
Anderson County Board of Commissioners

Regular Agenda

Monday, April 17, 2023 @ 6:30 p.m.

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Departments**
 - Sheriff's Department – Findings on Library Books
- 6. Committee Reports**
 - Purchasing Report – by Robby Holbrook, Finance Director
 - Budget Report – by Robby Holbrook, Finance Director
 - Operations Report – by Chairman Isbel
 - Tourism Report/Minutes (4/4/23)
- 7. Director of Schools – Written Report including BOE Minutes (3/9/23)**
- 8. County Mayor – Any Questions from Commissioners**
- 9. Law Director**
 - A. Contract Approvals
 - B. Anderson County Zoning Violations
 - C. Bankruptcies
 - D. Delinquent Taxes
 - E. New Lawsuits Filed
 - F. Lawsuit Update *Executive Session Requested*
 - G. Update on Large Truck Signage
- 10. Committees/Boards Reports**
 1. Rules Committee Report – by Vice- Chairman Smallridge
- 11. New Business**
- 12. Old Business**
- 13. Adjourn**

**Respectfully Submitted
Joshua Anderson, Chairman**

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
April 10, 2023
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Phil Yager, Catherine Denenberg, Tyler Mayes and Denise Palmer

A. Contracts Approved by Law Director

1. **LEAF, County Clerk, Contract #23-0082**- Five-year lease for printer. Contract has a one-time fee of \$95 and then cost is \$74.87 per month with unlimited copies. This contract was approved last month but since then I was provided a new contract that has cost per copy charges of \$0.02 if copies per month exceed 2,200. The office has never exceeded 2,000 copies.
2. **Roane State Community College, Board of Education, Contract #23-0090** – Five-year agreement for Roane State to provide clinical experience to students enrolled in Roane State’s nursing program. No monetary cost.
3. **TDOT, Office of the Mayor, Contract #23-0091** – Contract to provide lighting to the TDOT project on SR-170. Contingent upon Budget approval.

Commissioner Denenberg made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

C. Other Business

1. Request to Surplus the following:

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2015 Cub Cadet	Parks	No engine, used for parts	\$200
2009 Cub Cadet	Parks	Engine is from another used mower, does not run	\$500
2009 Ford Escape	Parks	Totaled for insurance	\$1000

2002 Chevy Silverado	Parks	Used for Parts	\$300
2015 Dodge Charger	Sheriff	Starts with a boost, engine knocks	\$500
2010 GMC Sierra	Sheriff	Runs	\$1500
2013 Ford F-150	Sheriff	Runs	\$1500
Chevrolet Inmate Transport Bus	Sheriff	Runs, only 16,044 miles	\$25,000
2005 Ford E-350	Sheriff	Runs	\$1500
2012 Dodge Charger	Sheriff	Runs	\$500

Commissioner Yager made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

D. New Business

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

April 6, 2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
1	0	General Fund 101 - Register of Deeds	\$ 1,025.00
1	1	General Fund 101 - Veterans Service Office	\$ 850.00
2	2	General Fund 101 - Agricultural Office	\$ 415.01
2	3	General Fund 101 - Fleet Services	\$ 9,400.00
3	4	General Fund 101 - Health Department	\$ 6,400.00
3	5	General Fund 101 - Purchasing	\$ 500.00
4	6	Fund 263 - Self Insurance	\$ 37,000.00
4	7	Fund 141 - Fiscal Services	\$ 17,000.00
4	8	Fund 141 - Fiscal Services	\$ 450,000.00
5	28	General Fund 101 - Law Director	\$ 919.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
7	14	Fund 141 - Fiscal Services	\$ 300,000.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
5	9	Fund 141 - Fiscal Services (Major Line Item)	\$ 25,200.00
6	10	Fund 141 - Fiscal Services (Major Line Item)	\$ 7,000.00
6	11	Fund 141 - Fiscal Services (Major Line Item/Payroll)	\$ 183,200.00
7	12	Fund 141 - Special Education (Major Line Item/Payroll)	\$ 95,000.00
7	13	Fund 141 - Fiscal Services (Major Line Item/Payroll)	\$ 43,000.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
8	15	General Fund 101 - County Clerk	\$ 4,000.00
8	16	General Fund 101 - County Clerk	\$ 4,700.00
9	17	General Fund 101 - County Clerk	\$ 400.00
9	18	General Fund 101 - Conservation	\$ 10,420.00
10	19	General Fund 101 - Purchasing	\$ 6,000.00
10	20	General Fund 101 - Property Assessor	\$ 25,000.00
11	21	General Fund 101 - Sheriff's Department	\$ 18,037.00
11	22	General Fund 101 - Sheriff's Department	\$ 29,400.00
12	23	General Fund 101 - Fleet Services	\$ 37,311.13
13	27	Fund 131 - Highway	\$ 400,000.00
14	30	General Fund 101 - Finance	\$ 237,698.18
15	31	General Fund 101 - Finance	\$ 50,000.00
Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
12	25	General Fund 101 - Dental Clinic	\$ 35,000.00
13	26	General Fund 101 - Mayor	\$ 4,650.00
14	29	General Fund 101 - County Commission	\$ 5,700.00
Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)			
12	24	General Fund 101 - Fleet Services (Payroll)	\$ 3,000.00
Group 7 - Miscellaneous			
15	A	Releasing Committed Funds	Motion Passed
15	B	Emergency Operations Center/FEMA Grant	Motion Passed
15	C	ARC Power Grant	Referred to Operations
16	D	SR-170 Lighting	Motion to Draft a Letter
16	E	FY 23/24 Budget	Motions Passed
17	F	Grant Applications	Motion Passed
17	G	New Business/BA's 28 & 29	Motion Passed
17	H	Old Business/NA	NA
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

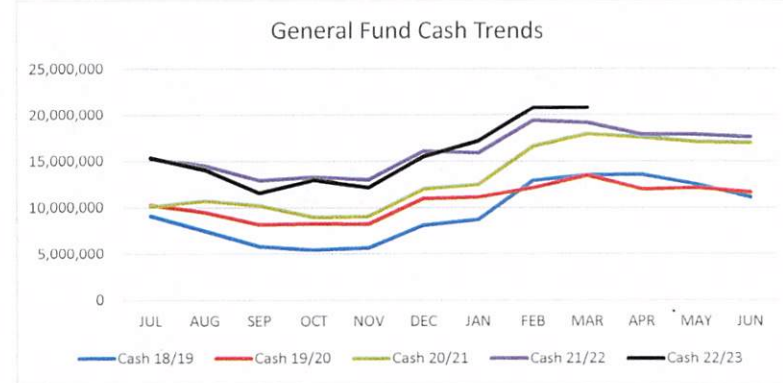
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
March 31, 2023**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,095,420	\$ 1,660,984	\$ 3,711,539	\$ 9,261,204 *	\$ 15,729,147	\$ 20,811,036
115	Library Fund	\$ -	\$ 346,668		\$ -	\$ -	\$ 346,668	\$ 491,191
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 893,210
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 669,666	\$ 669,666	\$ 691,348
121	American Rescue Plan							\$ 11,709,263
122	Drug Control Fund	\$ -	\$ 116,696	\$ 8,754	\$ -	\$ -	\$ 125,450	\$ 135,186
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 65,272	\$ -	\$ 65,272	\$ 27,983
128	Tourism Fund	\$ -	\$ 389,083	\$ -	\$ 200,000	\$ -	\$ 589,083	\$ 754,820
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 1,299,704	\$ -	\$ -	\$ 1,647,111	\$ 5,402,941
141	General Purpose School Fund	\$ -	\$ -	\$ 12,640,351	\$ -	\$ -	\$ 12,640,351	\$ 22,928,608
143	Central Cafeteria	\$ 144,351	\$ 2,241,140	\$ -	\$ -	\$ -	\$ 2,385,491	\$ 4,121,455
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 2,082,267
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 1,822,903
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 1,732,305
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 491,126
177	Education Capital Projects Fund		\$ 548,377	\$ -	\$ -	\$ -	\$ 548,377	\$ 833,183
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,603,613	\$ -	\$ 1,639,406	\$ 2,151,346
		\$ 257,814	\$ 6,748,170	\$ 15,728,788	\$ 5,580,424	\$ 9,930,870	\$ 38,246,066	\$ 77,080,171

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends
March**

Cash 18/19	13,454,695
Cash 19/20	13,436,103
Cash 20/21	17,967,775
Cash 21/22	19,126,638
Cash 22/23	20,811,036

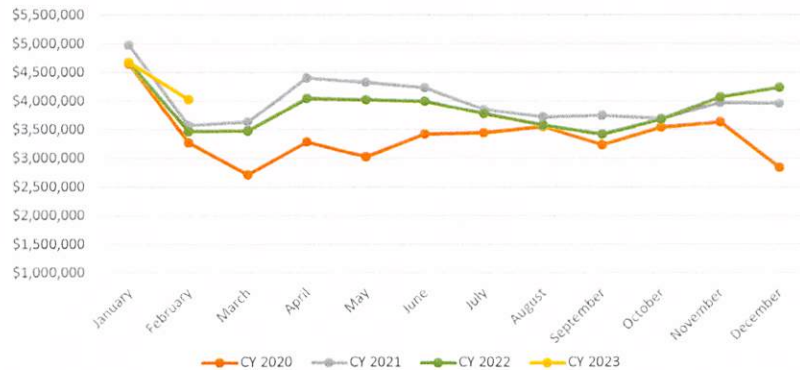


Sales Tax

2021	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November	\$467,327.65	\$798,314.42	\$87,797.36	\$39,262.25	\$2,481,292.11	\$96,989.76	\$1,278.48	\$3,972,262.03	9%
December	\$483,069.51	\$810,960.52	\$91,963.07	\$41,383.87	\$2,371,212.97	\$101,528.62	\$58,556.19	\$3,958,674.75	39%
Totals:	\$6,331,991.83	\$9,299,707.71	\$1,073,048.22	\$483,425.80	\$29,533,457.00	\$1,186,907.54	\$201,812.22	\$48,110,350.00	18%
2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
Totals:	\$6,077,426.16	\$10,250,953.15	\$1,062,341.64	\$513,296.87	\$26,651,645.32	\$1,328,312.51	\$649,959.84	\$46,533,935.49	-3%
2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February	\$451,005.03	\$792,205.54	\$90,544.60	\$40,952.34	\$2,492,887.42	\$112,060.65	\$58,937.22	\$4,038,592.80	16%
March									-100%
April									-100%
May									-100%
June									-100%
July									-100%
August									-100%
September									-100%
October									-100%
November									-100%
December									-100%
Totals:	\$1,02						2	\$8,725,390.53	-81%

