

BUDGET COMMITTEE AGENDA
May 04, 2023 AT 4:00 PM, Room 312



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda.....Transfers, not requiring Commission approval (1-15)
3. AC Schools/Julie Minton..... Appropriation & Transfers (16-18)
4. Highway/Gary Long Appropriation (19)
5. EMS/Nathan Sweet Appropriations (20-21)
6. Property Assessor/John Alley Appropriations (22-23)
7. Mayor/Terry Frank Appropriations (24-25)
8. County Commission/Annette Prewitt..... Appropriation (26)
9. General Sessions Judges/Robby Holbrook Transfer/Payroll (27)

SECTIONS:

- Grant Application (A)
- Senior Center Kitchen Renovation/Mayor Frank..... (B)
- FY 23/24 Proposed Budget (C)
- New Business (D)
- Old Business (E)

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
April 30, 2023**

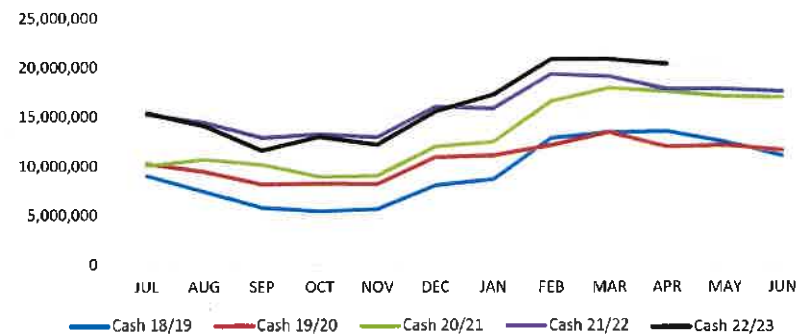
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,091,420	\$ 1,630,684	\$ 3,661,539	\$ 9,261,277	* \$ 15,644,920	\$ 20,337,855
115	Library Fund	\$ -	\$ 346,668		\$ -	\$ -	\$ 346,668	\$ 453,795
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 1,000,205
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 669,666	\$ 669,666	\$ 684,401
121	American Rescue Plan							\$ 11,100,860
122	Drug Control Fund	\$ -	\$ 116,696	\$ 8,754	\$ -	\$ -	\$ 125,450	\$ 134,858
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 65,272	\$ -	\$ 65,272	\$ 48,077
128	Tourism Fund	\$ -	\$ 389,083	\$ -	\$ 200,000	\$ -	\$ 589,083	\$ 743,009
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 1,004,595	\$ -	\$ -	\$ 1,352,002	\$ 4,118,758
141	General Purpose School Fund	\$ -	\$ -	\$ 12,340,351	\$ -	\$ -	\$ 12,340,351	\$ 23,067,483
143	Central Cafeteria	\$ 144,351	\$ 2,241,140	\$ -	\$ -	\$ -	\$ 2,385,491	\$ 3,996,504
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 780,619
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 280,801
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 233,048
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 473,773
177	Education Capital Projects Fund		\$ 548,377	\$ -	\$ -	\$ -	\$ 548,377	\$ 716,283
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,603,613	\$ -	\$ 1,639,406	\$ 1,764,900
		\$ 257,814	\$ 6,744,170	\$ 15,103,379	\$ 5,530,424	\$ 9,930,943	\$ 37,566,730	\$ 69,935,229

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
April

Cash 18/19	13,548,527
Cash 19/20	11,973,749
Cash 20/21	17,583,281
Cash 21/22	17,847,755
Cash 22/23	20,337,855

General Fund Cash Trends



ARPA PROJECTS

		ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL		
		Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00		
		-Less Budgeted To-Date	\$ (6,510,192.17)	\$ (2,834,795.31)	\$ (9,344,987.48)		
		Remaining Allocation	\$ 3,489,807.83	\$ 2,117,278.69	\$ 5,607,086.52		
	Project Identification Number	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS
1	121-58836-189-GA003E	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES
2	121-58836-189-GA003NE	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO
3	121-58836-339-GA012	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO
3.1	121-58836-339-GA912	TN Emergency Broadband Fund Grants -MF Highland	\$ 250,000.00	\$ 7,136.84	\$ 242,863.16	In Progress	YES
4	121-58836-399-GA013	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ -	\$ 103,060.00	In Progress	NO
		EMS Budget Fund Balance Adjustment (Worker Comp/Building/Contents/MotorPool)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES
5	121-58836-599-11802	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES
6	121-58836-716-SD001	County Paving Projects	\$ 2,252,835.64	\$ 771,488.18	\$ 1,481,347.46	In Progress	YES
7	121-67101-402-13101 thru 13106	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 36,884.00	\$ 55,116.00	In Progress	YES
8	121-91401-399-GA001	Claxton Sewerline Study	\$ 30,000.00	\$ -	\$ 30,000.00	Pending	NO
9	121-91401-399-GA010	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 267,426.00	\$ 1,019,170.85	In Progress	YES
10	121-91401-707-GA011	Senior Center Kitchen Improvements	\$ 115,628.00	\$ 9,500.00	\$ 106,128.00	In Progress	YES
11	121-91401-707-SC001	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO
12	121-91401-708-GA002	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 51,994.68	\$ 98,005.32	In Progress	YES
13	121-91401-709-GA005	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 262,721.66	\$ 1,095,004.34	In Progress	NO
14	121-91401-718-11801	Other Vehicles on Capital Requests	\$ 225,000.00		\$ 225,000.00	In Progress	YES
15	121-91401-718-GA004	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 411,832.77	\$ 488,167.23	In Progress	YES
16	121-91401-718-SD002	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES
17	121-91401-731-GA007	Family Justice Center -Building Purchase	\$ 175,000.00	\$ -	\$ 175,000.00	Pending	YES
18	121-91401-732-FJC01	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	Pending	YES
19	121-91401-790-11803	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	NO
20	121-91401-791-GA009	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES
21	121-91401-799-GA006	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 8,070.90	\$ 36,202.10	In Progress	YES
22	121-91401-799-GA008	Repair Chimes	\$ 18,635.00	\$ 9,317.50	\$ 9,317.50	In Progress	YES
23	121-58836-355-GA014	A/V Technology for Room 312	\$ 14,000.00	\$ 4,089.86	\$ 9,910.14	In Progress	NO
24	121-91401-790-GA015		\$ 9,344,987.48	\$ 2,949,007.12	\$ 6,317,271.36		

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ 5/1/2023 APPROPRIATION:
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082835

DECREASE	CODE DESCRIPTION	AMOUNT
118-55130-336	Maint & Repair Equipment	\$ 2,400.00
		\$ 2,400.00

6500

INCREASE	CODE DESCRIPTION	
118-55130-355	Travel	\$ 400.00
118-22130-434	Natural Gas	\$ 2,000.00
		\$ 2,400.00

Detailed Justification / Explanation :

Equipment repair has been lower than expected this FY. Increasing travel to pay for one of our instructor coordinators to attend required training in June, instead of July as originally planned. Natural Gas has been higher than originally budgeted.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Natural Gas will need to be increased next FY, was not in our submitted budget. Others are one time amendment

①

Page 1 of 1**TYPE OF AMENDMENT**

0082636

NAME: Nichole Brooks

INCREASE	DECREASE	AMOUNT
101-51400-320	Dues & memberships	1,180
101-51400-435	Office Supplies	1,000

[illegible]

3917
500

11

11



W/O

Motion

\$ 2,180

Cover Cost

Please attach additional sheet if more information is needed

②

**ANDERSON COUNTY GOVERNMENT
BUDGET AMENDMENT REQUEST**

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

82837

DEPARTMENT: LT

FROM: BRIAN YOUNG

(Department Contact Person)

DATE: April 11, 2023

<u>INCREASE / DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
101-52600-435	OFFICE SUPPLIES	\$307.05

942

<u>INCREASE / DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
101-52600-425	GASOLINE	\$200.00
101-52600-338	VEHICLE MAINT.	\$107.05
	TOTAL	\$ 307.05

Justification / Explanation: OIL CHANGE AND GASOLINE

***Please attach additional sheet if necessary for additional information.*



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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 3/8/2023TRANSFER: ☒APPROPRIATION: ☐

0082840

DEPARTMENT: **AC LIBRARY BOARD**FROM: Briceville Public Library

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
decrease		
1155600 790-1000	Other Equipment	\$300 <i>300</i>
1155600 524-1000	Staff Development	60⁰⁰ \$100.00 <i>80</i>
317-1000	Data Processing	\$ 6.30 <i>6.30</i>
355-1000	Travel	\$ 100.00 <i>100</i>
437-1000	Periodicals	\$ 15.17 <i>15.17</i>
		\$ 501.47

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	\$
increase		-
1155600 452-1000	Utilities	\$ 501.47
		\$ <i>501.47</i>

Detailed Justification / Explanation :

This is a one time transfer of funds

APR 14 12:38 PM FINANCE

to cover shortfall in Utilities.

What Impact does this amendment/appropriation have on next year's budget? **(One time amendment or a permanent increase)**

One time increase.

Request Approved by the ACLB

Date:

Submitted by:

Please attach additional sheet if more information is needed

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 4/4/2023

TRANSFER: ☒

APPROPRIATION: ☐

0082841

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-499-4000	Other Supplies/Miscellaneous	\$264.30
115-56500-432-4000	Book Purchases	500.00
		\$ 764.30

500

888

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-452-4000	Utilities	\$764.30
		\$ 764.30

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Transfer to cover shortfall in utilities for the next quarterly bill. Quarterly bill for utilities is expected to be higher than usual due to higher rates and more extreme temperatures through December 2022.

