ 2,400.00

6500

INCREASE	CODE DESCRIPTION	
118-55130-355	Travel	\$ 400.00
118-22130-434	Natural Gas	\$ 2,000.00
		\$ 2,400.00

Detailed Justification / Explanation :

Equipment repair has been lower than expected this FY. Increasing travel to pay for one of our instructor coordinators to attend required training in June, instead of July as originally planned. Natural Gas has been higher than originally budgeted.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Natural Gas will need to be increased next FY, was not in our submitted budget. Others are one time amendment

Page 1 of 1**TYPE OF AMENDMENT**

**APPROPRIATION:**

0082836

FROM:

MI: Nichole Brooks

DATE[illegible]

3917  
500

Motion ☐ To Approve  
☐ To Refer  
☐ With ☐ W/O

Seconded \_\_\_\_\_

Motion \_\_\_\_\_

\$ 2,180

**Detailed Justification / Explanation :**

Cover Cost

permanent increase)

Please attach additional sheet if more information is needed

②

**ANDERSON COUNTY GOVERNMENT  
BUDGET AMENDMENT REQUEST**

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER: ☒

APPROPRIATION: ☐

**82537**

DEPARTMENT: LI

FROM: BRIAN YOUNG

(Department Contact Person)

DATE: April 11, 2023

<u>INCREASE / DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
101-52600-435	OFFICE SUPPLIES	\$307.05

942

<u>INCREASE / DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
101-52600-425	GASOLINE	\$200.00
101-52600-338	VEHICLE MAINT.	\$107.05
	TOTAL	\$ <b>307.05</b>

Justification / Explanation: OIL CHANGE AND GASOLINE

*\*\*Please attach additional sheet if necessary for additional information.*



3

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: #####

TRANSFER: ☒APPROPRIATION: ☐

0082839

DEPARTMENT: AC LIBRARY BOARD

FROM: Rocky Top Public Library

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
115-56300 - 499 - 3000	Other Supplies/Misc.	\$350
		\$ 350.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	\$ -
115-56500 - 317 - 3000	Data Processing Services	\$350.00
		\$ 350.00

953

Detailed Justification / Explanation :

I didn't receive the full reimbursement from the LSTA grant that I expected for Faronics.

APR 14 2020 PM 2:00 FINANCE

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or a permanent increase)

One time Amendment

Please attach additional sheet if more information is needed

4



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 3/8/2023TRANSFER: ☒APPROPRIATION: ☐

0082840

DEPARTMENT: **AC LIBRARY BOARD**FROM: Briceville Public Library

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
decrease		
<del>1155600</del> 790-1000	Other Equipment	\$300 300
<del>11556500</del> 524-1000	Staff Development	<del>60<sup>00</sup></del> \$100.00 80
317-1000	Data Processing	\$ 6.30 6.30
355-1000	Travel	\$ 100.00 100
437-1000	Periodicals	\$ 15.17 15.17
		\$ 581.47

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	\$ -
increase		
<del>1155600</del> 452-1000	Utilities	\$501.47
		\$ 501.47

Detailed Justification / Explanation :

This is a one time transfer of funds

APR 14 12:38 PM FINANCE

to cover shortfall in Utilities.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or a permanent increase)

One time increase.

Request Approved by the ACLB

Date:

Submitted by:

Please attach additional sheet if more information is needed

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 4/4/2023

TRANSFER: ☒

APPROPRIATION: ☐

0082841

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-499-4000	Other Supplies/Miscellaneous	\$264.30
115-56500-432-4000	Book Purchases	500.00
		\$ 764.30

500  
888

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-452-4000	Utilities	\$764.30
		\$ 764.30

## DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Transfer to cover shortfall in utilities for the next quarterly bill. Quarterly bill for utilities is expected to be higher than usual due to higher rates and more extreme temperatures through December 2022.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time



## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☐

**FROM:**

**Gary Long**

0082842

**DATE** 4/18/2023

INCREASE / <u>DECREASE</u> (circle one)		CODE DESCRIPTION	
62000-207	Employee Medical Insurance		\$ 15,300.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____			
Motion			\$ 15,300.00

**Detailed Justification / Explanation :**

Need to increase Hwy Dept Internet services, natural gas and Trustees Commission to finish off 22/23 yr budget

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

***Please attach additional sheet if more information is needed***

7

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0082843

Human Resources & Risk Mgmt.

Kim Jeffers-Whitaker, Director

4/28/2023

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-307	Communication	\$ 200.00
101-51310-307	Postage Charges	\$ 100.00
101-51310-524	Staff Development	\$ 2,700.00
	TOTAL	\$ 3,000.00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-51310-317	Data Processing Services	\$ 3,000.00
	TOTAL	\$ 3,000.00

7976

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	<table border="1" style="width: 100%; height: 100px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>								

Detailed Justification / Explanation :

Due to an unexpected charge of mobile device, additional funds are needed to cover the cost - not reoccurring.

Due to an increase in medical leave, additional postage is needed to cover required communication.

To maintain HR staff knowledge, skills and abilities, a transfer of funds is being requested to cover additional training - not reoccurring.

A transfer of funds from 317 is being requested to cover the additional charges due to a data processing services decrease for this fiscal year.

This request for transfer does not impact future budgets.

Please attach additional sheet if more information is needed

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

**0082844**

Sheriff's Department

Zach Allen/Russell Barker

5/1/2023

Increase		CODE DESCRIPTION						AMOUNT
101-54210-355		Transportation/Travel						\$1,500.00
101-54210-340		Medical Services						\$2,700.00
101-54210-359		Disposal Fees						\$500.00
							TOTAL	\$4,700.00

Decrease		CODE DESCRIPTION						
101-54210-524		Staff Development						\$1,600.00
101-54210-309		Contracts- government agencies						\$3,100.00
							TOTAL	\$4,700.00

2630  
5480

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation :

This transfer is to cover new employees medical services, travel for training,  
and disposal fees due to increase by providers.

93

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

**0082845**

Sheriff's Department

Kenny Sharp  
Steve Owens/Russell Barker

3/6/2023

Increase		CODE DESCRIPTION						AMOUNT
101-54110-414		Duplicating Supplies						\$500.00
101-54110-340		Medical Services						\$705.00
101-54110-716		L.E. Equipment						\$3,600.00
101-54110-431		L.E. Supplies						\$1,500.00
						TOTAL		\$6,305.00

Decrease		CODE DESCRIPTION						
101-54110-524		Staff Development						\$6,305.00
						TOTAL		\$6,305.00

<p><b>Motion</b></p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <span style="margin-left: 100px;"><input type="checkbox"/> W/O</span></p> <p><b>Seconded</b> _____</p> <p><b>Motion</b></p>	
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**Detailed Justification / Explanation :**

**This transfer is to cover duplicating supplies for the copiers at ACSO , new employees medical services, protective vests, and law enforcement supplies.**

(10)

*Please attach additional sheet if more information is needed*

## Page \_\_\_\_ of \_\_\_\_

**TRANSFER:**

☒

0082846

DEPARTMENT:

**FROM:**

Trustee

Regina Copeland / Janis Wilford

DATE 4/24/23

[illegible]

**Detailed Justification / Explanation :**

moving money to order envelopes, paper + toner for all our Trustee locations.

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐

APR 19 '23 PM 3:48 FINANCE

DEPARTMENT:

FROM:

CIRCUIT COURTREX LYNCH*Rex* 0082847

INCREASE / <u>DECREASE</u>		CODE DESCRIPTION	AMOUNT	
101-53100	337	MAINTENANCE & REPAIRS	\$ 1,000.00	1513
101-53100	499	BOUND BOOKS	\$ 2,000.00	2000
			\$ 3,000.00	

INCREASE / <u>DECREASE</u>		CODE DESCRIPTION	
101-53100	435	OFFICE SUPPLIES	\$ 3,000.00
			\$ 3,000.00

Detailed Justification / Explanation:

Transferring to Office Supply code to purchase supplies for the remainder of the FY

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What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None. Just a code transfer.