5%+

Local Option Sales Tax - Total Net Collections



ARPA PROJECTS

		ARPA Funding Eligibility Category	REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL		
		Total ARPA Allocation	\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00		
		-Less Budgeted To-Date	\$ (6,510,192.17)	\$ (2,834,795.31)	\$ (9,344,987.48)		
		Remaining Allocation	\$ 3,489,807.83	\$ 2,117,278.69	\$ 5,607,086.52		
	Project Identification Number	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS
1	121-58836-189-GA003E	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES
2	121-58836-189-GA003NE	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO
3	121-58836-339-GA012	TN Emergency Broadband Fund Grants -MF Comcast	\$ 250,000.00	\$ -	\$ 250,000.00	In Progress	NO
3.1	121-58836-339-GA912	TN Emergency Broadband Fund Grants -MF Highland	\$ 250,000.00	\$ 7,136.84	\$ 242,863.16	In Progress	YES
4	121-58836-399-GA013	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ -	\$ 103,060.00	In Progress	NO
5	121-58836-599-11802	EMS Budget Fund Balance Adjustment (Dispatch/Worker Comp)	\$ 280,000.00	\$ 280,000.00	\$ -	Complete	YES
6	121-58836-716-SD001	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES
7	121-67101-402-13101 thru 13106	County Paving Projects	\$ 2,252,835.64	\$ 771,488.18	\$ 1,481,347.46	In Progress	YES
8	121-91401-399-GA001	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 36,884.00	\$ 55,116.00	In Progress	YES
9	121-91401-399-GA010	Claxton Sewerline Study	\$ 30,000.00	\$ -	\$ 30,000.00	Pending	NO
10	121-91401-707-GA011	Witness Room/Archives Relocation	\$ 1,019,170.85	\$ 267,426.00	\$ 1,019,170.85	In Progress	YES
11	121-91401-707-SC001	Senior Center Kitchen Improvements	\$ 115,628.00	\$ 9,500.00	\$ 106,128.00	In Progress	YES
12	121-91401-708-GA002	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO
13	121-91401-709-GA005	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 51,994.68	\$ 98,005.32	In Progress	YES
14	121-91401-718-11801	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 262,721.66	\$ 1,095,004.34	In Progress	NO
15	121-91401-718-GA004	Other Vehicles on Capital Requests	\$ 225,000.00		\$ 225,000.00	In Progress	YES
16	121-91401-718-SD002	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 411,832.77	\$ 488,167.23	In Progress	YES
17	121-91401-731-GA007	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES
18	121-91401-732-FJC01	Family Justice Center -Building Purchase	\$ 175,000.00	\$ -	\$ 175,000.00	Pending	YES
19	121-91401-790-11803	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	Pending	YES
20	121-91401-791-GA009	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	NO
21	121-91401-799-GA006	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Complete	YES
22	121-91401-799-GA008	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 8,070.90	\$ 36,202.10	In Progress	YES
23	121-58836-355-GA014	Repair Chimes	\$ 18,635.00	\$ 9,317.50	\$ 9,317.50	In Progress	YES
24	121-91401-790-GA015	A/V Technology for Room 312	\$ 14,000.00	\$ 4,089.86	\$ 9,910.14	In Progress	NO
			\$ 9,344,987.48	\$ 2,949,007.12	\$ 6,317,271.36		

BUDGET COMMITTEE MINUTES

APRIL 6, 2023

Members Present:

Shain Vowell, Commissioner – Chairman
Catherine Denenberg, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Michael Foster, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tracy Wandell, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 0 ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51600-411	Data Processing Supplies	\$625.00
101-51600-524	Staff Development	<u>400.00</u>
		\$1,025.00

Increase Expenditure Code:

101-51600-355	Travel	\$1,025.00
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Justification: Transfer is necessary for Spring Registers Conference at Paris Landing State Park.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Leon Jaquet, Veterans Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-58300-355	Veteran Service-Travel	\$350.00
101-58300-399	Veteran Service-Contract Services	<u>500.00</u>
		\$850.00

Decrease Expenditure Codes:

101-58300-348	Veteran Service-Postal Charges	\$500.00
101-58300-349	Veteran Service-Printing	<u>350.00</u>
		\$850.00

Justification: Transfer of funds due to potential shortage prior to end of FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Laura Clark, Agricultural Extension, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-57100-348	Postal Charges	\$200.00
101-57100-355	Travel	<u>215.01</u>
		\$415.01

Decrease Expenditure Code:

101-57100-499	Educ. & Demo Materials	\$415.01
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Justification: More soil samples have been submitted than usual this year, which has resulted in an increase in postage costs. Travel reimbursement rate increase has resulted in more travel monies requested.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-307-0200	Communication-Internet Service	\$1,400.00
101-54900-399	Other Contracted Services	2,000.00
101-54900-452	Utilities	<u>6,000.00</u>
		\$9,400.00

Decrease Expenditure Codes:

101-54900-453-1000	Vehicle Parts-Other Departments Maint.	\$4,000.00
101-54900-320	Dues & Membership	1,000.00
101-54900-351	Rent	1,400.00
101-54900-355	Travel	1,000.00
101-54900-524	Staff Development	<u>2,000.00</u>
		\$9,400.00

Justification: 307-0200: Had to increase Internet speed per Brian Young.
399: Increase due to rise in cost in transmission overhaul, alignments, etc.
452: Due to having to use bay 4 as an office, heating and cooling was more than budgeted.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Charles Turner, Health Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55110-399	Other Contracted Services	\$2,000.00
101-55110-335	Maintenance & Repair Building	<u>4,400.00</u>
		\$6,400.00

Decrease Expenditure Codes:

101-55110-329	Laundry Services	\$4,000.00
101-55110-711	Furniture & Fixtures	1,400.00
101-55110-499	Other Supplies & Materials	<u>1,000.00</u>
		\$6,400.00

Justification: Transfer funds to cover lawn care and building and equipment maintenance issues. Water heater, plumbing, and roof repairs.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52200-524	Purchasing-Staff Development	\$500.00
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Decrease Expenditure Code:

101-52200-201	Purchasing-Social Security	\$500.00
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Justification: Our Deputy Purchasing Agent is attending the CCFO program that has an 11 class curriculum. The cost for each class is \$110. The State of Tennessee, Comptroller's Office reimburses all cost, but are always 2 to 3 months behind.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER** in Fund 263 be approved.

Increase Expenditure Codes:

263-51900-399-BCBS	Other G & A-Other Contracted Services BCBS	\$15,000.00
263-51900-399-PRES	Other G & A-Other Contracted Services PRES	12,000.00
263-51900-399-THRV	Other G & A-Other Contracted Services Clinic	<u>10,000.00</u>
		\$37,000.00

Decrease Expenditure Code:

263-51900-340-BCBS	Other G & A-Medical & Dental Services BCBS	\$37,000.00
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Justification: These adjustments are needed to provide for any potential volatility in administrative costs for healthcare, prescription services, and the clinic.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72310-331	Legal Services	\$17,000.00
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Decrease Expenditure Code:

141-72310-513	Workers Compensation Insurance	\$17,000.00
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Justification: To transfer funds for unanticipated increases in legal services.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71100-449	Textbooks	\$450,000.00
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Decrease Expenditure Codes:

141-71100-720	Plant Operation Equipment	\$300,000.00
141-71100-722	Regular Instruction Equipment	<u>150,000.00</u>
		\$450,000.00

Justification: To transfer funds to purchase math textbooks, including online curriculum supplemental materials for grades K-12.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nichole Brooks, Law Director's Office, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-355	Travel	\$919.00
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Decrease Expenditure Codes:

101-51400-599	Other	\$319.00
101-51400-524	Staff Development	<u>600.00</u>
		\$919.00

Justification: TCAA Conference

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72320-307	Communications	\$25,200.00
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Decrease Expenditure Codes:

141-71900-204	State Retirement	\$9,700.00
141-72410-307	Communications	3,500.00
141-72610-307	Communications	<u>12,000.00</u>
		\$25,200.00

Justification: To transfer funds for unbudgeted costs in cell phone communications. Funds from benefit code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72610-434	Natural Gas	\$7,000.00
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Decrease Expenditure Code:

141-71900-201	Social Security	\$7,000.00
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Justification: To transfer funds for unbudgeted costs in natural gas utilities. Funds from benefit code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item/Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72610-206	Life Insurance	\$1,200.00
141-72110-207	Medical Insurance	12,000.00
141-72210-207	Medical Insurance	10,000.00
141-72250-207	Medical Insurance	9,000.00
141-72410-207	Medical Insurance	5,000.00
141-72610-207	Medical Insurance	142,000.00
141-72710-207	Medical Insurance	<u>4,000.00</u>
		\$183,200.00

Decrease Expenditure Codes:

141-71900-188	Temporary/Part-Time Personnel	\$53,200.00
141-72620-207	Medical Insurance	<u>130,000.00</u>
		\$183,200.00

Justification: To transfer funds for unbudgeted costs in life and medical insurances. Funds from salary code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Major Line Item/Payroll)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72220-399	Other Contracted Services	\$95,000.00
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Increase Expenditure Codes:

141-71200-128	Homebound Teachers	\$35,000.00
141-72220-162	Clerical Personnel	15,000.00
141-72220-189	Other Salaries & Wages	<u>45,000.00</u>
		\$95,000.00

Justification: To transfer funds for salaries for homebound teachers, clerical support and other salaries (nurses, crisis managers, audiologist, and administrative support).

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Payroll/Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72620-425	Gasoline	\$43,000.00
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Decrease Expenditure Codes:

141-71900-188	Temporary/Part-Time Personnel	\$23,000.00
141-71900-204	State Retirement	<u>20,000.00</u>
		\$43,000.00

Justification: To transfer funds for unanticipated increases in costs for gasoline. Funds from salary and benefit codes are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$300,000.00
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(Amendment will be from 141-34660 Committed for Instruction and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-71100-449	Textbooks	\$300,000.00
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Justification: To appropriate funds to purchase math textbooks, including online curriculum supplemental materials for grades K-12.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,000.00
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(Amendment will be from 101-34515 Co Clerk Data Processing and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-52500-711	Furniture	\$4,000.00
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Justification: Replace multiple old desk and chairs.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383	Additional Fees-Titling and Registration	\$4,700.00
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Increase Expenditure Code:

101-52500-709	Data Processing Equipment	\$4,700.00
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Justification: Computers for additional work stations.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383	Additional Fees-Titling and Registration	\$400.00
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Increase Expenditure Code:

101-52500-335	Maintenance & Repair	\$400.00
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Justification: Repairs on countertop and cash drawer in Clinton drive thru after flooding.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-351	Conservation-Rentals	\$3,000.00
101-51240-359	Conservation-Disposal Fees	20.00
101-51240-434	Conservation-Natural Gas	400.00
101-51240-452	Conservation-Utilities	1,000.00
101-51240-499	Conservation-Other Supplies & Materials	<u>6,000.00</u>
		\$10,420.00

Decrease Expenditure Codes:

101-51240-201	Conservation-Social Security	\$500.00
101-51240-204	Conservation-Retirement	300.00
101-51240-355	Conservation-Travel	200.00
101-51240-320	Conservation-Dues & Memberships	120.00
101-51240-425	Conservation-Gas	4,000.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	<u>\$5,300.00</u>
		\$10,420.00

(Amendment will be from 101-34610-PARKS Conservation-Maintenance & Repairs and a JE will replenish the reserve for 39000)

Justification: 351, rentals code increased for East TN Portables due to added gas cost addition to service. 359, disposal fees increased due to small increase from Solid Waste for dispensers. 434 & 452, natural gas and utilities have both increased from last year due to provider. 499, other supplies & materials increase is to replace old picnic tables at AC Park. Tourism paid for \$12,000 of this project.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52200-399-GOVD Purchasing-Other Contracted Services-Gov Deals \$6,000.00

Increase Revenue Code:

101-44530-GOVD Sale of Equipment-Cost to Conduct Sales \$6,000.00

Justification: With increased surplus items sold this year this code only has \$500 for the remainder of the FY. There are several more vehicles being surplusd this month, including a bus with starting bid of \$25,000. Gov Deals that hosts the sale of these surplus items collects 20% fee.