What Impact does this have on next year's budget? **(One time amendment or a permanent increase)**

One Time

Please attach additional sheet if more information is needed

APR 14 23 PM 2:01 FINANCE

6

Page ____ of ____

TYPE OF AMENDMENTAPPROPRIATION: ☐

FROM:

0082842

DATE 4/18/2023

INCREASE / <u>DECREASE</u> (circle one)		CODE DESCRIPTION	
62000-207	Employee Medical Insurance		\$ 15,300.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____ Motion			\$ 15,300.00

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0082843

Human Resources & Risk Mgmt.

Kim Jeffers-Whitaker, Director

4/28/2023

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-307	Communication	\$ 200.00
101-51310-307	Postage Charges	\$ 100.00
101-51310-524	Staff Development	\$ 2,700.00
	TOTAL	\$ 3,000.00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-51310-317	Data Processing Services	\$ 3,000.00
	TOTAL	\$ 3,000.00

7976

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Detailed Justification / Explanation :

Due to an unexpected charge of mobile device, additional funds are needed to cover the cost - not reoccurring.

Due to an increase in medical leave, additional postage is needed to cover required communication.

To maintain HR staff knowledge, skills and abilities, a transfer of funds is being requested to cover additional training - not reoccurring.

A transfer of funds from 317 is being requested to cover the additional charges due to a data processing services decrease for this fiscal year.

This request for transfer does not impact future budgets.

Please attach additional sheet if more information is needed

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0082844

Sheriff's Department

Zach Allen/Russell Barker

5/1/2023

Increase		CODE DESCRIPTION						AMOUNT
101-54210-355		Transportation/Travel						\$1,500.00
101-54210-340		Medical Services						\$2,700.00
101-54210-359		Disposal Fees						\$500.00
						TOTAL		\$4,700.00

Decrease		CODE DESCRIPTION						
101-54210-524		Staff Development						\$1,600.00
101-54210-309		Contracts- government agencies						\$3,100.00
						TOTAL		\$4,700.00

2430
5480

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Detailed Justification / Explanation :

This transfer is to cover new employees medical services, travel for training,

and disposal fees due to increase by providers.

93

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

0082845

Sheriff's Department

Kenny Sharp

Steve Owens/Russell Barker

3/6/2023

Increase		CODE DESCRIPTION						AMOUNT
101-54110-414		Duplicating Supplies						\$500.00
101-54110-340		Medical Services						\$705.00
101-54110-716		L.E. Equipment						\$3,600.00
101-54110-431		L.E. Supplies						\$1,500.00
							TOTAL	\$6,305.00

Decrease		CODE DESCRIPTION						
101-54110-524		Staff Development						\$6,305.00
							TOTAL	\$6,305.00

9332

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Detailed Justification / Explanation :

This transfer is to cover duplicating supplies for the copiers at ACSO , new employees medical services, protective vests, and law enforcement supplies.

10

Page of

TRANSFER:



0082846

FROM:

Trustee

FROM: Regina Copeland / Janis Willford

DATE 4/24/23

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
101-52400-711	Furniture & Fixtures	1000.00
101-52400-334	Maintenance Agreements	1381.00
		\$ 2381.00

[illegible]

Detailed Justification / Explanation :

Detailed Justification / Explanation :

moving money to order envelopes, paper + toner for all our Trustee locations.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐ APR 19 '23 PM 3:48 FINANCE

DEPARTMENT:

FROM:

CIRCUIT COURTREX LYNCH

Rex 0082847

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
101-53100 337	MAINTENANCE & REPAIRS	\$ 1,000.00
101-53100 499	BOUND BOOKS	\$ 2,000.00
		\$ 3,000.00

1513

2000

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	
101-53100 435	OFFICE SUPPLIES	\$ 3,000.00
		\$ 3,000.00

Detailed Justification / Explain:

Transferring to Office Supply code to purchase supplies for the remainder of the FY

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None. Just a code transfer.

Please attach additional sheet if more information is needed

(12)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0082848

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 4/20/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-499		Other Materials and Supplies	\$ 50,000.00
Total			\$ 50,000.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-410		Custodial Supplies	\$ 50,000.00
Total			\$ 50,000.00

79,353

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To transfer funds for other supplies needed through remainder of year for regular operations.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0082849

DEPARTMENT: Nurses

FROM: Kathryn Price

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-355		Travel	\$ 3,000.00
Total			\$ 3,000.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-413		Drug and Medical Supplies	\$ 3,000.00
Total			\$ 3,000.00

18,843

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To transfer funds for travel purposes needed to complete school year,
including conference travel.

14

ANDERSON COUNTY BUDGET AMENDMENT REQUEST**TYPE OF AMENDMENT**

TRANSFER:

☒

APPROPRIATION:

0082838

DEPARTMENT:

Tourism

FROM:

Stephanie Wells

Increase	CODE DESCRIPTION	AMOUNT
128-58110-302	Advertising	\$7,000.00
TOTAL		\$7,000.00

Decrease	CODE DESCRIPTION	AMOUNT
128-58110-302-4000	Advertising-Move to Anderson	\$7,000.00
TOTAL		\$7,000.00

7000

Motion	
<input type="checkbox"/>	To Approve
<input type="checkbox"/>	To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	W/O
Seconded	

Detailed Justification / Explanation :

Transferring funds to partner with Explore Oak Ridge to contract with Arrivalist which is a research platform that tracks visitation numbers and trends.

Impact on next year's budget : No

15

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ *Payroll*

APPROPRIATION: ☐

0082850

DEPARTMENT: Federal Programs
LEAPS - Lottery for Education Afterschool Programs

FROM: Katrina Oakley, Federal Programs I

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	71400	105	Program Director	\$ 2,508.00
141	71400	116	Teacher Salaries	\$ 3,750.00
141	71400	189	Other Salaries & Wages	\$ 4,224.00
141	71400	204	Retirement	\$ 728.96
141	71400	212	Medicare	\$ 12.38
141	71400	355	Travel	\$ 913.10
141	71400	422	Food Supplies	\$ 500.00
141	71400	429	Instructional Supplies & Materials	\$ 3,098.67
			Total	\$ 15,735.11

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141	71400	163	Educational Assistants	\$ 15,160.00
141	71400	201	Social Security	\$ 575.11
			Total	\$ 15,735.11

48,459
11,527

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : _____

To Budget with the approved state budget (ePlan) _____

16

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

Payroll

APPROPRIATION: ☐

0082851

DEPARTMENT: Coordinated School Health

FROM: Anna Hurt

DATE: 4/24/2023

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-355-COSH	Travel	\$ 4,000.00
Total		\$ 4,000.00

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-189-COSH	Other Salaries and Wages	\$ 1,000.00
141-72120-348-COSH	Postage	\$ 100.00
141-72120-349-COSH	Printing	\$ 210.00
141-72120-499-COSH	Other Materials and Supplies	\$ 1,350.00
141-72120-524-COSH	Staff Development	\$ 1,340.00
Total		\$ 4,000.00

*2573
100
210
6915
1340*

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion _____

Detailed Justification / Explanation : To transfer funds for Coordinated School Health related travel to State
required meetings and program conferences.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082852

DEPARTMENT: Student Services

FROM: Paula Sellers

DATE: 4/18/2023

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34555	Restricted for Education	\$ 12,000.00
Total		\$ 12,000.00

123.4

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72110-499	Other Materials and Supplies	\$ 12,000.00
Total		\$ 12,000.00

Motion _____

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded
Motion _____

Detailed Justification / Explanation : To appropriate funds for Student Services technology equipment upgrades and supplies as needed.

Page ____ of ____

0082853

APPROPRIATION:

FROM:

DATE 4/28/2023

2nd May
Request
Corrected

13/

1,004,595

55,000.00
50,000.00

May be short on uniforms

19

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday
before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: 5/1/2023 APPROPRIATION: X
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082856

INCREASE	CODE DESCRIPTION	AMOUNT
118- 44990 -LASH	Lash Grant Funds	\$ 1,800.00
	Other Local Revenues	
		\$ 1,800.00

INCREASE	CODE DESCRIPTION	
118-55130-524-LASH	Staff Development	\$ 1,800.00
		\$ 1,800.00

Detailed Justification / Explanation :

Transferring grant funds awarded for the purchase of books for Pre-hospital Trauma Life Support class

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

20

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: 5/1/2023 APPROPRIATION: X
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082857

INCREASE	CODE DESCRIPTION	AMOUNT
118-48610	RKS Venture Inc	\$ 630.00
		\$ 630.00

INCREASE	CODE DESCRIPTION	
118-55130-499	Other Supplies and materials	\$ 630.00
		\$ 630.00

Detailed Justification / Explanation :


Transferring donated funds from Freddy's in Oak Ridge to help pay for EMS Week events

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)



















One time amendment

21

NEXTOPEN



Home Tools

 Back
  Save And Close
  Save And New
  Delete
  Audit
  New
  View
  New Template
  Previous
  Next
  Refresh
  Cut
  Copy
  Paste
  Undo
  Clear
  Select All
  Close All

151. -82310-510 - GL Account Inquiry
 115. -56500-317-3000 > 2022 - 2023 - GL Account Fiscal Year Inquiry

