
BUDGET COMMITTEE MINUTES
APRIL 6, 2023

Members Present:

Shain Vowell, Commissioner – Chairman
Catherine Denenberg, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Michael Foster, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tracy Wandell, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 0 ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51600-411	Data Processing Supplies	\$625.00
101-51600-524	Staff Development	<u>400.00</u>
		\$1,025.00

Increase Expenditure Code:

101-51600-355	Travel	\$1,025.00
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Justification: Transfer is necessary for Spring Registers Conference at Paris Landing State Park.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Leon Jaquet, Veterans Service Office, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-58300-355	Veteran Service-Travel	\$350.00
101-58300-399	Veteran Service-Contract Services	<u>500.00</u>
		\$850.00

Decrease Expenditure Codes:

101-58300-348	Veteran Service-Postal Charges	\$500.00
101-58300-349	Veteran Service-Printing	<u>350.00</u>
		\$850.00

Justification: Transfer of funds due to potential shortage prior to end of FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Laura Clark, Agricultural Extension, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-57100-348	Postal Charges	\$200.00
101-57100-355	Travel	<u>215.01</u>
		\$415.01

Decrease Expenditure Code:

101-57100-499	Educ. & Demo Materials	\$415.01
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Justification: More soil samples have been submitted than usual this year, which has resulted in an increase in postage costs. Travel reimbursement rate increase has resulted in more travel monies requested.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-307-0200	Communication-Internet Service	\$1,400.00
101-54900-399	Other Contracted Services	2,000.00
101-54900-452	Utilities	<u>6,000.00</u>
		\$9,400.00

Decrease Expenditure Codes:

101-54900-453-1000	Vehicle Parts-Other Departments Maint.	\$4,000.00
101-54900-320	Dues & Membership	1,000.00
101-54900-351	Rent	1,400.00
101-54900-355	Travel	1,000.00
101-54900-524	Staff Development	<u>2,000.00</u>
		\$9,400.00

Justification: 307-0200: Had to increase Internet speed per Brian Young.
399: Increase due to rise in cost in transmission overhaul, alignments, etc.
452: Due to having to use bay 4 as an office, heating and cooling was more than budgeted.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Charles Turner, Health Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55110-399	Other Contracted Services	\$2,000.00
101-55110-335	Maintenance & Repair Building	<u>4,400.00</u>
		\$6,400.00

Decrease Expenditure Codes:

101-55110-329	Laundry Services	\$4,000.00
101-55110-711	Furniture & Fixtures	1,400.00
101-55110-499	Other Supplies & Materials	<u>1,000.00</u>
		\$6,400.00

Justification: Transfer funds to cover lawn care and building and equipment maintenance issues. Water heater, plumbing, and roof repairs.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52200-524	Purchasing-Staff Development	\$500.00
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Decrease Expenditure Code:

101-52200-201	Purchasing-Social Security	\$500.00
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Justification: Our Deputy Purchasing Agent is attending the CCFO program that has an 11 class curriculum. The cost for each class is \$110. The State of Tennessee, Comptroller's Office reimburses all cost, but are always 2 to 3 months behind.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER** in Fund 263 be approved.

Increase Expenditure Codes:

263-51900-399-BCBS	Other G & A-Other Contracted Services BCBS	\$15,000.00
263-51900-399-PRES	Other G & A-Other Contracted Services PRES	12,000.00
263-51900-399-THRV	Other G & A-Other Contracted Services Clinic	<u>10,000.00</u>
		\$37,000.00

Decrease Expenditure Code:

263-51900-340-BCBS	Other G & A-Medical & Dental Services BCBS	\$37,000.00
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Justification: These adjustments are needed to provide for any potential volatility in administrative costs for healthcare, prescription services, and the clinic.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72310-331	Legal Services	\$17,000.00
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Decrease Expenditure Code:

141-72310-513	Workers Compensation Insurance	\$17,000.00
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Justification: To transfer funds for unanticipated increases in legal services.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71100-449	Textbooks	\$450,000.00
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Decrease Expenditure Codes:

141-71100-720	Plant Operation Equipment	\$300,000.00
141-71100-722	Regular Instruction Equipment	<u>150,000.00</u>
		\$450,000.00

Justification: To transfer funds to purchase math textbooks, including online curriculum supplemental materials for grades K-12.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer request.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nichole Brooks, Law Director’s Office, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-355	Travel	\$919.00
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Decrease Expenditure Codes:

101-51400-599	Other	\$319.00
101-51400-524	Staff Development	<u>600.00</u>
		\$919.00

Justification: TCAA Conference

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72320-307	Communications	\$25,200.00
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Decrease Expenditure Codes:

141-71900-204	State Retirement	\$9,700.00
141-72410-307	Communications	3,500.00
141-72610-307	Communications	<u>12,000.00</u>
		\$25,200.00

Justification: To transfer funds for unbudgeted costs in cell phone communications. Funds from benefit code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72610-434	Natural Gas	\$7,000.00
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Decrease Expenditure Code:

141-71900-201	Social Security	\$7,000.00
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Justification: To transfer funds for unbudgeted costs in natural gas utilities. Funds from benefit code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Major Line Item/Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72610-206	Life Insurance	\$1,200.00
141-72110-207	Medical Insurance	12,000.00
141-72210-207	Medical Insurance	10,000.00
141-72250-207	Medical Insurance	9,000.00
141-72410-207	Medical Insurance	5,000.00
141-72610-207	Medical Insurance	142,000.00
141-72710-207	Medical Insurance	<u>4,000.00</u>
		\$183,200.00

Decrease Expenditure Codes:

141-71900-188	Temporary/Part-Time Personnel	\$53,200.00
141-72620-207	Medical Insurance	<u>130,000.00</u>
		\$183,200.00

Justification: To transfer funds for unbudgeted costs in life and medical insurances. Funds from salary code are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER (Major Line Item/Payroll)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72220-399	Other Contracted Services	\$95,000.00
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Increase Expenditure Codes:

141-71200-128	Homebound Teachers	\$35,000.00
141-72220-162	Clerical Personnel	15,000.00
141-72220-189	Other Salaries & Wages	<u>45,000.00</u>
		\$95,000.00

Justification: To transfer funds for salaries for homebound teachers, clerical support and other salaries (nurses, crisis managers, audiologist, and administrative support).

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Payroll/Major Line Item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72620-425	Gasoline	\$43,000.00
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Decrease Expenditure Codes:

141-71900-188	Temporary/Part-Time Personnel	\$23,000.00
141-71900-204	State Retirement	<u>20,000.00</u>
		\$43,000.00

Justification: To transfer funds for unanticipated increases in costs for gasoline. Funds from salary and benefit codes are unspent amounts remaining from bonuses paid during year.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$300,000.00
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(Amendment will be from 141-34660 Committed for Instruction and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-71100-449	Textbooks	\$300,000.00
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Justification: To appropriate funds to purchase math textbooks, including online curriculum supplemental materials for grades K-12.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,000.00
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(Amendment will be from 101-34515 Co Clerk Data Processing and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-52500-711	Furniture	\$4,000.00
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Justification: Replace multiple old desk and chairs.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383	Additional Fees-Titling and Registration	\$4,700.00
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Increase Expenditure Code:

101-52500-709	Data Processing Equipment	\$4,700.00
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Justification: Computers for additional work stations.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43383	Additional Fees-Titling and Registration	\$400.00
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Increase Expenditure Code:

101-52500-335	Maintenance & Repair	\$400.00
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Justification: Repairs on countertop and cash drawer in Clinton drive thru after flooding.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-351	Conservation-Rentals	\$3,000.00
101-51240-359	Conservation-Disposal Fees	20.00
101-51240-434	Conservation-Natural Gas	400.00
101-51240-452	Conservation-Utilities	1,000.00
101-51240-499	Conservation-Other Supplies & Materials	<u>6,000.00</u>
		\$10,420.00

Decrease Expenditure Codes:

101-51240-201	Conservation-Social Security	\$500.00
101-51240-204	Conservation-Retirement	300.00
101-51240-355	Conservation-Travel	200.00
101-51240-320	Conservation-Dues & Memberships	120.00
101-51240-425	Conservation-Gas	4,000.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	<u>\$5,300.00</u>
		\$10,420.00

(Amendment will be from 101-34610-PARKS Conservation-Maintenance & Repairs and a JE will replenish the reserve for 39000)

Justification: 351, rentals code increased for East TN Portables due to added gas cost addition to service. 359, disposal fees increased due to small increase from Solid Waste for dispensers. 434 & 452, natural gas and utilities have both increased from last year due to provider. 499, other supplies & materials increase is to replace old picnic tables at AC Park. Tourism paid for \$12,000 of this project.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52200-399-GOVD	Purchasing-Other Contracted Services-Gov Deals	\$6,000.00
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Increase Revenue Code:

101-44530-GOVD	Sale of Equipment-Cost to Conduct Sales	\$6,000.00
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Justification: With increased surplus items sold this year this code only has \$500 for the remainder of the FY. There are several more vehicles being surplusd this month, including a bus with starting bid of \$25,000. Gov Deals that hosts the sale of these surplus items collects 20% fee.