Motion by Commissioner Michael Foster, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-331 Legal Services \$25,000.00

Decrease Reserve Codes:

101-39000 Unassigned Fund Balance \$25,000.00

(Amendment will be from 101-34615-1000 Rollover from Audit Fund and a JE will replenish the reserve for 39000)

Justification: Appeals for Manufacturing Science in Oak Ridge.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47990-USMS1	Revenue USMS Task Force	\$18,037.00
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Increase Expenditure Codes:

101-54110-187-USMS1	Sheriff's Department-Overtime-USMS Task Force	\$11,404.00
101-54110-201-USMS1	Sheriff's Department-Social Security-USMS Task Force	707.00
101-54110-204-USMS1	Sheriff's Department-Retirement-USMS Task Force	684.00
101-54110-212-USMS1	Sheriff's Department-Medicare-USMS Task Force	165.00
101-54110-425-USMS1	Sheriff's Department-Gasoline-USMS Task Force	1,000.00
101-54110-799-USMS1	Sheriff's Department-Other Capital Outlay-USMS Task Force	<u>4,077.00</u> \$18,037.00

Justification: Funding for Operation Egg Hunt from USMS, United States Marshals Service provides overtime pay, equipment funding and fuel usage for reimbursement.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46290-VCIF1	Violent Crime Intervention Fund Grant FY23	\$29,400.00
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Increase Expenditure Code:

101-54110-716-VCIF1	Violent Crime Intervention Fund Grant FY23	\$29,400.00
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Justification: To allocate FY23 Violent Crimes Intervention Fund Grant funds from the Office of Criminal Justice Programs to purchase radios. FY24 will allocate an additional \$180,600 to purchase tasers and ballistic shields.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$37,311.13
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Increase Expenditure Codes:

101-54900-790	Other Equipment	\$31,311.13
101-54900-453	Vehicle Parts	<u>6,000.00</u>
		\$37,311.13

Justification: 790: Replacement equipment from storm damage.
453: Replacement vehicle parts due to storm damage.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-169	Part-Time Help	\$3,000.00
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Decrease Expenditure Code:

101-54900-453-1000	Vehicle Parts-Other Departments Maint.	\$3,000.00
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Justification: 169: Employee was utilized more during storm damage recovery process.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Health Department/Dental Clinic, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51800-399-HDDC	Other Contracted Services-Health Dept.- Dental Clinic	\$35,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$35,000.00
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Justification: Anderson County has received funding for renovations at the Health Department. Currently, the county dental clinic is located between two Health Department functions. We propose to move the county dental clinic to the end of the building, thus allowing for needed renovations in the dental program, as well as dedicated, separate entrance and parking. Separating the projects is necessary as state health department renovations must be kept separate from local county dental program. Request is for full architectural and engineering design services from construction documents through bid process, through construction administration.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-399	Other Contracted Services	\$4,650.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,650.00
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Justification: SR 61-Veterans Memorial Bridge/Flag Poles East and West. TDOT committee is recommending approval for a license for the flag poles. However, final approval requires a survey and legal description. Amendment is for land surveying services to include: locating edge of pavement for east and westbound SR 61; topographical features between lanes, including signs, drainage structures, guardrail and other items; generation of 2' contours w/ digital terrain model that includes elevation & break lines; mapping in both hard and CAD format. Amount is not to exceed.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$400,000.00
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Decrease Reserve Code:

131-34550	Restricted for Hwy	\$400,000.00
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Justification: Needed to asphalt AC Roads.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51100-355	Travel	\$4,200.00
101-51100-524	Staff Development	<u>1,500.00</u>
		\$5,700.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,700.00
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Justification: To pay registration fees, travel expenses and hotel fees for Commissioners to attend the May Legislative Conference in Gatlinburg. Shortage in the fund is due to more commissioners attending conferences in this fiscal year and an increase in meals and mileage rate.

Motion by Commissioner, seconded by Commissioner, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-34685-1000	Committed-Future Land Purchase-Industrial/ Land Purchase	\$237,698.18
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Decrease Reserve Code:

101-34690-TCAT	Committed For Other Purposes-Tennessee College of Applied Technology	\$237,698.18
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Justification: Funds committed for TCAT project and not used are to be returned to original code.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$50,000.00
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Decrease Reserve Code:

101-34730-MCNBB	Assigned For Public Health & Welfare	\$50,000.00
	McNabb Center	

Justification: Funds assigned for McNabb Center project were not used and will be returned to fund balance.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Releasing Committed Funds

Finance Director Robby Holbrook presented requests, seeking recommendations for approval, to move Committed Funds of \$237,698.18 for TCAT (Tennessee College of Applied Technology) and Assigned Funds of \$50,000.00 for the McNabb Center back to the General Fund Unassigned Fund Balance.

These are reflected as the “30th item” and “31st item” above.

SECTION B, Emergency Operations Center

Mayor Terry Frank requested a commitment to provide \$980,980.00 (25% in matching funds) should the county receive the award for a potential FEMA grant for construction of an Emergency Operations Center.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, to approve. Motion Passed unanimously.

SECTION C, ARC Power Grant

Mayor Terry Frank presented a request for approval to apply for an ARC (Appalachian Regional Commission) grant opportunity.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Shain Vowell, to approve. Motion withdrawn.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, to refer to the Operations Committee.

Motion Passed unanimously.

SECTION D, Lighting on SR-170

Mayor Terry Frank presented a request, seeking a recommendation of approval, for depositing \$239,640.00 in the Local Government Investment Pool (LGIP) to be used toward the funding of lighting along SR-170.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, to approve. Motion withdrawn.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, for the Mayor to draft a letter to the Governor, Lieutenant Governor, our State Representatives, Oak Ridge officials, and TDOT respectfully requesting that the State of Tennessee include the full cost of this lighting with the cost of the TDOT SR-170 road-widening project at no additional cost to the county.

Motion Passed unanimously.

SECTION E, FY 23/24 Proposed Budget

Finance Director Robby Holbrook presented a request, seeking recommendation for approval, of the forty-eight (48) FY23/24 General Fund departmental budget proposals that met the budget guidelines.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, to forward to County Commission with a recommendation for approval.

Motion Passed unanimously.

Finance Director Robby Holbrook presented a request, seeking recommendation for approval, of the FY23/24 Fund 122-Drug Control, Fund 127-Channel 95, and Fund 131-Highway budget proposals.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, to forward to County Commission with a recommendation for approval.

Motion Passed unanimously.

Mayor Terry Frank presented a request, seeking recommendation for approval, of the addition of a Maintenance position (maximum salary & benefits \$52,000) and a Codes Enforcement Officer (maximum salary & benefits \$56,350) in the budget.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Bob Smallridge, to forward to County Commission with a recommendation for approval.

Motion Passed unanimously.

Law Director Jay Yeager presented requests, seeking recommendation for approval, to increase the beginning salary for a Paralegal to \$45,000.00/yr. plus benefits, and include it in the budget; and to include the promotion of a current staff member to the position of Assistant County Attorney at a salary of \$72,000.00/yr. plus benefits, and to include it in the budget.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, to forward to County Commission with a recommendation for approval.

Motion Passed unanimously.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, to increase the Mayor's annual vicinity travel allowance to \$9,600.00 to meet the legal guidelines and statutory requirements of the state.

Motion Passed unanimously.

SECTION F, Grant Applications

Finance Director Robby Holbrook presented requests to approve the Norris Community Library applying for a TOP Grant from the Tennessee State Library and Archives, and EMS applying for a Lash Grant from U.T. Medical Center.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Shelly Vandagriff, to approve both application submissions.

Motion Passed unanimously.

SECTION G, New Business

Finance Director Robby Holbrook presented a transfer request, on behalf of the Law Director's Office, for increasing travel code 101-51400-355.

This is reflected as the "28th item" above.

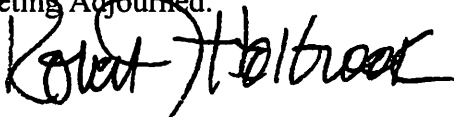
Finance Director Robby Holbrook presented an appropriation request, the County Commission, for increasing travel code 101-51100-355 and staff development code 101-51100-524.

This is reflected as the "29th item" above.

SECTION H, Old Business

None.

Meeting Adjourned.



Robby Holbrook, Finance Director

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
April 10, 2023
6:00 PM Room 312

Members Present: Tim Isbel, Denise Palmer, Tyler Mayes, Joshua Anderson, Phil Yager, Stephen Verran and Anthony Allen

Members Absent: Robert McKamey

Call to Order: Chairman Isbel called the meeting to order.

Nathan Sweet said the prayer.

Commissioner Mayes led the Pledge of Allegiance.

Chairman Isbel added Resolution No. 23-04-1086 to the agenda under the Law Director's Report and Updating Commission Website requested by Commissioner Allen under new business.

Chairman Yager made a motion to approve the Agenda as amended. Seconded by Commissioner Mayes. Motion passed.

No citizens appeared.

Coalition against Human Trafficking

Presentation by Brittany Thompson

Commissioner Mayes made a motion to send to full commission to create a task force/committee from the government perspective locally to work on this issue and include the Mayor, Sheriff, Law Director and District Attorney General. Seconded by Commissioner Allen. Motion passed unanimously.

Mayor

Commissioner Yager made a motion to approve Resolution No. 23-04-1084 Authorizing Anderson County to apply for FY 2023-2024 Appalachian Regional Commission (ARC) Partnerships for the Opportunity and Workforce and Economic Revitalization (POWER) Implementation Grant Funding. Seconded by Commissioner Anderson. Motion passed unanimously to forward to full Commission for approval.

Anderson County EOC and Clinton Fire Department Station 4 Update - No Action Taken.

Commissioner Anderson made a motion for the Mayor to work with the Law Director and proceed with work on the Length of Service Award Program. Seconded by Commissioner Yager. Motion passed unanimously to forward to full commission for approval.

Law Director

Commissioner Allen made a motion to approve Resolution No. 23-04-1085 Amending the Wild Turkey Youth Hunt changing the date to April 29, 2023. Seconded by Commissioner Mayes. Motion passed unanimously to forward to full commission for approval.

Commissioner Mayes made a motion to approve the MOU to provide dispatch service to Rocky Top Police and Fire Department. Seconded by Commissioner Allen. Motion passed unanimously to forward to full commission for approval.

Commissioner Anderson made a motion to approve the MOU to provide dispatch services to the City of Norris Police and Fire Departments. Seconded by Commissioner Allen. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve the MOU for cost sharing agreement for State Tax Appeals between Anderson County Government and the City of Oak Ridge. Seconded by Commissioner Allen. Motion passed to forward to full commission for approval.

Commissioner Mayes made a motion to approve Resolution No. 23-04-1086 authorizing the donation of surplus Anderson County Sheriff's Diving Equipment to the Rescue Squad. Seconded by Commissioner Allen. Motion passed to forward to full commission for approval.

Tourism Sub-Committee Update

Commissioner Mayes made a motion for Tourism to temporarily move to a location next to the Finance Department in the Courthouse until they find a permanent location. Seconded by Commissioner Yager. Motion passed to forward to full commission for approval.

Commissioner Yager called question to go to a vote. Seconded by Commissioner Mayes. Motion passed.

New Business:

Commissioner Allen requested the commission website district 8 be corrected underneath their picture.

Old Business:

None.

Meeting Adjourned

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-04-1084

**RESOLUTION AUTHORIZING ANDERSON COUNTY TO APPLY FOR FY 2023-2024
APPALACHIAN REGIONAL COMMISSION (ARC) PARTNERSHIPS FOR THE OPPORTUNITY
AND WORKFORCE AND ECONOMIC REVITALIZATION (POWER) IMPLEMENTATION
GRANT FUNDING IN THE AMOUNT OF \$962,894 TO DEVELOP AND EQUIP AN EMERGENCY
MEDICAL SERVICES (EMS) TRAINING FACILITY IN ANDERSON COUNTY, AND STAFF THE
FACILITY FOR THREE (3) YEARS**

WHEREAS, the Appalachian Regional Commission (ARC) Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) Grant makes resources available to help communities affected by job losses in coal mining, coal power plant operations, and coal-related supply chain or logistics industries due to the changing economics of the coal economy; and

WHEREAS, Anderson County has been impacted by a loss in coal mining and the changing economics of the coal economy, and will be impacted by the winding down and scheduled closure of TVA's Bull Run Steam Plant; and

WHEREAS, Anderson County desires to invest in workforce training in order to stress the potential for upward mobility for participants, and to increase labor participation rates; and

WHEREAS, the public safety and healthcare sector continues to experience staffing struggles locally, regionally, statewide, and nationally; and

WHEREAS, Anderson County will partner with numerous area governments and agencies to develop, equip, and staff a Training Facility in Anderson County managed by Anderson County Emergency Medical Services (EMS) to provide training in Emergency Medical Response, Emergency Medical Technician, Advanced EMT and other public safety courses;

NOW, THEREFORE BE IT RESOLVED, meeting in regular session on Monday, April 17, 2023, that we, the Anderson County Board of Commissioners, commit to applying for the FY 2023-2024 ARC POWER Grant to develop and equip an approximately 6,000-square-foot training facility, and staffing costs over a 3-year period.