Please attach additional sheet if more information is needed

(12)



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

### TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0082848

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 4/20/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-499	Other Materials and Supplies	\$ 50,000.00
Total		\$ 50,000.00

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-410	Custodial Supplies	\$ 50,000.00
Total		\$ 50,000.00

79,353

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

Detailed Justification / Explanation : To transfer funds for other supplies needed through remainder of year for regular operations.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0082849

DEPARTMENT: Nurses

FROM: Kathryn Price

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-355		Travel	\$ 3,000.00
Total			\$ 3,000.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-413		Drug and Medical Supplies	\$ 3,000.00
Total			\$ 3,000.00

18,843

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

Detailed Justification / Explanation : To transfer funds for travel purposes needed to complete school year,  
including conference travel.

14

**ANDERSON COUNTY BUDGET AMENDMENT REQUEST****TYPE OF AMENDMENT**

TRANSFER:

☒

APPROPRIATION:

**0082838**

DEPARTMENT:

Tourism

FROM:

Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-58110-302	Advertising	\$7,000.00
TOTAL		\$7,000.00

Decrease	CODE DESCRIPTION	AMOUNT
128-58110-302-4000	Advertising-Move to Anderson	\$7,000.00
TOTAL		\$7,000.00

7000

Motion	
<input type="checkbox"/>	To Approve
<input type="checkbox"/>	To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	W/O
Seconded	

**Detailed Justification / Explanation :**

Transferring funds to partner with Explore Oak Ridge to contract with Arrivalist which is a research platform that tracks visitation numbers and trends.

Impact on next year's budget : No

(15)

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ *Payroll*

APPROPRIATION: ☐

0082850

DEPARTMENT: Federal Programs  
LEAPS - Lottery for Education Afterschool Programs

FROM: Katrina Oakley, Federal Programs I

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	71400	105	Program Director	\$ 2,508.00
141	71400	116	Teacher Salaries	\$ 3,750.00
141	71400	189	Other Salaries & Wages	\$ 4,224.00
141	71400	204	Retirement	\$ 728.96
141	71400	212	Medicare	\$ 12.38
141	71400	355	Travel	\$ 913.10
141	71400	422	Food Supplies	\$ 500.00
141	71400	429	Instructional Supplies & Materials	\$ 3,098.67
			Total	\$ 15,735.11

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	71400	163	Educational Assistants	\$ 15,160.00
141	71400	201	Social Security	\$ 575.11
			Total	\$ 15,735.11

48,459  
11,527

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

Detailed Justification / Explanation : \_\_\_\_\_  
To Budget with the approved state budget (ePlan) \_\_\_\_\_

16

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

0082851

DEPARTMENT: Coordinated School Health

FROM: Anna Hurt

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-355-COSH	Travel	\$ 4,000.00
<b>Total</b>		<b>\$ 4,000.00</b>

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-189-COSH	Other Salaries and Wages	\$ 1,000.00
141-72120-348-COSH	Postage	\$ 100.00
141-72120-349-COSH	Printing	\$ 210.00
141-72120-499-COSH	Other Materials and Supplies	\$ 1,350.00
141-72120-524-COSH	Staff Development	\$ 1,340.00
<b>Total</b>		<b>\$ 4,000.00</b>

2573  
100  
210  
6915  
1340

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds for Coordinated School Health related travel to State required meetings and program conferences.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082852

DEPARTMENT: Student Services

FROM: Paula Sellers

DATE: 4/18/2023

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34555		Restricted for Education	\$ 12,000.00
Total			\$ 12,000.00

123.4

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72110-499		Other Materials and Supplies	\$ 12,000.00
Total			\$ 12,000.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for Student Services technology equipment upgrades and supplies as needed.

## Page \_\_\_\_ of \_\_\_\_

4422653

APPROPRIATION: ☒

**FROM:**

DATE 4/28/2023

2nd May  
Request  
Corrected

13/

1,004,595

55,000.00  
50,000.00

**May be short on uniforms**

19

***Please attach additional sheet if more information is needed***

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: 5/1/2023 APPROPRIATION: X  
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082856

INCREASE	CODE DESCRIPTION	AMOUNT
118- <del>44990</del> LASH	Lash Grant Funds	\$ 1,800.00
	Other Local Revenues	
		\$ 1,800.00

INCREASE	CODE DESCRIPTION	
118-55130-524-LASH	Staff Development	\$ 1,800.00
		\$ 1,800.00

Detailed Justification / Explanation :

Transferring grant funds awarded for the purchase of books for Pre-hospital Trauma Life Support class

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

20



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: 5/1/2023 APPROPRIATION: X  
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082857

INCREASE	CODE DESCRIPTION	AMOUNT
118-48610	RKS Venture Inc	\$ 630.00
		\$ 630.00

INCREASE	CODE DESCRIPTION	
118-55130-499	Other Supplies and materials	\$ 630.00
		\$ 630.00

Detailed Justification / Explanation :

Transferring donated funds from Freddy's in Oak Ridge to help pay for EMS Week events

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

21

Home
 Tools

NETWORK

Back
 Save And Close

File
 Audit
 New
 View
 New Template
 Refresh
 Clipboard

Cut
 Undo
 Copy
 Clear
 Close
 Paste
 Select All

View

Documents

Maintenance

151. -82310-510 - GL Account Inquiry  
 115. -56500-317-3000 > 2022-2023 - GL Account Fiscal Year Inquiry

Window

**Menu**  
 Financial Management  
   General Ledger  
     GL Account Inquiry  
     GL Accounts  
     Duplicate GL Accounts  
   Transactions  
   Bank Reconciliation  
   Period End  
   Budgeting  
   Administration  
   Utilities  
   Reporting  
     Reports  
     Report Wizard  
     Report Packages  
     Dataviews  
     Dataview Wizard  
 Payroll  
   Employees  
   Leave  
   Timesheets  
   Payments  
   ACH  
   Period End  
   Budgeting  
   Data Interchange  
   Administration  
   Utilities  
   Reporting  
   Monitoring  
   Point Of Sale  
   Purchasing  
   Tools  
   System Administration

**Misc Receipt - 19920 - Transaction**

Home > GL Accounts > GL Account Fiscal Year > Transaction

General Internal Notes Entries

Division:	Anderson County
Special Processing:	Point Of Sale Transaction
Posting Status:	Posted
Batch ID:	
Date:	1/24/2023
Period:	January 2023
Transaction Type:	Misc Receipt
Number:	19920
Description:	RKS VENTURES INC
Bank Account:	
Check Type:	
Reference:	
Debit Amount:	\$630.00
Credit Amount:	\$630.00

**ANDERSON COUNTY GOVERNMENT  
BUDGET AMENDMENT REQUEST**

APR 19 '23 PM 12:21 FINANCE

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: *Property Assessor*

FROM: *John F. Alley, Jr.*  
(Department Contact Person)

DATE: March 20, 2019

0082854

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 331	Legal Services	15,000

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 34615 - 1000		15,000

52/118

Justification / Explanation:

*\*\*Please attach additional sheet if necessary for additional information.*

**ANDERSON COUNTY GOVERNMENT  
BUDGET AMENDMENT REQUEST**

APR 19 '23 PM 12:21 FINANCE

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

0082855

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: *Property Assessor*

FROM: *John K. Oley, Jr.*  
(Department Contact Person)

DATE: March 20, 2019

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 305	Audit Services	4,083

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 34615 - 1000		4,083

52,118

Justification / Explanation:

*\*\*Please attach additional sheet if necessary for additional information.*

23

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082860

DEPARTMENT:

FROM:

Law Director/Recovery Lawsuits

Robby Holbrook

Twiled

INCREASE	CODE DESCRIPTION	AMOUNT
101-51400-331-RECOV	County Attorney - Legal Services - Recovery Lawsuits	\$ 52,545.24
	<b>Total</b>	<b>\$ 52,545.24</b>
<b>DECREASE</b>		
101-39000	Unassigned Fund Balance	\$ 52,545.24
	<b>TOTAL</b>	<b>\$ 52,545.24</b>
<b>Motion</b> <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
<b>Seconded</b> _____		
<b>Motion</b>		
<b>Detailed Justification / Explanation :</b>		
Invoices for recovery lawsuits from Miller Legal.		
This should complete billing from Miller		
4 invoices \$28,021.23, \$19,026.96, \$2,026.80 & \$3,470.25		
<b>Impact on 23/24 Budget - NO</b>		