Motion by Commissioner Michael Foster, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-331	Legal Services	\$25,000.00
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Decrease Reserve Codes:

101-39000	Unassigned Fund Balance	\$25,000.00
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(Amendment will be from 101-34615-1000 Rollover from Audit Fund and a JE will replenish the reserve for 39000)

Justification: Appeals for Manufacturing Science in Oak Ridge.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47990-USMS1	Revenue USMS Task Force	\$18,037.00
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Increase Expenditure Codes:

101-54110-187-USMS1	Sheriff's Department-Overtime-USMS Task Force	\$11,404.00
101-54110-201-USMS1	Sheriff's Department-Social Security-USMS Task Force	707.00
101-54110-204-USMS1	Sheriff's Department-Retirement-USMS Task Force	684.00
101-54110-212-USMS1	Sheriff's Department-Medicare-USMS Task Force	165.00
101-54110-425-USMS1	Sheriff's Department-Gasoline-USMS Task Force	1,000.00
101-54110-799-USMS1	Sheriff's Department-Other Capital Outlay-USMS Task Force	<u>4,077.00</u> \$18,037.00

Justification: Funding for Operation Egg Hunt from USMS, United States Marshals Service provides overtime pay, equipment funding and fuel usage for reimbursement.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46290-VCIF1	Violent Crime Intervention Fund Grant FY23	\$29,400.00
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Increase Expenditure Code:

101-54110-716-VCIF1	Violent Crime Intervention Fund Grant FY23	\$29,400.00
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Justification: To allocate FY23 Violent Crimes Intervention Fund Grant funds from the Office of Criminal Justice Programs to purchase radios. FY24 will allocate an additional \$180,600 to purchase tasers and ballistic shields.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$37,311.13
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Increase Expenditure Codes:

101-54900-790	Other Equipment	\$31,311.13
101-54900-453	Vehicle Parts	<u>6,000.00</u>
		\$37,311.13

Justification: 790: Replacement equipment from storm damage.

453: Replacement vehicle parts due to storm damage.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-169	Part-Time Help	\$3,000.00
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Decrease Expenditure Code:

101-54900-453-1000	Vehicle Parts-Other Departments Maint.	\$3,000.00
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Justification: 169: Employee was utilized more during storm damage recovery process.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Health Department/Dental Clinic, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51800-399-HDDC	Other Contracted Services-Health Dept.- Dental Clinic	\$35,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$35,000.00
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Justification: Anderson County has received funding for renovations at the Health Department. Currently, the county dental clinic is located between two Health Department functions. We propose to move the county dental clinic to the end of the building, thus allowing for needed renovations in the dental program, as well as dedicated, separate entrance and parking. Separating the projects is necessary as state health department renovations must be kept separate from local county dental program. Request is for full architectural and engineering design services from construction documents through bid process, through construction administration.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, County Mayor’s Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-399	Other Contracted Services	\$4,650.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,650.00
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Justification: SR 61-Veterans Memorial Bridge/Flag Poles East and West. TDOT committee is recommending approval for a license for the flag poles. However, final approval requires a survey and legal description. Amendment is for land surveying services to include: locating edge of pavement for east and westbound SR 61; topographical features between lanes, including signs, drainage structures, guardrail and other items; generation of 2’ contours w/ digital terrain model that includes elevation & break lines; mapping in both hard and CAD format. Amount is not to exceed.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$400,000.00
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Decrease Reserve Code:

131-34550	Restricted for Hwy	\$400,000.00
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Justification: Needed to asphalt AC Roads.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51100-355	Travel	\$4,200.00
101-51100-524	Staff Development	<u>1,500.00</u>
		\$5,700.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,700.00
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Justification: To pay registration fees, travel expenses and hotel fees for Commissioners to attend the May Legislative Conference in Gatlinburg. Shortage in the fund is due to more commissioners attending conferences in this fiscal year and an increase in meals and mileage rate.