NOW, THEREFORE BE IT FURTHER RESOLVED, that we authorize the submission of the application for ARC funds in the amount of \$962,894 and agree to the 50% match requirements to increase labor participation and upward mobility in the EMS, Fire, Police, Rescue, and in some cases, nursing fields.

APPROVED:

Josh Anderson, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-04-1085

RESOLUTION TO ALLOW THE NATIONAL WILD TURKEY FEDERATION TO SANCTION AND HOST A LIMITED VETERAN AND YOUTH TURKEY HUNT ON THE BLOCKHOUSE VALLEY FORMER LANDFILL SITE AND TO ADOPT RESTRICTIONS AND PROCEDURES FOR PERMITS RELATED THERETO.

WHEREAS, on August 17, 2009, the Anderson County Board of Commissioners passed Resolution No. 09-321 declaring the Blockhouse Valley Landfill site as a nature preserve, recreational park and outdoor classroom. This same Resolution prohibited hunting on the property; and -

WHEREAS, the Anderson County Board of Commissioners now desires to authorize the National Wild Turkey Federation (NWTF) to hold a limited and restricted Youth and Veteran Turkey Hunt on the Blockhouse Valley property in order to properly reduce the turkey population to healthy levels through controlled management hunting and safe hunting practices.

NOW THEREFORE BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 17th day of April 2023, that we authorize the National Wild Turkey Federation to sanction and conduct a limited and restricted Youth Turkey Hunt on April 29th, 2023, and Veteran's Turkey Hunt on May 20th, 2023, at the former Blockhouse Valley Landfill site.

SECTION 1. National Wild Turkey Federation sanctioned hunting on the subject property will only be permissible to valid permit holders issued through and by the NWTF. Hunting is limited to the turkey population only. Other species hunting shall be allowed only by approval of the Board of Commissioners. Hunters must agree to comply with all hunting regulations set forth and adopted by the National Wild Turkey Federation and Tennessee Wildlife Resources Agency (TWRA).

SECTION 2. Only Youth and Veteran hunters, as defined by NWTF and TWRA regulations, are eligible for these hunts.

SECTION 3. All permitted hunters shall agree to sign the NWTF waiver and release of liability document and shall also agree to the terms and restrictions set forth. Permitted hunters shall display the permit in a clear and conspicuous manner while hunting on the subject property.

SECTION 4. TWRA shall monitor and enforce hunting restrictions on subject property and report violations to the Anderson County District Attorney General for future legal actions and prosecution of unlawful activities. Anderson County reserves the right to cancel any permits due to non-compliance reported to, and by the TWRA.

SECTION 5. Permits shall be issued through the National Wild Turkey Federation only and at the sole discretion of the organization.

SECTION 6. Youth Turkey Hunt shall take place on Saturday, April 29th, 2023, and Veteran's Turkey Hunt shall take place on Saturday, May 20th, 2023.

SECTION 7. All hunting apparatus and weapons shall conform to TWRA regulations and permitted seasonal hunting requirements.

SECTION 8. Each Youth Hunter must be accompanied by one (1) non-hunting adult of at least eighteen (18) years of age.

SECTION 9. Hunting is prohibited within two-hundred (200) yards from adjacent landowners contiguous to the Blockhouse Valley site. Property maps are reviewable in advance online at the Anderson County Register of Deeds and Assessor of Property websites, and paper copies are available at the Office of the County Law Director located at 101 S. Main Street, Suite 310, Clinton.

SECTION 10. County employees and family members are expressly allowed to participate provided they are selected by the NWTF.

SECTION 11. Any previous Resolution in conflict with this Resolution is expressly repealed as limited to existing conflicted provisions contained therein.

SECTION 12. This Resolution shall take effect immediately, the public welfare requiring same.

RESOLVED, DULY ADOPTED AND EFFECTIVE this 17th day of April 2023.

Terry Frank, Anderson County Mayor

Joshua N. Anderson, Chair, AC Commission

ATTEST:

Jeff Cole, Anderson County Clerk

Memorandum of Understanding

Purpose

To provide assistance to the City of Rocky Top in regard to dispatching services.

Memorandum of Understanding

1. Anderson County Sheriff's Office (ACSO) is responsible for providing full-time dispatch service for the City of Rocky Top Police (RTPD) and Fire Department (RTFD).
2. The ACSO will provide coverage for all 911 calls, police, and fire assistance calls.
3. All regular RTPD and RTFD will be handled by the automated phone system.
4. ACSO will provide dispatch services at a yearly cost of forty-five thousand dollars (\$45,000) to City of Rocky Top.
5. ACSO shall provide a quarterly invoice to the City of Rocky Top.
6. Rocky Top shall submit payment in full within 30 days of the date of the invoice.
7. Dispatch services began on September 27, 2022.
8. This agreement is for 5 years starting July 1, 2022, through June 30, 2025.
9. This agreement is reviewable every year between parties.
10. ACSO or RTPD may cancel this agreement with ninety day (90 day) written notice prior to the July 1st.

Anderson County Government
Russell Barker, Sheriff

City of Rocky Top, TN
Michael Foster, City Manager

DATE: _____

DATE: _____

City of Norris
PO Box 1090
20 Chestnut Drive
Norris, TN 37828
(865) 494-7645



To: Russel Barker, Sheriff, Anderson County Sheriff's Office (ACSO)

From: Charles Adam Ledford, Norris City Manager

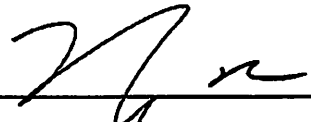
Date: 27 January 2023

Subject: Dispatch Services – Memorandum of Understanding

1. Anderson County Sheriff's Office (ACSO) is responsible for providing full-time dispatch service for the City of Norris Police (NPD) and Fire Departments (NFD).
2. ACSO will provide coverage for all 911 calls, police, and fire assistance calls.
3. All regular NPD and NFD calls will be handled by the automated phone system.
4. ACSO will provide dispatch services at a yearly cost of five thousand dollars (\$5,000) to the City of Norris.
5. ACSO shall provide a quarterly invoice to the City of Norris.
6. The City of Norris shall submit payment in full within 30 days of the date of the invoice.
7. Dispatch services began on September 27, 2022.
8. This agreement is for five (5) years starting July 1, 2022 through June 30, 2025.
9. This agreement is reviewable every year between parties.
10. The ACSO or NPD may cancel this agreement with ninety (90) day written notice prior to the July 1 of each year.

Approvals:

Russell Barker, Sheriff



Mike Poole, Chief NPD

1-27-23



Charles Adam Ledford, Norris City Manager

1-27-23

MEMORANDUM OF UNDERSTANDING

COST SHARING AGREEMENT FOR STATE TAX APPEALS

THIS AGREEMENT, effective on the date of execution affixed below, by and between the parties of Anderson County Government, a political subdivision of the State of Tennessee, hereinafter "County" and the City of Oak Ridge, a chartered municipality of the State of Tennessee, hereinafter, "City" and both entities collectively referred to as the "Parties" do hereby agree to the following cost sharing agreement for all state-level property tax appeals, for both real and personal taxes.

WITNESSED:

WHEREAS, from time to time, taxpayers appeal property tax assessments levied at the municipal and county level, to the County Board of Equalization, where the majority of these appeals are resolved; however, in some cases the taxpayer continues the appeal process to the state-level Board of Equalization and/or the Assessment Appeals Commission; and

WHEREAS, many of these cases become complex and expensive with the need for experts, tax advisors, appraisers and specialized legal assistance to represent the Parties; and

WHEREAS, the Parties hereto wish to establish a cost sharing formula to engage and utilize experts, tax advisors, appraisers, and specialized legal assistance where the payments for these services are allocated and paid fifty percent (50%) by the City and fifty percent (50%) by the County for all amounts above the standard municipal donation to the county audit fund.

NOW, THEREFORE, in consideration of the mutual covenants, promises of support, reimbursements and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by the Parties to this M.O.U. as follows:

Section 1. Cost Sharing Allocation

All invoices for experts, tax advisors, appraisers and specialized legal assistance for amounts over and above the established municipal donation to the county audit fund will be divided fifty percent (50%) to the City and fifty percent (50%) to the County.

Section 2. Prior Approval before Engagement

Both Parties shall approve the use of experts, tax advisors, appraisers and specialized legal assistance prior to the engagement of outside assistance.

Section 3. Term of Agreement

This M.O.U. shall commence on the date signed for a period of five (5) years with an additional five (5) year option to renew upon the agreement of the Parties.

Section 4: Payment

Invoices for these services shall be sent to the Anderson County Assessor of Property at the address listed in Section 16. The County Finance Department will subsequently invoice the City for its share and City shall pay in full within thirty (30) days.

Section 5: Default.

In the event of default by City or County under this M.O.U. either Party may bring suit against the defaulting Party to enforce the terms of this M.O.U. provided that any alleged default is not cured by the defaulting Party after thirty (30) days written notice sent by the non-defaulting Party. The prevailing Party shall be entitled only to actual damages lost and any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

Section 6: No Oral Modification.

No modification, amendment, supplement to or waiver of this M.O.U. or any of its provisions shall be binding upon the Parties hereto unless made in writing and duly signed by all Parties.

Section 7: Waiver.

A failure of any Party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Section 8: Entire Agreement.

This M.O.U. sets forth the entire understanding of the Parties as to the subject matter and may not be modified except in a writing executed by all Parties.

Section 9: Severability.

In the event any one or more of the provisions of this M.O.U. is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

Section 10: Cancellation.

This M.O.U. is subject to cancellation by the legislative body of either government with sixty (60) days written notice to the other Party.

Section 11: Exhibits

Any Exhibits attached hereto or incorporated herein are made a part of this M.O.U. for all purposes. The expression "this M.O.U." means the body of this M.O.U. and the Exhibits.

Section 12: Multiple Counterparts; Effectiveness.

This M.O.U. may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one M.O.U. This M.O.U. shall become effective when executed and delivered by all the Parties.

Section 13: Jurisdiction.

Each Party hereby irrevocably consents to the jurisdiction of all state courts sitting in Anderson County, Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this M.O.U. shall lie exclusively in such courts.

Section 14: Binding Effect.

This M.O.U. shall be binding upon and inure to the benefit of the Parties and upon their respective successors, heirs or assigns.

Section 15: Choice of Law.

This M.O.U. shall be governed and construed in accordance with the laws of the State of Tennessee.

Section 16: Notice.

Any notice required or provided pursuant to this M.O.U. shall be in writing and sent or delivered to the Parties by return receipt U.S. Mail to the following addresses:

For the County:

Anderson County Assessor of Property
Room 201, Anderson County Courthouse
100 North Main Street
Clinton, TN 37716

For the City:

Oak Ridge Finance Department
200 South Tulane Avenue
P.O. Box 1
Oak Ridge, TN 37830

Section 17: Titles and Subtitles.

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending or changing the express terms of this M.O.U.

Section 18: Assignment.

This M.O.U. shall be assignable only upon the written consent of the non-assigning Party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this M.O.U. shall be binding upon the Parties and their successors, assigns, heirs, executors and/or administrators.

Section 19: Further Documentation.

The Parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this M.O.U.

Section 20: County Law Director Assistance

Cost attributed to the use of the County Law Director for legal assistance shall not be subject to this agreement.

Section 21: Release and Hold Harmless.

The Parties agree that they shall and do hereby release, forever discharge and hold harmless one another as well as the employees, agents and counsel for one another from any and all claims whatsoever, both known and unknown that may occur during performance of this agreement. The only claim between the Parties that shall survive this M.O.U. is compliance with the terms and provisions of this M.O.U.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority, have executed this M.O.U. on this the _____ day of _____ 2023.