24



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ██████████

0082859

DEPARTMENT:

FROM:

County Commission

Annette Prewitt

5/1/2023

Increase	CODE DESCRIPTION	AMOUNT
101-51100-355	Travel	\$ 1,800.00
TOTAL		\$ 1,800.00

Decrease	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned Fund Balance	\$ 1,800.00
TOTAL		\$ 1,800.00

9.2m

<p>Motion</p> <div style="margin-left: 20px;"> <input type="checkbox"/> To Approve  <input type="checkbox"/> To Refer  <div style="display: flex; justify-content: space-around; width: 100%;"> <span><input type="checkbox"/> With</span> <span><input type="checkbox"/> W/O</span> </div> </div> <p>Seconded _____</p> <p>Motion _____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					

MAY 1 12 23 AM 9:59 FINANC

Detailed Justification / Explanation :

To pay travel expenses for nine Commissioners to attend the

May Legislative Conference in Gatlinburg. Shortage in the fund is due to more

commissioners attending conferences in this fiscal year and an increase in meals and mileage rate.

Impact on 22/23 budget

One Time Increase

26

Please attach additional sheet if more information is needed





ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: <u>Brentville Public Library</u> Application Deadline: <u>4.12.23</u>	
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): <u>TN State Archives</u>	
Funding Agency Name: <u>TN State Archives</u>	
Grant/Program Title: <u>2024 TOP Grant</u>	
Grant Period Begins: <u>7-1-23</u> - <u>6-30-24</u>	
Grant Period Ends: <u>6-30-24</u>	
Total Grant Project Costs: \$ <u>1090.00</u>	
Grant Amount Provided by Funding Agency: \$ <u>1035.55</u>	
Is a County Match Required? (Yes/No): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cash <input checked="" type="checkbox"/> or In-Kind <input checked="" type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ <u>54.45</u> <u>Match Library</u>	
Grant Revenue Type (Advance Payment or Reimbursement): <u>Reimbursement</u>	
Indirect Cost Availability (Yes/No):	
Purpose of Grant: <u>Will expand wireless coverage inside and outside the library premises.</u>	
Person Responsible for Grant Program Management (Program Manager): <u>Daphne Wincham</u>	
Person Responsible for Approving Allowable Costs:	
Person Responsible for Requesting Revenue Claims:	
Post Grant Obligations(Yes/No):	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
Grant Requirements for Equipment, Ownership & Insurance:	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Grant Requirements for Contracted Services:	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No):	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No):	
Funding Agency Contact Information	
Contact Name/Title	<u>Jennifer Cowart-Henderson Director of Planning &amp; Dev.</u>
Phone	<u>615-741-1923</u>
Email	<u>jennifer.cowart-henderson@co.anderson.tn.gov</u>
Submitting Department Head Signature: <u>Daphne Wincham</u>	Date: <u>4.12.23</u>
Grant Coordinator Signature: <u>[Signature]</u>	Date: <u>4/12/23</u>

Grant Approval

SEC A



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

May 1, 2023

Commissioner Shain Vowell  
Chairman, Anderson County Budget Committee,

RE: Budget Agenda

Dear Chairman Vowell and Honorable Members of Budget Committee,

As discussed prior, we had to go back out to bid on the renovations at the Senior Center to perform necessary mechanical, electrical, utility, and other improvements for the kitchen completion.

We have information attached for a base bid. We had five contractors attend the pre-bid meeting, with ultimately three submitting bids. We have a portion of funds already reserved, and in addition, we have an improvement grant from the State of TN in the amount of \$8,000 that is eligible to spent on this project. To award the base bid for kitchen completion, we are requesting: \$135,852.00 from ARP Revenue Loss funding in order to award to low bidder Jenkins & Stiles. In addition to lowest bid, they also have the shortest timeframe for days to complete (60 days).

In addition, while we were going out to bid, we proposed five possible alternates if commission was interested in accomplishing other improvements while a construction firm was mobilized and on-site. The attached slide deck gives a very brief summary of each proposed alternate. If commission has an interest in some, all, or none of the alternates, the slides break down the proposed area of renovation.

If you have any questions, please let me know!

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.



# Renovation: Senior Center

BID BREAKDOWN

Sec B

## Base Bid:

### DETAILS:

- Finish Kitchen Renovation
- Wire new appliances
- Purchase and Install New Kitchen Appliances

### COVERED NEEDS:

- Cover increased demand from our aging population
- Create a work space where food can be stored and prepared in a space designed for large scale preparation.

Sec B

[illegible]

2	Written Equipment Detail and
---	------------------------------

## Alternate 1: Classroom Reconfiguration

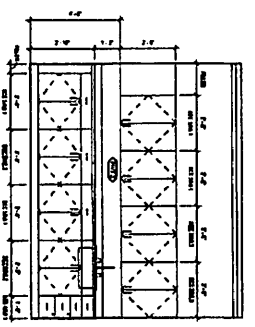
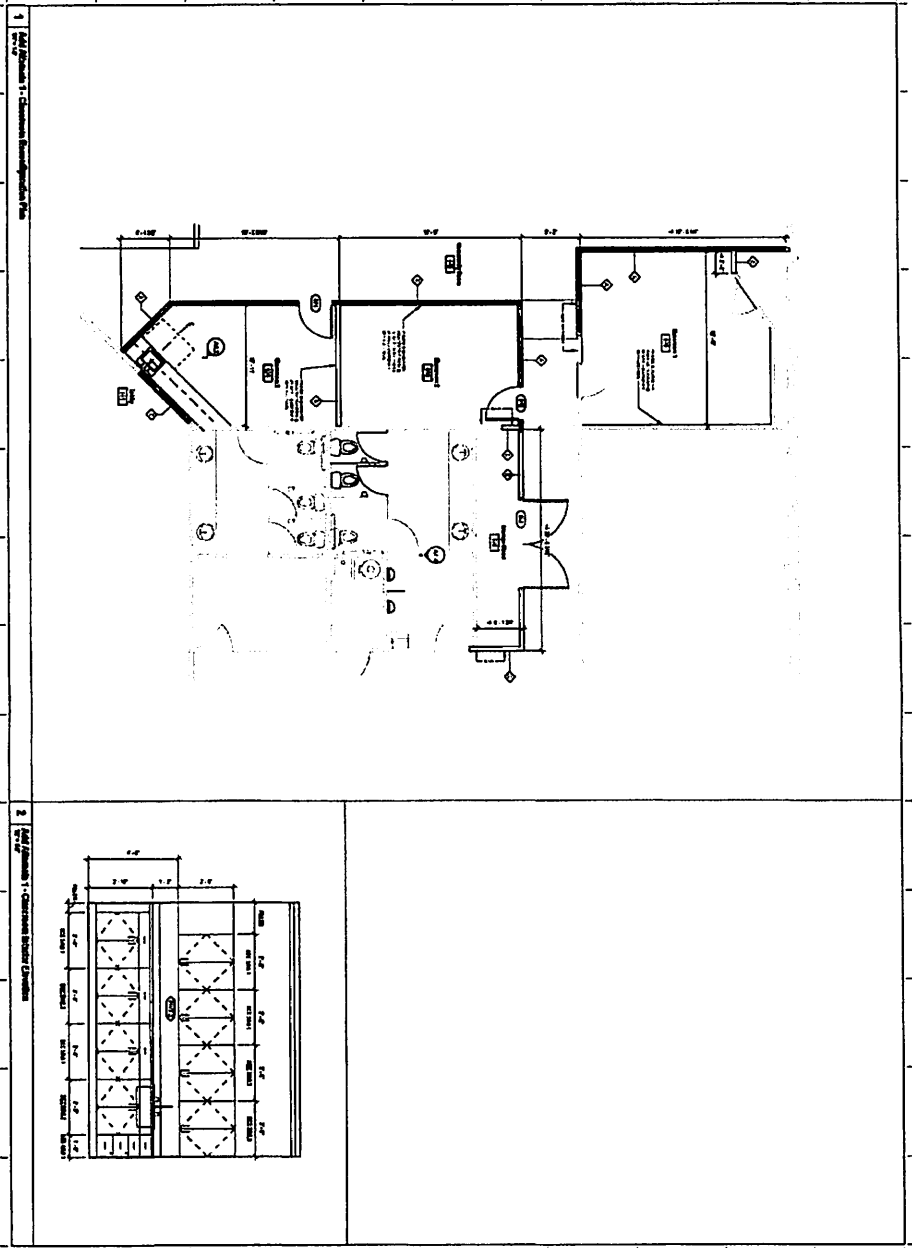
### DETAILS:

- Demo old kitchen
- Construct new classroom
- Remodel classroom into medical and health education
- Increase classroom space

### COVERED NEEDS:

- Replace old kitchen area with a classroom.
- Classroom for medical assessments and first aid training.
- Reconfigure the classrooms for educational needs.