Motion by Commissioner, seconded by Commissioner, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-34685-1000	Committed-Future Land Purchase-Industrial/ Land Purchase	\$237,698.18
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Decrease Reserve Code:

101-34690-TCAT	Committed For Other Purposes-Tennessee College of Applied Technology	\$237,698.18
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Justification: Funds committed for TCAT project and not used are to be returned to original code.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$50,000.00
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Decrease Reserve Code:

101-34730-MCNBB	Assigned For Public Health & Welfare McNabb Center	\$50,000.00
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Justification: Funds assigned for McNabb Center project were not used and will be returned to fund balance.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Releasing Committed Funds

Finance Director Robby Holbrook presented requests, seeking recommendations for approval, to move Committed Funds of \$237,698.18 for TCAT (Tennessee College of Applied Technology) and Assigned Funds of \$50,000.00 for the McNabb Center back to the General Fund Unassigned Fund Balance.

These are reflected as the “30th item” and “31st item” above.

SECTION B, Emergency Operations Center

Mayor Terry Frank requested a commitment to provide \$980,980.00 (25% in matching funds) should the county receive the award for a potential FEMA grant for construction of an Emergency Operations Center.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, to approve. Motion Passed unanimously.

SECTION C, ARC Power Grant

Mayor Terry Frank presented a request for approval to apply for an ARC (Appalachian Regional Commission) grant opportunity.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Shain Vowell, to approve. Motion withdrawn.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, to refer to the Operations Committee.
Motion Passed unanimously.

SECTION D, Lighting on SR-170

Mayor Terry Frank presented a request, seeking a recommendation of approval, for depositing \$239,640.00 in the Local Government Investment Pool (LGIP) to be used toward the funding of lighting along SR-170.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, to approve. Motion withdrawn.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, for the Mayor to draft a letter to the Governor, Lieutenant Governor, our State Representatives, Oak Ridge officials, and TDOT respectfully requesting that the State of Tennessee include the full cost of this lighting with the cost of the TDOT SR-170 road-widening project at no additional cost to the county.
Motion Passed unanimously.

SECTION E, FY 23/24 Proposed Budget

Finance Director Robby Holbrook presented a request, seeking recommendation for approval, of the forty-eight (48) FY23/24 General Fund departmental budget proposals that met the budget guidelines.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, to forward to County Commission with a recommendation for approval.
Motion Passed unanimously.

Finance Director Robby Holbrook presented a request, seeking recommendation for approval, of the FY23/24 Fund 122-Drug Control, Fund 127-Channel 95, and Fund 131-Highway budget proposals.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, to forward to County Commission with a recommendation for approval.
Motion Passed unanimously.

Mayor Terry Frank presented a request, seeking recommendation for approval, of the addition of a Maintenance position (maximum salary & benefits \$52,000) and a Codes Enforcement Officer (maximum salary & benefits \$56,350) in the budget.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Bob Smallridge, to forward to County Commission with a recommendation for approval.

Motion Passed unanimously.

Law Director Jay Yeager presented requests, seeking recommendation for approval, to increase the beginning salary for a Paralegal to \$45,000.00/yr. plus benefits, and include it in the budget; and to include the promotion of a current staff member to the position of Assistant County Attorney at a salary of \$72,000.00/yr. plus benefits, and to include it in the budget.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, to forward to County Commission with a recommendation for approval.
Motion Passed unanimously.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Sabra Beauchamp, to increase the Mayor's annual vicinity travel allowance to \$9,600.00 to meet the legal guidelines and statutory requirements of the state.
Motion Passed unanimously.

SECTION F, Grant Applications

Finance Director Robby Holbrook presented requests to approve the Norris Community Library applying for a TOP Grant from the Tennessee State Library and Archives, and EMS applying for a Lash Grant from U.T. Medical Center.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Shelly Vandagriff, to approve both application submissions.
Motion Passed unanimously.

SECTION G, New Business

Finance Director Robby Holbrook presented a transfer request, on behalf of the Law Director's Office, for increasing travel code 101-51400-355.

This is reflected as the "28th item" above.

Finance Director Robby Holbrook presented an appropriation request, the County Commission, for increasing travel code 101-51100-355 and staff development code 101-51100-524.

This is reflected as the "29th item" above.

SECTION H, Old Business

None.

Meeting Adjourned.

Robby Holbrook, Finance Director