ACCEPTANCE BY ANDERSON COUNTY:

Terry Frank, County Mayor

John K. Alley, Jr., Assessor

ATTEST:

Jeff Cole, County Clerk

APPROVED AS TO FORM:

N. Jay Yeager, County Law Director

ACCEPTANCE BY CITY OF OAK RIDGE:

Mark S. Watson, City Manager

ATTEST:

Beth Hickman, City Clerk

APPROVED AS TO FORM:

Tammy Rackard, City Attorney

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 23-04-1086

**RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS
ANDERSON COUNTY SHERIFF'S DIVING EQUIPMENT TO THE
RESCUE SQUAD.**

WHEREAS, Anderson County is in possession of several pieces of surplus diving equipment, including: 1) Two sets of diving coveralls; 2) Fourteen (14) life jackets; 3) Underwater camera system, Model DV1, Tag 044617; 4) One flotation cushion; 5) Three sets of diving fins; 6) Five diving suits, various sizes; 7) Sonar scanner, Model 650, Tag 044616 that are no longer needed and are in the process of being declared surplus. The Rescue Squad is in need of this equipment and has indicated they are willing to accept this equipment with a full release of liability as legal consideration for the donation; and

WHEREAS, *Tenn. Code Ann. § 12-2-420* provides legal authority for the donation of county property to municipalities. That statute reads in its entirety as follows:

12-2-420. Transfers of surplus personal property among governmental entities.

(a) Notwithstanding any other provisions of law, counties, municipalities and metropolitan governments may purchase, trade or receive as a gift, upon approval of the governing bodies involved in the transaction, any used or surplus personal property from another county, municipality, metropolitan government, state government, federal government or any instrumentality of the foregoing, without regard to any laws regarding public advertisement and competitive bidding. A transfer of surplus personal property from the state of Tennessee must satisfy the requirements of § 12-2-407. Also notwithstanding any other provision of law, any county, municipality, or metropolitan government may by resolution or ordinance of its governing body establish a procedure for the disposition of its surplus personal property to other governmental entities, including, but not limited to, counties, municipalities, metropolitan governments, the state of Tennessee, the federal government, other states or their political subdivisions and the instrumentalities of any of the foregoing, by sale, gift, trade, or barter upon such terms as the governing body may authorize, without regard to any other provisions of law regarding the sale or disposition of used or surplus personal property.

(b) This section shall be construed as supplemental authority for counties, municipalities and metropolitan governments

NOW THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 17th day of April 2023 that we hereby donate the following surplus diving gear to the Anderson County Rescue Squad:

- 1) Two sets of diving coveralls;
- 2) Fourteen (14) life jackets;
- 3) Underwater camera system, Model DV1, Tag 044617;
- 4) One flotation cushion;
- 5) Three sets of diving fins;
- 6) Five diving suits, various sizes;
- 7) Sonar scanner, Model 650, Tag 044616

RESOLVED, DULY PASSED AND EFFECTIVE this 17th day of April 2023.

Joshua N. Anderson, Chair

Terry Frank, County Mayor

ACCEPTANCE BY Rescue Squad:

ATTEST:

Name and Title

Jeff Cole, County Clerk

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. L. Parrott*

DATE: April 2023

RE: Report to County Commission

ATTENDANCE

Current student enrollment is at 5894 students.

HIGH SCHOOLS

GEAR UP TN

CHS Gear Up Seniors take a trip to Lambert's Medical Supplies to buy scrubs for clinicals.



CHS GEAR UP seniors assist Andy Wallace in hosting an Industry Appreciation Lunch and met the State Commissioner of Economic Development.

Anderson County High School



Over spring break the Maverick NJROTC Unit got to see many of the wonders that Washington DC has to offer. Every morning we woke up early and mustered at 6:05 AM for physical training, then put on our uniforms to tour sites such as the Washington monument, Jefferson



and Lincoln Memorials, and later the Korean War memorial at night. We also toured the Capitol and the Library of Congress where we viewed the immense amount of detail put into these historic buildings, ranging from the columns to the artwork. Perhaps my favorite event was visiting the Natural History Museum and American History Museum which offered a full view of the history of Earth as well as America specifically. Ultimately, this was a fun filled trip to remember where we even marched in the empty reflection below the Lincoln Memorial.

-LCDR Emily Boring

Clinton High School

CHS choir visits Pellissippi choir

Three former Dragons sing with Pellissippi's Variations Choir and will be traveling to Paris soon to perform.

ACCTC

This is our second full year of teaching the Unmanned Aircraft Systems class at ACCTC. The class gives the students a chance to learn about drones, learn to fly them and hopefully learn how to pass the FAA Part 107 Remote Pilots test. There are many career fields that utilize drones, and this could help the students build their resumes for their chosen career. The certification test is not easy and if they pass, it is a certification that could allow them that entry into a good job. Next school year, we are looking to start a drone racing league club which would allow our students to compete against other teams from across the country. The club would also help expose the students to the career fields where drones are used and to help the students prepare for the Part 107 exam. Students are excited about flying drones and we are excited about being able to teach them that skill.



MIDDLE SCHOOLS

Lake City



Over the past few weeks, Lake City Middle School has been accelerating our efforts to provide students with numerous opportunities to enhance their entrepreneurial spirit. LCMS students have had the chance to partner with the University of Tennessee, I-Acmi, and JA World to



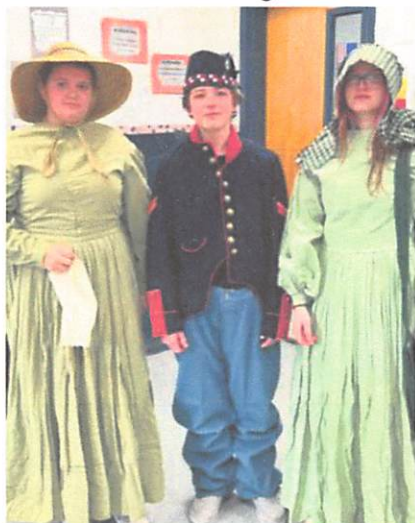
design drones to solve real world problems in business, agriculture, and security. Additionally, students created business plans and opened up student-operated shops to sell a variety of items to the students and community in Lake City. Rounding out the workforce development efforts, LCMS has welcomed guest speakers from the local community all year as a partnership with the Rocky Top Chamber of Commerce. These speakers have shared their personal stories of resilience and habits that have made them successful and allowed them to give back to the people of their community. Lake City is proud of our students and the many people who invest their time and efforts into providing students with the best possible education and the commitment to *Every Student, Every Day*.



Lake City Middle School recently welcomed Junior Achievement's pop up shop. Students were able to implement entrepreneurship skills during this enriching experience. We are thankful for the team at JA for their support of our school and Mr. Bass's classes.



Ms. Gossett's 8th grade American History students were able to participate in a Civil War reenactment experience. Ms. Gossett even joined in the fun as you can see here! Thank you to the reenactors for their volunteer spirit as we bring history to life at LCMS.



Norris

Recuérdame

Mrs. Sharon's 6th-grade Spanish class joined Mr. McGaha's choral group to sing a rendition of "Remember Me" from the Disney movie "Coco." The bilingual merger was a joyful experience; it was a fantastic way to practice Spanish and musical rhythm. The students were accompanied on the piano by Mr. McGaha while Mrs. Sharon guided them through the pronunciation.

Norwood

For the next six Mondays, our CDC classroom will be transformed into "Camp Koinonia" with resources and tools provided by the Koinonia Foundation of East Tennessee. This foundation provides fun classroom activities for students with disabilities that align with their IEP goals. This year's theme is "Out of this World" and our students will be participating in activities that range from exercise to yoga to music and STEM. They will also be cooking some delicious snacks, such as



cosmic brownies and other "out of this world" goodies. We are grateful for this opportunity for our students!

The Norwood Middle Golf Team has kicked off the season in full swing. Our two 8th graders work hard every week to beat their personal bests and we enjoy watching them perform both in the classroom and on the greens. A big thank you to Mr. Byrge for coaching and mentoring these young men.



ELEMENTARY SCHOOLS

Andersonville

We love recognizing our students of the month. These students go above and beyond what is required of them.



Everyone is enjoying the new playground equipment. Thank you to all that made it possible.



Andersonville Ninja Warriors have taken over Mrs. Jordan's PE classes!



What a perfect way to start our spring break with a [Anderson County High School "Home of the Mavs" Pep Rally!](#)

Claxton

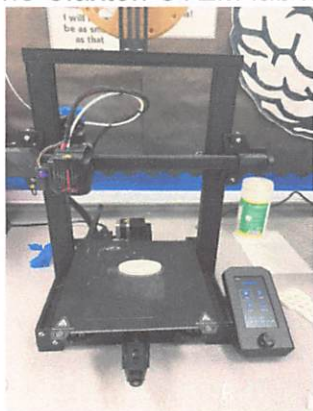
For Read Across America Day, Claxton celebrated with a pajama day so that students could "curl up with a good book." Clinton High School student athletes came to visit our students to share a good story and allow our students to ask about their high school experience. Claxton LOVED having these visitors make the day even more special.



Students in 2nd grade helped teach math with subtracting from double zeros.



The Claxton STEM lab is putting their new 3D printers to work for our pre-k students. The Pre-K class was learning to measure with inches. The STEM lab helped by printing some "inchworms." Pre-k students were able to complete some hands-on measuring with manipulatives that we created on campus. Stay tuned for more 3D printing engineering!



Claxton Elementary students are working hard this month on starting their newest art project. They are working with clay to make their own kilns.



Thank you to Regions Bank and Anderson County Chamber of Commerce for your very generous donation of water bottles! Our students have already put them to use this morning.



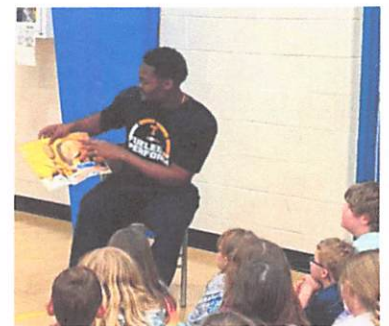
CES had another wonderful family event this month. Students got to come to the school to enjoy our math and literacy night. We played tons of literacy and math games and students also got to purchase things from our book fair.



Dutch Valley



DVES ended Dr. Seuss week with *Read Across America Day*. It is always an amazing day for all of our staff and students. Some of our guests readers included CHS Softball and Baseball, Hollis Fanning with UT Baseball, Elijah Herring and Cristian Conyer with UT Football, Don Hudson of WATE News, Mayor Terry Frank, Officer Kim Lay with Max and SRO Darryl Chapman, former teacher Candy Yugo, CMS Principal April Meyers and local storyteller Diane Hackworth.





Our annual Chili Cook-Off was a huge success again this year! Fun was had by all!

DUTCH VALLEY ELEMENTARY SCHOOL
ANNUAL
Chili Supper
Thursday March 9th
5:30-7:30pm
DVES GYM

\$7
All you can eat!

Come and Enjoy our chili cook-off, live dessert auction, silent basket auction and Music!

One of the HOTTEST events of the year! Whether you want to compete...or just want to eat, you are

Dutch Valley Elementary School
Annual Chili Supper
March 9th 5:30-7:30

Dutch Valley Elementary School
Annual Chili Supper
March 9th 5:30-7:30

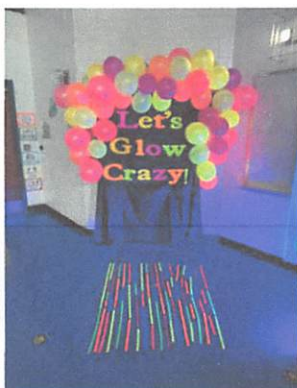
Dutch Valley Elementary School
Annual Chili Supper
March 9th 5:30-7:30

Dutch Valley Elementary School
Annual Chili Supper
March 9th 5:30-7:30

Fairview



We had a fun-filled Read Across America Day at FES!



The PTO sponsored Let's Glow Crazy! dance was a huge success!



March is the time we celebrate Music in our Schools! We are so very thankful for the district and our individual schools for the way they support the Arts.



Grand Oaks



Earlier this month, 3rd-5th grade students completed their benchmark assessments to assess their levels of understanding prior to TCAP. We celebrated the students who met their goals with a party at the end of the day. Students worked hard on their assessments to earn tickets for the bounce house, popcorn, and slushies. It was a great time celebrating their hard work!