SECB



A13

Anderson County Senior Center  
 95 Mariner Point Drive  
 Clinton, Tennessee 37716

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	08/02/2014
2	REVISION	
3	REVISION	
4	REVISION	
5	REVISION	
6	REVISION	
7	REVISION	
8	REVISION	
9	REVISION	
10	REVISION	



Phase 2 Remodels for  
 Anderson County Senior  
 Center  
 95 Mariner Point Drive  
 Clinton, Tennessee 37716

Studio Four Design, Inc.  
 1000 North Main Street  
 Suite 100  
 Clinton, Tennessee 37716  
 Phone: 615.336.1111  
 Fax: 615.336.1112  
 Email: info@studiofourdesign.com



SCB

## Alternate 2: Activity Room Reconfiguration

### DETAILS:

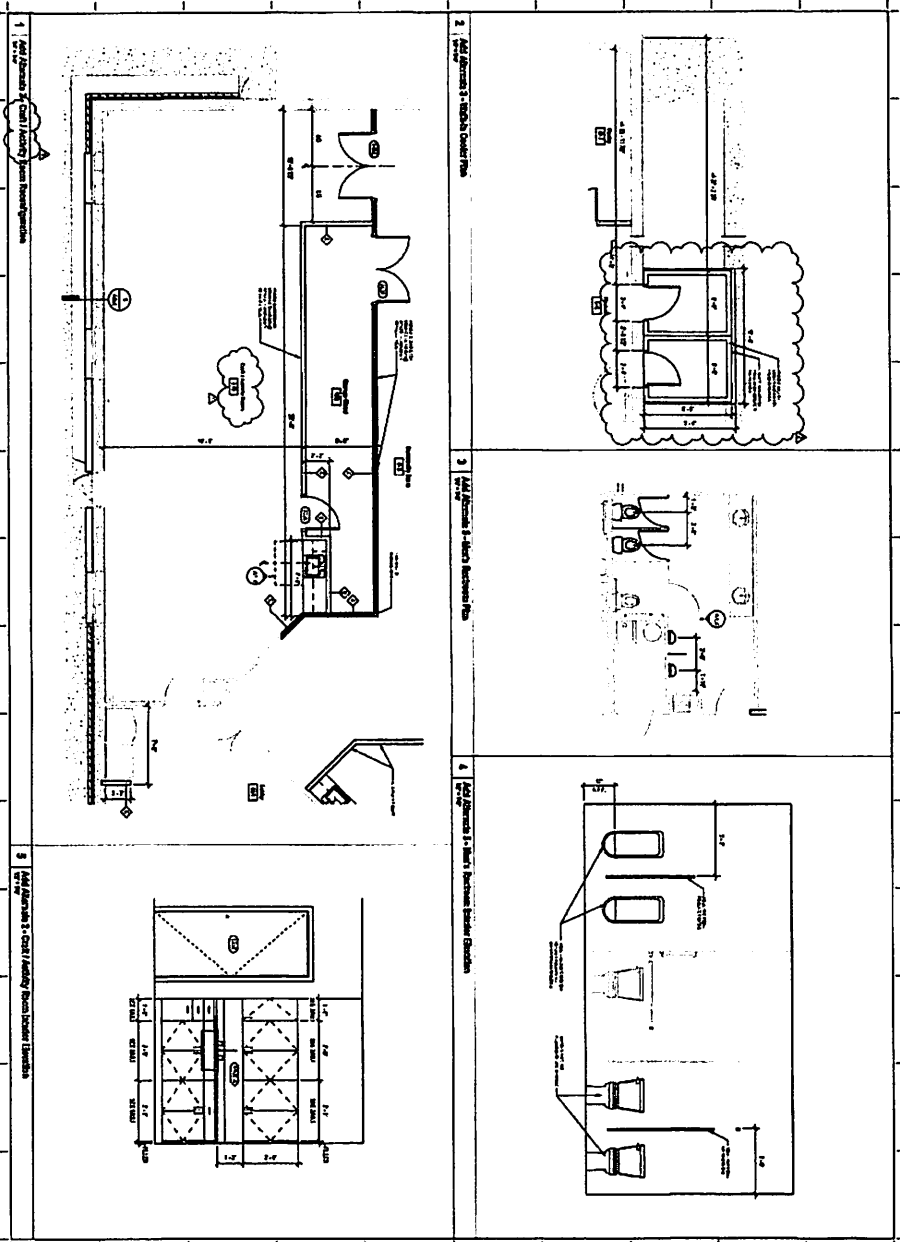
- Demo angled walls
- Create an easier access point to the fire exits
- Add in sink to the activity room

### COVERED NEEDS:

- Create a space more conducive to the senior center's top activity, crafts
- Create accessible storage space for the craft supplies
- Sink is needed so that immediate wash of chemicals if needed and reduce traction throughout the building
- Wash craft and paint supplies

Sec B





SEC B

A1.4

Anderson County Senior Center  
 96 Markers Point Drive  
 Clinton, Tennessee 37716

Item	Description	Quantity	Unit	Price	Total
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Phase 2 Renovations for:  
**Anderson County Senior Center**  
 96 Markers Point Drive  
 Clinton, Tennessee 37716

studio four design  
 1000 North Main Street  
 Clinton, Tennessee 37716  
 Phone: 615.336.1111  
 Fax: 615.336.1112  
 Email: info@studiofourdesign.com



## Alternate 3: Walk-in Cooler/ Freezer

### DETAILS:

- Add walk in cooler and walk in freezer
- Open outside wall for access
- Install electrical requirements

### COVERED NEEDS:

- The increased need for food and food preparation has created an increased demand for storage
- Capability of storing food properly
- Ability to take in excess donations

Sec B



studio four design, Inc.  
Architectural & Interior Design  
10000 Highway 100, Suite 100  
Clarksville, Tennessee 37041  
Phone: 615-271-1111  
Fax: 615-271-1112  
www.studiofourdesign.com

Phase 2 Renovations for:  
**Anderson County Senior Center**  
99 Mariner Point Drive  
Clinton, Tennessee 37716



Project Name	Client Name	Project Number
Phase 2 Renovations for Anderson County Senior Center	Anderson County Senior Center	10000
Revision	Description	Date
1	Initial Design	10/1/16
2	Revised Design	10/1/16
3	Final Design	10/1/16