View

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Window

Menu

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 - General Ledger
 - GL Account Inquiry
 - GL Accounts
 - Duplicate GL Accounts
 - Transactions
 - Bank Reconciliation
 - Period End
 - Budgeting
 - Administration
 - Utilities
 - Reporting
 - Reports
 - Report Wizard
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 - Employees
 - Leave
 - Timesheets
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 - ACH
 - Period End
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 - Data Interchange
 - Administration
 - Utilities
 - Reporting
 - Monitoring
- Point Of Sale
- Purchasing
- Tools
- System Administration

Misc Receipt - 19920 - Transaction

[Home](#) > [GL Accounts](#) > [GL Account Fiscal Year](#) > Transaction

General Internal Notes Entries

Division:	Anderson County
Special Processing:	Point Of Sale Transaction
Posting Status:	Posted
Batch ID:	
Date:	1/24/2023
Period:	January 2023
Transaction Type:	Misc Receipt
Number:	19920
Description:	RKS VENTURES INC
Bank Account:	
Check Type:	
Reference:	
Debit Amount:	\$630.00
Credit Amount:	\$630.00

**ANDERSON COUNTY GOVERNMENT
BUDGET AMENDMENT REQUEST**

APR 19 '23 PM 12:21 FINANCE

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

Property Assessor

FROM: *John K. Almy, Jr.*
(Department Contact Person)

DATE: March 20, 2019

0082854

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 331	Legal Services	15,000

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 34615 - 1000		15,000

52,118

Justification / Explanation:

***Please attach additional sheet if necessary for additional information.*

ANDERSON COUNTY GOVERNMENT BUDGET AMENDMENT REQUEST

APR 19 '23 PM 12:21 FINANCE

Important Note: This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

Property Assessor

FROM: *Linda K. Oley, Jr.*
(Department Contact Person)

DATE: March 20, 2019

0082855

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 52300 - 305	Audit Services	4,083

INCREASE / DECREASE CODE:	DESCRIPTION	AMOUNT
101 34615 - 1000		4,083

52,118

Justification / Explanation:

***Please attach additional sheet if necessary for additional information.*

23

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082860

DEPARTMENT:

FROM:

Law Director/Recovery Lawsuits

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-51400-331-RECOV	County Attorney - Legal Services - Recovery Lawsuits	\$ 52,545.24
	Total	\$ 52,545.24
DECREASE		
101-39000	Unassigned Fund Balance	\$ 52,545.24
	TOTAL	\$ 52,545.24

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Invoices for recovery lawsuits from Miller Legal.

This should complete billing from Miller

4 invoices \$28,021.23, \$19,026.96, \$2,026.80 & \$3,470.25

Impact on 23/24 Budget - NO

24

Page ____ of ____

TYPE OF AMENDMENT

DATE 5/1/23

9.2m

MAY 1 '23 AM 11:40 FINANCE

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: [REDACTED]

0082859

DEPARTMENT:

FROM:

County Commission _____

Annette Prewitt

5/1/2023

Increase	CODE DESCRIPTION	AMOUNT
101-51100-355	Travel	\$ 1,800.00
TOTAL		\$ 1,800.00

Decrease	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned Fund Balance	\$ 1,800.00
TOTAL		\$ 1,800.00

9.2m

<p>Motion</p> <div style="margin-left: 20px;"> <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> With <input type="checkbox"/> W/O </div> </div> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

MAY 1 '23 AM 9:59 FINANCE

Detailed Justification / Explanation :

To pay travel expenses for nine Commissioners to attend the

May Legislative Conference in Gatlinburg. Shortage in the fund is due to more

commissioners attending conferences in this fiscal year and an increase in meals and mileage

rate.

Impact on 22/23 budget

One Time Increase

26

Please attach additional sheet if more information is needed

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: **X Payroll**

APPROPRIATION:

0082858

DEPARTMENT:

FROM:

General Sessions Judges

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-53310-103	General Sessions Judge - Assistant(S)	\$ 8,700.00
101-53310-204	General Sessions Judge - State Retirement	\$ 3,035.47
101-53310-210	General Sessions Judge - Unemployment Compensation	\$ 25.00
	Total	\$ 11,760.47
DECREASE		
101-53310-189	General Sessions Judge - Other Salaries & Wages	\$ 5,961.47
101-53310-206	General Sessions Judge - Life Insurance	\$ 55.00
101-53310-207	General Sessions Judge - Medical Insurance	\$ 3,100.00
101-53310-208	General Sessions Judge - Dental Insurance	\$ 514.00
101-53310-320	General Sessions Judge - Dues And Memberships	\$ 1,080.00
101-53310-524	General Sessions Judge - Staff Development	\$ 1,050.00
	TOTAL	\$ 11,760.47

5961.47
138
9221
75389
1080
1050

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detailed Justification / Explanation :

With the Election of 2 new Judges, and new assistants there was a vacation payout in code 103

This created a funding issue in that code as well as social security and unemployment.

Impact on 23/24 Budget - NO

21

ANDERSON County Government Grant Pre-Application Notification Form	
Department/Office/Agency Applying for Grant: <u>Brentville Public Library</u> Application Deadline: <u>4.12.23</u>	
Fund Source Type (i.e. State-Direct, Federal thru State, Federal-Direct, Other): <u>TN State Archives</u>	
Funding Agency Name: <u>TN State Archives</u>	
Grant/Program Title: <u>2024 TOP Grant</u>	
Grant Period Begins: <u>7-1-23</u> - <u>6-30-24</u>	
Grant Period Ends: <u>6-30-24</u>	
Total Grant Project Costs: \$ <u>1090.05</u>	
Grant Amount Provided by Funding Agency: \$ <u>1035.55</u>	
Is a County Match Required? (Yes/No): <u>Cash</u> <input checked="" type="checkbox"/> or In-Kind <input checked="" type="checkbox"/> or Both <input type="checkbox"/>	
County Matching Amount Required: \$ <u>5%</u> <u>154.50</u> <u>Match Library</u>	
Grant Revenue Type (Advance Payment or Reimbursement):	
Indirect Cost Availability (Yes/No):	
Purpose of Grant: <u>Will expand wireless coverage inside and outside the library premises.</u>	
Person Responsible for Grant Program Management (Program Manager): <u>Daphne Wincham</u>	
Person Responsible for Approving Allowable Costs:	
Person Responsible for Requesting Revenue Claims:	
Post Grant Obligations(Yes/No):	
Post Grant Obligation Information (ongoing staffing, programing, maintenance, etc.):	
Grant Requirements for Equipment, Ownership & Insurance:	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	
Grant Requirements for Contracted Services:	
Will this grant add Value to Anderson County Fixed Assets? (Yes/ No):	
Will this grant add Expense to Anderson County's Insurance Expense? (Yes/No):	
Funding Agency Contact Information	
Contact Name/Title	<u>Jennifer Cowan-Henderson Director of Planning & Dev.</u>
Phone	<u>615-741-1923</u>
Email	<u>jennifer.cowan-henderson@tn.gov</u>
Submitting Department Head Signature:	<u>Daphne Wincham</u> Date: <u>4.12.23</u>
Grant Coordinator Signature:	<u>[Signature]</u> Date: <u>4/12/23</u>

SEC A



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 1, 2023

Commissioner Shain Vowell
Chairman, Anderson County Budget Committee,

RE: Budget Agenda

Dear Chairman Vowell and Honorable Members of Budget Committee,

As discussed prior, we had to go back out to bid on the renovations at the Senior Center to perform necessary mechanical, electrical, utility, and other improvements for the kitchen completion.

We have information attached for a base bid. We had five contractors attend the pre-bid meeting, with ultimately three submitting bids. We have a portion of funds already reserved, and in addition, we have an improvement grant from the State of TN in the amount of \$8,000 that is eligible to spent on this project. To award the base bid for kitchen completion, we are requesting: \$135,852.00 from ARP Revenue Loss funding in order to award to low bidder Jenkins & Stiles. In addition to lowest bid, they also have the shortest timeframe for days to complete (60 days).

In addition, while we were going out to bid, we proposed five possible alternates if commission was interested in accomplishing other improvements while a construction firm was mobilized and on-site. The attached slide deck gives a very brief summary of each proposed alternate. If commission has an interest in some, all, or none of the alternates, the slides break down the proposed area of renovation.

If you have any questions, please let me know!

Sincerely,



Renovation: Senior Center

BID BREAKDOWN

Base Bid:

DETAILS:

- Finish Kitchen Renovation
- Wire new appliances
- Purchase and Install New Kitchen Appliances

COVERED NEEDS:

- Cover increased demand from our aging population
- Create a work space where food can be stored and prepared in a space designed for large scale preparation.



Typical Sound Absorbing Partition (3-5/8" Metal Studs)

5/8" GYPSUMBOARD ON BOTH SIDES OF 3/8" METAL STUDS AT 16" O.C. PROVIDE SOUND ATTENUATING INSULATION OF 42 STC OR BETTER IN CAVITY. EXTERIOR WALL ASSEMBLY TO DECK. PROVIDE MOISTURE-RESISTANT GYPSUMBOARD IF WALL FACE CONTAINS A PLUMBING FIXTURE. IS LOCATED IN A RESTROOM, OR IS WITHIN 2' OF A PLUMBING FIXTURE.



Typical Partition (3-SW Metal Stud)

5/8" GYPSUM BOARD ON BOTH SIDES OF 3/8" METAL STUDS AT 16" O.C. EXTEND WALL ASSEMBLY TO 12" A.F.F. FOR 5' ABOVE FINISHED CEILING. PROVIDE MOISTURE-RESISTANT GYPSUM BOARD IF WALL FACE CONTAINS A PLUMBING FIXTURE, IS LOCATED IN A RESTROOM OR IS WITHIN 2' OF A PLUMBING FIXTURE.