First grade has learned all about shapes. They learned the attributes of each shape and compared the similarities and differences.



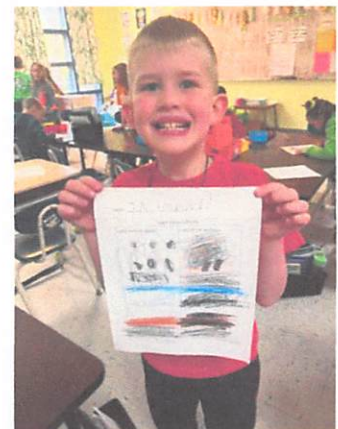
This month fourth grade had their last 4-H club meeting of the year. We have had so much fun participating in 4-H! Some of our favorite memories include the speech contest, making our piggy banks, collecting donations for the tab drive, the poster contest, and the How-To demonstrations.



3rd grade is a slam dunk! Before spring break, students took benchmark assessments to gauge their mastery of standards at this point in the year. Our 3rd grade classes reviewed testing strategies and standards using connections to March Madness. It was a great opportunity for our students to be reflective and set goals for the remainder of the year!



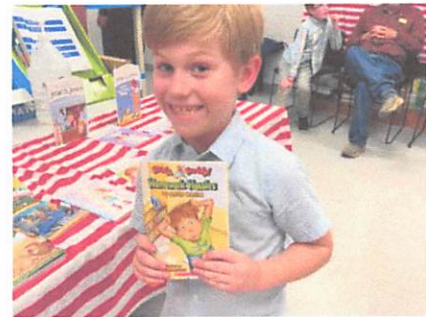
2nd Grade classes have been exploring different concepts in science! They have been exploring the Earth and learned about motion. Students were able to make observations about how the land is impacted by water and air. While exploring motion, they made observations about forces and motion on the playground!





As we look back on our Literacy Night event, we are blown away by the support from our community members that helped to make the event possible for our students and families. Big thanks to H. Daniel Forrester Attorney, Ashley Mullins Group with Reality Associates, and Lauren Biloski for their generous donations. We would also like to thank Food City for donating all the cups,

plates, and napkins for this dinner, towards our event.



This month we celebrated International Women's Day! Our very own Grand Oaks teacher, Kendall Lovingood, is using her role as Mrs. Knoxville to help advocate for children across the state!



wbir.com
International Women's Day | Mrs. Knoxville, Anderson County teacher advocates for young girls

Lake City



Congratulations to our March character students of the month, being recognized for perseverance.

LCES Empty Bowls Night was a huge success. Thank you to everyone who came out to support our event, and to Mrs. McCone for the countless hours spent helping students create such wonderful pieces. Music Makers added a sweet touch with the music. The combined auction and soup supper



event would not have been possible without volunteers and staff all pitching in to put it all together. Empty Bowls is one of our favorite traditions, and it's a great way for our students and families to give back!



Mrs. Bozeman and her students have been raising baby chicks! Students have learned new vocabulary and seen animal life cycles first-hand.



This month, we honored Mrs. Tyler, our school social worker. Mrs. Tyler always goes above and beyond for our students and their families. We appreciate her so very much.

Norris

Norris Elementary School held its annual spelling bee with three students moving on to the county-wide spelling bee.





Norris Elementary SRO Kory Blevins

Norris Elementary honored police and first responders who assisted the school in a recent false alarm. Fortunately the call was a prank, but our police force was quick to respond and secure our building. We hope we never need this assistance in the future, but we feel secure in knowing our safety and security is a top priority in our county.



Norris held its annual Run/Walk-a-thon fundraiser. This years-long tradition raises much needed funds for the school and allows parents, families and students to get outside and walk OR run for a good cause.



NES kicked off the Arbor Day celebration with the song, *A Trillion Trees*, performed by 2nd grade. This is the 44th year Norris has been a Tree City, making it the oldest Tree City in Tennessee. Ellalyn Crossno, a former NES teacher and principal, is this year's honoree. A red maple has already been planted along the new walkway next to East Norris and Hwy 61 in her honor. All students took home a Sweet Shrub to plant. What a special tradition!





The first week of March Norris Elementary celebrated *Read Across America*, with March 3 being "Dress like a Book Character Day."

Norwood



On Friday 3-31-23 we were able to celebrate classes that had won class of the month. Mr. [Jay Steele](#) and Mr. Jamie brought delicious Krystal burgers and juice.

Thank you for your partnership with Norwood Elementary School!
We appreciate you!





A huge thank you to everyone who came out to our Spring Carnival on Friday, March 31. As you can see, the rain did not dampen our fun. We had a blast playing games, bouncing, eating lots of treats, bidding in the silent auction, petting animals from Little Ponderosa Zoo, exploring the fire truck and spraying the hose with Oliver Springs Fire Department, getting our faces painted with OneBank of Tennessee, and so much more. This event wouldn't have been possible without a long list of people and businesses supporting our school. Thanks to all of you, we raised over \$5,000 for our school's future STEM Lab. It sure is great to be a Norwood Jag!

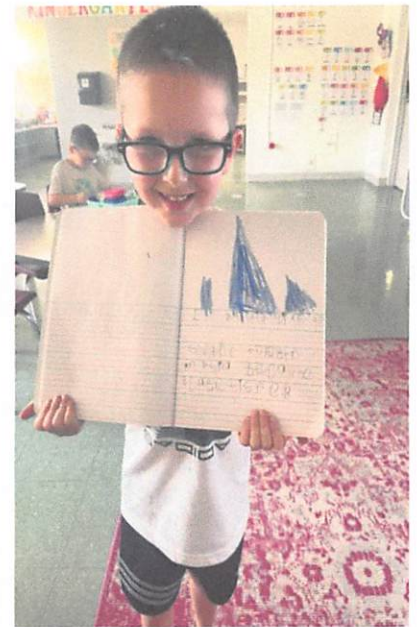
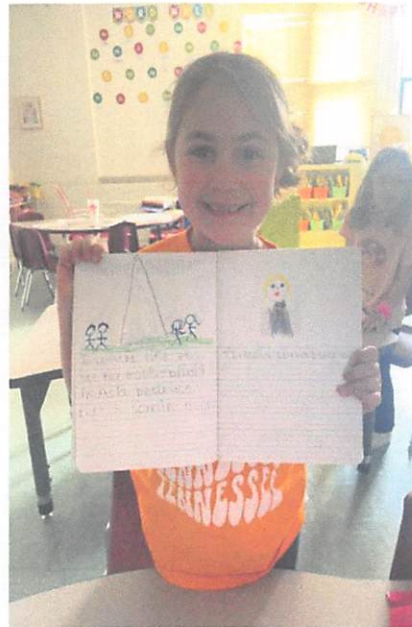
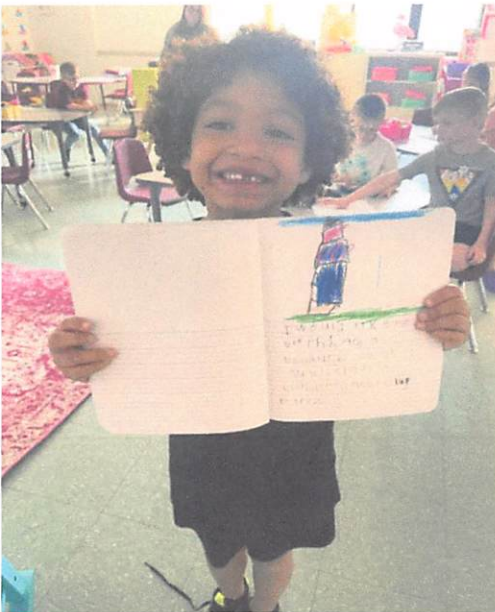




On Friday, during morning meeting, Ms. Mumm asked students to make one word that described themselves using play dough.



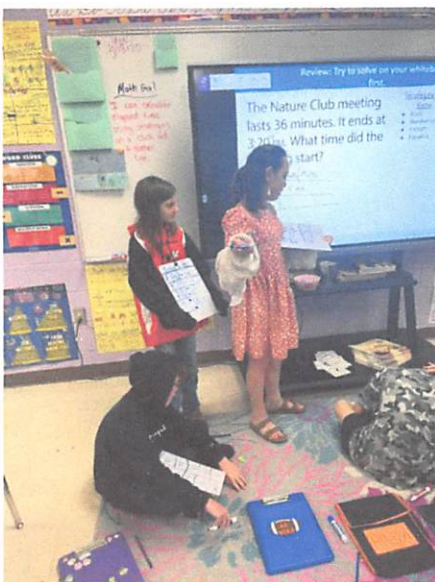
Wow! Check out this amazing kindergarten writing! We are working hard each day on our reading, writing, and math skills.





Third grade is learning about extreme weather and engineering solutions to make houses able to withstand this weather better.

The students had a set criteria and some constraints for building their houses. This afternoon we tested their houses! Most of them survived!



Third grade is hard at work solving elapsed time word problems involving clocks, number lines, and equations. Way to go third grade.



Check out second grade playing Gaga Ball today! We are so excited about this new addition to our PE classes.



Before break [#UTRUST](#) honored our special area team. We are so thankful for the many hats they wear around our school and the ways they work together to educate our students in valuable skills. They were treated to lunch as a celebration 🎉

Gym- Coach Braden
Library- Mr. Brian
Music- Ms. Cox

Guidance- Miss Evans
Computer- Miss Caitlyn
Art- Mrs. Plemmons





Our family engagement events are some of our favorite times at Norwood. We need to give Mrs. Baird, the entire science committee and all our volunteers a huge thank you for making this a GREAT night for students!



SCHOOL NUTRITION PROGRAM

School Nutrition has just completed a comprehensive review of the program administered by the State Agency on behalf of the USDA. The review group was very complimentary of how well our school site teams did with engaging students and forming a personal connection with them. Claxton, Dutch Valley, and Norris Elementary were visited.

Andrea Shaw, Norris Middle School, is participating in the Tennessee School Nutrition Leadership Program and will be representing us at the State Conference in June. Margaret Burrell and RaeAnn Owens were invited to attend Leadership Class at Georgetown University in March.

Dutch Valley is the recipient of a \$30,000 equipment grant and those funds will offset the \$42,000 serving line already on order for Dutch Valley. Norris Middle will also be getting a new serving line. New dining tables are planned for Fairview, Norris Elementary, and Clinton Middle. All of these projects should be complete in June of this year. Plans for the 2023-2024 school year include Andersonville and Clinton High.

The cost of food continues to increase in our program averaging about 20% for the year, equating to about \$250,000 more this year over last. The program has been able to mitigate the effect of rising costs with supply chain assistance grant monies from the USDA. Supply chain support will not be available next year. Please visit the [acs.ac](https://www.acs.ac) website, School Nutrition pages, for more information about our program.

ANDERSON COUNTY BOARD OF EDUCATION
101 S. Main Street
Clinton, TN 37716
Board of Education Meeting
March 9, 2023
6:00 PM

Board Members	Present	Absent
John Burrell	√	
Don Bell	√	
Dail Cantrell	√	
Scott Gillenwaters, Chairman	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood, Vice Chairman	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
Student Board Members		
Korey Horton – ACHS	√	
Reagan Wilson - CHS	√	

OTHERS PRESENT

Anne Ford, Eric Snider, Greg Deal, Cathy Barber, Mindy Horton, Kelly Myers, Paula Sellers, Suzi Schmidt, Wade Haney, Rick Turnbull, Tammy Turnbull

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Andy McKamey led the pledge of allegiance.

Wade Haney provided a summary of the Director of Schools Evaluation. Dr. Parrott scored a ninety-nine percent (99%) out of 100 average.