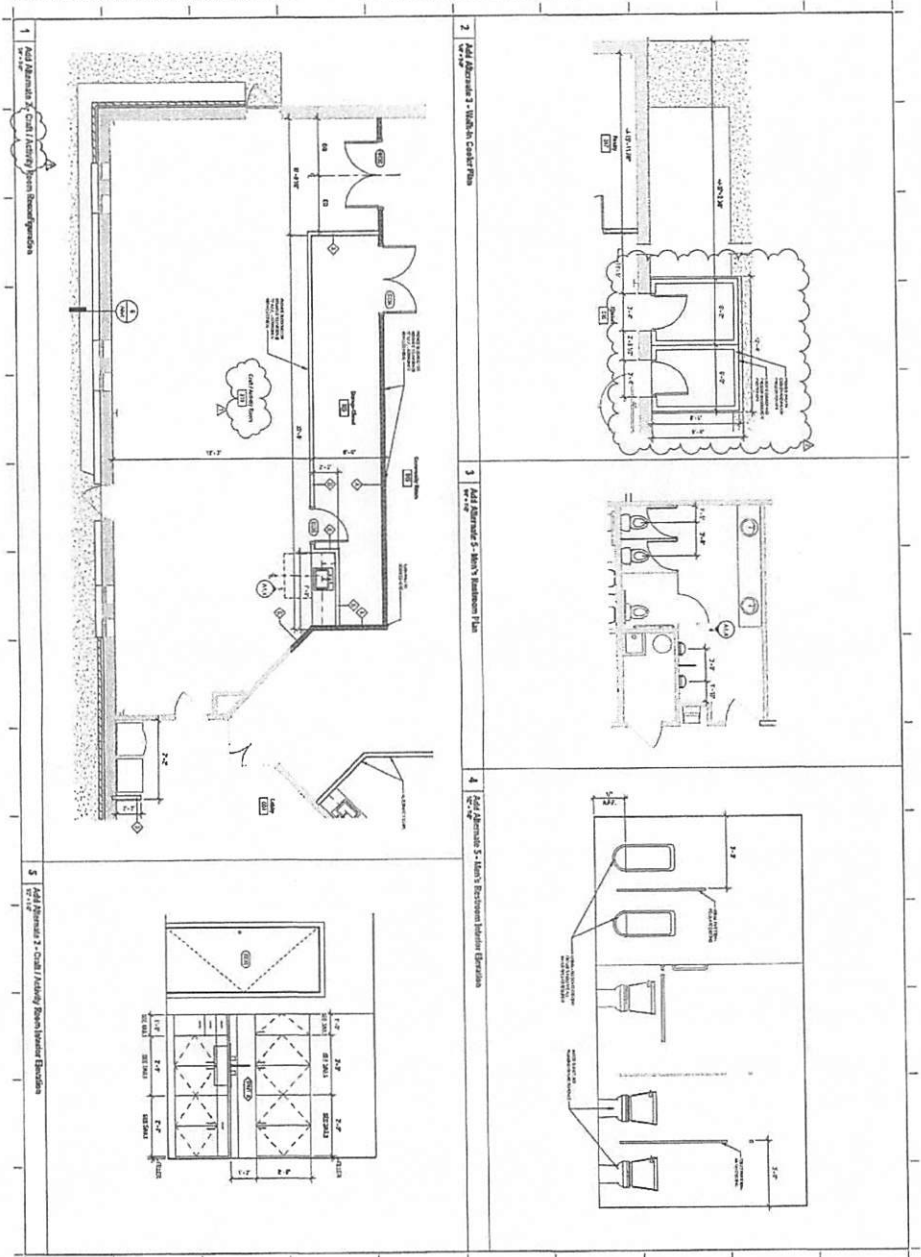
Drawn by: **201033**

Added: **10/1/16**

**A1.4**

**Sec B**

© 2016 studio four design, Inc.  
This drawing is the property of studio four design, Inc. and shall not be reproduced or used for any other project without the written consent of studio four design, Inc.  
Date: 10/1/16  
Drawn by: **201033**  
Project Name: **Anderson County Senior Center Phase 2 Renovations**  
File: 10000\_Planet2016\_AndersonCountySeniorCenter\_Phase2\_100116.dwg



## Alternate 4: Exterior Improvements

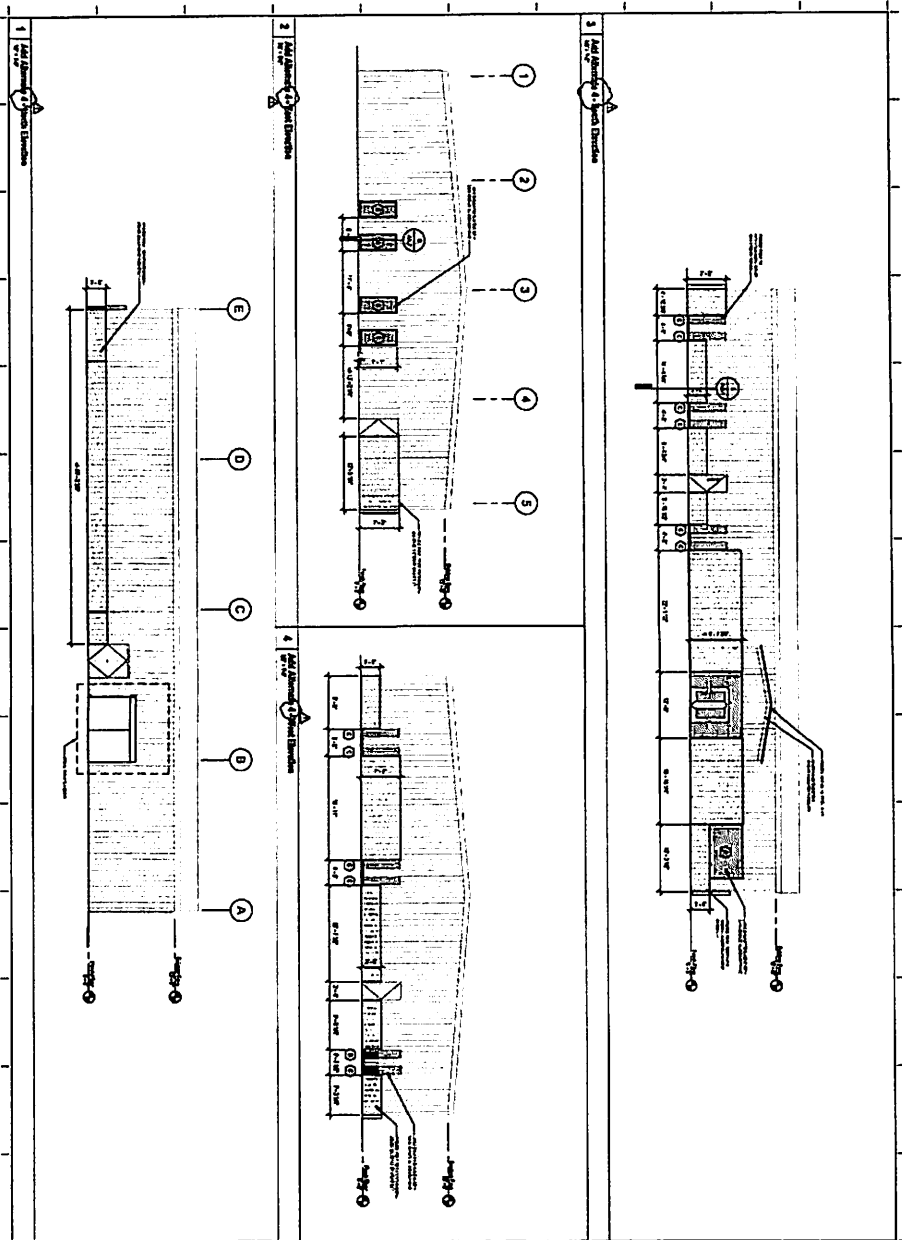
### DETAILS:

- Update exterior openings
- Create new storefront that is more accessible for seniors
- Provide needed maintenance and reduce future issues

### COVERED NEEDS:

- Accessibility
- Weatherization
- Maintenance needs (Repair now or replace later)
- Increase energy efficiency

S&B



A3.2

Director - Alabama

Item	Description	Quantity	Unit	Price
1	Anderson County Senior Center	1	sq ft	100.00
2	Anderson County Senior Center	1	sq ft	100.00
3	Anderson County Senior Center	1	sq ft	100.00
4	Anderson County Senior Center	1	sq ft	100.00
5	Anderson County Senior Center	1	sq ft	100.00
6	Anderson County Senior Center	1	sq ft	100.00
7	Anderson County Senior Center	1	sq ft	100.00
8	Anderson County Senior Center	1	sq ft	100.00
9	Anderson County Senior Center	1	sq ft	100.00
10	Anderson County Senior Center	1	sq ft	100.00



Phase 2 Renovations for  
 Anderson County Senior  
 Center  
 95 Mariner Point Drive  
 Clinton, Tennessee 37716



Sec B

## Alternate 5: Men's Restroom

### DETAILS:

- Move 2 Urinals to open wall and add a partition.
- Add 2 commodes where the urinals were located.