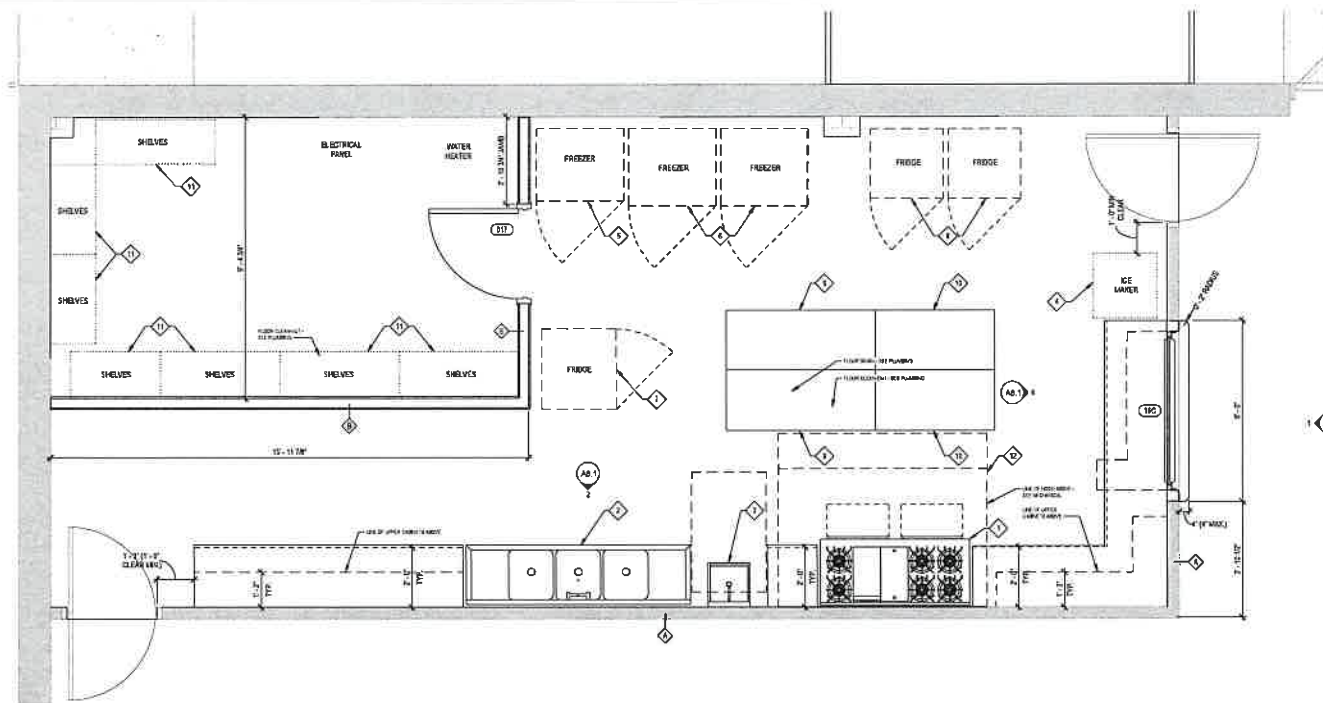
Initial Partition (Match Existing Adjacent)

PARTITION TO MATCH EXISTING ADJACENT CONSTRUCTION

	Part Number	Description	Material	Model Part No.	Fabricated By	Coated By	Vendor	Quantity	Notes
①	Commercial Gas Range w/ Double Oven	30" x 36-1/2" x 66-3/8"	As Supplied by K&Tm	R19-026	Danner	General Contractor	K&Tm	1	
②	Commercial Commercial Dish Soap	17" x 39" x 4-1/2"	Eddy Glass	BK-01	General Contractor	General Contractor	K&Tm	1	
③	Handwashing Sink	17" x 15"	Valugh	K1018-CP	General Contractor	General Contractor	K&Tm	1	Mount 3FA, F.T.
④	Ice Maker	36" x 22" x 40"	-	-	Oshner	Oshner	-	1	
⑤	Freezer	20" x 22" x 67-1/2"	-	-	Oshner	Oshner	-	1	
⑥	Freezer	20" x 21" x 63-1/2"	-	-	Oshner	Oshner	-	1	
⑦	Refrigerator	30" x 22" x 65"	-	-	Oshner	Oshner	-	1	
⑧	Refrigerator	36" x 29-1/8" x 62"	-	-	Oshner	Oshner	-	1	
⑨	Commercial Work Table	24" x 60" x 35-1/2"	Advanta Tables	TTF-246-K	Oshner	Oshner	-	1	
⑩	Commercial Work Table	24" x 48" x 35-1/2"	Advanta Tables	TTF-244-K	Oshner	Oshner	-	1	
⑪	Shelving Units	-	-	-	Oshner	Oshner	-	1	
⑫	Vent Hood	See Mechanical	See Mechanical	See Mechanical	General Contractor	General Contractor	See Mechanical	1	

2	Wall Type Legend HTS
---	-------------------------

3	Kitchen Equipment Schedule KES
---	-----------------------------------



1	Enlarged Kitchen Plan 14' x 14'
---	------------------------------------



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Phase 2 Renovations for:
**Anderson County Senior
Center**
98 Mariner Point Drive
Clinton, Tennessee 37716



Project Phase: Construction Documents

[illegible]

Job Number: 20033
Kitchen Equipment Plan &
Schedule

A1.2

SEC B

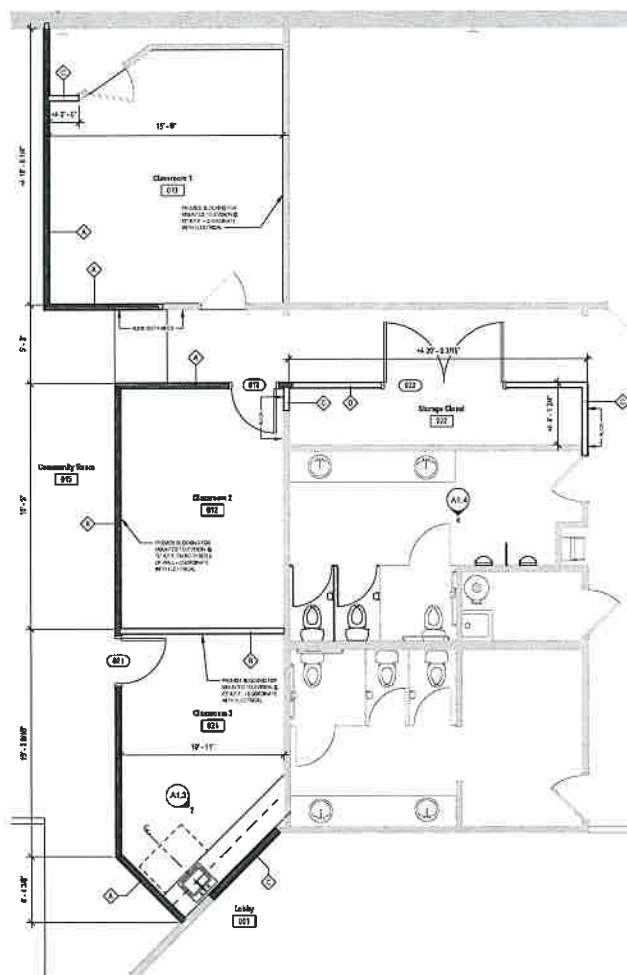
Alternate 1: Classroom Reconfiguration

DETAILS:

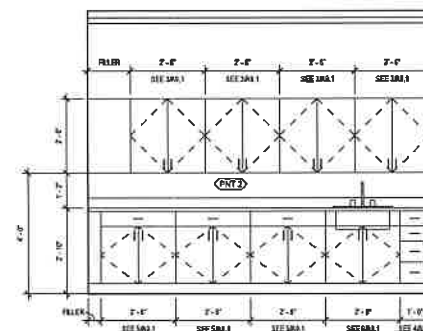
- Demo old kitchen
- Construct new classroom
- Remodel classroom into medical and health education
- Increase classroom space

COVERED NEEDS:

- Replace old kitchen area with a classroom.
- Classroom for medical assessments and first aid training.
- Reconfigure the classrooms for educational needs.