Motion by Andy McKamey and seconded by Don Bell to approve a [Resolution](#) honoring Special Teachers. **Motion carried.**

Motion by Don Bell and seconded by Andy McKamey to approve a [Resolution](#) to approve the inclusion of the Scarboro 85 into new Tennessee school curriculum. **Motion carried.**

II. RECOGNITION OF GUESTS - none

III. PERSONS TO BE HEARD - none

IV. APPROVAL OF AGENDA

Motion by Jo Williams and seconded by Glenda Langenberg to approve the agenda. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

- A. Regular Meeting Minutes – [February 9, 2023](#)
- B. Human Resources [report](#)
- C. Student Services [report](#)
- D. [Field Trips](#)
- E. In-school [ball game](#)
- F. [ESSER 3.0 Public Plan](#) for Remaining Funds
- G. [Safe Return to In-person Instruction and Continuity of Services Plan](#)
- H. Policies for second reading:
 - a. [4.600](#) Grading System
 - b. [5.105](#) Recruitment of Employees
 - c. [6.311](#) Care of School Property

Motion by Glenda Langenberg and seconded by Don Bell to approve the consent agenda. **Motion carried.**

VI. EXECUTIVE APPROVAL - none

VII. COMMENTS FROM THE CHAIR

- A. Above and Beyond [Awards](#) were announced. Mr. Gillenwaters explained the significance of the “Board of Distinction” awards conferred by TSBA and the steps the board must go through to earn the prestigious award.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

- A. ACHS – Korey Horton said juniors will take the ACT next week; 8th graders visited ACHS today; ACHS won first place in shotput at their recent track meet; dance and cheerleading tryouts begin soon; basketball earned first place in district play.
- B. CHS - Reagan Wilson said 8th graders will attend workshops with departments including construction and welding; soccer scrimmage vs. Austin East next week; baseball starts on March 13; tryouts for cheerleading and dance are upcoming; soccer alumni will meet on Saturday; choir competition held recently at Maryville College where CHS won superior ratings in sight reading and stage performance.

IX. DIRECTOR'S REPORT

- A. Dr. Parrott said at the recent Board Retreat, the proposed budget for 2023-2024 was approved by the board of education with a five percent (5%) raise for all staff along with step raises for certified and classified staff; focus groups met with staff and insurance was a big concern – he stated insurance costs paid by the system would increase; increases in compensation would come from recurring funds; he thanked special area teachers who are doing a tremendous job this year; and noted spring break begins on March 13.

X. COMMITTEE REPORTS

- A. The Budget Committee [report](#) was provided by Andy McKamey.
- B. Policy Committee [report](#). **Motion** by Jo Williams to approve policy [1.106 Code of Ethics](#) on first reading. **Motion carried.** **Motion** by Jo Williams and seconded by Glenda Langenberg to approve policy [1.107 Conflict of Interest](#) on first reading. **Motion carried.** **Motion** by Jo Williams to approve policy [2.702 Inventory](#) on first reading. **Motion carried.** **Motion** by Andy McKamey and seconded by Dr. Burrell to table policy [3.208 Facilities Planning](#) for additional study. **Motion carried.**
- C. The Transportation Committee [report](#) was given by Dail Cantrell. **Motion** by Dail Cantrell and seconded by Glenda Langenberg to approve the [bus contract](#) as presented. **Motion carried.**

XI. ACTION ITEMS

- A. **Motion** by Teresa Portwood and seconded by Don Bell to approve the 2023-2024 Textbook Adoption as presented. **Motion carried.**
- B. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve the [23-24 Board Meeting/ Holiday Calendar](#) as presented. **Motion carried.**
- C. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve PS/ HS documents: [23-24 145.13 Budget](#), [23-24 145.14 Budget](#), [23-24 145.15 Budget](#), [23-24](#)

[145.16 Budget](#), [Delegate TTA Plan 23-24](#), [Recipient TTA Plan 23-24](#), [Delegate Head Start Selection Criteria](#), [Recipient Selection Criteria Worksheets EHS 23-24](#), [Recipient Selection Criteria Worksheet Head Start 23-24](#), [Delegate Head Start Continuation Grant 2023](#), [Delegate Head Start Budget Detail 23-24](#), [Recipient HS NFS Budget](#), [Recipient EHS NFS Budget](#), [Covid Mitigation Policy](#), [Delegate Covid Mitigation Policy](#), [Recipient Head Start Continuation Grant Year 4](#), [Delegate Budget Detail NFS 23-24](#), as presented. **Motion carried.**

XII. APPROPRIATIONS

Financial Report

Motion by Andy McKamey and seconded by Dr. Burrell to approve appropriations 1 a-g.
Motion carried.

Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Yea
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

XIII. TRANSFERS

Motion by Andy McKamey and seconded by Teresa Portwood to approve transfers 2 a-j.
Motion carried.

Adjourned at 6:34 PM.

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: N. Jay Yeager
DATE: April 12, 2023
RE: Law Director's Report – April 17, 2023 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Soccer Field Lease- Clinton City Schools
2. State of TN Grant- Department of Health- Mayor's Office
3. TEMA DOE Pass-Through Grant –Mayor's Office
4. Roane State Community College (Nursing Students) –Schools
5. US Able Life (Amendment) –Human Resources
6. TASC (Renewal)- Human Resources
7. Rx Benefits (Amendment 3) –Human Resources
8. LEAF- Printer Agreement Revised- County Clerk
9. State of TN Dept. of Transportation Road Widening- Melton Lake to Clinton Hwy
10. Side Effects dba Power Ad- Schools
11. Fiscal Agent MOU, Bureau of Justice Assistance Grant- Recovery Court
12. Emergency Evacuation Location Agreement- Little Lake Pet Lodge- EMA
13. Emergency Evacuation Location Agreement- Anderson County Fair- EMA
14. LexisNexis (Updated) –Law Director's Office
15. Preen Construction (Change Order #2) – Anderson County Park

B. Anderson County Zoning Violations:

Newly Opened:

1. 404 Old Lake City Highway

Compliant and Closed

1. 192 Strader Road

C. Bankruptcies:

1. J and S. Lewis- Chapter 7 Bankruptcy. No assets, no claims deadline notice received. No action required at this time.
2. J and R Craig- Chapter 7 Bankruptcy. No assets, no claims deadline notice received. No action required at this time.
3. W and J Wright- Chapter 7 Bankruptcy. No assets, no claims deadline notice received. No action required at this time.
4. A. Adkins- Chapter 7 Bankruptcy. No assets, no claims deadline notice received. No action required at this time.
5. RAC Dealership LLC- Chapter 7 Bankruptcy. No assets, no claims deadline notice received. No action required at this time.
6. R. Wright, Jr- Chapter 7 Bankruptcy. No assets, no claims deadline received. No action required at this time.
7. J and A Frye- Chapter 7 Bankruptcy. No assets, no claims deadline received. No action required at this time.
8. A Chitwood- Chapter 7 Bankruptcy. No assets, no claims deadline received. No action required at this time.
9. K. Angel- Chapter 7 Bankruptcy. Received Notice of Trustee's Final Report and Application for Compensation and Deadline to Object. No action required.

D. Delinquent Taxes

1. 2022 City of Norris Delinquent Tax Suit, Filed on March 30, 2023

E. New Lawsuits Filed (County as Defendant)

1. Butler, Edward and Jessica v. Daniels, Carl and Anderson County – Accident on County Road
2. Dotson, Dylan v. Anderson County – K-9 bite from fleeing suspect.

F. Lawsuit Update – Malpractice Cases * Executive Session Requested – active litigation.

1. Yeager and Anderson County v. Taylor Knight Law Firm, Jonathan Taylor and Caitlin Burchette.
2. Barker and Anderson County v. Taylor Knight Law Firm, Art Knight, Jonathan Taylor and Caitlin Burchette.

G. Memorandum of Understanding – Dispatch Services for Norris (Operations Report)

H. Memorandum of Understanding – Dispatch Services for Rocky Top (Operations Report)

Annette Pruitt

April 12, 2023

- I.** Resolution 23-14-1086 – Donation of Surplus Diving Equipment to the Rescue Squad.(Operations Report)
- J.** Memorandum of Understanding for Cost Sharing for State-level Tax Appeals (Operations Report)
- K.** Update on Large Truck Signage
- L.** Honorary Resolution – National Library Week – Requested by Commissioner Verran.

Anderson County Board of Commissioners
Rules Committee
Minutes

April 6, 2023 3:00 PM
Room 312

Members Present: Tyler Mayes, Michael Foster, Anthony Allen, Bob Smallridge and Catherine Denenberg,

Members Absent: None

Call to Order: Vice-Chairman Smallridge called the meeting to order.

Others Present: Jeff Cole, Phil Yager

Commissioner Mayes made a motion to approve the March 9, 2023 minutes. Seconded by Commissioner Foster. Motion passed.

Commissioner Mayes made a motion to modify Rule #3 of the Rules of Procedure as follows. Seconded by Commissioner Foster. Motion passed to forward to full commission for approval.

Modification: No member of Commission shall speak more than once nor more than three minutes on the same motion - except the Chairman of the Committee or the maker of a motion, who shall have the right to answer questions. However, the Chair of Commission may extend the length of time and the number of times a member may speak on a given motion unless an objection is raised by a member. If an object is raised, the Chair of Commission must have majority vote to extend such time to the member. Asking a question regarding the motion does not count as a Commissioner's time to speak on the motion. If a member of Commission wants to end debate and bring the motion on the floor to an immediate vote, they may "call for the question" directly to the Chair of Commission. The "call for question" requires a second by a member and two-thirds majority for passage. If the "call for question" passes, debate on the pending motion ceases immediately and the Chair of Commission shall bring it to a vote. If the "call for question" fails, debate may continue.

Commissioner Mayes made a motion to defer Rule #6. Seconded by Commissioner Foster. Motion passed.

Commissioner Mayes made a motion to modify Rule #11 as follows. Seconded by Commissioner Foster. Motion passed to forward to full commission for approval.

Modification - Committees shall meet to choose a Chairman and Vice-Chairman among their members, unless a Chairman and Vice-Chairman is named by Commission.

Anderson County Board of Commissioners
Rules Committee
Minutes

Commissioner Mayes made a motion to modify Rule #14 as follows. Seconded by Commissioner Allen. Motion passed to forward to full commission for approval.

Modification - A quorum for all committees appointed by Commission shall be five or a majority, whichever is less.

Commissioner Mayes made a motion to add a new rule as follows. Seconded by Commissioner Foster. Motion passed to forward to full commission for approval

Committee reports shall only include action items that were passed by majority vote. Motions that failed or died in Committee may be added to the agenda by a vote of two-thirds majority of commission. If a member moves to approve the added item that failed or died at the Committee level, passage shall require a two-thirds majority vote by commission.

Commissioner Mayes made a motion to have a max of five (5) citizens to talk. Motion withdrawn.

New Business

None.

Meeting adjourned

Anderson County Board of County Commissioners

Rules of Procedure

Rule I

The Anderson County Board of Commissioners (Commission) shall normally meet monthly at 6:30 p.m. on the third Monday of all months unless a majority of commissioners approve an alternate date. Should the third Monday fall on a legal holiday, Commission shall meet on the following day or on a date agreed to by the majority.

The Chairman and the Vice Chairman of County Commission shall be elected at the first meeting held after August 31st each year. The Chairman and Vice Chairman shall serve until such election unless replaced during the year by a vote of 3/4 majority (12) of Commission.

Rule II

The following shall be the order of business:

1. Call to Order -- In the absence of the Chairman and Vice Chairman, the County Clerk shall call the meeting to order for the purpose of roll call and the election of a Chairman Pro Tem.
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Approval of the Minutes
6. Appearance of Citizens -- The purpose of this portion of the Agenda is to provide citizens an opportunity to address their government for items or concerns not on the Agenda. Citizens are to state their name and address and limit remarks to less than three minutes. Commission will not address the issues brought before Commission nor take any action at this time other than refer the item to a committee or, by a vote of 2/3 majority (11) of Commission, to place it on the agenda under New Business.

If many individuals show an interest in commenting on a particular issue, County Commission may call a public hearing before taking action on that issue.

7. Approval and Correction of the Agenda -- Consent Agenda - The Commission Chairman may propose a consent agenda for routine or non controversial items. The consent items are voted by one motion with no debate. A commissioner may request an item to be moved from the consent agenda to the regular agenda.