### COVERED NEEDS:

- Only have 1 commode currently. Dire need for more seated options.
- Capable of keeping the urinals with relocation.
- Frees up the ADA accessible commodes.

Sec B

[illegible]

**As Soon As** **2007**  
**Add Alternate Plans &**  
**Enroll**

BB

# Bid Cost Breakdown

Bidder	Jenkins & Stiles	GCE Construction	Holston Construction Services
Base Bid	\$ 249,980.00	\$ 288,900.00	\$ 326,585.00
Add Alternate 1 (Classroom Reconfiguration)	\$ 107,200.00	\$ 158,000.00	\$ 136,902.00
Add Alternate 2 (Activity Room Reconfiguration)	\$ 98,905.00	\$ 155,600.00	\$ 144,685.00
Add Alternate 3 (Walk-In cooler/ freezer)	\$ 94,530.00	\$ 93,900.00	\$ 90,674.23
Add Alternate 4 (Exterior Improvements)	\$ 82,370.00	\$ 30,900.00	\$ 103,499.11
Add Alternate 5 (Men's Restroom)	\$ 30,215.00	\$ 61,300.00	\$ 47,050.67
Days to complete	60	120	91

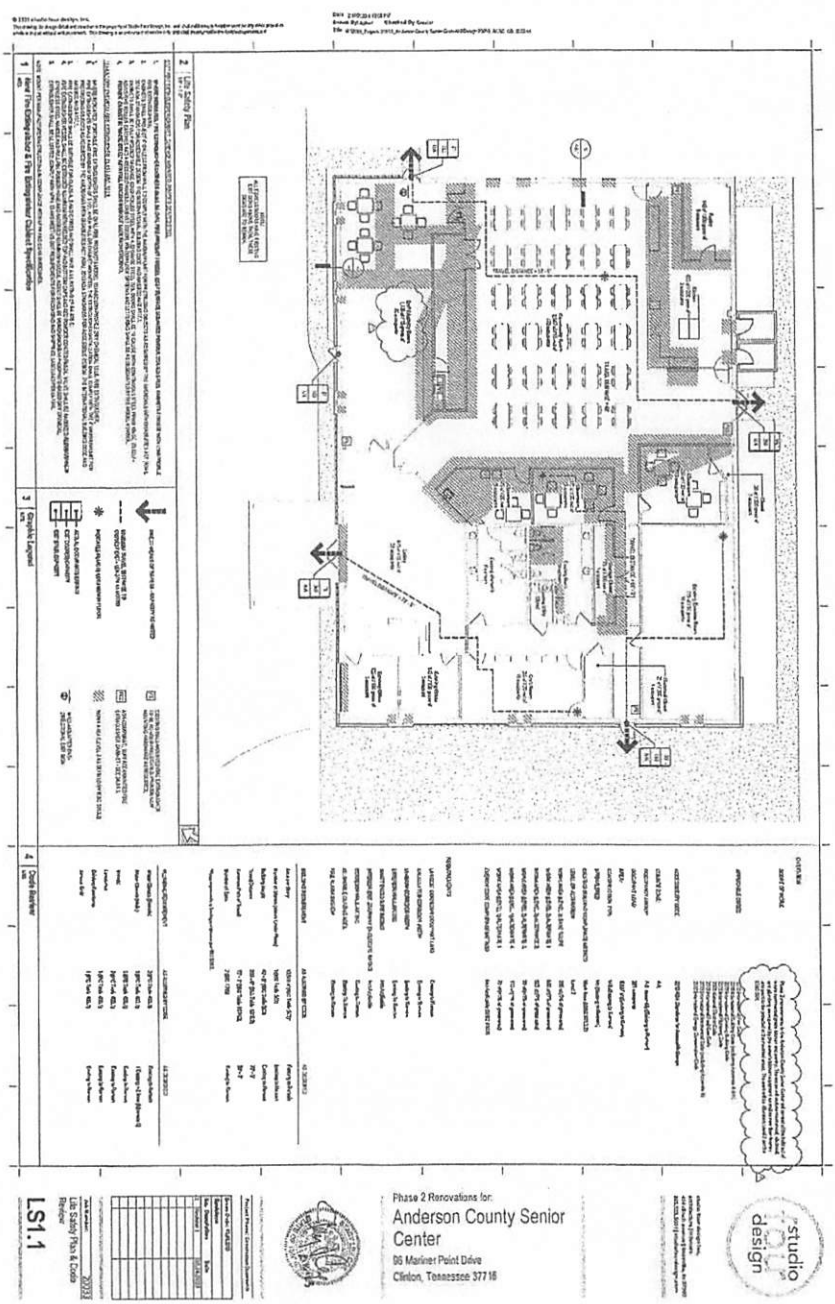
Low Bid

Sec B



Commissioners - I will bring large plans to meeting.

nicke area represents kitchen and all alternatives.



**ANDERSON COUNTY GOVERNMENT**  
**ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2023**

<b>Fund Description</b>	<b>Estimated <sup>1</sup> Unrestricted Fund Equity July 1, 2022</b>	<b>Budgeted Revenues</b>	<b>Budgeted Expenditures</b>	<b>Budgeted Excess (Deficiency)</b>	<b>Estimated <sup>1</sup> Unrestricted Fund Equity June 30, 2023</b>
101 County General Fund	\$9,300,000	\$33,780,446	\$33,904,875	(\$124,429)	\$9,175,571
116 Library Fund	\$375,000	\$678,695	\$659,665	\$19,030	\$394,030
116 Solid Waste Fund	\$400,000	\$2,130,635	\$2,130,556	\$79	\$400,079
118 EMS	\$650,000	\$6,476,311	\$6,866,010	(\$389,699)	\$260,301
122 Drug Control Fund	\$125,450	\$60,000	\$60,000	\$0	\$125,450
127 Channel 96 Fund	\$65,000	\$181,100	\$189,086	(\$7,986)	\$57,014
128 Tourism Fund	\$600,000	\$662,671	\$664,084	(\$1,413)	\$598,587
131 Highway / Public Works Fund	\$4,500,000	\$6,068,427	\$6,025,585	\$42,842	\$4,542,842
141 General Purpose School Fund	\$16,000,000	\$76,173,000	\$77,670,455	(\$1,497,455)	\$14,502,545
143 Central Cafeteria Fund	\$3,200,000	\$4,585,500	\$5,649,369	(\$1,063,869)	\$2,136,131
151 General Debt Service Fund	\$900,000	\$1,943,866	\$1,784,609	\$159,257	\$1,059,257
162 Rural School Debt Service Fund	\$491,000	\$1,771,192	\$1,730,513	\$40,679	\$531,679
156 High School Debt Service Fund	\$300,000	\$1,819,950	\$1,881,632	(\$61,682)	\$238,318
171 General Capital Project Fund	\$450,000	\$437,143	\$437,143	\$0	\$450,000
177 Education Capital Project Fund	\$600,000	\$939,235	\$939,235	\$0	\$600,000
263 Anderson County Benefit Plan	\$2,000,000			\$0	
<b>TOTAL FOR ALL FUNDS</b>	<b>\$39,956,450</b>	<b>\$137,708,171</b>	<b>\$140,582,817</b>	<b>(\$2,884,646)</b>	<b>\$35,071,804</b>

**District Attorney General's Budget**  
**101-53600**

Sec. C



**DAVE CLARK**  
DISTRICT ATTORNEY GENERAL

SEVENTH JUDICIAL DISTRICT  
STATE OF TENNESSEE  
101 SOUTH MAIN STREET, SUITE 300  
CLINTON, TENNESSEE 37716

PHONE (865) 457-5640  
FACSIMILE (865) 457-9352  
[www.attorney-general.com](http://www.attorney-general.com)