1	Add Alternate 1 - Classroom Reconfiguration Plan 1st - 1st
---	---



2	Add Alternate 1 - Classroom Interior Elevation 12' x 15'
---	---



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Phase 2 Renovations for:
**Anderson County Senior
Center**
98 Mariner Point Drive
Clinton, Tennessee 37716



Project Phase: Contract Documents

[illegible]

Job Number: 2003

Add Alternate Plans & Elevations

A1.3

SCD

Alternate 2: Activity Room Reconfiguration

DETAILS:

- Demo angled walls
- Create an easier access point to the fire exits
- Add in sink to the activity room

COVERED NEEDS:

- Create a space more conducive to the senior center's top activity, crafts
- Create accessible storage space for the craft supplies
- Sink is needed so that immediate wash of chemicals if needed and reduce traction throughout the building
- Wash craft and paint supplies

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Phase 2 Renovations for:
Anderson County Senior Center
 98 Mariner Point Drive
 Clinton, Tennessee 37716



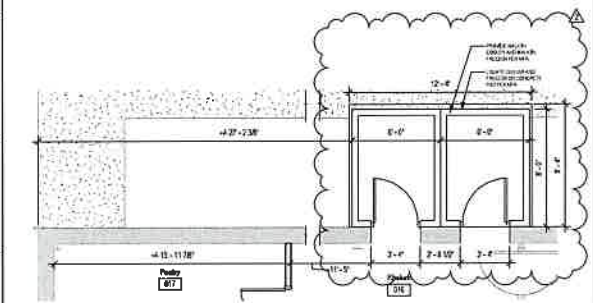
Project Phase: Construction Documents

Issue	Date	Description
1	03.14.2023	Revisions
2	03.14.2023	Revisions
3	03.14.2023	Revisions
4	03.14.2023	Revisions
5	03.14.2023	Revisions
6	03.14.2023	Revisions
7	03.14.2023	Revisions
8	03.14.2023	Revisions
9	03.14.2023	Revisions
10	03.14.2023	Revisions

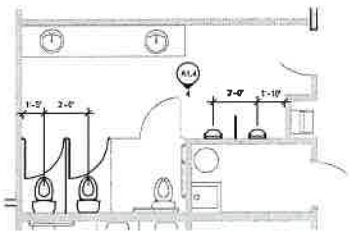
Job Number: 20033
 Add Alternates Plans & Elevations

A1.4

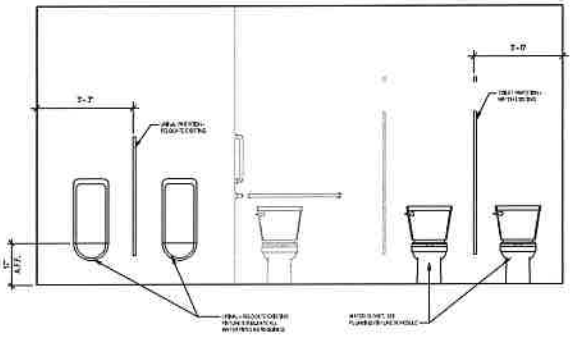
SEC B



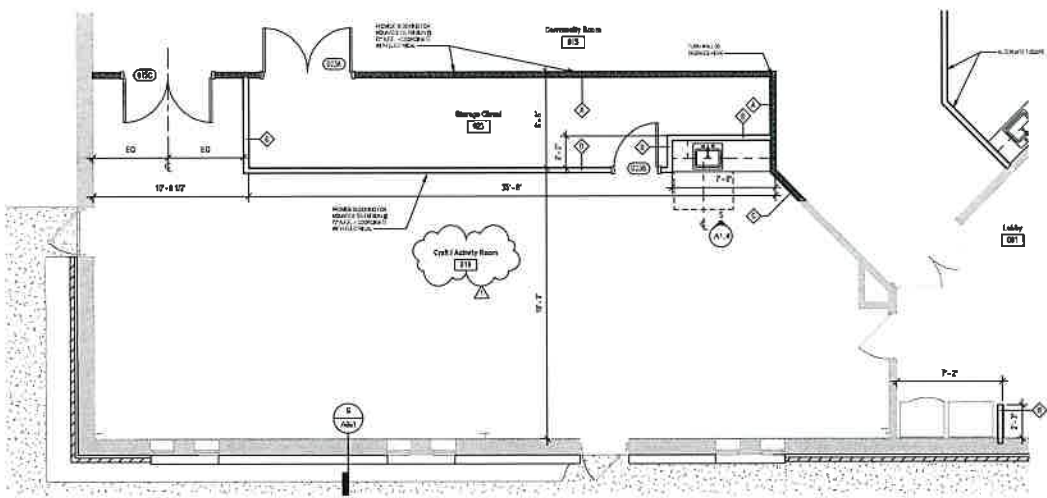
2 Add Alternate 3 - Walk-In Cooler Plan
 1/4" = 1'-0"



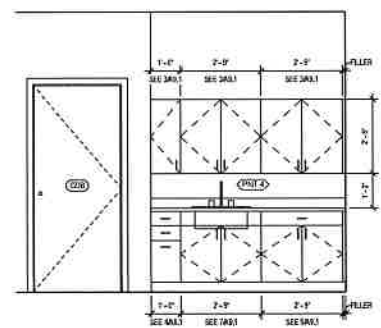
3 Add Alternate 5 - Men's Restroom Plan
 1/4" = 1'-0"



4 Add Alternate 5 - Men's Restroom Interior Elevation
 1/4" = 1'-0"



1 Add Alternate 2 - Craft / Activity Room Reconfiguration
 1/4" = 1'-0"



5 Add Alternate 2 - Craft / Activity Room Interior Elevation
 1/4" = 1'-0"

Alternate 3: Walk-in Cooler/ Freezer

DETAILS:

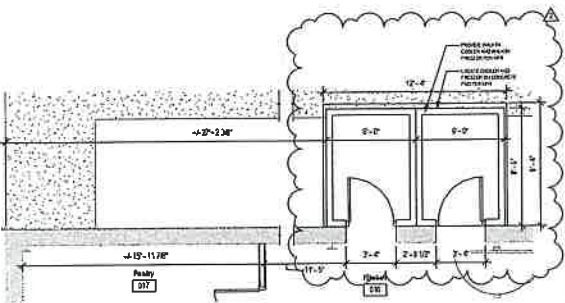
- Add walk in cooler and walk in freezer
- Open outside wall for access
- Install electrical requirements

COVERED NEEDS:

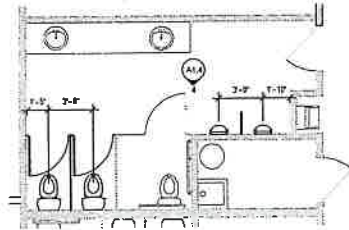
- The increased need for food and food preparation has created an increased demand for storage
- Capability of storing food properly
- Ability to take in excess donations

Date: August 11, 2023
 Drawn By: [Signature]
 Project: Anderson County Senior Center

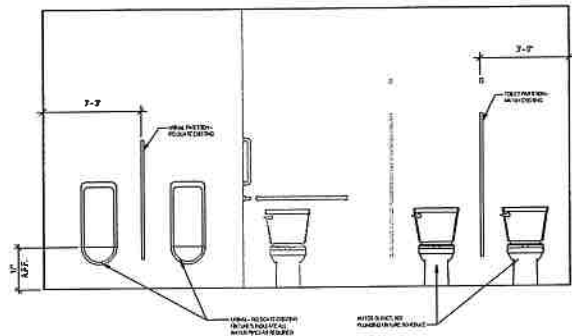
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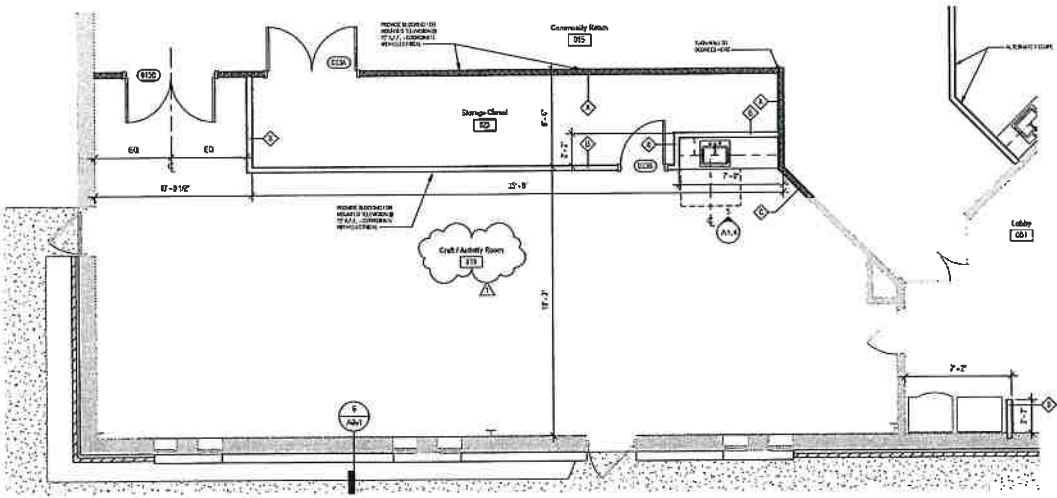
2 Add Alternate 3 - Walk-In Cooler Plan
 12' x 11'0"



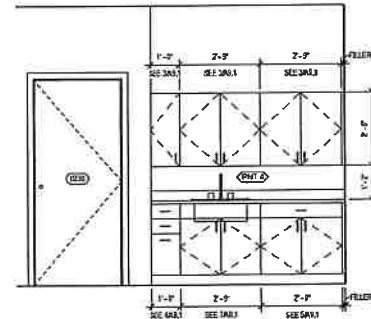
3 Add Alternate 5 - Men's Restroom Plan
 7'0" x 7'0"



4 Add Alternate 5 - Men's Restroom Interior Elevation
 12' x 14'



1 Add Alternate 2 - Craft / Activity Room Reconfiguration
 12' x 12'



5 Add Alternate 2 - Craft / Activity Room Interior Elevation
 12' x 12'



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Phase 2 Renovations for:
Anderson County Senior Center
 96 Mariner Point Drive
 Clinton, Tennessee 37716



Project Phase: Construction Documents

Issue	Date	03/23/2023
1	03/23/2023	03/23/2023
2	03/23/2023	03/23/2023
3		
4		
5		
6		
7		
8		
9		
10		

Job Number: 200333
 Add Alternate Plans & Elevations

A1.4

Sec B

Alternate 4: Exterior Improvements

DETAILS:

- Update exterior openings
- Create new storefront that is more accessible for seniors
- Provide needed maintenance and reduce future issues

COVERED NEEDS:

- Accessibility
- Weatherization
- Maintenance needs (Repair now or replace later)
- Increase energy efficiency

DATE: 3/15/23 14:33:14
 Drawn By: JLD
 File: A3.2.2 - Phase 2 Renovation - Anderson County Senior Center.dwg

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Phase 2 Renovations for:
Anderson County Senior Center
 95 Mariner Point Drive
 Clinton, Tennessee 37716



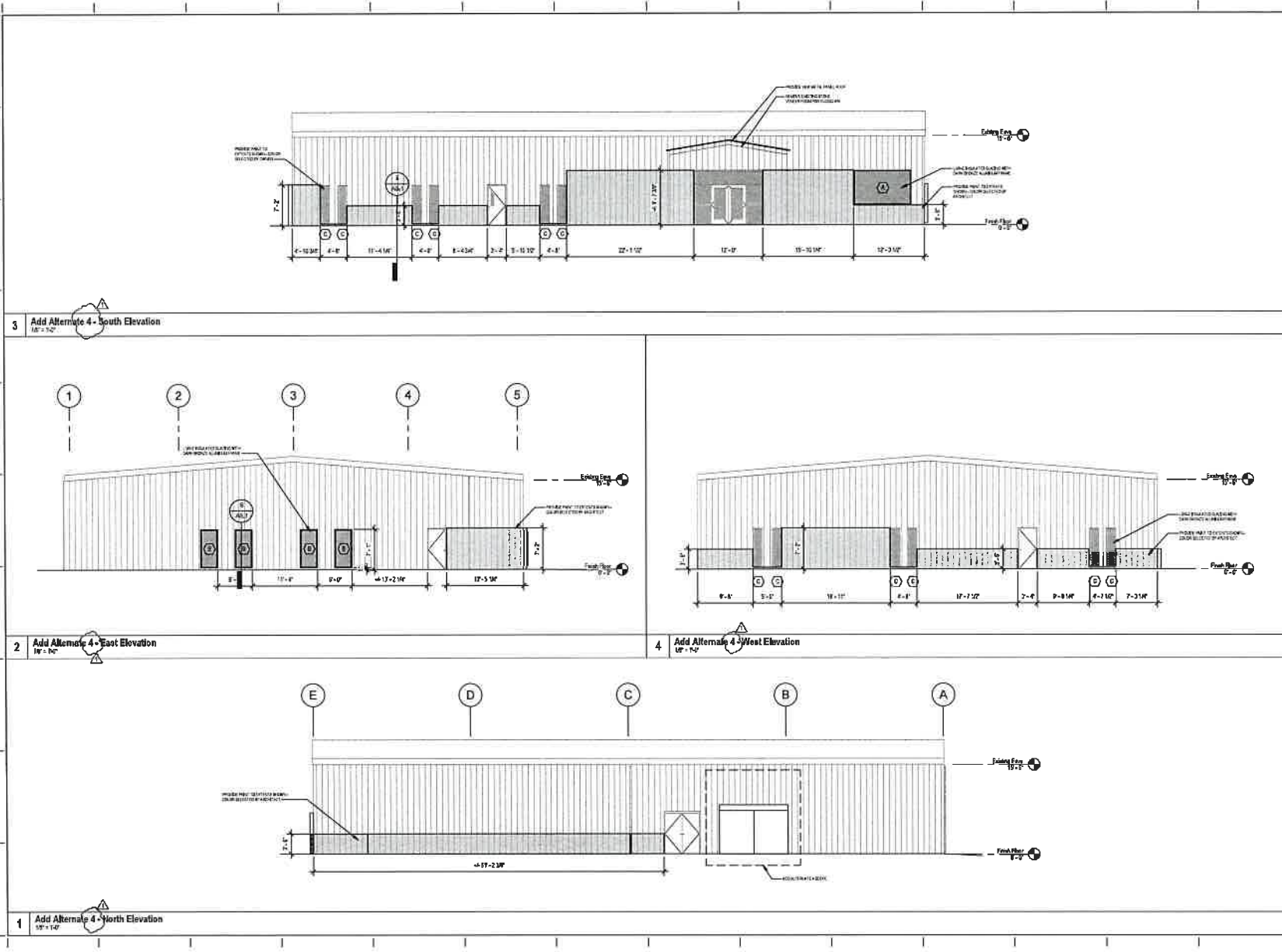
Project Phase: Construction Documents

Issue Date: 02/03/23		
Revisions		
No.	Description	Date
1	Revision 1	02/14/2023

Job Number: 20033
 Elevations - Alternate 4

A3.2

Sec B



Alternate 5: Men's Restroom

DETAILS:

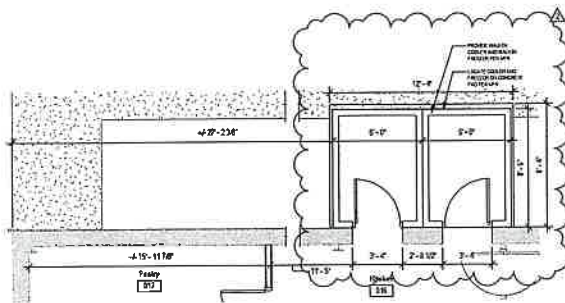
- Move 2 Urinals to open wall and add a partition.
- Add 2 commodes where the urinals were located.

COVERED NEEDS:

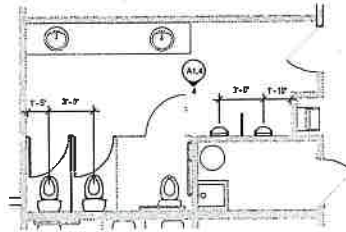
- Only have 1 commode currently.
Dire need for more seated options.
- Capable of keeping the urinals with relocation.
- Frees up the ADA accessible commodes.

DATE: 02/09/2023 11:11:02 AM
 Drawn By: J. Baker
 Checked By: J. Baker
 File: 19_1000_Planets 2023_Arden County Senior Center Construction Documents.dwg

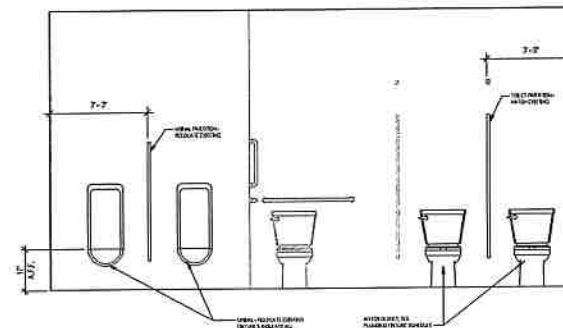
© 2023 Arden County Senior Center, Inc.
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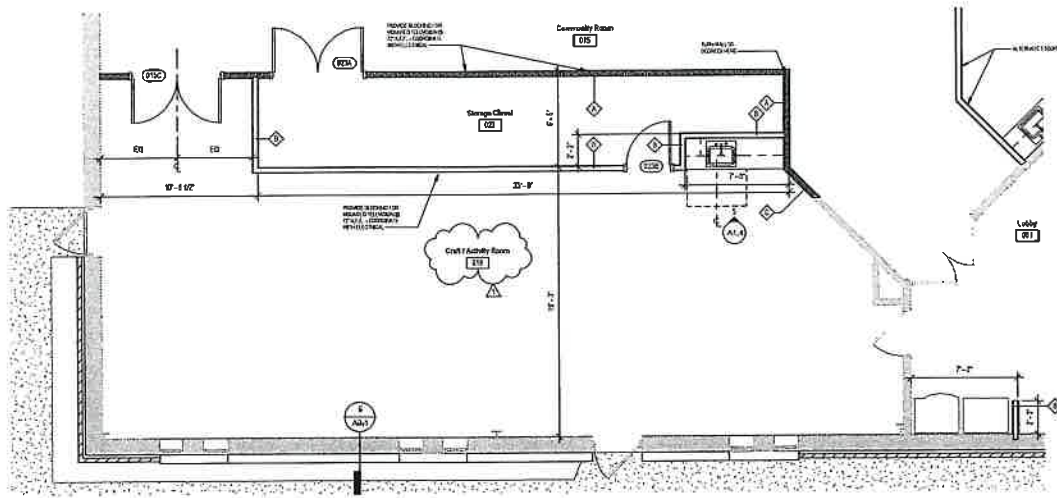
2 Add Alternate 3 - Walk-In Cooler Plan
 10' x 10'



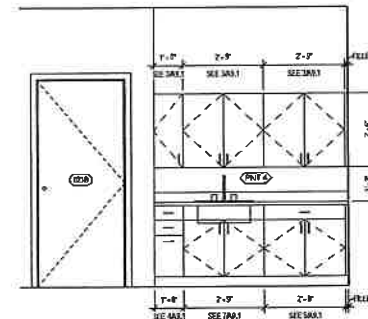
3 Add Alternate 5 - Men's Restroom Plan
 10' x 14'



4 Add Alternate 5 - Men's Restroom Interior Elevation
 10' x 14'



1 Add Alternate 2 - Craft / Activity Room Reconfiguration
 16' x 12'



5 Add Alternate 2 - Craft / Activity Room Interior Elevation
 10' x 14'



studio four design inc.
 architecture | interiors
 414 daniel avenue | Knoxville, TN 37902
 865.523.5601 | studiofourdesign.com