The Commission Chairman shall prepare and distribute an agenda listing the items of business in their proper order by the Wednesday afternoon prior to the meeting. These shall include a listing of the committees, boards, and commissions scheduled to report with the names of those who will present the report; elections to be held; and resolutions/motions under unfinished business and new business filed with the Clerk of Commission by 12:00 noon on the Wednesday before the meeting. The agenda may be amended by a vote of 2/3 majority (11) of Commission.

Only for unpredictable emergencies should information or requests presented to Commission less than five days before the regular monthly Commission meeting, be considered. Any Commissioner wanting to bring a matter before Commission, that was not filed with the Clerk of Commission by 12:00 noon on the previous Wednesday, can rise to a Point of Personal Privilege and request that the matter be placed on the agenda. Commission shall, by a vote of 2/3 majority (11) of Commission, allow the item to be discussed and acted upon under new business.

Rules of Procedure

Agenda items must be submitted to the appropriate committee before being presented to County Commission for a vote. Items that have not been submitted to a committee can be included on the agenda as part of department or elected official reports or by Commissioners under new business for brief discussion to determine which committee it should be assigned to or to determine if it needs immediate attention. County Commission can either refer such items to the appropriate committee by a majority vote or with a 2/3's (11) vote can take it up for immediate discussion and vote if it is an emergency or action needing immediate attention.

8. Proclamations/Courtesy Resolutions/Presentations -- The Chairman, or the Vice Chairman in his absence, shall be empowered to issue honorary proclamations.

Requests for proclamations, courtesy resolutions and presentations to be on the agenda shall be made before the noon Wednesday deadline for agenda items. Presentations shall be allowed during the Public Hearing/Presentation session held immediately before the regular county commission meeting, unless the Chairman approves placing it on the agenda for the regular county commission meeting.

9. Approval of Notaries and Bonds

10. Public Hearing Report by Vice Chairman

11. Elections to Committees, Boards & Commissions / Nominating Committee Report

Every four years after the County Commissioners have been elected and take office, but prior to the regularly scheduled September meeting, the Chairman, if re-elected, or the Vice-Chairman, in his absence and if re-elected, or in his absence the County Clerk shall convene Commission to select a Nominating Committee and to conduct any other business deemed necessary. The Nominating Committee shall be composed of one member from each Commission district. Members will serve two years in each four-year term and will only serve longer with the consent of the other member from the same district. It shall be the duty of the Nominating Committee to recommend members for all Commission appointments to committees, boards, and commissions.

Voting -- After all nominations for a vacancy have ceased, each Commissioner shall vote for one candidate in each round of voting. The candidate with the lowest number of votes shall be dropped after each round of voting until a candidate is elected by a majority (9) of Commission.

12. Presentation of Reports

Presentation of items needing action by County Commission -- County Commission will not address these items nor take action on items that have not been to a Committee other than refer the item to a committee, or if it is shown that an item needs immediate attention County Commission can, by a vote of 2/3 majority (11) of Commission, place it on the agenda under New Business.

A. Elected Officials

B. Department Heads

C. Reports of Committees, Board & Commissions - The reports shall be presented orally or in writing by the Committee Chairman (or his designated representative). Minority reports may be presented by any member of that Committee before the Committee Chairman presents resolutions implementing the recommendations of his/her Committee. During this time, only motions relative to the items in the committee report may be offered.

Anderson County Board of County Commissioners

Rules of Procedure

13. Unfinished Business

14. New Business -- Resolutions not covered in committee reports but filed in writing with the Clerk of Commission no later than Wednesday noon before the Commission meeting shall be listed under New Business and shall be in order.

Resolutions that were not filed with the Clerk of Commission by 12:00 on the previous Wednesday may be presented at this time and acted upon by a vote of 2/3 majority (11) of Commission.

15. Announcements

16. Adjourn

Rule III

No member of Commission shall speak more than once nor more than three minutes on the same motion - except the Chairman of the Committee or the maker of a motion, who shall have the right to answer questions. However, the Chair of Commission may extend the length of time and the number of times a member may speak on a given motion unless an objection is raised by a member. If an object is raised, the Chair of Commission must have majority vote to extend such time to the member. Asking a question regarding the motion does not count as a Commissioner's time to speak on the motion. If a member of Commission wants to end debate and bring the motion on the floor to an immediate vote, they may "call for the question" directly to the Chair of Commission. The "call for question" requires a second by a member and two-thirds majority for passage. If the "call for question" passes, debate on the pending motion ceases immediately and the Chair of Commission shall bring it to a vote. If the "call for question" fails, debate may continue.

Rule IV

Citizens and public officials will be allowed to address County Commission, subject to the conditions in Rule V, on items on the agenda as the item is brought forth during the meeting. Citizens and public officials may speak once on each item and will have up to three minutes to speak. Groups will be encouraged to select a spokesperson to present a comment for the group. Citizens and public officials are encouraged to provide more detailed comments on issues during County Commission committee meetings and in written comments and calls to County Commissioners.

Rule V

Comments by County Commissioners, public officials, and citizens must be professional and respectful and must refrain from outbursts, profanity, questioning motives, and personal attacks. The chair can limit comments to those relevant to the item to be voted on and can stop inappropriate, disruptive, or overly repetitive speakers.

Rule VI

All motions required to be recorded as a roll call vote will utilize electronic voting. For any other motion, the Chair or any Commissioner may call for an electronic vote. Electronic votes will be taken and displayed by the County Clerk. Commissioners will vote yes, no or abstain. Commissioners not voting in a reasonable amount of time will be counted as abstaining. Votes shall not be changed once the results have been publicly displayed.

Rule VII

If the electronic voting equipment is not available or is not functioning, as determined by the County Clerk, the County Clerk will take a roll call vote if requested by the Chair or any Commissioner.

Anderson County Board of County Commissioners

Rules of Procedure

Rule VIII A roll call vote shall be required on all appropriations.

Rule IX Requests for appropriations shall not be voted on by Commission unless: (1) it is in writing; (2) the Budget Committee has had an opportunity to consider the request by virtue of the request having been timely submitted prior to the Budget Committee meeting; and (3) notice of the request has been provided to the Clerk of Commission by noon of the Wednesday before the Commission meeting. The Budget Director shall be responsible for distributing the request and scheduling it for consideration by the Budget Committee. However, appropriation requests not submitted to the Budget Committee or which have not been provided to the Clerk of Commission by noon of the Wednesday before the Commission meeting may be voted on if submitted to the commission in writing but shall require a vote of 3/4 majority (12) of Commission for approval. An appropriation shall be considered to have been before the Budget Committee if it was available for consideration at the most recent Budget Committee meeting or if action is still pending on the appropriation from a previous Budget Committee meeting.

Requests for approval of multi-year contracts shall not be voted on by Commission unless: (1) it is in writing; (2) the Purchasing Committee has had an opportunity to consider the request by virtue of the request having been timely submitted prior to the Purchasing Committee meeting; and (3) notice of the request has been provided to the Clerk of Commission by noon of the Wednesday before the Commission meeting. The Purchasing Agent shall be responsible for distributing the request and scheduling it for consideration by the Purchasing Committee. However, multi-year contract requests not submitted to the Purchasing Committee or which have not been provided to the Clerk of Commission by noon of the Wednesday before the Commission meeting may be voted on if submitted to the commission in writing but shall require a vote of 3/4 majority (12) of Commission for approval. Multi-year contracts shall be considered to have been before the Purchasing Committee if it was available for consideration at the most recent Purchasing Committee meeting or if action is still pending on the multi-year contracts from a previous Purchasing Committee meeting.

Rule X The reports of all boards and commissions for the preceding quarter shall be provided to the Clerk of Commission by noon of the Wednesday before the Commission quarterly meetings.

Rule XI Committees shall meet to choose a Chairman and Vice-Chairman among their members, unless a Chairman and Vice-Chairman is named by Commission. The Committee Chairman shall select the time for the Committee to meet. A committee meeting may be called by a majority of the committee members if the Chairman is absent or declines to meet. The term of committee appointments shall be for one (1) year unless otherwise specified by law or resolution. Any citizen serving on a committee, board or commission appointed by the County Commission must be a resident of Anderson County.

Rule XII No Commission Committee shall be composed of a majority (9 or more) of commissioners.

Rule XIII The Operations Committee shall be composed of one member from each Commission district. Members will serve two years in each four-year term and will only serve longer with the consent of the other member from the same district. Simultaneous service on the Operations Committee and Budget Committee is not allowed. If a Commissioner serves on Operations Committee and his or her counterpart serves on Budget Committee, full Commission may suspend Rule XI by a majority vote allowing simultaneous service if one of the two commissioners from a district fails to meet the attendance requirement.

Anderson County Board of County Commissioners

Rules of Procedure

- Rule XIV** A quorum for all committees appointed by Commission shall be five or a majority, whichever is less.
- Rule XV** Any committee member who is absent for three successive committee meetings ceases to be a member of that committee. The first exception to this rule may be granted by the committee chair. A second exception shall be considered by Commission based on a written appeal.
- Rule XVI** The Clerk of Commission (Chief Deputy) shall be responsible for:
A. Notifying all Commission committee members and the press of committee meetings.
B. Preparation and distribution of minutes of Commission committee meetings.
C. Duties as defined by the current job description as approved by County Commission.
- Rule XVII** Signs, posters, and placards may be carried outside the Commission or Committee meeting room, but shall not be allowed within.
- Rule XVIII** If any person becomes disorderly or refuses to be in order, the Chairman shall call upon the Sheriff, Deputy Sheriff, or officer for assistance. If such person refuses to come to order or to be seated, the Chairman shall declare such person disorderly and order his or her detention until such time as the Chairman deems that said person is willing to be orderly. Any Committee Chairman may invoke the same authority.
- Rule XIX** All matters not covered in these rules or state law, shall be governed by the latest edition of Roberts Rules of Order. The Chairman, with Commission approval, shall appoint a parliamentarian. The parliamentarian shall either be a member of the Commission or the County Attorney. If the parliamentarian is a Commissioner, the parliamentarian shall be allowed the same rights to debate and vote on motions as any Commissioner.
- Rule XX** The foregoing Rules of Procedure may be amended or repealed by a vote of 2/3 majority (11) of Commission. Rules shall become effective at the next meeting after approval. A rule may be temporarily suspended by a vote of 3/4 majority (12) of Commission.
- Rule XXI** Any Commissioner who abstains for cause, as defined in T.C.A. §12-4-101, or otherwise determined by state law, on any motion coming to a vote before Commission shall not be counted in determining the number of votes needed for a majority, 2/3 majority or 3/4 majority.
- Rule XXII** All proposed Private Acts forwarded to the Tennessee General Assembly for passage must be previously approved by the County Commission by a two-thirds (2/3) majority (11) vote prior to being sent to the General Assembly, the County Commission must subsequently approve the Private Act again at a regular or special called meeting, after approved by the General Assembly, by a two-thirds (2/3) majority vote prior to the Private Act becoming law.
- Rule XXIII** Motions to rescind something adopted at a previous meeting require a 2/3 majority (11) vote by Commission for approval, unless prior notice has been provided by having it in a committee report or placing it on the agenda by noon of the Wednesday before the meeting that it will be voted on, in which case a majority of commission can approve.
- Rule XXIV** In the event any of the foregoing rules are determined to be in conflict with statutory provisions, then only that part in conflict shall be null and void. The remainder shall remain in full force and effect.

Rules of Procedure

Rule XXV Committee Reports shall only include action items that were passed by a majority vote. Motions that Failed or died in Committee may be added to the agenda by a vote of two-thirds majority of commission. If a member moves to approve the added item that failed or died at the Committee level, passage shall require a two-thirds majority vote by commission.

Adopted 11-18-02

Amended 4-21-03; 11-19-07; 3-16-15

11-17-03; 1-20-09; 12-17-15

8-16-04; 3-16-09; 3-21-16

9-20-04; 2-16-10; 3-17-20

1-17-06; 9-16-13 4-17-23