February 24, 2023

Anderson County Finance Department  
Robert Holbrook  
Randy Walters  
100 North Main St, Room 210  
Clinton, TN 37716

Re: Budget increase for Criminal Secretary

Dear Robby and Randy,

Across the State of Tennessee, counties have participated in funding the operations of the District Attorney General's offices; in some instances half or more of the staff. Gratefully, for decades, Anderson County has funded a Criminal Secretary for this District Attorney General's office. Historically, that funding has matched or come close to matching the salary offered to similar Criminal Secretary positions on the State payroll system within the office. Across the State where counties are funding District Attorney General's offices, and in some, the State has asked those counties to pay employees at the same rate they would be earning from the State of Tennessee. The Criminal Secretary position in Anderson County has over the years diverged in its salary level from that offered by the State. The salary currently paid is \$31,122 and the current State salary for a similar position is \$35,830. With pending State salary increases, it is estimated that the new salary for a similar Criminal Secretary position would be \$38,696. We are asking that Anderson County increase the funding for this position to match the State funding so that we will not have employees in the same office, performing the same duties and with the same title at different rates of pay.

Very truly yours,

A handwritten signature in black ink, appearing to read "Dave Clark".

Dave Clark  
District Attorney General

DC/mh

Sec. C

		With Proposed Increases					Comments
<u>Anderson County, Tennessee</u> <u>General Fund</u>		FY2022 Original Budget	FY 2023 Amended Budgeted	No Increase FY 2024 Proposed Revenues & Expenses	FY 2024 Proposed Revenues & Expenses	Increase	
Dept							
53600	District Attorney General	120,951	\$120,951	\$120,951	\$142,203	\$21,252	\$8,908 for compensation increase, \$12,344 insurance

Sec C

GL Account	Description	2021 - 2022 Actual	2022 - 2023 Original Budget	2022 - 2023 Amended Budget	Department Request	Increase
101. -53600-105-	District Attorney General - Supervisor/ Director	\$0.00	\$0.00	\$0.00	\$0.00	
101. -53600-189-	Criminal Secretary and FJC Director - Other Salaries & Wages	\$29,654.00	\$93,601.00	\$93,601.00	\$101,471.00	\$7,870.00
101. -53600-201-	District Attorney General - Social Security	\$1,836.00	\$5,781.00	\$5,781.00	\$6,243.00	\$462.00
101. -53600-204-	District Attorney General - State Retirement	\$1,197.00	\$5,595.00	\$5,595.00	\$6,042.00	\$447.00
101. -53600-206-	District Attorney General - Life Insurance	\$78.00	\$180.00	\$180.00	\$180.00	\$0.00
101. -53600-207-	District Attorney General - Medical Insurance	\$0.00	\$13,375.00	\$13,375.00	\$25,422.00	\$12,047.00
101. -53600-208-	District Attorney General - Dental Insurance	\$0.00	\$572.00	\$572.00	\$869.00	\$297.00
101. -53600-209-	District Attorney General - S/T Disability Insurance	\$139.00	\$439.00	\$439.00	\$474.00	\$35.00
101. -53600-210-	District Attorney General - Unemployment Compensation	\$28.00	\$56.00	\$56.00	\$42.00	(\$14.00)
101. -53600-212-	District Attorney General - Employer Medicare	\$429.00	\$1,352.00	\$1,352.00	\$1,460.00	\$108.00
101. -53600-399-F/CAS	District Attorney General - Other Contracted Services - Family Justice C	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101. -53600-499-F/CAS	District Attorney General - Other Supplies & Materials - Family Justice	\$11,579.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$120,951.00		\$142,203.00	\$21,252.00

SECC

**101 Budget**  
**Election Department**

Sec C

Anderson County, Tennessee  
General Fund

Dept							
51500	Election Commission	523,928	523,928	\$493,473	\$493,473	(\$30,455) CTAS 5%, \$70,000 Election Reimb	
		FY2022 Original Budget	FY 2023 Amended Budgeted	No Increase	Proposed FY 2024	Proposed FY 2024	
				Revenues & Expenses	Revenues & Expenses	Increase	Comments

51500



**Board of Education's Budgets**  
**Fund 141 & Fund 143**

*Sec C*

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	Comments
<u>Other Funds</u>		Original	Amended	Revenues &	
Fund		Budget	Budgeted	Expenditures	
			Amounts		
<b>General Purpose Schools</b>					
141	Revenues	\$67,889,973	\$68,887,995	\$0	\$76,173,000
	Expenditures	\$69,123,546	\$75,512,413	\$0	\$77,670,455
	Excess (Deficiency) of Revenues				Projected Reserves \$16,000,000
	Over Expenditures	<u>(\$1,233,573)</u>	<u>(\$6,624,418)</u>	\$	<u>(\$1,497,455)</u>
<b>Central Cafeteria Plan</b>					
143	Revenues	\$3,429,615	\$3,429,615		\$4,585,500
	Expenditures	\$4,070,610	\$4,665,179		\$5,649,369
	Excess (Deficiency) of Revenues				Projected Reserves \$3,200,000
	Over Expenditures	<u>(\$640,995)</u>	<u>(\$1,235,564)</u>	\$0	<u>(\$1,063,869)</u>

SEC C

General Purpose School

Anderson County, Tennessee  
Fund 141

		<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>
		<b>Original</b>	<b>Amended</b>	<b>Proposed</b>
		<b>Budget</b>	<b>Budgeted</b>	<b>Revenues &amp;</b>
<b>Dept</b>				<b>Expenses</b>
<u>Revenues</u>				
40000	Local Taxes	\$30,922,500	\$30,922,500	\$31,272,500
41000	Licenses and Permits	\$2,500	\$2,500	\$2,500
43000	Charges for Current Services	\$79,000	\$359,000	\$79,000
44000	Other Local Revenues	\$10,000	\$10,000	\$10,000
46000	State of Tennessee	\$36,445,973	\$37,040,432	\$44,334,000
47000	Federal Government	\$130,000	\$195,940	\$175,000
48000	Other Governments and Citizens Groups	\$0	\$0	\$0
49000	Other Sources	\$300,000	\$357,622	\$300,000
<b>Total Revenues</b>		<b>\$67,889,973</b>	<b>\$68,887,994</b>	<b>\$76,173,000</b>
<u>Expenditures</u>				
<u>General Purpose Fund</u>				
71100	Regular Instruction	\$28,670,268	\$29,851,208	\$31,253,213
71200	Special Education Program	\$7,313,100	\$7,567,350	\$7,818,550
71300	Voc Education Program	\$3,213,000	\$3,309,164	\$3,959,015
71400	Student Body Education Program	\$0	\$594,459	\$0
71900	Other	\$0	\$1,792,393	\$0
72110	Attendance	\$244,200	256,200	355,550
72120	Health Services	\$1,504,343	1,509,143	\$1,612,975
72130	Other Student Support	\$1,924,400	1,924,400	\$2,274,850
72210	Regular Instruction Program	\$1,158,880	1,168,880	\$1,102,590
72220	Special Education Program	\$1,593,200	1,618,950	\$1,497,950
72230	Vocational Education Program	\$205,570	205,570	\$205,570
72250	Technology	\$1,949,400	1,994,598	\$1,989,420
72310	Board of Education	\$1,535,065	1,579,200	\$1,809,609
72320	Director of Schools	\$593,600	618,800	\$613,975
72410	Office of Principal	\$5,227,501	5,229,001	\$5,739,714
72510	Fiscal Services	\$701,121	701,121	\$734,260
72520	Human Services/Personnel	\$110,501	110,501	\$112,100
72610	Operation of Plant	\$4,929,427	5,367,627	\$5,515,422
72620	Maintenance of Plant	\$1,898,700	1,814,700	\$1,924,867
72710	Transportation	\$3,902,820	3,906,820	\$4,250,975
72810	Central & Other	\$840,500	888,500	\$392,500
73100	Food Service	\$0	6,255	\$7,350
73300	Community Services	\$107,950	107,950	\$0
76100	Regular Capital Outlay	\$0	2,189,622	\$2,500,000
82230	Education	\$1,500,000	1,500,000	\$2,000,000
99100	Transfer Out	\$0	0	\$0
<b>Total Expenditures</b>		<b>\$69,123,546</b>	<b>\$75,812,412</b>	<b>\$77,670,455</b>
<b>Excess (Deficiency) of Revenues</b>				
<b>Over Expenditures</b>		<b>(551,356)</b>	<b>(\$6,924,418)</b>	<b>(\$1,497,455)</b>