Phase 2 Renovations for:
Anderson County Senior Center
 98 Mariner Point Drive
 Clinton, Tennessee 37716



Project Phase: Construction Documents

Revision Log		
No.	Description	Date
1	Revised	02.14.2023
2	Revised	02.14.2023

Job Number: 20083
 Add Alternate Plans & Elevations

A1.4

Sec B

Bid Cost Breakdown

Bidder	Jenkins & Stiles	GCE Construction	Holston Construction Services
Base Bid	\$ 249,980.00	\$ 288,900.00	\$ 326,585.00
Add Alternate 1 (Classroom Reconfiguration)	\$ 107,200.00	\$ 158,000.00	\$ 136,902.00
Add Alternate 2 (Activity Room Reconfiguration)	\$ 98,905.00	\$ 155,600.00	\$ 144,685.00
Add Alternate 3 (Walk-in cooler/ freezer)	\$ 94,530.00	\$ 93,900.00	\$ 90,674.23
Add Alternate 4 (Exterior Improvements)	\$ 82,370.00	\$ 30,900.00	\$ 103,499.11
Add Alternate 5 (Men's Restroom)	\$ 30,215.00	\$ 61,300.00	\$ 47,050.67
Days to complete	60	120	91

	Low Bid
--	---------

Sec B

ANDERSON COUNTY GOVERNMENT
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2023

Fund Description	Estimated ¹ Unrestricted Fund Equity July 1, 2022	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated ¹ Unrestricted Fund Equity June 30, 2023
101 County General Fund	\$9,300,000	\$33,780,446	\$33,904,875	(\$124,429)	\$9,175,571
115 Library Fund	\$375,000	\$678,695	\$659,665	\$19,030	\$394,030
116 Solid Waste Fund	\$400,000	\$2,130,635	\$2,130,556	\$79	\$400,079
118 EMS	\$650,000	\$6,476,311	\$6,866,010	(\$389,699)	\$260,301
122 Drug Control Fund	\$125,450	\$60,000	\$60,000	\$0	\$125,450
127 Channel 95 Fund	\$65,000	\$181,100	\$189,086	(\$7,986)	\$57,014
128 Tourism Fund	\$600,000	\$662,671	\$664,084	(\$1,413)	\$598,587
131 Highway / Public Works Fund	\$4,500,000	\$6,068,427	\$6,025,585	\$42,842	\$4,542,842
141 General Purpose School Fund	\$16,000,000	\$76,173,000	\$77,670,455	(\$1,497,455)	\$14,502,545
143 Central Cafeteria Fund	\$3,200,000	\$4,585,500	\$5,649,369	(\$1,063,869)	\$2,136,131
151 General Debt Service Fund	\$900,000	\$1,943,866	\$1,784,609	\$159,257	\$1,059,257
152 Rural School Debt Service Fund	\$491,000	\$1,771,192	\$1,730,513	\$40,679	\$531,679
156 High School Debt Service Fund	\$300,000	\$1,819,950	\$1,881,632	(\$61,682)	\$238,318
171 General Capital Project Fund	\$450,000	\$437,143	\$437,143	\$0	\$450,000
177 Education Capital Project Fund	\$600,000	\$939,235	\$939,235	\$0	\$600,000
263 Anderson County Benefit Plan	\$2,000,000			\$0	
TOTAL FOR ALL FUNDS	\$39,956,450	\$137,708,171	\$140,592,817	(\$2,884,646)	\$35,071,804

District Attorney General's Budget

101-53600



DAVE CLARK
DISTRICT ATTORNEY GENERAL

SEVENTH JUDICIAL DISTRICT
STATE OF TENNESSEE
101 SOUTH MAIN STREET, SUITE 300
CLINTON, TENNESSEE 37716

PHONE (865) 457-5640
FACSIMILE (865) 457-9352
www.attorney-general.com



February 24, 2023

Anderson County Finance Department
Robert Holbrook
Randy Walters
100 North Main St, Room 210
Clinton, TN 37716

Re: Budget increase for Criminal Secretary

Dear Robby and Randy,

Across the State of Tennessee, counties have participated in funding the operations of the District Attorney General's offices; in some instances half or more of the staff. Gratefully, for decades, Anderson County has funded a Criminal Secretary for this District Attorney General's office. Historically, that funding has matched or come close to matching the salary offered to similar Criminal Secretary positions on the State payroll system within the office. Across the State where counties are funding District Attorney General's offices, and in some, the State has asked those counties to pay employees at the same rate they would be earning from the State of Tennessee. The Criminal Secretary position in Anderson County has over the years diverged in its salary level from that offered by the State. The salary currently paid is \$31,122 and the current State salary for a similar position is \$35,830. With pending State salary increases, it is estimated that the new salary for a similar Criminal Secretary position would be \$38,696. We are asking that Anderson County increase the funding for this position to match the State funding so that we will not have employees in the same office, performing the same duties and with the same title at different rates of pay.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Dave Clark".

Dave Clark
District Attorney General

DC/mh

See C

With Proposed Increases

Anderson County, Tennessee
General Fund

Dept		FY2022	FY 2023	No Increase	FY 2024	Increase	Comments
		Original Budget	Amended Budgeted	FY 2024 Proposed Revenues & Expenses	FY 2024 Proposed Revenues & Expenses		
53600	District Attorney General	120,951	\$120,951	\$120,951	\$142,203	\$21,252	\$8,908 for compensation increase, \$12,344 insurance

SEC

GL Account	Description	2021 - 2022 Actual	2022 - 2023 Original Budget	2022 - 2023 Amended Budget	Department Request	Increase
101. -53600-105-	District Attorney General - Supervisor/ Director	\$0.00	\$0.00	\$0.00	\$0.00	
101. -53600-189-	Criminal Secretary and FJC Director - Other Salaries & Wages	\$29,654.00	\$93,601.00	\$93,601.00	\$101,471.00	\$7,870.00
101. -53600-201-	District Attorney General - Social Security	\$1,836.00	\$5,781.00	\$5,781.00	\$6,243.00	\$462.00
101. -53600-204-	District Attorney General - State Retirement	\$1,197.00	\$5,595.00	\$5,595.00	\$6,042.00	\$447.00
101. -53600-206-	District Attorney General - Life Insurance	\$78.00	\$180.00	\$180.00	\$180.00	\$0.00
101. -53600-207-	District Attorney General - Medical Insurance	\$0.00	\$13,375.00	\$13,375.00	\$25,422.00	\$12,047.00
101. -53600-208-	District Attorney General - Dental Insurance	\$0.00	\$572.00	\$572.00	\$869.00	\$297.00
101. -53600-209-	District Attorney General - S/T Disability Insurance	\$139.00	\$439.00	\$439.00	\$474.00	\$35.00
101. -53600-210-	District Attorney General - Unemployment Compensation	\$28.00	\$56.00	\$56.00	\$42.00	(\$14.00)
101. -53600-212-	District Attorney General - Employer Medicare	\$429.00	\$1,352.00	\$1,352.00	\$1,460.00	\$108.00
101. -53600-399-FJCAS	District Attorney General - Other Contracted Services - Family Justice C	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101. -53600-499-FJCAS	District Attorney General - Other Supplies & Materials - Family Justice	\$11,579.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$120,951.00		\$142,203.00	\$21,252.00

SECC

101 Budget
Election Department

Sec C

Anderson County, Tennessee
General Fund

		FY2022	FY 2023	No Increase	FY 2024		
		Original	Amended	FY 2024	FY 2024		
		Budget	Budgeted	Proposed	Proposed		
				Revenues &	Revenues &	Increase	Comments
				Expenses	Expenses		
Dept							
51500	Election Commission	523,928	\$523,928	\$493,473	\$493,473	(\$30,455)	CTAS 5%, \$70,000 Election Reimb

SEC C

Board of Education's Budgets
Fund 141 & Fund 143

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	Comments
<u>Other Funds</u>		Original	Amended	Revenues &	
Fund		Budget	Budgeted	Expenditures	
			Amounts		
General Purpose Schools					
141	Revenues	\$67,889,973	\$68,887,995	\$0	\$76,173,000
	Expenditures	\$69,123,546	\$75,512,413	\$0	\$77,670,455
	Excess (Deficiency) of Revenues				Projected Reserves \$16,000,000
	Over Expenditures	(\$1,233,573)	(\$6,624,418)	\$	(\$1,497,455)
Central Cafeteria Plan					
143	Revenues	\$3,429,615	\$3,429,615		\$4,585,500
	Expenditures	\$4,070,610	\$4,665,179		\$5,649,369
	Excess (Deficiency) of Revenues				Projected Reserves \$3,200,000
	Over Expenditures	(\$640,995)	(\$1,235,564)	\$0	(\$1,063,869)