SEC C

**Other Budgets**

**Fund 151, 152 & 156 Debt Service Funds**

**Fund 171 & 177 Capital Projects**

SEC

<u>Anderson County, Tennessee</u> <u>Other Funds</u>		FY 2023 Original Budget	FY 2023 Amended Budgeted Amounts	FY 2024 Revenues & Expenditures	Comments
Fund					
<b>General Debt Service</b>					
151	Revenues	\$1,927,982	\$1,927,982	\$1,943,866	
	Expenditures	\$1,764,508	\$1,764,508	\$1,784,609	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$163,474</u>	<u>\$163,474</u>	<u>\$159,257</u>	Projected Reserves \$900,000
<b>Rural School Debt Service</b>					
152	Revenues	\$1,665,305	\$1,665,305	\$1,771,192	
	Expenditures	\$1,750,412	\$1,750,412	\$1,730,513	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$85,107)</u>	<u>(\$85,107)</u>	<u>\$40,680</u>	Projected Reserves \$491,000
<b>High School Debt Service</b>					
156	Revenues	\$1,859,493	\$1,859,493	\$1,819,950	
	Expenditures	\$1,934,818	\$1,934,818	\$1,881,632	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$75,325)</u>	<u>(\$75,325)</u>	<u>(\$61,682)</u>	Projected Reserves \$300,000
<b>General Capital Projects</b>					
171	Revenues	\$414,838	\$414,838	\$437,143	
	Expenditures	\$414,838	\$414,838	\$437,143	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Projected Reserves \$450,000
<b>Educational Capital Projects</b>					
177	Revenues	\$920,477	\$920,477	\$939,235	
	Expenditures	\$900,760	\$900,760	\$939,235	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$19,717</u>	<u>\$19,717</u>	<u>\$0</u>	Projected Reserves \$600,000

Sec C

**Solid Waste Budget**

**Fund 116**

SEC

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024
<u>Other Funds</u>		Original	Amended	Revenues &
Fund		Budget	Budgeted	Expenditures
		Amounts		
<b>Solid Waste/Sanitation</b>				
<b>116</b>	Revenues	\$2,099,257	\$2,099,257	\$2,130,635
	Expenditures	\$2,065,777	\$2,132,777	\$2,130,556
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$33,480	(\$33,520)	\$79

SECC

**Library Budget**

**Fund 115**

SECC



<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	
<u>Other Funds</u>		Original	Amended	Revenues &	
Fund		Budget	Budgeted	Expenditures	
Libraries			Amounts		
115	Revenues	\$678,595	\$678,595	\$678,695	Property Tax and City Contribution
	Expenditures	\$682,684	\$713,268	\$659,665	
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$4,089)	(\$34,673)	\$19,030	

SEC

**Tourism Budget**

**Fund 128**

*SEC*

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	
<u>Other Funds</u>		Original	Amended	Revenues &	
		Budget	Budgeted	Expenditures	
Fund			Amounts		
<hr/>					
<b>Tourism (Financially Healthy Fund)</b>					
<b>128</b>	Revenues	\$530,000	\$632,290	\$662,671	Hotel Motel Tax
	Expenditures	\$560,000	\$682,290	\$664,084	
<hr/>					
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$30,000)	(\$50,000)	(\$1,413)	
<hr/>					

SFCC

**EMS Budget**

**Fund 118**

*SECC*

**Anderson County, Tennessee**  
**General Fund**

**With Proposed Increases**

<u>General Fund</u>		No Increase					
		FY2022	FY 2023	FY 2024	FY 2024		
		Original	Amended	Proposed	Proposed		
		Budget	Budgeted	Revenues &	Revenues &		
				Expenses	Expenses	Increase	
Dept						Comments	
EMS/Ambulance				No Increase	Option 2	Option 1	3 Options with Option 1 as most desired
118	Revenues	\$6,552,618	\$6,569,079	\$6,476,311	\$6,476,311	\$6,476,311	
	Expenditures	\$6,910,365	\$6,947,541	\$6,866,010	\$6,936,935	\$7,087,505	
	Excess (Deficiency) of Revenues						
	Over Expenditures	(\$357,747)	(\$378,462)	(\$389,699)	(\$460,624)	(\$611,194)	

SEC C

101 Budget  
Sheriff's Department  
54110, 54210, 54230 & 54490

Sec C

		With Proposed Increases					
<u>Anderson County, Tennessee</u>							
<u>General Fund</u>							
		FY2022	FY 2023	No Increase	FY 2024		
		Original	Amended	Proposed	Proposed		
		Budget	Budgeted	Revenues &	Revenues &	Increase	Comments
Dept				Expenses	Expenses		
54110	Sheriff's Department	\$6,318,327	\$6,325,179	\$6,318,327	\$6,827,928	\$509,601	Salary Increases
54210	Jail	\$7,158,206	\$7,913,321	\$7,158,206	\$8,229,504	\$1,071,298	Salary Increases
54230	Correctional Incentive Prog Imprc	\$106,554	\$106,554	\$106,554	\$121,750	\$15,196	Salary Increases
54490	Dispatch/Other Emergency Mana	\$835,652	\$847,547	\$835,652	\$946,606	\$110,954	Salary Increases
		\$14,418,739	\$16,192,601	\$14,418,789	\$18,125,788	\$1,707,049	Total Increase

SEC C

**ANDERSON COUNTY, TN  
SCENARIOS FOR COMPENATION INCREASES**

FUND	INCREASE								
	PAYROLL	1%	2%	3%	4%	5%	6%	7%	13%
GENERAL	\$14,057,238	\$160,238	\$320,477	\$480,715	\$640,954	\$801,192	\$961,431	\$1,121,669	\$2,087,907
LIBRARY	\$292,309	\$3,332	\$6,664	\$9,996	\$13,328	\$16,660	\$19,992	\$23,324	\$43,416
SOLID WASTE	\$151,438	\$1,726	\$3,452	\$5,179	\$6,905	\$8,631	\$10,357	\$12,084	\$22,493
AMBULANCE	\$3,538,204	\$40,332	\$80,664	\$120,996	\$161,328	\$201,660	\$241,992	\$282,324	\$525,526
TOURISM	\$110,500	\$1,260	\$2,519	\$3,779	\$5,038	\$6,298	\$7,558	\$8,817	\$16,412
HIGHWAY	\$992,373	\$11,312	\$22,624	\$33,936	\$45,248	\$56,560	\$67,872	\$79,184	\$147,396
CHANNEL 95	\$52,000	\$593	\$1,185	\$1,778	\$2,371	\$2,964	\$3,556	\$4,149	\$7,724
<b>TOTAL</b>	<b>\$19,194,062</b>	<b>\$218,793</b>	<b>\$437,586</b>	<b>\$656,379</b>	<b>\$875,172</b>	<b>\$1,093,966</b>	<b>\$1,312,759</b>	<b>\$1,531,552</b>	<b>\$2,850,874</b>

FUND	INCREASE								
	PAYROLL	1%	2%	3%	4%	5%	6%	7%	13%
GENERAL	\$5,756,166	\$65,615	\$131,229	\$196,844	\$262,458	\$328,073	\$328,073	\$459,302	\$854,957
Sheriff	\$8,301,072	\$94,624	\$189,248	\$283,872	\$378,496	\$473,120	\$473,120	\$662,367	\$1,232,950

SEC C