SECC

General Purpose School

Anderson County, Tennessee
Fund 141

		FY 2023	FY 2023	FY 2024
		Original	Amended	Proposed
Dept		Budget	Budgeted	Revenues & Expenses
<u>Revenues</u>				
40000	Local Taxes	\$30,922,500	\$30,922,500	\$31,272,500
41000	Licenses and Permits	\$2,500	\$2,500	\$2,500
43000	Charges for Current Services	\$79,000	\$359,000	\$79,000
44000	Other Local Revenues	\$10,000	\$10,000	\$10,000
46000	State of Tennessee	\$36,445,973	\$37,040,432	\$44,334,000
47000	Federal Government	\$130,000	\$195,940	\$175,000
48000	Other Governments and Citizens Groups	\$0	\$0	\$0
49000	Other Sources	\$300,000	\$357,622	\$300,000
Total Revenues		\$67,889,973	\$68,887,994	\$76,173,000
<u>Expenditures</u>				
<u>General Purpose Fund</u>				
71100	Regular Instruction	\$28,670,268	\$29,851,208	\$31,253,213
71200	Special Education Program	\$7,313,100	\$7,567,350	\$7,818,550
71300	Voc Education Program	\$3,213,000	\$3,309,164	\$3,959,015
71400	Student Body Education Program	\$0	\$594,459	\$0
71900	Other	\$0	\$1,792,393	\$0
72110	Attendance	\$244,200	256,200	355,550
72120	Health Services	\$1,504,343	1,509,143	\$1,612,975
72130	Other Student Support	\$1,924,400	1,924,400	\$2,274,850
72210	Regular Instruction Program	\$1,158,880	1,168,880	\$1,102,590
72220	Special Education Program	\$1,593,200	1,618,950	\$1,497,950
72230	Vocational Education Program	\$205,570	205,570	\$205,570
72250	Technology	\$1,949,400	1,994,598	\$1,989,420
72310	Board of Education	\$1,535,065	1,579,200	\$1,809,609
72320	Director of Schools	\$593,600	618,800	\$613,975
72410	Office of Principal	\$5,227,501	5,229,001	\$5,739,714
72510	Fiscal Services	\$701,121	701,121	\$734,260
72520	Human Services/Personnel	\$110,501	110,501	\$112,100
72610	Operation of Plant	\$4,929,427	5,367,627	\$5,515,422
72620	Maintenance of Plant	\$1,898,700	1,814,700	\$1,924,867
72710	Transportation	\$3,902,820	3,906,820	\$4,250,975
72810	Central & Other	\$840,500	888,500	\$392,500
73100	Food Service	\$0	6,255	\$7,350
73300	Community Services	\$107,950	107,950	\$0
76100	Regular Capital Outlay	\$0	2,189,622	\$2,500,000
82230	Education	\$1,500,000	1,500,000	\$2,000,000
99100	Transfer Out	\$0	0	\$0
Total Expenditures		\$69,123,546	\$75,812,412	\$77,670,455
Excess (Deficiency) of Revenues				
Over Expenditures		(551,356)	(\$6,924,418)	(\$1,497,455)

SEC C

Other Budgets

Fund 151, 152 & 156 Debt Service Funds

Fund 171 & 177 Capital Projects

<u>Anderson County, Tennessee</u> <u>Other Funds</u>		FY 2023 Original Budget	FY 2023 Amended Budgeted Amounts	FY 2024 Revenues & Expenditures	Comments
Fund					
General Debt Service					
151	Revenues	\$1,927,982	\$1,927,982	\$1,943,866	
	Expenditures	\$1,764,508	\$1,764,508	\$1,784,609	
	Excess (Deficiency) of Revenues Over Expenditures	\$163,474	\$163,474	\$159,257	Projected Reserves \$900,000
Rural School Debt Service					
152	Revenues	\$1,665,305	\$1,665,305	\$1,771,192	
	Expenditures	\$1,750,412	\$1,750,412	\$1,730,513	
	Excess (Deficiency) of Revenues Over Expenditures	(\$85,107)	(\$85,107)	\$40,680	Projected Reserves \$491,000
High School Debt Service					
156	Revenues	\$1,859,493	\$1,859,493	\$1,819,950	
	Expenditures	\$1,934,818	\$1,934,818	\$1,881,632	
	Excess (Deficiency) of Revenues Over Expenditures	(\$75,325)	(\$75,325)	(\$61,682)	Projected Reserves \$300,000
General Capital Projects					
171	Revenues	\$414,838	\$414,838	\$437,143	
	Expenditures	\$414,838	\$414,838	\$437,143	
	Excess (Deficiency) of Revenues Over Expenditures	\$0	\$0	\$0	Projected Reserves \$450,000
Educational Capital Projects					
177	Revenues	\$920,477	\$920,477	\$939,235	
	Expenditures	\$900,760	\$900,760	\$939,235	
	Excess (Deficiency) of Revenues Over Expenditures	\$19,717	\$19,717	\$0	Projected Reserves \$600,000

Sec C

Solid Waste Budget

Fund 116

SEC

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024
<u>Other Funds</u>		Original	Amended	Revenues &
Fund		Budget	Budgeted	Expenditures
		Amounts		
Solid Waste/Sanitation				
116	Revenues	\$2,099,257	\$2,099,257	\$2,130,635
	Expenditures	\$2,065,777	\$2,132,777	\$2,130,556
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$33,480	(\$33,520)	\$79

SECC

Library Budget

Fund 115

Sec C

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	
<u>Other Funds</u>		Original	Amended	Revenues &	
		Budget	Budgeted	Expenditures	
Fund			Amounts		
<hr/>					
Libraries					
115	Revenues	\$678,595	\$678,595	\$678,695	Property Tax and City Contribution
	Expenditures	\$682,684	\$713,268	\$659,665	
<hr/>					
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$4,089)	(\$34,673)	\$19,030	
<hr/>					

SECC

Tourism Budget

Fund 128

<u>Anderson County, Tennessee</u>		FY 2023	FY 2023	FY 2024	
<u>Other Funds</u>		Original	Amended	Revenues &	
		Budget	Budgeted	Expenditures	
Fund			Amounts		
<hr/>					
Tourism (Financially Healthy Fund)					
128	Revenues	\$530,000	\$632,290	\$662,671	Hotel Motel Tax
	Expenditures	\$560,000	\$682,290	\$664,084	
<hr/>					
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$30,000)	(\$50,000)	(\$1,413)	
		<hr/>			

SFCC

EMS Budget

Fund 118

SECC

Anderson County, Tennessee
General Fund

With Proposed Increases

General Fund				No Increase			
		FY2022	FY 2023	FY 2024	FY 2024		
		Original	Amended	Proposed	Proposed		
		Budget	Budgeted	Revenues &	Revenues &	Increase	Comments
Dept				Expenses	Expenses		
EMS/Ambulance				No Increase	Option 2	Option 1	3 Options with Option 1 as most desired
118	Revenues	\$6,552,618	\$6,569,079	\$6,476,311	\$6,476,311	\$6,476,311	
	Expenditures	\$6,910,365	\$6,947,541	\$6,866,010	\$6,936,935	\$7,087,505	
	Excess (Deficiency) of Revenues						
	Over Expenditures	(\$357,747)	(\$378,462)	(\$389,699)	(\$460,624)	(\$611,194)	

SEC C

101 Budget
Sheriff's Department
54110, 54210, 54230 & 54490

Sec C

With Proposed Increases

Anderson County, Tennessee
General Fund

Dept		FY2022	FY 2023	No Increase	FY 2024	Increase		Comments
		Original Budget	Amended Budgeted	FY 2024 Proposed Revenues & Expenses	FY 2024 Proposed Revenues & Expenses			
54110	Sheriff's Department	\$6,318,327	\$6,325,179	\$6,318,327	\$6,827,928	\$509,601	Salary Increases	
54210	Jail	\$7,158,206	\$7,913,321	\$7,158,206	\$8,229,504	\$1,071,298	Salary Increases	
54230	Correctional Incentive Prog Imprc	\$106,554	\$106,554	\$106,554	\$121,750	\$15,196	Salary Increases	
54490	Dispatch/Other Emergency Mana	\$835,652	\$847,547	\$835,652	\$946,606	\$110,954	Salary Increases	
		\$14,418,739	\$15,192,601	\$14,418,739	\$16,125,788	\$1,707,049	Total Increase	

SFC C

**ANDERSON COUNTY, TN
SCENARIOS FOR COMPENATION INCREASES**

	INCREASE								
FUND	PAYROLL	1%	2%	3%	4%	5%	6%	7%	13%
GENERAL	\$14,057,238	\$160,238	\$320,477	\$480,715	\$640,954	\$801,192	\$961,431	\$1,121,669	\$2,087,907
LIBRARY	\$292,309	\$3,332	\$6,664	\$9,996	\$13,328	\$16,660	\$19,992	\$23,324	\$43,416
SOLID WASTE	\$151,438	\$1,726	\$3,452	\$5,179	\$6,905	\$8,631	\$10,357	\$12,084	\$22,493
AMBULANCE	\$3,538,204	\$40,332	\$80,664	\$120,996	\$161,328	\$201,660	\$241,992	\$282,324	\$525,526
TOURISM	\$110,500	\$1,260	\$2,519	\$3,779	\$5,038	\$6,298	\$7,558	\$8,817	\$16,412
HIGHWAY	\$992,373	\$11,312	\$22,624	\$33,936	\$45,248	\$56,560	\$67,872	\$79,184	\$147,396
CHANNEL 95	\$52,000	\$593	\$1,185	\$1,778	\$2,371	\$2,964	\$3,556	\$4,149	\$7,724
TOTAL	\$19,194,062	\$218,793	\$437,586	\$656,379	\$875,172	\$1,093,966	\$1,312,759	\$1,531,552	\$2,850,874

	INCREASE								
FUND	PAYROLL	1%	2%	3%	4%	5%	6%	7%	13%
GENERAL	\$5,756,166	\$65,615	\$131,229	\$196,844	\$262,458	\$328,073	\$328,073	\$459,302	\$854,957
Sheriff	\$8,301,072	\$94,624	\$189,248	\$283,872	\$378,496	\$473,120	\$473,120	\$662,367	\$1,232,950

SEC C